

**Board of County Commissioners  
Leon County, Florida**

**Policy No. 93-22**

Title: In-House Legal Services  
Date Adopted: January 12, 1993  
Effective Date: January 12, 1993  
Reference: N/A  
Policy Superseded: Policy No. 89- , "In-house Legal Services" adopted 4/25/89

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It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 89- , adopted by the Board of County Commissioners on April 25, 1989, is hereby repealed and superseded and a new policy is hereby adopted in its place, to wit:

County Attorney's Office

1. All new requests from staff for research or review of projects shall come through and be approved, in advance, by the County Administrator.
2. County Commissioners may direct all routine questions to the County Attorney. Routine is defined as any question which does not require extensive staff time or research, as determined by the County Attorney.
3. All issues requiring extensive staff time or research can only be initiated by the County Attorney, the County Administrator, or by majority vote of the County Commission.