



Cultural Review Process:

As part of the environmental review and input for PUVs, the reviewer shall verify the following, and advise the applicant accordingly:

De Minimis/Exemptions from Desktop Reviews*:

- All projects not required to submit an NFI (example: single-family dwelling permits on existing legal lots of record) or that qualify for a NFI No-Impact;
- 2.1.9 Subdivisions or residential subdivisions utilizing the Administrative Streamlined Application Process (ASAP); or
- Redevelopment sites with pre-existing ground disturbance to a depth of at least three feet.

*If a site contains a structure that is 50 years of age or older, and meets the National Register Criteria for Evaluation, then a professional archaeologist or historic structure specialist will be required to complete and submit a Historical Structure Form to staff for review and coordinate thereafter with the DHR.

All other projects will require a report from the archaeologist, which will provide a recommendation to either proceed with no further action or to complete an archaeological field survey, a process that is not affected by the latest DHR letter and remains consistent with past practices. The only exception would be if the archaeologist recommends a full survey to be completed in association with a rezoning application. In that instance only, the applicant may proceed without a survey if they sign a waiver acknowledging a field survey must be completed prior to site development, and that any additional development rights granted by the rezoning would be bound by the protection of any archaeological features found on site. The applicant shall submit all survey results to the Florida Master Site File at DHR.

All environmental management permits, including ones associated with projects that qualify for the aforementioned De Minimis/Exemptions, shall have the following text regarding fortuitous finds included:

If prehistoric or historic artifacts, such as pottery or ceramics, stone tools, metal implements, dugout canoes or any other physical remains that could be associated with the Native American Cultures or early Colonial or American Settlement are encountered at any time within the project site area, the permitted project shall cease all activities involving subsurface disturbance in the immediate vicinity of such discoveries. The permittee or designated representative shall contact the Florida Department of State, Division of Historical Resources Review and Compliance Section, at (850) 245-6333 or (800) 847-7278, as well as [as appropriate] Leon County Environmental Services/the City of Tallahassee Growth Management Department. Project activities shall not resume without written authorization from the Division of Historical Resources. In the event that unmarked human remains are encountered during permitted activities, all work shall stop immediately, and the proper authorities notified in accordance with Section 872.05, Florida Statutes.