

Public Safety Communications Board

**Leon County
City of Tallahassee
Leon County Sheriff
Tallahassee Fire Department
Tallahassee Police Department
Leon County Emergency Medical Service**

(The following attachments are for the May 9th meeting)

Agenda
Public Safety Communications Board Meeting
May 9, 2008

Meeting Time and Location: 9:00 a.m. 2nd Floor Community Room in the Renaissance Building

1. Approval of the February 28, 2008 PSCB Meeting minutes (Attachment #1)
2. Acceptance of the Status Report Regarding the Current 800Mhz System Operational Issues (Attachment #2)
3. Status Report Regarding the Purchase of the New Radio Communication System
 - i. Presentation by Motorola – Jim Redington, Project Manager (Attachment #3i)
 - ii. FSU Letter of Intent (Attachment #3ii)
4. Discussion Regarding the Next Steps for Joint Dispatch :
 - i. Location for Joint Dispatch Facility (Timeline – Attachment #4 i)
 - ii. RFP for Architectural Design
5. New Business
6. Next meeting date:
 - Date: July 2008
 - Time: T.B.A.
 - Location: Community Room in the Renaissance Building
7. Possible agenda topics for the next meeting:

**Minutes for the February 28, 2008
Public Safety Communications Board Meeting
1:03 P.M.**

1. Approval of the October 30, 2007 minutes:
The City Manager moved, seconded by the Chief Dick, to approve the October 30, 2007 minutes. The motion passed unanimously.
2. Acceptance of the Status Report Regarding the Current 800Mhz System Operational Issues:
The PSCB received and accepted the status report regarding the current 800 MHz System Operational Issues.
3. Status Report Regarding the Purchase of the New Radio Communication System
 - i. Presentation by Motorola
Jim Redington, Project Manager for Motorola, gave a brief presentation on the current status of the new radio communications project.
 - ii. FAMU Letter of Intent (Attachment #3 ii)
Don DeLoach, Chief Information Officer for the City of Tallahassee, stated that the PSCB received a formal letter of intent from FAMU regarding the new radio communications system. The PSCB received and accepted FAMU's letter of intent.
4. Discussion regarding Location and Future of Joint Dispatch:
The County Administrator presented the timeline for the location of the joint dispatch facility. He stated that Red Cross is proceeding in negotiations with the County to lease the land for their facility. The County Administrator then opened the floor for discussion regarding the joint dispatch facility.

The City Manager stated that joint dispatch is still high priority for the City but due to the passage of Amendment 1, the City Commission is refocusing and in turn joint dispatch could possibly become a lower priority during the budget process. The City Manager then suggested meeting again in May, after the Legislative Session, to continue this discussion.

The County Administrator reminded the PSCB that there are still several issues surrounding joint dispatch, not just the construction of the building. These issues will need to be discussed in order to include them in the County/City budgets.

Sheriff Campbell stated that Legislature may not be done with passing property tax reform legislation. The County Administrator also brought up the fact that the Tax and Budget Reform Commission was discussing property tax amendments.

Chief Dick inquired about the Traffic Management Center. Gabriel Menendez, Director of Public Works for the City of Tallahassee, stated that they are making progress with the project.

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4. Discussion Regarding the Location and Future of Joint Dispatch:

The County Administrator reiterated the City Manager's suggestion to meet in May, after the Legislative Session to discuss Joint Dispatch and the Traffic Management Center. The City Manager agreed.

Sheriff Campbell inquired about the Emergency Operation Center (EOC). The City Manager stated that it was never completely ruled out. She stated that it is a good possibility that it could be included. The County Administrator concurred and stated that it should be included in the master plan and that the PSCB should continue to discuss the E.O.C.

Chief Quillin asked about the American Red Cross. Alan Rosenzweig, Assistant County Administrator, stated that the County is moving towards finalizing a lease agreement. Sheriff Campbell asked if anyone had information about the Red Cross's new Disaster Director. Richard Smith, Leon County Emergency Management Director, that he believes that a search committee has been comprised and that the job is being advertised. In the interim, directors from different areas are taking turns serving as the interim director.

5. New Business:

Don DeLoach, Chief Information Officer for the City of Tallahassee, presented an item to have Tusa Consulting continue to serve the PSCB as a consultant during the implementation phase of the new radio communications project. The City Manager inquired about the scope of work. Leven Magruder, 800 MHz Communications System Manager, stated that Tusa would be required to added system staging, site walks, system acceptance, and assistant with technical and engineering aspects of the project. Mr. DeLoach stated that the new contract with Tusa would not exceed \$48,000 and that the County and the City would split the cost 50/50 as in the past.

