

**Leon County Board of County Commissioners  
Notice of Evaluation Committee Meeting ("Meeting")**

Leon County announces a public meeting to which all persons are invited

Title of Competitive Solicitation:	RFP Engineering Services, Comprehensive Wastewater Treatment Facilities Plan
Competitive Solicitation Number:	BC-09-04-18-51
Date and Time of Meeting:	September 7, 2018 at 11:00 AM
Place of Meeting:	1800-3 North Blair Stone Road, Purchasing Conference Room, Tallahassee, FL
Purpose for Meeting:	First Evaluation Committee Meeting; Receive briefing; Discuss proposal procedures and ranking structure.
Evaluation Committee Chairperson:	TBA
<input checked="" type="checkbox"/> Leon County announces a public meeting to which all persons are invited <input type="checkbox"/> Pursuant to F.S. 286.0113, portions of the meeting may be closed to the public.	


**Meeting Minutes:** The minutes of the meeting of the Evaluation Committee shall be promptly recorded, and such records shall be open to public inspection in the Purchasing Division Offices, 1800-3 Blair Stone Road, Tallahassee, Florida, unless otherwise exempt pursuant to F.S. 119.071 (General exemptions from inspection or copying of public records).

However, any party may arrange for the proceedings to be stenographically recorded and shall bear the expense of such recording. It is requested that the Purchasing Division be given no less than 24 hours advance notice of stenographic recording in order that it be properly facilitated.

**Special Accommodation:** In accordance with Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact the ADA Coordinator by written or oral request at least 48 hours prior to the proceeding, at 850-606-5011 or Facilities Management at 850-606-5000, or 7-1-1 (TTY and Voice) via Florida Relay Service. Accommodation Request Forms are available on the website [www.LeonCountyFl.gov/ADA](http://www.LeonCountyFl.gov/ADA).

**CERTIFICATION:**

I certify that the above notice is true and correct and that no less than 72 hour notice is hereby being given.

  
 Signature  
 Shelly W. Kelley, PMP  
 Name Typed

Purchasing Director  
 Title  
 August 24, 2018 at 4:00 PM  
 Date