

**Board of County Commissioners**  
**Leon County, Florida**  
**Agenda**  
**Regular Public Meeting**  
**Tuesday, October 25, 2016, 3:00 p.m.**

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**INVOCATION AND PLEDGE OF ALLEGIANCE**

Invocation by Jonathan Brewster, Associate Pastor of Trinity United Methodist Church

Pledge of Allegiance by Commissioner John Dailey

**AWARDS AND PRESENTATIONS**

- Introduction of New Second Judicial Circuit Court Judges  
(Chief Judge Jonathan Sjostrom)
- **ADDED** - Proclamation Recognizing the Accomplishments of Meg Baldwin the Executive Director of Refuge House  
(Commissioner Lindley)
- Proclamation on the Retirement of Commissioner Aide Linda Summerlin  
(Chairman Proctor)
- Proclamation recognizing the Accomplishments of Commissioner Jane G. Sauls  
(Chairman Proctor)

**CONSENT**

1. Approval of Payment of Bills and Vouchers Submitted for October 25, 2016 and Pre-Approval of Payment of Bills and Vouchers for the Period of October 26 through November 21, 2016  
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
2. Adoption of the Proposed Public Notice 2017 Board Schedule and the 2017 Board Travel Schedule  
(County Administrator/ County Administration)
3. Request to Schedule a Workshop on Event Funding Programs and Processes through the Division of Tourism Development for February 7, 2017, from 1:30 p.m. to 3:00 p.m.  
(County Administrator/County Administration)
4. Acceptance of the Status Report on the Impacts to Local Government of Pokémon GO and the launch of “Leon County’s Pokémon Get Up and Go Week” from November 5 through November 12, 2016  
(County Administrator/ County Administration)
5. Acceptance of the Public Participation Strategy for the Comprehensive Plan Update  
(County Administrator/ PLACE/ Planning)
6. Approval of Orchard Pond Road Maintenance Map for Recording in the Public Records  
(County Administrator/ Public Works/ Engineering Services)

7. Authorization to Submit an Application Package to the Federal Highway Administration (FHWA) for a Federal Lands Access Program (FLAP) Grant to Install Bicycle Lanes and Improved Roadway Shoulders on Smith Creek Road  
(County Administrator/ Public Works/ Engineering Services)
8. Approval of the Agreement Between Leon County and Children's Home Society of Florida for the Provision of State-Mandated Child Protection Examinations for FY 2016/17  
(County Administrator/ Office of Human Services & Community Partnerships/ Human Services)
9. Consideration of Request from Bond Community Health Center, Inc. for a Letter of Support for Health Resources and Services Administration Service Area Competition Grant  
(County Administrator/ Office of Human Services & Community Partnerships/ Healthcare Services)
10. Authorization to Carry Forward FY 2016 Appropriations and Approval of FY 2016 Year-End Adjustments  
(County Administrator/ Office of Financial Stewardship/ Office of Management & Budget)
11. Acceptance of Fiscal Year 2015/2016 Tangible Personal Property Annual Report  
(County Administrator/ Office of Financial Stewardship/ Purchasing)

Status Reports: *(These items are included under Consent.)*

12. Acceptance of the Final FY 2015/16 Commissioner Discussion Items Status Report  
(County Administrator/ County Administration)
13. Acceptance of a Status Update on the County Sustainability Program and the 2017 Sustainable Communities Summit  
(County Administrator/ Office of Resource Stewardship/ Recycling & Sustainability)
14. **PULLED** - Acceptance of Status Report on Educational Facilities Authority  
(County Attorney)

**CONSENT ITEMS PULLED FOR DISCUSSION**

14. Acceptance of Status Report on Educational Facilities Authority  
(County Attorney)

**CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

3-minute limit per speaker; there will not be any discussion by the Commission

**GENERAL BUSINESS**

15. Acceptance of the Tallahassee-Leon County Commission on the Status of Women and Girls Annual Report and Approval of a Joint City/County Agreement with The Oasis Center for Women & Girls for Administrative Support of the Tallahassee-Leon County Commission on the Status of Women and Girls  
(County Administrator/ County Administration)

