

LEON COUNTY DEPARTMENT OF DEVELOPMENT SUPPORT AND ENVIRONMENTAL MANAGEMENT 435 NORTH MACOMB STREET, 2ND FLOOR TALLAHASSEE, FLORIDA 32301 (850) 606-1300 www.leonpermits.org

BUILDING PERMIT APPLICATION

I. OWNER/LESSEE INFORMATION							
OWNER NAME:							
MAILING ADDRESS:							
CITY: S	TY: STATE: ZIP:						
WORK PHONE: MOBILE PHONE	MOBILE PHONE: HOME PHONE:						
EMAIL ADDRESS:							
II. LICENSED CONTRACTOR INFORMATION							
BUSINESS NAME: CONTRACTOR NAME:							
MAILING ADDRESS:							
CITY: STATE: ZIP:							
WORK PHONE: MOBILE PHONE:							
EMAIL ADDRESS: III. SITE AND BUILDING INFORMATION							
PARCEL I.D. # NO. OF EXISTING BLDGS ON SITE							
ADDRESS:	LOTBLK						
SUBDIVISION NAME:	PHASE						
BUILDING FOUNDATION: And Monolithic Slab/Pad Block Stem Wall Pier or Piling							
USE OF FILL: 🗌 Yard/Lawn cu. yds. 📄 Foundation cu. yds. 📄 Septic cu. yds. 📄 Pool cu. yds.							
PROPERTY OWNERSHIP: Dublic (Fed, State or local govt) Priva	ate (Individual, corp, non-profit) UTILIZING BLDG ENVELOPE OPTION? UYes N						
SEWAGE DISPOSAL: Public Private (Septic System)* WATER SYSTEM: Public Private Co. Private (Well)							
ROADS: Public Private CORNER LOT: No	☐ Yes – indicate preferred street for address:						
* Please contact the Florida Dept. of Health in Leon County for septic tank permit requirements. In accordance with F.S. 381.006, an approved septic permit is							
required prior to issuance. Where connection to central water and sewer is proposed, receipts from the service provided shall be provided prior to permit issuance.							
Is property located within 100 feet of the centerline of a Canopy Road?							
Meridian Road, SR 155 (from 7th Avenue to Georgia State line) Magnolia Dr Centerville Rd – Moccasin Gap Rd.(from 7th Avenue to 5	Old Bainbridge Road (from Raa Avenue to Capital Circle SR 263) SR 59) Old Centerville Road						
Miccosukee Road (from Capital Circle NE /Route 261 to Moccasin Gap Road) Sunny Hill Road							
Old St. Augustine Road (from E. Lafayette Street to W.W. Kelly Road) IV. RESIDENTIAL BUILDINGS	Pisgah Church Road						
	ttached (Duplex) Multi Family						
Accessory Structure (Shed, greenhouse, pool Tripley	Hotel/Motel						
nouse, detached garage, etc.)							
Single-Family Attached (Townhouse) Quadruplex Other - Specify V. NON-RESIDENTIAL BUILDINGS (If known, please provide LSP#)							
Amusement recreational Hospital, institutional	Public utility Cellular Tower						
Church, other religious Medical office	School, library, other educational Other - Specify						
Industrial Non-medical office	Stores, mercantile						
Service station, repair garage Bank	Restaurant						
Fire suppression system required?							

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VI. DESCRIPTION (OF WORK						
New Building		Moving Site Built Home		Mechanical*			
New Building – SHELL O	NLY	Foundation Only (Commercial Only)		Plumbing*			
New Manufactured Home		Residential Swimming Pool		Fuel Gas*			
Manufactured home replac	ement	Retaining Wall		Other – specify below			
Addition		Roofing*					
Alteration/Repair/Replacement* Electrical*							
PLEASE NOTE: ALL BUILDING PERMIT APPLICATIONS REQUIRE A SITE PLAN, EXCEPT THOSE INDICATED WITH AN ASTERISK (*) ABOVE. SITE PLANS MUST BE DRAWN TO SCALE AND DEPICT THE ACTUAL CONFIGURATION AS SHOWN ON THE PROPERTY APPRAISER'S DATABASE. THE SITE PLAN MUST INCLUDE THE FOLLOWING INFORMATION: • North directional arrow • Property boundary lines • Location of ALL existing structures and their distances from all property lines and each other SITE PLANS MUST BE DRAWN TO SCALE							
Location of driveways, streets and utility easements Location of septic system (proposed and existing) Location of superic system (proposed and existing) Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any wells win 200 feet of the septic system, even if wells are located on adjacent property Location of any on-site or nearby wetlands (lakes, ponds, swamps, marshes, sinkholes or shallow depressions) Location of all natural or constructed water conveyance features such as ravine, ditch, swale, culvert, canal, stream or springs/seeps Location of special development restrictions such as easements, natural areas required undisturbed or land use buffers NeW/ADDED CONSTRUCTION (if applicable): New/Added Square Footage: Cost of New/Added Sq. Footage: Cost of New/Added Sq. Footage: Cost of New/Added Square Footage: Cost of New/Added Square Footage: Provide PROJECT NARRATIVE OR WORK DESCRIPTION: PROVIDE PROJECT NARRATIVE OR WORK DESCRIPTION							
VII. CONTRACTOR INFORMATION							
TYPE	BUSINESS/CONTRA	ACTOR NAME LICENSE NO.	EMA	IL ADDRESS	PHONE		
ENGINEER							
ARCHITECT							
PRINCIPAL							
ELECTRICAL							
PLUMBING							
MECHANICAL							
GAS							
ROOFING CLEARING/							
EXCAVATION							
MANUFACTURED HOME INSTALLER							
SPECIALTY CONTRACTOR							

Fla. Stat. 553.79(12) NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

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