

ANNUAL BUDGET, FIVE-YEAR FINANCIAL PLAN,
AND
CAPITAL IMPROVEMENT PROGRAM

LEON COUNTY BOARD OF COUNTY COMMISSIONERS



(From left to right) District 3 Commissioner *John Dailey*, District 2 Commissioner *Jane G. Sauls*, District 1 Commissioner **Vice-Chairman** *Bill Proctor*, At-Large Commissioner **Chairman** *Mary Ann Lindley*, District 5 Commissioner *Kristin Dozier*, District 4 Commissioner *Bryan Desloge* and At-Large Commissioner *Nick Maddox*.

Leon County Courthouse
301 South Monroe Street, 5th Floor
Tallahassee, Florida 32301
Phone Number: 850-606-5302

www.leoncountyfl.gov

PEOPLE FOCUSED. PERFORMANCE DRIVEN.

Introduction

Mary Ann Lindley, Chairman, At-Large



Commissioner Lindley is serving as Leon County Commissioner. She was elected in her first term as At-Large to the Board in 2012 after resigning from a long career in journalism to run for public office. She earned her degree in Journalism at the University of Missouri and has lived in Florida most of her adult life, primarily in Tallahassee where she was a columnist and editorial page editor of the Tallahassee Democrat. She has

been involved in numerous community activities including the Village Square and Capitol Tiger Bay Club. In her first months on the BOCC she sponsored the County's Domestic Partnership Registry, championed significant improvements to the Animal Service Center through an enhanced partnership with the City, and she has supported a number of budget changes that contribute to more sustainable and more fairly distributed costs of county services while ensuring one of the lowest per capita costs of local government in the state. She is married and "mom" to a great shelter dog, Gentry.

Jane G. Sauls, District 2



Commissioner Sauls is a sixth generation Leon County resident, and represents the citizens in District 2, which are the West and Southwest areas of Leon County. She was first elected in 1996, re-elected to the Board in 2000, 2004, 2008, and 2012. She has served as the Board's Chairman numerous times during her tenure as a Commissioner - in 1999/2000, 2003/2004, and 2007/2008. Commissioner Sauls has been in public service her entire professional career, working for the Clerk of the Circuit Court's Office for 32 years, including Clerk

of the Statewide Grand Jury, and several years in the State Attorney's Office. Commissioner Sauls is the first Leon County Commissioner to complete the Florida Association of Counties' certification course and their advanced leadership program.

Bryan Desloge, District 4



Commissioner Desloge was elected to the Board in November 2006. As a former business owner, Commissioner Desloge knows the importance of the economic viability of an organization and, as a Tallahassee native, he is highly knowledgeable of the issues facing Leon County. He has worked to improve relations with the City and State to cooperatively identify funding sources and options to address the ongoing issues facing our community.

As past president of the Florida Association of Counties, he's positioned to monitor on both the State and National levels legislative actions that could negatively impact Leon and our counties and to monitor and act on counties. He also lobbies to secure funds and services for our counties and to monitor and act on pending unfunded mandates. His priorities include, but are not limited to: enhancing economic development; diversifying the workforce; increasing the job base; decreasing the long standing reliance on state government; and continuing to work in partnership with the City and Leon Schools to functionally consolidate common services and operations to enhance efficiencies and reduce costs for both governments.

William C. Proctor, Jr. Vice Chairman, District 1



Commissioner Proctor was elected to the Leon County Board of County Commissioners in 1996 and represents the citizens of Leon County in District 1. He served as Chairman of the Board in 2006. His priorities as the District 1 Commissioner are affordable housing, quality healthcare, and education. He has served on several community advisory boards and has received numerous awards and recognitions for public service.

John Dailey, District 3



Commissioner Dailey was elected to the Board in 2006 and serves the citizens of District 3. He began his professional career in 1996 at the Florida League of Cities where he worked on legislative and regulatory issues involving local governance. He has worked for the National League of Cities in Washington, DC, where he gained a comprehensive understanding of the issues facing local governments; issues as diverse as economic development and community redevelopment to criminal justice and public safety. Commissioner Dailey is President of

JDA Strategies, LLC, a local public policy research and development firm. His priorities are sustainable growth, environmental protection, and economic development. John and his wife, Ginny, will celebrate their 18th wedding anniversary in December. They have two sons, Tommy and Henry.

Kristin Dozier, District 5



Commissioner Dozier was elected to the Board in 2010 and re-elected in June 2014. In November 2013, her fellow Commissioners elected her to serve as Chairman of the Board of County Commissioners for 2013-2014. Since taking office, Kristin has taken on numerous boards and committee assignments and currently serves as Chairperson of the Board of Governors of Leon County Research and Development Authority, the Capital Regional Transportation Planning Agency and the Big Bend Homelessness Continuum of care Board. Prior to her election, Kristin spent 12 years at Mad Dog Construction, holding several positions including Green Building Advisor and Vice President.

Nick Maddox, At-Large



Nick Maddox serves as an at-large Commissioner and was elected to the Leon County Board of County Commissioners in 2010. He first moved to Leon County in 1999 to attend Florida State University where he majored in Business and Real Estate, while also playing for the Florida State Seminole football team. Nick developed his love for this community during his time at FSU and decided to make Tallahassee his permanent home. Nick is married to Tina Maddox and has two beautiful daughters - Nyla and Miley. He is committed

to providing long-term solutions to sustain growth in business and the economy, continued preservation efforts for the environment, and maintaining the quality of life that makes our community such a wonderful place to live and raise a family.

Leon County Government Organization Chart

People Focused. Performance Driven.



- Voter Elected**
- Judicial
 - Clerk of the Court Circuit and Comptroller
 - Property Appraiser
 - Supervisor of Elections
 - Tax Collector
 - Sheriff
 - Emergency Management

Citizens of Leon County



Board of County Commissioners



Herbert W. A. Thiele

County Attorney



Vincent S. Long

County Administrator



Alan Rosenzweig

Deputy County Administrator



Scott Ross
Director

Office of Financial Stewardship



Maggie Theriot

Assistant to the County Administrator
Organization and Citizen Solutions



Shington Lamy

Assistant to the County Administrator
Intergovernmental and Community Initiatives



Mathieu Cavell
Director

Community and Media Relations



Candice Wilson
Director

Human Resources



Ken Morris

Assistant County Administrator



Kathy Burke
Acting Director

- Department of Public Works**
- Operations
 - Mosquito Control
 - Engineering Services
 - Parks & Recreation
 - Fleet Management
 - Facilities Management
 - Real Estate Mngmt



David McDevitt
Director

- Department of Development Support & Environmental Management**
- Environmental Services
 - Petroleum Storage Tanks
 - Development Services
 - Building Plans Review and Inspection
 - Permit/Code Services



Wayne Tedder
Director

- Department of PLACE***
- Planning
 - Blueprint 2000

* PLACE = Planning, Land Management & Community Enhancement



Robert Mills
Director

- Office of Resource Stewardship**
- Sustainability
 - Solid Waste and Recycling
 - Cooperative Extension



Pat Curtis
Director

- Office of Information and Technology**
- MIS
 - GIS



Wanda Hunter
Director

- Office of Intervention and Detention Alternatives**
- Probation
 - Supervised Pretrial Release
 - Drug and Alcohol Testing
 - PSCC
 - Liaison - Judiciary, State Attorney, Public Defender, Law Enforcement



Chad Abrams
Chief

- Office of Public Safety**
- Emergency Medical Services
 - Consolidated Dispatch Agency
 - Animal Control



Eryn Calabro
Director

- Office of Human Services & Community Partnerships**
- Housing Services
 - Human Services
 - Primary Healthcare
 - Veteran Services
 - CHSP



Cay Hohmeister
Director

- Office of Library Services**
- Extension Services (Branch Libraries)
 - Circulation
 - Collections Management
 - Reference



Cristina Paredes
Director

- Office of Economic Vitality**
- Economic Development
 - Tourism Development
 - M/WSBE
 - Cultural Arts & Heritage



“PEOPLE FOCUSED. PERFORMANCE DRIVEN.”



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Leon County, Florida** for its annual budget for the fiscal year beginning **October 1, 2014**.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we will be submitting our budget to GFOA to determine its eligibility for another award.

On behalf of the County Administrator as adopted by the Board, the Office of Management & Budget provided the County's Operating Budget, Capital Improvement Program, and the Budget in Brief on the Internet for better accessibility to the public and received the Government Finance Officers Association award for the 25th consecutive year.

PREPARED BY:

**Leon County
Board of County Commissioners**

Vincent S. Long
County Administrator

Alan Rosenzweig
Deputy County Administrator

Kenneth Morris
Assistant County Administrator

Office of Management & Budget

W. Scott Ross
Director, Office of Financial Stewardship

Timothy P. Barden
Principal Management & Budget Analyst

Felisa Barnes
Principal Management & Budget Analyst

Timothy Carlson
Senior Management & Budget Analyst

Ying Xu
Management & Budget Analyst

* Kaye Hogan (In memoriam)
Management & Budget Analyst

Ryan Aamodt
Management Analyst

Mengying Liu
Management and Budget Intern

The Leon County Office of Management & Budget (OMB) received a Certificate of Recognition for Budget Preparation from the Governmental Finance Officers Association (GFOA). The award represents a significant achievement by OMB.

The purpose of the GFOA is to enhance and promote the professional management of governments for public benefit by identifying and developing financial policies and practices and promoting them through education, training, and leadership. The association has more than 17,000 members throughout North America.

The front cover of the Fiscal Year 2015/2016 Annual Operating & Capital Improvement Program budget book depicts the County's culture of People, Place and Performance.

****This book is dedicated to the memory of Kaye Hogan, a friend, a colleague, and a valued 20 year Leon County employee.***

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Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Commissioners

BILL PROCTOR
District 1

JANE G. SAULS
District 2

JOHN DAILEY
District 3

BRYAN DESLOGE
District 4

KRISTIN DOZIER
District 5

MARY ANN LINDLEY
At-Large

NICK MADDOX
At-Large

VINCENT S. LONG
County Administrator

HERBERT W.A. THIELE
County Attorney

October 14, 2015

Members of the Board of County Commissioners
Leon County Courthouse
Tallahassee, FL 32301

Honorable Members of the Board of County Commissioners:

I am pleased to formally present the Board with the FY 2015/2016 adopted budget. The adopted budget of \$238,553,913 represents a 4.4% increase from last fiscal year with no increase in the millage rate. It reflects the strong and consistent fiscal leadership of the Board of County Commissioners in balancing our community's needs with the resources of our citizens; as well as, the fiduciary stewardship and innovation of Leon County employees in maximizing efficiency, driving performance and delivering results for our community.

Though the County adopts a budget annually, the historic context of prior budget development is important and informative for subsequent budget cycles. Each budget is interdependent on prior actions and influences the future financial condition of the County.

In preparation for the FY 2016 fiscal year, the Board provided clear and steady policy direction on a number of budgetary issues, including:

- Establishing the long term direction to permanently close the landfill facility.
- Adopted a new fire rescue service charge for the next five years. In continuing to remain sensitive to taxpayers, for the next two fiscal years (FY 2016 and FY 2017) the charges were set at 15% below the consultant's recommended rates. Unincorporated area fund balances are programmed to support the reduced rate. The reduced charge allows the Board the time to further discuss the alternative of a dedicated sales tax to be placed on referendum prior to the increased fire rescue rate being implemented. Staff is continuing to compile the necessary information related to a possible referendum and will be bringing a future item for the Board to consider this matter.
- Adopted a long-term sidewalk prioritization policy.
- Approved a competitive reimbursement funding pool to support primary health care visits by the uninsured.

With the Board deciding these long-term policy issues, the community is now staged to move forward in a planned fashion, to provide the necessary services and infrastructure the community needs, without burdening residents with unreasonable and unnecessary taxes or fees.

In considering the development of the FY 2016 budget, it is important to recognize that over the last several years the County/Nation has come out of the longest and deepest recession since the Great Depression. The slow economic recovery caused continuous reductions in property and sales tax revenues for five consecutive years. Due to the slow economic recovery, the Board was deliberate in providing relief to citizens, during the toughest years the economy was in decline and at its bottom, by not raising fees and passing on property tax savings to the community.

During this time, by reviewing the organization from top to bottom and implementing Leon LEADs, the Board reduced its budget by more than \$62 million and its workforce by more than 83 positions. The County was able to achieve more than a five percent reduction in the County workforce with no layoffs.

In addition to providing property tax relief to citizens, it was necessary for the Board to take a reasoned and deliberate approach to addressing the budget shortfall in County enterprise operations such as stormwater management, solid waste management and transportation services. During the recession and slow economic recovery, the Board consciously maintained the existing assessment rates for stormwater and solid waste. As the tide of the recession began to ebb, the Board consciously began implementing other sound financial management principles as stated in the Board's governance strategic priority:

Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manners (G5)

To implement this priority the Board adopted the following initiative:

- *Develop financial strategies to eliminate general revenue subsidies for business operations (i.e., Stormwater, Solid Waste, and Transportation programs)*

In FY 2014, the Board made great strides in achieving this initiative by reevaluating the fee structure for these enterprise operations. After the evaluation, the Board: increased the stormwater assessment for the first time in over 20 years, in a manner that provided credits for low income senior citizens, and veterans, and to owners of properties with existing stormwater systems; levied the additional five-cent gas tax, in partnership with the City of Tallahassee, receiving half of the revenue; and after listening to the residents who used the rural waste service centers, opted not to close the centers, but rather enacted a modest fee to support the operation of the centers.

Fiscal decisions made during an individual fiscal year have impacts beyond the current budget cycle. Over the past several budget cycles, previous financial leadership by the Board has positioned the County for long-term fiscal stability. During hard economic times, the Board maintained fees and passed on significant property tax savings. Coming out of the recession, the Board tackled significant long-term chronic fiscal issues (such as stormwater and transportation funding). The Board's actions have provided the necessary resources to continue maintaining the County as a financially viable organization. The Board's efforts were specifically recognized by the international ratings agency Fitch during the County's last bond rating review which increased the County's rate from a "-AA" with an unstable outlook, to an "AA" with a stable outlook; Fitch stated,

"The county's financial profile is characterized by prudent, forward-looking budgeting, high reserve levels, and strong liquidity supported by a demonstrated willingness to raise recurring revenues."

The FY 2016 Adopted Budget Highlights

The FY 2016 budget was developed in an improving economic environment, where growth in property tax revenues and state sales tax revenues are beginning to cover the inflationary cost of governmental expenses without having to reduce program services. However, revenues still are significantly lower than prior to the recession, and County staff remains diligent in evaluating the budget for opportunities to work more efficiently within our existing resources.

Major highlights of the adopted budget include:

- Refinancing debt service which will save \$299,958 in FY 2016 and \$585,711 over the two year life of the refinancing;
- Reducing a net of three positions funded by general revenue due to pre-planning and/or the consolidation of duties;
- Providing \$1.5 million to begin implementing the Board's sidewalk priorities;
- Supplying the Sheriff with resources to implement a step pay plan needed to remain competitive in the retention of deputies and correction officers;
- Doubling the recurring revenue transfer to support capital projects from \$1.0 million to \$2.0 million;
- Provided an additional \$952,000 to the Supervisor of Elections to conduct the 2016 Presidential Preference Primary
- Increasing funding for social service agencies by allocating an additional \$175,000 to the Community Human Service Partnership;
- Providing preliminary funding to create a permanent facility for the Medical Examiner through the re-use of the former animal/mosquito control garage; and
- Allocating \$100,000 to assist at-risk and disadvantaged youth throughout Leon County

Revenues

The FY 2016 adopted budget includes the budget year and four planned years. Pursuant to Florida Statute, the Board adopts only the budget year and not the planned years. The out years are provided for information and planning purposes only and are adjusted accordingly during the actual year of implementation.

Ad valorem receipts are predicated on maintaining the current 8.3144 millage rate with property value growth rates increasing 4.49% over the valuations used to develop the FY 2015 budget. Maintaining the millage rate raises ad valorem collections approximately \$4.98 million, which under the Florida Statute definitions will be considered a property tax increase. During the "Great Recession", the Board maintained the millage rate, and passed \$13.1 million in property tax savings to the community. Post-recession, long-term planning by the Board, showed the millage rate being maintained in order to increase the ad valorem revenue needed to counter balance inflationary expenditure increases.

While the increase in valuations over the previous year indicates an improved real estate economy, the current property valuation of \$14.4 billion is still \$1.4 billion below property values of \$15.8 billion at the beginning of the recession in 2008. While values have increased over the last two years from the bottom of \$13.4 billion in FY 2012, they are still 9% below pre-recession levels.

It is important to be mindful that the actions of the Board are independent of any other local taxing authority. Additionally, the Board also has to remain cognizant that approximately 43% of all property is tax exempt in Leon County. Of this amount, the County has one of the highest amounts of property exemption related to state government when compared to other Florida counties. With other jurisdictions, major private employers also contribute to the local economy through property tax payments; however, with a tax exempt entity and no Payment in Lieu of Taxes (PILOT) required from the state, a much larger property tax burden falls to the remainder of the property owners in the community.

Also indicating an improved economy, increases in State Shared and Half-Cent Sales Tax revenue are anticipated to generate an additional \$991,000 in general revenue. Even with this annual increase in shared revenue, these revenue sources are still below annual pre-recession levels by four percent or approximately \$700,000.

Even with lower gas prices, gas taxes are only expected to increase by a modest \$216,000. This would suggest that motorist driving habits have changed due to previously high gas prices and the continued transition to more fuel efficient vehicles.

A further indication of a strengthening economy is the continued increase in development review and environmental permitting fees in the amount of \$285,000. The estimated fees are anticipated to generate \$1.2 million in revenue. This amount is still \$1.1 million less than the \$2.3 million collected in FY 2006.

Expenses

The largest operating expense in the budget is associated with personnel costs including health care and retirement. This year health insurance rates increased 6%, which was lower than the estimated 8% increase used to develop the budget. As detailed during the first budget hearing, the approximate \$200,000 in general revenue savings will be used to offset the use of budgeted fund balance and the County/Sheriff's share of the increased Consolidated Dispatch Agency (CDA) costs identified as part of the Gartner CDA CAD system report.

Florida Retirement System costs in the County FY 2016 budget have a minimal impact due to a one percent decrease to the regular service employee class. The effect to general revenue Board supported position is less than \$9,000.

The budget currently contemplates supporting the County's pay for performance structure with an increase of 0 - 5% (with a targeted average of 3%) based on job performance. Including FICA, and workers' compensation, the impact to County positions funded by general revenue is \$427,000.

The budget includes market based revisions to the County's classification and pay plan. The County's pay plan has not had across the board adjustments since 2005. The adjustments specifically address the base entry level pay for positions. The impact to general revenue supported positions is \$182,000.

In addition to the review of the base pay for County positions, the Board instructed staff to work with the Sheriff, at his request, to review the Sheriff's pay plan. To summarize, it was found that entry level salaries for deputies and officers were within market standards. The study did find that a compression issue existed due to rank and time of services. To implement the pay plan

adjustment will cost \$2.3 million over the next three years. The impact for the first year is \$673,000 and is included in the Sheriff's budget request.

Other increases to the Sheriff's budget total \$1,464,000. The majority of these costs are associated with cost of living, FRS, and healthcare increases. Unlike regular service employees, FRS costs for special risk personnel increased by 12%.

Due to the presidential primary election cycle, the Supervisor of Elections budget submission increased by \$952,000 in FY 2016. An additional \$110,000 is included to cover the increased cost in rental space associated with the consolidation of the Supervisor of Elections administrative services to the Voting Operations Center. This rental cost increase may be off-set by any rental income generated from leasing the current SOE administrative space in the County Annex Building.

For FY 2016, an additional \$250,000 has been budgeted to fund a new Minority/Women, Small Business Enterprise Program (M/WSBE) disparity study. A full disparity study has not been completed in more than ten years. Five years ago the County contracted for an update to the current disparity study, with the acknowledgement that a new study would need to be prepared in the next five years. As instructed by the Board, prior to initiating a Request for Proposal for the study, a workshop was scheduled for October 27, 2015 to discuss how to make the M/WSBE program more effective.

In FY 2016, the Board will see an additional cost in contractual services of \$586,000. This includes costs associated with the County's share of the Planning Department, Animal Shelter and annual payment to the City for Parks and Recreation. Some contractual increases are related to additive costs to support capital improvement projects and maintenance of existing infrastructure. For example:

- \$50,560 was added to the budget to fund mowing costs associated with new sidewalks
- \$30,000 was added to buy sod to restore roadside shoulders and swales associated with County repaving and drainage maintenance
- \$9,000 was added to repair stormwater pond fencing
- \$91,000 was added to the budget to cover increases for custodial costs
- \$16,200 for chiller (A/C) and elevator maintenance

Another cost increase that reflects an improved real estate economy is the payment to the Community Redevelopment Agency. Growth in the valuations of the Frenchtown and Downtown CRAs will increase the FY 2016 payment by \$428,516. The majority of this increase is in the Frenchtown CRA, which saw a 17% increase in property values and a 37% increase to the increment value on which the payment is based. Over the last two years, payments to the CRAs have increase by \$797,862.

In concert with Board actions in FY 2015, the recurring transfer to the County capital program doubled. The increase of \$966,500 brings the total transfer to \$2.0 million. During the recession, the County suspended the transfer of recurring dollars to the capital program, and instead relied on accumulated fund balances to fund capital projects. As documented last year, ideally \$3.5 to \$4.0 million in recurring funds should be transferred annually to cover capital expenses. Future year budgets anticipate additional increases to the capital transfer.

In the County's continual effort to reduce costs, two areas stand out in the FY 2016 adopted budget; debt service and fuel savings. With the assistance of the County financial advisor, the County's debt service is routinely evaluated to see if the current debt structure and market rates justify refinancing portions of the outstanding debt. As previously mentioned, based on the current refinancing effort, total savings for FY 2016 are \$299,958. In addition, with the reduction in crude oil prices, fuel savings are estimated to be in excess of \$300,000 in FY 2016.

Fund Balance Usage

The adopted budget uses \$4.1 million in general revenue fund balance to balance the budget. Fund Balance is typically accumulated to support cash flow, emergency needs, unforeseen revenue downturns and one-time capital projects. For the County's general funds, the balances have historically grown at a rate of \$4.0 to \$5.0 million a year. This is due to state budget requirements that counties budget 95% of expected revenues, and the nominal under expenditure of Board and Constitutional Officer's budgets. Hence, \$4.0 to \$5.0 million has been a reasonable amount to budget given the constraints placed on County resources.

However, the Board needs to be aware that if the amount of fund balance utilized grows annually, this will become an unsustainable practice. If the Board grew the use of fund balance by only \$2.0 million a year (i.e. \$6.0 million FY 2016, \$8.0 million FY 2017, etc.), it would only take 4 or 5 years to deplete the entire fund balance. This would occur because the utilization would be occurring at a much higher rate than the replenishment. In addition, this would further diminish the Board's ability to provide fund balances for future capital projects.

As directed by the Board during the April 23, 2015 budget workshop \$1,224,459 in unincorporated area general revenue fund balances was appropriated to cover 15% of the costs of providing fire rescue services to the unincorporated area. The fund balance utilization covers the 15% discount applied to the newly adopted fire rescue charge rates. The Board approved this amount of fund balance appropriation for FY 2016 and FY 2017.

Building and Maintaining a Community

The FY 2016 adopted capital improvement program (CIP) budget totals \$18,641,824 and ensures the County's basic infrastructure is maintained and that the useful life is maximized.

Essentially the CIP is an infrastructure maintenance budget that supports County facilities, stormwater and roadway systems, and technology that supports efficiency and transportation safety efforts. In addition, the CIP budget supports the Board's strategic priorities and initiatives and addresses the County's long-term capital needs. As such, this is the first full year of funding provided to the Board's recently adopted sidewalk prioritization.

During FY 2014, consistent with past practices, the Board approved an \$8.8 million fund sweep to support the County's long-term capital program. In addition to the use of existing capital project fund balances, the FY 2016 preliminary budget shows the general revenue transfer doubling from the existing \$1.0 million to support capital projects to \$2.0 million for FY2016. This is a \$966,000 increase from FY 2015, but still falls short of the necessary \$3.5 to \$4.0 in recurring revenue needed to adequately fund the five-year capital program.

The FY 2016 five-year plan shows the recurring capital transfer increasing to \$3.0 million in FY 2017 and \$4.0 million in FY 2018 – FY 2020. To ensure adequate funding over the next five years, staff recommends that the next fund sweep in the range of \$4.0 - \$6.0 million be considered as part of the FY 2017 budget cycle.

Positioning for the Future

Although the national, state and local economies continue to improve, County government continues to approach the annual budget process by identifying opportunities to constrain budgetary growth and to ensure the County's limited resources continue to be aligned with the highest priorities of the Board. During and following the recession, Leon County implemented Leon LEADs and reduced the budget by \$62 million and the workforce by more than 83 positions. In developing the adopted FY 2016 Budget, staff continues to build upon this effort by reviewing positions to ensure the organization is optimizing the use of all resources.

Over the past several years, the Cross Departmental Action Teams and the LEADs listening sessions identified opportunities to realign resources and correspondingly reduce costs. Some of these recommendations were forecasted to take a number of years for full implementation to be completed, including:

- The transferring of driveway inspection duties to the Development Support and Environmental Services Department (DSEM) from Public Works. This has allowed the reduction of a construction inspection position and the reassignment of this workload to DSEM, which has inspectors inspecting construction activity at the same location as the driveway installation. To allow for training time during the transition, the actual position reduction will occur in FY 2016.
- 2.0 positions are being deleted as a result of the consolidation of the Office of Intervention and Detention Alternatives' Probation and Pretrial Release programs. Currently, the Probation Division is located in the Courthouse, and the Pretrial Program is located on Appleyard Drive by the jail. Recently, the Animal Control Division was moved from its co-location in the Pretrial Program building to the Public Safety Complex with the other Office of Public Safety programs. This has allowed the offices on Appleyard Drive to be reconfigured to accommodate the Probation Division.
- The elimination of a Facilities Support Technician was achieved through the reallocation and regrouping of technicians in various building assignments.
- 2.0 FTEs in the Office of Information Systems are being eliminated by leveraging technology through the completion of the capital project to consolidate the County's computer servers.

Prior to considering adding any newly funded positions, the County ensures that all existing positions are necessary to continue to support the highest priorities of County government. In total, the FY 2016 budget includes the elimination of six general revenue funded positions. Correspondingly, it is also necessary to add positions to ensure that service levels are maintained at the highest possible levels. These positions include:

- One Park Attendant position to support the new Fred George Park and Greenway is requested. The addition of this position has been planned for the past three years with the anticipated opening of the park in FY 2016.
- Public Works continues to review its approach in order to expedite the delivery of capital projects, including the newly funded sidewalk projects. Currently, capital project

engineers each address specific day-to-day concerns of residents while also managing their overall capital projects. To enhance the support and timeliness of responding to citizen issues, staff recommended creating a dedicated engineering position to focus on citizen inquiries regarding specific capital projects. The addition of this resource correspondingly allows existing engineering staff to refocus towards the completion of capital projects.

- Leon County continuously reviews and evaluates departmental areas to determine where further resources are necessary to ensure all laws, rules and policies are being adhered. In FY 2013, as part of Budget reductions, the Purchasing Division's Contract Manager position was eliminated. Over the next several years, the Purchasing Division and MWSBE Divisions have realigned and merged resources to optimize their co-location. However, even with these efforts, staff has determined that an additional position is required to effectively monitor contracts for compliance. In order to provide the necessary contract compliance, the adopted budget included a Contract Compliance Specialist.
- One new Environmental Specialist is included in the adopted budget. This position is fee supported and is necessary to support the current level of demand with Development Support and Environmental Management.

Prior planning has allowed the positions being eliminated to occur without the layoff of any personnel. Table 1 shows the FY 2016 position changes and the budgetary impacts.

Table 1: FY 2016 County Position Changes

County Government	Position Delete/Add	Budget Impact
<i>General Revenue Positions</i>		
Facilities Support Technician	-1	(\$46,292)
Engineering Construction Inspector	-1	(\$75,723)
Probation/Pretrial Officer	-2	(\$116,626)
MIS Network Construction Planner	-1	(\$65,226)
MIS/GIS Administrative Associate	-1	(\$42,616)
Public Works Design Engineer	1	\$73,357
Parks Attendant (Fred George Park)	1	\$35,592
Purchasing Contract Compliance Specialist	1	\$58,266
General Revenue Savings	-3	(\$179,268)
Environmental Review Specialist – Fee Funded	1	\$58,381
Net County Government	(-2)	

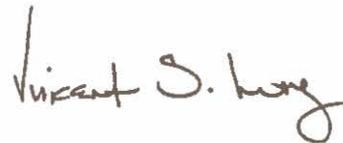
In Conclusion

The world in which we live and the community we serve are ever changing, and Leon County government is committed to staying ahead of the curve. While modest, I believe the annual budget and five-year capital plan will provide the resources necessary for Leon County employees to continue to thrive and for the Board of County Commissioners to continue to fulfill your ambitious vision for our community. Detailed fiscal analysis of County funds and information regarding County departments, Constitutional and Judicial offices are provided in the following pages. In reviewing the details, one will see the specificity with regard to the actions taken by the Board at meetings, workshops and retreats.

While the economy does continue to improve both nationally and locally, county government will continue to seek opportunities to reduce or constrain our costs in providing the highest quality services our community expects and deserves. With the continued leadership of the Board, the dedication of our talented employees and the active engagement of citizens and partners, I believe Leon County government is as well positioned as any organization to continue to achieve great things for Leon County.

I would like to thank the Board for providing clear policy direction in developing the adopted budget. In addition, the cooperation of the Constitutional Officers was critical in balancing the budget and I sincerely appreciate their efforts. And of course, tremendous thanks to our employees whose work throughout the County, year after year continue to provide real solutions to the most complex fiscal issues facing the County. Their dedication and innovation were instrumental in the development of this budget.

Sincerely,

A handwritten signature in black ink that reads "Vincent S. Long". The signature is written in a cursive style with a large initial "V" and a long, sweeping underline.

Vincent S. Long
County Administrator

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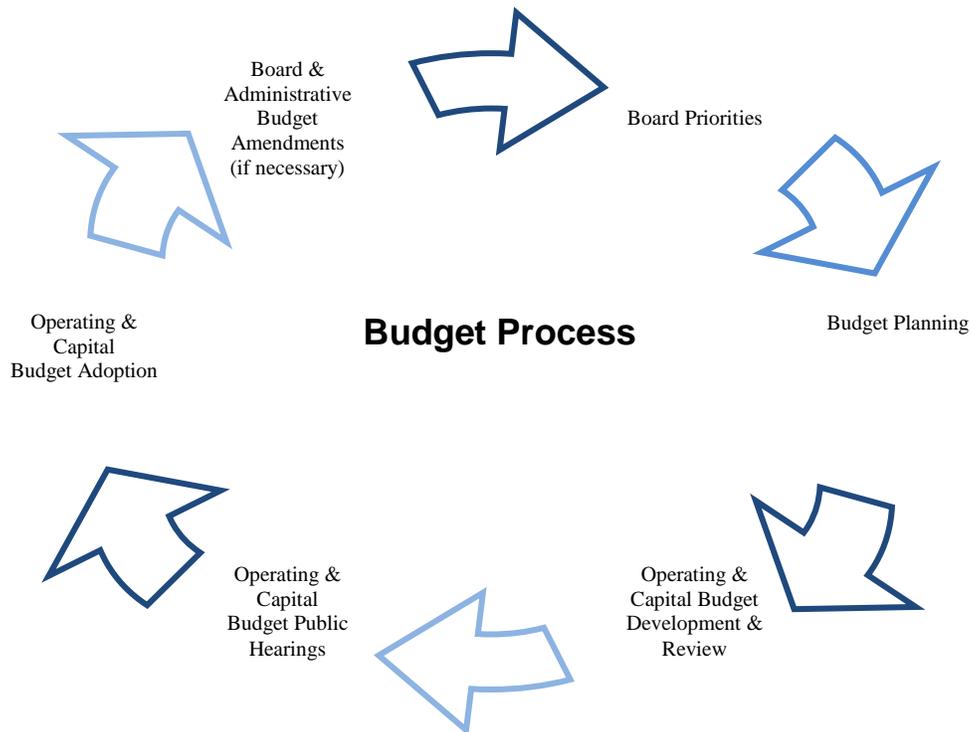


Figure 1: Budget Process: The budget process is a formalized effort that involves collaboration and coordination among the respective County departments, the Office of Management and Budget, the County Administrator, the Constitutional and Judicial Officers, and the Leon County Board of County Commissioners. The end result is an annual operating budget, a five-year financial plan, and a capital improvement program for Leon County.

OPERATING AND CAPITAL BUDGET PLANNING

Board Priorities

Annually, the Board conducts a retreat facilitated by the County Administrator to establish the County's priorities for the upcoming year. At this year's retreat, the Board approved transitioning to a five-year planning cycle with continued annual reviews, updates, and semi-annual status reports. Leon County's Strategic Plan now spans from FY 2012 through FY 2016.

Budget Planning

In early January, County departments/divisions assess program service level impacts and identify internal services needs for the budget year through an Internal Services Request process. Similarly, the capital planning process provides for a capital needs assessment and project identification by department/division staff. Both processes allow OMB and County Administration to provide financial analysis, evaluation and planning for capital projects, and operating budget impacts.

At the January 27, 2015 Board meeting, the Board ratified the actions from the December 2014 Board Retreat and approved the revised Strategic Plan for FY 2012 through FY 2016. The Board then formally approved a budget calendar at the February 10 meeting. In March 2015, the Board established the Maximum Discretionary Funding Levels for outside agencies.

OPERATING AND CAPITAL BUDGET DEVELOPMENT, REVIEW, ADOPTION AND ADMINISTRATION

Operating Budget Development and Review

Each department, including the constitutional and the judicial officers are responsible for the development of their respective operating budget requests. The departmental budget requests are submitted to OMB during the month of March. Constitutional officers submit their budgets in May and June as specified by Florida Statute. During the months of May and June, all budgetary requests are analyzed, revenue estimates are updated, and policy guidance workshops are held to enable staff to complete the Adopted budget. While the capital improvement budget is also developed and reviewed during this time, it has a separate process.

Capital Improvement Program

The Capital Improvement Program (CIP) is a five-year plan for providing public physical improvements funds during a five-year planning period. The program delineates proposed capital projects to be undertaken, the year in which they will be started or acquired, the funding amount expected or required for the projects each year (including anticipated operating impacts), and the proposed method of financing each of these expenditures. Each year, OMB facilitates a process to formulate a capital improvement program and capital budget.

Budget Adoption

The County Administrator presented the proposed budget to the Board at the June 23, 2015 budget workshop. The Board approved the proposed budget and established the millage rate at the July 7, 2015 Board meeting. During the month of September, the Board will adopt the budget at the first of two public hearings, which allows for citizen input as required by Florida Statutes (FS) 129 & 200. As a result of feedback from citizens and/or Board actions, it may be necessary to modify the adopted budget prior to final adoption. At the final public hearing, the Board adopts the millage rates and budget by resolution.

Budgetary Structure

Chapter 129, Florida Statute requires local county government to adopt balanced budgets. The FY 2015/2016 Adopted Budget for Leon County is balanced with the use of a variety of revenue sources and fund balances.

Amendment Request (BAR)

Budgetary control is maintained at the department level, with OMB providing support to each department. Departmental budgets can be amended according to the County policy for amending the budget (Policy No. 97-11, See Appendix). The County Administrator may authorize personnel services and operating expenditures up to 10 percent of the total budget on an aggregate basis between programs with a \$ 250,000 cap and intrafund transfers up to \$250,000. All intrafund transfers greater than \$250,000, must be approved by a majority vote of the County Commission.

Leon County Fiscal Year 2016 Adopted Budget

FY 2016 Budget Calendar

December 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, December 8, 2014	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

December 2014

SUN	MO	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

January 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, January 12, 2015	Internal Service Requests Matrix Distributed to Departments/Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

January 2015

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, February 6, 2015	Departments/Constitutional/ Judicial Officers submit Internal Service Requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Monday, February 16, 2015 through Thursday, February 19, 2015	GOVMAX Budget Training	OMB/ All Departments
Thursday, February 19, 2015	Deadline for New Capital Project Requests	OMB/All Departments

February 2015

SUN	MON	TUE	WED	THU	FRI	SAT
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22	23	24	25	26	27	28

March 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, March 10, 2015	Establish maximum funding levels for outside agencies at Regular Meeting	Board of County Commissioners (BOCC)
Friday, March 20, 2015	Deadline for Departments to notify OMB for budget issues and submit requested Operating and Capital budgets	OMB/ All Departments

March 2015

SU	MON	TUE	WED	THU	FRI	SAT
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29	30	31				

Leon County Fiscal Year 2016 Adopted Budget

FY 2016 Budget Calendar

April 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, April 28, 2015	FY 2016 Budget Workshop	BOCC/County Administrator/OMB/All Departments

April 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
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12	13	14	15	16	17	18
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26	27	28	29	30		

May 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, May 6, 2015	Executive Budget Hearings with Board Departments	County Administrator/OMB/All Departments
Tuesday, May 12, 2015	Presentation of Mid-Year Financial Report	BOCC/OMB/County Administrator

May 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
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24	25	26	27	28	29	30

June 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, June 1, 2015	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Monday, June 1, 2015	Notice to Property Appraisers regarding possible Non-Ad Valorem assessments for TRIM notice	Public Works/OMB/Property Appraiser
Tuesday, June 23, 2015	FY 2016 Budget Workshop	BOCC/County Administrator/OMB/All Departments

June 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
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28	29	30				

July 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, July 1, 2015	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Wednesday, July 1, 2015	Non-Ad Valorem assessments to be included on TRIM due to Property Appraiser	BOCC/County Administrator/OMB/Property Appraiser
Wednesday, July 7, 2015 9:00 am — 3:00 pm Thursday, July 8, 2015 9:00 am — 3:00 pm (if necessary)	FY 2016 Budget Workshops	BOCC/County Administrator/OMB/All Departments
Tuesday, July 12, 2015	Ratification of Budget Workshops and establishing the maximum millage rate for TRIM	County Administrator/OMB

July 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
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5	6	7	8	9	10	11
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Leon County Fiscal Year 2016 Adopted Budget

FY 2016 Budget Calendar

August 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Saturday, August 1, 2015	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	County Administrator/OMB/ Property Appraiser
Saturday, August 22, 2015	Last day for Property Appraiser to mail TRIM notices	Property Appraiser

August 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, September 11, 2015	Certification of Non-Ad Valorem assessment roll due to Tax Collector	GIS
Tuesday, September 15, 2015	BOCC– 1st Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2015/2016	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Tuesday, September 29, 2015	BOCC 2nd Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2015/2016	BOCC/ County Administrator/ OMB/ Departments/ Citizens

September 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
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27	28	29	30			

October 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, October 1, 2015	Beginning of New Fiscal Year	OMB
Friday, October 2, 2015	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	County Administrator/ OMB
Thursday, October 29, 2015	30 day deadline to publish the adopted budget online	OMB
Thursday, October 29, 2015	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	County Administrator/ OMB

October 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

The Reader's Guide provides the basic budgeting information. This section is a layout of the budgeting process and what the budget document consists of as well as an explanation of forms that the reader will encounter while reading the budget document.

The Leon County budget document is intended to provide information in such a manner that the average reader can understand the operations of Leon County. The budget document is also intended to serve as a policy document, financial plan, and operating guide for county programs. The following is a brief description of the information included in each section of this document.

BUDGET MESSAGE

This section includes the County Administrator's Message, which summarizes the recommendations made to the Board during the budget process and provides an overview for the implementation of Board policy. Additionally, the message provides an explanation of future budget considerations based on revenue sources, relevant legislation, the economy, current fund balances, debt services and transfers.

LEADS/Strategic Plan

This section includes the Leon County Board of County Commissioners' revised strategic plan for FY 2012 through FY 2016.

BUDGET SUMMARY & ANALYSIS

This section includes a summary of the budget, analysis of trends, finances, and staffing. The analysis of trends evaluates the community's economic profile and compares Leon County to like-sized and surrounding counties. The financial analysis examines the financial indicators and major revenues. It also provides an illustration of revenue and expenditures, and it categorizes expenditures by function and revenues by source. Other analysis examines the County's estimated fund balance, long-term debt structure, and schedule of transfers.

BUDGET BY FUND

This section summarizes the County revenues and expenditures by discreet funds. Funds are presented in numeric order from Fund 001 (General Fund) to Fund 505 (Motor Pool).

BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners (BOCC) appoints the County Administrator to manage and supervise all County departments and offices. The departments and offices are as follows: Administration, Information Technology, County Attorney's Office, Public Works, Development Support & Environmental Management, PLACE, Financial Stewardship, Economic Vitality, Public Safety, Library Services, Intervention & Detention Alternatives, Human Services & Community Partnerships, and Resource Stewardship.

As part of the LEADS process, a business plan is included for each department area. These plans summarize how each area demonstrates its commitment to the County's core practices, and identify performance metrics. The following information is included for each program/department area: Goals, Core Objectives, Statutory Responsibilities, Advisory Board, Benchmarking, Performance Measures, and Notes.

ELECTED OFFICIALS

All elected officials, including the Board of County Commissioners, administer a specific function of County government and are directly accountable to the public for its proper operation. The Board funds all or, in some cases, a portion of the operating budget of the other elected officials. The elected officials are as follows: Constitutional Officers (Clerk of the Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector). Judicial Officers (Court Administration, Public Defender, and State Attorney).

NON-OPERATING OR OTHER BUDGETS

This section summarizes the funding of county programs that are not unique to one department but generally benefit the entire community.

DEBT PROFILE

This section includes summary information on the County's debt status.

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) represents a five-year plan designed to meet the capital improvement needs of Leon County. This section includes a summary and a five-year plan for capital projects by fund and functional type.

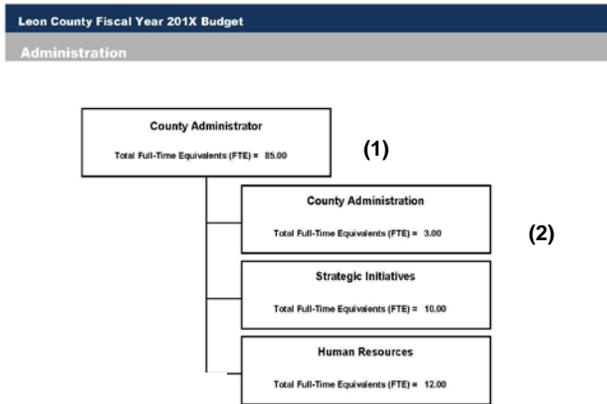
APPENDIX

This section includes important County documents, such as the County Charter Ordinance, the County Policies and the Guiding Principles that provide direction and restrictions to the County's operation. It also provides an Acronym list that provides the reader with a collection of explanations of frequently-used budget terms and a Glossary that provides the reader with definitions of commonly used budget terms. A Statistical Summary of Leon County is featured along with a copy of the Budget Calendar. Finally, a budget cost summaries section is included, which provides line item budgetary information for all County departments and divisions.

If you have this question	Refer to Tab(s)	Page(s)
What is the total adopted budget?	Administrator's Budget Message Budget Summary & Analysis / Budget Overview	1 5 - 2
What is the County's millage rate?	Budget Summary & Analysis / Budget Overview Budget Summary & Analysis / Financial Indicators Budget by Fund	5 - 2 5 - 33
What is the County's budget process timeline?	Reader's Guide	3 - 1
How to read budget forms?	Reader's Guide	3 - 8
Where can I find the breakdown of County services by function?	Budget Summary & Analysis/Budget Overview	5 - 3
Where the money comes from and where the money goes?	Budget Summary & Analysis / Revenues v. Expenditures	5 - 35
Where can I find Discretionary Line Item Funding Agencies?	Non-Operating / Department Budgets	23 - 3
Where can I find Leon County's population?	Budget Summary/Analysis: Community Economic Profile Appendix	5 - 13 26 - 56
Where are the County's financial policies?	Appendix	26 - 9
Where can I learn about the capital budget?	Budget Message Budget Summary/Analysis: Expenditures v. Revenues Capital Improvement Program	2 5 - 38 25 - 1
What are the priorities of Leon County?	LEADS/Strategic Plan	4 - 1

HOW TO READ BUDGET FORMS

Figure 1.1 - Department Organizational Chart - Shows the organizational structure of each department at each of the reporting levels.



(1) Department Level - County staff is divided between four major service areas: County Administration, Strategic Initiatives, Human Resources, and Management Information Services.

(2) Division Level - Division shows FTE (Full-Time Equivalent) number of positions within the respected program area.

Figure 1.2 - Department Introduction- Introduces the department and division, in addition to providing division highlights.

Leon County Fiscal Year 201X
Administration

Executive Summary (3)

The Administrative section of the Leon County FY 201X Annual Budget is comprised of County Administration, Strategic Initiatives, Human Resources and Management Information Services.

County Administration provides leadership and direction to County staff, facilitates the delivery of services consistent with the priorities and policies established by the Board, and manages the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources. Strategic Initiatives coordinates Strategic Planning and Leon LEADs activities throughout Leon County departments and divisions, while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, providing community outreach, and serving as the County's liaison with media partners. Human Resources provides employee services in the areas of policy development, employee engagement, compensation and benefits, awards and recognition, and regulatory compliance. Management Information Services provides technology and telecommunications products and services, which enhances the County's information management capabilities.

The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities, and will serve as a gauge to assist the department in measuring outcomes of the plan. As part of the Leon LEADS Strategic Planning process, a County Administration Business Plan was revised to communicate the continued alignment of the Board's Strategic Priorities and Strategic Initiatives with the department's actions and performance measures. Due to each office's diverse responsibilities, separate Business Plans are also included for: (1) Community and Media Relations, with responsibilities for facilitating the flow of public information to internal and external parties; (2) Human Resources, with responsibilities for attracting, training and retaining a high performing and diverse workforce; and (3) Management Information Services, with responsibilities for providing reliable and effective technology and telecommunications services to county agencies.

HIGHLIGHTS (4)

During FY 201X, Administration finalized agreements with the City of Tallahassee and the Leon County Sheriff necessary for the joint management and use of the recently opened Public Safety Complex (PSC), facility and technology support for the PSC, and consolidation of Public Safety Dispatch Communications. Administration guided the County through the establishment of a Domestic Partnership Registry, revisions to the County's Solid Waste and Stormwater Management System ordinances, and revisions to supporting enterprise fund fee structures. Additionally, Administration guided staff through the Leon County Sales Tax Committee process, continued its Citizens Engagement series, and hosted Operation Thank You - Welcome Home Vietnam Veterans. As this was the second year of a two-year Strategic Plan, the Board updated its plan and adopted 25 additional Strategic Initiatives. Strategic Initiatives tracked and reported on the progress made in support of 108 Strategic Initiatives (84 - FY 201X and 25 - FY 201X). During FY 201X, Administration and Strategic Initiatives will continue to provide leadership and direction to County employees, in a manner consistent with the County's policies and Core Practices.

(3) Executive Summary - This section introduces the department, noting each division, and describing the primary purpose of the division in its delivery of services.

(4) Highlights - This section details the specific functions and service areas the division performs, including specific budget strategies or actions that were provided prior to or during the development of the budget.

Figure 1.3 - Department Business Plans - Serves as a summary of Department Business Plans. These plans developed as a part of the FY 2012 through FY 2016 LEADS strategic planning process will summarize how the department/division is demonstrating its commitment to the County's core practices, and identify performance metrics. The components of the business plans consist of the mission statement, strategic priorities, strategic initiative, actions and performance measures.

Leon County Fiscal Year 201X	
Community and Media Relations Business Plan	
Mission Statement	(5) The mission of the Leon County Community & Media Relations Division is to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with media partners.
Strategic Priorities	(6) Governance Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) Rev. 2013 Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3) 2012 Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012
Strategic Initiatives	(7) 1. Implement strategies which promote access, transparency, and accountability, including: posting the website address (URL) on County vehicles; and providing On Demand - Get Local Videos (G1) FY 2014 2. Implement strategies to further engage citizens, including: develop and provide Virtual Town Hall meeting (G3) Ongoing 3. Expand opportunities for increased media and citizen outreach to promote Leon County. (G1,G3) Ongoing 4. Prepare and broadly distribute Annual Reports (G5) Ongoing
Actions	(8) 1. Promote the services and accessibility of County government through the website, new technology/social media tools, mobile applications, news releases, public notices, legal advertisements, articles, County Link, television channel, broadcast radio, fleet vehicles, and community engagement, such as special events and presence at community partners' activities. (G1, G3) CMR 2. Continue public education, promotion, and community outreach through Citizen Engagement Series, future virtual town hall meetings, and special events. (G3) CMR 3. Continue to expand opportunities to promote Leon County through WFSB radio contract, Capital Outlook full-page advertisement, Expanded Video Production and Programming and social media liaison maintaining and managing a consistent voice throughout all social media platforms. CMR 4. Research and identify additional mediums for the distribution of the Annual Report outside of making the reports available in County facilities, by direct mail to Florida County governments and local organizations, and posting to the website. (G5) CMR
Performance Measures	(9) # of news releases, public notices, Gov delivery alerts # of public education special events (or alternative) G5 Increase Annual Report distribution by 10% through alternate mediums

(5) Mission Statement - This section outlines what departments attempt to accomplish and how it plans to move towards achieving the Board's vision.

(6) Strategic Priorities - This section lists the Board's high-level "guiding vision" statements that articulate long-term priorities in order to focus efforts, resources and performance.

(7) Strategic Initiatives - This section contains tactics, projects, programs, or services to address the Board's Strategic Priorities.

(8) Actions - This section lists the broad implementation plan aligned with each strategic initiatives.

(9) Performance Measures - This section outlines the associated metrics that will be tracked and annually reported to the Board.

Figure 1.4 - Department Budget Summary- Serves as a summary of the entire Department Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 201X	
Administration	
Budgetary Costs (10)	
	FY 201X Actual FY 201X Adopted FY 201X Continuation FY 201X Issues FY 201X Budget FY 201X Budget
Personnel Services	8,835,392 7,052,104 7,471,304 8,2176 7,267,290 7,430,428
Operating	2,963,944 2,765,340 2,823,471 210,319 3,033,790 3,045,540
Transportation	7,005 10,768 9,805 - 9,805 9,805
Capital Outlay	7,962 - - - - -
Total Budgetary Costs	9,234,629 9,835,212 10,306,870 204,105 10,310,775 10,305,961
Appropriations (11)	
	FY 201X Actual FY 201X Adopted FY 201X Continuation FY 201X Issues FY 201X Budget FY 201X Budget
County Administration	921,483 933,160 959,529 - 959,529 987,139
Strategic Initiatives	750,494 820,719 921,963 36,170 987,233 958,418
Human Resources	1,055,442 1,150,518 1,179,590 85,207 1,258,808 1,206,074
Management Information Services	6,927,210 7,330,815 7,648,482 108,728 7,765,210 7,794,270
Total Budget	9,234,629 9,835,212 10,306,870 204,105 10,310,775 10,305,901
Funding Sources (12)	
	FY 201X Actual FY 201X Adopted FY 201X Continuation FY 201X Issues FY 201X Budget FY 201X Budget
001 General Fund	9,234,629 9,835,212 10,306,870 204,105 10,310,775 10,305,901
Total Revenues	9,234,629 9,835,212 10,306,870 204,105 10,310,775 10,305,901
Staffing Summary (13)	
	FY 201X Actual FY 201X Adopted FY 201X Continuation FY 201X Issues FY 201X Budget FY 201X Budget
County Administration	3.00 3.00 3.00 - 3.00 3.00
Human Resources	13.00 12.00 12.00 - 12.00 12.00
Management Information Services	59.00 61.00 61.00 (1.00) 60.00 60.00
Strategic Initiatives	8.00 9.00 10.00 - 10.00 10.00
Total Full-Time Equivalents (FTE)	83.00 85.00 86.00 (1.00) 85.00 85.00

(10) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personnel services, operating expenses, capital outlay, transportation and grants.

(11) Appropriations - This section represents a specific amount of funds that the Board has authorized.

(12) Funding Sources - This section contains a summary of the revenue sources that provide funding directly to the department.

(13) Staffing Summary - This section serves as a summary of past, present, and future information related to departments.

Figure 1.5 - Division Summary- Serves as a financial summary of the entire Division Budgetary Costs, Staffing Summary and Funding Sources report, which contains a summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 201X						
Administration						
County Administration (001-110-512)						
Budgetary Costs (14)	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
Personnel Services	507,429	515,783	541,794	-	541,794	539,427
Operating	14,094	17,287	17,732	-	17,732	17,732
Total Budgetary Costs:	521,483	533,100	559,526	-	559,526	557,159
Funding Sources (15)	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
001 General Fund	521,483	533,100	559,526	-	559,526	557,159
Total Revenues:	521,483	533,100	559,526	-	559,526	557,159
Staffing Summary (16)	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
County Administrator	1.00	1.00	1.00	-	1.00	1.00
Sr. Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE):	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 201X County Administration budget are as follows:
 Increases to Program Funding:
 1. Costs associated with an increase in County's portion of funding for the Florida Retirement System investment plan, Workers Compensation, and Health Insurance. These increases do not consider any employee salary adjustments.
 2. Communication costs in the amount of \$335.

(14) Budgetary Costs - This section contains a summary of past, present, and future financial information related to personnel services, operating expenses, capital outlay, and grants.

(15) Funding Sources - This section contains a summary of the revenue sources that provide funding to this division/program.

(16) Staffing Summary - This section serves as a summary of past, present, and future information related to Division/program staffing.

Figure 1.6 - Program Description- Describes the goals, objectives, statutory responsibilities, advisory boards, provides a list of benchmarks for the program, lists performance measures, and provides relevant notes concerning the measures. The data on this form illustrates the Division or program's performance which indicates how efficiently and effectively services are projected to be provided.

Leon County Fiscal Year 201X						
Administration						
Human Resources (001-160-513)						
Goal (17)	The goal of the Office of Human Resources is to provide program leadership, personnel policy administration and strategic support in the implementation of Leon LEADS by demonstrating the relevance of the County's Core Values and Core Practices in the delivery of Human Resources programs and services to managers, employees, community partners and the public.					
Core Objectives (18)	The core objectives of the Office of Human Resources is to provide technical and consultation services in the areas of: Recruitment, Selection, Employment, Orientation, Retention, Separation, Employee Relations, Performance Management, Job Classification, Compensation & Benefits Design/Administration, Legal/Regulatory Compliance, Policy Development, Employee Communications, Training, Attendance/Leave Management, Human Resources Information Systems/Record Management and Employee Well-Being.					
Statutory Responsibilities (19)	Title VII of the Civil Rights Act of 1964; Title I of the Americans with Disabilities Act; Veterans Reemployment Rights, Veterans Preference, Uniformed Services Employment and Reemployment Rights Act of 1994; Age Discrimination in Employment Act of 1967; Consumer Credit Protection Act of 1968; Fair Credit Reporting Act of 1969; Family and Medical Leave Act of 1993; Fair Labor Standards Act; Drug Free Workplace Act of 1988; Equal Pay Act of 1963; Immigration and Nationality Act; Internal Revenue Code and Regulations; Health Insurance Portability and Accountability Act of 1996; Consolidated Omnibus Budget Reconciliation Act of 1986; Lilly Ledbetter Fair Pay Act of 2009; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313; Code of Ethics; Florida Statute, Florida Retirement System; Leon County Personnel Policies and Procedures, and the Affordable Care Act of 2010 (National Health Care Reform).					
Advisory Board (20)	Wellness Works! Team, HR Policy Review and Development Team, Board/Constitutional Office Employee Health Insurance Committee, Award of Excellence Committee, Employee Grievance Review Committee and Sick Leave Pool Committee.					
Benchmarking (21)	Priorities	Benchmark Data	Benchmark			
	G1	HR Operating Costs Per Capita	4.13			
		Florida Benchmarking Consortium	9.67			
Performance Measures (22)	Priorities	Performance Measures	FY 201X Actuals	FY 201X Actuals	FY 201X Estimate	FY 201X Estimate
	G4	Number of requisitions created, and/or recruited for vacant positions	94	74	70	70
	G4	Number of qualified applicants per requisition	43	36	43	57
	G4	Number of positions filled internally	24	18	24	24
	G4	Number of positions filled from outside sources	32	38	32	32
	G4	Average days to fill vacant positions	65	74	65	65
	G4	Average Turnover Rate	11%	8%	10%	10%

(17) Goals – This section states what is to be achieved as a result of the division/program's operation.

(18) Core Objectives – This section describes the activities that will attain the division/program's established goals.

(19) Statutory Responsibilities – This section details the statutory and code references that the division/programs are charged to perform.

(20) Advisory Boards – This section lists the advisory boards that the division/programs are charged to staff or support.

(21) Benchmarks – Where applicable this section compares division/program benchmarks against established tracked industry or institutional standards.

(22) Performance Measures – This section compares the division/program's actual performance with target levels to determine if the division/program is accomplishing its desired outcomes.

Figure 1.7 - Program Summary- Serves as a financial summary of the Division's Programs. It presents the budgetary costs, staffing summary and funding sources report, which contains summary of past, present and future financial, staffing, and funding information.

Leon County Fiscal Year 201X						
Administration						
Strategic Initiatives (001-115-513)						
Budgetary Costs (23)	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
Personnel Services	803,105	703,280	803,582	16,770	820,352	821,537
Operating	127,359	117,456	117,481	19,400	136,881	136,881
Total Budgetary Costs	730,494	820,736	921,063	36,170	957,233	958,418
Funding Sources (24)	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
001 General Fund	730,494	820,719	921,063	36,170	957,233	958,418
Total Revenues	730,494	820,719	921,063	36,170	957,233	958,418
Staffing Summary (25)	FY 201X Actual	FY 201X Adopted	FY 201X Continuation	FY 201X Issues	FY 201X Budget	FY 201X Budget
Agenda Coordinator	1.00	1.00	1.00	-	1.00	1.00
Assistant to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	1.00	1.00	1.00	-	1.00	1.00
Director of Community & Media Relations	1.00	1.00	1.00	-	1.00	1.00
Public Information Specialist	2.00	3.00	3.00	-	3.00	3.00
Special Projects Coordinator	-	-	1.00	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Sr. Asst. to the County Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	8.00	9.00	10.00	-	10.00	10.00

The major variances for the FY 201X Strategic Initiatives budget are as follows: **(26)**

Increases to Program Funding:
 1. Costs associated with an increase in the County's portion of funding for the Florida Retirement System investment plan, workers' compensation rates, health insurance premium rates, and a modified 3% cost of living adjustment, 1.5% effective October 1, 201X, and an additional 1.5% effective April 1, 201X. Additional increases reflect the realignment and redistribution of a Budget Analyst position from the Office of Management and Budget to Special Projects Coordinator as well as the increase for one Social Media Liaison 25-hour OPS employee in the amount of \$16,770.
 2. Contracts or other obligations for continuity of services in the amount of \$18,400 including:
 - County Link advertising \$4,000
 - WFSU Radio \$10,400
 - Social Media Marketing \$5,000

(23) Budgetary Costs - This section contains a summary of past, present, and future expenditure information related to personnel services, operating expenses, capital outlay, grants and transportation.

(24) Funding Sources - This section contains a summary of the revenue sources that provide funding to the program.

(25) Staffing Summary - This section serves as a summary of past, present, and future information related to program staffing.

(26) Notes - This section describes increases and/or decreases in funding pertaining to the fiscal year budget.

Figure 1.8 - Capital Project Service Type- Provides a brief overview of all projects within the service type. The overview includes the following: managing departments, summary of the funding sources that support these services, and all major FY15 projects.

Leon County Fiscal Year 201X - 201X Capital Improvement Program																																																									
Culture & Recreation																																																									
Overview	Managing Departments (27)																																																								
The Culture and Recreation section contains capital improvement projects designed to facilitate the provision, maintenance, and operation of culture and recreation facilities and activities. Major culture and recreation capital projects funded in FY1X include: Greenways and Parks Capital Maintenance, and the Northeast Community park property acquisition.	Table 24.7 shows that Parks & Recreation will manage 78% of the FY1X culture and recreation capital improvement projects. Facilities Management will manage three projects and Management Information Systems will manage one, accounting for 22% of the Culture and Recreation capital improvement projects.																																																								
Funding Sources (28)	Table 24.8																																																								
Figure 24.4 shows that 100% (\$1.19 million) of culture and recreation projects are funded in FY1X by general revenue or the Capital Improvements Fund (Fund 305).	FY14 Culture & Recreation Projects By Managing Department																																																								
Figure 24.4 FY1X Culture & Recreation Projects By Funding Source	Table 24.7 FY14 Culture & Recreation Projects By Managing Department																																																								
	<table border="1"> <thead> <tr> <th>Managing Department</th> <th># of Projects</th> <th>FY14 Budget</th> </tr> </thead> <tbody> <tr> <td>Management Information Services</td> <td>1</td> <td>\$20,000</td> </tr> <tr> <td>Parks and Recreation</td> <td>14</td> <td>\$1,171,000</td> </tr> <tr> <td>Total</td> <td>15</td> <td>\$1,191,000</td> </tr> </tbody> </table>	Managing Department	# of Projects	FY14 Budget	Management Information Services	1	\$20,000	Parks and Recreation	14	\$1,171,000	Total	15	\$1,191,000																																												
Managing Department	# of Projects	FY14 Budget																																																							
Management Information Services	1	\$20,000																																																							
Parks and Recreation	14	\$1,171,000																																																							
Total	15	\$1,191,000																																																							
Operating Budget Impacts (29)	Table 24.8																																																								
Table 24.8 shows the estimated impacts that some Culture and Recreation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.	Culture & Recreation Operating Budget Impacts																																																								
<table border="1"> <thead> <tr> <th>Project</th> <th>Project #</th> <th>FY1X Estimate</th> <th>FY1X Estimate</th> <th>FY1X Estimate</th> <th>FY1X Estimate</th> <th>FY1X Estimate</th> </tr> </thead> <tbody> <tr> <td>Athletic Field Lighting</td> <td>046008</td> <td>10,000</td> <td>10,000</td> <td>10,000</td> <td>10,000</td> <td>10,000</td> </tr> <tr> <td>Fred George Park</td> <td>043007</td> <td>9,803</td> <td>19,580</td> <td>19,580</td> <td>19,580</td> <td>19,580</td> </tr> <tr> <td>Micosukee Greenway</td> <td>044003</td> <td>-</td> <td>1,000</td> <td>1,000</td> <td>1,000</td> <td>1,000</td> </tr> <tr> <td>Micosukee Park</td> <td>044002</td> <td>11,160</td> <td>11,160</td> <td>11,160</td> <td>11,160</td> <td>11,160</td> </tr> <tr> <td>St. Marks Headwaters Greenway</td> <td>047001</td> <td>-</td> <td>40,700</td> <td>40,700</td> <td>40,700</td> <td>40,700</td> </tr> <tr> <td>Woodville Community Park</td> <td>041002</td> <td>-</td> <td>6,000</td> <td>6,000</td> <td>6,000</td> <td>6,000</td> </tr> <tr> <td>Total</td> <td></td> <td>\$30,963</td> <td>\$82,440</td> <td>\$82,440</td> <td>\$82,440</td> <td>\$82,440</td> </tr> </tbody> </table>	Project	Project #	FY1X Estimate	FY1X Estimate	FY1X Estimate	FY1X Estimate	FY1X Estimate	Athletic Field Lighting	046008	10,000	10,000	10,000	10,000	10,000	Fred George Park	043007	9,803	19,580	19,580	19,580	19,580	Micosukee Greenway	044003	-	1,000	1,000	1,000	1,000	Micosukee Park	044002	11,160	11,160	11,160	11,160	11,160	St. Marks Headwaters Greenway	047001	-	40,700	40,700	40,700	40,700	Woodville Community Park	041002	-	6,000	6,000	6,000	6,000	Total		\$30,963	\$82,440	\$82,440	\$82,440	\$82,440	
Project	Project #	FY1X Estimate	FY1X Estimate	FY1X Estimate	FY1X Estimate	FY1X Estimate																																																			
Athletic Field Lighting	046008	10,000	10,000	10,000	10,000	10,000																																																			
Fred George Park	043007	9,803	19,580	19,580	19,580	19,580																																																			
Micosukee Greenway	044003	-	1,000	1,000	1,000	1,000																																																			
Micosukee Park	044002	11,160	11,160	11,160	11,160	11,160																																																			
St. Marks Headwaters Greenway	047001	-	40,700	40,700	40,700	40,700																																																			
Woodville Community Park	041002	-	6,000	6,000	6,000	6,000																																																			
Total		\$30,963	\$82,440	\$82,440	\$82,440	\$82,440																																																			

(27) Managing Departments - This section highlights the departments that manage the capital projects within the service type. It describes the number of projects managed, the overall dollar amount of the managing department, and the percentage of the total budget managed for that service type.

(28) Funding Sources - This section contains a summary of the funding sources that support this service type.

(29) Operating Impacts - This section describes the operating impacts of the capital project.

Figure 1.8 - Capital Project Detail- Provides project identification, description and justification, financial summary, all policy and comprehensive plan information, and any operating budget impacts.

Leon County Fiscal Year 201X - 201X Capital Improvement Program										
Financial Hardware and Software										
Dept/Div:	Management Information Services		Comp Plan CIE Project:	N/A						
Project #:	076004		Capital Improvement:	N/A						
Service Type:	General Government		Level of Service Standard:	N/A						
Status:	Existing Project		Current Level of Service:	N/A						
(30)										
Project Description/Justification (31)										
This project is for the purchase of financial hardware and software technology. The FY1X request is for the purchase of a fiscal point-of-sale accounting system for Probation, Supervised Probation Release, and Drug and Alcohol Testing for tracking daily collections. This system will be interfaced with Banner.										
Financial Summary (32)										
Funding Source	Life To Date FY 201X	Adjusted Budget FY 201X	Year To Date FY 201X	FY 201X Budget	FY 201X Planned	FY 201X Planned	FY 201X Planned	FY 201X Planned	5 Year Total	Total Project Cost
300 Capital Improvements	293,128	29,119	4,159	30,000	0	0	0	0	30,000	312,247
	293,128	29,119	4,159	30,000	0	0	0	0	30,000	312,247
Policy/Comprehensive Plan Information (33)										
Leon County Policy No. 02-4: Accounting and Reporting Leon County Policy No. 03-41: Fiscal Planning										
Operating Budget Impact (34)										
Funding Source	FY 201X Budget	FY 201X Planned	FY 201X Planned	FY 201X Planned	FY 201X Planned					
001 General Fund	3,000	3,000	3,000	3,000	3,000					
	3,000	3,000	3,000	3,000	3,000					

This project has an annual impact on Management Information Services operating budget. The following are the estimated impacts anticipated to begin in FY 201X:
\$3,000 Annual Support fee for the Probation accounting system

(30) Project Identification – This section provides the project's managing department/division, project number, service type, project status, comprehensive plan elements, service standard, and current level of service.

(31) Project Description/Justification – This section describes the project and provides a brief justification for its overall purpose.

(32) Financial Summary – This section contains a summary of the funding sources for the project. In addition, this section summarizes the past, present, and future expenditure information for the project.

(33) Policy/Comprehensive Plan Information – This section outlines all major policies, Inter-local Agreements, Florida Statutes, and comprehensive plan amendments that pertain to the project.

(34) Operating Budget Impact – This section contains all the financial impacts on the operating budget. The impacts are listed by fiscal year.



LEON COUNTY BOARD OF COUNTY COMMISSIONERS

STRATEGIC PLAN

FY 2012 - FY 2016

Vision

As home to Florida's capitol, Leon County is a welcoming, diverse, healthy, and vibrant community, recognized as a great place to live, work and raise a family. Residents and visitors alike enjoy the stunning beauty of the unspoiled natural environment and a rich array of educational, recreational, cultural and social offerings for people of all ages. Leon County government is a responsible steward of the community's precious resources, the catalyst for engaging citizens, community, business and regional partners, and a provider of efficient services, which balance economic, environmental, and quality of life goals.

Core Values

We are unalterably committed to demonstrating and being accountable for the following core organizational values, which form the foundation for our people focused, performance driven culture:

SERVICE

RELEVANCE

INTEGRITY

ACCOUNTABILITY

RESPECT

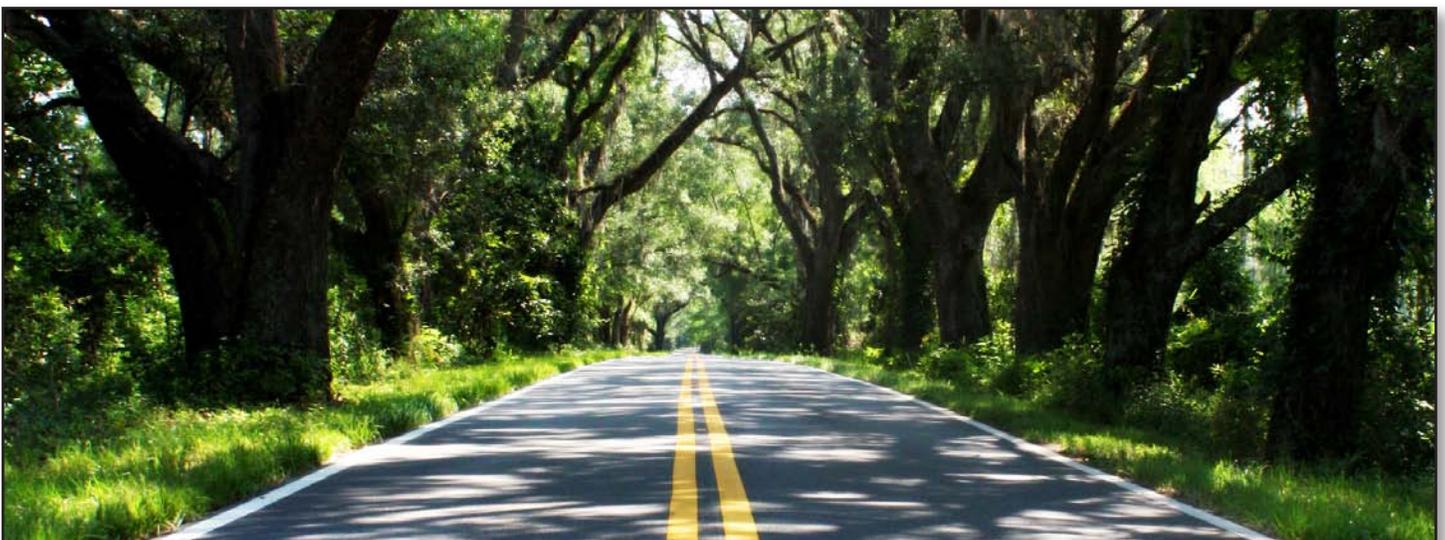
COLLABORATION

STEWARDSHIP

PERFORMANCE

TRANSPARENCY

VISION



Strategic Priority - Economy

To be an effective leader and a reliable partner in our continuous efforts to make Leon County a place which attracts talent, to grow and diversify our local economy, and to realize our full economic competitiveness in a global economy. (EC)

- ▶ (EC1) - Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (2012)
- ▶ (EC2) - Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (2012)
- ▶ (EC3) - Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority at Innovation Park. (2012) (rev. 2015)
- ▶ (EC4) - Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (2012)
- ▶ (EC5) - Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (2012)
- ▶ (EC6) - Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (2012)
- ▶ (EC7) - Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (2013)

Strategic Initiatives - Economy

- (EC1, G3, G5) - Evaluate sales tax extension and associated community infrastructure needs through staff support of the Leon County Sales Tax Committee (2012)
- (EC1, G3, G5) - Develop a proposed economic development component for the Sales Tax extension being considered (2013)
- (EC1, G5) - Ensure projects being considered for funding associated with the infrastructure Sales Tax extension represent geographic diversity throughout the County (2014)
- (EC1, G5) - Ensure projects being considered for funding associated with the infrastructure Sales Tax extension address core infrastructure deficiencies in rural areas (2014)
- (EC1, G5) - Work with the City of Tallahassee and Blueprint to implement the Sales Tax extension, including the Economic Development portion (2015)
- (EC1, G5) - Identify projects that may be advance-funded as part of the Sales Tax extension (2015)
- Implement strategies that encourage highest quality sustainable development, business expansion and redevelopment opportunities, including:
 - (E2) - Identify revisions to future land uses which will eliminate hindrances or expand opportunities to promote and support economic activity (rev. 2013);
 - (EC2) - Consider policy to encourage redevelopment of vacant commercial properties (2012); and
 - (EC2) - Consider policy to continue suspension of fees for environmental permit extensions (2012)
- Implement strategies that support business expansion and job creation, including:
 - (EC2) - Evaluate start-up of small business lending guarantee program (2012);
 - (EC2) - Identify local regulations that may be modified to enhance business development;
 - (EC2) - Implement Leon County 2012 Job Creation Plan (2012);
 - (EC2) - Engage with local economic development partners to build and expand upon the success of Entrepreneur Month and community connectors (2014);
 - (EC2, EC6) - Evaluate and identify the projected unmet local market for middle-skill job opportunities (2015); and



Cascades Park

- (EC2, EC6) - Based upon the projected unmet local market for middle-skill jobs, and with Board approval, collaborate with community and regional partners to host a new “Leon Works” exposition to educate high school students (15-18 years old) on the diverse and exciting middle-skill career and jobs anticipated locally, while raising awareness regarding a wide range of career opportunities (2015)
- (EC2, EC3) - Implement strategies to support the Leon County Research and Development Authority at Innovation Park and promote commercialization and technology transfer, including being a catalyst for a stakeholder’s forum (2012) (rev. 2015)
- (EC3) - Coordinate efforts, with institutions of higher learning and other partners, to support local entrepreneurs (2015)
- Implement strategies that promote the region as a year round destination, including:
 - (EC4, Q1, Q4) - Evaluate competitive sports complex with the engagement of partners such as KCCI (2012);
 - (EC4) - Support VIVA FLORIDA 500 (2012);
 - (EC4) - Support Choose Tallahassee initiative (2012); and
 - (EC4, Q1) - Continue to work with FSU to bid and host NCAA cross country national and regional championships at Apalachee Regional Park (2014)
- Implement strategies that assist local veterans, including:
 - (EC5) - Hold “Operation Thank You!” celebration annually for veterans and service members (rev. 2013);
 - (EC5, EC6) - Develop job search kiosk for veterans (2012);
 - (EC5, EC6, Q3) - Consider policy to allocate a portion of Direct Emergency Assistance funds to veterans (2012); and
 - (EC5, EC6, Q3) - Consider policy to waive EMS fees for uninsured or underinsured veterans (2012)
- (E6, Q2) - Implement strategies to promote work readiness and employment, including: provide job search assistance for County Probation and Supervised Pretrial Release clients through private sector partners (2012)
- (EC7) - Extend the term of Leon County’s Local Preference Ordinance (2013)
- (EC1, EC4) - Work with FSU on the Civic Center District Master Plan to include the potential partnership to realize the convention center space desired by the County and to bring back issues related to the County’s financial and programming roles and participation for future Board consideration (2014)
- (EC1, Q6, Q7) – Support sector planning for the area surrounding Veterans Affairs’ outpatient clinic (2014)
- (EC1, Q6, Q7) – Engage in a needs assessment for the Bradfordville Study Area (2014)

Ongoing Support (Highlights) - Economy

- (EC1, Q2) - Develop and maintain County transportation systems, including roads, bike lanes, sidewalks, trails, and rights-of-way (2012)
- (EC2, G2) - Implement Department of Development Support & Environmental Management Project Manager, and dual track review and approval process (2012)



Domi Station’s Grand Opening



College Town Grand Opening

- (EC2) - Partner with and support the Economic Development Council, Qualified Targeted Industry program, Targeted Business Industry program, and Frenchtown/Southside and Downtown Redevelopment Areas (2012)
- (EC3) - Support and consider recommendations of Town and Gown Relations Project (2012)
- (EC4) - Promote region as a year round destination through the Fall Frenzy Campaign, and by identifying niche markets (2012)
- (EC5, EC6, Q3) - Collaborate with United Vets and attend monthly coordinating meetings, support Honor Flights, provide grants to active duty veterans, assist veterans with benefits claims, provide veterans hiring preference, waive building permit fees for disabled veterans, and fund Veterans Day Parade as a partner with V.E.T., Inc. (2012)
- (EC6, G3) - Provide internships, Volunteer LEON Matchmaking, Summer Youth Training program, 4-H programs, EMS Ride-Alongs, and enter into agreements with NFCC and TCC which establish internship programs at EMS for EMS Technology students (2012)



Veterans Resource Center

Strategic Priority - Environment

To be a responsible steward of our precious natural resources in our continuous efforts to make Leon County a place which values our environment and natural beauty as a vital component of our community's health, economic strength and social offerings. (EN)

- ▶ (EN1) - Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (rev. 2013)
- ▶ (EN2) - Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (2012)
- ▶ (EN3)- Educate citizens and partner with community organizations to promote sustainable practices. (2012)
- ▶ (EN4) - Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (2012)

Strategic Initiatives - Environment

- Implement strategies that protect the environment and promote orderly growth, including:
 - (EN1, EN2) - Develop Countywide Minimum Environmental Standards (2012);
 - (EN1, EN2) - Develop minimum natural area and habitat management plan guidelines (2012);
 - (EN1, EN2,Q9) - Integrate low impact development practices into the development review process (2012);
 - (EN1, EN2) - Consider mobility fee to replace the concurrency management system (2012);
 - (EN1, EN2, G2) - Develop examples of acceptable standard solutions to expedite environmental permitting for additions to existing single-family homes (2012) ;
 - (EN1, EN2, G2) - Develop examples of acceptable standard solutions to expedite environmental permitting for new construction (2013); and
 - (EN1, EN2, G2) - Develop solutions to promote sustainable growth inside the Lake Protection Zone (2013)
- (EN1, EN2) - Implement strategies to protect natural beauty and the environment, including: update 100-year floodplain data in GIS based on site-specific analysis received during the development review process (2012)
- Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including:
 - (EN1, Q5) - Bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension (2012); and



Leon County 4-H Horticulture Club

- (EN1, EN2, Q5) - Promote concentrated commercial development in Woodville (2012)
- Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including:
 - (EN1, EC4) - Conduct workshop regarding Onsite Sewage Treatment and Disposal and Management Options report (2012); and
 - (EN1) - Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County (2013)
- Implement strategies to promote renewable energy and sustainable practices, including:
 - (EN4) - Complete construction of Leon County Cooperative Extension net-zero energy building (2012);
 - (EN2, EN3, EN4) - Pursue opportunities to fully implement a commercial and residential PACE program (2012);
 - (EN3, Q5, EC6) - Consider policy for supporting new and existing community gardens on County property and throughout the County (2012);
 - (EN3, Q5, EC6) - Expand the community gardens program (2013);
 - (EN4, G5) - Develop energy reduction master plan (2012); and
 - (EN4) - Further develop clean - green fleet initiatives, including compressed natural gas (rev. 2013)
- Develop and implement strategies for 75% recycling goal by 2020, including:
 - (EN4) - Evaluate Waste Composition Study (2012);
 - (EN4) - Identify alternative disposal options (2012);
 - (EN4) - Explore renewable energy opportunities at Solid Waste Management Facility (rev. 2013); and
 - (EN4) - Seek competitive solicitations for single stream curbside recycling and comprehensively reassess solid waste fees with goals of reducing costs and increasing recycling (2013)

Ongoing Support (Highlights) - Environment

- (EN1) - Develop and maintain County stormwater conveyance system, including enclosed systems, major drainage ways, stormwater facilities, and rights-of-way (2012)
- (EN1, EN3) - Provide Greenspace Reservation Area Credit Exchange (GRACE) (2012)
- (EN2) - Provide canopy road protections (2012)
- (EN1, EN4) - Provide Adopt-A-Tree program (2012)
- (EN1, EN3) - Provide hazardous waste collection (2012)
- (EN) - Provide water quality testing (2012)
- (EN1) - Implement the fertilizer ordinance (2012)
- (EN3) - Provide state landscaping and pesticide certifications (2012)
- (EN3) - Conduct Leon County Sustainable Communities Summit (2012)



J. R. Alford Greenway



Leon County Net-Zero Facility



J. Lee Vause Park

Strategic Priority - Quality of Life

To be a provider of essential services in our continuous efforts to make Leon County a place where people are healthy, safe, and connected to their community. (Q)

- ▶ (Q1) - Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (rev. 2013)
- ▶ (Q2) - Provide essential public safety infrastructure and services which ensure the safety of the entire community. (2012)
- ▶ (Q3) - Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (rev. 2013)
- ▶ (Q4) - Enhance and support amenities that provide social offerings for residents and visitors of all ages. (rev. 2013)
- ▶ (Q5) - Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (2012)
- ▶ (Q6) - Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (2012)
- ▶ (Q7) - Further create connectedness and livability through supporting human scale infrastructure and development, including: enhancing our multimodal districts. (2012)
- ▶ (Q8) - Maintain and enhance our educational and recreational offerings associated with our library system, inspiring a love of reading and lives of learning. (2013)
- ▶ (Q9) - Support the development of stormwater retention ponds that are aesthetically pleasing to the public and located in a manner that protects strong neighborhoods. (2013)



Leon County's New Mobile Website

Strategic Initiatives - Quality of Life

- Implement strategies through the library system which enhance education and address the general public's information needs, including:
 - (Q8, EC1, EC6) - Complete construction of the expanded Lake Jackson Branch Library and new community center (2012); and
 - (Q8, EC1, EC6) - Relocate services into the expanded facility (2012)
- Implement strategies which advance parks, greenways, recreational offerings, including:
 - (Q1, EC1, EC4) - Explore extension of parks and greenways to incorporate 200 acres of Upper Lake Lafayette (2012);
 - (Q1, EC1, EC4) - Update Greenways Master Plan (2012);
 - (Q1, EC1, EC4) - Develop Miccosukee Greenway Management Plan (2012); and
 - (Q1, EC1, EC4) - Develop Alford Greenway Management Plan (2012)
- Expand recreational amenities, including:
 - (Q1, Q5, EC1, EC4) - Complete construction of Miccosukee ball fields (2012);
 - (Q1, EC1, EC4) - Continue to plan acquisition and development of a North East Park (2012);
 - (Q1, EC1, EC4) - Develop Apalachee Facility master plan to accommodate year-round events (rev. 2013);
 - (Q1, Q5, EC1, EC4) - Continue to develop parks and greenways consistent with management plans including Okeehoopkee Prairie Park, Fred George Park and St. Marks Headwater Greenway (2012);
 - (Q1, EC1) - In partnership with the City of Tallahassee and community partners, conduct a community-wide conversation on upper league competition with the goal of a higher degree of competition and more efficient utilization of limited fields (2013); and
- (Q4) - Further establish community partnerships for youth sports development programs (2014)



Residents read together at Leon County's Lake Jackson Branch Library

- (Q1, EC1,Q9) - Redevelop Huntington Oaks Plaza, which will house the expanded Lake Jackson Branch Library and new community center, through a sense of place initiative (2012)
- Provide essential public safety infrastructure and services, including:
 - (Q2, EC2) - Complete construction of Public Safety Complex (2012);
 - (Q2) - Consolidate dispatch functions (2012);
 - (Q2) - Successfully open the Public Safety Complex (2013); and
 - (Q2) - Develop a Leon County “Crisis Management Communication Plan” (2015)
- (Q1, Q2) - Implement strategies to improve medical outcomes and survival rates, and to prevent injuries, including: continue to pursue funding for community paramedic telemedicine (2012) (rev. 2014)
- Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including:
 - (Q2, Q3) - Participate in American Society for the Prevention of Cruelty to Animals (ASPCA) Partnership, and in ASPCA ID ME Grant (2012);
 - (Q3) - Implement procedures for residents to take full advantage of the NACO Dental Card program (2013);
 - (Q3) - Consider establishing a Domestic Partnership Registry (2013); and
 - (Q3, G2) - Provide an early budget discussion item regarding primary health care, including mental health care services, and options to maximize resources to meet the healthcare needs of the community including those individuals served through the local criminal justice system (2015)
- Implement strategies that support amenities which provide social offerings, including:
 - (Q4, EC1, EC4) - Consider constructing Cascade Park amphitheatre, in partnership with KCCI (2012);
 - (Q4, EC4) - Consider programming Cascade Park amphitheatre (2012);
 - (Q4) - Work with the city to celebrate the opening of Cascades Park (2014);
 - (Q4) - Develop unified special event permit process (2012); and
 - (Q4, EC4, G5) - Evaluate opportunities to maximize utilization of Tourism Development taxes and to enhance effectiveness of County support of cultural activities, including management review of COCA (2012)
- (Q6) - Implement strategies to promote homeownership and safe housing, including: consider property registration for abandoned real property (2012)
- Implement strategies that preserve neighborhoods and create connectedness and livability, including:
 - (Q6, 7) - Implement design studio (2012);
 - (Q6, Q7) - Implement visioning team (2012);
 - (Q6, Q7) - Develop performance level design standards for Activity Centers (2012);
 - (Q6) - Revise Historic Preservation District Designation Ordinance (2012);
 - (Q6, Q7) - Develop design standards requiring interconnectivity for pedestrians and non-vehicular access (2012);
 - (Q7) - Develop bike route system (2012);
 - (Q7) - Establish Bicycle & Pedestrian Advisory Committee (2012);
 - (Q6, Q7) - Conduct a workshop that includes a comprehensive review of sidewalk development and appropriate funding (2013);
 - (Q1, Q5, EC1, EC4) - Expand, connect and promote “Trailhassee” and the regional trail system (2013);
 - (Q7, EC1) - Promote communication and coordination among local public sector agencies involved in multi-modal transportation, connectivity, walkability, and related matters (2013);
 - (Q1, EC4) - Focus on improving Leon County’s ranking as a bicycle friendly community (2014);



Leon County Public Safety Complex

- (Q6, Q7) - Initiate a comprehensive review and revision to the Land Use Element of the Comprehensive Plan (2015); and
- (Q6, Q7) - Protect the rural character of our Rural Land use category. (2015)
- (Q4) - Seek community involvement with the VIVA FLORIDA 500 Time Capsule (2013)
- (Q4, EC1, EC4) - Institute a Sense of Place initiative for the fairgrounds (2014)

Ongoing Support (Highlights) - Quality of Life

- (Q1, Q9, EC1, EC6) - Maintain a high quality of offerings through the library system, including public access to books, media, digital resources, computers, Internet, reference resources, targeted programming, mobile library, and literacy training (2012)
- (Q2) - Fund Sheriff's operations, consisting of law enforcement, corrections, emergency management, and enhanced 9-1-1 (2012)
- (Q2) - Implement alternatives to incarceration (2012)
- (Q2) - Initiate county resources as part of emergency response activation (2012)
- (Q2) - Provide, support and deploy the geographic information system, integrated Justice Information System, Jail Management system, case management and work release management information systems for Probation, Supervised Pretrial Release and the Sheriff's Office, and the pawnshop network system (2012)
- (Q2, G5) - Provide for information systems disaster recovery and business continuity (2012)
- (Q2, Q3) - Provide Emergency Medical Services (2012)
- (Q2, Q3) - Support programs which advocate for AED's in public spaces (2012)
- (Q2, Q3) - Provide community risk reduction programs (such as AED/CPR training) (2012)
- (Q3) - Support Community Human Services Partnerships (CHSP) (2012)
- (Q3) - Support Leon County Health Departments (2012)
- (Q3) - Support CareNet (2012)
- (Q3) - Support DOH's Closing the Gap grant (including "Year of the Healthy Infant II" campaign, and Campaign for Healthy Babies) (2012)
- (Q3) - Maintain oversight of state-mandated programs, such as Medicaid and Indigent Burial, to ensure accountability and compliance with state regulations (2012)
- (Q3, EC6) - Educate at risk families to build healthy lives through the Expanded Food and Nutrition Education Program and other family community programs (2012)
- (Q3) - Support of Regional Trauma Center (2012)
- (Q3, G5) - Leverage grant opportunities with community partners (2012)
- (Q3) - Support of Palmer Monroe Teen Center in partnership with the City (2012)
- (Q3) - Provide targeted programs for Seniors (2012)
- (Q6) - Provide foreclosure prevention counseling and assistance (2012)
- (Q6) - Provide first time homebuyer assistance (2012)



Leon County Eastside Branch Library and Pedrick Pond



Leon County's 2014 Operation Thank You honors our World War II Veterans

Strategic Priority - Governance

To be a model local government which our citizens trust and to which other local governments aspire. (G)

- ▶ (G1) - Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (rev. 2013)
- ▶ (G2) - Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (2012)
- ▶ (G3) - Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (2012)
- ▶ (G4) - Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices. (2012)
- ▶ (G5) - Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (2012)



The Club of Honest Citizens

Strategic Initiatives - Governance

- Implement strategies which promote access, transparency, and accountability, including:
 - (G1) - Explore providing On Demand - Get Local videos (2012);
 - (G1) - Explore posting URL on County vehicles (2012);
 - (G1) - Instill Core Practices through: providing Customer Engagement training for all County employees, revising employee orientation, and revising employee evaluation processes (2012);
 - (G1) - Reformat the existing on-line Comprehensive Plan to modernize its appearance and increase usability (2015); and
 - (G1) - Evaluate the existing Comprehensive Plan amendment process, and identify opportunities for further streamlining (2015)
- Implement strategies to gain efficiencies or enhance services, including:
 - (G2) - Conduct LEADS Reviews (2012);
 - (G2) - Develop and update Strategic Plans (2012); and
 - (G5) - Convene periodic Chairman's meetings with Constitutional Officers regarding their budgets and opportunities to gain efficiencies (2013)
- Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including:
 - (G2) - Develop process by which the public may electronically file legal documents related to development review and permitting (2012);
 - (G2) - Expand electronic Human Resources business processes including applicant tracking, timesheets, e-Learning, employee self-service (2012);
 - (G2, EN4) - Investigate expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive County permits via the internet (2012);
 - (G2, EN4) - Institute financial self-service module, document management, and expanded web-based capabilities in Banner system (2012);
 - (G5) - Consider options to gain continuity of Commissioners' representation on committees, such as multi-year appointments (2013); and
 - (G5) - Periodically convene community leadership meetings to discuss opportunities for improvement (2013)
- (G2) - Investigate feasibility of providing after hours and weekend building inspections for certain types of construction projects (2012)
- Implement strategies to further engage citizens, including:
 - (G3) - Develop and offer Citizens Engagement Series (2012);
 - (G3) - Identify the next version of "Citizens Engagement" to include consideration of an "Our Town" Village Square concept (2013);
 - (G3) - Develop a proposed partnership for the next iteration of Citizen Engagement, possibly with the Village Square, which would be renewable after one year (2014); and
 - (G1, G3) - Expand opportunities for increased media and citizen outreach to promote Leon County (2013).

- (G4) - Implement healthy workplace initiatives, including: evaluate options for value-based benefit design (2012)
- Implement strategies to retain and attract a highly skilled, diverse and innovative workforce, which exemplifies the County's Core Practices, including:
 - (G4) - Revise employee awards and recognition program (2012);
 - (G4) - Utilize new learning technology to help design and deliver Leadership and Advanced Supervisory Training for employees (2012); and
- (G4, G1) - Pursue Public Works' American Public Works Association (APWA) accreditation (2012)
- Implement strategies which ensure responsible stewardship of County resources, including:
 - (G5) - Revise program performance evaluation and benchmarking (2012);
 - (G5) - Identify opportunities whereby vacant, unutilized County-owned property, such as flooded-property acquisitions, can be made more productive through efforts that include community gardens (2013);
 - (G5) - Develop financial strategies to eliminate general revenue subsidies for business operations (i.e., Stormwater, Solid Waste and Transportation programs) (2013);
 - (G5, EC1) - Create a capital projects priority list for the fifth-cent gas tax (program) (2014);
 - (G5) - Engage with the private sector to develop property at the corner of Miccosukee and Blair Stone, to include the construction of a Medical Examiner facility (2014);
 - (G1) - Pursue expansion for whistleblower notification (2013); and
 - (G5, Q1, EN4) - Evaluate the long-term policy implications of the following options, taking into consideration the potential fiscal, environmental, operational and neighborhood impacts: a complete closure of the landfill; re-direct all Class I Solid Waste from the Transfer Station to the landfill; and a hybrid solution that includes both Class I Solid Waste disposal at the landfill and through the Transfer Station (2015)
- Implement strategies to maximize grant funding opportunities, including:
 - (G5) - Institute Grants Team (2012); and
 - (G5) - Develop and institute an integrated grant application structure (2012)
- (G5) - Consider approval of the local option to increase the Senior Homestead Exemption to \$50,000 for qualified seniors (2013)
- (G2) - Pursue Sister County relationships with Prince George's County, Maryland and Montgomery County, Maryland (2013)



The Club of Honest Citizens

Ongoing Support (Highlights) - Governance

- (G1) - Develop and deploy website enhancements (2012)
- (G1) - Provide and expand online services, such as Customer Connect, Your Checkbook, and Board agenda materials (2012)
- (G1) - Provide televised and online Board meetings in partnership with Comcast (2012)
- (G1, G2, G5) - Provide technology and telecommunications products, services and support necessary for sound management, accessibility, and delivery of effective, efficient services, including maintaining financial database system with interfaces to other systems (2012)
- (G3) - Organize and support advisory committees (2012)
- (G4) - Support and expand Wellness Works! (2012)
- (G4, Q2) - Maintain a work environment free from influence of alcohol and controlled illegal substances through measures including drug and alcohol testing (2012)
- (G4) - Support employee Safety Committee (2012)
- (G4) - Conduct monthly Let's Talk "brown bag" meetings with cross sections of Board employees and the County Administrator (2012)
- (G1, G2, G4) - Utilize LEADS Teams to engage employees, gain efficiencies or enhance services, such as: the Wellness Team, Safety Committee Team, Citizen Engagement Series Team, HR Policy Review & Development Team, Work Areas' Strategic Planning Teams (2012)
- (G5) - Prepare and broadly distribute the Annual Report (2012)
- (G5) - Conduct management reviews (2012)
- (G5) - Provide and enhance procurement services and asset control (2012)
- (G5) - Manage and maintain property to support County functions and to meet State mandates for entities such as the Courts (2012)



LISTENS FOR CHANGING NEEDS

ENGAGES CITIZENS AND EMPLOYEES

ALIGNS KEY STRATEGIC PROCESSES

DELIVERS RESULTS & RELEVANCE

STRIVES FOR CONTINUOUS IMPROVEMENT





CORE PRACTICES

Core Practices put our Core Values in action. Leon County employees are committed to the following Core Practices:

- **Delivering the “Wow” factor in Customer Service**

Employees deliver exemplary service with pride, passion and determination; anticipating and solving problems in “real time” and exceeding customer expectations. Customers know that they are the reason we are here.

- **Connecting with Citizens**

Employees go beyond customer service to community relevance, engaging citizens as stakeholders in the community’s success. Citizens know that they are part of the bigger cause.

- **Demonstrating Highest Standards of Public Service**

Employees adhere to the highest standards of ethical behavior, avoid circumstances that create even an appearance of impropriety and carry out the public’s business in a manner which upholds the public trust. Citizens know that we are on their side.

- **Accepting Accountability**

Employees are individually and collectively accountable for their performance, adapt to changing conditions and relentlessly pursue excellence beyond the current standard, while maintaining our core values.

- **Exhibiting Respect**

Employees exercise respect for citizens, community partners and each other.

- **Employing Team Approach**

Employees work together to produce bigger and better ideas to seize the opportunities and to address the problems which face our community.

- **Exercising Responsible Stewardship of the Community’s Resources**

Employees engage in the continuous effort to create and sustain a place which attracts talent, fosters economic opportunity and offers an unmatched quality of life, demonstrating performance, value and results for our citizenry.

- **Living our “People Focused, Performance Driven” Culture**

Employees have a structure in place to live all of this as our organizational culture and are empowered to help the people they serve.

Adopted: February 28, 2012

Revised: January 29, 2013

Revised: January 21, 2014

Revised: January 27, 2015

FOR MORE INFORMATION ONLINE, VISIT:

www.LeonCountyFL.gov

Reporting results is a key component in the County’s LEADs process. The following return on investment (ROI) calculations, benchmarks, and indicators represent a few selected measures being reported by the County. Throughout the budget document, there are many measures reported at the individual work unit level, however, the measures collectively shown here are meant to capture not only some of the ROI, but also, the Return on Vision for the community. This shared vision can be seen through the commitment to public health in the County’s extraordinary survival rates for EMS cardiac patients and the incredible demand for services at the libraries. The County intends to continue to review and refine this pool of measures to reflect the implementation and results supporting the community and Board’s priorities.

Return on Investment (ROI)

Tourism Development <i>(Fiscal Year)</i>			
	2012	2013	2014
Total Direct Economic Impact	\$630 Million	\$809 Million	\$ 963 Million
Tourism Tax Investment	\$3,133,724	\$3,362,832	\$3,663,456
Tourism Tax ROI	\$200	\$241	\$263

Healthcare			
	2012	2013	2014 ¹
Total Funding	\$1,939,582	\$1,943,543	\$1,807,395
Value of Services Reported	\$10,176,899	\$8,921,255	\$10,139,339
Healthcare ROI	\$5.24	\$4.59	\$5.60

Veteran Services			
	2012	2013	2014 ²
Total Clients Served	2,000	4,980	4,500
Client Benefit Payments	\$9,224,907	\$9,328,977	\$8,837,309
Veteran Services ROI	\$38	\$33	\$29

Benchmarks

Solid Waste <i>(Calendar Year)</i>			
	2012	2013	2016 State Goal ³
Recycling Rate	42%	47%	60%

EMS Cardiac Survival Rate			
	2012	2013	2014
Leon County	32.9%	33%	33%
National	7%	7%	7%

Library Services Benchmark		
	Leon County	Benchmark
# of Individual Registered Users (% of population)⁴	60%	46%

Indicators

Parks and Recreation			
	2012	2013	2014
Active Youth Participation ⁵	2,540	2,051	1,929
Active and Passive Acreage	898	898	898
Greenways	2,675	2,675	2,675

Intervention and Detention			
	2011	2013	2014
Jail Operating Costs Savings (Probation/ Pretrial Release)	\$13.9 Million	\$12.6 Million	\$11.3 Million

Development			
	2012	2013	2014 ⁶
Commercial Permit Values	\$63.7 Million	\$23.1 Million	\$60.9 Million

Financial Stewardship			
	2012	2013	2014 ⁷
Bond Rating	AA	AA	AA

Library Services			
	2012	2013	2014 ⁸
# of Library Uses	4,501,753	4,417,647	4,007,988

Return on Investment (ROI)

Tourism Development

Total Direct Economic Impact – direct effect generated in the local economy as a result of dollars spent within a community.

Tourism Tax Investment – amount of expenditures devoted towards the betterment of a community after being acquired through means of a tourist tax. This amount does not include capital expenditures associated with the one-cent funding set aside for the performing arts center.

Tourism Tax ROI – monetary outcome reached in direct correlation to the amount of tax revenue dedicated to tourism (Total Direct Economic Impact/Tourism Tax Investment).

Healthcare

Public health funding is one dimension of measuring the physical health of a community, which mirrors attitudes toward the distribution of essential services among the population.

Total Funding – annual dollar amount Leon County expended on public healthcare costs.

Value of Services Reported - market costs of health services provided.

Healthcare ROI - compares health services value to services input (funding) in monetary term (Value of Services/Total Funding).

1. The decrease in the total funding is related to the primary/mental health care provider not spending the entire allocation in FY 2014.

Veteran Services

Total Clients Served – number of veterans assisted through the Veteran Services program.

Client Benefit Payments – benefit entitlements from the U.S. Dept. of Veteran’s Affairs and other federal government agencies.

Veteran Services ROI – evaluates the efficiency of every investment dollar spent on veteran services (Client Benefit Payments/Veterans Services Budget).

2. The decrease in annual client benefit payments is due to increase in the number of Veterans returning from overseas. This caused a benefit claims processing backlog at Veteran Administration.

Benchmarks

Solid Waste

Waste diversion is one measure of the size and use of environmental resources to support sustainable practices.

Recycling Rate – percentage of solid waste diverted from the landfills for other uses.

2012 State Recycling Goal - statewide recycling goal of 75% to be achieved by year 2020: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20, established by The Energy, Climate Change, and Economic Security Act of 2008).

3. The Department of Environmental Protection publishes the annual recycling rates. The 2013 rates will be available in October 2014.

Emergency Medical Services

Cardiac Arrest Survival Rate – return of spontaneous circulation upon arrival at the emergency.

National Rate – national average cardiac arrest survival rate.

Library Services

Number of Registered Users – number of library users holding library cards.

4. Average of 29 libraries serving a population of 100,001 – 750,000 (Source: Florida Library Directory)

Indicators

Parks and Recreation

Parks measure a community’s ability to offer high quality of life outside of the workplace.

Active Youth Participation – number of youth participating in sports activities.

Active Acreage – formal designated sports fields and outdoor courts, e.g., basketball, volleyball, tennis, boat landings, etc. (does not include community centers).

Passive Acreage – area not designated for specific activities and has no designated sports fields.

Greenway Acreage – scenic trail or route set aside for travel or recreational activities.

5. FY 2014 number reflects continual decreased participation in active youth sports. This decrease is a combination of a nationwide, downward trend in football participation due to parental concerns of injuries; organizational issues with the licensed soccer provider; and the rebuilding of baseball to historically strong programs.

Intervention and Detention

Jail Operating Costs Savings - includes savings associated with reduced costs for housing jail inmates due to incarceration alternatives provided through the Probation and Supervised Pretrial Release programs.

Development

Development provides one measure of a solid regional economy.

Commercial Permit Value – value commercial permits issues for new construction.

6. FY 2014 commercial permits issued and permit value rebounded over FY 2013. FY 2013 was the lowest number of permits issued in recent history reflecting the decline in permit value over FY 2012.

Financial Stewardship

Bond Rating – grades indicating the bond issuer’s ability to pay its principal and interest in a timely manner.

7. The international ratings agency Fitch increased the County’s rate from “-AA” with an unstable outlook, to an “AA” with a stable outlook.

Library Services

Library Uses – total of material circulation (all items checked out or downloaded to library users) and computer use.

8. The decrease is related to a number of factors including increased at-home computer, mobile technology and Wi-Fi use. Library database hits also decreased and contributed to the overall decrease.

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Budget Overview

The total budget for FY 2015/2016 is \$238,553,913 or 4.4% increase over last fiscal year. The **operating budget** of \$219,912,089 represents an increase of 4.3% from last year's adopted budget. The **capital budget** of \$18,641,824 represents a 5.7% decrease from last year.

Funding

The FY 2016 budget was developed in a slowly improving economic environment, where growth in property tax revenues and state sales tax revenues are beginning to cover the inflationary costs of governmental expenses without having to reduce program services. Property valuations increased 4.5% from FY2015. The FY2016 budget is \$238 million or a 4.4% increase over the previous year's budget with the millage rate remaining the same as last year at 8.3144. This budget focuses on maintaining service levels and increasing funding for capital infrastructure needs.

As part of the budget process, the Board addressed the implementation of a pay plan adjustment for the Sheriff's office as well as space needs for the Supervisor of Elections. In addition, the Board approved increasing the general revenue transfer to the CIP by \$1 million to address the County's five-year capital improvement needs. Lastly, the Board also approved cost savings by reducing positions by three FTEs and refinancing current debt at a savings of \$300,000 for FY2016.

FY 2015/2016 Expenditures

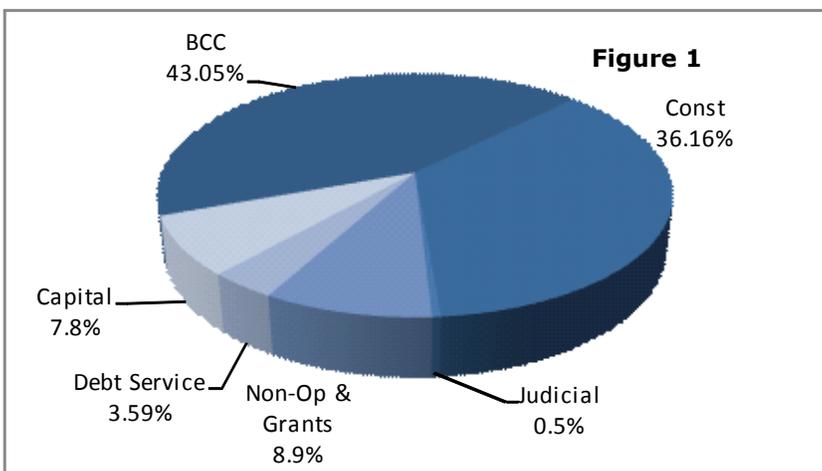
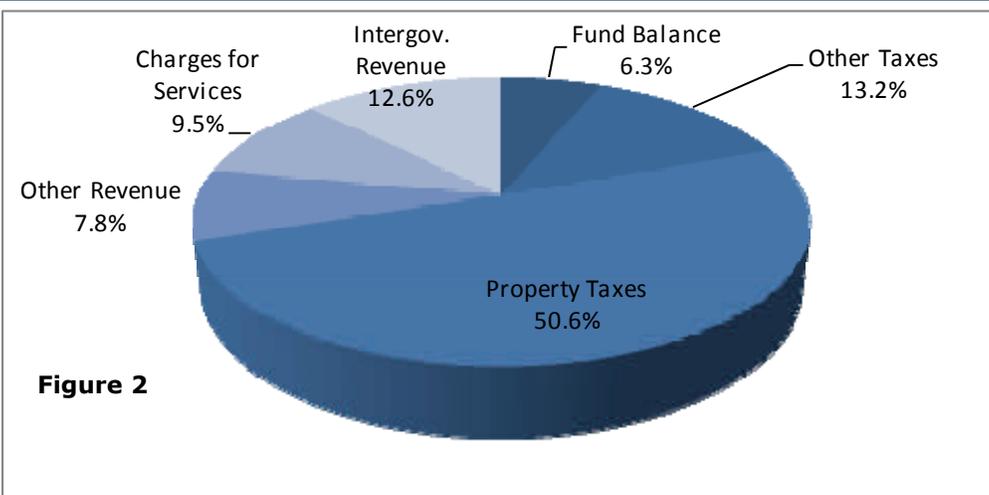


Figure 1 depicts the budget as it is reflected organizationally. The FY 2015/2016 budget shows a slight increase in most of the service levels to maintain and improve quality services in high priority, mandatory and essential programs such as public safety and transportation.

FY 2015/2016 Revenues



The Florida Statutes require that all local government budgets be balanced. Leon County's FY 2015/2016 budget of \$238,553,913 is balanced with the use of a variety of revenue sources, and fund balances, and retained earnings from previous fiscal years. The majority of Leon County's revenue is derived from property taxes.

Figure 2 displays the major classifications of revenue sources used in support of the FY 2015/2016 adopted budget. In the Budget Summary/Analysis section - Revenue v. Expenditures, the major individual revenue sources are presented and summarized in more detail.

Culture & Recreation

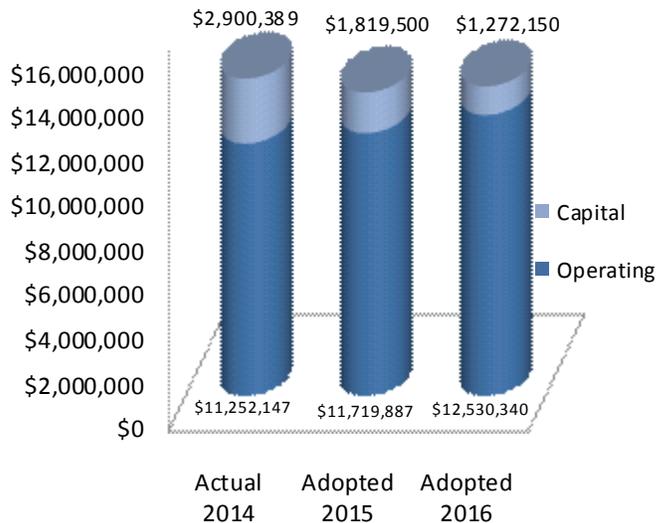


Culture and recreation operations and capital projects funded for Fiscal Year 2015/2016 represent a broad range of services provided by Leon County designed to enhance the quality of life for both residents and visitors. This includes services provided by Parks and Recreation and Library Services. The Board showed its commitment to the community by allocating funding for general park improvements and library services.

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of culture and recreation operations and capital projects allocates a total of \$13,802,490. This is an increase of 1.9% from the previous year and represents approximately 6% of the total allocation for the Fiscal Year 2015/2016 budget. Funding was provided to maintain the high quality of existing services while continuing to support the capital maintenance of existing facilities.

**Culture & Recreation Funding
FY 2014 thru FY 2016**



County Fact:

The Leon County library system has 351 computers available to the public.

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to culture and recreational services include:

- Allocating \$269,200 for the replacement of all carpet on the first and second floor of the Main Library.
- Funding for general improvements to the Leon County branch libraries in the amount of \$20,000.
- Funding for the continued maintenance of Greenways in the amount of \$238,000.
- Allocating \$222,000 for new vehicle and equipment for the parks and greenways.
- Providing \$71,542 for an additional Park Attendant position at Fred George Park and Greenway. This includes the costs for an additional computer, printer, mobile device, and radio.
- Funding for the improvement of the Fleishmann Road and Crump Road trailheads at Miccosukee Greenway in the amount of \$50,000.

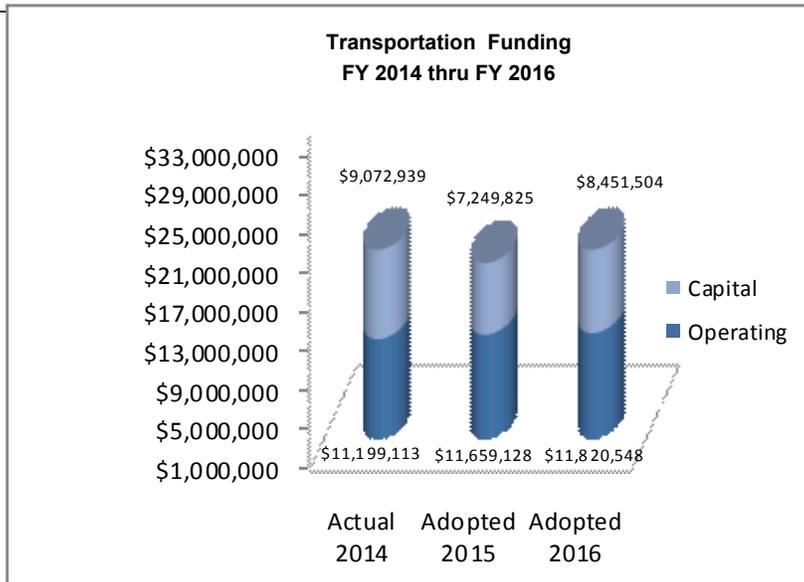
Transportation



Transportation operations and capital projects funded for Fiscal Year 2015/2016 represent a broad range of services provided by Leon County designed to enhance the safe and adequate flow of vehicles, travelers, and pedestrians. This includes services provided by Engineering Services and the Operations Division of the Public Works Department. Leon County is required to maintain the existing transportation network and deems it essential to conduct maintenance on a regular basis to avoid costly repairs due to neglect. During the FY14 budget development process, the Board approved implementation of the additional available Five Cent Gas Tax, to be split 50/50 with the City, which generated an additional \$2.0 million in FY14. For FY16, this revenue is estimated to generate \$2.8 million. This funding will continue to be used for sidewalk funding.

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of transportation operations and capital projects allocates a total of \$20,272,052. This is a 7.2% increase from the previous fiscal year and represents 5% of the total Fiscal Year 2015/2016 budget. The increase represents the full 12 month revenue cycle of the additional five cent gas tax which will be used to minimize the general revenue subsidy to the program and for other transportation related projects such as sidewalks.



County Fact:

Public Works refurbished 98.58 line miles of pavement striping to improve driver visibility on our roadways.

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to transportation services include:

- Allocating \$4.0 million to resurface a part of the County’s arterial/collector and local roads system.
- Allocating \$419,000 for the vehicle and replacement equipment.
- Continue funding for community safety and mobility projects (e.g. sidewalks) in the amount of \$750,000.
- Funding in the amount of \$1.4 million for the Sidewalk Construction Program.
- Elimination of Driveway Construction Inspector by duties being transferred to the Department of Development Services and Environmental Management
- A position reclassification for a Project Engineer to ensure enhanced customer service.

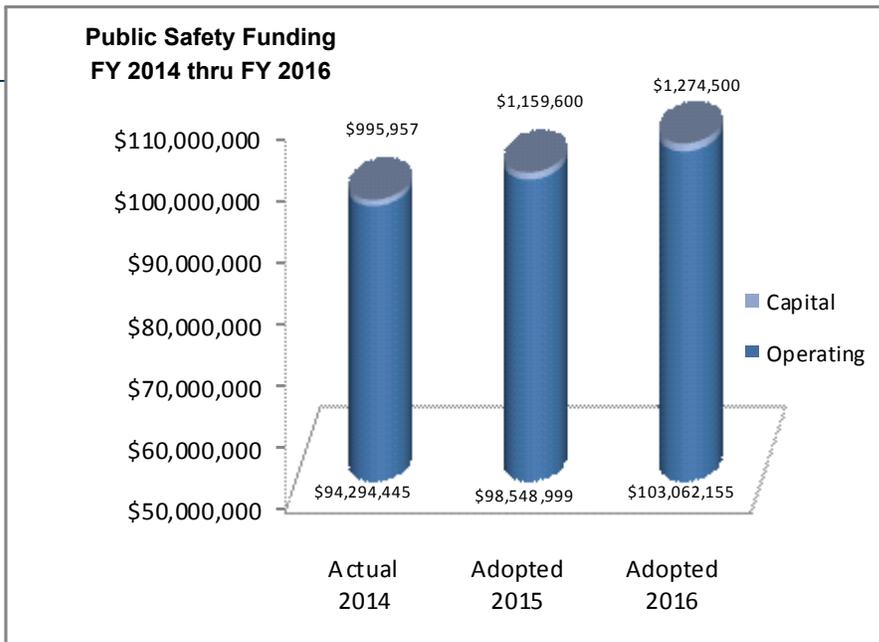
Public Safety



Public Safety operations and capital projects funded for Fiscal Year 2015/2016 represent a broad range of services provided by Leon County that are designed to enhance the quality of life by ensuring the security of both persons and property. This includes services provided by Emergency Medical Services (EMS), the Leon County Sheriff's Office, the Medical Examiner, Building Inspection, Pollutant Storage Tank Program, Probation Services, and Leon County Volunteer Fire Departments.

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of public safety operations and capital projects allocates a total of \$104,336,655. This represents a 4.6% increase of the prior fiscal year and represents approximately 47% of the total Fiscal Year 2015/2016 budget.



County Fact:

Leon County EMS conducted 140 public education events to provide life safety educational opportunities for citizens.

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to public safety services include:

- Eighty-eight percent (88%) of the total Public Safety budget is allocated to the Law Enforcement (\$36,902,991), Jail/Corrections (36,279,852), Emergency Management (\$127,155) and Emergency Medical Services (\$18,504,732).
- Appropriating \$879,000 for the purchase of replacement ambulances to meet current demand for service.
- Funding the three year Salary Step Pay Plan for Law Enforcement and Corrections with a first year budget impact of \$673,496.
- Providing \$165,130 for the Sheriff's Office for two new deputy positions for Law Enforcement.
- Provide \$1.2 million in appropriate non county-wide general revenue to reduce the FY16 and FY17 individual properties fire rescue service fee by 15% in order to pay the City of Tallahassee the required increase.

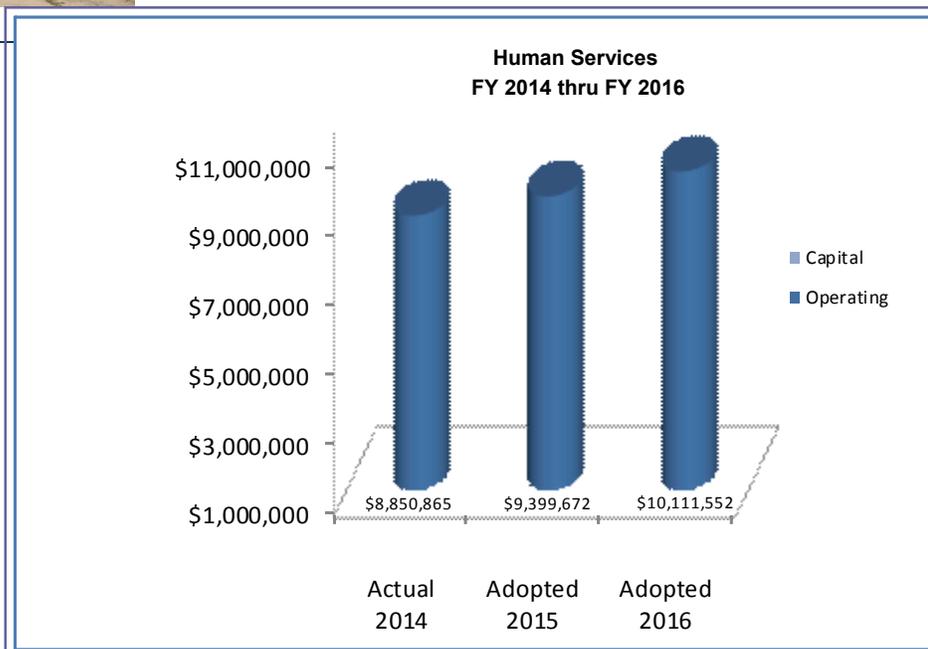
Human Services



Human Services operations funded for Fiscal Year 2015/2016 represent a broad range of services provided by Leon County for the welfare of the community as a whole and its individuals. This includes services primarily provided by Health and Human Services, Mosquito Control, and Primary Health Care.

Funding

In Fiscal Year 2015/2016, a total of \$10,111,552 is allocated by the Board of County Commissioners in support of human services operations. This is a 7.6% increase from the prior fiscal year and represents approximately 5% of the total Fiscal Year 2015/2016 budget.



County Fact:

FY 2015, Leon County rehabilitated low-income resident's home to ensure all residents have access to safe sanitary homes.

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating budget, with respect to human services include:

- Allocated \$100,000 for an at-risk and disadvantaged youth program.
- Increased funding support for the Community Human Service Partnership (CHSP) grant program by a \$175,000 for a total of \$1.0 million.
- Continuing support for the Tallahassee Memorial Trauma Center in the amount of \$200,000.
- Provided second installment of \$100,000 for the Homeless Shelter Relocation; \$500,000 to be provided over five years to assist with capital cost of the facility.
- Appropriating \$25,000 for the Domestic Violence Coordinating Council.
- \$1.3 million in Primary Health Care funding for the Competitive Provider Reimbursement Pool.

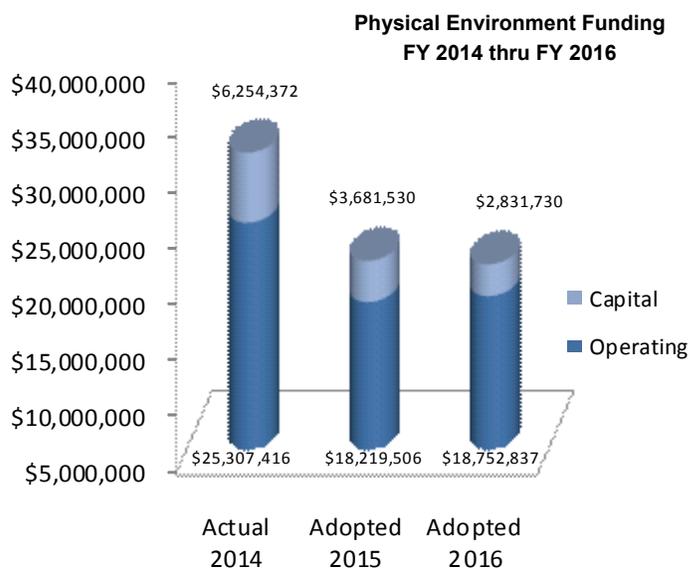
Physical Environment



Physical environment operations and capital projects funded for Fiscal Year 2015/2016 represent a broad range of services provided by Leon County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. This includes services provided by Solid Waste, Stormwater Engineering, Stormwater Maintenance, Geographic Information Services, Cooperative Extension, Environmental Compliance and the Development Services divisions of the Development Support and Environmental Services.

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of physical environment operations and capital projects allocates a total of \$21,584,567. This is a 1.4% increase from the prior fiscal year and represents about 9% of the total Fiscal Year 2015/2016 budget.



County Fact:

In 2014, Leon County performed 15,790 building, electrical, plumbing and mechanical inspections in the unincorporated area of the County.

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to physical environment services include:

- Replacement of Hazardous Waste vehicles and equipment in the amount of \$170,000.
- Funding for Killlearn Acres Plantation Stormwater Improvements in the amount of \$200,000.
- Position reduction for 0.33 FTE of one GIS Administrative Associate III in the amount of \$16,842.
- Renovating the Lake Henrietta Stormwater facility in the amount of \$350,000.
- Funding for Rural Waste Vehicle and Equipment Replacement in the amount of \$406,000.
- Decrease in operational costs due to the initial landfill closure.
- Stormwater Vehicle and Equipment replacement in the amount of \$391,000.
- Funding for an Environmental Review Specialist in the amount of \$58,381 to be offset by permitting fee revenue.

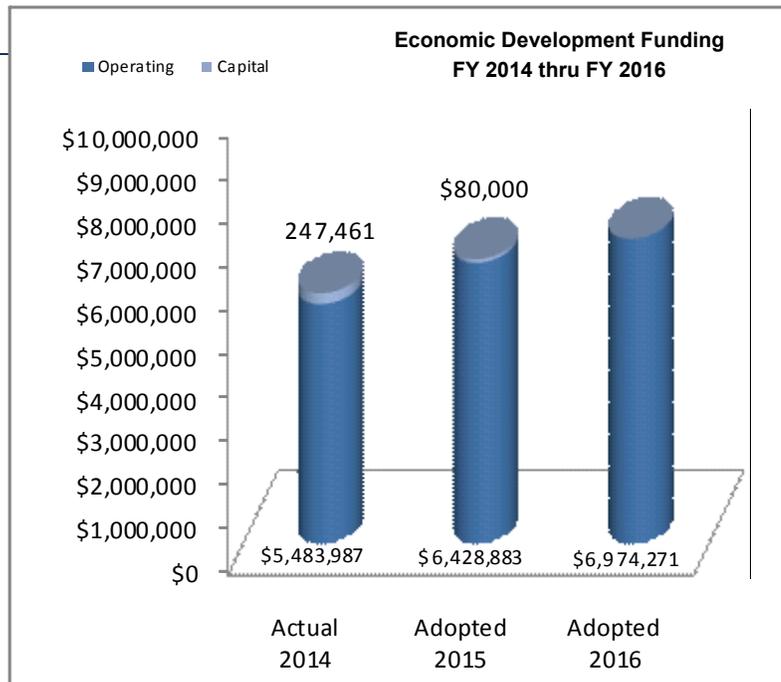
Economic Development



Economic Development operations funded for Fiscal Year 2015/2016 represent a broad range of services provided by Leon County designed to develop and improve the economic condition of the community and its citizens. This includes services provided by the Tourist Development Council, the Economic Development Council, Veteran Services, and Housing Services. Leon County is also the primary contributor to the Community Redevelopment Areas (Frenchtown and Downtown).

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of economic development operations allocates a total of \$6,974,271. This is 7.2% increase to the prior year funding and represents almost 3% of the total fiscal year 2015/2016 budget. The increase in funding is primarily due to the approval of funding for tourism related events and projects designed to increase tourism to Leon County and the support of business expansion.



