

# 2006



Leon County  
Annual Report

# Board of County Commissioners



## Serving the Citizens of Leon County

Each commissioner serves a four-year term. Every November, commissioners choose a chairman to serve as the Board's leader during the upcoming year. They also elect a vice-chairman. The chairman presides over official meetings and signs contracts on behalf of the Board. He or she is the official representative of the commission, and he or she represents the Board in negotiations with other parties.

At the end of each year, commissioners meet to discuss the most important issues facing the County and to establish the Board's priorities for the upcoming year. To learn more about your County Commission, to read commissioners' biographies, and to find other information, visit [www.leoncountyfl.gov/bcc](http://www.leoncountyfl.gov/bcc).

## 2005/06 Leon County Board of County Commissioners

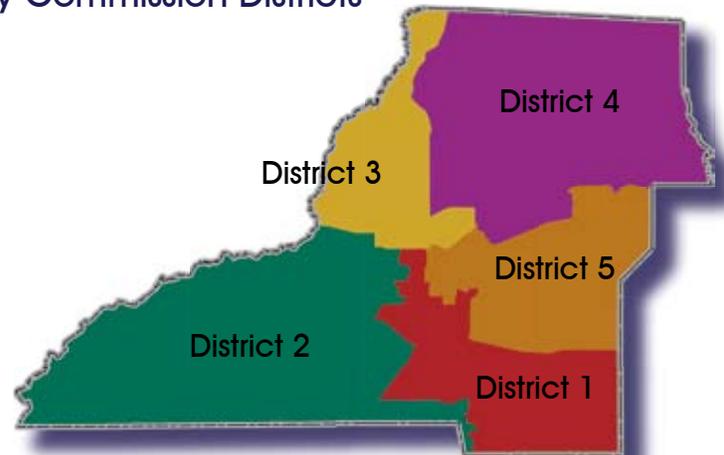
### 2006 Board Priorities

1. Address Consolidation of Law Enforcement and Emergency Response Dispatch
2. Enhance Primary Healthcare for the Uninsured
3. Develop a Comprehensive Community Energy Policy
4. Implement a Countywide Lake Protection Program
5. Construct a Library Branch in the Woodville Community
6. Address Impacts from Sprayfield Irrigation and Other Pollutants on Wakulla Springs
7. Pursue Redevelopment of North Florida Fairgrounds Property



*(From left to right) Commissioners Tony Grippa (District 4), Bill Proctor (District 1), Bob Rackleff (District 5), Jane G. Sauls (District 2), Cliff Thael (At-Large), Ed DePuy (At-Large) and Dan Winchester (District 3).*

## Leon County Commission Districts



# County Administrator

## Message from the County Administrator

I am pleased to present the 2006 Leon County Administrator's Annual Report. This document is intended to inform Leon County citizens about the accomplishments of County government over the past year. In these pages, you can see what your government is doing to enhance your quality of life.

This year was a landmark year, as the Board of County Commissioners, the Leon County Sheriff's Office, and the City Commission committed to creating a joint dispatch center. In the future, one dispatch center will respond to all public safety calls, including: law enforcement, fire, and emergency medical services (EMS). This was the Board's top priority this year.

Leon County also worked to address the growing problem of access to affordable, quality healthcare for uninsured residents. The Board of County Commissioners approved placing the ½ cent sales tax to fund the Leon County Community Healthcare Plan on the November 7, 2006, ballot. Leon County staff dedicated themselves to educating the public on the Plan, so voters could vote with confidence. Voters did not approve the referendum. Leon County continues to address the needs of our uninsured community members and is committed to enhancing the wellbeing of our citizens.

Also, Leon County made great strides in public safety by improving response to cardiac arrest victims. Leon County EMS recognized that residents are often the real "first responder," and they worked to prepare the community with Automated External Defibrillators (AEDs), and CPR and AED training. Through the placement of AEDs in public locations and training efforts, Leon County citizens are now safer. The American Heart Association recognized Leon County as a "Heart Ready Community" for the initiative, and "American City & County Magazine" named Leon County a "Crown Community."

After the devastation we all witnessed in the aftermath of Hurricane Katrina in 2005, the Board of County Commissioners made hurricane preparedness a top priority. The Public Information Office (PIO) created and launched the "Have a Hurricane Plan" campaign. The campaign provided residents with the tools needed to create their own hurricane readiness plans. With a multi-media approach, the PIO disseminated information using a new website, redesigned hurricane survival guide, informational video, and billboards.

Leon County embarked on another educational endeavor by presenting citizens with the first-ever Leon County Smart Growth Summit. Leon County Administration, Growth & Environmental Management, Tallahassee-Leon County Planning, Public Works and the Public Information Office collaborated to address the community's tremendous growth and development and how business and government will work together in developing Leon County's future.

Leon County has continued its long tradition of practicing fiscal discipline while maintaining the highest level of service possible. In September 2006, the Board approved the Fiscal Year 2006/2007 budget, which included the most significant property tax reduction in recent Leon County history. The FY2006/2007 rate is 8.49 mills, this is significantly lower than last year's rate of 9.16 mills. This year marks the 15<sup>th</sup> consecutive year the millage rate has been reduced or held constant.

We promise to continue to build upon existing programs and services and to address community issues. I would like to thank the Board of County Commissioners for their decisions that shape and improve our community. I hope you find this Report interesting and enlightening. We would like to know what you think about the 2006 Annual Report. To fill out a survey, visit [www.leoncountyfl.gov](http://www.leoncountyfl.gov) and follow the link.



**Parwez Alam, County Administrator**  
**606-5300**  
**[alamp@leoncountyfl.gov](mailto:alamp@leoncountyfl.gov)**

The County Administrator is appointed by, and serves at the pleasure of, the Leon County Board of County Commissioners. Parwez Alam serves as the chief executive officer of the County, and it is his responsibility to implement all decisions, policies, programs, and motions approved by the Board. This execution is done through the department directors and administrative personnel, who report directly to the County Administrator.

In addition, the County Administrator's Office recommends an annual County operating and capital improvement budget to the Board and coordinates the Board's meeting agendas and workshops.

Parwez Alam has served the citizens of Leon County for nearly 20 years.

**Contact: Benjamin Pingree**  
**Assistant to the County Administrator**  
**606-5300**  
**[pingreeb@leoncountyfl.gov](mailto:pingreeb@leoncountyfl.gov)**

# Significant Successes

Leon County Government addresses issues every day, varying from problem-solving to enhancing an existing program or asset. Some of these projects, campaigns, and events pave the course for a new community direction. Here are some of the County's most significant achievements over the past year.

## Joint Dispatch



During the past year, the Board of County Commissioners, the City Commission and the Leon County Sheriff committed to resolving one of the long-standing public safety concerns of our community - the creation of a joint dispatch center. The three entities agreed that it was in the public's best interest to have one location that would dispatch all public safety calls: law enforcement, fire, and emergency medical services (EMS). Currently, the City of Tallahassee dispatches police and fire, and the Leon County Sheriff's Office dispatches deputies and EMS.

Through a Memorandum of Understanding, the Public Safety Communications Board (PSCB) was formed. The PSCB consists of the Sheriff, Police Chief, Fire Chief, EMS Chief, City Manager and County Administrator. Currently, the County Administrator is the Chair and the City Manager is the Vice-Chair. It is the charge of this Board to develop a plan to facilitate the actual consolidation and then ultimately hire a director to run the day-to-day operations of the facility.

It is anticipated that over the next several months more details will develop on how the center will operate. In addition, the PSCB will make recommendations on location and the construction of a new facility to house the operation. The consolidation of this crucial public safety function is a testament to our community's ability to work together for the benefit of all our citizens.

## Reduced Property Tax

The budget recently adopted by the Board of County Commissioners provides for a significant reduction in the property tax rate. The FY2006/2007 rate is 8.49 mills, which is significantly lower than last year's rate of 9.16 mills. One mill equals \$1 in taxes for every \$1,000 worth in value. The reduction is broken into two parts, the countywide rate going from 8.54 to 7.99 and the Primary Healthcare MSTU being levied for one year at 0.00.

The property tax rate reduction is the most significant in Leon County's recent history. The cumulative reduction in the millage rate for the past ten years has been 0.08 mills. For a home with a taxable value of \$150,000, the reduction of 0.67 mills equates to a savings of \$100. Based on data provided by the Property Appraiser, 49,584 or 91% of the homesteaded properties in Leon County will see a reduction in their County property tax bill next year, exclusive of any new taxes they will pay as the result of improvements they made to the property.



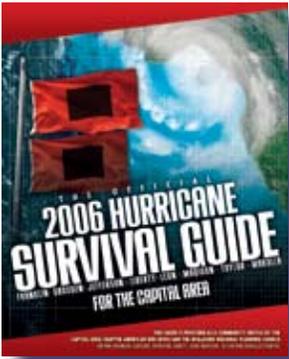
## Library Anniversary

The LeRoy Collins Leon County Public Library System turned 50 this year and Leon County hosted a community celebration and family fun day. Over 400 guests attended the celebration in the park. They learned about the Library's great services from past to present and enjoyed storytelling, facepainting, live music, and hula dancers. Today, the Library provides a plethora of multi-media resources, offers activities, such as Babytime and tutoring, and consists of one main library and five branch libraries located throughout the community. Two additional branch libraries are planned in the northwest and east areas of the County.

# Significant Successes

## Have a Hurricane Plan Campaign

The Public Information Office created and launched the “Have a Hurricane Plan” campaign to provide residents with the tools needed to create their own hurricane preparedness plans. The campaign commenced with the beginning of the 2006 hurricane season and consisted of a website, informational video, survival guide, and billboards. The Plan helps citizens make the first critical decision as a storm approaches- whether to stay or go. The website has had 106,398 visitors since its launch in May 2006.



## Killearn Lakes Sewer Project

For nearly 25 years, Killearn Lakes residents have suffered from failed septic tank systems, and the problem greatly needed to be addressed. The Board of County Commissioners committed to solving the health and environmental issue and began the Killearn Lakes Sewer Project. The County allocated \$5 million to build the system and executed the task with minimal impacts to the quality of life of area residents. The project is now complete and will allow sewer service before the end of 2006.



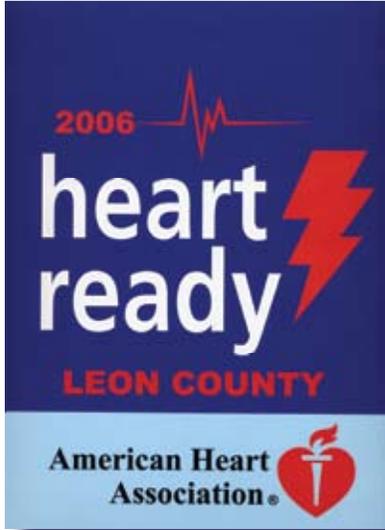
## Smart Growth Summit

In June, Leon County Administration, Growth & Environmental Management, Tallahassee-Leon County Planning, Public Works, and the Public Information Office collaborated to present Leon County's first-ever Smart Growth Summit to address the community's tremendous growth and development. The seminar presented the opportunity for citizens to interact firsthand with local and state planning and growth management officials on matters they face every day and emerging issues that are changing the way business and government will work together in developing Leon County's future. Ninety-six percent of the survey respondents found the Smart Growth Summit to be informative about state and local growth management issues and helpful in their professional development.



# Leon County in the Limelight

Each day, Leon County employees work toward one common goal – to enhance our community. While the progress in our County is evidenced by enhancements to roadways, the provision of public safety, and other services, Leon County has also received local and national awards for outstanding results.



## Emergency Medical Services (EMS)

Leon County was named a “Heart Ready Community” by the American Heart Association for the placement of Automated External Defibrillators (AEDs) in public locations, and CPR and AED training. “American City & County Magazine” named Leon County a 2006 “Crown Community” for the Heart Ready project.



