

**Environmental Site Clearing and Grading
Notice of Intent to Proceed**

Note: This needs to be printed on company letterhead with all blanks completed.

This is to certify that _____ will be performing the site work located at
[NAME OF CONTRACTOR]

Parcel ID Number _____ which is associated with Leon County Building
[PARCEL ID NUMBER]

Permit Number _____.
[BUILDING PERMIT #]

The scope of work is limited to sediment and erosion control, tree protection, land clearing, and grading associated with the approved site plan.

The expected starting date and approximate time is _____ at _____.
[STARTING DATE] [STARTING TIME]

The Environmental Management Officer who will be in responsible charge of all on-going work for the project is _____ and can be reached at _____.
[NAME OF ENV MGMT OFFICER] [PHONE NUMBER]

SIGNATURE, LICENSED CONTRACTOR

CONTRACTOR LICENSE NUMBER

DATE