County Fact:

Leon County sees an estimated 2.7 million visitors annually who infuse \$914 million of direct spending into Leon County

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to economic development services include:

- Redirecting \$25,000 in Qualified Target Industry (QTI) funding to support high speed fiber optic internet for Domi Station.
- A new interlocal agreement which allocates \$1,151,875 or 1¼ cent is dedicated towards a capital grant program, administered by the Council on Culture and Arts (COCA) for 5 years. Additionally, \$150,000 in operating funds is provided to COCA.
- Funding for a Minority, Women & Small Business Enterprise disparity study in the amount of \$250,000.
- Allocating \$7,500 for the Entrepreneur Month Activities.
- An increase in funding of \$123,786 to expanded public relations and advertising efforts to promote Leon County.
- Increased payments to the Community Redevelopment Agencies (CRA) in the amount of \$428,516 due to an increase in property values.

Court Services

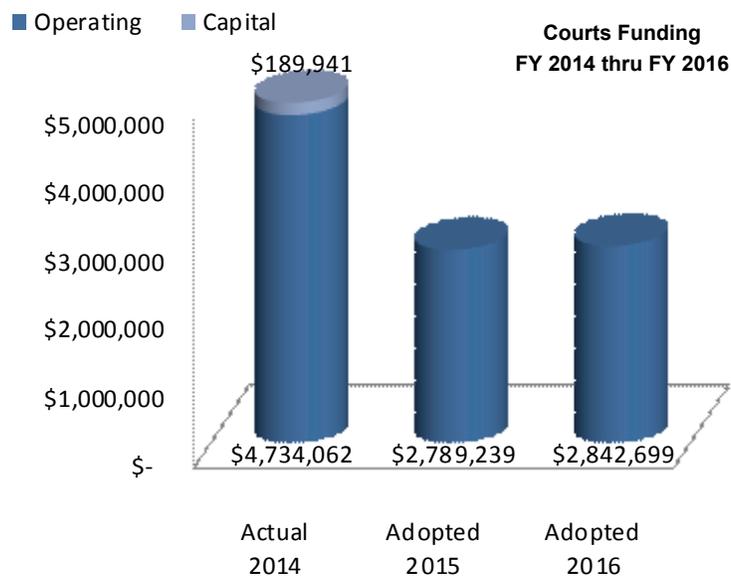


Court operations funded for Fiscal Year 2015/2016 represent a broad range of services provided by the Judicial Branch of Leon County government. This includes services provided by the Second Judicial Circuit of the State of Florida, the State Attorney and the Public Defender. The County Constitutional Office of the Clerk of the Court also provides services in support of the Judicial Branch of government. Beginning July 1, 2004, the County's role in support of the Courts changed significantly with the implementation of Revision 7 to Article V of the state constitution. This constitutional amendment is enacted through F.S. 29.008. The County is obligated to fund a number of items, including facilities, technology and court security.

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of the Judicial Branch allocates a total of \$2,842,699 for court related operations. This is a 1.9% increase from the previous fiscal year and represents about 1% of the total Fiscal Year 2015/2016 budget.

NOTE: Capital funding for Court related expenses are contemplated in the General Government Section. At year end in compliance with Article V reporting requirements expenses related to security, management information, communication, facilities management capital construction and



County Fact:

In 2014, Leon County administered more than 22,500 court-ordered drug and alcohol tests, and collected more than \$206,000 for testing ser-

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to court related services include:

- Increase in funding of \$125,000 for Legal Aid of North Florida for legal aid support services.
- Funding for technology for the State Attorney and Public Defender in the amount of \$112,300.
- Funding of Courthouse renovations in the amount \$205,800.
- Allocation of \$160,000 for courtroom minor renovations and courtroom technology.
- Continued funding of Teen Court, Law Library, Legal Aid, and the Guardian Ad Litem (GAL) program.
- Appropriated \$20,000 for the repair and replacement of the security system throughout the Courthouse.
- To fund these programs, the Board needed to allocate additional general revenue (primarily property taxes) due to a \$494,025 decline in Court fees. This fee decline is due to a significant reduction in the issuance of traffic citation by the City of Tallahassee.

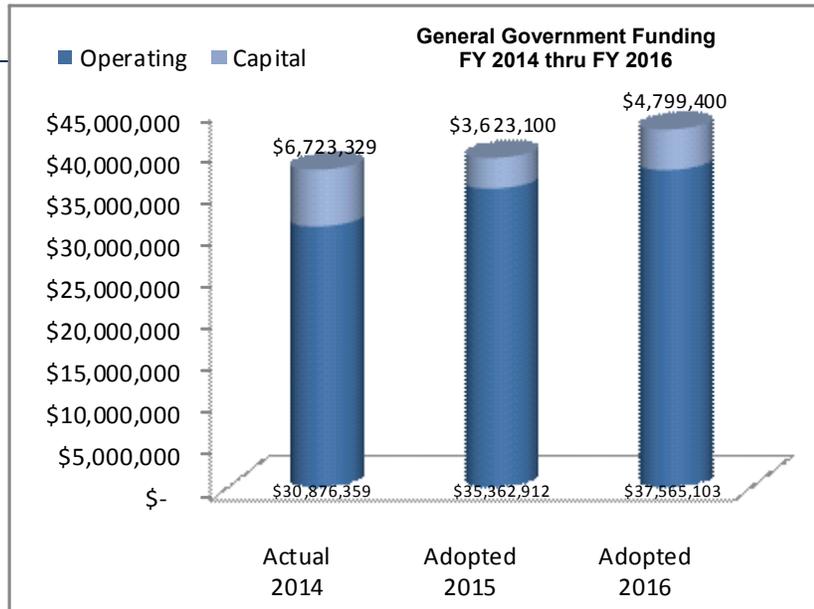
General Government Services



General government operations and capital projects funded for Fiscal Year 2015/2016 represent a broad range of general services provided by Leon County. This includes services provided by the legislative and administrative branches of County government like the County Commission and the County Administrator. Additionally, general government funding is allocated in support of services provided by the Property Appraiser, the Tax Collector, the Supervisor of Elections, and the County Attorney.

Funding

In Fiscal Year 2015/2016, the Board of County Commissioners in support of the general government services allocates a total of \$42,364,503 for general government operations. This is a 8.7% increase from the previous fiscal year and represents almost 17% of the total Fiscal Year 2015/2016 budget.



County Fact:
For FY 2016, Leon County will maintain a millage rate of 8.3144.

2016 Highlights

Key highlights of the Fiscal Year 2015/2016 operating and capital budgets, with respect to general government services include:

- Allocated \$110,000 to cover costs to increase rental space at the Supervisor of Elections Voter Operations Center.
- Management Information Services (MIS) staffing reductions in the amount of \$99,421 due to the completion of the server consolidation project.
- Funding for the purchase or replacement of the Supervisor of Elections voting equipment in the amount of \$50,000.
- Continued support of the Lake Jackson Town Center renovations in the amount of \$150,000.
- Leon County Government Annex renovations in the amount of \$930,000.
- Allocation for File Server maintenance in the amount of \$375,000.
- Funding for a new Contract Compliance Specialist position in the amount of \$58,266, in the Purchasing Division.

Other Expenses & Debt Services



Non-operating funding is provided by the Board of County Commissioners for those activities for which costs do not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees responsible for the administration of these programs are presented in specific County Administrator department budgets.

In Fiscal Year 2015/2016, the Board of County Commissioners allocates \$16,265,124 for non-operating expenses, including reserves, and reflects a 2.7% decrease from the previous fiscal year.

County Fact:

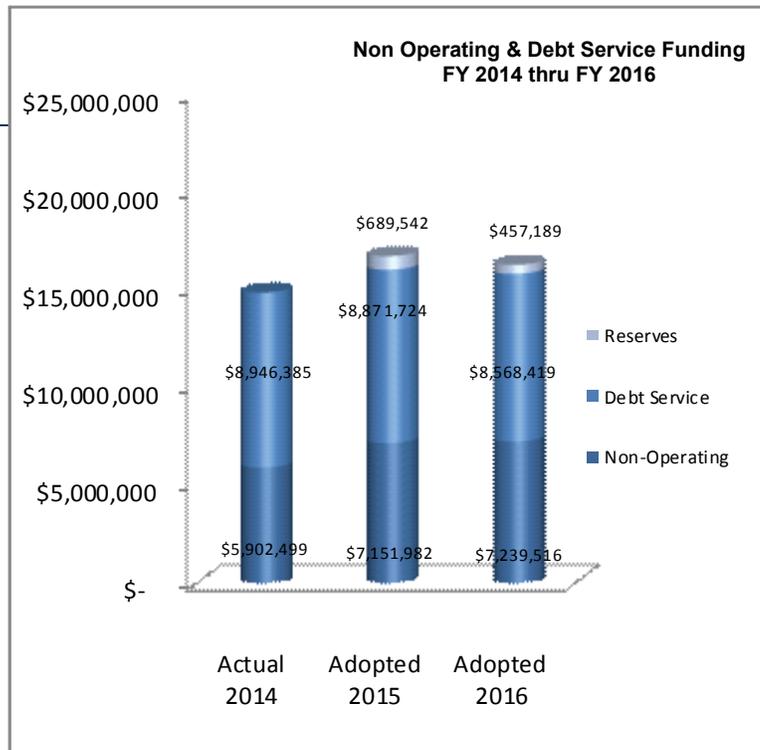
Leon County residents pay among the lowest in the state, roughly \$740 per person, to operate their local county government.

Non-Operating expenditures support the various County activities which include: Fleet Management, countywide communication services and infrastructure improvements, risk management and insurance programs, and reserve and contingency funding for many County programs and activities.

Debt Service\Reserves

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds previously issued by the County.

In Fiscal Year 2015/2016, the Board of County Commissioners budgeted \$8,568,419 for debt service. Due to the County's continued debt refinancing efforts savings of \$299,958 will be realized in FY16 and a of \$585,711 over the two year life of the refinancing. This is a 3.4% decrease from the prior fiscal year. This allocation represents approximately 3.9% of the total Fiscal Year 2015/2016 budget. Budgeted reserves decreased by 34% due to the draw down of capital reserves established for the long-term funding of capital projects associated with the maintenance of County infrastructure.



Median Value Single Family Home in Leon County

The following table shows the monthly costs for County Government services paid for with property tax revenue. The example depicts the FY 2016 median taxable value¹ (\$86,483) of a median assessed² home (\$138,049) with a \$50,000 homestead exemption as specified in the January 2008 voter approved property tax reform referendum.

Services	FY 2016 Ad Valorem Tax Bill \$762	FY 2016 Monthly Cost	FY 2016 Percent of Ad Valorem Taxes
Sheriff - Law Enforcement	191.21	15.93	25.09%
Sheriff - Corrections	177.34	14.78	23.27%
Emergency Medical Services	43.22	3.60	5.67%
Health & Human Services N6	42.64	3.55	5.60%
Facilities Management	42.35	3.53	5.56%
Library Services	35.62	2.97	4.67%
Supervisor of Elections	26.97	2.25	3.54%
Property Appraiser	25.88	2.16	3.40%
Management Information Services	24.49	2.04	3.21%
Tax Collector	24.43	2.04	3.21%
Administrative Services ³	20.92	1.74	2.75%
Other Criminal Justice (Probation, DJJ, Diversion)	18.69	1.56	2.45%
Veterans, Volunteer, Agricultural Co-op, Planning	13.11	1.09	1.72%
Community Redevelopment - Payment	11.36	0.95	1.49%
Board of County Commissioners	8.53	0.71	1.12%
Geographic Information Systems	8.45	0.70	1.11%
Capital Improvement	8.27	0.69	1.08%
Other Non-Operating/Communications	6.66	0.55	0.87%
Clerk of the Circuit Court	6.47	0.54	0.85%
Court Administration and Other Court Programs ⁴	6.41	0.53	0.84%
800 MHz Radio Communication System	4.87	0.41	0.64%
Risk Allocations	4.15	0.35	0.54%
Mosquito Control	3.59	0.30	0.47%
Purchasing/MWSBE	3.20	0.27	0.42%
Budgeted Reserves	1.35	0.11	0.18%
Sustainability	1.14	0.10	0.15%
Line Item Agency Funding	0.67	0.06	0.09%
Total	\$ 762.00	\$ 63.50	100.00%

1. The Taxable Value is the value the millage rate is multiplied against to calculate taxes (Assessed Value less Exemptions).

2. The Assessed Value is the value of property as calculated under the Save Our Homes (SOH) cap, 10% non-homestead cap or Agricultural Classification.

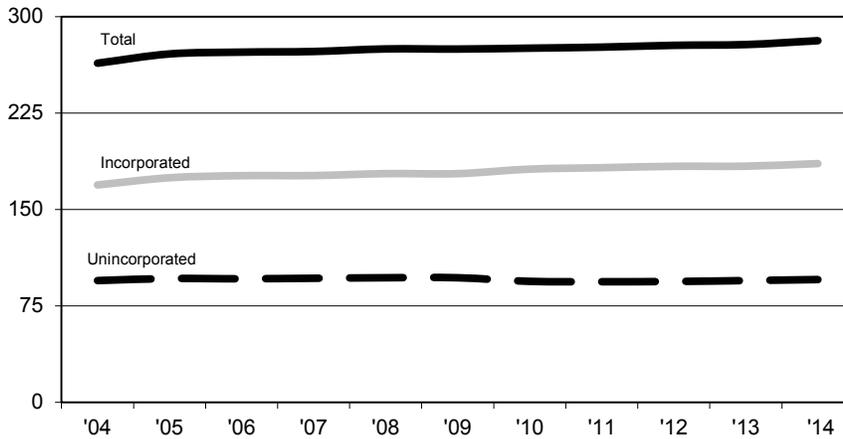
3. Administrative Services include: County Administration, the County Attorney's Office, Economic Development/Intergovernmental Affairs, Community and Media Relations Office, the Office of Financial Stewardship, and Human Resources.

4. Other Court Programs included the State Attorney, the Public Defender, and funding for the Jail Detention/Mental Health Coordinator positions and diversionary programs.



Population

Thousands



Sources:

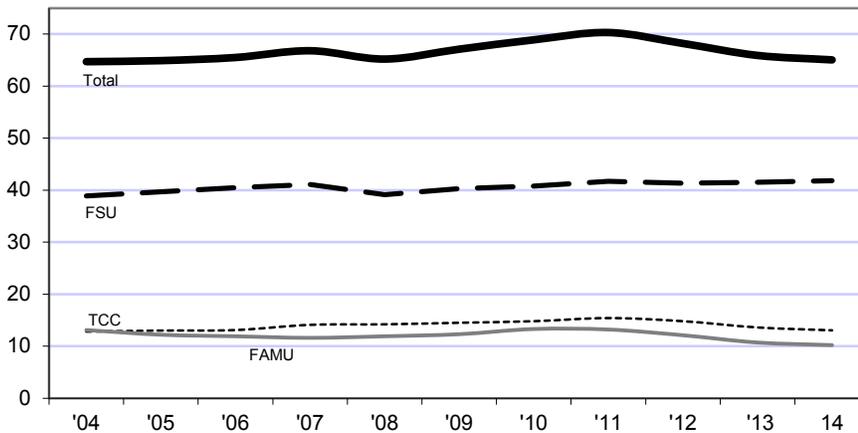
- 2014 Population Estimates and Projections from Tallahassee/Leon County Planning Department.
- 2013, University of Florida BEBR, Florida Statistical Abstract 2010.
- 2010 United States Census

According to the 2014 estimates from the Florida Bureau of Economic and Business Research, [Florida Statistical Abstract](#), the current Leon County population is 281,292 where 66% represents the incorporated area and 34% represents the unincorporated area. Total county population estimates slowed to less than 1% annual growth since 2006. In 2009, there was a slight decline in population estimates. According to 2013 estimates, the total population has seen a 1% increase since the 2010 Census. Population estimates include higher education enrollment.

Leon County had the second highest growth rate of neighboring counties since the 2010 Census behind only Gadsden County: Gadsden (2.6%), Leon (1.0%), Wakulla (0.3%), and Jefferson (-1.4%).

Higher Education Enrollment

Thousands

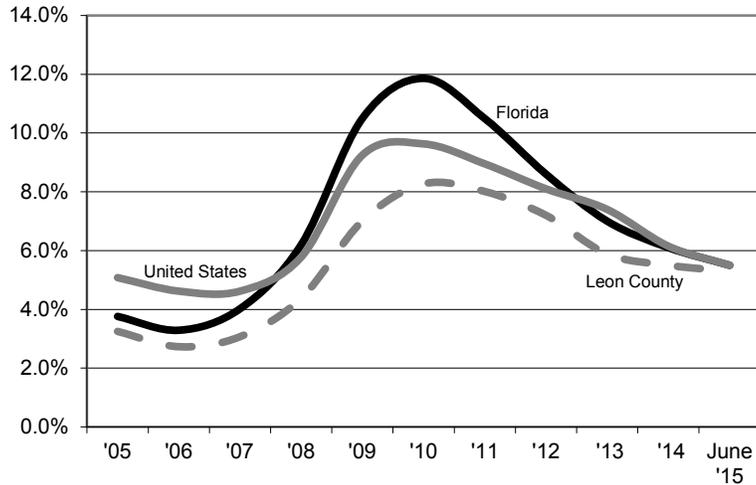


Source: 2014 Fall Enrollment Statistics from the Office of the Registrar for FSU/FAMU/TCC

Three institutions of higher learning are located in Tallahassee: Florida State University (FSU), Florida Agricultural & Mechanical University (FAMU), and Tallahassee Community College (TCC). Total enrollment for Fall 2014 decreased 1.29% from 2013 to 65,854, down from the 3.37% decrease in the previous year.

In the last decade, FSU has had the highest overall average enrollment increase (1.02%), followed by TCC (0.72%) and FAMU (-1.53%).

Unemployment Statistics



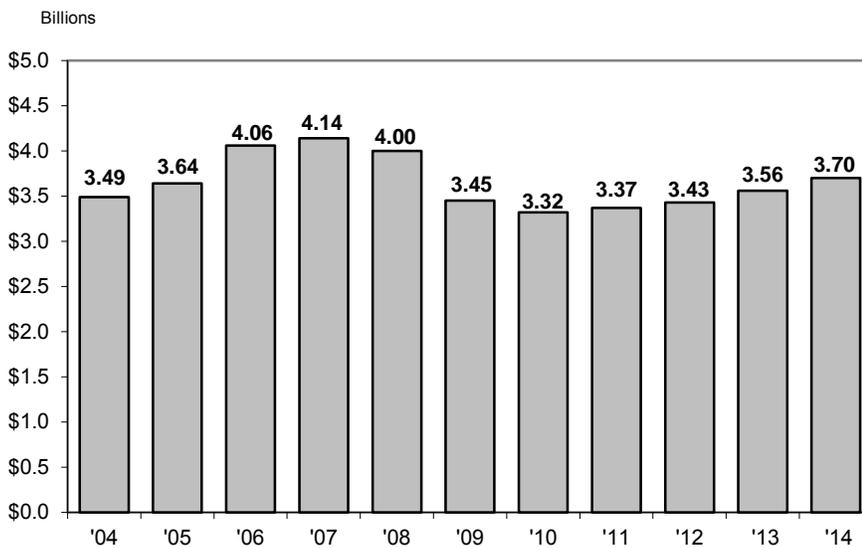
*Source: Florida Department of Economic Opportunity, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

Unemployment rates are a traditional indicator of economic health. Leon County's unemployment rate has remained below the state and national averages for the past ten years. The unemployment rate decreased in 2005 and 2006. In 2008, a troubled economy caused unemployment to rise nationwide. In 2009, the state of Florida experienced a 70% increase in unemployment compared to Leon County's 60% increase.

Florida's unemployment rate has been declining from 2011 at a rate of 10.5% to 6.1% in 2014 which is slightly lower than the national average at 6.2%. Leon County's unemployment rate continues to trend lower than the state or national rates. The June 2015 rate of 5.3% is lower than the 6% unemployment rate in June of 2014.

*June 2015 Unemployment data released 7/17/2015.

Taxable Sales

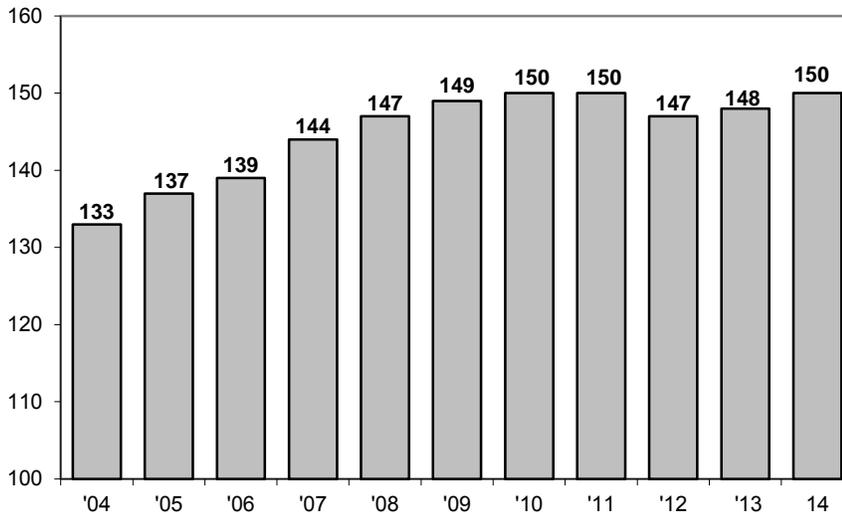


Source: The Florida Legislature - Office of Economic and Demographic Research Tallahassee Metropolitan Statistical Area which includes Gadsden, Jefferson, Leon & Wakulla counties (November 2014)

Taxable sales data is popularly used as one indicator of regional economic activity. The data is derived from sales tax returns filed monthly by retail establishments with the Florida Department of Revenue. Retail sales experienced a steady increase beginning in 2003 and peaking in 2007 before the beginning of the current economic downturn. In 2009, taxable sales decreased 14%. In 2010, taxable sales decreased 4%. In 2011, however taxable sales increased by \$51 million or approximately 2% and continued with a \$60 million increase in 2012. This upwards trend has continued into 2013, increasing by \$130 million. In 2014, taxable sales increased \$140 million over 2013, or 3.9%.

Total County Labor Force

Thousands



Source: Florida Department of Economic Opportunity, Labor Market Statistics; US Department of Labor, Bureau of Labor Statistics

The local labor force consists of the total number of people employed and individuals seeking employment, including those classified as unemployed.

From 2004 to 2010, Leon County's labor force has increased an average of 1.6% annually. This growing trend slowed in 2010 as the County's labor force from 2010 to 2011 remained flat. In 2013 the labor force had a 1% increase after its first decline since 2002 decreasing -2.0% in 2012.

Total County Labor Force for 2014 increased by approximately 5,000 or 3.4%.

Employment by Industry – 2004 vs. 2014

Industry	Employees 2004	% Labor Force	Employees 2014	% Labor Force	% Change
Government	63,200	32.5%	62,400	31.2%	-1.3%
Education and Health Services	17,100	8.8%	21,000	10.5%	22.8%
Professional and Business Services	17,700	9.1%	20,000	10.0%	13.0%
Retail Trade	19,800	10.2%	19,700	9.8%	-5%
Leisure and Hospitality	15,400	7.9%	19,100	9.5%	24.03%
Other Services	7,100	3.7%	9,300	4.6%	31.0%
Financial Activities	7,800	4.0%	7,200	3.6%	-7.7%
Construction	8,900	4.6%	6,300	3.1%	-29.2%
Manufacturing	4,300	2.2%	2,900	1.4%	32.6%
Information	3,700	1.9%	3,900	1.9%	5.4%
Wholesale	3,600	1.9%	3,300	1.6%	-8.3%
Trade, Transportation, and Utilities	25,600	13.2%	25,000	12.5%	-2.3%
Total	194,200	100.0%	200,100	100.0%	6.63%

Source: Florida Department of Economic Opportunity; Includes data from the Tallahassee Metropolitan Statistical Area (MSA), which is comprised of Gadsden, Jefferson, Leon, and Wakulla counties.

Over the past ten years, Leon County's major industries have included Government, Education and Health Services, Retail Trade and Transportation and Utilities. This is attributed to the support needed for the large government and higher education infrastructure in the Tallahassee Metropolitan Statistical Area (MSA).

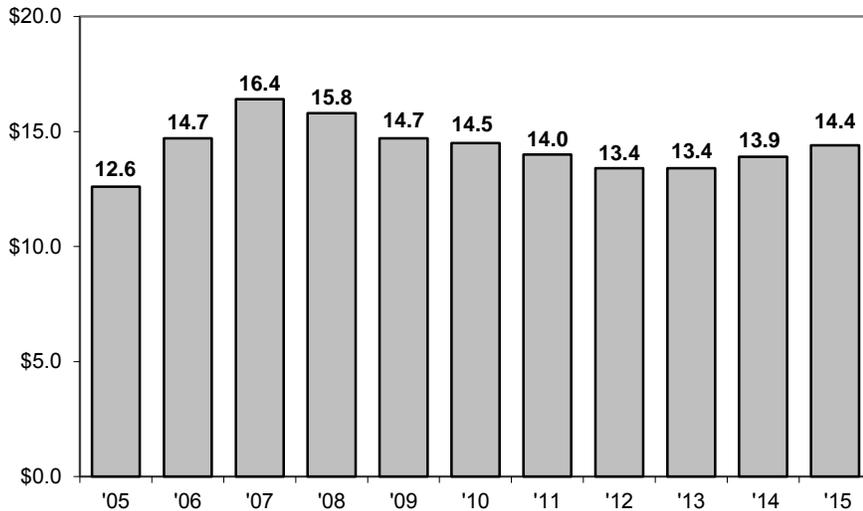
The percentage of the labor force for Government has decreased since 2004, while Professional and Business Services, Education and Health Services, and Leisure and Hospitality have increased, which reflects a more diverse economy. Retail Trade and Transportation and Utility Services both decreased over the ten year period.

The most dramatic increase over the past decade has included Manufacturing, Leisure and Hospitality, and Education and Health Services. Construction has seen the largest decrease.

As a whole, these industries have seen a net 6.63% increase in employment over the past ten years, with 200,100 employees in 2014.

Taxable Value

Billions

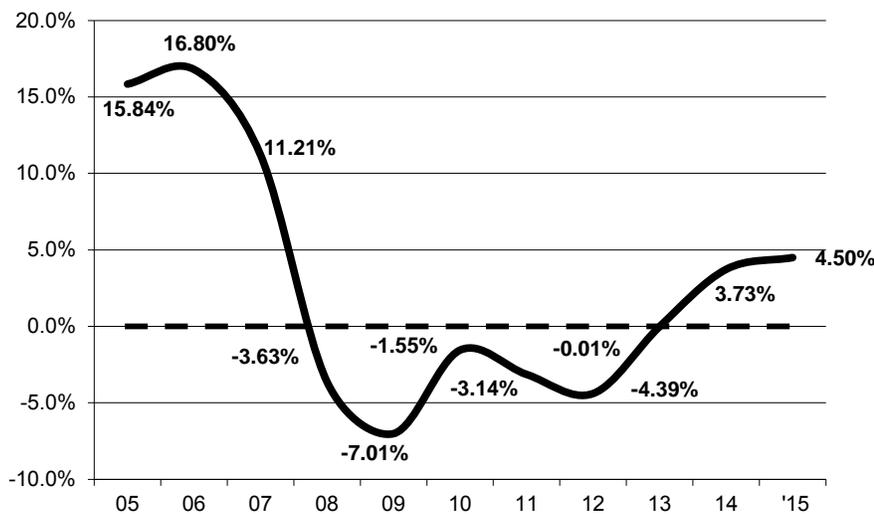


Source: Certification of Final Taxable Value, Forms DR-420

Taxable values increased steadily from 1998 to 2006; however, due to property tax reform in 2007, the value of taxable property fell to \$15.8 billion. From 2009 to 2012, valuations have decreased by \$2.4 billion or 15%. This was largely due to the continuing recession and a depressed housing market. An improved housing market shows values increasing slightly in 2014.

Valuations from the prior year ending December 31 are used to develop the next year budget (i.e. 2014 valuations are used to develop the FY 2015/2016 budget).

Annual Percentage Change in Taxable Value



Source: Certification of Final Taxable Value, Forms DR-420

Property tax reform in 2007 and 2008 contributed to the first declines in taxable value percentage in over a decade. The continued decline is due to the recession economy and the depressed housing market. In 2006 values increased by 11.2% followed by seven years of fluctuating decline (3.6%, 7%, 1.6%, 3.1%, 4.4%, and 0.01% respectively).

In 2015, the percentage of change in taxable value increased to 4.5%. This is a sign of an improving property market.

Principal Taxpayers

2013			2014		
Name	Total Taxable Value	Total Taxes	Name	Total Taxable Value	Total Taxes
CenturyLink	\$123,878,259	\$2,424,600	CenturyLink	\$128,567,620	\$2,520,361
Smith Interest General Partnership	\$114,254,082	\$2,223,878	Smith Interest General Partnership	\$124,943,218	\$2,447,371
Tallahassee Medical Center, Inc.(1)	\$68,643,022	\$1,366,521	Tallahassee Medical Center, Inc.	\$67,950,150	\$1,354,749
Florida Gas Transmission Company	\$77,460,022	\$1,262,889	Florida Gas Transmission Company	\$75,854,505	\$1,239,511
DRA CRT Tallahassee Center, LLC(2)	\$59,539,770	\$1,184,865	DRA CRT Tallahassee Center, LLC	\$56,732,905	\$1,131,107
Talquin Electric Coop, Inc.	\$64,928,217	\$1,055,262	Talquin Electric Coop, Inc.	\$62,670,922	\$1,020,796
Wal-Mart Stores, Inc	\$50,006,394	\$955,640	Wal-Mart Stores, Inc.	\$50,046,760	\$959,712
St. Joe Company	\$45,236,100	\$890,057	St. Joe Company	\$44,364,969	\$875,768
Comcast Cablevision	\$37,592,976	\$695,863	Comcast Cablevision	\$43,473,285	\$796,080
Capital City Bank	\$35,456,968	\$690,189	Bainbridge Campus Circle Apartments, LLC	\$41,161,480	\$726,362
Total	\$676,995,810	\$12,749,764		\$695,765,814	\$13,071,817

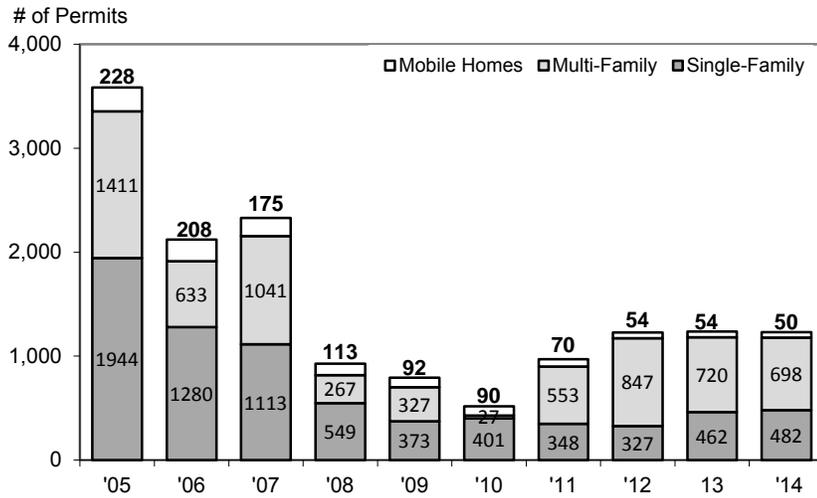
Notes:
 Taxes paid reflect all taxing authorities (i.e. School Board, City, Northwest Water Management District, and the Downtown Improvement Authority).

The taxable value of Leon County's Top Ten Taxpayers increased by \$18 million from 2013 to 2014; this 3% increase in value led to a corresponding increase in total taxes paid based on total taxable value.

(1) Tallahassee Medical Center, Inc. is also known as Capital Regional Medical Center

(2) DRA CRT Tallahassee Center, Inc is also known as the Koger Center Properties

Residential Building Permits

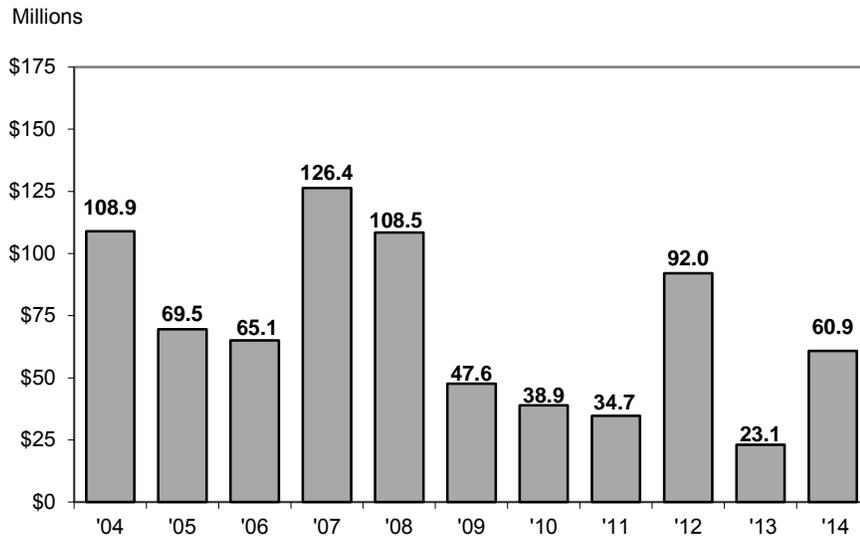


Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department, 2015 Statistical Digest.

Total countywide residential building permits grew relatively steady and peaked in 2005. Signaling the beginning of a housing crisis, 2006 experienced a dramatic decrease in overall permits. By 2010, total Residential Building Permits decreased by 85% from peak 2005 levels. An increase in 2013 permits of Single-Family over 2012 numbers compensated for the decrease in multi-family permits. This 3% increase continues the upward trend in residential building permits since 2010.

Residential Building Permits have remained steady with slight increases in building of single-family homes.

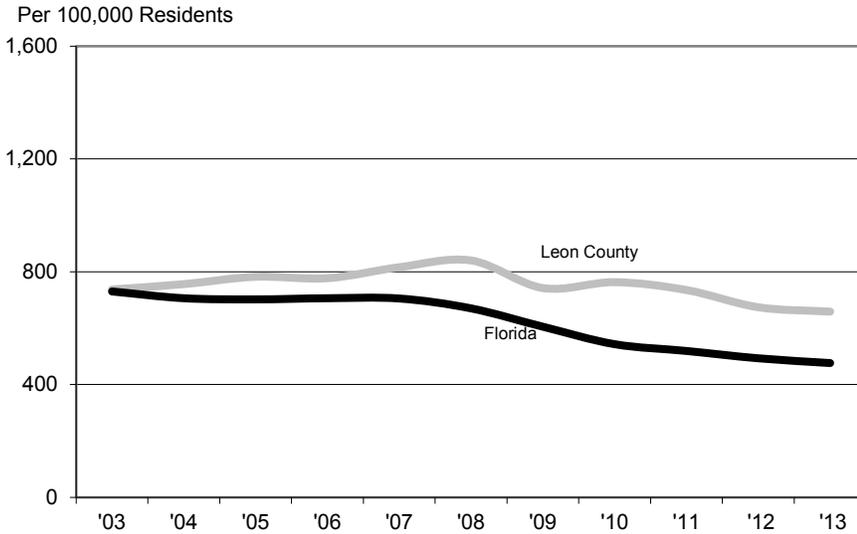
Value of Commercial Permits



Source: Leon County Growth & Environmental Management, City of Tallahassee Building Inspection Division, and Tallahassee-Leon County Planning Department, 2015 Statistical Digest

Over the past 10 years countywide commercial permit valuation has been volatile. Spikes in 2004 and 2007 were both followed by significant reductions the following years. Since 2009 there has been a trending decline. The values of commercial permits fell by 56% in 2009; and have dropped 72% in 2011 from peak values in 2007. This decline was followed by the largest rebound since 2007 as values increased 165% in 2012. The values fell from the 2012 rebound by 75% in 2013 to the lowest level in the last ten years.

Violent Crime Rate

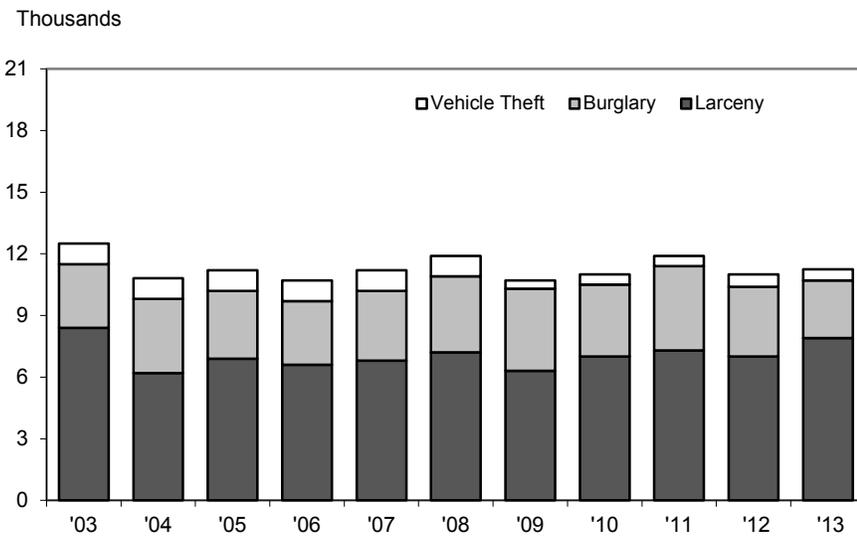


Source: Florida Statistical Analysis Center, FDLE

Violent Crime consists of murder, sex offenses, robbery and a ggravated assault.

Over the past ten years, Violent Crime in Leon County has decreased an average of 4%. In 2013, Leon County saw a 2. 8% decrease in violent crimes committed per 100,000 residents.

Crimes Against Property in Leon County



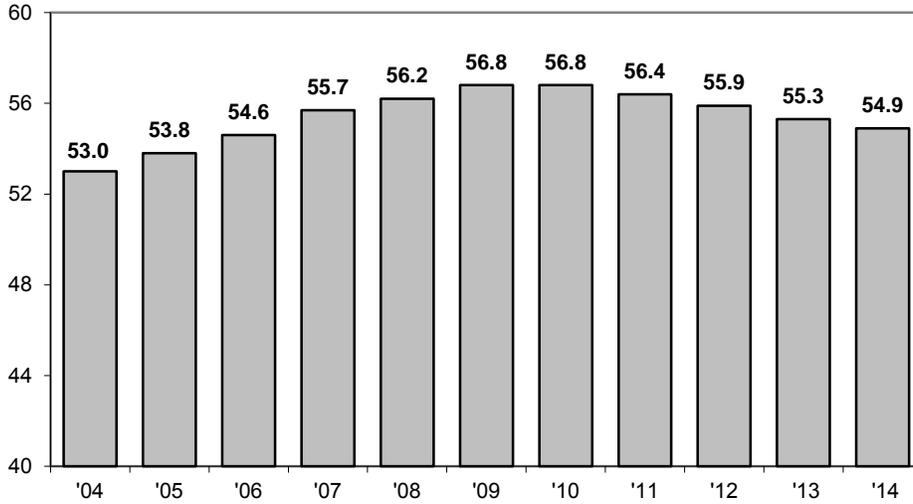
Source: Florida Department of Law Enforcement. Crime in Florida, Florida uniform crime report, 1995-2013. FDLE. Florida Statistical Analysis Center.

Generally, property crime in Leon County has fluctuated since 2003. Over a ten-year period, there has been an average of 2.5% decrease for Leon County. The greatest decline occurred from 2003 to 2004 at 15.6%.

In Leon County there was an overall 7.3% decrease in property crimes committed in 2012 compared to the rest of the State of Florida, which saw a 6.7% decline in property crimes.

Homestead Parcels

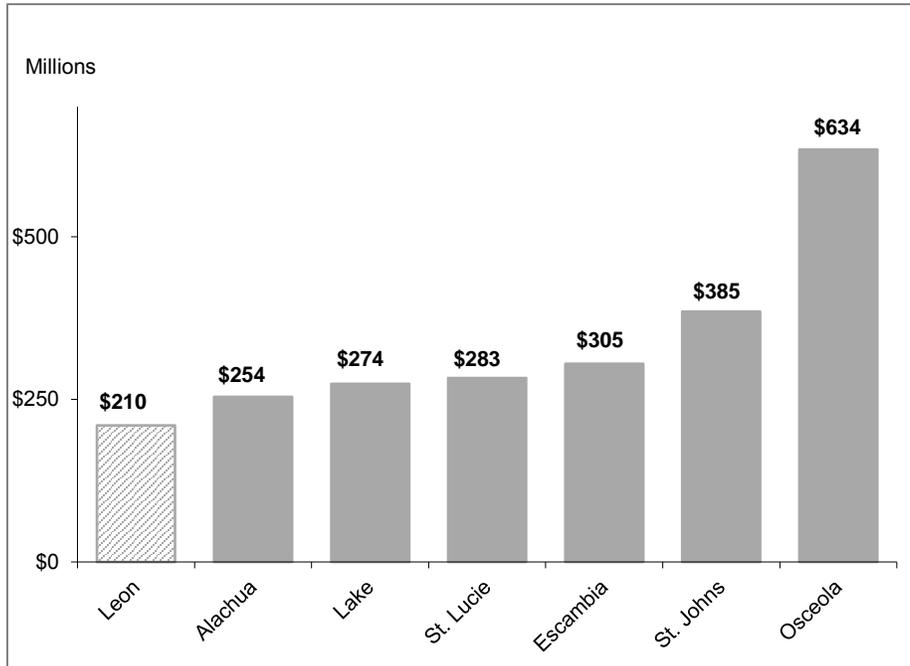
Hundreds



Source: Property Appraiser, Official Tax Roll Certification, DR-403EB R, 1/7/15

Growth in homestead parcels has remained steady at an average of .90% growth per year since 2002. However, from 2010 to 2014 there has been a decrease of 1,900 fewer homesteaded parcels, or a 3.35% decline.

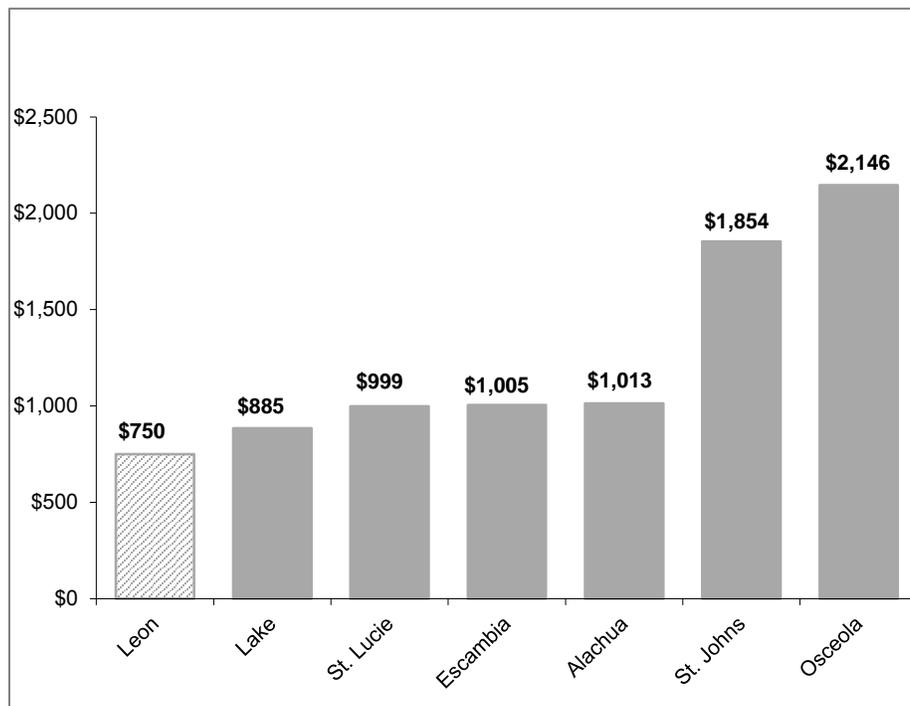
Total Net Budget (FY15)



Leon County ranks lowest in operating budget among like-sized counties, with a net budget of \$210 million. Alachua County's net budget is 20.9% higher than Leon County's.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

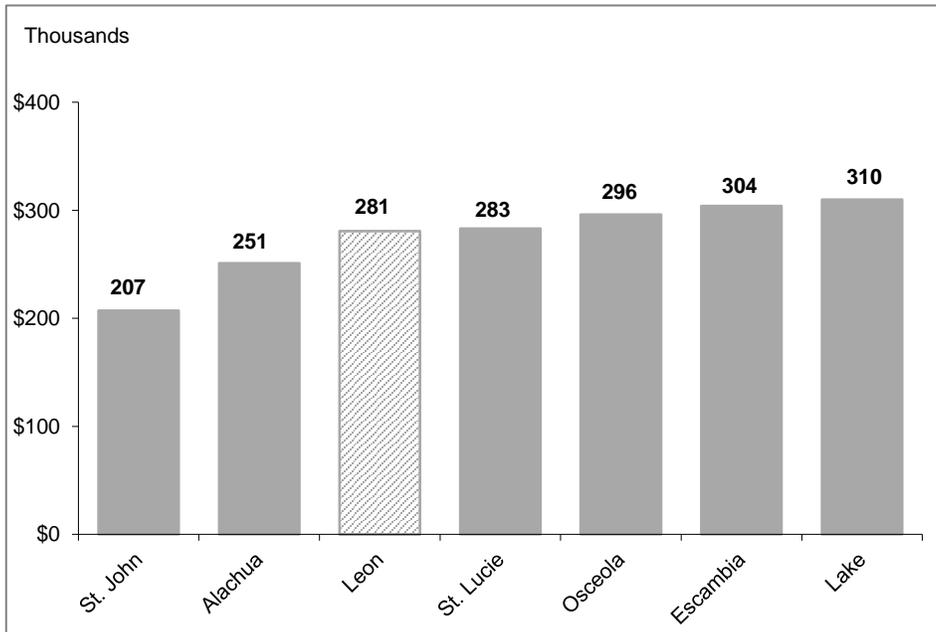
Net Budget Per Countywide Resident (FY15)



Leon County is the lowest for dollars spent per county resident—second to Lake County. Osceola County spends more than two and a half times the amount per resident than Leon County. The next closest County's net budget per capita is 18% higher than Leon County's (Lake County).

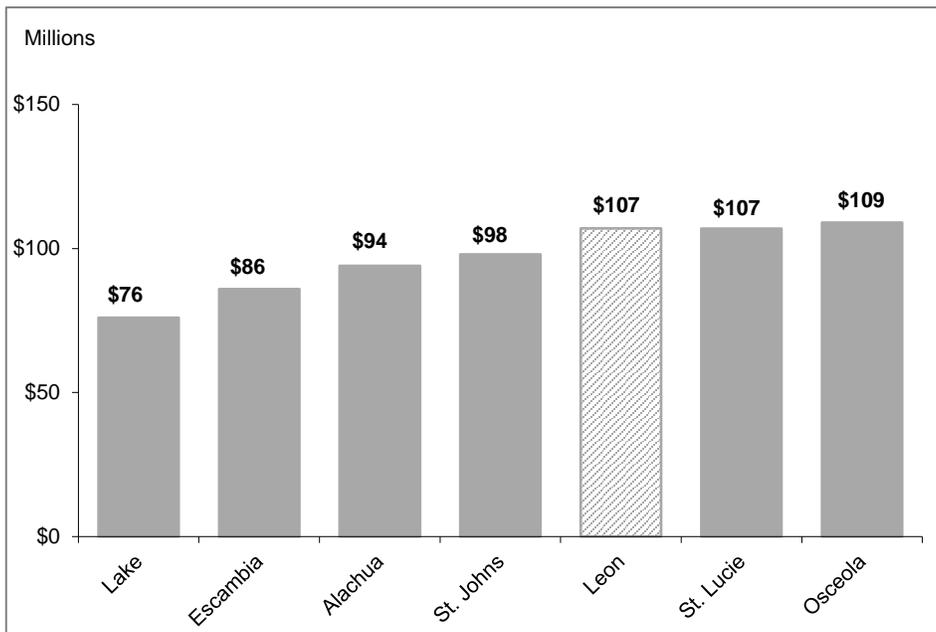
* Comparative Counties updated based on 2012 population estimates.
 Source: University of Florida, Bureau of Economic and Business Research, 11/1/2012.

Countywide Population (2014)



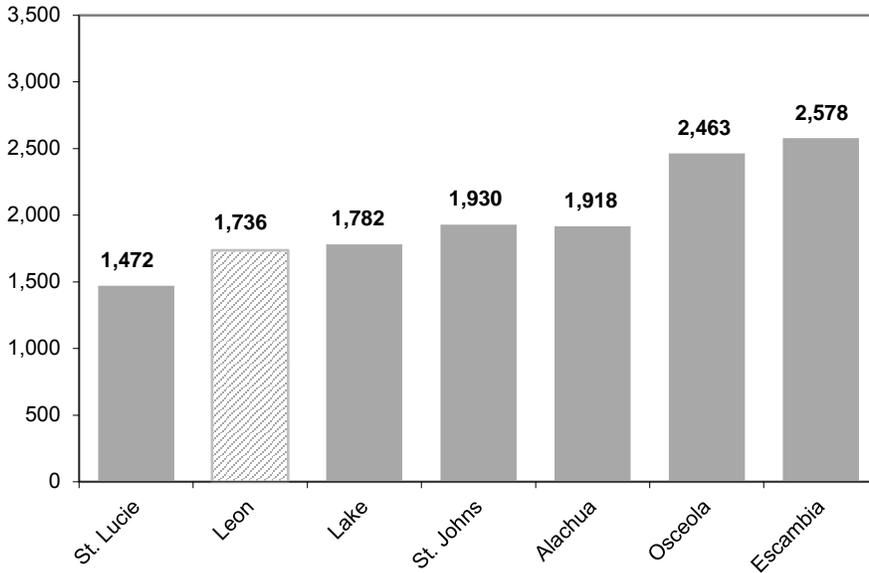
The Florida Bureau of Economic and Business Research estimated the Leon County 2014 population at 281,292 residents. The selection of comparative counties is largely based on population served.

Anticipated Ad Valorem Tax Collections (FY14)



Among the like-sized counties, Leon County collects \$106 million in ad valorem taxes. Leon County collects \$10 million more than the mean collection (\$96 million). Due to the 2008 passage of property tax reform by referendum and enabling legislative actions, ad valorem tax collections rates were significantly impacted in all counties. In addition, decreased property valuations associated with the recession and a repressed housing market will further effect collections in the near term. Ad valorem taxes account for 50% of the County's operating revenue.

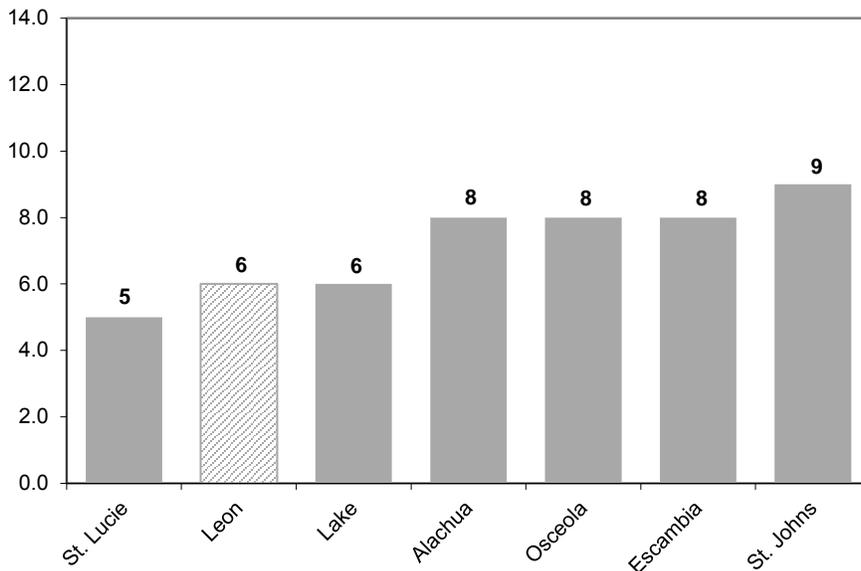
Total Number of County Employees (FY15)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County continues to rank the second lowest number of county employees among like-size counties.

All of the comparable counties surveyed reported a higher number of employees than reported in FY14 except for Alachua County. This is largely attributed to property tax reform followed by the recession which has impacted county revenues and services.

County Employees per 1,000 Residents (FY15)

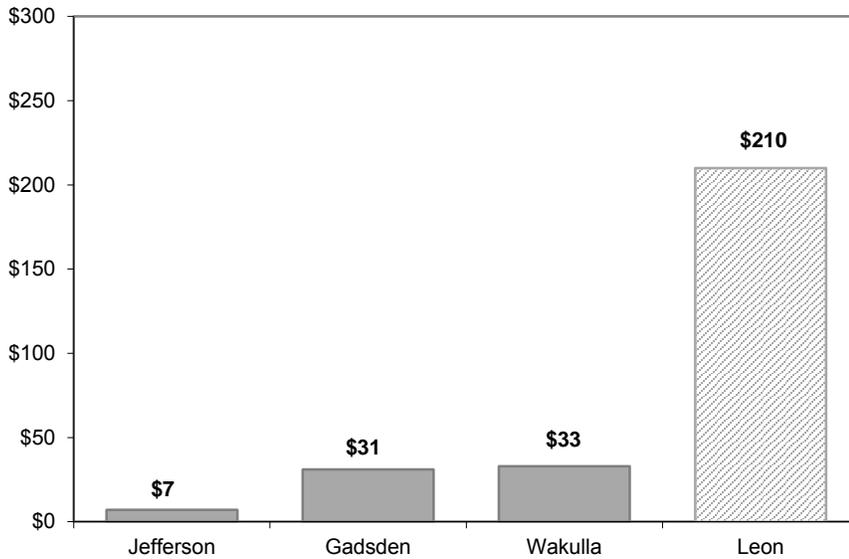


Leon County ranks second, tied with Lake County with a ratio of 6 employees for every thousand County residents.

* Comparative Counties updated based on 2014 population estimates.
 Source: University of Florida, Bureau of Economic and Business Research, 4/1/2014.

Total Net Budget (FY15)

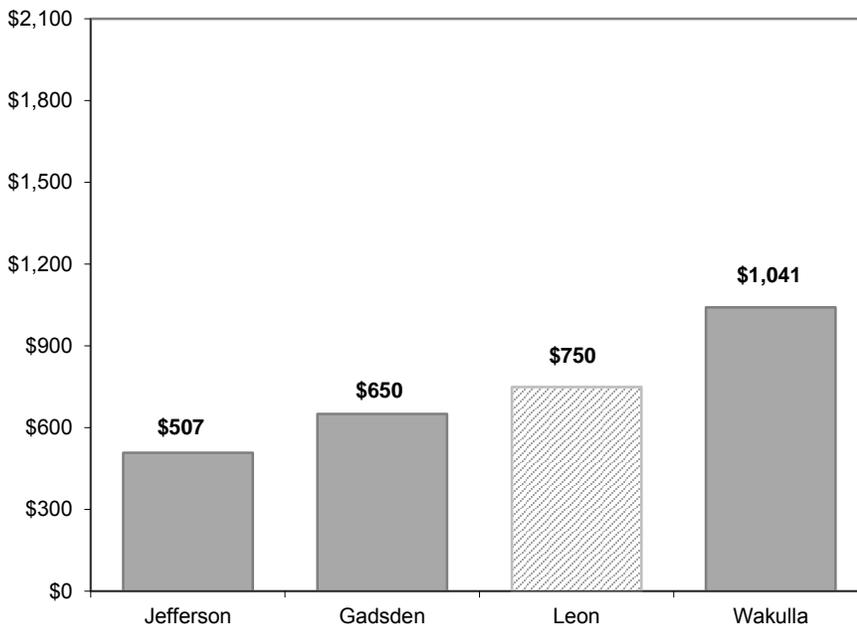
Millions



Leon County ranks highest in operating budget among surrounding counties, with a net budget of \$210 million. Jefferson County ranks lowest with a net budget of \$7million.

As recommended by the International City County Management Association (ICMA), total net budget excludes capital and county total budgeted reserves.

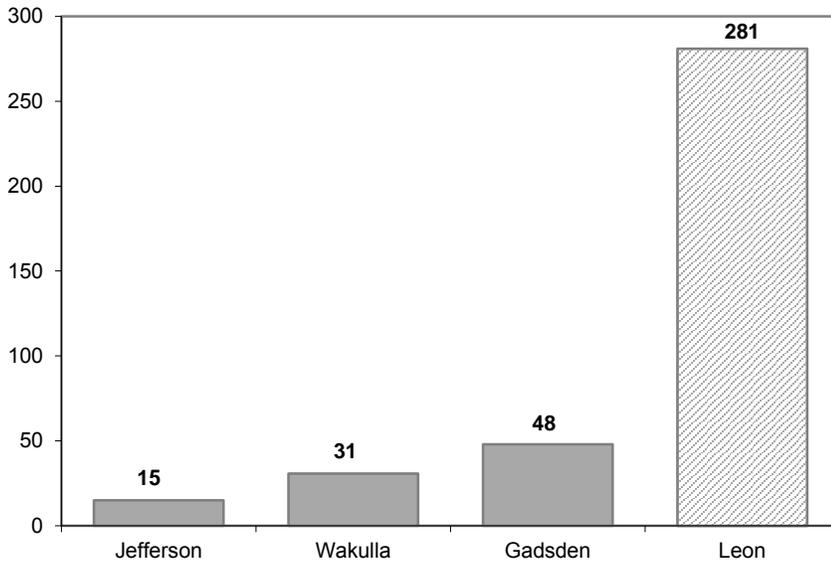
Net Budget Per Countywide Resident (FY15)



Leon County is the third lowest for dollars spent per county resident. Gadsden County spends 13% less, while Jefferson County spends 48% less per county resident.

Countywide Population (2014)

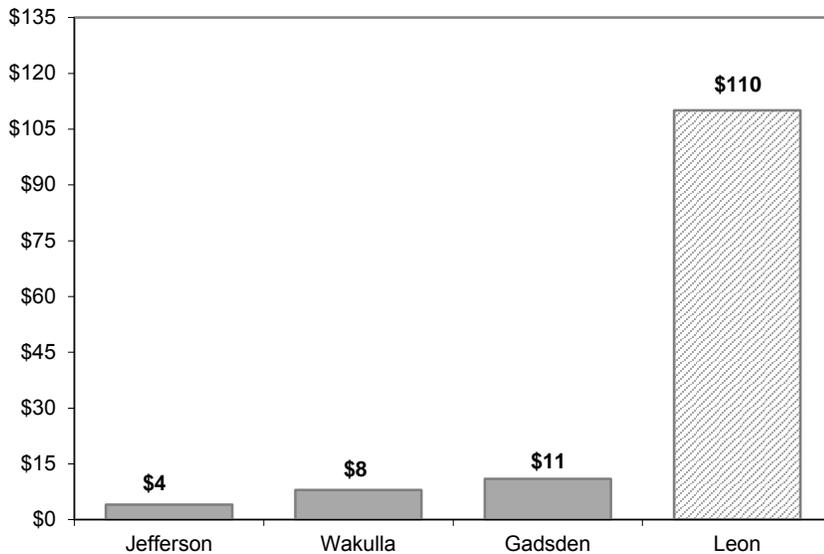
Thousands



The Florida Bureau of Economic and Business Research estimated the 2014 Leon County population at 281,292. Leon County has approximately 230,000 more residents than neighboring Gadsden County which has the next highest population. Of the surrounding counties, Gadsden has the highest projected population growth rate since the 2010 census at 3.7% compared to Leon (2.1%), Wakulla (1.7%), and Jefferson (-1.1%).

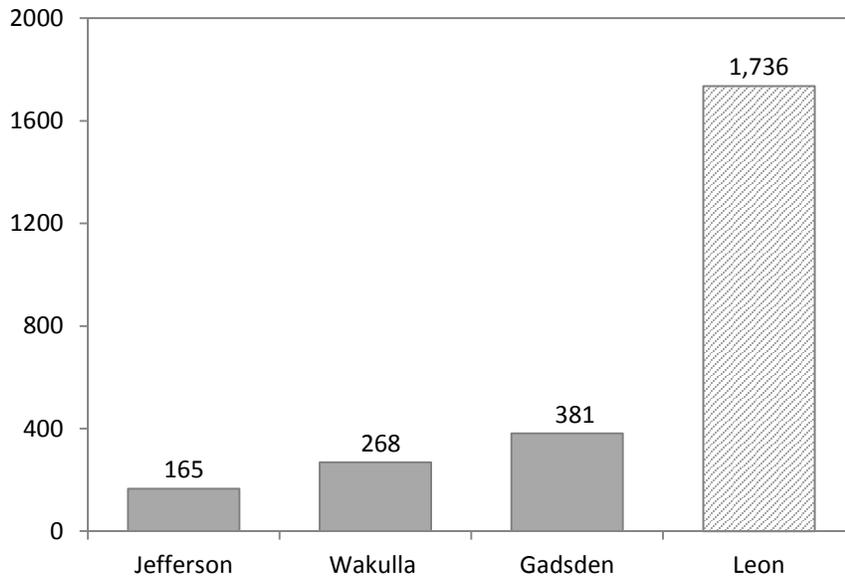
Anticipated Ad Valorem Tax Collections (FY15)

Millions



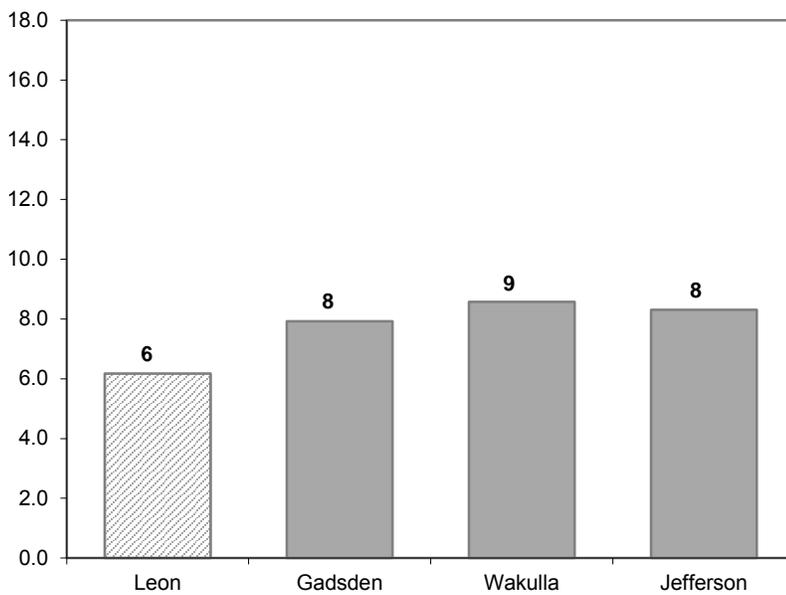
Among the surrounding counties, Leon County collects the highest amount of ad valorem taxes.

Total Number of County Employees (FY15)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the highest number of county employees.

Total County Employees per 1,000 Residents (FY15)



Leon County has a ratio of 6 employees for every thousand county residents. When compared to surrounding counties, Leon County ranks the lowest.

Net Budget per Countywide Resident

County	Net Budget Per Capita	Staff Per 1,000	% Exempt
Washington	\$ 463	8	30%
Santa Rosa	\$ 500	5	32%
Jefferson	\$ 507	11	34%
Hendry	\$ 642	10	42%
Gadsden	\$ 650	8	41%
Highlands	\$ 698	9	31%
Okaloosa	\$ 731	7	23%
Calhoun	\$ 732	8	32%
Leon	\$ 750	6	43%
DeSoto	\$ 754	10	29%
Jackson	\$ 772	8	40%
Columbia	\$ 780	8	35%
Holmes	\$ 808	7	43%
Clay	\$ 812	7	31%
Suwannee	\$ 874	11	29%
Seminole	\$ 879	6	21%
Union	\$ 885	9	50%
Lake	\$ 885	6	28%
Citrus	\$ 918	7	30%
Taylor	\$ 922	10	26%
Madison	\$ 936	11	30%
Marion	\$ 949	7	31%
Volusia	\$ 961	7	28%
Polk	\$ 978	7	26%
Lafayette	\$ 992	11	42%
Pinellas	\$ 999	5	24%
St. Lucie County	\$ 999	5	27%
Escambia	\$ 1,005	8	40%
Baker	\$ 1,009	8	43%
Alachua	\$ 1,013	8	47%
Hernando	\$ 1,029	8	36%
Flagler	\$ 1,038	7	27%
Wakulla	\$ 1,041	9	37%
Pasco	\$ 1,048	8	29%

County	Net Budget Per Capita	Staff Per 1,000	% Exempt
Putnam	\$ 1,074	14	31%
Hamilton	\$ 1,075	12	22%
Bradford	\$ 1,076	11	32%
Brevard	\$ 1,091	7	39%
Bay	\$ 1,109	8	25%
Nassau	\$ 1,158	8	22%
Sumter	\$ 1,172	6	21%
Lee	\$ 1,202	7	17%
Okeechobee	\$ 1,226	9	28%
Levy	\$ 1,265	12	33%
Glades	\$ 1,280	8	60%
Hardee	\$ 1,355	12	23%
Gulf County	\$ 1,373	11	33%
Hillsborough	\$ 1,398	8	25%
Gilchrist	\$ 1,448	12	33%
Palm Beach County	\$ 1,487	8	17%
Dixie	\$ 1,507	12	43%
Indian River County	\$ 1,567	10	20%
Manatee	\$ 1,593	9	18%
Martin	\$ 1,642	11	19%
Orange	\$ 1,644	8	23%
Liberty	\$ 1,676	14	66%
Sarasota	\$ 1,696	9	19%
Miami-Dade	\$ 1,750	10	20%
Walton	\$ 1,751	15	12%
Broward	\$ 1,838	6	22%
St. Johns	\$ 1,854	9	21%
Osceola	\$ 2,146	8	24%
Duval	\$ 2,175	8	35%
Charlotte County	\$ 2,352	12	23%
Franklin	\$ 2,478	14	30%
Collier	\$ 2,482	10	12%
Monroe	\$ 3,159	17	22%

1. 2014 population date source: University of Florida, Bureau of Economic and Business Research, 4/1/2014.

2. Operating budget.

3. Preliminary data from Table 4 Just Values - Real, Personal and Centrally Assessed Property Tax Roll and the Reconciliation of Preliminary and Final Tax Roll from Florida Property Valuations & Tax Data book (December 2014).

Percent of Exempt Property

County	% Exempt	Net Budget Per Capita	Staff Per 1,000
Collier	12%	\$ 2,482	10
Walton	12%	\$ 1,751	15
Lee	17%	\$ 1,202	7
Palm Beach County	17%	\$ 1,487	8
Manatee	18%	\$ 1,593	9
Sarasota	19%	\$ 1,696	9
Martin	19%	\$ 1,642	11
Indian River County	20%	\$ 1,567	10
Miami-Dade	20%	\$ 1,750	10
St. Johns	21%	\$ 1,854	9
Sumter	21%	\$ 1,172	6
Seminole	21%	\$ 879	6
Nassau	22%	\$ 1,158	8
Broward	22%	\$ 1,838	6
Hamilton	22%	\$ 1,075	12
Monroe	22%	\$ 3,159	17
Hardee	23%	\$ 1,355	12
Orange	23%	\$ 1,644	8
Okaloosa	23%	\$ 731	7
Charlotte County	23%	\$ 2,352	12
Osceola	24%	\$ 2,146	8
Pinellas	24%	\$ 999	5
Bay	25%	\$ 1,109	8
Hillsborough	25%	\$ 1,398	8
Taylor	26%	\$ 922	10
Polk	26%	\$ 978	7
St. Lucie County	27%	\$ 999	5
Flagler	27%	\$ 1,038	7
Okeechobee	28%	\$ 1,226	9
Lake	28%	\$ 885	6
Volusia	28%	\$ 961	7
DeSoto	29%	\$ 754	10
Suwannee	29%	\$ 874	11
Pasco	29%	\$ 1,048	8

County	% Exempt	Net Budget Per Capita	Staff Per 1,000
Citrus	30%	\$ 918	7
Madison	30%	\$ 936	11
Washington	30%	\$ 463	8
Franklin	30%	\$ 2,478	14
Putnam	31%	\$ 1,074	14
Highlands	31%	\$ 698	9
Marion	31%	\$ 949	7
Clay	31%	\$ 812	7
Calhoun	32%	\$ 732	8
Bradford	32%	\$ 1,076	11
Santa Rosa	32%	\$ 500	5
Gilchrist	33%	\$ 1,448	12
Gulf County	33%	\$ 1,373	11
Levy	33%	\$ 1,265	12
Jefferson	34%	\$ 507	11
Columbia	35%	\$ 780	8
Duval	35%	\$ 2,175	8
Hernando	36%	\$ 1,029	8
Wakulla	37%	\$ 1,041	9
Brevard	39%	\$ 1,091	7
Escambia	40%	\$ 1,005	8
Jackson	40%	\$ 772	8
Gadsden	41%	\$ 650	8
Hendry	42%	\$ 642	10
Lafayette	42%	\$ 992	11
Baker	43%	\$ 1,009	8
Holmes	43%	\$ 808	7
Leon	43%	\$ 750	6
Dixie	43%	\$ 1,507	12
Alachua	47%	\$ 1,013	8
Union	50%	\$ 885	9
Glades	60%	\$ 1,280	8
Liberty	66%	\$ 1,676	14

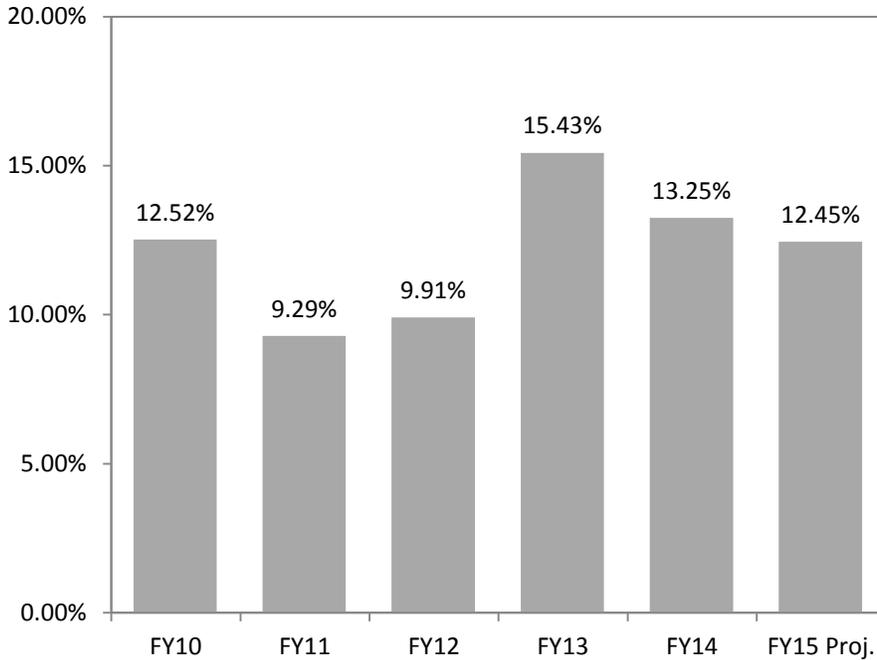
Total County Employees per 1,000 Residents

County	Staff Per 1,000	Net Budget Per Capita	% Exempt
St. Lucie County	5	\$ 999	27%
Santa Rosa	5	\$ 500	32%
Pinellas	5	\$ 999	24%
Sumter	6	\$ 1,172	21%
Lake	6	\$ 885	28%
Leon	6	\$ 750	43%
Broward	6	\$ 1,838	22%
Seminole	6	\$ 879	21%
Volusia	7	\$ 961	28%
Polk	7	\$ 978	26%
Brevard	7	\$ 1,091	39%
Okaloosa	7	\$ 731	23%
Clay	7	\$ 812	31%
Flagler	7	\$ 1,038	27%
Lee	7	\$ 1,202	17%
Citrus	7	\$ 918	30%
Marion	7	\$ 949	31%
Holmes	7	\$ 808	43%
Bay	8	\$ 1,109	25%
Hillsborough	8	\$ 1,398	25%
Alachua	8	\$ 1,013	47%
Duval	8	\$ 2,175	35%
Gadsden	8	\$ 650	41%
Jackson	8	\$ 772	40%
Columbia	8	\$ 780	35%
Hernando	8	\$ 1,029	36%
Palm Beach County	8	\$ 1,487	17%
Orange	8	\$ 1,644	23%
Pasco	8	\$ 1,048	29%
Washington	8	\$ 463	30%
Glades	8	\$ 1,280	60%
Osceola	8	\$ 2,146	24%
Nassau	8	\$ 1,158	22%
Escambia	8	\$ 1,005	40%

County	Staff Per 1,000	Net Budget Per Capita	% Exempt
Baker	8	\$ 1,009	43%
Calhoun	8	\$ 732	32%
Okeechobee	9	\$ 1,226	28%
Wakulla	9	\$ 1,041	37%
Union	9	\$ 885	50%
Highlands	9	\$ 698	31%
Sarasota	9	\$ 1,696	19%
Manatee	9	\$ 1,593	18%
St. Johns	9	\$ 1,854	21%
Hendry	10	\$ 642	42%
Miami-Dade	10	\$ 1,750	20%
Indian River County	10	\$ 1,567	20%
DeSoto	10	\$ 754	29%
Collier	10	\$ 2,482	12%
Taylor	10	\$ 922	26%
Lafayette	11	\$ 992	42%
Martin	11	\$ 1,642	19%
Suwannee	11	\$ 874	29%
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Levy	12	\$ 1,265	33%
Gilchrist	12	\$ 1,448	33%
Hardee	12	\$ 1,355	23%
Hamilton	12	\$ 1,075	22%
Dixie	12	\$ 1,507	43%
Putnam	14	\$ 1,074	31%
Franklin	14	\$ 2,478	30%
Liberty	14	\$ 1,676	66%
Walton	15	\$ 1,751	12%
Monroe	17	\$ 3,159	22%



Intergovernmental Revenue
Percent of Operating Revenue



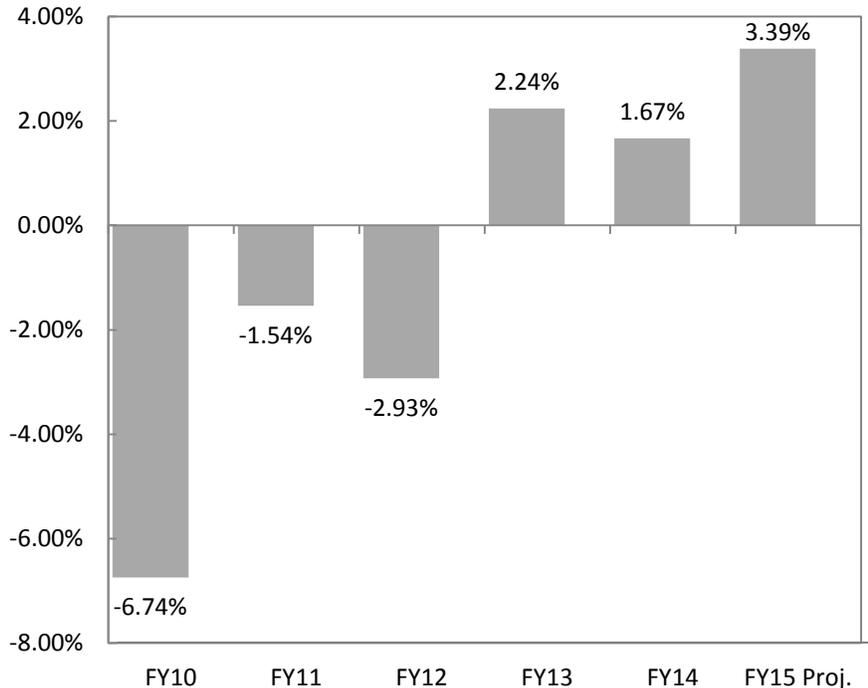
Analysis: The monitoring of intergovernmental revenue is important due to the volatility of this funding source. Dependence on intergovernmental revenue can be harmful; especially, if the external source withdraws the funds entirely and/or reduces its share of costs. Leon County exhibits a reduced dependency on intergovernmental revenues in comparison to total operating revenues.

Grants are not generally included in intergovernmental revenue projections; however, grants are included in this projections and account for a significant portion of actual intergovernmental revenue. Currently, intergovernmental revenue is trending down due to a decrease in grant funding since 2013.

Formula: Intergovernmental Revenues divided by Total Operating Revenues.

Source: FY 2015 Budget Summary

Property Tax Revenue
Rate of Change



Analysis: In the past ten years, Leon County has become more reliant on property tax revenue, primarily due to the reduction of intergovernmental revenue.

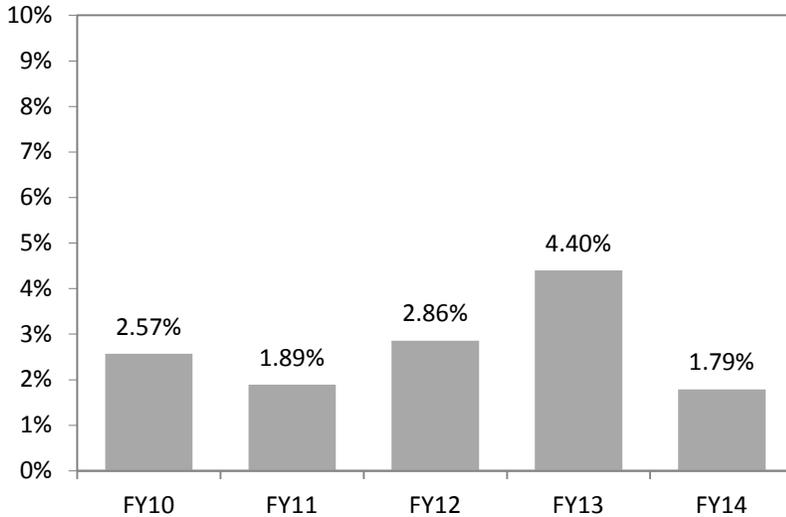
The Board maintained the 8.3144 millage rate through FY15. Property tax revenue is projected to increase 2.03% over the FY14 actual property tax collections due to a 3.7% projected increase in property values.

Formula: Current Year minus Prior Year divided by Prior Year.

Source: 2014 Certification of Final Taxable Value and Statistical Digest.

Revenue Projections

Budgeted v. Actual Revenues



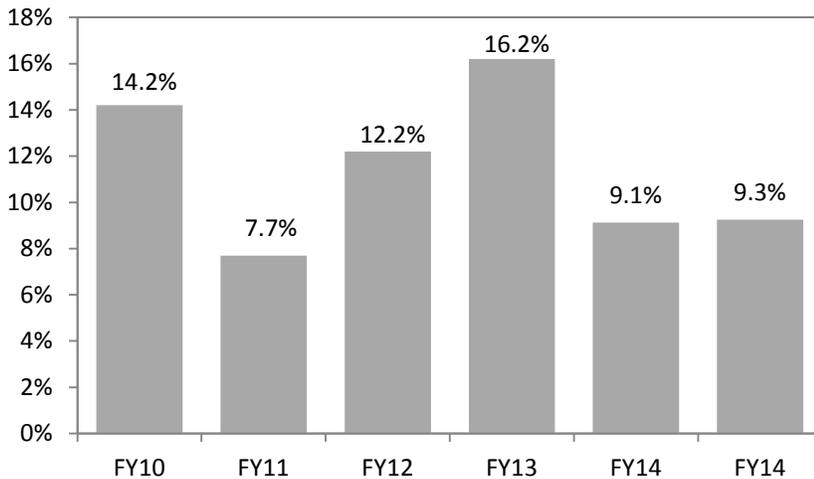
Analysis: This indicator examines the differences between actual revenues received versus budgeted revenues during the past fiscal year. Typically, actual revenues versus budgeted revenues fall in the range of plus or minus five percent.

Formula: Actual General Fund, Special Funds and Enterprise Fund Revenue minus Budgeted General Fund, Special Funds and Enterprise Fund Revenue divided by Budgeted Revenues.

Source: FY 2014 Revenue Summary Report.

Capital Outlay

Percentage of Total Expenditures



Analysis: The purpose of capital outlay in the operating budget is to replace equipment or to add new equipment and infrastructure. The ratio of capital outlay to net operating expenditures is a rough indicator of whether the stock of equipment and infrastructure is being replaced or added.

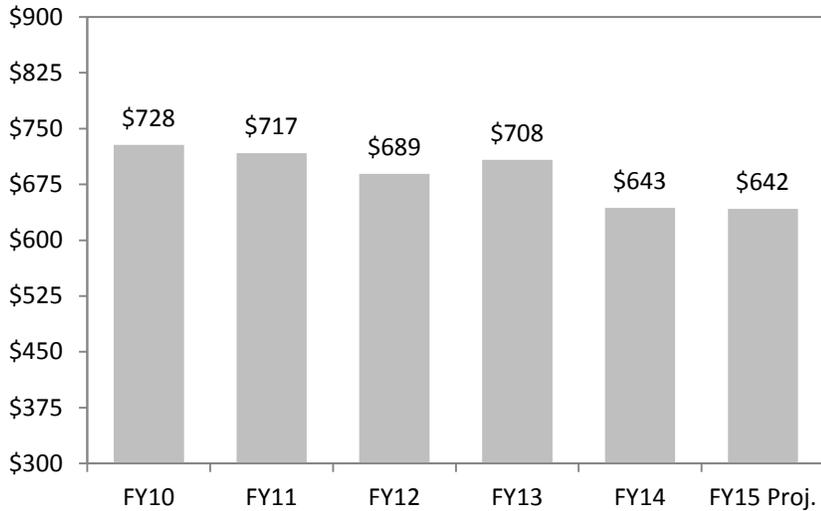
In FY13, the higher than usual capital outlay is associated with the construction of the Public Safety Complex.

The FY15 projection is based upon what has been budgeted for the current fiscal year and does not include carry forward projects from the previous fiscal year.

Formula: Capital Outlay Divided by Total Operating Expenditures.

Source: FY 2014 Expenditure Summary Report

Revenue Per Capita



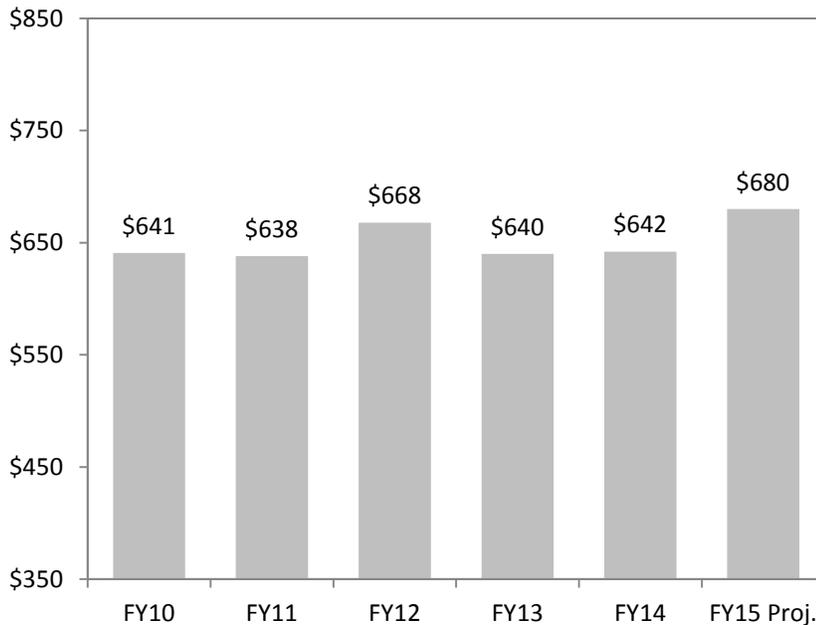
Analysis: Examining per capita revenue indicates changes in revenue relative to changes in population size. If the County's population increases, revenue will need to increase to meet the needs for services of the population. As per capita revenue decreases, it becomes difficult to maintain the existing level of services unless new revenue sources are found or there is a decrease in operating expenses.

The FY13 increase in revenue per capita resulted from an uptick in intergovernmental grant in aid. FY14 and projected FY15 shows a decline due to less grant resources available since the end of the recession.

Formula: General Fund, Special Revenue Funds, and Enterprise Fund Revenues Divided by Population.

Source: FY 2014 Revenue Summary Report and the FY 2014 Budget Summary.

Expenditures Per Capita

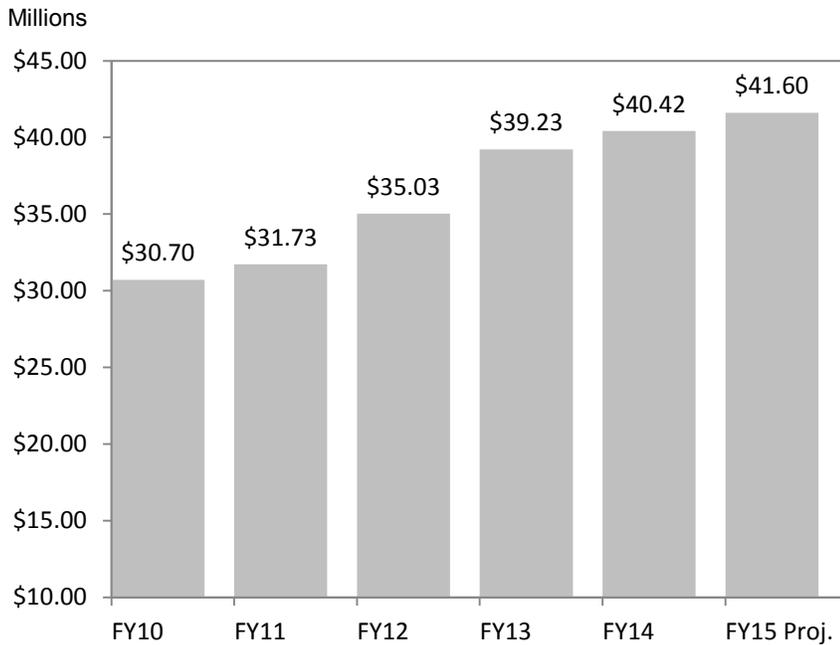


Analysis: Changes in per capita expenditures reflect changes in expenditures relative to changes in population.

Formula: Actual General Fund, Special Funds and Enterprise Fund divided by population.

Source: FY 2014 Expenditure Summary Report, the 2014 Statistical Digest, and the FY 2014 Budget Summary.

General/Fine & Forfeiture Fund Balance



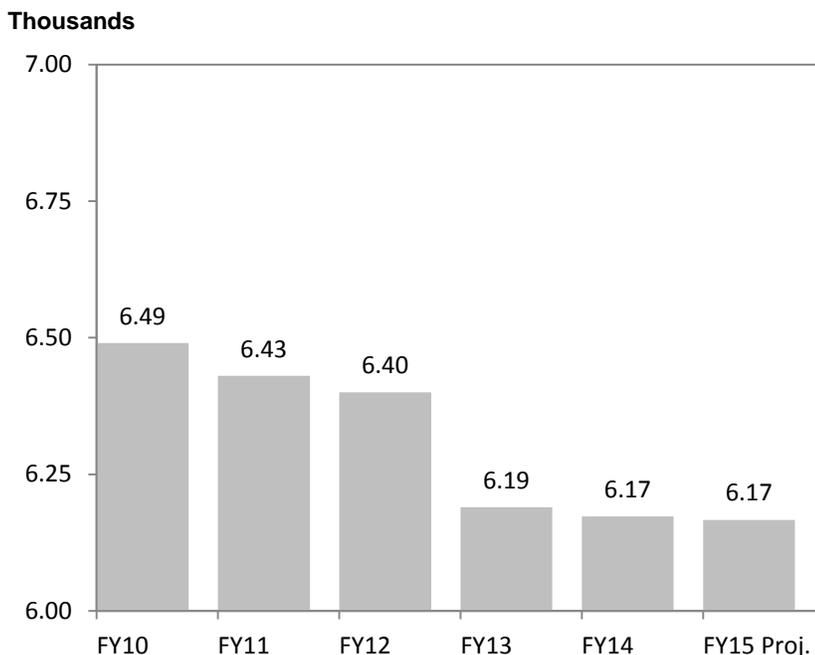
Analysis: Positive fund balances can be thought of as reserves, although the “fund balance” entries on the annual report will not always be synonymous with the funds “available for appropriation.” The County’s reserve policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. The FY09 fund balance includes an appropriation of \$3.9 million in local economic stimulus funding. However, this is offset by the return of excess fees from the Constitutional Officers and higher than anticipated interest earnings. The FY13 increase is attributable to higher than anticipated excess fee returns and sales tax collections. FY14 increases are attributable to higher than anticipated property values and return on excess fees.

Formula: Prior year fund balance plus actual revenues minus actual expenditures.

Source: Summary of Fund Balance and Retained Earnings, FY14 Annual Performance & Financial Report.

Employees Per Capita

Employees per 1,000 Leon County Residents



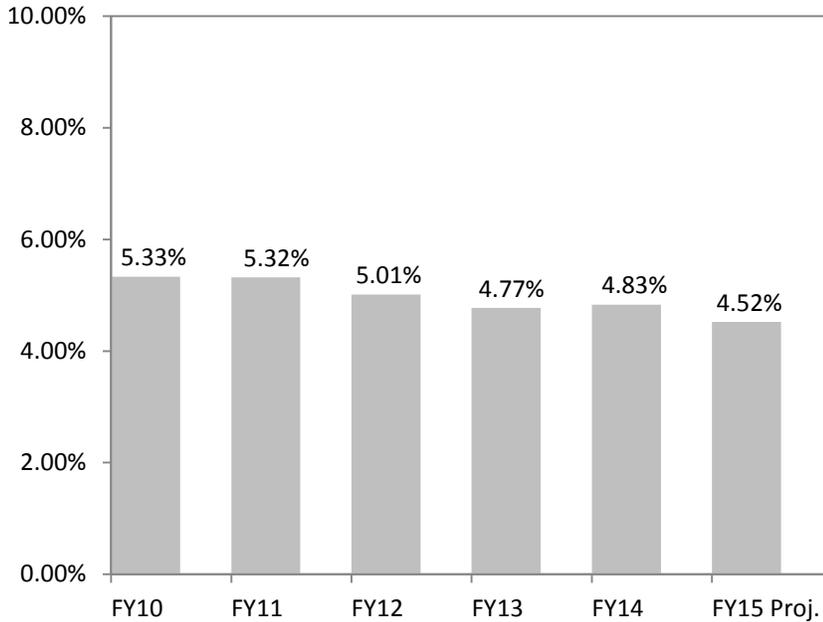
Analysis: Personnel costs are a major portion of an operating budget; for that reason plotting changes in the number of employees per capita effectively measures changes in expenditures. Overall, the County is controlling the cost associated with this financial indicator. Note that the number of employees includes Constitutional Officers. In comparison to other like-sized counties, Leon County, along with St. Lucie, ranks the lowest in number of employees per capita.

In FY13, The Sheriff’s Office eliminated 39 positions. EMS had 4 positions realigned to the Public Safety Complex. The County eliminated an additional 7 positions in FY14.

Formula: Number of Full-Time Employees Divided by Population multiplied by 1,000.

Source: FY14-15 Annual Budget Document and Tallahassee/Leon County Planning Department 2014 Statistical Digest.

Debt Service
Percentage of Total Operating Expenditures

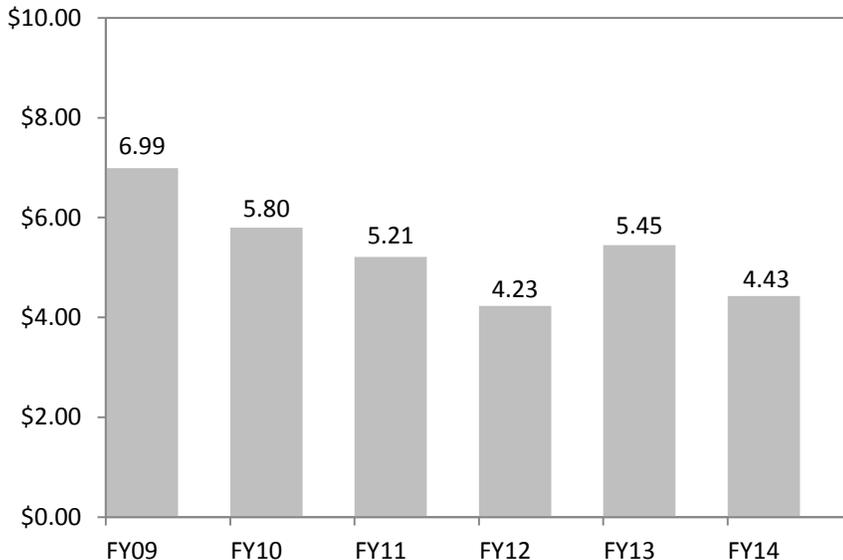


Analysis: Debt service is defined as the amount of principal and interest that a local government pays each year on net direct bonded long-term debt, plus the interest on direct short-term debt. Increasing debt service reduces expenditure flexibility by adding to the County's financial obligations. Leon County's debt service has trended downward over the past five years. By capitalizing on the availability of low interest rates and renegotiating long-term debt, Leon County's debt services is projected to continue to decrease.

Formula: Debt Service divided by Total Operating Expenditures.

Source: FY 2014 Expenditure Summary and the FY 2014 Budget Summary.

Liquidity
Ratio of Current Assets to Current Liabilities



Analysis: The current ratio is a liquidity indicator that measures a government's short-run financial condition by examining the ratio of cash and short term assets against current liabilities. This ratio shows whether a government can pay its short-term debt obligations.

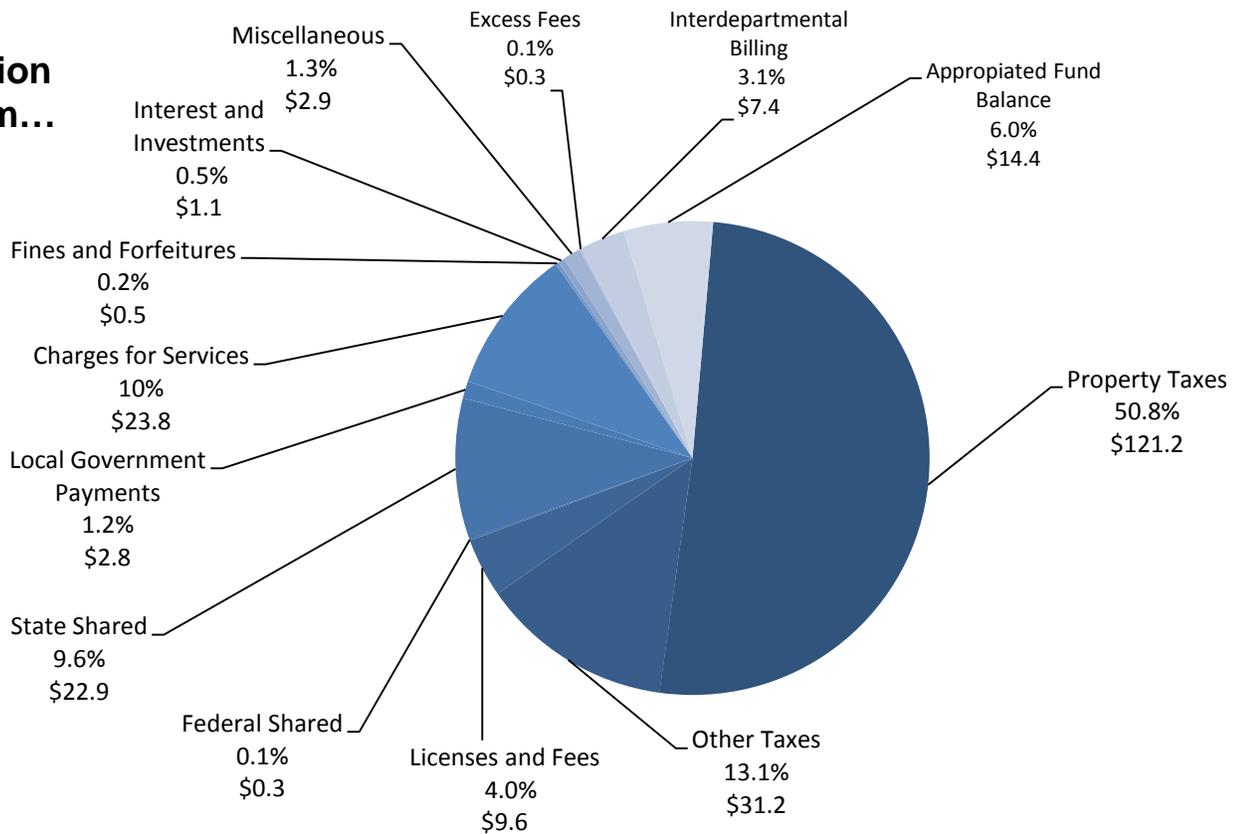
The International City / County Management Association (ICMA) states ratio that fall below 1:1 for more than consecutive three years is a decidedly negative indicator. The ICMA further recommends keeping this ratio above 1:1. Leon County maintains a liquidity ratio above this level even during the current economic climate, a sign of short-term financial strength.

Formula: Cash and short-term investments divided by Current Liabilities

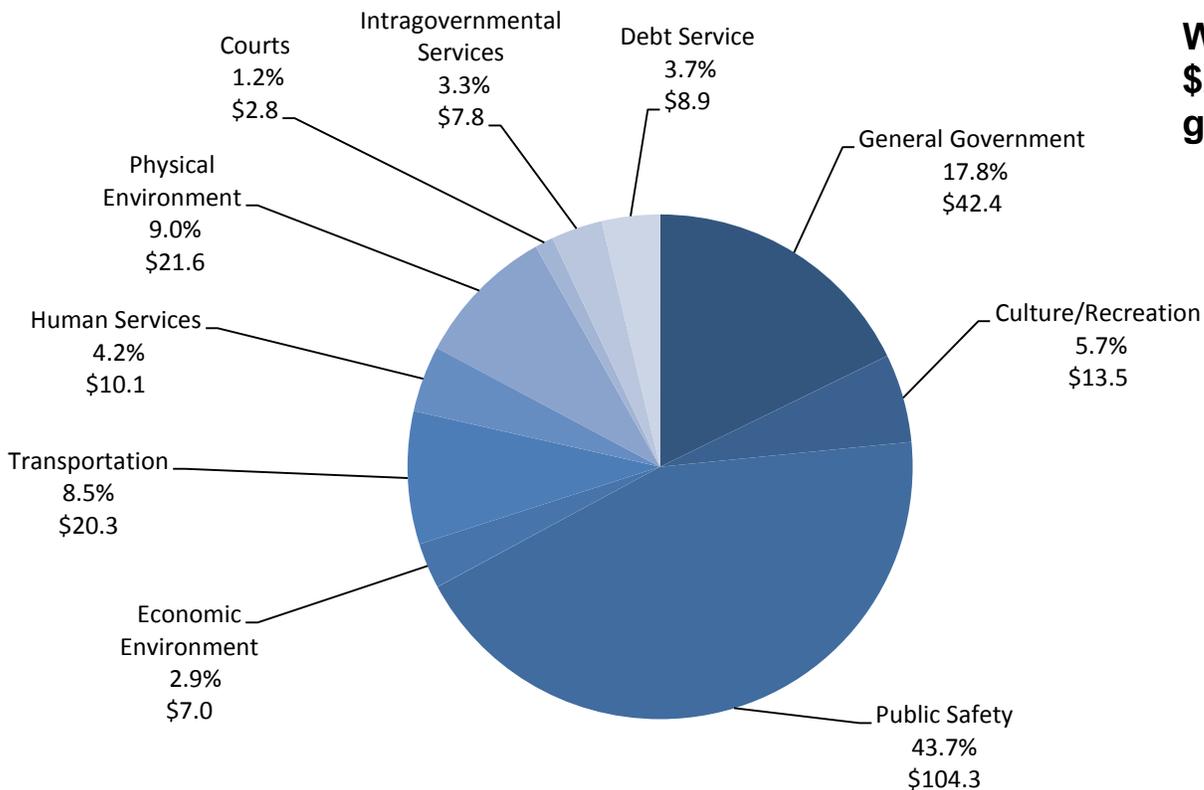
Source: FY 2014 Comprehensive Annual Financial Report



Where the \$238.6 million comes from...



Where the \$238.6 million goes...



Leon County Government Fiscal Year 2016 Adopted Budget

Total Revenue By Source

	FY 2014 Actual	%	FY 2015 Adopted	%	FY 2016 Budget	%
General Property Taxes						
Ad Valorem - General Fund	40,784,823		41,473,777		44,186,016	
Ad Valorem - Fine/Fore.	66,436,317		67,533,125		69,698,407	
MSTU Ad Valorem	6,447,955		6,555,308		6,848,625	
Delinquent Taxes	201,383		285,000		483,550	
Subtotal	113,870,478	52.5%	115,847,210	50.7%	121,216,598	50.8%
Other Taxes						
Local Option Resort Tax	4,524,256		4,538,673		4,655,000	
Local Option Gas tax	7,017,545		7,511,650		7,739,650	
1 Cent Sales Tax	3,848,059		3,813,300		4,054,600	
Franchise Fee	253,875		213,750		236,930	
Public Service Taxes	5,748,143		5,702,850		6,068,401	
Local Communication Svcs Tax	3,645,653		3,441,850		3,580,550	
Non Ad-Valorem Assessments	4,776,175		4,692,342		4,843,870	
Delinquent Assessments	19,778		0		0	
Subtotal	29,833,484	13.8%	29,914,415	13.1%	31,179,001	13.1%
Licenses and Fees						
Building Permits	1,485,296		1,483,900		1,496,250	
Fire Services Fees	7,188,214		6,878,610		6,808,662	
Growth Fees	1,043,074		1,012,130		1,319,075	
Subtotal	9,716,584	4.5%	9,374,640	4.1%	9,623,987	4.0%
Federal Shared						
Federal Grants	2,216,701		141,945		135,799	
Federal Payments in Lieu of Taxes	255,543		221,350		202,350	
Subtotal	2,472,243	1.1%	363,295	0.2%	338,149	0.1%
State Shared						
State Grants	645,347		373,913		368,362	
State Revenue Sharing	4,815,581		4,770,900		5,054,000	
Other State Revenues	1,639,861		1,691,082		1,678,038	
Local 1/2 Cent Sales Tax	11,326,967		11,415,200		11,857,900	
State Shared Gas & Transportation Tax	4,078,396		3,963,400		3,977,650	
Subtotal	22,506,151	10.4%	22,214,495	9.7%	22,935,950	9.6%
Local Government Payments	1,700,162	0.8%	2,506,911	1.1%	2,804,372	1.2%
Charges for Service						
General Government	848,827		992,390		916,085	
Public Safety	10,521,043		9,548,510		10,138,590	
Tipping Fees	7,043,951		6,311,990		6,144,907	
Other Physical	702,240		1,581,771		2,707,183	
Transportation	418,837		427,491		485,601	
Economic Environmental	126,619		29,925		909,106	
Cultural and Recreational	188,269		169,290		205,960	
Other Charges for Services	2,484,823		2,739,165		2,277,679	
Subtotal	22,334,609	10.3%	21,800,532	9.5%	23,785,111	10.0%
Fines and Forfeitures	384,904	0.2%	570,969	0.2%	540,170	0.2%
Interest and Investments	1,210,553	0.6%	1,013,736	0.4%	1,140,900	0.5%
Miscellaneous	2,905,365	1.3%	2,736,956	1.2%	3,011,883	1.3%
Excess Fees						
Clerk Excess Fees	314,694		0		0	
Sheriff Excess Fees	2,518,526		0		0	
Property Appraiser	94,429		0		0	
Tax Collector	46,300		350,000		200,000	
Supervisor Of Elections	669,712		0		0	
Subtotal	3,643,662	1.7%	350,000	0.2%	200,000	0.1%
Interdepartmental Billing	6,112,719	2.8%	7,343,440	3.2%	7,385,130	3.1%
Appropriated Fund Balance	0	0.0%	14,418,430	6.3%	14,392,662	6.0%
TOTAL:	216,690,914	100%	228,455,029	100%	238,553,913	100.0%

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Function

	FY 2014 Actual	%	FY 2015 Adopted	%	FY 2016 Budget	%
General Government Services						
Legislative	1,439,748		1,506,017		1,583,301	
Executive	1,046,750		1,250,689		1,169,963	
Property Appraiser	4,492,670		4,734,406		4,805,388	
Tax Collector	4,531,952		4,646,401		4,818,729	
Clerk Finance	1,480,021		1,520,544		1,518,474	
Financial & Administrative	10,522,991		10,523,825		11,263,305	
Legal Counsel	1,821,896		1,903,465		1,951,307	
Comprehensive Planning	1,136,847		1,153,855		1,241,786	
Other General Governmental Services	7,315,882		7,844,174		9,020,071	
Supervisor of Elections	3,810,930		3,902,637		4,992,180	
Subtotal	37,599,689	16%	38,986,012	17%	42,364,503	18%
Public Safety						
Law Enforcement	35,267,076		35,590,947		36,902,991	
Fire Control	6,889,465		6,845,249		7,999,426	
Detention and Correction	35,422,156		35,278,939		36,279,852	
Protective Inspections	1,319,486		1,718,264		1,889,189	
Emergency & Disaster Relief	126,166		126,155		127,155	
Ambulance & Rescue	15,317,141		17,866,578		18,504,732	
Medical Examiner	408,697		491,922		501,760	
Other Public Safety	2,681,498		1,790,545		2,131,550	
Subtotal	97,431,686	43%	99,708,599	44%	104,336,655	44%
Physical Environment						
Garbage/Solid Waste Control	10,034,202		10,057,486		10,209,864	
Sewer/Wastewater Services	224,265		232,500		232,500	
Conservation & Resource Management	3,977,025		4,172,914		4,302,577	
Flood Control	8,840,317		4,940,393		4,351,640	
Other Physical Environment	2,231,608		2,497,743		2,487,986	
Subtotal	25,307,416	11%	21,901,036	10%	21,584,567	9%
Transportation						
	20,564,613	9%	18,908,953	8%	20,272,052	8%
Economic Environment						
Employment Opportunity (Summer Youth)	68,007		80,425		80,425	
Tourist Development/Econ. Dev.	3,613,823		4,367,288		3,500,779	
Community Redevelopment/Housing	1,802,157		2,061,170		3,393,067	
Subtotal	5,483,987	2%	6,508,883	3%	6,974,271	3%
Human Services						
	8,850,865	4%	9,399,672	4%	10,111,552	4%
Culture/Recreation						
Libraries	6,561,210		6,729,912		6,998,499	
Parks & Recreation	6,825,325		6,154,975		5,502,116	
Cultural Services	654,500		654,500		1,301,875	
Special Events	111,500		-		-	
Subtotal	14,152,535	6%	13,539,387	6%	13,802,490	6%
Debt Service						
	8,946,385	4%	8,871,724	4%	8,568,419	4%
Intragovernmental Services						
Intragovernmental Services	286,853		595,782		837,708	
Motor Pool	2,823,325		3,163,381		2,898,376	
Grants Program	6,698		91,834		91,710	
Insurance Program	2,785,623		3,300,985		3,411,722	
Budgeted Contingency	-		689,542		457,189	
Subtotal	5,902,499	3%	7,841,524	3%	7,696,705	3%
Court Related						
Court Administration	188,885		231,420		202,747	
State Attorney	40,008		111,080		112,740	
Public Defender	41,476		134,918		140,045	
Clerk of Circuit Court	414,527		413,828		422,105	
Guardian Ad Litem	(1,406)		19,792		25,942	
Article V Expenses	2,493,516		32,865		64,290	
Other Court Related Programs	1,557,057		1,845,336		1,874,830	
Subtotal	4,734,062	2%	2,789,239	1%	2,842,699	1%
TOTAL	228,973,738	100%	228,455,029	100%	238,553,913	100%

Total Operating and Capital Expenditures by Function

	FY 2014 Actual				FY 2015 Adopted				FY 2016 Budget			
	Operating	Capital	Total	%	Operating	Capital	Total	%	Operating	Capital	Total	%
General Government Services												
Legislative	1,439,748	-	1,439,748		1,506,017	-	1,506,017		1,583,301	-	1,583,301	
Executive	1,046,750	-	1,046,750		1,250,689	-	1,250,689		1,169,963	-	1,169,963	
Property Appraiser	4,492,670	-	4,492,670		4,734,406	-	4,734,406		4,805,388	-	4,805,388	
Tax Collector	4,531,952	-	4,531,952		4,646,401	-	4,646,401		4,818,729	-	4,818,729	
Clerk Finance	1,480,021	-	1,480,021		1,520,544	-	1,520,544		1,468,474	50,000	1,518,474	
Financial & Administrative	8,297,953	2,225,038	10,522,991		10,523,825	-	10,523,825		11,263,305	-	11,263,305	
Legal Counsel	1,821,896	-	1,821,896		1,903,465	-	1,903,465		1,951,307	-	1,951,307	
Comprehensive Planning	1,136,847	-	1,136,847		1,153,855	-	1,153,855		1,241,786	-	1,241,786	
Other General Governmental Services	2,817,591	4,498,291	7,315,882		4,221,074	3,623,100	7,844,174		4,270,671	4,749,400	9,020,071	
Supervisor of Elections	3,810,930	-	3,810,930		3,902,637	-	3,902,637		4,992,180	-	4,992,180	
Subtotal	30,876,359	6,723,329	37,599,689	15%	35,362,912	3,623,100	38,986,012	17%	37,565,103	4,799,400	42,364,503	17.8%
Public Safety												
Law Enforcement	35,267,076	-	35,267,076		35,590,947	-	35,590,947		36,902,991	-	36,902,991	
Fire Control	6,889,465	-	6,889,465		6,845,249	-	6,845,249		7,999,426	-	7,999,426	
Detention and Correction	34,188,219	1,233,937	35,422,156		35,278,939	-	35,278,939		36,279,852	-	36,279,852	
Protective Inspections	1,319,486	-	1,319,486		1,718,264	-	1,718,264		1,843,689	45,500	1,889,189	
Emergency & Disaster Relief	126,166	-	126,166		126,155	-	126,155		127,155	-	127,155	
Ambulance & Rescue	15,161,097	156,044	15,317,141		16,706,978	1,159,600	17,866,578		17,575,732	929,000	18,504,732	
Medical Examiner	396,522	12,175	408,697		491,922	-	491,922		501,760	-	501,760	
Other Public Safety	1,413,411	1,268,087	2,681,498		1,790,545	-	1,790,545		1,831,550	300,000	2,131,550	
Subtotal	94,761,443	2,670,243	97,431,686	46%	98,548,999	1,159,600	99,708,599	47%	103,062,155	1,274,500	104,336,655	43.7%
Physical Environment												
Garbage/Solid Waste Control	10,034,202	286,176	10,320,378		8,858,736	1,198,750	10,057,486		9,105,914	1,103,950	10,209,864	
Sewer/Wastewater Services	224,265	-	224,265		232,500	-	232,500		232,500	-	232,500	
Conservation & Resource Management	3,977,025	342,491	4,319,516		4,122,914	50,000	4,172,914		4,252,577	50,000	4,302,577	
Flood Control	8,840,317	5,174,606	14,014,923		3,044,393	1,896,000	4,940,393		3,210,640	1,141,000	4,351,640	
Other Physical Environment	2,231,608	451,099	2,682,707		1,960,963	536,780	2,497,743		1,951,206	536,780	2,487,986	
Subtotal	25,307,416	6,254,372	31,561,788	12%	18,219,506	3,681,530	21,901,036	9%	18,752,837	2,831,730	21,584,567	9.0%
Transportation												
Road & Street Facilities	11,199,113	9,072,939	20,272,052		11,659,128	7,249,825	18,908,953		11,820,548	8,451,504	20,272,052	
Subtotal	11,199,113	9,072,939	20,272,052	5%	11,659,128	7,249,825	18,908,953	6%	11,820,548	8,451,504	20,272,052	8.5%
Economic Environment												
Employment Opportunity (Summer Youth)	68,007	-	68,007		80,425	-	80,425		80,425	-	80,425	
Tourist Development/Econ. Dev.	3,613,823	247,461	3,861,284		4,287,288	80,000	4,367,288		3,500,779	-	3,500,779	
Community Redevelopment/Housing	1,802,157	-	1,802,157		2,061,170	-	2,061,170		3,393,067	-	3,393,067	
Subtotal	5,483,987	247,461	5,731,448	3%	6,428,883	80,000	6,508,883	3%	6,974,271	-	6,974,271	2.9%
Human Services												
	8,850,865	-	8,850,865	4%	9,399,672	-	9,399,672	4%	10,111,552	-	10,111,552	4.2%
Culture/Recreation												
Libraries	6,289,130	272,080	6,561,210		6,590,412	139,500	6,729,912		6,629,299	369,200	6,998,499	
Parks & Recreation	4,197,016	2,628,309	6,825,325		4,474,975	1,680,000	6,154,975		4,599,166	902,950	5,502,116	
Cultural Services	654,500	-	654,500		654,500	-	654,500		1,301,875	-	1,301,875	
Special Events	111,500	-	111,500		-	-	-		-	-	-	
Subtotal	11,252,147	2,900,389	14,152,535	5%	11,719,887	1,819,500	13,539,387	6%	12,530,340	1,272,150	13,802,490	5.8%
Debt Service												
	8,946,385	-	8,946,385	4%	8,871,724	-	8,871,724	4%	8,568,419	-	8,568,419	3.6%
Intragovernmental Services												
Intragovernmental Services	286,853	-	286,853		595,782	-	595,782		837,708	-	837,708	
Motor Pool	2,823,325	-	2,823,325		3,163,381	-	3,163,381		2,898,376	-	2,898,376	
Grants Program	6,698	-	6,698		91,834	-	91,834		91,710	-	91,710	
Insurance Program	2,785,623	-	2,785,623		3,300,985	-	3,300,985		3,411,722	-	3,411,722	
Budgeted Contingency	-	-	-		677,002	12,540	689,542		444,649	12,540	457,189	
Subtotal	5,902,499	-	5,902,499	3%	7,828,984	12,540	7,841,524	4%	7,684,165	12,540	7,696,705	3.3%
Court Related												
Court Administration	188,885	-	188,885		231,420	-	231,420		202,747	-	202,747	
State Attorney	40,008	-	40,008		111,080	-	111,080		112,740	-	112,740	
Public Defender	41,476	-	41,476		134,918	-	134,918		140,045	-	140,045	
Clerk of Circuit Court	414,527	-	414,527		413,828	-	413,828		422,105	-	422,105	
Guardian Ad Litem	(1,406)	-	(1,406)		19,792	-	19,792		25,942	-	25,942	
Article V Expenses	2,493,516	179,824	2,673,340		32,865	-	32,865		64,290	-	64,290	
Other Court Related Programs	1,557,057	-	1,557,057		1,845,336	-	1,845,336		1,874,830	-	1,874,830	
Subtotal	4,734,062	179,824	4,913,886	2%	2,789,239	-	2,789,239	1%	2,842,699	-	2,842,699	1.2%
TOTAL	207,314,277	28,048,557	235,362,834	100%	210,828,934	17,626,095	228,455,029	100%	219,912,089	18,641,824	238,553,913	100%

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Division

Board of County Commissioners

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
1) County Commission	1,439,748	1,506,017	1,583,301	5.13%	1,599,000	1,615,164	1,631,816	1,648,963
Total:	1,439,748	1,506,017	1,583,301	5.13%	1,599,000	1,615,164	1,631,816	1,648,963

- 1) Increases reflect costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, and estimated health insurance premium rates at 8%.

Administration

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
2) County Administration*	592,064	611,693	785,394	28.40%	805,444	826,395	847,984	870,236
3) Human Resources*	1,112,945	1,338,865	1,389,092	3.75%	1,401,849	1,417,433	1,426,881	1,435,214
4) Strategic Initiatives*	1,043,601	1,153,287	1,505,885	30.57%	1,528,219	1,554,311	1,581,181	1,605,526
Total:	2,748,609	3,103,845	3,680,371	18.57%	3,735,512	3,798,139	3,856,046	3,910,976

- 2) In October 2015, the Board approved the County Administrator's organizational realignment that moved the Sr. Assistant to the County Administrator position from Strategic Initiatives to County Administration to create the Assistant County Administrator position. The increase in costs reflects this realignment.

- 3) Increase costs for expansion of staff recruitment services and development as well as funding for the Certified Public Manager Training program.

- 4) Increase reflects realignment of lobbying contractual services of \$150,000 from Economic Vitality to Strategic Initiatives, and other current charges for \$63,000 from Non-operating for operational costs.

Office of Information and Technology

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
5) Geographic Information Systems*	1,759,133	1,960,963	1,951,206	-0.50%	1,985,815	2,021,504	2,058,280	2,096,155
6) Management Information Services*	5,412,362	5,940,175	5,925,146	-0.25%	5,995,198	6,103,660	6,206,897	6,316,344
Total:	7,171,495	7,901,138	7,876,352	-0.31%	7,981,013	8,125,164	8,265,177	8,412,499

- 5) Decrease reflects the elimination of a portion of one position, an Administrative Associate III, that is split funded with MIS. An Application Systems Analyst II was added, however this position is fully funded by the City of Tallahassee.

- 6) Decrease reflects the elimination of two positions: Network Constuction Planner and a portion of the Administrative Associate III that is split funded with GIS.

County Attorney's Office

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
7) County Attorney*	1,821,896	1,903,465	1,951,307	2.51%	1,987,935	2,026,065	2,065,235	2,020,594
Total:	1,821,896	1,903,465	1,951,307	2.51%	1,987,935	2,026,065	2,065,235	2,020,594

- 7) Increase reflects a salary adjustment recommended by Human Resources for two positions, one of the Assistant County Attorneys and the Deputy County Attorney.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Division

Department of Public Works

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
8) Engineering Services*	2,774,661	3,151,459	3,176,625	0.80%	3,241,762	3,308,894	3,377,996	3,449,175
9) Facilities Management*	8,548,093	9,347,347	9,639,175	3.12%	9,740,912	9,871,553	9,991,082	10,110,588
10) Fleet Management*	2,813,210	3,153,416	2,888,493	-8.40%	2,902,858	2,917,654	2,932,897	2,948,596
11) Operations*	8,886,376	9,896,876	10,145,181	2.51%	10,272,221	10,428,224	10,633,596	10,801,797
12) Parks & Recreation*	2,489,377	2,715,422	2,794,911	2.93%	2,870,819	2,904,976	2,940,165	2,976,398
13) PW Support Services*	1,034,609	589,463	576,230	-2.24%	590,308	592,166	604,077	616,353
Total:	26,546,325	28,853,983	29,220,615	1.27%	29,618,880	30,023,467	30,479,813	30,902,907

- 8) Increase costs associated with the addition a new Design Engineer position, reclassification of a CAD Technician to a Project Engineer as well as position increases effected by the market based revisions to the Classification and Pay Plan.
- 9) Increase costs associated with position increases effected by the market based revisions to the Classification and Pay Plan, custodial contract increase of \$90,899, as well as other repair and maintenance and contractual services increases.
- 10) Decrease reflects fuel savings cost of \$318,413.
- 11) Increase costs associated with sodding stormwater facilities in established subdivisions and sidewalk maintenance.
- 12) Increase associated with the addition of a new Park Attendant position for Fred George Park, increase in OPS salaries for additional Park Attendants, and position increases effected by the market based revisions to the Classification and Pay Plan.
- 13) Decrease associated with a decrease in contractual services.

Department of Development Support & Environmental Management

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
14) Building Plans Review & Inspection *	1,002,083	1,332,142	1,441,057	8.18%	1,473,289	1,506,498	1,540,713	1,575,955
15) Development Services*	604,423	760,188	790,500	3.99%	802,734	820,204	838,189	856,723
16) DS Support Services*	336,732	347,285	347,277	0.00%	355,663	364,427	373,459	382,769
17) Environmental Services*	1,448,924	1,521,474	1,615,715	6.19%	1,654,156	1,693,897	1,734,844	1,777,017
18) Permit and Code Services*	432,749	501,503	435,251	-13.21%	444,953	454,935	465,230	475,830
Total:	3,824,911	4,462,592	4,629,800	3.75%	4,730,795	4,839,961	4,952,435	5,068,294

- 14) *See personnel note below.
- 15) Increase costs associated with the additional OPS for two part-time Planning Intern positions, a reclassification of a Planner I position to a Planner II position, as well as position increases effected by the market based revisions to the Classification and Pay Plan.
- 16) Increase is related to adjustments made to positions salary splits with the Building Plans Review and Inspection Division following an internal review of associated workload activity, causing a decrease in personnel costs.
- 17) Increase costs associated with the addition a new Environmental Review Specialist position.
- 18) Decrease is related to adjustments made to positions salary splits with the Building Plans Review and Inspection Division following an internal review of associated workload activity, causing a decrease in personnel costs.

Department of PLACE

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
19) Blueprint 2000*	60,784	62,897	65,565	4.24%	67,138	68,759	70,429	72,147
20) Planning Department*	852,559	852,752	935,040	9.65%	937,167	939,359	941,615	943,942
Total:	913,343	915,649	1,000,605	9.28%	1,004,305	1,008,118	1,012,044	1,016,089

- 19) *See personnel note below.
- 20) Increase relates to an estimated interlocal agreement funding increase of \$79,008 for the Planning Department with the City of Tallahassee related to operating costs.

Office of Financial Stewardship

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
21) Office of Management and Budget*	664,130	764,507	829,170	8.46%	848,705	868,826	889,555	909,564
22) Purchasing*	380,382	401,746	496,018	23.47%	507,015	518,289	529,902	541,159
23) Risk Management*	173,054	237,009	240,195	1.34%	242,788	245,457	248,207	251,039
Total:	1,217,565	1,403,262	1,565,383	11.55%	1,598,508	1,632,572	1,667,664	1,701,762

- 21) Increase costs related to a position realignment.
- 22) Increase costs associated with the addition a new Purchasing Contract Compliance Specialist position.
- 22) *See personnel note below.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Division

Office of Economic Vitality

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
24) Economic Development*	454,687	638,996	384,569	-39.82%	358,316	362,176	366,152	370,248
25) M/W Small Business Enterprise*	165,390	194,380	431,130	121.80%	184,581	188,140	191,805	195,580
26) Tourism Development*	3,774,477	4,746,986	4,598,074	-3.14%	4,645,606	4,695,223	4,645,621	4,698,016
Total:	4,394,554	5,580,362	5,413,773	-2.99%	5,188,503	5,245,539	5,203,578	5,263,844

24) In October 2015, the Board approved the County Administrator's organizational realignment that created the Office of Economic Vitality. The realignment shifted the costs of the state and federal lobbying contractual services of \$150,000 to the Strategic Initiatives budget as well as the personnel costs for the newly created Assistant County Administrator from the Economic Vitality budget to the County Administration budget. Additionally, funding of \$35,000 for Leon Works and \$5,000 for Entrepreneur Month Activities is included in the budget.

25) Increase relates to funding for a new disparity study estimated to cost \$250,000.

26) Decrease reflects a position salary decrease as well a Marketing promotional activities budget decrease of \$58,232 as well as position reclassfor the Marketing Communications Manager.

Office of Public Safety

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
27) Animal Control*	1,073,428	1,273,340	1,570,911	23.37%	1,606,485	1,651,263	1,698,082	1,747,048
28) Emergency Medical Services*	13,605,153	15,465,226	16,083,506	4.00%	16,383,752	16,692,455	16,976,794	17,294,246
Total:	14,678,581	16,738,566	17,654,417	5.47%	17,990,237	18,343,718	18,674,876	19,041,294

27) Increase relates to a base interlocal agreement funding increase of \$90,314 for Animal Shelter with the City of Tallahassee, \$75,000 for county share of Animal Shelter capital repair and refurbishment costs, and various operating supplies increase totalling \$10,750.

28) Increase reflects \$118,366 in contractual services, \$6,170 in communications and \$17,031 in additional operating supplies.