## Public Works

The Florida Chapter of the American Society of Landscape Architects honored Leon County with the Award of Merit in the category of Planning and Analysis for the Tharpe Street Corridor Study, which involved citizen input throughout the process. The award was featured in “Better Roads Magazine.”



## Government Computer News

### Management Information Services

Management Information Services Director, Pat Curtis, received the 2006 Government Computer News (GCN IT) Leadership Award. This award recognizes distinguished individuals each year from federal, state, and local governments for their outstanding work in the field of government information technology. Only two IT professionals were selected from all the states, counties and cities across the nation. Pat Curtis was one of the two.



# Leon County in the Limelight



## Office of Management and Budget

For the 15th consecutive year, the Leon County Office of Management and Budget was awarded the Government Finance Officers Association (GFOA) Distinguished Budget Award. The GFOA recognizes governments that prepare budget documents of the highest quality to meet the needs of decision-makers and citizens.

## Volunteer Center

- VolunteerLEON's Youth Corps was presented with the Governor's Points of Light Award for their dedication to their community and civic engagement.
- Youth Corp President Akin Ritchie received the "Tallahassee Democrat's" Volunteer of the Year Award in the Youth Service Category.



## Public Information Office

The Public Information Office (PIO) gained national attention for "The Courier" employee newsletter, placing second, and the 2005 Annual Report, as a finalist, at the City-County Communications & Marketing Association (3CMA) Savvy Awards. In addition, the Capital Area Chapter of Florida Public Relations Association awarded the PIO the following:

- Grand Image Award for "The Courier" employee newsletter - best-of-best printed tools of public relations
- Image Awards for the following: Internal Communications Plan, 2005 Annual Report, and "The Courier" employee newsletter - top-scoring entry in category
- Judge's Award for Internal Communications Plan - maximum results for minimum cost



## Cooperative Extension

- Marcus Boston, Stan Rosenthal and Will Sheftall received a Search for Program Excellence Team Award and a Search for Excellence in Camping Team Award from the Florida Association of Extension 4-H Agents.
- Danielle Gordon received the Communication Award for Written News from the Florida Extension Association of Family and Consumer Sciences.

# County Attorney's Office



**Herb Thiele, County Attorney**  
**606-2500**  
**thieleh@leoncountyfl.gov**

The County Attorney's Office provides high quality, timely, professional, cost-effective legal representation to the Board of County Commissioners and other officials of Leon County as directed by the Board of County Commissioners.

The County Attorney is appointed by the Board of County Commissioners. The Leon County Charter provides that the office of the County Attorney shall be responsible for the representation of County government, the Board of County Commissioners, and all departments, divisions, regulatory boards, and advisory boards of County government in all legal matters relating to their official responsibilities. The office of the County Attorney shall also review all ordinances, resolutions, contracts, bonds, and other written instruments. The County Attorney is not authorized to provide civil legal advice to private citizens in his capacity as County Attorney.

Herb Thiele has served the citizens of Leon County since 1990.

## County Attorney's Office Accomplishments:

- Brought the City of Cairo, Ga., which discharged pollutants into the Ochlockonee River, into compliance with the Clean Water Act, without the need and expense of litigation. The County Attorney's Office continues to work with the Georgia Environmental Protection Department and other agencies on this matter.
- Successfully convinced the United States Environmental Protection Agency to adopt greater protections for Upper Lake Lafayette when the Environmental Protection Agency issued the Total Maximum Daily Load for the drainage ditch.
- Negotiated and prepared the Diebold voting equipment purchase contract, subsequently approved by the Board of County Commissioners and Supervisor of Elections.
- Researched and presented the staff report on consolidation of law enforcement.
- Drafted the new Aquifer-Wellhead Protections ordinance, which was approved by the Board; drafted the Interlocal Agreement with the City to provide enforcement capability by the City, and the Board subsequently approved entering into the agreement.
- Drafted or assisted in drafting ordinances amending the Building Code, technical revisions to the Land Development Code, comprehensive plan amendments, solid waste tipping fees, Presbyterian Retirement Communities TEFRA bond for cost-saving refinancing, conservation subdivisions, and local preference in bidding. Also drafted the ordinance regarding indigent healthcare.
- Continuing work with Growth & Environmental Management regarding bringing the Land Development Code into compliance with new growth management legislation.
- Presented a program on "Witness Preparation" for deposition and court appearances to Senior Management staff.
- Handled the Estate of Caroline van Brunt donation of property and funds totaling approximately \$125,000 to the Leon County LeRoy Collins Public Library.
- Handled numerous real estate matters, including the sale of the Bradfordville Historic School site for \$270,000, the first-ever property "bid" at auction at a Board meeting; the closing on the Renaissance Center - \$3.9 million purchase by Leon County; the sale of surplus properties to fund the Flooded Property Acquisition Program; and the closing on the Woodville Community Center site purchase from St. Joe.
- Acquired property in various Eminent Domain, Right-of-Way, and 2/3 - 2/3 Program acquisitions, including Rainbow Acres for acquisition of a necessary stormwater pond; negotiated eminent domain road widening settlement agreements for Orange Avenue, Buck Lake Road, and the Florida Department of Transportation land acquisition for I-10.
- Drafted the Policy on Homestead Loss Prevention Program related to 2/3 special assessment program, which was subsequently adopted by the Board; Private Paved Road Policy also prepared and subsequently adopted by the Board, allowing the Clerk's Finance Department to collect service charges.

Public Services had a prolific year and delivered programs and services to enrich our community. The County Administrator, Deputy County Administrator and Health and Human Services staff worked diligently to develop the Leon County Community Healthcare Plan, ensuring that a sound plan was in place. Additionally, following direction from the Board, Leon County staff worked aggressively to educate the public on the Leon County Community Healthcare Plan and sales tax referendum. From May through November 2006, Leon County staff provided presentations to more than 50 civic, business and neighborhood associations, reaching thousands of residents. Leon County also held six Town Hall meetings across the community to educate citizens on this important issue and answer any questions. In November, voters did not approve the ½ cent sales tax to fund the program.

The Deputy County Administrator organized Leon County's first-ever Smart Growth Summit on June 7, 2006. The all-day seminar was a great success with nearly 200 members of the local development community attending to learn about critical growth management issues and interact with local and state planning officials. Staff from Administration, Growth & Environmental Management, Planning, and Public Works provided presentations at the event.

County Administration implemented one of the Board's top priorities with the creation of a business accelerator program, called "Vision 2020," that aims to expand local business development for the economic growth of our community.



*2006 Smart Growth Summit*

The Board supported this initiative with nearly \$1 million in grant funding, which is expected to generate over \$5 million in private and other grant funds in the next few years.

## Intergovernmental Affairs Accomplishments:

- In coordination with Blueprint 2000 and the Capital Regional Transportation Planning Agency, the Division of Intergovernmental Affairs successfully advocated for Mahan Drive to be designated as part of the Strategic Intermodal System (SIS), thus making Mahan Drive eligible for state SIS transportation funding.
- Identified an 114-acre federal parcel with frontage property on Capital Circle SW for the County's right-of-way needs for expanding the County's beltway and the relocation of the North Florida Fairgrounds.
- Leon County worked with local partners to ensure the best possible use of downtown state-owned surplus properties. The City acquired several downtown properties. Subsequently, the Johns Building is the proposed location for the performing arts center.
- Contracted with the Leon County School Board to improve driver education in Leon County by providing \$117,800 in earmarked funding to hire an additional driver education instructor to rotate among County high schools, offering more behind-the-wheel experience.
- Managed the Targeted Business Pilot Program, which is an initiative to induce business growth in Leon County. Also, managed the Qualified Target Industry Match Program, which is a state incentive program that targets companies that create high-wage jobs in targeted industries.

**Director: Vincent S. Long**  
**Deputy County Administrator**  
**606-5300**  
**longv@leoncountyfl.gov**

The mission of Public Services is to maintain Leon County's high quality of life through the provision of services that address the public's health, safety, and welfare. The Public Services department is comprised of Intergovernmental Affairs, Public Information Office, Library Services, Veteran Services, the Volunteer Center, Cooperative Extension, Health and Human Services, Emergency Medical Services, the Planning Department, and the Elder Ready Community Project. The Deputy County Administrator, Vincent Long, provides direction to the division directors, as well as the core group of professional staff who perform policy analysis, legislative coordination and public relations activities in support of the Board. Long also works closely with the County Administrator to execute the Board of County Commissioners' highest priorities.

## Intergovernmental Affairs

The Division of Intergovernmental Affairs provides coordination and assistance to the Board and ensures that Public Services divisions receive the resources, guidance, and support they need to best serve the community. Specifically, this division is responsible for: researching, analyzing, and developing policy recommendations for the County's high priority issues; developing and implementing the Board's annual federal and state legislative priority package; monitoring all legislative issues impacting Leon County; and assisting in countywide program research, development, and implementation.

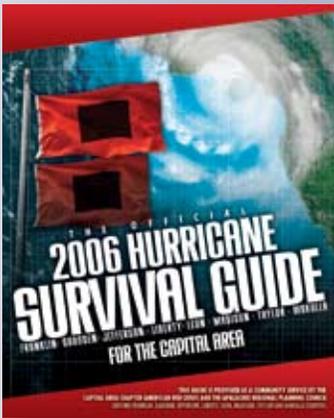
**Contact: Ken Morris**  
**Intergovernmental Affairs**  
**Coordinator**  
**606-5300**  
**morrisk@leoncountyfl.gov**

# Public Services

Jennie Khoen  
Public Information Officer  
606-5300  
khoenj@leoncountyfl.gov

The Public Information Office (PIO) is responsible for public information and education, communications strategy and message development, media and public relations, and the marketing of County programs and services. The PIO aims to develop and maintain a continuous positive image of Leon County government by fostering proactive and responsive communication with the public.

## Have a Hurricane Plan



Following the devastating impacts on the Gulf Coast of Hurricane Katrina, the County Commission recognized that many Leon County residents may not consider themselves vulnerable to a natural disaster, such as a hurricane. In an effort to help citizens prepare for a hurricane, the PIO launched the "Have a Hurricane Plan" campaign to help people make that first critical decision as a storm approaches - whether to stay or go.

## Did You Know...

The Public Information Office produces a bi-weekly, employee newsletter called "In the Loop" to keep employees informed on County issues.

## Public Information Office Accomplishments:

- Organized Leon County's first-ever, all-day Smart Growth Summit to address the community's tremendous growth and development. More than 200 representatives from the development community attended. The event was such a success that it will now be held annually.
- Received the following awards from the Capital Area Chapter of Florida Public Relations Association:
  - Grand Image Award for "The Courier" employee newsletter - best-of-best printed tools of public relations
  - Image Awards for: Internal Communications Plan, 2005 Annual Report, and "The Courier" employee newsletter - top-scoring entry in each category
  - Judge's Award for Internal Communications Plan - maximum results for minimum cost
- Secured media coverage in two national publications, "American City & County Magazine" and "Better Roads Magazine," promoting Leon County's superior services.
- Developed and implemented an educational campaign to inform voters about the Leon County Community Healthcare Plan, which was subject to voter approval. The Public Information Office organized town hall meetings, sent news releases, designed informative brochures, and created newspaper advertisements to help educate voters on the issue.
- Commemorated the LeRoy Collins Leon County Public Library System's 50<sup>th</sup> Anniversary with a community celebration and family fun day. Over 400 guests attended the celebration and enjoyed the hula dancing, face painting, storytelling, and visiting with PBS characters, Sister Bear from the Berenstain Bears and Caillou.
- Conducted media training for employees to enhance their skills in dealing with the media.
- Coordinated more than 20 press conferences and community/public meetings and events, and distributed numerous news releases to promote County programs and services.