16. Ratification of Annual Performance Review for the County Administrator, in Accordance with Board Policy No. 11-6, "County Administrator Evaluation and Annual Reporting Process"  
(County Administrator/ Human Resources)
17. Approval to Renew the FY 2017 Primary Healthcare Program Contracts and Approval to Realign FY 2016 Pool Allocations for Primary Healthcare to Reconcile Fourth Quarter Reimbursement Requests  
(County Administrator/ Human Services & Community Partnerships/ Healthcare Services)
18. Approval of Sale of 2.47 Acres of County-owned Property at Miccosukee and Blair Stone Roads  
(County Administrator/ County Attorney/ Office of Financial Stewardship/ Real Estate)
19. Consideration of Full Board Appointments to the Audit Advisory Committee, Canopy Roads Citizens Committee, Educational Facilities Authority and the Tourist Development Council  
(County Administrator/ County Administration)

**SCHEDULED PUBLIC HEARINGS, 6:00 P.M.**

- none

**CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS**

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

**COMMENTS/DISCUSSION ITEMS**

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

**RECEIPT AND FILE**

- **ADDED**: Public Notice of Pollution: City of Tallahassee Advisory – October 20, 2016

**ADJOURN**

*The next Regular Board of County Commissioners Meeting is scheduled for  
**Tuesday, November 22, 2016 at 3:00 p.m.***

**All lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please see the Board Secretary or visit the County website at [www.leoncountyfl.gov](http://www.leoncountyfl.gov)**

## 2016

### JANUARY

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### NOVEMBER

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### DECEMBER

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PUBLIC NOTICE  
**2016 Tentative Schedule**

**All Workshops, Meetings, and Public Hearings are subject to change**

All sessions are held in the Commission Chambers, 5<sup>th</sup> Floor, Leon County Courthouse unless otherwise indicated. Workshops are scheduled as needed on Tuesdays preceding the Commission meeting.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
<b>January 2016</b>	<b>Friday 1</b>	<b>Offices Closed</b>	<b>NEW YEAR'S DAY</b>
	<b>Tuesday 12</b>	<b>No Meeting</b>	<b>BOARD RECESS</b>
	<i>Wednesday 13 – Friday 15</i>	<i>FAC New &amp; Advanced County Comm. Workshop</i>	<i>Seminar 2 of 3 Gainesville; Alachua County</i>
	<b>Monday 18</b>	<b>Offices Closed</b>	<b>MARTIN LUTHER KING, JR. DAY</b>
	Tuesday 26	3:00 p.m.	Regular Meeting
	Thursday 28	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
<b>February 2016</b>	Tuesday 2	7:30 a.m.	Community Legislative Dialogue Meeting County Commission Chambers
	<i>Wednesday 3</i>	<i>Legislative Day</i>	<i>FSU Turnbull Center; Tallahassee</i>
	Monday 8	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 9	3:00 p.m.	Regular Meeting
		1:00 – 3:00 p.m.	Workshop on Infant Mortality
	<b>Tuesday 16</b>	<b>No Meeting</b>	<b>NO MEETING</b>
	<i>Saturday 20 – Wednesday 24</i>	<i>NACo Legislative Conference</i>	<i>Washington, D.C.</i>
	Thursday 25	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
	Monday 29	3:00 – 5:00 p.m.	Intergovernmental Meeting City Commission Chambers
<b>March 2016</b>	Tuesday 8	1:30 p.m.	Joint City/County Workshop on Cycle 2016 Comprehensive Plan Amendments
		3:00 p.m.	Regular Meeting
		6:00 p.m.	Public Hearing on a Proposed Ordinance to Amend the On-site Sewage Disposal Systems Provisions
		6:00 p.m.	Public Hearing for the Transfer of Six Small Franchise Areas from Rowe Utilities to Seminole Waterworks, Inc.
	Monday 21	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 22	7:30 a.m.	Community Legislative Dialogue Meeting County Commission Chambers