Office of Library Services

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
29) Library Services*	6,219,879	6,575,412	6,614,299	0.59%	6,743,520	6,876,661	7,010,778	7,151,984
Total:	6,219,879	6,575,412	6,614,299	0.59%	6,743,520	6,876,661	7,010,778	7,151,984

29) Increase reflects the salary adjustments related to the market based revisions for a total amount of \$38,223.

Office of Intervention & Detention Alternatives

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
30) County Probation*	1,534,094	1,636,566	1,594,489	-2.57%	1,471,231	1,498,781	1,527,158	1,556,378
31) Drug & Alcohol Testing*	183,833	158,884	170,876	7.55%	174,038	177,292	180,646	184,099
32) Supervised Pretrial Release*	1,058,896	1,141,025	1,255,112	10.00%	1,155,946	1,177,398	1,199,503	1,222,271
Total:	2,776,823	2,936,475	3,020,477	2.86%	2,801,215	2,853,471	2,907,307	2,962,748

30) Decrease reflects the reduction of Probation/Pre-trial II postion in the amount \$48,560 due to the location consolidation of Probation and Pre-Trial in FY15 .

31) *See personnel note below.

32) Decrease reflects the reduction of Probation/Pre-Trial II postion in the amount \$68,066 due to the location consolidation of Probation and Pre-Trial in FY15 .

Office of Human Services & Community Partnerships

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
33) Housing Services*	581,151	529,250	1,429,968	170.19%	560,764	571,336	582,224	593,437
34) Human Services*	6,347,101	7,080,286	7,457,430	5.33%	7,541,911	7,638,993	7,737,027	7,740,256
35) Veteran Services*	242,628	312,020	314,500	0.79%	318,393	322,404	324,035	328,290
Total:	7,170,880	7,921,556	9,201,898	16.16%	8,421,068	8,532,733	8,643,286	8,661,983

33) Increase related to the the state allocating SHIP Housing Grant funding during the session in the amount of \$879,466.

34) Increase reflects \$175,000 in Community Human Services Partnership (CSHP) funding, a \$68,209 increase in Medicaid funding, and at \$9,848 increase in the Medical Examiner contract. Additionally, at the June 23, 2015 Budget Workshop, the Board allocated \$100,000 for at-risk and disadvantaged youth programs.

35) Increase associated with position salary adjustments based on the market based revisions to the Classification and Pay Plan in the amount of \$2,149. \$10,000 has been budget for Operation Stand Down. Additionally, a portion of the funding for Operation Thank You! Has been reallocated for similarly related veterans services promotional activities.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Division

Office of Resource Stewardship								
	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
36) Cooperative Extension*	492,941	542,904	540,260	-0.49%	512,248	524,737	537,603	550,850
37) Office of Sustainability*	249,740	300,884	212,274	-29.45%	214,596	216,985	219,448	221,983
38) Solid Waste*	9,083,404	8,353,352	8,541,678	2.25%	8,307,280	8,346,592	8,422,063	8,499,161
Total:	9,826,085	9,197,140	9,294,212	1.06%	9,034,124	9,088,314	9,179,114	9,271,994

- 36) Reflects decreased utility costs due to sustainability improvements at the facility.
- 37) Related to the FY15 reorganization that eliminate the Solid Waste Director and allocating only a portion of the Director of Resource Stewardship's salary causing a decrease in personnel costs.
- 38) Increase associated with position salary adjustments based on the market based revisions to the Classification and Pay Plan in the amount of \$34,982, fuel contingency increase of \$108,103, as well as other repair and maintenance and contractual services increases.

Constitutional								
	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
39) Clerk of the Circuit Court	1,894,548	1,934,372	1,940,579	0.32%	1,979,246	2,018,687	2,058,916	2,058,916
40) Property Appraiser	4,492,670	4,734,406	4,805,388	1.50%	4,949,550	5,098,037	5,250,978	5,408,507
41) Sheriff	66,280,631	67,581,822	69,713,468	3.15%	72,362,077	74,337,820	75,193,817	77,016,838
42) Supervisor of Elections	3,810,930	3,902,637	4,992,180	27.92%	4,240,695	4,210,034	4,300,683	5,498,138
43) Tax Collector	4,531,952	4,646,401	4,818,729	3.71%	5,005,200	5,200,025	5,402,289	5,612,644
Total:	81,010,732	82,799,638	86,270,344	4.19%	88,536,768	90,864,603	92,206,683	95,595,043

- 39) *See personnel note below.
- 40) *See personnel note below.
- 41) Increase reflects a \$673,496 for a Market Salary Study adjustment in addition to two new deputy positions, a School Resources Officer(SRO) for Woodville Elementary and an Internet Crimes Against Children Detective. The School Board will fund 50% of the SRO Deputy position.
- 42) Increase reflects an additional \$952,000 due to the presidential primary election cycle, an additional \$110,000 to cover rental space consolidation costs at the SOE's Voting Operations Center and an additional Elections Systems Specialist position at \$71,233.
- 43) *See personnel note below.

Judicial								
	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
44) Court Administration	238,897	240,420	211,707	-11.94%	216,052	220,527	225,138	229,884
45) Guardian Ad Litem	15,239	21,282	29,662	39.38%	29,662	29,662	29,662	29,662
46) Other Court-Related Programs	418,221	495,931	597,100	20.40%	604,167	611,432	493,273	500,501
47) Public Defender	130,306	131,245	148,950	13.49%	148,950	148,950	148,950	148,950
48) State Attorney	99,767	108,255	117,685	8.71%	117,685	117,685	117,685	117,685
Total:	902,429	997,133	1,105,104	10.83%	1,116,516	1,128,256	1,014,708	1,026,682

- 44) Decrease is related to adjustments made to positions salary splits following an internal review of associated workload activity, causing a decrease in personnel costs.
- 45) Increase reflects the purchase of four new laptop computer for GAL attorneys for a total cost of \$6,000.
- 46) Increase related to a \$125,000 increase to Legal Aid of North Florida funding.
- 47) Reflects a increased cost for communications.
- 48) Reflects a increased cost for communications.

* Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Division

		Non-Operating							
		FY 2014	FY 2015	FY 2016	Adopted	FY 2017	FY 2018	FY 2019	FY 2020
		Actual	Adopted	Adopted	Change	Projected	Projected	Projected	Projected
49)	Budgeted Reserves	0	677,002	444,649	-34.32%	682,365	598,901	778,169	2,247,657
50)	Communications	558,028	820,245	1,103,438	34.53%	1,103,438	1,103,438	1,103,438	1,103,438
51)	Fire Control	6,889,465	6,795,249	7,946,149	16.94%	7,945,211	7,944,254	7,943,617	7,942,962
52)	Line Item Funding Non-Departmental	552,425 3,240	150,000	125,000	-16.67%	100,000	100,000	100,000	0
53)	Other Non-Operating	5,411,421	6,041,972	6,822,001	12.91%	7,016,350	7,189,563	7,361,275	7,442,336
54)	Risk Allocations	1,053,872	1,094,869	1,143,993	4.49%	1,143,993	1,143,993	1,143,993	1,143,993
55)	Risk Financing & Workers Comp	2,754,882	3,280,985	3,392,722	3.41%	3,392,722	3,392,722	3,392,722	3,392,722
Total:		17,223,332	18,860,322	20,977,952	11.23%	21,384,079	21,472,871	21,823,214	23,273,108

- 49) Reflects decrease in the Building, BOA Operating, EMS, Insurance, Motor Pool, and Probation Fund contingencies.
- 50) Increase associated with the realignment of a portion of MIS communications budget to the Communications Trust Fund.
- 51) Increased costs associated with payments to the City of Tallahassee for fire services. Additionally, the budget includes \$1.224 million in unincorporated fund balance to apply a 15% discount to the new fire service fees rates level for FY16 & FY17, approved by the Board on May 12, 2015.
- 52) Decrease due to fewer agencies receiving line item funding.
- 53) Reflects increased payment to the Community Development Agency(CRA) due to the increase property tax values by \$455,538.
- 54) Reflects an estimated increase in insurance premiums associated with property and general liability.
- 55) Reflects an increase in workers' compensation claims and vehicle coverage.

		Debt Service							
		FY 2014	FY 2015	FY 2016	Adopted	FY 2017	FY 2018	FY 2019	FY 2020
		Actual	Adopted	Adopted	Change	Projected	Projected	Projected	Projected
57)	Debt Service	8,946,385	8,871,724	8,568,419	-3.42%	8,575,431	8,121,345	7,640,224	7,638,595
Total:		8,946,385	8,871,724	8,568,419	-3.42%	8,575,431	8,121,345	7,640,224	7,638,595

- 57) Decrease reflects net anticipated savings of \$300,000 from the refinancing of the remaining portion of the 2005 Bond Issue.

		Capital Improvement Program							
		FY 2014	FY 2015	FY 2016	Adopted	FY 2017	FY 2018	FY 2019	FY 2020
		Actual	Adopted	Adopted	Change	Projected	Projected	Projected	Projected
	Budgeted Capital Reserves	0	12,540	12,540	0.00%	12,540	12,540	1,557,718	2,821,617
	Engineering Services	12,736,452	7,097,625	9,601,304	35.27%	6,548,225	6,429,475	8,363,200	3,061,425
	Facilities Management	6,034,940	2,166,000	5,679,900	162.23%	4,972,650	3,810,050	1,741,000	796,000
	Fleet Management	815,959	2,718,700	2,355,000	-13.38%	2,295,000	2,303,000	2,701,000	2,486,000
	Management Information Services	2,071,080	1,942,280	2,125,880	9.45%	1,722,280	1,772,280	1,722,280	1,772,280
	Miscellaneous	2,356,456	0	50,000	100.00%	50,000	50,000	50,000	50,000
	Parks & Recreation	2,920,146	1,655,000	1,976,850	19.45%	2,530,000	1,487,000	950,000	1,301,300
	Public Works - Operations	827,349	835,200	875,200	4.79%	835,200	835,200	835,200	4,835,200
	Solid Waste	286,176	1,198,750	1,103,950	-7.91%	1,673,450	1,188,000	1,000,000	1,000,000
	Stormwater Maintenance	0	0	0	0.00%	0	0	0	5,290,200
Total:		28,048,557	17,626,095	18,641,824	5.76%	20,639,345	17,887,545	18,920,398	23,414,022

- 58) Significant projects include: \$4.050 million for arterial and collector resurfacing,\$1.416 million for the sidewalk program, \$879,000 for EMS vehicle equipment replacements, \$750,000 for intersection and safety improvements, \$600,000 for general stormwater and transportation improvements and \$300,000 as the initial funding towards a long term maintenance account for the Public Safety Complex.

		Transfers							
		FY 2014	FY 2015	FY 2016	Adopted	FY 2017	FY 2018	FY 2019	FY 2020
		Actual	Adopted	Adopted	Change	Projected	Projected	Projected	Projected
59)	Transfers	42,521,436	34,455,187	38,708,843	12.35%	40,175,541	39,376,051	44,913,412	46,150,996
Total:		42,521,436	34,455,187	38,708,843	12.35%	40,175,541	39,376,051	44,913,412	46,150,996

- 59) Reflects an increase in transfers to Supervisor of Elections, Transportation, Solid Waste, Probation, Capital Improvement and Radio Communications System(800 MHz) funds.

** Increase reflects costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.*

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Division

Grants Administration								
	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Grants Adult Drug Court	33,084	0	0	0%	0	0	0	0
60) Grants EMS	304,456	60,000	60,000	0%	60,000	60,000	60,000	60,000
Grants Housing	107,688	0	0	0.00%	0	0	0	0
Grants Human Services	146,667	0	0	0%	0	0	0	0
61) Grants Library	69,252	15,000	15,000	0%	15,000	15,000	15,000	15,000
Grants Parks	411,493	0	0	0%	0	0	0	0
62) Grants Public Services Admin	138,274	104,500	87,305	-16.45%	86,450	85,595	84,740	83,885
Grants Public Works	305,276	0	0	0%	0	0	0	0
Grants Sheriff	121,155	121,155	121,155	0.00%	121,155	121,155	121,155	121,155
Grants Stormwater	447,130	0	0	0%	0	0	0	0
Grants Sustainability	4,360	0	0	0%	0	0	0	0
Grants Volunteer	2,772	0	0	0%	0	0	0	0
Total:	2,091,606	300,655	283,460	-5.72%	282,605	281,750	280,895	280,040

60) Reflects funding for Emergency Medical Services equipment.

61) Reflects expenditures associated with the receipt of donations from the Friends of the Library.

62) Increase reflects the anticipation of additional funds collected for driver's education through the collection of traffic fines in the Slosberg Drivers' Education Fund.

Summary Totals

	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	Adopted Change	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Leon County Government	90,750,695	98,999,462	102,706,810	3.74%	102,434,615	104,009,086	105,549,169	107,035,931
Constitutional Officers	81,010,732	82,799,638	86,270,344	4.19%	88,536,768	90,864,603	92,206,683	95,595,043
Judicial	902,429	997,133	1,105,104	10.83%	1,116,516	1,128,256	1,014,708	1,026,682
Non-Operating	17,223,332	18,860,322	20,977,952	11.23%	21,384,079	21,472,871	21,823,214	23,273,108
Capital	28,048,557	17,626,095	18,641,824	5.76%	20,639,345	17,887,545	18,920,398	23,414,022
Debt Service	8,946,385	8,871,724	8,568,419	-3.42%	8,575,431	8,121,345	7,640,224	7,638,595
Grants	2,091,606	300,655	283,460	-5.72%	282,605	281,750	280,895	280,040
Total Budget Net Transfers	228,973,738	228,455,029	238,553,913	4.42%	242,969,359	243,765,456	247,435,291	258,263,421
Total Operating Budget	200,925,181	210,828,934	219,912,089	4.31%	222,330,014	225,877,911	228,514,893	234,849,399
Total Capital Budget	28,048,557	17,626,095	18,641,824	5.76%	20,639,345	17,887,545	18,920,398	23,414,022

Leon County Fiscal Year 2016 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY14 Adopted	FY15 Adopted	% Change	FY16 Budget	% Change	Reference
MANDATORY						
Constitutional Officers						
Supervisor of Elections	3,733,863	3,902,637		4,992,180		FS 129.202, FS 97-107
Tax Collector	4,553,837	4,646,401		4,818,729		FL Constitution: Article VIII Section 1(d), FS 192.091(2), FS 197
Property Appraiser	4,484,136	4,734,406		4,805,388		FL Const: Article VIII Section 1(d), FS 192.091(1), FS 193.023, FS 193-194, 196, 200
Sheriff	63,549,880	66,298,622		68,436,968		FL Constitution: Article VIII Section 1(d), FS 30.49 and 30.50
Clerk of Court	1,894,548	1,934,372		1,940,579		FL Constitution: Article VIII Section 1(d), FL Constitution: Article V Section 16
subtotal	78,216,264	81,516,438	4.22%	84,993,844	4.27%	
Judiciary (Article V)						
State Attorney	108,655	108,255		117,685		FL Const: Article V Sec. 14 & 17, FS 29.008
Public Defender	132,875	131,245		148,950		FL Const: Article V Sec. 14 & 18, FS 29.008
Guardian Ad Litem	22,347	21,282		29,662		FS 29.008, FS 39.8296
Court Administration	168,762	187,028		161,048		FL Constitution: Article V, FS 29.008
Legal Aid	181,155	182,559		313,090		FS 939.185(2)
subtotal	613,794	630,369	2.70%	770,435	22.22%	
Charter						
County Commission	1,355,409	1,506,017		1,583,301		FL Constitution: Article VIII Section 1(e), FS 125.01, Leon County Charter
County Attorney	1,763,206	1,903,465		1,951,307		Leon County Charter, LCL: Ch 2-Article X Section 2-503, FS 127.01
County Administrator's Office	559,526	611,693		785,394		Leon County Charter, LCL: Ch 2-Article X Section 2-501, F.S. 125.7
subtotal	3,678,141	4,021,175	9.33%	4,320,002	7.43%	
Payments						
CRA-Payment	1,328,511	1,681,225		2,109,741		FS 163.506
Debt Service	9,035,307	8,871,724		8,568,419		FS 130
Medical Examiner	584,037	491,922		501,760		FS 406.08
Tubercular Care & Child Protection Exams	61,000	61,000		61,000		FS 392.68
Baker and Marchmen Act	678,380	692,601		692,601		FS 394.76(3)b
Medicaid & Indigent Burial	2,589,550	2,607,830		2,694,506		Med: FS 409.915, IB: FS 406.50
Tax Deed Applications	62,500	62,500		62,500		FS 197.502
Juvenile Detention Payment	1,286,000	1,100,000		1,022,660		FS 985.686
subtotal	15,625,285	15,568,802	-0.36%	15,713,187	0.93%	
Transportation/Stormwater						
Public Works Support Services	583,169	589,463		576,230		
Engineering Services	2,987,714	3,151,459		3,176,625		FS 316.006(3)
Transportation Maintenance	3,764,548	4,205,009		4,270,014		FS 206.47(7), FS 206.60(2), FS 336.02(1)
Right of Way Maintenance	2,489,913	2,361,277		2,376,874		FS 337.401
Capital Project Reimbursements	(600,000)	(500,000)		(450,000)		
Stormwater Maintenance	2,828,250	2,674,429		2,801,105		LCL: Ch 10-Article VII Div. 1 & 2, FS 403.0893
subtotal	12,053,594	12,481,637	3.55%	12,750,848	2.16%	
Growth Management						
Development Services (not including Bldg Dept)	659,267	760,188		790,500		LCL: Chapter 10, FS 163.3180, FS 163.3202 County Charter, LCL: Ch 10-Article IV Sec. 10, FS 380.021
Environmental Compliance	1,312,385	1,362,273		1,454,182		
Growth - Support Services	560,053	598,230		516,743		Supports functions of Fund 121
subtotal	2,531,705	2,720,691	7.46%	2,761,425	1.50%	
Other						
Veterans Services	168,620	179,520		187,000		FS 292.11
Planning	838,533	852,752		935,040		FS 163.3174, FS 163.3167(2)
Court House Annex (Bank of America Bldg.)	763,386	694,707		747,397		FL Constitution: Article V, FS 29.008
Property/Liability Insurance	1,057,055	1,094,869		1,143,993		
subtotal	2,827,594	2,821,848	-0.20%	3,013,430	6.79%	
Solid Waste						
Landfill Closure	110,123	-		-		FS 403.707
Transfer Station	5,170,872	5,190,309		5,539,172		FS 403.706 and Interlocal Agreement
Solid Waste Management Facility	1,758,157	1,747,468		1,551,518		FS 403.706 and Interlocal Agreement
Hazardous Waste	600,490	604,095		619,406		FS 403.7225, FS 403.704
Recycling Services	198,128	160,251		220,332		FS 403.706(2)
subtotal	7,837,770	7,702,123	-1.73%	7,930,428	2.96%	
TOTAL MANDATORY	123,384,147	127,463,083	3.31%	132,253,599	3.76%	

Leon County Fiscal Year 2016 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY14 Adopted	FY15 Adopted	% Change	FY16 Budget	% Change	Reference
NON-MANDATORY						
Jail Detention/Mental Health Coordination	67,441	53,392		50,659		FL Const: Article V Section 14(c), FS 29.008
Pre-Trial Release	993,137	1,019,628		1,135,112		Provided alternative to incarceration
MWSBE	223,199	194,380		431,130		FS 255.101-102, County Policy No. 96-1
Code Enforcement	226,153	250,558		265,785		Numerous Leon County Code of Laws
Economic Development	407,693	638,996		384,569		FS 951.26
Public Information Office	475,809	513,412		564,022		FS 125.001
Volunteer Services	167,160	187,804		187,318		FS 125.9503, County Emergency Management Plan
Parks and Recreation	2,616,250	2,715,422		2,794,911		
Cooperative Extension	541,844	542,904		540,260		FS 1004.37
Mosquito Control	575,876	626,161		667,188		FS 388.161-162
Library	6,508,799	6,572,412		6,614,299		
Housing Services	451,922	461,325		461,142		FS 420.9075, FS 420.9079, FS 125.0103(7)
Health Department	237,345	237,345		237,345		FS 154.01
Animal Control	1,134,642	1,273,340		1,570,911		FS 828.03(1), FS 828.27 - Cruelty, FS 828.30 - Rabies, FS 588.16, LCL: Chapter 4, F.A.C 64D-
Probation	1,119,246	1,200,807		1,158,730		Provides an alternative to the County Jail
Rural Waste Service Centers	897,570	651,229		611,250		
Primary Health Care	1,834,136	2,002,533		2,015,360		FS 154.011, LCL: Ch 11-Article XVII Sec. 11
Office of Sustainability	263,585	300,884		212,274		
Strategic Initiatives	481,424	452,071		754,545		
Real Estate	276,725	335,120		342,868		
subtotal	19,499,956	20,229,723	3.74%	20,999,678	3.81%	
Agreements/Payments						
Fire Department - City Payment	6,622,423	6,312,770		7,463,670		FS 125.01(1)d and Interlocal Agreement
City Payment - Parks Rec/Animal Shelter CIP	1,169,944	1,171,893		1,271,502		Interlocal Agreement with City of Tallahassee
subtotal	7,792,367	7,484,663	-3.95%	8,735,172	16.71%	
Line Item Funding						
Cultural Resources Comm. (COCA)	654,500	654,500		1,301,875		Ordinance 2006-34
DISC Village/Juvenile Assess. Center	185,759	185,759		185,759		Ordinance 2006-34
Special Event Funding	234,500	-		-		Ordinance 2006-34
Palmer Monroe Teen Center	150,000	150,000		150,000		Ordinance 2006-34
Knight Creative Communities Initiative	-	25,000		-		
Domestic Violence Cood Council	-	25,000		25,000		
Homeless Shelter Relocation	-	100,000		100,000		
subtotal	1,790,559	1,140,259	-36.32%	1,762,634	54.58%	
Miscellaneous						
Youth Sports Teams	4,750	-		-		
Human Services CHSP	962,902	987,055		1,254,858		County Policy No. 01-04
Military Grant	100,000	100,000		100,000		County Policy No. 03-18
Summer Youth Employment	74,265	80,425		80,425		
Volunteer Fire Department	482,479	482,479		482,479		
Diversiory Funding	110,000	100,000		100,000		
Blueprint 2000	60,433	62,897		65,565		
CRTPA	231,028	238,206		241,181		Ordinance 2006-34
subtotal	2,025,857	2,051,062	1.24%	2,324,508	13.33%	
Event Sponsorships						
North Florida Homeless Veterans Stand Down	-	-		10,000		
Friends of Library	3,000	3,000		-		Ordinance 2006-34
NAACP Freedom Awards Banquet	1,000	-		-		Ordinance 2006-34
After School Jazz Jams	2,000	-		-		Ordinance 2006-34
Honor Flight	15,000	15,000		15,000		Ordinance 2006-34
Operation Thank You!	15,000	15,000		-		Ordinance 2006-34
New Years Eve Celebration	10,000	-		-		Ordinance 2006-34
Soul Santa	4,000	-		-		Ordinance 2006-34
Veterans Day Parade	2,500	2,500		2,500		Ordinance 2006-34
subtotal	64,500	35,500	-44.96%	27,500	-22.54%	
TOTAL NON-MANDATORY	31,173,239	30,941,207	-0.74%	33,849,492	9.40%	

Leon County Fiscal Year 2016 Adopted Budget

Expenditures by Mandatory, Non-Mandatory, Support and Self-Supporting

Expenditure Summary by Category	FY14 Adopted	FY15 Adopted	% Change	FY16 Budget	% Change	Reference
SUPPORT FUNCTIONS						
Office of Management & Budget	908,214	1,001,516		1,069,365		FS 129
Facilities Management	8,572,298	8,120,595		8,351,985		FS 29.008 Maintains County Facilities
Human Resources	1,238,806	1,338,865		1,389,092		Implement Federal and State legislation regarding employment practices
Management Information Services	5,878,648	5,940,175		5,925,146		FS 29.008 Maintains all County information systems - emails, hardware, software, etc
Purchasing	382,262	401,746		496,018		FS 274.03, FS 287, LCL: Chapter 2-Article IX Section 2.401
Geographic Information Systems	1,876,562	1,960,963		1,951,206		Interlocal Agreement with the City of Tallahassee
Public Services - Support	-	-		-		LCL:Chapter 2, Article X Section 2-502
Non-Operating (Audit, Bank Charges, etc.)	790,356	806,959		959,740		
TOTAL SUPPORT FUNCTIONS	19,647,146	19,570,819	-0.39%	20,142,552	2.92%	
RESERVES						
Budgeted Contingency; all funds	702,445	677,002		444,649		
TOTAL BUDGETED RESERVES	702,445	677,002	-3.62%	444,649	-34.32%	
TOTAL GENERAL REVENUE SUPPORTED	174,906,977	178,652,111	2.14%	186,690,292	4.50%	
SELF SUPPORTING AND INTERNAL SERVICES						
Building Inspection	1,166,895	1,332,142		1,441,057		Numerous FS cites - see division page
Fleet Management	3,210,532	3,153,416		2,888,493		
Risk Management - Workers Comp	2,792,275	3,280,985		3,392,722		Workers Compensation, Property, Liability Insurance
Communications Trust Fund	718,790	820,245		1,103,438		
Teen Court	158,529	155,358		121,908		FS 938.19, Ordinance 9-18, LCL: Ch 7-Article 2 Section 7-28
Drug Abuse Trust Fund	48,450	52,540		52,920		
Judicial Programs	142,500	158,014		162,102		FS 939.185, LCL: Ch 7-Article II Section 7-24
Other Grant Related Activity	696,178	701,253		1,564,459		
9-1-1 Funding	1,106,375	1,283,200		1,276,500		FS 365.171
Emergency Medical Services (EMS)	13,852,187	15,465,226		16,083,506		FS 125.01(1)e, LCL: Ch 8-Article III Section 8
Tourist Development Funding	3,702,066	4,092,486		3,296,199		
Housing Finance Authority	30,210	67,925		89,360		FS 159.601, FS 159.604
Amtrak	-	-		-		
Killearn Lakes Special Assessment	232,500	232,500		232,500		Interlocal Agreement with the City of Tallahassee
800 Mhz Radio Support	1,084,320	1,088,224		1,211,332		
Huntington Oaks Plaza	124,425	134,425		134,425		
Drug & Alcohol Testing	149,520	158,884		170,876		
TOTAL SELF SUPPORTING AND INTERNAL SERVICES	29,215,752	32,176,823	10.14%	33,221,797	3.25%	
TOTAL OPERATING BUDGET	204,122,729	210,828,934	3.29%	219,912,089	4.31%	
TOTAL CAPITAL BUDGET	15,790,587	17,613,555	11.54%	18,629,284	5.77%	
TOTAL CAPITAL RESERVES	2,503,148	12,540	-99.50%	12,540	0.00%	
GRAND TOTAL	222,416,464	228,455,029	2.71%	238,553,913	4.42%	

Notes:

1. Definitions of categories:

- Mandatory: Required expenditures per the Florida Constitution, Florida Statutes or the County Charter. For purposes of this exercise, there may be certain functions that have components that are non-mandatory, but the amounts are not significant enough to break-out. Although an expenditure is included in the Mandatory category, the County does not necessarily need to continue to provide the service at its current level.

- Non-Mandatory: Expenditures that are not required.

- Support Functions: Includes departments and programs that provide services that benefit all of County government. As with the mandatory category, portions of these functions can be performed at a lower level of service.

- Budgeted Reserves: Includes budgeted reserves for raises and contingencies.

- Self Supporting - Programs that have a dedicated revenue stream and therefore do not receive general revenue for support.

2. References - Citations in Florida Statutes or local ordinance that govern the service. References in categories other than mandatory govern the administration of the activity and do not specify that the service is required.

(FY 2016 Revenue Estimates projected in Millions at 95%)

AD VALOREM PROPERTY TAXES (\$113.88)

Ad Valorem property taxes are derived from all nonexempt real and personal property located within the County. (MSTU Ad Valorem not included)

LOCAL OPTION GAS TAX (\$6.37)

This tax is a locally imposed 6 cents per gallon tax on every net gallon of motor and diesel fuel from 2009. In September 2013, the County and City amended the Inter-local Agreement, which authorizes the extension of 6 cents gas tax, with an allocation of 50/50 between the County and the City, being effect from October 1, 2015. At the September 10th 2013 meeting, the Board approved levying an additional 5 cents to be shared 50/50 between the County and City.

9TH CENT GAS TAX (\$1.37)

This tax was a State imposed 1 cent tax on special and diesel fuel. Beginning in FY02, the County began to levy the amount locally on all fuel consumption.

STATE SHARED GAS TAX (\$3.87)

Tax derived from the County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures.

ENVIRONMENTAL PERMITS (\$1.39)

Environmental Permit Fees are derived from development projects for compliance with stormwater, landscape, tree protection, site development and zoning, and subdivision regulations.

BUILDING PERMITS (\$1.58)

Building Permit Fees are derived from developers of residential and commercial property and are intended to offset the cost of inspections to assure that development activity meets local, State and federal building code requirements.

LOCAL OPTION SALES TAX (\$4.05)

The Local Government Infrastructure Sales Tax (Local Option) is a 1 cent sales tax on all transactions up to \$5,000. Effective December 2004, the sales taxes are disbursed at 80% for Blueprint 2000, 10% County and 10% City. In a November 2014 referendum, the sales tax was extended for another 20 years beginning in 2019.

LOCAL GOVERNMENT 1/2 CENT SALES TAX (\$11.86)

The Local Government 1/2 Cent Sales Tax is based on 8.814 percent of net sales tax proceeds remitted by all sales tax dealers located within the County. Revenue is shared between County (56.6%) and City (43.4%) based on statutory defined distribution formula.

TELECOMMUNICATIONS TAX (\$3.58)

This is a two-tiered tax, each with its own rate. The two taxes are (1) The State Communications Services Tax (State Tax) and the Local Option Communications

Services Tax (Local Option Tax). The County levies the local tax at a rate of 5.22%.

PUBLIC SERVICE TAX (\$6.07)

The Public Service Tax is based upon a 10% levy on gas, water, electric services and \$.04 per gallon on fuel oil.

STATE REVENUE SHARING TAX (\$5.05)

The Florida Legislature repealed the intangible tax revenues which comprised the majority of the County's revenue sharing in 2002. The Legislature replaced the lost revenue with a 2.044% of sales tax collections (96.5% of revenue sharing comes from this source and 3.5% comes from cigarette tax collections).

LOCAL OPTION TOURIST TAX (\$4.61)

This is a locally imposed 5% tax levied on rentals and leases of less than six months duration. On December 9, 2014, the Board amended TDC ordinances and restated the Grant Funding Agreement with Council on Culture & Arts (COCA), reallocating a total 1¼-cent TDT to COCA; the ¼-cent portion TDT will be used to support a capital grants program; the rest of 3¼-cent TDT will be distributed to support TDC marketing and promotions, beginning in FY15.

EMERGENCY MEDICAL SERVICES MSTU and AMBULANCE FEES (\$16.47)

Funding for emergency medical services is provided by a .50 mill municipal service taxing unit (MSTU) property tax and ambulance transport fees.

PROBATION FEES (\$0.89)

The Probation fees are a combination of County court probation fees, alternative community service fees, no-show fees, and pretrial release fees. These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts.

SOLID WASTE FEES (\$8.04)

These revenues include Tipping fees collected by the County for sorting, reclaiming and disposing of solid waste at the County landfill and transfer station.

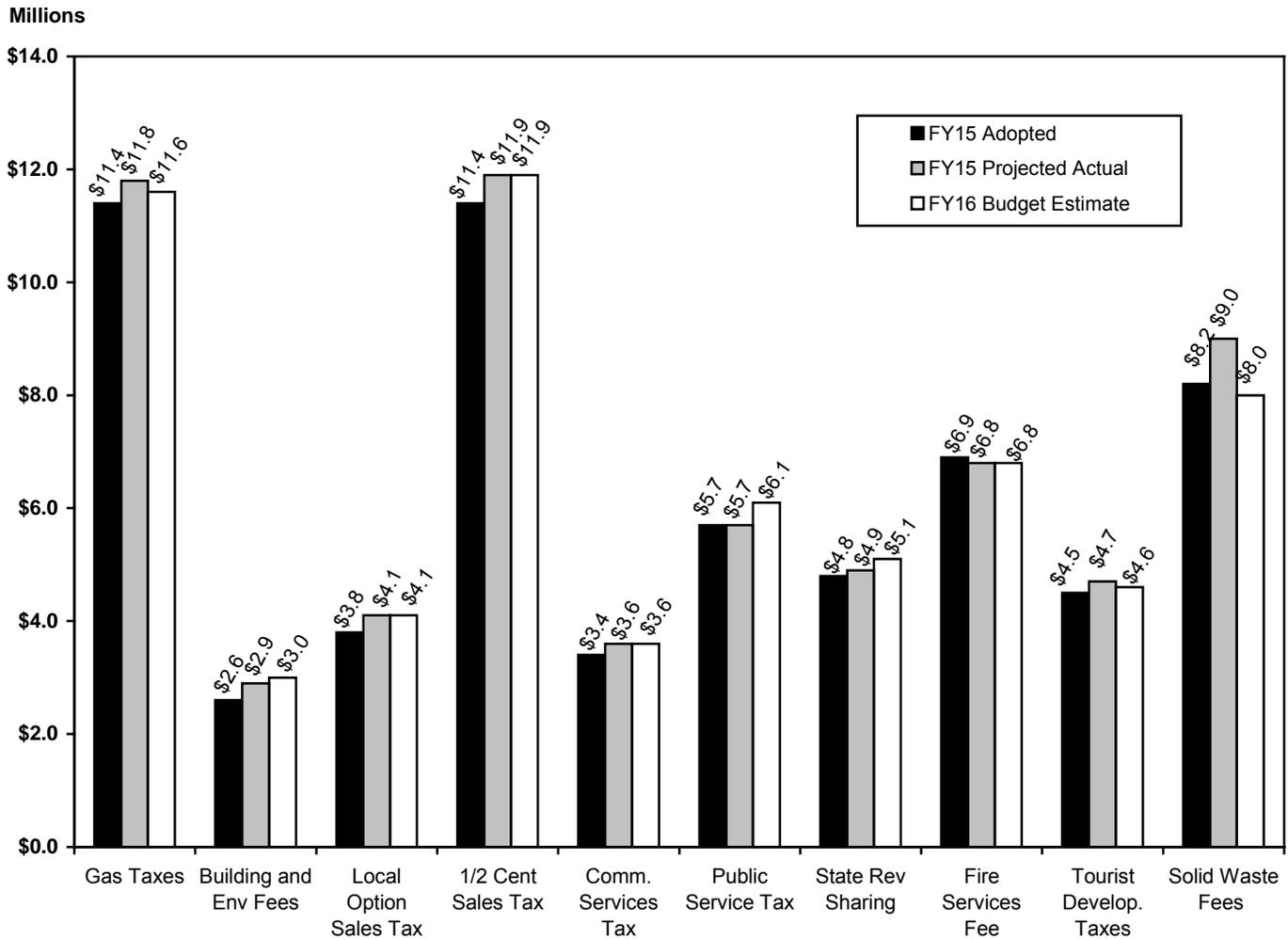
FIRE SERVICES FEE (\$6.81)

This fee adopted on June 9, 2009, is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area to pay for fire services. On June 23, 2015, the Board approved a new fee schedule beginning in FY16 (with 15% reduction to the fire rescue service assessment for the first two FY)

COURT FACILITIES FEE (\$0.95)

Court Facilities Fees are established to fund "state court facilities" as defined in Chapter 29, Florida Statutes (2009) and are collected through a surcharge placed on non-criminal traffic infractions.

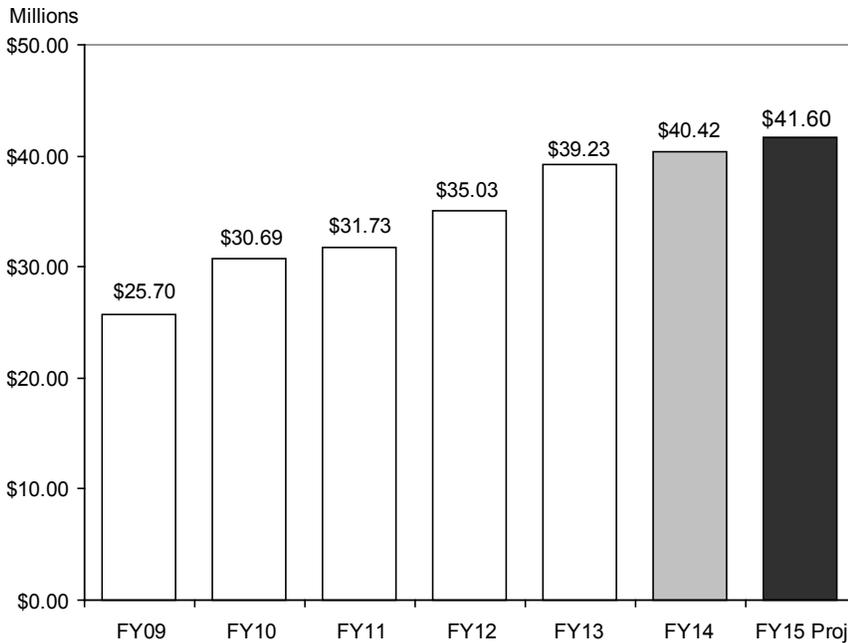
Adopted Budget FY 2015, Projected Actuals FY 2015, and Estimated Budget FY 2016



Adopted Budget FY 2015, Projected Actual Collections FY 2015, and Estimated Budget FY 2016:

This chart illustrates a comparison between the current budget, the projected actual collections for FY 2015, and the FY 2016 budget estimates. The chart depicts FY16 revenues forecasted at 95% as required by Florida Statute. Detailed charts of these revenues are shown on the subsequent pages, including ad valorem taxes.

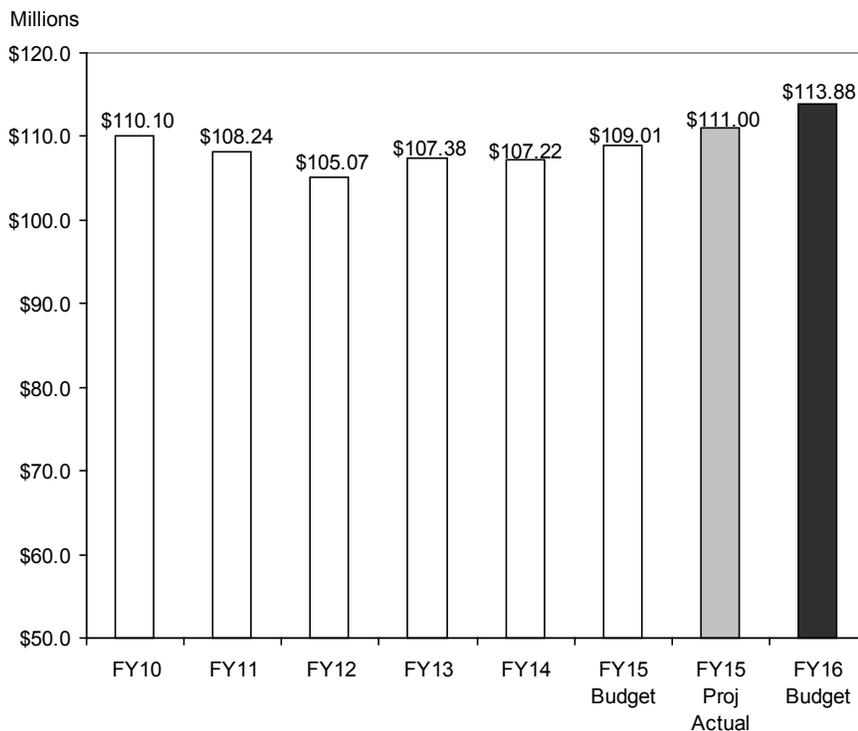
General/Fine & Forfeiture: Fund Balance



General Fund – Fund Balance:

Fund Balance is maintained for cash flow purposes, as an emergency reserve and a reserve for one-time capital improvement needs. In addition, the amount of fund balance is used by rating agencies in determining the bond rating for local governments. The Leon County Reserves Policy requires fund balances to be between a minimum of 15% and a maximum of 30% of operating expenditures. The unaudited year ending fund balance estimate for FY15 is \$41.12 million. This reflects 32% of FY15 operating expenditures. The projected increase in Fund Balance is due to higher-than-anticipated final property values and excess fees for FY15.

Ad Valorem Tax: Actuals and Projections

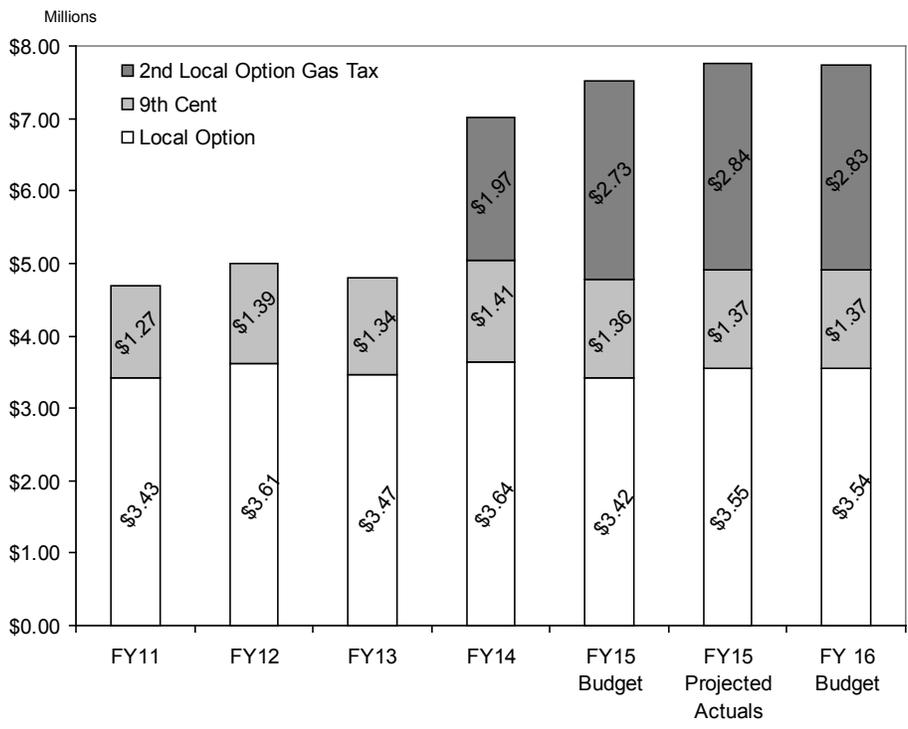


Ad Valorem Property Taxes:

The amounts shown are the combined General Fund and Fine and Forfeiture Fund levies. The tentative millage rate for FY16 is 8.3144. The revenues budgeted for FY15 represent 95% of anticipated revenues and do not include Municipal Services Taxing Unit (MSTU) revenues.

In January 2008 a constitutional amendment was passed that established restrictions on property valuations, such as an additional \$25,000 homestead exemption and Save Our Homes tax portability. These restrictions will limit future growth in ad valorem taxes. Trend shows a slow recovery in property values from the low in FY12. Due to an increase in property values, with the millage rate remaining 8.3144, the FY15 projected actual Ad Valorem Taxes will increase from FY14. Fiscal Year 2016 Ad Valorem Tax budget continues an increasing trend according to the preliminary property valuations provided by the Property Appraiser's Office on July 1, 2015, which shows a 4.5% increase from the previous year.

Local Option Gas Tax: Actuals and Projections

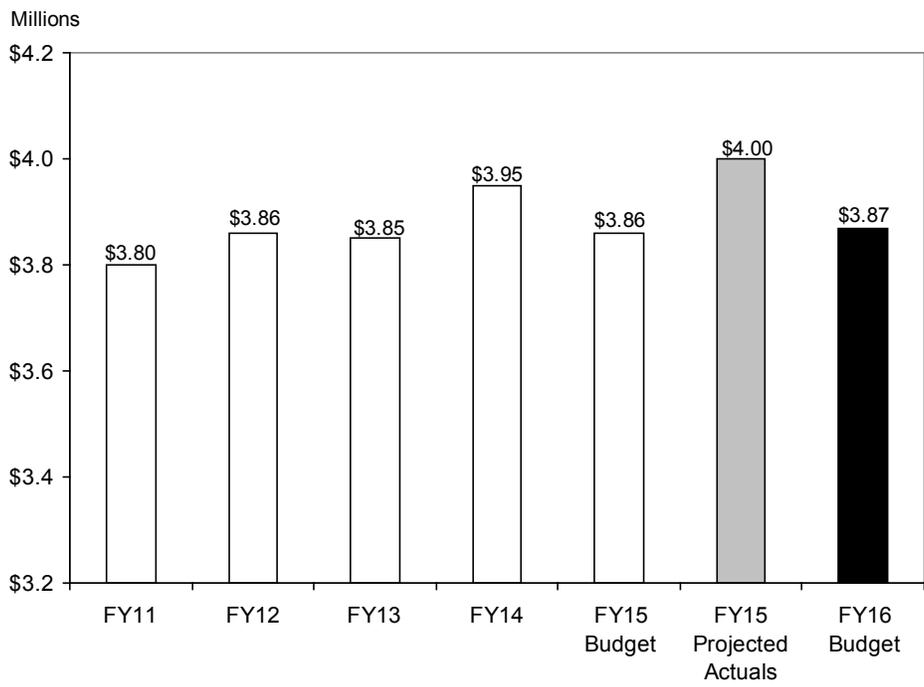


Local Option Gas Taxes:

This tax is a locally imposed 6 cents per gallon tax on every net gallon of motor and diesel fuel from 2009. Funds are restricted to transportation related expenditures. In September 2013, the County and City amended the Inter-local Agreement, which authorizes the extension of 6 cents gas tax, with an allocation of 50/50, being effect from October 1, 2015. This tax will not sunset until FY 2045. On September 10, 2013, the Board approved levying an additional five-cent gas tax, to be split with the City 50/50. Beginning in January 2014, the County began to levy this 2nd local option tax on all motor fuel consumption in Leon County. The amounts shown are the County's share only.

This is a consumption based tax on gallons purchased. Since FY11, revenues have remained moderately flat due to higher gas prices, which led to the moderation on fuel consumption. Anticipated FY15 local gas collection of Leon County is higher than the past year as FY15 is the first full year of levying 2nd local gas tax, and County share of 6 cent gas tax increases from 46% to 50%. FY16 budget will stay at a similar level.

State Shared Gas Tax: Actuals and Projections



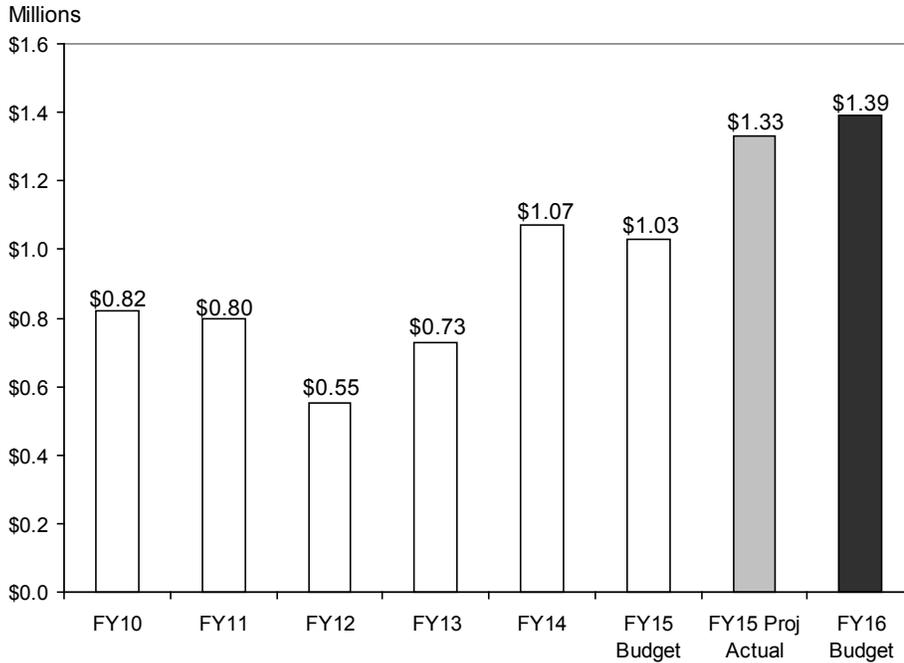
State Shared Gas Taxes:

The State Shared Gas Tax consists of two discrete revenue streams: County Fuel Tax and the Constitutional Gas Tax. These revenues are all restricted to transportation related expenditures (Florida Statutes 206). The revenues are disbursed from the State based on a distribution formula consisting of county area, population, and collection.

This is a consumption based tax on gallons purchased. Prior to FY11 there was modest growth in this revenue stream. Decreased fuel consumption due to the recession, more fuel efficient vehicles coupled with high fuel costs has caused a leveling trend in gas tax revenue over time.

In FY15, Leon County is anticipating collecting a slightly higher amount of gas tax revenues than originally budgeted based on current revenue received and revised highway fuel sales estimates from the Transportation Revenue Estimating Conference. FY16 projects a minimal incline in this revenue.

Environmental Permit Fees: Actuals & Projections



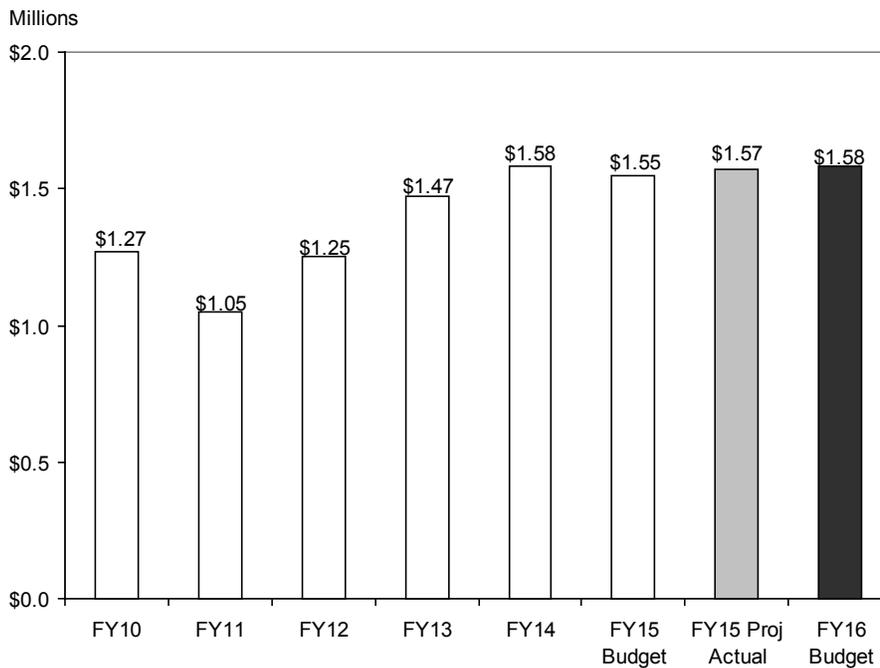
Environmental Permit Fees:

Environmental Permit Fees are derived from development projects for compliance with stormwater, landscape, tree protection, site development and zoning, and subdivision regulations. On March 11, 2008 the Board approved an overall fee increase of 20% in addition to adopting new fees for Growth Management. The new fees were implemented immediately and the overall fee increase was effective as of October 1, 2008.

Environmental Permit Fees experienced a sharp decrease correlating with the start of the economic downturn in FY09 and through FY12. To offset this decline in revenue, eight positions were eliminated in FY10.

Beginning in FY13, an increase in development permitting started. This trend continued into FY14 and is expected to increase in FY15 and FY16, as new development applications are submitted.

Building Permits: Actuals and Projections

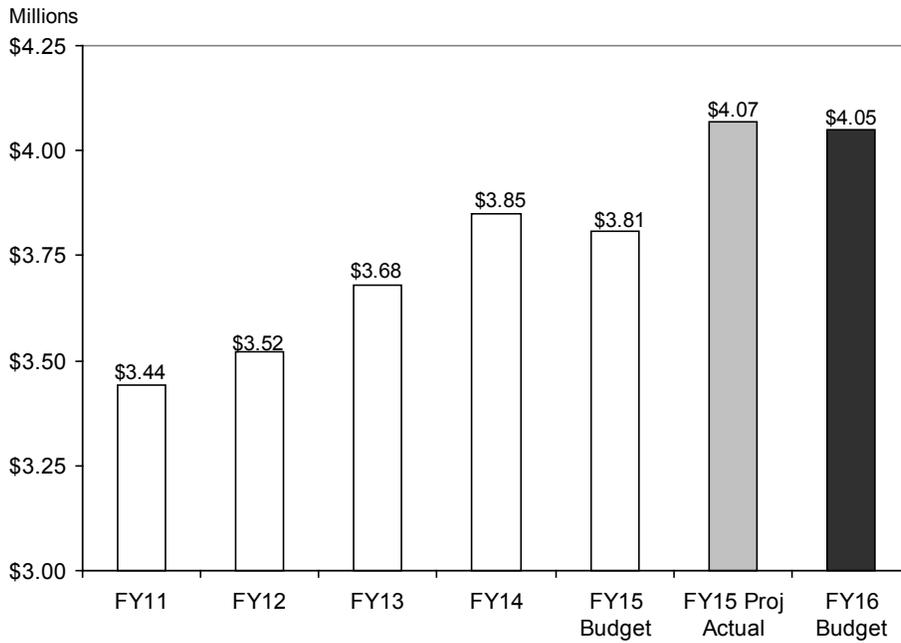


Building Permit Fees:

Building Permit Fees are derived from developers of residential and commercial property and are intended to offset the cost of inspections to assure that development activity meets local, state, and federal building code requirements. The County only collects these revenues for development occurring in the unincorporated area. As a result of a fee study, the Board adopted the first revised fee study in more than ten years. The fee increase was implemented in three phases: 34% on March 1, 2007; 22% on October 1, 2007; and a final 7% on October 1, 2008.

Due to the housing market and construction showing signs of recovery, the revenue projections indicate a return to pre-recession levels. Revenues have consistently increased since FY11 and are forecasted to continue this trend in FY14. FY15 projected actuals and FY16 budget contemplate a leveling of the upward trend.

Local Option Sales Tax: Actuals and Projections

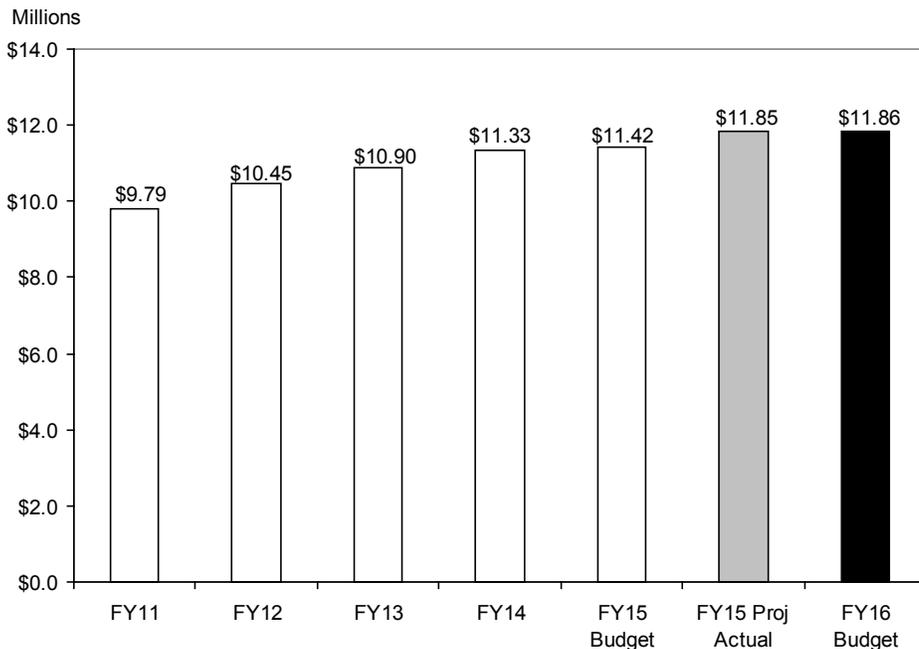


Local Option Sales Tax:

The Local Option Sales Tax is a 1 cent sales tax on all transactions up to \$5,000. In a November 2000 referendum, the sales tax was extended for an additional 15 years beginning in 2004. In a November 2014 referendum, the sales tax was extended for another 20 years beginning in 2019. The revenues are distributed at a rate of 10% to the County, 10% to the City, and 80% to Blueprint 2000.

Leon County anticipates collecting a slightly higher amount of local sales tax than budgeted in FY15. This indicates a recovering economy and an increase in consumer spending. The FY16 budget continues the modest upward trend in expected consumer spending.

Local Government ½ Cent Sales Tax: Actuals and Projections

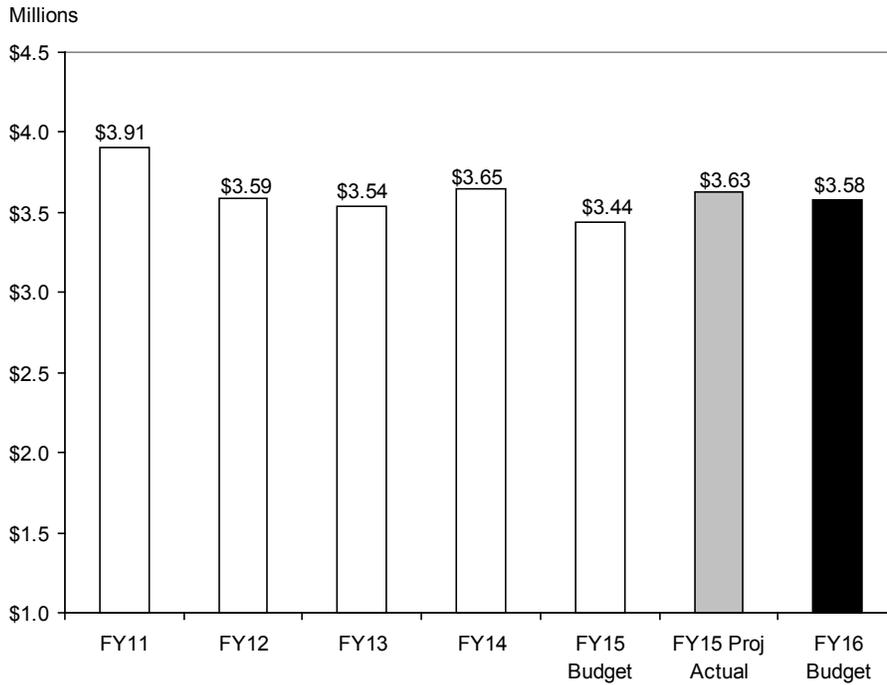


Local Government ½ Cent Sales Tax:

The Local Government 1/2 Cent Sales Tax is based on 9.653% of net sales tax proceeds remitted by all sales tax dealers located within Leon County. On July 1, 2004, the distribution formula reduced the County's share to 8.814% or a net reduction of approximately 9.5%. The revenue is split 56.6% County and 43.4% City based on a statutory defined distribution formula (Florida Statutes Part VI, Chapter 218).

Sales tax revenue declined from FY09 to FY11, a trend that ended in FY12 and has continued in a moderate upward direction. Projected actuals for FY15 and FY16 budget forecasts indicate an improving economy and a corresponding increase in consumer based economic activity.

Communication Service Tax: Actuals and Projections



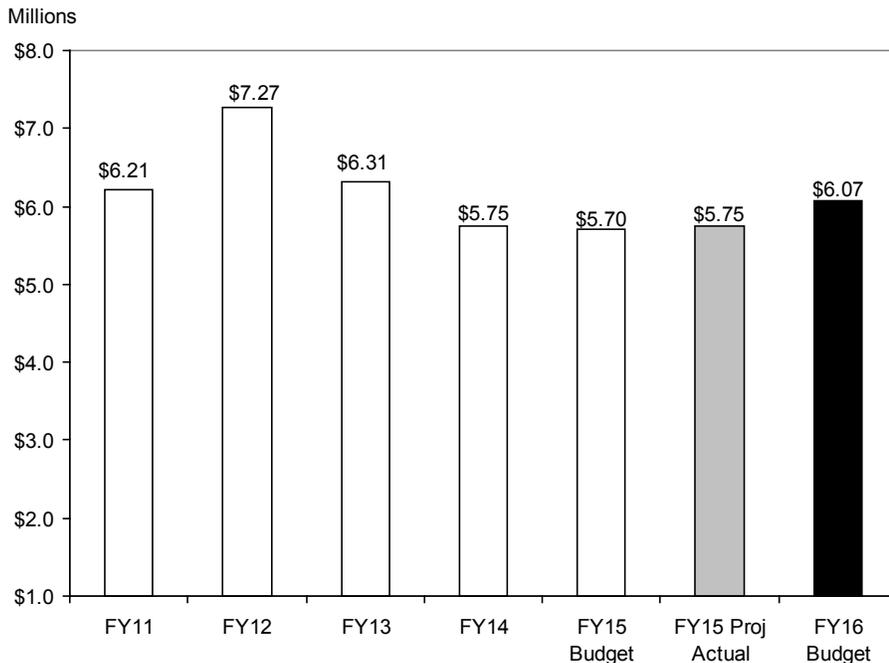
Communication Services Tax:

The Communication Services Tax combined seven different State and local taxes or fees by replacing them with a two-tiered tax, each with its own rate. These two taxes are (1) the State Communication Services Tax and (2) the Local Option Communication Services Tax. The County correspondingly eliminated its 5% Cable Franchise Fee and certain right-of-way permit fees. Becoming a Charter county allowed the County to levy at a rate of 5.22%. This rate became effective in February of 2004.

In December 2008, the County received a \$2.5 million audit adjustment from the State, distributed in the form of a \$1.3 million lump sum payment in December of FY09 with the remainder prorated in equal monthly payments of \$33,429 from February 2009 until December 2012. These monthly adjustment payments have been contemplated in the budget graphs, accounting for the higher than expected revenue figures in past years.

Beginning in FY10, actual revenues began to decrease statewide, but not in Leon County. The current trend indicates revenues stabilizing in FY16 with little anticipated decline over future fiscal years.

Public Service Tax: Actuals and Projections

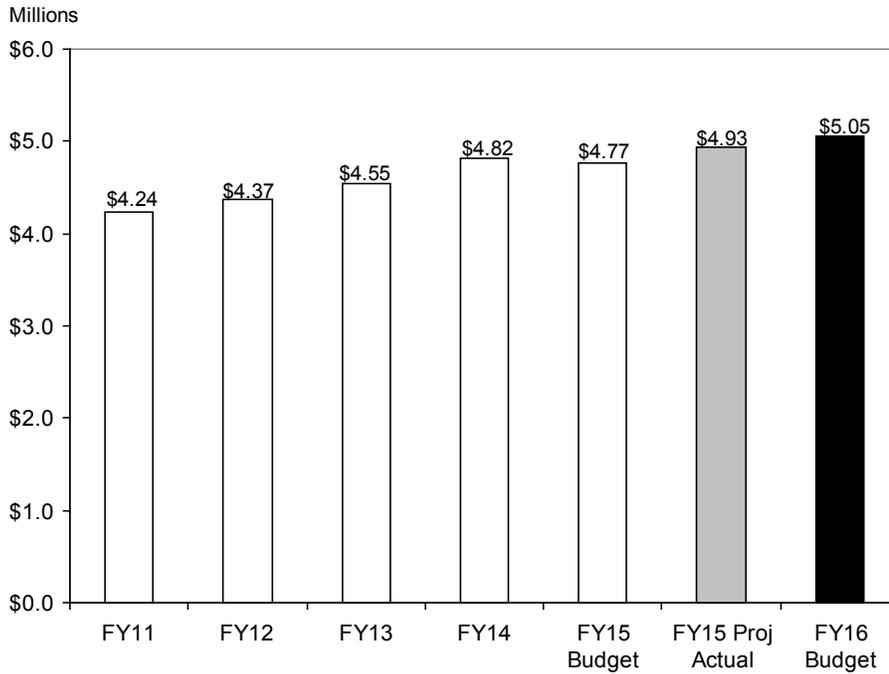


Public Service Tax:

The Public Services Tax is a 10% tax levied upon each purchase of electricity, water, and metered or bottled gas within the unincorporated areas of the County. It is also levied at \$0.04 per gallon on the purchase of fuel oil within the unincorporated areas of the County. This tax became effective on October 1, 2003.

Due to its consumption basis, this tax is subject to many variables including rates and usage. Revenues have steadily trended upward since FY09, however in 2013 the City of Tallahassee determined it had incorrectly overpaid \$2.1 million on the electric portion of the tax for the past three years. As such, future year's revenue projections reflect the payback of these revenues through withholding over a three year period. The payback began in March 2013 and will end in February 2016. Even with the payback, FY15 projected actual and FY16 budget show a slight increase on past years.

State Revenue Sharing: Actuals and Projections

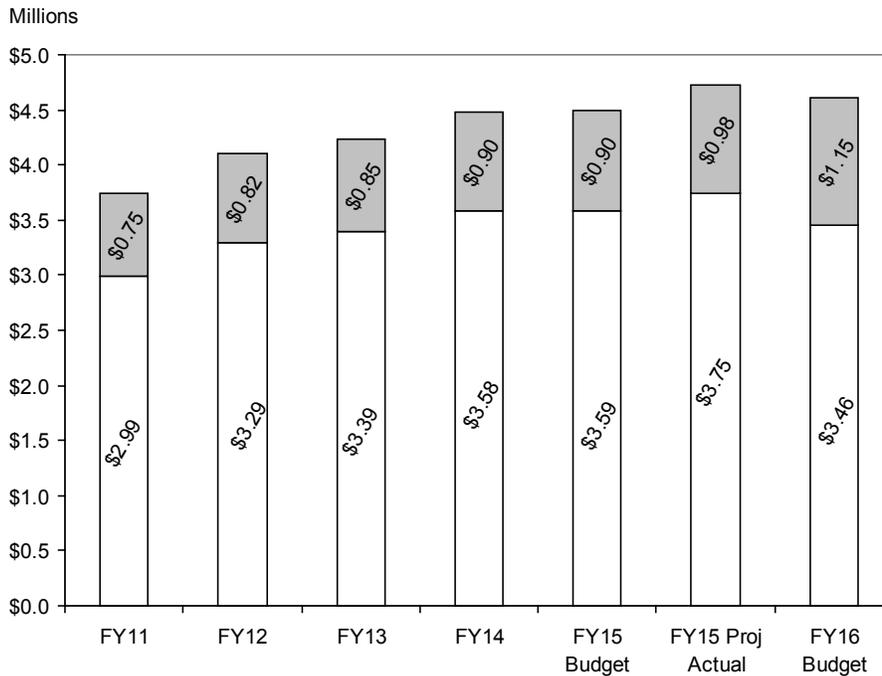


State Revenue Sharing:

The Florida Revenue Sharing Act of 1972 was an attempt by the Legislature to ensure a minimum level of parity across units of local government when distributing statewide revenue. Currently, the Revenue Sharing Trust Fund for Counties receives 2.9% of the net cigarette tax collections and 2.25% of sales and use tax collections. On July 1, 2004, the distribution formula reduced the County's share to 2.044% or a net reduction of approximately 10%. The sales and use tax collections provide approximately 96% of the total revenue shared with counties, with the cigarette tax collections making up the small remaining portion. These funds are collected and distributed on a monthly basis by the Florida Department of Revenue.

Leon County collected increasing state revenue sharing taxes from the recession, indicating a growing confidence in consumer spending, which has continued through FY14. Further evidence is shown by the increased disbursement of the sale tax true up, in August 2013 and August 2014, respectively. During the 2015 General Revenue Estimating Conference, the State forecasted modest positive growth in FY16 and the out-years.

Local Option Tourist Tax: Actuals and Projections



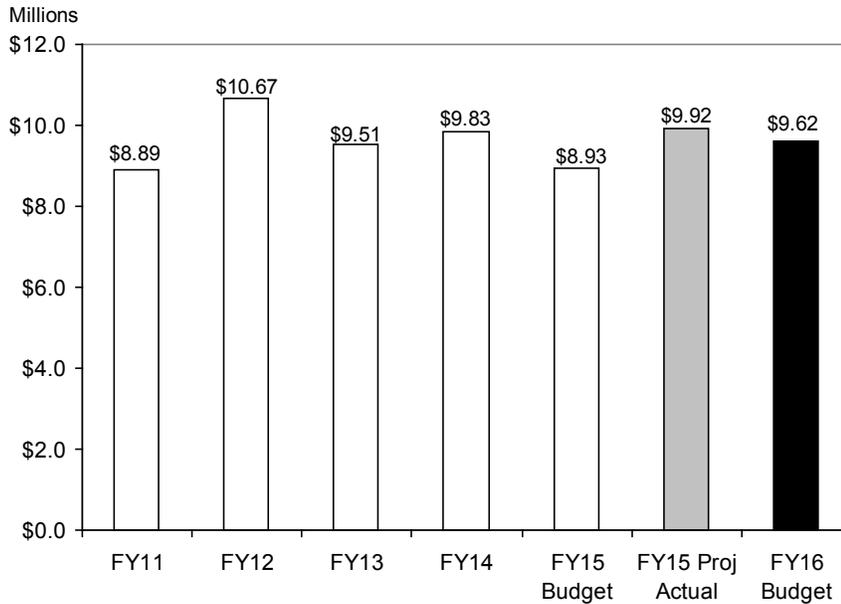
Local Option Tourist Tax:

The Local Option Tourist Tax is a locally imposed 5% tax levied on rentals and leases of less than 6-month duration. This tax is administered locally by the Tax Collector. The funds are restricted to advertising, public relations, promotional programs, visitor services and approved special events (Florida Statute 125.014). This tax dedicates one cent to the performing arts center.

On December 9, 2014, the Board amended TDC ordinances and restated the Grant Funding Agreement with Council on Culture & Arts (COCA), reallocating the TDT dedicated to the COCA from approximately 1/2-cent TDT to a total 1 1/4-cent TDT beginning in FY15. And the 1/4-cent portion TDT will be used to support a capital grants program. The rest of 3 3/4-cent TDT will be distributed to support TDC marketing and promotions, beginning in FY15.

Improved economic conditions allowed for an increase in tourist tax from FY11 to FY14. The additional one cent levied, along with an increase in available rooms, increased rates, and an increase in the business travelers sector of the market contributed to the projected upward trend in FY15 and FY16.

Ambulance Fees: Actuals and Projections



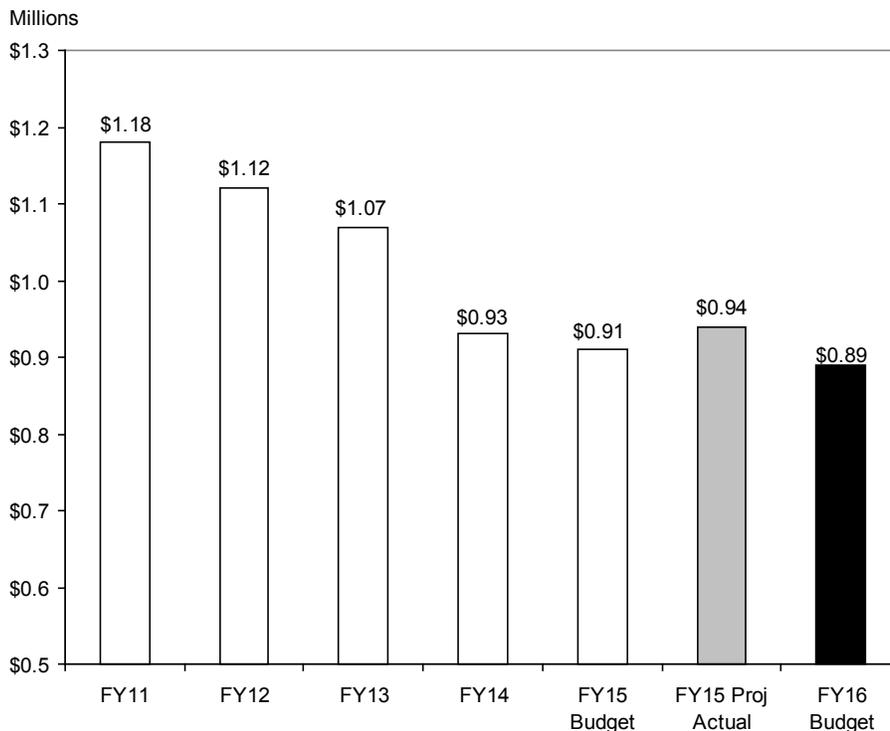
Ambulance Fees:

Leon County initiated its ambulance service on January 1st of 2004. Funding for the program comes from patient billings and a Countywide Municipal Services Tax. The amounts shown are the patient billings only.

The EMS system bills patients based on the use of an ambulance transport to the hospital. As with a business, the County has an ongoing list of patients/insurers that owe the County monies (outstanding receivables).

In FY08, the County established a collection policy to pursue uncollected bills, and to allow the write-off of billings determined uncollectible. The decline in revenue in FY13 corresponds to a decline in the booking of receivables (outstanding billings) from 41% to 36%. The moderation in the FY16 budget and FY15 projected actuals corresponds to a decline in the booking of receivables (outstanding billings) from 36% to 35%, and increase in billings in FY15.

Probation Fees: Actuals and Projections



Probation Fees:

The Probation Fees are a combination of County court probation fees, alternative community service fees, no-show fees (all governed by Florida Statute 948) and pretrial release fees (governed by an Administrative Order). These fees are collected from individuals committing infractions that fall within the jurisdiction of Leon County Courts. The amount of each individual fee is expressly stated in either the Florida Statute or the Administrative Order.

Revenues collected through Probation and Pre-Trial fees have steadily declined since FY11. This can be attributed to a decline in Probation and Pre-Trial caseloads, associated with early termination of sentences and a decrease in court ordered GPS pre-trial tracking. FY15 and FY16 anticipated revenue is expected to decrease slightly as the amount of fees that go uncollected continues to remain at a high level. With the creation of two alcohol testing alternatives, a decrease in the number of alcohol testing fees is expected. In summary, FY16 budget shows a slight decrease in revenue collection. This may mean that the decline is moderating.

Solid Waste Fees:

Solid Waste Fees are collected for sorting, reclaiming, disposing of solid waste at the County landfill and transfer station. Revenues collected will be used for the operation of all solid waste disposal sites.

In October 2008, the Board entered into a contractual agreement with Marpan Recycling. The Solid Waste Management Facility is no longer accepting Class III waste as of January 1, 2009. This contract caused a decline in revenues for Solid Waste. However, expenditures have been adjusted to reflect the change in operations at the facility.

Leon County established a reduced tipping fee in FY13 due to a reduction in hauling rates. FY15 projected actuals indicate a moderate increase over the FY15 budget. Solid Waste fees for the collection of Class III waste residuals from Marpan will stop in FY15, accounting for the decline in revenue in FY16. On April 28, 2015 Budget Workshop, the Board decided to close the landfill, which will cause a decline in revenue due to Marpan will no longer use the facility.

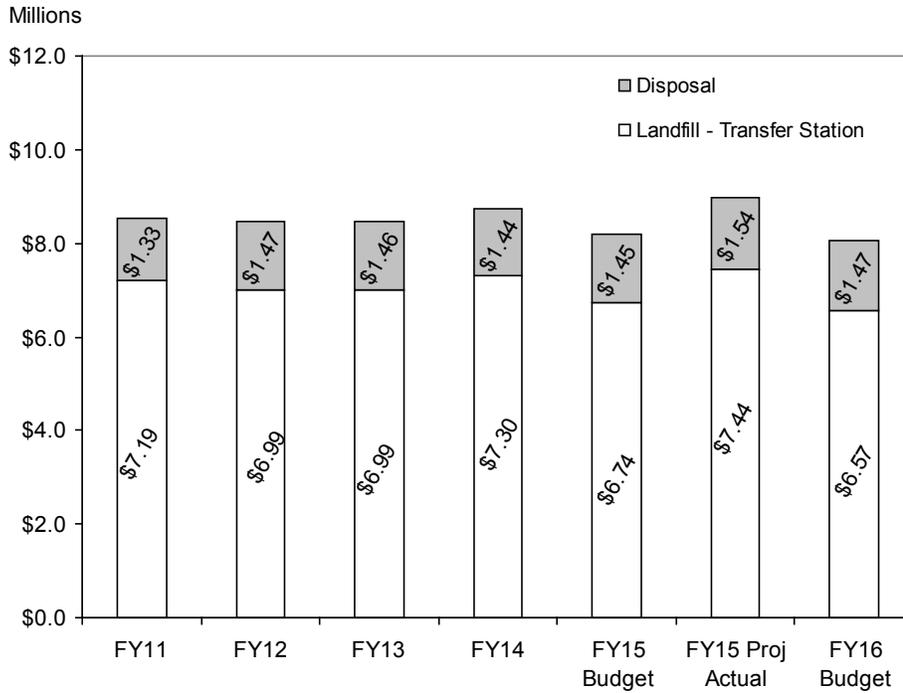
Fire Services Fee:

The fire service fee is collected for enhanced fire protection services in the unincorporated area of Leon County.

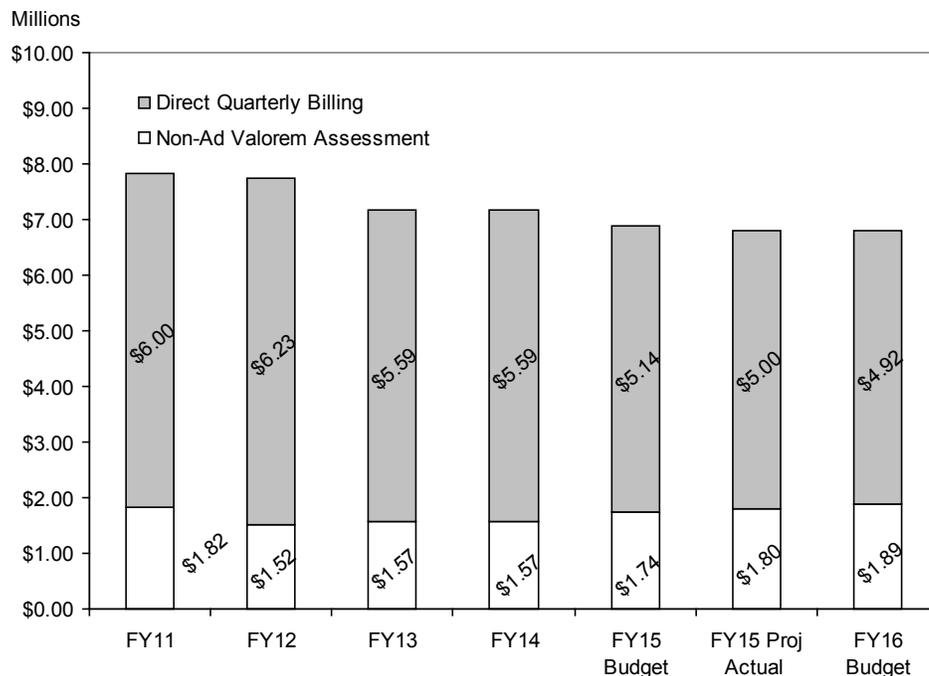
This fee was adopted June 9, 2009 and is charged as a flat fee to single family homes and on a square footage basis to businesses in the unincorporated area of the County to pay for fire services. On June 23, 2015, the Board approved an increased new fee schedule beginning in FY16, with 15% reduction for the first two FY, to delay the full fiscal impact on rate payers and in order to allow an election to occur next fall on an alternative revenue source).

The quarterly billing collections were lower than expected due to property owners opting to defer the payment of their fire services quarterly bills in order to have the fee incorporated as a non-ad valorem assessment on their property tax bill. FY11 and FY12 collections show a consistent trend in billing collections where FY13 and FY14 actuals show a downward trend. The FY15 actual and FY16 budget are consistent with the trend.

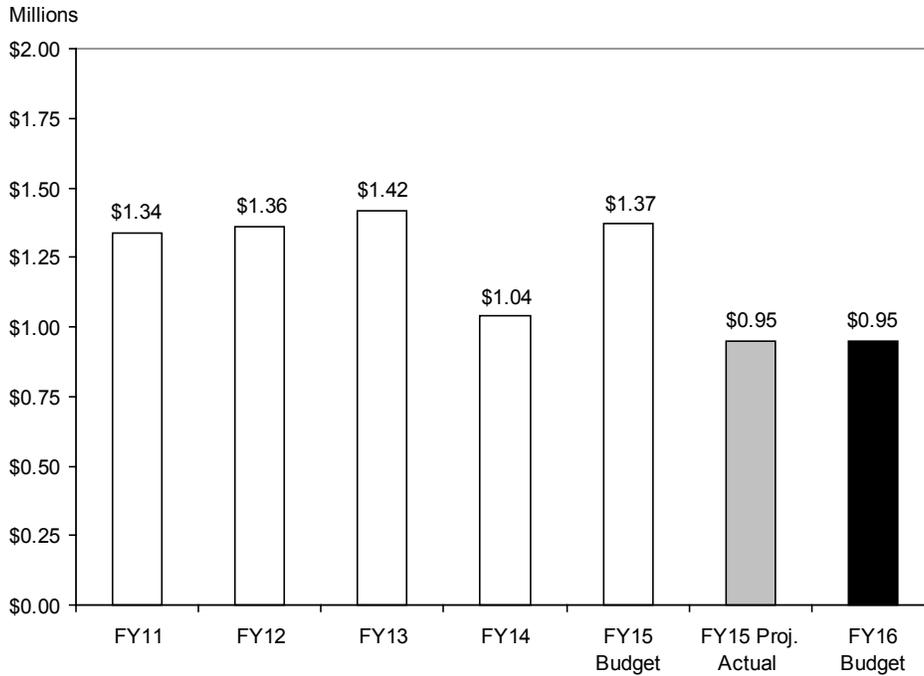
Solid Waste: Actuals and Projections



Fire Services Fee: Actuals and Projections



Court Facilities Fee: Actuals and Projections



Court Facilities Fee:

Court Facilities Fees are established to fund “state court facilities” as defined in Chapter 29, Florida Statutes (2009). On June 19, 2009, legislation approved permitting counties to change the surcharge placed on non-criminal traffic infractions from \$15 to \$30. In FY14 the County collected \$1.8 million but expended more than \$7.2 million on behalf of the State Court system.

The Board approved the increase surcharges on August 25, 2009.

In FY09 Court Facilities Fees were in a continued decline from previous fiscal years. By the first quarter in FY10, revenues began to show improvement from the approved fee increase. As the first two years with the approved fee increase, FY11 and FY12 showed moderate revenue increases. Due to a recent decline in the issuance of moving traffic violations, FY14 experienced a sharp decrease. FY15 projected actual and FY16 budget continue this trend.

Leon County Fiscal Year 2016 Adopted Budget

Recommended Position Changes

<u>Board of County Commissioners</u>	<u>FTE</u>	<u>Impact</u>	<u>Judicial and Constitutionals</u>	<u>FTE</u>	<u>Impact</u>
<u>Office of Information Technology</u>			<u>Constitutionals</u>		
<u>Management Information Systems</u>			<u>Sheriff</u>		
MIS Network Construction Planner	-1.00	(65,226)	Deputy (Internet Crimes Against Children)	1.00	83,265
MIS/GIS Administrative Associate	-1.00	(42,616)	Resource Officer (50% funded with School Board)	1.00	40,933
Total IT	-2.00	(107,842)	Total Sheriff	2.00	124,198
<u>Department of Public Works</u>			<u>Supervisor of Elections</u>		
<u>Facilities Management</u>			Elections System Specialist		
Facilities Support Technician	-1.00	(46,292)	Total Sheriff	1.00	71,233
<u>Engineering Services</u>			<u>Total Constitutionals</u>		
Engineering Construction Inspector	-1.00	(75,723)		3.00	195,431
Public Works Design Engineer	1.00	73,357			
<u>Parks & Recreation</u>					
Parks Attendant (Fred George Park)	1.00	35,592			
Total Public Works	0.00	(13,066)			
<u>Office of Financial Stewardship</u>					
<u>Purchasing</u>					
Purchasing Contract Compliance Specialist	1.00	58,266			
Total Financial Stewardship	1.00	58,266			
<u>Office of Intervention & Detention Alternatives</u>					
<u>County Probation</u>					
Probation/Pretrial Officer	-2.00	(116,626)			
Total EDBP	-2.00	(116,626)			
<u>Department of Dev.Support & Environmental Management</u>					
<u>Building Plans Review & Inspection</u>					
Environmental Review Specialist (Fee Funded)	1.00	58,381			
Total DSEM	1.00	58,381			
Total Board of County Commissioners	-2.00	(179,268)			
Total Board, Judicial and Constitutionals	1.00	16,163			

Leon County Fiscal Year 2016 Adopted Budget

Authorized Position Summary

Board of County Commissioners

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
County Commission	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00
	14.00	14.00	14.00	0.00	14.00	14.00	14.00	14.00	14.00

Administration

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
County Administration	3.00	3.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
Strategic Initiatives	12.00	11.00	13.50	0.00	13.50	13.50	13.50	13.50	13.50
Human Resources	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
	27.00	26.00	29.50	0.00	29.50	29.50	29.50	29.50	29.50

Office of Information and Technology

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Management Information Services	44.84	44.84	44.84	(1.67)	43.17	43.17	43.17	43.17	43.17
Geographic Information Systems	15.16	16.16	16.16	(0.33)	15.83	15.83	15.83	15.83	15.83
	60.00	61.00	61.00	(2.00)	59.00	59.00	59.00	59.00	59.00

County Attorney's Office

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
County Attorney	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
	12.00	12.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00

Department of Public Works

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Facilities Management	43.00	43.00	43.00	(1.00)	42.00	42.00	42.00	42.00	42.00
PW Support Services	4.00	4.00	4.00	0.00	4.00	4.00	4.00	4.00	4.00
Operations	129.00	130.00	130.00	0.00	130.00	130.00	130.00	130.00	130.00
Engineering Services	32.00	32.00	32.00	0.00	32.00	32.00	32.00	32.00	32.00
Fleet Management	9.00	9.00	9.00	0.00	9.00	9.00	9.00	9.00	9.00
Parks & Recreation	28.00	28.00	28.00	1.00	29.00	29.00	29.00	29.00	29.00
	245.00	246.00	246.00	0.00	246.00	246.00	246.00	246.00	246.00

Department of Development Support & Environmental Management

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Permit and Code Services	7.13	7.88	6.47	0.00	6.47	6.47	6.47	6.47	6.47
DS Support Services	3.92	3.92	3.81	0.00	3.81	3.81	3.81	3.81	3.81
Building Plans Review & Inspection	13.95	16.20	19.72	0.00	19.72	19.72	19.72	19.72	19.72
Environmental Services	16.00	16.00	16.00	1.00	17.00	17.00	17.00	17.00	17.00
Development Services	9.00	10.00	10.00	0.00	10.00	10.00	10.00	10.00	10.00
	50.00	54.00	56.00	1.00	57.00	57.00	57.00	57.00	57.00

Department of PLACE

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Capital Reg Transportation Planning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning Department	26.00	26.00	26.00	0.00	26.00	26.00	26.00	26.00	26.00
Blueprint 2000	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	27.00	27.00	27.00	0.00	27.00	27.00	27.00	27.00	27.00

Leon County Fiscal Year 2016 Adopted Budget

Authorized Position Summary

Office of Financial Stewardship

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Office of Management and Budget	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
Purchasing	6.00	6.00	6.25	1.00	7.25	7.25	7.25	7.25	7.25
Risk Management	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	14.00	14.00	14.25	1.00	15.25	15.25	15.25	15.25	15.25

Office of Economic Vitality

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Tourist Development	10.00	11.00	12.00	0.00	12.00	12.00	12.00	12.00	12.00
Economic Development	3.00	4.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
M/W Small Business Enterprise	2.00	2.00	1.75	0.00	1.75	1.75	1.75	1.75	1.75
	15.00	17.00	15.75	0.00	15.75	15.75	15.75	15.75	15.75

Office of Public Safety

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Emergency Medical Services	107.20	121.20	121.20	0.00	121.20	121.20	121.20	121.20	121.20
Animal Control	7.00	7.00	7.00	0.00	7.00	7.00	7.00	7.00	7.00
	114.20	128.20	128.20	0.00	128.20	128.20	128.20	128.20	128.20

Office of Library Services

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Library Services	101.70	101.70	101.70	0.00	101.70	101.70	101.70	101.70	101.70
	101.70	101.70	101.70	0.00	101.70	101.70	101.70	101.70	101.70

Office of Intervention & Detention Alternatives

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
County Probation	17.00	17.00	17.00	(1.00)	16.00	16.00	16.00	16.00	16.00
Supervised Pretrial Release	15.00	15.00	15.00	(1.00)	14.00	14.00	14.00	14.00	14.00
Drug & Alcohol Testing	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	34.00	34.00	34.00	(2.00)	32.00	32.00	32.00	32.00	32.00

Office of Human Services & Community Partnerships

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Veteran Services	3.00	3.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00
Housing Services	6.00	6.00	6.00	0.00	6.00	6.00	6.00	6.00	6.00
Health & Human Services	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	11.00	11.00	11.00	0.00	11.00	11.00	11.00	11.00	11.00

Office of Resource Stewardship

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Cooperative Extension	13.00	13.00	13.00	0.00	13.00	13.00	13.00	13.00	13.00
Office of Sustainability	2.00	2.00	1.20	0.00	1.20	1.20	1.20	1.20	1.20
Solid Waste	35.00	35.00	34.45	0.00	34.45	34.45	34.45	34.45	34.45
	50.00	50.00	48.65	0.00	48.65	48.65	48.65	48.65	48.65

Leon County Fiscal Year 2016 Adopted Budget

Authorized Position Summary

Constitutional

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Clerk of the Circuit Court	168.00	168.00	168.00	0.00	168.00	168.00	168.00	168.00	168.00
Property Appraiser	52.00	52.00	52.00	0.00	52.00	52.00	52.00	52.00	52.00
Sheriff	604.00	606.00	606.00	2.00	608.00	608.00	608.00	608.00	608.00
Supervisor of Elections	17.00	18.00	18.00	1.00	19.00	19.00	19.00	19.00	19.00
Tax Collector	86.00	86.00	86.00	0.00	86.00	86.00	86.00	86.00	86.00
	927.00	930.00	930.00	3.00	933.00	933.00	933.00	933.00	933.00

Judicial

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Court Administration	3.00	2.90	2.72	0.00	2.72	2.72	2.72	2.72	2.72
Other Court-Related Programs	5.50	5.61	5.78	0.00	5.78	5.78	5.78	5.78	5.78
	8.50	8.50	8.50	0.00	8.50	8.50	8.50	8.50	8.50

Non-Operating

Authorized Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Other Non-Operating ¹	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00

Summary

Total Full-Time Equivalentents (FTE)	1,710.40	1,734.40	1,737.55	1.00	1,738.55	1,738.55	1,738.55	1,738.55	1,738.55
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1. The Capital Regional Transportation Planning Agency reimburses the County for two positions.

Authorized OPS Position Summary

Department of Public Works

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Operations	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Department of Development Support & Environmental Management

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Development Services	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00

Office of Economic Vitality

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Tourist Development	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Office of Public Safety

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Emergency Medical Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Office of Library Services

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Library Services	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00

Office of Resource Stewardship

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Office of Sustainability	0.00	0.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Solid Waste	2.00	2.00	2.00	0.00	2.00	2.00	2.00	2.00	2.00
	2.00	2.00	3.00	0.00	3.00	3.00	3.00	3.00	3.00

Constitutional

OPS Positions	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected
Supervisor of Elections	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Total OPS FTE	7.00	7.00	7.00	1.00	8.00	8.00	8.00	8.00	8.00

Leon County Fiscal Year 2016 Adopted Budget

Total OPS Position Salary Funding

OPS Positions	FY 2015 Adopted	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget
Public Works						
Operations - Mosquito Control	104,567	100,969	100,969	100,969	100,969	100,969
Subtotal	<u>104,567</u>	<u>100,969</u>	<u>100,969</u>	<u>100,969</u>	<u>100,969</u>	<u>100,969</u>
Development Support & Environmental Management						
Development Services - Building Inspection	0	47,835	47,835	47,835	47,835	47,835
Subtotal	<u>0</u>	<u>47,835</u>	<u>47,835</u>	<u>47,835</u>	<u>47,835</u>	<u>47,835</u>
Economic Vitality						
Tourist Development	21,424	0	0	0	0	0
Subtotal	<u>21,424</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Public Safety						
Emergency Medical Services	71,157	475,680	475,903	476,281	476,678	477,094
Subtotal	<u>71,157</u>	<u>475,680</u>	<u>475,903</u>	<u>476,281</u>	<u>476,678</u>	<u>477,094</u>
Library Services						
Library Services	29,671	28,506	28,506	28,506	28,506	28,506
Subtotal	<u>29,671</u>	<u>28,506</u>	<u>28,506</u>	<u>28,506</u>	<u>28,506</u>	<u>28,506</u>
Resource Stewardship						
Office of Sustainability	-	17,270	17,270	17,270	17,270	17,270
Solid Waste - Hazardous Waste	20,091	20,086	20,689	21,309	21,949	22,605
Solid Waste - Rural Waste	34,297	12,406	12,778	13,162	13,557	13,963
Subtotal	<u>54,388</u>	<u>49,762</u>	<u>50,737</u>	<u>51,741</u>	<u>52,776</u>	<u>53,838</u>
Constitutional						
Supervisor of Elections	483,675	552,000	280,000	240,000	280,000	560,000
Subtotal	<u>483,675</u>	<u>552,000</u>	<u>280,000</u>	<u>240,000</u>	<u>280,000</u>	<u>560,000</u>
Total OPS Funding	<u>764,882</u>	<u>1,254,752</u>	<u>983,950</u>	<u>945,332</u>	<u>986,764</u>	<u>1,268,242</u>

Notes:

1. The amounts represented in this table include benefit costs.

Leon County Fiscal Year 2016 Adopted Budget

Summary of Fund Balance & Retained Earnings (unaudited)

Org	Fund Title	FY13	FY14	FY 15 Estimate			% Change(+/-)
		Actual	Actual	Rev	Exp.	Year End (A)	
General & Fine and Forfeiture Funds *							
001	General Fund	38,154,281	37,233,665	95,208,054	57,537,842	37,670,212	1.17%
110	Fine and Forfeiture Fund	1,072,061	3,183,317	72,689,809	68,758,532	3,931,277	23.50%
	Subtotal:	39,226,342	40,416,982	167,897,863	126,296,374	41,601,489	2.93%
* The combined fund balances for the general and fine and forfeiture funds fall within the allowable range of the County Reserve Policy, which requires a minimum of 15% and a maximum of 30% reserve.							
Special Revenue Funds							
106	County Transportation Trust Fund	5,427,126	4,060,185	19,792,440	13,938,424	5,854,016	44.18%
111	Probation Services Fund	837,046	834,994	3,744,857	2,702,594	1,042,264	24.82%
114	Teen Court Fund	148,155	95,411	188,728	165,072	23,656	-75.21%
116	Drug Abuse Trust Fund	12,054	11,003	60,406	52,540	7,866	-28.51%
117	Judicial Programs Fund (B)	39,913	112,804	328,884	187,211	141,673	25.59%
120	Building Inspection Fund (B)	1,116,240	1,533,639	3,077,241	1,368,679	1,708,562	11.41%
121	Growth Management Fund	1,083,043	1,288,426	4,612,753	3,426,023	1,186,730	-7.89%
123	Stormwater Utility Fund	1,100,965	1,505,345	5,852,397	4,436,669	1,415,728	-5.95%
124	Ship Trust Fund	181	180	609,467	609,467	0	N/A
125	Grants	1,584,336	1,337,469	14,674,998	13,281,585	1,393,413	4.18%
126	Non-Countywide General Revenue Fund (C)	5,833,543	2,530,138	23,617,013	20,078,332	3,538,681	39.86%
127	Grants (E)	151,336	180,442	1,040,545	857,974	182,571	1.18%
130	911 Emergency Communications Fund	751,935	1,166,317	2,521,858	1,288,200	1,233,658	5.77%
131	Radio Communications Systems Fund (F)	152,188	8,240	1,099,464	1,091,244	8,220	-0.24%
135	Emergency Medical Services Fund	9,290,924	11,621,657	27,603,817	18,566,427	9,037,390	-22.24%
140	Municipal Service Fund	2,173,493	2,573,757	9,111,858	6,308,575	2,803,283	8.92%
145	Fire Services Fund	584,503	861,254	7,442,015	6,878,610	563,405	-34.58%
160	Tourist Development Fund (1st - 3rd & 5th Cent) (H)	1,293,347	1,265,723	6,053,458	5,111,312	942,147	-25.56%
160	Tourist Development Fund (4th Cent) (H)	4,408,112	5,042,522	5,048,852	0	5,048,852	0.13%
161	Housing Finance Authority Fund (I)	738,522	650,420	681,920	272,925	408,995	-37.12%
162	Special Assessment Paving Fund	1,191,097	262,426	666,196	313,100	353,096	34.55%
164	Killearn Lakes Units I and II Sewer	1,213	-265	237,515	237,500	15	0.00%
165	Bank of America Building Operating Fund	1,894,185	3,435,362	3,435,362	2,481,957	953,405	-72.25%
166	Huntington Oaks Plaza Fund	32,312	103,909	303,909	213,837	90,072	-13.32%
	Subtotal:	39,845,769	40,481,358	141,805,953	103,868,256	37,937,697	-6.28%
Debt Service Funds							
211	Debt Service - Series 2003 A&B	314,793	314,793	581,080	581,080	0	-100.00%
220	Debt Service - Series 2004	127,098	127,098	7,373,648	7,247,350	126,298	-0.63%
222	Debt Service - Series 2014	N/A	N/A	558,780	558,780	0	N/A
	Subtotal:	441,891	441,891	8,513,508	8,387,210	126,298	-71.42%

Leon County Fiscal Year 2016 Adopted Budget

Summary of Fund Balance & Retained Earnings (unaudited)

Org	Fund Title	FY13	FY14	FY 15 Estimate			% Change(+/-)
		Actual	Actual	Rev	Exp.	Year End (A)	
Capital Projects Funds							
305	Capital Improvements Fund (J)	30,149,467	25,925,968	27,166,802	16,165,810	11,000,992	-57.57%
306	Gas Tax Transportation Fund (K)	2,913,468	2,783,015	5,482,840	5,482,840	0	-100.00%
308	Local Option Sales Tax Fund (L)	17,554,242	11,644,100	11,724,850	11,048,610	676,240	-94.19%
309	Local Option Sales Tax Extension Fund (M)	10,801,248	11,280,842	21,838,421	21,786,822	51,599	-99.54%
311	Construction Series 2003 A&B Fund	159,475	159,475	6,836	0	6,836	N/A
318	1999 Bond Construction Fund	471,776	454,506	454,506	441,826	12,680	-97.21%
320	Construction Series 2005	662,332	21,830	21,830	0	0	-100.00%
321	Energy Savings Contract ESCO Capital Fund	20,155	20,266	0	20,296	20,296	0.15%
330	911 Capital Projects Fund	1,808,058	1,974,388	1,986,928	0	1,986,928	0.64%
341	Countywide Road District Fund - Impact Fee	2,022,112	1,994,956	1,994,956	1,704,398	290,558	-85.44%
343	NW Urban Collector Fund - Impact Fee	432,810	402,955	402,955	339,347	63,608	-84.21%
344	SE Urban Collector Fund - Impact Fee	158,803	96,983	96,983	0	96,983	0.00%
	Subtotal:	67,153,946	56,759,284	71,177,907	56,989,949	14,206,719	-74.97%
Enterprise Funds							
401	Solid Waste Fund (N)	4,738,609	4,757,670	14,662,587	9,462,155	5,200,432	9.31%
	Subtotal:	4,738,609	4,757,670	14,662,587	9,462,155	5,200,432	9.31%
Internal Service Funds							
501	Insurance Service Fund	1,734,075	1,775,161	5,051,925	2,436,742	2,615,183	47.32%
502	Communications Trust Fund	87,028	128,087	723,869	595,782	128,087	N/A
505	Motor Pool Fund	12,341	45,673	3,240,778	3,134,377	106,401	N/A
	Subtotal:	1,833,444	1,948,921	9,016,572	6,166,901	2,849,671	46.22%
TOTAL:		153,240,001	144,806,106	413,074,390	311,170,845	101,922,307	-29.61%

Notes:

- A. Balances are estimated as year ending for FY 2015 and may be changed pending final audit adjustments. The Board approved the use of \$4.1 million of General revenue fund balance to balance the FY 2016 budget at the June 2015 Budget Workshop. The FY 2015 estimated year end General/Fine & Forfeiture fund balance figure does not reflect the drawdown of the fund balance.
- B. The increase in the Building fund balance and the leveling of the Development Support fund balance is reflective of an increase in building and development permitting.
- C. Non-countywide general revenue includes state shared and 1/2 cent sales tax. This fund is used to account for non countywide general revenue sources. Funds are not expended directly from the fund, but are transferred to funds that provide non-countywide services. To Support the Solid Waste Rural Service Centers program, fund balance above County policy minimum was transferred to fund 401, accounting for the reduction in estimated year end fund balance.
- E. This fund is used to separate grants that are interest bearing grants.
- F. The Radio Communications Systems Fund is used to account for the new radio system for Joint Dispatch. These funds were previously reflected in Fund 331.
- H. The Tourist Development Tax is reflected in two separate fund balances: the first three cents and the fifth cent support the Tourist Development Council activities. The fourth cent was dedicated towards the Performing Arts Center. The Board, in conjunction with the Community Redevelopment Agency, is in the process of deciding where to redirect the fourth cent fund balance for other performing arts projects that are in accordance with state statute.
- I. The fund balance reflects a gain from investments through previous bond issues.
- J. The fund balance reflects the \$3.8 million in advanced funding approved at the June 2015 Budget Workshop for to maintain timely progress of capital facility maintenance needs.
- L. The fund balance reflects the remaining capital reserves budgeted during FY 2014 as a "sinking fund" for maintaining existing infrastructure associated with the initial local option tax. These reserves are projected to be depleted by FY15.
- K. The fund balance reflects the \$654,000 in advanced funding approved at the June 2015 Budget Workshop for to maintain timely progress of capital facility maintenance needs.
- M. The fund balance reflects the \$1.0 million in advanced funding approved at the June 2015 Budget Workshop for to maintain timely progress of capital facility maintenance needs.
- N. Amount reflected is unrestricted retained earnings.

Leon County Fiscal Year 2016 Adopted Budget

Summary of Fund Balance and County Reserves Policy

Fund	Fund Title	FY15 Yr Ending Est. Bal. (B)	FY16 Tentative Budget	Policy (A) Minimum 15% Budget	Policy (A) Maximum 30% Budget	FY16: Fund Balance Allocation (B)		
						Budgeted For Spending	Emergency Contingency & Cash Flow	Available for Future Allocation
General & Fine and Forfeiture Funds								
001	General Fund	37,670,212	63,069,289	9,460,393	18,920,787	4,125,000	33,545,212	
110	Fine and Forfeiture Fund	3,931,277	70,893,916	10,634,087	21,268,175	0	3,931,277	
	Subtotal:	41,601,489	133,963,205	20,094,481	40,188,962	4,125,000	37,476,489	0
Special Revenue Funds (C)								
106	County Transportation Trust Fund	5,854,016	15,366,198	2,304,930	4,609,859	0	4,609,859	1,244,157
111	Probation Services Fund	1,042,264	3,013,616	452,042	904,085	0	904,085	138,179
114	Teen Court Fund	23,656	165,072	24,761	49,522	26,282	-2,626	0
116	Drug Abuse Trust Fund	7,866	52,540	7,881	15,762	0	7,866	0
117	Judicial Programs Fund	141,673	207,100	31,065	62,130	0	62,130	0
120	Building Inspection Fund	1,708,562	1,560,375	234,056	468,113	223,606	468,113	1,016,844
121	Growth Management Fund	1,186,730	3,580,010	537,002	1,074,003	309,642	877,088	0
123	Stormwater Utility Fund	1,415,728	4,473,588	671,038	1,342,076	0	1,342,076	73,652
124	Ship Trust Fund	0	0	0	0	0	0	0
125	Grants	1,393,413	643,087	96,463	192,926	252,598	192,926	947,889
126	Non-Countywide General Revenue Fund	3,538,681	20,078,332	3,011,750	6,023,500	0	3,538,681	0
127	Grants	182,571	60,000	9,000	18,000	0	18,000	164,571
130	911 Emergency Communications Fund	1,233,658	1,288,200	193,230	386,460	0	386,460	847,198
131	Radio Communications Systems Fund	8,220	1,091,224	163,684	327,367	0	8,220	0
135	Emergency Medical Services Fund	9,037,390	18,067,578	2,710,137	5,420,273	1,921,898	5,420,273	1,695,219
140	Municipal Service Fund	2,803,283	6,205,409	930,811	1,861,623	1,224,459	1,578,824	0
145	Fire Services Fund	563,405	6,878,610	1,031,792	2,063,583	0	563,405	0
160	Tourist Development Fund - 1st - 3rd & 5th Cent	942,147	4,152,765	622,915	1,245,830	177,815	764,332	0
160	Tourist Development Fund - 4th Cent	5,048,852	898,462	134,769	269,539	0	269,539	4,779,314
161	Housing Finance Authority Fund	408,995	67,925	10,189	20,378	49,720	20,378	338,898
162	Special Assessment Paving Fund	353,096	313,907	47,086	94,172	0	94,172	258,924
164	Killearn Lakes Units I & II Sewer	15	237,500	35,625	71,250	0	15	0
165	Bank of America Building Operating Fund	953,405	1,573,459	236,019	472,038	565,383	388,022	n/a
166	Huntington Oaks Plaza Fund	90,072	200,197	30,030	60,059	39,860	50,212	0
	Subtotal:	37,937,697	90,175,154	13,526,273	27,052,546	4,791,263	21,562,048	11,504,843
Debt Service Funds								
211	Debt Service - Series 2003 A&B	0	Debt Service:			0	0	n/a
220	Debt Service - Series 2005	126,298	The County transfers the necessary funds to make			126,298	0	n/a
221	ESCO Lease	0	debt service payments on an as needed basis. Any			0		
222	Debt Series 2014	0	balances will be used to support future debt service			0		
	Subtotal:	126,298	requirements.			126,298	0	0
Capital Projects Funds (D)								
305	Capital Improvements Fund	11,000,992	Capital Projects:			4,917,546	n/a	6,083,446
306	Gas Tax Transportation Fund	0	Actual project balances will be carried forward into the			0	n/a	0
308	Local Option Sales Tax Fund	676,240	new fiscal year. Capital projects do not require			672,349	n/a	3,891
309	Local Option Sales Tax Ext. Fund	51,599	reserves for cash flow as all funding is accumulated			0	n/a	51,599
311	Construction Series 2003 A&B Fund	6,836	prior to a project commencing. Excess funds in			0	n/a	6,836
318	1999 Bond Construction Fund	12,680	specific capital project funds are available for future			0	n/a	12,680
320	Construction Series 2005	0	capital project needs. Many of the funds have specific			0	n/a	0
321	Energy Savings Contract ESCO Capital Fund	20,296	constraints based on the revenue source (i.e. 9-1-1			0	n/a	20,296
330	911 Capital Projects Fund	1,986,928	funding, etc.).			0	n/a	1,986,928
341	Countywide Road District Fund	290,558				0	n/a	165,533
343	NW Urban Collector Fund - Impact Fee	63,608				0	n/a	55,077
344	SE Urban Collector Fund - Impact Fee	96,983				0	n/a	100,175
	Subtotal:	14,206,719				5,589,895	0	8,486,460
Enterprise Funds (D)								
401	Solid Waste Fund (E)	5,200,432	10,090,106	1,513,516	3,027,032	1,052,419	3,027,032	1,120,981
	Subtotal:	5,200,432	10,090,106	1,513,516	3,027,032	1,052,419	3,027,032	1,120,981
Internal Service Funds (D)								
501	Insurance Service Fund	2,615,183	3,567,563	535,134	1,070,269	0	2,615,183	0
502	Communications Trust Fund	128,087	595,782	89,367	178,735	0	0	0
505	Motor Pool Fund	106,401	3,195,105	479,266	958,532	0	0	0
	Subtotal:	2,849,671	7,358,450	1,103,768	2,207,535	0	2,615,183	0
TOTAL:		101,922,307	241,586,915	36,238,037	72,476,075	15,684,875	64,680,752	21,112,285

The following is the relevant sections of Leon County Policy No. 07-02 "Reserves", the entire policy is contained in the Appendix Section of the budget document:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than five (5%) and to not exceed ten (10%) of projected general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year.
- b. The reserve for contingency is separate from the reserve for cash balances.
- c. Annually the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
- b. The unappropriated fund balance shall be no less than ten (10%) and no greater than twenty (20%) of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

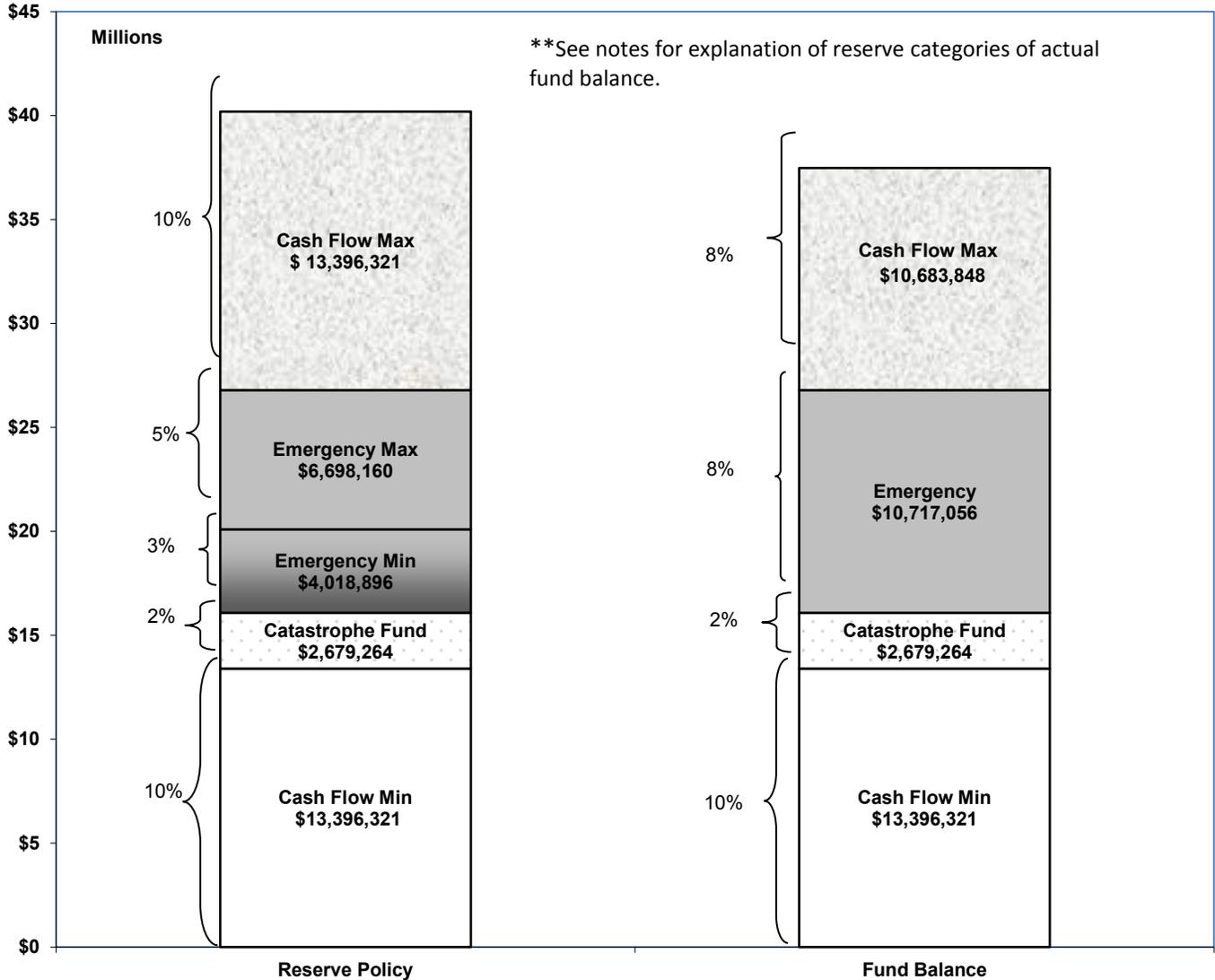
3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in 1 and 2 above.
- b. Funds in excess of the minimums established can be utilized to support one-time capital expenses.

Notes:

- A. The policy minimums and maximums are based on the total amount of reserves for emergency contingency and cash flow as a percent of the FY 2015 Budget.
- B. The "Fund Balance Allocation" reflects three categories. The "Budgeted for Spending" indicates fund balance being utilized in the FY 2016 budget to support operating and capital projects. Except for the General/Fine and Forfeiture fund balance which includes the budgeted Catastrophe Reserved, the "Emergency Contingency & Cash Flow" is the unbudgeted portion of the reserve and the amount dedicated to support these categories. Due to space limitations these categories are shown together. The "Available for Future Allocation" are funds in excess of the policy's recommended maximums; however, they are typically dedicated for specific purposes (i.e. 9-1-1, Transportation, Growth Management). The total of all three categories equals the total of the estimated year ending FY 2015 balance.
- C. The Special Revenue Funds are presented based on the County's reserve policies. However, each of the funds has been established for a discrete purpose and often has dedicated revenues that can only be utilized for a specific purpose. The balances may be accruing for a specific purpose (i.e. the Tourist Development Additional One Cent for the Performing Arts Center).
- D. Capital Projects, Enterprise and Internal Service Funds maintain differing levels of balances depending upon on-going capital project requirements and other audit requirements. The percentages for the other funds are intended to show compliance with the County's policy for maintaining sufficient balances. The budgeted appropriated fund balance in funds 305 and 308 are capital reserves budgeted by the Board for mandatory and necessary capital projects for the next five to six years. These reserves are reviewed as part of the annual budget process and allocated to the appropriate projects accordingly.
- E. Amount reflected is unrestricted retained earnings. FY 2015 estimated balance is based on current Solid Waste proforma projections.

General Fund / Fine and Forfeiture Reserve Illustration Using Reserve Policy *



****Notes:**

- 1) The base of the reserves is the minimum required for cash flow purposes. Without these minimums, funds would likely have to be borrowed to meet beginning of the year expenditure obligations.
- 2) Policy column reflects the minimum and maximum reserves under the existing reserve policy. Total reserves without exceeding policy maximum is \$40.1 million.
- 3)The Policy shows the catastrophe reserve and the emergency reserve minimums and maximums of 3% and 8%, respectively.
- 4) The ending FY 2015 fund balance is estimated at \$41.6 million. The fund balance column shows the current distribution of reserves with the projected beginning FY 2016 fund balance of \$37.4 million. The beginning fund balance contemplates the budgeting of \$4.12 million in fund balance as approved by the Board.
- 5) Proposed fund balance reflects the distribution of reserve categories under the policy which includes catastrophe reserves.

* Based on estimated beginning FY 2016 Fund Balance



Leon County Fiscal Year 2016 Adopted Budget
Debt Service Schedule

General Obligation Bonds

No outstanding issues.

Non Self-Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	Outstanding Interest Amount	FY15/16 Principal Payment	FY15/16 Interest Payment	Remaining Principal	Final Maturity Date
Series 2012A: Tax Exempt & Series 2012B: Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	\$21,223,000	\$20,784,000	\$1,605,416	\$166,000	\$414,283	\$20,618,000	2020
Series 2014	In FY 2014, financing, in the form of a bank loan, was obtained to refund the non-taxable portion of Bond Series 2005.		\$16,200,000	\$16,077,000	\$3,393,247	\$126,000	\$432,471	\$15,951,000	2025
Series 2005	In FY 2015, a bank loan was obtained to refund outstanding non-advance refundable Series 2005 Capital Improvement Revenue Refunding Bonds. The Bond was originally issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This Bond was also issued to fund the relocation of the Development Services and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		\$20,040,000	\$13,692,000	\$190,054	\$6,806,000	\$132,900	\$6,886,000	2017
ESCO Lease	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.	The energy efficiency improvements will offset the cost of the lease.	\$4,466,238	\$1,362,855	\$90,685	\$437,540	\$46,974	\$925,315	2018
TOTAL			\$61,929,238	\$51,915,855	\$5,279,402	\$7,535,540	\$1,026,628	\$44,380,315	

Summary of Transfers

Governmental accounting requires certain funds (self-balancing sets of accounts) to be created. Each fund has a discrete purpose. However, often, there is a need for one fund to support a portion of another fund's activities. To accomplish this, monies are moved between funds through a process called "interfund transfers". The following provides a brief description of each transfer occurring in the budget.

General Fund

General Fund (001) **from** Non-Countywide General Revenue (126) **\$8,166,544**: Funds accumulated in the Non-Countywide General Revenue fund are partially available to support unincorporated area only programs, as well as countywide activities. The funds transferred support a portion of the countywide activities in the General Fund and supplement property tax collections.

General Fund (001) **from** County Accepted Roadways and Drainage Systems Program (162) **\$279,968**: FY 2016 fund transfer, normally for general capital expenditures, was transferred to the General Fund as part of the budget balancing strategy.

Supervisor of Elections (060) **from** General Fund (001) **\$5,008,722**: Funds are transferred from the General Fund to the Supervisor of Elections in order to establish the budget for the fiscal year. This transfer is done on an annual basis. Any remaining budget is returned to the general fund at the end of the fiscal year.

Special Revenue Funds

Transportation Trust Fund (106) **from** Stormwater Utility Fund (123) **\$1,142,862**: The County maintains one engineering division. Within this division are transportation and stormwater engineers. To avoid having gas taxes (which are the main source of revenue contained in the Transportation Fund) support unrelated activities, a transfer from the Stormwater Utility offsets the engineering cost provided to the stormwater utility.

Transportation Trust Fund (106) **from** Non-Countywide General Revenue (126) **\$2,201,861**: Gas tax revenues are insufficient to support transportation related activities. This transfer provides additional general revenues to offset the shortfall.

Probation Services (111) **from** General Fund (001) **\$2,011,781**: The transfer provides the necessary revenue to offset the gap between the fees generated in pre-trial/probation and the cost of the programs.

Development Services & Environmental Management (121) **from** Non-Countywide General Revenue (126) **\$2,000,000**: The County's growth management fees do not provide 100% support for services provided by the Department. The transfer is necessary to fund non-fee related activity and any additional difference. Prior to FY 2012, the general revenue support for this fund was approximately 50% of expenses. Due to the continued weak economy, the subsidy for FY 2016 is 56%.

Stormwater Utility (123) **from** Transportation Trust (106) **\$800,000**: The stormwater operations function provides roadside swale maintenance on behalf of the transportation network.

Stormwater Utility (123) **from** Non-Countywide General Revenue (126) **\$248,577**: This transfer provides the additional revenue to support the county's stormwater utility program not funded through the stormwater non ad valorem assessment. This transfer will offset the discount provided to veterans and low-income seniors and properties receiving stormwater credit discounts.

Special Revenue Funds Continued

Radio Communication Systems (131) **from** General Fund (001) **\$904,347**: This transfer provides funds acquired for the capital costs for the 800 Mhz radio system to support the operating requirements of the system subsequent to the completion of the capital project.

Summary of Transfers

Municipal Services (140) **from** Non-Countywide General Fund (126) **\$908,760**: This transfer supports unincorporated area activities such as Animal Control and Parks and Recreation.

Debt Service Funds

In accordance with all enabling bond ordinances and resolutions, the County is required to establish separate funds for the purposes of making debt service payments. To avoid "splitting revenues" across multiple funds, the County accrues all the revenues to individual accounts in a particular fund. The County then makes transfers from the applicable funds to the appropriate debt (or other) funds. On June 23, 2015, the Board approved a bank loan to refund the remaining Capital Improvement Revenue Refunding Bonds, Series 2005 for an estimated \$595,000 in net present value of the life of the loan. The bonds will mature October 1, 2017.

Capital Projects Funds

Capital Improvements (305) **from** General Fund (001) **\$1,535,000**: At the June 23, 2015 FY 2016 Budget Workshop, the Board approved restoring regular general revenue fund transfers to support capital projects.

Capital Improvements (305) **from** Building Inspection (120) **\$91,000**: This transfer is to fund vehicles for Building Plans Review and Inspection.

Capital Improvements (305) **from** Municipal Services (140) **\$465,000**: This transfer will fund vehicles and equipment for Parks and Recreation.

Gas Tax Transportation (306) **from** Transportation Trust (106) **\$2,695,650**: The transfer is to support transportation fund vehicle and equipment replacements, pavement markings and road-related stormwater capital projects funded from the gas tax. At the April 28, 2015 Budget Workshop, the Board approved allocating the 5-cent gas tax revenue 50/50 between the Sidewalk Program capital project and transportation operating expenses, reducing the general revenue subsidy.

Enterprise Funds

Solid Waste (401) **from** Non-Countywide General Revenue (126) **\$582,191**: The transfer is necessary as the tipping fees and non-ad valorem assessment currently supporting the Solid Waste Fund are not sufficient to fund the entire cost of the program. In 2014, the Board authorized staff to implement a fee structure for the use of Rural Waste Services Centers (RWSC) located in unincorporated Leon County, in an effort to eliminate the general revenue subsidy. Subsequently, due to a user fee revenue shortfall, the Board approved a general revenue transfer increase and directed the implementation of a modified operational schedule (reduce hours and days) to further offset the revenue shortfall. On July 7, 2015, the Board approved a rate resolution increasing the Transfer Station Tip Fee. The increase is related to the hauling and disposal contract with Waste Management and inflationary adjustments associated with the operation and maintenance of the transfer station. Additional, at the May 12, 2015 meeting, the Board approved the closure of the landfill and directed staff to begin the corresponding long-term master planning of the site.

Schedule of Transfers

<u>Fund #</u>	<u>Transfer To</u>	<u>Fund #</u>	<u>Transfer From</u>	<u>Transfer Amount</u>
General Funds				
001	General Fund	126	Non-Countywide General Revenue	8,166,544
001	General Fund	162	Co. Accepted Roadways & Drainage System	279,968
060	Supervisor of Elections	001	General Fund	5,008,722
			Subtotal	13,455,234
Special Revenue Funds				
106	Transportation Trust	123	Stormwater Utility	1,142,862
106	Transportation Trust	126	Non-Countywide General Revenue	2,201,861
111	Probation Services	001	General Fund	2,011,781
121	Dvpmt. Svcs. & Environ. Mgmt.	126	Non-Countywide General Revenue	2,000,000
123	Stormwater Utility	106	Transportation Trust	800,000
123	Stormwater Utility	126	Non-Countywide General Revenue	248,577
131	Radio Communications Systems	001	General Fund	904,347
140	Municipal Services	126	Non-Countywide General Revenue	908,760
145	Fire Rescue Services	140	Municipal Services	1,224,459
			Subtotal	11,442,647
Debt Service Funds				
211	Bond Series 2012A & 2012B	126	Non-Countywide General Revenue	145,371
211	Bond Series 2012A & 2012B	165	Bank of America Building Operations	436,112
220	Bond Series 2014 (2005)	001	General Fund	272,208
220	Bond Series 2014 (2005)	126	Non-Countywide General Revenue	6,074,012
220	Bond Series 2014 (2005)	140	Municipal Services	312,656
220	Bond Series 2014 (2005)	160	Tourism Development	156,576
221	ESCO Lease	001	General Fund	484,514
222	Debt Series 2014	126	Non-Countywide General Revenue	560,672
			Subtotal	8,442,121
Capital Projects Funds				
305	Capital Improvements	001	General Fund	1,535,000
305	Capital Improvements	120	Building Inspection	91,000
305	Capital Improvements	140	Municipal Services	465,000
306	Gas Tax Transportation	106	Transportation Trust	2,695,650
			Subtotal	4,786,650
Enterprise Funds				
401	Solid Waste	126	Non-Countywide General Revenue	582,191
			Subtotal	582,191
TOTAL				\$38,708,843

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Basis of Budget

Leon County's Governmental and Fiduciary Funds are prepared on a modified accrual basis.