The City Manager asked if there was a duplication of services. Mr. DeLoach stated that this was not duplication. The City Manager then asked what would happen if Tusa was not hired. Mr. DeLoach stated that Mr. Magruder and Motorola would be work together. However, if any dispute occurred it would be beneficial to have a third party involved. Mr. Magruder stated that since Tusa is a certified PE that when any technical issues arise, his assistance would be invaluable and without Tusa's help, Leven would rely heavily on the vendor (Motorola).

City Manager stated that since this item was an add-on, it should be tabled and discussed at the next PSCB meeting. Mr. Rosenzweig suggested hiring Tusa on a retainer, since this project is highly technical and Tusa is an expert in this field.

The City Manager moved, seconded by the Sheriff Campbell, to table the proposal to contract with Tusa Consulting in the amount of \$48,000. The motion passed unanimously.

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6. Next meeting date:

The next meeting will be held in May, after the Legislative session, possibly the Thursday after session.

Chief Quillin asked Mr. Magruder if there were any significant issues that could not wait until May. Mr. Magruder stated that there were not any issues.

Date: T.B.A.

Time: T.B.A.

Location: 2nd Floor Community Room in the Renaissance Building

7. Possible agenda topics for the next meeting:

- i. 800 MHz Status Report
- ii. Update on New Radio Communications Project
- iii. Tusa Consulting Proposal

MEMORANDUM

DATE: May 9, 2008

TO: Public Safety Communications Board

FROM: Leven Magruder, 800 MHz Communications System Manager, City of Tallahassee

SUBJECT: Monthly Status Report for the 800 MHz System

System:

The system continues to perform satisfactorily for Public Safety and local Government personnel.

1. Continued in 2008 our monthly Maintenance & Support meeting with First Communications, Motorola Service, RCD and Public Safety representatives
2. Conducted interview and selection of candidate for vacant technical position to support continued Analog system operation as well as installation and implementation of Digital P25 system

Infrastructure:

1. Continue system Site maintenance and refurbishment activities.
2. Repaired Prime site UPS system.
3. Renewed 5 Microwave licenses with FCC
4. Repaired spare Emergency Power generator
5. Conduct supplemental grounding operations at Blocker and Spray field. Cost is from normal RCD budgeted funds.

Voice:

1. Disposed of 700 pounds of old portable radio batteries.

Data:

Installation/ Removal:

1. Special installation of TPD vehicles at Airport
2. Installation of equipment in numerous TPD vehicles at TPD location

Site:

1. Continue site maintenance and support
2. Replace lights on towers that have burned out
3. Inspection of Easterwood and Myers Park site with Motorola and their tower vendor

Security:

1. With the advent of the P25 system and anticipated delivery of several millions of dollars of equipment to the various sites, request that TPD and LCSO continue to increase security patrols to the various sites.
2. TPD is conducting a security assessment at the various sites and will prepare a report of recommendations to improve security.
3. Have contacted vendors about a quote for Security cameras at the various sites. Awaiting information.

800 MHz Replacement RFP No 0091-07-KR-RC: Digital P25 Project

1. Conducted weekly Progress reports with Motorola and City/ County Implementation team concerning system installation schedule.
2. Participated with TPD Implementation team for issues concerning suitability/ compatibility of Subscriber equipment for match to existing equipment.
3. Planned installation activities and standards for Subscriber install in vehicles.
4. Provided support to various Motorola site survey and investigation activities
5. Met with Public Safety agencies to coordinate a final review of templates and talkgroups to provide optimum InterOperable communications
6. Removed all unnecessary equipment for existing sites for ease of installation of P25 Digital equipment.
7. Motorola factory System Staging is 6-10 & 11 in Illinois. A number of persons suggest for the participating agencies would be: TPD-3, TFD-2, LCSO-2, EMS-1, COT Radio-4, Leon County-1, and COT Electric-1.
8. System Staging is a significant milestone event and requires two days of technical testing and certification by the City & County. Documents must be signed that approves the functional operation of the system in a test environment.
9. Due to the importance of this scheduled event, it is requested that we utilize Tusa Consultant for expertise and participation in this activity. Cost is \$8,640.00, plus travel. (see attachment #1 for additional information regarding this request).

