

# Board of County Commissioners

## Notice of Evaluation Committee Meeting

**Bid/RFP Title:** Request for Proposals for Telecommunications Infrastructure System for PSC

**Bid Number:** BC-03-07-12-34      **Committee Chairperson:** To Be Determined

**Committee Meeting Date and Time:** Wednesday, March 14, 2012 at 9:00AM

**Place of Meeting:** Purchasing Bid Room, 1800-3 Blair Stone Road, Tallahassee, FL 32308

**Purpose Of Meeting:** Initial meeting to distribute proposals received, review RFP, evaluation criteria, and required submittal information, elect a Committee Chair, and calendar further meetings.

**Meeting Minutes:** The minutes of the meeting of the Evaluation Committee shall be promptly recorded, and such records shall be open to public inspection in the Purchasing Division Offices, 1800-3 Blair Stone Road, Tallahassee, Florida. However, any party may arrange for the proceedings to be stenographically recorded and shall bear the expense of such recording. It is requested that the Purchasing Division be given no less than 24 hours advance notice of stenographic recording in order that it be properly facilitated.

**Special Accommodation:** In accordance with Section 285.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Christine Coble or Facilities Management, 301 South Monroe Street, Tallahassee, Florida 32303, by written request at least 48 hours prior to the proceeding. Telephone: (850) 606-5300 or (850) 606-5000; 1-800-955-8771 (TDD), or 1-800-955-8770 (Voice), via Florida Relay Service.

### **CERTIFICATION:**

I certify that the above notice is true and correct and that no less than 72 hours notice is hereby being given. I further certify that all respondents to this solicitation have been noticed of this meeting by facsimile or telephonically.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Contract Administrator  
Title

Wendi Sellers  
\_\_\_\_\_  
Name Typed

Friday, March 9, 2012 at 8:30AM  
\_\_\_\_\_  
Date