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
		<b>No Meeting</b>	<b>NO MEETING</b>
<b>April 2016</b>	<i>Thursday 7 – Friday 8</i>	<i>FAC Advanced County Commissioner Workshop</i>	<i>Seminar 3 of 3: Gainesville; Alachua County</i>
	Tuesday 12	3:00 p.m.	Regular Meeting
		6:00 p.m.	First Public Hearing to Consider Proposed Revisions to the Leon County Land Development Code to Provide Private and Charter School Siting Standards
		6:00 p.m.	First & Only Public Hearing to Adopt an Ordinance to Regulate Outdoor Dog Friendly Dining Areas
		6:00 p.m.	Joint City/County Transmittal Hearing on Cycle 2016 -1 Comprehensive Plan Amendments
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Ordinance to Revise the County's Driveway Connection Permitting, Inspection and Enforcement Process
	Monday 18	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 26	9:00 a.m. – 3:00 p.m.	Budget Policy Workshop
		3:00 p.m.	Regular Meeting
	Thursday 28	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
<b>May 2016</b>	Tuesday 10	3:00 p.m.	Regular Meeting
		6:00 p.m.	Second Public Hearing to Consider Proposed Revisions to the Leon County Land Development Code to Provide Private and Charter School Siting Standards
		6:00 p.m.	First and Only Public Hearing to Consider an Ordinance Amending Section 13-58 of the Leon County Code of Laws
		6:00 p.m.	First & Only Public Hearing to Consider the Proposed Ordinance Amending Chapter 9 by Enacting a New Article VI of the Leon County Code of Laws Entitled “Human Trafficking”
	Monday 16	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 24	3:00 p.m.	Regular Meeting
		6:00 p.m.	Joint City/County Adoption Hearing on Cycle 2016-1 Comprehensive Plan Amendments
		6:00 p.m.	First and Only Public Hearing on a Proposed Ordinance Amending the Official Zoning Map
	<b>Monday 30</b>	<b>Offices Closed</b>	<b>MEMORIAL DAY</b>

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
<b>June 2016</b>	Tuesday 14	9:00 a.m. – 3:00 p.m.	Budget Workshop
		3:00 p.m.	Regular Meeting
		6:00 p.m.	First of Two Public Hearings to Consider Proposed Amendments to the Leon County Land Development Code to Allow Outdoor Sport Shooting Ranges in the Rural Zoning District
		6:00 p.m.	First and Only Public Hearing to Adopt an Ordinance Amending the Review Process for Accessory Dwelling Units
		6:00 p.m.	First and Only Public Hearing Regarding a Proposed Resolution Adopting Inventory List of County-Owned Properties Appropriate for Affordable Housing
		6:00 p.m.	First and Only Public Hearing to Adopt the Solid Waste Disposal Services Non-ad Valorem Assessment Roll and Authorize the Certification of the Entire Roll to Tax Collector
		6:00 p.m.	First and Only Public Hearing to Approve the Resolution Adopting the Stormwater Non-ad Valorem Assessment Roll and Authorize Certification of the Entire Roll to Tax Collector
		6:00 p.m.	First and Only Public Hearing on a Proposed Resolution to Adopt the Non-Ad Valorem Assessment Rolls for Fire Rescue Services Assessment
		6:00 p.m.	First and Only Public Hearing to Consider the Recommended Order of the Special Master on the Site and Development Plan Application for the Residential Condominiums on Blountstown Highway
	Monday 20	9:00 a.m.	CRTPA Meeting; Wakulla Environmental Institute, 170 Preservation Way, Wakulla
		3:00 – 5:00 p.m.	Intergovernmental Agency Meeting; City Commission Chamber
	Thursday 23	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
	<b>Tuesday 28</b>	<b>No Meeting</b>	<b>NO MEETING</b>
	<i>Tuesday 28 - Friday, July 1</i>	<i>FAC Annual Conference &amp; Educational Exposition</i>	<i>Orlando, Orange County</i>
<b>July 2016</b>	<b>Monday 4</b>	<b>Offices Closed</b>	<b>JULY 4<sup>TH</sup> HOLIDAY OBSERVED</b>
	Tuesday 12	1:00 p.m. – 3:00 p.m.	Adult Civil Citation Workshop

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
<b>July 2016 (cont.)</b>		3:00 p.m.	Regular Meeting
		6:00 p.m.	Second and Final Public Hearing to Adopt a Proposed Ordinance Amending the Leon County Land Development Code to Allow Outdoor Sport Shooting Ranges in the Rural Zoning District
		6:00 p.m.	First and Only Public Hearing for the Proposed Abandonment of a Portion of Orchard Pond Road
	Thursday 14	9:30 – 11:00 a.m.	CRA Meeting; City Commission Chambers
	Friday 22 – Tuesday 26	<i>NACo Annual Conference</i>	<i>Los Angeles County, Long Beach, California</i>
	<b>Tuesday 26</b>	<b>No Meeting</b>	<b>BOARD RECESS</b>
<b>August 2016</b>	<i>Wednesday 3 – Saturday 6</i>	<i>National Urban League Annual Conference</i>	<i>Baltimore, Maryland</i>
	<b>Tuesday 9</b>	<b>No Meeting</b>	<b>BOARD RECESS</b>
	<i>Friday 19 - Sunday 21</i>	<i>Chamber of Commerce Annual Conference</i>	<i>Amelia Island/Fernandina Beach</i>
	<b>Tuesday 23</b>	<b>No Meeting</b>	<b>BOARD RECESS</b>
<b>September 2016</b>	Thursday 1	9:30 – 11:00 a.m.	Community Redevelopment Agency Special Meeting; City Commission Chambers
	<b>Monday 5</b>	<b>Offices Closed</b>	<b>LABOR DAY HOLIDAY</b>
	Monday 12	5:00 – 8:00 p.m.	Intergovernmental Meeting/Public Hearing City Commission Chambers
	Tuesday 13	3:00 p.m.	Regular Meeting
		6:00 p.m.	First Public Hearing Regarding Tentative Millage Rates and Tentative Budgets for FY 2017
		6:00 p.m.	First and Only Public Hearing to Adopt an Ordinance Amending the Composition of the Leon County Research and Development Authority Nominating Committee
	<i>Wednesday 14- Friday 16</i>	<i>FAC Policy Committee Conference and County Commissioner Workshops</i>	<i>Hutchinson Island Martin County</i>
	<i>Wednesday -14 Sunday 18</i>	<i>Congressional Black Caucus Annual Legislative Conference</i>	<i>Washington, D.C.</i>
	Monday 19	1:00 p.m.	CRTPA Meeting; City Commission Chambers
	Tuesday 20	3:00 p.m.	Regular Meeting

