

BYLAWS OF THE WATER RESOURCES COMMITTEE

The Leon County Water Resources Committee (hereinafter the "Committee"), a committee duly established by the Leon County Board of County Commissioners on September 27, 1994, and reauthorized on September 15, 2015, hereby adopts as its Bylaws the following:

ARTICLE I. STATEMENT OF PURPOSE

Section 1.1 It shall be the duty of the Committee to consider the values provided to the public by the various lakes and related water resources of Leon County, including groundwater, and to recommend to the Board of County Commissioners ("Board") policies, regulations, management activities and long-term funding strategies that protect or enhance these values. In assessing these values, the Committee also proposes to consider the various impacts to these resources from accelerated runoff, including flooding and surface and groundwater degradation. To better accomplish these tasks the Committee proposes to consider an ecosystems approach wherever applicable.

ARTICLE II. APPLICABLE FLORIDA LAWS AND BCC POLICIES

Section 2.1 Public Records Law and E-Mails: Each member of the Committee shall comply with the Florida's Public Records Law, Chapter 119, Florida Statutes, and BCC Policy 96-4, "Policy on Public Records Law and E-Mail", as may be amended from time to time, and each member of the Committee shall be provided a copy of BCC Policy 96-4.

Section 2.2 Government in the Sunshine Law: Each member of the Committee shall comply with the Florida Government in the Sunshine Law, Chapter 286, Florida Statutes, as may be amended from time to time. All meetings held by the Committee shall be open to the public and noticed as required by law.

Section 2.3 Code of Ethics: The Committee shall comply with the following state laws and BCC Policies with regard to the Florida Code of Ethics for Public Officers and Employees:

Clause 2.3.1 Each member of the Committee shall comply with Section 112.3143, Florida Statutes, "Voting Conflicts", as may be amended from time to time, and shall be provided a copy of Section 112.3143.

Clause 2.3.2 Each member of the Committee shall abide by the Standards of Conduct set forth in Section 112.313, Florida Statutes, as may be amended from time to time, and shall be provided a copy of Section 112.313, Florida Statutes.

ARTICLE III. OFFICERS AND DUTIES

Section 3.1 Immediately upon adoption of these Bylaws, the Committee shall elect from among its members a Chairperson and a Vice-Chairperson, each of whom shall serve a

term of one (1) year. A Past Chair shall serve as Chair in the absence of both the Chair and Vice-Chair. Selection of officers shall be held at the first meeting of each year.

Section 3.2 The Chairperson shall preside at all meetings. In the event of the Chairperson's absence, or at the direction of the Chairperson, the Vice-Chairperson shall assume the powers and duties of the Chairperson.

Section 3.3 In the event that either the Chairperson or the Vice-Chairperson is unable to complete their terms, the Committee shall, as soon as reasonably possible, elect a replacement from among its members.

ARTICLE IV. MEMBERS

Section 4.1 The Committee shall be composed of seven (7) members appointed individually by each member of the Board. If additional governmental bodies desire to make appointments to the Committee, then such appointments shall be ex officio in nature. Ex officio members will not be voting members, but may participate in all other proceedings of the Committee.

Section 4.2 Following the passage of the Reauthorization Resolution, appointed members shall serve 1-year, 2-year, and 3-year staggered initial terms as follows: Districts 1 and 3, and At-Large 1 shall appoint members with initial terms of three years; Districts 2 and 4 shall appoint members with initial terms of two years; and District 5 and At-Large 2 shall appoint members with initial terms of one year.

Section 4.3 Following the initial term, each member shall serve on the Committee for a term of four (4) years, excluding any partial term to fill an unexpired term. Terms expire on July 31.

Section 4.4 A current member may be reappointed at the expiration of their term provided, however, no member may serve more than three consecutive terms.

Section 4.5 After a member's term expires, that member may continue to serve on the Committee until the Board appoints a new member or reappoints the incumbent member. The Board shall appoint a new member or reappoint the incumbent member as soon as reasonably possible in accordance with the procedure for appointment of members to advisory committees contained in BCC Policy No. 03-15, "Board-Appointed Advisory Committees."