## Leon County Emergency Medical Services

*Preserving Life, Improving Health,  
Promoting Safety*



*A paramedic teaches school children CPR.*

- Assisted in the development and growth of the Leon County/Tallahassee SAFE Kids Coalition. Partnered with SAFE Kids and other coalition members to distribute 200 bicycle helmets to children in Leon County.
- Established North Florida/South Georgia Regional Emergency Medical Services (EMS) coordination meetings. These meetings bring together EMS providers and hospitals in the region to work on common issues and improve patient care delivery.
- Safely transported 34,183 patients.
- Improved medical treatment capabilities with the addition of Continuous Positive Airway Pressure (CPAP), advanced airway training and updated medical treatment protocols.
- Expanded ambulance coverage to meet community's needs.
- Participated in the North Florida Regional Domestic Security Task Force and the Local Emergency Planning Committee in an effort to improve services and prepare for potential disasters.
- Participated in local and regional emergency preparedness planning and exercises.
- Received \$291,000 in grant money and equipment.
- Developed and implemented a comprehensive public education and injury prevention program, delivering over 40 public education programs.
- Maintained an overall net collection rate of 52.4% of billable collections.

EMS Chief: Tom Quillin  
606-2100  
quillint@leoncountyfl.gov

The EMS division provides clinically superior, cost-effective emergency medical services and transport to the citizens and visitors of Leon County. Since the County launched the EMS system in December 2003, the EMS team has provided the highest quality emergency care available. The County continues to enhance this vital service.

### Did You Know...

Leon County EMS has a 21% average of spontaneous return of circulation for cardiac arrest patients. This success rate is well above the national EMS average of 7%.

### Heart Ready Community

Leon County EMS was instrumental in the development of the Leon County/Tallahassee Heart Ready Coalition and established a countywide public access Automated External Defibrillator (AED) program that received the 2006 "Heart Ready Community" award from the American Heart Association and the "2006 Crown Community" award from "American City and County Magazine." Only four cities and three counties received "Crown Community" awards.



*A boy listens to Leon the Lifesaver, a tool used to teach children about safety.*

# Public Services

Director: Helen Moeller  
606-2665  
moellerh@leoncountyfl.gov

The LeRoy Collins Leon County Public Library System enriches the community by inspiring a love of reading, providing a dynamic resource for creative and intellectual pursuits, and enabling residents to live a life of learning.

## Library Grants

The Library was the recipient of more than \$1 million in grants and donations:

- More than \$160,000 Caroline van Brunt bequest of home and contents
- \$500,000 State Construction Grant for Mahan/Pedrick Road Branch Library
- \$299,799 State Aid to Libraries grant
- \$30,573 E-Rate grant
- \$50,000 from the Friends of the Library
- \$21,456 Federal Library Services and Technology Act family literacy grant
- Materials grant awarded to Northeast Branch, Bruce J. Host Center – “We the People” Bookshelf from National Endowment for the Humanities; collection of books valued at approximately \$300



*A girl meets Sister Bear at the library anniversary.*

## Library System Celebrates its 50<sup>th</sup> Anniversary



Over the past 50 years, the LeRoy Collins Leon County Public Library System has expanded from a small basement location to one main library and five branches – with three more locations on the way – and evolved into a tremendous community resource. To commemorate the Library System’s great history and achievements, Leon County hosted a community celebration and family fun day. More than 400 citizens enjoyed face painting, hula dancing, listening to the Leon High School Steel Drum Band, and meeting PBS characters, Sister Bear from the Berenstain Bears and Caillou.

In addition to increasing library locations, the library collection itself has grown to include electronic versions of resources, such as: audiobooks, videos, DVD’s, music CD’s, software, and more. In spite of constantly changing to keep up with the latest technology, one thing has remained constant – the Library’s commitment to service.

## Library Accomplishments:

- Installed wireless computer access for the public at all library facilities.
- Provided reading materials, videos, and story time programs for Katrina evacuees at Red Cross shelters, and served information needs of Red Cross volunteers and Katrina evacuees at all library locations and via the County website.
- Began design on the Lake Jackson Branch Library and the Mahan/Pedrick Road Branch Library, and the Woodville Branch Library was approved in the FY06-07 Budget.
- Accommodated the Volunteer Tax Filing assistance service for last-minute filers by staying open until midnight on April 17 at the Dr. B. L. Perry, Jr. Branch Library.
- Redesigned and opened the Youth Services “Reading Loft,” a casual reading area.
- Expanded shelving in Adult Services non-fiction area, increasing capacity by 700 books.

## Did You Know...

The Library courier service carried 337 tons of books between libraries for patrons. This is the equivalent of delivering one adult male elephant per week.

## Health Services Accomplishments:

- The County's primary healthcare program continues to be a sound investment, returning \$5.33 in community benefits for each \$1 of County tax revenue expended.
- Provided primary or specialty care to 7,988 Leon County citizens, which is 177% of the targeted number of 4,500.
- The average cost per patient/per year was \$131.75, a reduction of \$15 from the FY 03/04 cost of \$146.55 per patient/per year.
- Filled 58,540 prescriptions with a value of \$2,500,829, in cooperation with the FAMU School of Pharmacy.
- Avoided a total of 176 hospital inpatient admissions, resulting in a cost-avoidance of \$1,061,205.

## Human Services Accomplishments:

- Allocated \$671,000 of Community Human Service Partnership (CHSP) funding to various community and social service agencies.
- Contributed more than \$1 million as part of the Medicaid Match Program. As mandated by Florida law, the County pays 35% of the cost of hospitalization for Leon County Medicaid patients with hospital stays more than three weeks long. The County also pays \$55 per month for each County nursing home resident.
- Processed 230 Direct Emergency Assistance Program applications for citizens meeting eligibility criteria to provide funding for basic necessities, such as rent, utilities, fuel, food, and medication, in an effort to prevent homelessness, malnutrition, and disease.
- Contributed more than \$450,674 for patients treated at the Apalachee Center for Human Services under the Baker Act and the Marchman Act.
- Funded more than \$300,000 for autopsies.
- Provided burial services for 11 individuals who qualified for the County's Indigent Burial Program.



## Housing Services Accomplishments:

- Funded the following using the State Housing Initiative Program (SHIP):
  - Housing rehabilitation and replacement for 27 families - \$628,462
  - Down payment assistance/home counseling - \$165,000
  - Habitat for Humanity - \$67,000
  - Red Cross, disaster mitigation - \$2,000

**Director: Andrea Simpson**

**606-1900**

**[simpsona@leoncountyfl.gov](mailto:simpsona@leoncountyfl.gov)**

The Health and Human Services Division provides programs that address health, safety and other social services. The Division consists of the following: Health Services, Human Services, Housing Services, Veteran Services and the Volunteer Center.

**Director of Housing and Grants:**

**Don Lanham**

**606-1900**

**[lanhamd@leoncountyfl.gov](mailto:lanhamd@leoncountyfl.gov)**

### Did You Know...

Last year, Leon County Housing Services helped 17 first-time buyers realize the American dream of owning their own home.

# Public Services

## Veteran Services

Division Director: De'Lean Johnson

606-1940

johnsondl@leoncountyfl.gov

## Honoring Leon County Soldiers

The Leon County Storefront Military Display honors America's men and women in uniform. The display, located at the Main Library on Park Avenue, is a tribute to our hometown heroes. Current or former residents of Leon County who serve or have served on active duty in any branch of the military since September 11, 2001, are eligible. The photos are also exhibited in an on-line display found at [www.leoncountyfl.gov](http://www.leoncountyfl.gov).



2005 Veterans Day Parade

## Grants

Leon County participates in the Community Human Service Partnership (CHSP) process. It is an annual funding process open to any non-profit agency providing direct human services. Agencies submit one application. A diverse group of volunteers reviews agency applications, conducts site visits, and provides funding recommendations based on the program's relevancy, fiscal accountability, agency management, and demonstrated need for CHSP funding. Staff from the City of Tallahassee, Leon County, and the United Way reviews the recommendations and allocates the funds. For the 2005/06 fiscal year, the CHSP received applications from 79 agencies, requesting a total of \$7.6 million. The partnership awarded \$4.7 million to 118 programs, managed by 74 agencies. Leon County contributed funds to 31 agencies and 36 programs with its available funding.

- Conducted emergency repairs or assisted in the home rehabilitation for 47 families, using \$34,000 in Housing Finance Authority funding.
- Supported the Community Neighborhood Renaissance Partnership Initiative, using \$10,000 in Housing Finance Authority funding.
- Successfully competed for two Community Development Block Grants – a Housing Category for \$750,000 and an Economic Development Category for \$750,000.
- Worked with the Escambia County Housing Finance Authority in the development of a \$50 million Single Family Bond Issue.
- Assisted in the development and submittal of grants for Emergency Medical Services, Law Enforcement (Sheriff's Office), Leon County Probation and Pre-trial Division.

## Veteran Services Accomplishments:

### Did You Know...

More than 27,000 veterans call Leon County home, which is eleven percent of the population.

- Facilitated new claim actions resulting in Leon County veterans receiving more than \$1.5 million in retroactive payments and basic awards per year.
- Distributed Military Grant funding to 291 non-repeat applicants and 479 repeat applicants. The total amount of money expended was \$200,000.
- Provided more than \$188,000 in property tax relief to Leon County veterans who were mobilized and deployed in support of Operation Enduring Freedom and Operation Iraqi Freedom through the Board's policy, Grant to Active Duty Military Personnel.
- Increased visibility and participation with veteran service organizations, fostering improved relations with the veteran community.
- Revitalized the United Veterans working group, a local assembly of federal, state, and county veteran representatives addressing regional veteran issues.
- Organized and executed the Second Annual Leon County Veterans Day Parade.
- Participated on the team that displayed photographs of Leon County servicemen and women on-line and in storefronts, titled "Storefront Military Display - Honoring Leon County's Men and Women in Uniform - The War on Terrorism." Friends and families submitted photographs in tribute to local men and women who have served on active duty since September 11, 2001.
- Organized several large-scale Veteran Affairs benefits presentations for returning Reserve and Guard units as well as veteran organizations.



## Volunteer Center Accomplishments:

- Honored volunteer firefighters with Volunteer Firefighter Appreciation Day, a day of celebration that lets our local heroes know how much our community appreciates their commitment to keeping us safe.
- Educated citizens on volunteer opportunities with the 2006 Street of Service. More than 30 civic and service organizations were represented at the Street of Service, which had the theme “Volunteers – the Superheroes of Today.”
- VolunteerLEON's Youth Corps was presented the Governor's Points of Light Award for their dedication to the community and civic engagement.
- Youth Corp President Akin Ritchie won the “Tallahassee Democrat's” Volunteer of the Year Award in the Youth Service Category. Youth Corp is the only youth organization dedicated to civic engagement and volunteerism.
- Celebrated “Make a Difference Day Tallahassee,” a large-scale day of service uniting more than 300 Leon County residents and college students. The day is intended to improve our community and help those in need by connecting citizens to the world of volunteerism.
- Built wheelchair ramps as part of Volunteer Florida's 6 Days/6 Ramps in partnership with Ability First, Florida State Parks and AmeriCORPS. Volunteers completed six wheelchair ramps in six days for community members with disabilities who otherwise would not be able to afford a ramp.
- Implemented the KIND (Knowledge, Information, Neighbors in Disaster) Initiative, using the \$40,000 in grant funding awarded to Leon County. VolunteerLEON brought together community agencies, faith-based organizations and concerned citizens to address home safety and hurricane preparedness for citizens with disabilities and vulnerable seniors in the Big Bend area. More than 150 seniors have received disaster preparedness information and hurricane supplies, with another 200 kits set to be delivered over the next several months.

Volunteer Center  
Division Director: Jeri Bush  
606-1970  
bushj@leoncountyfl.gov



*A woman shows a rescued falcon at a volunteer fair.*

Established in 1992, the Volunteer Center aims to make Leon County a responsive and caring Big Bend community defined by volunteerism and civic engagement. The mission of the center is to strengthen the individuals and organizations in our community through volunteerism.

