

**Minutes for the February 28, 2008  
Public Safety Communications Board Meeting  
1:03 P.M.**

1. Approval of the October 30, 2007 minutes:  
The City Manager moved, seconded by the Chief Dick, to approve the October 30, 2007 minutes. The motion passed unanimously.
2. Acceptance of the Status Report Regarding the Current 800Mhz System Operational Issues:  
The PSCB received and accepted the status report regarding the current 800 MHz System Operational Issues.
3. Status Report Regarding the Purchase of the New Radio Communication System
  - i. Presentation by Motorola  
Jim Redington, Project Manager for Motorola, gave a brief presentation on the current status of the new radio communications project.
  - ii. FAMU Letter of Intent (Attachment #3 ii)  
Don DeLoach, Chief Information Officer for the City of Tallahassee, stated that the PSCB received a formal letter of intent from FAMU regarding the new radio communications system. The PSCB received and accepted FAMU's letter of intent.
4. Discussion regarding Location and Future of Joint Dispatch:  
The County Administrator presented the timeline for the location of the joint dispatch facility. He stated that Red Cross is proceeding in negotiations with the County to lease the land for their facility. The County Administrator then opened the floor for discussion regarding the joint dispatch facility.  
  
The City Manager stated that joint dispatch is still high priority for the City but due to the passage of Amendment 1, the City Commission is refocusing and in turn joint dispatch could possibly become a lower priority during the budget process. The City Manager then suggested meeting again in May, after the Legislative Session, to continue this discussion.  
  
The County Administrator reminded the PSCB that there are still several issues surrounding joint dispatch, not just the construction of the building. These issues will need to be discussed in order to include them in the County/City budgets.  
  
Sheriff Campbell stated that Legislature may not be done with passing property tax reform legislation. The County Administrator also brought up the fact that the Tax and Budget Reform Commission was discussing property tax amendments.  
  
Chief Dick inquired about the Traffic Management Center. Gabriel Menendez, Director of Public Works for the City of Tallahassee, stated that they are making progress with the project.

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4. Discussion Regarding the Location and Future of Joint Dispatch:

The County Administrator reiterated the City Manager's suggestion to meet in May, after the Legislative Session to discuss Joint Dispatch and the Traffic Management Center. The City Manager agreed.

Sheriff Campbell inquired about the Emergency Operation Center (EOC). The City Manager stated that it was never completely ruled out. She stated that it is a good possibility that it could be included. The County Administrator concurred and stated that it should be included in the master plan and that the PSCB should continue to discuss the E.O.C.

Chief Quillin asked about the American Red Cross. Alan Rosenzweig, Assistant County Administrator, stated that the County is moving towards finalizing a lease agreement. Sheriff Campbell asked if anyone had information about the Red Cross's new Disaster Director. Richard Smith, Leon County Emergency Management Director, that he believes that a search committee has been comprised and that the job is being advertised. In the interim, directors from different areas are taking turns serving as the interim director.

5. New Business:

Don DeLoach, Chief Information Officer for the City of Tallahassee, presented an item to have Tusa Consulting continue to serve the PSCB as a consultant during the implementation phase of the new radio communications project. The City Manager inquired about the scope of work. Leven Magruder, 800 MHz Communications System Manager, stated that Tusa would be required to added system staging, site walks, system acceptance, and assistant with technical and engineering aspects of the project. Mr. DeLoach stated that the new contract with Tusa would not exceed \$48,000 and that the County and the City would split the cost 50/50 as in the past.

The City Manager asked if there was a duplication of services. Mr. DeLoach stated that this was not duplication. The City Manager then asked what would happen if Tusa was not hired. Mr. DeLoach stated that Mr. Magruder and Motorola would be work together. However, if any dispute occurred it would be beneficial to have a third party involved. Mr. Magruder stated that since Tusa is a certified PE that when any technical issues arise, his assistance would be invaluable and without Tusa's help, Leven would rely heavily on the vendor (Motorola).

City Manager stated that since this item was an add-on, it should be tabled and discussed at the next PSCB meeting. Mr. Rosenzweig suggested hiring Tusa on a retainer, since this project is highly technical and Tusa is an expert in this field.

The City Manager moved, seconded by the Sheriff Campbell, to table the proposal to contract with Tusa Consulting in the amount of \$48,000. The motion passed unanimously.

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6. Next meeting date:

The next meeting will be held in May, after the Legislative session, possibly the Thursday after session.

Chief Quillin asked Mr. Magruder if there were any significant issues that could not wait until May. Mr. Magruder stated that there were not any issues.

Date: T.B.A.

Time: T.B.A.

Location: 2<sup>nd</sup> Floor Community Room in the Renaissance Building

7. Possible agenda topics for the next meeting:

- i. 800 MHz Status Report
- ii. Update on New Radio Communications Project
- iii. Tusa Consulting Proposal