



# Leon County

## Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301  
(850) 606-5302 www.leoncountyfl.gov

Purchasing Division  
1800-3 Blair Stone Road  
(corner of Blair Stone and Miccosukee Roads)  
Tallahassee, Florida 32308  
(850) 606-1600

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County Attorney

November 18, 2010

Bid Title: Custodial Services for Group 2, Libraries; and Group 4, Other Buildings

Bid No: BC-11-23-10-06

Opening Date: Tuesday, November 23, 2010 at 2:00 PM

### ADDENDUM # 2

Dear Vendor:

This letter serves as Addendum #2 for the above referenced project. Following are answers to questions asked by vendors.

1. Can you please tell me the current unit price for group 4 buildings?

**Answer:** The current rate is \$0.135.

2. I would like to know if you could provide me with the approximate number of staff, workers and visitors at each location for both group 2 and 4? This information would be very helpful in trying to determine the use of supplies and level of daily cleaning need at each facility?

**Answer:** See answer to 3 below.

3. If you don't have a hard number can the city rate the level of traffic in terms of light, medium or heavy.

**Answer:**

#### Group 2

Main Library - Heavy

Parkway Branch - Medium

Lake Jackson Branch - Medium

Northeast Branch - Heavy

B.L. Perry Branch - Medium/Heavy

Ft. Braden Branch - Medium

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#### **Group 4**

Municipal Services Building - Medium

Traffic Court - Heavy

Public Works Complex - Medium

Solid Waste Complex - Light

Transfer Station - Light

Leon County Welcome Center - Medium

Facilities Management - Light

Amtrak Station - Medium/Heavy

Agriculture Center - Medium/Heavy

Dental Clinic - Medium

Emergency Medical Building - Light

The Growth Management Building is used for warehouse and is currently not under a custodial contract.

4. The specifications require care of marble, granite, terrazzo. Are there any buildings with these surfaces and if so, which ones and how much of each?

**Answer:** Yes, some of these building have these flooring surfaces. The County does not have these amounts for each facility. The buildings are available for inspection by the vendors. Please contact the County Purchasing Office to make arrangements.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid.

Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,



Wendi Sellers

Contract Manager