## Did You Know...

The Independent Sector Organization calculated the national average for the value of volunteerism at \$18.04 per hour in 2006, making the value of volunteerism in Leon County worth more than \$2 million.



*Volunteer Firefighter Appreciation Day*

# Public Services

Division Director:

Betty Miller

606-5200

millerb@leoncountyfl.gov

The Cooperative Extension is a partnership between state land grant universities, the United States Department of Agriculture, and county governments. These groups share in the planning, financing, and operation of extension programs. The University of Florida administers Extension services in Florida. Leon County government provides support for local faculty, staff, and facilities. Leon County Extension conducts research-based educational programs in 4-H youth development agriculture, horticulture, natural resources, and family and consumer sciences. Locally-based advisory committees assure that programs are designed to meet community needs. Cooperative Extension programs emphasize volunteer training, allowing services to reach more of the County's population.

## Cooperative Extension Accomplishments:

- The Environmental Education Program aided 51,989 citizens by providing educational information and training.
- The Leon County Extension website had 420,000 visits.



- Master Gardener and Master Wildlife Conservationist Volunteers contributed more than 6,000 hours of service to educate the public.

- 1,081 Leon County families graduated from the Expanded Food and Nutrition Education Program by making a positive food consumption change, and 878 youth from low-income families completed in-depth Family Nutrition Program classes.

- “Walking Through Florida” participants spent over 12,500 hours engaged in physical activity during the eight-week event and reported increased energy levels, decreased stress, and weight loss.

- By participating in 4-H programs and activities, 9,027 youth enhanced life skills in decision-making, leadership, environmental stewardship, communication, and healthy lifestyle choices.
- Over 300 school-aged youth increased their knowledge of the “life process” by participating in the 4-H embryology program.
- Ninety-four youth participated in 4-H summer residential camp – with 20 teen camp counselors receiving leadership training.
- “Growing Strong, Staying Young” participants reported increased upper and lower body strength and flexibility due to strengthening exercises.

## Did You Know...

Cooperative Extension touched 94,749 Leon County residents' lives through its educational programs and technical assistance.



County Forester instructs youth about tree biology.

## Tallahassee-Leon County Planning Department



Planning Department  
Director: Wayne Tedder  
891-8600  
tedderw@talgov.com

The Tallahassee-Leon County Planning Department provides accurate information, creative and effective planning recommendations, and expertise to the County and City governments, the Planning Commission, appointed boards and committees, residents, and businesses in the areas of long-range land use, environmental, transportation planning, and land use administration. Planning staff aims to be responsive to the requirements and needs of those they advise by encouraging full public participation, coordinating efforts with other County and City staff, and adhering to established planning practices and principles.

### Planning Department Accomplishments:

- Developed an infrastructure phasing plan report, which was accepted by the Board of County Commissioners. This report identifies strategies for retrofitting areas where septic systems have a history of failing and strategies for growth where central sewer is currently not available. Staff has begun to implement strategies in the plan and initiated studies necessary to fully analyze the identified strategies.
- Continues to complete a major reform of the Comprehensive Plan. This effort, titled Comprehensive Reform, affects approximately 23,000 properties that are designated as Mixed Use on the Future Land Use Map in the Comprehensive Plan. The intent of this effort is to provide clarity in the types of development allowed in these Mixed Use areas, protection of established neighborhoods, and clarity within the Comprehensive Plan.
- Presented key Planning issues at Leon County's first-ever Smart Growth Summit to address the community's tremendous growth and development. The seminar presented the opportunity for citizens to interact firsthand with local and state planning and growth management officials on matters they face every day and emerging issues that are changing the way business and government will work together in developing Leon County's future.
- Implemented the Mahan Drive Corridor Study. Mahan Drive, from Dempsey Mayo to Interstate-10, is planned to be widened from two-lanes to four-lanes. The Board of County Commissioners approved a planned land use concept for future growth along this corridor. The department developed zoning districts that can be placed along the corridor to implement the recommendations of the corridor study.

# Growth & Environmental Management

**Director: David McDevitt**  
**606-1300**  
**mcdevittd@leoncountyfl.gov**

Growth and Environmental Management (GEM) is a group of divisions and programs that provides one-stop permitting and processing services related to development activities. GEM consists of four divisions: Building Inspection, Development Services, Environmental Compliance, and Support Services.

**Development Services**  
**Division Director: Adam Antony Biblo**  
**606-1300**  
**bibloto@leoncountyfl.gov**



*In January 2007, the Renaissance Building will house both Leon County and City of Tallahassee Growth & Environmental Management and Planning departments.*

**Environmental Compliance**  
**Division Director: John Kraynak**  
**606-1300**  
**kraynakj@leoncountyfl.gov**

## Streamlining the Process

Leon County has experienced unprecedented growth over the past several years. The demand for permits has escalated, often over-burdening Growth and Environmental Management (GEM) staff and resulting in long waits for developers. The County Commission recognized the critical need to streamline Leon County's development review and permitting process. The Board of County Commissioners appointed a 14-member Blue Ribbon Citizens' Committee to tackle this issue and develop recommendations. GEM and the committee worked on the plan for more than a year, and in April, the Board of County Commissioners approved sweeping changes that will result in a time savings of up to six weeks for users.

GEM is implementing the changes through Code and Comprehensive Plan amendments, modification of internal operating procedures, and through an increase in professional staff resources. These enhancements will provide for more efficiency, while still ensuring that the impact on public infrastructure is adequately mitigated and our environmental resources and neighborhoods are protected.

Additionally, the new year will bring enhanced services and improved efficiency to the local development community, as Leon County and the City of Tallahassee's Growth Management and Planning Departments move to the same location at the Renaissance Building in Frenchtown. The co-location provides a one-stop shop for local developers. Leon County GEM will move from its Tharpe Street location to the Macomb Street building in January and will occupy the 2<sup>nd</sup> floor.

## Development Services Accomplishments:

- Facilitated the first use of functional transfer of development rights, allowing additional development on a development site area, in exchange for meeting the requirement to provide 25 percent of development site area as landscaped area at an off-site location. This protects the environmentally constrained land located off-site and allowing development on non-constrained lands located on site.
- Continued to coordinate addressing and street naming functions with the City of Tallahassee, all emergency responders, and approximately 40 additional user agencies; completed approximately 1,543 new address assignments, changes, postings, and verifications; and processed approximately 220 new street names requested for both the County and City.
- Participated in the presentations for Leon County's Smart Growth Summit.

- Provided technical assistance to the Florida Department of Transportation and outdoor advertising companies concerning zoning and permitting issues for outdoor advertising signs, including testifying as an expert witness on the County zoning code.
- Continued implementation and monitoring of recently improved routing system procedures and issuance of Project Status Determinations, including quality checks to assure projects are meeting the criteria of the land development code.
- Updated the Concurrency Management program and implemented the proportionate share concept for development, including input to development agreements and revisions to concurrency policies and procedures.
- Undertaking a comprehensive revision of the County's Temporary Use Ordinance, and initiated comprehensive revision of the Land Development Code.

# Growth & Environmental Management

## Environmental Compliance Accomplishments:

- Issued the environmental management permit for the I-10 widening within the Lake Jackson basin, which includes a new 10-acre pond site and \$200,000 for retrofit projects that will protect water quality in Lake Jackson.
- Participated in the presentations for Leon County's Smart Growth Summit.
- Provided staff support to the Blue Ribbon Permit Process Improvement Group to develop recommendations for new permit process improvements.
- Reviewed 953 environmental permit applications; conducted 182 site plan reviews; and performed 241 stormwater pond maintenance inspections and 590 petroleum storage tank inspections.

## Building Inspection Accomplishments:

- Provided assistance to the Florida Association of Counties and the Building Officials Association of Florida during the 2006 Legislative Session regarding local impacts of the proposed construction-related legislation.
- Year-to-date permits are up three percent from last fiscal year and inspections are down 19 percent due in large part to better implementation of performing combination inspections.

## Support Services Accomplishments:

- Coordinated and implemented new intake and routing procedures for Project Status Determinations to reduce customer waiting time and improve staff efficiencies.
- Coordinated the visual presentation of site plans at the Pre-application, Technical Review, and Development Review Committee meetings utilizing the Land I.D. website.
- Collected approximately \$2.3 million in permitting revenue from Development Services and Environmental Compliance land use and permitting reviews.

## Building Inspection

Division Director: Ray Burroughs

606-1300

[burroughsr@leoncountyfl.gov](mailto:burroughsr@leoncountyfl.gov)



## Did You Know...

Building inspectors performed 31,902 inspections with an average of 15.14 minutes per inspection.

## Support Services

Division Director: Shawn Abbott

606-1300

[abbotts@leoncountyfl.gov](mailto:abbotts@leoncountyfl.gov)



# Office of Management & Budget

**Director: Alan Rosenzweig**  
**Assistant County Administrator**  
**606-5100**  
**rosenzweig@leoncountyfl.gov**

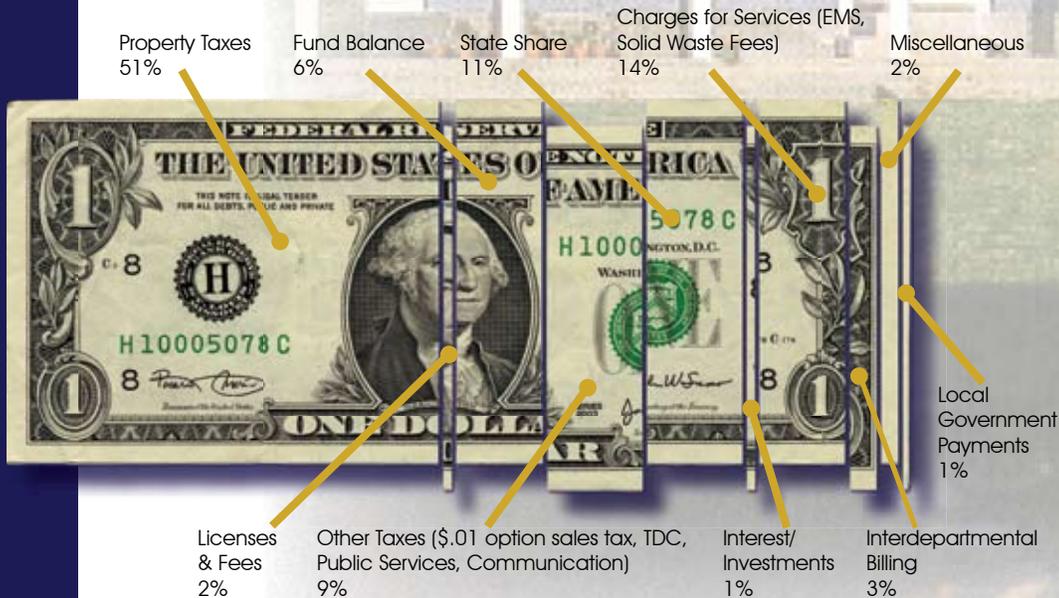
The Office of Management and Budget (OMB) ensures that program managers, based on the availability of revenues, receive the exact amount of resources needed to operate effectively and efficiently. OMB is responsible for the development and monitoring of the annual operating and capital improvements budgets, fiscal policy analysis, and special project research. OMB also coordinates program evaluations and provides management consulting services as requested by the Board, the County Administrator, and program managers. Staff continuously reviews and streamlines the budget process. OMB also manages the County's Risk Management Program and the Comcast Cable Franchise.

## Office of Management and Budget Accomplishments:

- Compared to like-sized counties, Leon County had the lowest operating budget with a net budget of \$210 million.
- Leon County ranks the 5th lowest out of Florida's 67 counties in spending per citizen. This essentially means that Leon County delivers more quality services while collecting less tax than other counties.
- Provided the primary County staffing for the Public Safety Communications Board to assist in the creation of a Joint Dispatch Center with the City of Tallahassee.
- Coordinated the implementation of the new tipping fee schedule for the Solid Waste Management Facility and the Transfer Station.
- Leon County provided expanded services to its citizens while still maintaining the lowest expenditure per capita of like-sized counties.