ARTICLE V. MEETINGS

Section 5.1 Regular Meetings: The Committee shall hold at least nine (9) regular meetings per year at a place and time agreeable to the members. Such regular meetings shall begin at 6:00 p.m. the first Monday of each month, unless there is a holiday or a quorum is not available, and be held at the Renaissance Center, 435 North Macomb Street, Tallahassee, Florida, unless an alternate time and location is selected by the Committee. The duration of meetings shall not exceed two (2) hours unless extended by a majority vote of the Committee. In

order to expedite meetings, the Chairperson may place time limits on discussion of agenda items. The Committee may alter or modify the schedules dates and location of any of its meeting by directing written notice of such meeting place to the parties with agendaed matter for such meetings at least three business days prior to the scheduled meeting, as well as providing all other notices of change as required by law.

Section 5.2 Special Meetings: The Chairperson may call a special meeting of the Committee to discuss any issue properly before the Committee. Such special meeting may be convened only after notification is given to each member of the Committee and after public notice is given no later than forty-eight (48) hours before the special meeting is scheduled to begin.

Section 5.3 Public Participation: Members of the public shall be given a reasonable opportunity to be heard on a proposition before the Committee.

Section 5.4 Meeting Agendas: The County Staff Coordinator shall assist the Chairperson of the Committee in developing an agenda for each meeting of the Committee. Any member of the Committee may request that appropriate items be placed on the agenda.

Section 5.5 Official Acts and Quorum: Any and all official acts by the Committee shall require a majority vote of the members present. However, the Committee shall take no such action unless a quorum is present at the meeting. In order to constitute a quorum, there must be a majority of the Committee's current membership present at the meeting. The minutes of the meeting shall reflect the number of affirmative votes on a motion and shall specify the names of any members voting against the motion.

Section 5.6 Meeting Minutes: Minutes shall be taken at all regular and special meetings of the Committee. The County Staff Coordinator shall assist the Chairperson in determining the manner in which the minutes of the meeting shall be prepared and filed with the County in accordance with BCC Policy No. 03-15, "Board-Appointed Advisory Committees."

Section 5.7 Procedure: Roberts' Rules of Order Revised shall govern the procedure of all meetings.

Section 5.8 Public Contact: The point of public contact for the Committee shall be the Staff Coordinator, Leon County County-Wide Water Resources Citizens Committee, Tallahassee-Leon County Planning Department, Renaissance Center, 435 Macomb Street, Tallahassee, Florida.

ARTICLE VI. AMENDMENTS TO BYLAWS

Section 6.1 Amendments: At any regular or special meeting of the Committee, these Bylaws may be amended by an affirmative vote of a majority of the Committee members.

Section 6.2 Approval: The Amended Bylaws shall become effective upon the approval of the County Attorney.

**ARTICLE VII.
ATTENDANCE AND REPLACEMENT OF MEMBERS**

Section 7.1 Attendance at Meetings: In the event a member is absent from two of three successive regular meetings of the Committee, the member may be dismissed from the Committee at the discretion of either the Chairperson or the County Coordinator. For the purposes of this Section, a member is considered absent if he/she is absent from more than half the duration of the meeting.

Section 7.2 Replacement of Members: In the event a vacancy occurs in the membership of the Committee, a new member shall be appointed as soon as reasonably possible in accordance with the procedure for appointment of members to advisory committees contained in BCC Policy No. 03-15, "Board-Appointed Advisory Committees."

**ARTICLE VIII.
SPECIAL PROVISIONS**

Section 8.1 Reporting to the BCC: The Chair of the Committee or his or her designee shall provide a report of the actions of the Committee to the BCC no less than annually.

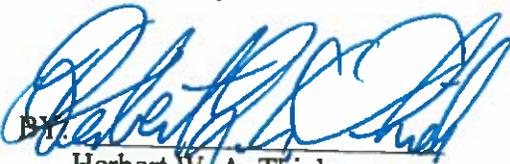


Chair
Water Resources Committee

DATE: 02/01/2016

Approved As To Form and Legality:

County Attorney's Office


BY: _____
Herbert W. A. Thiele
County Attorney

DATE: 2/9/16