Procurement:

Funding:

1. Reg 2 Public Safety Inter Operable Communications (PSIC) Project received state approval for funding of emergency communications project for 13 counties.
2. RCD waiting for State of Florida spending authority and release of funds in July '08.
3. RCD is submitting FY 09 COT Budget document for continued maintenance support of the Analog system to ISS

Regional Domestic Security Task Force:

1. Installed 10 new rack mounted cellular cards for EDICS system
2. Coordinated with Sprint/ Nextel for connectivity and State contract funding
3. Coordination with Regions 2, 3, 4 & 5 for InterOperable communications equipment under the PSIC grant—to be released in July '08.
4. Coordinated MOU between LSCO and State Department of Emergency Management for DATA component of EDICS
5. Participated in Reg 2 meeting with FDLE concerning yearly funding priorities and strategies
6. Participated in request for Home Land Security grand for additional 700/800 MHz communications equipment under the H S Fire grant

Interoperability:

1. Continued Florida Interoperability Network (FIN) training to support RDSTF efforts within Region 2
2. Participated in several planning meetings in support of the RDSTF exercises planned for Reg 2 and Leon County

Audit 6014:

1. Final report on 800 Analog System submitted to City Manager and accepted
2. There are several Audit items that require the attention of the PSCB for resolution prior to Sept 2008.
3. Over the next several meetings these will be brought to the Board for your consideration.
4. All Standard Operating Procedures must be completely reviewed and revised to accommodate the new operational capabilities of the P25 technology.

Rebanding:

1. The City of Tallassee is the license holder for all of the 800 System frequencies
2. Participate in weekly planning and coordination conference calls with Motorola and our Consultant, SAIC
3. Processed Change orders for PFA modifications for Legal and SAIC cost increases to be approved by TA and funded by Nextel
4. Provided requested documents for engineering and planning for Motorola Statement of Work for FRA, to submit to Nextel
5. Motorola FRA SOW submitted to COT Legal for review and approval "as to form".
6. Submitted request for extension of time for FRA activities through end of July '08
7. Provided documentation to SAIC, Motorola and Legal for consideration of Nextel providing Combiners to the existing sites (The P25 Digital system is purchasing new combiners at the two new sites).
8. Legal, SAIC and RCD coordinate and propose strategy to submit funding request to Sprint/Nextel to obtain credit for Analog Rebanding efforts to be applied to Digital P25 system implementation
9. Provided frequency list to Motorola engineering for investigation of "Combiner" capability study

Red Cross:

Audio:

Options:

1. Approve the May 2008 Status Report of the 800 MHz System
2. Approve the participation of Tusa Consulting in the Motorola Factory System Staging in the amount of \$8,640 plus the cost of travel.
3. Do not approve the May 2008 Status Report of the 800 MHz System.
4. Do not approve the participation of Tusa Consulting in the Motorola Factory System Staging in the amount of \$8,640 plus the cost of travel.
5. Board Direction.

Recommendation:

Option #1 and #2

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Public Safety Communications Board	
ACTION REQUESTED ON:	May 9, 2008
SUBJECT/TITLE:	Authorization to execute a change order to an existing financial agreement with Tusa Consulting, Inc.
TARGET ISSUE:	Expert and technical assistance and support for P25 Digital 800 MHz System—Motorola factory System Staging

STATEMENT OF ISSUE

On October 11, 2006, the City Commission approved the authorization of the Public Safety Communications Board, Memorandum of Understanding with Leon County and Leon Sheriff's Office. The creation of this board is to facilitate the consolidation of joint radio communications activities and structure to ensure that all Public Safety entities within Leon County have a shared communications system and facility. This is advantageous to the City because it improves the ability for Public Safety to share resources and ensure that the proper response is made to requests from the public for services.

It is now time for the Board to direct the selected consultant to conduct tasks and activities that lead to the performance of specific activities of a highly technical nature that are suitable for consultant support to City/ County personnel and vendors, to ensure that the selected P25 technology is consistent to the negotiated and agreed to contract requirements for replacement of our current 800 MHz Analog system. This is based on the original RFP # 0091-07-KR-RC.

There are certain scheduled Motorola and vendor activities that require the full support and expert overview as ensured by Tusa Consulting, Inc.

RECOMMENDED ACTION

It is recommended that the Board approve this additional consultant support to help ensure that the technical review and testing of the fully operation system at factory staging is properly executed and that all material and equipment performs to the RFP specifications.