The Board of County Commissioners has approved a property tax rate increase for FY2006/2007. The millage rate is going from 1.00 to 1.05. This property tax rate is the lowest in Leon County's history.

## Where the FY05/06 \$210 million comes from...



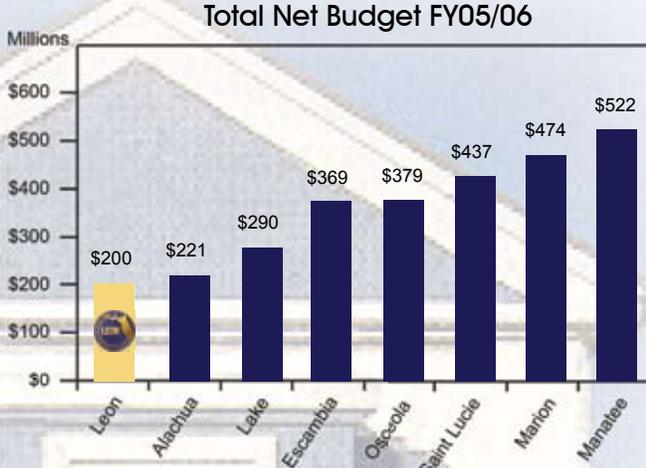
## ...and where it goes.



# Leon County at a Glance

## How Leon County Compares

The graphs on this page illustrate how Leon County compares to other like-sized counties in Florida.



...s approved a reduction in property tax from 9.16 in FY2005/2006 to 8.49 in FY2006/2007. This reduction is the most significant in Leon County's recent history.



## Statistics

Founded: 1824  
 Land Area (Square miles): 702  
 Registered Voters: 142,070

## Demographics

Population: 271,111  
 Total Housing Units: 103,974  
 Single-Family: 75,970  
 Multi-Family: 34,615  
 Mobile Homes: 11,274  
 Median Age: 29.5  
 Median Household Income: \$37,517

## Labor

Employment: 135,205  
 Leon County Unemployment Rate: 3.3%  
 Florida Unemployment Rate: 3.3%  
 National Unemployment Rate: 4.8%

## Property Value

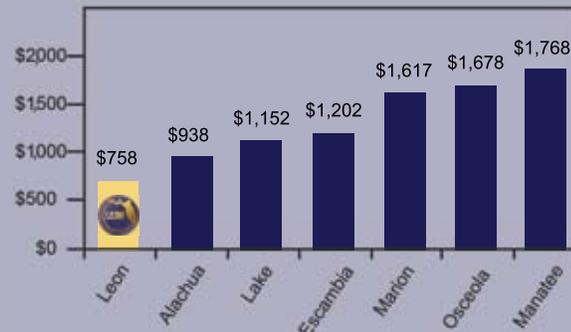
Value of Real Property for FY 2006/07: \$12.6 billion (Taxable value)

## County Budget FY 2005-06

Countywide Millage Rate: 8.54  
 EMS Millage Rate: .50  
 Primary Healthcare Millage Rate: .12

Total Budget: \$210,082,210  
 Approved Board of County Commissioners positions: 800

## Net Budget per Countywide Resident FY05/06



For budget information on FY2006/2007, visit [www.leoncountyfl.gov/omb](http://www.leoncountyfl.gov/omb)

# Management Services

**Director: Kim Dressel**  
**606-1700**  
**dresselk@leoncountyfl.gov**

The Department of Management Services Administration Division provides oversight, policy development, and coordination of the Facilities Management, Management Information Systems, Minority, Women & Small Business Enterprise, Probation/Supervised Pre-Trial Release and Purchasing divisions. The Administration Division ensures these offices receive the resources, guidance and support necessary to effectively and efficiently meet customers' needs.

**Facilities Management**  
**Division Director: Tom Brantley**  
**606-5000**  
**brantleyt@leoncountyfl.gov**

The Facilities Management Division serves the citizens of Leon County and occupants of County facilities through the provision of professional construction, operation and maintenance services. It also provides clean, safe and fully-functional County facilities.

The Board of County Commissioners saved an important piece of Leon County history by relocating the century-old Bradfordville Schoolhouse. The former one-room, country schoolhouse that Bradfordville children attended from the late 1800s to the mid-1900s is now a community center. This wood-framed building used to sit in front of a Super Target store on Thomasville Road. When the Board sold the .38 acre property where the building sat, it was a top priority to move the building. Facilities Management carefully moved the Bradfordville Community Center to Bannerman Road, where Leon County citizens can still enjoy a visit to the past.



*The historic Bradfordville Schoolhouse*

## Support Services Accomplishments:

- Assisted with the acquisition of the Renaissance Building along with the City of Tallahassee, which will house the two governments' Growth Management departments and the Tallahassee-Leon County Planning Department.
- Coordinated the on-going Smart Energy Strategies that are being implemented by the County.
- Assisted with the site requirements for the Lake Jackson Library and Community Center. Facilitated the execution of a Letter of Understanding with the YMCA for the construction of a joint Community Center/YMCA at the Lake Jackson site.
- Assisted with the development of the Small Business Program and the revisions to the Minority, Women & Small Business Enterprise policy.
- Supervised the relocation of the Property Appraiser, Tax Collector, Elections Office, Clerk of Courts, and Guardian Ad Litem to the Courthouse Annex building and oversaw the construction within the Courthouse of the courtrooms and hearing rooms for the Courts.

## Facilities Management Accomplishments:

- Aided with the acquisition of the Renaissance Building along with the City of Tallahassee, which will house the two governments' growth management departments and the Tallahassee-Leon County Planning Department.

# Management Services

- Managed renovations to the Courthouse and Courthouse Annex (Bank of America) building. The renovations resulted in several new courtrooms and the relocation of the Property Appraiser, Tax Collector, Elections Office, Clerk of Courts, and Guardian Ad Litem to the Courthouse Annex building.
- Supervised Energy Savings Contractor (ESCO) Services Contract. The Board selected 13 projects to be included in an ESCO contract with Energy Systems Group (ESG), which included: installing a combined central energy plant between the Courthouse Annex and Courthouse, performing additional lighting upgrades in County building facilities, performing water conservation in certain County buildings, and further reducing the rate of electrical consumption by employing computerized energy management system controls. The total project cost of \$4,466,238 is expected to generate savings of \$6,714,535 over a period of 12 years (or save the County approximately \$954,921 after equipment and installation costs).
- Managed accessibility renovations at three County Health Departments and the Cooperative Extension building.
- Supervised restoration and improvements to the entrance of the Main Library, including the installation of an outside elevator for easier access.
- Assisted in Branch Library Planning and Site Acquisition. Facilities Management has pursued the development of three new branch libraries. The Lake Jackson Branch has been designed and is ready for the selection of a construction manager to guide the development. Funding for the Woodville Branch Library has been tentatively acquired, with planning and site selection beginning in 2007. The Eastside Branch Library site was selected for Pedrick/Mahan where a 12,000 square-foot facility is planned for construction.

## Management Information Services Accomplishments:

- Created website, [www.haveahurricaneplan.com](http://www.haveahurricaneplan.com), in coordination with the Public Information Office.
- Website visits by the public increased by 14 percent with an increase in the monthly average from 180,000 in 2005 to 205,000 in 2006.
- Expanded public wireless Internet access in the libraries, courtrooms and the Cooperative Extension Office.
- Completed countywide Avaya telephone project for approximately 1,100 employees.
- Implemented and provided ongoing enhancements to the mobile field units, allowing Growth & Environmental Management building inspectors and Public Works Operations and Sign Shop staff to access and input data about permits or work orders from the field.
- Developed a process to integrate Justice Information System (JIS) electronic arrest affidavits with the booking process for the Leon County Sheriff's Office.
- Continued ongoing support and enhancements to the JIS system, which is accessed daily by approximately 400 users in the Leon County justice community, including the following: Leon County Sheriff's Office, Tallahassee Police Department, Capitol Police, FSU and FAMU Police, Court Administration, Public Defender's Office, State Attorney's Office, Clerk's Office, Probation, and Pre-Trial Release.



*An employee uses the mobile field unit to conduct building inspections.*

**Management Information Services/  
Geographic Information Systems  
Division Director: Pat Curtis  
606-5500  
[curtisp@leoncountyfl.gov](mailto:curtisp@leoncountyfl.gov)**

The Management Information Services (MIS) division serves its users with continually improved, efficient, cost-effective technology and telecommunications products, services, and information.

MIS completed the second year of Geographic Information Systems (GIS) updates for capture of aerial photography, planimetric update, and LIDAR to support approximately 350 users in the City and County governments. In addition, the Orange County Sheriff, which consists of over 400 users, now uses the Tallahassee/Leon County GIS Mobile Viewer. This project was facilitated by MIS.

## Did You Know...

MIS provides high-speed network connections to 25 County building locations and supports special network connections to the Clerk of Court, City of Tallahassee, the Florida Supreme Court and Florida Department of Law Enforcement.

## Purchasing

Division Director: Keith Roberts

606-1600

robertsk@leoncountyfl.gov

The Purchasing Division is responsible for the procurement of supplies, equipment, and services for all departments under the Board of County Commissioners, and to a limited extent, the Sheriff's Office, the Court Administrator, and the Supervisor of Elections.

## Minority, Women & Small Business Enterprise

Division Director: Gary Johnson

606-1650

johnsong@leoncountyfl.gov

The Minority, Women & Small Business Enterprise Program promotes the participation and the awarding of contracts to women and minority business enterprises in accordance with the Minority, Women & Small Business Enterprise Policy.

## Purchasing Accomplishments:

- Led a panel discussion at the Florida Association of Minority Business Enterprise Officials state workshop on tracking minority and women-owned businesses' participation in County Purchasing Card purchases.
- Participated in the development of the revised Minority, Women & Small Business Enterprise Policy.
- Provided procurement services to County departments and divisions by preparing over 70 solicitation and contract documents, and prepared contract renewals or amendments for existing County agreements.
- Performed annual warehouse inventory with no disruption to customers, and the inventory results greatly exceeded industry standards for accuracy and variance. The inventory adjustments represented a gain of .077 percent of total value, far below warehousing standards for inventory variance of +/- 1 to 1.5%.
- Conducted five surplus sales, including: three personal computer sales; one sale for a house and personal belongings donated in support of the Library System, and one multi-vehicle sale.

## Minority, Women & Small Business Enterprise Accomplishments:

- Completed revisions to the MWBE Policy, which included the institution of a Small Business Enterprise (SBE) Program.
- Entered into a two-year agreement with the Small Business Development Center at FAMU to provide management, financial, marketing and other training to SBE's to achieve certification and promote economic development.



### Leon County Supports Small Businesses

Leon County is dedicated to fostering our local economy, and the County's Small Business Enterprise (SBE) program is designed to provide advantages for small businesses in the community.



Through the SBE program, only certified SBE's can compete for certain County requests for proposals or bids.

### Become a Certified Leon County Small Business Enterprise

Certified SBE's receive management and technical training from the Small Business Development Center at Florida A & M University. As certified SBE's, small businesses have the opportunity to gain the experience, knowledge, and resources necessary to navigate and compete in today's marketplace.

For more information, please contact the Leon County Minority Women and Small Business Enterprise Division at 606-1650 or visit [www.leoncountyfl.gov/mbe](http://www.leoncountyfl.gov/mbe).



- Participated in outreach opportunities with the Small Business Week and Minority Enterprise Development Week to acknowledge several MBE & WBE community businesses and inform women, minority and small-owned businesses about procurement opportunities with Leon County, and to provide the County with the opportunities to recruit Minority, Women & Small Business Enterprises for MWSBE certification.