Revenues are recognized when measurable and available under budgetary basis. The following revenues are considered to be susceptible to accrual: taxes, charges for services, interest, state revenue sharing, federal forestry revenue, insurance agent revenues, 5th & 6th cent gas tax, federal and state grants, planning and zoning revenue, communication services tax, and special assessments.

Obligations are budgeted as expenses and generally recorded when the related fund liability is incurred. An exception is principal and interest on general long-term debt which is recorded when due.

The budgets of the proprietary funds are prepared on an accrual basis. The revenues are recognized when earned and their expenses are recognized when incurred.

Florida state law requires that receipts from all sources be budgeted at 95% of anticipated receipts.

Funds

The financial activities of the County are recorded in separate funds. Each fund is considered a separate accounting entity. The operations of each fund are accounted for within a set of self-balancing accounts that include assets, liabilities, fund equity, revenues, and expenditures, or expenses, as necessary. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The various funds are as follows:

Governmental Fund Types:

General Fund – The general operating fund of the Board. This fund is used to account for all financial transactions not required to be accounted for in another fund.

Special Revenue Funds – Funds used to account for special assessments and specific governmental revenue sources. Major capital projects that are restricted by law, or administrative action, for expenditures for specific purposes are not considered Special Revenue Funds. Examples of Special Revenue Funds are Building Inspection, Transportation Trust, Emergency Medical Services, Fire Rescue Services, Tourist Development, and Probation Services.

Debt Service Funds – Funds used to record the funding and payment of principal and interest on debt reported in the General Long-Term Debt Account Group.

Capital Projects Funds – These funds are used to account for the acquisition or construction of major capital facilities other than those financed by the Proprietary Funds. Examples of Capital Projects Funds are the Local Option Sales Tax and Governmental Capital.

Proprietary Fund Types:

Enterprise Fund – A fund used to report operations that provide services financed primarily by user charges. An example of an enterprise fund is the Solid Waste Operations Fund.

Internal Service Funds – A fund used to account for goods or services provided by various departments to other departments of the Board on a cost-reimbursement basis. These funds consist of the Motor Pool Fund, the Communication Trust Fund, and the Insurance Service Fund.

Leon County Fiscal Year 2016 Adopted Budget

Fund Revenue By Source

Fund	Property Tax MSTU or Assmt	State Gas Tax	Local Gas Tax	State Revenue Sharing	1/2 Cent Sales Tax	Local Sales Tax	PST and CST (1)	Fund Balance (2)	Fines	Fees & Licenses (3)	Transfers	Other Revenue (4)	Total Budgeted Revenue
001 General Fund	44,669,566							4,125,000		1,709,484	8,446,512	4,118,727	63,069,289
060 Supervisor of Elections											5,008,722		5,008,722
106 Transportation Trust		3,890,250	7,739,650							228,745	3,344,723	162,830	15,366,198
110 Fine and Forfeiture	69,698,407								114,950	927,010		153,549	70,893,916
111 Probation Services									991,955		2,011,781	9,880	3,013,616
114 Teen Court								26,282		104,785		475	131,542
116 Drug Abuse Trust										62,510			62,510
117 Judicial Programs								4,531		214,320			218,851
120 Building Inspection								223,606		1,579,090		15,960	1,818,656
121 Dvlpmt Srvs & Envrmt Mgmt								309,641	10,450	1,381,110	2,000,000	11,115	3,712,316
123 Stormwater Utility										3,372,130	1,048,577	18,715	4,439,422
124 SHIP Trust												879,466	879,466
125 Grants								252,598				374,105	626,703
126 Non-Countywide Gen Rev				5,054,000	11,857,900		3,580,550			395,538			20,887,988
127 Grants - Interest Bearing												60,000	60,000
130 9-1-1 Emergency Comm				1,282,500									1,282,500
131 Radio Comm Systems									309,985		904,347		1,214,332
135 Emergency Medical Srvs	6,848,625							1,921,898		9,621,600		191,425	18,583,548
140 Municipal Services							6,072,201	1,224,459		64,220	908,760	35,262	8,304,902
145 Fire Rescue Service										6,808,662	1,224,459		8,033,121
160 Tourist Development						4,607,500		177,815				73,915	4,859,230
161 Housing Fin. Authority								49,720		39,640			89,360
162 Special Assess. 2/3 Paving												285,468	285,468
164 Special Assess. - Killlearn												237,500	237,500
165 Bank of America Building								565,383		1,597,060		11,590	2,174,033
166 Huntington Oaks Plaza								38,860				212,800	251,660
211 Bond Series 2012A & 2012B											581,483		581,483
220 Bond Series 2005								126,298			6,815,452		6,941,750
221 ESCO Lease											484,514		484,514
222 Bond Series 2014											560,672		560,672
305 Capital Improvements								4,302,489			2,091,000	105,545	6,499,034
306 Transportation											2,695,650		2,695,650
309 Sales Tax - Extension						4,054,600						2,251,254	6,305,854
321 ESCO Capital Projects								20,296					20,296
330 9-1-1 Capital Projects												12,540	12,540
401 Solid Waste								1,023,786		8,286,967	582,191	349,540	10,242,484
501 Insurance Service												3,676,976	3,676,976
502 Communications Trust												837,708	837,708
505 Motor Pool												2,898,946	2,898,946
Total	121,216,598	3,890,250	7,739,650	6,336,500	11,857,900	8,662,100	9,652,751	14,392,662	1,427,340	36,392,871	38,708,843	16,985,291	238,553,913

Notes:

- The \$238,553,913 total budgeted revenue is net of interfund Transfers.
1. The Public Services Taxes (PST) on utilities is estimated to provide \$7.3 million in funding for Fund 140 Municipal Services, and Communications Services Taxes (CST) is estimated to provide \$3.6 million in funding for Fund 126 Non-Countywide General Revenue.
 2. Appropriated Fund Balance amount for FY 2016.
 3. Fees and Assessments account for \$26.2 million of the \$36.6 million in revenue, licenses account for \$3.6 million (\$1.8 million to Fund 120 Building Inspection, \$1.4 million to Fund 121 Development Services & Environ. Mgmt., and \$0.4 million to Fund 126 Non-Countywide General Revenue). \$6.8 million is for Fire Services.
 4. Other Revenue include funding from interest, rents and royalties, grants, intergovernmental reimbursements, departmental billings, and other miscellaneous revenue.

Leon County Fiscal Year 2016 Adopted Budget

Summary of All Funds

		FY 2014 Actual	FY 2015 Adopted	FY 2016 Requested	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned
Millage Rates									
General Countywide		8.3144	8.3144	8.3144	8.3144	8.3144	8.3144	8.3144	8.3144
EMS MSTU		0.500	0.500	0.500	0.500	0.500	0.500	0.500	0.500
General Fund	001	54,256,259	59,571,648	62,987,692	63,069,289	64,454,528	66,074,637	68,845,656	71,869,754
Special Revenue Funds									
Supervisor of Elections	060	3,828,589	3,919,123	5,008,722	5,008,722	4,257,237	4,226,576	4,317,225	5,514,680
Transportation Trust	106	15,616,013	15,208,953	16,020,198	15,366,198	15,946,373	15,530,607	18,525,456	16,571,196
Fine and Forfeiture	110	69,073,897	68,656,219	70,868,916	70,893,916	73,552,259	75,539,833	76,259,854	78,064,072
Probation Services	111	2,708,498	2,845,908	3,013,616	3,013,616	3,079,654	3,147,669	3,217,737	3,289,897
Teen Court	114	155,949	165,072	176,017	131,542	134,234	137,003	139,858	142,799
Drug Abuse Trust	116	57,176	52,540	65,485	62,510	63,175	63,745	64,410	64,980
Judicial Programs	117	139,510	207,100	218,851	218,851	223,125	227,506	231,814	236,432
Building Inspection	120	1,174,495	1,560,375	1,818,656	1,818,656	1,721,378	1,761,787	1,834,925	1,923,085
Dvlpmt Srvc & Environ. Mgmt.	121	3,141,592	3,580,010	3,712,317	3,712,317	3,797,028	3,889,413	3,984,594	4,082,639
Stormwater Utility	123	4,157,455	4,473,588	4,439,422	4,439,422	4,479,116	4,544,258	4,654,983	4,724,505
SHIP Trust	124	82,964	-	879,466	879,466	-	-	-	-
Grants	125	3,598,739	643,087	626,703	626,703	509,760	512,933	516,225	519,644
Non-Cntywide Gen. Rev.	126	23,781,279	20,078,332	20,887,988	20,887,988	21,620,448	22,918,742	23,879,181	24,882,198
Grants	127	74,319	60,000	60,000	60,000	60,000	60,000	60,000	60,000
9-1-1 Emergency Communication	130	1,267,300	1,288,200	1,282,500	1,282,500	1,302,450	1,320,500	1,340,450	1,359,450
Radio Communication Systems	131	1,123,605	1,091,224	1,214,332	1,214,332	1,250,762	1,288,286	1,326,935	1,346,904
EMS MSTU	135	14,825,819	18,067,578	18,583,548	18,583,548	18,908,857	19,283,575	19,555,427	20,003,938
Municipal Services	140	6,008,248	6,205,409	8,304,902	8,304,902	8,036,713	6,654,672	6,798,932	6,964,666
Fire Rescue Services	145	6,922,924	6,878,610	8,033,121	8,033,121	8,033,121	8,033,122	8,033,122	8,033,122
Tourist Development	160	3,926,494	5,051,227	4,859,230	4,859,230	4,912,592	4,872,993	5,067,726	5,067,742
Housing Finance Authority	161	136,891	67,925	89,360	89,360	89,360	89,360	89,360	89,360
Special Assessment. Paving	162	1,338,983	313,907	285,468	285,468	173,841	161,084	141,648	124,388
Killearn Lakes Units I and II Sewer	164	228,762	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Bank of America Building	165	1,740,376	1,573,459	2,174,033	2,174,033	1,639,640	1,665,240	1,692,040	1,645,205
Huntington Oaks Plaza	166	137,732	200,197	251,660	251,660	251,750	251,843	251,938	152,037
Subtotal		165,247,609	162,425,543	173,112,011	172,435,561	174,280,373	176,418,247	182,221,340	185,100,439
Debt Service Funds									
Series 2003A & 2003B	211	579,350	581,080	581,483	581,483	580,798	7,076,046	7,079,016	7,078,073
Series 1998B	216	254,981	-	-	0	-	-	-	-
Series 2005	220	7,882,522	7,247,350	6,941,750	6,941,750	6,948,837	-	-	-
ESCO Lease	221	484,514	484,514	484,514	484,514	484,514	484,514	-	-
Series 2014	222	277,411	558,780	560,672	560,672	561,282	560,785	561,208	560,522
Subtotal		9,478,778	8,871,724	8,568,419	8,568,419	8,575,431	8,121,345	7,640,224	7,638,595
Capital Projects Fund									
Capital Improvements	305	13,343,951	6,158,380	9,983,834	6,499,034	9,462,430	6,851,830	6,225,958	7,384,857
Transportation Improvements	306	2,165,415	2,699,825	3,349,650	2,695,650	3,033,425	2,809,675	5,118,400	2,899,125
Sales Tax	308	6,036,366	753,099	-	0	-	-	-	-
Sales Tax - Extension	309	3,769,338	4,968,901	7,305,854	6,305,854	5,300,000	5,230,000	4,730,000	-
Series 2003A & 2003B	311	153,301	-	-	0	-	-	-	-
Series 1999 Construction	318	19,837	-	-	0	-	-	-	-
Series 2005 Construction	320	686,047	-	-	0	-	-	-	-
ESCO Capital Projects	321	-	-	20,296	20,296	-	-	-	-
9-1-1 Capital Projects	330	-	12,540	12,540	12,540	12,540	12,540	12,540	12,540
Impact Fee - Countywide Rd.	341	38,074	-	-	0	-	-	-	-
Impact Fee - NW Urban Coll.	343	32,225	-	-	0	-	-	-	-
Impact Fee - SE Urban Coll.	344	62,498	-	-	0	-	-	-	-
Sales Tax - Extension 2020	351	-	-	-	0	-	-	-	4,928,600
Sales Tax - Extension 2020 JPA Agreement	352	-	-	-	0	-	-	-	6,899,000
Subtotal		26,307,052	14,592,745	20,672,174	15,533,374	17,808,395	14,904,045	16,086,898	22,124,122
Enterprise Funds									
Solid Waste	401	10,063,223	10,090,106	10,293,256	10,242,484	10,443,276	10,013,299	9,917,416	10,011,659
Subtotal		10,063,223	10,090,106	10,293,256	10,242,484	10,443,276	10,013,299	9,917,416	10,011,659
Internal Service Funds									
Insurance Service	501	2,958,677	3,567,563	3,676,976	3,676,976	3,675,456	3,673,846	3,672,148	3,675,603
Communications Trust	502	341,928	595,782	837,708	837,708	837,708	837,708	837,708	837,708
Motor Pool	505	2,823,745	3,195,105	2,898,946	2,898,946	2,919,734	2,948,381	2,977,314	3,006,538
Subtotal		6,124,350	7,358,450	7,413,630	7,413,630	7,432,898	7,459,935	7,487,170	7,519,849
TOTAL:		271,477,271	262,910,216	283,047,182	277,262,757	282,994,901	282,991,508	292,198,704	304,264,418
<i>Less Interfund Transfers</i>		<i>41,989,043</i>	<i>34,455,187</i>	<i>34,455,187</i>	<i>38,708,843</i>	<i>40,175,541</i>	<i>39,376,051</i>	<i>44,913,412</i>	<i>46,150,996</i>
TOTAL NET OF TRANS:		229,488,228	228,455,029	248,591,995	238,553,913	242,819,360	243,615,457	247,285,292	258,113,422

Leon County Fiscal Year 2016 Adopted Budget

General Fund (001)

Fund Type: General Fund

The General Fund is the general operating fund of the County established by F.S. 129.02(1). Major revenue sources for the County's General Fund include proceeds from ad valorem and other taxes, charges for services, fees, and other miscellaneous revenues. The General Fund is used to account for financial resources and expenditures of general government (except those required to be accounted for in another fund) such as libraries, management information systems, facilities management, etc.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Ad Valorem - General Fund	311110	40,784,823	41,473,777	46,511,596	44,186,016	46,103,791	48,874,555	51,869,660	53,894,379
Delinquent Taxes	311200	-	285,000	500,000	475,000	475,000	475,000	475,000	475,000
Delinquent Taxes 2004	311204	7	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	143	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	2,787	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	5,591	-	-	-	-	-	-	-
Delinquent Taxes 2009	311209	2,057	-	-	-	-	-	-	-
Delinquent Taxes - 2010	311210	16,036	-	-	-	-	-	-	-
Delequent Taxes 2011	311211	50,341	-	-	-	-	-	-	-
Delinquent Taxes 2012	311212	112,725	-	-	-	-	-	-	-
Tourist Development (3-3/4 Cents)	312100	36,937	37,050	40,000	38,000	38,950	40,850	41,800	43,700
Tourist Development (1-1/4 Cents)	312110	9,229	9,310	10,000	9,500	9,738	10,213	10,450	10,925
Process Server Fees	329300	-	-	10,000	9,500	9,500	9,500	9,500	9,500
Federal Payments in Lieu of Taxes	333000	203,372	171,000	195,000	185,250	185,250	185,250	185,250	185,250
State Library Aid	334710	178,220	165,913	164,802	156,562	156,562	156,562	156,562	156,562
COT Reimbursement for PSC	337220	285,947	881,099	1,026,355	1,026,355	1,041,846	1,057,835	1,065,250	1,072,923
GIS	337300	528,337	1,320,100	1,348,028	1,348,028	1,361,104	1,375,259	1,388,324	1,402,485
CRTPA Reimbursement	337401	283,145	230,017	239,979	239,979	246,869	253,982	261,321	268,897
Blueprint 2000 Reimbursement	337402	-	60,695	65,010	65,010	67,197	69,463	71,811	74,241
FS 29.0085 Court Technology	341150	-	441,750	-	-	-	-	-	-
\$2.00 IT Added Court Cost FS 28.24(12)	341160	343,416	-	375,500	356,725	360,400	364,076	367,644	371,394
Zoning Fees	341200	675	-	-	-	-	-	-	-
GIS User Fees	341910	-	9,500	-	-	-	-	-	-
CJIS User Fees	341920	69,150	75,240	-	-	-	-	-	-
Hand Fogging Fees	342950	400	-	-	-	-	-	-	-
Parking Facilities	344500	155,088	146,300	154,000	146,300	146,300	146,300	146,300	146,300
Library Parking	344510	37,684	57,000	45,500	43,225	43,700	44,080	44,555	45,030
Library Fees	347100	158,040	129,390	127,800	121,410	120,175	119,035	117,800	116,660
Library Printing	347101	-	14,250	21,400	20,330	20,140	19,950	19,760	19,570
Parks And Recreation	347200	(18)	-	-	-	-	-	-	-
Other Counties-Circuitwide Reimbursement	348820	16,383	47,500	40,000	38,000	38,000	38,000	38,000	38,000
FS 29.0085 Court Facilities	348930	1,040,251	1,368,000	1,000,000	950,000	959,975	968,903	978,883	988,867
Process Server Fee	348991	8,400	10,000	-	-	-	-	-	-
Civil Fee - Circuit Court	349200	53	-	-	-	-	-	-	-
Crt Admin/ Circuit-wide Reimbursement	349500	-	-	10,000	10,000	10,200	10,500	10,700	10,900
GAL / Circuit-wide Reimbursement Fees	349501 349600	- 112	37,050 -	24,731 -	23,494 -	23,963 -	24,443 -	24,931 -	25,430 -
Pool Interest Allocation	361111	322,971	270,299	437,500	415,625	415,625	415,625	415,625	415,625
Net Incr(decr) In Fmv Of Investment	361300	(5,675)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	620	-	-	-	-	-	-	-
Rents And Royalties	362000	3,851	-	-	-	-	-	-	-
Other Scrap Or Surplus	365900	179,496	191,900	201,000	190,950	192,993	195,039	197,087	199,137
Refund Of Prior Year Expenses	369300	4,546	-	-	-	-	-	-	-
Lawsuit Settlements	369350	191	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	88,427	47,500	100,000	95,000	95,000	95,000	95,000	95,000
Volunteer Certificate Training Fees	369930	-	903	951	903	903	903	903	903
Transfer From Fund 110	381110	1,000,000	-	-	-	-	-	-	-
Transfer from 122	381122	17,899	-	-	-	-	-	-	-
Transfer From Fund 126	381126	5,967,235	7,286,083	8,166,544	8,166,544	9,184,095	10,547,886	10,570,777	11,537,573

Leon County Fiscal Year 2016 Adopted Budget

General Fund (001)

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfer From Fund 135	381135	5,000	-	-	-	-	-	-	-
Transfer From Fund 162	381162	150,000	308,407	279,968	279,968	168,341	155,584	136,148	118,888
Pensacola Care Lease	383001	146,616	146,615	146,615	146,615	146,615	146,615	146,615	146,615
Clerk Excess Fees	386100	314,694	-	-	-	-	-	-	-
Property Appraiser	386600	94,429	-	-	-	-	-	-	-
Tax Collector	386700	46,300	350,000	200,000	200,000	-	-	-	-
Supervisor Of Elections	386800	669,712	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	4,000,000	4,125,000	4,125,000	2,832,296	274,229	-	-
Total Revenues		53,335,644	59,571,648	65,567,278	63,069,289	64,454,528	66,074,637	68,845,656	71,869,754

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
County Commission	100-511	1,380,655	1,416,709	1,491,406	1,491,406	1,507,105	1,523,269	1,539,921	1,557,068
Commission District 1	101-511	5,272	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 2	102-511	4,806	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 3	103-511	5,385	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 4	104-511	3,898	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission District 5	105-511	7,119	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 1)	106-511	6,914	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commission At-Large (Group 2)	107-511	8,861	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Commissioners' Account	108-511	16,838	22,808	25,395	25,395	25,395	25,395	25,395	25,395
County Administration	110-512	592,064	611,693	785,394	785,394	805,444	826,395	847,984	870,236
Minority/Women Small Business Enterprise	112-513	165,390	194,380	556,130	431,130	184,581	188,140	191,805	195,580
Volunteer Center	113-513	175,378	187,804	187,318	187,318	191,478	195,763	200,177	201,377
Economic Development	114-512	454,687	638,996	382,069	384,569	358,316	362,176	366,152	370,248
Strategic Initiatives	115-513	868,222	965,483	754,545	754,545	764,391	777,625	791,247	805,288
Community and Media Relations	116-513	-	-	664,022	564,022	572,350	580,923	589,757	598,861
County Attorney	120-514	1,821,896	1,903,465	1,946,173	1,951,307	1,987,935	2,026,065	2,065,235	2,020,594
Office of Sustainability	127-513	228,365	300,884	212,274	212,274	214,596	216,985	219,448	221,983
Office of Management & Budget	130-513	664,130	764,507	829,170	829,170	848,705	868,826	889,555	909,564
Clerk - Finance Administration	132-586	1,480,021	1,520,544	1,518,474	1,518,474	1,548,699	1,579,529	1,610,975	1,610,975
Procurement	140-513	281,591	302,492	388,087	388,087	396,478	405,121	414,023	422,490
Warehouse	141-513	98,791	99,254	107,931	107,931	110,537	113,168	115,879	118,669
Facilities Management	150-519	6,608,566	6,655,685	6,845,256	6,845,256	6,912,711	7,008,047	7,104,752	7,203,969
Real Estate Management	156-519	269,084	335,120	342,868	342,868	348,749	354,805	361,042	367,466
Human Resources	160-513	1,112,945	1,338,865	1,389,092	1,389,092	1,401,849	1,417,433	1,426,881	1,435,214
Management Information Services	171-513	4,182,481	5,719,040	5,687,630	5,687,630	5,754,724	5,860,135	5,960,229	6,066,442
Article V MIS	171-713	1,047,334	-	-	-	-	-	-	-
Health Department	190-562	231,345	237,345	237,345	237,345	237,345	237,345	237,345	237,345
Mosquito Control	216-562	551,365	626,161	667,188	667,188	673,621	680,244	687,065	694,091
Lib - Policy, Planning, & Operations	240-571	845,101	862,266	853,475	853,475	864,214	875,277	883,671	895,406
Library Public Services	241-571	2,291,303	2,484,745	4,258,316	4,258,316	4,360,126	4,465,025	4,573,060	4,684,310
Library Collection Services	242-571	795,743	799,237	1,502,508	1,502,508	1,519,180	1,536,359	1,554,047	1,572,268
Library Extension Services	243-571	2,287,731	2,429,164	-	-	-	-	-	-
Summer Youth Employment	278-551	68,007	80,425	80,425	80,425	80,425	80,425	80,425	74,265
Cooperative Extension	361-537	492,941	542,904	540,260	540,260	512,248	524,737	537,603	550,850
Medical Examiner	370-527	396,522	491,922	501,760	501,760	501,760	511,795	522,031	522,031
Tubercular Care & Child Protection Exams	370-562	59,000	61,000	61,000	61,000	61,000	61,000	61,000	61,000
Baker Act & Marchman Act	370-563	691,336	692,601	692,601	692,601	692,601	692,601	692,601	692,601
Medicaid & Indigent Burials	370-564	2,568,618	2,607,830	2,694,506	2,694,506	2,776,029	2,860,032	2,944,695	2,944,695
CHSP & Emergency Assistance	370-569	1,046,343	987,055	1,154,858	1,254,858	1,256,259	1,257,699	1,259,184	1,260,712
Housing Services	371-569	444,260	461,325	461,142	461,142	471,404	481,976	492,864	504,077
Youth Sports Teams	379-572	1,000	-	-	-	-	-	-	-
Veteran Services	390-553	242,628	312,020	314,500	314,500	318,393	322,404	324,035	328,290

Leon County Fiscal Year 2016 Adopted Budget

General Fund (001)

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Capital Regional Transportation Planning Agency	402-515	223,504	238,206	241,181	241,181	247,349	253,703	260,248	266,987
Blueprint 2000	403-515	60,784	62,897	65,565	65,565	67,138	68,759	70,429	72,147
Public Safety Complex Facilities	410-529	1,092,590	1,464,910	1,506,729	1,506,729	1,525,455	1,544,739	1,551,063	1,557,572
Public Safety Complex Technology	411-529	182,547	221,135	237,516	237,516	240,474	243,525	246,668	249,902
Geographic Info. Systems	421-539	1,759,133	1,960,963	1,869,057	1,951,206	1,985,815	2,021,504	2,058,280	2,096,155
MIS Automation - General Fund	470-519	138,120	136,675	160,540	160,540	160,540	160,540	160,540	160,540
General Fund - Risk	495-519	446,611	415,999	469,752	469,752	469,752	469,752	469,752	469,752
Indirect Costs - General Fund	499-519	(5,760,392)	(5,791,000)	(6,339,100)	(6,339,100)	(6,529,273)	(6,725,152)	(6,926,907)	(7,134,716)
Property Appraiser	512-586	4,492,670	4,734,406	4,805,388	4,805,388	4,949,550	5,098,037	5,250,978	5,408,507
Tax Collector	513-586	4,258,068	4,368,000	4,537,178	4,537,178	4,717,758	4,906,468	5,102,727	5,306,836
Court Administration	540-601	188,885	231,420	200,647	200,647	204,992	209,467	214,078	218,824
Court Information Systems	540-713	13,226	9,000	11,060	11,060	11,060	11,060	11,060	11,060
Court Operating	540-719	36,785	-	-	-	-	-	-	-
Guardian Ad Litem	547-685	(1,406)	19,792	25,942	25,942	25,942	25,942	25,942	25,942
GAL Information Systems	547-713	10,386	1,490	3,720	3,720	3,720	3,720	3,720	3,720
GAL Operating	547-719	6,258	-	-	-	-	-	-	-
Planning Department	817-515	852,559	852,752	935,040	935,040	937,167	939,359	941,615	943,942
Non-Operating General Fund	820-519	829,610	806,959	815,904	959,740	951,121	951,121	951,121	951,121
Tax Deed Applications	831-513	58,091	62,500	62,500	62,500	62,500	62,500	62,500	62,500
Line Item - Detention/Correction	888-523	335,759	335,759	335,759	335,759	185,759	185,759	185,759	185,759
Line Item - Keep Tall. Beautiful	888-539	21,375	-	-	-	-	-	-	-
Line Item - Economic Development	888-552	199,500	25,000	-	-	-	-	-	-
Line Item - Human Service Agencies	888-569	325,925	125,000	125,000	125,000	100,000	100,000	100,000	-
Line Item - COCA Administration	888-573	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Line Item - Special Events	888-574	27,000	-	-	-	-	-	-	-
Transfers	950-581	7,138,916	8,535,798	10,216,572	10,216,572	11,124,928	11,407,235	12,757,498	14,541,275
Primary Health Care	971-562	1,353,937	2,002,533	2,015,360	2,015,360	2,016,917	2,018,521	2,020,171	2,021,872
CRA-Payment	972-559	1,311,879	1,681,225	2,136,763	2,109,741	2,320,715	2,784,858	3,341,830	4,010,196
Budgeted Reserves - General Fund	990-599	-	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Appropriations		54,256,259	59,571,648	62,987,692	63,069,289	64,454,528	66,074,637	68,845,656	71,869,754
Revenues Less Appropriations		(920,615)	-	2,579,586	-	-	-	-	-

Notes:

The Board of Commissioners balanced the budget without increasing the current 8.3144 millage rate (The total estimated tax collections for FY 2016 will be \$4.9 million or a 4.5% increase over 2015).

For FY16, property values increased by 4.5%, providing an additional \$4.9 million in property tax revenue. This and the additional \$800,000 in State Shared Revenue allowed the County to balance the budget with no reduction in service delivery. In addition, the Board appropriated \$4.1 million in fund balance to fund recurring operating expenditures. The use of this fund balance still leaves the general fund reserves within policy limits.

The general revenue transfer to capital projects (Fund 305) increased by \$1.0 million over FY15 for a total amount of \$2 million. Out years reflect the transfer of recurring general revenue to fund capital projects increasing to \$5.5 million by FY2020.

Out years from FY17 to FY20 show the use of fund balance declining from the current \$4.125 million per year to eliminating use of fund balance by FY19. Using fund balance in this amount will allow the Board to maintain the millage rate 8.3144 in FY16 and the remaining out years to maintain current service levels. This millage rate assumes property values will continue to increase with the economic recovery continuing in the out years. FY17 to FY20 reflects property valuations increasing by an average 3.5% each year and a steady millage rate of 8.3144.

Leon County Fiscal Year 2016 Adopted Budget

Supervisor of Elections (060)

Fund Type: General Fund

The Supervisor of Elections Fund is a general fund established as part of the FY 2002 budget process. The Supervisor of Elections has requested their appropriation be established in a separate fund to provide discrete accounting of their budget. The revenue is transferred from the General Fund. At the conclusion of the fiscal year, any funds available in the Supervisor of Elections fund will be returned to the General Fund as excess fees.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Voter Education Funds	331100	31,937	-	-	-	-	-	-	-
ADA-HHS Vote Program Grant	331120	24,338	-	-	-	-	-	-	-
Supervisor Of Elections	341550	20,792	-	-	-	-	-	-	-
Transfer From Fund 001	381001	3,751,522	3,919,123	5,008,722	5,008,722	4,257,237	4,226,576	4,317,225	5,514,680
Total Revenues		3,828,589	3,919,123	5,008,722	5,008,722	4,257,237	4,226,576	4,317,225	5,514,680

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Supervisor of Elections - Risk	495-513	17,659	16,486	16,542	16,542	16,542	16,542	16,542	16,542
Voter Registration	520-513	1,857,265	2,126,269	2,129,045	2,129,045	2,339,556	2,347,386	2,399,360	2,475,138
Elections	520-586	166,019	-	-	-	-	-	-	-
Elections	521-513	1,247,226	1,776,368	2,863,135	2,863,135	1,901,139	1,862,648	1,901,323	3,023,000
Elections	521-586	503,693	-	-	-	-	-	-	-
SOE Grants	525-513	36,727	-	-	-	-	-	-	-
Total Appropriations		3,828,589	3,919,123	5,008,722	5,008,722	4,257,237	4,226,576	4,317,225	5,514,680
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Notes:

Due to increased costs associated with the FY16 presidential election cycle and the cost of increased rental space associated with the consolidation of the Supervisor of Elections administrative services to the Voting Operations Center, the Supervisor of Election's budget increased by 27.8% from the FY15 budget.

Leon County Fiscal Year 2016 Adopted Budget

Transportation Trust (106)

Fund Type: Special Revenue

The Transportation Trust Fund is a special revenue fund established by F.S. 129.02(2). Major revenue sources for the Transportation Trust Fund include proceeds from local and state gas taxes. The fund is used to account for resources dedicated and expenditures restricted to the maintenance/construction of roads and bridges.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
County Ninth-Cent Voted Fuel Tax	312300	1,406,321	1,355,650	1,438,000	1,366,100	1,379,400	1,393,650	1,406,950	1,421,200
Local Option Gas Tax	312410	3,642,595	3,424,750	3,727,000	3,540,650	3,575,800	3,611,900	3,648,000	3,684,100
2nd Local Option Gas Tax	312420	1,968,629	2,731,250	2,982,000	2,832,900	2,860,450	2,888,950	2,918,400	2,947,850
Federal Payments in Lieu of Taxes	333000	52,171	50,350	18,000	17,100	17,100	17,100	17,100	17,100
20% Surplus Gas Tax	335420	552,641	540,550	567,000	538,650	544,350	549,100	554,800	560,500
5th & 6th Cent Gas Tax	335430	2,210,566	2,162,200	2,266,000	2,152,700	2,174,550	2,196,400	2,237,250	2,240,100
Gas Tax Pour-Over Trust	335440	1,191,715	1,156,150	1,244,000	1,181,800	1,205,550	1,230,250	1,254,000	1,279,650
Other Transportation	335490	123,474	104,500	110,000	104,500	105,023	105,548	106,075	106,606
Service Area App Fees	343651	4,296	950	1,425	1,354	1,354	1,354	1,354	1,354
Grading Fee Public Works	343920	41,533	32,300	38,500	36,575	36,765	36,955	37,145	37,335
Traffic Signs	344910	1,091	950	1,000	950	950	950	950	950
Subdivision Fees	344911	6,256	2,375	4,400	4,180	4,180	4,275	4,275	4,275
R-O-W Placement Fees	344913	56,123	49,780	50,000	47,500	47,975	48,545	49,020	49,495
Signal Maintenance - State Reimb	344914	68,860	58,900	145,459	138,186	141,219	144,410	147,664	150,985
Pool Interest Allocation	361111	24,965	40,850	56,400	53,580	53,580	53,580	53,580	53,580
Interest Income - Other	361120	(17)	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(1,484)	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	11,863	4,750	5,000	4,750	4,750	4,750	4,750	4,750
Volunteer Certificate Training Fees	369930	1,199	-	-	-	-	-	-	-
Transfer From Fund 123	381123	1,076,400	1,268,941	1,142,862	1,142,862	1,159,644	1,176,945	1,194,752	1,213,097
Transfer From Fund 126	381126	1,809,879	2,223,757	2,201,861	2,201,861	2,465,733	1,860,945	2,765,391	2,798,269
Appropriated Fund Balance	399900	-	-	-	-	168,000	205,000	2,124,000	-
Total Revenues		14,249,076	15,208,953	15,998,907	15,366,198	15,946,373	15,530,607	18,525,456	16,571,196

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Support Services	400-541	1,034,609	589,463	576,230	576,230	590,308	592,166	604,077	616,353
Engineering Services	414-541	2,774,661	3,151,459	3,176,625	3,176,625	3,241,762	3,308,894	3,377,996	3,449,175
Transportation Maintenance	431-541	3,781,415	4,205,009	4,270,014	4,270,014	4,334,888	4,401,709	4,470,535	4,541,417
Right-Of-Way Management	432-541	1,985,163	2,361,277	2,376,874	2,376,874	2,421,455	2,468,286	2,517,569	2,569,535
MIS Automation - Transportation Trust	470-541	11,350	9,600	12,530	12,530	12,530	12,530	12,530	12,530
Transportation Trust - Risk	495-541	73,695	72,320	67,275	67,275	67,275	67,275	67,275	67,275
Indirect Costs - Transportation Trust	499-541	1,625,000	1,770,000	1,791,000	1,791,000	1,844,730	1,900,072	1,957,074	2,015,786
Transfers	950-581	4,631,200	3,499,825	4,149,650	3,495,650	3,833,425	3,179,675	5,918,400	3,699,125
Public Works Admin Chargebacks	978-541	(301,081)	(500,000)	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)	(450,000)
Budgeted Reserves - Transport. Trust	990-599	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Appropriations		15,616,013	15,208,953	16,020,198	15,366,198	15,946,373	15,530,607	18,525,456	16,571,196
Revenues Less Appropriations		(1,366,937)	-	(21,291)	-	-	-	-	-

Notes:

In FY14, the Board voted to levy the available additional five cent gas tax. The proceeds from this tax are split evenly with the City of Tallahassee. This gas tax revenue generated an additional \$2 million in FY14. This was based on only eight months of collections due to the proposed ordinance enactment date of January 2014. Beginning in FY15, the collections increased to \$2.7 million for a full 12 month collection cycle. For FY16, collections are estimated to increase to \$2.8 million. The Board determined that this additional revenue would be split 50/50 to be used for sidewalk projects and to reduce the general revenue transfer to the Transportation Fund. The out years reflect the same 50/50 split between additional funding for sidewalk projects and reduction of the general revenue transfer.

Leon County Fiscal Year 2016 Adopted Budget

Fine and Forfeiture (110)

Fund Type: Special Revenue

The Fine and Forfeiture Fund is a special revenue fund established by F.S. 129.02(3) and F.S. 142.01. Major revenue sources for the County Fine and Forfeiture Fund include proceeds from ad valorem taxes and other miscellaneous revenues. The fund is used to account for revenues collected in support of and expenditures dedicated to criminal prosecution, court operations, and operations of the Sheriff's Department.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Ad Valorem - Fine/Fore. Fund	311120	66,436,317	67,533,125	73,366,744	69,698,407	72,336,010	74,302,837	75,003,054	76,784,517
Child Support Enforcement	331240	14,177	21,945	16,631	15,799	16,114	16,436	16,765	17,100
Title IV - Child Support Enforcement	331691	2,861	-	-	-	-	-	-	-
Sheriff Fees-Warrants, Fingerprints, Records	341520	391,520	381,900	450,000	427,500	436,050	444,600	453,150	462,650
Sheriff Wrecker Services	341525	23,274	84,000	73,800	70,110	71,535	72,960	74,385	75,905
Room And Board - Prisoners	342300	437,864	442,000	452,000	429,400	437,950	447,450	456,000	465,500
Court Fines	351120	23,736	36,100	34,000	32,300	33,250	33,250	33,250	34,200
Crime Prevention (fs 775.083(2))	351150	86,236	81,149	87,000	82,650	83,600	84,550	85,500	86,450
Violations of Local Ordinances	354150	75	-	-	-	-	-	-	-
Pool Interest Allocation	361111	43,212	76,000	145,000	137,750	137,750	137,750	137,750	137,750
Net Incr(decr) In Fmv Of Investment	361300	1,103	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	-	-	-	-	-	-	-	-
Sheriff F.S. 125.315	361330	25,193	-	-	-	-	-	-	-
Sheriff Excess Fees	386400	2,075,210	-	-	-	-	-	-	-
Total Revenues		69,560,777	68,656,219	74,625,175	70,893,916	73,552,259	75,539,833	76,259,854	78,064,072

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
MIS Automation - State Attorney	470-602	11,920	12,480	14,140	14,140	14,140	14,140	14,140	14,140
MIS Automation - Public Defender	470-603	16,320	16,393	21,520	21,520	21,520	21,520	21,520	21,520
Fine & Forfeiture - Risk	495-689	242,856	291,314	300,378	300,378	300,378	300,378	300,378	300,378
Diversionary Programs	508-569	139,392	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Law Enforcement	510-586	34,030,294	34,186,350	35,506,491	35,506,491	36,925,693	38,012,486	38,524,029	39,522,666
Corrections	511-586	31,143,962	32,112,272	32,930,477	32,930,477	34,140,114	35,011,199	35,335,894	36,141,475
State Attorney	532-602	28,088	98,600	98,600	98,600	98,600	98,600	98,600	98,600
State Attorney	532-713	12,852	9,655	19,085	19,085	19,085	19,085	19,085	19,085
State Attorney	532-719	58,827	-	-	-	-	-	-	-
Public Defender	533-603	25,156	118,525	118,525	118,525	118,525	118,525	118,525	118,525
Public Defender	533-713	21,657	12,720	30,425	30,425	30,425	30,425	30,425	30,425
Public Defender	533-719	83,493	-	-	-	-	-	-	-
Clerk - Article V Expenses	537-614	414,527	413,828	422,105	422,105	430,547	439,158	447,941	447,941
Legal Aid	555-715	132,500	134,082	234,510	259,510	259,914	260,341	135,341	135,341
Juvenile Detention Payment - State	620-689	712,053	1,100,000	1,022,660	1,022,660	1,043,318	1,063,976	1,063,976	1,063,976
Transfers	950-581	2,000,000	-	-	-	-	-	-	-
Budgeted Reserves - Fine and Forfeiture	990-599	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Appropriations		69,073,897	68,656,219	70,868,916	70,893,916	73,552,259	75,539,833	76,259,854	78,064,072
Revenues Less Appropriations		486,880	-	3,756,259	-	-	-	-	-

Notes:

The Board of County Commissioners implemented and maintained the countywide millage rate of 8.3144 for FY 2015. Additional information regarding this levy is located on the general fund page. In addition, increases in the Sheriff's budget reflect the implementation of a pay plan adjustment that will cost \$2.3 million over the next three years. The first year impact is \$673,000 as well as other personnel cost increases related to retirement and health insurance.

Leon County Fiscal Year 2016 Adopted Budget

Probation Services (111)

Fund Type: Special Revenue

The Probation Services Fund is a special revenue fund established in support of the administration of County Probation programs. Major revenue sources for the Probation Services Fund include fees related to pre-trial costs, other probation related services, and a transfer from the General Fund. The fund is used to account for resources and expenditures related to the alternative Community Service Work Program, the Pre-trial Release Program, urinalysis testing fees and other County Probation programs and services.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Sheriff GPS Program	337281	-	-	100,000	100,000	100,000	100,000	-	-
City Of Tallahassee - GPS Tracking	337285	18,455	-	-	-	-	-	-	-
County Court Probation Fees	349120	455,393	471,200	451,000	428,450	424,650	419,900	416,100	412,300
Probation-no Show Fees	349125	22,790	24,035	22,600	21,470	21,280	21,090	20,805	20,615
Pre-trial Fees	349130	84,871	79,515	93,500	88,825	89,680	90,630	91,485	92,435
SCRAM Unit User Fees	349135	71,104	89,300	67,100	63,745	63,080	62,510	61,845	61,275
Alternative Community Service Fees	349140	52,350	55,670	47,700	45,315	45,695	46,170	46,645	47,120
UA Testing Fees	349147	157,364	132,050	187,000	177,650	179,550	181,450	183,350	185,250
Alcohol Testing Fees	349148	63,257	60,610	70,000	66,500	66,500	66,500	66,500	66,500
Pool Interest Allocation	361111	4,877	7,410	10,400	9,880	9,880	9,880	9,880	9,880
Net Incr(decr) In Fmv Of Investment	361300	(90)	-	-	-	-	-	-	-
Transfer From Fund 001	381001	1,776,076	1,926,118	2,011,781	2,011,781	2,079,339	2,149,539	2,321,127	2,394,522
Total Revenues		2,706,446	2,845,908	3,061,081	3,013,616	3,079,654	3,147,669	3,217,737	3,289,897

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
MIS Automation - Probation Services	470-523	3,330	3,860	6,590	6,590	6,590	6,590	6,590	6,590
Probation Services - Risk	495-523	20,622	31,729	32,308	32,308	32,308	32,308	32,308	32,308
Indirect Costs - Probation Services	499-523	489,606	416,000	510,000	510,000	525,300	541,059	557,291	574,010
County Probation	542-523	1,058,943	1,200,807	1,158,730	1,158,730	1,185,472	1,213,022	1,241,399	1,270,619
Pretrial Release	544-523	952,164	1,019,628	1,135,112	1,135,112	1,155,946	1,177,398	1,199,503	1,222,271
Drug & Alcohol Testing	599-523	183,833	158,884	170,876	170,876	174,038	177,292	180,646	184,099
Budgeted Reserves - Probation Services	990-599	-	15,000	-	-	-	-	-	-
Total Appropriations		2,708,498	2,845,908	3,013,616	3,013,616	3,079,654	3,147,669	3,217,737	3,289,897
Revenues Less Appropriations		(2,052)	-	47,465	-	-	-	-	-

Notes:

For FY 2016, the budget includes a \$2.0 million general revenue subsidy to the Probation Services fund. Due to a decline in program revenues, this subsidy is anticipated to grow to \$2.3 million in FY 2020. The revenue for the fund also reflects additional resources provided by the Sheriff in the amount of \$100,000. The funding is available from the Inmate Trust Fund and is budgeted over the next few years. This funding will assist in offsetting the cost of the GPS Monitoring Program.

Leon County Fiscal Year 2016 Adopted Budget

Teen Court (114)

Fund Type: Special Revenue

Effective July 1, 2005, the Board of County Commissioners authorized a \$3 fee be imposed for certain Court proceedings; the revenue will be used to support the Teen Court program.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Court Related Coll Not Remitted to State	348990	102,536	-	-	-	-	-	-	-
Prisoner Petition Assessment	349160	41	-	-	-	-	-	-	-
Mediation Fees	349310	8	-	-	-	-	-	-	-
Teen Court Fees	351500	-	107,730	110,300	104,785	105,830	106,875	107,920	109,060
Pool Interest Allocation	361111	621	-	500	475	475	475	475	475
Appropriated Fund Balance	399900	-	57,842	26,282	26,282	-	-	-	-
Total Revenues		103,206	165,572	137,082	131,542	106,305	107,350	108,395	109,535

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Teen Court - Risk	495-662	1,488	1,714	1,634	1,634	1,634	1,634	1,634	1,634
Indirect Costs - Teen Court	499-662	8,251	8,000	8,000	8,000	8,240	8,487	8,742	9,004
Court Administration - Teen Court	586-662	146,210	155,358	166,383	121,908	124,360	126,882	129,482	132,161
Total Appropriations		155,949	165,072	176,017	131,542	134,234	137,003	139,858	142,799
Revenues Less Appropriations		(52,744)	500	(38,935)	-	(27,929)	(29,653)	(31,463)	(33,264)

Notes:

The decrease in expenditures coincides with a decrease in the \$3.00 fee revenue collected from traffic citations. As a result, the school education portion of the program will be eliminated. The position for this program will remain vacant until revenues can support the return of this portion of the program. For the out years, since the fund balance will be depleted after FY16, additional costs reductions or shifting of the costs to other sources of funding will be required.

Leon County Fiscal Year 2016 Adopted Budget

Drug Abuse Trust (116)

Fund Type: Special Revenue

The Drug Abuse Trust Fund is a special revenue fund established as the repository for the collection of court costs from felony fines. Funding is used to support drug intervention programs.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
County Alcohol Tf (fs 938.13)	348125	-	5,800	5,985	5,985	6,080	6,080	6,175	6,175
Felony Drug Intervention	348241	-	46,740	59,500	56,525	57,095	57,665	58,235	58,805
Court Related Coll Not Remitted to State	348990	56,099	-	-	-	-	-	-	-
Pool Interest Allocation	361111	27	-	-	-	-	-	-	-
Total Revenues		56,125	52,540	65,485	62,510	63,175	63,745	64,410	64,980

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Drug Abuse	800-562	57,176	52,540	52,920	52,920	53,395	53,870	54,345	54,345
Budgeted Reserves - Drug Court	990-599	-	-	9,590	9,590	9,780	9,875	10,065	10,635
Total Appropriations		57,176	52,540	62,510	62,510	63,175	63,745	64,410	64,980
Revenues Less Appropriations		(1,051)	-	2,975	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Judicial Programs (117)

Fund Type: Special Revenue

On June 8th, 2004, the Board of County Commissioners authorized the imposition of a \$65.00 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either the State or local requirements.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Court Innovations Local Requirement	348921	53,061	51,775	56,400	53,580	53,865	54,150	54,340	54,625
Legal Aid Local Ordinance	348922	53,061	51,775	56,400	53,580	53,865	54,150	54,340	54,625
Law Library Local Ordinance	348923	53,061	51,775	56,400	53,580	53,865	54,150	54,340	54,625
Juvenile Alternative Local Ordinance	348924	53,061	51,775	56,400	53,580	53,865	54,150	54,340	54,625
Leon County	349510	36	-	-	-	-	-	-	-
Fees	349600	10	-	-	-	-	-	-	-
Pool Interest Allocation	361111	114	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	4,531	4,531	-	-	-	-
Total Revenues		212,405	207,100	230,131	218,851	215,460	216,600	217,360	218,500

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Judicial Programs - Risk	495-569	-	609	1,069	1,069	1,069	1,069	1,069	1,069
Indirect Costs - Judicial Programs	499-601	-	-	2,100	2,100	2,163	2,228	2,295	2,364
Alternative Juvenile Programs	509-569	47,500	51,623	54,942	54,942	56,882	58,878	60,936	63,054
Law Library	546-714	510	51,623	53,580	53,580	53,865	54,150	54,340	54,625
Judicial Programs/Article V	548-662	47,500	51,623	53,580	53,580	55,281	57,031	58,834	60,695
Legal Aid - Court	555-715	44,000	51,622	53,580	53,580	53,865	54,150	54,340	54,625
Total Appropriations		139,510	207,100	218,851	218,851	223,125	227,506	231,814	236,432
Revenues Less Appropriations		72,895	-	11,280	-	(7,665)	(10,906)	(14,454)	(17,932)

Notes:

The increase in expenditures is related to the increase in anticipate revenues in this fund. For the out years, due to the depletion of the fund balance, costs reductions or shifting of the costs to other sources of funding will need to be considered.

Leon County Fiscal Year 2016 Adopted Budget

Building Inspection (120)

Fund Type: Special Revenue

The Building Inspection Fund is a special revenue fund established to account for fees collected on building permits issued within the unincorporated area of Leon County. The fees are used to fund the operation of the Building Inspection Department.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Building Permits	322000	1,485,296	1,483,900	1,575,000	1,496,250	1,571,300	1,649,200	1,731,850	1,818,300
Manufactured Homes	322005	20,410	24,985	25,900	24,605	25,080	25,555	26,030	26,600
Building/Environmental Inspections	329114	43,104	24,985	44,100	41,895	42,750	43,605	44,460	45,410
Contractor's Licenses	329140	13,792	13,110	8,500	8,075	8,265	8,455	8,645	8,835
Proj Status - Bldg Set Backs	329241	210	-	-	-	-	-	-	-
Electronic Document Recording Fee	329290	6,383	-	-	-	-	-	-	-
State Surcharge Retention	335291	4,199	-	-	-	-	-	-	-
Driveway Permit Fees	343930	10,394	3,230	8,600	8,170	8,075	7,980	7,885	7,885
Reinspection Fees	349100	131	95	100	95	95	95	95	95
Violations of Local Ordinances	354150	74	-	-	-	-	-	-	-
Pool Interest Allocation	361111	7,896	10,070	16,800	15,960	15,960	15,960	15,960	15,960
Net Incr(decr) In Fmv Of Investment	361300	7	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	223,606	223,606	49,853	10,937	-	-
Total Revenues		1,591,896	1,560,375	1,902,606	1,818,656	1,721,378	1,761,787	1,834,925	1,923,085

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
New General Vehicle & Equipment	026018-524	-	-	45,500	45,500	-	-	-	-
Building Plans Review and Inspection	220-524	1,002,083	1,332,142	1,441,057	1,441,057	1,473,289	1,506,498	1,540,713	1,575,955
MIS Automation - Building Inspection	470-524	720	1,800	1,900	1,900	1,900	1,900	1,900	1,900
Building Inspection	495-524	6,692	6,121	6,199	6,199	6,199	6,199	6,199	6,199
Indirect Costs - Building Inspections	499-524	165,000	219,000	233,000	233,000	239,990	247,190	254,606	262,244
Transfers	950-581	-	-	91,000	91,000	-	-	-	-
Budgeted Reserves - Building Inspection	990-599	-	1,312	-	-	-	-	31,507	76,787
Total Appropriations		1,174,495	1,560,375	1,818,656	1,818,656	1,721,378	1,761,787	1,834,925	1,923,085
Revenues Less Appropriations		417,401	-	83,950	-	-	-	-	-

Notes:

Increased funds are related to a rebound in housing construction and as associated permitting. Likewise, expenses increased due to the necessity of adding positions to handle the increased permitting demands. At the January 27, 2015 meeting, the Board approved the reclassification of an OPS Records Technician to a full-time career service Record Technician. The increase in personnel costs is reflected in the FY16 budget. In the out-years, fee revenue is anticipated to increase because of the continued recovery of the housing market resulting in a decrease in the use of fund balance in FY17 & FY18, with the complete elimination of the use fund balance beginning in FY19.

Leon County Fiscal Year 2016 Adopted Budget

Development Services & Environ. Mgmt. Fund (121)

The Development Services and Environmental Management Fund is a special revenue established to account for the activities related to Development Services and Environmental Management in accordance with the City of Tallahassee/Leon County Comprehensive Plan. The fund has been previously supported by both permitting fees and general revenue at approximately a 50/50 percent split. The functions supported by the Growth Management Fund include development review, environmental compliance, permit and compliance services, and support services.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Licenses And Permits	322100	-	949,050	1,300,000	1,235,000	1,309,100	1,414,550	1,556,100	1,710,950
Stormwater - Standard Form	329100	323,380	-	-	-	-	-	-	-
Stormwater - Short Form B-High	329110	26,659	-	-	-	-	-	-	-
Stormwater - Short Form B-Low	329111	34,868	-	-	-	-	-	-	-
Stormwater - Short Form A	329112	127,653	-	-	-	-	-	-	-
New Address Assignments	329113	35,880	-	-	-	-	-	-	-
Tree Permits	329120	3,525	-	-	-	-	-	-	-
Vegetative Management Plans	329121	2,040	-	-	-	-	-	-	-
Landscape Permit Fees	329130	18,083	-	-	-	-	-	-	-
Amend/Resubmittal/Extensions	329150	3,948	-	-	-	-	-	-	-
General Utility Permit	329160	14,190	-	-	-	-	-	-	-
Operating Permit	329170	62,164	-	-	-	-	-	-	-
Communications Tower Bonds	329171	7,926	-	-	-	-	-	-	-
Subdivision Exemptions	329200	26,628	-	-	-	-	-	-	-
Certificate Of Concurrence	329210	10,634	-	-	-	-	-	-	-
Parking Standards	329220	1,200	-	-	-	-	-	-	-
Project Status	329240	57,390	-	-	-	-	-	-	-
PUV - Permitted Use Verification	329250	22,111	-	-	-	-	-	-	-
Site Plan Review	329260	123,439	-	-	-	-	-	-	-
Other Development Review Fees	329270	56,528	-	-	-	-	-	-	-
Electronic Document Recording Fee	329290	930	-	-	-	-	-	-	-
Code or Lien Cost Recovery Fee	341300	-	-	65,000	61,750	62,985	64,315	65,550	66,880
Environmental Analysis	343941	50,909	-	-	-	-	-	-	-
Boaa Variance Requests	343950	900	-	-	-	-	-	-	-
Reinspection Fees	349100	3,116	-	-	-	-	-	-	-
Code Enforcement Board Fines	354100	4,760	12,160	11,000	10,450	10,640	10,830	11,020	11,305
Pool Interest Allocation	361111	6,218	7,695	11,700	11,115	11,115	11,115	11,115	11,115
Net Incr(decr) In Fmv Of Investment	361300	(135)	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	4	950	1,000	950	950	950	950	950
Conservation Easements	369901	92	-	-	-	-	-	-	-
Abandon Property Registration Fee	369905	70,950	65,740	87,800	83,410	85,120	86,735	88,540	90,250
Transfer From Fund 126	381126	2,250,988	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Appropriated Fund Balance	399900	-	544,415	309,642	309,642	317,118	300,918	251,319	191,189
Total Revenues		3,346,979	3,580,010	3,786,142	3,712,317	3,797,028	3,889,413	3,984,594	4,082,639

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Environmental Services	420-537	1,303,932	1,362,273	1,454,182	1,454,182	1,488,711	1,524,424	1,561,224	1,599,123
Development Services	422-537	604,423	760,188	790,500	790,500	802,734	820,204	838,189	856,723
Permit & Code Services	423-537	432,749	501,503	435,251	435,251	444,953	454,935	465,230	475,830
DS Support Services	424-537	336,732	347,285	347,277	347,277	355,663	364,427	373,459	382,769
MIS Automation - Growth Management	470-537	6,530	6,300	7,150	7,150	7,150	7,150	7,150	7,150
Growth Management - Risk	495-537	17,226	17,461	15,957	15,957	15,957	15,957	15,957	15,957
Indirect Costs - Growth Management	499-537	440,000	585,000	662,000	662,000	681,860	702,316	723,385	745,087
Total Appropriations		3,141,592	3,580,010	3,712,317	3,712,317	3,797,028	3,889,413	3,984,594	4,082,639
Revenues Less Appropriations		205,387	-	73,825	-	-	-	-	-

Development Services & Environ. Mgmt. Fund (121)

Notes:

Anticipated increases in revenue in this fund are associated with the increased activity in development and permitting fee revenue related to the steady rebound in the construction economy. The increase in expenditures is related to funding for an Environmental Review Specialist to meet the increased demands of Environmental Services as a result of the increased level of construction activity. Out-years also show the use of fund balance declining and the general revenue support a constant \$2.0 million.

Leon County Fiscal Year 2016 Adopted Budget

Mosquito Control (122)

Fund Type: Special Revenue

The Mosquito Control Fund is a special revenue fund established in support of the administration and operation of the Countywide Mosquito Control Programs. The majority of the program is supported through a transfer from the General Fund (i.e. property taxes). The Florida Department of Environmental Protection (DEP) Tire Grant provides less than 3% of the annual funding for this program. The fund is used to account for the resources and expenditures associated with the Mosquito Control Program.

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfers	950-581	17,899	-	-	-	-	-	-	-
Total Appropriations		17,899	-	-	-	-	-	-	-
Revenues Less Appropriations		(17,899)	-	-	-	-	-	-	-

Notes:

Due to receiving a majority of its funding from general revenue, this fund was closed. The Mosquito Control operating expenditures have been realigned to the General Fund (001) and the mosquito control grant funding has been realigned to the Grant Fund (125). The FY14 actual reflects the transfer of residual fund balances to the general fund to formally close this fund.

Leon County Fiscal Year 2016 Adopted Budget

Stormwater Utility (123)

Fund Type: Special Revenue

The Stormwater Utility Fund is a special revenue fund established in support of the administration of the unincorporated areas Stormwater Maintenance, Engineering, Facility Improvements, and Water Quality Monitoring programs. Major revenue sources for the Stormwater Utility Fund include non-restricted revenues (i.e. local half-cent sales, State revenue sharing, etc.) and the non ad valorem assessment for stormwater utility.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Non Ad-valorem Assessment	319100	3,337,216	3,238,082	3,549,611	3,372,130	3,473,293	3,577,492	3,684,816	3,795,361
Delinquent Assessments 2006	319206	69	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	381	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	501	-	-	-	-	-	-	-
Delinquent Assessment - 2009	319209	215	-	-	-	-	-	-	-
Delinquent Assessments-2010	319210	791	-	-	-	-	-	-	-
Delinquent Assessments-2011	319211	2,713	-	-	-	-	-	-	-
Delinquent Assessments 2012	319212	3,859	-	-	-	-	-	-	-
Pool Interest Allocation	361111	10,974	11,115	19,700	18,715	18,715	18,715	18,715	18,715
Net Incr(decr) In Fmv Of Investment	361300	12	-	-	-	-	-	-	-
Transfer From Fund 106	381106	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Transfer From Fund 126	381126	405,105	424,391	248,577	248,577	187,108	148,051	151,452	110,429
Total Revenues		4,561,837	4,473,588	4,617,888	4,439,422	4,479,116	4,544,258	4,654,983	4,724,505

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Stormwater Maintenance	433-538	2,568,432	2,674,429	2,801,105	2,801,105	2,812,257	2,847,985	2,928,427	2,966,754
MIS Automation - Stormwater	470-538	500	-	-	-	-	-	-	-
Stormwater Utility - Risk	495-538	19,644	16,964	17,535	17,535	17,535	17,535	17,535	17,535
Indirect Costs - Stormwater Utility	499-538	425,552	353,000	392,000	392,000	403,760	415,873	428,349	441,199
Tax Collector	513-586	66,927	65,920	65,920	65,920	65,920	65,920	65,920	65,920
Transfers	950-581	1,076,400	1,343,275	1,142,862	1,142,862	1,159,644	1,176,945	1,194,752	1,213,097
Budgeted Reserves - Stormwater Utility	990-599	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Total Appropriations		4,157,455	4,473,588	4,439,422	4,439,422	4,479,116	4,544,258	4,654,983	4,724,505
Revenues Less Appropriations		404,382	-	178,466	-	-	-	-	-

Notes:

In FY14, the Board approved the first increase in 23 years of the stormwater non ad valorem assessment from \$20 to \$85. This allowed for the general revenue subsidy to be decreased by \$2.5 million dollars. The current general revenue subsidy covers the cost of the modest fee discount for low income seniors and disabled veterans and properties that receive a stormwater credit discount, as specified in the related ordinance. The transfer of \$800,000 from transportation covers the costs of stormwater maintenance activity related to roadways.

Leon County Fiscal Year 2016 Adopted Budget

SHIP Trust (124)

Fund Type: Special Revenue

The State Housing Initiatives Partnership (SHIP) Trust Fund is a special revenue fund established in accordance with F.S. 420.9075(5) to account for the distribution of State funds to local housing programs. Expenditures are limited to the administration and implementation of local housing programs.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
SHIP - Doc Stamp Revenue	345100	38,990	-	879,466	879,466	-	-	-	-
SHIP Recaptured Revenue	345150	42,659	-	-	-	-	-	-	-
Pool Interest Allocation	361111	1,317	-	-	-	-	-	-	-
Total Revenues		82,965	-	879,466	879,466	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
SHIP 2012-2015	932044-554	28,015	-	-	-	-	-	-	-
SHIP 2013 - 2016	932045-554	54,950	-	-	-	-	-	-	-
SHIP 2015-2018	932048-554	-	-	879,466	879,466	-	-	-	-
Total Appropriations		82,964	-	879,466	879,466	-	-	-	-
Revenues Less Appropriations		1	-	-	-	-	-	-	-

Notes:

The State did appropriate funding for SHIP during the FY15 legislative session. The amount of SHIP funding allocated for Leon County is \$879,466, a 99.5% increase over previous year funding.

Leon County Fiscal Year 2016 Adopted Budget

Grants (125)

Fund Type: Special Revenue

The Grants Fund is a special revenue fund established to account for grants that are consistently received on an annual basis. The fund also accounts for other restricted revenues such as Friends of the Library and the Driver Education funding. As new grants are received during the fiscal year, appropriate action is taken by the Board of County Commissioners to realize these additional grant proceeds into the budget. This fund includes the corresponding County matching funds for the various grants.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Lafayette Street Improvements	331208	864,995	-	-	-	-	-	-	-
FDLE EMS Grant	331209	254,552	-	-	-	-	-	-	-
Law Enforcement Block Grant	331280	106,732	120,000	120,000	120,000	120,000	120,000	120,000	120,000
NRCS Slope Stabilization Grant	331412	99,000	-	-	-	-	-	-	-
USDA Housing Grant	331526	3,145	-	-	-	-	-	-	-
CDBG Disaster Recovery Initiative	331530	467,438	-	-	-	-	-	-	-
Disaster Recovery Enhancement Grant	331531	162,455	-	-	-	-	-	-	-
Specialty Crop Block Grant	331568	(2,649)	-	-	-	-	-	-	-
DCF Drug Court	334240	33,912	-	-	-	-	-	-	-
Gopher Tortoise Habitat Mgmt Grant	334390	9,499	-	-	-	-	-	-	-
Dep Storage Tank Program	334392	120,931	118,000	116,800	116,800	115,700	114,500	113,400	112,300
DOT - North Monroe Street Grant	334491	59,339	-	-	-	-	-	-	-
Florida Hardest Hit Program	334512	27,794	-	-	-	-	-	-	-
Mosquito Control	334610	-	30,000	35,000	35,000	35,000	35,000	35,000	35,000
Closing the Gap Grant	334612	(735)	-	-	-	-	-	-	-
Best Neighborhoods Grants	334691	(3,308)	-	-	-	-	-	-	-
CFAL Grant	334701	4,360	-	-	-	-	-	-	-
Miccosukee Canopy Road Greenways	334785	166,733	-	-	-	-	-	-	-
Boating Improvement	334792	4,504	-	-	-	-	-	-	-
COT Reimb. Bannerman Rd Project	337404	102,971	-	-	-	-	-	-	-
BP 2000 Fred George Park	337701	404,935	-	-	-	-	-	-	-
BP 2000 St. Marks Greenway	337702	46,343	-	-	-	-	-	-	-
Friends Of The Library	337714	8,725	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Slosberg \$3 Driver Education	348531	100,009	104,500	91,900	87,305	86,450	85,595	84,740	83,885
Slosberg Driver Ed-cfd	348532	38,265	-	-	-	-	-	-	-
Pool Interest Allocation	361111	8,116	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	893	-	-	-	-	-	-	-
Southwood Proportionate Share Payment	363250	100,823	-	-	-	-	-	-	-
Contributions And Donations	366000	33,304	-	-	-	-	-	-	-
Points Of Light	366300	738	-	-	-	-	-	-	-
Hands on Grant - Volunteer Leon	366303	1,394	-	-	-	-	-	-	-
The Mission Continues Grant	366305	642	-	-	-	-	-	-	-
Library E-Rate Program	369910	4,862	-	-	-	-	-	-	-
Transfer From Fund 126	381126	121,155	255,587	-	-	137,610	142,838	148,085	153,459
Transfer From Fund 305	381305	40,000	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	252,598	252,598	-	-	-	-
Total Revenues		3,391,873	643,087	631,298	626,703	509,760	512,933	516,225	519,644

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Fred George Park	043007-541	404,935	-	-	-	-	-	-	-
Miccosukee Greenways	044003-537	333,466	-	-	-	-	-	-	-
St. Marks Headwaters Greenways	047001-572	46,343	-	-	-	-	-	-	-
North Monroe Turn Lane	053003-541	59,339	-	-	-	-	-	-	-
Bannerman Road	054003-541	102,971	-	-	-	-	-	-	-
Lafayette Street Stormwater	065001-538	864,995	-	-	-	-	-	-	-
Mosquito Control Grant	214-562	-	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Grants - Risk	495-595	2,338	1,834	1,710	1,710	1,710	1,710	1,710	1,710

Leon County Fiscal Year 2016 Adopted Budget

Grants (125)

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Emergency Management	864-525	-	-	121,155	-	-	-	-	-
Emergency Management- Base Grant	864-586	121,155	121,155	-	121,155	121,155	121,155	121,155	121,155
DEP Storage Tank	866-524	144,992	159,201	161,533	161,533	165,445	169,473	173,620	177,894
Library E-Rate Program	912013-571	4,862	-	-	-	-	-	-	-
Patron Donations- Library	913023-571	30,079	-	-	-	-	-	-	-
Capeloute Donation	913024-571	3,225	-	-	-	-	-	-	-
Friends Literacy Contract 2005	913045-571	8,725	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Slosberg Drivers Education Grant	915013-529	138,274	104,500	87,305	87,305	86,450	85,595	84,740	83,885
Hands on Grant - Volunteer Leon	915040-513	1,393	-	-	-	-	-	-	-
The Mission Continues Grant	915041-513	640	-	-	-	-	-	-	-
Points of Light	915056-513	738	-	-	-	-	-	-	-
Lanier St/Horace Rd Slope Stab Grant	916027-538	165,286	-	-	-	-	-	-	-
Southwood PMT - Woodville Hwy	918001-541	100,823	-	-	-	-	-	-	-
Boating Improvement	921043-572	4,504	-	-	-	-	-	-	-
Florida Hardest Hit Program	932015-554	12,436	-	-	-	-	-	-	-
Florida Hardest Hit Program	932016-554	15,358	-	-	-	-	-	-	-
CDBG Disaster Recovery - Admin	932060-569	(3,070)	-	-	-	-	-	-	-
CDBG Disaster Recovery - FB Ferry Emerg Access	932067-538	5,950	-	-	-	-	-	-	-
CDBG Disaster Recovery - Selena Rd Flood Mitigation	932068-538	3,070	-	-	-	-	-	-	-
DREF Oakridge Flood Property Acq	932069-538	112,560	-	-	-	-	-	-	-
DREF Timberlake Flood Control	932070-538	49,895	-	-	-	-	-	-	-
CDBG Disaster Rec Hope Community	932072-538	275,654	-	-	-	-	-	-	-
CDBG Disaster Rec Roof Replacement Prog	932074-569	146,667	-	-	-	-	-	-	-
Autumn Woods Flood Mitigation	932075-538	39,167	-	-	-	-	-	-	-
DCF Drug Court Grant	943084-622	33,084	-	-	-	-	-	-	-
DCF Drug Court Grant	943085-622	3,240	-	-	-	-	-	-	-
EMS Homeland Security Grant	961080-526	254,552	-	-	-	-	-	-	-
Communities for a Lifetime	962014-595	4,360	-	-	-	-	-	-	-
FDLE JAG Grant - Pretrial	982059-521	106,732	-	-	-	-	-	-	-
FDLE JAG Grant	982060-521	-	121,397	-	-	-	-	-	-
FDLE JAG Grant	982061-521	-	-	120,000	120,000	-	-	-	-
Grant Match Funds	991-595	-	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Total Appropriations		3,598,739	643,087	626,703	626,703	509,760	512,933	516,225	519,644
Revenues Less Appropriations		(206,867)	-	4,595	-	-	-	-	-

Note:

Due to accumulation of fund balance from prior year transfers of general revenue, a general revenue transfer was not required for grant match funding in FY16.

Leon County Fiscal Year 2016 Adopted Budget

Non-Countywide General Revenue (126)

Fund Type: Special Revenue

The Non-County-wide General Revenue Fund is a special revenue fund originally established as part of the FY2002 budget process and was originally the Unrestricted Revenue Fund 070. Prior to FY2002, the 1/2 Cent Sales Tax, State Revenue Sharing, and other unrestricted resources were directly budgeted into the specific funds they supported. Beginning in FY 2002, the revenues were brought into this fund and budgetary transfers were established to the funds supported by these revenues. This approach allows for the entire revenue to be shown in one place and all funds being supported to be similarly reflected. These revenues are not deposited directly into the General Fund in order to discretely show support for activities not eligible for Countywide property tax revenue. This fund was renumbered to Fund 126 as part of the FY2004 budget process.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Solid Waste	313700	738	-	-	-	-	-	-	-
Local Communication Svcs Tax	315000	3,645,653	3,441,850	3,769,000	3,580,550	3,687,900	3,798,100	3,912,100	4,029,900
State Revenue Sharing	335120	4,815,581	4,770,900	5,320,000	5,054,000	5,306,700	5,571,750	5,850,100	6,142,700
Insurance Agents County	335130	49,702	64,600	63,000	59,850	60,658	61,275	61,893	62,510
Mobile Home Licenses	335140	30,953	35,469	32,105	30,500	30,650	30,629	30,950	31,100
Alcoholic Beverage Licenses	335150	96,045	90,725	98,000	93,100	95,000	96,900	98,800	100,700
Racing Tax F.S. 212.20(6)	335160	223,250	212,088	223,251	212,088	212,088	212,088	212,088	212,088
Local 1/2 Cent Sales Tax	335180	11,326,967	11,415,200	12,482,000	11,857,900	12,227,452	13,148,000	13,713,250	14,303,200
Pool Interest Allocation	361111	36,117	47,500	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(2,113)	-	-	-	-	-	-	-
Transfer from Fund 216	381216	254,981	-	-	-	-	-	-	-
Total Revenues		20,477,875	20,078,332	21,987,356	20,887,988	21,620,448	22,918,742	23,879,181	24,882,198

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfers	950-581	23,781,279	20,078,332	20,887,988	20,887,988	21,620,448	22,918,742	23,879,181	24,882,198
Total Appropriations		23,781,279	20,078,332	20,887,988	20,887,988	21,620,448	22,918,742	23,879,181	24,882,198
Revenues Less Appropriations		(3,303,404)	-	1,099,368	-	-	-	-	-

Note:

Increases in 1/2 Cent Sales Tax and State Shared revenue reflect an improving economy and consumer spending. However, revenues from these sources are still below pre-recession levels by 4%.

Leon County Fiscal Year 2016 Adopted Budget

Grants - Interest Bearing (127)

Fund Type: Special Revenue

This fund was established independently of the reimbursement grant fund (Fund 125) in order post interest to grants as may be required by the grant contract and/or special endowment.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
DOH-Emergency Medical Services	334201	26,229	60,000	60,000	60,000	60,000	60,000	60,000	60,000
DOH-State EMS Matching Grant	334202	17,868	-	-	-	-	-	-	-
Tree Bank Donations	337410	695	-	-	-	-	-	-	-
Friends Endowment	337716	4,394	-	-	-	-	-	-	-
Van Brunt Library Trust	337725	16,217	-	-	-	-	-	-	-
Parks And Recreation	347200	786	-	-	-	-	-	-	-
Pool Interest Allocation	361111	2,540	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(579)	-	-	-	-	-	-	-
Transfer From Fund 135	381135	35,276	-	-	-	-	-	-	-
Total Revenues		103,425	60,000	60,000	60,000	60,000	60,000	60,000	60,000

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Friends Endowment 2005	913115-571	5,126	-	-	-	-	-	-	-
Van Brunt Library Trust	913200-571	17,235	-	-	-	-	-	-	-
Tree Bank	921053-541	1,103	-	-	-	-	-	-	-
Woodville Community Center	921136-572	951	-	-	-	-	-	-	-
EMS/DOH Matching Grant M1072	961043-521	2,491	-	-	-	-	-	-	-
EMS/DOH Matching Grant M2006	961044-521	21,184	-	-	-	-	-	-	-
EMS/DOH - EMS Equipment	961045-526	26,229	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Total Appropriations		74,319	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Revenues Less Appropriations		29,106	-	-	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

9-1-1 Emergency Communications (130)

Fund Type: Special Revenue

The 9-1-1 Emergency Communications Fund is a special revenue fund established in accordance with the Florida Emergency Telephone Act F.S. 365.171. Major revenue sources of the 9-1-1 Emergency Communications Fund include proceeds from the wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173 and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with 9-1-1 emergency services within Leon County.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
State Revenue Sharing Enhanced 911 Fee	335220	555,461	602,300	612,000	581,400	593,750	605,150	617,500	629,850
State Revenue Sharing Enhanced 911 DMS	335221	680,250	685,900	738,000	701,100	708,700	715,350	722,950	729,600
Pool Interest Allocation	361111	3,335	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(680)	-	-	-	-	-	-	-
Sheriff Excess Fees	386400	443,316	-	-	-	-	-	-	-
Total Revenues		1,681,682	1,288,200	1,350,000	1,282,500	1,302,450	1,320,500	1,340,450	1,359,450

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Enhanced 9-1-1	180-586	1,106,375	1,283,200	1,276,500	1,276,500	1,296,270	1,314,135	1,333,894	1,352,697
Indirect Costs - Emergency 911	499-525	5,011	5,000	6,000	6,000	6,180	6,365	6,556	6,753
Transfers	950-581	155,914	-	-	-	-	-	-	-
Total Appropriations		1,267,300	1,288,200	1,282,500	1,282,500	1,302,450	1,320,500	1,340,450	1,359,450
Revenues Less Appropriations		414,382	-	67,500	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Radio Communication Systems (131)

In accordance with F.S. 318.21(10) \$12.50 from each moving traffic violation shall be distributed and paid monthly via the Clerk of Court's fine distribution system. The fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs that have been previously approved by the State of Florida, Department of Management Services. This program for Leon County is the 800 MHZ radio system.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Radio Communications Program	351600	269,657	333,830	326,300	309,985	306,850	303,810	300,770	297,730
Pool Interest Allocation	361111	-	855	-	-	-	-	-	-
Transfer From Fund 001	381001	710,000	756,539	904,347	904,347	943,912	984,476	1,026,165	1,049,174
Total Revenues		979,657	1,091,224	1,230,647	1,214,332	1,250,762	1,288,286	1,326,935	1,346,904
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Indirect Costs - Radio Communications	499-519	8,541	3,000	3,000	3,000	3,090	3,183	3,278	3,377
800 Mhz System Maintenance	529-519	1,115,064	1,088,224	1,211,332	1,211,332	1,247,672	1,285,103	1,323,657	1,343,527
Total Appropriations		1,123,605	1,091,224	1,214,332	1,214,332	1,250,762	1,288,286	1,326,935	1,346,904
Revenues Less Appropriations		(143,947)	-	16,315	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Emergency Medical Services MSTU (135)

Fund Type: Special Revenue

The Emergency Medical Services MSTU Fund is a special revenue fund established in FY 2004 for emergency medical and transport services. The primary revenue source is transport fees paid primarily by medical insurance, Medicare and the Emergency Medical Services Municipal Services Taxing Unit.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
MSTU Ad Valorem	311130	6,447,955	6,555,308	7,209,079	6,848,625	7,123,721	7,408,670	7,630,930	7,859,858
Delinquent Taxes 2004	311204	-	-	-	-	-	-	-	-
Delinquent Taxes 2006	311206	9	-	-	-	-	-	-	-
Delinquent Taxes 2007	311207	193	-	-	-	-	-	-	-
Delinquent Taxes 2008	311208	387	-	-	-	-	-	-	-
Delinquent Taxes 2009	311209	100	-	-	-	-	-	-	-
Delinquent Taxes - 2010	311210	1,021	-	-	-	-	-	-	-
Delequent Taxes 2011	311211	3,207	-	-	-	-	-	-	-
Delinquent Taxes 2012	311212	6,779	-	-	-	-	-	-	-
Ambulance Fees	342600	9,827,129	8,930,000	10,128,000	9,621,600	9,814,450	10,010,150	10,210,600	10,414,850
Special Events	342604	251,132	170,810	85,900	81,605	82,555	83,505	84,455	85,310
Patient Transports	342605	4,517	5,700	6,300	5,985	6,175	6,365	6,555	6,745
Pool Interest Allocation	361111	45,278	80,370	109,300	103,835	103,835	103,835	103,835	103,835
Net Incr(decr) In Fmv Of Investment	361300	(218)	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	1,981	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	17,333	-	-	-	-	-	-	-
Transfer From Fund 305	381305	549,752	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	2,325,390	1,921,898	1,921,898	1,778,121	1,671,050	1,519,052	1,533,340
Total Revenues		17,156,555	18,067,578	19,460,477	18,583,548	18,908,857	19,283,575	19,555,427	20,003,938

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Emergency Medical Services Vehicle & Equipment Replacement	026014-526	(242,357)	1,109,600	879,000	879,000	895,000	913,000	851,000	931,000
Emergency Medical Services Technology	076058-526	13,786	50,000	50,000	50,000	12,500	12,500	12,500	12,500
Emergency Medical Services	185-526	13,605,153	15,465,226	16,083,506	16,083,506	16,383,752	16,692,455	16,976,794	17,294,246
MIS Automation - EMS Fund	470-526	3,650	8,595	8,920	8,920	8,920	8,920	8,920	8,920
EMS - Risk	495-526	52,082	59,157	56,306	56,306	56,306	56,306	56,306	56,306
Indirect Costs - EMS	499-526	1,219,432	1,114,000	1,367,000	1,367,000	1,408,010	1,450,250	1,493,758	1,538,571
Tax Collector	513-586	133,797	136,000	138,816	138,816	144,369	150,144	156,149	162,395
Transfers	950-581	40,276	-	-	-	-	-	-	-
Budgeted Reserves - EMS Fund	990-599	-	125,000	-	-	-	-	-	-
Total Appropriations		14,825,819	18,067,578	18,583,548	18,583,548	18,908,857	19,283,575	19,555,427	20,003,938
Revenues Less Appropriations		2,330,737	-	876,929	-	-	-	-	-

Notes:

An increase in property valuations generated increased ad valorem revenue for this fund. As a result, the increase in expenditures is offset by an increase in revenues and a decrease use of fund balance for FY16. The EMS fund balance levels will begin to be reduced in out-years and reach the lowest acceptable level per county policy of 15% around FY19. As presented to the Board during the FY15 Budget process, the Board may need to consider an increase in the EMS MSTU at this time. Without an increase in revenues, the fund balance will be depleted in FY 2021.

Leon County Fiscal Year 2016 Adopted Budget

Municipal Services (140)

Fund Type: Special Revenue

The Municipal Services Fund is a special revenue fund established in support of various municipal services provided in the unincorporated area of Leon County. These services include: parks and recreation, and animal control. The major revenue sources for the Municipal Services Fund are transfers from the Non-Restricted Revenue Fund (i.e. State revenue sharing, the local cent sales tax, etc.) and the Public Services Tax.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Public Service Tax - Electric	314100	4,337,690	4,299,700	4,861,000	4,617,950	4,959,950	5,058,750	5,160,400	5,263,000
Public Service Tax - Water	314300	824,521	897,750	947,000	899,650	909,150	917,700	927,200	936,700
Public Service Tax - Gas	314400	608,271	532,000	607,791	577,401	589,122	600,846	612,562	625,242
Public Service Tax - Fuel Oil	314700	1,706	2,850	3,000	2,850	2,850	2,850	2,850	2,850
Public Service Tax - 2% Discount	314999	(24,046)	29,450	(31,000)	(29,450)	(29,450)	(29,450)	(29,450)	(29,450)
DOT-Reimbursement Route 27	343913	5,521	-	-	-	-	-	-	-
Parks And Recreation	347200	5,820	5,415	6,300	5,985	6,080	6,080	6,175	6,270
Coe's Landing Park	347201	23,642	20,235	61,300	58,235	58,474	58,834	59,072	59,310
Animal Control Education	351310	365	-	-	-	-	-	-	-
Pool Interest Allocation	361111	15,143	21,280	37,118	35,262	35,262	35,262	35,262	35,262
Net Incr(decr) In Fmv Of Investment	361300	(555)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	12	-	-	-	-	-	-	-
Contributions And Donations	366000	1,250	-	4,000	3,800	3,800	3,800	3,800	3,800
Other Miscellaneous Revenue	369900	625	-	-	-	-	-	-	-
Transfer From Fund 126	381126	608,545	455,629	908,760	908,760	277,016	-	21,061	61,682
Appropriated Fund Balance	399900	-	-	1,224,459	1,224,459	1,224,459	-	-	-
Total Revenues		6,408,511	6,264,309	8,629,727	8,304,902	8,036,713	6,654,672	6,798,932	6,964,666

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Animal Control	201-562	1,073,428	1,273,340	1,570,911	1,570,911	1,606,485	1,651,263	1,698,082	1,747,048
Parks and Recreation Services	436-572	2,489,377	2,715,422	2,794,911	2,794,911	2,870,819	2,904,976	2,940,165	2,976,398
MIS Automation - Animal Control	470-562	660	710	710	710	710	710	710	710
MIS Automation - Parks and Recreation	470-572	540	335	2,940	2,940	2,940	2,940	2,940	2,940
Municipal Services - Risk	495-572	65,753	67,325	32,813	32,813	32,813	32,813	32,813	32,813
Indirect Costs - Municipal Services (Animal Control)	499-562	116,983	90,000	92,000	92,000	94,760	97,603	100,531	103,547
Indirect Costs - Municipal Services (Parks & Recreation)	499-572	464,947	520,000	497,000	497,000	511,910	527,267	543,085	559,378
Payment to City- Parks & Recreation	838-572	1,169,944	1,171,893	1,271,502	1,271,502	1,338,842	1,381,877	1,440,606	1,501,832
Transfers	950-581	626,616	326,384	2,002,115	2,002,115	1,537,434	-	-	-
Budgeted Reserves - Municipal Service	990-599	-	40,000	40,000	40,000	40,000	55,223	40,000	40,000
Total Appropriations		6,008,248	6,205,409	8,304,902	8,304,902	8,036,713	6,654,672	6,798,932	6,964,666
Revenues Less Appropriations		400,263	58,900	324,825	-	-	-	-	-

Notes:

In FY14, this fund began to see reduced revenue when the City of Tallahassee overpaid the County \$2.1 million in electric Public Service Tax due to an over remittance error. The utility revenue will repay the overpayment until FY16. The decline in revenue has caused a decrease in the transfer of funding for Capital Projects.

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Fire Rescue Services (145)

Fund Type: Special Revenue

The Fire Services Fund is a special revenue fund established in FY 2010 as a method to fund fire protection services in the unincorporated area of Leon County. The funding is derived from a fire service fee levied on single-family, commercial and governmental properties in the unincorporated area of the County. Homes are charged a flat rate, and commercial and governmental properties pay per square foot. Square footage associated with the worship area of a church is excluded from the fee. In addition, the County provides support to the Volunteer Fire Departments.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Fire Service Fee	325201	5,516,297	5,141,646	5,175,645	4,916,863	4,916,863	5,775,158	5,775,158	5,775,158
Fire Service Fee	325202	1,659,976	1,736,964	1,991,367	1,891,799	1,891,799	2,257,964	2,257,964	2,257,964
Delinquent Fees	325203	11,941	-	-	-	-	-	-	-
Pool Interest Allocation	361111	11,583	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(122)	-	-	-	-	-	-	-
Transfer From Fund 140	381140	-	-	1,224,459	1,224,459	1,224,459	-	-	-
Total Revenues		7,199,675	6,878,610	8,391,472	8,033,121	8,033,121	8,033,122	8,033,122	8,033,122

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
VFD Fire Services - Risk	495-552	-	-	33,277	33,277	33,277	33,277	33,277	33,277
Indirect Costs - Fire Services	499-522	-	50,000	20,000	20,000	20,600	21,218	21,855	22,510
Tax Collector	513-586	33,460	33,361	33,695	33,695	34,033	34,373	34,373	34,373
Fire Services Payment	838-522	6,671,716	6,312,770	7,463,670	7,463,670	7,462,732	7,461,775	7,461,138	7,460,483
Volunteer Fire Department	843-522	217,749	482,479	482,479	482,479	482,479	482,479	482,479	482,479
Total Appropriations		6,922,924	6,878,610	8,033,121	8,033,121	8,033,121	8,033,122	8,033,122	8,033,122
Revenues Less Appropriations		276,751	-	358,351	-	-	-	-	-

Notes:

In FY10, the Board approved placing this assessment on the tax bill for property owners who did not pay the fee via the established billing system. Direct billing by the City of Tallahassee is still the primary source for the collection of this fee. At the May 12, 2015 meeting, the Board approved implementing the new fire fee rates as recommended in the new fire study. The Board then reduced the fees for the unincorporated area, by 15% for FY16 & FY17. The full rate will become effective October 1, 2017(FY18). In order to pay the City of Tallahassee the reduced rate provided to the unincorporated area, the Board appropriated \$1.224 million in FY16 from appropriate unincorporated general revenue fund balances. The Board will appropriate this same amount in FY17.

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Tourism Development (160)

Fund Type: Special Revenue

The Tourist Development Fund is a special revenue fund established as the repository for the collection of the 5% Local Option Tourist Development Tax on transient lodging sales in Leon County (bed tax). The Tourist Development Council administers the expenditure of these revenues, as limited by law, to tourist development initiatives. Annual reserves for contingencies are supported by available fund balance. This amount will be determined on an annual basis as part of the budget process.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Tourist Development (3-3/4 Cents)	312100	3,582,476	3,593,850	3,637,500	3,455,625	3,523,313	3,594,563	3,665,813	3,740,625
Tourist Development (1-1/4 Cents)	312110	895,614	898,463	1,212,500	1,151,875	1,174,438	1,198,188	1,221,938	1,246,875
Pool Interest Allocation	361111	33,441	44,935	59,700	56,715	56,715	56,715	56,715	56,715
Net Incr(decr) In Fmv Of Investment	361300	(872)	-	-	-	-	-	-	-
Tax Collector F.S. 125.315	361320	241	-	-	-	-	-	-	-
Rents And Royalties	362000	10,200	10,200	10,200	10,200	10,200	10,200	10,200	10,200
Merchandise Sales	365000	2,663	5,000	4,000	4,000	4,000	4,000	4,000	4,000
Other Contributions	366930	1,600	3,600	3,000	3,000	3,000	3,000	3,000	3,000
Refund Of Prior Year Expenses	369300	5,866	-	-	-	-	-	-	-
Other Miscellaneous Revenue	369900	2,052	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	495,179	177,815	177,815	140,926	6,327	106,060	6,327
Total Revenues		4,533,281	5,051,227	5,104,715	4,859,230	4,912,592	4,872,993	5,067,726	5,067,742

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Elevator Generator Upgrade	086037-552	-	-	-	-	-	-	300,000	-
Welcome Center Roof Replacement	086065-552	7,182	80,000	-	-	-	-	-	-
Administration	301-552	531,006	536,133	533,944	533,944	542,444	551,346	560,522	569,984
Advertising	302-552	1,002,697	960,000	1,083,786	1,083,786	1,083,786	1,083,786	1,083,786	1,083,786
Marketing	303-552	1,108,387	1,357,891	1,338,469	1,338,469	1,354,938	1,371,903	1,289,375	1,307,371
Special Projects	304-552	130,349	340,000	340,000	340,000	340,000	340,000	340,000	340,000
1 Cent Expenses	305-552	263,038	898,462	-	-	-	-	-	-
MIS Automation - Tourism Development	470-552	8,560	8,815	8,820	8,820	8,820	8,820	8,820	8,820
Tourism Development - Risk	495-552	6,916	6,987	6,760	6,760	6,760	6,760	6,760	6,760
Indirect Costs - Tourism Development	499-552	115,908	154,000	189,000	189,000	194,670	200,510	206,525	212,721
Council on Culture & Arts (COCA)	888-573	504,500	504,500	1,151,875	1,151,875	1,174,438	1,198,188	1,221,938	1,246,875
Line Item - Special Events	888-574	84,500	-	-	-	-	-	-	-
Transfers	950-581	163,451	163,451	156,576	156,576	156,736	-	-	-
Budgeted Reserves - Tourism Development	990-599	-	40,988	50,000	50,000	50,000	111,680	50,000	291,425
Total Appropriations		3,926,494	5,051,227	4,859,230	4,859,230	4,912,592	4,872,993	5,067,726	5,067,742
Revenues Less Appropriations		606,787	-	245,485	-	-	-	-	-

Notes:

For FY16, estimated revenue per penny is anticipated to increase from \$898,462 per penny in FY16 to \$921,500. Funding for FY16 reflects the new distribution of the pennies subsequent to the elimination of the one-cent funding for the Performing Arts Center. Under the new funding arrangement, one cent is allocated to Council on Cultural Arts (COCA) for the re-granting to cultural organizations. In addition, over the next 5 years ¼ cent will support the COCA capital grant program.

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Housing Finance Authority (161)

Fund Type: Special Revenue

The Housing Finance Authority Fund is a special revenue fund established as the repository for the collection of issuer fees that are deposited when single family revenue bonds are placed on the open market for purchase by banks pursuant to Florida Statute Chapter 159 and Leon County Ordinance. Expenditures are limited to single family mortgage loans.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Marketing Installment Fee	337500	-	-	10,000	10,000	10,000	10,000	10,000	10,000
Project Fees	345125	-	29,925	31,200	29,640	29,355	29,070	28,785	28,500
SHIP Recaptured Revenue	345150	44,971	-	-	-	-	-	-	-
Pool Interest Allocation	361111	3,819	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	38,000	49,720	49,720	50,005	50,290	50,575	50,860
Total Revenues		48,790	67,925	90,920	89,360	89,360	89,360	89,360	89,360
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Housing Finance Authority	808-554	136,891	67,925	89,360	89,360	89,360	89,360	89,360	89,360
Total Appropriations		136,891	67,925	89,360	89,360	89,360	89,360	89,360	89,360
Revenues Less Appropriations		(88,102)	-	1,560	-	-	-	-	-

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County Accepted Roadways and Drainage Systems Program (162)

Fund Type: Special Revenue

The County Accepted Roadways and Drainage Systems Program (CARDS) Fund is a special revenue fund established to account for the repayment of special assessments associated with the County's CARDS program (formerly the 2/3 2/3's paving program). The revenue received into this fund is collected as a non-ad valorem special assessment on the annual tax bill. These revenues are repaying the County for loans utilized to construct special assessment paving projects. The revenues are annually transferred to the Capital Projects Fund (305). Prior to FY 2002, each road project had a discrete fund for the repayments to be accounted. The County's finance system (Banner) is currently tracking each individual parcel's obligation as a discrete account negating the need for individual funds.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	5,524	10,735	6,600	6,270	6,270	6,270	6,270	6,270
Net Incr(decr) In Fmv Of Investment	361300	(702)	-	-	-	-	-	-	-
Other Interest Earnings	361390	86,001	66,182	52,529	49,903	30,932	23,917	19,295	15,829
Special Assessments	363000	317,490	236,990	241,363	229,295	136,639	130,897	116,083	102,289
Total Revenues		408,313	313,907	300,493	285,468	173,841	161,084	141,648	124,388

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Tax Collector	513-586	6,183	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Transfers	950-581	1,332,800	308,407	279,968	279,968	168,341	155,584	136,148	118,888
Total Appropriations		1,338,983	313,907	285,468	285,468	173,841	161,084	141,648	124,388
Revenues Less Appropriations		(930,670)	-	15,025	-	-	-	-	-

Notes:

FY16 fund transfers previously transferred to the general capital expenditures fund were transferred to the General Fund as part of the budget balancing strategy for these two fiscal years.

Leon County Fiscal Year 2016 Adopted Budget

Special Assessment - Killlearn Lakes Units I and II Sewer (164)

Fund Type: Special Revenue

This Special Assessment Fund was established to account for revenues and expenditures associated with of the special assessment levied on property owners in Killlearn Lakes Units I and II to pay for the costs associated with maintaining the new City of Tallahassee sewer service distribution system completed in October 2006. The assessment is collected and remitted to the City of Tallahassee in accordance with an interlocal agreement with the City of Tallahassee. The charge levied to each parcel within Units I and II is \$179.43.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	948	-	-	-	-	-	-	-
Special Assessment - Killlearn Lakes Sewer	363230	228,763	237,500	250,000	237,500	237,500	237,500	237,500	237,500
Total Revenues		229,711	237,500	250,000	237,500	237,500	237,500	237,500	237,500

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Tax Collector	513-586	4,497	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Sewer Services Killlearn Lakes Units I and II	838-535	224,265	232,500	232,500	232,500	232,500	232,500	232,500	232,500
Total Appropriations		228,762	237,500	237,500	237,500	237,500	237,500	237,500	237,500
Revenues Less Appropriations		949	-	12,500	-	-	-	-	-

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Bank of America Building Operations (165)

Fund Type: Special Revenue

On June 26, 2003, the Board of County Commissioners purchased the Bank of America Building on Calhoun Street. The operating fund will be used to facilitate and account for the ongoing operations of this building. In FY 2004 and for a predetermined future period, revenues associated with this fund will primarily be generated by the remaining leases associated with the current tenants of the building. Expenses associated with this fund are comprised of necessities required in the upkeep, maintenance, and management of the facility. Revenue from this fund is transferred to the associated debt service fund to pay the existing debt service for the bonds issued to purchase the building.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Parking Facilities	344500	93,735	112,186	110,800	105,260	105,450	105,450	105,450	98,515
Pool Interest Allocation	361111	11,523	13,015	12,200	11,590	11,590	11,590	11,590	11,590
Net Incr(decr) In Fmv Of Investment	361300	(359)	-	-	-	-	-	-	-
Rents And Royalties	362000	1,485,108	1,448,258	1,491,800	1,491,800	1,522,600	1,548,200	1,575,000	1,535,100
Appropriated Fund Balance	399900	-	-	565,383	565,383	-	-	-	-
Total Revenues		1,590,007	1,573,459	2,180,183	2,174,033	1,639,640	1,665,240	1,692,040	1,645,205

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Bank of America Building Acquisition/Renovations	086025-519	781,673	545,000	930,000	930,000	150,000	770,000	570,000	50,000
Bank of America	154-519	(683,886)	694,707	747,397	747,397	757,072	767,037	777,300	784,656
Bank of America	154-711	323,838	-	-	-	-	-	-	-
Bank of America	154-712	829,323	-	-	-	-	-	-	-
Bank of America - Risk	495-519	37,823	38,213	38,524	38,524	38,524	38,524	38,524	38,524
Indirect Costs - Bank of America	499-519	17,064	22,000	22,000	22,000	22,660	23,340	24,040	24,761
Transfers	950-581	434,540	199,715	436,112	436,112	435,598	-	-	-
Budgeted Reserves - BOA Building (Operating)	990-599	-	73,824	-	-	235,786	66,339	282,176	747,264
Total Appropriations		1,740,376	1,573,459	2,174,033	2,174,033	1,639,640	1,665,240	1,692,040	1,645,205
Revenues Less Appropriations		(150,369)	-	6,150	-	-	-	-	-

Notes:

For FY16 through FY19, funding is allocated for renovations, mechanical and electrical upgrades and safety improvements at the Leon County Courthouse Annex. Improvements include replacing air handlers and remodeling bathrooms, converting second floor office space and replacing information technology cabling. Specific project details are located in the Capital Improvements Project Section. In FY16, BluePrint 2000 will be relocating their offices to the BOA Building in space formally occupied by the Clerk of Court. BluePrint 2000 will pay for the cost of the renovations through the life of the lease.

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Huntington Oaks Plaza (166)

Fund Type: Special Revenue

This fund was established to maintain accounting for the maintenance of the Huntington Oaks Plaza purchased by the County in FY10 for the expansion of the Lake Jackson store front library and the construction of community room. Revenue from this fund is derived from lease payments from space rentals for use in maintaining the property.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	417	-	-	-	-	-	-	-
Rents And Royalties	362000	208,912	200,000	212,800	212,800	206,800	196,800	199,000	152,037
Appropriated Fund Balance	399900	-	197	38,860	38,860	44,950	55,043	52,938	-
Total Revenues		209,329	200,197	251,660	251,660	251,750	251,843	251,938	152,037

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Huntington Oaks Plaza Bldg Improvement	083002-519	77,681	50,000	100,000	100,000	100,000	100,000	100,000	-
Huntington Oaks Plaza Operating	155-519	50,486	134,425	134,425	134,425	134,425	134,425	134,425	134,425
Huntington Oaks - Risk	495-519	7,784	13,772	14,235	14,235	14,235	14,235	14,235	14,235
Indirect Costs - Huntington Oaks Plaza	499-519	1,781	2,000	3,000	3,000	3,090	3,183	3,278	3,377
Total Appropriations		137,732	200,197	251,660	251,660	251,750	251,843	251,938	152,037
Revenues Less Appropriations		71,597	-	-	-	-	-	-	-

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Bond Series 2012A & 2012B (211)

Fund Type: Debt Service

The Bond Series 2012A & 2012B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Bonds Series 2012A (Tax Exempt) and 2012B (Taxable). These bonds were issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County Courthouse facility. (This fund was changed from Bond Series 2003A & 2003B due to refinancing of the Bond with a bank loan in 2012).

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfer From Fund 126	381126	144,847	66,572	145,371	145,371	145,200	1,769,012	1,769,754	1,769,518
Transfer From Fund 165	381165	434,540	199,715	436,112	436,112	435,598	5,307,034	5,309,262	5,308,555
Appropriated Fund Balance	399900	-	314,793	-	-	-	-	-	-
Total Revenues		579,387	581,080	581,483	581,483	580,798	7,076,046	7,079,016	7,078,073

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Bond Series 2012A (Tax Exempt)	975-582	136,406	136,706	136,706	136,706	136,706	136,706	1,441,706	7,078,073
Bond Series 2012B (Taxable)	976-582	442,945	444,374	444,777	444,777	444,092	6,939,340	5,637,310	-
Total Appropriations		579,350	581,080	581,483	581,483	580,798	7,076,046	7,079,016	7,078,073
Revenues Less Appropriations		37	-	-	-	-	-	-	-

Notes:

Savings associated with the FY13 refinancing with a bank loan saved the County a total of \$2.6 million for the refinancing period.

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Bond Series 2011 (216)

Fund Type: Debt Service

The Bond Series 1998B Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 1998B. This bond was issued to refund the Library Bond Series 1991, which was originally issued to finance various capital projects including the construction of a public library and improvements to the County owned solid waste management facility. This bond refunded during FY 2011 at a rate of 1.15%, which provides savings of \$390,000 over the life of the refinancing and be fully paid by FY 2013.

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfers	950-581	254,981	-	-	-	-	-	-	-
Total Appropriations		254,981	-	-	-	-	-	-	-
Revenues Less Appropriations		(254,981)	-	-	-	-	-	-	-

Notes:

Final payment of refinancing was paid in FY13 and this fund was closed in FY14.

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Bond Series 2005 (220)

Fund Type: Debt Service

The Bond Series 2005 Fund is a debt service fund established to account for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 2005. This bond was issued to fully refund the Parks and Recreation Bond Series 1998A, a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the Growth and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building. The non-taxable portion of these bonds were refinanced in July 2014 with a bank loan. This bank loan is accounted for in Fund 222.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfer From Fund 001	381001	416,804	416,004	272,208	272,208	398,913	-	-	-
Transfer From Fund 126	381126	7,063,335	6,340,711	6,074,012	6,074,012	6,080,213	-	-	-
Transfer From Fund 140	381140	326,616	326,384	312,656	312,656	312,975	-	-	-
Transfer From Fund 160	381160	163,451	163,451	156,576	156,576	156,736	-	-	-
Appropriated Fund Balance	399900	-	800	126,298	126,298	-	-	-	-
Total Revenues		7,970,206	7,247,350	6,941,750	6,941,750	6,948,837	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfers	950-581	277,412	-	-	-	-	-	-	-
Bond Series 2005	958-582	7,605,110	7,247,350	6,941,750	6,941,750	6,948,837	-	-	-
Total Appropriations		7,882,522	7,247,350	6,941,750	6,941,750	6,948,837	-	-	-
Revenues Less Appropriations		87,684	-	-	-	-	-	-	-

Notes:

The refinancing of the remaining taxable portion of the loan in FY2015 with a bank loan will save the County \$299,958 in FY16, and \$585,711 over the two year life of the refinancing.

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ESCO Lease (221)

Fund Type: Debt Service

The ESCO Lease Fund is a debt service fund established to account for the debt service associated with the obligations relating to the County's Energy Performance Contract with Energy Systems Group. This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements. These energy efficiency improvements will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by these energy cost savings. The net savings will total approximately \$850,000.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfer From Fund 001	381001	484,514	484,514	484,514	484,514	484,514	484,514	-	-
Total Revenues		484,514	484,514	484,514	484,514	484,514	484,514	-	-
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
ESCO Lease	977-582	484,514	484,514	484,514	484,514	484,514	484,514	-	-
Total Appropriations		484,514	484,514	484,514	484,514	484,514	484,514	-	-
Revenues Less Appropriations		1	-	-	-	-	-	-	-

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Debt Series 2014 (222)

Fund Type: Debt Service

The Debt Series 2014 Fund is a debt service fund established to account for the debt service associated with the refinancing of the non taxable portion of the Capital Improvement Revenue Refunding Bond Series 2005 with a bank loan. The original bond was issued to fully refund the Parks and Recreation Bond Series 1998A, a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. The remaining taxable portion of this bond is accounted for in Fund 220.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfer From Fund 126	381126	-	558,780	560,672	560,672	561,282	560,785	561,208	560,522
Transfer from Fund 220	381220	277,412	-	-	-	-	-	-	-
Total Revenues		277,412	558,780	560,672	560,672	561,282	560,785	561,208	560,522

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
2014 Debt Series	976-582	-	558,780	-	-	-	-	-	-
2014 Debt Series	979-582	277,411	-	560,672	560,672	561,282	560,785	561,208	560,522
Total Appropriations		277,411	558,780	560,672	560,672	561,282	560,785	561,208	560,522
Revenues Less Appropriations		1	-	-	-	-	-	-	-

Notes:

This fund was established to account for the debt service associated with the refinancing of the non taxable portion of the Capital Improvement Revenue Refunding Bond Series 2005 (Fund 220) with a bank loan. This financing will save \$170,000 per year or \$1.8 million over the life of the loan.

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Capital Improvements (305)

Fund Type: Capital Projects

The Capital Improvements Fund is a capital project fund established in support of the County's Capital Improvement Program. A major revenue source of the Capital Improvement Fund is a transfer from general revenue dollars. The fund is used to account for resources and expenditures associated with the acquisition or construction of major non-transportation related capital facilities and/or projects other than those financed by Proprietary Funds.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	141,833	133,000	111,100	105,545	105,545	105,545	105,545	105,545
Net Incr(decr) In Fmv Of Investment	361300	(4,180)	-	-	-	-	-	-	-
Transfer From Fund 001	381001	-	1,033,500	1,535,000	1,535,000	2,961,013	3,562,130	5,092,981	5,582,899
Transfer From Fund 106	381106	2,000,000	-	-	-	-	-	-	-
Transfer From Fund 110	381110	1,000,000	-	-	-	-	-	-	-
Transfer From Fund 120	381120	-	-	91,000	91,000	-	-	-	-
Transfer From Fund 123	381123	-	74,334	-	-	-	-	-	-
Transfer From Fund 126	381126	4,500,000	-	-	-	-	-	-	-
Transfer From Fund 140	381140	300,000	-	465,000	465,000	-	-	-	-
Transfer From Fund 162	381162	1,182,800	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	4,917,546	4,302,489	4,302,489	6,395,872	3,184,155	1,027,432	1,696,413
Total Revenues		9,120,453	6,158,380	6,504,589	6,499,034	9,462,430	6,851,830	6,225,958	7,384,857

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
General Vehicle & Equipment Replacement	026003-519	298,949	396,100	550,000	550,000	410,000	420,000	555,000	390,000
Stormwater Vehicle & Equipment Replacement	026004-538	215,615	624,000	391,000	391,000	390,000	470,000	520,000	500,000
Fleet Management Shop Equipment	026010-519	33,994	-	50,000	50,000	50,000	25,000	25,000	25,000
General Government New Vehicle Requests	026018-519	-	-	20,500	20,500	-	-	-	-
Woodville Community Park	041002-572	-	500,000	-	-	-	-	-	-
Fort Braden Community Park	042005-572	48,583	-	-	-	-	-	-	-
J. Lee Vause Park	043001-572	-	-	61,850	61,850	96,800	-	-	-
Fred George Park	043007-572	24,400	-	110,000	110,000	-	-	75,000	-
Okeehopee Prairie Park	043008-572	-	50,000	-	-	-	-	-	-
Stoneler Road Park Improvements	043010-572	109,389	-	-	-	-	-	-	-
Northeast Community Park	044001-572	344,594	-	-	-	-	-	-	-
Miccosukee Park	044002-572	501,748	-	-	-	-	-	-	-
Miccosukee Greenway	044003-572	-	200,000	50,000	50,000	100,000	100,000	100,000	100,000
Miccosukee Community Center	044005-572	-	-	15,000	15,000	-	-	-	-
Apalachee Parkway Regional Park	045001-572	475,839	150,000	250,000	-	600,000	200,000	200,000	200,000
J.R. Alford Greenway	045004-572	-	-	15,000	15,000	66,200	-	-	-
Pedrick Road Pond Walking Trail	045007-572	41,629	-	-	-	-	-	-	-
Parks Capital Maintenance	046001-572	690,851	400,000	900,000	-	910,000	300,000	300,000	300,000
Playground Equipment Replacement	046006-572	122,238	130,000	130,000	130,000	-	130,000	-	130,000
New Vehicles and Equipment for Parks/Greenways	046007-572	16,628	23,000	222,000	222,000	-	-	-	-
Greenways Capital Maintenance	046009-572	186,231	202,000	238,000	238,000	257,000	257,000	275,000	275,000
Stormwater and Transportation Improvements	056010-541	1,837,851	-	-	-	-	-	-	-
Killearn Lake Plantation Stormwater	064006-538	125,633	-	-	-	-	-	-	-
TMDL Compliance Activities	066004-538	-	-	100,000	100,000	-	100,000	-	-
Stormwater Maintenance Filter Replacement	066026-538	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Stormwater Maintenance Filter Replacement	066026-562	51,635	-	-	-	-	-	-	-
Financial Hardware and Software	076001-519	-	32,000	100,000	100,000	-	-	-	-
Data Wiring	076003-519	17,465	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Digital Phone System	076004-519	431,757	100,000	76,000	76,000	25,000	25,000	25,000	25,000
Supervisor of Elections Technology	076005-519	30,000	76,000	70,800	70,800	25,000	25,000	25,000	25,000
File Server Maintenance	076008-519	401,195	375,000	375,000	375,000	375,000	375,000	375,000	375,000

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Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Geographic Information Systems	076009-539	152,599	238,280	238,280	238,280	238,280	238,280	238,280	238,280
Library Services Technology	076011-571	34,405	47,500	80,000	80,000	30,000	30,000	30,000	30,000
Permit & Enforcement Tracking System	076015-537	9,025	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Network Backbone Upgrade	076018-519	79,316	80,000	180,000	180,000	150,000	150,000	150,000	150,000
Technology In Chambers	076022-519	156,679	-	-	-	-	-	-	-
Courtroom Technology	076023-519	-	100,000	100,000	100,000	50,000	50,000	50,000	50,000
Courtroom Technology	076023-713	43,301	-	-	-	-	-	-	-
User Computer Upgrades	076024-519	247,887	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Work Order Management	076042-519	19,474	35,000	20,000	20,000	20,000	20,000	20,000	20,000
State Attorney Technology	076047-519	-	30,000	30,000	30,000	30,000	30,000	30,000	30,000
State Attorney Technology	076047-713	41,070	-	-	-	-	-	-	-
Public Defender Technology	076051-519	-	55,000	82,300	82,300	30,000	30,000	30,000	30,000
Public Defender Technology	076051-713	25,000	-	-	-	-	-	-	-
Geographic Information Systems Incremental Basemap Update	076060-539	298,500	298,500	298,500	298,500	298,500	298,500	298,500	298,500
Records Management	076061-519	57,639	50,000	50,000	50,000	-	50,000	-	50,000
E-Filing System for Court Documents	076063-519	-	-	-	-	63,000	63,000	63,000	63,000
E-Filing System for Court Documents	076063-713	11,981	-	-	-	-	-	-	-
MIS Data Center and Elevator Room Halon System	076064-519	-	-	106,200	-	-	-	-	-
Fort Braden Renovations	082003-572	-	25,000	-	-	-	-	-	-
Lake Jackson Library	083001-571	182,394	-	-	-	-	-	-	-
Huntington Oaks Plaza Renovations	083002-519	-	-	50,000	50,000	50,000	90,000	50,000	50,000
Courtroom Minor Renovations	086007-519	-	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Architectural & Engineering Services	086011-519	25,412	80,000	80,000	80,000	80,000	60,000	60,000	60,000
Courthouse Security	086016-519	-	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Courthouse Security	086016-712	13,068	-	-	-	-	-	-	-
Common Area Furnishings	086017-519	16,058	30,000	30,000	30,000	30,000	30,000	30,000	25,000
Jail Renovations	086021-523	-	-	945,100	-	-	-	-	-
Courthouse Repairs	086024-519	129,081	170,000	511,000	511,000	340,400	235,000	115,000	115,000
Bank of America Building Acquisition/Renovations	086025-519	64,378	-	-	-	-	-	-	-
Courthouse Renovations	086027-519	-	408,000	99,600	205,800	-	-	-	-
Courthouse Renovations	086027-712	45,404	-	-	-	-	-	-	-
Agriculture Center Renovations	086030-519	-	75,000	-	-	-	-	-	-
Jail Roof Replacement	086031-523	-	-	-	-	1,285,900	1,000,000	-	-
Parking Lot Maintenance	086033-519	279,475	66,000	112,000	112,000	86,000	16,000	16,000	16,000
Elevator Generator Upgrades	086037-519	317,219	-	550,000	-	250,000	350,000	-	-
Energy & Resource Conservation Improvements	086041-519	131,418	-	-	-	-	-	-	-
Sheriff Heliport Building Construction	086042-523	119,525	-	-	-	-	-	-	-
Health Department HVAC	086052-562	-	-	190,800	-	-	-	-	-
Main Library Improvements	086053-571	55,281	92,000	269,200	269,200	300,000	200,000	25,000	25,000
Centralized Storage Facility	086054-519	34,707	-	50,000	50,000	50,000	50,000	50,000	50,000
Branch Library Expansions	086055-571	-	-	20,000	20,000	20,000	-	20,000	-
General County Maintenance and Minor Renovations	086057-519	-	125,000	165,000	165,000	190,000	115,000	25,000	25,000
Community Services Building Roof Replacement	086062-519	27,485	200,000	-	-	-	-	-	-
Air Conditioning Unit Replacements	086064-519	-	40,000	65,704	65,704	36,000	36,000	-	-
Pre-Fabricated Buildings	086066-572	-	-	61,100	61,100	62,600	55,300	-	-
Medical Examiner Facility	086067-527	12,175	-	236,400	-	1,561,750	322,750	-	-
Lake Jackson Town Center Sense of Place	086068-519	-	50,000	-	-	-	-	-	-
Business Incubator Facility	086069-552	240,279	-	-	-	-	-	-	-
Fleet Management Shop Improvements	086071-519	-	50,000	-	-	-	-	-	-

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Capital Improvements (305)

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Amtrak Building Renovations	086073-519	-	-	280,000	280,000	-	-	-	-
SOE Space Consolidation	086074-519	-	-	412,500	-	-	-	-	-
Emergency Medical Services Facility	096008-526	384,615	-	-	-	-	-	-	-
Election Equipment	096015-513	2,225,038	-	-	-	-	-	-	-
Public Safety Complex	096016-529	1,268,087	-	300,000	300,000	300,000	300,000	300,000	300,000
Voting Equipment Replacement	096028-513	-	-	50,000	50,000	50,000	50,000	50,000	50,000
Orange Avenue Fence Replacement	096029-519	-	-	40,000	40,000	-	-	-	-
Transfers	950-581	589,752	-	-	-	-	-	-	-
Capital Improvements	990-599	-	-	-	-	-	-	1,545,178	2,809,077
Total Appropriations		13,343,951	6,158,380	9,983,834	6,499,034	9,462,430	6,851,830	6,225,958	7,384,857
Revenues Less Appropriations		(4,223,498)	-	(3,479,245)	-	-	-	-	-

Notes:

The majority of FY16 Capital Improvement Plan is related to the maintenance of existing infrastructure, purchase of replacement vehicles and equipment, information technology upgrades, and limited resources committed to new construction or facility improvements. In FY 13 and FY14, to assist with balancing the budgets, the Board did not transfer recurring general revenue dollars to support the capital program. To make up these previous actions, the Board approved a "fund sweep" of extra general revenue reserves in the amount of \$8.8 million during FY14. In FY15, for the first time in two year, the budget includes transferring recurring revenue to the capital program. For FY16, the budget doubles the amount and transferred \$2 million in reoccurring revenue. The out year budgets show additional general revenue support of \$2.9 million for FY17, \$3.5 million for FY18, \$5 million for FY19, and \$5.5 million in FY20.

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Transportation Improvements (306)

Fund Type: Capital Projects

The Transportation Improvement Fund is a capital project fund established to account for transportation related capital projects.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Miccosukee Road-DOT Reimbursement	331411	187,719	-	-	-	-	-	-	-
DOT-Reimbursement Route 27	343913	-	-	-	-	-	430,000	-	-
Pool Interest Allocation	361111	16,618	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(573)	-	-	-	-	-	-	-
Transfer From Fund 106	381106	1,831,200	2,699,825	2,695,650	2,695,650	3,033,425	2,379,675	5,118,400	2,899,125
Total Revenues		2,034,964	2,699,825	2,695,650	2,695,650	3,033,425	2,809,675	5,118,400	2,899,125

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Public Works Vehicle & Equipment Replacement	026005-541	509,758	589,000	419,000	419,000	550,000	475,000	750,000	640,000
Arterial & Collector Roads Pavement Markings	026015-541	133,331	135,200	135,200	135,200	135,200	135,200	135,200	135,200
Old Bainbridge Road Safety Improvements	053007-541	-	-	154,000	-	168,000	50,000	1,374,000	-
Bannerman Road	054003-541	-	750,000	-	-	-	-	-	-
Baum Road Drainage Improvement	054011-541	-	-	-	-	-	155,000	750,000	-
Miccosukee Road Safety Improvements	055009-541	217,114	-	-	-	-	-	-	-
Florida Department of Transportation Permitting Fees	056007-541	2,033	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Stormwater and Transportation Improvements	056010-541	18,660	500,000	600,000	600,000	600,000	400,000	500,000	500,000
Public Works Design and Engineering Services	056011-541	21,846	60,000	75,000	75,000	100,000	100,000	100,000	100,000
Sidewalk Program	056013-541	648,085	615,625	1,416,450	1,416,450	1,430,225	1,444,475	1,459,200	1,473,925
Bradfordville Pond 4 Outfall Stabilization	064005-538	614,589	-	-	-	-	-	-	-
Baum Road Drainage Improvements	064010-541	-	-	75,000	-	-	-	-	-
Crump Road Drainage Improvement	065005-541	-	-	425,000	-	-	-	-	-
Total Appropriations		2,165,415	2,699,825	3,349,650	2,695,650	3,033,425	2,809,675	5,118,400	2,899,125
Revenues Less Appropriations		(130,451)	-	(654,000)	-	-	-	-	-

Notes:

In FY14, the Board voted to levy the available additional five cent gas tax. The proceeds from this tax are split evenly with the City of Tallahassee. This gas tax revenue generated an additional \$2 million in FY14. This was based on only nine months of collections due to the proposed ordinance enactment date of January 2014. However, in FY15 collections are anticipated to increase to \$2.7 million for a full 12 month collection cycle. The Board determined that this additional revenue would be split 50/50 to be used for sidewalk projects and to reduce the general revenue transfer to the Transportation Fund. The out years reflect the same 50/50 split between additional funding for capital transportation projects and reduction of the general revenue transfer.

Leon County Fiscal Year 2016 Adopted Budget

Sales Tax (308)

Fund Type: Capital Projects

The Local Option Sales Tax Fund is a capital project fund established in accordance with a 1989 county-wide referendum, and is used to account for resources and expenditures associated with the construction of transportation and jail facility related projects. The Local Government Infrastructure Surtax includes proceeds from a One-Cent Sales Tax on all transactions up to \$5,000. Pursuant to an interlocal agreement with the City of Tallahassee, the revenue generated by the tax will be split between the County and the City. The County's share of the proceeds is equal to 52.84%, and the City's share is equal to 47.16%. The 1989 referendum approved the sales tax levy for a period of fifteen years; however, through a county-wide referendum passed in November 2000, the sales tax was extended for an additional fifteen years (Note: the extended sales tax will be accounted for in Fund 309).

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	78,700	80,750	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(6,475)	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	672,349	-	-	-	-	-	-
Total Revenues		72,225	753,099	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Open Graded Hot Mix Stabilization	026006-541	642,383	600,000	-	-	-	-	-	-
Bannerman Road	054003-541	134,861	-	-	-	-	-	-	-
Beech Ridge Trail Extension	054010-541	84,441	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	2,587,091	153,099	-	-	-	-	-	-
Intersection & Safety Improvements	057001-541	926,379	-	-	-	-	-	-	-
Local Road Resurfacing	057005-541	546,800	-	-	-	-	-	-	-
Jail Roof Replacement	086031-523	1,114,412	-	-	-	-	-	-	-
Total Appropriations		6,036,366	753,099	-	-	-	-	-	-
Revenues Less Appropriations		(5,964,141)	-	-	-	-	-	-	-

Notes:

The remaining sales tax funds were budgeted in FY15. Funding for the Open Grade Cold Mix Stabilization and Intersection and Safety Improvements have been moved to the Sales Tax Extension Fund 309.

Leon County Fiscal Year 2016 Adopted Budget

Sales Tax - Extension (309)

Fund Type: Capital Projects

In November of 2000, Leon County residents approved a referendum extending the imposition of the 1 Cent Local Option Sales Tax beginning in FY 2004 for 15 years. The extension commits 80% of the revenues to Blueprint 2000 projects and will be jointly administered and funded by Leon County and the City of Tallahassee. The remaining 20% will be split evenly between the County and the City. The County's share will be used for various road, stormwater and park improvements. The Blueprint 2000 Joint Participation Agreement Revenue supports County projects funded through the County's share of the \$50 million water quality/flooding funding.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
1 Cent Sales Tax	312600	3,848,059	3,813,300	4,268,000	4,054,600	4,257,900	4,470,700	4,693,950	-
BP2000 JPA Revenue	343916	344,402	1,122,066	2,236,244	2,236,244	1,027,090	744,290	21,040	-
Pool Interest Allocation	361111	59,086	33,535	15,800	15,010	15,010	15,010	15,010	-
Net Incr(decr) In Fmv Of Investment	361300	(2,614)	-	-	-	-	-	-	-
Total Revenues		4,248,933	4,968,901	6,520,044	6,305,854	5,300,000	5,230,000	4,730,000	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Open Graded Cold Mix Stabilization	026006-541	-	-	600,000	600,000	600,000	600,000	600,000	-
Fred George Park	043007-572	-	-	-	-	500,000	500,000	-	-
Natural Bridge Road	051006-541	944	-	-	-	-	-	-	-
Talpeco Road & Highway 27 North	053005-541	180,277	-	-	-	-	-	-	-
Arterial/Collector Resurfacing	056001-541	-	3,046,901	4,050,000	4,050,000	3,450,000	3,380,000	3,450,000	-
Community Safety & Mobility	056005-541	285,978	750,000	750,000	750,000	750,000	-	680,000	-
Intersection & Safety Improvements	057001-541	-	-	355,854	355,854	-	750,000	-	-
Lake Henrietta Renovation	061001-538	-	40,000	350,000	350,000	-	-	-	-
Lake Munson Restoration	062001-538	625	-	-	-	-	-	-	-
Lakeview Bridge	062002-538	8,034	-	-	-	-	-	-	-
Longwood Outfall Retrofit	062004-538	233	-	-	-	-	-	-	-
Gum Road Target Planning Area	062005-538	1,245	-	-	-	-	-	-	-
Lexington Pond Retrofit	063005-538	247,529	-	-	-	-	-	-	-
Killearn Acres Flood Mitigation	064001-538	20,195	100,000	200,000	200,000	-	-	-	-
Killearn Lakes Plantation Stormwater	064006-538	592,703	750,000	1,000,000	-	-	-	-	-
Lafayette Street Stormwater	065001-538	2,385,579	-	-	-	-	-	-	-
Blue Print 2000 Water Quality Enhancements	067002-538	45,995	282,000	-	-	-	-	-	-
Total Appropriations		3,769,338	4,968,901	7,305,854	6,305,854	5,300,000	5,230,000	4,730,000	-
Revenues Less Appropriations		479,595	-	(785,810)	-	-	-	-	-

Notes:

Beginning in FY14, with the depletion of capital reserves in the original sales tax fund (Fund 308), the sales tax extension will begin to assist in funding the Arterial Road Resurfacing, Community Safety and Mobility, Local Road Resurfacing and Intersection Safety and Improvement projects. This fund will be the sole source of funding for these projects in FY17. Additionally, the current 1 Cent Local Option Sales Tax expires in 2019. In November 4, 2014, Leon County residents approved a ballot initiative to extend the sales tax for another 20 years until 2039. Two new funds, 351 & 352 have been established for the new sales tax revenue beginning in 2020 to account for the projects that are programmed for the sales tax extension.

Leon County Fiscal Year 2016 Adopted Budget

Bond Series 2003A & 2003B Construction (311)

Fund Type: Capital Projects

The Bond Series 2003A & 2003B Construction Fund is a capital project fund established by proceeds from the 2003 Series A and B Capital Improvement Revenue Bonds. The fund is used to account for resources and expenditures associated with the acquisition, repair, and renovation of the Bank of America property as well as the renovations and repair of the existing Courthouse facility.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	663	-	-	-	-	-	-	-
Total Revenues		663	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Courthouse Repairs	086024-519	153,301	-	-	-	-	-	-	-
Total Appropriations		153,301	-	-	-	-	-	-	-
Revenues Less Appropriations		(152,638)	-	-	-	-	-	-	-

Note:

Fund closed in FY14.

Leon County Fiscal Year 2016 Adopted Budget

Bond Series 1999 Construction (318)

Fund Type: Capital Projects

The Bond Series 1999 Construction Fund is a capital project fund established by proceeds from the Series 1999 Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with stormwater and lake projects including: Lafayette Oaks, Lake Munson Restoration, Killlearn Acres, Lake Charles, Cynthia Drive, Lexington Regional SWMF, Rhoden Cove, and Munson Slough. In addition, the bond issued includes funding for a Courthouse Annex. Additional bond proceeds have been identified for other facility improvements.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	2,568	-	-	-	-	-	-	-
Total Revenues		2,568	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Okeeheepkee Prairie Park	043008-572	19,837	-	-	-	-	-	-	-
Total Appropriations		19,837	-	-	-	-	-	-	-
Revenues Less Appropriations		(17,269)	-	-	-	-	-	-	-

Note:

Fund closed in FY14.

