Public Safety Communications Board

Leon County
City of Tallahassee
Leon County Sheriff
Tallahassee Fire Department
Tallahassee Police Department
Leon County Emergency Medical Service

(The following attachments are for the September 8th meeting)

Agenda
Public Safety Communications Board Meeting
September 8, 2006

Meeting Time and Location: 11:00 a.m. at the Leon County Amtrak Community Room

1. Approval of the August 25, 2006 minutes.
2. Discussion regarding the Joint Dispatch Consultant Proposals.
3. New Business.
4. Next meeting date.

Minutes for the August 25, 2006
Public Safety Communications Board Meeting
11:00 A.M.

1. Approval of the July 18, 2006 minutes:

   The City Manager moved, seconded by Chief Dick, to approve the July 18, 2006 minutes. The motion passed unanimously.

2. Review of the RFP results and discussion on how to move forward with the selection process:

   The City Manager moved, seconded by the Sheriff, to have the Board serve as the selection committee for the RFPs. The motion passed unanimously.

   The RFPs were presented to the Board by Ed Rodriguez, City of Tallahassee Purchasing Department. Ed Rodriguez instructed the Board to work individually and not to have any contact with the vendors while evaluating the RFPs. It was also stated that in the event that a Board member has question regarding the technical aspects of the RFP he/she may consult with the Technical Subcommittee. Ed Rodriguez provided the RFPs to Gary Johnson in the MWBE Department for evaluation regarding this criterion.

   The City Manager requested that the Board conduct a special meeting within two weeks, in order to discuss the RFPs. City purchasing will need to notice this meeting in order to remain compliant with City Purchasing rules. The meeting and location is yet to be scheduled.

3. Approval of the Memorandum of Agreement:

   Chief Quillin moved, seconded by the City Manager, to approve the Memorandum of Agreement. The motion passed unanimously.

   The County Administrator stated that the County intends to bring the Memorandum of Agreement to the County Commissioners at the next Board meeting. The City Manager agreed and added that agenda item should also include a status report, from the County Administrator, the City Manager, and the Sheriff, on the progress of the PSCB. Both the Memorandum of Agreement and the PSCB status report will brought to the County and City Commissions on September 12th and 13th meeting.

4. Report by the Technical Subcommittee:

   Presented by Don DeLoach. The Technical Subcommittee formulated a listed of limited technical requirements regarding the re-submittal of Motorola and M/A Com proposals as directed by the PSCB during the July 18th meeting. However, on August 23, 2006, the Technical Subcommittee was presented with an alternative proposal by Motorola to update the current 800 Mhz system. Based on this proposal and discussion, the Technical Subcommittee has presented the Board with three options, and the pros and cons of each one:

   i. Accept the Motorola Analog Upgrade Proposal
   ii. Continue the Competitive Bid Process
   iii. Accept the Motorola Digital Upgrade Proposal

   Both the City Manager and Chief McNeil expressed concern with moving forward with an analog upgrade in regards to spending more money without getting any more technology.

4. Continued – Report by the Technical Subcommittee:

The Sheriff voiced concerns with Motorola and the timeliness of the analog update proposal. Don DeLoach stated the MOC reviewed the Motorola analog upgrade proposal 2 ½ years ago and decided that an upgrade was not affordable at that point in time.

The Sheriff suggested that the Board continue with a competitive bid process in order to determine the best option for public safety and the tax payers. In addition, a competitive bid process will allow the Board to review various costs, life expectancies, and the maintenance costs for different radio communication systems.

The County Administrator and City Manager inquired about the feasibility of returning back to option 1 or option 3 in the event that all proposals are rejected. Don DeLoach indicated that the Board could reject the proposals and return to the remaining options.

Chief McNeil stated that he is not a proponent of one vendor over another vendor but that the current system is Motorola and they have an advantage, primarily due to fact that they are the current vendor. The Chief indicated that he feels that in a few months the Board will be facing the same situation and opting to go with the Motorola Digital upgrade.

The City Manager inquired about the possibility of an option that will allow for a competitive bid for an APCO P-25 compliant system and at the same time will allow for an upgrade of the current system. Don DeLoach indicated that it was not possible and the only immediate solution to fix the Orange Avenue and downtown problems was to move forward with an upgrade.

The County Administrator asked if option 2 would allow SLERS to submit a proposal. Don DeLoach indicted that option 2 would not allow SLERS to submit a proposal due to the fact that it is not currently APCO P-25 compliant.

As a result of the above discussed, the Sheriff moved, seconded by the City Manager, to adopt option 2 and conduct an RFP for radio communications that will allow all vendors who are APCO P-25 compliant or plan to be APCO P-25 compliant in the future to bid. The draft RFP will be discussed at the next regularly scheduled PSCB meeting. The motion passed unanimously.

The Sheriff moved, seconded by Chief Dick, to allow Tusa Consulting to assist in the compiling the requirements for the RFP as well as allow the County Administrator and the City Manager to approve the cost of hiring Tusa. The motion passed unanimously.

5. New Business:

   Chief McNeil expressed concern regarding the E911 and its inclusion in the Memorandum of Agreement as well as how to include in PSCB discussions. The County Administrator stated the E911 will be discussed once the consultant has been selected for the overall consolidation of the Public Safety Communications.

   In addition discussion relating to the hiring of a Public Safety Communications Director will be addressed once the consultant for the overall consolidation of the Public Safety Communications has been selected.

6. Next Meeting Date:

   The next meeting is to be scheduled in two weeks and will be a special meeting of the PSCB. The Board will meet to evaluate the RFPs relating to the selection of a consultant for the overall consolidation of Public Safety Communications.

   The next regularly scheduled meeting is to be scheduled.

   On the agenda of the next regularly scheduled meeting:

   - Review of the R.F.P. for Radio Communications (i.e. 800 Mhz).
   - Update on the selection process for hiring a consultant regarding the overall consolidation of the Public Safety Communications.
   - Discussion regarding the location of a Public Safety Communications Center.

Meeting adjourned at 12:20 p.m.