



Communications Provider Registration Form

In accordance with Section 16-128 of the Leon County Code of Laws, *Communications Service Providers, Wireless Infrastructure Providers, and Pass-through Providers* must register with Leon County Public Works to place or maintain a communications facility, conduit, backhaul facility, or utility pole intended to support the collocation of small wireless facilities in the County rights-of-way.

NAME OF REGISTRANT (FIRM) under which it will conduct business in Leon County and, if different, in the State: _____

CONTACT NAME: _____

ADDRESS: _____

CITY, STATE & ZIP CODE: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

EMERGENCY CONTACT & CONTACT INFORMATION (if different than above):

FED ID#: _____

REGISTRATION RENEWAL

TYPE OF UTILITY (check all that apply):

Communications Service Provider Wireless Infrastructure Provider Pass-Through Provider Other

Checklist for required documents:

- A copy of the Registrant’s certificate of authorization, public convenience and necessity, or other similar certification or licenses issued by the Florida Public Service Commission, the Florida Department of State, the Federal Communications Commission, or other federal authority.
- Proof of insurance as required in Section 16-136 of the Leon County Code of Laws.

Checklist for optional documents:

- Blanket Construction Bond of no less than \$50,000 (a construction bond may be required prior to the issuance of a permit)

NOTICE:

Within thirty (30) days of any change in the above information, a Registrant shall provide updated information to the County.

Registration must be renewed every five (5) years. Failure to renew a registration may result in the County restricting the issuance of additional permits.

Registration provides the ability to apply for a permit, if applicable, and the ability to place or maintain communications facilities in the County rights-of-way. Registration does not excuse a communications provider from obtaining necessary access or pole attachment agreements before locating its communications facilities in the County rights-of-way. Registration does not excuse a communications provider from complying with all applicable codes, and State and federal laws and regulations.

By submitting a Registration, the Registrant acknowledges that it has reviewed a copy of Chapter 16, Article V of the Leon County Code of Laws.

BY: _____
NAME: _____
TITLE: _____
DATE: _____

STATE OF _____
COUNTY OF _____

The above instrument was acknowledged before me this ____ day of _____, 20____, by _____, in his/her capacity as _____, of _____, a _____, who _____, who

[name]

[title]

[name of Registrant]

[type of business organization]

() is personally known to me; () produced a current driver's license as identification; or () produced _____ as identification.

[Notarial Seal]

Notary Public
Printed Name: _____
Commission No.: _____
Expiration: _____

Please remit this Permit Application Package to LeonCountyROW@leoncountyfl.gov or
Leon County Department of Public Works
2280 Miccosukee Road
Tallahassee, FL 32308

*Leon County Department of Public Works
2280 Miccosukee Road
Tallahassee, FL 32308
Tel: (850) 606-1500
Fax: (850) 606-1501*

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“People Focused. Performance Driven.”