



# Leon County

## Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301  
(850) 606-5302 [www.leoncountyfl.gov](http://www.leoncountyfl.gov)

Purchasing Division  
1800-3 Blair Stone Road  
(corner of Blair Stone and Miccosukee Roads)  
Tallahassee, Florida 32308  
(850) 606-1600

Commissioners

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District 4

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District 5

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At-Large

AKIN AKINYEMI

At-Large

PARWEZ ALAM

County Administrator

HERBERT W.A. THIELE

County Attorney

November 15, 2010

Bid Title: Custodial Services for Group 2, Libraries; and Group 4, Other Buildings

Bid No: BC-11-23-10-06

Opening Date: Tuesday, November 23, 2010 at 2:00 PM

### ADDENDUM # 1

Dear Vendor:

This letter serves as Addendum #1 for the above referenced project. Following are answers to questions asked by a vendor.

1. What is the current price being paid per square foot for the libraries?

Answer: The current custodial rate for libraries is \$.106 per square foot.

2. How much toilet paper and paper towels are being used at the libraries?

Answer: We do not have a toilet paper and paper towel volume used because it is included in the vendor cost.

Questions pertaining to bid procedures or regarding the specifications should be addressed to Wendi Sellers, Keith Roberts or Don Tobin, phone(850) 606-1600; fax (850) 606-1601; E-mail: [sellersw@leoncountyfl.gov](mailto:sellersw@leoncountyfl.gov), [robertsk@leoncountyfl.gov](mailto:robertsk@leoncountyfl.gov) or [tobind@leoncountyfl.gov](mailto:tobind@leoncountyfl.gov). Written inquiries are preferred.

Acknowledgment of this addendum is required as part of your bid submittal. Failure to acknowledge this addendum may result in rejection of your bid.

Should you have any questions, feel free to call me at (850) 606-1600.

Sincerely,

A handwritten signature in cursive script that reads "Wendi Sellers".

Wendi Sellers  
Contract Manager