

**Board of County Commissioners
Leon County, Florida**

Policy No. 97-4

Title: Photocopying Fees

Date Adopted: February 24, 2004

Effective Date: February 25, 2004

Reference: Ch. 119.07, F.S.

Policy Superseded: Policy No. 91-1, "Photocopying Fees" adopted February 12, 1991; Policy 97-4, "Photocopying Fees" adopted April 8, 1997

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 97-4, "Photocopying Fees" adopted by the Leon County Board of County Commissioners on April 8, 1997, is hereby amended, and a revised policy is hereby adopted in its place, to wit:

Persons requesting copies of documents or official records shall be charged in accordance with the following schedule:

For Copies No Larger than 8 1/2"x14":

One-sided Duplicated Copy

First Copy of a Document: \$ 0.15 per sheet

Second and Additional Copies
of Same Document: \$ 0.15 per sheet

Two-sided Duplicated Copy

First Copy of a Document: \$ 0.20 per sheet

Second and Additional Copies
of Same Document: \$ 0.10 per sheet

Certified \$1.00 per document

County Maps or Aerial Photographs: Actual cost of material, supplies, and reasonable charges for labor and overhead.

However, persons requesting a copy of a document that is no larger than 8 1/2 inches by 14 inches in size, and which consists of five (5) pages or less, shall receive one copy of the document at no charge.