Leon County Fiscal Year 2016 Adopted Budget

Bond Series 2005 Construction (320)

Fund Type: Capital Projects

The Bond Series 2005 Construction Fund is a capital project fund established by proceeds from the 2005 Series Capital Improvement Revenue Bond. The fund is used to account for resources and expenditures associated with the renovations to the County Courthouse building.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	1,884	-	-	-	-	-	-	-
Total Revenues		1,884	-	-	-	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Courthouse Repairs	086024-519	686,047	-	-	-	-	-	-	-
Total Appropriations		686,047	-	-	-	-	-	-	-
Revenues Less Appropriations		(684,162)	-	-	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

ESCO Capital Projects (321)

Fund Type: Capital Projects

The ESCO Capital Projects Fund is a capital project fund established in support of the County's capital improvement program. Major revenue sources of the Capital Improvement Fund include the guaranteed savings in utility costs per the County's agreement with Progress Energy. This fund is used to account for the resources and expenditures associated with acquisition or construction of major facilities improvements relating to the County's Energy Performance Contract.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	112	-	-	-	-	-	-	-
Appropriated Fund Balance	399900	-	-	20,296	20,296	-	-	-	-
Total Revenues		112	-	20,296	20,296	-	-	-	-

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Air Conditioning Unit Replacements	086064-519	-	-	20,296	20,296	-	-	-	-
Total Appropriations		-	-	20,296	20,296	-	-	-	-
Revenues Less Appropriations		112	-	-	-	-	-	-	-

Notes:

Appropriations in FY16 reflect the remaining fund balance.

Leon County Fiscal Year 2016 Adopted Budget

9-1-1 Capital Projects (330)

Fund Type: Capital Projects

The 9-1-1 Capital Projects Fund was established to support of the capital needs of the emergency communications system. Major revenue sources of the Emergency Communications Fund include proceeds transferred from the 9-1-1 Emergency Communications Fund which includes: wireless Enhanced 9-1-1 fee (50 cents/month per service subscriber) pursuant to F.S. 365.172 - 365.173; and the 9-1-1 fee (50 cents/month per service line) pursuant to F.S. 365.171(13). The fund is used to account for resources and expenditures associated with capital projects related to the provision of 9-1-1 emergency services.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	10,591	12,540	13,200	12,540	12,540	12,540	12,540	12,540
Net Incr(decr) In Fmv Of Investment	361300	(174)	-	-	-	-	-	-	-
Transfer From Fund 130	381130	155,914	-	-	-	-	-	-	-
Total Revenues		166,331	12,540	13,200	12,540	12,540	12,540	12,540	12,540

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
911 Capital Projects	990-599	-	12,540	12,540	12,540	12,540	12,540	12,540	12,540
Total Appropriations		-	12,540	12,540	12,540	12,540	12,540	12,540	12,540
Revenues Less Appropriations		166,331	-	660	-	-	-	-	-

Notes:

Revenues are collected in the operating fund (Fund 131). Funds not utilized for operating the E-911 System are transferred to the capital fund for future expenditure on capital upgrades at year end.

Leon County Fiscal Year 2016 Adopted Budget

Impact Fee - Countywide Road District (341)

Fund Type: Capital Projects

The Impact Fee - Countywide Road District Fund was established in support of the capital needs for road improvements associated with new development. Major revenue sources of the Countywide Road District Fund included proceeds from impact fees levied upon developers by the Board of County Commissioners. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	11,209	-	-	-	-	-	-	-
Net Incr(decr) In Fmv Of Investment	361300	(294)	-	-	-	-	-	-	-
Total Revenues		10,916	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
North Monroe Turn Lane	053003-541	38,074	-	-	-	-	-	-	-
Total Appropriations		38,074	-	-	-	-	-	-	-
Revenues Less Appropriations		(27,158)	-	-	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Impact Fee - Northwest Urban Collector (343)

Fund Type: Capital Projects

The Impact Fee - Northwest Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the NW Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the NW quadrant of the County.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	2,371	-	-	-	-	-	-	-
Total Revenues		2,371	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pullen Road at Old Bainbridge Road	053002-541	32,225	-	-	-	-	-	-	-
Total Appropriations		32,225	-	-	-	-	-	-	-
Revenues Less Appropriations		(29,855)	-	-	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Impact Fee - Southeast Urban Collector (344)

Fund Type: Capital Projects

The Impact Fee - Southeast Urban Collector Fund was established to support the capital needs related to road improvements needed to accommodate new developments. Major revenue sources of the SE Urban Collector Fund include proceeds from impact fees levied upon developers in the corresponding quadrant of the County. The impact fees supporting this fund were repealed by the County Commission in 1996. The fund is used to account for the remaining resources and expenditures associated with specific transportation capital projects in the SE quadrant of the County.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	678	-	-	-	-	-	-	-
Total Revenues		678	-	-	-	-	-	-	-
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Magnolia Drive & Lafayette Street Intersection	055005-541	62,498	-	-	-	-	-	-	-
Total Appropriations		62,498	-	-	-	-	-	-	-
Revenues Less Appropriations		(61,820)	-	-	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Sales Tax - Extension 2020 (351)

Fund Type: Capital Projects

In November of 2014, Leon County residents approved a referendum providing a second extension of the 1998 imposed 1-Cent Local Option Sales Tax beginning in FY 2020 for 20 years. The extension commits 80% of the revenues for Blueprint 2020 infrastructure projects, Blueprint 2020 Economic Development Programs, and Liveable Infrastructure For Everyone (L.I.F.E.) projects. The remaining 20% will be split evenly between the County and the City. The County's 10% share, accounted for in the fund, will be used for transportation resurfacing and intersection improvement projects and other statutorily authorized uses approved by the County Commission.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
1 Cent Sales Tax	312600	-	-	-	-	-	-	-	4,928,600
Total Revenues		-	-	-	-	-	-	-	4,928,600
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Open Graded Cold Mix Main/Resurfacing	026006-541	-	-	-	-	-	-	-	600,000
Arterial/Collector/Local Road Resurfacing	056001-541	-	-	-	-	-	-	-	4,328,600
Budgeted Reserves - Sales Tax Extension 2020	990-599	-	-	-	-	-	-	-	-
Total Appropriations		-	-	-	-	-	-	-	4,928,600
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Notes:

In November 4, 2014, Leon County residents approved a ballot initiative to extent the current 1 Cent Local Option Sales Tax for another 20 years until 2039. This fund has been established for the new sales tax revenue beginning in 2020.

Leon County Fiscal Year 2016 Adopted Budget

Sales Tax - Extension 2020 JPA Agreement (352)

Fund Type: Capital Projects

In November 2014, Leon County residents approved a referendum providing a second extension of the 1-Cent Local Option Sales Tax beginning in FY 2020 for 20 years. The extension commits 80% of the revenues for Blueprint 2020 infrastructure projects, and will be jointly administered and funded by Leon County and the City of Tallahassee. The Blueprint 2020 Joint Participation Agreement Revenue supports County projects funded through the County's share of the sales tax extension. The BP 2020 JPA revenue, accounted for in the fund, will be used for Economic Development, Greenways Master Plan Implementation, Water Quality and Stormwater, and Liveable Infrastructure For Everyone (L.I.F.E.) projects.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
BP2000 JPA Revenue	343916	-	-	-	-	-	-	-	6,899,000
Total Revenues		-	-	-	-	-	-	-	6,899,000

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
BluePrint 2020 Greenways Masterplan Implementation	046011-572	-	-	-	-	-	-	-	296,300
Blueprint 2020 Sidewalks Project	056014-541	-	-	-	-	-	-	-	937,500
BluePrint 2020 Water Quality and Stormwater	067003-538	-	-	-	-	-	-	-	1,593,750
BluePrint 2020 L.I.F.E.	067004-538	-	-	-	-	-	-	-	567,000
Budgeted Reserves - Sales Tax 2020 JPA Agreement	990-599	-	-	-	-	-	-	-	3,504,450
Total Appropriations		-	-	-	-	-	-	-	6,899,000
Revenues Less Appropriations		-	-	-	-	-	-	-	-

Notes:

In November 4, 2014, Leon County residents approved a ballot initiative to extent the current 1 Cent Local Option Sales Tax for another 20 years until 2039. This fund has been established for the new sales tax revenue beginning in 2020. Budget reserves include the Sales Tax Extension allocation for Economic Development and Parks operating costs associated with the new parks funded with the Sales Tax Extension.

Leon County Fiscal Year 2016 Adopted Budget

Solid Waste (401)

Fund Type: Enterprise

The Solid Waste Fund is an enterprise fund established in support of the County's waste management programs. Major revenue sources for the Solid Waste Operations Fund include the Non-Ad Valorem Assessment, and Transfer Station Tipping Fees. The fund is used to account for resources and expenditures related to the operation of the County Solid Waste Management Facility and the provision of the County Waste Management program.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Delinquent Taxes	311200	-	-	9,000	8,550	8,550	8,550	8,550	8,550
Solid Waste	313700	253,137	213,750	249,400	236,930	239,305	241,680	244,150	246,525
Waste Disposal Special Assessment	319150	1,438,958	1,454,260	1,549,200	1,471,740	1,486,465	1,501,285	1,516,295	1,531,495
Delinquent Assessments 2006	319206	138	-	-	-	-	-	-	-
Delinquent Assessments 2007	319207	329	-	-	-	-	-	-	-
Delinquent Taxes 2008	319208	593	-	-	-	-	-	-	-
Delinquent Assesment - 2009	319209	430	-	-	-	-	-	-	-
Delinquent Assessments-2010	319210	1,442	-	-	-	-	-	-	-
Delinquent Assessments-2011	319211	2,987	-	-	-	-	-	-	-
Delinquent Assessments 2012	319212	5,329	-	-	-	-	-	-	-
Operating Income - Class I	343410	763,135	590,425	-	-	-	-	-	-
Transfer Station Receipts	343411	5,660,059	5,165,815	5,959,323	5,661,357	5,799,570	5,941,259	6,086,514	6,235,429
Operating Income - Tires	343415	38,877	50,350	41,100	39,045	39,425	39,900	40,280	40,660
Operating Income - Electronics	343416	6,005	36,765	24,100	22,895	23,085	23,370	23,560	32,490
Operating Income - Yard Trash Clean	343417	18,274	22,610	18,400	17,480	17,765	17,955	18,145	18,335
Operating Income - Yard Trash	343418	37,904	54,815	40,200	38,190	38,855	39,425	40,090	40,755
Operating Income - Landfill Yard Trash Bagged	343420	288,096	349,505	278,300	264,385	272,365	280,535	288,895	297,540
Resource Recovery (metals, etc)	343451	199,092	30,115	74,100	70,395	70,395	70,395	70,395	70,395
Hazardous Waste	343453	32,508	11,590	32,800	31,160	31,540	31,825	32,110	32,490
Recycling Promotional Services	343461	-	33,250	35,000	33,250	33,250	33,250	33,250	33,250
Rural Waste Services Center Permit	343462	244,285	261,250	275,000	261,250	261,250	261,250	261,250	261,250
Recyclable Materials	343463	-	117,135	125,000	118,750	120,745	122,740	124,735	126,920
Recycable Metals	343464	-	11,590	12,200	11,590	11,590	11,590	11,590	11,590
Interest Income - Investment	361110	80,230	-	-	-	-	-	-	-
Pool Interest Allocation	361111	47,601	30,590	55,400	52,630	52,630	52,630	52,630	52,630
Net Incr(decr) In Fmv Of Investment	361300	44,906	-	-	-	-	-	-	-
Rents And Royalties	362000	14,156	12,600	12,100	12,100	12,100	12,100	12,100	12,100
Disposition Of Fixed Assets	364000	-	116,850	187,600	178,220	95,000	95,000	95,000	95,000
Other Scrap Or Surplus	365900	2,226	2,850	2,200	2,090	2,090	2,090	2,090	2,090
Other Miscellaneous Revenue	369900	-	4,750	110,000	104,500	104,500	104,500	104,500	104,500
Transfer From Fund 126	381126	910,190	466,822	582,191	582,191	582,191	582,191	582,191	582,191
Appropriated Fund Balance	399900	-	1,052,419	1,023,786	1,023,786	1,140,610	539,779	269,096	175,474
Total Revenues		10,090,889	10,090,106	10,696,400	10,242,484	10,443,276	10,013,299	9,917,416	10,011,659

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Landfill Improvements	036002-534	13,398	50,000	125,000	125,000	100,000	100,000	100,000	100,000
Solid Waste Facility Heavy Equip. & Vehicle Replacement	036003-534	79,397	250,000	406,000	406,000	640,000	350,000	350,000	350,000
Solid Waste Technology	036008-534	69,471	-	-	-	-	-	-	-
Transfer Station Heavy Equip Replacement	036010-534	97,878	100,000	155,000	155,000	545,000	488,000	300,000	300,000
HHW Collection Center	036019-534	-	25,000	47,200	47,200	38,450	-	-	-
Transfer Station Improvements	036023-534	10,954	525,000	70,000	70,000	150,000	150,000	150,000	150,000
Rural/Hazardous Waste Vehicle and Equipment Replacement	036033-534	4,808	230,000	112,000	112,000	50,000	50,000	50,000	50,000
Landfill Gas Analyzer	036040-534	10,270	-	-	-	-	-	-	-
Pre-Fabricated Buildings	036041-534	-	18,750	18,750	18,750	-	-	-	-
Hazardous Waste Vehicle and Equipment Replacement	036042-534	-	-	170,000	170,000	150,000	50,000	50,000	50,000
Landfill Closure	435-534	13,957	-	-	-	-	-	-	-
Rural Waste Service Centers	437-534	844,413	651,229	728,821	611,250	610,661	617,469	624,479	631,687

Leon County Fiscal Year 2016 Adopted Budget

Solid Waste (401)

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Transfer Station Operations	441-534	5,728,284	5,190,309	5,279,093	5,539,172	5,559,802	5,582,852	5,602,030	5,621,773
Solid Waste Management Facility	442-534	1,907,513	1,747,468	1,810,378	1,551,518	1,136,674	1,127,878	1,158,239	1,188,763
Hazardous Waste	443-534	513,082	604,095	608,814	619,406	626,335	641,006	656,242	672,066
MIS Automation - Solid Waste Fund	470-534	13,480	18,485	19,400	19,400	19,400	19,400	19,400	19,400
Recycling Services & Education	471-534	76,155	160,251	165,344	220,332	223,808	227,387	231,073	234,872
Solid Waste - Risk	495-534	24,568	26,899	21,836	21,836	21,836	21,836	21,836	21,836
Indirect Costs - Solid Waste	499-534	626,575	460,000	523,000	523,000	538,690	554,851	571,497	588,642
Tax Collector	513-586	29,021	32,620	32,620	32,620	32,620	32,620	32,620	32,620
Total Appropriations		10,063,223	10,090,106	10,293,256	10,242,484	10,443,276	10,013,299	9,917,416	10,011,659
Revenues Less Appropriations		27,666	-	403,144	-	-	-	-	-

Notes:

The Board at their July 7, 2015 meeting, approved a new rate resolution for the Transfer Station Tip Fee, increasing the fee from \$36.50 to \$38.09 or 4.4%. The increase is related to the hauling and disposal contract with Waste Management and inflationary adjustments associated with the operation and maintenance of the transfer station. Additionally, at the May 12, 2015 meeting, the Board approved the closure of the landfill and directed staff to begin the corresponding long-term master planning of the site.

The Solid Waste Management Facility out-year budgets show estimated reduced costs associated with the anticipated bid process to close the landfill. Once the bids are received, actual cost reductions will be calculated and future expenses will be budgeted in the Landfill Closure account.

Leon County Fiscal Year 2016 Adopted Budget

Insurance Service (501)

Fund Type: Internal Services

The Insurance Service Fund is an internal service fund established in support of general County operations. Major revenue sources of the Insurance Service Fund include proceeds from interdepartmental billings. The fund is used to account for resources and expenditures associated with assessed premiums, claims, and administration of the County's Risk Management Program related to auto and property liability, workers' compensation, and other types of insurance.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Pool Interest Allocation	361111	25,041	15,010	30,000	28,500	28,500	28,500	28,500	28,500
Net Incr(decr) In Fmv Of Investment	361300	(690)	-	-	-	-	-	-	-
Refund Of Prior Year Expenses	369300	102,261	-	-	-	-	-	-	-
Vehicle Insurance	396100	251,967	454,899	486,880	486,880	486,880	486,880	486,880	486,880
General Liability	396200	511,403	493,863	533,210	533,210	533,210	533,210	533,210	533,210
Aviation Insurance	396300	43,995	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Property Insurance	396400	744,849	877,655	904,766	904,766	904,766	904,766	904,766	904,766
Workers Compensation Insurance	396600	1,320,937	1,676,136	1,673,620	1,673,620	1,672,100	1,670,490	1,668,792	1,672,247
Total Revenues		2,999,762	3,567,563	3,678,476	3,676,976	3,675,456	3,673,846	3,672,148	3,675,603

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Risk Management	132-513	173,054	237,009	240,195	240,195	242,788	245,457	248,207	251,039
Indirect Costs - Insurance Service	499-596	30,741	20,000	19,000	19,000	19,570	20,157	20,762	21,385
Workers' Comp Risk Management	821-596	2,754,882	3,280,985	3,392,722	3,392,722	3,392,722	3,392,722	3,392,722	3,392,722
Budgeted Reserves - Insurance Service	990-599	-	29,569	25,059	25,059	20,376	15,510	10,457	10,457
Total Appropriations		2,958,677	3,567,563	3,676,976	3,676,976	3,675,456	3,673,846	3,672,148	3,675,603
Revenues Less Appropriations		41,085	-	1,500	-	-	-	-	-

Leon County Fiscal Year 2016 Adopted Budget

Communications Trust (502)

Fund Type: Internal Services

The Communications Trust Fund is an internal service fund established to account for the resources and expenditures associated with the County's communication network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Departmental Billings	394000	166,885	238,999	458,988	458,988	458,988	458,988	458,988	458,988
Departmental Billings - MIS Automation	394200	216,100	356,783	378,720	378,720	378,720	378,720	378,720	378,720
Total Revenues		382,985	595,782	837,708	837,708	837,708	837,708	837,708	837,708
Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Non-Departmental	000-590	(55,075)	-	-	-	-	-	-	-
Information Systems Court - Article V	000-713	55,075	-	-	-	-	-	-	-
Communications Trust	900-590	341,928	595,782	837,708	837,708	837,708	837,708	837,708	837,708
Total Appropriations		341,928	595,782	837,708	837,708	837,708	837,708	837,708	837,708
Revenues Less Appropriations		41,057	-	-	-	-	-	-	-

Notes:

Increase cost associated with the transition of the maintenance and repair from the Management Information Systems budget to the individual department budgets.

Leon County Fiscal Year 2016 Adopted Budget

Motor Pool (505)

Fund Type: Internal Services

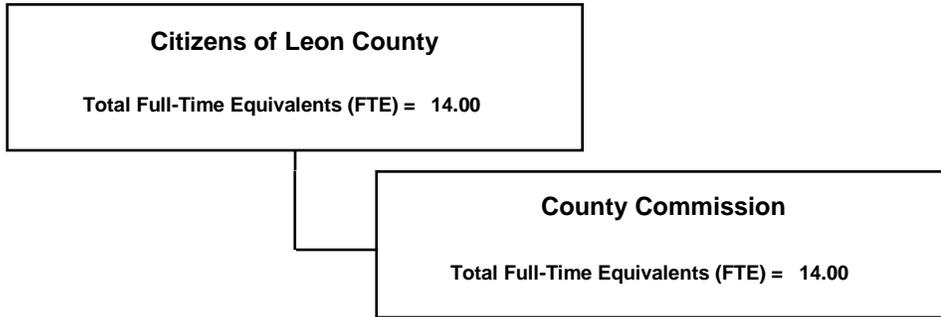
The Motor Pool Fund is an internal service fund established to account for the costs associated with operating and maintaining the County's fleet of vehicles and heavy equipment. This internal service fund generates its revenues from direct billings by the Fleet Management Department to other departmental users. Fuel purchased by the Fleet Management Department is supplied to departmental users at cost plus a minor surcharge. Repairs and maintenance performed by the Fleet Management Department are charged to users at the costs of parts plus an applicable shop rate.

Revenue Sources	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Other Scrap Or Surplus	365900	497	-	-	-	-	-	-	-
Departmental Billings - Fleet	394100	1,388,843	1,222,245	1,240,196	1,240,196	1,244,947	1,257,396	1,269,970	1,282,670
Gas And Oil Sales	395100	1,467,740	1,972,860	1,658,750	1,658,750	1,674,787	1,690,985	1,707,344	1,723,868
Total Revenues		2,857,080	3,195,105	2,898,946	2,898,946	2,919,734	2,948,381	2,977,314	3,006,538

Appropriations by Department/Division	Acct #	Actual FY 2014	Adopted FY 2015	Requested FY 2016	Budget FY 2016	Planned FY 2017	Planned FY 2018	Planned FY 2019	Planned FY 2020
Fleet Maintenance	425-591	2,813,210	3,153,416	2,888,493	2,888,493	2,902,858	2,917,654	2,932,897	2,948,596
MIS Automation - Motor Pool Fund	470-519	420	415	570	570	570	570	570	570
Fleet Maintenance - Risk	495-591	10,115	9,965	9,883	9,883	9,883	9,883	9,883	9,883
Budgeted Reserves - Motor Pool Fund	990-599	-	31,309	-	-	6,423	20,274	33,964	47,489
Total Appropriations		2,823,745	3,195,105	2,898,946	2,898,946	2,919,734	2,948,381	2,977,314	3,006,538
Revenues Less Appropriations		33,336	-	-	-	-	-	-	-



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Executive Summary

The Board of County Commissioners section of the Leon County FY 2016 Adopted Budget is comprised of the Leon County Board of County Commissioners. The Board provides policy guidance and establishes strategic priorities.

HIGHLIGHTS

During the development of the FY 2016 budget, the Board tackled key budget issues concerning human services, capital improvements and solid waste.

- The Board approved a \$238 million operating and capital budget, which is 4.4% more than the previous year's budget, while maintaining the countywide millage rate at 8.3144.
- Establishing the long term direction to permanently close the landfill facility.
- Adopted a new fire rescue service charge for the next five years. In continuing to remain sensitive to taxpayers, for the next two fiscal years (FY 2016 and FY 2017) the charges were set at 15% below the consultant's recommended rates.
- Adopted a long-term sidewalk prioritization policy.
- Approved a competitive reimbursement funding pool to support primary health care visits by the uninsured.
- Supplied the Sheriff with funding to implement a step pay plan needed to remain competitive in the retention of deputies and correction officers;
- Increased funding for social service agencies; and
- Approved funding assist at-risk and disadvantaged youth throughout Leon County.

Board of County Commissioners (001-100-511)

Goal	The goal of the County Commission is to serve as elected officers and fiscal representatives of the County as well as to serve as the legislative and governing body of the County government.
Core Objectives	<ol style="list-style-type: none"> 1. Provide leadership and direction to County departments and programs in order to facilitate efficient and cost-effective delivery of services. 2. Safeguard the citizens' tax dollars through the funding of necessary and effective programs that serve to improve and enhance the quality of life in Leon County.
Statutory Responsibilities	County Charter and all applicable Florida Laws
Advisory Board	<p>Apalachee Regional Planning Council; Audit Advisory Committee; Canopy Roads Citizen Advisory Committee; Canvassing Board; Capital Region Transportation Planning Agency; Challenger Learning Center Board; Civic Center Authority; Community Health Coordinating Board; Council on Culture and Arts (COCA); Criminal Justice Coordinating Council; Criminal Justice, Mental Health, and Substance Abuse Reinvestment Advisory Council; Downtown Improvement Authority Board; Economic Development Council; Enterprise Zone Development Agency Board of Directors; Geographical Information Systems Executive Committee; Joint County/City/School Board Coordinating Committee on Public School Concurrency and Facility Planning; Joint Planning Board (Community Human Service Partnership); Public Safety Coordinating Council; Research & Development Authority; Science Advisory Committee; Tourist Development Council; Transportation Disadvantaged Coordination Board; and Value Adjustment Board</p>

Leon County Fiscal Year 2016 Adopted Budget

Board of County Commissioners

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,380,655	1,416,709	1,491,406	-	1,491,406	1,507,105
Operating	59,093	89,308	91,895	-	91,895	91,895
Total Budgetary Costs	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Commission	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Total Budget	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Total Revenues	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalentents (FTE)	14.00	14.00	14.00	-	14.00	14.00

County Commission Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,380,655	1,416,709	1,491,406	-	1,491,406	1,507,105
Operating	59,093	89,308	91,895	-	91,895	91,895
Total Budgetary Costs	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Commission At-Large (Group 1) (001-106-511)	6,914	9,500	9,500	-	9,500	9,500
Commission At-Large (Group 2) (001-107-511)	8,861	9,500	9,500	-	9,500	9,500
Commission District 1 (001-101-511)	5,272	9,500	9,500	-	9,500	9,500
Commission District 2 (001-102-511)	4,806	9,500	9,500	-	9,500	9,500
Commission District 3 (001-103-511)	5,385	9,500	9,500	-	9,500	9,500
Commission District 4 (001-104-511)	3,898	9,500	9,500	-	9,500	9,500
Commission District 5 (001-105-511)	7,119	9,500	9,500	-	9,500	9,500
Commissioners' Account (001-108-511)	16,838	22,808	25,395	-	25,395	25,395
County Commission (001-100-511)	1,380,655	1,416,709	1,491,406	-	1,491,406	1,507,105
Total Budget	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Total Revenues	1,439,748	1,506,017	1,583,301	-	1,583,301	1,599,000
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Commission	14.00	14.00	14.00	-	14.00	14.00
Total Full-Time Equivalentents (FTE)	14.00	14.00	14.00	-	14.00	14.00

County Commission - Commission District 1 (001-101-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	5,272	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	5,272	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	5,272	9,500	9,500	-	9,500	9,500
Total Revenues	5,272	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 2 (001-102-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	4,806	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	4,806	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	4,806	9,500	9,500	-	9,500	9,500
Total Revenues	4,806	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 3 (001-103-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	5,385	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	5,385	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	5,385	9,500	9,500	-	9,500	9,500
Total Revenues	5,385	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 4 (001-104-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	3,898	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	3,898	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	3,898	9,500	9,500	-	9,500	9,500
Total Revenues	3,898	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission District 5 (001-105-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	7,119	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	7,119	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	7,119	9,500	9,500	-	9,500	9,500
Total Revenues	7,119	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission At-Large (Group 1) (001-106-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	6,914	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	6,914	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	6,914	9,500	9,500	-	9,500	9,500
Total Revenues	6,914	9,500	9,500	-	9,500	9,500

This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commission At-Large (Group 2) (001-107-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	8,861	9,500	9,500	-	9,500	9,500
Total Budgetary Costs	8,861	9,500	9,500	-	9,500	9,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	8,861	9,500	9,500	-	9,500	9,500
Total Revenues	8,861	9,500	9,500	-	9,500	9,500

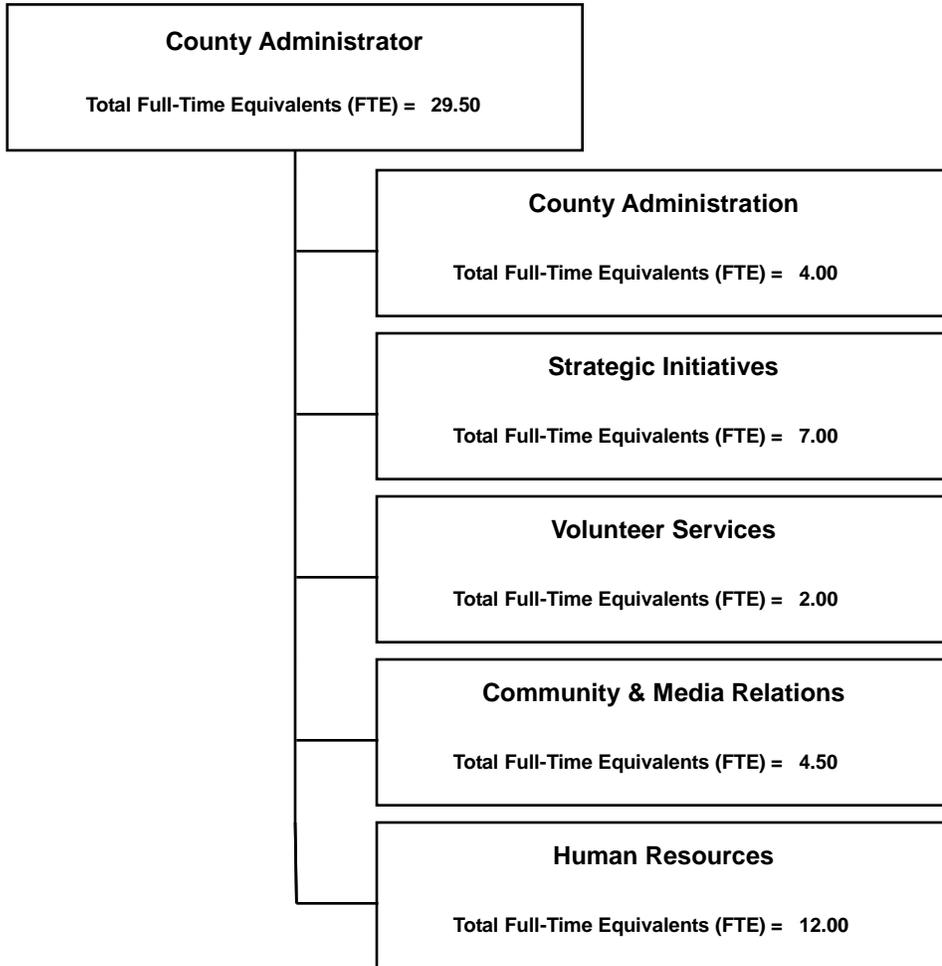
This program is recommended at the same funding level as the prior fiscal year.

County Commission - Commissioners' Account (001-108-511)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	16,838	22,808	25,395	-	25,395	25,395
Total Budgetary Costs	16,838	22,808	25,395	-	25,395	25,395
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	16,838	22,808	25,395	-	25,395	25,395
Total Revenues	16,838	22,808	25,395	-	25,395	25,395

Administration

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Executive Summary

The Administrative section of the Leon County FY 2016 Annual Budget is comprised of County Administration, Strategic Initiatives, Volunteer Services, Community & Media Relations, and Human Resources.

County Administration provides leadership and direction to County staff, facilitates the delivery of services consistent with the priorities and policies established by the Board, and manages the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources. Strategic Initiatives coordinates Strategic Planning and Leon LEADs activities throughout Leon County departments and divisions, while also working to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, providing community outreach, and serving as the County's liaison with media partners. Leon County encourages residents to become partners in public service by serving as volunteers and interns through the VolunteerLEON program. Human Resources provides employee services in the areas of policy development, employee engagement, compensation and benefits, awards and recognition, and regulatory compliance

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, County Administration as well as the offices therein, created Business Plans communicating the continued alignment of the Board's strategic priorities and initiatives with the office's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the office in measuring outcomes of the Strategic Plan. Due to each office's diverse responsibilities, separate Business Plans are also included for Community and Media Relations and Human Resources.

HIGHLIGHTS

During FY 2015, Administration initiated the Spring concert series, at Cascades Park which now serves as a social center for Leon County by enhancing quality of life for everyone. Over the year, Administration guided the County through: the citizen-driven initiative of Leon Trees, a historical archive for Leon County's native tree species; implementation of the OPEN Program for Lafayette Street Gateway, and Kinhega Drive, to help to raise awareness for residents and visitors alike that local businesses were still open for business throughout roadway improvements; Domi Station urban incubator celebration of first year success; continuing to engage citizens with the Club of Honest Citizens; hosting Operation Thank You -- Korean War Veterans; promoting health awareness to nearly 800 participants with Press the Chest; and ensuring further investment in community infrastructure through the passage of the one-cent local infrastructure sales tax.

2015 was a year in which the County was recognized for its leadership and innovation by the National Association of Counties for 11 programs and initiatives. The recognition established Leon County as a best practice for engaging the community through efforts such as the Community Legislative Dialogue, Sustainable Communities Summit, Veterans Resources Center and the 9/11 Day of Remembrance.

In FY 2015, VolunteerLEON continued to promote and coordinate volunteerism throughout the community, as well as provide certification training through facilitation of the Florida Volunteer Administration Certificate Training. As a part of Leon County's 2015 Summer Youth Worker Program, 63 students were introduced to the world of volunteerism and civic engagement over an eight week period by actively participating in meaningful service projects and opportunities to learn more about how decisions are made in local government. Feedback from students was overwhelming positive with many saying they have a better understanding in how County officials enact policies and programs.

Human Resources (HR) instilled the core values and core practices of Leon LEADs throughout the organization through a custom developed customer experience training program, recruitment materials, new employee orientation, Live Well Leon and annual employee performance evaluations order to attract and retain a highly talented, diverse and innovative County workforce.

County Administration Business Plan

Mission Statement

The mission of Leon County Administration is to provide leadership and direction to County staff, to facilitate the implementation of Board priorities and policies, and to manage the operation of County functions to ensure the delivery of cost effective, customer responsive public services within the bounds of available resources.

Strategic Priorities

Quality of Life

- Provide essential public safety infrastructure and services which ensure the safety of the entire community. (Q2) 2012
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community including: access to health care and community-based human services. (Q3) rev. 2013

Governance

- Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) rev. 2013
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s Core Practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Economy

- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|----------|
| 1. Implement strategies which ensure community’s safety, including; consolidate dispatch functions (Q2) 2012 | Complete |
| 2. Initiate county resources as part of emergency response activation (Q2) 2012 | Ongoing |
| 3. Implement strategies to gain efficiencies or enhance services, including; conduct LEADS Reviews (G2) 2012 | Complete |
| 4. Implement strategies to gain efficiencies or enhance services, including; develop and update Strategic Plans (G2) 2012 | Complete |
| 5. Implement strategies to further engage citizens, including; develop and offer Citizen Engagement Series (G3) 2012 | Complete |
| 6. Provide online Board agenda materials (G1) 2012 | Ongoing |
| 7. Consider establishing a Domestic Partnership Registry (Q3) rev. 2013 | Complete |
| 8. Organize and support advisory committees (G3) rev. 2013 | Ongoing |
| 9. Continue Let’s Talk “brown bag” meetings with cross sections of Board employees and County Administrator (G4) 2012 | Ongoing |
| 10. Seek community involvement with the VIVA FLORIDA 500 Time Capsule (Q4) rev. 2013 | Complete |
| 11. Convene periodic Chairman’s meetings with Constitutional Officers regarding their budgets and opportunities to gain efficiencies (G5) rev. 2013 | Complete |
| 12. Consider options to gain continuity of Commissioners’ representation on committees, such as multi-year (G5) rev. 2013 | Complete |
| 13. Identify the next version of "Citizens Engagement" to include consideration of an "Our Town" Village Square concept (G3) rev. 2013 | Complete |

County Administration

Actions	14. Pursue expansion for whistleblower notification (G1) rev. 2013	Complete
	15. Pursue Sister County relationships with Prince George's County Maryland and Montgomery County, Maryland (G2) rev. 2013	Complete
	16. Periodically convene community leadership meetings to discuss opportunities for improvement (G5) rev. 2013	Complete
	17. Work with FSU on the Civic Center District Master Plan (EC1, EC4) 2014	Ongoing
	18. Engage with the private sector to develop property at the corner of Miccosukee and Blair Stone, to include the construction of a Medical Examiner facility (EC1, EC4) 2014	Complete
	19. Provide Internships (EC6) 2012	Ongoing
	20. Provide Volunteer LEON Matchmaking (EC6) 2012	Complete
	1. Ensure funding to support and coordinate the transfer of emergency response services to the Public Safety Complex which includes the joint dispatch center. (Q2)	CA
	2. Continue to partner with the Emergency Operation to coordinate the response of essential County departments and divisions during declarations of emergency. (Q2)	CA
	3. LEADS Cross-Departmental Communication and Action Team appointed to identify efficiencies and cost savings for the budget development process. (G2)	CA
	4. Acceptance of Work Area's Draft strategic plans and approval of strategic plan update as part of the 2012 Board Retreat. (G2)	CA
	5. Hosted seven citizen engagement series sessions in 2012 and 2013. Continue to establish LEADS teams for special projects assigned by the Board (G1,G2,G3,G4)	CA
	6. Expand the application of board agenda materials to include more multimedia accessibility. (G1); Conduct staff training on the agenda process. (G2)	CA
	7. Domestic Partnership Registry open. (Q3)	CA
	8. Manage appointments to County Commission citizen committees. (G3)	CA
	9. Hold monthly Let's Talk "brown bag" meetings with Board employees and the County Administrator. (G4)	CA
	10. The Board made appointments to the Viva Florida Time Capsule Committee. The committee has submitted recommendations to the Board. (Q4)	CA
	11. Coordinated the initial meeting with the Chairman and Constitutional Officers. (G5)	CA
	12. Agenda item presented to the Board for consideration in September 2013. (G5)	CA
	13. Agenda item presented to the Board for consideration in September 2013. (G3)	CA
14. Notification process will be added to the County's website. (G1)	CA	
15. Agenda item with recommendations presented to the Board for consideration in February 2013. No further action will be taken. (G2)	CA	
16. Agenda item presented to the Board for consideration in September 2013. (G5)	CA	
17. Agenda item presented to the Board for the CRA's consideration to reallocate bed taxes currently dedicated to the performing arts center and potentially include operational support for the proposed convention center. (EC1, EC4)	CA	
18. Released solicitation for the provision of Medical Examiner Facility in exchange for conveyance of Leon County property in May 2014. No proposals were received. Subsequently, the Board approved funding to construct Medical Examiner Facility at the former Mosquito Control facility. (EC1, EC4)	CA	
19. A. Provide internal trainings for a successful internship program, in addition to targeted recruitment at the local universities for the best and brightest applicants. Also, expand internship placements to new departments otherwise unfamiliar with voluntary service. (EC6) B. Conduct workshops for County staff on process for requesting interns, program policy and how to successfully manage interns. (EC6) C. Promote Leon County Internships with local universities in appropriate disciplines to best meet the needs of County departments and divisions. (EC6)	Volunteer Services	

County Administration

	20. A. Provide VolunteerLEON Matchmaking Portal training to local nonprofits, ensuring a “ready workforce” and strong community response. Successful measures include site visits, community trainings, and publicizing presence of the Leon County Volunteer Center Matchmaking Portal. (EC6) B. Conduct training for nonprofits on matchmaking portal through workshops and site visits. (EC6)	Volunteer Services
Performance Measures	G4 # of employees per 1000 residents	Pg. 5-23
	G2 \$ amount spent per county resident	Pg. 5-21
	G3 # of citizens attending citizen engagement series	Pg. 8-10
	G4 # of citizen volunteer coordinated	Pg. 8-11
	G4 # of county departments utilizing citizen volunteers annually	Pg. 8-11

Leon County Fiscal Year 2016 Adopted Budget

Administration

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,355,490	2,589,194	2,816,736	8,689	2,825,425	2,898,566
Operating	393,119	514,651	810,548	43,000	853,548	835,548
Transportation	-	-	1,398	-	1,398	1,398
Total Budgetary Costs	2,748,609	3,103,845	3,628,682	51,689	3,680,371	3,735,512
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Administration	592,064	611,693	785,394	-	785,394	805,444
Strategic Initiatives	1,043,601	1,153,287	1,497,196	8,689	1,505,885	1,528,219
Human Resources	1,112,945	1,338,865	1,346,092	43,000	1,389,092	1,401,849
Total Budget	2,748,609	3,103,845	3,628,682	51,689	3,680,371	3,735,512
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	2,748,609	3,103,845	3,628,682	51,689	3,680,371	3,735,512
Total Revenues	2,748,609	3,103,845	3,628,682	51,689	3,680,371	3,735,512
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Administration	3.00	3.00	4.00	-	4.00	4.00
Human Resources	12.00	12.00	12.00	-	12.00	12.00
Strategic Initiatives	12.00	11.00	13.50	-	13.50	13.50
Total Full-Time Equivalents (FTE)	27.00	26.00	29.50	-	29.50	29.50

County Administration (001-110-512)

Goal	The goal of the County Administration is to provide leadership and direction to County employees, to facilitate the implementation of Board priorities and policies and to manage the operation of County functions to ensure the delivery of cost effective, customer-responsive public services within the bounds of available resources.
Core Objectives	<ol style="list-style-type: none"> 1. Provide leadership, coordination, and direction to County departments to facilitate the delivery of services consistent with Board priorities and policies. 2. Develop Action Plans and implement Annual Board Retreat Priorities. 3. Present Agenda Requests to the Board and provide staff recommendations on County issues requiring Board review and approval. 4. Engage County staff in discussions on County issues, employee concerns, and improvements in County processes. 5. Respond to the needs of County Commissioners in the development and execution of Board policies.
Statutory Responsibilities	County Administration is responsible for ensuring compliance with all applicable County Laws and Statutes administered by programs under the Board of County Commissioners.
Advisory Board	None

County Administration (001-110-512)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	568,141	591,553	755,201	-	755,201	775,251
Operating	23,923	20,140	30,193	-	30,193	30,193
Total Budgetary Costs	592,064	611,693	785,394	-	785,394	805,444
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	592,064	611,693	785,394	-	785,394	805,444
Total Revenues	592,064	611,693	785,394	-	785,394	805,444
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Administrator	1.00	1.00	1.00	-	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	-	1.00	1.00
Assistant County Administrator	-	-	1.00	-	1.00	1.00
Sr. Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	4.00	-	4.00	4.00

The major variances for the FY 2016 County Administration Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, estimated health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% with a 3% average.
2. In October 2015, the Board approved the County Administrator's organizational realignment that moved the Sr. Assistant to the County Administrator position from Strategic Initiatives to County Administration to create the Assistant County Administrator position. The increase in personnel costs reflects this realignment.
3. Travel and Per Diem in the amount of \$4,825 due to the realignment of the Assistant County Administrator position.
4. Other Current Charges in the amount of \$3,152 due to the realignment of the Assistant County Administrator position.

Strategic Initiatives Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	885,810	950,638	1,009,400	8,689	1,018,089	1,043,423
Operating	157,791	202,649	486,398	-	486,398	483,398
Transportation	-	-	1,398	-	1,398	1,398
Total Budgetary Costs	1,043,601	1,153,287	1,497,196	8,689	1,505,885	1,528,219
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Community and Media Relations (001-116-513)	-	-	564,022	-	564,022	572,350
Strategic Initiatives (001-115-513)	868,222	965,483	745,856	8,689	754,545	764,391
Volunteer Center (001-113-513)	175,378	187,804	187,318	-	187,318	191,478
Total Budget	1,043,601	1,153,287	1,497,196	8,689	1,505,885	1,528,219
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,043,601	1,153,287	1,497,196	8,689	1,505,885	1,528,219
Total Revenues	1,043,601	1,153,287	1,497,196	8,689	1,505,885	1,528,219
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Volunteer Services	2.00	2.00	2.00	-	2.00	2.00
Strategic Initiatives	10.00	9.00	7.00	-	7.00	7.00
Community and Media Relations	-	-	4.50	-	4.50	4.50
Total Full-Time Equivalents (FTE)	12.00	11.00	13.50	-	13.50	13.50

Strategic Initiatives (001-115-513)

Goal	The goal of the Strategic Initiatives Division is to serve as a bridge from strategic planning to action implementation by ensuring alignment of organizational activities, initiatives, and culture with the overarching strategic vision and plan set forth by the Board of County Commissioners.
Core Objectives	<ol style="list-style-type: none"> 1. Provide for continuous growth of Leon County’s leadership team to ensure the organizational culture is instilled throughout all work areas and services. 2. Serve as ombudsman to citizens in need of specialized information and services to ensure interactions remain people focused, performance driven. 3. Coordinate special projects, intergovernmental, and interdepartmental activities on behalf of County Administration. 4. Develop and track annual Federal and State legislative priorities and coordinate related lobbying services. 5. Coordinate and assemble the Commission meeting agenda.
Statutory Responsibilities	N/A
Advisory Board	Tallahassee/Leon County Commission on the Status of Women & Girls

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G3	# of participants in Citizen Engagement Series and Club of Honest Citizens ¹	135	170	150	250
G1	% of Commission Agenda packets and follow-ups disseminated within schedule timeframe	95%	95%	95%	95%
G2	% of Citizens Connect comments and concerns successfully resolved within allotted timeframes ²	N/A	N/A	96%	96%
G3	# of Capitol Updates produced annually ³	8	8	11	8
G4	# of citizen volunteers coordinated	4,594	5,500	4,600	5,000
G4	# of county departments utilizing volunteers annually	21	38	25	30

- Notes:
1. FY16 is anticipated to be a temporary increase due to the planned event titled Dinner Under the Oaks, a joint initiative with the City of Tallahassee, Village Square, and Leadership Tallahassee.
 2. This is a new performance measure. FY13 & 14 actuals were not able to be feasibly calculated.
 3. FY15 estimate was increased due to the extended Special Session of the Florida Legislature.

Strategic Initiatives - Strategic Initiatives (001-115-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	726,701	783,577	516,571	8,689	525,260	538,106
Operating	141,522	181,906	227,887	-	227,887	224,887
Transportation	-	-	1,398	-	1,398	1,398
Total Budgetary Costs	868,222	965,483	745,856	8,689	754,545	764,391
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	868,222	965,483	745,856	8,689	754,545	764,391
Total Revenues	868,222	965,483	745,856	8,689	754,545	764,391
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir Community & Media Relation	1.00	1.00	-	-	-	-
Special Projects Coordinator	1.00	-	1.00	-	1.00	1.00
Assistant to the County Administrator	1.00	1.00	2.00	-	2.00	2.00
Public Information Specialist	3.00	2.00	-	-	-	-
Management Intern	-	-	1.00	-	1.00	1.00
Agenda Coordinator	1.00	1.00	1.00	-	1.00	1.00
Citizen Services Liaison	1.00	1.00	1.00	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	-	1.00	1.00
Public Information and Communications Manager	-	1.00	-	-	-	-
Sr. Asst. to the County Administrator	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	10.00	9.00	7.00	-	7.00	7.00

The major variances for the FY 2016 Strategic Initiatives budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$8,689.
3. Operating costs in the amount of \$150,000, primarily from the transfer of the federal and state lobbying contracts as part of the reorganization of inter governmental duties to Strategic Initiatives.
4. Transportation costs in the amount of \$1,398, related to the transfer of a vehicle from the Sustainability budget.

Decreases to Program Funding:

1. Decreases in personnel services and staffing reflect the overall County reorganization of inter governmental personnel transferred from Economic Vitality (3.0 FTE), the creation of the Community and Media Relations budget and transfer of associated personnel (4.0 FTE), and the elimination of the Sr. Assistant to the County Administrator (1.0 FTE), for a net reduction of 2.0 positions in this budget.

Strategic Initiatives - Volunteer Services (001-113-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	159,109	167,061	165,612	-	165,612	169,772
Operating	16,269	20,743	21,706	-	21,706	21,706
Total Budgetary Costs	175,378	187,804	187,318	-	187,318	191,478
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	175,378	187,804	187,318	-	187,318	191,478
Total Revenues	175,378	187,804	187,318	-	187,318	191,478
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Volunteer Services	1.00	1.00	1.00	-	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The FY 2016 Volunteer Center budget has been realigned from the Office of Human Services & Community Partnership to the County Administration Office. The major variances for the FY 2016 Volunteer Center budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Communication phone system costs in the amount of \$1,205.

Community and Media Relations Business Plan

Mission Statement

The mission of the Leon County Community & Media Relations Division is to proactively facilitate the accurate, effective, timely and consistent flow of public information to internal and external parties of interest, provide community outreach, and serve as the County's liaison with media partners.

Strategic Priorities

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture that respects, engages and empowers citizens in important decisions facing the community. (G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives
October 1, 2011 – September 30, 2016

- | | |
|---|----------|
| 1. Implement strategies which promote access, transparency, and accountability, including: posting the website address (URL) on County vehicles. (G1) | FY 2014 |
| 2. Expand opportunities for increased media and citizen outreach to promote Leon County. | Ongoing |
| 3. Prepare and broadly distribute Annual Reports. (G5) | Ongoing |
| 4. Work with the city to celebrate the opening of Cascades Park. (Q4) | Complete |
| 5. Develop a Leon County "Crisis Management Communication Plan". (Q2) | Ongoing |

Actions

- | | |
|--|-----|
| 1. Promote the services and accessibility of County government through the website, new technology/social media tools, mobile applications, news releases, public notices, legal advertisements, articles, County Link, television channel, broadcast radio, fleet vehicles, and community engagement, such as special events and presence at community partners' activities. (G1) | CMR |
| 2. Continue public education, promotion, and community outreach through Citizen Engagement Series, future virtual town hall meetings, and special events. (G3) | CMR |
| 3. Research and identify additional mediums for the distribution of the Annual Report outside of making the reports available in County facilities, by direct mail to Florida County governments and local organizations, and posting to the website. (G5) | CMR |
| 4. Successfully held opening ceremonies for Cascades Park in March 2014, and continued to promote Cascades Park as a premiere location for recreation, entertainment, and leisure. (Q4) | CMR |
| 5. Continue to explore best practices from model local governments throughout Florida and the nation to develop a crisis management communication plan. Outcomes include better internal coordination of responsibilities and task routing, as well as further refining modes of external communication to the public during times of crisis. | CMR |

Performance Measures

- | | | |
|----|--|----------|
| G1 | # of news releases, public notices, Gov delivery alerts | Pg. 8-10 |
| G3 | # of public education special events (or attendance) | Pg. 8-10 |
| G5 | Increase Annual Report distribution by 10% through alternate mediums | Pg. 8-10 |

Strategic Initiatives - Community and Media Relations (001-116-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	-	-	327,217	-	327,217	335,545
Operating	-	-	236,805	-	236,805	236,805
Total Budgetary Costs	-	-	564,022	-	564,022	572,350
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	-	-	564,022	-	564,022	572,350
Total Revenues	-	-	564,022	-	564,022	572,350
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir Community & Media Relation	-	-	1.00	-	1.00	1.00
Public Information Specialist	-	-	2.00	-	2.00	2.00
Public Info/Comm Manager	-	-	1.00	-	1.00	1.00
Digital Communication Engagement Specialist	-	-	0.50	-	0.50	0.50
Total Full-Time Equivalentents (FTE)	-	-	4.50	-	4.50	4.50

As part of an overall County reorganization, the personnel and operating expenditures associated with Community and Media Relations were isolated from Strategic Initiatives to more efficiently manage the budget.

The major variances for the FY 2016 Community and Media Relations Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% 5% based on a 3% average.
2. The addition of a 0.50 FTE Digital Communication Engagement Specialist. This position is split funded with Resource Stewardship to promote recycling education as approved by the Board at the February 10, 2015 meeting.

Division of Human Resources Business Plan

Mission Statement

The mission of the Leon County Division of Human Resources is to provide professional, reliable and innovative programs and consultative services to attract, train and retain a high performing and diverse workforce, within a healthy and supportive work-life balanced environment, while insuring compliance with federal, state and local employment regulations.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners (EC5) 2012
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1) rev. 2013
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s Core Practices. (G4) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|----------|
| 1. Instill Core Practices through providing Customer Engagement training for all County employees (G1) 2012 | Complete |
| 2. Instill Core Practices through revising employee orientation (G1) 2012 | Complete |
| 3. Instill Core Practices through revising employee evaluation processes (G1) 2012 | Complete |
| 4. Utilize new learning technology to help design and deliver Leadership and Advanced Supervisory Training for employees (G4) 2012 | Ongoing |
| 5. Revise employee awards and recognition program (G4) 2012 | Complete |
| 6. Expand electronic Human Resources business processes including applicant tracking, timesheets, e-Learning, and employee self-service. (G2) 2012 | Complete |
| 7. Implement healthy workplace initiatives, including evaluate options for value-based benefit design. (G4) 2012 | Complete |
| 8. Support and expand Wellness Works! Program (G4) 2012 | Complete |
| 9. Provide veterans preference in hiring (EC5) 2012 | Complete |

Actions

- | | |
|---|----|
| 1. The Customer Experience Training has been completed countywide to all county employees between December 2012 – February 2013. Additional sessions are conducted annually in May, September and January. (G1) | HR |
| 2. New Employees are currently receiving Leon Leads Culture material at the time of hire. Leon LEADS values have been incorporated into the advertising and recruitment process as well as offer letters. A brief overview of the Customer Experience Training has also been incorporated into New Employee Orientation. (G1) | HR |
| 3. The revised employee evaluation has been developed and completed for Career Service and Senior Management employees and incorporates the core values and core practices of Leon LEADS. Employees received training on the new evaluation during the Customer Experience Training(G1) | HR |
| 4. Staff has researched new learning technologies for supervisory and leadership training and is in the process of purchasing selected programs. (G4) | HR |
| 5. The Board approved the implementation of the Innovator/Inspirator award program at the June 10, 2014 budget workshop. (G4) | HR |

Division of Human Resources

Actions	6.	Employees are using the Banner Self-Service program to review pay and benefits information, Halogen e-appraisals and Manager Position Control. The new E-timesheet system is currently being used by several departments, and will be rolled out for the entire organization by end of calendar year 2014. (G2)	HR
	7.	The value based benefit design was ratified as a part of the FY12/13 budget process. (G4)	HR
	8.	Wellness Works! Program was rebranded and the Value Based Benefit Design (VBD) program which integrates wellness into the employee Health Insurance Program was implemented. (G4)	HR
	9.	HR is committed to identify and provide preference to applicants who are veterans of the armed services.	HR
	10.	Responsible for managing the recruitment process in accordance with Florida Statutes. (EC5)	HR
Performance Measures	G1	# of employees completing customer experience training	Pg. 8-15
	G1	% of new employees completing “on-boarding” within 30 days	Pg. 8-15
	G2	# of Annual Performance Appraisals completed	Pg. 8-15
	G2	% of employees utilizing electronic timesheet system	Pg. 8-15
	G2	# of services and applications added to employee self-service	Pg. 8-15

Human Resources (001-160-513)

Goal	The goal of the Office of Human Resources is to provide program leadership, personnel policy administration and strategic support in the implementation of Leon LEADS by demonstrating the relevance of the County's Core Values and Core Practices in the delivery of Human Resources programs and services to managers, employees, community partners and the public.
Core Objectives	The core objectives of the Office of Human Resources is to provide technical and consultation services in the areas of: Recruitment, Selection, Employment, Orientation, Retention, Separation, Employee Relations, Performance Management, Job Classification, Compensation & Benefits Design/Administration, Legal/Regulatory Compliance, Policy Development, Employee Communications, Training, Attendance/Leave Management, Human Resources Information Systems/Record Management and Employee Well-Being.
Statutory Responsibilities	Title VII of the Civil Rights Act of 1964; Title I of the Americans with Disabilities Act; Veterans Reemployment Rights, Veterans Preference, Uniformed Services Employment and Reemployment Rights Act of 1994; Age Discrimination in Employment Act of 1967; Consumer Credit Protection Act of 1968; Fair Credit Reporting Act of 1969; Family and Medical Leave Act of 1993; Fair Labor Standards Act; Drug Free Workplace Act of 1988; Equal Pay Act of 1963; Immigration and Nationality Act; Internal Revenue Code and Regulations; Health Insurance Portability and Accountability Act of 1996; Consolidated Omnibus Budget Reconciliation Act of 1986; Lily Ledbetter Fair Pay Act of 2009; Florida Statute, Chapter 110.227 "Suspensions, Dismissals, Reductions in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313; Code of Ethics; Florida Statute, Florida Retirement System; Leon County Personnel Policies and Procedures, and the Affordable Care Act of 2010 (National Health Care Reform).
Advisory Board	Wellness Works! Team, HR Policy Review and Development Team, Board/Constitutional Office Employee Health Insurance Committee, Award of Excellence Committee, Employee Grievance Review Committee and Sick Leave Pool Committee.

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	HR Operating Costs Per Capita	\$4.13	\$9.67

Florida Benchmarking Consortium

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G4	Number of requisitions created, and or recruited for vacant positions	84	100	70	75
G4	Number of qualified applicants per requisition	60	32	57	40
G4	Number of positions filled internally	29	22	24	25
G4	Number of positions filled from outside sources	36	40	32	35
G4	Average days to fill vacant positions	69	65	65	60
G4	Average Turnover Rate	10%	11%	10%	10%
G2	Number of Board/Constitutional employees participating in county-sponsored Wellness Program events	2,264	2110	2,300	2,350

Human Resources (001-160-513)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G2	Number of Board/Constitutional employees who successfully completed the Value Based Design My Rewards Program	1,178	1,099	1,150	1,175
G4	Number of employees attending county-sponsored Training and Professional Development events	891 ¹	512	650	600
G4	Number of positions evaluated for external competitiveness and internal equity	129	140	130	120
G2	Number of employee Annual Performance Appraisals completed	725	744	700	700
G1	Number of employees completing customer experience training	767	130	50	50
G1	Percentage of new employees completing "on-boarding" within 30 days	73%	85%	70%	85%
G2	Percentage of employees utilizing electronic timesheet system	19%	60%	90%	100%
G2	Number of services and applications added to employee self-service	2	0	1	3

Notes:

1. Increase due to mandatory Customer Experience Training for all County employees.

Human Resources (001-160-513)

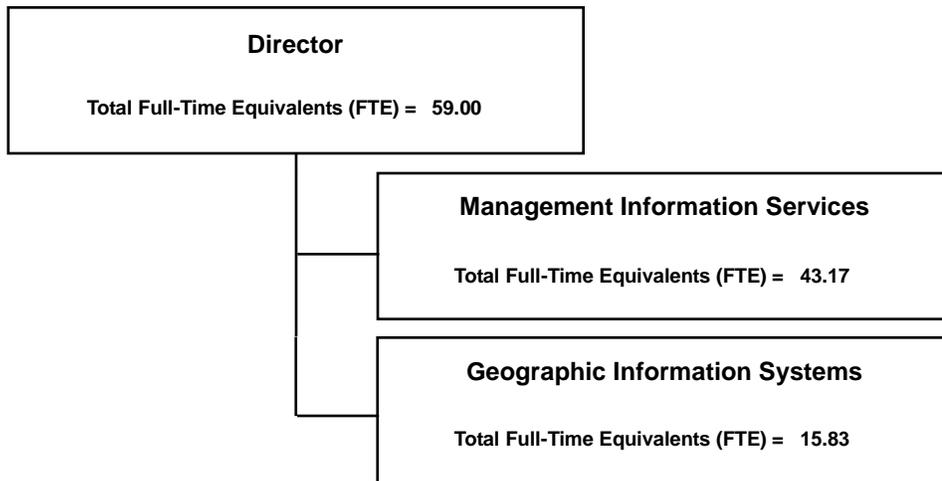
Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	901,540	1,047,003	1,052,135	-	1,052,135	1,079,892
Operating	211,406	291,862	293,957	43,000	336,957	321,957
Total Budgetary Costs	1,112,945	1,338,865	1,346,092	43,000	1,389,092	1,401,849
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,112,945	1,338,865	1,346,092	43,000	1,389,092	1,401,849
Total Revenues	1,112,945	1,338,865	1,346,092	43,000	1,389,092	1,401,849
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Human Resources	1.00	1.00	1.00	-	1.00	1.00
Emp. Engagement & Perf. Manager	1.00	1.00	1.00	-	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
Health and Wellness Coordinator	1.00	1.00	1.00	-	1.00	1.00
Employee Development Coordinator	1.00	1.00	1.00	-	1.00	1.00
Compensation Administrator	1.00	1.00	1.00	-	1.00	1.00
HR Records Coordinator	-	1.00	1.00	-	1.00	1.00
Document Scanner	1.00	-	-	-	-	-
Human Resources Generalist	2.00	2.00	2.00	-	2.00	2.00
Employee Relations Manager	1.00	-	1.00	-	1.00	1.00
Human Resources Specialist	1.00	2.00	1.00	-	1.00	1.00
HRIS Coordinator	-	-	1.00	-	1.00	1.00
Human Resources Information Systems Coordinator	1.00	1.00	-	-	-	-
Total Full-Time Equivalent (FTE)	12.00	12.00	12.00	-	12.00	12.00

The major variances for the FY 2016 Human Resources budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Recruitment costs in the amount of \$15,000 for expansion of recruitment services on social media to efficiently find qualified applicants.
3. Staff development and training costs in the amount of \$28,000, including \$13,000 for certified public manager training for 5 employees, and \$15,000 for one-time purchasing educational & training materials for human resources library.
4. Communication phone system costs in the amount of \$1,240.

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Executive Summary

The Office of Information Technology section of the Leon County FY 2016 Adopted Budget is comprised of the Management Information Services (MIS) division and Geographic Information Systems (GIS) division. The MIS and GIS divisions provide technology and telecommunications products and services, which enable County offices to fulfill their respective goals and missions.

HIGHLIGHTS

As part of Leon County's reorganization, MIS was moved from a division under County Administration to be included in the newly formed Office of Information Technology. This new office is comprised of both the MIS and GIS divisions. Recent achievements included MIS developing Procurement Connect in partnership with the Purchasing division as a web portal to access Leon County bids, RFPs, and other procurement information. MIS also updated and modernized the Library's website with social media outreach features. MIS added nearly 300 extensions for the Property Appraiser's Office and Court Administration to the centralized Avaya phone system and implemented new programs for savings on print services county-wide. Pay-for-print, applied at all public libraries, and printer consolidation/reduction efforts throughout County offices continue to demonstrate significant resource and cost savings. Digital signage was added to the ongoing support for the audio/visual technology at the Public Safety Complex. A new version of the County's web site was created for use by smart phones and other mobile devices.

The Tallahassee/Leon County GIS program is a joint City/County partnership that provides accurate, consistent, accessible, affordable, and comprehensive GIS data, GIS infrastructure, and GIS services to support the business needs of Leon County and the City of Tallahassee as well as their citizens. The program supports nearly 500 data layers and nearly 50 web sites for over 50 business units in the County and City. This includes the Public Works, the Planning Department, Tourism, the Property Appraiser, and Growth Management divisions. An upgraded GIS mapping website was launched recently to provide easy to use maps.

As a testament to the dedicated efforts of both MIS and GIS, Leon County was awarded the 2015 Digital Counties Survey Award from the National Association of Counties (NACo), in partnership with e.Republic's Center for Digital Government. Additionally, in partnership with other County Offices MIS/GIS were recognized with NACo's Achievement Awards for the Procurement Connect website, the Trailahassee website, and the Penny Sales Tax Education Outreach Program.

Office of Information Technology Business Plan

Mission Statement

The mission of the Leon County Office of Information Technology is to provide reliable and effective technology and telecommunications solutions and services to county agencies to enable them to fulfill their missions in serving the citizens of Leon County.

Strategic Priorities

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1)
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|---------|
| 1. Provide, support and deploy the geographic information system, integrated Justice Information System, Jail Management system, case management and work release management information systems for Probation, Supervised Pretrial Release and the Sheriff's Office, and the pawnshop network system. (Q2) | Ongoing |
| 2. Provide for information systems disaster recovery and business continuity (Q2, G5) | Ongoing |
| 3. Develop and deploy website enhancements (G1) | Ongoing |
| 4. Provide and expand online services, such as Customer Connect, Your Checkbook, and Board agenda materials. (G1) | Ongoing |
| 5. Provide televised/online Board meetings in partnership with Comcast (G1) | Ongoing |
| 6. Provide technology and telecommunications products, services and support necessary for sound management, accessibility, and delivery of effective, efficient services, including maintaining the financial database system with interfaces to other systems (G1, G2, G5) | Ongoing |

Actions

- | | |
|--|-----|
| 1. A. Continue support of systems for the Justice Community, the Library, HR, Finance/Payroll, OMB, Public Works, and DSEM. (G1, G5) | MIS |
| B. Provide GIS services and data for public safety needs. (G2) | GIS |
| C. Completed a new case management system for Human Services & Community Partnerships. (G2) | MIS |
| D. Expand mobile access of applications in the field. (G1) | MIS |
| E. Implemented electronic faxing. (G2) | MIS |
| F. Participate in a team for the Courts paperless courts and e-filing solution. (G2) | |
| 2. A. Upgrade the Avaya phone system to add other customers and create a redundant system for business continuity. Completed addition of the Sheriff's Office in December 2013. Will add Court Administration and the Clerk's Office in the future. (G2, G5) | MIS |
| B. Continue refresh of the server environment with business continuity and Disaster Recovery functionality. (G5) | MIS |
| 3. A. Engage a County-wide team to infuse the intranet with current content and needed services. (G2) | MIS |
| B. Completed a mobile version of the County's main web site. (G1, G2) | |
| C. Purchased and installed FormsFusion for the creation of web-enabled forms that connect Banner.(G2) | MIS |
| D. Purchase and install an integrated travel request and expense reporting system through Banner. (G1) | MIS |
| E. Continue deployment of Halogen and other automated solutions for e-recruitment, e-learning, job descriptions, and JDQs (G2) | MIS |

Office of Information Technology

	4.	Offer brown bag lunch and learn sessions, create webinars, hold user questions sessions, create an online help blog, and provide access to online training tools (G2)	MIS
	5. A.	Continue support of televised/online Board meetings in partnership with Comcast. (G1)	MIS
	B.	Completed refresh of the Chambers and Control Room with new technology.	MIS
	6. A.	Implement a project and change management framework for major MIS/GIS projects to provide better control and outcomes of projects. (G2)	MIS
	B.	Manage the installation and support of the telephone, network, and audio visual infrastructure for the Public Safety Complex. (Q2, G1)	MIS
	C.	Continue desktop replacement plan for PC desktops, laptops, and printers and using virtualized desktop technology where applicable. (G2)	MIS
	D.	Move the fleet to Windows 7 and MS Office Suite 2010. (G2)	MIS
Performance Measures	E.	Completed deployment of the managed, centralized printing/copiers services solution. (G2, G5)	MIS
	F.	Continue support of the TLCGIS program and website.	GIS
	G2	# of valid e-mails per month(balance after e-mail spam or viruses trapped in millions)	Pg. 9 - 7
	G2	% increase in average monthly visits to Leon County web site and the TLCGIS Website	Pg. 9 - 7
G2	% responses to system and software requests within (1) hour 100% of the time	Pg. 9 - 11	
G2	# average monthly visits to the GIS Web Site	Pg. 9 - 11	

Leon County Fiscal Year 2016 Adopted Budget

Office of Information Technology

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	4,727,813	5,326,983	5,338,134	(107,519)	5,230,615	5,367,861
Operating	2,436,858	2,564,180	2,636,296	-	2,636,296	2,603,711
Transportation	6,824	9,975	9,441	-	9,441	9,441
Total Budgetary Costs	7,171,495	7,901,138	7,983,871	(107,519)	7,876,352	7,981,013
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Management Information Services	5,412,362	5,940,175	6,020,551	(95,405)	5,925,146	5,995,198
Geographic Information Systems	1,759,133	1,960,963	1,963,320	(12,114)	1,951,206	1,985,815
Total Budget	7,171,495	7,901,138	7,983,871	(107,519)	7,876,352	7,981,013
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	7,171,495	7,901,138	7,983,871	(107,519)	7,876,352	7,981,013
Total Revenues	7,171,495	7,901,138	7,983,871	(107,519)	7,876,352	7,981,013
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Geographic Information Systems	15.16	16.16	16.16	(0.33)	15.83	15.83
Management Information Services	44.84	44.84	44.84	(1.67)	43.17	43.17
Total Full-Time Equivalents (FTE)	60.00	61.00	61.00	(2.00)	59.00	59.00

Management Information Services (001-171-513)

<p>Goal</p>	<p>The goal of Management Information Services (MIS) is to serve end users with continually improved, efficient, cost effective technology and telecommunications products, services, and information so that customers are totally satisfied and able to fulfill their missions.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide technology infrastructure and support for the Board, the Joint Dispatch Public Safety Complex, other County Constitutional Officers, and Article V agencies (Courts, State Attorney, Public Defender, Clerk, and Guardian Ad Litem). 2. Provide and maintain county network connectivity for all buildings and offices of the Board, Constitutional Officers, Article V agencies and the 2nd Judicial Circuit (Gadsden, Wakulla, Jefferson, Franklin, and Liberty counties). 3. Provide and maintain Internet access for employees within county facilities, for the public within the library system, and wireless access within the Courthouse, main and branch libraries, park facilities, and for designated community centers. 4. Provide for mobile office services to Building Inspection, Public Works Operations, Animal Control, Emergency Medical Services (EMS), Facilities, and other field workers. Also, expand the agenda process with iPads and paperless agendas. 5. Maintain network file systems, storage, and provide system security firewalls, SPAM and virus protection. 6. Provide telephone and voice mail services for the Board and the Supervisor of Elections, the Public Defender and State Attorney offices, Guardian Ad Litem, Health Department, the Property Appraiser’s Office, the Tax Collector’s Office, and any other County entities as interested. 7. Provide e-mail services for the Board, Constitutional Officers, and Article V agencies. 8. Support and provide connectivity and applications for mobile devices such as phones and tablets. 9. Operate the central data center and a disaster recovery site, support and maintain over 100 physical servers and over 300 servers within a virtualized infrastructure environment, provide backup and restoration management, disaster recovery and business continuity services. 10. Support, maintain, and replace over 7,000 devices such as laptops, tablets, printers, personal computers, and desktop software (Microsoft Office Suite) for the Board, Constitutional Officers, Article V agencies, and the public systems within the library facilities. Provide appropriate security for these systems. 11. Develop, maintain and enhance the inter-agency Criminal Justice Information System (JIS) for the justice community. The JIS supports the Courts, State Attorney, Public Defender, Sheriff’s Office, Probation and Supervised Pretrial Release. 12. Develop and maintain and enhance the Jail Management Information System as well as case management and work release management software applications for Probation, Supervised Pretrial Release, and the Sheriff’s Office. 13. Maintain the pawnshop network system, an award winning system, which is currently being used by more than 25 Florida and Georgia counties. 14. Provide technical support to the Supervisor of Elections at all voting locations for all elections. 15. Provide technical solutions for the Courts, such as technology in the courtrooms and teleconferencing for first appearance. 16. Develop and maintain web services (including an Intranet for the Board; websites for the Board, Property Appraiser, Court Admin, Tax Collector, Supervisor of Elections, State Attorney, Blueprint 2000, and the Tourist Development Council) and online web applications (such as Board meetings, workshops, agendas, calendars, job applications, customer problem reporting, permitting, online Purchasing, Summer Youth applications, Library Services, Volunteer Services, Parks Reservations, Have a Hurricane Plan, and the Emergency Information Portal). Provide for mobile versions of the website for smart devices. 17. Support, maintain, and upgrade work order and management systems, including Banner (Finance, Purchasing, Human Resources, and Payroll), Infor (Public Works), Animal Control, Faster (Fleet), Paradigm (Landfill), Infor (Facilities Management), Infor (MIS), Halogen E-Appraisal (Human Resources), Permits and Enforcement Tracking Software (PETS) (Growth and Environmental Management), E-Pro and Telestaff (EMS) and SIRSI (Library). Continue to collapse single work order management systems into the enterprise Infor system, as appropriate.

Management Information Services (001-171-513)

	<p>18. Develop specialized applications for Human Resources (electronic timesheets, e-recruitment, compensation, employee benefits, and the Florida Retirement System) and the Office of Management and Budget (budget modeling support).</p> <p>19. Implement electronic document management through Project Dox and/or AppXtnder for Public Works (Animal Control and Engineering), DSEM Divisions, Veterans Services, Human Resources, HSCP, and the County Attorney’s Office, and other divisions or offices as they become ready.</p> <p>20. Support the Public Information Office in the effective and efficient methods of communication to the public and internal customers.</p> <p>21. Plan for and coordinate the delivery of data services in new construction and renovations for computer and communications infrastructure and equipment.</p> <p>22. Coordinate employee desktop software training.</p> <p>23. Provide inventory and asset management of computer and communication assets.</p> <p>24. Provide technology and telecommunications support for the Public Safety Complex.</p>
Statutory Responsibilities	Florida State Constitution under Article V (Judiciary), Section 14 (Funding) requires provision of communications services, existing radio systems, and existing multi-agency criminal justice information systems for the Trial Courts (Court Administration and the Clerk of the Court), the State Attorney, and the Public Defender within the Second Judicial Circuit.
Advisory Board	The Criminal Justice Coordinating Council is the executive steering committee for the Justice Information System. Internally, the Justice Information Systems Agreement of 2001, re-ratified in January 2007, by the Criminal Justice Coordinating Council, governs the responsibilities and expectations of the multi-agency criminal justice system called JIS.

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Average number of users per MIS Full Time Equivalent (FTE)	1:102	1:41
G1	Average number of Devices per Information Technician (IT Staff)	1:86	1:40
G1	Ratio of Network Systems Administrators to File Servers	1:62	1:50
G1	Number of Network Sites	68	44
G1	IT Spending per Employee in the County Government Sector	\$3,420	\$5,000

Benchmark Sources: 2014/2015 Computer Economics Report on IT Spending and Staffing (an information and technology research/advisory firm)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G1, G3	Average number of e-mails processed each month (millions)	1.1	0.6	1.0	1.0
G1	Approximate amount of valid e-mails (balance after spam/viruses trapped)	54%	44%	50%	50%
Q1, Q2	Average monthly visits to Leon County web site	536,982	337,013	350,000 ¹	350,000
G1	% of help calls completed the same day	29%	64%	40%	50%
G1	Number of new applications/services deployed	4	4	2	2

Notes:

1. Changed stat collection service to Google Analytics which eliminates “false” counts from search engines.

Management Information Services - Management Information Services (001-171-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,688,328	3,832,750	3,838,285	(95,405)	3,742,880	3,842,559
Operating	1,487,329	1,876,315	1,935,309	-	1,935,309	1,902,724
Transportation	6,824	9,975	9,441	-	9,441	9,441
Total Budgetary Costs	4,182,481	5,719,040	5,783,035	(95,405)	5,687,630	5,754,724
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	4,182,481	5,719,040	5,783,035	(95,405)	5,687,630	5,754,724
Total Revenues	4,182,481	5,719,040	5,783,035	(95,405)	5,687,630	5,754,724
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Oracle Enterprise Architect	1.00	1.00	1.00	-	1.00	1.00
Dir of MIS/GIS	0.67	0.67	0.67	-	0.67	0.67
IT Coord.- Work Order & EDMS	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Admn Services	1.00	1.00	1.00	-	1.00	1.00
Applications & Database Manager	1.00	1.00	1.00	-	1.00	1.00
Public Safety Applications Manager	-	1.00	1.00	-	1.00	1.00
IT Coordinator-Web Development	1.00	1.00	1.00	-	1.00	1.00
Network & Tech. Serv. Manager	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Systems	1.00	1.00	1.00	-	1.00	1.00
IT Coordinator-Technical Serv.	1.00	1.00	1.00	-	1.00	1.00
Apps Systems Analyst III	4.00	2.00	2.00	-	2.00	2.00
Network Systems Analyst II	8.00	1.00	1.50	-	1.50	1.50
Unix Systems Administrator	1.00	1.00	1.00	-	1.00	1.00
Network Construction Planner	1.00	-	1.00	(1.00)	-	-
IT Technical Support Spec. II	6.00	5.00	5.00	-	5.00	5.00
MIS Special Projects Coordinator	1.00	1.00	1.00	-	1.00	1.00
Network Systems Analyst I	-	6.50	6.00	-	6.00	6.00
Applications Systems Analyst I	-	6.00	6.00	-	6.00	6.00
App Systems Analyst II	-	3.00	3.00	-	3.00	3.00
Network Systems Analyst III	-	1.00	1.00	-	1.00	1.00
EDMS Technician	1.00	1.00	1.00	-	1.00	1.00
Computer Asset Analyst	1.00	1.00	1.00	-	1.00	1.00
Sr. IT Technical Support Spec.	1.00	2.00	2.00	-	2.00	2.00
IT Coordinator-Network	1.00	1.00	1.00	-	1.00	1.00
Applications Dev. Analyst	6.00	-	-	-	-	-
Network Systems Analyst	-	1.00	-	-	-	-
Web Applications Analyst	1.00	-	-	-	-	-
Applications Development Coordinator	1.00	-	-	-	-	-
Administrative Associate VI	-	0.50	0.50	-	0.50	0.50
Administrative Associate III	0.67	0.67	0.67	(0.67)	-	-
Administrative Associate IV	0.50	-	-	-	-	-
Total Full-Time Equivalents (FTE)	42.84	43.34	43.34	(1.67)	41.67	41.67

Management Information Services - Management Information Services (001-171-513)

The major variances for the FY 2016 Management Information Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$4,016.
3. Other contractual services in the amount of \$28,000 in the area of Human Service Community Partnership Case Management, Public Record Management System, Reservation System, and Web Design Services.
4. Maintenance costs in the amount of \$165,015 in the area of Adobe, DotNetNuke (DNN Corp), EMS Software, Library SIRSI Software, Webnetwork, Work Order Management, etc.
5. Communication phone system costs in the amount of \$7,665.
6. Budget reflects the reclassing of the Director of Information Technology from Pay Grade 61 to 62. This reclass has no fiscal impact.

Decreases to Program Funding:

1. The staffing variance between FY 2015 and FY 2016 reflects:
 - Funding reduction for one Network Construction Planner position in the amount of \$65,226.
 - Funding reduction for 0.67 FTE of one Administrative Associate III in the amount of \$34,195.
 - These reductions were made possible due to a completion of a MIS server consolidation project.
2. Phone system repairs and maintenance costs in the amount of \$139,150 are now budgeted in the communication fund.
3. Centralized copy machine lease in the amount of \$3,756.

Management Information Services - Article V MIS (001-171-713)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	742,985	-	-	-	-	-
Operating	304,349	-	-	-	-	-
Total Budgetary Costs	1,047,334	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,047,334	-	-	-	-	-
Total Revenues	1,047,334	-	-	-	-	-

In FY 2008, new reporting requirements for Article V entities were implemented. The FY 2014 Actuals depict the total amount funded by the County for Article V information systems. These expenses are currently funded in the operating budget of Management Information Services and the actual expenses will be reported separately each year.

Management Information Services - Public Safety Complex Technology (001-411-529)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	77,849	111,220	117,338	-	117,338	120,296
Operating	104,698	109,915	120,178	-	120,178	120,178
Total Budgetary Costs	182,547	221,135	237,516	-	237,516	240,474
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	182,547	221,135	237,516	-	237,516	240,474
Total Revenues	182,547	221,135	237,516	-	237,516	240,474
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Network Systems Analyst II	-	-	0.50	-	0.50	0.50
Network Systems Analyst I	-	1.50	1.00	-	1.00	1.00
Network Systems Analyst	2.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	2.00	1.50	1.50	-	1.50	1.50

The major variances for the FY 2016 Public Safety Complex Technology budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Repairs and Maintenance costs in the amount of \$15,585 in the area of Audio Visual System, Call Recording System, Phone System Maintenance.
3. Operating supplies in the amount of \$1,000.
4. Centralized copy machine lease in the amount of \$2,408.

Decreases to Program Funding:

1. Network communication costs in the amount of \$3,820.

Geographic Information Systems (001-421-539)

Goal	The goal of the Tallahassee-Leon County GIS is to work in partnership with county agencies to provide accurate, consistent, accessible, affordable, and comprehensive GIS data, GIS infrastructure, and GIS services to support the unique business needs of Leon County and the citizens we serve.
Core Objectives	<ol style="list-style-type: none"> 1. Development and management of high-accuracy planimetric and topographic basemap data. 2. Creation, compilation, access and distribution of derived and thematic GIS data. 3. Manage the overall quality and integrity of departmental GIS data. 4. Provide access to GIS analytical tools. 5. Integrate GIS technology, service and support into the business processes of government. 6. Identify additional sources of GIS data to support government activities and services.
Statutory Responsibilities	<p><u>Florida Statute 7 – County Boundaries</u>: Section 7.37 – Leon County ; <u>Florida Statute 101 – Voting Methods & Procedures</u>: 101.001 - Precincts and polling places, boundaries; <u>Florida Statutes 163 – Intergovernmental Programs</u>: Section 163.2511-163.3248 - Growth Policy; County and Municipal Planning; Land Development Regulation, Section 163.330-163.403 – Community Redevelopment, Section 163.501-163.526 – Neighborhood Improvement Districts, Section 163.565-163.572 – Regional Transportation Authorities; <u>Florida States 166 – Municipalities</u>: Section 166.231 - Public service tax; <u>Florida Statutes 192 – Taxation</u>: General Provisions, Non-ad Valorem; <u>Florida Statutes 193 – Assessments</u>: Section 193.023 - Property Appraiser’s requirement established to provide or pay for orthorectified aerial imagery at FDOR specifications every three years., Section 195.002 - Property Appraiser and use of Aerial Imagery in Inspections; <u>Florida Statute 202 – Communications Services Tax simplification Law</u>: Section 202.19 Local Communications Tax; <u>Florida Statute 472 - Land Surveying and Mapping</u>: Section 472.027 - Minimum technical standards for surveying and mapping; <u>City of Tallahassee Environmental Ordinance</u>; <u>Leon County Environmental Management Act</u>; <u>Local Comprehensive Plan</u>; <u>Interlocal Agreement for a Geographic information System, May 16, 1990</u>; <u>Senate Bill 360</u></p>
Advisory Board	GIS Executive Committee, GIS Steering Committee, Permit Enforcement & Tracking System (PETS) Steering Committee, GIS Development Team, PETS Development Team, Addressing Steering Committee

Benchmarking			
Priorities	Benchmark Data	Leon County 2014	Benchmark
G1, G3	# of Business Units that use GIS (Direct Benefactors, City, County, State)	50	11.5 (Average)
G3, Q2	# of Layers of Data Maintained	499	300
G1, G3, Q1	# of Web Sites and Custom Applications	48	20

Benchmark Source: Aegis Business Technologies provided a benchmarking report for TLC GIS in May 2010. The report provided several qualitative measures which identified TLC GIS as a leader among GIS programs in the Southeast.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G1	Provide customer response to system and software requests within (1) hour 100% of the time	95%	95%	95%	95%
G1, Q1	Increase GIS internet applications, services and downloadable files by 20% annually	30%	30%	50%	50%
G1, Q1	Increase internet user sessions by 20% annually	N/A	10%	20%	20%
G1	Provide maintenance of base map components per schedule matrix, as required	100%	100%	100%	100%
G1, Q1	Average monthly visits to the GIS Web Site	69,731	70,000	75,000	80,000
G3, Q2	Layers of data maintained (such as aerial photography at various resolutions; addressing; streets; building footprints; contours within USA (1 ft.) and County (2 ft.); hydrography; elevation; flood zones; land use and zoning; property ownership; subdivisions; easements; census)	448	508	505	505

Geographic Info. Systems (001-421-539)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,218,650	1,383,013	1,382,511	(12,114)	1,370,397	1,405,006
Operating	540,483	577,950	580,809	-	580,809	580,809
Total Budgetary Costs	1,759,133	1,960,963	1,963,320	(12,114)	1,951,206	1,985,815
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,759,133	1,960,963	1,963,320	(12,114)	1,951,206	1,985,815
Total Revenues	1,759,133	1,960,963	1,963,320	(12,114)	1,951,206	1,985,815
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
Dir of MIS/GIS	0.33	0.33	0.33	-	0.33	0.33
Unix System Adm.-GIS	1.00	1.00	1.00	-	1.00	1.00
GIS Project Manager	1.00	1.00	1.00	-	1.00	1.00
GIS Oracle Database Admin	1.00	2.00	1.00	-	1.00	1.00
GIS Network Systems Adm.	1.00	1.00	1.00	-	1.00	1.00
Applications Systems Analyst I	-	-	1.00	-	1.00	1.00
App Systems Analyst II	-	1.00	2.00	-	2.00	2.00
GIS Specialist I	-	-	1.00	-	1.00	1.00
GIS Technician II	2.00	2.00	2.00	-	2.00	2.00
GIS Integration Specialist	1.00	1.00	1.00	-	1.00	1.00
GIS Application Dev. Analyst	1.00	1.00	-	-	-	-
GIS Specialist II	1.00	-	-	-	-	-
GIS Web Application Dev. Anl.	1.00	-	-	-	-	-
GIS Database Analyst	1.00	1.00	-	-	-	-
GIS Specialist III	2.00	3.00	3.00	-	3.00	3.00
Administrative Associate VI	-	0.50	0.50	-	0.50	0.50
Administrative Associate III	0.33	0.33	0.33	(0.33)	-	-
Administrative Associate IV	0.50	-	-	-	-	-
Total Full-Time Equivalents (FTE)	15.16	16.16	16.16	(0.33)	15.83	15.83

The major variances for the FY 2016 Geographic Information Systems budget are as follows:

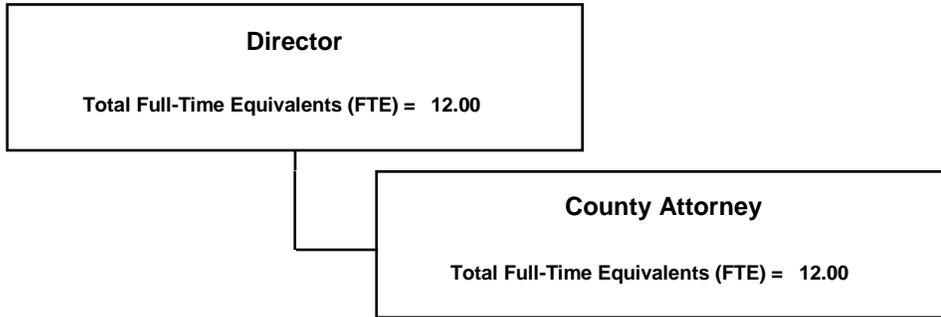
Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$4,728.
3. Operating supplies costs in the amount of \$1,439.
4. Communication phone system costs in the amount of \$1,420.

Decreases to Program Funding:

1. Position reduction for 0.33 FTE of one Administrative Associate III in the amount of \$16,842.

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Executive Summary

The County Attorney's Office section of the Leon County FY 2016 Annual Budget is comprised of the County Attorney's Office.

The County Attorney provides legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners. The office of the County Attorney also reviews all contracts, bonds, ordinances, resolutions and other written instruments.

HIGHLIGHTS

The County Attorney's Office continues to represent Leon County before the Court in a bond validation challenge by a private citizen to the issuance of up to \$200,000,000 in revenue bonds by the Leon County Energy Improvement District to implement the County's Commercial PACE Program. This matter has progressed from the Circuit Court to the Supreme Court, where the County Attorney's Office was successful in having counsel for the Appellant disqualified; and subsequently, oral arguments on the case were made. A decision from the Court is pending.

The County Attorney's Office worked closely with the Division of Emergency Medical Services and the Leon County Sheriff's Office to create the Tactical Medical Program Agreement. The Program provides specialized pre-hospital emergency medical support to the Sheriff's Special Weapons and Tactics Team (SWAT) during tactical operations, and the Agreement between the parties created the foundation of how the program will be established, operated and organized

The County Attorney's Office continues to provide legal support for the acquisition of property by Eminent Domain for the North Monroe Street Northbound Through/Turn Lane Project, including property located north of John Knox Road to south of Lakeshore Drive. The project is on schedule and scheduled to be complete in 2016.

The County Attorney's Office continues to work with Development Support and Environmental Management staff to negotiate and enforce a Restoration Agreement to restore several acres of wetlands that were destroyed by a property owner. Efforts have been directed at developing a solution that will avoid litigation with the alleged violator.

Leon County Fiscal Year 2016 Adopted Budget

County Attorney's Office

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,296,533	1,341,019	1,372,596	14,515	1,387,111	1,423,739
Operating	525,363	562,446	564,196	-	564,196	564,196
Total Budgetary Costs	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Attorney	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Total Budget	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Total Revenues	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Attorney	12.00	12.00	12.00	-	12.00	12.00
Total Full-Time Equivalentents (FTE)	12.00	12.00	12.00	-	12.00	12.00

County Attorney's Office (001-120-514)

<p>Goal</p>	<p>The goal of the County Attorney's Office is to provide high quality legal representation to the Board of County Commissioners, all departments and divisions under the Board, the County Administrator, and certain other boards and officials of Leon County as directed by the Board of County Commissioners.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Advising counseling, and providing legal opinions to the Board of County Commissioners and to County Administration 2. Representing clients (BOCC, County Departments and employees) in litigation matter before the Courts and before administrative agencies such as the Division of Administrative Hearings, Code Enforcement Board, and Board of Adjustment and Appeals. 3. Preparing briefs and making oral arguments before various appellate courts in cases on appeal. 4. Representing Leon County in employment related matters before agencies such as the Florida Commission on Human Relations and the Agency for Work Force Innovation. 5. Providing legal education seminars to Senior Management staff. 6. Preparing materials and presenting workshops to the Board of County Commissioners. 7. Researching and drafting for Board consideration legal documents such as contracts, ordinances, resolutions, and Board policies. 8. Reviewing documentation relating to subdivision approval, including plats, maintenance agreements, restrictive covenants, and so forth. 9. Preparing and reviewing legal advertisements relating to the adoption of ordinances and certain meetings of the Board of County Commissioners. 10. Representing the Board of County Commissioners and County Administration in negotiating real estate and eminent domain contracts. 11. Commencing eminent domain lawsuits when necessary. 12. Participating in committee work dealing with establishment and implementation of various Leon County programs involving real estate transactional matters such as Flood Lands Exchange Program, County Lands Survey Program, Flooded Property Acquisition Program, Private Paved Roads Repair Services Program, and Homestead Loss Prevention Program. 13. Representing Leon County, the Board of County Commissioners, and the County's departments and employees, in their capacity as a County employee, in all eminent domain matters, including road widening projects, drainage improvement projects, and County Accepted Road Roadway and Drainage Systems program (CARDS). 14. Reviewing and/or preparing legal documents such as purchase and sale agreements, lease agreements, eminent domain acquisition documents.
<p>Statutory Responsibilities</p>	<p>Chapter 112, Florida Statutes, Public Officers and Employees; Chapter 119, Florida Statutes, Public Records; Chapter 73, Florida Statutes, Eminent Domain; Chapter 74, Florida Statutes, Proceedings Supplemental to Eminent Domain; Chapter 127, Florida Statutes, Right of Eminent Domain to Counties; Section 2, Leon County, Florida, Charter; Section 2, Leon County Administrative Code.</p>
<p>Advisory Board</p>	<p>The County Attorney's Office represents the Board of County Commissioners, the Canvassing Board, the Tourist Development Council, and the Contractors Licensing Board, and represents staff before the Code Enforcement Board and the Board of Adjustment and Appeals.</p>

County Attorney Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,296,533	1,341,019	1,372,596	14,515	1,387,111	1,423,739
Operating	525,363	562,446	564,196	-	564,196	564,196
Total Budgetary Costs	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Attorney (001-120-514)	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Total Budget	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Total Revenues	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Attorney	12.00	12.00	12.00	-	12.00	12.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

County Attorney - County Attorney (001-120-514)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,296,533	1,341,019	1,372,596	14,515	1,387,111	1,423,739
Operating	525,363	562,446	564,196	-	564,196	564,196
Total Budgetary Costs	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Total Revenues	1,821,896	1,903,465	1,936,792	14,515	1,951,307	1,987,935
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Attorney	1.00	1.00	1.00	-	1.00	1.00
Deputy County Attorney	1.00	1.00	1.00	-	1.00	1.00
Asst County Attorney	3.00	3.00	3.00	-	3.00	3.00
Legal Administrator	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Sr. Paralegal	1.00	1.00	1.00	-	1.00	1.00
Legal Records Specialist	1.00	1.00	1.00	-	1.00	1.00
Legal Assistant	2.00	2.00	2.00	-	2.00	2.00
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.00	12.00	12.00	-	12.00	12.00

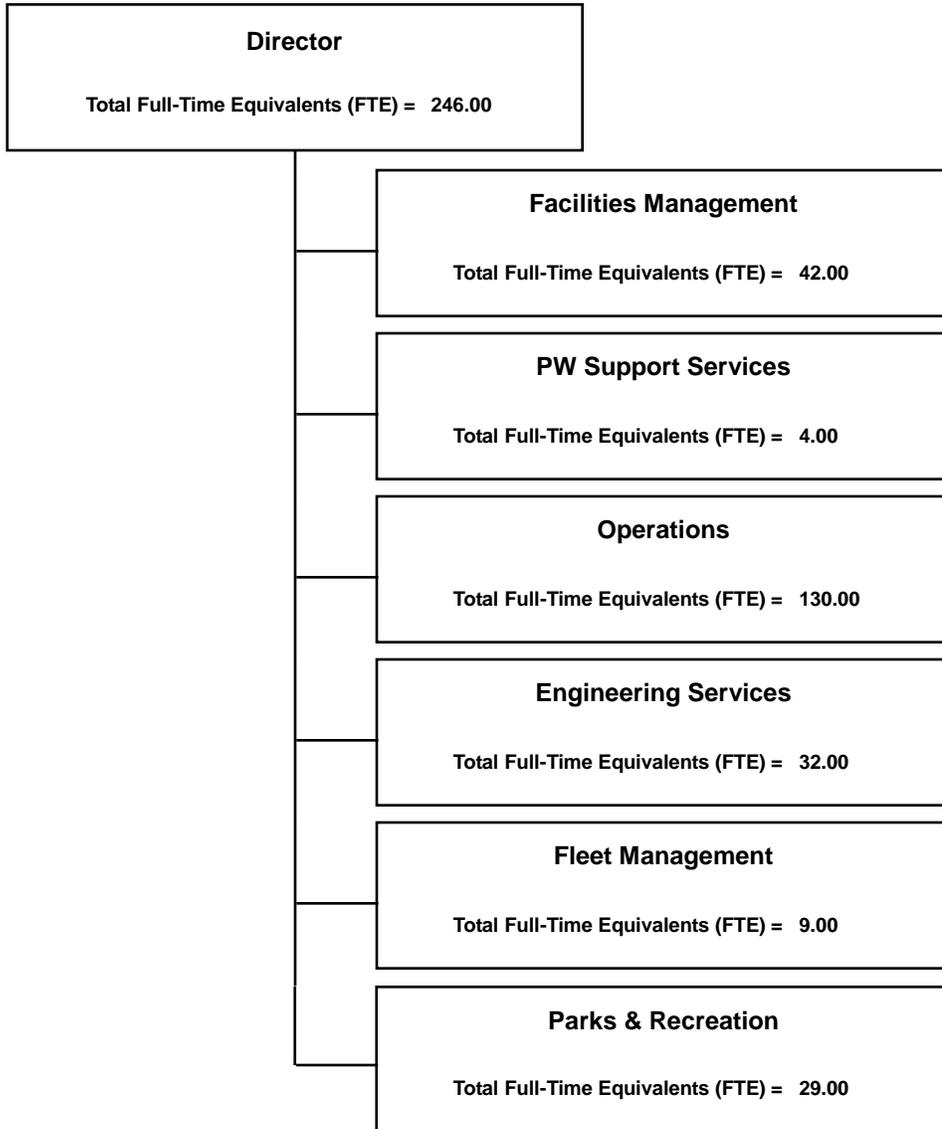
The major variances for the FY 2016 County Attorney budget are as follows:

Increases to Program Funding:

- Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
- The budget proposal reflects salary adjustment, recommended by Human Resources for two positions, a market adjustment for one of the Assistant County Attorneys and a reclassification of the Deputy County Attorney in the total amount of \$14,515.
- Decreases in contractual services, court reporter services, rental and leases, printing and binding and office supplies, is offset by increases in travel & per diem, other contractual services, and communications in the amount of \$1,750.



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Executive Summary

The Public Works section of the Leon County FY 2016 Annual Budget is comprised of Support Services, Engineering Services, Facilities Management, Fleet Management, Operations, and Parks and Recreation.

Support Services provides oversight, policy development, and coordination of departmental activities. The Operations Division, which consists of Transportation Maintenance, Right-of-Way, Stormwater, and Mosquito Control, manages programs that support transportation, roadside beautification, stormwater maintenance, and mosquito control. Engineering Services provides services for the construction and maintenance of transportation and stormwater-related infrastructure. Fleet Management provides maintenance and repair of County-owned and operated vehicles. Parks and Recreation creates, maintains, and manages infrastructure and programs supporting recreation, parks, and open space. The Facilities Management Division consists of Facilities Management and Real Estate Management. Facilities Management provides professional maintenance, construction, and operating services. Real Estate Management provides the management of acquisition and disposition of real property, leasing of vacant unused County-owned buildings, management of the inventory of County-owned property, processing of tax deeds, and identification of appropriate properties for County and Constitutional Offices' space needs.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of Public Works and Facilities Management Business Plans communicate the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plans are road maps and a broad plans of action for accomplishing the Board's priorities and serve as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Due to their diligent efficiency efforts, the Operations Division has been able to preserve existing service levels for road and sidewalk repair and maintenance, using existing staffing levels, as maintenance demand have grown due to the addition of 3.74 miles of new sidewalk construction and 3.65 acres of associated landscape areas.

Engineering Services is responsible for providing the public with professional services for the construction and maintenance of infrastructure to enhance our community's quality of life. The division provides in-house design services for construction projects, performs design reviews, and inspects and performs quality control of new subdivision construction. Additionally, Engineering provides water quality monitoring services at 73 sites throughout Leon County including all major water bodies. Through the Leon LEADS efficiency efforts.

The Facilities Management was realigned from a department to a division under the Public Works Department as part of the FY 2015 reorganization. The division is responsible for the stewardship of public real estate and building infrastructure for Board and County Commissioners and Constitutional Officers' operations.

The Fleet Management Division is responsible for providing quality repairs and maintenance of vehicles and equipment for the Board of County Commissioners and all Constitutional Offices, excluding the Sheriff's Office. Fleet Management provides road and field service repairs on stationary equipment and disabled vehicles. As part of the ongoing strategic initiatives green fleet efforts, the Fleet Division has replaced 44 fleet vehicles and equipment with alternative fuel replacements.

Parks and Recreation is responsible for providing safety, comfort, and convenience to the public through the creation, maintenance, and management of infrastructure and programs supporting recreation, parks, and open space. County park facilities include ball fields, playgrounds, boat landings, campgrounds, community centers, nature trails, open spaces, and greenways, which constitutes nearly 3,400 acres. In addition, Parks and Recreation partners with community sports providers like Little League and Pop Warner to provide youth sports programs such as baseball, softball, football, and cheerleading. In 2015, Leon County's Division of Parks and Recreation was awarded the Florida Recreation and Parks Association's Excellence In Sport Tourism Award for its Apalachee Regional Park Cross Country Facility. The FY 2016 budget provides funding to staff the new Fred George Park facility.

Leon County Fiscal Year 2016 Adopted Budget

Department of Public Works

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	13,710,860	14,638,308	14,872,368	92,664	14,965,032	15,311,843
Operating	10,460,401	12,278,031	12,333,070	82,462	12,415,532	12,470,936
Transportation	1,666,006	1,697,687	1,607,101	-	1,607,101	1,607,101
Capital Outlay	30,059	60,957	50,000	3,950	53,950	50,000
Grants-in-Aid	679,000	179,000	179,000	-	179,000	179,000
Total Budgetary Costs	26,546,325	28,853,983	29,041,539	179,076	29,220,615	29,618,880

Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Facilities Management	8,548,093	9,347,347	9,425,572	213,603	9,639,175	9,740,912
PW Support Services	1,034,609	589,463	574,807	1,423	576,230	590,308
Operations	8,886,376	9,896,876	9,997,868	147,313	10,145,181	10,272,221
Engineering Services	2,774,661	3,151,459	3,154,063	22,562	3,176,625	3,241,762
Fleet Management	2,813,210	3,153,416	3,204,879	(316,386)	2,888,493	2,902,858
Parks & Recreation	2,489,377	2,715,422	2,684,350	110,561	2,794,911	2,870,819
Total Budget	26,546,325	28,853,983	29,041,539	179,076	29,220,615	29,618,880

Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	8,579,696	9,144,376	9,226,889	197,652	9,424,541	9,523,036
106 Transportation Trust	9,575,849	10,307,208	10,298,188	101,555	10,399,743	10,588,413
123 Stormwater Utility	2,568,432	2,674,429	2,753,835	47,270	2,801,105	2,812,257
125 Grants	-	30,000	30,000	-	30,000	30,000
140 Municipal Service	2,489,377	2,715,422	2,684,350	110,561	2,794,911	2,870,819
165 Bank of America Building Operations	469,275	694,707	708,973	38,424	747,397	757,072
166 Huntington Oaks Plaza	50,486	134,425	134,425	-	134,425	134,425
505 Motor Pool	2,813,210	3,153,416	3,204,879	(316,386)	2,888,493	2,902,858
Total Revenues	26,546,325	28,853,983	29,041,539	179,076	29,220,615	29,618,880

Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Engineering Services	32.00	32.00	32.00	-	32.00	32.00
Facilities Management	43.00	43.00	43.00	(1.00)	42.00	42.00
Fleet Management	9.00	9.00	9.00	-	9.00	9.00
Operations	129.00	130.00	130.00	-	130.00	130.00
Parks & Recreation	28.00	28.00	28.00	1.00	29.00	29.00
PW Support Services	4.00	4.00	4.00	-	4.00	4.00
Total Full-Time Equivalents (FTE)	245.00	246.00	246.00	-	246.00	246.00

OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operations	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Public Works Business Plan

Mission Statement

The mission of the Leon County Department of Public Works is to provide safe, efficient, and sustainable roadways and transportation amenities, stormwater facilities, parks and recreation opportunities, and maintenance services throughout Leon County that enhance its livability, environment and economic vitality.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012

Environment

- Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems, and protect our water quality, including the Florida Aquifer, from local and upstream pollution. (EN1) revised 2013
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2) 2012
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4) 2012

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) revised 2013
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) 2012
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) revised 2013
- Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5) 2012

Governance

- Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) revised 2013
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|---------|
| 1. Develop and maintain County transportation systems including; roads, bike lanes, sidewalks, trails, and right-of-ways. (EC1, Q2) 2012 | Ongoing |
| 2. Implement strategies which plan for environmentally sound growth in the Woodville Rural Community, including: bring central sewer to Woodville consistent with the Water and Sewer Master Plan, including consideration for funding through Sales Tax Extension. (EN1, Q5) 2012 | Ongoing |
| 3. Continue to work with regional partners to develop strategies to further reduce nitrogen load to Wakulla Springs, including: conduct workshop regarding onsite sewage treatment and disposal and management options report and extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County. (EC4, EN1) 2012 | Ongoing |
| 4. Implement strategies to promote reusable energy and sustainable practices, including: further develop clean – green fleet initiatives, including compressed natural gas. (EN4) 2013 | Ongoing |

Public Works

Strategic Initiatives October 1, 2011 – September 30, 2016	5. Develop and maintain County stormwater conveyance system, including enclosed systems, major drainage ways, storm water facilities and rights-of-way. (EN1) 2012	Ongoing	
	6. Provide canopy road protections. (EN2) 2012	Ongoing	
	7. Provide Adopt-A-Tree program. (EN1, EN4) 2012	Ongoing	
	8. Provide water testing (EN1) 2012	Ongoing	
	9. Implement strategies which advance parks, greenways, recreational offerings, including: explore the extension of park and greenways to incorporate 200 acres of Upper Lake Lafayette. (EC1, EC4, Q1) 2012	Ongoing	
	10. Implement strategies which advance parks, greenways, recreational offerings, including: develop Miccosukee Greenway Management Plan. (EC1, EC4, Q1) 2012	Complete	
	11. Implement strategies which advance parks, greenways, recreational offerings, including: develop Alford Greenway Management Plan. (EC1, EC4, Q1) 2012	Complete	
	12. Expanded recreational amenities, including: complete construction of Miccosukee ball fields. (EC1, EC4, Q1, Q5) 2012	Complete	
	13. Expand recreational amenities, including: continue acquisition plans and development of a North East Park. (EC1, EC4, Q1) 2012	Ongoing	
	14. Expand recreational amenities, including: Develop Apalachee Facility master plan to accommodate year-round events. (EC1, EC4, Q1) 2013	Ongoing	
	15. Expand recreational amenities, including: continue to develop parks and greenways consistent with management plans at Okeeheepkee Prairie Park, Fred George Park and St. Marks Headwater Greenway. (EC1, EC4, Q1, Q5) 2012	Ongoing	
	16. Pursue American Public Works Association (APWA) accreditation. (G1, G4) 2012	Ongoing	
	17. Extend central sewer or other effective wastewater treatment solutions to the Primary Springs Protection Zone area within Leon County. (EN1) 2013	Ongoing	
	18. In partnership with the City of Tallahassee and community partners, conduct a community-wide conversation on upper league competition with the goal of a higher degree of competition and more efficient utilization of limited fields. (Q1, EC1) 2013	Ongoing	
	19. Conduct a workshop that includes a comprehensive review of sidewalk development and appropriate funding. (Q6, Q7) 2013	Complete	
	20. Conduct a workshop regarding onsite sewage treatment and disposal and management options report. (EN1, EC4) 2013	Complete	
	21. Further establish community partnerships for youth sports development programs. (Q4) 2014	Ongoing	
	22. Create a capital projects priority list for the fifth-cent gas tax program. (G5, EC1) 2014	Ongoing	
	Actions	1. Continue to coordinate with FDOT, City of Tallahassee, CRTPA and other interested parties for a coordinated transportation system. (G1)	Engineering
		2. Proposed a comprehensive sewer extension and flood study for Woodville area for consideration as part of the Sales Tax extension. (EC1, EN1, EN2)	Engineering
		3. Continue to work with regional partners to develop strategies to further reduce nitrogen load. (EN1)	Engineering
		4. A. Established a minimum six member Green Fleet Team. (EN4, G5) B. Purchase alternative fuel vehicles for County fleet when feasible. (EN4, G5) C. Expand the use of Echo Power Synthetic Blended recycled motor oil. (EN4, G5) D. Continue to evaluate alternative materials and/or sustainable practices for CIP's. (EN4)	Fleet Fleet Fleet Engineering

Public Works

Actions

5. A.	Continue maintenance of closed drainage systems. (Q2)	Operations
B.	Provide silt removal from roadside ditches and conveyances. (EN1)	Operations
C.	Re-sodding of excavated ditches. (EN1)	Operations
D.	Continue Stormwater pond mowing. (EN1)	Operations
6. A.	Perform high risk tree pruning and removal along canopy roads. (Q2, EN2)	Operations
B.	Attend Canopy Road Citizen Advisory meetings. (EN2)	Operations
7. A.	Advertise and promote the Adopt-A-Tree program through the County's web page, the Leon County link and through the Community and Media Relations News Advisory. (EN3, G3)	Operations
B.	Process requests and planting of Adopt-A-Tree. (EN1, EN4)	Operations
8.	Continue to sample water quality at 73 separate Leon County locations. (EN1)	Engineering
9. A.	Establish a new Parks and Recreation 10-year Vision/Master Plan. (Q1, Q4, G3)	Parks & Rec
B.	Implement a public awareness/education campaign by participating in local events and accepting opportunities to present to community groups. (G3)	Parks & Rec
10.	Finalize Miccosukee Canopy Road Greenway Plan by holding the necessary public meetings, presenting final reports to the Board, submitting final plans to the State, and presenting to the Acquisition and Restoration Council (ARC). (Q1, Q4, G1, G3)	Parks & Rec
11. A.	Initiate and conduct a trail assessment for the J.R. Alford Greenway to better utilize the existing trail mileage to accommodate a wider variety of passive experiences. (G5)	Parks & Rec
B.	Establish a volunteer program with assistance from Volunteer LEON that engages the community, assists with user-compliance, and educates park visitors. (G1,G3)	Parks & Rec
C.	Finalized J. R. Alford Greenway Management Plan by holding the necessary public meetings, presenting final reports to the Board, submitting final plans to the State, and presenting to the Acquisition and Restoration Council (ARC). (Q1, Q4, G1, G3)	Parks & Rec
12.	Coordinate with the Division of Engineering to complete construction of the Miccosukee ball fields in time for the 2015 Little League season. (Q2, Q6, G2)	Parks & Rec
13. A.	Establish a new Parks and Recreation 10-year Visioning/Master Plan to include the Northeast Park. (Q1, Q4, G3)	Parks & Rec
B.	Continue to work with the community user groups such as the Tallahassee Astronomical Society, Tallahassee Mountain Bike Association, Gulf Winds Track Club, Pop Warner, Little League, Friends of the Miccosukee Greenway, Wildwood Preservation Society, Southern Trail Riders Association and others to explore new avenues and partnerships for providing and expanding park amenities. (Q1, G3)	Parks & Rec
C.	Establish timeline for public input on the park design. (Q1, Q4, G3)	Parks & Rec
14.	Coordinate with the Tourist Development Council and the Division of Solid Waste Management to establish an Apalachee Regional Park Facilities Master Plan as a tool for economic development. (E1, E4)	Parks & Rec
15. A.	Implement a public awareness/education campaign by participating in local events and accepting opportunities to present to community groups. (G3)	Parks & Rec
B.	Continue to work with the community user groups such as the Tallahassee Astronomical Society, Tallahassee Mountain Bike Association, Gulf Winds Track Club, Pop Warner, Little League, Friends of the Miccosukee Greenway, Wildwood Preservation Society, Southern Trail Riders Association and others to explore new avenues and partnerships for providing and expanding greenways and passive park amenities. (Q1, G3)	Parks & Rec
16.	Initiated the self-assessment process for Public Works. (G1, G2)	All Public Works
17. A.	Conducted a workshop on Sales Tax Extension Projects which include Woodville Rural Community and additional Woodville. (EN1)	Engineering
B.	Conducted a workshop regarding on-site septic systems. (EN1)	
C.	Prepared additional sales tax project per Board direction to add Lake Munson area to the County project list for sewerage. (EN1)	
18. A.	Convened a meeting of community baseball representatives/leadership, including City management staff. (Q1, EC1)	Parks & Rec
B.	Accepted Status Report regarding the meeting and Board Direction on further actions.	
19.	Conducted Workshop on Sidewalk Policy, Priorities, and Funding Options. (Q6, Q7)	Engineering
20.	Conducted Workshop on Septic System Management Options and BMAP Process. (EN1,EC4)	Engineering

Public Works

Actions	21. A.	Presented a status report on the partnership with Community Baseball League. (Q4)	Parks & Rec
	B.	Proposed a License Agreement with Community Baseball League for use of J. Lewis Hall Park Baseball field and Volunteer Services supporting the County's Little League Program. (Q4)	Parks & Rec
	22. A.	Programmed capital projects for the first two years, FY14 & FY15. (G5, EC1)	Engineering
	B.	Program future capital projects via the yearly CIP budget process. (G5, EC1)	Engineering
Performance Measures	EN4	Increase the number of County fleet vehicles using alternative fuels 3% annually.	Pg.
	EN4	Reduce County fleet vehicle gas and diesel consumption 3% annually.	Pg.
	EN2	Miles of high risk tree pruning and removal along canopy roads.	Pg.
	EN1, EN4	Provide the Adopt-A-Tree Program annually.	Pg.
	EN1	Maintain number of Leon County water bodies sampled annually.	Pg.
	EC4	Host 5 economically significant events at the Apalachee Regional Park annually.	Pg.
	Q1	# of youths participating in sports activities.	Pg.

Support Services (106-400-541)

<p>Goal</p>	<p>The goal of the Department of Public Works Support Services is to effectively serve the residents of Leon County by planning, developing, and maintaining quality infrastructure. This is accomplished by delivering environmentally sensitive and cost-effective products and services in order to achieve a high quality of life that includes health and safety, human comfort, and convenience.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide oversight, monitoring, policy development and coordination of the fifteen divisions and multiple budget programs within the Department. 2. Coordinate the department-wide submission of the Annual Budget and Capital Improvement Program and manage capital improvement projects. 3. Coordinate Board meeting agenda items and other related correspondence. 4. Coordinate department travel requests and expense reports. 5. Provide quality control relative to approximately 332 employee's annual appraisals, in addition to quarterly purchasing card audits. 6. Provide records management for entire department.
<p>Statutory Responsibilities</p>	<p>Florida Statute, Chapter 119 "Public Records Law"; *Leon County Code of Laws, Chapter 10 "Comprehensive Plan"; Moving Ahead for Progress in the 21st Century (MAP-21); Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU); Florida Constitution Article 12 (9)(c)(5); Florida Statute 206.47(7); Florida Statute 206.875; Florida Statute 206.60; Florida Statute 336.021; Florida Statute 336.025</p>
<p>Advisory Board</p>	<p>Capital Regional Transportation Planning Agency (CRTPA) Transportation Technical Advisory Committee; Transportation Planning Advisory Committee; Florida Department of Transportation; Blueprint 2000 Technical Coordinating Committee; Development Review Committee</p>

Support Services (106-400-541)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	395,034	405,466	421,346	1,423	422,769	433,847
Operating	139,576	183,997	153,461	-	153,461	156,461
Grants-in-Aid	500,000	-	-	-	-	-
Total Budgetary Costs	1,034,609	589,463	574,807	1,423	576,230	590,308
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
106 Transportation Trust	1,034,609	589,463	574,807	1,423	576,230	590,308
Total Revenues	1,034,609	589,463	574,807	1,423	576,230	590,308
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Public Works	-	-	1.00	-	1.00	1.00
Asst to the Public Works Director	1.00	1.00	1.00	-	1.00	1.00
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Director, Public Works & Community Development	1.00	1.00	-	-	-	-
Sr. Administrative Associate I	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	4.00	4.00	4.00	-	4.00	4.00

The major variances for the FY 2016 Support Services Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$1,423.
3. The first installment of the fee for the American Public Works Association accreditation process of \$6,700.
4. Phone system costs in the amount of \$700.
5. Costs associated with the centralized printing in the amount of \$2,064.

Operations Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	6,073,254	6,724,067	6,781,877	42,863	6,824,740	6,977,103
Operating	1,523,340	1,850,627	1,946,953	104,450	2,051,403	2,026,080
Transportation	1,289,781	1,311,225	1,269,038	-	1,269,038	1,269,038
Capital Outlay	-	10,957	-	-	-	-
Total Budgetary Costs	8,886,376	9,896,876	9,997,868	147,313	10,145,181	10,272,221
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Mosquito Control (001-216-562)	551,365	626,161	644,715	22,473	667,188	673,621
Mosquito Control Grant (125-214-562)	-	30,000	30,000	-	30,000	30,000
Right-Of-Way Management (106-432-541)	1,985,163	2,361,277	2,309,684	67,190	2,376,874	2,421,455
Stormwater Maintenance (123-433-538)	2,568,432	2,674,429	2,753,835	47,270	2,801,105	2,812,257
Transportation Maintenance (106-431-541)	3,781,415	4,205,009	4,259,634	10,380	4,270,014	4,334,888
Total Budget	8,886,376	9,896,876	9,997,868	147,313	10,145,181	10,272,221
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	551,365	626,161	644,715	22,473	667,188	673,621
106 Transportation Trust	5,766,578	6,566,286	6,569,318	77,570	6,646,888	6,756,343
123 Stormwater Utility	2,568,432	2,674,429	2,753,835	47,270	2,801,105	2,812,257
125 Grants	-	30,000	30,000	-	30,000	30,000
Total Revenues	8,886,376	9,896,876	9,997,868	147,313	10,145,181	10,272,221
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Mosquito Control	5.00	5.00	5.20	-	5.20	5.20
Transportation Maintenance	48.00	53.00	53.00	-	53.00	53.00
Right-Of-Way Management	35.00	35.00	35.00	-	35.00	35.00
Stormwater Maintenance	41.00	37.00	36.80	-	36.80	36.80
Total Full-Time Equivalents (FTE)	129.00	130.00	130.00	-	130.00	130.00
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Mosquito Control	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Operations – Transportation Maintenance (106-431-541)

Goal	The goal of the Public Works, Division of Operations Transportation Program is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance. This is accomplished through cost effective, environmentally sensitive, and aesthetically pleasing products and services.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for the creation, maintenance, management, and preservation of functional, safe, and effective transportation systems for the citizens of Leon County and its visitors. 2. Provide pothole patching and major asphalt repairs. 3. Provide dirt road grading, stabilization, and ditch maintenance. 4. Provide street sign installation and repair. 5. Provide supervision of contract services for various activities on over 660 miles of County roadways. 6. Provide repairs on private roads to citizens through Leon County's Private Road Preventative Maintenance and Repair Program. 7. Provide bridge and guardrail maintenance. 8. Provide pavement marking installations. 9. Provide Open Grade Mix resurfacing. 10. Provide Open Grade Mix pothole patching and major repairs. 11. Provide Hydro-cleaning to maintain porosity of Open-Grade Mix roads. 12. Respond to service requests from citizens and internal customers. 13. Provide major and minor roadway shoulder repair. 14. Provide maintenance, repairs and inventory of sidewalks.
Statutory Responsibilities	Florida Statute, Chapter 125.01(1)(m) "Streets and Roads", Chapter 334.03(7), 336.01 "County Road System"; Leon County Code of Laws, Chapter 16 "Streets, Roads, and Public Ways" and Comprehensive Plan; Section II "Transportation", Section III "Utilities", Section IV "Conservation", Section V "Recreation", Section IX "Capital Improvements"
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County FY14 Actual Production MH/Unit	Benchmark (FDOT 4 Year Average Production)
Q2	Pavement Symbols (Plastic)	0.053 man hours/sq ft	0.063 man hours/sq ft
Q2	Plant Mix Patching (Hand)	12.00 man hrs/ton	11.08 man hours/ton
Q2	Major Plant Mix Patching (Mechanical) ¹	5.3 man hrs/ton	2.60 man hours/ton
Q2	Signs (ground signs 30 sq. ft. or less) ²	0.43 man hrs/sign	0.834 man hours/sign

Source: Florida Department of Transportation

1. Leon County's man hours per unit production exceeds FDOT due to additional travel time required to move crews and equipment to multiple small projects, as compared to FDOT's typical large projects.
2. Leon County's man hour per unit production is less than FDOT due to the close proximity and density of Leon County signs compared to those of FDOT.

Operations – Transportation Maintenance (106-431-541)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2	Perform 800 tons/year of major asphalt repairs ¹	390	495	800	600
Q2	Perform 400 tons/year asphalt/pothole patching	351	270	350	350
Q2	Install and repair 7,000 sign panels annually ²	6,265	16,156	7,000	6,000
Q2	Wash and clean 7,000 sign panels annually	-	-	7,000	8,000
Q2	Install and refurbish 85,000 sq. ft. of pavement markings and symbols with plastic	104,176	93,224	80,000	90,000
G1	Respond to 90% of work orders within three weeks	88%	87%	90%	90%
Q2	Grade County maintained dirt roads on a 14 day cycle	17 Days	15 Days	14 Days	14 Days
Q2	Perform resurfacing on 5 miles of Open-Grade Mix roads annually	5.42	5.21	5.00	5.00
Q2	Repair 130 miles/year of shoulders	122	92	130	130

- Notes:
1. The FY16 estimate has been set at 600 tons due to scheduled projects that will require a substantial amount of preparatory work but will not result in increased asphalt tonnage.
 2. The performance measure for sign panel maintenance decreased from 9,000 to 7,000 in FY15. The change was due primarily to maintenance of signs being segmented into separate activities to accurately track maintenance and production.

Operations - Transportation Maintenance (106-431-541)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,556,265	2,813,506	2,830,115	10,380	2,840,495	2,905,369
Operating	739,495	879,313	922,077	-	922,077	922,077
Transportation	485,655	512,190	507,442	-	507,442	507,442
Total Budgetary Costs	3,781,415	4,205,009	4,259,634	10,380	4,270,014	4,334,888
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
106 Transportation Trust	3,781,415	4,205,009	4,259,634	10,380	4,270,014	4,334,888
Total Revenues	3,781,415	4,205,009	4,259,634	10,380	4,270,014	4,334,888
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Operations	1.00	1.00	1.00	-	1.00	1.00
Asst Director Operations/ Trans. Superintendent	1.00	1.00	1.00	-	1.00	1.00
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Maintenance & Const. Supervisor	1.00	2.00	2.00	-	2.00	2.00
Crew Chief II	2.00	2.00	2.00	-	2.00	2.00
Traffic Sign Technician	6.00	6.00	6.00	-	6.00	6.00
In-Mate Supervisor	1.00	1.00	1.00	-	1.00	1.00
Traffic Services Supervisor	1.00	1.00	1.00	-	1.00	1.00
Traffic Sign Crew Chief	1.00	1.00	1.00	-	1.00	1.00
Equipment Operator	7.00	7.00	7.00	-	7.00	7.00
Administrative Associate V	-	1.00	1.00	-	1.00	1.00
Crew Chief I	4.00	4.00	4.00	-	4.00	4.00
Heavy Equipment Operator	6.00	6.00	6.00	-	6.00	6.00
Service Worker	3.00	3.00	3.00	-	3.00	3.00
Maintenance Technician	6.00	7.00	7.00	-	7.00	7.00
Maintenance Repair Technician	5.00	7.00	7.00	-	7.00	7.00
Sr. Administrative Associate I	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	1.00	-	-	-	-	-
Crew Chief	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	48.00	53.00	53.00	-	53.00	53.00

The major variances for the FY 2016 Transportation Maintenance Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$10,380.
3. A revision to the State reimbursement contract for signal light maintenance in the amount of \$38,159 as approved by the Board at the June 9, 2015 meeting. This revenue to the County will be a payment to the City for maintenance of signal lights within the City through an interlocal agreement.
4. Phone system costs in the amount of \$2,225.

Decreases to Program Funding:

1. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$4,748.

Operations – Right-Of-Way Management (106-432-541)

Goal	The goal of the Public Works, Division of Operations Right-of-Way Management Program is to provide for the safety, comfort, and convenience of the public by managing programs that support transportation, roadside beautification and stormwater maintenance.
Core Objectives	<ol style="list-style-type: none"> 1. Provide roadside maintenance on over 660 miles of County roadways. 2. Meet the objectives and goals set forth in the Canopy Road Management Plan. 3. Review tree removal requests and prune or remove high risk trees and noxious plants. 4. Management of the Roadside Beautification Program, including the Adopt-A-Tree, Adopt-A-Road, and Tree Bank programs. 5. Litter control and roadside mowing to enhance the functionality, safety, and effectiveness of the roadside environment for vehicular and pedestrian traffic. 6. Perform Clear Zone maintenance to provide a safe recovery area along roadways. 7. Respond to service requests from citizens and internal customers. 8. Perform finish cut mowing, edging, mulching, irrigation maintenance, herbiciding, fertilizing, and shrub/tree pruning in landscaped areas of County right-of-ways.
Statutory Responsibilities	Florida Statute, Chapter 125.01(1)(m) "General Authority Over Streets, Roads, etc"; Chapter 334.03(7), 336.01 et seq. "County Road System", Comprehensive Plan, Policy 3.3.2 "Implementation of Urban Forest Management Goals" & "Canopy Roads Management Plan Development and Implementation"
Advisory Board	Canopy Roads Citizen Committee; Tree and Wildlife Committee

Benchmarking			
Priorities	Benchmark Data	Leon County FY14 Actual MH/Unit	Benchmark (FDOT 4 Year Average Production)
Q2	Roadside Litter Removal ¹	.63 man hours/ acre	.93 man hours/acre
Q2	Right-of-Way Mowing ¹	.39 man hours/ acre	.58 man hours/acre
Q2	Finish Cut Mowing ²	6.24 man hours/ acre	4.71 man hours/acre

Source: Florida Department of Transportation

1. Man hours per unit ratios are lower than FDOT due to County right-of-ways being more narrow and closer proximity.
2. FDOT man hours per unit is lower due to FDOT landscape areas being larger and more expansive than Leon County which results in less FDOT time lost due to mobilization and travel.

