

EXEMPT DOCUMENTS DISTRIBUTION FORM

Exempt Documents being requested or received are included in those exempt from public disclosure as provided by Section 119.071(3)(b), Florida Statutes (Attached). **Building Plans** being requested are confidential and exempt as provided by Section 119.071(3)(a), Florida Statutes (Attached). The following information is being provided as a record of this request or receipt, and distribution of the Exempt Building Plans.

Completion of this form and a signature is required before information will be released (* Indicates Required to Obtain Exempt Building Plans):

A. Entity Requesting/Receiving Documents: (Check All That Apply and Provide Full Name of Entity.)

- State Agency*:** _____
- Federal Agency*:** _____
- Governmental:** _____
- Architect:** _____
- Engineer:** _____
- Contractor:** _____
- Other:** _____

B. Entity Name: _____

Address: _____

Phone: _____

C. Exempt Documents / Plans requested or provided: (Be specific on what is requested or to be provided, and include description, address, etc.)

D. Reason for Request/Intended Use: _____

E. RECIPIENT CERTIFICATION: I, personally, and/or as representative of the above entity, fully understand (check the applicable certification block) the exempt nature of the Exempt Documents I am receiving and agree to maintain the exempt status of this information in accordance with Florida law.

F. Name of person receiving Exempt Documents:

(Printed): _____

Signature: _____ Date: _____

Email: _____

G. Driver license or photo identification number of recipient: _____
(Recipient must provide verification of employment with the above entity and verify identity with photo ID)

H. Records Custodian Providing Exempt Documents:

Leon County Office: _____ Employee Name: _____

Other Individual Name: _____

Name and Office Address of Employer: _____

I. Exempt Documents / Building Plans provided if different than requested: (Be specific on what is requested or to be provided, and include description, address, etc.)

J. Signature of Person Authorizing Distribution: _____ Date: _____

Provider's Signature (if different than person authorizing distribution): _____

K. Method of delivery: Pick-up by requestor _____ other (specify other method of delivery)

Date Provided: _____

**EXEMPT DOCUMENTS
DISTRIBUTION FORM****EXEMPT DOCUMENTS - Section 119.071(3)(b), Florida Statutes, provides:**

Building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, arena, stadium, water treatment facility, or other structure owned or operated by an agency are exempt from s. 119.07(1) and s.24(a), Art. I of the State Constitution. This exemption applies to building plans, blueprints, schematic drawings, and diagrams, including draft, preliminary, and final formats, which depict the internal layout and structural elements of a building, arena, stadium, water treatment facility, or other structure owned or operated by an agency before, on, or after the effective date of this act. Information made exempt by this paragraph may be disclosed to another governmental entity if disclosure is necessary for the receiving entity to perform its duties and responsibilities; to a licensed architect, engineer, or contractor who is performing work on or related to the building, arena, stadium, water treatment facility, or other structure owned or operated by an agency; or upon a showing of good cause before a court of competent jurisdiction. The entities or persons receiving such information shall maintain the exempt status of the information.