FISCAL IMPACT

Cost for review of previous Motorola activities, documents and meeting reports, discovery of new Motorola technical information and preparation of Tusa staff will require 24 hours. Estimated participation time for Tusa includes, staging, review off all pertinent documentation and results, inclusive of travel time, is 40 hours. Total for man-hours is \$8,640.00.
Travel costs are additional.

This cost will be equally divided between City of Tallahassee and Leon County. There are funds available in the project specifically for travel and technical review activities.

For information, please contact:
Don DeLoach or Leven Magruder

ITEM TITLE:

SUPPLEMENTAL MATERIAL/ISSUE ANALYSIS

HISTORY/FACTS & ISSUES

At the last PSCB meeting the Board was asked to approve any additional tasks for Tusa Consulting for specific technical support that was deemed of extraordinary complexity or need. The system staging in the vendor factory is one such activity. Staff believes that Tusa would bring clarity and experience to the system staging operation and test. This would add value to the methods and procedures for the City and County personnel participating in the staging process. Staff seeks PSCB approval for this effort.

Staff is recommending that the Board authorize the City Manager to execute this agreement with Tusa Consulting to provide the necessary additional technical work plan and activities to support the City/ County personnel efforts for vendor system staging.

CHARITABLE CONTRIBUTIONS

N. A.

OPTIONS

1. Approve the funding for additional consultant technical support for vendor system staging.

Pro

- Vendor system staging is extremely complex and highly detailed. Consultant will provide an enhanced level of expertise and experience to this activity beyond that possessed by the majority of City and County staff participating in the activity.
- Consultant is much more knowledgeable of the details and voluminous material in the RFP, having written the document.
- Consultant is familiar with other customer experiences in system staging, installation and implementation of similar P25 Digital technology and may be aware of information and details not currently known to City and County staff.

Con

- Consultant has been away for this specific project for several months and must be made familiar with all Project information and documents since the last consultant participation. There is a cost for regaining this necessary level of familiarity.
- Consultant must charge for all technical and document research and report evaluation for a large volume of system material and records.

2. Do not approve the funding for additional consultant technical support for vendor system staging.

Pro

- Cost for consultant participation will be saved to project.

Con

- Valuable experience, expertise and knowledge of P25 Digital system staging and performance would be lost to the project.
- City and County staff would be limited in their understanding of and participation of system staging as to the volume of information to process and information to digest in a very brief time.
- Critical infrastructure failure may be missed because of a loss of an expert view and opinion.

3. Board direction.

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ATTACHMENTS/REFERENCES

Per our telephone conversation, Tusa Consulting would be pleased to witness infrastructure and user equipment functionality staging at Motorola's Test and Integration Facility (Schaumburg, IL). Normally, such testing encompasses two to three days at the Facility. Considering the location, we would request a time allowance for test verification services, inclusive of travel time, of 40 task hours. Additionally, we would require time to review all technical submittals provided to the City/County as a result of Project Design Review Meetings since the time of our disassociation with the project. This, we feel, is necessary since technical changes may have been authorized to the initial design, whose scope we obviously would be unaware of but could have bearing on the test results and our findings. Thus, we would request authorization of up to 24 hours to review all relevant documents prior to execution of the system staging.

All travel expenses associated with this authorized scope of services would be invoiced at actual cost, per our original Agreement. The total number of consultant hours now requested for this staging task is 64 (\$8,640.00). Our continued assistance in the resolution of any system defects discovered as a result of staging is outside of this 64 hour time allotment and would be undertaken, at City direction, as an additional service.

