

Leon County Flood Letter Certification Form

Firm: _____ Phone Number _____

Location of property or address: _____

Leon County Tax Appraiser's Parcel ID No.: _____

Type of Development (Check One):

- Single Family Residential
 Commercial
 Multi-family
 Subdivision
 Public Infrastructure

Are there any other structures on the property? Yes or No If yes, brief description: _____

Flood Insurance Rate Map Information

Community Number	Panel Number	Suffix	Date of Firm Index	Firm Zone	Base Flood Elevation	Vertical Datum (NAVD88)

Property Floodplain Information

Check one of the following statements- 1 (low risk), 2 (moderate risk) or 3 (high risk- FEMA insurance probably required):

1. **All of the property is at or above the Flood Protection Elevation.** (i.e. Base Flood Elevation plus a safety factor of 1 or 3.0 feet as set forth in the Flood Protection Elevation definition in the Leon County Land Development Code) Not limited to only FEMA delineated flood zones.
2. **Some or all of the property is lower than the Flood Protection Elevation (as set forth the Flood Protection Elevation definition), and all of the property is located at or above the Base Flood Elevation (100-year flood elevation).** (Complete Elevation Section below)
3. **Some or all of the property is located below the Base Flood Elevation (100-year flood elevation).** (Complete Elevation Section below)

Elevation Section

If No. 2 or No. 3 above is selected, provide the following information:

Base Flood Elevation: _____
 Flood Protection Elevation: _____
 (BFE + 1 or 3.0 ft. as required by definition)

_____ Required *minimum finished floor elevation* for residential construction (NAVD88). Note: Elevation Certificate is not required if the location where the structure is proposed is outside the Flood Protection Elevation area which must be delineated on the site plan; or

_____ Required flood proof elevation if commercial (NAVD88).

Resources

Check which of the following resources have been utilized in developing this flood letter certification:

- County Topographic Maps Dated _____
- FEMA Flood Insurance Rate Map
- Flood Studies and Models available through Leon County offices _____
- Plat maps and Leon County environmental permits that contain flood elevation information _____
- Aerial photos during flood conditions: Date, Mission No., Photo No. _____

Note: All detached single family, duplex, triplex, and quadraplex structures must have their finished floor constructed at a minimum of eight (8) inches higher than the highest finished grade elevation next to the walls or foundation of the structure and a minimum of twelve (12) inches higher than the finished grade elevation at a distance of five (5) feet from the foundation of the structure. Structures located six (6) feet or less from the property line shall have their lowest finished floor elevation a minimum of twelve (12) inches higher than the highest finished grade elevation next to the walls or foundation of the structure. *Grading will be determined on site by the builder and County building inspector.*

I hereby certify that the above referenced parcel has been visited, the applicable flood maps and other pertinent data has been examined under my responsible direction, and that the above information is true and correct to the best of my knowledge, and I am a duly licensed professional engineer in the State of Florida.

Printed Name: _____

Signature: _____

Date: _____

P.E. No.: _____

Place seal impression over signature and date

Staff Use Only:

_____ Elevation Certificate Not Required if the portion of the property where the structure is to be constructed is outside the Flood Protection Elevation, as shown in the required site plan.