# Management Services

## Probation Accomplishments:

- Implemented the Secured Continuous Remote Alcohol Monitoring (SCRAM) system for remote intermittent electronic monitoring for alcohol. SCRAM is a device that provides testing for the consumption of alcohol by defendants with alcohol-related charges, including DUI and domestic battery. The results are reported daily to the Probation/Supervised Pre-Trial Release staffs.
- Managed the Global Positioning Satellite (GPS) Program as an incarceration alternative. GPS allows supervision of defendants who have been conditionally released pending disposition of their case or sentenced to a period of probation. The Program monitored 300 defendants, producing an average cost savings of \$400,000 in jail bed days saved.
- Maintained the Community Service/Work Program, an alternative sanction used by the court in lieu of jail time. Leon County generated an average of \$236,283 in jail bed cost savings.

## Probation

Division Director: Wanda Hunter

606-5600

hunterw@leoncountyfl.gov

The Probation Division provides information to the court system to properly dispose of cases in a timely manner and to inform court representatives of the individual's status while on probation, pre-trial release, or the diversion program. This process ensures the smooth and efficient operation of the Criminal Justice System and helps protect to Leon County citizens.



*Image of a SCRAM device*

The GPS program, which began in Leon County in 2002, serves as a viable alternative to jail time for nonviolent offenders. Since 2003, the GPS alternative has increased by an average of 37 percent annually. GPS clients, the Board of County Commissioners, and the Leon County Sheriff's Inmate Trust fund each provide funding to cover the cost of the GPS units.

**Director: Tony Park**  
**606-1500**  
**parkt@leoncountyfl.gov**

The Public Works Department serves the residents of Leon County by planning, developing, and maintaining quality infrastructure. This goal is accomplished by delivering environmentally-sensitive and cost-effective products and services in order to achieve a high quality of life that includes health, safety, human comfort and convenience.

Public Works is the largest department in County government, consisting of eight major divisions: Administration/Transportation Systems, Engineering Services, Operations, Solid Waste Management, Mosquito Control & Stormwater Maintenance, Parks & Recreation, Fleet Management, and Animal Control.



*Construction of the Killlearn Lakes Sewer Project*

### Administration/Support Services Accomplishments:

- Participated in several Red Cross disaster preparedness table top exercises. The various exercises informed businesses, neighborhoods, and non-profit organizations on hurricane preparedness and what to expect from the County before, during, and after the storm. In addition, contracts for debris removal and debris monitoring were bid and negotiated for a five-year term.
- Worked with the Federal Emergency Management Agency to receive an additional \$144,000 in storm reimbursements and completed large projects from the 2004 Hurricane Season.
- Hosted, along with the City of Tallahassee Public Works, the American Public Works State Conference and Trade Show, which drew nearly 1,000 participants.

### Division of Engineering Services Accomplishments:

- Completed the \$1.75 million dollar Okeeheepkee Basin Stormwater and Roadway Improvements Project during this fiscal year. The Northwest Florida Water Management District had identified the capture of the stormwater sediments in the Okeeheepkee Basin as critical to the protection of Lake Jackson. This project received \$500,000 in funding from the District with the County funding the balance of the project costs. The project improved Okeeheepkee Road, addressed flooding and water quality problems, and resolved long-standing code enforcement issues with a commercial subdivision in the basin.

- Completed the Bradfordville Road Stormwater Culvert Improvements Project. The project was one of two culvert improvements recommended in the Bradfordville Study Area, Bradfordville Stormwater Study, Phase II. This project prevents the flooding of Bradfordville Road within the project area and ensures adequate conveyance of existing stormwater runoff into Lake Anna.

- Completed the Faulk Closed Basin Drainage Improvements Project. This project alleviated extensive yard and structure flooding as well as minor road flooding. The primary stormwater conveyance system within the basin was enclosed for maintenance and public safety reasons, and an emergency relief stormwater force main was installed for maintenance of the Faulk Drive Pond to provide a positive outfall and avoid emergency flood conditions.

- Installed sidewalks along Pedrick, Buck Lake and Walden Roads, which were top priorities for the Leon County School Board. The sidewalk component of the County's Community Safety and Mobility Program is structured around the School Board's sidewalk priority list and the Tallahassee-Leon County Bicycle and Pedestrian Master Plan. These sidewalk installations dramatically improved pedestrian safety and access to Buck Lake Elementary and Swift Creek Middle Schools.

- Completed the Killlearn Lakes Sewer Project, which will enable sewer service before the end of 2006. The retrofit of neighborhoods with sewer service is recognized as being an expensive proposition that causes major interferences with the everyday life

### Did You Know...

Leon County Public Works mowed 2,606 miles of roadway.

of residents in the affected area. However, Leon County found that the installation of a low-pressure sewer system could accomplish this necessary task at reasonable cost with minimal impacts to the quality of life of area residents. The County Commission allocated \$5 million to install a new sewer system. This project ends some 25 years of health and environmental problems for the area that developed when soil and water conditions did not support the many septic tank systems installed for the more than 1,400 homes in this residential area.

- Completed Orange Avenue ahead of schedule. Leon County residents who travel the completed road will encounter the unique, round-about design feature that improves traffic calming and is aesthetically pleasing. In addition, the former open ditch has been enclosed to enhance safety for drivers and neighbors.



*Orange Avenue Grand Opening Celebration*

## Operations Accomplishments:

- Provided routine services, such as the maintenance of paved and dirt roads, right-of-ways, stormwater, and canopy roads, as well as roadside mowing and traffic operations among other services.
- Responded to 1,122 service requests from citizens and other agencies.

## Mobile Data Computers

- Implemented the use of Mobile Data Computers by Work Control Coordinators and sign crews. This process enables work orders, investigations and other data to be processed and transmitted electronically from the work site. Mobile Data Computers have increased overall efficiency and resulted in the following: a reduction in the number of support staff needed to process work orders, improved accuracy in sign inventory data collection, and faster processing of investigations and work orders.

## Canopy Road Management Plan

- Operations staff is working to ensure that canopy roads within Leon County are properly maintained and cared for in the future by updating the Canopy Road Management Plan and Inter-local Agreement. Operations, Public Works

## Engineering Services

Director: Joe Brown

606-1500

[brownjoe@leoncountyfl.gov](mailto:brownjoe@leoncountyfl.gov)

The Engineering Services Division provides professional support for Capital Improvement Projects and other programs, including surveying, right-of-way acquisition, design, regulatory permit acquisition, and construction inspection. Other support services include water/sewer franchising, review and approval of publicly dedicated subdivisions, issuance of right-of-way placement permits and driveway permits, and inspection/administration of the 2/3 Program. The Stormwater Engineering program's mission is to implement the most cost-effective options to reduce flooding and to improve the County's surface and groundwater quality.

## Operations

Division Director: Dale Walker

606-1400

[walkerda@leoncountyfl.gov](mailto:walkerda@leoncountyfl.gov)

The Operations Division maintains and manages infrastructure and transportation programs, roadside beautification, and stormwater maintenance through cost-effective, environmentally-sensitive products and services. The Operations Division includes the following programs: Transportation, Right-of-Way, Stormwater, and Alternative Stabilization.



## Animal Control

Division Director: Richard Ziegler

606-5400

zieglerr@leoncountyfl.gov

The Division of Animal Control works to improve animal and human well-being through education, prevention, and enforcement programs, and to provide humane animal care and control services for the citizens and animals of Leon County.

### Did You Know...

Animal Control handled 13,801 service calls and investigated 465 animal bites.



*Dog Bite Prevention Class*

Administration, Tallahassee-Leon County Planning Department, and the City of Tallahassee are collaborating on this effort.

#### Private Paved Road Repair

- Planned and completed a pilot project in Whispering Pines for a Private Paved Road Repair Program. This potential new program would provide a means whereby citizens could pay Leon County to make repairs to their private paved roads at cost - with no profit to the County.



#### Laris Drive Ravine Repair

- Performed major repairs required to correct erosion problems on the Laris Drive ravine adjacent to Lake Jackson. The repairs involved reshaping, backfilling, and installing sandbag walls within the ravine. The repairs will prevent further sediment from the ravine from entering Lake Jackson, as well as prevent more deterioration of the ravine.

#### Alternative Stabilization Program

- Completed several Open-Graded Cold Mix projects and two pilot projects for Open-Graded Hot Mix. The Alternative Stabilization Program is charged with stabilizing all of Leon County's maintained dirt roads through the use of open-graded asphalt mixes. This process allows dirt roads to be permanently stabilized in an environmentally-sensitive and cost-effective manner.

#### Master County Roadway Inventory

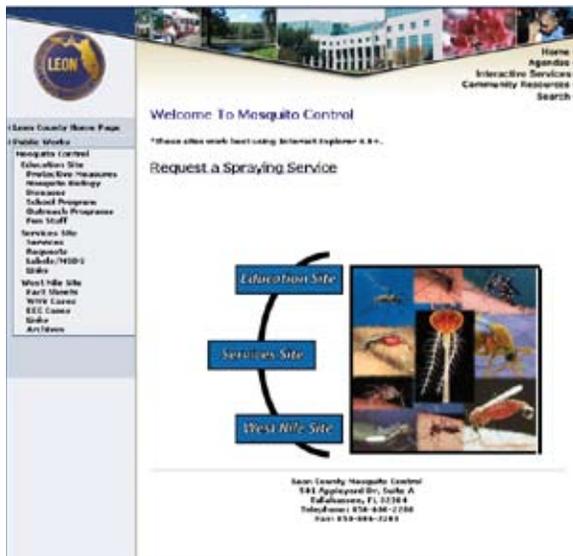
- Established a centralized and comprehensive inventory of County-maintained roads. The project included verification of street name spelling, roadway lengths, rights-of-way, and other characteristics. In addition, a process was established to ensure accurate management of the inventory within the Hansen database. Operations collaborated with Engineering and Geographic Information Systems on the project.

#### Division of Animal Control Accomplishments:

- Conducted 36 presentations on animal bite prevention to elementary school children and adult groups. The presentations reached over 3,000 students and nearly 400 adults.
- Surveyed local veterinarians to assess their preparedness in the event of a natural disaster and encouraged and trained local vets to put disaster plans in place.
- The Animal Control Citizens Advisory Committee reviewed and updated the Division's policy and procedures manual to ensure services were being preformed in a safe, efficient, and up-to-date manner.

## Division of Mosquito Control & Stormwater Maintenance Accomplishments:

- Expanded the number of mosquito habitats regularly monitored for ground larviciding by sorting work orders by geographic locations in order to minimize travel time.
- Retrofitted several facilities and conveyance systems to reduce the flooding in neighborhoods such as Broadtree Estates, Branded Oaks, Edinburg Estates, Lakeshore Gardens, and Russell Pond.
- Initiated the development of an inventory tracking system for nearly 500 County-owned stormwater facilities.



## Mosquito Control and Stormwater Maintenance

Division Director: Glen Pourciau

606-2200

[pourciaug@leoncountyfl.gov](mailto:pourciaug@leoncountyfl.gov)

The Division of Mosquito Control and Stormwater Maintenance provides services and educational programs to protect public health and the environment, to provide public safety and human comfort, to enhance the economy, and to promote a higher quality of life.

### Did You Know...

"The Mosquito Menace," Mosquito Control and Stormwater Maintenance's educational video, won the Silver World Medal in the New York Festival's International Film and Video competition.



Parks and Recreation  
Division Director: Pat Plocek  
606-1470  
plocekp@leoncountyfl.gov

Leon County Parks and Recreation develops and maintains the pristine parks in unincorporated Leon County. The County has more than 2,800 acres of community parks, boat landings, campgrounds, and greenways.

### Did You Know...

Leon County Parks and Recreation hosted the first Summer Snapshot Greenway Photo Contest. Residents and visitors were invited to take pictures at Leon County's greenways during the summer months. Three winners were chosen.



