

DRIVEWAY CONNECTION PERMIT APPLICATION

E - 15

CLASS 1

Dept. of Development Support and Environmental Management
435 N. Macomb St., 2nd Floor
Tallahassee, Florida 32301
850-606-1300
www.leonpermits.org



LB _____

LDR _____

DRIVEWAY CONNECTION PERMIT APPLICATION CLASS I

- Class I Driveway (Residential) Fee: \$185.00
Project Status* Fee: \$120.00

* Project Status fee is only charged if driveway permit is submitted without an associated building permit.

DRIVEWAY PROPOSED FOR:

- Single Family, Mobile Home, Multi-Family (4 units or less), Temporary, Driveway Connection Only, Other (sidewalk, trail, bike path)

PROPERTY INFORMATION

Parcel Tax I.D. # _____ Number of Connections to Public Streets: _____
Location/Address: _____
Subdivision Name: _____

OWNER INFORMATION

Owner: _____ Cell #: _____ Work #: _____
Mailing Address: _____
Email Address: _____

APPLICANT/AGENT INFORMATION

Contractor: _____ Cell #: _____ Work #: _____
Mailing Address: _____
Email Address: _____

The applicant shall submit a completed application along with a site plan drawing that includes all the information described in the following page. All driveway or street connections shall be constructed in accordance with regulations and standards approved by Leon County in the Driveway and Street Connection Guidelines and Procedures Manual, adopted April 12, 2016, as amended. The manual is available online at www.leonpermits.org, or at the DSEM offices at 435 North Macomb Street.

The applicant/owner for self, heirs, assigns and successors in interest, binds and obligates self to save and hold Leon County harmless from any and all damages, claims or injuries caused in whole or in part by applicant that may occur by reason of this construction, said facility design, maintenance or continuing existence of connection.

This permit authorizes work within the County right-of-way only. Additional permitting will be required for canopy road connections and any activity outside the right-of-way.

The applicant/owner binds and obligates by way of the approved permit to construct the driveway connection in accordance with the approved permit. Failure to do so shall result in enforcement action.

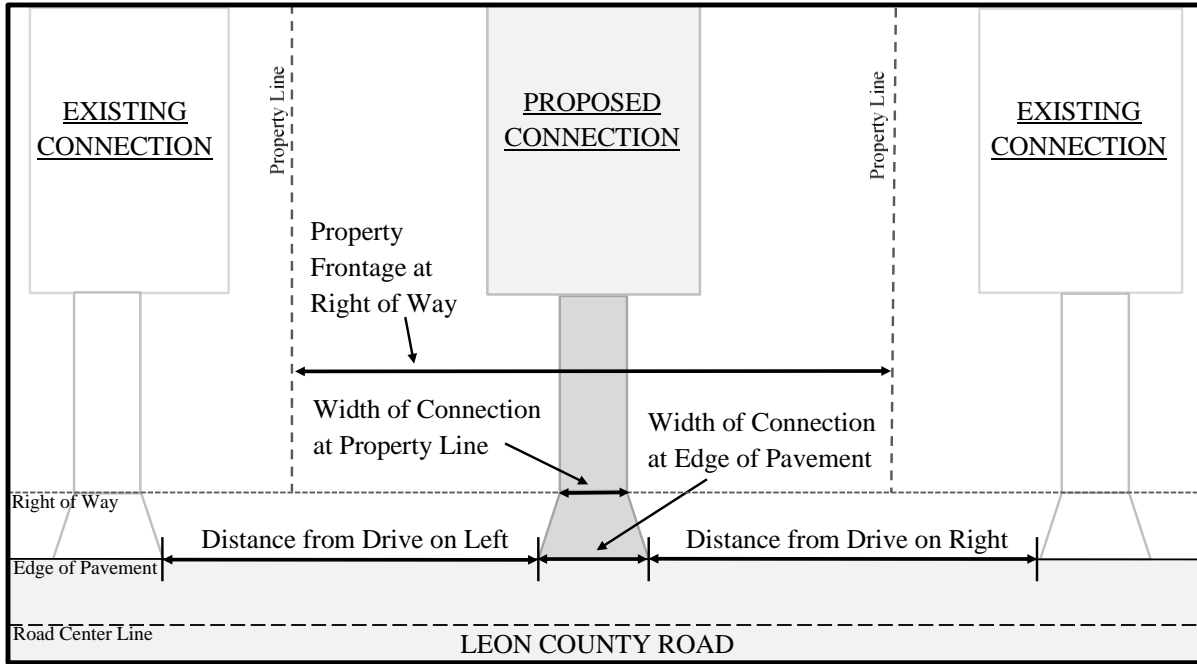
Applicant's Signature: _____ Date: _____

**DRIVEWAY CONNECTION PERMIT APPLICATION
CLASS 1**

E - 15

LB _____

LDR _____



PROPOSED CONNECTION INFORMATION

Leon County Road Name: _____
 Property Frontage at Right of Way: _____ ft
 Width of Connection at Property Line: _____ ft
 Width of Connection at Edge of Pavement: _____ ft
 Distance from Drive on Left: _____ ft
 Distance from Drive on Right: _____ ft
 Base Material: _____

- NOTES**
- Culvert shall be placed at ditch bottom to maintain existing flow
 - Culvert size must match uphill culvert to maintain existing flow
 - If a culvert is not required, the contour of the ditch must be maintained for positive flow
 - If distance between drives is greater than 300', write N/A for measurement

Material Type (Within Right of Way):

Asphalt

Min. compacted thickness shall be 1 inch with 4 inches of limerock base (LBR 100)

Concrete

Min. thickness shall be 6 inches of 3,000 psi concrete with fiber mesh reinforcement

Other: _____

Temporary connections or connections to dirt roads only

ADJACENT EXISTING CONNECTION (If Applicable)	PROPOSED CONNECTION	ADJACENT EXISTING CONNECTION (If Applicable)
<p><u>Culvert</u> Size (Diameter): _____ inches Material: _____ End Treatment: _____</p>	<p><u>Culvert</u> Size (Diameter): _____ inches <i>Min. 18" in diameter</i> Material: _____ End Treatment: _____ <input type="checkbox"/> No Culvert Necessary</p>	<p><u>Culvert</u> Size (Diameter): _____ inches Material: _____ End Treatment: _____</p>

Verify any existing utilities in right-of-way within 50 feet of driveway by calling 811 before you dig (water, sewer, gas, electricity, cable, drainage structures, etc.) for potential conflict. Utilities present? Yes No

Contact the Environmental Compliance Specialist prior to pouring. Documentation of permit compliance is required prior to approval.

TYPICAL CULVERT CROSS SECTION

