

**Minutes for the September 8, 2006
Public Safety Communications Board Meeting
11:15 A.M.**

Note: Two members of the PSCB were absent: Chief Dick and Chief Quillin. Both members submitted their ranking sheet in sealed envelopes, which were both opened at the meeting by Ed Rodriguez, City of Tallahassee Purchasing Department.

2. Discussion regarding the Joint Dispatch Consultant Proposals:

The RFP results were calculated and presented to the PSCB. After the initial ranking the cost proposals of all five firms were opened by Ed Rodriguez, City of Tallahassee Purchasing Department and read out loud to the PSCB. The following table illustrates the results for the five proposals that were submitted for the joint dispatch project consultant.

Firms	Total Points	Cost
Winbourne & Costas, Inc.	479	\$81,640
Elert & Associates	477	\$80,000
Advanced Concepts, Inc.	468	\$72,890
Enterprise Technology Partners, LLC	456	\$148,192
Tusa Consulting Services	419	\$178,020

Sheriff moved, seconded by the Chief McNeil, to interview the top three firms: Winbourne & Costas, Inc, Elert & Associates, and Advanced Concepts, Inc. These three firms will present a 30 minute oral presentation to the PSCB during the September 21st meeting. Ed Rodriguez was directed to conduct reference checks on the three firms with assistance. The motion passed unanimously.

1. Approval of the August 25, 2006 minutes.

The Chief McNeil moved, seconded by the City Manager, to approve the July 18, 2006 minutes. The motion passed unanimously.

3. New Business:

The City Manager asked that a budget for the PSCB be discussed. The County Administrator suggested that for the present time, the County and City equally share the costs incurred by the PSCB, specifically the cost for the two consultants. The City Manager agreed.

Technical Subcommittee met with Tusa Consulting on Sept 7, 2006 to discuss drafting an RFP for radio communication (800 Mhz). Don DeLoach stated that the subcommittee will have an RFP completed and ready for the PSCB's approval at the September 21st meeting.

The September Status report of the PSCB will be presented to both the County and City Commission. The report will be sent from the Chair of the PSCB. The PSCB status report is on the County Commission's September 12th agenda and on the City Commission's September 13th agenda.

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4. Next Meeting Date:

The next regularly scheduled meeting is to be held on September 21st at 12:00pm in the Tallahassee Room of City Hall.

On the agenda of the next regularly scheduled meeting:

- Review of the R.F.P. for Radio Communications (i.e. 800 Mhz).
- Oral presentations will be conducted by Winbourne & Costas, Inc., Elert & Associates, and Advanced Concepts, Inc.
- Discussion regarding the location of a Public Safety Communications Center.

Meeting adjourned at 11:55 p.m.