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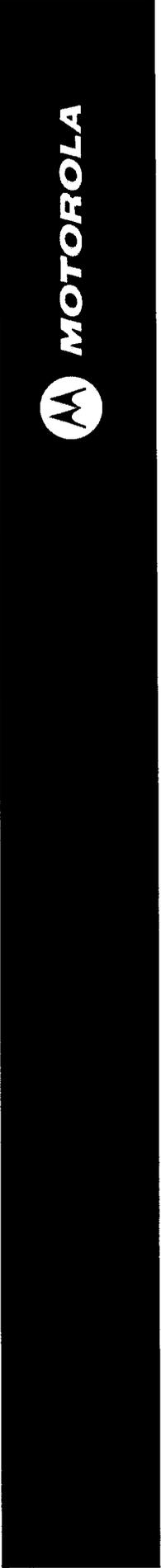
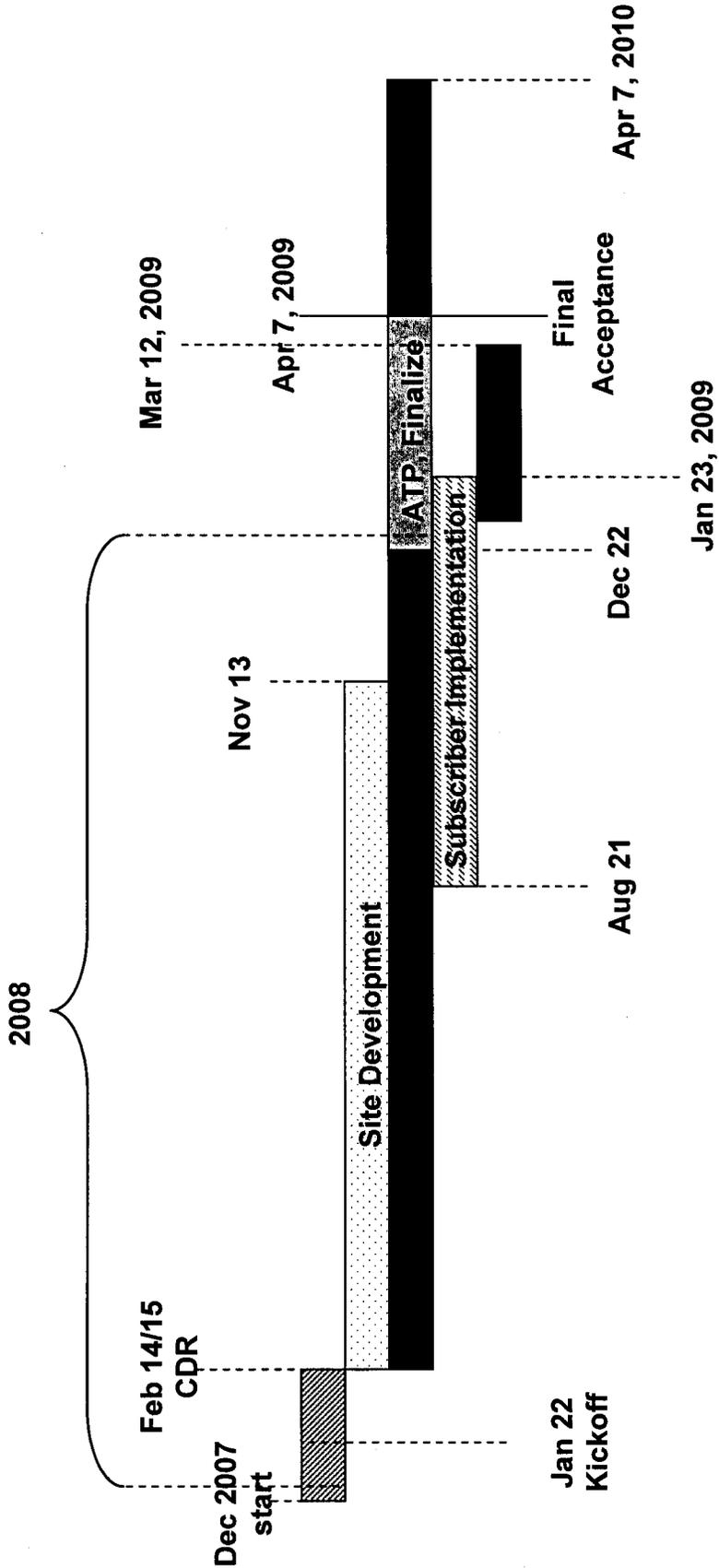
- Provide, install and optimize a twenty two (22) channel Project 25 compliant digital radio system consisting of eight (8) radio sites in a simulcast configuration. master site, simulcast prime site.
- Utilize existing radio sites located at: TPD; Spray Field; Panther Creek; Blocker; Crooked Road; Hopkins Power Plant
- Motorola is to develop two new sites: Meyers Park and Easterwood and add a new building at the Hopkins Power Plant Site
- Provide, install optimize console equipment for four (4) dispatch centers located at TPD (12); LCSO(5); Airport (2); Station 21 (1)
- Provide 2964 Subscriber Radios for various agencies
- Provide warranty for one year from date of Final Acceptance