Second place photo: "Leaf with a View" by Lee Howell



Third place photo: "Berries" by Sheila Robinson

### Parks and Recreation Accomplishments:



First place photo: "Colors of Dusk" by Glenda Simmons

- Grew Leon County's park assets by over 130 acres. Pedrick Pond is a wonderful addition to our passive facilities, and the purchase of Copeland Sink, a tract of over 100 acres, continues the County's mission of protecting the St. Marks Headwaters area.
- Introduced a new youth sports organization, Pop Warner Football, with over 500 Leon County children participating.
- Delivered services for over 1,000 events within the first six months of 2006. Various events have been hosted at community centers, such as: weddings, baby showers, political rallies, senior exercise classes, retirement banquets and civic organization meetings.
- Obtained a \$76,500 grant allowing Parks and Recreation to enhance and update critical equipment for maintaining our pristine greenways. Without this grant, such purchases would have competed for general revenue dollars, potentially limiting other accomplishments throughout the County.
- Completed lighting at Apalachee Regional and Tower Road Parks. These efforts increased practice and play opportunities five-fold. Lighting investments such as these greatly stretch our budget dollars.
- Finished the Chaires-Capitola concession building on time and within budget. This much-needed addition was enjoyed by more than 400 children and their parents during the spring baseball season.
- Developed and executed prescribed burn plans for over 600 acres. As a result, the County can care for more acreage per man hour, provide a more natural setting for native animals and plants, and prevent rampant wildfires.

## Division of Solid Waste Management Accomplishments:

### Solid Waste Management Facility Services

- Processed 49,077 transactions, including: 1,561 tons of metal, 9,574 tons of yard trash, 838 tons of tires, and 81,173 tons of bulky waste/construction debris.
- Supported an ongoing research project with the FSU/FAMU School of Engineering by planting different species of trees to see which ones thrive in the landfill condition.
- Continued to make mulch of yard waste and provide it to Leon County residents free of charge.

### Transfer Station

- Conducted seven tours for students from the FSU/FAMU School of Engineering.
- Transferred 185,395 tons of household garbage on 8,479 trailers.
- Received passing quarterly inspection reports from the Florida Department of Environmental Protection.

### Recycling Services and Education

- Recycled a record 750 tons of electronics waste collected from the community.
- Concluded a recycling joint venture with the Florida Department of Management Services for paper recycling.

### Rural Waste Service Centers

- Finished a collaborative project with the Boy Scouts of America to construct community kiosks at each Rural Waste Service Center (RWSC) for local events.
- Certified all RWSC attendants in waste screening.
- Distributed 4,200 RWSC user permits to help ameliorate illegal usage.

### Household Hazardous Waste

- Conducted 22 neighborhood/Rural Waste Service Center roundups.
- Collected 499,000 pounds of household hazardous waste, of which more than 250,000 pounds were recycled.
- Assisted 134 small businesses with their household hazardous waste disposal needs.

Solid Waste Management  
Division Director: Norm Thomas  
606-1800  
thomasno@leoncountyfl.gov

Leon County Solid Waste Management provides an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship. It is made up of the following services: Solid Waste Management Facility (landfill), Transfer Station, Rural Waste Service Centers, Household Hazardous Waste, and Recycling.



### Did You Know...

Every ton of recycled paper saves 17 trees. Leon County residents saved 9,452 trees through recycling efforts at the Rural Waste Service Centers.



Leon County Recycling staged a mock demonstration on capitol steps to raise awareness about recycling.

# Public Works

## Fleet Management

Division Director: John Pompey

606-2000

pompeyj@leoncountyfl.gov

The Fleet Management Division provides the best quality maintenance and repair for County equipment and vehicles at the most economical cost to taxpayers. Fleet Management staff works to enhance customer satisfaction by soliciting input before, during, and after certain repairs, and performs all repairs with respect for the environment.

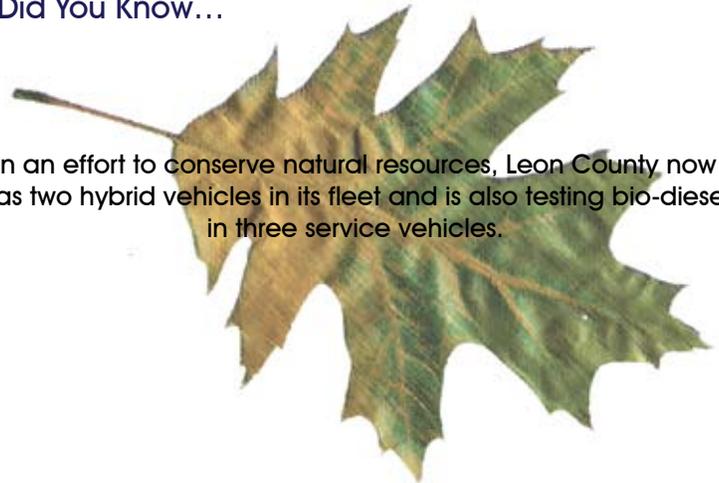
The Fleet Management Division provides repair and maintenance services for 459 vehicles and pieces of equipment owned and operated by Leon County. Additionally, vehicles owned by three Constitutional Officers receive the majority of their repairs and maintenance services from this division. The division also manages the provision of gasoline, diesel fuel, and motor oil for County vehicles. The refueling site also serves as a remote refueling station for the Leon County Sheriff's Office and the Florida Department of Law Enforcement.

## Division of Fleet Management Accomplishments:

- Implemented bio-diesel testing in three service vehicles and analyzed the entire County fleet to determine potential savings by replacing certain vehicles with smaller ones or with hybrids.
- Increased productivity by 11 percent for preventative maintenance services through increased accountability and better record keeping.
- Transferred three vehicles to the Leon County Sheriff's Office for the transport of inmates to various worksites preventing the need to purchase new units.
- Collected \$107,925 in surplus auction equipment sales and \$446,600 in buy-back revenue from local vendors for Leon County.

## Did You Know...

In an effort to conserve natural resources, Leon County now has two hybrid vehicles in its fleet and is also testing bio-diesel in three service vehicles.



*One of Leon County's two hybrid vehicles*



## Human Resources Accomplishments:

- Adopted revised personnel policy for special compensation provisions for employees working at the Volunteer Center and/or Emergency Operations Center during a State of Emergency.
- Coordinated National Incident Management Systems (NIMS) training for approximately 300 emergency response employees, senior management and commissioners.
- Coordinated the 2006 Summer Youth Training Program to prepare young people for real work experience. Seventy-one County residents, ages 14 through 21, gained on-the-job experience in County departments.



*A summer youth employee gains on-the-job experience.*

- Researched the feasibility of establishing an employee tobacco surcharge and wellness program, and implemented a gym discount program for County employees.
- Partnered with the Leon County School Board to screen applicable employees under the Jessica Lunsford Act to help protect children from sexual predators.
- Developed Emergency Medical Services (EMS) special services pay for long haul transports, created an EMS shadowing program, and established regular part-time status for EMS employees.
- Obtained Board approval to establish a deferred compensation match program.
- Conducted the annual open enrollment and prepared communications materials for 750 employees.
- Managed the employee assistance program, workplace complaints and internal investigations.

Director: Lillian Bennett  
606-2400  
bennettl@leoncountyfl.gov

The Human Resources Division recruits qualified candidates and provides an array of services to employees so that Leon County residents will continue to receive excellent services and products from their government.

## Did You Know...

Human Resources received 5,239 employment applications. Eighty-seven percent were completed online.

# Blueprint 2000



Your sales tax dollars are being used to preserve, protect, and enhance your quality of life through the implementation of holistic and coordinated planning, transportation, water quality, environmental and green space projects.

Blueprint 2000 projects are funded from the 2000 sales tax extension. For a complete list of Blueprint 2000 projects and for more information, visit [www.blueprint2000.org](http://www.blueprint2000.org) or call 891-1880.

## Blueprint 2000 Accomplishments:

- Began construction on widening of Capital Circle Northwest from I-10 to Highway 90.
- Completed Expanded Project Development & Environment (EPD&E) study for Capital Circle Northwest/Southwest, from West Tennessee to Orange Avenue, and issued the design contract for this segment of the corridor.
- Commenced the EPD&E study for Capital Circle Southwest from Highway 20 to Crawfordville Road.
- Awarded design contracts for the corridor improvements of Capital Circle from Crawfordville Road to Tram Road.
- Construction was started on the Regional Stormwater Pond #1, a 15.3-acre regional stormwater facility designed near Capital Circle Northwest to provide water quality treatment for the entire contributing 311-acre watershed.
- Acquired a 133-acre conservation easement in the headwaters of the St. Marks River.
- Acquired the 165-acre Copeland Sink parcel in the headwaters of the St. Marks River.
- Issued a contract for the Expanded Master Plan Activities and Design of Capital Cascade Park, Segment 2 of Capital Cascade Trail.

## Leveraging of Blueprint 2000 Funds:

- Received a \$42 million Strategic Intermodal System Grant for the Right-of-Way for Capital Circle Northwest/Southwest.
- Received a total of \$11.3 million in Transportation Regional Incentive Program Grants for Right-of-Way and Construction for the Capital Circle Southeast Corridor improvements from Tram Road to Woodville Highway.
- Received a \$980,000 Florida Communities Trust Grant for the acquisition of 24.8 acres in Segment 4 of Capital Cascade Trail. This project was the Trust's highest ranked project.
- Received an \$840,000 Florida Communities Trust Grant for 160.5 acres in the headwaters of the St. Marks River.

## Did You Know...

Blueprint 2000 has acquired or placed into conservation easements over 728 acres of sensitive lands and is currently working on an additional 467 acres.

# Emergency Management

## Emergency Management Accomplishments:

- Richard Smith, Director, was deployed to Broward County to assist in the recovery for Hurricane Wilma from Oct. 28, 2005, through Nov. 5, 2005.
- Activated the Leon County Emergency Operations Center for two days to monitor Tropical Storm Alberto and assist with the coordination of local response activities.
- Facilitated the teaching of National Incident Management System (NIMS) and Incident Command System (ICS) courses to key County employees.
- Conducted an eight-hour table top exercise that coincided with the State of Florida Hurricane Exercise and included a terrorism component.
- Updated the Comprehensive Emergency Management Plan to be NIMS compliant.
- Updated and revised the 30 Standard Operating Guides in order to make them NIMS compliant.
- Completed enhancements to the Emergency Operations Center, creating a state-of-the-art presentation system to use during emergency activations.
- Cellular companies are now direct connected to the 9-1-1 system, resulting in a reduction in the number of dedicated telephone circuits and a cost-savings to the County.
- All cellular phones are now Phase II, meaning they give an exact location when 9-1-1 is called.
- An on-site 9-1-1 data base is now in service. Discrepancies are managed by the Leon 9-1-1 System. The County has control over all records and includes more complete supplemental information.

Director: Richard Smith  
488-5921  
richard@leoncountyfl.gov

Emergency preparedness begins with each resident. However, the coordination of responding to any disaster is the primary responsibility of your County government. The Division of Emergency Management continually strives to improve the ability to respond to any natural or man-made disaster.

The Leon County Division of Emergency Management (DEM) is charged with coordinating the activities of more than 50 local response agencies in the event of a disaster, including the Red Cross, EMS, and the Volunteer Center. DEM is responsible for activating and maintaining an emergency operations center during times of emergency, coordinating the opening of shelters for citizens evacuating from at-risk areas, and coordinating local response activities with our 13 regional County agencies, as well as the state Emergency Operations Center.

## Did You Know...

For the past 14 years, Emergency Management, in partnership with Leon County, other emergency management offices in the eight county region, and the Capital Area Chapter of the American Red Cross, distributes nearly 200,000 Hurricane Survival Guides to Big Bend residents each hurricane season. This year, the guide was revamped with a new design and content, encouraging residents to make their own hurricane preparedness plans.