Operations – Right-Of-Way Management (106-432-541)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2	Increase the number of Adopt-a-Road litter control groups by 2% over the prior year	23%	5%	2%	2%
Q2	Inspect and remove high risk wood on 58 miles of Canopy Roads every three years with an annual average of 19.3 miles	14	28	19	19
Q2	Perform clear zone maintenance on 40 shoulder miles	24	42	40	40
Q2	Pick up litter on 500 miles of roads four times per year (Goal: 2,000 mi) ¹	2,232	1,984	2,500	2,000
Q2	Maintain 87.5 acres of landscaped area 9 times per year (Goal: 788 acres) ²	552	560	779	788
G1	Respond to 90% of work orders within three weeks	95%	95%	90%	90%
Q2	Mow 500 miles, five times during the mowing season (Goal: 2,500 mi)	2,822	2,589	2,500	2,500
Q2	Provide the Adopt-A-Tree Program. (Average 220 trees annually)	250	226	220	220

Notes:

1. The quantity has been adjusted from 2,500 to 2,000 to correspond with division policy and historical trends.
2. Various new sidewalks have increased County responsibility from 779 to 788 acres of landscaped area.

Operations - Right-Of-Way Management (106-432-541)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,431,091	1,731,322	1,700,589	16,540	1,717,129	1,754,113
Operating	262,466	317,613	317,613	50,650	368,263	375,860
Transportation	291,606	312,342	291,482	-	291,482	291,482
Total Budgetary Costs	1,985,163	2,361,277	2,309,684	67,190	2,376,874	2,421,455
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
106 Transportation Trust	1,985,163	2,361,277	2,309,684	67,190	2,376,874	2,421,455
Total Revenues	1,985,163	2,361,277	2,309,684	67,190	2,376,874	2,421,455
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
R-O-W Mgmt. Superintendent	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	2.00	2.00	2.00	-	2.00	2.00
R-O-W Management Supervisor	2.00	2.00	2.00	-	2.00	2.00
Equipment Operator	4.00	4.00	4.00	-	4.00	4.00
Administrative Associate V	-	1.00	1.00	-	1.00	1.00
Crew Chief I	5.00	5.00	5.00	-	5.00	5.00
Heavy Equipment Operator	2.00	2.00	2.00	-	2.00	2.00
Service Worker	2.00	2.00	2.00	-	2.00	2.00
Maintenance Technician	12.00	12.00	12.00	-	12.00	12.00
Administrative Associate IV	1.00	-	-	-	-	-
Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Work Program Crew Chief	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	35.00	35.00	35.00	-	35.00	35.00

The major variances for the FY 2016 Right of Way Management Budget are as follows:

Increases to Program Funding:

1. Sidewalk maintenance costs associated with an increase in new construction in the amount of \$50,650 to maintain the current level of service.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$16,540.

Decreases to Program Funding:

1. New employees, starting at entry level salaries, replacing exiting personnel and lateral position moves by existing personnel into other Public Works divisions account for the personnel costs decrease. These costs were offset by increases associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$20,860.

Operations - Stormwater Maintenance (123-433-538)

Goal	The goal of the Public Works, Division of Operations Stormwater Maintenance Program is to provide for the safety, comfort and convenience of the public by creating, maintaining and managing infrastructure and programs supporting transportation, roadside beautification, and stormwater maintenance.
Core Objectives	<ol style="list-style-type: none"> 1. Maintain and retrofit open and enclosed County owned drainage systems providing for water quality and rate control. 2. Protect citizens against personal injury and private property loss, as well as Leon County from financial loss associated with stormwater runoff. 3. Provide silt removal from open ditches and enclosed stormwater pipe maintenance (mechanically and by hand labor). 4. Sod, hydromulch, seed and hay shoulders, front slopes, back slopes and ditches to prevent erosion. 5. Respond to service requests from citizens and internal customers. 6. Construct and repair concrete structures (i.e. concrete ditch block, concrete ditch pavement, inlets, curbs, and head walls). 7. Conduct routine maintenance such as mowing, tree trimming, and fence repair on stormwater ponds and conveyances. 8. Remove silt from ponds and replace stormwater pond filter systems to ensure proper treatment of stormwater. 9. Repair and stabilize stormwater ponds and conveyances to prevent erosion and future damage to the facility. 10. Conduct inspections of stormwater ponds and conveyance systems to ensure compliance with environmental permits. 11. Maintain vegetation in all County maintained stormwater facilities.
Statutory Responsibilities	Comprehensive Plan: Section II - Transportation; Section III - Utilities; Section IX - Capital Improvements; Federal Non-Point Discharge Elimination System (NPDES) regulations set forth in Section 40 CFR 122.26; State Water Policy: Florida Administrative Code Chapter 62; Rule 62-40.432(2)(c), FAC; Leon County Code of Ordinances, Chapter 10, Article VII, City of Tallahassee Land Development Code, Chapter 5, Section 5-57
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County FY14 Actual Production MH/Unit	Benchmark (FDOT 4 Year Average Production)
Q2,EN1	Cleaning of Drainage Pipes (Mechanical)	0.146 man hrs/ linear ft.	0.122 man hrs/ linear ft.
Q2,EN1	Cleaning and Reshaping Roadside Ditches	0.088 man hrs/ linear ft.	0.090 man hrs/ linear ft.

Source: Florida Department of Transportation

Operations - Stormwater Maintenance (123-433-538)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G1	Complete 90% of work order requests within six weeks	86%	74%	90%	90%
Q2,EN1	Clean and reshape 150,000 feet/year of roadside ditches annually	170,342	161,739	150,000	150,000
Q2,EN1	Sod 12 miles of ditches annually ¹	15.0	16.8	n/a	n/a
Q2,EN1	Clean 9,500 feet of drainage pipes annually (Mechanical) ²	7,470	7,640	9,500	9,500
Q2,EN1	% of ponds and associated conveyances mowed two times annually per County Operating Permit requirements	90%	86%	90%	90%
Q2,EN1	% of County conveyance systems, not associated with County Operating Permits, mowed one time annually ³	21%	16%	35%	25%

1. The performance measure for sod was discontinued in FY15 because the activity is now handled via private contractor.
2. This measure was changed to eliminate the hand labor portion associated with drainage pipe cleaning. The mechanical measure only provides a more accurate and verifiable measure and directly correlates with the FDOT benchmark.
3. The FY15 and FY16 estimates were lowered due to an increasing amount of conveyance systems and the declining trend in the availability of inmate crew support of this function.

Operations - Stormwater Maintenance (123-433-538)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,772,034	1,833,639	1,879,394	5,970	1,885,364	1,929,436
Operating	344,913	414,863	456,718	41,300	498,018	465,098
Transportation	451,486	425,927	417,723	-	417,723	417,723
Total Budgetary Costs	2,568,432	2,674,429	2,753,835	47,270	2,801,105	2,812,257
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
123 Stormwater Utility	2,568,432	2,674,429	2,753,835	47,270	2,801,105	2,812,257
Total Revenues	2,568,432	2,674,429	2,753,835	47,270	2,801,105	2,812,257
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Stormwater Superintendent	1.00	1.00	0.80	-	0.80	0.80
Work Control Coordinator	1.00	1.00	1.00	-	1.00	1.00
Maintenance & Const. Supervisor	2.00	2.00	2.00	-	2.00	2.00
Crew Chief II	5.00	5.00	5.00	-	5.00	5.00
In-Mate Supervisor	4.00	4.00	4.00	-	4.00	4.00
Equipment Operator	9.00	9.00	9.00	-	9.00	9.00
Crew Chief I	2.00	1.00	1.00	-	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00	-	1.00	1.00
Maintenance Technician	13.00	12.00	12.00	-	12.00	12.00
Maintenance Repair Technician	2.00	-	-	-	-	-
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	41.00	37.00	36.80	-	36.80	36.80

The major variances for the FY 2016 Stormwater Maintenance Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$5,970.
3. In order to maintain current service levels for sodding stormwater facilities in established subdivisions, costs associated with sod contract prices in the amount of \$30,000.
4. Required Leon County stormwater permits (\$19,500) and general maintenance permits (\$14,190) budgeted on a 3 year cycle.
5. Data plans for field officer mobile devices in the amount of \$2,400.
6. Stormwater security fence repair along S. Meridian St. and Orange Ave. due to natural deterioration in the amount of \$8,900.

Decreases to Program Funding:

1. Personnel costs associated with allocating 0.20 FTE of the Stormwater Superintendent position out of the Stormwater program to account for job responsibilities performed in the Mosquito Control program.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$8,204.

Operations – Mosquito Control (001-216-562/125-214-562)

Goal	The goal of the Public Works, Division of Operations Mosquito Control Program is to provide Leon County residents and visitors with effective and environmentally sound mosquito control services. Services and educational programs are provided to protect public health and reduce human discomfort associated with large mosquito populations.
Core Objectives	<ol style="list-style-type: none"> 1. Conduct fog truck spraying services during the early evening hours to target active mosquitoes. 2. Provide hand-fogging service to control daytime mosquitoes which cannot be controlled using night time truck spraying. 3. Provide inspections of citizens’ properties, provide educational literature, and make practical recommendations to the residents. 4. Conduct inspections of ponds and pools to determine if they are suitable for introduction of mosquitofish. 5. Provide outreach through the Community Education program by conducting educational presentations to schools, civic organizations, homeowner associations, or other groups interested in learning more about mosquitoes and mosquito control. 6. Inspect wetlands, ponds, ditches, or other areas that may harbor larval mosquitoes and treat small and medium-sized areas immediately with appropriate control materials. For larger areas, an aerial application is scheduled. 7. Conduct aerial larviciding in cooperation with the Leon County Sheriff’s Office Aviation Unit. The Division provides the application and navigation equipment, control materials, and support staff. The Leon County Sheriff’s Office provides the helicopter, pilot, and aviation support services. 8. Map all mosquito control surveillance and requests to identify mosquito activity clusters that may require additional efforts. 9. Monitor for mosquito-borne diseases using sentinel chicken flocks. Collect blood samples and send to the Florida Department of Health for testing. 10. Collect discarded tires from neighborhoods and dispose of through Leon County Solid Waste Management Division.
Statutory Responsibilities	Florida Statutes, Chapter 388 and Florida Administrative Code, Chapter 5E-13; Generic Permit, DEP Document 62-621.300(8)(e), Florida Administrative Code (F.A.C.)
Advisory Board	None

Benchmarking

The Division of Operations is currently researching benchmarking criteria for mosquito control programs throughout the state. However, due to the diverse nature of mosquito control programs as it pertains to funding levels, mosquito species and control methods employed, the Division is having difficulty obtaining benchmarking criteria. The Division will continue in FY 2016 to research appropriate criteria.

Performance Measures

Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2,G1	% of mosquito larva requests responded to in three days ¹	44%	86%	75%	75%
Q2,G1	% of adult mosquito spraying requests responded to in three days ¹	55%	85%	75%	75%
Q2,G1	% of domestic mosquito requests responded to in three days ¹	58%	90%	75%	75%

1. FY13 & 14 performance measure numbers were based upon a two day response time. However, for FY15 and FY16 estimates, the response times were changed to three days due to an expansion of citizens ability to request services, i.e., citizens connect internet, e-mail, telephone, that has resulted in increased number of requests. Staff will continue to look for ways to maximize response times.

Operations - Mosquito Control (001-216-562)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	313,865	345,600	371,779	9,973	381,752	388,185
Operating	176,466	219,795	220,545	12,500	233,045	233,045
Transportation	61,034	60,766	52,391	-	52,391	52,391
Total Budgetary Costs	551,365	626,161	644,715	22,473	667,188	673,621
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	551,365	626,161	644,715	22,473	667,188	673,621
Total Revenues	551,365	626,161	644,715	22,473	667,188	673,621
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Stormwater Superintendent	-	-	0.20	-	0.20	0.20
Mosquito Control Supervisor	1.00	1.00	1.00	-	1.00	1.00
Sr Mosquito Control Technician	1.00	1.00	1.00	-	1.00	1.00
Mosquito Control Technician	2.00	2.00	2.00	-	2.00	2.00
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.20	-	5.20	5.20
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
MC Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2016 Mosquito Control Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$9,973.
3. Personnel costs associated with allocating 0.20 FTE of the Stormwater Superintendent position to the Mosquito Control program to account for job responsibilities performed within the Mosquito Control program.
4. In order to maintain the current level of service for the mosquito control spray truck program, an additional \$12,500 is needed to account for rising costs of insecticide.

Decreases to Program Funding:

1. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$8,375.

Operations - Mosquito Control Grant (125-214-562)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	-	19,043	30,000	-	30,000	30,000
Capital Outlay	-	10,957	-	-	-	-
Total Budgetary Costs	-	30,000	30,000	-	30,000	30,000

Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
125 Grants	-	30,000	30,000	-	30,000	30,000
Total Revenues	-	30,000	30,000	-	30,000	30,000

Expenditures related to the FY 2016 grant funding for the Mosquito Control program are anticipated to remain the same.

Engineering Services – Engineering Service (106-414-541)

<p>Goal</p>	<p>The goal of the Department of Public Works Engineering Services is to provide the public with professional services for the construction and maintenance of cost-effective infrastructure to enhance our community's quality of life.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. In-house design using County staff and resources to design projects for construction, either for Capital Improvement Projects or for smaller identified projects; engineering support for Operations Division activities such as maintenance of existing facilities and repairs or construction of infrastructure. Also, evaluates, performs design reviews, inspections, and performs quality control of new subdivision construction and other projects creating infrastructure for County ownership and maintenance. Also, processes subdivision plats for recording in the public records, reviewing with developers and their consultants, as well as preparing agenda to present plat and associated agreements to the Board of County Commissioners. 2. Representation of the County at meetings of County interests, such as utility coordination, construction coordination, sidewalk and pedestrian infrastructure coordination. Also, responsible for Interagency Coordination including: representing Leon County's Stormwater interests with BluePrint 2000 Program administration and capital project implementation, participating in the annual review of tax deeds, representing Leon County Public Works with citizen committees (Science Advisory & Water Resources Committees), coordinating with state, federal, and local agencies regarding water resource priorities and public health concerns, and providing technical support for permitting and litigation actions. 3. Responds to requests from other departments/divisions for delineation of county property and easements, which also includes: preparing and/or reviewing legal descriptions, sketches, and maps for the acquisition or disposition of property; easements, or other real estate interest. In addition, the preparation and/or review of legal descriptions, sketches and maps for the County Attorney's Office and other departments; responding to the Board for information regarding land ownership issues; and, assists with the new County-owned property inventory list. 4. Responsible for the administration of the Stormwater Utility Program, the Water Quality Monitoring/Total Maximum Daily Load (TMDL) Program and implementation of the National Pollutant Discharge Elimination Systems (NPDES) standards for public drainage systems. Provide technical support to the county attorney who has taken the lead for coordination with FDEP for the Wakulla BMAP. 5. Responsible for Infrastructure Operations including: review of drainage complaints with field staff; responding to citizens, administration, and commission staff; developing operational corrections or scope of required capital project to address complaints, and identification of problem areas. 6. Provides support to the Development Review Division of Development Support & Environmental Management, including; review of drainage and treatment designs for public subdivisions, recommends plan modifications to comply with maintenance requirements, identification of drainage problem areas potentially affected by design, coordination with Stormwater Maintenance staff when standards cannot be achieved, and representing Leon County Public Works in review of regional development plans. 7. Responsible for Capital Project Development which includes: identifying planning needs to define project scope to correct flooding or water quality concerns, preparation of grant applications to support capital projects, and providing technical assistance to design staff regarding wetland and water resource protection or restoration, public outreach and coordination. 8. Provides significant public support in response to citizen requests for roadway and traffic issues including, but not limited to; speed studies, stop sign evaluations, stripping, warning or advisory sign placement or safety markings and administering the traffic calming program. 9. Provides pavement management evaluation and maintains relative priorities for pavement restoration methodology within the available budget. Significant interaction coordination is provided to assure that underlying infrastructure is repaired prior to resurfacing.

Engineering Services – Engineering Service (106-414-541)

Statutory Responsibilities	Florida Statutes, Chapter 316 "State Uniform Traffic Control", Chapter 336 "County Road System", Chapter 337 "Contracting, Acquisition and Disposal of Property", Chapter 472 "Land Surveying", Chapter 177 "Land Boundaries" ; Leon County Code of Laws, Chapter 10 "Land Development Code", Chapter 13 "Parks and Recreation", Chapter 16 "Streets, Roads, and Public Ways", Chapter 18 "Utilities", Chapter 341 "Public Transit", Chapter 373 "Water Resources", Chapter 471 "Engineering"; Leon County Code of Laws, Chapter 14 "Drainage", Federal Statutes 1972 "Federal Water Pollution Control Act (NPDES: 40 CFR, parts 9, 122, 123,124)", Florida Constitution Article 12(9)(c)(5), Florida Statute 206.47(7), Florida Statute 206.875, Florida Statute 206.60, Florida Statute 336.021, Florida Statute 336.025, Policy 2.2.6 of the Conservation Element of the Comprehensive Plan, Federal Statute 33 U.S.C. Section 1342(p) and Florida Statute Section 403.0885
Advisory Board	Blueprint 2000 Technical Coordinating Committee, Parks & Recreation Advisory Team, Community Traffic Safety Team, Bicycle/Pedestrian Advisory Committee, Capital Region Transportation Planning Agency Technical Coordinating Committee.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G1	Manage staff so that not less than 30% of staff time is spent on Capital Improvement Project activities ¹	20%	28%	30%	30%
EN2,Q2	Review, permit, and inspect for completion of all projects assigned to ensure compliance with County standards	100%	100%	100%	100%
G1	Maintain subdivision plat review time to an average of 6 days or less	2	5	4	5
G1	Maintain number of Leon County water bodies sampled annually	42	42	42	42

Engineering Services - Engineering Services (106-414-541)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,474,202	2,588,980	2,630,339	15,522	2,645,861	2,710,998
Operating	255,968	514,825	482,300	7,040	489,340	489,340
Transportation	44,492	47,654	41,424	-	41,424	41,424
Total Budgetary Costs	2,774,661	3,151,459	3,154,063	22,562	3,176,625	3,241,762
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
106 Transportation Trust	2,774,661	3,151,459	3,154,063	22,562	3,176,625	3,241,762
Total Revenues	2,774,661	3,151,459	3,154,063	22,562	3,176,625	3,241,762
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Engineering Services	1.00	1.00	1.00	-	1.00	1.00
Water Resource Scientist	1.00	1.00	1.00	-	1.00	1.00
Chief of Eng. Coordination	1.00	1.00	1.00	-	1.00	1.00
Chief of Engineering Design	1.00	1.00	1.00	-	1.00	1.00
Stormwater Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Sr Design Engineer	3.00	3.00	3.00	-	3.00	3.00
Chief of Construction Management	1.00	1.00	1.00	-	1.00	1.00
County Surveyor	1.00	1.00	1.00	-	1.00	1.00
CAD Technician	4.00	4.00	4.00	-	4.00	4.00
Design Analyst	2.00	2.00	2.00	-	2.00	2.00
Survey Technician II	1.00	1.00	1.00	-	1.00	1.00
Sr. Construction Inspector	2.00	2.00	2.00	-	2.00	2.00
Sr. Engineering Design Sp.	2.00	2.00	2.00	-	2.00	2.00
Water Resource Specialist	1.00	1.00	1.00	-	1.00	1.00
Survey Technician I	1.00	1.00	1.00	-	1.00	1.00
Water Resource Limnologist	1.00	1.00	1.00	-	1.00	1.00
Survey Party Chief	1.00	1.00	1.00	-	1.00	1.00
Construction Inspector	2.00	2.00	2.00	(1.00)	1.00	1.00
Construction Inspector	1.00	1.00	1.00	-	1.00	1.00
Design Engineer	-	-	-	1.00	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	-	1.00	1.00	-	1.00	1.00
Administrative Associate IV	1.00	-	-	-	-	-
Construction Inspection Aide	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	32.00	32.00	32.00	-	32.00	32.00

Engineering Services - Engineering Services (106-414-541)

The major variances for the FY 2016 Engineering Services Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$4,231.
3. Personnel costs associated with the reclassification of the existing CAD Technician position to a Project Engineer in the amount of \$13,657 to address contractor issues and concerns through a single point of contact to facilitate a rapid analysis and response for construction related issues.
4. Personnel costs associated with the addition of a Design Engineer position in the amount of \$73,357 to address citizens question and concerns through a single point of contact to facilitate a rapid analysis and response for construction related issues.
5. Operating costs for the Project Engineer position, such as \$540 for a mobile device data plan and \$6,500 for an AutoCad 3D software license.
6. Phone System costs in the amount of \$2,475.

Decreases to Program Funding:

1. The elimination of one Construction Inspector position in the amount of \$75,723. The inspection responsibilities of this position were transferred to the Development Services and Environmental Management as part of an ongoing organizational efficiency effort.
2. Operating costs of \$33,900 for the Total Daily Maximum Load Compliance CIP were moved into the out years to correspond with the implementation of the projects.
3. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$6,230.

Fleet Maintenance (505-425-591)

Goal	The goal of the Department of Public Works Fleet Maintenance is to provide the best quality maintenance and repair at the most economical cost to taxpayers of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Repair and maintain more than 616 vehicles and equipment for the Board of County Commissioners and all Constitutional Offices excluding the Sheriff's Office. 2. Perform preventative maintenance services on light, heavy, and miscellaneous equipment. 3. Procure parts and supplies needed for repairs. 4. Provide road and field service repairs on stationary equipment and disabled vehicles. 5. Repair and maintain computerized Mosquito Control fogging units. 6. Coordinate tire repairs for field service vehicles and normal replacement due to wear and/or damage. 7. Procure, store and distribute more than 460,000 gallons of fuel and more than 3,900 gallons of motor oil annually for Board, Constitutional Offices, and Florida Department of Law Enforcement vehicles. 8. Provide total in house management of fuel reporting system. 9. Coordinate collision repairs as well as vandalism, theft and wrecker service. 10. Develop, implement, and maintain six annual vehicle/equipment Capital Improvement Programs according to County Green Fleet Policy. 11. Implement and maintain total cost concept buying on heavy equipment. 12. Coordinate, maintain, and repair Emergency Medical Services fleet including all ambulances.
Statutory Responsibilities	<p>Code of Federal Regulations (CFR) Chapter 40, Part 279 "Used Oil and Filters"</p> <p>F.S. Chapter 316.2935 "Air Pollution Control Equipment; Tampering Prohibited; Penalty"</p> <p>F.S. Chapter 316.2937 "Motor Vehicle Emission Standards"</p> <p>F.S. Chapter 403.717 "Environmental Control – Waste Tire and Lead-Acid Battery Requirements"</p> <p>F.S. Chapter 403.751 and 403.760 "Environmental Control – Resource Recovery and Management"</p> <p>Florida Department of State Rules 62-710 "Used Oil Management" and 62-711 "Waste Tire Rule"</p>
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G1	Hourly Shop Rate	\$80.00	\$109.60
G1	Mechanic productivity (based on 2,080 hrs annually)	75%	66% to 72%

Benchmark Sources: Based on March 2015 survey of local dealerships: Tallahassee Lincoln Ford \$95; Beard Equipment \$95; Ring Power \$98; Dale Earnhardt Chevrolet \$130 and Dale Earnhardt GMC \$130; and The Mechanic Productivity rate is based on data from Beard Equipment and Ring Power.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G1	# of chargeable hours ¹	4,726	5,368	7,000	7,000
G1	# of preventative maintenance services performed	1,000	966	1,000	1,000
EN4	# of alternative fuel vehicles purchased	16	2	2	4
EN4	# of average miles per gallon	28.72	28.80	29.00	29.50

Notes:
 1. A series of long-term vacancies caused a significant reduction in chargeable hours in FY13 & 14. Estimates for FY 15 & 16 reflect an increase in repair time dedicated to the ambulance fleet.

Fleet Maintenance (505-425-591)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	545,337	570,980	594,274	2,027	596,301	610,666
Operating	2,255,641	2,564,462	2,594,864	(318,413)	2,276,451	2,276,451
Transportation	12,232	17,974	15,741	-	15,741	15,741
Total Budgetary Costs	2,813,210	3,153,416	3,204,879	(316,386)	2,888,493	2,902,858
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
505 Motor Pool	2,813,210	3,153,416	3,204,879	(316,386)	2,888,493	2,902,858
Total Revenues	2,813,210	3,153,416	3,204,879	(316,386)	2,888,493	2,902,858
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Fleet Management	1.00	1.00	1.00	-	1.00	1.00
Shop Supervisor	1.00	1.00	1.00	-	1.00	1.00
Equipment Mechanic	2.00	2.00	2.00	-	2.00	2.00
Sr. Equipment Mechanic	3.00	3.00	3.00	-	3.00	3.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Fleet Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	9.00	9.00	9.00	-	9.00	9.00

The major variances for the FY 2016 Fleet Management Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$2,027.

Decreases to Program Funding:

1. Fuel cost savings in the amount of \$318,413 due to a decline in the price of fuel.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$2,233.

Parks and Recreational Services (140-436-572)

Goal	The goal of the division of Public Works Parks & Recreation Services is to provide for the safety, comfort, and convenience of the public by creating, maintaining, and managing infrastructure and programs supporting recreation, parks and open space. This is accomplished through cost effective, environmentally sensitive and aesthetically pleasing products and efficient services.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for the development, preservation and management of functional, safe and aesthetically pleasing parks and recreation facilities across Leon County for its citizens and visitors. 2. Responsible for the maintenance of all county park facilities, including: ball fields, boat landings, nature trails, greenways, and open spaces. 3. Provides passive recreation activities through access to fishing, camping, picnicking, and nature trails. 4. Develops and maintains active recreation facilities, including: ball fields, tennis, and basketball courts. 5. Facilitates the organization, promotion, and implementation of recreation programs and activities through community based recreation providers. 6. Pursues outside funding for facilities and services through grants, partnerships, and other programs to complement existing budgets. 7. Operate six multi-purpose community centers. 8. Prepare facilities and fields for state and local tournaments.
Statutory Responsibilities	Leon County Code of Laws, Chapter 13 "Parks and Recreation" *Leon County Code of Laws 92 - 12 *Leon County Comprehensive Plan, Section V "Parks and Recreation"
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q1	Total Park Acres per 1,000 Population	12.82	12.78

Benchmark Sources: International City/County Management Association (ICMA) Comparative Performance Measurement Report 2012.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q1	# of acres of invasive exotic plants removed from greenways /open spaces ¹	1,515	410	1,000	1,000
Q1,EN2, EC4	# of greenway acres maintained ²	2,675	2,675	2,852	2,852
Q1	# of youths participating in sport activities ³	2,051	1,929	3,000	2,500
EC4	Host 3 economically significant events at the Apalachee Regional Park annually	3	3	3	5

- Notes:
1. Due to staff turnover during the peak burning season, no prescribed burns were conducted during FY14. The 410 acres reflected were treated through herbicide applications.
 2. This number reflects parcels that are solely considered Greenways and not a mix of Greenways and passive park lands. The JR Alford Extension was formally transferred from Blueprint 2000 to the County in March 2015, accounting for the increase in the FY15 & 16 estimates.
 3. The estimate reflects continual decreased participation due to parental concerns of injuries; organizational issues with the licensed soccer provider; and the rebuilding of baseball to historically strong programs.
 4. Two new events have already been secured for FY 2016 raising the estimated number of economically significant events to five.

Parks and Recreation Services (140-436-572)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,321,918	1,401,288	1,431,277	74,537	1,505,814	1,538,972
Operating	776,120	886,681	854,400	32,074	886,474	933,174
Transportation	191,996	208,453	179,673	-	179,673	179,673
Capital Outlay	20,343	40,000	40,000	3,950	43,950	40,000
Grants-in-Aid	179,000	179,000	179,000	-	179,000	179,000
Total Budgetary Costs	2,489,377	2,715,422	2,684,350	110,561	2,794,911	2,870,819
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
140 Municipal Service	2,489,377	2,715,422	2,684,350	110,561	2,794,911	2,870,819
Total Revenues	2,489,377	2,715,422	2,684,350	110,561	2,794,911	2,870,819
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Parks & Recreation Director	1.00	1.00	1.00	-	1.00	1.00
Parks & Community Centers Supervisor	1.00	1.00	1.00	-	1.00	1.00
Greenways & Env. Lands Supervisor	1.00	1.00	1.00	-	1.00	1.00
Parks Supervisor	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	2.00	2.00	2.00	-	2.00	2.00
Park Attendant	14.00	14.00	14.00	1.00	15.00	15.00
Community Center Attendant	2.00	2.00	2.00	-	2.00	2.00
Irrigation Technician	1.00	-	-	-	-	-
Crew Chief I	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Park Facilities Technician	2.00	2.00	2.00	-	2.00	2.00
Irrigation Technician Crew Chief	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	28.00	28.00	28.00	1.00	29.00	29.00

The major variances for the FY 2016 Parks and Recreation Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$6,945.
3. Personnel costs in the amount of \$67,592 associated with an additional Park Attendant position for the Fred George Park and Greenway scheduled to open in the fall of 2015.
4. Active and passive park mowing services totaling \$24,500 to reflect the increase in the contractual obligation.
5. CIP related operating expenditures for Jackson View Boat Landing (\$3,900 for Port a let rental) and Fred George Park and Greenway (\$6,000 for utility service).
6. Operating impacts associated uniform and boot replacements in the amount of \$3,674.
7. Phone System costs in the amount of \$1,195.
8. One time capital costs of \$3,950 for equipment, such as a computer, printer, mobile device, and radio associated with the new Park Attendant position.

Decreases to Program Funding:

1. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$28,780.

Facilities Management Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,901,115	2,947,527	3,013,255	(43,708)	2,969,547	3,040,257
Operating	5,509,757	6,277,439	6,301,092	257,311	6,558,403	6,589,430
Transportation	127,504	112,381	101,225	-	101,225	101,225
Capital Outlay	9,716	10,000	10,000	-	10,000	10,000
Total Budgetary Costs	8,548,093	9,347,347	9,425,572	213,603	9,639,175	9,740,912
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Bank of America (165-154-519)	(683,886)	694,707	708,973	38,424	747,397	757,072
Bank of America (165-154-711)	323,838	-	-	-	-	-
Bank of America (165-154-712)	829,323	-	-	-	-	-
Facilities Management (001-150-519)	6,608,566	6,655,685	6,696,207	149,049	6,845,256	6,912,711
Huntington Oaks Plaza Operating (166-155-519)	50,486	134,425	134,425	-	134,425	134,425
Public Safety Complex Facilities (001-410-529)	1,092,590	1,464,910	1,480,599	26,130	1,506,729	1,525,455
Real Estate Management (001-156-519)	269,084	335,120	342,868	-	342,868	348,749
Tax Deed Applications (001-831-513)	58,091	62,500	62,500	-	62,500	62,500
Total Budget	8,548,093	9,347,347	9,425,572	213,603	9,639,175	9,740,912
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	8,028,331	8,518,215	8,582,174	175,179	8,757,353	8,849,415
165 Bank of America Building Operations	469,275	694,707	708,973	38,424	747,397	757,072
166 Huntington Oaks Plaza	50,486	134,425	134,425	-	134,425	134,425
Total Revenues	8,548,093	9,347,347	9,425,572	213,603	9,639,175	9,740,912
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Facilities Management	36.00	36.00	36.00	(1.00)	35.00	35.00
Real Estate Management	3.00	3.00	3.00	-	3.00	3.00
Public Safety Complex Facilities	3.00	3.00	3.00	-	3.00	3.00
Bank of America	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	43.00	43.00	43.00	(1.00)	42.00	42.00

Division of Facilities Management Business Plan

Mission Statement

The mission of the Leon County Department of Facilities Management is to serve the people of Leon County as a responsible steward of public real estate and building infrastructure necessary to support county operations in a timely, professional and cost-effective manner.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2) 2012
- Insure the provision of the most basic services to our citizens most in need so that we have a “ready workforce”. (EC6) 2012

Environment

- Educate citizens and partner with community organizations to promote sustainable practices. (EN3) 2012
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including solar. (EN4) 2012

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) Revised 2013
- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) 2012

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2012– December 31, 2016

- | | |
|---|----------|
| 1. Complete construction of Leon County Cooperative Extension net-zero energy building. (EN4) 2012 | Complete |
| 2. Complete construction of expanded Lake Jackson branch Library (Phase 1) and new community center (Phase 2). (Q1, EC1, EC6) 2012 | Complete |
| 3. Redevelop Huntington Oaks Plaza, which will house the expanded Lake Jackson branch Library and new community center, through a Sense of Place initiative. (EC1, Q1) 2013 | Complete |
| 4. Complete construction of Public Safety Complex. (EC2, Q2) 2012 | Complete |
| 5. Successfully open the Public Safety Complex. (Q2) 2013 | Complete |
| 6. Identify opportunities whereby vacant, underutilized County-owned property, such as flooded-property acquisitions, can be made more productive through efforts that include community gardens. (G5) 2013 | Complete |
| 7. Manage and maintain property to support County functions and to meet State mandates for entities such as the Courts. (G5) 2012 | Ongoing |

Division of Facilities Management

Actions	1.	A. Spearheaded the design, construction and implementation of a series of changes to the Leon County Cooperative Extension Building to create a Net-Zero Energy Building. (EN4)	Facilities
		B. Provided assistance and resources for the Grand Opening/Ribbon Cutting for Leon County Cooperative Extension Net-Zero Energy Building; which provided education to the community in means of developing renewable energy and the utilization of sustainable practices. (EN3,EN4)	Facilities, Resource Stewardship
	2.	A. Provided assistance and resources for the Grand Opening/ Ribbon Cutting Ceremony for the new Lake Jackson Branch Library and New Community Center facilities. (Q1, EC1)	Facilities, Library Services
		B. Spearheaded the design and construction of the Lake Jackson Community Center scheduled to begin construction September 2012 and actively participated, provided resources and assistance for the Grand Opening/Ribbon Cutting Ceremony with November 2012 completion date. (Q1, EC1)	Facilities, Parks & Recreation
	3.	A. Actively participated and interacted in all public workshops on the redevelopment of the Huntington Oaks Plaza to address the general public's informational needs. (EC1, Q1)	Facilities, PLACE
		B. Continued to provide updated and accurate information to County Administration and the Board of County Commissioners regarding the status of the redevelopment and completion process for the Huntington Oaks Plaza. (EC1, Q1)	Facilities, PLACE
		C. Spearheaded the design and construction of sidewalks, a driveway, parking lot, and bus stop at the Huntington Oaks Plaza to create a Sense of Place. (EC1, Q1)	Facilities, PLACE
	4.	Spearheaded the construction process for the Public Safety Complex (EC2,Q2)	
	5.	A. Provided updated and accurate information to County Administration and the Board of County Commissioners as to the development and construction process for the Public Safety Complex. (EC2, Q2)	Facilities, COT
		B. Provided assistance and resources for the Grand Opening/Ribbon Cutting for Public Safety Complex. (EC2, Q2)	Facilities, COT
		C. Developed, implemented, and monitored an operating expense budget for the Public Safety Complex facilities as part of the annual budget. (EC2, Q2)	Facilities, COT, OMB
	6.	A. Provided Board with a status report regarding County-owned real estate. (EC2,Q2)	Facilities
		B. Provided a list of County-owned properties appropriate for affordable housing. (G5)	
	7.	A. Continue to provide and maintain facilities for the Board, Constitutional Officers, and the Courts. (G5)	Facilities, County Departments
	B. Strategically develop, design and implement an annual survey with involvement by customers in regards to planning and scheduling building renewal and replacement schedules within each County building and office. (G1, G2, G5)	Facilities	
	C. Major Maintenance/improvements planned consist of: refurbishing the concrete area and replacing front door at the Main Library located on Call Street.; Life Safety improvements in the Bank of America building with stairwell pressurization; revolutionize more energy efficient elevator equipment for Elevators 1 and 2 at the Leon County Courthouse; roof replacement at the Community Service building located at Appleyard Drive; construct energy upgrades to HVAC and lighting systems at Huntington Oaks Plaza. (G1, G2, G5)	Facilities	
Performance Measures	Q1	% of Work Orders opened for Preventative Maintenance	Page 11-36
	Q1,Q2	% of Work Orders closed within the year	Page 11-36
	G2,G4	% of Field Work Force converted to Mobile Technology Interface	Page 11-36
	EC1,EN4	% of Square Footage for which Annual Facility Surveys Completed	Page 11-36

Facilities Management – Facilities Management (001-150-519)

<p>Goal</p>	<p>The goal of the Division of Facilities Management is to serve the citizens of Leon County and occupants of County facilities through the provision of professional maintenance, construction, operating services and real estate services; in order to provide clean, safe and fully functional County facilities.</p>
<p>Objectives</p>	<ol style="list-style-type: none"> 1. Provide and maintain facilities for the Board, Property Appraiser, Supervisor of Elections, Tax Collector (main office) and Article V agencies (Courts, Clerk, State Attorney, Public Defender and Guardian Ad Litem). Additionally, provide construction support for the Sheriff (including the jail). 2. Provide construction services including planning, estimating and budgeting, site selection, architectural and engineering services, design, bidding and procurement, construction administration, project closeout and warranty management for County buildings. 3. Provide architectural, engineering, CAD, real estate due diligence, construction and energy management services. Maintain or provide for the maintenance of as-built plans. Generate floor plans for space planning, procurement, leasing, contracting, and other purposes. 4. Coordinate facility accessibility and indoor air quality surveys and respond appropriately. 5. Maintain County buildings' (including the health departments and dental clinic) structural, mechanical, plumbing, electrical, roofing, emergency generators, heating/air conditioning and other building systems. Administer a preventative maintenance program for the various building systems. 6. Install and repair or replace doors, windows, cabinetry, sealants, lighting, and building finishes (including flooring, carpentry, ceiling tiles, paint and caulk). 7. Manage parking in the Courthouse, Courthouse Annex, Gadsden Street lot and Main Library; maintain parking access gates, readers, striping and signage; manage parking waiting lists for Courthouse and Courthouse Annex employees; administer employee parking contracts; and manage parking revenue. 8. Administer grounds keeping, custodial, mail equipment, parking equipment, pest control, generators, elevators, chillers, security, fire and integrated HVAC contracts. 9. Manage security access control systems, including generating access cards, modifying and terminating employee authorized access levels, coordinating the installation, maintenance and replacement of card readers, replacing keys and changing or adding hardware. 10. Maintain fire protection systems, including monitoring panels and automated sprinklers. 11. Design and remodel interior office space, such as wall and modular system removals and installations, cabinetry and shelving construction, installation of plumbing fixtures and ductwork. 12. Research energy conservation and sustainable building opportunities and take appropriate action. 13. Raise and lower the flags, hang plaques and pictures, put up and take down decorations, transfer surplus property to the warehouse, and surplus auctions. 14. Provide internal mail services for the all Leon County Departments. 15. Manage the central records warehouse, including property deliveries and transfers, storage, and destruction. 16. Manage central records, including storage, security, retrieval, delivery, and destruction. 17. Design and construct various items for special projects. 18. Manage all County-owned lease property; prepare and execute all leases for Leon County. 19. Provide assistance in moves within departments. 20. Participate in the set-up and break-down of chairs, tables, tents, etc., for special events/functions.
<p>Statutory Responsibilities</p>	<p>Constitution of the State of Florida, Article V, Section 14 (facilities for the trial courts, Public Defender, State Attorney and Court functions of the Clerk); Florida Statute, Section 125.35; Florida Statute, Chapter 255, "Public Property and Publicly Owned Buildings"</p>
<p>Advisory Board</p>	<p>Volunteer Fire Departments, ADA Focus Groups, Decor and Space Committees, Courthouse Security Committee, Safety Committee, Renaissance Property Committee, and Public Safety Communication Committees</p>

Facilities Management – Facilities Management (001-150-519)

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Square Footage Maintained per Maintenance Employee	74,743 sq. ft.	49,000 sq. ft.
G5	Square Footage Maintained per Work Order Technician (Help Desk)	946,746 sq. ft.	462,000 sq. ft.
G5	Square Footage Maintained per Supervisor Employee	236,687 sq. ft.	275,000 sq. ft.
G5	Repair and Maintenance cost per Square Foot – In-house	\$2.08 sq. ft.	\$2.02 sq. ft.
G5	Repair and Maintenance cost per Square Foot – Contracted	.98 sq. ft.	.78 sq. ft.
G2, G5	% Internal Customers rating Facilities Management responding promptly to needs	95%	95% mean 96% median

Benchmark Sources: International Facilities Management Association (IFMA); International City Management Association (ICMA) Most Recent Date Center for Performance Management.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2, EC2	\$ volume of capital projects managed in millions ¹	\$25	\$11.9	\$7.7	\$8
Q1, Q2	# of work orders opened	16,717	17,614	18,388	20,226
Q1	% of work orders opened for preventative maintenance	71%	69%	75%	79%
Q1, Q2	% of work orders closed within the year	93%	100%	95%	98%
EC1, Q1, Q24	% of square footage for which annual facility surveys completed ²	72%	30%	75%	76%
G2, G4	% of field workforce converted to mobile technology interface ³	11%	17%	40%	50%
Q2, EC2	Total square footage of County facilities maintained ⁴	1,555,832	1,582,628	1,563,762	1,573,762
Q1, Q2	# of work orders opened for set-ups/take-down and special events/projects ⁵	63	75	81	93
Q2	Total leasable square footage occupied ⁶	N/A	N/A	100,709	125,886
Q2	% of total leasable square footage occupied ⁶	N/A	N/A	72.38%	90.47%

- Notes:
- The FY 2015 estimate reflects a reduction due to the completion of several large capital projects: Lake Jackson Town Center and the Public Safety Complex, which includes the Emergency Medical Services facility.
 - During the FY 2014 LEADS Review process, customers expressed a desire to be more involved with planning and scheduling building renewal and replacements. Facilities will continue to perform an annual Facilities Survey for facilities renewals and replacements.
 - In a continued effort to improve customer service, Facilities will implement Mobile Technology for approximately 75% of the field staff.
 - The FY 2015 estimated reflects Facilities Management use of the internal square footage measurement method as opposed to the external measurement method for consistency. The FY 2016 reflects the additional space for the Supervisor of Elections.
 - Facilities Management has been providing services for special events, special projects, and set-ups and take-downs.
 - Total leasable square footage of space is 139,132.

Facilities Management - Facilities Management (001-150-519)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,401,486	2,417,650	2,458,317	(43,708)	2,414,609	2,472,114
Operating	4,069,859	4,115,654	4,126,665	192,757	4,319,422	4,329,372
Transportation	127,504	112,381	101,225	-	101,225	101,225
Capital Outlay	9,716	10,000	10,000	-	10,000	10,000
Total Budgetary Costs	6,608,566	6,655,685	6,696,207	149,049	6,845,256	6,912,711
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	6,608,566	6,655,685	6,696,207	149,049	6,845,256	6,912,711
Total Revenues	6,608,566	6,655,685	6,696,207	149,049	6,845,256	6,912,711
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Facilities Management	1.00	1.00	1.00	-	1.00	1.00
Facilities Senior Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Construction Manager II (PSC Operations)	2.00	1.50	1.50	-	1.50	1.50
Facilities Planner	1.00	1.00	1.00	-	1.00	1.00
Customer Services Technician	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance Supervisor	2.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance Superintendent	2.00	2.50	2.50	-	2.50	2.50
Facilities Support Technician II	14.00	14.00	15.00	(1.00)	14.00	14.00
Facilities Operations Supervisor I	2.00	2.00	2.00	-	2.00	2.00
Facilities Operations Technician I	2.00	2.00	2.00	-	2.00	2.00
Facilities Operations Technician II	-	2.00	2.00	-	2.00	2.00
Facilities Support Technician III	2.00	2.00	2.00	-	2.00	2.00
Facilities Support Technician II	1.00	1.00	1.00	-	1.00	1.00
Facilities Support Technician II	-	1.00	-	-	-	-
Mail Clerk	2.00	-	-	-	-	-
Administrative Associate III	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	36.00	36.00	36.00	(1.00)	35.00	35.00

The major variances for the FY16 Facilities Management budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. As part of the building maintenance reorganization, the elimination of a Facilities Support Technician II in the amount of \$46,292.
3. Position reclassification of an Administrative Associate IV to an Administrative Associate V in the amount of \$2,583.
4. Other contractual services such as custodial (\$90,899) and chiller chemical (\$15,230).
5. Repair and maintenance costs such as incidental in-house remodeling (\$26,628) and finishes (plumbing, trim, lighting, restroom, etc.) \$60,000.

Decreases to Program Funding:

1. Transportation costs associated with fuel and oil in the amount of \$11,156.

Facilities Management - Real Estate Management (001-156-519)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	229,990	235,905	243,641	-	243,641	249,522
Operating	39,094	99,215	99,227	-	99,227	99,227
Total Budgetary Costs	269,084	335,120	342,868	-	342,868	348,749
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	269,084	335,120	342,868	-	342,868	348,749
Total Revenues	269,084	335,120	342,868	-	342,868	348,749
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Real Estate Manager	1.00	1.00	1.00	-	1.00	1.00
Real Estate Specialist	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY16 Real Estate Management budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.

Facilities Management - Public Safety Complex Facilities (001-410-529)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	221,525	244,373	259,614	-	259,614	265,573
Operating	871,065	1,220,537	1,220,985	26,130	1,247,115	1,259,882
Total Budgetary Costs	1,092,590	1,464,910	1,480,599	26,130	1,506,729	1,525,455
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,092,590	1,464,910	1,480,599	26,130	1,506,729	1,525,455
Total Revenues	1,092,590	1,464,910	1,480,599	26,130	1,506,729	1,525,455
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Construction/PSC Operations Manager II	-	0.50	0.50	-	0.50	0.50
Facilities Maintenance Superintendent	-	0.50	0.50	-	0.50	0.50
Facilities Support Technician III	-	-	2.00	-	2.00	2.00
PSC Facilities Support Technician III	2.00	2.00	-	-	-	-
Public Safety Complex Operations Manager	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The Public Safety Complex (PSC) officially opened in July 2013. The PSC budget is jointly funded 50/50 with the City of Tallahassee.

The major variances for the FY16 Public Safety Complex Facilities budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. Security services in the amount of \$9,220.
3. Property insurance in the amount of \$3,643.
4. Operating costs such as generator fuel oil in the amount of \$13,267.

Facilities Management - Tax Deed Applications (001-831-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	58,091	62,500	62,500	-	62,500	62,500
Total Budgetary Costs	58,091	62,500	62,500	-	62,500	62,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	58,091	62,500	62,500	-	62,500	62,500
Total Revenues	58,091	62,500	62,500	-	62,500	62,500

Facilities Management - Bank of America (165-154-519)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	48,114	49,599	51,683	-	51,683	53,048
Operating	(732,000)	645,108	657,290	38,424	695,714	704,024
Total Budgetary Costs	(683,886)	694,707	708,973	38,424	747,397	757,072
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
165 Bank of America Building Operations	(683,886)	694,707	708,973	38,424	747,397	757,072
Total Revenues	(683,886)	694,707	708,973	38,424	747,397	757,072
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Facilities Support Technician II	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY16 Bank of America budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. Other contractual service cost increases such as custodial (\$10,200), pneumatic control (HVAC system) (\$7,974), chiller maintenance (\$14,250), and security (\$6,000).

Facilities Management - Bank of America (165-154-711)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	323,838	-	-	-	-	-
Total Budgetary Costs	323,838	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
165 Bank of America Building Operations	323,838	-	-	-	-	-
Total Revenues	323,838	-	-	-	-	-

In FY 2008 new reporting requirements for Article V entities were implemented. The FY 2014 Actuals reflect the total amount funded by the County for Clerk of Courts Finance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Bank of America (165-154-712)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	829,323	-	-	-	-	-
Total Budgetary Costs	829,323	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
165 Bank of America Building Operations	829,323	-	-	-	-	-
Total Revenues	829,323	-	-	-	-	-

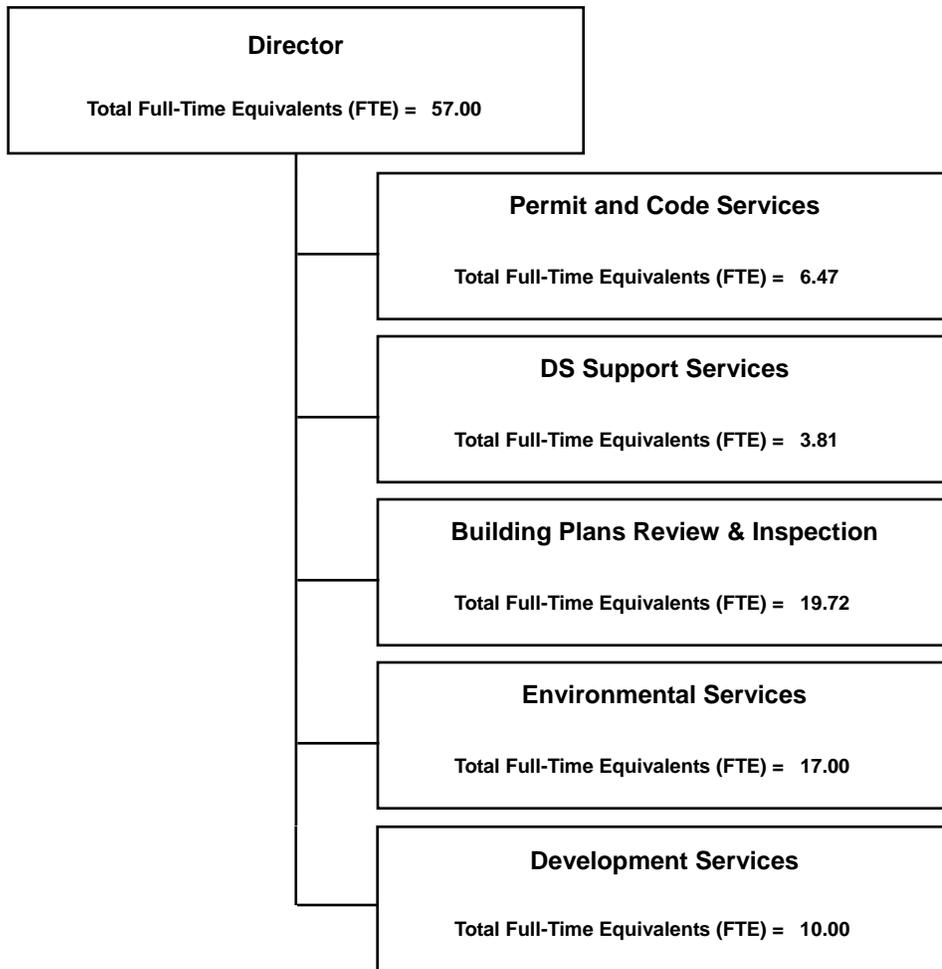
In FY 2008, new reporting requirements for Article V entities were implemented. The FY 2014 Actuals reflect the total amount funded by the County for Clerk of Courts Finance maintenance. These expenses are currently funded in the operating budget of Facilities Management and the actual expenses will be reported separately each year.

Facilities Management - Huntington Oaks Plaza Operating (166-155-519)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	50,486	134,425	134,425	-	134,425	134,425
Total Budgetary Costs	50,486	134,425	134,425	-	134,425	134,425
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
166 Huntington Oaks Plaza	50,486	134,425	134,425	-	134,425	134,425
Total Revenues	50,486	134,425	134,425	-	134,425	134,425

There were no variances for the FY 2016 Facilities Management: Huntington Oaks Plaza budget.

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Executive Summary

The Department of Development Support and Environmental Management (DSEM) section of the Leon County FY 2016 Annual Budget is comprised of Permit & Code Services, Support Services, Building Plans Review & Inspection, Environmental Services, Development Services, and Florida Department of Environmental Protection (FDEP) Storage Tank Program.

Permit & Code Services coordinates and administers licensing code compliance, permit intake and processing services, and citizen review board services. Support Services provides the administrative direction and coordination necessary to serve the public and other governmental entities. Building Plans Review & Inspection ensures compliance with construction codes through building permit application review and inspections. Development Services ensures that land development proposals are approved consistent with adopted standards and regulations. Environmental Services provides technical and scientific permitting and review services, and disseminates environmental information to the public. The Department's Storage Tank program implements the FDEP Storage Tank Contract.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the DSEM's Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Division of Development Services staff coordinated with the Keep It Rural Coalition to develop a Comprehensive Plan amendment to revise land use requirements for the Rural Future Land Use Category, and subsequent revisions to the Rural zoning district in the Land Development Code. These changes will ensure the protection of agricultural, silvicultural and natural resource based activities, and focuses urban development towards the Urban Service Area. Division staff worked with the Friends of Lake Jackson on a Comprehensive Plan amendment to implement a Board Strategic Initiative to address stormwater standards and development within the Future Land Use category of Lake Protection (LP). The amendment provides updated stormwater standards, revises development standards for the LP district and adds the new Lake Protection Node, which allows for more efficient use of existing infrastructure for a higher level of sustainable development within the Lake Jackson Drainage Basin. Staff coordinated with the Buck Lake Alliance and commercial property owners to draft building and site design standards for the village center of Fallschase to provide a consistent development theme throughout the village center district, and provide staff and developers the guidelines necessary to establish the style for future development.

Division of Environmental Services staff completed a three year process for entry into the Federal Emergency Management Agency's Community Rating System (CRS) Program. On May 1, 2015, Leon County received a Class 6 rating, which will provide a 20% savings on 628 citizen flood insurance policies in Leon County for a recurring annual savings of approximately \$93,364 to policy holders in the unincorporated County. Division staff assisted Planning staff on a Comprehensive Plan amendment to establish a volume control stormwater standard in the Lake Protection Land Use Category to promote sustainable development and improve stormwater treatment and water quality protection for Lake Jackson. The implementing Land Development Regulations were approved by the Board on July 7, 2015. Staff continued to protect the community's natural features by reviewing and approving 46 Natural Features Inventories, 120 site plans, 26 stormwater management facility (SWMF) operating permits, 480 single-family permits, 217 SWMF operating permit renewals, and 85 environmental management permits. Staff also assisted 1,700 walk-in and telephone clients, and performed more than 7,500 environmental inspections. These numbers reflect an across-the-board increase in customer demand.

Division of Building Plans Review and Inspection staff fully implemented the ProjectDox electronic submittal program for all building permit applications, including single family homes, additions/alterations, swimming pools and commercial buildings. In addition, due to the increases in development activity and permitting, combination inspector and plans examiner positions were added during FY 2015. To ensure building safety within unincorporated Leon County, division staff performed 15,843 building, electrical, plumbing and mechanical inspections and issued 5,115 building permits.

Division of Permit and Code Services staff recommended the implementation of a Compliance Certification Letter Fee, which was approved by the Board on July 7, 2015. The Board's action provides for the recovery of costs associated with research and processing of open code violations, lien research requests, and the issuance of Compliance Certification Letters by the Code Compliance Program. Over the past year Division staff provided exceptional customer service by assisting 7,976 walk-in customers, processing 2,276 applications, investigating 2,505 code compliance inquiries, and responding to 20,672 telephone inquiries. Division staff implemented the Refueling Assistance for Persons with Disabilities Ordinance approved by the Board on January 29, 2014. The Ordinance provides for the regulation of gas stations to ensure that persons with disabilities are provided equal access in refueling their vehicles.

Development Support & Environmental Management Business Plan

Mission Statement

The mission of the Leon County Department of Development Support & Environmental Management is to support the development of a sustainable community and its built environment, while protecting and preserving our natural resources to maintain the quality of life for all citizens, while building positive relationships through exceptional customer service.

Strategic Priorities

Economy

- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5)

Quality of Life

- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) 2013 rev.
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6)

Environment

- Protect our water supply, conserve environmentally sensitive lands, safeguard the health of our natural ecosystems and protect our water quality, including the Floridan Aquifer, from local and upstream pollution. (EN1) 2013 rev.
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2)
- Educate citizens and partner with community organizations to promote sustainable practices. (EN3)
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4)

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2)

Strategic Initiatives
October 1, 2011 – September 30, 2016

1. Implement strategies that encourage highest quality sustainable development, business expansion and redevelopment opportunities including: consider policy to continue suspension of fees for environmental permit extensions (EC2)	Complete
2. Implement Department of Development Support & Environmental Management Project Manager (EC2, G2)	Ongoing
3. Implement Department of Development Support & Environmental Management dual track review and approval process (EC2, G2)	Ongoing
4. Waive building permit fees for disabled veterans (EC5)	Complete
5. Implement strategies that protect the environment and promote orderly growth, including: develop Countywide Minimum Environmental Standards (EN1, EN2)	Complete
6. Implement strategies that protect the environment and promote orderly growth, including: develop minimal natural area and habitat management plan guidelines (EN1, EN2)	Complete
7. Implement strategies that protect the environment and promote orderly growth, including: integrate low impact development practices into development review process (EN1, EN2)	Complete
8. Implement strategies to protect natural beauty and the environment including: update 100-year flood plan data in GIS based on site-specific analysis received during the development review process. (EN1, EN2)	Complete
9. Develop examples of acceptable standard solutions to expedite environmental permitting for additions to existing single family homes (EN1, EN2, G2)	Complete
10. Provide Greenspace Reservation Area Credit Exchange (GRACE) (EN1, EN3)	Ongoing

Development Support & Environmental Management

	11. Implement fertilizer ordinance (EN1)	Ongoing
	12. Implement strategies that support amenities which provide social offerings, including: develop unified special event permit process (Q4, G2)	Complete
	13. Implement strategies that promote home ownership and safe housing, including: consider property registration for abandoned real property. (Q6)	Complete
	14. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: develop process by which public may electronically file legal documents related to development review and permitting (G2)	Complete
	15. Implement strategies to further utilize electronic processes which gain efficiencies or enhance services, including: investigate expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive county permits via the internet. (EN4, G2)	Complete
	16. Investigate the feasibility of providing after hours and weekend building inspections for certain types of construction projects. (G2)	Complete
	17. Complete a needs assessment for the Bradfordville Study Area (EC1, Q6, Q7)	Complete
Actions	1. Enact the legislative mandate to suspend fees for environmental permit extensions through December 31, 2012, to assist homeowners and developers during the economic downturn. (EC2)	Environmental Services
	2. Implement the Project Manager concept for site and development plan applications and explore opportunities to expand the concept to enhance other application review processes. (EC2)	Development Services
	3. Continue monitoring the implementation of the dual track review and approval process to ensure efficiency and to track trends in the preferred approval process. (EC2)	Development Services
	4. Currently waiving building, environmental, and development services permit review fees for honorably discharged veterans with a 100% service connected disability as approved by an ordinance on June 27, 2012. (EC5)	Building Plans Review & Inspection
	5. Implement the Board-adopted Countywide Minimum Environmental Standards to protect the environment and promote consistent orderly growth. (EN1)	Environmental Services
	6. Develop minimum natural area and habitat management plan guidelines and integrating low impact development practices into the development review process. (EN1)	Environmental Services
	7. Promote low impact development practices in the development review process in order to encourage orderly growth and protect the environment. (EN3)	Environmental Services
	8. Integrate 100-year flood plan data in GIS to educate and inform property owners of areas prone to potential flooding. (EN2)	Environmental Services
	9. Develop acceptable standard solutions to expedite environmental permitting for additions to existing single family homes. (EN1)	Environmental Services
	10. Encourage the utilization of the County's Greenspace Reservation Area Credit Exchange (GRACE) program through the pre-application and site plan review processes. (EN2)	Environmental Services
	11. Develop strategy to implement the fertilizer ordinance to minimize nutrients in groundwater and downstream surface waters. (EN1)	Environmental Services
	12. Implement the unified temporary use/special event permit application, providing for a simple and efficient application process. (Q4)	Development Services
	13. Research the development of an Ordinance to require property registration for abandoned real property to promote safe housing and protect property values. (Q6)	Permit & Code Services
	14. Implement and promote the electronic recordation of legal documents with the Clerk of the Courts Office to expedite the permitting process and save customers time and money. (G2)	Building Plans Review and Inspection
	15. Researching the possibility of expanding internet-based building permitting services to allow additional classifications of contractors to apply for and receive permits online. (EN4, G2)	Building Plans Review and Inspection

Development Support & Environmental Management

	16.	Currently investigating the practicality of offering after hours and weekend building inspections for certain types of construction projects. (G2)	Building Plans Review and Inspection
	17.	Engage in a needs assessment for the Bradfordville Study Area (EC1, Q6, Q7)	Development Services
Performance Measures	G2	% of inspections completed on time within 24 hours of the request.	Pg. 12-13
	G2	% of permit requests completed within 30 days.	Pg. 12-13
	Q6	% of all construction address assignments and verifications completed within the permitting and review process as established by County Code.	Pg. 12-22
	G2	# of Permitted Use Verifications, zoning compliance determinations, and zoning letters issued within 15 days.	Pg. 12-22
	Q6,G2	% of site and development plans reviews completed by staff within the applicable time frames as established by Code.	Pg. 12-22
	EN2	# of Environmental Management Act permits issued within the time frame designated by Ordinance.	Pg. 12-17
	EN1	# of environmental compliance inspections completed on an annual basis consistent with established guidelines.	Pg. 12-17
	Q6	% of active code compliance cases brought into compliance on an annual basis.	Pg. 12-8

Leon County Fiscal Year 2016 Adopted Budget

Department of Development Support & Environmental Management

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	3,634,757	4,131,739	4,201,746	92,750	4,294,496	4,395,491
Operating	119,504	248,987	258,617	-	258,617	258,617
Transportation	70,650	81,866	76,687	-	76,687	76,687
Total Budgetary Costs	3,824,911	4,462,592	4,537,050	92,750	4,629,800	4,730,795
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Permit and Code Services	432,749	501,503	433,864	1,387	435,251	444,953
DS Support Services	336,732	347,285	344,485	2,792	347,277	355,663
Building Plans Review & Inspection	1,002,083	1,332,142	1,440,533	524	1,441,057	1,473,289
Environmental Services	1,448,924	1,521,474	1,557,334	58,381	1,615,715	1,654,156
Development Services	604,423	760,188	760,834	29,666	790,500	802,734
Total Budget	3,824,911	4,462,592	4,537,050	92,750	4,629,800	4,730,795
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
120 Building Inspection	1,002,083	1,332,142	1,440,533	524	1,441,057	1,473,289
121 Development Svcs. & Environmental Mgmt. Fund	2,677,836	2,971,249	2,934,984	92,226	3,027,210	3,092,061
125 Grants	144,992	159,201	161,533	-	161,533	165,445
Total Revenues	3,824,911	4,462,592	4,537,050	92,750	4,629,800	4,730,795
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Building Plans Review & Inspection	13.95	16.20	19.72	-	19.72	19.72
DEP Storage Tank	2.00	2.00	-	-	-	-
Development Services	9.00	10.00	10.00	-	10.00	10.00
DS Support Services	3.92	3.92	3.81	-	3.81	3.81
Environmental Services	14.00	14.00	16.00	1.00	17.00	17.00
Permit and Code Services	7.13	7.88	6.47	-	6.47	6.47
Total Full-Time Equivalents (FTE)	50.00	54.00	56.00	1.00	57.00	57.00
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Development Services	-	-	-	1.00	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	-	-	1.00	1.00	1.00

Permit & Code Services (121-423-537)

Goal	The goal of the Division of Permit and Code Services is to administer, centralize, coordinate and facilitate licensing code compliance, citizen review boards, and growth and environmental management services to residents, property owners and land development professionals served by the Department of Development Support and Environmental Management, in order to achieve compliance with adopted ordinances and policies.
Core Objectives	<ol style="list-style-type: none"> 1. Provide administrative support for the Code Enforcement Board and Contractor’s Licensing and Examination Board. 2. Coordinate Code processing through the Code Compliance Program. 3. Coordinate and promote Code compliance through educational efforts. 4. Provide an initial point of contact to customers for all matters regarding growth & environmental management. 5. Ensure applications are quickly and accurately processed in accordance with the direction of the County Commission and the Florida Building Code. 6. Coordinate the issuance of building and environmental permits in a timely and efficient manner. 7. Provide assistance in the completion of building and environmental permit applications, which may include Certificate of Occupancy, Certificate of Completion and Notice of Commencement documents. 8. Coordinate compliance activities for the Abandoned Property Registration Ordinance, Refueling Assistance for Persons with Disabilities Ordinance; and Signs on the Right-of-Way Ordinance.
Statutory Responsibilities	Leon County Code of Laws; Chapter 5 “Minimum Housing Code”; “Chapter 10 "Environmental Management Act"; Chapter 10 “Land Development Code”; Chapter 11 “Refueling Assistance for Persons with Disabilities”, Chapter 14 “Public Nuisances”; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"
Advisory Board	County's Contractor Licensing and Examination Board; Code Enforcement Board

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q6	Code compliance cases brought into compliance as a % of open cases (816 cases)	63%	55.6%
Q6	Code compliance cases brought into compliance as a % of all cases (1025 total)	79%	73.1%

International City/County Management Association Comparable Performance Measurement 2011

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G2	# of permit applications received and processed	3,567	3,334	3,500	3,500
Q6	% of Code Enforcement Board orders prepared and executed within 10 working days	70/100%	90/100%	60/100%	80/100%
G2	# of walk-in customers	13,426	12,940	13,500	14,000
G2	# of permits issued or approved	2,704	3,057	3,100	3,300
G2	# of calls processed ¹	34,027	31,307	40,000 ¹	40,000 ¹
G2	Total fees received (millions) ²	\$2.4	\$2.5	\$2.5	\$2.7

Notes: 1. The increase in telephone calls processed in FY 2015 and FY 2016 is reflective of an improved economy, which has caused an increased level of development activity and permits issued via the County’s automated processes.

2. Includes all fees for the Department of Development Support and Environmental Management, including Building Inspection. The increase in revenue is a result of a continual upturn in development activity resulting from a gradual change in the real estate and construction markets.

Permit & Code Services (121-423-537)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	401,386	466,070	394,197	1,387	395,584	405,286
Operating	26,786	30,278	34,862	-	34,862	34,862
Transportation	4,577	5,155	4,805	-	4,805	4,805
Total Budgetary Costs	432,749	501,503	433,864	1,387	435,251	444,953
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
121 Development Services & Environmental Management Fund	432,749	501,503	433,864	1,387	435,251	444,953
Total Revenues	432,749	501,503	433,864	1,387	435,251	444,953
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Code Compliance Supervisor	1.00	1.00	0.75	-	0.75	0.75
Dir of Permit & Code Services	0.75	0.75	0.75	-	0.75	0.75
Senior Compliance Specialist	1.00	2.00	2.00	-	2.00	2.00
Combination Inspector	0.25	-	-	--	-	-
Compliance Board Coordinator	-	0.80	0.50	-	0.50	0.50
Permit Processing Supervisor	0.50	0.50	0.25	-	0.25	0.25
Permit Technician	1.00	1.00	0.50	-	0.50	0.50
Code Enforcement Board Tech	0.80	-	-	--	-	-
Contractors Licensing Board Technician	0.61	-	-	--	-	-
Administrative Associate V	0.61	0.61	0.61	-	0.61	0.61
Administrative Associate III	0.61	0.61	0.50	-	0.50	0.50
Administrative Associate IV	-	0.61	0.61	-	0.61	0.61
Total Full-Time Equivalents (FTE)	7.13	7.88	6.47	-	6.47	6.47

The major variances for the FY 2016 Permit & Code Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$1,387.
3. Communication phone system costs in the amount of \$4,245.

Decreases to Program Funding:

1. FY 2015 and FY 2016 Staffing Summary FTE differences related to adjustments made to position splits with the Building Plans Review & Inspection Division in FY 2016 following an internal review of associated workload activity, causing a decrease in personnel costs.

DS Support Services (121-424-537)

<p>Goal</p>	<p>The goal of the Division of Support Services is to provide the administrative direction and support necessary to enable the Department to serve the public, governmental entities, and the development and environmental communities by managing growth and protecting the natural environment through public information and assistance, development review and permitting activities, and other compliance related services consistent with all applicable County and State plans, regulations, and policies.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Provide department-wide direction, coordination, and support to divisions and programs. 2. Provide administrative coordination and support for agenda, budget, personnel, training, property, and other such reports. 3. Act as liaison between the public and Department staff regarding scheduling, meetings, correspondence, public records requests, etc. 4. Provide the initial point of contact for the public and other governmental entities in their requests for information and reservation of the Renaissance Center’s 2nd floor meeting room. 5. Provide the initial point of contact for the public, Department staff, and other governmental staff in their request for building, code compliance, development review, or environmental records. 6. Provide staffing for DSEM related Board-appointed citizen’s committees, including recording the proceedings, taking minutes, and maintaining files. 7. Act as liaison between the public and the Clerk of Courts Office regarding electronic recording of DSEM documents.
<p>Statutory Responsibilities</p>	<p>Chapter 119, Florida Statutes (Florida Public Records Law); Leon County Code of Laws Chapter 10 (Land Development Code), Chapter 6 (Code Enforcement), Chapter 14 (Public Nuisances); Countywide Minimum Environmental Standards Regulations (Environmental Management Act); Florida Statutes Chapter 162 (Code Enforcement Board); Florida Building Code; and other BCC-adopted plans and implementing policy and procedures manuals.</p>
<p>Advisory Board</p>	<p>County's Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals; Development Review Committee; Development Support and Environmental Management Citizens' User Group; Tallahassee-Leon County Planning Commission; Science Advisory Committee.</p>

DS Support Services (121-424-537)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	326,848	316,315	313,790	2,792	316,582	324,968
Operating	9,884	30,970	30,695	-	30,695	30,695
Total Budgetary Costs	336,732	347,285	344,485	2,792	347,277	355,663
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
121 Development Services & Environmental Management Fund	336,732	347,285	344,485	2,792	347,277	355,663
Total Revenues	336,732	347,285	344,485	2,792	347,277	355,663
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir Dev Support & Environ Mgmt	0.85	0.85	0.85	-	0.85	0.85
Records Manager	0.61	0.61	0.50	-	0.50	0.50
Administrative Associate V	1.61	1.61	1.61	-	1.61	1.61
Sr. Administrative Assoc II	0.85	0.85	0.85	-	0.85	0.85
Total Full-Time Equivalent (FTE)	3.92	3.92	3.81	-	3.81	3.81

The major variances for the FY 2016 DS Support Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$2,792.

Decreases to Program Funding:

1. FY 2015 and FY 2016 Staffing Summary FTE differences related to adjustments made to position splits with the Building Plans Review & Inspection Division in FY 2016 following an internal review of associated workload activity, causing a decrease in personnel costs.

Building Plans Review & Inspection (120-220-524)

Goal	The goal of the Building Plans Review and Inspections Division is to ensure that built environments are safe, accessible and energy efficient through compliance with all applicable construction codes, plans review, inspections, the use of automated technologies and continuing staff development.
Core Objectives	<ol style="list-style-type: none"> 1. Review building plans and permit applications for all proposed new construction, renovated or altered structures, both public and private, to ensure compliance with the Florida Building Codes, all state-mandated construction laws, and the County's Floodplain Management Ordinance. 2. Review building foundation plans for all proposed manufactured housing permits to ensure compliance with the State Department of Motor Vehicles requirements. 3. Inspection of all new construction, renovated or altered structures, both public and private, to ensure compliance with the Florida Building Codes, all state-mandated construction laws and the County's Floodplain Management Ordinance. 4. Inspect building foundation systems of all manufactured housing to ensure compliance with the State Department of Motor Vehicles requirements. 5. Provide daily, on demand building plans review and inspection service advisor assistance to the public. 6. Provide the Board upon request with recommendations and professional assistance regarding all matters relating to building plans review and approval, construction regulation and building inspection. 7. Provide staffing to the Leon County Code Enforcement, Contractors' Licensing, and Examination Board. 8. Division Director participates on the COOP Planning Team and serves as Facilities Manager.
Statutory Responsibilities	101 Life Safety Code - F.S., Chapter 633.025; Florida Mechanical Code - Leon County Code of Laws, Section 5-(151 - 153); Florida Plumbing Code; & F.S., Chapter 553.01 - 553.14; National Electrical Code; & F.S., Chapter 553.15 - 553.23; Florida Gas Code; Florida Building Code: & F.S., Chapter 553.73; Florida Energy Code - F.S., Chapter 553.900 - 553.975; Florida Americans With Disabilities Act - F.S., Chapter 553.45 - 553.495; Zoning Code - (LCCOL), Section 10-(836 - 837); Contractor Licensing; Swimming Pool Code; Florida/County Mobile Homes Installation - (LCCOL), Section 5-(166 - 175); F.S., Administrative Rule, Chapter 15C-1.10; Floodplain Management; Sign Code - (LCCOL), Section 10-(1801 - 1830); Florida Fire Code; F.S., Chapter 633.025; Section 10-362; Florida Construction Lien Laws - F.S., Chapter 713.135; Funding of the Building Code Administrators and Inspectors Board, F.S. Chapter 468.631; Funding of the Florida Building Commission, F.S. Chapter 553.721; Mandatory Building Inspector Certification - F.S., Chapter 468.601-468.633, Carbon Monoxide Detection by Occupancy- F.S., Chapter 509.211
Advisory Board	Leon County Contractor Licensing and Examination Board; Code Enforcement Board; Board of Adjustment and Appeals

Benchmarking							
Priorities	Permit Review & Time Frames ¹	Single Family			Commercial		
		Total Days	Applicant	Staff	Total Days	Applicant	Staff
G2	2012 Actual	25	16	9	43	25	18
G2	2013 Actual	27	19	8	54	45	9
G2	2014 Actual	20	13	7	30	17	13
G2	2015 Estimate	20	13	7	30	17	13

Notes:
 1. Review times are based on calendar days and include both staff and applicant/consultant holding periods. Building, Environmental, and Septic permit applications are reviewed concurrently.

Building Plans Review & Inspection (120-220-524)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate ¹	FY 2016 Estimate ²
G2	# of building inspections performed	16,277	15,843	15,690	13,850 ³
G2	# of miles between each inspection	13	12	13	13
G2	Average minutes per inspection on construction site	15	18	21	17
G2	# of plan reviews performed	9,678	10,230	10,293	7,550 ⁴
G2	% of inspections completed on time	100%	100%	100%	100%
G2	# of permits issued	4,839	5,115	5,147	3,842 ⁵
G2	% of permit requests completed within 30 days	100%	100%	100%	100%
G2	Building inspections per day per inspector	11	11	11	10
G2	Plan reviews per plan reviewer per day	19	21	22	20

- Notes:
1. 2015 estimates are based on actuals through first 9 months of fiscal year 2014.
 2. 2016 estimates based on actuals through first 6 months of fiscal year 2015; however, it should be noted that permit requests have historically increased during the second half of the fiscal year (spring & summer).
 3. Based on the decline in overall permit issuance, specifically in the roofing and air conditioning trades the estimated number of building inspections for FY16 decreased.
 4. Based on a decrease in new single family dwelling permit applications for the first 9 months of FY 2015 the estimated number of building plan reviews for FY16 decreased.
 5. Permitting levels for fiscal years 2013 and 2014 are a result of the construction industry coming out of previously depressed years. The decrease in the actual permitting levels for FY 2015 and the estimated decrease in permitting levels for FY 2016 indicate a return to more realistic and normal permitting trends for Leon County.

Building Plans Review and Inspection (120-220-524)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	947,034	1,223,909	1,330,133	524	1,330,657	1,362,889
Operating	21,707	75,799	78,002	-	78,002	78,002
Transportation	33,342	32,434	32,398	-	32,398	32,398
Total Budgetary Costs	1,002,083	1,332,142	1,440,533	524	1,441,057	1,473,289
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
120 Building Inspection	1,002,083	1,332,142	1,440,533	524	1,441,057	1,473,289
Total Revenues	1,002,083	1,332,142	1,440,533	524	1,441,057	1,473,289
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir Dev Support & Environ Mgmt	0.15	0.15	0.15	-	0.15	0.15
Dir of Bldg. Inspection	1.00	1.00	1.00	-	1.00	1.00
Bldg Plans Review Administrato	1.00	1.00	1.00	-	1.00	1.00
Code Compliance Supervisor	-	-	0.25	-	0.25	0.25
Plans Examiner	-	2.00	3.00	-	3.00	3.00
Dir of Permit & Code Services	0.25	0.25	0.25	-	0.25	0.25
Records Manager	0.39	0.39	0.50	-	0.50	0.50
Sr. Combination Inspector	3.00	3.00	3.00	-	3.00	3.00
Combination Inspector	1.75	3.00	3.00	-	3.00	3.00
Building Inspection Supervisor	1.00	1.00	1.00	-	1.00	1.00
Compliance Board Coordinator	-	0.20	0.50	-	0.50	0.50
Permit Processing Supervisor	0.50	0.50	0.75	-	0.75	0.75
Permit Technician	1.00	1.00	1.50	-	1.50	1.50
Records Technician	-	-	1.00	-	1.00	1.00
Code Enforcement Board Tech	0.20	-	-	-	-	-
Contractors Licensing Board Technician	0.39	-	-	-	-	-
Senior Plans Examiner	2.00	1.00	-	-	-	-
Building Inspection OPS	-	-	1.00	-	1.00	1.00
Administrative Associate V	0.78	0.78	0.78	-	0.78	0.78
Administrative Associate III	0.39	0.39	0.50	-	0.50	0.50
Administrative Associate IV	-	0.39	0.39	-	0.39	0.39
Sr. Administrative Assoc II	0.15	0.15	0.15	-	0.15	0.15
Total Full-Time Equivalents (FTE)	13.95	16.20	19.72	-	19.72	19.72

The major variances for the FY 2016 Building Plans Review and Inspection budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. FY 2015 and FY 2016 Staffing Summary FTE differences related to adjustments made to position splits with the Building Plans Review & Inspection Division in FY 2016 following an internal review of associated workload activity, causing an increase in personnel costs.
3. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$524.
4. Approved by the Board at the January 27, 2015 meeting, position reclassification from OPS Records Technician to full-time career service Records Technician position in the amount of \$38,264.
5. Increased share of centralized copy machine lease in the amount of \$1,458.

Environmental Services Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,389,733	1,437,310	1,477,340	58,381	1,535,721	1,574,162
Operating	29,430	43,915	45,674	-	45,674	45,674
Transportation	29,761	40,249	34,320	-	34,320	34,320
Total Budgetary Costs	1,448,924	1,521,474	1,557,334	58,381	1,615,715	1,654,156
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
DEP Storage Tank (125-866-524)	144,992	159,201	161,533	-	161,533	165,445
Environmental Services (121-420-537)	1,303,932	1,362,273	1,395,801	58,381	1,454,182	1,488,711
Total Budget	1,448,924	1,521,474	1,557,334	58,381	1,615,715	1,654,156
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
121 Development Svcs. & Environmental Mgmt. Fund	1,303,932	1,362,273	1,395,801	58,381	1,454,182	1,488,711
125 Grants	144,992	159,201	161,533	-	161,533	165,445
Total Revenues	1,448,924	1,521,474	1,557,334	58,381	1,615,715	1,654,156
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Environmental Services	14.00	14.00	14.00	1.00	15.00	15.00
DEP Storage Tank	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalent (FTE)	16.00	16.00	16.00	1.00	17.00	17.00

Environmental Services (121-420-537)

Goal	The goal of the Division of Environmental Services is to provide high quality technical and scientific permitting and review services to the public and to disseminate environmental information to the public and government agencies in support of environmental protection efforts.
Core Objectives	<ol style="list-style-type: none"> 1. Review development proposals, including permit applications, site and development plans and pre-application requests for compliance with the Environmental Management Act and sound environmental management practices. 2. Conduct environmental analysis for rezoning, subdivisions, site plans, and other proposed activities to ensure identification and mitigation of environmentally sensitive areas (ESA) and other regulatory constraints. 3. Provide technical support and recommendations on environmental policy, land use, permitting, and related management decisions to the Planning Commission, Board of Adjustment and Appeals, the Board of County Commissioners, and other County, City and State agencies. 4. Inspect permitted new construction and development activity for code compliance and consistency with permitted plans. 5. Implement the stormwater facility maintenance and operating permit program. 6. Provide walk-in client assistance through the environmental service advisor rotation in the research, interpretation, information gathering, or generally directing the client to the appropriate resource or agency. 7. Implement single family permit reviews, including flood letter review, Board mandated flood indemnification declaration, compliance with master permit and plat, tree protection, erosion and sedimentation control, protection of features and lot-to-lot drainage issues. 8. Perform inspections and resolution of code violations with possible Code Enforcement Board involvement, such as non-permitted development activities, junk and mowing ordinance violations.
Statutory Responsibilities	Florida Statutes, Chapter 163; the Comprehensive Plan; Florida Statutes, 403.0885(NPDES); Florida Statutes 403.0891; Environmental Management - Leon County Code of Laws; Chapter 10 "Environmental Management Act"; Leon County Code of Laws; Chapter 14 "Junk and Litter"; Leon County Code of Laws; Chapter 6 and Florida Statutes, Chapter 162 "Code Enforcement Board"
Advisory Board	Tallahassee-Leon County Planning Commission; Board of Adjustment and Appeals; Code Enforcement Board; Science Advisory Committee; Water Resources Committee; Canopy Road Citizen's Committee

Benchmarking										
Priorities	Permit Review Time Frames ¹	Natural Feature Inventory			Environmental Impact Analysis			Environmental Permits		
		Total Days	Applicant	Staff	Total Days	Applicant	Staff	Total Days	Applicant	Staff
G2	FY 2012 Actual	29	16	13	75	56	19	46	35	11
G2	FY 2013 Actual	29	14	15	23	16 ²	7 ²	64	56	8 ²
G2	FY 2014 Actual	31	19	12	N/A ³	N/A ³	N/A ³	88 ⁴	74 ⁴	14
G2	FY 2015 Estimate	31	19	12	N/A ³	N/A ³	N/A ³	64	56	8

Notes:

1. Review times are based on calendar days and include both staff and applicant/consultant holding periods.
2. The decrease in Environmental Analysis review time from FY12 is due primarily to process enhancements.
3. There were no EIAs for this fiscal year due to applicants opting for the final design plan review track versus the conceptual design plan review track. The final design plan track provides concurrent review of the site plan and environmental permit, thereby reducing the overall associated review timeframes.
4. The increase in time was due to the Applicant.

Environmental Services (121-420-537)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EN2	# of Natural Features Inventory application reviews	46	41	46	46
EN2	# of site plan reviews (environmental impacts)	111	112	120	120
EN1	# of stormwater operating permits reviews	24	22	26	26
G2	# of environmental service advisor clients	1,510	1,767	1,700	1,700
EN2	# of single family lot Environmental Permit Application reviews	406	479	480	480
EN1	# of stormwater operating permit renewals completed within the 3-year renewal cycle	217	203	217	217
EN1	# of environmental compliance inspections completed on an annual basis consistent with established guidelines.	7,294	7,577	7,500	7,500
EN2	# of Environmental Management Act permits issued within the time frame designated by Ordinance. ¹	71	73	85	90
EN1	# of Science Advisory Committee meetings administered	10	9	10	10

- Notes:
1. FY 2015 and FY 2016 estimates are based on actual through first 10 months of FY 2015. Permitting increases are anticipated to continue to increase to coincide with the construction industry recovery.

Environmental Services - Environmental Services (121-420-537)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,249,501	1,291,716	1,327,369	58,381	1,385,750	1,420,279
Operating	27,788	37,826	39,585	-	39,585	39,585
Transportation	26,644	32,731	28,847	-	28,847	28,847
Total Budgetary Costs	1,303,932	1,362,273	1,395,801	58,381	1,454,182	1,488,711
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
121 Development Services & Environmental Management Fund	1,303,932	1,362,273	1,395,801	58,381	1,454,182	1,488,711
Total Revenues	1,303,932	1,362,273	1,395,801	58,381	1,454,182	1,488,711
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir of Environmental Services	1.00	1.00	1.00	-	1.00	1.00
Sr Environmental Engineer	2.00	2.00	2.00	-	2.00	2.00
Environmental Inspection Supv.	1.00	1.00	1.00	-	1.00	1.00
Env. Review Supervisor	1.00	1.00	1.00	-	1.00	1.00
Environmental Compliance Spec.	5.00	5.00	5.00	-	5.00	5.00
Stormwater Sr Design Analyst	1.00	1.00	1.00	-	1.00	1.00
Sr. Env. Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Environmental Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Sr. Env. Review Biologist	1.00	1.00	1.00	-	1.00	1.00
Environmental Rev. Specialist	-	-	-	1.00	1.00	1.00
Total Full-Time Equivalent (FTE)	14.00	14.00	14.00	1.00	15.00	15.00

The major variances for the FY 2016 Environmental Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Funding for an Environmental Review Specialist in the amount of \$58,381 from permitting fee revenue.
3. Communication phone system costs in the amount of \$1,420.

Decreases to Program Funding:

1. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$3,884.

DEP Storage Tank (125-866-524)

Goal	The goal of the Department of Environmental Protection Storage Tank Program is to effectively and efficiently implement the Florida Department of Environmental Protection's Storage Tank Contract in a customer sensitive manner.
Core Objectives	<ol style="list-style-type: none"> 1. Perform annual compliance inspections of registered petroleum storage tank facilities in Leon, Gadsden and Wakulla Counties. 2. Perform installation inspections of new petroleum equipment at new and existing facilities. 3. Perform site inspections for tank removals and abandonments. 4. Investigate and report on petroleum discharges, leaks, non-registered tanks and other code violations, and initiate enforcement actions as appropriate. 5. Provide assistance to citizens and consultants concerning petroleum storage tanks. 6. Orientate new DEP/Office of General Counsel Storage Tank employees on tank inspections, closures, and installations in Leon, Gadsden and Wakulla Counties.
Statutory Responsibilities	Florida Statutes, Chapter 376.3071 "Petroleum Storage Tank Section"; Florida Administrative Code, Chapter 62-761; Aquifer Recharge Element of Comp Plan, Policy:1.1.5
Advisory Board	N/A

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EN1	% of regulated facilities inspected with Leon County	100%	100%	100%	100%
G2	% of requests for customer assistance responded to within contract guidelines	100%	100%	100%	100%
EN1	% of regulated facilities inspected in Wakulla and Gadsden Counties ¹	55%	53%	50%	50%

Notes:
 1. The regional program includes Gadsden and Wakulla Counties beginning FY12 with contractual obligations that require these facilities to be inspected once every two years.

Environmental Services - DEP Storage Tank (125-866-524)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	140,232	145,594	149,971	-	149,971	153,883
Operating	1,642	6,089	6,089	-	6,089	6,089
Transportation	3,118	7,518	5,473	-	5,473	5,473
Total Budgetary Costs	<u>144,992</u>	<u>159,201</u>	<u>161,533</u>	<u>-</u>	<u>161,533</u>	<u>165,445</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
125 Grants	144,992	159,201	161,533	-	161,533	165,445
Total Revenues	<u>144,992</u>	<u>159,201</u>	<u>161,533</u>	<u>-</u>	<u>161,533</u>	<u>165,445</u>
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Environmental Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Sr. Env. Compliance Spec.	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>-</u>	<u>2.00</u>	<u>2.00</u>

The major variances for the FY 2016 DEP Storage Tank budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.

Decreases to Program Funding:

1. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$2,045.

Development Services (121-422-537)

Goal	To guide and support the development of sustainable communities through the adopted policies of the Comprehensive Plan and development standards of the Land Development Code, while ensuring and promoting the quality of life for all citizens of Leon County Florida.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to provide address assignments, including street naming and renaming, to new construction as well as address verification to redevelopment activities. 2. Provide comprehensive and timely analysis of new development and redevelopment activities requiring site and development plan review. 3. Complete the review of exempt subdivisions and other exempt processes within established minimum time-frames. 4. Issue zoning letters, Permitted Use Verifications and Residential Compliance Certificates in a timely manner providing guidance and notification to property owners and the development community for proposed development activities. 5. Review all new construction permits to ensure compliance with the applicable zoning and development standards. 6. Provide assistance to the Board of Adjustment and Appeals in review of requests for variances to development standards or appeals of determinations made by DSEM. 7. Enhance customer service delivery by streamlining procedural requirements and revising or updating the applicable provisions of the Leon County Land Development Code.
Statutory Responsibilities	Florida Statutes, Chapters 163 and 380; Florida Administrative Codes 9J-2, 9J-5, 9J-10, 9J-11; and 28-24, the Tallahassee-Leon County Comprehensive Plan; Leon County Code of Laws, Chapter 10 (Land Development Code); Bradfordville Sector Plan; and other BCC-Tentative plans and implementing policy and procedures manuals
Advisory Board	Board of Adjustment and Appeals; Development Review Committee; Development Support and Environmental Management Citizens' User Group; Code Enforcement Board; Parking Standards Committee; Leon County/City of Tallahassee Addressing Steering Committee; Tallahassee-Leon County Planning Commission

Benchmarking				
Priorities	Site Plans Types→	Mean time for review of ASAP, Limited Partition, and Type A, B, C, D applications		
	Fiscal Year↓	Total Days ¹	Applicant ¹	Staff ¹
G2	2012 Actual	148	100	48
G2	2013 Actual	82	56	26
G2	2014 Actual	142	105	37 ²
G2	2015 Estimate	127	88	39

Notes:
 1. Review times are based on calendar days. "Applicant" refers to # of days that the applicant was responsible for making corrections to the plan; "Staff" refers to # of days that staff spent reviewing the plan.
 2. The increase in staff time in FY14 was due to the increase in the average number of resubmittals (3-4) for all the development applications received.

Development Services (121-422-537)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q6, G2	# of all construction address assignments and verifications completed within the permitting and review process as established by County Code.	2,552	2,056	2,500	3,200 ²
Q6, EN1-4, G2	# of site and development plan reviews (Limited Partition, ASAP, Type A-D)	42	37	35	35
Q6, EN1-4, G2	# of subdivisions & exempt determinations completed by staff within the applicable time frames as established by Code.	44	48	47	47
Q6, EN1-4, G2	# of Permitted Use Verifications (PUV), Residential Compliance Certificates (RCC) and zoning letters issued within 15 days.	124	130	150 ³	140
EN1-4, Q6	# of zoning compliance determinations issued for residential development	843	819	750	750
EN1-2, Q6, G2	# of Board and Adjustment and Appeals Requests	0	3	4	2
Q6, G2	# of Concurrency Management Certificates issued, small and large projects ¹	16	22	14	18
EC2, EN1-4, G2, Q6	# of Development Agreements & DRI applications reviewed with recommendations provided to the Board	1	2	2	2
EN1-4, Q6, G2	# of Land Dev. Code amendments by section recommended to the Board for approval	17	52	25 ⁴	25 ⁴

- Notes:
1. Small = development that would generate less than 100 P.M. peak hour auto trips; Large = development that would generate 100 more P.M. peak hour trips.
 2. It is estimated that as the economy continues to rebound, the development of sites will result in a corresponding increase in address assignments.
 3. Due to the rebound in the economy, the interest in development has increased correspondingly.
 4. The decrease is a result of fewer corrections necessary throughout the Land Development Code (LDC), and more substantial amendments to specific sections of the LDC.

Development Services (121-422-537)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	569,756	688,135	686,286	29,666	715,952	728,186
Operating	31,697	68,025	69,384	-	69,384	69,384
Transportation	2,970	4,028	5,164	-	5,164	5,164
Total Budgetary Costs	604,423	760,188	760,834	29,666	790,500	802,734
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
121 Development Services & Environmental Management Fund	604,423	760,188	760,834	29,666	790,500	802,734
Total Revenues	604,423	760,188	760,834	29,666	790,500	802,734
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir. of Development Services	1.00	1.00	1.00	-	1.00	1.00
Development Services Administrator	1.00	1.00	1.00	-	1.00	1.00
Planner II	1.00	1.00	2.00	-	2.00	2.00
Addressing Customer Service Tech.	1.00	1.00	1.00	-	1.00	1.00
Senior Planner	1.00	2.00	2.00	-	2.00	2.00
Planner I	2.00	2.00	1.00	-	1.00	1.00
Concurrency Mgmt. Planner	1.00	1.00	1.00	-	1.00	1.00
Addressing Program Supervisor	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	9.00	10.00	10.00	-	10.00	10.00
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Part-Time OPS Planning Intern	-	-	-	1.00	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	-	-	1.00	1.00	1.00

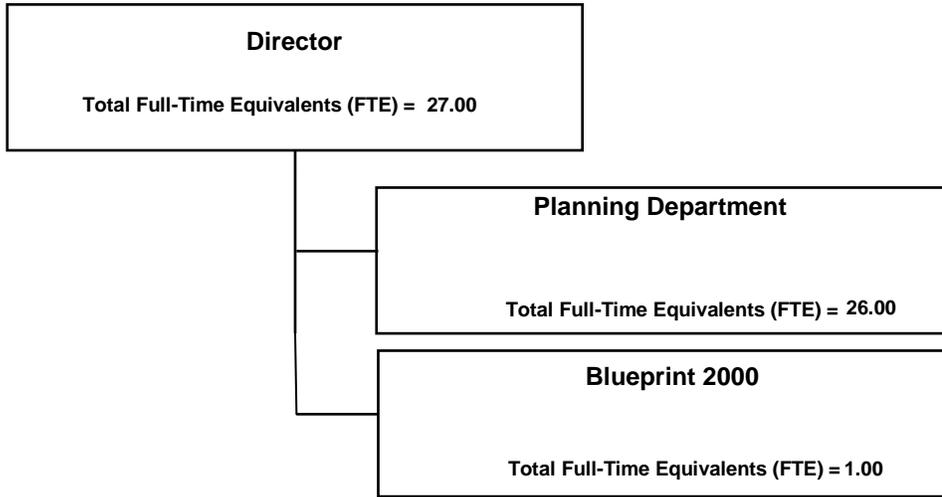
The major variances for the FY 2016 Development Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Funding for Part-Time OPS Planning Interns in the amount of \$21,742.
3. Position reclassification from Planner I to Planner II in the amount of \$4,724.
4. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$3,200.
5. Communication phone system costs in the amount of \$1,020.
6. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$1,136.



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Executive Summary

The Department of Planning, Land Management and Community Enhancement (PLACE) section of the Leon County FY 2016 Annual Budget is comprised of the Planning Department and Blueprint 2000 (BP2000).

The Department of PLACE coordinates planning activities and Blueprint 2000. Planning provides expertise and recommendation in the areas of land use and environmental and transportation planning.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of PLACE Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

In November 2014, Leon County residents approved a referendum providing a second extension of the 1-Cent Local Option Sales Tax beginning in FY 2020 for 20 years. The extension commits 80% of the revenues for Blueprint 2020 infrastructure projects, and will be jointly administered and funded by Leon County and the City of Tallahassee.

The Department of PLACE was created to emphasize the desire to create a livable, sustainable community in areas with a sense of place, and to better coordinate planning and Blueprint 2000 activities.

The Planning Department continues to provide technical and administrative support for the Comprehensive Plan amendment process particularly in the areas of long-range land use, environmental and transportation planning, land use administration, as well as the administration of Blueprint 2000.

The budget for Blueprint 2000 budget was established solely to cover personnel costs for one employee who opted for County benefits. These personnel costs are reimbursed to the County on an annual basis.

Department of PLACE Business Plan

Mission Statement

The mission of the Department of PLACE is to serve the citizens of Tallahassee and Leon County by providing the City and County Commissions, the Planning Commission, numerous boards, committees, residents and businesses with accurate information, creative solutions, effective planning recommendations and expertise in the areas of long range, land use, environmental and transportation planning.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2) 2012
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1) 2012
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including: completing the enhancements to and the programming of the Cascades Park amphitheater. (Q4) 2012
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6) 2012
- Further create connectedness and livability through supporting human scale infrastructure and development, including: enhancing our multimodal districts. (Q7) 2012

Environment

- Protect our water supply, conserve environmentally sensitive lands, and safeguard the health of our natural ecosystems, including: adoption of minimum countywide environmental standards. (EN1) 2012
- Promote orderly growth which protects our environment, preserves our charm, maximizes public investment, and stimulates better and more sustainable economic returns. (EN2) 2012

Governance

- Sustain a culture of transparency, accessibility, accountability, civility, and the highest standards of public service. (G1) Revised 2013
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) (2012)

Strategic Initiatives

October 1, 2012– September 30, 2016

- | | |
|--|----------|
| 1. Identify revisions to future land uses which expand opportunities to promote and support economic activity. (EC2) 2012 | Complete |
| 2. Consider policy to encourage redevelopment of vacant commercial properties. (EC2) 2012 | Complete |
| 3. Consider mobility fee to replace concurrency management system. (EN1, EN2) 2012 | Ongoing |
| 4. Implement strategies which plan for environmentally sound growth in the Woodville Rural Community including: promoted concentrated commercial development in Woodville. (EN1, EN2, Q5) 2012 | Complete |
| 5. Implement strategies which advance parks, greenways, recreational offering, including updated Greenways Master Plan. (EC1, EC4, Q1) 2012 | Complete |
| 6. Implement strategies that support amenities which provide social offerings, including: consider construction Cascades Park amphitheatre, in partnership with KCCI. (EC1, EC4, Q4) 2012 | Complete |
| 7. Implement design studio. (Q6, Q7) 2012 | Complete |
| 8. Implement strategies that preserve neighborhoods and create connectedness and livability, including: implement visioning team. (Q6, Q7) 2012 | Complete |

Department of PLACE

Strategic Initiatives October 1, 2012– September 30, 2016	9. Develop performance level design standards for Activity Centers. (Q6, Q7) 2012	Complete	
	10. Revise Historic Preservation District Designation Ordinance. (Q6) 2012	Complete	
	11. Revise Historic Preservation District Designation Ordinance. (Q6) 2012	Complete	
	12. Develop design standards requiring interconnectivity for pedestrians and non-vehicular access. (Q6,Q7) 2012	Complete	
	13. Establish Bicycle & Pedestrian Advisory Committee and develop bike route system. (Q7) 2012	Complete	
	14. Develop solution to promote sustainable growth inside the Lake Protection Zone. (EN1, EN2, G2) 2013	Complete	
	15. Promote communication and coordination among local public sector agencies involved in multi-modal transportation, connectivity, walkability, and related matters. (Q7, EC1) 2013	Ongoing	
	16. Support sector planning for the area surrounding Veterans Affairs' outpatient clinic. (EC1, Q6, Q7) 2014	Ongoing	
	17. Work with the City to celebrate the opening of Cascade Park. (Q4) 2014	Complete	
	18. Focus on improving Leon County is ranking as a bicycle friendly community. (Q1, EC4) 2014	Ongoing	
	19. Institute a Sense of Place Initiative for the fairgrounds. (Q4, EC1, EC4) 2014	Complete	
	20. Identify projects that may be advance-funded as part of the Sales Tax extension. (EC1,G5) 2015	Ongoing	
	21. Initiate a comprehensive review and revision to the Land Use Element of the Comprehensive Plan. (Q6, Q7) 2015	Ongoing	
	22. Reformat the existing on-line Comprehensive Plan to modernize its appearance and increase usability. (G1) 2015	Complete	
	23. Evaluate the existing Comprehensive Plan amendment process, and identify opportunities for further streamlining. (G1) 2015	Complete	
	24. Protect the rural character of our Rural Land use category. (Q6, Q7) 2015	Complete	
	25. Work with the City of Tallahassee and Blueprint to implement the Sales Tax extension, including the Economic Development portion. (EC1, G5)	Complete	
	Actions	1. Worked with the Community Redevelopment Agency Development Services to identify code requirements that are creating problems for business expansion and development. Initiate code or Comp Plan revisions as needed. (EC1, Q7)	Comp Plan & Land Use Div.
		2. Explored and developed ideas for redevelopment of vacant lots and review redevelopment methods utilized in other states and counties, created a list of options for BCC review. (EC1, Q6)	Comp Plan Div.
		3. Continue development of the mobility fee concept for review by the BCC and City Commissions. (Q7)	Comp Plan Div.
		4. Supported the County's priority for Woodville development by reviewing the zoning and Comp Plan categories for Woodville area to ensure they promote appropriate growth. Provided a list of results and solutions to the lead department and followed up as required. (Q6, Q7)	Comp Plan & Land Use Div.
		5. Continued review and update of Greenway Master Plan. (EC1, Q6, Q7)	Comp Plan Div.
		6. Developed guidelines and goals for visioning team, identified the team and begin meetings to develop design guidelines for activity centers. (Q4)	Comp Plan Div.
		7. Completed creation of design studio. (Q6)	Comp Plan Div
		8. Developed guidelines and goals for visioning team, identified the team and begin meetings to develop design guidelines for connectedness; completed performance level design standards for Activity Centers. (Q4)	Comp Plan & Land Use Div.
9. Completed rewrite of Historic District Designation Ordinance by June 2013. (Q6, Q7)		Land Use Div.	
10. Completed creation of design standards for interconnectivity for pedestrians and non-vehicular access. (Q1, Q7)		Comp Plan & Land Use Div.	
11. Presented options for creation of the Bicycle & Pedestrian Advisory Committee to BSS and CC. (EC1, Q1, Q7)		Comp Plan Div.	
12. Worked with Public Works Department to identify opportunities for the completion of the bike route system.(Q1, Q4, Q7)		Comp Plan Div.	

Department of PLACE

	13.	Initiated Comprehensive Plan amendments for properties along Timberlane Road. (EN1, EN2, G2)	Comp Plan Div.	
	14.	Coordinated with local Chambers of Commerce to get initial input on mobility fee study. Meet with FDOT to discuss mobility fee standards and develop agreed upon development standards. Include City/County Public Works, CRTPA, etc.	Land Use Div.	
	15.	Developed a report on land uses associated with Veterans' Affairs Clinics around the country and recommended actions for Leon County. (EC1, Q6, Q7)	Land Use Div.	
	16.	Coordinated the planning of the Cascades Park opening events. (Q4)	Graphics Div. & Blueprint	
	17.	Worked with Public Works Department to identify opportunities for the completion of the bike route system, and developed a plan to improve cycling in Leon County. (Q1, EC4)	Comp Plan Div.	
	18.	Held stakeholder meetings to obtain input of the potential of the Fairgrounds and worked with a fairgrounds specialist to develop a market study for future Fairground programming and capital investments. (Q4, EC1, EC4)	Comp Plan Div.	
	19.	Supported a successful referendum extending the Blueprint sales tax extension. (EC1, G5)	Graphics Div. & Blueprint	
	20.	Coordinated the adoption of an amendment to the Rural Land Use Category to define and protect the unique characteristics of rural areas in Leon County. (Q6, Q7)	Comp Plan Div.	
	21.	Coordinated the adoption of an amendment to the Lake Protection Category to define nodes for higher density development and updating stormwater standards to better protect Lake Jackson water quality. (EN1, EN2, G2)	Comp Plan Div.	
	22.	Updated the online Comprehensive Plan for easier reading and general usability and reduced the Comprehensive Plan timeline by eliminating two optional workshops. (G1)	Graphics Div. & Comp Plan Div.	
	23.	Provided Status Report to Board with proposed changes. (G1)	Comp Plan Div.	
	24.	Provided Rural Future Land Use text changes to the Joint City/County Commissions in a Public Hearing on May 26, 2015. (Q6, Q7)	Comp Plan Div.	
	25.	Developed a basic concepts plan to begin implementing the 2020. (EC1, G5)	Blueprint	
	Performance Measures	EC1	# of Land Use Applications processed, including site plans, text amendments, subdivisions, plats, etc.	Page 13-9
		EC1	# of Rezonings, Planned Unit Developments (PUD) reviewed.	Page 13-9
		EC1	# of Comp Plan Amendments analyzed and processed	Page 13-9
		EC1	# New dwelling units reviewed and/or approved.	Page 13-9

Leon County Fiscal Year 2016 Adopted Budget

Department of PLACE

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	140,760	143,649	149,597	-	149,597	153,297
Operating	21,053	25,000	25,000	-	25,000	25,000
Grants-in-Aid	751,530	747,000	747,000	79,008	826,008	826,008
Total Budgetary Costs	913,343	915,649	921,597	79,008	1,000,605	1,004,305
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Planning Department	852,559	852,752	856,032	79,008	935,040	937,167
Blueprint 2000	60,784	62,897	65,565	-	65,565	67,138
Total Budget	913,343	915,649	921,597	79,008	1,000,605	1,004,305
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	913,343	915,649	921,597	79,008	1,000,605	1,004,305
Total Revenues	913,343	915,649	921,597	79,008	1,000,605	1,004,305
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Blueprint 2000	1.00	1.00	1.00	-	1.00	1.00
Planning Department	26.00	26.00	26.00	-	26.00	26.00
Total Full-Time Equivalents (FTE)	27.00	27.00	27.00	-	27.00	27.00

Planning Department (001-817-515)

<p>Goal</p>	<p>The goal of the Tallahassee-Leon County Planning Department is to provide accurate information, creative and effective planning recommendations, and expertise in the areas of long-range land use, environmental, and transportation planning for the orderly growth of the Leon County and Tallahassee community.</p>
<p>Objectives</p>	<p>Management</p> <ol style="list-style-type: none"> 1. Provides coordination and oversight of all planning functions. 2. Ensures administration of the department budget; ensures expenditure levels conform to approved resources. 3. Monitors federal and state legislation impacting municipal government planning activities. 4. Provides timely and effective planning information and recommendations for the orderly growth of the Tallahassee and Leon County community. <p>Planning Support</p> <p>Provides efficient support service activities (GIS, research, mapping, graphics, computer assistance, and publication assistance) to the Planning Department and to City and County governments.</p> <p>Administrative Services</p> <p>Promotes the efficient and effective administrative services support for the entire department; provides additional resources in understaffed areas; improves use of existing staff and fiscal resources; and promotes effective division and external department coordination.</p> <p>Land Use Administration</p> <ol style="list-style-type: none"> 1. Reviews applications for rezonings, Planned Unit Developments (PUD), Developments of Regional Impact (DRI), and other large-scale developments; 2. Processes and reviews site plan development applications, and provides customer service by developing code-compliant design concepts. 3. Assists other divisions and departments with the creation and processing of land development regulations for special study areas. 4. Reviews County and City development plans. <p>Comprehensive Planning and Urban Design</p> <ol style="list-style-type: none"> 1. Researches and prepares reports and recommendations for special planning initiatives and urban design studies as directed by the County Commission, City Commission, or State statutes. 2. Promotes implementation of the Tallahassee-Leon County Comprehensive Plan through the review of and participation in a variety of projects and through staffing the annual Plan amendment cycle and public participation process. 3. Develops and implements long range plans for special study areas, hazard mitigation planning, land acquisition, and transportation and mobility projects, including bike routes and greenway plans. 4. Provides coordination for long-range planning projects and issues. 5. Prepares and implements special design projects and sense of place action plans.
<p>Statutory Responsibilities</p>	<p>Florida Statutes: Chapter 163 “Comprehensive Planning”, Chapter 163 “Development Agreements”, Chapter 125, Title 11, Chapter 164 “ Municipal Annexations & Contractions”, Chapter 339 “Transportation Planning”, Chapter 427 “Land Acquisition”; Local: Chapter 10, Article II “ Local Planning Agency”, Article V “Comprehensive Planning”, Article VI “Concurrency Management”, Article VII “ Environmental Management”</p>
<p>Advisory Board</p>	<p>Planning Commission; Local Planning Agency; Canopy Roads Citizens Advisory Board; Water Resources Committee; Urban Design Commission, Local Mitigation Strategy Committee; Blueprint 2000 Citizens Advisory Committee; Joint City/County Bicycle Work Group</p>

Planning Department (001-817-515)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EC1	# of Land Use Applications Processed, including Site Plans, Text Amendments, Subdivisions, Plats, etc. (City and County)	111	151	130	130
EC1	# of Rezoning, PUDs Reviewed. (County & City)	17	28	35	35
EC1	# of Comp Plan Amendments Analyzed and Processed. (County & City)	16	16	16	10
EC1	# of new dwelling units reviewed and/or approved. (City and County)	1,126	945	816	816
EC1	# of Non-Residential sq. ft. reviewed or approved. (City and County)	627,793	474,243	374,300	600,000
EC1	# of Sense of Place projects and total staff hours worked. (projects/hours)	6/1,630	5/1,054	7/2,000	7/1,500
EC1	# of special projects, including strategic initiatives, and staff hours worked. (projects/hours) ¹	40/7,899	19/4,759	24/5,200	100 /12,000
EC1	# of GIS Layers Actively Maintained.	7	7	7	7
EC1	# of City and County Commission workshops, meetings or public hearings.	45	45	45	45
EC1	# of Planning Commission Public Hearings.	7	12	12	12
EC1	# of public workshops/Listening sessions/Neighborhood meetings.	21	16	35	35
EC1	# of committee meetings (Ex: Canopy Road, Water Resources, etc.)	19	23	28	28
EC1	# of CONA Meetings.	0	0	6	6
EC1	# of direct mail notices.	10,740	5,732	9,200	9,200
EN1	# of web postings or updates.	96	143	120	120
EC2	# of Newspaper Ads (Average 3 – 5 per month).	23	37	50	50

Notes:
 1. Associated with number of recent County and County Commission priorities, i.e., the focus to enhance connectivity in the Multimodal District and the update of the Land Use Element.

Planning Department (001-817-515)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	79,976	80,752	84,032	-	84,032	86,159
Operating	21,053	25,000	25,000	-	25,000	25,000
Grants-in-Aid	751,530	747,000	747,000	79,008	826,008	826,008
Total Budgetary Costs	852,559	852,752	856,032	79,008	935,040	937,167
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	852,559	852,752	856,032	79,008	935,040	937,167
Total Revenues	852,559	852,752	856,032	79,008	935,040	937,167
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Planner II	10.00	8.00	8.00	-	8.00	8.00
Planner I	-	1.00	1.00	-	1.00	1.00
GIS Coordinator (City)	2.00	1.00	1.00	-	1.00	1.00
Executive Secretary	1.00	1.00	1.00	-	1.00	1.00
Transportation Planner	-	1.00	1.00	-	1.00	1.00
Director	1.00	1.00	1.00	-	1.00	1.00
Graphics & Mapping Specialist	1.00	2.00	2.00	-	2.00	2.00
Planning Research Supervisor	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	-	1.00	1.00
Secretary IV	3.00	3.00	3.00	-	3.00	3.00
Land Use Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Community Involvement Planner	2.00	1.00	1.00	-	1.00	1.00
Principal Planner	-	2.00	2.00	-	2.00	2.00
Planning Manager	1.00	1.00	1.00	-	1.00	1.00
Comprehensive Planning Administrator	1.00	1.00	1.00	-	1.00	1.00
Manager, Comprehensive Planning	1.00	-	-	-	-	-
Total Full-Time Equivalent (FTE)	26.00	26.00	26.00	-	26.00	26.00

The personnel budget was established for one Planning employee opting for County benefits. The remaining operating budget reflects the County's share of Planning costs.

The major variances for the FY16 Planning Department budget are as follows:

Increases to Program Funding:

1. To cover the County's share of the Planning Department operating costs including personnel and costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% 5% based on a 3% average for the one position an County payroll.
2. Base funding associated with full staffing costs in the amount of \$79,008.

Blueprint 2000 (001-403-515)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	60,784	62,897	65,565	-	65,565	67,138
Total Budgetary Costs	60,784	62,897	65,565	-	65,565	67,138
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	60,784	62,897	65,565	-	65,565	67,138
Total Revenues	60,784	62,897	65,565	-	65,565	67,138
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Legal Assistant	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Budget was established for one Blueprint 2000 employee opting for County benefits as allowed by the inter-local agreement establishing the agency. Blueprint 2000 reimburses these personnel costs to the County on an annual basis.

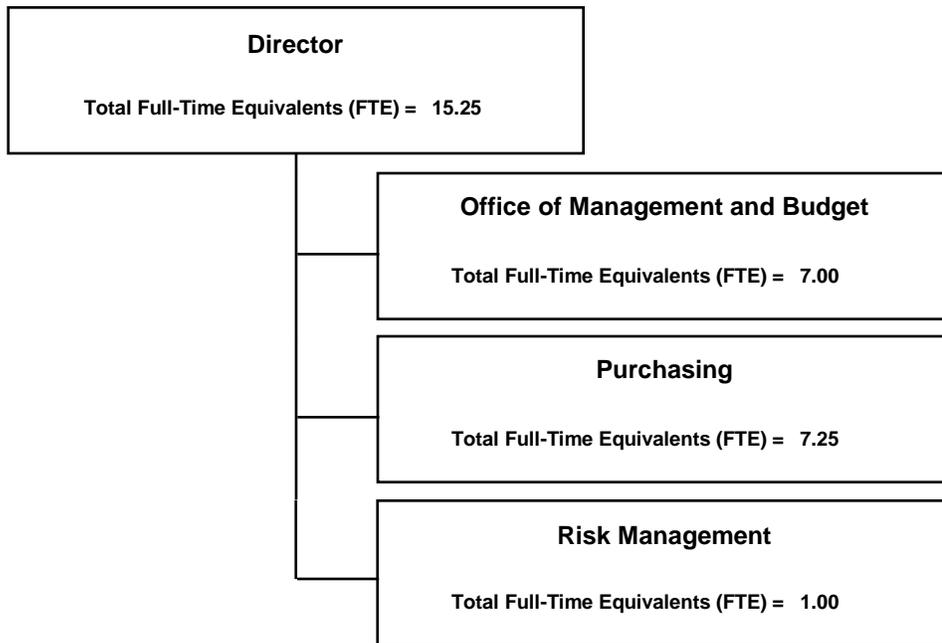
The major variances for the FY16 Blueprint 2000 budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% 5% based on a 3% average.



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Executive Summary

The Office of Financial Stewardship section of the Leon County FY 2016 Adopted Budget is comprised of the Office of Management & Budget, Risk Management, Grants and Purchasing.

The Office of Management & Budget provides financial management and guidance to the Board, County Administrator, and other departments. Risk Management manages the County's activities in an effort to minimize total long-term costs associated with accidental losses. Grants assist County offices and divisions in identifying and tracking supplemental financial resources to support goals. Purchasing provides procurement services, contract management, and supplies and commodities for all County departments under the Board.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, County Administration as well as the offices therein, created Business Plans communicating the continued alignment of the Board's strategic priorities and initiatives with the office's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the office in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Office of Management & Budget (OMB) developed a balanced Operating and Capital Improvement Program budget on behalf of the County Administrator, as adopted by the Board. The annual Operating and Capital Improvement Program, and Budget in Brief are available on the County's web page. OMB received the Government Finance Officers Association of the U.S. and Canada's Distinguished Budget Award for the 25th consecutive year.

Grants administration continued to seek resources to address the unfunded programmatic and infrastructure needs of the County. Utilizing residual grant funds, the County has two ongoing projects that will increase the overall impact of the original disaster recovery grants. The first is the replacement of substandard roofs on low to moderate income owner occupied residences. This will extend the life of the structures and protect the occupants during severe storm events. The County is also completing a major drainage project in Autumn Woods which will protect the residents during severe storm events. As this round of grants draws to a close, the County will have funded five affordable housing projects, including renovation at the HOPE Community; seven flood control projects, including Franklin Boulevard and Capital Cascade Trail which bracket Cascades Park; and one flooded property acquisition project. Work also continues on the Big Bend Scenic Byway, a multi-county grant that will develop informational kiosks along the designated byway. This grant has participants at the local, state and federal level. Due to a decline in grant revenues, the Grant Coordination position is being reclassified to a Management and Budget Analyst in FY 2016. The Office of Financial Stewardship will continue to monitor and assist Departments with grants as they are applied for and subsequently received.

Purchasing continues to successfully administer the competitive solicitation process and coordinate all associated bid awards, proposals, evaluation processes, and contract development. Purchasing also administers the County's Warehouse, E-Payables and Purchasing Card programs.

To ensure contracts are being effectively and efficiently administered, a new Contract Compliance Specialist position within Purchasing is appropriated in the FY 2016 budget. In order to consolidate duties between Procurement and M/WSBE, 50% of the M/WBE analyst was realigned under Procurement. Additionally, 25% of the Administrative Associate V position within Procurement was realigned to M/WSBE to consolidate administrative functions. This realignment will produce a \$14,778 cost savings in personnel costs.

Office of Financial Stewardship Business Plan

Mission Statement

The mission of the Office of Financial Stewardship is to provide sound financial management, ethical procurement services and asset control to the Board of County Commissioners, County Administrator and Board departments, offices and divisions, while minimizing long-term costs associated with accidental losses, in order to support effective decision making and ensure responsible stewardship of County resources.

Strategic Priorities

Economy

- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012
- Promote the local economy by protecting jobs and identifying local purchasing, contracting and hiring opportunities. (EC7) 2013

Quality of Life

- Provide essential public safety infrastructure and services which ensure the safety of the entire community. (Q2) 2012
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) rev. 2013
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) rev. 2013

Environment

- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4) 2012

Governance

- Sustain a culture of performance, and deliver effective, efficient services that exceed expectations and demonstrate value. (G2) 2012
- Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County's Core Practices. (G4) 2012
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012

Strategic Initiatives

October 1, 2012 – September 30, 2016

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| 1. Evaluate opportunities to maximize utilization of Tourism Development taxes and to enhance effectiveness of County support of cultural activities, including management review of COCA (EC4,Q4,G5) 2012 | Complete |
| 2. Fund Sheriff's operations, containing law enforcement, corrections, emergency management, and enhanced 9-1-1 (Q2) 2012 | Ongoing |
| 3. Support of Regional Trauma Center (Q3) 2012 | Ongoing |
| 4. Institute financial self-service module, document management, and expanded web-based capabilities in Banner system (EN4,G2) 2012 | Ongoing |
| 5. Revise program performance evaluation and benchmarking (G5) 2012 | Ongoing |
| 6. Maintain a work environment free from the influence of alcohol and controlled illegal substances through measures including drug and alcohol testing (Q2,G4) 2012 | Ongoing |
| 7. Support employee Safety Committee (G4) 2012 | Ongoing |
| 8. Conduct management reviews (G5) 2012 | Ongoing |
| 9. Provide and enhance procurement services and asset control (G5) 2012 | Ongoing |
| 10. Develop an annual balanced budget and Capital Improvement Program (G5) 2012 | Ongoing |
| 11. Develop financial strategies to eliminate general revenue subsidies for business operations (i.e., Stormwater, Solid Waste and Transportation programs) (G5) 2013 | Complete |

Office of Financial Stewardship

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| 12. | Consider approval of the local option to increase the Senior Homestead Exemption to \$249,999 for qualified seniors (G5) 2012 | Complete |
| 13. | Extend the term of Leon County's Local Preference Ordinance (EC7) 2013 | Complete |
| 14. | Leverage Grant Opportunities with community partners. (Q3, G5) 2012 | Ongoing |
| 15. | Implement strategies to maximize grant funding opportunities, including institute Grants Team. (G5) 2012 | Ongoing |
| 16. | Implement strategies to maximize grant funding opportunities, including: develop and institute an integrated grant application structure. (G5) 2012 | Ongoing |

Actions

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| 1. | The COCA management review was presented to the Board at the November 13, 2012 Board meeting. OMB will continue to support Tourist Development regarding accurate revenue forecasts. (EC4, Q4, G5) | OMB |
| 2. | Provide updated and accurate information to County Administration and the Board of County Commissioners regarding the Sheriff's funding requests to ensure adequate resources are provided for public safety. (Q2, G5) | OMB |
| 3. | Provide accurate information to County Administration and the Board of County Commissioners regarding funding requests for the Regional Trauma Center including the leveraging of state healthcare grant dollars. (Q3, G5) | OMB |
| 4. | Continue participation and interaction with the Banner Team to ensure adequate resources are provided to keep the financial, personnel and financial management system (Banner) operating in the most efficient manner for the organization. (EN4, G2) | Purchasing/OMB |
| 5. | Assist and provide resources to departments and divisions in developing and refining performance measures that provide relevant outcomes that are aligned with the County's vision, mission and strategic priorities. (G2, G5) | OMB |
| 6. | Continue to provide adequate resources to Risk Management and Human Resources in order to continue the necessary alcohol and drug monitoring for employees with commercial drivers licenses and new hires. (Q2) | Risk Management |
| 7. | Continue chairing the County Safety Committee to ensure compliance with adopted safety policies to ensure a safe work environment to reduce injuries and workers' compensation claims. (Q2, G4) | Risk Management |
| 8. | As requested by the Board of County Commissioners and/or the County Administrator conduct thorough management reviews to ensure the best utilization of County resources and recommend operational efficiencies. (G2,G5) | OMB |
| 9. | Monitor procurement process and asset management system to ensure the greatest utilization of county expenditures for services, and make recommendations for improvements when necessary. (G5) | Purchasing |
| 10. | Ensure the development of the annual budget conforms to the state statutory guidelines, and provide the Board pertinent information at workshops regarding funding requests and available revenues. (G5) | OMB |
| 11. | Present studies conducted to the Board of County Commissioners on the cost of providing solid waste, stormwater and transportation services, and the charge amount necessary to eliminate the general fund subsidy. (G5) | OMB |
| 12. | The Board adopted an ordinance to provide an additional homestead exemption of up to \$249,999 for eligible low-income senior citizens who own and have lived in homesteaded property for 25 years. (G5) | OMB |
| 13. | The Board adopted an ordinance to extend the provision of the Local Preference Ordinance in relation to bidding of construction services for more than \$250,000. (EC7) | Purchasing |
| 14. | Develop a formalized outreach program outlining the process to work with community partners to leverage grant opportunities, including the provision of requested letters of support. (G1, G5) | Grants |

Office of Financial Stewardship

Performance Measures	15.	Assemble a Grants Team with representatives from OMB, Public Works, IDA, HSCP, and other departments to utilize the eCivis Grants Research/Management software package (included in proposed budget). (G5)	Grants
	16.	Through additional funding allocation by the Board purchase Grant Tracking Software and develop a formalized application process to work with community partners to leverage grant opportunities, including the provision of requested letters of support. (G1, G5)	Grants
	G2	% of departmental performance measures reviewed	Pg. 14-8
	G2	# of program management reviews performed	Pg. 14-8
	Q2	% change in workers' compensation claims from prior year	Pg. 14-15
	G2	\$ amount of Central Purchasing Office purchases per Central Purchasing FTE	Pg. 14-11
	G5	% of bids protests to total solicited bids	Pg. 14-11
	G2	% of total dollar value of warehouse issuances equal to operating costs	Pg. 14-13
	G5	# of pre-bids meetings held to provide information to potential vendors on County projects	Pg. 14-11

Leon County Fiscal Year 2016 Adopted Budget

Office of Financial Stewardship

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,067,638	1,087,347	1,189,168	58,266	1,247,434	1,279,284
Operating	146,795	246,193	250,019	-	250,019	251,294
Transportation	3,132	6,547	4,755	-	4,755	4,755
Grants-in-Aid	-	63,175	63,175	-	63,175	63,175
Total Budgetary Costs	1,217,565	1,403,262	1,507,117	58,266	1,565,383	1,598,508
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Office of Management and Budget	664,130	764,507	829,170	-	829,170	848,705
Purchasing	380,382	401,746	437,752	58,266	496,018	507,015
Risk Management	173,054	237,009	240,195	-	240,195	242,788
Total Budget	1,217,565	1,403,262	1,507,117	58,266	1,565,383	1,598,508
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,044,511	1,166,253	1,266,922	58,266	1,325,188	1,355,720
501 Insurance Service	173,054	237,009	240,195	-	240,195	242,788
Total Revenues	1,217,565	1,403,262	1,507,117	58,266	1,565,383	1,598,508
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Office of Management and Budget	7.00	7.00	7.00	-	7.00	7.00
Purchasing	6.00	6.00	6.25	1.00	7.25	7.25
Risk Management	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	14.00	14.00	14.25	1.00	15.25	15.25

Office of Management and Budget (001-130-513)

Goal	The mission of the Office of Management & Budget is to continuously enhance the quality of County services by optimizing the use of County financial resources through the effective provision of planning, policy analysis, budget development, budget implementation and program evaluation services to benefit citizens, elected officials and staff.
Core Objectives	<ol style="list-style-type: none"> 1. Provide financial management assistance to the County Administrator and other departments. 2. Responsible for the development, monitoring, and control of the annual operating budget and capital improvement program. 3. Forecast and monitor County revenues. 4. Responsible for the County's annual Truth in Millage (TRIM) process. 5. Conduct research, fiscal policy analysis for special projects, and management reviews as requested by the County Administrator and Board.
Statutory Responsibilities	Florida Statute, Chapter 125 "County Government"; Florida Statute, Chapter 129 "County Annual Budget"; Florida Statute, Chapter 200 "Determination of Millage"
Advisory Board	Financial Investment Advisory Committee; Investment Oversight Committee; Blueprint 2000 Finance Committee

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G5	Net Budget Per Countywide Resident*	1:\$750	1:\$1,236*

*(Benchmark is generated from the average net budget per county resident of Like-Sized Counties. Benchmarked Counties include: Alachua, Lake, Escambia, Marion, St. Lucie, Osceola, and Manatee.)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G5	Meet all requirements of Florida Statutes 129 and 200 Truth-in-Millage (TRIM)	Yes	Yes	Yes	Yes
G5	Forecast actual major revenue source within 5% of the budget (actual collections as a % of budget)	99%	96.8%	99%	98%
G2	Process budget amendment requests within 2 business days of the next scheduled Board meeting (% is an estimate)	98%	96%	100%	100%
G5	Develop and print 2 semi-annual performance reports by May 30 and November 30	2	2	2	2
G2	Review all agenda items in less than 2 days 95% of the time	98%	96%	98%	98%
G2	Percentage of departmental performance measures reviewed	100%	100%	100%	100%
G2	Number of program management reviews performed	0	0	1	1

Office of Management & Budget (001-130-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	605,182	617,327	678,725	-	678,725	697,037
Operating	58,948	84,005	87,270	-	87,270	88,493
Grants-in-Aid	-	63,175	63,175	-	63,175	63,175
Total Budgetary Costs	664,130	764,507	829,170	-	829,170	848,705
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	664,130	764,507	829,170	-	829,170	848,705
Total Revenues	664,130	764,507	829,170	-	829,170	848,705
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Principal Mgmt & Budget Analys	2.00	2.00	2.00	-	2.00	2.00
Grants Program Coordinator	1.00	1.00	1.00	-	0.00	1.00
Sr Mgmt & Budget Analyst	1.00	1.00	1.00	-	0.00	1.00
Dir Office of Fin. Stewardship	1.00	1.00	1.00	-	1.00	1.00
Mgmt & Budget Analyst	1.00	1.00	1.00	-	3.00	1.00
Management Analyst	-	1.00	-	-	-	-
Management Analyst	-	-	1.00	-	1.00	1.00
Management & Budget Technician	1.00	-	-	-	-	-
Total Full-Time Equivalentents (FTE)	7.00	7.00	7.00	-	7.00	7.00

The major variances for the FY 2016 Office of Management and Budget budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Professional services costs in the amount of \$1,188 due to a 3% increase in the GovMax Licensing Software Agreement.
3. Communication phone system costs in the amount of \$2,210.

