

**LEON COUNTY DEPARTMENT OF DEVELOPMENT SUPPORT
AND ENVIRONMENTAL MANAGEMENT
NOTICE OF INTENT TO FILE A PETITION FOR FORMAL PROCEEDINGS
BEFORE A HEARING OFFICER**

For Appeals of a Limited Partition or Type "A" or "B" Site and Development Plan

THIS NOTICE MUST BE FILED WITH THE LEON COUNTY DEPARTMENT OF DEVELOPMENT SUPPORT AND ENVIRONMENTAL MANAGEMENT, DEVELOPMENT SERVICES DIVISION, WITHIN FIFTEEN (15) CALENDAR DAYS AFTER THE DECISION WAS MADE. NOTICES MUST BE DELIVERED TO THE DEPARTMENT OF DEVELOPMENT SUPPORT AND ENVIRONMENTAL MANAGEMENT, DEVELOPMENT SERVICES DIVISION, 435 NORTH MACOMB STREET, TALLAHASSEE, FL 32301, **TOGETHER WITH A NONREFUNDABLE FILING FEE OF \$90.00 (ADD \$30.00 FOR EACH ADDITIONAL PERSON JOINING IN THE NOTICE) PAYABLE TO LEON COUNTY.**

1. Name: _____
Address: _____
Telephone Number: _____ Email: _____

2. The undersigned hereby gives notice of intent to file a petition for formal proceedings regarding the following project: _____

A PARTY FILING A NOTICE OF INTENT TO FILE A PETITION FOR FORMAL PROCEEDING MUST COMPLETE THE APPLICATION BY FILING A PETITION FOR FORMAL PROCEEDING BEFORE A SPECIAL MASTER WITHIN THIRTY (30) CALENDAR DAYS AFTER THE DECISION IN QUESTION IS RENDERED. FAILURE TO COMPLETE THE APPLICATION WITHIN THE SPECIFIED THIRTY (30) DAY PERIOD WILL RENDER THE DECISION FINAL. APPEALS ARE HEARD BY A SPECIAL MASTER AND ARE CONDUCTED IN ACCORDANCE WITH THE PROCEDURES OUTLINED IN SECTION 10-7.414 OF THE LEON COUNTY CODE OF ORDINANCES. THE SPECIAL MASTER WILL ISSUE A RECOMMENDED ORDER TO THE BOARD OF COUNTY COMMISSIONERS ("BCC"). THE BCC SHALL CONSIDER THE RECOMMENDED ORDER AT A PUBLIC HEARING AND SHALL RENDER THE FINAL DECISION. APPEALS OF THE BCC'S DECISION ARE BY PETITION FOR WRIT OF CERTIORARI TO THE CIRCUIT COURT.

3. THE PERSON FILING THIS NOTICE IS (CHECK ONE BELOW):

_____ The Applicant _____ The local government with jurisdiction
_____ A person who will suffer an adverse effect to an interest protected or furthered by the Comprehensive Plan

4. **BRIEFLY STATE THE BASIS FOR SEEKING A FORMAL PROCEEDING** Use additional sheets if necessary. Please briefly describe how the proposed project violates the ordinances of Leon County or the Comprehensive Plan.

If you are not the applicant, state how you will be affected by the decision. Use additional sheets if necessary. To be entitled to initiate a formal proceeding you must show that you will suffer an adverse effect which exceeds in degree the general interest in community good shared by all persons:

I CERTIFY THAT I HAVE READ THE ABOVE INFORMATION AND THAT ALL THE INFORMATION PROVIDED IN THIS NOTICE IS CORRECT.

SIGNATURE

DATE NOTICE IS FILED