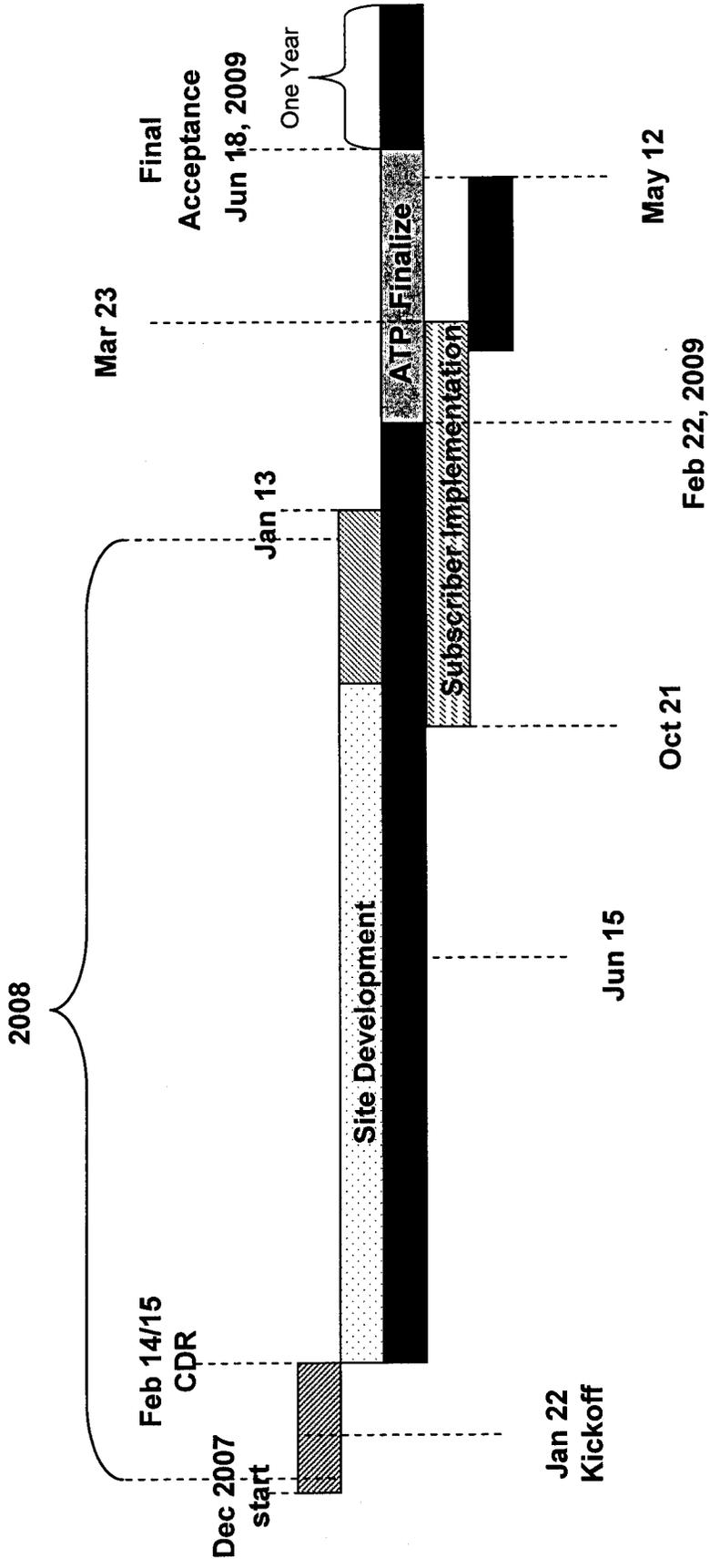


- Not where we should be at this time – Delayed 60 days
 - ❖ Delays with Myers Park Notice to Proceed
 - ❖ Forcing Delays with Microwave System Design – Backbone to System and construction design.

- What we are doing to overcome schedule delays:
 - ❖ Ahead of schedule with System Staging – Set for June 10th , 11th
 - ❖ Moving ahead with Hopkins and Tom Brown (Easterwood) Site planning and permitting.
 - ❖ Pre-Install everything we can, electrical upgrades at current sites, New equipment, antenna system change outs, etc.
 - ❖ Will start Microwave System design assuming current site usage.







