

**Minutes for the December 7, 2006  
Public Safety Communications Board Meeting  
11:34 A.M.**

1. Approval of the October 27, 2006 minutes.  
The Sheriff moved, seconded by the Chief Dick, to approve the October 27, 2006 minutes. The motion passed unanimously.
2. Update on issues regarding the existing 800 Mhz System  
Leven Magruder, 800 Communications System Manager, presented the PSCB with an update regarding the existing 800 Mhz System:
  - i. The system continues to perform satisfactorily for Public Safety and local Government personnel.
  - ii. FAMU PD requests permission to use one TPD DATA system ID for the purpose of testing the COT DATA system throughout the FAMU campus. This is consistent with approval granted previously to FSU PD. FAMU is interested in establishing a DATA system and connectivity to the COT DATA platform, in some capacity.
  - iii. City and LCSO resources are heavily involved in the planning and later operations during the Governor's inauguration activities. We are committing personnel and resources to this commitment.
  - iv. 800 MHZ Rebanding, required by the Federal Government, is proceeding very slowly. A letter was attached from the City Attorney in Washington, hired for rebanding, helping to explain the delay in progress.

The City Manger moved, seconded by Chief Quillin, to grant FAMU PD permission to use TPD DATA system ID for the purpose of testing the COT DATA system throughout the FAMU campus. The motion passed unanimously.

3. Status of joint dispatch consultant contract with Winbourne and Costas:  
Ira Grossman, Consultant with Winbourne and Costas, presented a brief report to the PSCB.
4. Update regarding the Radio Communications Request For Proposal:  
Don DeLoach, Chief Information Systems Officer, updated the PSCB on the current status regarding the radio communications RFP. Tusa, a consultant hired to draft the RFP, has completed a draft RFP and the Technical Subcommittee is in the process of reviewing the draft.

The County Administrator requested the RFP be completed for review by the PSCB at their next meeting, January 11, 2007. Mr. DeLoach stated that the Technical Subcommittee will attempt to meet this goal.

**Minutes for the December 7, 2006  
Public Safety Communications Board Meeting  
Page 2**

5. Possible partners for co-location:

o Capital Area Chapter of the American Red Cross:

Chris Floyd, Interim Director of the Capital Area Chapter of the American Red Cross, gave a presentation to the PSCB. The Capital Area Chapter is looking break ground by next summer for a new building and is interested creating a campus center for emergency management. This campus center would hopefully include the Joint Dispatch Center. Mr. Floyd stated that he has \$4.5 million to allocate toward the project. Mr. Floyd stated that if land was donated towards their project that the Red Cross would be able to contribute funds toward site infrastructure.

o State of Florida Traffic Management Center (TMC):

Gabriel Menendez, Director of Public Works for the City of Tallahassee, gave a presentation to the PSCB regarding the Traffic Management Center. Mr. Menendez stated that State of Florida intends to contract with the City to monitor traffic flow. The state has started setting aside funds toward funding a portion of the facility. In addition, Mr. Menendez stated that the PSCB has a unique opportunity to include traffic management into the Joint Dispatch facility.

The City Manager requested that during the PSCB's next meeting that they tour the Traffic Management Center in City Hall. The PSCB will be touring the Traffic Management Center on January 11, 2007 at 11:00 am.

The County Administrator stated that the County in the process of hiring an architect for construction of an EMS building. The current location planned is the corner of Blairstone and Miccosukee. The County Administrator also stated that he liked the idea of a campus concept for emergency management and determinate on the location and timing, the County and PSCB may consider adding the EMS building to the campus concept.

The Sheriff stated that he agreed with the campus concept for emergency management. The Sheriff stated that he believed it would be important to include all emergency management and that this would be a perfect opportunity to address including an Emergency Operations Center in the campus concept.

**Minutes for the December 7, 2006  
Public Safety Communications Board Meeting  
Page 3**

6. Preliminary discussion regarding the location of a Public Safety Communications Center:

The PSCB reviewed the recommended potential site locations for a Public Safety Communications Center. The PSCB decided that due to height restrictions, the Tallahassee Airport should be removed from the list. In addition, Pat Curtis, Leon County MIS Director, commented on the complexities in technology issues related to the landfill site.

The City Manager requested that the PSCB tour the five remaining sites for the Public Safety Communications Center. The PSCB will tour the potential land sites on December 19, 2006 at 9:00am. The PSCB will meet behind City Hall (on Duval Street) in order to begin the tour.

7. New Business:

None.

8. Next meeting date:

Date: January 11, 2007

Time: 11:00am\* to 1:30pm

Location: City Hall

\*Note: PSCB will tour the Traffic Management Center in City Hall at 11:00am.

The PSCB regularly scheduled meeting will begin at 11:30am.

9. Possible Agenda Topics for the Next Meeting:

- i. Acceptance of the Status Report regarding the current 800 MHz System operational issues
- ii. Status Report from Winbourne and Costas
- iii. Review of the Radio Communications Request For Proposal
- iv. Follow-up regarding the tour of the potential site locations for the Joint Dispatch Center
- v. Discussion regarding the Emergency Operations Center
- vi. Discussion regarding the status of the selection process for the Public Safety Director

The Sheriff moved, seconded by the City Manager to adjourn the meeting. The motion passed unanimously.

Meeting adjourned at 12:30 p.m.