Purchasing Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	362,041	367,135	403,587	58,266	461,853	472,798
Operating	15,209	28,064	29,410	-	29,410	29,462
Transportation	3,132	6,547	4,755	-	4,755	4,755
Total Budgetary Costs	380,382	401,746	437,752	58,266	496,018	507,015
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Procurement (001-140-513)	281,591	302,492	329,821	58,266	388,087	396,478
Warehouse (001-141-513)	98,791	99,254	107,931	-	107,931	110,537
Total Budget	380,382	401,746	437,752	58,266	496,018	507,015
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	380,382	401,746	437,752	58,266	496,018	507,015
Total Revenues	380,382	401,746	437,752	58,266	496,018	507,015
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Procurement	4.00	4.00	4.25	1.00	5.25	5.25
Warehouse	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalentents (FTE)	6.00	6.00	6.25	1.00	7.25	7.25

Purchasing – Procurement (001-140-513)

Goal	The goal of the Procurement Program is to provide: 1) timely and professional procurement services to secure requested supplies, services, and commodities at a specified level of quality and at the lowest possible cost, through open and fair competition; and 2) an exemplary records and management control program for the tangible personal property of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Review all purchasing activity for compliance with Purchasing Policy and applicable state laws. 2. Process requisitions and purchase orders and assist departments/divisions with technical information, quotes, and purchasing related requests. 3. Obtain price quotes, prepare and receive informal bids, review state and cooperative purchasing contracts for vendor sources and best pricing. 4. Provide accounts payable assistance to vendors and staff. 5. Prepare, advertise, and receive bids and Requests for Proposals (RFP's), and coordinate the evaluation processes for those bids and RFP's. 6. Administer the County procurement card program: provide cardholder training, card management, and audits of card activity. 7. Implement and provide contract management services for County-wide services contracts such as uniforms. 8. Administer the County property control program: maintain property control records, perform and reconcile property inventory, and provide technical assistance to Property Custodians.
Statutory Responsibilities	Leon County Board of County Commissioners Purchasing and Minority Business Enterprise Policy (revised 10/29/13), Purchasing Card Policy (revised 2/12/13), and Tangible Personal Property Policy (revised 6/13/06); Florida Statute, Chapter 255 "Public Property and Publicly Owned Buildings"; Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement."
Advisory Board	None

Benchmarking				
Priorities	Benchmark Data	Leon County	ICMA Mean	ICMA Median
G2, G4	\$ amount of Central Purchasing purchases per Central Purchasing FTE (millions)	\$31.9	\$20.5	\$13.0
G2, G5	% of Purchasing Conducted with Purchasing Card	4.89%	5.87%	2.56%

International City/County Management Association Comparable Performance Measurement 2010

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G2, G5	% of completed requisitions for purchase orders processed within 2 days of receipt	100%	100%	100%	100%
G2, G4, G5	# of bids/RFPs processed within 45 work days of receipt of request	97%	98%	100%	100%
G2, G5	# of Purchase Orders Issued	2,361	2,208	2,400	2,500
G2, G5	\$ Volume of Purchase Orders Issued (millions)	\$67	\$67	\$78	\$75
G2, G4	\$ Amount of Central Purchasing Office purchases per Central Purchasing FTE (3.35 FTE allocated) (millions)	\$19.9	\$20	\$23.5	\$22.4
G2, G5	# of Bids Issued	69	49	65	55
G2, G5	Purchasing Card Volume	\$5,654,280	\$6,188,716	\$5,900,000	\$6,000,000
G5	Purchasing Card Rebate	\$79,160	\$86,642	\$82,000	\$84,000
G2, G5	# of Assets at Year End	6,591	7,206	5,300	6,000
G2, G5	Year End Total Asset Value (millions)	\$53	\$55.5	\$45	\$45
G2, G5	# of Surplus Auctions	26	82	25	25
G2, G5	\$ Value of Auction Proceeds	\$147,794	\$183,925	\$200,000	\$200,000
G2, G5	# of pre-bid meetings held to provide information on County projects to vendors	40	23	40	40
G2, G5	Ratio of bid protests to total solicited bids	0:69	1:49	0:65	0:55

Purchasing - Procurement (001-140-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	267,085	273,930	300,153	58,266	358,419	366,810
Operating	12,857	25,260	26,556	-	26,556	26,556
Transportation	1,649	3,302	3,112	-	3,112	3,112
Total Budgetary Costs	281,591	302,492	329,821	58,266	388,087	396,478
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	281,591	302,492	329,821	58,266	388,087	396,478
Total Revenues	281,591	302,492	329,821	58,266	388,087	396,478
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir of Purchasing	1.00	1.00	1.00	-	1.00	1.00
M/WBE Analyst	-	-	0.50	-	0.50	0.50
Purchasing & Contract Admin	1.00	1.00	1.00	-	1.00	1.00
Purchasing Agt/Ptry Ctrl Spec.	1.00	1.00	1.00	-	1.00	1.00
Contract Compliance Specialist	-	-	-	1.00	1.00	1.00
Administrative Associate V	1.00	1.00	0.75	-	0.75	0.75
Total Full-Time Equivalentents (FTE)	4.00	4.00	4.25	1.00	5.25	5.25

The major variances for the FY 2016 Procurement budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. To ensure internal and external contract compliance, funding for a new Contract Compliance Specialist position in the amount of \$58,266 is provided.
3. Personnel costs in the amount of \$32,655 due to 50% of a M/WBE Analyst realigned under Procurement due to the consolidation of duties between the programs.
4. Training costs in the amount of \$1,163 to cover an additional class from National Institute of Governmental Purchasing (NIGP) professional seminar series and other local procurement training.
5. Communication phone system costs in the amount of \$1,110.

Decreases to Program Funding:

1. Personnel costs in the amount of \$14,778 due to 25% of an Administrative Associate V realigned from Procurement to M/W/SBE to consolidate administrative functions.

Purchasing – Warehouse (001-141-513)

Goal	The goal of the Warehouse Program is to procure, stock, and issue high turnover type items to facilitate the work routines of County departments.
Core Objectives	<ol style="list-style-type: none"> 1. Issue supplies and materials from the Warehouse. 2. Procure materials and supplies for the Warehouse and County customers. 3. Provide forklift services for other departments. 4. Process purchase requisitions for Fleet Management and Operations Divisions and provide back-up to Procurement as needed. 5. Assist County staff with identifying vendors and sourcing needed items.
Statutory Responsibilities	Leon County Board of County Commissioners Purchasing and Minority Business Enterprise Policy (revised 10/29/13) and Tangible Personal Property Policy (revised 6/13/06); Florida Statute, Chapter 274 "Tangible Personal Property"; Florida Statute, Chapter 287 "Public Procurement."
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G2, G5	Inventory Turnover Rate (sales / inventory value)	2.6%	Greater than or equal to 1.5%
G2, G5	Annual inventory loss/gain (to measure operational accuracy)	1.09%	Less than 1.5% +/-

Benchmark Sources: National Institute of Governmental Purchasing, Inc. (NIGP)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G2, G5	Cost per issuance	\$8.23	\$6.62	\$6.35	\$6.35
G2, G5	Operational cost % of total dollar value of issuances (expenses / \$ value of issuances)	20.0%	18.8%	18%	18%
G2, G5	# of issuances	14,956	14,918	14,500	15,000
G2, G5	\$ volume of issuances	\$615,625	\$525,905	\$505,000	515,000

Notes:

Purchasing - Warehouse (001-141-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	94,956	93,205	103,434	-	103,434	105,988
Operating	2,352	2,804	2,854	-	2,854	2,906
Transportation	1,483	3,245	1,643	-	1,643	1,643
Total Budgetary Costs	98,791	99,254	107,931	-	107,931	110,537
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	98,791	99,254	107,931	-	107,931	110,537
Total Revenues	98,791	99,254	107,931	-	107,931	110,537
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Materials Management Spec.	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2016 Warehouse budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.

Decreases to Program Funding:

1. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$1,602.

Risk Management (501-132-513)

Goal	The goal of Risk Management is to provide our customers with courteous and professional services in the risk management area.
Core Objectives	<ol style="list-style-type: none"> 1. Plan, evaluate and identify insurable risks and loss potential, and review current insurance trends and legislation to modify risk coverage. 2. Prepare, negotiate and coordinate all the County's insurance programs. 3. Directly administer all insurance programs with the exception of employee health coverage. 4. Coordinate and participate in all investigations, accidents and injuries that involve County employees on County maintained or owned facilities and/or properties. Review all reported workers' compensation injuries, near accidents and/or misses, over utilization, abuses, and circumstances surrounding all claims and periodically visiting the employee to ascertain their status. 5. Maintain, process, and record all insurance or damage claims filed against the County and liaisons with the appropriate insurance carriers.
Statutory Responsibilities	Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964; The Americans with Disabilities Act Title I; Vietnam Era Veterans' Readjustment Assistance Act of 1974; Mental Health Parity Act of 1996; Florida Statute, Chapter 110.227 "Suspension, Dismissals, Reduction in Pay, Demotions, Transfers, and Layoffs"; Florida Statute, Chapter 112.313, Code of Ethics, Chapter 440 "Workers' Compensation."
Advisory Board	Board President of the North Florida Safety Council; Leon County Safety Committee; Courthouse Emergency Management Group

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G5	# of Workers' compensation claims filed	102	122	130 ¹	135
G5	# of Safety/Loss prevention training courses conducted	14	14	8 ²	8
G5	# of auto accidents investigated	23	13	12	15
G5	# of Coordinate Safety Committee meetings	12	12	12	12

1: Workers' compensation estimates are based on the average of multiple prior year actuals

2: Previous measure of 4 safety/loss control training courses per year (1 per quarter) has been exceeded for the past 2 fiscal years, so the measure will be increased to 8 per year.

Risk Management (501-132-513)

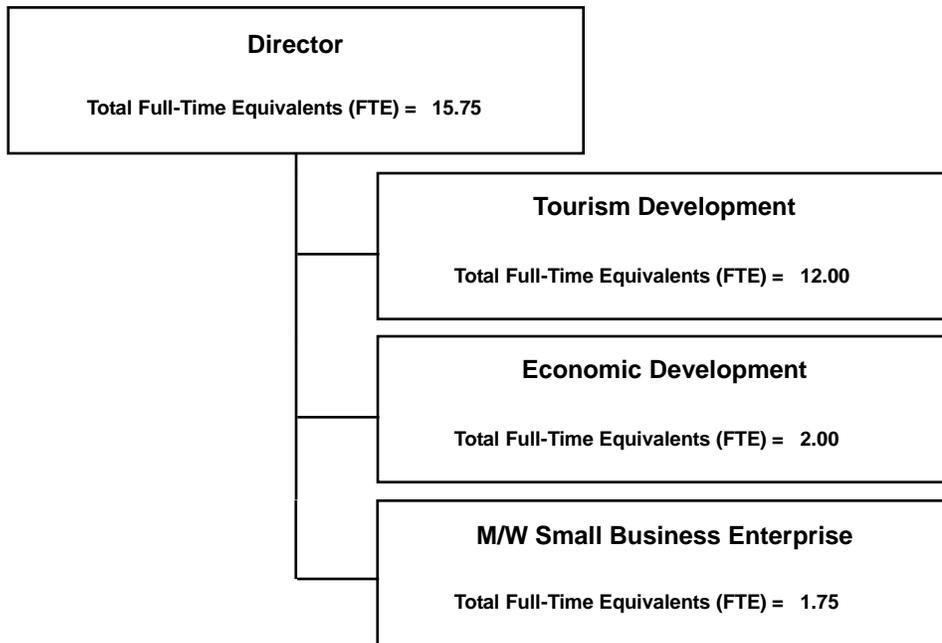
Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	100,416	102,885	106,856	-	106,856	109,449
Operating	72,638	134,124	133,339	-	133,339	133,339
Total Budgetary Costs	173,054	237,009	240,195	-	240,195	242,788
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
501 Insurance Service	173,054	237,009	240,195	-	240,195	242,788
Total Revenues	173,054	237,009	240,195	-	240,195	242,788
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Risk Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2016 Risk Management budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.

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Executive Summary

The Office of Economic Vitality section of the Leon County FY 2016 Annual Budget is comprised of Economic Development, Minority/Women Small Business Enterprise (MWSBE) and Tourism Development.

The Office of Economic Development coordinates the County's economic development activities. MWSBE develops business opportunities for minorities, women, and small businesses. Tourism Development promotes the Tallahassee-Leon County area through tourism advertising, public relations, direct sales, visitor service functions, and marketing research.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Office of Economic Vitality Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the Office in measuring outcomes of the Strategic Plan. Due to Tourism Development bed tax funds dedicated to increasing tourism and promoting Leon County as a visitor destination, this section also includes a separate Business Plan for Tourism Development.

HIGHLIGHTS

In an effort to enhance the area's economic development, the Office of Economic Vitality is working to address the community's skilled workforce needs. By 2022, Leon County will have 10,000 new jobs that require more than a high school diploma, but less than a four-year college degree. To address this need, Leon County Government and its partners are planning the Leon Works Expo to bring together institutions of higher learning, students, employers, and other job seekers. The Expo will introduce students and the community to the advantages of skilled careers. This Office also continues to support entrepreneurs and startup companies at the Domi Station business incubator. Domi Station is a public-private partnership between Leon County and Domi Ventures that has been the catalyst for the creation of over 35 new companies and almost a million dollars in revenue in the first year. Additionally, the Office of Economic Vitality once again collaborated with the entrepreneurial resource partners to host Entrepreneur Month (E-Month) in FY15. E-Month provides a series of events to showcase startup companies in the community and to provide resources to entrepreneurs.

The Minority/Women and Small Business Enterprise (MWSBE) Division continues to identify procurement opportunities for minority, women, and small businesses in various categories including construction, professional services, continuing supplies, and other services. In addition, the MWSBE Division monitors contractual activities and updates the web-based interactive MWSBE Directory for County vendors on a monthly basis; participates in several community events and hosts stand-alone workshops, which provide business development training and peer-to-peer networking opportunities at no cost to the participants; and makes presentations to community groups relative to small business best practices.

Tourism Development continued their momentum with its fifth consecutive year of growth in producing economic benefit while promoting Leon County as a visitor destination. The Division again set records for hotel tax collections, saw record traffic to its redesigned web site, developed an integrated online application for special events and sports grants, and saw www.Trilahassee.com recognized by the National Association of Counties.

Office of Economic Vitality Business Plan

Mission Statement

The mission of the Leon County Office of Economic Vitality is to guide the County’s economic development efforts in coordination with the private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist vendors in navigating and competing in today’s marketplace, and leveraging existing resources to maximize the infusion of financial capital in to the local community.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1)
- Support business expansion and job creation, including: the implementation of the Leon County 2012 Job Creation Action Plan, to include evaluating the small business credit program. (EC2)
- Strengthen our partnerships with our institutions of higher learning to encourage entrepreneurship and increase technology transfer and commercialization opportunities, including: the Leon County Research and Development Authority at Innovation Park. (EC3)
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4)

Quality of Life

- Maintain and enhance our educational and recreational offerings associated with our library, parks and greenway system for our families, visitors and residents. (Q1)
- Maintain and further develop programs and partnerships necessary to support a healthy community, including: access to health care and community-based human services. (Q3)
- Enhance and support amenities that provide social offerings for residents and visitors of all ages, including completing the enhancements to and the programming of the Cascade Park amphitheater. (Q4)

Governance

- Sustain a culture of transparency, accessibility, accountability, and the highest standards of public service. (G1)
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community.(G3)
- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5)

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|---|----------|
| 1. Evaluate sales tax extension and associated community infrastructure needs through staff support of the Leon County Sales Tax Committee (EC1,G3,G5) 2012 | Complete |
| 2. Develop a proposed economic development component for the Sales tax extension being considered (EC1, G3, G5) 2013 | Complete |
| 3. Ensure projects are equitably considered for funding associated with the infrastructure Sales Tax extension, including: geographic diversity and rural areas throughout the County (EC1, G5) | Complete |
| 4. Implement strategies that support business expansion and job creation, including: evaluate start-up of small business lending guarantee program (EC2) 2012 | Complete |
| 5. Implement strategies that support business expansion and job creation, including: implement Leon County 2012-2013 Job Creation Plan (EC2) 2012 | Complete |
| 6. Implement strategies to support the Leon County Research and Development Authority at Innovation Park and promote commercialization and technology transfer, including being a catalyst for a stakeholder’s forum (EC2, EC3) rev. 2015 | Complete |
| 7. Implement strategies that support business expansion and job creation, including: Evaluate and identify the projected unmet local market for middle-skill job opportunities (EC2, EC6) 2015 | Complete |
| 8. Implement strategies that promote the region as a year round destination, including: evaluate competitive sports complex engagement with partners such as KCCI (EC4,Q1,Q4) 2012 | Complete |
| 9. Work with the City of Tallahassee and Blueprint to implement the Sales Tax extension, including the Economic Development portion (EC1, G5) 2015 | Ongoing |

Economic Development & Business Partnerships

Actions	10. Identify projects that may be advance-funded as part of the Sales Tax extension (EC1, G5) 2015	Ongoing
	11. Implement strategies that support business expansion and job creation, including: identify local regulations that may be modified to enhance business development (EC2) 2012	Ongoing
	12. Implement strategies that support business expansion and job creation, including: engage with local economic development partners to build and expand upon the success of Entrepreneur Month and community connectors (EC2) 2014	Ongoing
	13. Implement strategies that support business expansion and job creation, including: based upon the projected unmet local market for middle-skill jobs, and with Board approval, collaborate with community and regional partners to host a new "Leon Works" exposition to educate high school students (15-18 years old) on the diverse and exciting middle-skill career and jobs anticipated locally, while raising awareness regarding a wide range of career opportunities (EC2, EC6) 2015	Ongoing
	14. Coordinate efforts, with institutions of higher learning and other partners, to support local entrepreneurs (EC3) 2015	Ongoing
	15. Work with FSU on the Civic Center District Master Plan to include the potential partnership to realize the convention center space desired by the County and to bring back issues related to the County's financial and programming roles and participation for future Board consideration (EC1, EC4) 2014	Ongoing
	16. Partner with and support Economic Development Council (EC2) 2012	Ongoing
	17. Partner with City, EDC, and State to support the Qualified Targeted Industry Program (EC2) 2012	Ongoing
	18. Partner with City and EDC to support the Targeted Business Industry Program (EC2) 2012	Ongoing
	19. Partner with and support the Frenchtown /Southside Redevelopment Area (EC2)	Ongoing
	20. Partner with and support the Downtown Redevelopment Area (EC2) 2012	Ongoing
	21. Support and consider recommendations of Town and Gown Relations Project (EC3) 2012	Ongoing
	1. Prepared workshop materials for Board consideration on the extension of the infrastructure surtax including capital project needs and economic development opportunities which the Board approved placing on the November 2014 ballot. Provided staff support for the Sales Tax Committee. (EC1, G5)	OEV, PLACE, Public Works, OMB
	2. Prepared workshop materials for Board consideration on the extension of the infrastructure surtax including capital project needs and economic development opportunities which the Board approved placing on the November 2014 ballot. Provided staff support for the Sales Tax Committee. (EC1, G5)	OEV, PLACE, Public Works, OMB
	3. Provided direction to the Board recommending moving the Lake Lafayette and West Pensacola projects to Tier I and allocating 2% or the surtax to support Livable Infrastructure for Everyone (LIFE).	OEV
	4. A. Identify shelf-ready incentives, including small business loan guarantees, to support business expansion and job creation. (EC2) B. Expand training, networking, and outreach opportunities in the local market area in order to increase the number of certified MWSBE vendors. (EC2) C. Continue to provide information and technical support to enhance MWSBE utilization of procurement opportunities with Leon County. (EC2)	OEV, MWSBE, EDC, City, State DEO, Federal SBA, local lenders
	5. Continue the implementation of the Leon County 2012 Job Creation Action Plan. (EC2)	OEV, EDC
	6. Organized a stakeholders' forum and served as a catalyst in acquiring commercialization and technology transfer opportunities. (EC2)	OEV, Economic Development Partners

Economic Development & Business Partnerships

	7.	Presented agenda item to Board on projected unmet local market for middle-skill job opportunities. (EC2, EC6)	OEV	
	8.	Presented the market feasibility analysis for a visitor sports complex to the Board for consideration. (EC2, EC4)	OEV, Tourism, KCCI	
	9.	Presented agenda item to Intergovernmental Agency on consideration of funding strategies and prioritization of projects up to the collection of the 2020 Sales Tax proceeds. (EC1, G5)	OEV, PLACE	
	10.	Presented agenda item to Intergovernmental Agency on consideration of funding strategies and prioritization of projects up to the collection of the 2020 Sales Tax proceeds. (EC1, G5)	OEV, PLACE	
	11.	Identify local regulations that may be modified to enhance business development. (EC2)	CAO, DSEM, EDC	
	12.	Continue to collaborate with local economic development partners to coordinate Entrepreneur Month activities. (EC2)	OEV	
	13.	Continue to collaborate with community partners to develop and host the Leon Works Exposition. (EC2, EC6)	OEV	
	14.	Continue to collaborate with entrepreneur support organizations to support the Alliance of Entrepreneur Resource Organizations (AERO), Domi, and startup businesses. (EC3)	OEV	
	15.	Continue to work with FSU on the development of the Madison Mile Convention District planning and development. (EC1, EC4)	OEV, TDC	
	16.	Continue to support the Economic Development Council by assisting with managing the continuity of the contact and funding. (EC2)	OEV	
	17.	Continue to support the Qualified Targeted Industry Program by providing notification of qualified funding. (EC2)	OEV	
	18.	Continue to support the Targeted Business Industry Program. (EC2)	OEV	
	19.	Continue to support the Frenchtown/Southside Redevelopment Area. (EC2)	OEV	
	20.	Continue to support the Downtown Redevelopment Area. (EC2)	OEV	
	21.	Continue to hold regular Town and Gown Board meetings to promote collaboration and coordination among the local governments and institutions of higher education. (EC1, EC3)	OEV	
	Performance Measures	G5	% of MSWBE utilization annually	Pg. 15-10
		G5	% increase of certified MWSBE vendors annually	Pg. 15-10
		EC2, G5	% Change in County Unemployment Rate	Pg. 15-8
		EC2, G5	County 1-Cent Sales Tax Revenue Per Capita	Pg. 15-8
		EC2, EC3	Startup Businesses Assisted	Pg. 15-8

Leon County Fiscal Year 2016 Adopted Budget

Office of Economic Vitality

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,204,142	1,303,735	1,202,578	12,023	1,214,601	1,246,768
Operating	2,043,054	2,153,606	2,046,396	255,500	2,301,896	2,051,896
Transportation	1,603	3,009	2,301	-	2,301	2,301
Capital Outlay	-	3,400	-	-	-	-
Grants-in-Aid	1,145,755	2,116,612	1,857,475	37,500	1,894,975	1,887,538
Total Budgetary Costs	4,394,554	5,580,362	5,108,750	305,023	5,413,773	5,188,503
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Tourism Development	3,774,477	4,746,986	4,588,502	9,572	4,598,074	4,645,606
Economic Development	454,687	638,996	344,618	39,951	384,569	358,316
M/W Small Business Enterprise	165,390	194,380	175,630	255,500	431,130	184,581
Total Budget	4,394,554	5,580,362	5,108,750	305,023	5,413,773	5,188,503
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	770,077	983,376	670,248	295,451	965,699	692,897
160 Tourism Development	3,624,477	4,596,986	4,438,502	9,572	4,448,074	4,495,606
Total Revenues	4,394,554	5,580,362	5,108,750	305,023	5,413,773	5,188,503
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Economic Development	3.00	4.00	2.00	-	2.00	2.00
M/W Small Business Enterprise	2.00	2.00	1.75	-	1.75	1.75
Tourism Development	10.00	12.00	12.00	-	12.00	12.00
Total Full-Time Equivalents (FTE)	15.00	18.00	15.75	-	15.75	15.75
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Tourism Development	1.00	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	1.00	-	-	-	-	-

Economic Vitality (001-114-512)

Goal	The goal of Economic Vitality is to guide the County’s economic development efforts in coordination with the private sector and community stakeholders by fostering fair and open competition, conducting extensive outreach to assist vendors in navigating and competing in today’s marketplace, and leveraging existing resources to maximize the infusion of financial capital to the local community.
Core Objectives	<ol style="list-style-type: none"> 1. Responsible for guiding the County’s economic development efforts in coordination with the private sector and community stakeholders. 2. Serve as the County’s liaison with many community stakeholders, including the Tallahassee/Leon County Economic Development Council, local chambers of commerce, CareerSource Capital Region, Innovation Park, BigBendWorks.com, BigBendBiz.com, Alliance of Entrepreneur Resource Organizations (AERO), Town and Gown Committee, the Community Redevelopment Agency, Domi Station Business Incubator, and the Tourism Development Council. 3. Serve the County Administrator and the Board by fostering an environment to develop policy recommendations for economic development.
Statutory Responsibilities	Section 125.045, F.S. was created in 2010 requiring local governments to detail their spending on economic development and submit an annual report to the state by January 15 th of each year.
Advisory Board	<p>The Tallahassee-Leon County Economic Development Council’s Board of Directors</p> <p>Town and Gown Committee</p> <p>CareerSource Capital Region</p> <p>Startup Quest (CareerSource Capital Region)</p> <p>Capital Region Transportation Planning Agency Technical Advisory Committee</p>

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EC2, G5	Change in County Unemployment rate	-1.3%	-0.4%	-0.5%	-0.5%
EC2, G5	% Change in County Unemployment Rate	-18.3%	-6.5%	-9.0%	-10.0%
EC2, G5	County 1 Cent Sales Tax Revenue Per Capita ¹	\$132.5	\$138.2	\$144.6	\$150.3
EC2, EC3	Startup Businesses Assisted	N/A	N/A	4	6

Notes:

1. Based on 12 month collections from the 1-cent local option sales tax and total Leon County population.

Economic Development (001-114-512)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	252,828	263,077	136,254	2,451	138,705	142,452
Operating	201,859	168,919	8,864	-	8,864	8,864
Grants-in-Aid	-	207,000	199,500	37,500	237,000	207,000
Total Budgetary Costs	454,687	638,996	344,618	39,951	384,569	358,316
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	454,687	638,996	344,618	39,951	382,069	355,816
Total Revenues	454,687	638,996	344,618	39,951	384,569	358,316
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Economic Vitality	1.00	1.00	1.00	-	1.00	1.00
Special Projects Coordinator	1.00	1.00	-	-	-	-
Management Analyst	-	1.00	1.00	-	1.00	1.00
Management Intern	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	3.00	4.00	2.00	-	2.00	2.00

The major variances for the FY 2016 Economic Vitality Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$2,451.
3. One-time funding in the amount of \$30,000 for the "Leon Works" exposition, a collaboration with the middle-skilled community to educate high school students on local skilled career and training opportunities.
4. A recurring \$7,500 for Entrepreneur Month (e-month) activities designed to expand entrepreneurial resources and awareness in Leon County.

Decreases to Program Funding:

1. Personnel costs and staffing reductions reflect the realignment of the Special Projects Coordinator and the Management Intern to Strategic Initiatives as part of a broader reorganization.
2. Transfer of the Federal and State Lobbying contracts (\$150,000) and other operating expenditures (\$10,055) related to the realignment of personnel to the Strategic Initiatives budget.

Minority/Women Small Business Enterprise (001-112-513)

Goal	The goal of the Minority, Women, and Small Business Enterprise Program (MWSBE) is to provide minority, women, and small businesses with a means of participation in Leon County's procurement process for the purpose of achieving economic parity among all Leon County vendors.
Core Objectives	<ol style="list-style-type: none"> 1. Eliminate any policies and/or procedural barriers that inhibit MWSBE participation in the procurement process. 2. Establish targets designed to increase MWSBE utilization proportionate to documented under-utilization. 3. Provide increased levels of information and assistance to MWSBEs. 4. Implement mechanisms and procedures for monitoring MWSBE compliance by prime contractors. 5. Provide training to citizens in starting, maintaining and enhancing their level of business opportunities. 6. Review, analyze, and submit MWSBE statements for bids and RFPs. 7. Attend and present MWSBE information at all Purchasing pre-bid conferences. 8. Determine the appropriate targets for all bids and RFPs. 9. Review and approve all MWSBE Certification Applications for compliance with the Purchasing and Minority, Women and Small Business Enterprise Policy.
Statutory Responsibilities	Florida Statute, 255.101 Section 2; Florida Statute, Chapter 287; Leon County Purchasing and Minority, Women and Small Business Enterprise Policy (revised 1-27-2015)
Advisory Board	Minority, Women, and Small Business Enterprise Citizens Advisory Committee

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G5	% of preliminary bids and request for proposals reviewed and analyzed to determine the appropriate MWBE target within 3 business days	95%	89%	95%	95%
G5	Total # of preliminary bids or requests for proposals analyzed	60	36	60	35 ¹
G5	% of pre-bid conferences attended by MWSBE in order to present information related to MWSBE targets	95%	79%	95%	95%
G1,G5	Total # of pre-bid conferences attended	23	11	24	20
G5	Reviewed, analyzed and submitted all MWSBE statements within 3 business days of the bid or request for proposal closing date 95% of the time.	95%	57%	95%	95%
G5	Total # of submitted proposals reviewed	60	14	63	20 ²
EC2	# of citizens training was provided for assistance in starting, maintaining and enhancing their local business	166	182	100	150
G5	% of respondents committed to meet or exceed MWSBE Aspirational Targets	100%	30%	85%	85%
G5	% of MWBE utilization annually ³	22.4%	20.6%	15%	20%
G5	% increase of certified MWSBE vendors annually ⁴	N/A	4.5%	3%	3%

Notes:

1. FY16 Estimate is projected to be consistent with FY14 Actuals. It is important to note that only bids and requests for proposals that may include MWBE participation are submitted to MWSBE division for review by the Purchasing Division.
2. FY16 Estimate is projected to be closer to FY14 Actuals and is based on the number bids and request for proposal reviewed to determine if aspirational targets are met.
3. New measure previously reported as N/A due to the information not being available for the FY 2014 Annual Performance and Financial Report. The above data was reported to the Board on March 10, 2015 within the Status Report on Minority and Women-Owned Business Expenditures.
4. FY13 Actuals are unavailable due to this performance measure being implemented in FY 2014.

Minority/Women Small Business Enterprise (001-112-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	128,994	140,316	127,393	-	127,393	130,844
Operating	36,396	54,064	48,237	255,500	303,737	53,737
Total Budgetary Costs	165,390	194,380	175,630	255,500	431,130	184,581
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	165,390	194,380	175,630	255,500	431,130	184,581
Total Revenues	165,390	194,380	175,630	255,500	431,130	184,581
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
MWBE Director	1.00	1.00	1.00	-	1.00	1.00
MWBE Analyst	1.00	1.00	0.50	-	0.50	0.50
Administrative Associate V	-	-	0.25	-	0.25	0.25
Total Full-Time Equivalents (FTE)	2.00	2.00	1.75	-	1.75	1.75

The major variances for the FY 2016 Minority/Women Small Business Enterprise Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. Professional services for a comprehensive disparity study estimated to cost \$250,000. Prior to issuing a request for proposal for the study, the Board will conduct a workshop on October 27, 2015 to review the program.
3. Promotional activities to support Board initiatives, such as the e-month annual reverse trade show/business empowerment series (\$3,000) and the Bid Bend Minority Chamber sponsorship (\$2,500).

Decreases to Program Funding:

1. Personnel Costs due to support staff realignment and sharing with the Purchasing Division. This was done as part of cross departmental efficiency efforts.

Tourism Development Business Plan

Mission Statement

The mission of the Leon County Division of Tourism Development is to spearhead and coordinate the tourism related marketing and management of the destination through the coordination of the hospitality industry, local governments and the business community to sustain and grow visitor spending and job creation in the Tallahassee region.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Grow our tourism economy, its economic impact and the jobs it supports, including: being a regional hub for sports and cultural activities. (EC4) 2012

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) Revised 2013
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) Revised 2013

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|----------|
| 1. Implement strategies that promote the region as a year round destination, including: Support VIVA FLORIDA 500 (EC4) 2012 | Complete |
| 2. Implement strategies that promote the region as a year round destination, including: Development Capital Cuisine Restaurant Week (EC4) 2012 | Complete |
| 3. Implement strategies that promote the region as a year round destination, including: Support Choose Tallahassee Initiative (EC4) 2012 | Complete |
| 4. Promote the region as a year round destination through the Fall Frenzy campaign. (EC4) 2012 | Ongoing |
| 5. Implement strategies that support amenities which provide social offerings, including programming for Cascades Park amphitheater. (Q4,EC4) 2012 | Ongoing |
| 6. Expand, connect and promote “Tallahassee” and the regional trail system. (Q1,Q5,EC1,EC4) 2013 | Ongoing |

Actions

- | | |
|--|--|
| 1. Develop and promote the VIVA Florida Time Capsule event. (EC4) | Zimmerman Agency, Tourism Stakeholders |
| 2. Expand the number of participating establishments and continue to grow the live music component to bring more visibility and visitation for further grow of Capital Cuisine Restaurant Week. (EC4) | Restaurant/Lodging Assn. ,Tourism Stakeholders, VISIT FLORIDA |
| 3. Further enhance by adding more videos and regional trails for Trailahassee.com. (EC4) | Trails Work Group, Zimmerman Agency |
| 4. Work with FAMU and FSU to build both content and awareness of the Fall Frenzy campaign and all the many activities associated with football weekends in Leon County; Continue sponsorship arrangements with FAMU and FSU; targeted Syracuse University fan base for their first ACC visit on November 16, 2013. (EC4) | FSU, IMG Marketing, FAMU |
| 5. Develop CapitalCityAmphitheater.com website; Book and promote a series of regional, ticketed concerts for the amphitheater in Cascades Park. (EC4) (Q4) Work closely with the Southern Shakespeare Festival group to help grow the recreation of the Shakespeare Festival into a highly successful event. (EC4) | Zimmerman Agency STAGE Committee, Management Co Shakespeare Festival Group, Chambers of Commerce |

Leon County Fiscal Year 2016 Adopted Budget

Tourism Development

	<p>6. Maximize potential for sports tourism subsequent to the widening of the cross country course at the Apalachee Regional Park and in building support for a competitive sports complex based on the results of the feasibility study conducted by Real Estate InSync. (E4)</p>	<p>Parks Department, various community interests, chambers of commerce, City, Sports Council</p>
<p>Performance Measures</p>	<p>EC4 Percentage change in Tourist Development Tax.</p>	<p>Pg. 15-15</p>
	<p>EC4 Percentage change in the number of total visitors to Leon County.</p>	<p>Pg. 15-15</p>
	<p>EC4 Percentage change in the Direct Visitor Economic Impact.</p>	<p>Pg. 15-15</p>
	<p>EC4 Percentage change in the number of Direct Tourism Related Jobs.</p>	<p>Pg. 15-15</p>
	<p>EC4 Percentage change in Hotel Revenue.</p>	<p>Pg. 15-15</p>

Tourism Development Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	822,320	900,342	938,931	9,572	948,503	973,472
Operating	1,804,799	1,930,623	1,989,295	-	1,989,295	1,989,295
Transportation	1,603	3,009	2,301	-	2,301	2,301
Capital Outlay	-	3,400	-	-	-	-
Grants-in-Aid	1,145,755	1,909,612	1,657,975	-	1,657,975	1,680,538
Total Budgetary Costs	3,774,477	4,746,986	4,588,502	9,572	4,598,074	4,645,606
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
1 Cent Expenses (160-305-552)	263,038	898,462	-	-	-	-
Administration (160-301-552)	531,006	536,133	527,617	6,327	533,944	542,444
Advertising (160-302-552)	1,002,697	960,000	1,083,786	-	1,083,786	1,083,786
Council on Culture & Arts (COCA) (160-888-573)	504,500	504,500	1,151,875	-	1,151,875	1,174,438
Line Item - COCA Administration (001-888-573)	150,000	150,000	150,000	-	150,000	150,000
Line Item - Special Events (160-888-574)	84,500	-	-	-	-	-
Marketing (160-303-552)	1,108,387	1,357,891	1,335,224	3,245	1,338,469	1,354,938
Special Projects (160-304-552)	130,349	340,000	340,000	-	340,000	340,000
Total Budget	3,774,477	4,746,986	4,588,502	9,572	4,598,074	4,645,606
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	150,000	150,000	150,000	-	150,000	150,000
160 Tourism Development	3,624,477	4,596,986	4,438,502	9,572	4,448,074	4,495,606
Total Revenues	3,774,477	4,746,986	4,588,502	9,572	4,598,074	4,645,606
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Administration	3.00	3.50	3.50	-	3.50	3.50
Marketing	7.00	8.50	8.50	-	8.50	8.50
Total Full-Time Equivalents (FTE)	10.00	12.00	12.00	-	12.00	12.00
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Administration	0.50	-	-	-	-	-
Marketing	0.50	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	1.00	-	-	-	-	-

Tourism Development – (160- 301,302,303,304,305- 552)

Goal	The goal of the Division of Tourism Development is to enhance the local economy and quality of life through the benefits associated with a strong visitor industry by maximizing the number of visitors, length of stay of visitors, and the economic impact of visitors to Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Maximize dollars available to market the destination. 2. Support programs and facilities that draw overnight visitors and maximize the return on investment. 3. Increase visitation during times of the year when there is low or decreased activities. 4. Provide effective and efficient visitor services programs. 5. Increase the awareness of the importance of the tourism industry to local residents.
Statutory Responsibilities	Florida Statute, Chapter 125.0104 "Procedure for Levying Tourist Development Tax, Authorized Uses for the Tax, and Enforcement of Collection"; Leon County Code of Laws, Chapter 11, Article III "Tourist Development Tax".
Advisory Board	Tourist Development Council

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate ¹
EC4	Tourist Development Tax per penny	\$873,928	\$911,642	\$970,000	\$999,375
EC4	% Change in Tourist Development Tax	3%	4%	5%	3%
EC4	Number of total visitors to Leon County ²	2,576,029	2,776,000	3,002,522	2,912,446
EC4	% Change in number of total visitors to Leon County	5%	8%	8%	(3%)
EC4	Total Direct Visitor Economic Impact (billions) ²	\$0.81 billion	\$0.95 billion	\$1.02 billion	\$1.00 billion
EC4	% Change in Direct Visitor Economic Impact	29%	18%	7%	(3%)
EC4	Number of Direct Tourism Related Jobs ²	13,140	15,339	17,000	16,029
EC4	% Change in the number of Direct Tourism Related Jobs	11%	17%	11%	(6%)
EC4	Hotel Occupancy ³	57%	59%	60%	59%
EC4	Hotel Revenue (millions) ³	\$102	\$112	\$116	\$117
EC4	% Change in Hotel Revenue	7%	10%	7%	1%

Notes:

1. FY 2016 estimations represent a slowing in the upward trend in consistent local growth over the past 6 years. This projection is due to changes in the dates the Florida Legislature will meet as well as major weekend event losses such as the annual Florida State Spring Garnet and Gold game. Hotel revenue is still anticipated to see a slight increase as the economy has a positive affect on room rates.
2. Kerr & Downs recalculated FY 2013 and FY 2014 visitors after a review of previously received reports from Bonn Marketing Research allowing for consistent reporting when comparing historical figures to estimates.
3. Data provided by Smith Travel Research.

Tourism Development - Administration (160-301-552)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	388,618	339,483	329,895	6,327	336,222	344,722
Operating	140,786	193,641	195,421	-	195,421	195,421
Transportation	1,603	3,009	2,301	-	2,301	2,301
Total Budgetary Costs	531,006	536,133	527,617	6,327	533,944	542,444
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	531,006	536,133	527,617	6,327	533,944	542,444
Total Revenues	531,006	536,133	527,617	6,327	533,944	542,444
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director Tourism Development	1.00	1.00	1.00	-	1.00	1.00
Asst to the Executive Director	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Visitor Services Representative	-	0.50	0.50	-	0.50	0.50
Total Full-Time Equivalents (FTE)	3.00	3.50	3.50	-	3.50	3.50
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
TDC Consolidated OPS	0.50	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	0.50	-	-	-	-	-

The major variances for the FY 2016 Tourist Development Administration Budget are as follows:

Increases to Program Funding:

1. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$6,327.
2. Phone System costs in the amount of \$1,780.

Decreases to Program Funding:

1. Salary costs due to an organizational personnel shift offset by increases associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. Transportation cost adjustments related to vehicle insurance, maintenance, and fuel in the amount of \$688.

Tourism Development - Advertising (160-302-552)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	1,002,697	960,000	1,083,786	-	1,083,786	1,083,786
Total Budgetary Costs	1,002,697	960,000	1,083,786	-	1,083,786	1,083,786
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	1,002,697	960,000	1,083,786	-	1,083,786	1,083,786
Total Revenues	1,002,697	960,000	1,083,786	-	1,083,786	1,083,786

The major variances for the FY 2016 Tourist Development Advertising Budget are as follows:

Increase to Program Funding:

1. Increase of \$123,786 due to expanded public relations and advertising efforts consistent with the primary focus of the department to market and grow Leon County as a destination.

Tourism Development - Marketing (160-303-552)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	433,702	560,859	609,036	3,245	612,281	628,750
Operating	661,317	776,982	710,088	-	710,088	710,088
Capital Outlay	-	3,400	-	-	-	-
Grants-in-Aid	13,368	16,650	16,100	-	16,100	16,100
Total Budgetary Costs	1,108,387	1,357,891	1,335,224	3,245	1,338,469	1,354,938
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	1,108,387	1,357,891	1,335,224	3,245	1,338,469	1,354,938
Total Revenues	1,108,387	1,357,891	1,335,224	3,245	1,338,469	1,354,938
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Senior Sports Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Marketing Communications Manager	1.00	1.00	1.00	-	1.00	1.00
Sports Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Leisure Travel Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Visitor Services Manager	1.00	1.00	1.00	-	1.00	1.00
Senior Marketing Manager	1.00	1.00	1.00	-	1.00	1.00
Meetings & Convention Sales Manager	1.00	1.00	1.00	-	1.00	1.00
Public Relations Mktg Specialist	-	1.00	1.00	-	1.00	1.00
Visitor Services Representative	-	0.50	0.50	-	0.50	0.50
Total Full-Time Equivalents (FTE)	7.00	8.50	8.50	-	8.50	8.50
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
TDC Consolidated OPS	0.50	-	-	-	-	-
Total OPS Full-Time Equivalents (FTE)	0.50	-	-	-	-	-

The major variances for the FY 2016 Tourist Development Marketing Budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% - 5% based on a 3% average.
2. The reclassification of the Marketing Communications Manager in the amount of \$3,245 to reflect an increase in supervisory functions.

Decreases to Program Funding:

1. Costs associated with promotions and event bid pools in the amount of \$66,000 were re-allocated to the Advertising budget to enhance advertising efforts in FY 2016.

Tourism Development - Line Item - Special Events (160-888-574)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	84,500	-	-	-	-	-
Total Budgetary Costs	84,500	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	84,500	-	-	-	-	-
Total Revenues	84,500	-	-	-	-	-

Tourism Development - 1 Cent Expenses (160-305-552)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	263,038	898,462	-	-	-	-
Total Budgetary Costs	263,038	898,462	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	263,038	898,462	-	-	-	-
Total Revenues	263,038	898,462	-	-	-	-

The Tourist Development 1 Cent Expenses budget previously funded the Performing Arts Center. Revenue for this expenditure was derived from one cent of the 5 cent tourist development bed tax. However, the Board approved a new inter-local agreement with the City to reallocate the entire recurring 5th cent towards funding the Council on Culture and Arts (COCA).

Tourism Development - Line Item - COCA Administration (001-888-573)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	150,000	150,000	150,000	-	150,000	150,000
Total Budgetary Costs	150,000	150,000	150,000	-	150,000	150,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	150,000	150,000	150,000	-	150,000	150,000
Total Revenues	150,000	150,000	150,000	-	150,000	150,000

Budget established to support Cultural re-granting administrative costs from the General Fund approved by the Board. The FY 2016 Budget is at the same level funding as the previous year.

Tourism Development - Council on Culture & Arts (COCA) (160-888-573)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	504,500	504,500	1,151,875	-	1,151,875	1,174,438
Total Budgetary Costs	504,500	504,500	1,151,875	-	1,151,875	1,174,438
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	504,500	504,500	1,151,875	-	1,151,875	1,174,438
Total Revenues	504,500	504,500	1,151,875	-	1,151,875	1,174,438

The FY 2016 budget reflects annual maximum grant level funding approved by Board to support Cultural re-granting funds from the Tourist Development 5 cent bed tax. An increase of \$647,375 is due to the Board approved new inter-local agreement with the City redirecting the previous Performing Arts Center 1 cent, plus allocating an additional ¼ cent, for a total of 1 ¼ of the 5 cent tourist development bed tax to support Council on Culture and Arts (COCA) re-granting. The additional ¼ cent is dedicated towards a capital grant program, administered by COCA, and is only funded for 5 years.

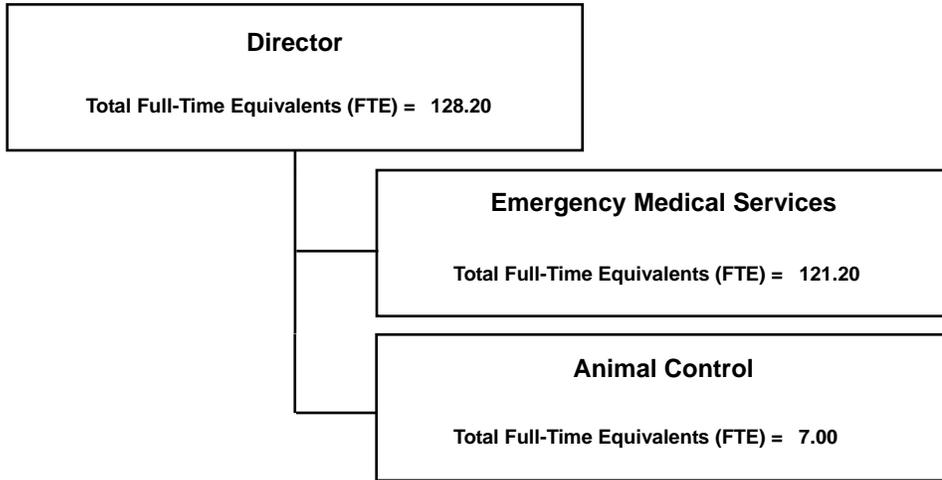
Tourism Development - Special Projects (160-304-552)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	130,349	340,000	340,000	-	340,000	340,000
Total Budgetary Costs	130,349	340,000	340,000	-	340,000	340,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
160 Tourism Development	130,349	340,000	340,000	-	340,000	340,000
Total Revenues	130,349	340,000	340,000	-	340,000	340,000

The FY 2016 Tourist Development Special Projects Budget remains at the same level of funding as the previous year for the sports, signature community event, and special event granting process.



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Public Safety Summary	16 - 6
Emergency Medical Services	16 - 7
Animal Control	16 - 10



Executive Summary

The Office of Public Safety section of the Leon County FY 2016 Annual Budget is comprised of Emergency Medical Services and Animal Control.

Emergency Medical Services provides emergency medical services to all residents of Leon County. Animal Control provides humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Office of Public Safety Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Emergency Medical Services (EMS) continues to provide award-winning services through the delivery of cost-effective emergency treatment and transportation of the sick and injured. In FY 2015, EMS continued its public education and risk reduction campaign which provides risk reduction and cardiopulmonary resuscitation (CPR) with automated external defibrillation (AED) training to citizens. In order to maintain current service levels in light of increasing call volumes, the Board approved the addition of a full ambulance crew and new ambulance in the FY15 budget. This will be the first time since 2008 that the Division will see an increase in ambulance crew personnel.

The EMS Division's "Press the Chest" CPR community training event drew nearly 750 citizens and was recognized as a national award winning event by the National Association of Counties in the category of Emergency Management and Response.

Leon County Government began developing the Tactical Medic Program (TMP) in October 2014. The TMP begins in June 2015 after six months of intensive training, including the basic Special Weapons and Tactics (SWAT) operator training and completion of the rigorous Tactical Combat Casualty Care (TECC) course. TECC training utilizes evidence-based best practice recommendations for casualty management during high-threat civilian tactical and rescue operations, and is based on military principles and experience. Additionally, TMP members train and function as an integrated component of the Sheriff's Office SWAT. The program provides medical support to the Sheriff's Office SWAT and gets experts to those in needs as soon as possible.

Animal Services is responsible for enforcing state and local ordinances concerning matters such as stray animals, rabies control, animal cruelty, and dangerous animals. Animal Services also provides training through the conduction of the animal bite prevention and safety program and advocates for the altering of animals to decrease pet overpopulation through educational programs and the distribution of vouchers for free or low cost spay and neutering of animals. In addition, this program administers the contract for St. Francis Wildlife services.

The Board approved the creation of the Lead Animal Control Officer designation for FY15, with the aim to improve operational performance and leadership within the Division due to the nature of the 24 hour/7 days a week work load.

Office of Public Safety Business Plan

Mission Statement

The mission of the Leon County Office of Public safety is to enrich, preserve and improve the lives of citizens and visitors to Leon County by: 1. Promoting safety through clinically superior and compassionate pre-hospital care and life safety education through the Division of Emergency Medical Services Division, and 2. Provide education, prevention, and enforcement programs and humane animal care and control services through the Division of Animal Control.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5) 2012

Quality of Life

- Provide essential public safety infrastructure and services which ensures the safety of the entire community. (Q2) 2012
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) 2013

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|----------|
| 1. Implement strategies that assist local veterans, including: Consider policy to waive EMS fees for uninsured or underinsured veterans. (EC5) 2012 | Complete |
| 2. Implement strategies to improve medical outcomes and survival rates and to prevent injuries, including: continue to pursue funding for community. (Q5) 2014 rev. | Ongoing |
| 3. Support Honor Flights (EC5) 2012 | Ongoing |
| 4. Enter into agreements with NFCC and TCC which establish internship programs for EMS Technology students. (EC6) 2012 | Ongoing |
| 5. Provide EMS Ride-Alongs. (EC6) 2012 | Ongoing |
| 6. Provide Emergency Medical Services.(Q2, Q3) 2012 | Ongoing |
| 7. Support Programs which advocate for AED's in public spaces. (Q2, Q3) 2012 | Ongoing |
| 8. Provide community risk reduction programs, such as AED/CPR training (Q2, Q3) 2012 | Ongoing |
| 9. Implement strategies to maintain and develop programs and partnerships to ensure community safety and health, including: Participate in American Society for the Prevention of Cruelty to Animals (ASPCA) Partnership, and in ASPCA ID ME Grant. (Q2,Q3) 2012 | Ongoing |
| 10. Develop a Leon County "Crisis Management Communication Plan". (Q2) 2015 | Ongoing |

Actions

- | | |
|--|-----|
| 1. A. Collaborate with the Division of Veterans Services on the establishment of the goals and objectives related to the development of a policy to waive EMS fees for uninsured or underinsured veterans. (EC5, Q3) | EMS |
| B. Engage community partners such as Veteran Affairs Administration to ensure the proposed policy to waive EMS fees for uninsured or underinsured veterans meets the needs of the veteran community. (EC5, Q3) | EMS |
| C. Develop the policy to waive EMS fees for uninsured or underinsured veterans based on the information collected and within the goals and objectives established, and presents the policy to the BOCC for adoption. (EC5, Q3) | EMS |
| 2. A. Develop strategies and training to improve medical outcomes and survival rates and prevent Injuries. (Q2, Q3) | EMS |
| B. Develop community paramedic telemedicine program and apply for grant funding. (Q2, Q3) | EMS |

Office of Public Safety

Actions	<p>C. Continually seek funding opportunities to provide a means of providing community paramedic telemedicine services to the community. (Q2, Q3) EMS</p> <p>3. Collaborate and support Honor Flight Tallahassee in the production of flights. (EC5) EMS</p> <p>4. Engage community partners within the medical and social services community to enhance partnerships. (Q2, Q3) EMS</p> <p>5. Develop strategies and training to improve medical outcomes and survival rates and prevent injuries. (Q2, Q3) EMS</p> <p>6. Engage citizens by providing ride along opportunities to qualifying citizens. (E6) EMS</p> <p>7. Develop community partnerships to support and advocate AEDs in public spaces. (Q2, Q3) EMS</p> <p>8. Develop partnerships to support and advocated AEDs in public spaces. (Q2, Q3) EMS</p> <p>9. A. Provide humane education to children and pet owners on ordinance requirements and assist dog owners by providing loaner dog houses to reduce the number of dogs surrendered due to lack of improper shelter. (G2) Animal Control</p> <p>B. Conduct microchips identification scanning on all animals picked up to return to the owner in the field to reduce animals taken to the shelter. (Q2, G2) Animal Control</p> <p>C. Provide pet identification tags and collars to reduce the number of animals going to the shelter and increase the number of pets reunited with their owner. (Q2, G2) Animal Control</p> <p>10. Board approval of preliminary approach to develop the Crisis Communications Plan. (Q2) EMS</p>
Performance Measures	<p>EC5 Number of Veterans qualifying for fee waiver under the policy Pg. 16-7</p> <p>Q2,Q3 Percentage of cardiac arrest patients who experience Return of Spontaneous Circulation (ROSC) Pg. 16-7</p> <p>Q2,Q3 % of heart attack patients transported to hospital within 30 minutes or less of patient contact Pg. 16-7</p> <p>Q2, Q3 % of myocardial infarction patients correctly identified by paramedics annually Pg. 16-7</p> <p>Q2, Q3 % of trauma alert patients correctly identified by paramedics annually Pg. 16-7</p> <p>Q2, Q3 Number of citizens trained in CPR annually through events including "Press the Chest" Pg. 16-7</p> <p>Q2, Q3 Number of public education events conducted annually Pg. 16-7</p> <p>Q2, Q3 Number of public access Automated External Defibrillators (AEDs) registered Pg. 16-7</p> <p>Q2, % of trauma alert patients correctly identified by paramedics annually Pg. 16-7</p> <p>Q2, % of stoke alert patients correctly identified by paramedics annually Pg. 16-7</p> <p>Q2 % of STEMI patients correctly identified by paramedics annually Pg. 16-7</p> <p>Q2 % of STEMI EKGs transmitted to receiving hospital by paramedics annually Pg. 16-7</p> <p>Q2 Return 7% of lost pets to their owners annually Pg. 16-10</p> <p>Q2 Reduce field impounds at the Animal Shelter by 3% annually. Pg. 16-10</p>

Leon County Fiscal Year 2016 Adopted Budget

Office of Public Safety

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	8,921,560	9,948,002	10,502,525	5,870	10,508,395	10,714,550
Operating	4,855,058	5,651,108	5,786,982	317,631	6,104,613	6,234,278
Transportation	806,937	993,956	932,159	-	932,159	932,159
Capital Outlay	23,776	74,250	38,000	-	38,000	38,000
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	14,678,581	16,738,566	17,330,916	323,501	17,654,417	17,990,237
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Emergency Medical Services	13,605,153	15,465,226	15,941,939	141,567	16,083,506	16,383,752
Animal Control	1,073,428	1,273,340	1,388,977	181,934	1,570,911	1,606,485
Total Budget	14,678,581	16,738,566	17,330,916	323,501	17,654,417	17,990,237
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
135 Emergency Medical Services MSTU	13,605,153	15,465,226	15,941,939	141,567	16,083,506	16,383,752
140 Municipal Service	1,073,428	1,273,340	1,388,977	181,934	1,570,911	1,606,485
Total Revenues	14,678,581	16,738,566	17,330,916	323,501	17,654,417	17,990,237
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Animal Control	7.00	7.00	7.00	-	7.00	7.00
Emergency Medical Services	107.20	121.20	121.20	-	121.20	121.20
Total Full-Time Equivalents (FTE)	114.20	128.20	128.20	-	128.20	128.20
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Emergency Medical Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Emergency Medical Services (135-185-526)

Goal	The goal of Leon County EMS Division is to provide clinically superior, compassionate, cost-effective emergency medical services to all citizens and visitors of Leon County; regardless of social economic status, utilizing the latest technologies and medical care standards, within the bounds of available resources.
Core Objectives	<ol style="list-style-type: none"> 1. Provide basic and advanced life support emergency medical services to the citizens and visitors of Leon County. 2. Provide medically necessary inter-facility and critical care emergency medical services to the citizens and visitors of Leon County. 3. Provide medical coverage at special event venues. 4. Provide injury and disease prevention and community risk reduction training programs to citizens. 5. Provide bystander care educational programs to citizens. 6. Maintain the County's Heart Ready initiative through the further development of the public access automated external defibrillator (AED) program and by training citizens in cardio-pulmonary resuscitation (CPR) and AED use. 7. Maintain a constant state of readiness to respond to major disasters, both man-made and natural. 8. Provide administrative oversight of the six volunteer fire departments.
Statutory Responsibilities	Article III Leon County Code of Law Chapter 401 Florida Statute Chapter 64J-1 Florida Administrative Code
Advisory Board	Emergency Medical Services Advisory Council

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q2, Q3	% of heart attack (STEMI) patients delivered to the hospital in 30 minutes or less from patient contact to hospital arrival	80%	85%
Q2	% of cardiac arrest patients that experience Return of Spontaneous Circulation (ROSC) upon arrival at the Emergency Room	33%	7%
Q2, Q3	% of requests for services that results in a patient transport	72%	65%

Benchmark source: American College of Cardiology, the American Heart Association, and the Florida EMSTARS Database.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2	# of calls for service responded to	33,166	33,637	36,565	37,296
Q2	# of transports made	23,913	23,769	26,326	26,852
Q2, Q3	# of public education events conducted annually	162	140	180	150
EC5	# of Veterans qualifying for fee waiver under the policy	0	1	5	5
Q2, Q3	# of citizens trained in Cardio-Pulmonary Resuscitation (CPR) / AED use annually	1,500	1,400	1,350	1,400
Q2, Q3	# of public access Automated External Defibrillators (AEDs) registered with the Division	801	806	900	836
Q2,	% of trauma alert patients correctly identified by paramedics annually	89%	88%	90%	90%
Q2	% of stoke alert patients correctly identified by paramedics annually	99%	84%	90%	90%
Q2	% of STEMI patients correctly identified by paramedics annually	88%	87%	90%	90%
Q2	% of STEMI EKGs transmitted to receiving hospital by paramedics annually	N/A	89%	90%	90%

Emergency Medical Services (135-185-526)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	8,533,299	9,522,107	10,075,876	-	10,075,876	10,272,693
Operating	4,293,155	4,943,043	4,953,391	141,567	5,094,958	5,198,387
Transportation	754,922	925,826	874,672	-	874,672	874,672
Capital Outlay	23,776	74,250	38,000	-	38,000	38,000
Total Budgetary Costs	13,605,153	15,465,226	15,941,939	141,567	16,083,506	16,383,752
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
135 Emergency Medical Services MSTU	13,605,153	15,465,226	15,941,939	141,567	16,083,506	16,383,752
Total Revenues	13,605,153	15,465,226	15,941,939	141,567	16,083,506	16,383,752
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Medical Director	1.00	1.00	1.00	-	1.00	1.00
EMS Director	1.00	1.00	1.00	-	1.00	1.00
EMS Division Manager	2.00	2.00	2.00	-	2.00	2.00
EMS Quality Imp. & Educ. Manager	1.00	1.00	1.00	-	1.00	1.00
EMS Field Operations Supv.	6.00	6.00	7.00	-	7.00	7.00
EMS Billing Coordinator	1.00	1.00	1.00	-	1.00	1.00
Charge Paramedic	4.00	4.00	15.00	-	15.00	15.00
Administrative Associate V	2.00	2.00	2.00	-	2.00	2.00
Paramedic II - System Status	-	-	6.00	-	6.00	6.00
Paramedic I	61.00	67.00	9.00	-	9.00	9.00
EMT I	18.00	22.00	9.00	-	9.00	9.00
EMT Dispatcher	-	.00	4	-	-	-
EMS Supply Technician	2.00	2.00	2.00	-	2.00	2.00
Paramedic I - Part Time	7.20	7.20	5.40	-	5.40	5.40
EMT I - Part-Time	-	-	1.20	-	1.20	1.20
EMS Financail Analyst	1.00	1.00	1.00	-	1.00	1.00
EMT I - System Status	-	-	16.00	-	16.00	16.00
Paramedic I - System Status	-	-	36.00	-	36.00	36.00
Paramedic II - Part-Time	-	-	0.60	-	0.60	0.60
Paramedic - System Status	-	-	5.00	-	5.00	5.00
Total Full-Time Equivalents (FTE)	107.20	121.20	121.20	-	121.20	121.20
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
EMS Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Emergency Medical Services (135-185-526)

The major variances for the FY 2016 Emergency Medical Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. FY 2015 and FY 2016 Staffing Summary differences related to position title adjustments made in FY 2016 following an internal review of position characteristics and workload activity.
3. Communication costs in the amount of \$6,170 for additional vehicle locations, ePCR system, and pagers.
4. The County's contractual obligation with the City for the Advanced Life Support service agreement in the amount of \$111,466.
5. Other contractual services in the amount of \$6,900, associated with Apex Supply Machine software, billing service fees, MedVault Maintenance, Oxygen, and uniform dry cleaners.
6. To ensure current service levels, an increase in operating supplies such as disposables, medical supplies, and other miscellaneous items is anticipated in the amount of \$17,031.
7. Centralized copy machine lease in the amount of \$7,337.
8. Communication phone system costs in the amount of \$3,950.

Decreases to Program Funding:

1. Overtime costs in the amount of \$57,671 according to the new overtime costs estimation.
2. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$51,154.
3. Capital outlay costs reduced by \$36,250 because of one-time SWAT assistant equipment and new ambulance crew equipment budgeted in FY 2015.

Animal Control (140-201-562)

Goal	The goal of the Division of Animal Control is to improve the well-being of citizens and animals through humane education, prevention, and enforcement programs for the citizens and domestic animals of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Rabies control in the county's unincorporated and incorporated areas. 2. Patrol for stray, nuisance, or dangerous animals including humane trapping. 3. Investigate allegations of neglect or cruelty to animals and resolve complaints. 4. Monitors all reported animal bite or rabies suspect exposure cases in the county and city. 5. State designated agency for coordination of local Animal Disaster Relief/Recovery Plan. 6. 24 hour emergency rescue and medical care of sick, diseased and/or injured domestic animals. 7. Conducts Animal Bite Prevention Program and other community outreach programs for both children and adults.
Statutory Responsibilities	Leon County Code of Laws, Chapter 4 "Animals"; *Florida Statute Chapter 828 "Animals; Cruelty; Sales; Animal Enterprise Protection" *Florida Administrative Code, Chapter 64D-3 "Control of Communicable Diseases and Conditions Which May Significantly Affect Public Health" *Florida Statute, Chapter 767 "Damage by Dogs" *Florida Statute, Chapter 585 "Animal Industry" *Florida Statute, Chapter 588 "Legal Fences and Livestock At Large"
Advisory Board	Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4, Section 4-93 (g)) Leon County Advisory Committee (Leon County Code of Laws, Chapter 4, Section 4-32)

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q2	Field deployed staff to population ¹	1 : 19,360	1:15,000 to 18,000

1. Calculation based on unincorporated area population; however, Leon County Animal Control is responsible for responding to all bite related calls in the City.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2,Q3	Increase domestic animal rabies vaccination: Measured by bite animal vaccination rates	51%	96%	80%	89%
Q2	Maintain customer complaint rate at 5 per 1,000 calls received	2.3	2.1	5.0	5.0
Q2	# of citations issued	169	213	250	250
Q2	# of field service calls (bite and service calls including follow-ups) ¹	7,136	6,009	6,250	6,250
Q2	Return 7% of lost pets to their owners annually	13%	2%	7%	7%
Q2	Reduce field impounds at the Animal Shelter by 3% annually	12%	6%	3%	3%

- Notes:
1. From FY 2014, Leon County established a partnership with the Florida Department of Health (DOH), where the DOH is releasing animals from rabies quarantine, decreasing the number of follow-up incidents officers are handling from prior years.

Animal Control (140-201-562)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	388,261	425,895	426,649	5,870	432,519	441,857
Operating	561,902	708,065	833,591	176,064	1,009,655	1,035,891
Transportation	52,015	68,130	57,487	-	57,487	57,487
Grants-in-Aid	71,250	71,250	71,250	-	71,250	71,250
Total Budgetary Costs	1,073,428	1,273,340	1,388,977	181,934	1,570,911	1,606,485
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
140 Municipal Service	1,073,428	1,273,340	1,388,977	181,934	1,570,911	1,606,485
Total Revenues	1,073,428	1,273,340	1,388,977	181,934	1,570,911	1,606,485
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Animal Control	1.00	1.00	1.00	-	1.00	1.00
Sr. Animal Control Officer	5.00	4.00	3.00	-	3.00	3.00
Animal Control Officer	-	1.00	2.00	-	2.00	2.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	7.00	7.00	7.00	-	7.00	7.00

The major variances for the FY 2016 Animal Control budget are as follows:

Increases to Program Funding:

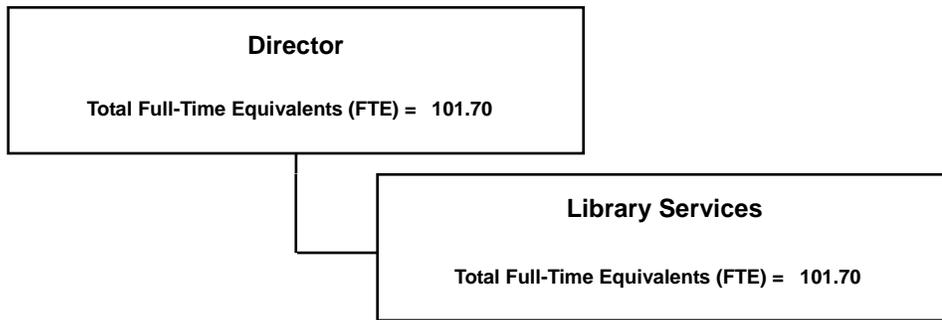
- Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
- The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$5,870.
- Approved by the Board at the February 2014 meeting, the County will fund 50% of the capital and 45% of the operating costs associated with the upgrades to the HVAC at the Animal Service Center. The combination amount for FY 2016 is \$76,286.
- Under the term of the Board approved Animal Service Center contract with the City, the County is obligated to assume 45% of all operating costs and 50% of all capital costs at the Center:
 - Operating costs increase in the amount of \$90,314 including a Lost and Found Coordinator position;
 - Additional new capital projects costs in the amount of \$75,000 for repairs, replacements, and improvements, such as new floors, cat room remodel, lobby renovations, etc.
- To ensure current service levels, a \$10,750 increase in operating supplies, including \$3,000 Adverse Weather Protection, \$4,250 ballistics armor, \$2,800 Microchip Scanners, and \$700 Transfer Cages.
- Communication phone system costs in the amount of \$1,810.

Decreases to Program Funding:

- Centralized copy machine lease in the amount of \$1,956.
- Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$10,643.



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Executive Summary

The Office of Library Services section of the Leon County FY 2016 Annual Budget includes Library Policy, Planning & Operations, Library Public Services, and Library Collection Services. To more efficiently manage staff at the main and branch libraries, in the newly designated Office of Library Services, two divisions, Library Public Services and Library Extension Services are combined into one, Library Public Services. Library staff members offer services to library users and the public throughout the library system, with specialized services available at the Main Library.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the DSEM's Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Library continues to uphold the strategic initiative of maintaining a high quality of offerings, including public access to books, media, digital resources, computers, Internet, reference resources, targeted programming, mobile library, and literacy training.

During FY 15, the Library has continued to refine and develop the library website, online catalog interface and Facebook page, provided a variety of apps for remote access to information, developed a permanent display and tribute at the Main Library to Gov. LeRoy Collins, launched a Seed Library with sample-size seed packets available for spring and fall planting, participated in the Emancipation Celebration, kicked off the Summer Reading Program, Every Hero Has a Story, with events at each library, including an outdoor Community Hero event, and prepared for a major cataloging update by establishing uniform name and subject headings.

Office of Library Services Business Plan

Mission Statement

The mission of the Leon County Office of Library Services is to enrich the community by Inspiring a love of reading, providing a dynamic resource for intellectual, creative and recreational pursuits, and enabling residents to live a life of learning.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012

Quality of Life

- Maintain and enhance our educational and recreational offering associated with our library system, inspiring a love of reading and lives of learning. (Q8) 2013.

Strategic Initiatives
October 1, 2011–
September 30,
2016

- | | | |
|----|--|---------|
| 1. | Maintain a high quality of offerings through the library system, including public access to books, media, digital resources, computers, internet, reference resources, targeted programming, mobile library, and literacy training (EC1, EC6, Q1) 2012 | Ongoing |
|----|--|---------|

Actions

- | | | |
|----|---|---|
| 1. | A. Provide information and access to services through the Internet and print resources for area veterans. Information Professionals providing reference services consider the needs of veterans when selecting online and other materials. Work with Leon County Veterans Services to ensure that veterans are informed of information and access available at library locations. (EC5, Q1) | Public Services and Collection Management |
| | B. Emphasize job search, training and small-business development information and materials, both online and print resources, at all library locations. (Q1, EC6) | Public Services |
| | C. Implement a major change in the cataloging of library materials to Resource Description and Access (RDA) records. RDA, a new international cataloging standard designed for an electronic environment, allows description of new formats as they are developed and provides for better access to print, digital and other resources. The Library of Congress implemented RDA on March 31, 2013. (Q1, Q6) | Policy, Planning & Operations and Collection Management |
| | D. Continue to implement improvements in the online catalog. Introduce mobile apps for library users to access library information and the library catalog easily, and to place reserves on library materials. Continue to improve functionality of online catalog, including search capabilities as new apps and improved technology become available. (Q1 Q6) | Policy, Planning & Operations and Collection Management |
| | E. Develop and sustain book discussion groups throughout the libraries. (Q1, Q6) | Public Services |
| | F. Emphasize technology and customer-service training for all library staff members, using webinars and online training tools. (Q1) | Policy, Planning & Operations |

Office of Library Services

**Performance
Measures**

EC6	Percentage increase of library visits, computer use, circulation, program attendance compiled annually	Pg. 17-8
Q1	Number of items for which the library develops the original entry for the international cataloging database	Pg. 17-8
Q4	Number of mobile app downloads tracked monthly (not applicable yet)	Pg. 17-8
EC1	Average number of daily Facebook Page “engaged users” tracked monthly	Pg. 17-8

Leon County Fiscal Year 2016 Adopted Budget

Office of Library Services

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	4,944,555	5,175,165	5,149,831	38,223	5,188,054	5,317,275
Operating	626,948	751,902	781,227	-	781,227	781,227
Transportation	18,715	22,840	19,513	-	19,513	19,513
Capital Outlay	626,661	622,505	622,505	-	622,505	622,505
Grants-in-Aid	3,000	3,000	3,000	-	3,000	3,000
Total Budgetary Costs	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Library Services	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Total Budget	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Total Revenues	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Library Services	101.70	101.70	101.70	-	101.70	101.70
Total Full-Time Equivalents (FTE)	101.70	101.70	101.70	-	101.70	101.70
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Library Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Library Services – (001-240,241,242-571)

Goal	The goal of the LeRoy Collins Leon County Public Library System is to enrich the community by inspiring a love of reading, providing a dynamic resource for intellectual, creative and recreational pursuits, and enabling residents to live a life of learning.
Core Objectives	<ol style="list-style-type: none"> 1. Provide library materials circulation services, including check-out, check-in, reserves, patron registration, and collection for overdue and damaged materials. 2. Provide reference and information assistance and readers’ advisory service in person, by telephone, and online. 3. Provide programs and learning opportunities for all ages, including literacy services, Baby Time, Story Time, Summer Reading Program, book groups, and author presentations. 4. Offer online services, including online catalog, requests and reserves, subscription online resources, patron account management, events calendar, and information for library users. 5. Provide public access to internet computers, printers, typewriters, basic computer instruction and Wifi. 6. Offer voter registration, space for free income tax forms and assistance, and meeting rooms available for public usage. 7. Order, receive, catalog, and process all library collection materials. 8. Maintain integrity of system catalog and participate in the national library catalog database. 9. Maintain the public interface to the library system’s catalog. 10. Maintain a library system-wide courier service.
Statutory Responsibilities	Leon County Code, Appendix C-Special Acts, Chapter 10 "Library"; Florida Statutes, Chapter 257 "Public Libraries and State Archives"; Florida Administrative Code, Chapter 1B-2 "State Aid to Libraries Grant Program."
Advisory Board	Library Advisory Board

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
Q1	Cost Per Capita	\$22.93	12 th of 31
Q1	Materials Expenditures Per Capita	\$2.28	13 th of 31
Q1	Circulation Items Per Capita	6.58	11 th out of 31
Q1	Square feet Per Capita (State Standard 0.6 sf) [FY12]	.56	8 th out of 30
Q1	FTE per 1,000 population [same as Brevard and Lake counties]	.37/1,000	4 th out of 31
Q1	Internet terminals Use per 1,000 population	1.25/1,000	5 th out of 31
Q1	# of Individual Registered Users (% of total population) [FY12]	60%	46%

Benchmark Source: Florida Library Directory with Statistics FY13 (most current vetted information)

Library Services – (001-240,241,242-571)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q1	# of total Library visits	1,087,503	1,044,881	1,100,300	1,100,000
Q1	# of items in Library Collection ¹	787,977	778,824	815,000	785,000
Q1	# of total Material Circulation	1,831,043	1,717,805	1,920,000	1,800,000
Q1	# of total computer uses ²	2,586,304	2,290,183	2,300,000	2,300,000
Q1	# of new volumes cataloged	46,890	41,569	49,000	49,000
Q1	# of Library programs held	863	883	800	750
Q1	# of Library program attendance	31,542	37,336	38,500	30,000
EC6, Q1	Track implementation of RDA and the number of entries that the library develops as the first record of a particular item for the shared international cataloging database	106	56	150	100
G2	% increase in the number of downloads for mobile apps ²	N/A	N/A	40%	N/A
G2	% increase in the number of hits on Facebook and the number of Twitter followers ³	N/A	N/A	40%	N/A

- Notes:
1. In March 2014, the library began a database clean-up project in preparation for anticipated Authority Control (headings and names corrections) as part of implementation of RDA (Resource Description and Access) cataloging standards. The Clean-up project will resolve problems of lost and withdrawn items from the two system migrations in 1994 and 2003, resulting in the number of items in the library collection remaining flat for the next 18 months. Clean-up of library patron registration records was added to the project over the summer. This project is ahead of schedule.
 2. Total computer use down due to decrease in database use and first-time use of Wi-Fi (for mobile devices) in FY 2014.
 3. Facebook page launched in April 2014. "Likes" increased from 3482 on Sept 30, 2014 to 3708 on March 30, 2015. The average number of daily Facebook engaged users is 110 from October 1, 2014 to March 30, 2015.

Library Services Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	4,944,555	5,175,165	5,149,831	38,223	5,188,054	5,317,275
Operating	626,948	751,902	781,227	-	781,227	781,227
Transportation	18,715	22,840	19,513	-	19,513	19,513
Capital Outlay	626,661	622,505	622,505	-	622,505	622,505
Grants-in-Aid	3,000	3,000	3,000	-	3,000	3,000
Total Budgetary Costs	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Lib - Policy, Planning, & Operations (001-240-571)	845,101	862,266	853,265	210	853,475	864,214
Library Collection Services (001-242-571)	795,743	799,237	1,502,151	357	1,502,508	1,519,180
Library Extension Services (001-243-571)	2,287,731	2,429,164	-	-	-	-
Library Public Services (001-241-571)	2,291,303	2,484,745	4,220,660	37,656	4,258,316	4,360,126
Total Budget	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Total Revenues	6,219,879	6,575,412	6,576,076	38,223	6,614,299	6,743,520
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Lib - Policy, Planning, & Operations	6.00	6.00	6.00	-	6.00	6.00
Library Public Services	37.20	37.20	82.70	-	82.70	82.70
Library Collection Services	12.00	12.00	13.00	-	13.00	13.00
Library Extension Services	46.50	46.50	-	-	-	-
Total Full-Time Equivalents (FTE)	101.70	101.70	101.70	-	101.70	101.70
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Library Public Services	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Library Services - Lib - Policy, Planning, & Operations (001-240-571)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	474,264	445,428	409,891	210	410,101	420,840
Operating	367,837	413,838	440,374	-	440,374	440,374
Grants-in-Aid	3,000	3,000	3,000	-	3,000	3,000
Total Budgetary Costs	845,101	862,266	853,265	210	853,475	864,214
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	845,101	862,266	853,265	210	853,475	864,214
Total Revenues	845,101	862,266	853,265	210	853,475	864,214
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Library Director	1.00	1.00	1.00	-	1.00	1.00
Admin. & Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Library Bdgt. & Collection Dev. Mngr.	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	6.00	6.00	6.00	-	6.00	6.00

The major variances for the FY 2016 Library Policy, Planning, & Operations budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$210.
3. Communication phone system costs in the amount of \$10,400.
4. Centralized copy machine lease in the amount of \$16,136.

Library Services - Library Public Services (001-241-571)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,630,318	1,821,872	4,034,409	37,656	4,072,065	4,173,875
Operating	34,324	40,368	178,471	-	178,471	178,471
Transportation	-	-	7,780	-	7,780	7,780
Capital Outlay	626,661	622,505	-	-	-	-
Total Budgetary Costs	2,291,303	2,484,745	4,220,660	37,656	4,258,316	4,360,126
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	2,291,303	2,484,745	4,220,660	37,656	4,258,316	4,360,126
Total Revenues	2,291,303	2,484,745	4,220,660	37,656	4,258,316	4,360,126
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Literacy Project Coordinator	-	-	1.00	-	1.00	1.00
Library Special Services Coord	-	-	3.00	-	3.00	3.00
Library Services Coordinator	3.00	3.00	10.00	-	10.00	10.00
Sr. Library Serv. Specialist	3.00	5.00	4.00	-	4.00	4.00
Applications Systems Analyst I	-	1.00	1.00	-	1.00	1.00
Sr. Library Assistant	11.70	11.70	21.20	-	21.20	21.20
Information Professional	9.50	9.50	18.50	-	18.50	18.50
Library Services Specialist	2.00	-	8.50	-	8.50	8.50
Library Services Manager	-	-	1.00	-	1.00	1.00
Applications Dev. Analyst	1.00	-	-	-	-	-
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Computer Support Technician	1.00	1.00	1.00	-	1.00	1.00
Library Assistant	5.00	5.00	12.50	-	12.50	12.50
Total Full-Time Equivalents (FTE)	37.20	37.20	82.70	-	82.70	82.70
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Library Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2016 Library Public Services budget are as follows:

Increases to Program Funding:

1. The FY 2016 Library Extension Services \$2,429,164 budget has been realigned to the Library Public Services to provide more efficient management of personnel resources and the coordination of services.
2. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
3. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$37,656.
4. Centralized copy machine lease in the amount of \$2,789.

Decreases to Program Funding:

1. One Senior Library Assistant was moved from Library Public Services to Library Collection Services in the amount of \$48,373 to provide more efficient management and monitoring of services.
2. Library books, publications, and materials fund has been realigned from Library Public Services to Library Collection Services in the amount of \$622,505.
3. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$1,160.

Library Services - Library Collection Services (001-242-571)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	643,658	622,955	705,531	357	705,888	722,560
Operating	137,654	162,382	162,382	-	162,382	162,382
Transportation	14,431	13,900	11,733	-	11,733	11,733
Capital Outlay	-	-	622,505	-	622,505	622,505
Total Budgetary Costs	795,743	799,237	1,502,151	357	1,502,508	1,519,180
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	795,743	799,237	1,502,151	357	1,502,508	1,519,180
Total Revenues	795,743	799,237	1,502,151	357	1,502,508	1,519,180
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Sr. Library Assistant	-	-	1.00	-	1.00	1.00
Courier	1.00	1.00	1.00	-	1.00	1.00
Information Professional	1.00	1.00	1.00	-	1.00	1.00
Library Services Specialist	8.00	8.00	8.00	-	8.00	8.00
Library Services Manager	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	12.00	12.00	13.00	-	13.00	13.00

The major variances for the FY 2016 Library Collection Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$357.
3. One Senior Library Assistant was moved from Library Public Services to Library Collection Services in the amount of \$48,373 to provide more efficient management and monitoring of services.
4. Library books, publications, and materials fund have been realigned from Library Public Services to Library Collection Services in the amount of \$622,505.

Decreases to Program Funding:

1. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$2,167.

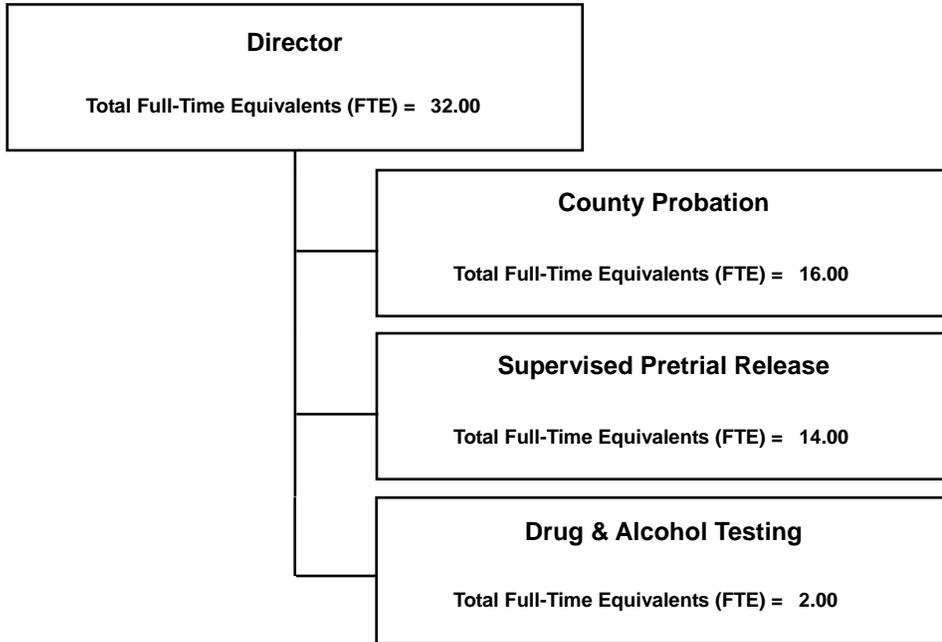
Library Services - Library Extension Services (001-243-571)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,196,314	2,284,910	-	-	-	-
Operating	87,133	135,314	-	-	-	-
Transportation	4,285	8,940	-	-	-	-
Total Budgetary Costs	2,287,731	2,429,164	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	2,287,731	2,429,164	-	-	-	-
Total Revenues	2,287,731	2,429,164	-	-	-	-
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Literacy Project Coordinator	1.00	1.00	-	-	-	-
Library Special Services Coord	3.00	3.00	-	-	-	-
Library Services Coordinator	7.00	7.00	-	-	-	-
Sr. Library Serv. Specialist	2.00	6.00	-	-	-	-
Sr. Library Assistant	11.00	10.00	-	-	-	-
Information Professional	9.50	9.50	-	-	-	-
Library Services Specialist	5.50	2.00	-	-	-	-
Library Services Manager	1.00	1.00	-	-	-	-
Library Assistant	6.50	7.00	-	-	-	-
Total Full-Time Equivalents (FTE)	46.50	46.50	-	-	-	-

The FY 2016 Library Extension Services \$2,429,164 budget has been realigned to the Library Public Services to provide more efficient management of personnel resources and the coordination of services.



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Executive Summary

The Office of Intervention & Detention Alternatives section of the Leon County FY 2016 Annual Budget is comprised of County Probation, Detention/Correction, Supervised Pretrial Release (SPTR), Drug and Alcohol Testing, and managing the funding contract in the Juvenile Assessment Center and other related division contracts.

The Office of Intervention & Detention Alternatives manages jail management and court ordered monitoring activities. Probation supervises and monitors offenders' compliance with court ordered sentencing conditions. Supervised Pretrial Release provides defendant monitoring and enforcement of court-ordered conditions of jail release. Drug & Alcohol Testing administers court-ordered urinalysis and alcohol testing to County Probation offenders and SPTR defendants.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Office of Intervention & Detention Alternatives Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

The Office of Intervention & Detention Alternatives provides staff support to the Public Safety Coordinating Council, which focuses on jail management and recidivism issues. In addition, this Office is responsible for the County functions related to the "Doris Slosberg Driver Education Safety Act," the Palmer Monroe Community Center, The Juvenile Civil Citation Program, and liaison functions with the State Attorney, Public Defender, law enforcement, and the Courts.

The Office of Intervention and Detention Alternatives participated in Court hearings held during the second annual Veterans Stand Down event by providing pretrial and probation services for homeless veterans. During the 2015 State Legislative session, \$125,000 in annual recurring funds was allocated to Leon County for the establishment of a Veteran's Court. These funds will be used to facilitate mental health and substance abuse treatment and services for veterans. Staff continues to participate in educational outreach activities by speaking to university students in the classroom about professional careers in criminal justice as probation and pretrial release officers.

As a prevention/intervention measure, the Public Safety Coordinating Council supported the Domestic Violence Coalition Committee's campaign to prevent domestic violence among high school students. With continued funding provided by the Board of County Commissioners, the campaign will be expanded next year to include behavior management and conflict resolution skills for middle school students. The reentry program, also known as Leveraging Interventions for Transition (LIFT) continues to further assist in minimizing recidivism by providing life and job skills training for inmates nearing the end of the jail sentence. Since December 2014, the LIFT Program has served 174 people. Of those that have been released from the jail, 85% are gainfully employed, enrolled in school or both.

With funds allocated through the Doris Slosberg Fund, a total of 742 students from 6 public high schools received road driving experience from a certified driver's education instructor.

In an effort to further assist offenders in completing their conditions of Probation and not return to the criminal justice system, the Office of IDA began collecting data to determine what resources offenders believed they needed to assist them to successfully complete their court ordered sentence. Probationers were asked about housing, health education, employment and transportation needs. Employment, transportation and education were identified as the greatest areas of need among those sentenced to probation. While the Office of IDA maintains informal relationships with agencies such as Career Source, Prosperity Center, and the Florida Department of Health, this year the office will expand these efforts to ensure offenders are connected with the community resources they need and measure outcomes. This needs assessment data has been shared with the courts, and they have requested our office to work with Court Administration to develop a formal process so that judges may give consideration of these needs during violation hearings.

Intervention & Detention Alternatives Business Plan

Mission Statement	<p>The mission of the Leon County Office of Intervention and Detention Alternatives is to provide information to the courts, which support judicial custody release decisions, and provide alternatives to incarceration to persons accused of crimes and offenders, which hold them accountable, improve their ability to live lawfully and productively in the community, enhance the overall administration of justice, and support community safety and well being.</p>	
Strategic Priorities	<p>Economy</p> <ul style="list-style-type: none"> Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) <p>Governance</p> <ul style="list-style-type: none"> Retain and attract a highly skilled, diverse and innovative County workforce, which exemplifies the County’s core practices. (G4) <p>Quality of Life</p> <ul style="list-style-type: none"> Provide essential public safety infrastructure and services which ensure the safety of the entire community. (Q2) Maintain and further develop programs and partnerships necessary to support a healthier community, including: access to health care and community-based human services. (Q3) 	
Strategic Initiatives October 1, 2011– September 30, 2016	<ol style="list-style-type: none"> Implement strategies to promote work readiness and employment, including: provide job search assistance for County Probation and Supervised Pretrial Release clients through private sector partners (E6, Q2) Implement alternatives to incarceration (Q2) Maintain a work environment free from influence of alcohol and controlled illegal substances through measures including drug and alcohol testing (G4, Q2) Support of Palmer Monroe Teen Center in partnership with the city (Q3) 	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
Actions	<ol style="list-style-type: none"> <ol style="list-style-type: none"> Assist private sector partner with identifying and referring probation and pretrial release defendants for job readiness training. (EC6, Q2) Facilitate and support private sector partner’s strategies for providing job skills training, resume writing skills, interviewing techniques, and employment contacts to defendants. (EC6, Q2) Monitor and track participation and success of defendants referred for job readiness training. (EC6, Q2) Provide alternatives to incarceration by effectively monitoring and supervising defendants ordered pretrial release and probation (Q2) Preserve the integrity and security of drug and alcohol testing by adhering to the rules established by the U.S. government (Q2, G4) Administer the contract for Palmer Munroe Teen Center and partner with the City to support implementation and administration of the Board’s directives. (Q3) 	<p>Pretrial Release Probation</p> <p>Pretrial Release Probation</p> <p>Pretrial Release Probation</p> <p>IDA</p> <p>DATP</p> <p>IDA</p>
Performance Measures	<p>Q2 % of defendants referred who successfully completed job readiness training</p> <p>Q2 % change in the number of warrants issued over the previous year</p> <p>Q2 % of offenders successfully completing Probation</p> <p>Q2 % of defendants successfully completing Supervised Pretrial Release</p> <p>Q2 % of tests administered accurately upon the first attempt</p>	<p>Pg. 18-7</p> <p>Pg. 18-7</p> <p>Pg. 18-7</p> <p>Pg. 18-13</p> <p>Pg. 18-16</p>

Leon County Fiscal Year 2016 Adopted Budget

Office of Intervention & Detention Alternatives

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,936,892	2,164,891	2,303,734	(97,028)	2,206,706	2,137,444
Operating	504,171	435,825	436,942	41,070	478,012	478,012
Grants-in-Aid	335,759	335,759	335,759	-	335,759	185,759
Total Budgetary Costs	2,776,823	2,936,475	3,076,435	(55,958)	3,020,477	2,801,215
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Probation	1,534,094	1,636,566	1,632,978	(38,489)	1,594,489	1,471,231
Supervised Pretrial Release	1,058,896	1,141,025	1,276,081	(20,969)	1,255,112	1,155,946
Drug & Alcohol Testing	183,833	158,884	167,376	3,500	170,876	174,038
Total Budget	2,776,823	2,936,475	3,076,435	(55,958)	3,020,477	2,801,215
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	335,759	335,759	335,759	-	335,759	185,759
110 Fine and Forfeiture	139,392	100,000	100,000	-	100,000	100,000
111 Probation Services	2,194,940	2,379,319	2,520,676	(55,958)	2,464,718	2,515,456
125 Grants	106,732	121,397	120,000	-	120,000	-
Total Revenues	2,776,823	2,936,475	3,076,435	(55,958)	3,020,477	2,801,215
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Probation	17.00	17.00	17.00	(1.00)	16.00	16.00
Drug & Alcohol Testing	2.00	2.00	2.00	-	2.00	2.00
Supervised Pretrial Release	15.00	15.00	15.00	(1.00)	14.00	14.00
Total Full-Time Equivalents (FTE)	34.00	34.00	34.00	(2.00)	32.00	32.00

County Probation Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,022,703	1,167,448	1,163,413	(44,059)	1,119,354	1,146,096
Operating	175,632	133,359	133,806	5,570	139,376	139,376
Grants-in-Aid	335,759	335,759	335,759	-	335,759	185,759
Total Budgetary Costs	1,534,094	1,636,566	1,632,978	(38,489)	1,594,489	1,471,231
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Probation (111-542-523)	1,058,943	1,200,807	1,197,219	(38,489)	1,158,730	1,185,472
Diversionsary Programs (110-508-569)	139,392	100,000	100,000	-	100,000	100,000
Line Item - Detention/Correction (001-888-523)	335,759	335,759	335,759	-	335,759	185,759
Total Budget	1,534,094	1,636,566	1,632,978	(38,489)	1,594,489	1,471,231
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	335,759	335,759	335,759	-	335,759	185,759
110 Fine and Forfeiture	139,392	100,000	100,000	-	100,000	100,000
111 Probation Services	1,058,943	1,200,807	1,197,219	(38,489)	1,158,730	1,185,472
Total Revenues	1,534,094	1,636,566	1,632,978	(38,489)	1,594,489	1,471,231
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
County Probation	17.00	17.00	17.00	(1.00)	16.00	16.00
Total Full-Time Equivalent (FTE)	17.00	17.00	17.00	(1.00)	16.00	16.00

County Probation (111-542-523)

Goal	The goal of the Leon County Probation Division is to hold defendants accountable, improve their ability to live lawfully and productively in the community, and enhance the overall administration of justice and support community safety and well being.
Core Objectives	<ol style="list-style-type: none"> 1. Supervise and monitor offenders' compliance with court ordered sentencing conditions, such as random drug and alcohol testing, participation in behavior modification programs, meetings with probation officers, not re-offending, and payment of restitution, fees and other court imposed costs. Offenders may be sentenced to County Probation for misdemeanor, traffic and some felony offenses. 2. Execute affidavits of conditions violated to notify the courts when offenders violate court-ordered conditions. 3. Attend court hearings and make recommendations to judges regarding sanctions to be imposed upon offenders who violate court-ordered conditions. 4. Administer Community Service and County Probation work programs, which provide sentencing alternatives and reduce jail population. 5. Administer random alcohol testing to defendants with court orders to abstain. 6. Notify the Sheriff's Bailiffs to execute in-office arrests of offenders with outstanding warrants when they are in the Probation Office. 7. Send more than 2,000 letters annually to notify offenders of their probation status to assist them in successfully completing their sentences. 8. Maintain new cases as assigned by the courts with no loss of jurisdiction. 9. Notify the Clerk of Courts when offenders complete their terms of probation so case records may be closed.
Statutory Responsibilities	Second Circuit Court Administrative Order, 86-60; Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.
Advisory Board	Criminal Justice Coordinating Council; Public Safety Coordinating Council; Domestic Violence Coordinating Council; Mental Health Advisory Board; Florida Association of Community Corrections

Benchmarking			
Priorities	Benchmark Data	Leon County	Benchmark
G4, Q2	Annual average workload hours per Probation Officer per month based upon offender risk factors and Intensity of cases	269	120

Benchmark Source: The American Probation and Parole Association (APPA), no longer adopts a benchmark standard based on a caseload ratio and instead supports a methodology based on workload. Workload, or case priority, is determined by the level of intensity required for supervising a case based on conditions assigned and other risk factors. APPA recommends that officers not exceed an average workload of 120 hours per month. Current benchmark statistics account for workload hours based on case priority in lieu of a caseload ratio.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G4, Q2	Average End of Month Caseload per hour ¹	385	379	349	269 ¹
G4, Q2	Utilize intervention strategies to minimize technical violations to no more than 20% of the total supervised	20%	23%	25%	16%
Q2	Schedule Wk Pgm. participants to defer Div. Of Operations labor costs by no less than \$300K annually (based upon min. wage only)	\$332,357	\$265,989	\$300,000	\$287,587 ²
Q2	Monitor participants to ensure they complete no less than 70% of the court ordered Wk Pgm. days assigned.	74%	77%	74%	77%
Q2	Schedule community service participants to ensure the equivalent of no less than 20 FTE's available to Non-Profit Agencies.	29	23	24	18 ³

Notes:

1. Projected below 2015 estimates based on current trend data. Caseloads based solely on court's discretion.
2. Work Program labor cost savings estimated below performance measures due to data trending with fewer participants than anticipated.
3. Community Service participants estimated below performance measures due to data trending with fewer participants than anticipated.

County Probation - County Probation (111-542-523)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,022,703	1,167,448	1,163,413	(44,059)	1,119,354	1,146,096
Operating	36,240	33,359	33,806	5,570	39,376	39,376
Total Budgetary Costs	1,058,943	1,200,807	1,197,219	(38,489)	1,158,730	1,185,472
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
111 Probation Services	1,058,943	1,200,807	1,197,219	(38,489)	1,158,730	1,185,472
Total Revenues	1,058,943	1,200,807	1,197,219	(38,489)	1,158,730	1,185,472
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir Office of Interven & Detention Alt	1.00	1.00	1.00	-	1.00	1.00
Probation/Pretrial Officer I	3.00	3.00	3.00	-	3.00	3.00
Community Services Coordinator	1.00	1.00	1.00	-	1.00	1.00
Probation/Pretrial Officer II	5.00	5.00	5.00	(1.00)	4.00	4.00
Sr. Probation/Pretrial Officer	2.00	2.00	2.00	-	2.00	2.00
Probation Supervisor	1.00	1.00	1.00	-	1.00	1.00
Interven & Det. Alter Coord	1.00	1.00	1.00	-	1.00	1.00
Probation Technician	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalentents (FTE)	17.00	17.00	17.00	(1.00)	16.00	16.00

The major variances for the FY 2016 County Probation budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$4,501.
3. Other contractual services costs in the amount of \$3,420 for additional security monitoring from Sonitrol.
4. Travel per diem costs in the amount of \$2,150 for the office relocation of Office Intervention & Detention Alternatives.
5. Communication phone system costs in the amount of \$2,425.

Decreases to Program Funding:

1. Funding reduction for one Probation/Pretrial Officer II position in the amount of \$48,560 as a result of departmental consolidation to one location.
2. Centralized copy machine lease in the amount of \$1,978.

County Probation - Line Item - Detention/Correction (001-888-523)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	335,759	335,759	335,759	-	335,759	185,759
Total Budgetary Costs	335,759	335,759	335,759	-	335,759	185,759
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	335,759	335,759	335,759	-	335,759	185,759
Total Revenues	335,759	335,759	335,759	-	335,759	185,759

The FY 2016 Detention/Correction line item budget is recommended at the same funding level as the previous fiscal year. Funding provides \$185,759 in the Disc Village/Juvenile Assessment Center program and the final \$150,000 payment in the three-year Palmer Munroe Teen Center funding agreement with the City of Tallahassee.

County Probation - Diversionary Programs (110-508-569)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	139,392	100,000	100,000	-	100,000	100,000
Total Budgetary Costs	139,392	100,000	100,000	-	100,000	100,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	139,392	100,000	100,000	-	100,000	100,000
Total Revenues	139,392	100,000	100,000	-	100,000	100,000

The FY 2016 Diversionary Program budget is recommended at the same funding level as the previous fiscal year. This costs were realigned to the Office of Intervention & Detention Alternatives to provide more efficient management and monitoring of the contracted services in the amount of \$100,000.

Supervised Pretrial Release Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	802,921	883,252	1,016,055	(52,969)	963,086	863,920
Operating	255,975	257,773	260,026	32,000	292,026	292,026
Total Budgetary Costs	1,058,896	1,141,025	1,276,081	(20,969)	1,255,112	1,155,946
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
FDLE JAG Grant - Pretrial (125-982059-521)	106,732	-	-	-	-	-
FDLE JAG Grant (125-982060-521)	-	121,397	-	-	-	-
FDLE JAG Grant (125-982061-521)	-	-	120,000	-	120,000	-
Pretrial Release (111-544-523)	952,164	1,019,628	1,156,081	(20,969)	1,135,112	1,155,946
Total Budget	1,058,896	1,141,025	1,276,081	(20,969)	1,255,112	1,155,946
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
111 Probation Services	952,164	1,019,628	1,156,081	(20,969)	1,135,112	1,155,946
125 Grants	106,732	121,397	120,000	-	120,000	-
Total Revenues	1,058,896	1,141,025	1,276,081	(20,969)	1,255,112	1,155,946
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Pretrial Release	13.00	13.00	15.00	(1.00)	14.00	14.00
FDLE JAG Grant - Pretrial	2.00	2.00	-	-	-	-
Total Full-Time Equivalents (FTE)	15.00	15.00	15.00	(1.00)	14.00	14.00

Supervised Pretrial Release – Pretrial Release (111-544-523)

Goal	The goal of the Supervised Pretrial Release Division (SPTR) is to hold defendants accountable, improve their ability to live lawfully and productively in the community, and enhance the overall administration of justice and support community safety and well being.
Core Objectives	<ol style="list-style-type: none"> 1. Screen and interview defendants booked in the Leon County jail on a 24/7 basis to assess whether defendants are eligible for release or must be held for First Appearance. Prepare information for the court’s consideration at defendants’ First Appearance hearings. 2. Supervise and monitor SPTR defendants’ compliance with court ordered conditions; meet weekly on average with each defendant assigned to Secured Continuous Random Alcohol Monitoring (SCRAM). Provide oversight of private vendors managing Global Positioning Satellite (GPS); complete weekly phone contacts with defendants residing more than 50 miles outside of Leon County; and meet monthly on average with all other defendants. Defendants charged with misdemeanor, traffic and felony offenses may be ordered to SPTR. 3. Assist private vendor in monitoring defendants’ GPS units. Respond to alerts when the system detects possible equipment tampering, zone or curfew violations for active GPS, or other equipment issues. Advise the defendant, if warranted, to take corrective action. 4. Contact law enforcement if the defendant cannot be contacted or fails to comply with staff instructions. 5. Monitor defendants’ SCRAM units and take appropriate actions when notified that a defendant tests positive for alcohol. 6. Administer random alcohol tests to offenders ordered by the courts to abstain. 7. Notify the Sheriff’s Warrant Officers to execute in-office arrests of defendants with outstanding warrants when they are in the SPTR office. 8. Notify the courts of violations of imposed conditions. 9. Attend First Appearance and motion hearings and make recommendations to judges regarding a defendant’s release. Notify Circuit probation when a Violation of Probation Warrant is issued by the First Appearance Judge and notify the jail’s releasing staff of defendants ordered to SPTR at First Appearance. 10. Provide the Clerk of Courts with Probable Cause Affidavits, Florida Crime Information Center (FCIC)/ National Crime Information Center (NCIC) criminal histories, Pretrial Intake interviews, misdemeanor violation of conditions affidavits, and Order to Show Cause Affidavits for the First Appearance Judge, State Attorney’s Office, Public Defender’s Office or private attorneys.
Statutory Responsibilities	Florida Constitution, Section 14; Florida Statute, Chapter 907.041(3)(a); Florida Statute, Chapter 907.041(3)(b); Administrative Order 2006-02-Uniform Bond Schedule and Pretrial Release Procedures Second Judicial Circuit, Florida; Florida Statute, Chapter 097.043 Citizens’ Right-to-Know. Assist in meeting County responsibilities for prisoners under Florida Statute, Chapter 951 (County and Municipal Prisoners) through probation and supervised pretrial release services, which are lower cost alternatives to incarceration.
Advisory Board	Public Safety Coordinating Council; Criminal Justice Coordinating Committee; Justice Information Systems Users Group; Association of Pretrial Professionals of Florida; National Association of Pretrial Service Agencies

Benchmarking

Priorities	Benchmark Data	Leon County	Benchmark
G4, Q2	Annual average workload hours per Pre-Trial Officer per month based upon defendant risk factors and intensity of cases.	239	120

Note: The American Probation and Parole Association (APPA) no longer adopts a benchmark standard based on a caseload ratio and instead supports a methodology based on workload. Workload, or case priority, is determined by the level of intensity required for supervising a case based on conditions assigned and other risk factors. APPA recommends that officers not exceed an average workload of 120 hours per month. Current benchmark statistics account for workload hours based on case priority in lieu of a caseload ratio.

Supervised Pretrial Release – Pretrial Release (111-544-523)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G4, Q2	Dedicate no fewer than an avg. of 120 hours per FTE per month to case management based upon conditions assigned and risk factors ¹	227	239	239	273 ¹
G4,Q2	Utilize intervention strategies to minimize technical violations (OTSC) to no more than 10% of the total supervised ²	11%	12%	12%	11%
G4,Q2	Utilize intervention strategies to ensure no fewer than 80% of defendants supervised successfully complete pretrial	82%	74%	79%	79%
Q2	Divert jail operating costs by no less than \$10 million by promoting and utilizing supervised pretrial alternatives.	\$12.6	\$11.3	\$11.7	\$10.3

Notes: 1. Projected above 2015 estimates based on current trend data. Caseloads based solely on court’s discretion.

Supervised Pretrial Release - Pretrial Release (111-544-523)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	706,516	761,855	896,055	(52,969)	843,086	863,920
Operating	245,648	257,773	260,026	32,000	292,026	292,026
Total Budgetary Costs	952,164	1,019,628	1,156,081	(20,969)	1,135,112	1,155,946
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
111 Probation Services	952,164	1,019,628	1,156,081	(20,969)	1,135,112	1,155,946
Total Revenues	952,164	1,019,628	1,156,081	(20,969)	1,135,112	1,155,946
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Pre-Trial Supervisor	1.00	1.00	1.00	-	1.00	1.00
Probation/Pretrial Officer II	-	-	9.00	(1.00)	8.00	8.00
Sr. Probation/Pretrial Officer	-	-	1.00	-	1.00	1.00
Drug Screening Technician	-	-	1.00	-	1.00	1.00
Assistant Drug Screening Coord	1.00	1.00	1.00	-	1.00	1.00
Pre-Trial Release Case Worker	1.00	1.00	-	-	-	-
Pre-Trial Release Specialist	6.00	6.00	-	-	-	-
Sr. Pre-Trial Release Spec.	1.00	1.00	-	-	-	-
Pre-Trial Technician	2.00	2.00	2.00	-	2.00	2.00
Mental Health Court Pretrial Release Specialist	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	13.00	13.00	15.00	(1.00)	14.00	14.00

The major variances for the FY 2016 Pretrial Release budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Two positions in Pre-trial Release – FDLE JAG Grant have been realigned to the Pretrial Release to provide more efficient management and operation in the amount of \$121,397. The personnel costs will still be covered by the FDLE JAG Grant.
3. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$15,097.
4. Other contractual services costs in the amount of \$32,000 for an additional armed security officer to support the change in office structure.
5. Communication phone system costs in the amount of \$1,665.

Decreases to Program Funding:

1. Funding reduction for one Probation/Pretrial Officer II position in the amount of \$68,066 as a result of departmental consolidation to one location.

Supervised Pretrial Release - FDLE JAG Grant - Pretrial (125-982059/60/61-521)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	96,405	121,397	120,000	-	120,000	-
Operating	10,326	-	-	-	-	-
Total Budgetary Costs	106,732	120,000	120,000	-	120,000	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
125 Grants	106,732	121,397	120,000	-	120,000	-
Total Revenues	106,732	121,397	120,000	-	120,000	-
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Drug Screening Technician	1.00	1.00	-	-	-	-
Pre-Trial Release Specialist	1.00	1.00	-	-	-	-
Total Full-Time Equivalents (FTE)	2.00	2.00	-	-	-	-

The major variances for the FY 2016 FDLE JAG Grant budget are as follows:

FY 2016 FDLE JAG Grant is anticipated in the amount of \$120,000, and it is contributing to personnel costs for one Drug Screening Technician and one Pre-Trial Release Specialist. The two grant positions have been realigned to the Pretrial Release organization to provide more efficient management and operation. The personnel costs will now be captured in the Pre-Trial Release program and charged back to the grant program for grant accounting purposes.

Drug & Alcohol Testing (111-599-523)

Goal	The goal of the Leon County Drug and Alcohol Testing Division is to assist county departments, the judicial system and other agencies in creating a safe and secure environment free from the adverse effects caused by abuse or misuse of alcohol and drugs.
Core Objectives	<ol style="list-style-type: none"> 1. Administer random urinalysis and alcohol breath tests to defendants and offenders with court-ordered conditions to abstain. 2. Provide urinalysis and alcohol breath test results to all court-ordered defendants. 3. Administer Department of Transportation (DOT) urinalysis collection and alcohol breath tests to County employees for Commercial Drivers' License (CDL), post accident, return to duty, and reasonable suspicion referrals. 4. Ensure that staff are trained and certified to perform DOT urinalysis collection and alcohol breath tests. 5. Administer urinalysis tests to individuals referred by Leon County Department of Human Resources in accordance with established guidelines. 6. Administer drug and alcohol tests to individuals referred by outside agencies. 7. Submit all pre-employment, reasonable suspicion, and post accident tests to a certified laboratory for confirmation results within 24 hours of collection. 8. Provide pre-employment, reasonable suspicion, return to duty and post accident test results to referring agency within 48 hours of receipt. 9. Maintain records for all court-ordered urinalysis and alcohol testing.
Statutory Responsibilities	Florida Statute, Chapter 948; Assist in meeting County responsibilities for prisoners under Florida Statute, Florida Department of Transportation Drug-Free Work Place and Testing Policy, Florida Statute, Chapter 440, Section 440.102, Chapter 112, Section 112.0455. U.S. Department of Transportation and Regulation, Section 49CFR Part 40.33.
Advisory Board	Criminal Justice Coordinating Council; Public Safety Coordinating Council

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2	# of alcohol tests administered annually to court ordered defendants ¹	13,796	12,642	12,900	12,810
Q2	# of urinalysis tests administered annually to court ordered defendants ²	10,351	9,063	8,424	12,034
G4, Q2	# of urinalysis collections performed annually for other agencies	548	702	526	709
G4, Q2	# of DOT alcohol tests administered annually ³	19	19	12	12
Q2	Fees collected for alcohol tests ⁴	\$66,890	\$134,391	\$66,014	\$132,862
Q2	Fees Collected for urinalysis tests ⁴	\$132,550	\$148,159	\$134,614	\$157,813

Notes:

1. Program is experiencing an upward monthly trend in the number of court ordered alcohol test.
2. Program is experiencing an upward monthly trend in the number of court ordered UA test.
3. These tests are administered strictly on a random basis at the discretion of the Risk Manager.
4. Increase in collection estimates is based on positive trends in frequency of testing.

Drug & Alcohol Testing (111-599-523)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	111,268	114,191	124,266	-	124,266	127,428
Operating	72,565	44,693	43,110	3,500	46,610	46,610
Total Budgetary Costs	183,833	158,884	167,376	3,500	170,876	174,038
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
111 Probation Services	183,833	158,884	167,376	3,500	170,876	174,038
Total Revenues	183,833	158,884	167,376	3,500	170,876	174,038
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Drug Screening Technician	1.00	1.00	1.00	-	1.00	1.00
Drug Screening Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

The major variances for the FY 2016 Drug & Alcohol Testing budget are as follows:

Increases to Program Funding:

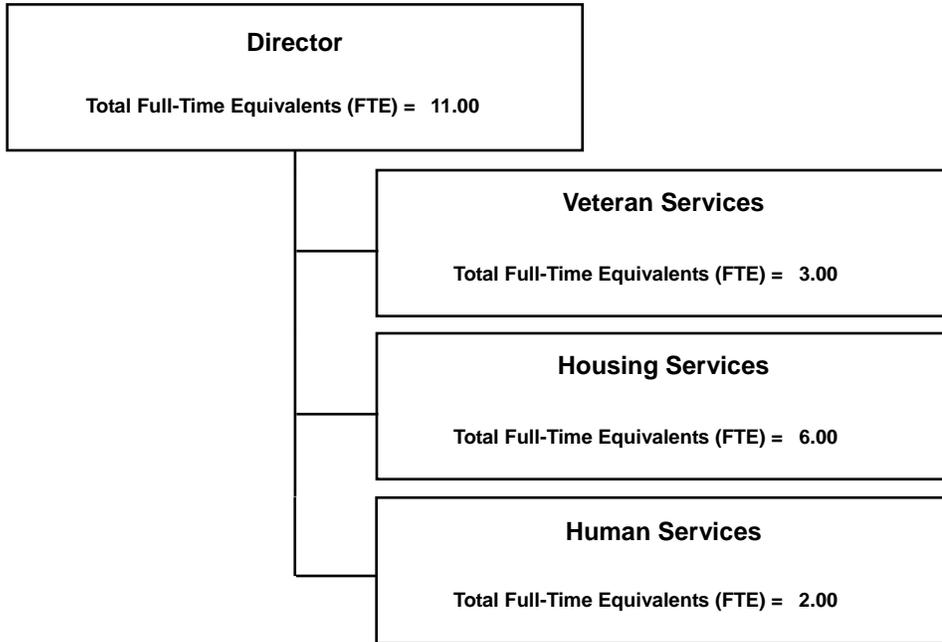
1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Operating supplies costs in the amount of \$3,500 to purchase instant Ethylglucuronide (ETG) testing kits.

Decreases to Program Funding:

1. Centralized copy machine lease in the amount of \$1,668.



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Executive Summary

The Office of Human Services and Community Partnerships section of the Leon County FY 2016 Annual Budget is comprised of Housing Services, Human Services, Primary Healthcare, and the Veteran Services.

The Office of Human Services and Community Partnerships promotes and maintains the health, safety, and welfare of all Leon County citizens. The Housing Services Division provides assistance to very low to moderate income residents of the unincorporated areas of Leon County through its rehabilitation, homeownership counseling, foreclosure assistance, and down payment assistance programs. Human Services administers the funding associated with human services activities consistent with State mandates, Board policies, and Leon County's mission. The Primary Healthcare Program administers the funding and provides contractual oversight of the CareNet providers serving the uninsured residents of Leon County. Veteran Services assists veterans and their dependents with processing benefit claims.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of Human Services and Community Partnerships communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

Housing Services continues to provide home rehabilitation, home replacement, down payment assistance, home counseling, and disaster mitigation services to the citizens of Leon County. In addition, Leon County is an Advisor for the Florida "Hardest Hit" Fund (HHF), which provides mortgage payments to program-eligible applicants. As an HHF Advisor, Leon County will receive revenue for providing assistance to program eligible applicants on a fee-per-service basis.

Human Services administers the funding and provides oversight to the human services activities provided to Leon County residents consistent with State mandates, Board policies, and Leon County's mission. Human Services administers the funding for Medicaid, Child Protection Exams, Baker Act, Marchman Act, tubercular care, direct emergency assistance, and indigent burial programs. Human Services is the division responsible for overseeing the County's participation in the Community Human Service Partnership (CHSP). Human Services also administers the County's obligations to the Medical Examiner's Office.

The Primary Healthcare Program serves the residents of Leon County through the provision of primary healthcare services to low income and uninsured Leon County residents in an efficient and cost effective manner. This is accomplished through the administration of primary healthcare funding. In addition, the Primary Healthcare Program manages the contracts of local healthcare providers (CareNet) participating in the Primary Healthcare Program. The local healthcare providers are: Bond Community Health Center, Neighborhood Medical Center, Capital Medical Society Foundation's We Care Network, FAMU Pharmacy, and Apalachee Center. At the April 28, 2015 budget workshop, the Board approved the establishment of a new funding method for those CareNet agencies who are reimbursed on a per patient visit rate. Rather than independently contracting with multiple providers for a predetermined number of patient reimbursements, this competitive provider model will pool the available County funds for primary and mental healthcare services on a first-come, first-served basis.

Veteran Services expects a continued demand for services as veterans return from current military campaigns. Veteran Services is responsible for administering the County Military Grant Program, providing counseling and assistance to veterans and their dependents, processing benefit claims and also serves as the Veteran Liaison for the local community. As part of Board's Strategic Priorities to implement strategies that assist local veterans, in June 2014, Veteran Services again sponsored Operation Thank You!, to celebrate the courageous men and women of Leon County Armed Forces Units. This year's event commemorated the Korean War veterans. The National Association of Counties (NACo) presented Achievement Awards to Leon County in various categories. NACo's recognize how Leon County provides the most cost-effective, high-quality service to citizens. One of the seven awards was in Human Services for Operation Thank You! and honoring our veterans.

Office of Human Services & Community Partnerships Business Plan

Mission Statement

The mission of the Leon County Office of Human Services and Community Partnerships is to build a stronger, healthier community by providing a safety net of resources, services, and solutions for citizens in need, in partnership with our community.

Strategic Priorities

Economy

- Focus resources to assist local veterans, especially those returning from tours of duty, in employment and job training opportunities through the efforts of County government and local partners. (EC5) 2012
- Ensure the provision of the most basic services to our citizens most in need so that we have a “ready workforce.” (EC6) 2012

Quality of Life

- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) rev. 2013
- Support the preservation of strong neighborhoods through appropriate community planning, land use regulations, and high quality provision of services. (Q6) 2012

Strategic Initiatives

October 1, 2011 – September 30, 2016

- | | |
|--|----------------------------|
| 1. Implement strategies that assist local veterans, including: develop job search kiosk for veterans (EC5,EC6) 2012 | Complete |
| 2. Implement strategies that assist local veterans, including: consider policy to allocate a portion of Direct Emergency Assistance funds to veterans (EC5,EC6 Q3) 2012 | Complete (Annually funded) |
| 3. Collaborate with United Vets and attend monthly coordinating meetings (EC5) 2012 | Ongoing |
| 4. Provide grants to active duty veterans (EC5) 2012 | Ongoing |
| 5. Assist veterans with benefits claims (EC5,EC6,Q3) 2012 | Ongoing |
| 6. Fund Veterans Day Parade as a partner with VET, Inc. (EC5) 2012 | Ongoing |
| 7. Maintain and further develop programs and partnerships necessary to support and promote a healthier (Q3) rev. 2013 | Ongoing |
| 8. Support Leon County Health Departments (Q3) 2012 | Ongoing |
| 9. Support CareNet (Q3) 2012 | Ongoing |
| 10. Maintain oversight of state-mandated programs, such as Medicaid and Indigent Burial, to ensure accountability and compliance with state regulations (Q3) 2012 | Ongoing |
| 11. Provide foreclosure prevention counseling and assistance (Q6) 2012 | Ongoing |
| 12. Provide first time homebuyer assistance (Q6) 2012 | Ongoing |
| 13. Implement strategies that assist local veterans, including: Hold “Operation Thank You!” celebration annually for veterans and service members (EC5) rev. 2013 | Ongoing |
| 14. Provide an early budget discussion item regarding primary health care, including mental health care services, and options to maximize resources to meet the healthcare needs of the community including those individuals served through the local criminal justice system (Q3, G2) 2015 | Complete |

Actions

- | | |
|---|-------------------|
| 1. Maintain veterans’ kiosk and continue to work with CareerSource Capital Region on veterans’ employment issues. (EC5) | Veterans Services |
| 2. Develop policy to allocate funds for a new Direct Emergency Assistance Program for veterans. (EC5) | Veterans Services |
| 3. Strengthen relationship with local veterans’ organizations by attending monthly meetings, partnering with CareerSource Capital Region veterans jobs program, and continuing to support V.E.T. Inc. and the Veterans Day Parade.(EC5) | Veterans Services |
| 4. Continue to outreach to promote awareness of Leon County Military Grant for Active Duty Personnel.(EC5) | Veterans Services |

Office of Human Services and Community Partnerships

	5. Continue to assist local veterans and their dependents with processing benefit claims. (EC5, EC6, Q3)	Veterans Services
	6. Continue to provide support and funding to VET, Inc. to organize, plan, and execute the Veterans Day Parade. (EC5)	Veterans Services
	7. Provide in-kind and funding support of the Community Human Service Partnership program. Continue to support, fund, and administrate the CHSP process in an effort to be responsible stewards of community dollars. (Q3)	Human Services
	8. A. Execute an annual contract to provide funding to the Florida Department of Health in Leon County for the provision of mandated public health services. (Q3) B. Collaborate with the Florida Department of Health in Leon County for the provision of healthcare for uninsured and financially indigent residents. (Q3)	Primary Healthcare Human Services
	9. A. Collaborate with CareNet partners for the provision of healthcare services for uninsured and financially indigent residents. (Q3) B. Partner with CareNet and other community agencies to pursue opportunities to leverage county funding. (Q3)	Primary Healthcare Primary Healthcare
	10. Collaborate with ACHA and other State agencies to ensure accountability and compliance. (Q3)	Human Services
	11. Mitigate property value loss by providing foreclosure prevention with funds attained through Florida's Hardest Hit program, and scheduling ongoing assistance. (Q6)	Housing Services
	12. Continue to support first-time homebuyer assistance with homeownership workshops, and also diversify funding for the program.(Q6)	Housing Services
	13. Sponsor Operation Thank You! : A Pancake Breakfast ceremony to celebrate the courageous men and women of Leon County Armed Forces Units.	Veterans Services
	14. Item will be included as part of the Budget Workshop scheduled for April 29 th , 2015.	Primary Healthcare
Performance Measures	EC5,Q3 Dollar Increase in fiscal impact of approved veterans claims annually.	Pg. 19-9
	EC5,Q3 Percent Increase in number of veterans assisted through the claim process and outreach annually.	Pg. 19-9
	EC5,Q3,Q6 Percent Increase in the number of citizens assisted through foreclosure and first-time home buying programs.	Pg. 19-12
	Q6,Q3 Track dollar amount of property value retained by foreclosure prevention annually using the Leon County Property Appraiser's assessed value.	Pg. 19-12
	Q3,Q6 Dollar amount of community benefit realized through the receipt of grant funding and the provision of grant matches.	Pg. 19-26
	EC5,Q3 Dollar amount used through the Military Grant Program to assist service members that were called to active duty to serve their country.	Pg. 19-9
	Q3 Number of uninsured residents receiving primary healthcare through CareNet.	Pg. 19-26

Leon County Fiscal Year 2016 Adopted Budget

Office of Human Services & Community Partnerships

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	615,605	701,278	680,107	15,932	696,039	713,152
Operating	2,074,516	2,551,001	2,565,834	29,528	2,595,362	2,595,362
Transportation	3,334	5,195	4,170	-	4,170	4,170
Grants-in-Aid	4,477,426	4,664,082	4,732,023	1,174,304	5,906,327	5,108,384
Total Budgetary Costs	7,170,880	7,921,556	7,982,134	1,219,764	9,201,898	8,421,068
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Veteran Services	242,628	312,020	302,351	12,149	314,500	318,393
Housing Services	581,151	529,250	507,191	922,777	1,429,968	560,764
Human Services	6,347,101	7,080,286	7,172,592	284,838	7,457,430	7,541,911
Total Budget	7,170,880	7,921,556	7,982,134	1,219,764	9,201,898	8,421,068
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	7,033,989	7,853,631	7,918,774	314,298	8,233,072	8,331,708
124 SHIP Trust	-	-	-	879,466	879,466	-
161 Housing Finance Authority	136,891	67,925	63,360	26,000	89,360	89,360
Total Revenues	7,170,880	7,921,556	7,982,134	1,219,764	9,201,898	8,421,068
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Housing Services	6.00	6.00	6.00	-	6.00	6.00
Human Services	2.00	2.00	2.00	-	2.00	2.00
Veteran Services	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	11.00	11.00	11.00	-	11.00	11.00

Veteran Services Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	110,396	162,055	153,391	2,149	155,540	159,433
Operating	11,585	17,465	31,460	-	31,460	31,460
Grants-in-Aid	120,647	132,500	117,500	10,000	127,500	127,500
Total Budgetary Costs	242,628	312,020	302,351	12,149	314,500	318,393
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Veteran Services (001-390-553)	242,628	312,020	302,351	12,149	314,500	318,393
Total Budget	242,628	312,020	302,351	12,149	314,500	318,393
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	242,628	312,020	302,351	12,149	314,500	318,393
Total Revenues	242,628	312,020	302,351	12,149	314,500	318,393
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Veteran Services	3.00	3.00	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

Veteran Services (001-390-553)

<p>Goal</p>	<p>The goal of the Leon County Veteran Services Division is to assist veterans and their dependents in securing all entitled benefits earned through honorable military service, and to advocate for veterans’ interests in the community.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Counsel and assist veterans and their dependents with processing benefit claims entitled to them through the United States Department of Veterans Affairs and other government agencies. 2. Assist veterans and their dependents with VA health care, home loan guaranty, VA life insurance, burial benefits, and military medals/records. 3. Maintain Veterans Resource Center (VRC) to provide employment and educational resources to veterans, focusing on those veterans making the transition from military to civilian life. 4. Maintain strong relationships with community partners by attending United Vets monthly coordinating meetings. 5. Manage the annual Leon County Military Grant Program. 6. Serve as the Leon County Veteran Liaison for all veteran issues in the local community. 7. Assist the VET, Inc. organization with the annual Veterans Day Parade. 8. Establish procedures to allocate direct emergency assistance funds to veterans. 9. Hold “Operation Thank You” celebration annually for veterans and service members.
<p>Statutory Responsibilities</p>	<p>F.S. 292.11 County and City Veteran Service Officer.</p> <p>(1) Each board of county commissioners may employ a county veteran service officer; provide office space, clerical assistance, and the necessary supplies incidental to providing and maintaining a county service office; and pay said expenses and salaries from the moneys hereinafter provided for.</p> <p>(2) The Department of Veterans Affairs is directed to establish a training program for county and city veteran service officers. Every county or city veteran service officer employed under this chapter shall attend the training program established by the department and successfully complete a test administered by the department prior to assuming any responsibilities as a county or city veteran service officer.</p> <p>The department shall further establish periodic training refresher courses, which each county or city veteran service officer must attend and complete as a condition of remaining in employment as a county or city veteran service officer. County and city veteran service officers shall be reimbursed for travel expenses, as provided in s. 112.061.</p>
<p>Advisory Board</p>	<p>Member of the County Veteran Service Officers Association of Florida; Board member of Tallahassee-Leon County Transportation Disadvantaged Coordinating Board; Veterans Events of Tallahassee (VET, Inc.) Executive Board.</p>

Veteran Services (001-390-553)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EC5	# of clients served (in person) ¹	4,980	4,500	3,860 ¹	4,200 ¹
EC5	# of outreach events attended ²	184	90	200 ²	150 ²
EC5	# of clients served in the Veterans Resource Center ³	94	180	100 ³	90 ³
EC5	Annual client benefit payments (new) ⁴	\$9,328,977	\$8,837,309	\$10,100,200	\$7,500,00 ⁴
EC5	Annual client benefit payments (recurring) ⁴	\$36,541,000	\$51,5463,309	\$51,500,000	\$48,000,000 ⁴
EC5, Q3	Dollar amount of Military Grant used to assist service members ⁵	\$50,000	\$55,742	\$50,000	\$40,000 ⁵
EC5	Dollar amount used through the Military Grant Program ⁵	\$21,168	\$42,642	\$38,000	\$20,742 ⁵
EC5	# of veterans assisted through the Veterans Emergency Assistance Program (VEAP) ⁶	N/A	78	150 ⁶	200 ⁶

- Note:
1. The building the Veterans National Cemetery, expanded Veterans Affairs(VA) outpatient clinic and the influx of veterans relocated to VA Leon County by the supportive housing programs will cause a larger number of veterans to seek assistance.
 2. The number of outreach events has been dramatically reduced due to staff assisting Veterans that come into the office.
 3. The Veterans Resource center is mostly utilized by the homeless Veteran population. The Center has seen less use due to more of our Veterans being housed through supportive housing programs.
 4. The new annual client benefits payments decreased, because of a decline in staff resources needed to conduct the outreach necessary to identify those new Veterans that are eligible for benefits from the Veterans Administration. Staff will continue efforts to identify new eligible benefit clients.
 5. The dollar amount of the Military Grant program has decreased due to the lack of Leon County National Guard and Reserve units being deployed.
 6. The increased number of Veteran’s requesting assistance through the Veterans Emergency Assistance Program (VEAP) has increased due to the number of new Veterans brought into Leon Count by the various support agencies such as Housing and Urban Development (HUD)/Veteran Affairs Supportive Housing (VASH) and the Veterans Supportive Housing Assistance Program.

