



## Leon County Animal Control Trap Agreement

911 Easterwood Drive Tallahassee FL 32311 (850)606-5400  
Office Hours: 8-5 Monday-Friday  
After-hours Emergencies: (850)606-5800

Date: _____ Time: _____	<b>Case #</b> _____	ACO: _____
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In response to your request for service:

Please fill in the spaces below, sign and drop off, mail (to the address above), or fax this completed agreement to (850)606-5401. If you have any questions regarding any of the provisions of this agreement, please call (850)606-5400.

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Phone (Home):** \_\_\_\_\_ **(Cell):** \_\_\_\_\_  
**Number of Animals:** \_\_\_\_\_ **Animal Breed: (please circle) DOG CAT**  
**Description of Animal:** \_\_\_\_\_  
**Specific location to set trap:** \_\_\_\_\_

\*All animals are impounded at the Tallahassee-Leon Community Animal Service Center, 1125 Easterwood Drive, 850-891-2950. The Animal Service Center determines the disposition of all animals which may include returning the animal back to the address from which it was trapped, humane euthanasia, transfer, adoption, etc...\*

I hereby request that Leon County Animal Control place a humane live animal trap on my property, and **I agree to the following:**

- No trap will be set without a requester's signature
- The trap and any accessories (towels, covers, chains, locks, etc...) will not be moved or tampered with while on this property.
- The trap and accessories shall not change locations on this property unless it is moved by an animal control officer.
- I will notify Animal Control during regular business hours when an animal has been trapped.
- Animals caught in traps after-hours will be picked up the next day. (Exceptions will be made for sick/injured animals or animals involved in a bite. In such cases, I will contact Animal Control through the Consolidated Dispatch Agency at 850-606-5800 so an Officer may respond and remove the animal.)
- The trap will be set at the discretion of Animal Control and may be removed after 24 hours.
- Animal Control may enter my property at any reasonable time to monitor the trap. (Gated properties must remain unlocked to allow Animal Control access to check and reset traps.)
- This trap will be monitored by Animal Control Daily.
- The Animal Service Center supports Trap, Neuter, Return efforts. (Cats that are impounded without a rabies tag or traceable identification, that are determined to be at least 3 months old, may be returned to this address.)

\_\_\_\_\_  
**Requester's Signature**

\_\_\_\_\_  
**Date**