# Tourist Development Council

Executive Director: Guy Thompson  
606-2300  
thompsongu@leoncountyfl.gov

The Leon County Tourist Development Council (TDC) works to enhance the local economy and quality of life through the benefits associated with a strong visitor industry. The tasks are to maximize the number, length of stay, and economic impact of visitors to Leon County. TDC programs and services are coordinated by three service contract organizations - the Tallahassee Area Convention and Visitors Bureau (CVB), The Zimmerman Agency, and Florida State University. The CVB is a private, non-profit membership organization, which markets the Tallahassee area as a visitor destination, under a contract with the TDC. The CVB "sells" Tallahassee as the site for sporting events, meetings/conventions and bus tours.

## Leon County Tourist Development Council Accomplishments:

- Completed the comprehensive strategic planning process and began implementation of an aggressive three-year plan to promote Leon County, resulting in greater tourism industry economic impact. The marketing focuses on the Tallahassee/ Leon County core segments of culture, heritage, nature, sports, film, reunions and weddings, meetings and conventions via press conferences, community events, editorials, web content, stakeholder meetings, promotional materials, and industry and trade events.



- Made significant improvements to the Visitor Information website from last fiscal year including:

- 80 new pages of content for niche marketing and special event promotion.
- Development of user-driven Hotel Hotline pages for large special events such as football games, graduations, homecomings and other communitywide events, as well as hurricanes.
- Posting the 2006 Legislative Housing Directory online, receiving over 10,000 page views on [www.seeTallahassee.com](http://www.seeTallahassee.com).

- Implemented new advertising campaigns including CultureFest and VISIT Florida Downtowns & Small Towns. The American Express Culture and Heritage Travel Program features "Travel & Leisure Magazine" and "National Geographic Traveler" tracking components which identified an increase in the number of registered users to our website by 108 percent. The result of these activities doubled the number of unique visitors to over 14,000 per month with a total website traffic increase of 70 percent.



- Expanded industry partnerships with convention and visitor stakeholder groups including VISIT Florida, Original Florida Tourism Task Force, and State Governmental Meeting Professionals, Florida Society of Association Executives and Tallahassee Society of Association Executives.
- Traveled to the US Amateur Softball Association annual meeting to bid on national championship softball tournaments. The Tallahassee Sports Council was awarded three events. The 2006 ASA 18-Under Girls Fast Pitch Southern National, hosted this past July, generated over 300 room nights with direct spending of \$99,540; Economic Impact: \$172,204. In the summer of 2007, the Tallahassee Sports Council will host the 2007 ASA 12-Under Girls Fast Pitch Southern National and Men's Church National Championship.

# Leon County Quick Reference

**Board of County Commissioners**  
**606-5302**  
[www.leoncountyfl.gov/bcc](http://www.leoncountyfl.gov/bcc)

Bill Proctor, District 1 Commissioner  
606-5361  
[proctorb@leoncountyfl.gov](mailto:proctorb@leoncountyfl.gov)

Jane Sauls, District 2 Commissioner  
606-5362  
[saulsj@leoncountyfl.gov](mailto:saulsj@leoncountyfl.gov)

John Dailey, District 3 Commissioner  
606-5363  
[daileyj@leoncountyfl.gov](mailto:daileyj@leoncountyfl.gov)

Bryan Desloge, District 4 Commissioner  
606-5364  
[deslogeb@leoncountyfl.gov](mailto:deslogeb@leoncountyfl.gov)

Bob Rackleff, District 5 Commissioner  
606-5365  
[racklefb@leoncountyfl.gov](mailto:racklefb@leoncountyfl.gov)

Cliff Thaell, At-Large Commissioner  
606-5367  
[cliff@leoncountyfl.gov](mailto:cliff@leoncountyfl.gov)

Ed DePuy, At-Large Commissioner  
606-5369  
[depuye@leoncountyfl.gov](mailto:depuye@leoncountyfl.gov)

**County Administrator**  
**606-5300**  
[www.leoncountyfl.gov](http://www.leoncountyfl.gov)

**County Attorney**  
**606-2500**  
[www.leoncountyfl.gov/lcao](http://www.leoncountyfl.gov/lcao)

**Animal Control**  
**606-5400**  
[www.leoncountyfl.gov/animal](http://www.leoncountyfl.gov/animal)

**Cooperative Extension Service**  
**606-5200**  
<http://leon.ifas.ufl.edu>

Agriculture  
606-5200

Family/Consumer Sciences  
606-5203

4-H  
606-5204

Horticulture/Forestry  
606-5202

**Emergency Management**  
**488-5921**  
<http://lcso.leonfl.org/em.htm>

**Emergency Medical Services**  
[www.leoncountyfl.gov/lcems](http://www.leoncountyfl.gov/lcems)

Headquarters/Administration  
606-2100

Dispatch  
921-0900

**Facilities Management**  
**606-5000**  
[www.leoncountyfl.gov/facilities](http://www.leoncountyfl.gov/facilities)

**Fleet Management**  
**606-2000**  
[www.leoncountyfl.gov/pubworks/fleet](http://www.leoncountyfl.gov/pubworks/fleet)

**Growth & Environmental Management**  
**606-1300**  
[www.leonpermits.org](http://www.leonpermits.org)

Building Inspection  
606-1300

Inspection Hot Line (IVRS)  
891-1800

Code Enforcement  
606-1300

Concurrency Management  
606-1300

Environmental Permitting  
606-1300

**Health Department**  
**487-3155**  
[www.leoncountyfl.gov/lchd](http://www.leoncountyfl.gov/lchd)

**Health & Human Services**  
**606-1900**  
[www.leoncountyfl.gov/hhs](http://www.leoncountyfl.gov/hhs)

**Human Resources**  
**606-2400**  
[www.leoncountyfl.gov/hr](http://www.leoncountyfl.gov/hr)

Job Line  
606-2403

**Legal Aid**  
**222-3004**

**LeRoy Collins Leon County Public Library System**  
**606-2665**  
[www.leoncountyfl.gov/library](http://www.leoncountyfl.gov/library)

Main Branch  
200 West Park Avenue  
606-2665

Fort Braden Branch  
6327 Blountstown Hwy.  
606-2900

Lake Jackson Branch  
3840 North Monroe Street  
606-2850

Northeast Branch  
5513 Thomasville Road  
606-2800

Parkway Branch  
1210 Capital Circle SE  
606-2750

Dr. B. L. Perry Jr. Branch  
2801 S Adams St.  
606-2950

Literacy Volunteers  
606-2644

Freenet Help Desk  
606-2705

**Management and Budget Office**  
**606-5100**  
[www.leoncountyfl.gov/omb](http://www.leoncountyfl.gov/omb)

**Management Information Services**  
**606-5500**  
[www.leoncountyfl.gov/mis](http://www.leoncountyfl.gov/mis)

Geographic Information Services  
606-5504

**Management Services**  
**606-1700**  
[www.leoncountyfl.gov/ms](http://www.leoncountyfl.gov/ms)

**Minority, Women & Small Business Enterprise**  
**606-1650**  
[www.leoncountyfl.gov/mbe](http://www.leoncountyfl.gov/mbe)

# Leon County Quick Reference

Mosquito Control  
606-2200  
[www.leoncountyfl.gov/mosquito](http://www.leoncountyfl.gov/mosquito)

Parks & Recreation Department  
606-1470  
[www.leoncountyfl.gov/parks](http://www.leoncountyfl.gov/parks)

Planning Department  
891-8600  
[www.talgov.com/planning](http://www.talgov.com/planning)

Probation Division  
606-5600  
[www.leoncountyfl.gov/probation](http://www.leoncountyfl.gov/probation)

Public Information Office  
606-5300  
[www.leoncountyfl.gov/admin/PIO](http://www.leoncountyfl.gov/admin/PIO)

Public Information Desk  
606-5366 (LEON)

Public Services Department  
Intergovernmental Affairs  
606-5300  
[www.leoncountyfl.gov/admin/I-GA](http://www.leoncountyfl.gov/admin/I-GA)

Public Works Department  
606-1500  
[www.leoncountyfl.gov/pubworks](http://www.leoncountyfl.gov/pubworks)

Operations (24-hour response)  
606-1400

Purchasing Division  
606-1600

Solid Waste Management  
606-1800  
[www.leoncountyfl.gov/SolidWaste](http://www.leoncountyfl.gov/SolidWaste)

Hazardous Waste  
606-1803

Recycling Information  
606-1802

Rural Waste Collection Center  
606-1800

Transfer Station  
606-1840

Supervised Pre-Trial Release  
606-5700  
[www.leoncountyfl.gov/Probation](http://www.leoncountyfl.gov/Probation)

Tourist Development  
106 E. Jefferson St.  
606-2300  
[www.seetallahassee.com](http://www.seetallahassee.com)

Veteran Services  
606-1940  
[www.leoncountyfl.gov/vets](http://www.leoncountyfl.gov/vets)

Volunteer Center  
606-1970  
[www.volunteerleon.org](http://www.volunteerleon.org)

## [Other County/State Agencies](#)

Public Defender  
606-1000  
[www.leoncountyfl.gov/PD](http://www.leoncountyfl.gov/PD)

State Attorney, 2nd Judicial Circuit  
606-6000  
[www.sao2fl.org](http://www.sao2fl.org)

Circuit Court 2nd Judicial  
577-4300  
[www.2ndcircuit.leon.fl.us](http://www.2ndcircuit.leon.fl.us)

## [Constitutional Offices](#)

Clerk of Court  
577-4000  
[www.clerk.leon.fl.us](http://www.clerk.leon.fl.us)

Supervisor of Elections  
606-8683  
[www.leonfl.org/elect](http://www.leonfl.org/elect)

Property Appraiser  
488-6102  
[www.co.leon.fl.us/propappr](http://www.co.leon.fl.us/propappr)

Tax Collector's Office  
488-4735  
[www.leontaxcollector.net](http://www.leontaxcollector.net)

Sheriff  
922-3300  
<http://lcso.leonfl.org>

## Have a Hurricane Plan

Hurricanes are one of nature's most serious and dangerous threats. Weather experts say it's not a matter of IF another hurricane will hit the Capital Area region, but WHEN. That is why it is important to be prepared. Being ready starts with the first decision: Do you STAY? Or, do you GO? For hurricane preparedness tips to help you develop your hurricane plan, visit [www.haveahurricaneplan.com](http://www.haveahurricaneplan.com). Here are a few general tips to assist you in getting started.

- Decide NOW whether you should stay or go as a storm approaches. For detailed information on factors that affect this decision, visit the website listed above. If you are ordered to evacuate, you may choose a hotel, motel, or the home of a friend or family. You may want to leave the region entirely, or, as a last resort, go to a Red Cross shelter.
- Register NOW with your County Emergency Management Agency if you need special assistance during an evacuation.
- Have a Hurricane Kit with these essential components. For a comprehensive list, visit the website listed above.
  - Drinking water – two gallons per person per day for 2 weeks
  - 2 week supply of nonperishable foods/ special dietary foods
  - 1 month supply of prescription medicines
  - Diapers, bottles, and formula for infants
  - Non-electrical can opener
  - Gas operated generator
  - Battery operated radio and batteries
  - Cash ~ Banks may be closed and loss of power will make ATM's and credit cards useless
  - Flashlights
  - Extra batteries
  - First aid kit
- Plan for your pets.
- Review your insurance policies NOW.

## Leon County Annual Report

Produced by  
The Public Information Office  
Leon County Courthouse, 5th Floor  
301 South Monroe Street  
Tallahassee, Florida 32301  
(850) 606-5300  
[pio@leoncountyfl.gov](mailto:pio@leoncountyfl.gov)

This document fulfills the annual reporting requirements of Chapter 125.74, Florida Statutes and Sec. 2-501(1), Leon County Administrative Code. 2,000 copies were printed for community distribution at a cost of \$4,745.

2006