- ➔ Myers Park Site – Notice to Proceed
 - ❖ City Negotiations with Golf Course Management/Membership
 - Causing Schedule delays with system implementation.
- ➔ Equipment (Combiners) anticipated to be replaced as a result of Customer negotiations with Sprint-Nextel
 - ❖ Current status is: Sprint-Nextel **will not replace** the combiners. This will require a retune of these units on site. **This will force a change to the original cutover plan.**
- ➔ Coverage Test – Foliage/Timing/Final Acceptance - Upside
 - ❖ As a result with the delay in schedule this now moves the coverage tests into the summer and is no longer an issue.



University Police Department
830 W. Jefferson Street
Tallahassee, FL 32306-4215
(850) 644-1234

Office of the Chief

May 2, 2008

Mr. DeLoach
Chief Information Systems Officer
City of Tallahassee

RE: P25 Digital Communications System

Good Morning Mr. DeLoach,

Please accept this correspondence as official notice that the Florida State University Police Department intends to participate in the new P25 digital communication system that was purchased by the Leon County, City of Tallahassee, and the Leon County Sheriff's Office. Ms. Long asked that I send an official response to indicate our intentions.

Sincerely,

Chief David L. Perry
Florida State University Police

Chief David L. Perry
Maj. Sprague – Uniform Division
Maj. Russell – Support Services
Lt. Chandler – Operations
Lt. Trumbower – Support Services
Lt. Sellers – Panama City
Lt. Brown – Training
Lt. Riley – Compliance

PRIDE ■ ENTHUSIASM ■ PROFESSIONALISM ■ INTEGRITY

Timeline for the Public Safety Communications Center Location:

PSCB: On August 25, 2006 meeting, staff was directed to compile a list of potential site locations for the Public Safety Communications Center (Center).

BOCC: On September 12, 2006, staff presented a status report to the Board regarding joint dispatch. The report included a discussion that the PSCB had begun the process of compiling potential sites.

City Commission: On September 13, 2006, staff presented a status report to the Commission regarding joint dispatch. The report included a discussion that the PSCB had begun the process of compiling potential sites.

PSCB: On December 7th, 2006, the PSCB reviewed and discussed preliminary site locations for the Center. Upon discussion, the PSCB decided to remove two locations from the list due to various restrictions regarding the sites. The PSCB requested to tour the five remaining sites for the Center. In addition, the Capital Area Chapter of the American Red Cross and the City of Tallahassee Traffic Management Center, expressed their interest in co-locating their new facility in the same vicinity as the Center.

PSCB: On December 19, 2006, the PSCB and staff toured the remaining five potential sites for the Center. The following sites were observed by the PSCB and staff:

- City of Tallahassee: 2310 Miccosukee Road – behind Leon County Public Works Buildings (11 acres)
- City of Tallahassee: Public Works – Generally bounded by Miccosukee Road, Centerville Road, and I-10 (429 acres)
- Leon County: Easterwood/Weems – located between the Armory and Animal Shelter (42 acres)
- Leon County: 411 Paul Russell Road – Fairgrounds (50 acres)
- The following site was not visited during the PSCB tour due to small acreage of building land: City of Tallahassee: 2803 Jackson Bluff Road (8 acres)

PSCB: On January 11, 2007, the PSCB agreed to develop site selection criteria for the location of the Center. The PSCB also discussed the possibility of building the center on private property. However, after much discussion the PSCB agreed to examine all publicly owned property before issuing a request for proposal for the consideration of privately owned land.

BOCC: On January 23, 2007, staff presented a status report with the current progress of the joint dispatch project, including the possible site locations and possible agreement with the Capital City Chapter of the American Red Cross and the City of Tallahassee Traffic Management Center for co-location of the facilities.

City Commission: On January 24, 2007, staff presented a status report with the current progress of the joint dispatch project, including the possible site locations and possible agreement with the Capital City Chapter of the American Red Cross and the City of Tallahassee Traffic Management Center for co-location of the facilities.

PSCB: On February 8, 2007, the PSCB reviewed the site selection criteria for the location of the Center. The PSCB determined to move forward with the evaluation of the two publicly owned sites that could best accommodate the Center: Easterwood/Weems site adjacent to the Animal Shelter and the Welaunee site at Miccosukee Road/Centerville Road/I-10. The PSCB also discussed pursuing an agreement with the Capital City Chapter of the American Red Cross for co-location of the facilities. Chris Floyd with American Red Cross stated that the Easterwood site is the ideal location due to the fact that the Red Cross has concerns with the Welaunee site such as: distance, accessibility of the Center during a storm, and public access to the site. The PSCB voted to proceed negotiating with the Capital Area Chapter of the American Red Cross for the co-location of their building with the Public Safety Communications Building. A letter was sent to the American Red Cross stating the PSCB intent to co-locate the facilities, subject to details.