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
<b>September 2016 (cont.)</b>	Tuesday 20 (cont.)	6:00 p.m.	Second Public Hearing on Adoption of Millage Rates and Budgets for FY 2017
		6:00 p.m.	First and Only TEFRA Public Hearing and Adopt the Resolution and Approve the Interlocal Agreement Regarding Presbyterian Retirement Communities, Inc.
	<i>Sunday 25- Wednesday 28</i>	<i>ICMA Annual Conference</i>	<i>Jackson County Kansas City, Missouri</i>
	Thursday 29	4:00 p.m.	Community Redevelopment Agency Meeting
		6:00 p.m.	Community Redevelopment Agency Public Hearing City Commission Chambers
<b>October 2016</b>	<i>Thursday 13 – Friday 14</i>	<i>FAC Advanced County Commissioner Program</i>	<i>Part 1 of 3 Gainesville; Alachua County</i>
	Monday 17	9:00 a.m. - 1:00 p.m.	Capital Region Transportation Planning Agency (CRTPA) Retreat; at the Public Safety Complex
	Tuesday 18	1:30 – 3:00 p.m.	Workshop on the 2017 State and Federal Legislative Priorities
		3:00 p.m.	Regular Meeting
		6:00 p.m.	First and Only Public Hearing to Consider the Adoption of an Ordinance Amending Chapter 8, Article V of the Code of Laws of Leon County, Florida, Regarding Affordable Housing Assistance
		6:00 p.m.	First and Only Public Hearing to Consider Proposed Ordinance Amending Chapter 9, Article VI of the Leon County Code of Laws Regarding “Human Trafficking”
		6:00 p.m.	First and Only Public Hearing to Consider a Proposed Ordinance Governing Mosquito Control Procedures
		6:00 p.m.	First and Only Public Hearing for the Type ‘C’ Site and Development Plan Application for the Crowder Sand Mine at Silver Lake Road
		6:00 p.m.	First and Only Public Hearing on Adoption of the Annual Update to the Tallahassee-Leon County Comprehensive Plan Capital Improvements Schedule
		6:00 p.m.	First and Only Public Hearing to Consider Adoption of Resolution Renouncing and Disclaiming Certain Interests and Rights of the County and the Public in and to the Use of a Portion of Orchard Pond Road Lying West of the Orchard Pond Parkway Known as the Orchard Pond Road West Segment
	Tuesday 25	3:00 p.m.	Regular Meeting

