

## **Family Time & Tales - Video Visitation Rules**

Participation in video visitation is a privilege, not a right. Participants (visitors and inmates) are expected to conduct themselves in an appropriate fashion, as defined below, at all times during a video visit.

The LeRoy Collins Leon County Public Library System reserves the right to deny, cancel, or terminate a video visit prior to or during a visitation session based upon visitor or inmate misconduct or a facility emergency - and potentially enforce penalties/sanctions against future visits.

### **Video Visitation Rules**

- All regular visitation rules apply.
- Participants must be and remain seated during the visit session.
- Once the video visitation has begun, participants may not touch the visitation screen or cover the camera in any way.
- All clothing must remain in place as partial exposure or nudity is prohibited.
- Pictures and/or photographs may not be shown during the visit.
- Food and/or drink are prohibited during the visit.
- Only visitors registered and logged for a specified visit are allowed to be a part of the video visitation. The attempt by any other party to engage in the visitation is prohibited.
- Visitors that knowingly violate courts orders shall not be permitted visitation privileges.
- Visitors shall be at least 18 years of age or a parent or legal guardian must accompany minors.
- Visitors under the influence of drugs or alcohol will not be permitted visitation privileges.
- Visitors must consist of at least one minor child.
- The visit must include a minor child reading from a book.

### **Visitation FAQs**

- IDs must be presented at time of check-in for video visits. Acceptable forms of ID are:
  - U.S. Driver License or state issued Identification Card
  - Active U.S. Military ID
  - Passport
  - Consulate ID
- Any damage to property or other criminal actions will be prosecuted.
- Use of this video visitation system constitutes consent to this recording and monitoring.
- Scheduling & Availability: All visitors must schedule visits at least 24 hours prior to the desired visit.

### **Visitation Hours**

*All video visitations will be scheduled during normal pod movement times.*

- Monday: 3:00 p.m. to 6:00 p.m.
- Tuesday: 3:00 p.m. to 8:00 p.m.
- Wednesday: Closed
- Thursday: 3:00 p.m. to 8:00 p.m.
- Friday: Closed
- Saturday: 11:00 a.m. to 4:00 p.m.
- Sunday: 2:00 p.m. to 5 p.m.