PSCB: On March 8, 2007, the PSCB re-affirmed that the Easterwood and Welaunee sites will be evaluated for the location of the Public Safety Communications Center by Johnson Peterson Architects. The PSCB discussed the possibility of use a pre-existing facility. The PSCB had determined that to mitigate costs, a review of publicly owned land was to be exhausted prior to pursuing a private property. In addition, due to the unique nature of the facility and the requirements for a hardened facility that is able to withstand various levels of storm activity, a reuse project should not be considered.

PSCB: On May 17, 2007, the PSCB was presented with the findings of the site evaluation process. The Easterwood property was ranked higher than the Welaunee site – the location is also the first choice of the American Red Cross. The PSCB was notified that the Welaunee site would cost an additional \$1 million for utilities and had marginal road access that would be blocked during a major storm. As for the Easterwood site, the City Manager and the County Administrator expressed concern over the bike paths located within the Easterwood site. Ivan Johnson, Senior Architect for Johnson and Peterson Architects, assured the PSCB that it would be minimal cost to relocate the bike paths that are adjacent to the Animal Shelter. The PSCB agreed that the bike paths should be relocated within the same vicinity if the joint dispatch building was built on the Easterwood site. After thoroughly discussing the results of the site evaluations, the PSCB voted to approve the Easterwood location for the development of the Public Safety Communications Center and requested that the appropriate County/City staff initiate a comprehensive plan amendment and rezoning for the Easterwood site to accommodate the Public Safety Communications Center.

BOCC: On May 22, 2007, the Board held a workshop to discuss the future of the joint dispatch project. Staff presented the Board with the following recommendations regarding the location for the Center:

- To establish the Easterwood property as the location for the joint dispatch facility and direct staff to proceed with the appropriate comprehensive plan and rezoning processes.
- To authorize staff to negotiate a long term land lease with the American Red Cross for a portion of the Easterwood property and direct staff to proceed with the appropriate comprehensive plan and rezoning processes.

The Board approved these recommendations and ratified the action during the May 22, 2007 Board meeting.

City Commission: On May 23, 2007, staff presented a report to the Commission regarding the future of the joint dispatch consolidation project.

County and City Commissions: On August 30, 2007, the County and City Commissions held a joint public hearing regarding the comprehensive plan amendments. During the hearing, neither Commission took action on the amendment; however each commission agreed to continue to negotiate with the bicyclists on a plan that would include the Joint Dispatch, Traffic Management Center, the American Red Cross buildings and the bike paths all within the Easterwood property.

BOCC: On September 18, 2007, the County Commission held a workshop to discuss the comprehensive plan amendments. During this workshop, the Commission directed staff to use 10.7 acres for the purposes of constructing the Joint Dispatch, Traffic Management Center, and the American Red Cross buildings and reserving 5 acres for future expansion. The Commission directed staff to draft an inter-local agreement with the City of Tallahassee for the maintenance of the mountain bike paths on the remaining 26 acres.

City Commission: On September 19, 2007, the City Commission also held a workshop to discuss the comprehensive plan amendments. Upon reviewing the Easterwood comprehensive plan amendment, the Commission directed staff to 10.7 acres for the purposes of constructing the Joint Dispatch, Traffic Management Center, and the American Red Cross buildings and reserving 5 acres for future expansion. The City Commission's direction to staff is consistent with the direction requested by the County during their respective workshop.

County and City Commission: On October 9, 2007, County and City Commission held a joint workshop on the comprehensive plan amendments. The County and City Commission indicated their support for the comprehensive plan amendment with the following conditions:

- 10.7 acres for the purposes of constructing the Joint Dispatch, Traffic Management Center, and the American Red Cross buildings.
- 5 acres for future expansion.
- draft an inter-local agreement between Leon County and the City of Tallahassee for the maintenance of the mountain bike paths on the remaining 26 acres.

PSCB: On October 30, 2007, the PSCB accepted a status report by staff. This status report included a conceptual design which illustrates the Red Cross, Joint Dispatch, and the Traffic Management Center on the location designated for these buildings. These drawings are in no way intended to be considered final. The illustrations was based on facility footprints determined with the best available information at the time.