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
<b>October 2016 (cont.)</b>	Thursday 27	9:30 a.m.	Joint Workshop with the City Commission on Affordable Housing Issues
		1:00 p.m.	Blueprint Intergovernmental Agency Board Special Meeting - Economic Development Strategic Plan City Commission Chambers
<b>November 2016</b>	<b>Friday 11</b>	<b>Offices Closed</b>	<b>VETERAN'S DAY OBSERVED</b>
	<del>Monday 14</del> Rescheduled to December 5	<del>1:00 p.m.</del>	<del>Capital Region Transportation Planning Agency (CRTPA) City Commission Chambers</del>
	Monday 21	9:30 – 11:00 a.m.	Community Redevelopment Agency City Commission Chambers
	Tuesday 22	3:00 p.m.	Installation of Newly-Elected Commissioners Reorganization of the Board Regular Meeting
	<b>Thursday 24</b>	<b>Offices Closed</b>	<b>THANKSGIVING DAY</b>
	<b>Friday 25</b>	<b>Offices Closed</b>	<b>FRIDAY AFTER THANKSGIVING DAY</b>
	<i>Wednesday 30 – Friday, Dec. 2</i>	<i>FAC Legislative Conference</i>	<i>Buena Vista Orange County</i>
<b>December 2016</b>	Monday 5	1:00 p.m.	Capital Region Transportation Planning Agency (CRTPA) City Commission Chambers
	Wednesday 7 – Saturday 10		NACo Fall Board Meeting Leon County , FL
	Monday 12	9:00 a.m. – 4:00 p.m.	Board Retreat
	Tuesday 13	1:00 – 3:00 p.m.	Hurricane Hermine After Action Report Workshop
		3:00 p.m.	Regular Meeting
	<b>Monday 26</b>	<b>Offices Closed</b>	<b>CHRISTMAS DAY OBSERVED</b>
	<b>Tuesday 27</b>	<b>No Meeting</b>	<b>BOARD RECESS</b>
<b>January 2017</b>	<b>Monday 2</b>	<b>Offices Closed</b>	<b>NEW YEAR'S DAY OBSERVED</b>
	<b>Tuesday 10</b>	<b>No Meeting</b>	<b>Board Recess</b>
	Tuesday 24	3:00 p.m.	Regular Meeting

## **Citizen Committees, Boards, and Authorities 2016/17 Expirations and Vacancies**

[www.leoncountyfl.gov/committees/list.asp](http://www.leoncountyfl.gov/committees/list.asp)

### **VACANCIES**

#### **CareerSource Capital Region**

Board of County Commissioners (1 appointment)

(Representative of the private sector, who shall be owners of business concerns, executives, or chief operating officers of non-governmental employers, or other private sector executives who have substantial management or policy responsibility)

#### **Educational Facilities Authority**

Board of County Commissioners (2 appointments)

#### **Tourist Development Council**

Board of County Commissioners (1 appointment)

(Owner or operator of hotel, motel, recreational vehicle park, or other tourist accommodation in the County and subject to the tax)

### **UPCOMING EXPIRATIONS**

#### **OCTOBER 31, 2016**

##### **Audit Advisory Committee**

Board of County Commissioners (2 appointments)

(public accountant, internal auditor, or a financial manager for a public, private, or a not-for-profit institution)

##### **Canopy Roads Citizens Committee**

Board of County Commissioners (1 appointment)

##### **Tourist Development Council**

Board of County Commissioners (1 appointment)

#### **DECEMBER 31, 2016**

##### **Human Services Grants Review Committee**

Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District II: Sauls, Jane G. (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

##### **Library Advisory Board**

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

**JANUARY 31, 2017**

**Minority, Women & Small Business Enterprise Committee**

- Commissioner - District I: Proctor, Bill (1 appointment)
- Commissioner - District III: Dailey, John (1 appointment)
- Commissioner - District IV: Desloge, Bryan (1 appointment)
- Commissioner - District V: Dozier, Kristin (1 appointment)

**FEBRUARY 28, 2017**

**Value Adjustment Board**

- Board of County Commissioners (1 appointment)

**MARCH 31, 2017**

**Contractors Licensing and Examination Board**

- Commissioner - At-large II: Maddox, Nick (1 appointment)
- Commissioner - District IV: Desloge, Bryan (1 appointment)
- Commissioner - District V: Dozier, Kristin (1 appointment)

**Science Advisory Committee**

- Commissioner - District I: Proctor, Bill (1 appointment)
- Commissioner - District II: Sauls, Jane G. (1 appointment)
- Commissioner - District V: Dozier, Kristin (1 appointment)

**APRIL 30, 2017**

**Tallahassee Sports Council**

- Board of County Commissioners (2 appointments)

**MAY 31, 2017**

**Minority, Women & Small Business Enterprise Citizens Advisory Committee**

- Commissioner - At-large I: Lindley, Mary Ann (1 appointment)

**JUNE 30, 2017**

**Board of Adjustment and Appeals**

- Board of County Commissioners (2 appointments)

**CareerSource Capital Region**

- Board of County Commissioners (2 appointments)

**Planning Commission**

- Board of County Commissioners (1 appointment)

**JULY 31, 2017**

**Water Resources Committee**

- Commissioner - At-large II: Maddox, Nick (1 appointment)
- Commissioner - District V: Dozier, Kristin (1 appointment)