Veteran Services - Veteran Services (001-390-553)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	110,396	162,055	153,391	2,149	155,540	159,433
Operating	11,585	17,465	31,460	-	31,460	31,460
Grants-in-Aid	120,647	132,500	117,500	10,000	127,500	127,500
Total Budgetary Costs	242,628	312,020	302,351	12,149	314,500	318,393
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	242,628	312,020	302,351	12,149	314,500	318,393
Total Revenues	242,628	312,020	302,351	12,149	314,500	318,393
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Veterans Services Manager	1.00	1.00	1.00	-	1.00	1.00
Veterans Services Counselor	2.00	2.00	1.00	-	1.00	1.00
Administrative Associate V	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2016 Veteran Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the adoption of the market based revisions to the Classification and Pay Plan in the amount of \$2,149.
3. Approved by the Board at the February 10, 2015 meeting, \$10,000 is budgeted to fund annually the North Florida Homeless Veteran Stand Down from Florida Veterans Foundation, Inc.
4. Funding for Operation Thank You! has been realigned to Promotional Activities account, specified with \$2,000 for Valor Coins, \$500 for Commemorative Wreaths, \$2,500 for Commemorative Bricks for Low Income Veterans, \$2,500 for Veterans Day – Additional Investment, \$2,500 for Operation Thank You Breakfast Ceremony with the American Legion, and \$5,000 for Veterans Organizations Grant Assistance.

Decreases to Program Funding:

1. Position reclassification from Veterans Services Counselor to Administrative Associate V in the amount of \$10,349.
2. Operating expenses in the amount of \$1,450 associated with a reduction in mandatory service training and travel costs.

Housing Services Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	415,909	426,747	408,610	13,783	422,393	432,655
Operating	41,695	89,243	91,411	29,528	120,939	120,939
Transportation	3,334	5,195	4,170	-	4,170	4,170
Grants-in-Aid	120,213	8,065	3,000	879,466	882,466	3,000
Total Budgetary Costs	581,151	529,250	507,191	922,777	1,429,968	560,764
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Housing Finance Authority (161-808-554)	136,891	67,925	63,360	26,000	89,360	89,360
Housing Services (001-371-569)	444,260	461,325	443,831	17,311	461,142	471,404
SHIP 2015-2018 (124-932048-554)	-	-	-	879,466	879,466	-
Total Budget	581,151	529,250	507,191	922,777	1,429,968	560,764
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	444,260	461,325	443,831	17,311	461,142	471,404
124 SHIP Trust	-	-	-	879,466	879,466	-
161 Housing Finance Authority	136,891	67,925	63,360	26,000	89,360	89,360
Total Revenues	581,151	529,250	507,191	922,777	1,429,968	560,764
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Housing Services	6.00	6.00	6.00	-	6.00	6.00
Total Full-Time Equivalentents (FTE)	6.00	6.00	6.00	-	6.00	6.00

Housing Services (001-371-569)

Goal	To promote safe, sanitary and affordable housing through homeowner education, counseling, down payment assistance, foreclosure prevention, and home rehabilitation in the unincorporated areas of Leon County.
Core Objectives	<ol style="list-style-type: none"> Administer and provide oversight of the Housing Programs: Home Rehabilitation; Home Replacement; Down Payment & Closing Costs Assistance; Foreclosure Prevention; Hardest Hit Fund Principal Reduction; Unemployment Mortgage Assistance Programs; Mortgage Loan Reinstatement Program; Green Rehabilitation; and Barrier Free Rehabilitation. Conduct community-wide affordable housing education through events such as Home Expos and Home Buyer Counseling Workshops. Seek to continually improve methodologies and efficiencies in serving citizens of Leon County with regard to affordable housing programs. Provide staff support and administer the activities of the Leon County Housing Finance Authority (HFA), the Affordable Housing Advisory Committee, and the Community Development Block Grant (CDBG) Citizen Task Force Advisory Committee. Provide quarterly grant reports and annual reports detailing Affordable Housing Programs and Fair Housing Activities; and, receive and report fair housing complaints. Design, implement and administer educational information on housing programs within the community, primarily through production of a Home Expo event, held bi-annually. Attend local Housing events, trainings and conferences to ensure Leon County is aware and in compliance with local, state and federal guidelines.
Statutory Responsibilities	Leon County Code, Chapter 8 Article V/Policy 96-11 "Direct Implementation of State Housing Initiative Program (SHIP)"; Housing Plan, Florida Statute Chapter 420 "Housing"; Leon County Code, Chapter 2, Section 2-71 & 2-120 "Implementation"; Florida Statute Chapter 159 "Bond Financing"; Florida Statute Chapter 760.20 "Fair Housing Act"
Advisory Board	Housing Finance Authority; Affordable Housing Advisory Committee; Community Development Block Grant (CDBG) Citizens Task Force Advisory Committee.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q6	# of clients receiving Down Payment Assistance ¹	45	41	60	60
Q6	# of clients receiving Foreclosure Prevention Assistance	22	34	80	24
Q6	Dollar amount of property value retained by foreclosure prevention	\$2,435,605	\$3,764,117	\$4,300,000	\$4,800,000
Q6	# of housing units receiving Home Rehabilitation ²	7	46	70	40
Q6	# of housing units receiving Home Replacement	3	0	5	5
Q6	Total Housing Dollars Administered	\$1,486,084	\$4,022,000	\$2,450,000	2,069,000

- Notes:
- The Leon County HFA Interlocal Agreement with Escambia County creates a down payment assistance program that is successfully marketed through the Division of Housing Services and is expected to perform well with a contract extension with Escambia County to 2017.
 - 2016 estimate supported by: Housing Services received a \$750,000 CDBG Housing Rehabilitation Grant (\$750,000). This additional funding allocation along with SHIP Funding received in 2014 (\$440,000) and an anticipated \$879,000 in SHIP funds to be received in 2015. SHIP Funding has a potential three (3) year shelf life but Housing Services demand for rehabilitation services allows for immediate and expedited consumption of any and all funding received.

Housing Services - Housing Services (001-371-569)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	415,909	426,747	408,610	13,783	422,393	432,655
Operating	25,016	29,383	31,051	3,528	34,579	34,579
Transportation	3,334	5,195	4,170	-	4,170	4,170
Total Budgetary Costs	444,260	461,325	443,831	17,311	461,142	471,404
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	444,260	461,325	443,831	17,311	461,142	471,404
Total Revenues	444,260	461,325	443,831	17,311	461,142	471,404
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Dir. of Hum Svcs. & Commu Partnership	1.00	1.00	1.00	-	1.00	1.00
Affordable Housing Manager	1.00	1.00	1.00	-	1.00	1.00
Housing Rehabilitation Specialist	1.00	1.00	1.00	-	1.00	1.00
Financial Compliance Manager	1.00	1.00	1.00	-	1.00	1.00
Sr. Housing Services Specialist	-	1.00	1.00	-	1.00	1.00
Housing Services Specialist	1.00	-	-	-	-	-
Administrative Associate V	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	6.00	6.00	6.00	-	6.00	6.00

The major variances for the FY 2016 Housing Services budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. The budget proposal increase includes funding associated with positions included in the market based revisions to the Classification and Pay Plan in the amount of \$13,783.
3. Travel per diem costs in the amount of \$1,878 to support the transportation costs of attending annual Florida Housing Coalition Conference and Housing Finance Authority Conference.
4. Training costs in the amount of \$1,650 for statewide Affordable Housing Conference and other training and registration.
5. Communication phone system costs in the amount of \$1,440.

Decreases to Program Funding:

1. Transportation costs related to vehicle insurance, maintenance, and fuel, in the amount of \$1,025.

Housing Services - SHIP 2015-2018 (124-932048-554)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	-	-	-	879,466	879,466	-
Total Budgetary Costs	-	-	-	879,466	879,466	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
124 SHIP Trust	-	-	-	879,466	879,466	-
Total Revenues	-	-	-	879,466	879,466	-

The FY 2016 SHIP 2015-2018 Grants is anticipated in the amount of \$879,466.

Housing Services – Housing Finance Authority (161-808-554)

Goal	The goal of the Housing Finance Authority (HFA) is to consider Leon County affordable housing financing for owner-occupied single-family units, multi-family housing units, townhouses and condominiums. This consideration includes the sale of taxable bonds once approved by resolution of the Board of County Commissioners.
Core Objectives	<ol style="list-style-type: none"> 1. Continue to provide funding to conduct emergency repairs and assistance for home rehabilitation projects, and pay for project fees not allowed by certain housing programs such as doc stamp fees and recording costs. 2. Continue to work in conjunction with the Escambia County Housing Finance Authority in the development of multi-million dollar single-family bond issuances. 3. Continue to provide oversight to the bond issuances of both Magnolia Terrace Apartments and Lakes at San Marcos. 4. Continue to function as the advisory committee for the State Housing Initiative Partnership (SHIP) and Community Development Block Grant (CDBG) programs. 5. Issue, or issue jointly with other counties, single-family mortgage revenue bonds at below market rate. 6. Accept and review multi-family bond applications and make recommendations to the Board. 7. Review and make recommendations toward financing of current HFA-LHAP strategies and current and/or new housing strategies to be undertaken by the Division of Housing Services.
Statutory Responsibilities	Leon County Code: Chapter 2 Article III Division 3 Section 2 Leon County Code: Chapter 8 Article V Section 8-154
Advisory Board	None

Housing Services - Housing Finance Authority (161-808-554)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	16,678	59,860	60,360	26,000	86,360	86,360
Grants-in-Aid	120,213	8,065	3,000	-	3,000	3,000
Total Budgetary Costs	136,891	67,925	63,360	26,000	89,360	89,360
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
161 Housing Finance Authority	136,891	67,925	63,360	26,000	89,360	89,360
Total Revenues	136,891	67,925	63,360	26,000	89,360	89,360

The major variances for the FY 2016 Housing Finance Authority budget are as follows:

Increases to Program Funding:

1. Professional services costs in the amount of \$11,000 for the increase of Housing Finance Authority financial advisor contract.
2. Travel per diem costs in the amount of \$5,000 to support the increasing costs to travel to National and State Housing Finance Authority Conferences.
3. Marketing funds in the amount of \$10,000 paid from the annual contribution from Escambia County Housing Finance Authority for Leon County's participation in the refinancing program.

Decreases to Program Funding:

1. Housing related activities grant costs in the amount of \$5,065.

Human Services Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	89,299	112,476	118,106	-	118,106	121,064
Operating	2,021,237	2,444,293	2,442,963	-	2,442,963	2,442,963
Grants-in-Aid	4,236,565	4,523,517	4,611,523	284,838	4,896,361	4,977,884
Total Budgetary Costs	6,347,101	7,080,286	7,172,592	284,838	7,457,430	7,541,911
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Baker Act & Marchman Act (001-370-563)	691,336	692,601	692,601	-	692,601	692,601
CHSP & Emergency Assistance (001-370-569)	1,046,343	987,055	979,858	275,000	1,254,858	1,256,259
Health Department (001-190-562)	231,345	237,345	237,345	-	237,345	237,345
Medicaid & Indigent Burials (001-370-564)	2,568,618	2,607,830	2,694,506	-	2,694,506	2,776,029
Medical Examiner (001-370-527)	396,522	491,922	491,922	9,838	501,760	501,760
Primary Health Care (001-971-562)	1,353,937	2,002,533	2,015,360	-	2,015,360	2,016,917
Tubercular Care & Child Protection Exams (001-370-562)	59,000	61,000	61,000	-	61,000	61,000
Total Budget	6,347,101	7,080,286	7,172,592	284,838	7,457,430	7,541,911
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	6,347,101	7,080,286	7,172,592	284,838	7,457,430	7,541,911
Total Revenues	6,347,101	7,080,286	7,172,592	284,838	7,457,430	7,541,911
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
CHSP & Emergency Assistance	1.00	1.00	1.00	-	1.00	1.00
Primary Health Care	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Human Services (001-370-527,562,563,564,569)

<p>Goal</p>	<p>To serve as a safety net to enhance the quality of life for residents by providing resources, access to social services, and short term financial assistance.</p>
<p>Core Objectives</p>	<ol style="list-style-type: none"> 1. Ensure compliance with the following mandated programs and services through the provision of administrative and fiscal oversight: <ul style="list-style-type: none"> ▪ Medicaid, which covers nursing home and hospital stays for eligible residents; ▪ Health Care Responsibility Act, which funds care for indigent Leon County residents treated for emergency health care in another Florida county; ▪ Baker Act, which funds Leon County's match for the stabilization, temporary detention, and evaluation services for short-term mental health inpatient programs; ▪ Mental Health, Substance Abuse and Alcohol, which funds Leon County's match for the Community Mental Health Act and substance abuse programs related to the Marchman Act; ▪ Indigent Burial, which covers the costs of burial for unclaimed bodies and indigent persons; ▪ Child Protection Exams, which provides funding for alleged victims of abuse or neglect; and ▪ Tubercular Care, which funds transportation costs for tuberculosis patients to the State's tuberculosis hospital. ▪ Medical Examiner's Office. 2. Reduce homelessness and hunger; and enhance health and safety through the provision of financial support from the Direct Emergency Assistance Program. 3. Administer the Community Human Service Partnership Program (CHSP) which is an innovative collaboration between Leon County, the City of Tallahassee, and the United Way of the Big Bend to effectively distribute community funds for human services throughout Leon County.
<p>Statutory Responsibilities</p>	<p>Florida Statute 409.915 requires county governments to fund a portion of inpatient hospital stays and nursing home expenses incurred by county resident Medicaid recipients.</p> <p>Florida Statute 154.301-331 (HCRA) requires counties reimburse out-of-county hospitals at the Medicaid per diem rate for emergency care provided to the county's indigent residents.</p> <p>Florida Statute 394.76 requires that state funds expended for mental health, alcohol, and drug abuse be matched on a 75 to 25 state to local basis.</p> <p>Florida Statute 406.50 mandates that Leon County is responsible for the burial of any dead human body that is unclaimed or indigent.</p> <p>Florida Statute 39.304(5) requires county governments to pay exam costs for children who are alleged to have been abused, abandoned, or neglected.</p> <p>Florida Statute 392 mandates that to protect the citizenry from infection of tuberculosis (TB), the county is obligated to finance transportation of residents to a TB treatment facility.</p>
<p>Advisory Board</p>	<p>Human Services Grants Review Committee Joint Planning Board</p>

Human Services (001-370-527,562,563,564,569)

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q2	Amount reimbursed for Medicaid County Match and HCRA for hospital and nursing home services provided to citizens enrolled in Medicaid	\$2,320,185	\$2,362,023	\$2,500,000	\$2,536,000
Q2	# of Residents admitted to the publicly funded Baker Act Unit	914	879	900	900
Q2	# of Residents admitted to the publicly funded Marchman Act Unit	483	534	660	660
Q2	# of Disposition services provided for indigent, unclaimed, or unidentified persons through the Indigent Burial Program	42	35	40	45
Q2	# of Child Protection Exams Paid	186	159	180	190
EC6	# of families served by the Direct Emergency Assistance Program (DEAP)	85	72	95	50
EC6	# of citizens served through DEAP to prevent homelessness; increase safety; decrease hunger; and improve/enhance health conditions by the provision of rental, utility, food, and prescription assistance	195	169	300	150
EC6	# of CHSP training sessions for applicant agencies	10	10	10	10
EC6	# of CHSP site visits conducted	81	75	71	76

Human Services - Health Department (001-190-562)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	231,345	237,345	237,345	-	237,345	237,345
Total Budgetary Costs	231,345	237,345	237,345	-	237,345	237,345
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	231,345	237,345	237,345	-	237,345	237,345
Total Revenues	231,345	237,345	237,345	-	237,345	237,345

The FY 2016 Health Department budget is recommended at the same funding level as the previous fiscal year.

Human Services - Medical Examiner (001-370-527)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	396,522	491,922	491,922	9,838	501,760	501,760
Total Budgetary Costs	<u>396,522</u>	<u>491,922</u>	<u>491,922</u>	<u>9,838</u>	<u>501,760</u>	<u>501,760</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	396,522	491,922	491,922	9,838	501,760	501,760
Total Revenues	<u>396,522</u>	<u>491,922</u>	<u>491,922</u>	<u>9,838</u>	<u>501,760</u>	<u>501,760</u>

The major variances for the FY 2016 Medical Examiner budget are as follows:

Increases to Program Funding:

1. Program costs for Medical Examiner increase by 2% in the amount of \$9,838.

Human Services - Tubercular Care & Child Protection Exams (001-370-562)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	59,000	61,000	61,000	-	61,000	61,000
Total Budgetary Costs	59,000	61,000	61,000	-	61,000	61,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	59,000	61,000	61,000	-	61,000	61,000
Total Revenues	59,000	61,000	61,000	-	61,000	61,000

The FY 2016 Tubercular Care & Child Protection Exams budget is recommended at the same funding level as the previous year.

Human Services - Baker Act & Marchman Act (001-370-563)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	691,336	692,601	692,601	-	692,601	692,601
Total Budgetary Costs	691,336	692,601	692,601	-	692,601	692,601
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	691,336	692,601	692,601	-	692,601	692,601
Total Revenues	691,336	692,601	692,601	-	692,601	692,601

The FY 2016 Baker Act & Marchman Act budget is recommended at the same funding level as the previous fiscal year.

Human Services - Medicaid & Indigent Burials (001-370-564)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	7,240	1,330	-	-	-	-
Grants-in-Aid	2,561,378	2,606,500	2,694,506	-	2,694,506	2,776,029
Total Budgetary Costs	<u>2,568,618</u>	<u>2,607,830</u>	<u>2,694,506</u>	<u>-</u>	<u>2,694,506</u>	<u>2,776,029</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	2,568,618	2,607,830	2,694,506	-	2,694,506	2,776,029
Total Revenues	<u>2,568,618</u>	<u>2,607,830</u>	<u>2,694,506</u>	<u>-</u>	<u>2,694,506</u>	<u>2,776,029</u>

The major variances for the FY 2016 Medicaid & Indigent Burials budget are as follows:

Increases to Program Funding:

1. Program costs for Indigent Burials increase in the amount of \$2,905.
2. Program costs for Medicaid are anticipated to increase by \$85,101 based on the estimate from Florida Association of Counties.

Human Services - CHSP & Emergency Assistance (001-370-569)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	58,023	60,305	53,108	-	53,108	54,509
Grants-in-Aid	988,320	926,750	926,750	275,000	1,201,750	1,201,750
Total Budgetary Costs	1,046,343	987,055	979,858	275,000	1,254,858	1,256,259
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,046,343	987,055	979,858	275,000	1,254,858	1,256,259
Total Revenues	1,046,343	987,055	979,858	275,000	1,254,858	1,256,259
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Human Services Analyst	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2016 Community Human Services Partnership & Emergency Assistance budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. At the June 23, 2015 Budget Workshop, the Board established the funding in CHSP at \$1.0 million or a \$175,000 increase, and a \$100,000 increase for at-risk Disadvantaged Youth Program.

Decreases to Program Funding:

1. Benefits associated with personnel changes caused a decrease in personnel costs in the amount of \$7,197.

Primary Healthcare (001-971-562)

Goal	To improve the health of citizens by providing quality and cost effective health services through collaborative community partnerships.
Core Objectives	<ol style="list-style-type: none"> 1. Collaborate with CareNet partners for the provision of healthcare services for uninsured and financially indigent residents. 2. Partner with CareNet and other community agencies to pursue opportunities to leverage county funding and resources to expand access to healthcare. 3. Provide administrative and fiduciary oversight to ensure program and contract compliance. 4. Collaborate with CareNet partners and the Community Health Coordinating Committee to achieve program goals.
Statutory Responsibilities	<p>Florida Statute 154.011 Florida Administrative Code 64F-10.001</p>
Advisory Board	The Community Health Coordinating Committee provides advisement to staff on the provision and coordination of community health services.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
Q3	# Residents receiving primary healthcare through CareNet providers.	24,545	21,074	20,000	20,000
Q3	Value of prescriptions filled by CareNet providers.	\$4,512,473	\$3,478,336	\$3,700,000	\$4,000,000
Q3	Value of specialty medical and dental care provided through We Care	\$3,180,767	\$2,119,415	\$3,500,000	\$3,700,000
Q3	# Residents receiving specialty medical and dental care provided through We Care.	1,072	1,060	1,040	1,060
Q3	Community benefit realized through the receipt of grants and leveraging of County funding and resources as grant matches. ¹	\$3,337,917	\$3,568,917	\$3,568,555	N/A

Notes:
 1. New measure as of FY 2013/14. Leveraging amount is connected to Low Income Pool grants offered through state. Amounts are to be determined pending final state budget. LIP grants may no longer exist. Due to 2015 State Healthcare Legislation, local match dollars may not be available in FY 2016.

Human Services - Primary Health Care (001-971-562)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	31,276	52,171	64,998	-	64,998	66,555
Operating	1,322,661	1,750,362	1,750,362	-	1,750,362	1,750,362
Grants-in-Aid	-	200,000	200,000	-	200,000	200,000
Total Budgetary Costs	1,353,937	2,002,533	2,015,360	-	2,015,360	2,016,917
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,353,937	2,002,533	2,015,360	-	2,015,360	2,016,917
Total Revenues	1,353,937	2,002,533	2,015,360	-	2,015,360	2,016,917
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Healthcare Serv. Coordinator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

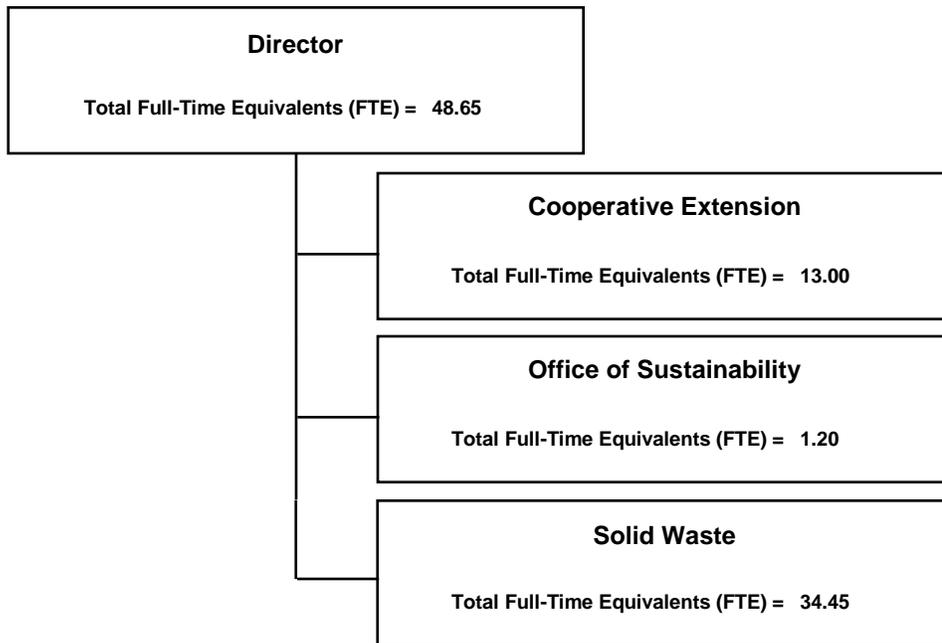
The major variances for the FY 2016 Primary Health Care budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%–5% based on a 3% average.
2. Benefits associated with personnel changes caused an increase in personnel costs in the amount of \$12,827.



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Executive Summary

The Office of Resource Stewardship section of the Leon County FY 2016 Annual Budget is comprised of the Office of Sustainability, Cooperative Extension, and Solid Waste Management.

The Office of Resource Stewardship manages the sustainability of County resources. Cooperative Extension provides information and conducts educational programs on various issues including energy conservation, food safety, and child and family development. The Solid Waste Division consists of the Solid Waste Management Facility, the Rural Waste Services Centers, the Transfer Station Operations, Hazardous Waste, and Recycling and Education.

On December 9, 2013, the Board approved transitioning its strategic planning to a five-year planning cycle that spans from FY 2012 through FY 2016, as reflected in the LEADS/Strategic Plan Section. As part of the Leon LEADS Strategic Planning process, the Department of Resource Stewardship Business Plan communicates the continued alignment of the Board's strategic priorities and initiatives with the department's actions and performance measures. The Business Plan is a road map and a broad plan of action for accomplishing the Board's priorities and serves as a gauge to assist the department in measuring outcomes of the Strategic Plan.

HIGHLIGHTS

On May 12, 2015, the Board approved the closure of the Solid Waste Landfill on Apalachee Parkway, and directed staff to develop a budget and associated tipping fee to support the operation of the Transfer Station and Hazardous Waste programs. Staff was also directed to begin the corresponding long-term closure and planning of the site.

Due to the anticipated closure, certain personnel costs not associated with the long-term maintenance of the Landfill were realigned from Solid Waste Management Facility to the Transfer Station, Hazardous Waste and Recycling and Education operations.

The Solid Waste Director and Resource Stewardship Director positions were consolidated into one position, Resource Stewardship Director, as part of the FY 2015 Leon County staff reorganization.

At its February 10, 2015 meeting, the Board approved a new Digital Communication Engagement Specialist position. This position is split-funded with Community Media Relations. The Recycling Services and Education portion of the costs are offset by revenue received for promotional educational outreach received from the solid waste collection contractor in lieu of providing these services directly.

Office of Resource Stewardship Business Plan

Mission Statement

The mission of the Leon County Office of Resource Stewardship is to provide leadership and coordination of services through the Office of Sustainability, the Division of Solid Waste, and the Cooperative Extension program, in order to identify opportunities for synergy and added efficiencies between each work group to effectively promote stewardship of the community's natural, societal, and economic resources.

Strategic Priorities

Economy

- Integrate infrastructure, transportation, redevelopment opportunities and community planning to create the sense of place which attracts talent. (EC1) 2012

Environment

- Educate citizens and partner with community organizations to promote sustainable practices. (EN3) 2012
- Reduce our carbon footprint, realize energy efficiencies, and be a catalyst for renewable energy, including: solar. (EN4) 2012

Governance

- Exercise responsible stewardship of County resources, sound financial management, and ensure that the provision of services and community enhancements are done in a fair and equitable manner. (G5) 2012
- Sustain a culture that respects, engages, and empowers citizens in important decisions facing the community. (G3) (2012)

Quality of Life

- Maintain and enhance our recreational offerings associated with parks and greenway system for our families, visitors and residents. (Q1) Revised 2013
- Maintain and further develop programs and partnerships necessary to support and promote a healthier community, including: access to health care and community-based human services. (Q3) Revised 2013
- Create senses of place in our rural areas through programs, planning and infrastructure, phasing in appropriate areas to encourage connectedness. (Q5) 2012
- Enhance and support amenities that provide social offerings for residents and visitors of all ages. (Q4) Revised 2013

Strategic Initiatives
October 1, 2012– September 31, 2016

1.	Develop energy reduction master plan (EN4, G5) 2012	Complete
2.	Further develop clean-green fleet initiatives (EN4) 2012	Complete
3.	Conduct the Leon County Sustainable Communities Summit (EN3) 2012	Ongoing
4.	Pursue opportunities to fully implement a commercial and residential Property Assessed Clean Energy (PACE) program (EN2, EN3) 2012	Complete
5.	Evaluate Waste Composition Study (EN4) 2012	Complete
6.	Identify alternative disposal options (EN4) 2012	Complete
7.	Explore bio-gas generation and other renewable energy opportunities at Solid Waste Management Facility (EN4) 2012	Complete
8.	Seek competitive solicitations for singlestream curbside recycling and comprehensively reassess solid waste fees with goals of reducing costs and increasing recycling (EN4) 2013	Complete
9.	Provide Hazardous Waste Collection (EN1, EN3) 2012	Ongoing
10.	Provide 4-H Programs (EC6) 2012	Ongoing
11.	Consider policy for supporting new and existing community gardens on County property and throughout the County (EC6, EN3, Q5) 2012	Complete
12.	Expand the community garden program (EN3, EC6, Q5) 2013	Ongoing
13.	Educate at risk families to build healthy lives through Expanded Food and Nutrition Education Program (EFNEP) and other family community programs (EC6, Q3) 2012	Ongoing
14.	Provide state landscaping and pesticide certifications (EN3) 2012	Ongoing

Office of Resource Stewardship

	<p>15. Evaluate the long-term policy implications of the following options, taking into consideration the potential fiscal, environmental, operational and neighborhood impacts: a complete closure of the landfill; redirect Class I Solid Waste from the Transfer Station to the landfill; and a hybrid solution that includes both Class I Solid Waste disposal at the landfill and through the Transfer Station. (G5, Q1, EN4) 2015</p>	<p>Complete</p>
<p>Actions</p>	<ol style="list-style-type: none"> 1. Implemented energy master plan: Based on assessed performance of County buildings, prioritize areas for retrofit. (EN4, G5) 2. Clean-green fleet: Created dashboards for reporting of fuel use. (EN4) 3. On a bi-annual basis host the Sustainable Communities Summit, providing in depth education and discussion to nearly 350 community members. (EN3) 4. Pursued PACE: Developed Request for Proposals (RFP) and contract for commercial PACE, obtained Board approval, negotiated agreement with vendor, created and promoted program. (EN2, EN3, EN4) 5. Waste composition study: Used study results when crafted collection and processing system RFPs. (EN2, G5) 6. Identified alternative disposal options: Used a consultant to evaluate and identify alternative disposal options; presented recommendations to the Board; drafted RFPs or agreements necessary to implement Board alternative disposal options; and educated community as to enhancements. (EN4) 7. Singlestream recycling and Solid Waste fees: issued ITB for new franchise vendor, implemented singlestream recycling and related education, explored privatization of the transfer Station, and explored models for self-sustaining Rural Waste Service Centers. (EN4) 8. Explored renewable energy: held a workshop to provide staff direction on developing strategies to reach 75% recycling goal and other solid waste issues. (EN2, EN4 G5) 9. Continue to provide community collection events September through May, and look to leverage the Leon County events with other community collection initiatives such as Cans for Cash. (EN1, EN3) 10. Provide 4-H programs: Teach Youth Science, Technology, Engineering, Math (STEM), Leadership and Citizenship skills through 4-H youth development activities such as camping, public speaking and other experiential learning activities. (EC6) 11. Continue to support new gardens on County properties and to fund grants for gardens on non-County properties. (EC6, EN3, Q5) 12. Convene key stakeholders to discuss role of County in expanded community garden program & to explore other possible roles in local food system. (EC6, EN3, Q5) 13. Teach at-risk families and individuals skills for food resource management, nutrition, food safety and meal planning through individual and small-group classes. Implement strategies to develop and promote educational use of the Sustainable Demonstration Center. (EC6, Q3) 14. Teach best management practices through state mandated landscaping and pesticide certification training. (EN3) 15. Prepared a budget discussion item seeking Board direction for the development of the FY16 budget and associated tip fees to support the Transfer Station operation and allow for the closure of the landfill and begin the corresponding long-term master planning of the site. (G5, Q1, EN4) 	<p>Sustainability Facilities</p> <p>Sustainability Fleet</p> <p>Sustainability</p> <p>Sustainability</p> <p>Solid Waste Sustainability</p> <p>Solid Waste Sustainability</p> <p>Solid Waste Sustainability</p> <p>Solid Waste Sustainability</p> <p>Solid Waste Sustainability</p> <p>Cooperative Extension Sustainability</p> <p>Cooperative Extension</p> <p>Sustainability</p> <p>Cooperative Extension</p> <p>Cooperative Extension</p> <p>Solid Waste</p>

Office of Resource Stewardship

Performance Measures

Q3	% of participants showing improvement in one or more nutrition practices by the completion of the Expanded Food and Nutrition Education Program	Page 20-9
EN4	Estimated energy savings from conservation projects	Page 20-12
EN4	% of waste tonnage recycled annually (relating to the State Recycling Goal)	Page 20-25

Leon County Fiscal Year 2016 Adopted Budget

Office of Resource Stewardship

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,617,136	2,568,351	2,514,795	52,252	2,567,047	2,396,837
Operating	6,793,976	6,084,999	6,240,836	27,444	6,268,280	6,052,802
Transportation	390,391	508,415	423,110	-	423,110	413,110
Capital Outlay	3,206	4,000	7,200	7,200	14,400	-
Grants-in-Aid	21,375	31,375	21,375	-	21,375	21,375
Total Budgetary Costs	9,826,085	9,197,140	9,207,316	86,896	9,294,212	8,884,124
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Cooperative Extension	492,941	542,904	540,260	-	540,260	512,248
Office of Sustainability	249,740	300,884	195,004	17,270	212,274	214,596
Solid Waste	9,083,404	8,353,352	8,472,052	69,626	8,541,678	8,157,280
Total Budget	9,826,085	9,197,140	9,207,316	86,896	9,294,212	8,884,124
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	742,681	843,788	735,264	17,270	752,534	726,844
401 Solid Waste	9,083,404	8,353,352	8,472,052	69,626	8,541,678	8,157,280
Total Revenues	9,826,085	9,197,140	9,207,316	86,896	9,294,212	8,884,124
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Cooperative Extension	13.00	13.00	13.00	-	13.00	13.00
Office of Sustainability	2.00	2.00	1.20	-	1.20	1.20
Solid Waste	35.00	35.00	34.45	-	34.45	34.45
Total Full-Time Equivalents (FTE)	50.00	50.00	48.65	-	48.65	48.65
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Office of Sustainability	-	-	-	1.00	1.00	1.00
Solid Waste	2.00	2.00	2.00	-	2.00	2.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	1.00	3.00	3.00

Cooperative Extension (001-361-537)

<p>Goal</p>	<p>The goal of the Cooperative Extension Division is to provide researched based educational programs and information on horticulture, agriculture, natural resources, forestry, family & consumer sciences, and 4-H youth development empowering citizens of Leon County to make decisions and behavior changes that contribute to an improved quality of life and a more sustainable community.</p>
<p>Core Objectives</p>	<p>Horticulture, Agriculture, Forestry and Natural Resources:</p> <ol style="list-style-type: none"> 1. Increase citizen awareness of sustainable food systems and the environment. Teach citizens about energy, water and natural resource conservation. Help citizens to adopt sustainable lifestyles and best management practices. Provide demonstrations in schools and community gardens. 2. Enhance stewardship of water quality, quantity and supply by teaching target audiences how to implement agriculture, forestry, and Green Industries best management practices, Florida-Friendly Landscaping principles, and low impact development standards. These programs help keep Leon County’s Stormwater Division in compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements. 3. Increase the sustainability, profitability, and competitiveness of agricultural, horticultural and forestry enterprises. Maintain and enhance production systems by improving knowledge and adoption of production efficiencies and effectiveness, new technologies, integrated pest management, food safety and environmental stewardship. Provide continuing education units and certification classes for pesticide applicators, landscape professionals, arborists and other professionals ensuring compliance with state laws and supporting local jobs and workforce. 4. Use volunteers to extend community education and outreach. Train and manage Master Gardener and Sustainable Floridian volunteers to help other citizens adopt sustainable lifestyles and best management practices. <p>Family and Consumer Sciences:</p> <ol style="list-style-type: none"> 1. Empower individuals and families to build healthy lives and achieve social and economic success by providing educational programs in the areas of nutrition and health, financial management, human development, and parent education. 2. Improve the quality of nutrition for limited-resource families through administration of the USDA Expanded Food and Nutrition Education Program (EFNEP). Four full-time EFNEP paraprofessionals teach comprehensive interactive classes helping families improve diet quality, physical activity, food resource management, food safety practices and food security. 3. Teach consumers, families and food handlers to improve food choices and safe food handling practices. Provide wellness education programs addressing nutrition and healthy lifestyle behaviors to reduce the risk of obesity-related chronic diseases. 4. Improve financial stability. Teach individuals and families skills they need to reduce debt, create spending plans, and save for the future. <p>4-H and Other Youth Programs:</p> <ol style="list-style-type: none"> 1. Through a variety of delivery methods (clubs, camps, field days, workshops) 4-H uses a learn-by-doing approach to help youth gain knowledge and skills to be productive citizens. 2. Recruit, screen, and train teen and adult volunteers to be successful club leaders, teach subject matter and life skills, judge events and serve in an advisory capacity, all while providing safe environments for youth. 3. Provide opportunities for youth to develop science, technology, engineering and math (STEM) literacy through clubs, camps and special interest programs. 4. Plan, implement, and evaluate 4-H/Tropicana public speaking contest for Leon County 4th, 5th and 6th grade students.

Cooperative Extension (001-361-537)

Statutory Responsibilities	Florida Statute, Chapter 1004 Public Postsecondary Education; 1004.37 "County or area extension programs; cooperation between counties and University of Florida and Florida Agricultural and Mechanical University"; Federal legislation – Smith-Lever Act and Morrill Act
Advisory Board	Overall Extension Advisory Committee and Program Advisory Committees

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EC6	# of group learning opportunities provided	1,204	2,259	1,500	2,000
EN3	# continuing education units (CEUs) and certifications for pesticide applicators, landscape professionals, arborists and other professionals	1,188	1,137	500	1,100
EN3	# of residents receiving agriculture, horticulture, forestry, and natural resources education	72,270	76,612	70,000	70,000
EC6, Q3	# of limited resource citizens receiving nutrition education	15,286	9,558	12,000	10,000
EC6, Q3	# of residents receiving nutrition, health, financial management, and human development education	17,115	17,473	17,000	17,000
EC6	# of volunteers hours provided by Extension trained volunteers	18,912	17,973	18,000	18,000
EC6, Q3	# of youth involved in 4-H activities	7,707	7,618	7,000	7,500
EC6	# of adult and youth volunteers	335	307	400	400
Q3	% of participants showing improvement in one or more nutrition practices by the completion of the Expanded Food and Nutrition Education Program (EFNEP)	53%	82%	75%	75%

Cooperative Extension (001-361-537)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	427,565	453,813	451,536	-	451,536	463,663
Operating	60,653	84,842	84,390	-	84,390	44,251
Transportation	4,723	4,249	4,334	-	4,334	4,334
Total Budgetary Costs	492,941	542,904	540,260	-	540,260	512,248
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	492,941	542,904	540,260	-	540,260	512,248
Total Revenues	492,941	542,904	540,260	-	540,260	512,248
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of County Extension	1.00	1.00	1.00	-	1.00	1.00
Extension Agent II - Home Economics	1.00	1.00	1.00	-	1.00	1.00
Extension Agent II Natural Resource	1.00	1.00	1.00	-	1.00	1.00
Extension Agent 4-H Youth	2.00	2.00	2.00	-	2.00	2.00
Urban County Forester II	1.00	1.00	1.00	-	1.00	1.00
Extension Agent - Agriculture	1.00	1.00	1.00	-	1.00	1.00
Extension Agent - Family & Consumer Services	1.00	1.00	1.00	-	1.00	1.00
Extension Agent - Horticulture	1.00	1.00	1.00	-	1.00	1.00
Co-op Extension Program Assistant	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate VI	1.00	1.00	-	-	-	-
Administrative Associate III	-	-	1.00	-	1.00	1.00
Administrative Associate IV	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalentents (FTE)	13.00	13.00	13.00	-	13.00	13.00

The major variances for the FY16 Cooperative Extension budget are as follows:

Decreases to Program Funding:

1. Changes in employees and associated benefits offset by costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. Utility costs associated with energy savings from sustainability efforts that include the installation of solar panels.

The University of Florida Institute of Food & Agricultural Sciences (UF IFAS) provides 70% of the salary and all benefits for each Extension Agent. The County pays the remaining 30% of the salary.

Office of Sustainability Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	179,798	187,845	93,551	17,270	110,821	113,143
Operating	47,009	79,630	79,265	-	79,265	79,265
Transportation	1,557	2,034	813	-	813	813
Grants-in-Aid	21,375	31,375	21,375	-	21,375	21,375
Total Budgetary Costs	249,740	300,884	195,004	17,270	212,274	214,596
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Line Item - Keep Tallahassee Beautiful (001-888-539)	21,375	-	-	-	-	-
Office of Sustainability (001-127-513)	228,365	300,884	195,004	17,270	212,274	214,596
Total Budget	249,740	300,884	195,004	17,270	212,274	214,596
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	249,740	300,884	195,004	17,270	212,274	214,596
Total Revenues	249,740	300,884	195,004	17,270	212,274	214,596
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Office of Sustainability	2.00	2.00	1.20	-	1.20	1.20
Total Full-Time Equivalents (FTE)	2.00	2.00	1.20	-	1.20	1.20
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Office of Sustainability	-	-	-	1.00	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	-	-	1.00	1.00	1.00

Office of Sustainability (001-127-513)

Goal	The mission of the Leon County Office of Sustainability is to promote adoption of practices that improve our quality of life, protect our natural environment, and strengthen our economy, both within County government and within the community at large.
Core Objectives	<ol style="list-style-type: none"> 1. Spearhead and assist County divisions and departments in efforts to save energy and water, reduce waste, and increase recycling within County buildings and operations. 2. Research and analyze trends, emerging technologies, and best practices. 3. Oversee the documentation, measurement, and evaluation of program performance data. 4. Establish policies and programs necessary to achieve resource reduction and savings in County operations and to carry out programs that serve the wider community. 5. Providing communications about County sustainability initiatives, hosting sustainability programs, and working with community partners to carry out community-based sustainability projects.
Statutory Responsibilities	Leon County Resolution R07-15 supporting participation in the International Council for Local Environmental Initiatives (ICLEI); Leon County Resolution R08-64 supporting participation in the local government Green Jobs Pledge; HB 7135, affecting F.S 255, 286.28
Advisory Board	Sharing TREE Capital Area Sustainability Council Community Carbon Fund Advisory Committee EcoTeam Advisory Council Extension Advisory Committee for Climate Change and Sustainable Living Education Tallahassee Food Network

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EN4	Estimated energy savings from conservation projects ¹	\$838,500	\$815,000	\$822,300	\$800,000

Notes:
 1. A \$1,032.15 rebate was received in January 2014 from State Energy Office for Compressed Natural Gas. Other projects include HVAC improvements and Energy Savings Contract (ESCO) energy efficiency capital improvement project. The energy savings are calculated by the ESCO computer program with data from County utility bills.

Office of Sustainability - Office of Sustainability (001-127-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	179,798	187,845	93,551	17,270	110,821	113,143
Operating	47,009	79,630	79,265	-	79,265	79,265
Transportation	1,557	2,034	813	-	813	813
Grants-in-Aid	-	31,375	21,375	-	21,375	21,375
Total Budgetary Costs	228,365	300,884	195,004	17,270	212,274	214,596
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	228,365	300,884	195,004	17,270	212,274	214,596
Total Revenues	228,365	300,884	195,004	17,270	212,274	214,596
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Sustainability Program Coord.	1.00	1.00	-	-	-	-
Sustainability Manager	-	-	1.00	-	1.00	1.00
Director, Office of Resource Stewardship	1.00	1.00	0.20	-	0.20	0.20
Total Full-Time Equivalents (FTE)	2.00	2.00	1.20	-	1.20	1.20
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Sustainability Consolidated OPS	-	-	-	1.00	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	-	-	-	1.00	1.00	1.00

The major variances for the FY16 Office of Sustainability budget are as follows:

Decreases to Program Funding:

1. Consolidated the functions of two positions, the Solid Waste Director and the Resource Stewardship Director, as part of the FY15 reorganization. The budget for the Resource Stewardship Director position is split-funded with the Solid Waste Management Facility (80%). This decrease is offset by increased costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average. The decrease is further offset by increased costs associated with OPS funding in the amount of \$17,270.
2. One-time cost associated with Community Carbon Fund in the amount of \$10,000.

Office of Sustainability - Line Item - Keep Tallahassee Beautiful (001-888-539)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	21,375	-	-	-	-	-
Total Budgetary Costs	21,375	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	21,375	-	-	-	-	-
Total Revenues	21,375	-	-	-	-	-

Consistent with the County's efforts to streamline its sustainability efforts, funding for Keep Tallahassee/Leon County Beautiful was realigned to the Office of Sustainability operating budget.

Solid Waste Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	2,009,772	1,926,693	1,969,708	34,982	2,004,690	1,820,031
Operating	6,686,314	5,920,527	6,077,181	27,444	6,104,625	5,929,286
Transportation	384,111	502,132	417,963	-	417,963	407,963
Capital Outlay	3,206	4,000	7,200	7,200	14,400	-
Total Budgetary Costs	9,083,404	8,353,352	8,472,052	69,626	8,541,678	8,157,280
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Hazardous Waste (401-443-534)	513,082	604,095	619,406	-	619,406	626,335
Landfill Closure (401-435-534)	13,957	-	-	-	-	-
Recycling Services & Education (401-471-534)	76,155	160,251	220,332	-	220,332	223,808
Rural Waste Service Centers (401-437-534)	844,413	651,229	587,531	23,719	611,250	610,661
Solid Waste Management Facility (401-442-534)	1,907,513	1,747,468	1,647,611	(96,093)	1,551,518	1,136,674
Transfer Station Operations (401-441-534)	5,728,284	5,190,309	5,397,172	142,000	5,539,172	5,559,802
Total Budget	9,083,404	8,353,352	8,472,052	69,626	8,541,678	8,157,280
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	9,083,404	8,353,352	8,472,052	69,626	8,541,678	8,157,280
Total Revenues	9,083,404	8,353,352	8,472,052	69,626	8,541,678	8,157,280
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Rural Waste Service Centers	9.15	9.15	7.15	-	7.15	7.15
Transfer Station Operations	10.18	10.18	12.45	-	12.45	12.45
Solid Waste Management Facility	10.97	10.97	8.60	-	8.60	8.60
Hazardous Waste	3.25	3.25	3.25	-	3.25	3.25
Recycling Services & Education	1.45	1.45	3.00	-	3.00	3.00
Total Full-Time Equivalents (FTE)	35.00	35.00	34.45	-	34.45	34.45
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Rural Waste Service Centers	1.00	1.00	1.00	-	1.00	1.00
Hazardous Waste	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Solid Waste - Landfill Closure (401-435-534)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	13,957	-	-	-	-	-
Total Budgetary Costs	13,957	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	13,957	-	-	-	-	-
Total Revenues	13,957	-	-	-	-	-

The Board approved closing the landfill on May 12, 2015.

Solid Waste – Rural Waste Service Centers (401-437-534)

Goal	The Rural Waste Service Centers serve as part of an integrated solid waste management system dedicated to excellent customer service and responsible fiscal and environmental stewardship.
Core Objectives	<ol style="list-style-type: none"> 1. Provide solid waste drop-off services for residents in unincorporated Leon County. 2. Provide drop-off for garbage, appliances, tires, yard debris, recyclables, electronics, automotive batteries, fluorescent tubes and used motor oil. 3. Conduct safe hauling and transportation of collected waste to the appropriate Solid Waste Management Facility. 4. Provide waste screening. 5. Provide community information kiosks.
Statutory Responsibilities	Chapter 403.702(2)(c)(i) Florida Statutes requires counties to plan and provide efficient, environmentally acceptable solid waste management; Article V, Section 18-136, Leon County Code of Ordinances (Solid Waste Ordinance) authorizes the county to operate and maintain solid waste collection, removing, transferring, sorting, reclaiming, and disposal systems; Chapter 62-701 Florida Administrative Code regulates solid waste management facilities; and the Leon County Comprehensive Plan, Solid Waste Element.
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G1	# of random load inspections per site per month	10	10	10	10
G2	Annual customer satisfaction survey score (1=very poor, 5=excellent)	4.84	4.87	4.5	4.5
G5	# of chargeable accidents for roll-off truck drivers	0	0	0	0
G5	# of traffic violations for roll-off truck drivers	0	0	0	0
G2	Average customer turnaround time from gate to gate ¹	8 minutes	8 minutes	8 minutes	8 minutes
G2	Average truck turnaround time from gate to gate ¹	90 minutes	90 minutes	90 minutes	90 minutes
EN1	Tons of rural waste collected ²	4,107	2,607	3,000	2,587

Note:

1. Ideal turnaround times during normal operations.
2. The reduced estimates for FY 2016 reflect a change in customer use patterns.

Solid Waste - Rural Waste Service Centers (401-437-534)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	476,117	365,710	326,093	9,178	335,271	341,791
Operating	258,567	146,591	146,945	7,341	154,286	154,377
Transportation	106,523	134,928	114,493	-	114,493	114,493
Capital Outlay	3,206	4,000	-	7,200	7,200	-
Total Budgetary Costs	844,413	651,229	587,531	23,719	611,250	610,661
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	844,413	651,229	587,531	23,719	611,250	610,661
Total Revenues	844,413	651,229	587,531	23,719	611,250	610,661
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Solid Waste Superintendent	0.10	0.10	-	-	-	-
Solid Waste Operator	2.80	2.80	2.00	-	2.00	2.00
In-Mate Supervisor	0.25	0.25	-	-	-	-
Rural Collection Center Supervisor	1.00	1.00	1.00	-	1.00	1.00
Rural Waste Site Attendant	5.00	5.00	1.00	-	1.00	1.00
Rural Waste SVC Center Attendant	-	-	3.15	-	3.15	3.15
Total Full-Time Equivalents (FTE)	9.15	9.15	7.15	-	7.15	7.15
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Rural Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY16 Solid Waste - Rural Waste Service Centers budget are as follows:

Decreases to Program Funding:

1. Personnel costs related to reduced hours of operation at the RWSCs. Four full-time (4 FTE) Rural Waste Site Attendant positions were retitled and reduced to five part-time (3.15 FTE) Rural Waste SVC Center Attendant positions. This decrease is offset by costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% 5% based on a 3% average.
2. Transportation costs associated with fuel and oil offset by an increase in vehicle repair for a net decrease of \$20,435.

Increases to Program Funding:

1. The budget proposal increase includes funding associated with positions affected by the adoption of the market-based revisions to the Classification and Pay Plan.
2. Postages costs in the amount of \$1,275.
3. Repair and maintenance costs such as leachate tank pumping and HVAC in the amount of \$5,766.
4. Machinery and equipment such as a 20 cubic yard roll-off containers in the amount of \$7,200.

Solid Waste – Transfer Station Operations (401-441-534)

Goal	The Transfer Station is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship.
Core Objectives	<ol style="list-style-type: none"> 1. Provide a management facility for residential and commercial Class I solid waste for all Leon County. 2. Conduct screening of delivered waste for prohibited materials. 3. Provide transportation and disposal of accepted waste to a regional landfill, by agreement with contracted waste disposal company. 4. Host tours and educational opportunities to civic and school groups to promote recycling and waste minimization. 5. Provide a facility for County’s Continuity of Operations Plan (COOP) in case of disaster. 6. Provide public weights at the facility scalehouse. 7. Provide litter control on Gum Road and portions of Capital Circle NW.
Statutory Responsibilities	Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including transfer stations; Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste transferring systems and to levy a charge or assessment on the users of such systems; and Leon County Comprehensive Plan, Solid Waste Element.
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	State Average¹	Leon County²
G1	Tipping Fee	\$43.65	\$38.09

Note:

1. Source: Green Power Inc.
2. The tipping fee was increased based on the rate analysis approved by the Board on July 7, 2015, to cover the cost the Transfer Station.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G2	% of operating days with waste left on the floor overnight	0	0	0	0
G2	Average loading time for transport trailers (minutes)	12	12	12	12
G4	% of employees satisfying FDEP certification requirements	100	100	100	100
G1	% of FDEP quarterly inspections found in compliance	100	100	100	100
EN1	Average net outbound load weight (tons) ¹	22.4	23.2	23.5	26.1
EN1	Tons of Class I waste processed	174,765	176,251	175,500	178,406

1. Contractor obtained an Agriculture permit from DEP that allow trucks to carry heavier loads.

Solid Waste - Transfer Station Operations (401-441-534)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	561,375	537,460	766,427	18,897	785,324	803,396
Operating	5,063,238	4,512,921	4,516,421	123,103	4,639,524	4,642,082
Transportation	103,671	139,928	114,324	-	114,324	114,324
Total Budgetary Costs	5,728,284	5,190,309	5,397,172	142,000	5,539,172	5,559,802
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	5,728,284	5,190,309	5,397,172	142,000	5,539,172	5,559,802
Total Revenues	5,728,284	5,190,309	5,397,172	142,000	5,539,172	5,559,802
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Solid Waste	0.33	0.33	-	-	-	-
Solid Waste Superintendent	0.10	0.10	1.00	-	1.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Financial Specialist	0.50	0.50	0.80	-	0.80	0.80
Solid Waste Operator	4.00	4.00	4.00	-	4.00	4.00
Sr. Solid Waste Operator	1.00	1.00	1.00	-	1.00	1.00
In-Mate Supervisor	0.25	0.25	0.25	-	0.25	0.25
Weighmaster	2.00	2.00	2.00	-	2.00	2.00
Director, Office of Resource Stewardship	-	-	0.80	-	0.80	0.80
Administrative Associate V	-	-	0.60	-	0.60	0.60
Service Worker	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	10.18	10.18	12.45	-	12.45	12.45

The major variances for the FY16 Solid Waste - Transfer Station Operating budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average. These costs are offset by the realignment of personnel costs to the Office of Sustainability (20%) and Solid Waste Management Facility associated with the consolidation of the functions for the Solid Waste Director and Resource Stewardship Director positions, as part of the FY15 reorganization.
2. Personnel cost realignments associated with the Board approved closure of the landfill on May 12, 2015.
3. Overtime costs in the amount of \$18,897.
4. Fuel adjustment and hauling contract costs in the amount of \$108,103.
5. Scale repair and maintenance costs in the amount of \$15,000.

Decreases to Program Funding:

1. Transportation costs associated with fuel and oil and vehicle repair for a net decrease of \$25,604.

Solid Waste – Solid Waste Management Facility

Goal	The Solid Waste Management Facility is an essential component of an integrated solid waste management system dedicated to excellent public service and responsible fiscal and environmental stewardship. The goals of the Facility are to comply with the Florida Department of Environmental Protection Operating Permit and to ensure that existing solid waste is properly contained by maintaining the surfaces of the inactive cells to reduce erosion and landfill gas emissions.
Core Objectives	<ol style="list-style-type: none"> 1. Manage a cost effective, convenient, and environmentally safe Solid Waste Management Facility. 2. Recycle yard debris and waste tires. 3. Provide environmental monitoring of air, groundwater, and surface water. 4. Provide free coarse and fine mulch to residents and businesses. 5. Maintain all-weather, safe access to all areas of the Solid Waste Management Facility. 6. Maintain and provide erosion control of closed and inactive landfill cells. 7. Provide stormwater management and treatment. 8. Provide litter control within the facility and along portions of Apalachee Parkway. 9. Properly dispose of asbestos. 10. Maintain existing closed cells of the landfill that contain Class I solid waste as required by Florida Department of Environmental Protection permit. 11. Install necessary lining material and sod to prevent landfill waste from damaging the surrounding environment.
Statutory Responsibilities	Chapter 403.706(1), Florida Statutes requires counties to provide for the operation of solid waste disposal facilities to meet the needs of all incorporated and unincorporated areas of the county; Chapter 62-701, Florida Administrative Code regulates permitting and operation of solid waste management facilities, including landfills; Chapter 62-701.600, Florida Administrative Code governs landfill closure and long-term care; Article V, Section 18-136, Leon County Code of Ordinances authorizes the County to own, operate and maintain solid waste disposal systems and to levy a charge or assessment on the users of such systems; and the Leon County Comprehensive Plan, Solid Waste Element
Advisory Board	None

Benchmarking

Priorities	Benchmark Data	Leon County	Benchmark ¹
G1	Tipping Fee (Yard Debris)	\$39/Ton	\$39/Ton

1. Average yard debris tipping fees for eight Florida counties with operations similar to Leon County.

Performance Measures

Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
G2	Maximum on-site time for self-dumping vehicles ¹	20 minutes	20 minutes	20 minutes	N/A
G1	% of FDEP quarterly inspections found in compliance ¹	100	100	100	N/A
G4	% of employees satisfying FDEP certification requirements	100	100	100	100
G2	# of days monthly provide all-weather roads into disposal area ¹	30	30	30	N/A
EN1	Tons of Class III residuals disposed ¹	22,789	28,840	27,347	N/A
EN4	Tons of tire waste processed	342	300	300	230
EN4	Tons of wood waste processed	18,676	14,862	15,000	14,550

1. On May 12, 2015, the Board approved the closure of the landfill. Tire, wood and hazardous waste activities will continue at the site.

Solid Waste - Solid Waste Management Facility (401-442-534)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	680,536	697,290	457,562	6,907	464,469	245,625
Operating	1,069,445	833,781	1,010,219	(103,000)	907,219	721,219
Transportation	157,532	216,397	179,830	-	179,830	169,830
Total Budgetary Costs	1,907,513	1,747,468	1,647,611	(96,093)	1,551,518	1,136,674
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	1,907,513	1,747,468	1,647,611	(96,093)	1,551,518	1,136,674
Total Revenues	1,907,513	1,747,468	1,647,611	(96,093)	1,551,518	1,136,674
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Director of Solid Waste	0.67	0.67	-	-	-	-
Solid Waste Superintendent	0.80	0.80	-	-	-	-
Solid Waste Supervisor	1.00	1.00	1.00	-	1.00	1.00
Crew Chief II	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Financial Specialist	0.50	0.50	0.20	-	0.20	0.20
Contract Compliance Technician	1.00	1.00	1.00	-	1.00	1.00
Solid Waste Operator	3.00	3.00	3.00	-	3.00	3.00
Weighmaster	1.00	1.00	1.00	-	1.00	1.00
Administrative Associate V	1.00	1.00	0.40	-	0.40	0.40
Maintenance Technician	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	10.97	10.97	8.60	-	8.60	8.60

The major variances for the FY16 Solid Waste Management Facility budget are as follows:

Decreases to Program Funding:

1. Personnel cost realignments to Transfer Station associated with the Board approved closure of the Landfill on May 12, 2015.
2. Utility costs reductions in the amount of \$63,000.
3. Transportation costs associated with fuel and oil, vehicle repair and vehicle coverage in the amount of \$36,567.

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. The budget proposal increase includes funding in the amount of \$5,184 associated with positions included in the adoption of the market-based revisions to the Classification and Pay Plan.
3. Overtime costs in the amount of \$5,184.
4. Other contractual services such as landfill/odor control maintenance costs in the amount of \$60,000.
5. Repair and maintenance costs such as quarterly scale pit clean-out (\$10,000) and landfill gas well extensions (\$10,000).

Solid Waste – Hazardous Waste (401-443-534)

Goal	The goal of the Hazardous Waste Management Program is to ensure that hazardous waste materials are properly managed and legally disposed in an environmentally sound manner.
Core Objectives	<ol style="list-style-type: none"> 1. Accept hazardous waste from households and conditionally exempt small quantity generators. 2. Respond to requests for information and for assistance with hazardous waste disposal. 3. Recycle, treat or ship hazardous waste collected at the Hazardous Waste Center. 4. Operate "Swap Shop" to recycle items and materials for use by County residents. 5. Perform local hazardous waste assessments. 6. Oversee limited hazardous waste collection at Rural Waste Service Centers. 7. Conduct monthly remote collection events at the Public Works Operations Center. 8. Provide hazardous waste disposal for the City of Tallahassee "Cash for Trash" program. 9. Consolidate and lab pack hazardous materials by type to reduce disposal cost. 10. Provide hazardous waste safety training for Solid Waste Division staff. 11. Inspect random loads for hazardous materials. 12. Provide hazardous materials management educational services. 13. Provide recycling services for electronic scrap.
Statutory Responsibilities	<p><i>Federal:</i> The Resource Conservation and Recovery Act; Code of Federal Regulations Title 40, Chapter 1, Part 61 Subpart M, National Emission Standard for Asbestos; Code of Federal Regulations Title 40, Chapter 1, Parts 258, 259, 260, 261, 264, 268, 273, 279, Protection of Environment</p> <p><i>State:</i> Florida Statutes Chapter 376, Pollution Discharge Prevention And Removal; Florida Statutes Chapter 403, Environmental Control; Florida Administrative Code (FAC) Chapter 62-701, Solid Waste Management Facilities; FAC Chapter 62-730, The Hazardous Waste Rule; FAC Chapter 62-731, County and Regional Hazardous Waste Management Programs; FAC Chapter 62-710, Used Oil Program; FAC Chapter 62-257, The Asbestos Program; FAC Chapter 62-737, The Management of Spent Mercury Containing Lamps and Devices Destined for Recycling</p>
Advisory Board	None

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EN1	# of residents using household hazardous waste disposal service	10,736	10,102	9,800	10,000
EN1	# of conditionally exempt agencies and small businesses household hazardous waste disposal services provided to	160	152	160	160
EN1	# of participants at off-site household hazardous waste collection events	3,777	2,881	3,000	3,200
EN1	# of tons of potentially hazardous material processed	430	394	450	450
EN1	# of tons of potentially hazardous material reused or recycled	277	240	280	280
EN1	# of tons of electronics waste processed	555	265	350	350

Solid Waste - Hazardous Waste (401-443-534)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	227,368	257,177	263,927	-	263,927	270,044
Operating	276,704	340,730	341,050	-	341,050	349,062
Transportation	9,009	6,188	7,229	-	7,229	7,229
Capital Outlay	-	-	7,200	-	7,200	-
Total Budgetary Costs	513,082	604,095	619,406	-	619,406	626,335
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	513,082	604,095	619,406	-	619,406	626,335
Total Revenues	513,082	604,095	619,406	-	619,406	626,335
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Hazardous Waste Manager	1.00	1.00	1.00	-	1.00	1.00
Hazardous Materials Technician	2.00	2.00	2.00	-	2.00	2.00
In-Mate Supervisor	0.25	0.25	0.25	-	0.25	0.25
Total Full-Time Equivalents (FTE)	3.25	3.25	3.25	-	3.25	3.25
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Hazardous Waste Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY16 Solid Waste – Hazardous Waste budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. Roll-off container for the e-scrap transport in the amount of \$7,200.
3. Transportation costs associated with vehicle coverage and vehicle repair in the amount of \$1,041.

Solid Waste – Recycling Services & Education (401-471-534)

Goal	The goal of the Recycling Services and Education Division is to provide recycling services and education to residents, businesses and government in order to prevent pollution, preserve natural resources, and protect our local environment and reduce solid waste disposal.
Core Objectives	<ol style="list-style-type: none"> 1. Participate in special events such as America Recycles Day, Super Clean Sweep, and Earth Day. 2. Organize and provide education services to County facilities, schools, and other organizations. 3. Partner with City and State agencies and not-for-profit organizations to promote waste reduction and recycling. 4. Provide recycling and public education consulting services. 5. Provide recycling information kiosks at all Rural Waste Service Centers. 6. Actively promote reuse and recycling through the Sharing Tree, a reuse center for the art and the learning community and Reuse Centers at the Rural Waste Service Centers.
Statutory Responsibilities	The Florida Solid Waste Management Act of 1988 established that each county has the power to provide for the operation of solid waste facilities to meet the needs of all incorporated and unincorporated areas of their respective county. Florida Administrative Code, Chapter 62-701 "Operating Restrictions and Practices for Solid Waste Facilities" and The Energy, Climate Change, and Economic Security Act of 2008 (House Bill 7135) established a new statewide recycling goal of 75% to be achieved by the year 2020.
Advisory Board	None

Benchmarking			
Priorities	Benchmark Data	Leon County ¹	Statewide Goal
G1	% of waste tonnage recycled	47%	50%

Note: Statewide recycling goal: 40% by 12/31/12, 50% by 12/31/14, 60% by 12/31/16, 70% by 12/31/18 and 75% by 12/31/20.

Performance Measures					
Priorities	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
EN4	Rural Waste Service Center Recycling tonnage	547	450	600	600
EN4	County Buildings/Offices Recycling tonnage	101	115	140	150
EN4	County Schools Recycling tonnage	82	88	65	80
EN4	County Curbside Recycling tonnage	3,830	5,432	4,500	5,800
EN3	# of participating community-wide Recycling related events	6	6	4	6
EN3, Q1	# of waste reduction/recycling community education presentations/tours	106	81	90	50
EN3, Q1	# of citizens participating in Recycling educational presentations/tours	4,926	3,280	5,000	4,500
EN4	% of waste tonnage recycled ¹	47%	*	47%	60%

- Note:
1. Reduction is a result of the anticipated landfill closure, which will reduce the number of Landfill Facility tours.
 2. The waste tonnage recycling rate for the County is provided by the Florida Department of Environmental Protection. Currently, the FY 2013 information (47%) is available, and the FY 2014 recycling rate will be available in October 2015.

Solid Waste - Recycling Services & Education (401-471-534)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	64,377	69,056	155,699	-	155,699	159,175
Operating	4,403	86,504	62,546	-	62,546	62,546
Transportation	7,375	4,691	2,087	-	2,087	2,087
Total Budgetary Costs	76,155	160,251	220,332	-	220,332	223,808
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	76,155	160,251	220,332	-	220,332	223,808
Total Revenues	76,155	160,251	220,332	-	220,332	223,808
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Community Education Coordinator	1.00	1.00	-	-	-	-
Solid Waste Operator	0.20	0.20	1.00	-	1.00	1.00
In-Mate Supervisor	0.25	0.25	0.50	-	0.50	0.50
Digital Communication Engagement Specialist	-	-	0.50	-	0.50	0.50
Communication and Outreach Coordinator	-	-	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.45	1.45	3.00	-	3.00	3.00

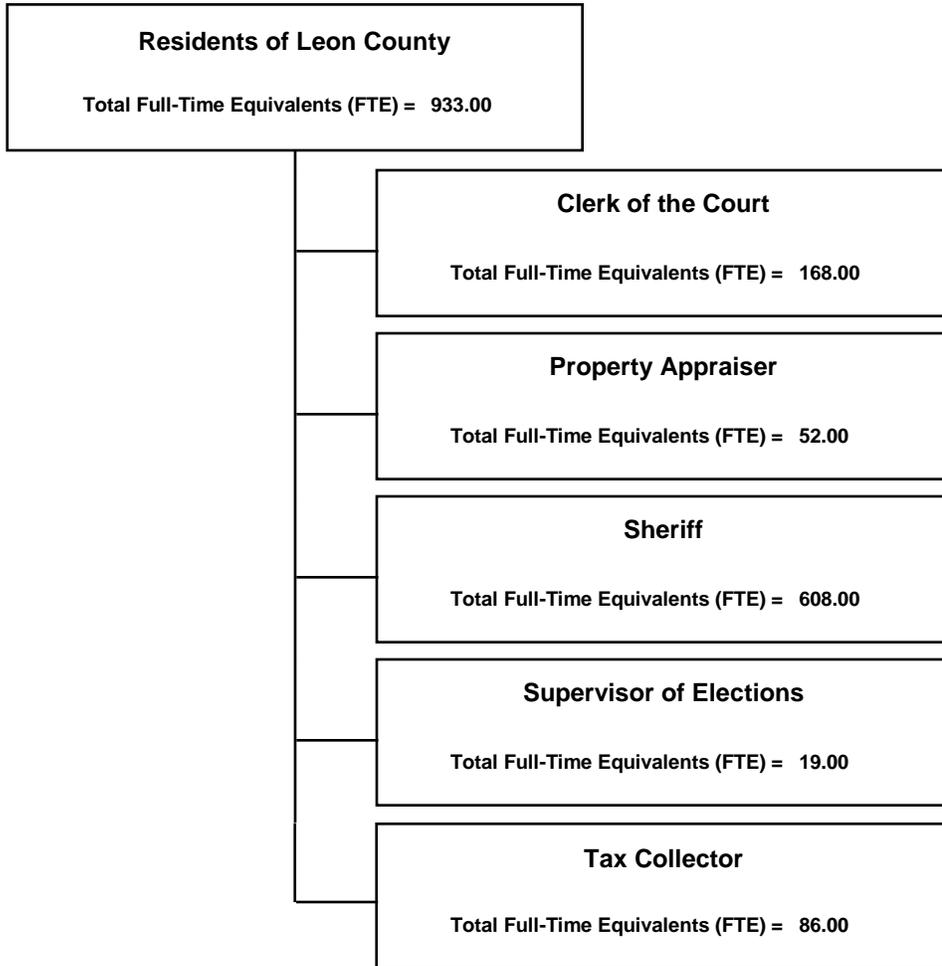
The major variances for the FY16 Solid Waste – Recycling Services & Education budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. Digital Communication Engagement Specialist position approved by the Board at its February 10, 2015 meeting. This position is split-funded with Community Media Relations, for which the Recycling Services & Education portion is offset by promotional activities (educational outreach) revenue received from the solid waste collection contractor in lieu of providing these services directly.
3. Personnel costs realignment of budget splits for a Solid Waste Operator and an In-Mate Supervisor position associated with the Board approved closure of the landfill on May 12, 2015.

Constitutional

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Executive Summary

The Constitutional section of the Leon County FY 2015/2016 Annual Budget is comprised of the Clerk of County Courts, the Property Appraiser, the Sheriff's Office, the Supervisor of Elections, and the Tax Collector.

The Leon County Clerk's Office serves as the Clerk of the Circuit Court, the Treasurer and Custodian of County funds, and the Clerk to the Board of County Commissioners. The Property Appraiser assesses all property located within Leon County to ensure property is assessed as required by state statute. The Leon County Sheriff's Office provides law enforcement services, detention and correctional services, coordination of public safety programs and provides Enhanced 9-1-1, and emergency management services. The Supervisor of Elections is responsible for the registration of citizens to vote, processing and maintaining voter records, and conducts all elections for the community. The Tax Collector's Office provides tax collection and distribution services to taxpayers, business and taxing authorities.

HIGHLIGHTS

The Clerk's Office continues to provide staffing for the County Courts (Small Claims, Traffic, and Misdemeanor); provide accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services; keep minutes of the Board's meetings and workshops; and provide treasury, custodian, and accounting functions for the Supervisor of Elections. The Clerk's Office continues to use technology to enhance the efficiency and effectiveness of the services it offers to its customers.

The Property Appraiser's Office manages and certifies property values and exemptions for more than 108,000 parcel currently totaling \$25 billion in Just Value and \$14.4 billion in Taxable value. These services are provided to the Board of Commissioners, School Board, City of Tallahassee, Downtown Improvement Authority and the Northwest Water Management District. The Leon County Property Appraiser's office was awarded the prestigious IAAO Certificate of Excellence in Assessment Administration for utilizing best appraisal and assessment practices. In FY 2015, the Property Appraiser and the Board of County Commissioners moved to e-TRIM for the Truth-In-Millage (TRIM) statutory reporting requirements. This electronic process has increased efficiencies in both agencies in reporting county property valuations and ad valorem taxes to the State of Florida.

The Sheriff's Office continues to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County. The Sheriff's Office also is responsible for providing Enhanced 9-1-1 services for the reporting of emergencies to response agencies such as Police, Fire, and Emergency Medical Services. For FY 2016, the Sheriff's office added two new deputy positions for Law Enforcement, an Internet Crimes Against Children Detective, and an additional School Resource Officer (SRO) for Woodville Elementary. Additionally, a market analysis salary study was conducted for the Leon County Sheriff's Office sworn law enforcement and sworn corrections personnel. The purpose of the study was to implement a step pay plan and ensure that deputy and correctional officer wages are competitive with other law enforcement agencies. Based on the plan, the Board appropriated \$673,000 to the first year of the three-year adjustment. The total adjustment to the pay plan over three years will be \$2.4 million.

The Supervisor of Elections continues to provide quality voter registration and election services to the citizens of Leon County. For FY2016, the Supervisor of Elections budget increased due to the upcoming presidential election cycle and the addition of a new Elections System Specialist position.

The Supervisor of Elections also increased the leasable space at the Voting Operations Center for the consolidation of the Supervisor of Election's administrative offices. This move will consolidate the SOE's main office and Canvassing Board operations in the Bank of America building to the Voter Operation Center.

The Tax Collector continues to provide efficient, accurate, and convenient tax collection to taxpayers, businesses, and taxing authorities in a fair, friendly, courteous and professional manner. The County is also responsible for paying commission on the ad valorem assessment from the Leon School Board.

Leon County Fiscal Year 2016 Adopted Budget

Constitutional

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	50,273,189	51,843,035	53,972,662	909,859	54,882,521	57,269,754
Operating	14,522,591	17,768,729	18,043,482	110,000	18,153,482	17,644,900
Transportation	4,740	8,714	9,469	-	9,469	9,514
Capital Outlay	1,253,298	1,005,086	652,719	-	652,719	659,819
Grants-in-Aid	2,198,838	2,392,933	2,392,933	-	2,392,933	2,392,933
Interfund Transfers	1,441,791	-	-	-	-	-
Constitutional Payments	11,174,356	10,901,351	11,142,591	-	11,142,591	11,503,449
Budgeted Reserves	443,316	185,040	155,924	-	155,924	175,694
Sheriff Offset	(301,388)	(1,305,250)	(1,119,295)	-	(1,119,295)	(1,119,295)
Total Budgetary Costs	81,010,732	82,799,638	85,250,485	1,019,859	86,270,344	88,536,768
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Clerk of the Circuit Court	1,894,548	1,934,372	1,940,579	-	1,940,579	1,979,246
Property Appraiser	4,492,670	4,734,406	4,805,388	-	4,805,388	4,949,550
Sheriff	66,280,631	67,581,822	68,874,842	838,626	69,713,468	72,362,077
Supervisor of Elections	3,810,930	3,902,637	4,810,947	181,233	4,992,180	4,240,695
Tax Collector	4,531,952	4,646,401	4,818,729	-	4,818,729	5,005,200
Total Budget	81,010,732	82,799,638	85,250,485	1,019,859	86,270,344	88,536,768
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	10,230,759	10,622,950	10,861,040	-	10,861,040	11,216,007
060 Supervisor of Elections	3,810,930	3,902,637	4,810,947	181,233	4,992,180	4,240,695
110 Fine and Forfeiture	65,588,783	66,712,450	68,020,447	838,626	68,859,073	71,496,354
123 Stormwater Utility	66,927	65,920	65,920	-	65,920	65,920
130 9-1-1 Emergency Communications	1,106,375	1,283,200	1,276,500	-	1,276,500	1,296,270
135 Emergency Medical Services MSTU	133,797	136,000	138,816	-	138,816	144,369
145 Fire Services Fee	33,460	33,361	33,695	-	33,695	34,033
162 County Accepted Roadways and Drainage Systems	6,183	5,500	5,500	-	5,500	5,500
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,497	5,000	5,000	-	5,000	5,000
401 Solid Waste	29,021	32,620	32,620	-	32,620	32,620
Total Revenues	81,010,732	82,799,638	85,250,485	1,019,859	86,270,344	88,536,768
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Clerk of the Circuit Court	168.00	168.00	168.00	-	168.00	168.00
Property Appraiser	52.00	52.00	52.00	-	52.00	52.00
Sheriff	604.00	606.00	606.00	2.00	608.00	608.00
Supervisor of Elections	17.00	18.00	18.00	1.00	19.00	19.00
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	927.00	930.00	930.00	3.00	933.00	933.00
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Clerk of the Circuit Court Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	414,527	413,828	422,105	-	422,105	430,547
Constitutional Payments	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
Total Budgetary Costs	1,894,548	1,934,372	1,940,579	-	1,940,579	1,979,246
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Clerk - Article V Expenses (110-537-614)	414,527	413,828	422,105	-	422,105	430,547
Clerk - Finance Administration (001-132-586)	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
Total Budget	1,894,548	1,934,372	1,940,579	-	1,940,579	1,979,246
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
110 Fine and Forfeiture	414,527	413,828	422,105	-	422,105	430,547
Total Revenues	1,894,548	1,934,372	1,940,579	-	1,940,579	1,979,246
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Clerk - Finance Administration	25.00	25.00	25.00	-	25.00	25.00
Clerk - Article V Expenses	143.00	143.00	143.00	-	143.00	143.00
Total Full-Time Equivalents (FTE)	168.00	168.00	168.00	-	168.00	168.00

Clerk of the Circuit Court & Comptroller – Clerk – Finance Administration

Mission	The goal of the Leon County Clerk of the Circuit Court and Comptroller’s (Clerk) Office is to efficiently and effectively perform the responsibilities of Clerk of the Circuit and County Courts, Clerk to the Board of County Commissioners, Recorder, Guardian of Public Records, Treasurer, and Auditor.
Core Objectives	<ol style="list-style-type: none"> 1. As Clerk to the Courts, provides support to the judiciary in all civil and criminal cases; schedules and staffs circuit and county court events; collects and distributes fines, fees, service charges and court costs as mandated by statute and city and county ordinances; keeps and provides access to court-related records; opens, assigns, reopens and reassigns all cases pursuant to statute and administrative order; conducts data entry and case maintenance for court records; summons jurors and pays juror and witness related expenses; and collects and reports court-related data as required by law. 2. Provides accounting services for the Board of County Commissioners, records management, Clerk and County Court accounting, cash management and payroll services. 3. Keeps minutes of the Board's meetings and workshops. 4. Provides treasury, custodian, and accounting functions for the Supervisor of Elections.
Statutory Responsibilities	Florida Statutes Chapter 28 Clerks of the Circuit Courts; Chapter 29 Court System Funding; Chapter 34 County Courts; Chapter 43 Courts: General Provisions; Chapter 218 Financial Matters Pertaining to Political Subdivisions; and Chapter 938 Court Costs
Advisory Board	Investment Oversight Committee and Audit Advisory Committee

Benchmarking

Benchmark Data	FY16 Leon County Range	Benchmark
All case categories used for benchmarking are listed below – Criminal & Civil	97.0% - 100%	80%

Note: 80% Benchmark established by the Clerks of Courts Operations Corporation created by the Florida Legislature as part of Article V

Performance Measures

Performance Measure		FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate	FY 2016 Estimate
Annual Projected % of Cases opened within x business days after initial documents are clocked					
Criminal Cases	Cases opened for Circuit Court defendants within 2 business days	100	100	100	100
	Cases opened for County Court defendants within 3 business days	99	100	100	100
	Cases opened for Juvenile Delinquency within 3 business days	99	99	99	99
	Traffic (UTC) cases opened within 3 business days	98	100	99	98
Civil Cases	Court Circuit cases opened within 2 business days	94	99	99	97
	County cases opened within 2 business days	99	100	99	100
	Traffic (UTC) cases opened within 4 business days	100	99	99	100
	Probate cases opened within 2 business days	99	100	100	99
	Family cases opened within 3 business days	100	100	100	99
Juvenile Delinquency cases opened within 2 business days	100	100	100	99	
Annual Projected % of Docket entries entered within x business days after clocking /action taken date					
Criminal Cases	Circuit defendants docket entries entered within 2 business days	100	100	100	100
	County defendants docket entries entered within 3 business days	100	98	100	100
	Juvenile Delinquency docket entries entered within 2 business days	100	99	100	100
	Traffic (UTC) docket entries entered within 3 business days	96	99	97	97
Civil Cases	Circuit cases entered within 3 business days	99	99	100	100
	County cases entered within 3 business days	99	100	99	99
	Traffic (UTC) cases entered within 4 business days	99	99	100	100
	Probate cases entered within 3 business days	100	100	100	100
	Family cases entered within 3 business days	99	99	100	99
Juvenile Delinquency cases entered within 3 business days	99	100	100	100	

Clerk of the Circuit Court - Clerk - Finance Administration (001-132-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
Total Budgetary Costs	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
Total Revenues	1,480,021	1,520,544	1,518,474	-	1,518,474	1,548,699
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Clerk - Finance Division	25.00	25.00	25.00	-	25.00	25.00
Total Full-Time Equivalentents (FTE)	25.00	25.00	25.00	-	25.00	25.00

The major variances for the FY 2016 Clerk Finance budget are as follows:

Decreases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding cost actually sent down for a salary adjustment to be determined by the Clerk.

Clerk of the Circuit Court - Clerk - Article V Expenses (110-537-614)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	414,527	413,828	422,105	-	422,105	430,547
Total Budgetary Costs	414,527	413,828	422,105	-	422,105	430,547
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	414,527	413,828	422,105	-	422,105	430,547
Total Revenues	414,527	413,828	422,105	-	422,105	430,547
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Clerk - Courts	101.50	101.50	101.50	-	101.50	101.50
Clerk - Information Services	10.00	10.00	10.00	-	10.00	10.00
Clerk - Administration	31.50	31.50	31.50	-	31.50	31.50
Total Full-Time Equivalents (FTE)	143.00	143.00	143.00	-	143.00	143.00

Clerk's Article V FY 2016 budget reflects costs increases associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises for a salary adjustment to be determined by the Clerk.

Property Appraiser (001-512-586)

Mission	The mission of the Property Appraiser is to locate, appraise and assess all property located within Leon County according to the laws of the State of Florida, thereby assuring all property owners with a fair and equitable taxing structure.				
Core Objectives	<ol style="list-style-type: none"> 1. Assess all property located within Leon County. 2. Provide effective and efficient service to the citizens of Leon County. 3. Administer all exemptions and classifications. 4. Provide Tax Roll for all taxing authorities. 5. Administer the Truth In Millage (TRIM) process. 				
Statutory Responsibilities	Florida Statute, Chapter 192.091 and Florida Statute, Chapter 195.087, Chapters 193, 194, 196, 197, 200.				
Advisory Board	None				
Performance Measures					
	Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
	# of Homestead Exemptions	55,296	54,856	55,400	56,400
	# of Senior Exemptions	1,516	1,527	1,535	1,545

Property Appraiser (001-512-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	4,492,670	4,734,406	4,805,388	-	4,805,388	4,949,550
Total Budgetary Costs	4,492,670	4,734,406	4,805,388	-	4,805,388	4,949,550
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	4,492,670	4,734,406	4,805,388	-	4,805,388	4,949,550
Total Revenues	4,492,670	4,734,406	4,805,388	-	4,805,388	4,949,550
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Financial Officer	1.00	1.00	1.00	-	1.00	1.00
Administrative Supervisor/Secretary/Telephone Operator	1.00	1.00	1.00	-	1.00	1.00
Assistant Property Appraiser	1.00	1.00	1.00	-	1.00	1.00
Chief Deputy of Appraisals	1.00	1.00	1.00	-	1.00	1.00
Commercial Analyst	3.00	3.00	3.00	-	3.00	3.00
Exemption/Customer Service Supervisor	1.00	1.00	1.00	-	1.00	1.00
Data Entry Operator	2.00	2.00	2.00	-	2.00	2.00
Chief Information Officer	1.00	1.00	1.00	-	1.00	1.00
Director of Management Services	1.00	1.00	1.00	-	1.00	1.00
Director of Real Estate	1.00	1.00	1.00	-	1.00	1.00
Exempt/Customer Service Technicians	6.00	6.00	6.00	-	6.00	6.00
GIS Coordinator	1.00	1.00	1.00	-	1.00	1.00
GIS/IT Specialist	4.00	4.00	4.00	-	4.00	4.00
Land Appraisers/Sales	3.00	3.00	3.00	-	3.00	3.00
Land Supervisor	1.00	1.00	1.00	-	1.00	1.00
NAL Supervisor	1.00	1.00	1.00	-	1.00	1.00
TPP Supervisor	1.00	1.00	1.00	-	1.00	1.00
Network System Administrator	1.00	1.00	1.00	-	1.00	1.00
Residential Appraisal/Specialist	11.00	11.00	11.00	-	11.00	11.00
RE Title/NAL Technician	4.00	4.00	4.00	-	4.00	4.00
Supervisor/Administrator Field Operations	1.00	1.00	1.00	-	1.00	1.00
TPP Appraiser/Auditor	3.00	3.00	3.00	-	3.00	3.00
Tax Roll Administrator	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalentents (FTE)	52.00	52.00	52.00	-	52.00	52.00

The major variances for the FY 2016 Property Appraiser budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises for a salary to be determined by the Property Appraiser.

Sheriff Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	48,368,815	49,797,909	51,453,830	838,626	52,292,456	54,920,338
Operating	12,926,127	15,519,396	15,350,631	-	15,350,631	15,351,588
Capital Outlay	1,203,131	991,794	640,819	-	640,819	640,819
Grants-in-Aid	2,198,838	2,392,933	2,392,933	-	2,392,933	2,392,933
Interfund Transfers	1,441,791	-	-	-	-	-
Budgeted Reserves	443,316	185,040	155,924	-	155,924	175,694
Sheriff Offset	(301,388)	(1,305,250)	(1,119,295)	-	-1,119,295	(1,119,295)
Total Budgetary Costs	66,280,631	67,581,822	68,874,842	838,626	69,713,468	72,362,077
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Corrections (110-511-586)	31,143,962	32,112,272	32,637,154	293,323	32,930,477	34,140,114
Enhanced 9-1-1 (130-180-586)	1,106,375	1,283,200	1,276,500	-	1,276,500	1,296,270
Law Enforcement (110-510-586)	34,030,294	34,186,350	34,961,188	545,303	35,506,491	36,925,693
Total Budget	66,280,631	67,581,822	68,874,842	838,626	69,713,468	72,362,077
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	65,174,256	66,298,622	67,598,342	838,626	68,436,968	71,065,807
130 9-1-1 Emergency Communications	1,106,375	1,283,200	1,276,500	-	1,276,500	1,296,270
Total Revenues	66,280,631	67,581,822	68,874,842	838,626	69,713,468	72,362,077
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Law Enforcement	304.00	306.00	306.00	2.00	308.00	308.00
Corrections	293.00	293.00	293.00	-	293.00	293.00
Emergency Management	2.00	2.00	2.00	-	2.00	2.00
Enhanced 9-1-1	5.00	5.00	5.00	-	5.00	5.00
Total Full-Time Equivalentents (FTE)	604.00	606.00	606.00	2.00	608.00	608.00

Sheriff – Law Enforcement (110-510-586)

Mission	The mission of the Leon County Sheriff’s Office – Law Enforcement is to provide the highest professional level of effective and efficient law enforcement services to the residents of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Provide a uniformed deputy to respond to all emergency and non-emergency calls for service. 2. Investigate crimes and diligently pursue those persons who violate the law. 3. Provide School Resource Officers at all high schools and middle schools. 4. Execute all processes of the Supreme Court, Circuit Court, County Court, and Board of County Commissioners. 5. Provide Leon County courthouse and courtroom security. 6. Provide the citizens of Leon County with informational publications and programs for crime prevention. 7. Involved in practicing community oriented policing activities and by creating partnerships with local charity agencies.
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Communications Board

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of civil processes served ¹	20,588	31,573	37,252	30,000
# of uniform patrol primary/secondary calls for service ²	62,415	84,215	81,346	83,000
# of warrants served	4,860	4,626	4,030	4,030
# visitors checked at Courthouse entrances	325,954	281,567	285,000	285,000

Notes:

1. Value does not include attempts for service.
2. Values reflect only calls for Uniform Patrol.

Sheriff - Law Enforcement (110-510-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	27,731,413	27,666,191	28,710,376	545,303	29,255,679	30,673,924
Operating	3,605,179	4,536,496	4,725,355	-	4,725,355	4,726,312
Capital Outlay	796,252	670,980	351,819	-	351,819	351,819
Grants-in-Aid	2,198,838	2,392,933	2,392,933	-	2,392,933	2,392,933
Sheriff Offset	(301,388)	(1,080,250)	(1,219,295)	-	(1,219,295)	(1,219,295)
Total Budgetary Costs	34,030,294	34,186,350	34,961,188	545,303	35,506,491	36,925,693
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	34,030,294	34,186,350	34,961,188	545,303	35,506,491	36,925,693
Total Revenues	34,030,294	34,186,350	34,961,188	545,303	35,506,491	36,925,693

Sheriff - Law Enforcement (110-510-586)

Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Aircraft Mechanic	1.00	1.00	1.00	-	1.00	1.00
Bailiff Security Technician	1.00	1.00	1.00	-	1.00	1.00
Captain	8.00	8.00	8.00	-	8.00	8.00
Clerk Specialist	1.00	1.00	1.00	-	1.00	1.00
Communications Officer	-	1.00	1.00	-	1.00	1.00
Deputy	186.00	186.00	186.00	2.00	188.00	188.00
Evidence Custodian	2.00	2.00	2.00	-	2.00	2.00
Finance Operations Manager	1.00	1.00	1.00	-	1.00	1.00
Fiscal Accounts Payable	1.00	1.00	1.00	-	1.00	1.00
Fleet Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
Lieutenant	13.00	13.00	13.00	-	13.00	13.00
Sergeant Accreditation	1.00	1.00	1.00	-	1.00	1.00
Major	3.00	3.00	3.00	-	3.00	3.00
Process Server	7.00	7.00	7.00	-	7.00	7.00
Records Clerk	2.00	2.00	2.00	-	2.00	2.00
Records Manager	1.00	1.00	1.00	-	1.00	1.00
Secretary	3.00	2.00	2.00	-	2.00	2.00
Sergeant	28.00	29.00	29.00	-	29.00	29.00
Sheriff	1.00	1.00	1.00	-	1.00	1.00
Victim Advocate	1.00	1.00	1.00	-	1.00	1.00
IT Technician	3.00	3.00	3.00	-	3.00	3.00
Administrative Assistant	1.00	1.00	1.00	-	1.00	1.00
Civil Enforcement Supervisor	1.00	1.00	1.00	-	1.00	1.00
Crime Analyst	4.00	3.00	3.00	-	3.00	3.00
Fingerprint Clerk	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Purch/Prop	2.00	2.00	2.00	-	2.00	2.00
Fleet Maintenance Mechanic	3.00	3.00	3.00	-	3.00	3.00
Human Resources Generalist	4.00	4.00	4.00	-	4.00	4.00
Payroll Specialist	1.00	1.00	1.00	-	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	-	1.00	1.00
IT Manager	1.00	1.00	1.00	-	1.00	1.00
Publication Specialist	1.00	1.00	1.00	-	1.00	1.00
Records Custodian	1.00	1.00	1.00	-	1.00	1.00
Records Specialist	2.00	2.00	2.00	-	2.00	2.00
Latent Fingerprint Examiner	1.00	1.00	1.00	-	1.00	1.00
Paralegal	1.00	1.00	1.00	-	1.00	1.00
Public Information Officer	1.00	1.00	1.00	-	1.00	1.00
Fiscal Operations Coordinator	1.00	1.00	1.00	-	1.00	1.00
Warrants Clerk	2.00	2.00	2.00	-	2.00	2.00
Judicial Services Specialist	3.00	3.00	3.00	-	3.00	3.00
Chief Administrative Officer	1.00	1.00	1.00	-	1.00	1.00
Records Technician	4.00	4.00	4.00	-	4.00	4.00
IT Administrator	2.00	2.00	2.00	-	2.00	2.00
Fiscal Clerk II	-	1.00	1.00	-	1.00	1.00
Traffic Support Specialist	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	304.00	306.00	306.00	2.00	308.00	308.00

Sheriff - Law Enforcement (110-510-586)

The major variances for the FY 2016 Sheriff Law Enforcement budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for a salary adjustment to be determined by the Sheriff.
2. The Board approved a market analysis salary study for all sworn positions in Law Enforcement and Corrections for the Sheriff's office. The result is a 3 year implementation of a Salary Step Pay Plan with a total first year budget impact of \$673,496 of which \$380,173 is for Law Enforcement.
3. The budget proposal reflects costs associated with the addition of two new deputy positions for Law Enforcement, an Internet Crimes Against Children Detective, and an additional School Resource Officer (SRO) for Woodville Elementary for a total of \$165,130. The School Board will fund 50% of the new SRO position.
4. \$12,322 for repair and maintenance of vehicles and software.
5. \$93,016 for operating supplies.
6. \$36,500 for training.
7. \$37,980 for travel and per diem.
8. \$10,000 for computer software.
9. \$30,706 for various insurance.

Increases in capital outlay funding:

1. \$57,200 for server replacement and detective laptop computers.
2. \$25,756 for various specialty teams equipment including cameras and thermal vision equipment.
3. \$2,068 for a podium/lectern.
4. \$91,795 for investigations equipment including cameras, a laser mapping system, and a credit card audio transmitter kit.
5. \$175,000 in fleet equipment including 4 patrol cars and 2 unmarked vehicles.

Sheriff - Corrections (110-511-586)

Mission	The mission of the Leon County Sheriff's Office – Corrections is to provide the highest professional level of effective and efficient detention and correctional services to the residents of Leon County.
Core Objectives	<ol style="list-style-type: none"> 1. Provide care, custody, and control of inmates. 2. Provide medical care for inmates. 3. Administer financial responsibility for medical expenses. 4. Provide transportation of inmates. 5. Provide educational and treatment programs for inmates. 6. Manage inmate work crew programs.
Statutory Responsibilities	F.S. Article V, Chapter 30 – Sheriffs
Advisory Board	Public Safety Coordinating Council

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of inmates on average	1,022	1,026	1,000	1,000
# of work crew labor hours	215,090	214,322	200,000	200,000

Sheriff - Corrections (110-511-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	20,371,807	21,807,543	22,435,605	293,323	22,728,928	23,938,565
Operating	8,930,982	10,208,915	9,812,549	-	9,812,549	9,812,549
Capital Outlay	399,382	320,814	289,000	-	289,000	289,000
Interfund Transfers	1,441,791	-	-	-	-	-
Sheriff Offset	-	(225,000)	100,000	-	100,000	100,000
Total Budgetary Costs	31,143,962	32,112,272	32,637,154	293,323	32,930,477	34,140,114
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	31,143,962	32,112,272	32,637,154	293,323	32,930,477	34,140,114
Total Revenues	31,143,962	32,112,272	32,637,154	293,323	32,930,477	34,140,114
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Major	1.00	1.00	1.00	-	1.00	1.00
Captain	2.00	3.00	3.00	-	3.00	3.00
Lieutenant	11.00	9.00	9.00	-	9.00	9.00
Sergeant	22.00	23.00	23.00	-	23.00	23.00
Correctional Officer	208.00	206.00	206.00	-	206.00	206.00
Correctional Technician	32.00	31.00	31.00	-	31.00	31.00
Administrative Assistant	1.00	2.00	2.00	-	2.00	2.00
Inmate Records Clerk	4.00	4.00	4.00	-	4.00	4.00
Facilities Maintenance Manager	1.00	1.00	1.00	-	1.00	1.00
IT Support Staff	1.00	1.00	1.00	-	1.00	1.00
Fiscal OPS Coordinator	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance - Electrician	2.00	2.00	2.00	-	2.00	2.00
Facilities Maintenance - General	3.00	3.00	3.00	-	3.00	3.00
Facilities Maintenance - HVAC	1.00	1.00	1.00	-	1.00	1.00
Facilities Maintenance - Plumber	2.00	1.00	1.00	-	1.00	1.00
Inmate Records Specialist	1.00	2.00	2.00	-	2.00	2.00
Correctional Detective	-	1.00	1.00	-	1.00	1.00
IT Support Supervisor	-	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	293.00	293.00	293.00	-	293.00	293.00

Sheriff - Corrections (110-511-586)

The major variances for the FY 2016 Sheriff Corrections budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for a salary adjustment to be determined by Sheriff.
2. The Board approved a market analysis salary study for all sworn positions in Law Enforcement and Corrections for the Sheriff's office. The result is a 3-year implementation of a Salary Step Pay Plan with a total first year budget impact of \$673,496 of which \$293,323 is for Corrections.
3. Reclassifications that created two new position titles, a Correctional Detective and an IT Support Supervisor.
4. \$41,566 for repair and maintenance of software.
5. \$112,100 for operating supplies for the jail including clothing, bedding and kitchen utensils.

Increases in capital outlay funding including:

- \$23,000 for server replacement.
- \$240,000 for touch screen upgrades.
- \$12,000 for 6 laptop computers.
- \$14,000 for a convection oven.

Decreases to Program Funding:

1. \$118,030 in contractual services including \$71,129 in offsite medical.
2. \$16,256 in insurance.
3. \$209,490 in repair and maintenance costs due to the additional capital funding projects in the Jail CIP, which will reduce maintenance costs.
4. \$7,200 in uniform cleaning.
5. \$73,800 in operating supplies.
6. \$10,000 in jail supplies
7. \$28,000 in data processing supplies.

Sheriff – Emergency Management (125-864-525)

Mission	The mission of Emergency Management is to save lives and protect the property of the residents of Leon County through the coordination of cost-effective and integrated public safety programs.
Core Objectives	<ol style="list-style-type: none"> 1. Maintain the Comprehensive Emergency Management Plan. 2. Maintain the functionality of the Emergency Operations Center. 3. Review health care facility plans. 4. Provide education on disaster preparedness, response, recovery, and mitigation.
Statutory Responsibilities	F.S. 252.31-252.60 - "State Emergency Management Act"
Advisory Board	Local Emergency Planning Committee for Hazardous Materials; North Florida Domestic Security Task Force; Florida Domestic Security State Working Group Executive Committee; Local Mitigation Strategy Steering Committee; and Florida Division of Emergency Management, Emergency Management Advisory Workgroup.

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of annual exercises conducted/participated in	3	6	4	4
# of health care facility plans reviewed	39	32	30	35
# of presentations conducted	4	12	10	10
# of planning meetings facilitated	6	6	6	6

Sheriff - Emergency Management (125-864-525)

Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Emergency Management Coordinator	1.00	1.00	1.00	-	1.00	1.00
Emergency Management Director	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Notes:

This program is recommended at the same funding level as the prior fiscal year. The Budget represents the County match for the program's Federal and State grant funding.

Sheriff – Enhanced 9-1-1 (130-180-586)

Mission	The mission of the 9-1-1 System is to provide Next Generation 9-1-1 services for the reporting of emergencies to response agencies including Law enforcement, Fire Department and Emergency Medical Services (EMS).
Core Objectives	<ol style="list-style-type: none"> 1. Maintain the Master Street Address Guide to insure 9-1-1 database accuracy. 2. Respond to subpoena requests for 9-1-1 information as received from the State Attorney's Office. 3. Develop and maintain diagrams of critical and key facilities within Leon County. 4. Develop digital map displays for the 9-1-1 system to pinpoint the location of landline and cellular callers.
Statutory Responsibilities	F.S. 365.171-175 (9-1-1 and Wireless Enhanced 9-1-1)
Advisory Board	State and National Emergency Number Association

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of days taken to respond to subpoena requests for 9-1-1	1	1	1	1
# of detailed facility layouts produced annually	85	55	66	60
% of 9-1-1 database accuracy	99%	99%	99%	99%
% of 9-1-1 mapping system accuracy (Cellular)	97%	97%	97%	97%
% of 9-1-1 mapping system accuracy (Landline)	98%	98%	98%	98%

Sheriff - Enhanced 9-1-1 (130-180-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	265,596	324,175	307,849	-	307,849	307,849
Operating	389,966	773,985	812,727	-	812,727	812,727
Capital Outlay	7,497	-	-	-	-	-
Budgeted Reserves	443,316	185,040	155,924	-	155,924	175,694
Total Budgetary Costs	1,106,375	1,283,200	1,276,500	-	1,276,500	1,296,270
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
130 9-1-1 Emergency Communications	1,106,375	1,283,200	1,276,500	-	1,276,500	1,296,270
Total Revenues	1,106,375	1,283,200	1,276,500	-	1,276,500	1,296,270
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Administrative Associate IV	1.00	1.00	1.00	-	1.00	1.00
Customer Services Specialist	1.00	1.00	1.00	-	1.00	1.00
GIS Mapping Specialist	2.00	2.00	2.00	-	2.00	2.00
9-1-1 Systems Manager	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	5.00	5.00	5.00	-	5.00	5.00

The major variances for the FY 2016 Sheriff Enhanced 9 1 1 budget are as follows:

Increases to Program Funding:

1. \$40,000 for repair and maintenance.

Decreases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for a salary adjustment to be determined by the Sheriff.

Supervisor of Elections Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,904,374	2,045,126	2,518,832	71,233	2,590,065	2,349,416
Operating	1,181,937	1,835,505	2,270,746	110,000	2,380,746	1,862,765
Transportation	4,740	8,714	9,469	-	9,469	9,514
Capital Outlay	50,167	13,292	11,900	-	11,900	19,000
Constitutional Payments	669,712	-	-	-	-	-
Total Budgetary Costs	3,810,930	3,902,637	4,810,947	181,233	4,992,180	4,240,695
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Elections (060-520-586)	166,019	-	-	-	-	-
Elections (060-521-513)	1,247,226	1,776,368	2,753,135	110,000	2,863,135	1,901,139
Elections (060-521-586)	503,693	-	-	-	-	-
SOE Grants (060-525-513)	36,727	-	-	-	-	-
Voter Registration (060-520-513)	1,857,265	2,126,269	2,057,812	71,233	2,129,045	2,339,556
Total Budget	3,810,930	3,902,637	4,810,947	181,233	4,992,180	4,240,695
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
060 Supervisor of Elections	3,810,930	3,902,637	4,810,947	181,233	4,992,180	4,240,695
Total Revenues	3,810,930	3,902,637	4,810,947	181,233	4,992,180	4,240,695
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Voter Registration	17.00	18.00	18.00	1.00	19.00	19.00
Total Full-Time Equivalentents (FTE)	17.00	18.00	18.00	1.00	19.00	19.00
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Elections	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalentents (FTE)	1.00	1.00	1.00	-	1.00	1.00

Supervisor of Elections (060-520/521-513)

Mission	The mission of the Supervisor of Elections is to pursue excellence in the registration of citizens to vote in compliance with the National Voter Registration Act as well as process and maintain voter records in a timely and professional manner that serves all citizens of Leon County. The Supervisor of Elections will conduct all elections within Leon County with integrity and accuracy, and in the most proficient and cost effective manner to serve all citizens.
Core Objectives	<ol style="list-style-type: none"> 1. Conduct all regularly scheduled federal, state, county and municipal elections as well as any special election as required by the State, County, City of Tallahassee or special district. 2. Maintain registration records in physical and electronic form via statewide voter registration data base. 3. Perform annual address confirmation maintenance via verification of addresses through the national clearing house for postal change of addresses. 4. Perform voter outreach in Leon County by providing access to voter registration material at over 110 branch sites including libraries, schools and banks. 5. Perform voter outreach at local events to educate the public on how to register to vote or make changes to their registration as well as provide opportunities to answer questions concerning registration, voting and elections. 6. Qualify all candidates for county, municipal or special district office within Leon County. 7. Provide candidates, parties and committees with information on voters including name and address, registration status, demographics and voting history, maps and information such as precinct street maps and lists. 8. Publish election related material and advertising as required by state statute notifying citizens, candidates, political parties and committees of dates of events relating to all elections. 9. Train poll workers for each election as required by state statute. 10. Verification of signatures on candidate and initiative petitions with certification to the State of Florida. 11. Provide for re-precincting after annexations by the City of Tallahassee or creation of special districts.
Statutory Responsibilities	Florida Constitution; Florida Statutes 97-106 Elections Code; Florida Statute 129.201-129.202; Florida Statutes 189; Florida Statutes 190; The National Voter Registration Act; The Voting Rights Act; The Help America Voter Act of 2002; The Leon County Charter and The City of Tallahassee Charter
Advisory Board	County Canvassing Board

Performance Measures							
Performance Measures	2014 Election Cycle Actual		2016 Election Cycle Estimates			2018 Election Cycle Estimates	
	Primary	General	PPP	Primary	General	Primary	General
# of Eligible Voters	186,782	191,780	194,000	197,000	203,000	205,000	207,000
# of Voters Who Voted	45,319	109,286	97,000	88,650	166,500	77,900	144,900
Voter Turnout Percentage	24.6%	56.9%	50%	45%	82%	38%	70%
# of Early Voters	8,751	27,885	17,460	16,000	48,300	14,100	43,500
# of Poll Workers	957	1,112	1,200	1,200	1,400	1,000	1,200
# of Absentee Ballots Mailed	19,407	30,198	29,003	25,400	45,500	22,300	39,600
# of Absentee Ballots Processed	11,057	23,059	22,310	19,500	35,000	17,200	30,500
# of Provisional Ballots Cast	135	295	180	200	300	200	200
# of Provisional Ballots Accepted	116	177	150	150	250	150	150

Supervisor of Elections - Voter Registration (060-520-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	1,651,160	1,755,082	1,753,422	71,233	1,824,655	1,947,112
Operating	181,367	360,762	294,165	-	294,165	372,519
Transportation	2,612	5,925	5,925	-	5,925	5,925
Capital Outlay	22,126	4,500	4,300	-	4,300	14,000
Total Budgetary Costs	1,857,265	2,126,269	2,057,812	71,233	2,129,045	2,339,556
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
060 Supervisor of Elections	1,857,265	2,126,269	2,057,812	71,233	2,129,045	2,339,556
Total Revenues	1,857,265	2,126,269	2,057,812	71,233	2,129,045	2,339,556
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Elections Systems Specialist	-	-	-	1.00	1.00	1.00
Supervisor of Elections	1.00	1.00	1.00	-	1.00	1.00
Assistant Supervisor of Elect	1.00	1.00	1.00	-	1.00	1.00
Administrative Services Mngr.	1.00	1.00	1.00	-	1.00	1.00
Election Systems Manager	1.00	1.00	1.00	-	1.00	1.00
Voting Systems Manager	1.00	1.00	1.00	-	1.00	1.00
Outreach Coordinator	1.00	1.00	1.00	-	1.00	1.00
Elections Coordinator	1.00	1.00	1.00	-	1.00	1.00
Election Records Manager	1.00	1.00	1.00	-	1.00	1.00
Voting Systems Technician	-	2.00	2.00	-	2.00	2.00
Demographics/GIS Manager	-	1.00	1.00	-	1.00	1.00
Elections Records Specialist	4.00	4.00	4.00	-	4.00	4.00
Election Records Specialist II	1.00	1.00	1.00	-	1.00	1.00
Voting Systems Technician II	2.00	1.00	1.00	-	1.00	1.00
Outreach Specialist	-	1.00	1.00	-	1.00	1.00
Demographics/GIS Manager	1.00	-	-	-	-	-
Voting Operations Technician II	1.00	-	-	-	-	-
Total Full-Time Equivalents (FTE)	17.00	18.00	18.00	1.00	19.00	19.00

The major variances for the FY 2016 Supervisor of Election Voter Registration budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for a salary adjustment to be determined by the Supervisor of Elections.
2. A budget proposal for the addition of an Elections Systems Specialist position at a total cost of \$71,233.
3. \$22,749 for repairs and maintenance.
4. \$2,000 in communications costs.
5. \$18,780 in other current charges and obligations.

Decreases to Program Funding:

1. \$4,750 in professional services.
2. \$15,300 in printing and binding
3. \$7,300 in training.
4. \$74,320 in postage offset by an increase in printing and binding in the Elections budget of \$78,862

Supervisor of Elections - Elections (060-520-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	166,019	-	-	-	-	-
Total Budgetary Costs	166,019	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
060 Supervisor of Elections	166,019	-	-	-	-	-
Total Revenues	166,019	-	-	-	-	-

Supervisor of Elections - Elections (060-521-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	253,214	290,044	765,410	-	765,410	402,304
Operating	963,842	1,474,743	1,976,581	110,000	2,086,581	1,490,246
Transportation	2,128	2,789	3,544	-	3,544	3,589
Capital Outlay	28,041	8,792	7,600	-	7,600	5,000
Total Budgetary Costs	1,247,226	1,776,368	2,753,135	110,000	2,863,135	1,901,139
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
060 Supervisor of Elections	1,247,226	1,776,368	2,753,135	110,000	2,863,135	1,901,139
Total Revenues	1,247,226	1,776,368	2,753,135	110,000	2,863,135	1,901,139
OPS Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Elections Consolidated OPS	1.00	1.00	1.00	-	1.00	1.00
Total OPS Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

The major variances for the FY 2016 Supervisor of Election Elections budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for a salary adjustment to be determined by the Supervisor of Elections.
2. An additional \$110,000 to cover rental space consolidation costs at the SOE's Voting Operations Center.
3. OPS funding in the amount of \$295,808 for the upcoming presidential primary elections cycle.
4. \$150,000 for health insurance coverage for additional OPS workers covered by the Affordable Health Care Act.
5. Contract services in the amount of \$356,494 for poll workers, temp labor on Election Day and Early voting, and security and traffic control.
6. Communications in the amount of \$12,720.
7. Postage in the amount of \$9,759.
8. Printing and binding in the amount of \$78,862 offset by a decrease in postage in the Voter Registration budget of \$74,320.
9. Other current charges in the amount of \$17,575.
10. Professional services in the amount of \$5,385.
11. Travel and per diem in the amount of \$7,000.

Supervisor of Elections - Elections (060-521-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	503,693	-	-	-	-	-
Total Budgetary Costs	503,693	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
060 Supervisor of Elections	503,693	-	-	-	-	-
Total Revenues	503,693	-	-	-	-	-

Supervisor of Elections - SOE Grants (060-525-513)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	36,727	-	-	-	-	-
Total Budgetary Costs	36,727	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
060 Supervisor of Elections	36,727	-	-	-	-	-
Total Revenues	36,727	-	-	-	-	-

Tax Collector Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	4,531,952	4,646,401	4,818,729	-	4,818,729	5,005,200
Total Budgetary Costs	4,531,952	4,646,401	4,818,729	-	4,818,729	5,005,200
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Tax Collector (001-513-586)	4,258,068	4,368,000	4,537,178	-	4,537,178	4,717,758
Tax Collector (123-513-586)	66,927	65,920	65,920	-	65,920	65,920
Tax Collector (135-513-586)	133,797	136,000	138,816	-	138,816	144,369
Tax Collector (145-513-586)	33,460	33,361	33,695	-	33,695	34,033
Tax Collector (162-513-586)	6,183	5,500	5,500	-	5,500	5,500
Tax Collector (164-513-586)	4,497	5,000	5,000	-	5,000	5,000
Tax Collector (401-513-586)	29,021	32,620	32,620	-	32,620	32,620
Total Budget	4,531,952	4,646,401	4,818,729	-	4,818,729	5,005,200
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	4,258,068	4,368,000	4,537,178	-	4,537,178	4,717,758
123 Stormwater Utility	66,927	65,920	65,920	-	65,920	65,920
135 Emergency Medical Services MSTU	133,797	136,000	138,816	-	138,816	144,369
145 Fire Services Fee	33,460	33,361	33,695	-	33,695	34,033
162 County Accepted Roadways and Drainage Systems	6,183	5,500	5,500	-	5,500	5,500
164 Special Assessment - Killlearn Lakes Units I and II Sewer	4,497	5,000	5,000	-	5,000	5,000
401 Solid Waste	29,021	32,620	32,620	-	32,620	32,620
Total Revenues	4,531,952	4,646,401	4,818,729	-	4,818,729	5,005,200
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	86.00	86.00	86.00	-	86.00	86.00

Tax Collector (001-513-586)

Mission	1. The Leon County Tax Collector’s Office informs the public of tax obligations and available services; collects authorized taxes and fees from people and businesses in a fair and professional manner; and efficiently distributes the proceeds in accordance with law to the taxing authorities.”
Core Objectives	<ol style="list-style-type: none"> 1. Collect all authorized property taxes and fees within Leon County. 2. Efficiently distribute the collected taxes and fees to the appropriate authorities in accordance with law. 3. Perform responsibilities and provide services to people and businesses in a fair, efficient and courteous fashion. 4. Effectively perform as agents of the Florida Department of Highway Safety and Motor Vehicles and the Florida Fish and Wildlife Conservation Commission. 5. Conveniently serve the public through the provision of duplicate Birth Certificates on behalf of the Florida Department of Health.
Statutory Responsibilities	Florida Statutes, Chapters 192, 197, 218, 319, 320 and 322
Advisory Board	None

Tax Collector - Tax Collector (001-513-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	4,258,068	4,368,000	4,537,178	-	4,537,178	4,717,758
Total Budgetary Costs	4,258,068	4,368,000	4,537,178	-	4,537,178	4,717,758
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	4,258,068	4,368,000	4,537,178	-	4,537,178	4,717,758
Total Revenues	4,258,068	4,368,000	4,537,178	-	4,537,178	4,717,758
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Tax Collector	86.00	86.00	86.00	-	86.00	86.00
Total Full-Time Equivalents (FTE)	86.00	86.00	86.00	-	86.00	86.00

Notes:

The Board budget allocation is not the entire Tax Collector's budget, but only the portion relative to statutorily charged commissions paid by the County.

The major variances for the FY 2016 Tax Collector budget are as follows:

Increases to Program Funding:

1. Increase has reflects additional commission payments to the Tax Collector. The July 1, 2015 certified valuations increasing by 4.5% and the Board left the millage rate constant, which will cause an increase in the ad valorem collections. The methodology was also used to estimate the portion of the payment increase to the School Board.

This budget reflects estimated commission payments associated with the collection of ad valorem taxes. In addition to property taxes levied by the County, according to Florida Statutes, the County is also responsible for all commissions with regard to the School Board ad valorem taxes.

Tax Collector - Tax Collector (123-513-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	66,927	65,920	65,920	-	65,920	65,920
Total Budgetary Costs	<u>66,927</u>	<u>65,920</u>	<u>65,920</u>	<u>-</u>	<u>65,920</u>	<u>65,920</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
123 Stormwater Utility	66,927	65,920	65,920	-	65,920	65,920
Total Revenues	<u>66,927</u>	<u>65,920</u>	<u>65,920</u>	<u>-</u>	<u>65,920</u>	<u>65,920</u>

Notes:

The budget reflects estimated commission payments associated with the collection of the non-ad valorem stormwater assessment.

Tax Collector - Tax Collector (135-513-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	133,797	136,000	138,816	-	138,816	144,369
Total Budgetary Costs	133,797	136,000	138,816	-	138,816	144,369
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
135 Emergency Medical Services MSTU	133,797	136,000	138,816	-	138,816	144,369
Total Revenues	133,797	136,000	138,816	-	138,816	144,369

Notes:

The budget reflects an increased estimated commission payment associated with the collection of Emergency Medical Services MSTU ad valorem taxes.

Tax Collector - Tax Collector (145-513-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	33,460	33,361	33,695	-	33,695	34,033
Total Budgetary Costs	33,460	33,361	33,695	-	33,695	34,033
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
145 Fire Services Fee	33,460	33,361	33,695	-	33,695	34,033
Total Revenues	33,460	33,361	33,695	-	33,695	34,033

Notes:

The budget reflects an increased estimated commission payment associated with the collection of the non ad valorem fire service assessment.

Tax Collector - Tax Collector (162-513-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	6,183	5,500	5,500	-	5,500	5,500
Total Budgetary Costs	6,183	5,500	5,500	-	5,500	5,500
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
162 County Accepted Roadways and Drainage Systems Program (CARDS) (162)	6,183	5,500	5,500	-	5,500	5,500
Total Revenues	6,183	5,500	5,500	-	5,500	5,500

Notes:

The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots in Killlearn Lakes Units I & II associated with County sewer infrastructure improvements.

Tax Collector - Tax Collector (164-513-586)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	4,497	5,000	5,000	-	5,000	5,000
Total Budgetary Costs	4,497	5,000	5,000	-	5,000	5,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
164 Special Assessment - Killearn Lakes Units I and II Sewer	4,497	5,000	5,000	-	5,000	5,000
Total Revenues	4,497	5,000	5,000	-	5,000	5,000

Notes:

The budget reflects estimated commission payments associated with the collection of the special assessments on subdivision lots associated with County infrastructure improvements, primarily roadway and associated stormwater improvements.

Tax Collector - Tax Collector (401-513-586)

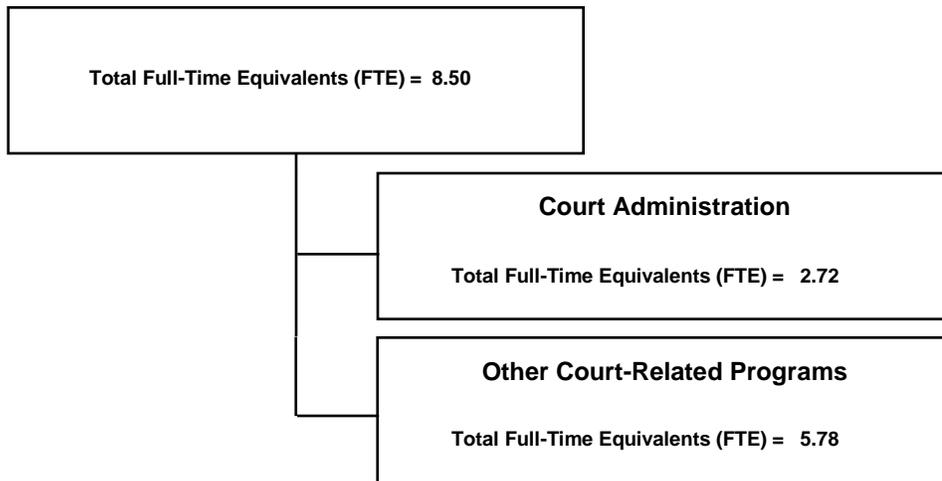
Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Constitutional Payments	29,021	32,620	32,620	-	32,620	32,620
Total Budgetary Costs	29,021	32,620	32,620	-	32,620	32,620
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
401 Solid Waste	29,021	32,620	32,620	-	32,620	32,620
Total Revenues	29,021	32,620	32,620	-	32,620	32,620

Notes:

This budget reflects estimated commission payments associated with the collection of the unincorporated area solid waste disposal non ad valorem assessment.

Judicial

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Executive Summary

The Judicial section of the Leon County FY 2016 Annual Budget is comprised of Court Administration and Other Court Related Programs, the State Attorney, the Public Defender, and Guardian Ad Litem.

Court Administration protects rights and liberties, upholds and interprets the law, and provides for the peaceful resolution of disputes for citizens of Leon County and of her surrounding counties in the 2nd Judicial Circuit. Additionally, Court Administration is responsible for court reporting, the law library, family law assistance program, family visitation program, mediation, teen court, non-conflict attorney, detention review coordination, mental health coordination, and indigent probate services. The State Attorney prosecutes all criminal cases in the 2nd Judicial Circuit for the punishment of crimes and the safety and protection of the public. The Public Defender's office provides quality legal representation to all indigents charged with criminal offenses. Guardian Ad Litem advocates for the best interest of children who are abused, neglected, or abandoned, and who are involved in court proceedings.

HIGHLIGHTS

The Mental Health Coordinator continues to provide case management services for all mentally ill defendants with criminal charges pending in Leon County. It's estimated that 21,018 jail beds and \$1.49 million in costs will be avoided in FY 2016 due to Mental Health Coordinator intervention.

Teen Court continues to be one of the most successful and cost effective juvenile diversion programs. The recidivism rate, a key indicator of the program's success, is reported on graduates that re-offend within six months of completing the program. It is estimated that only 1% of graduates will re-offend in FY 2015. During FY15, at the request of the Court Administration, the Board approved the creation of the Veteran's Court, which will be funded annually by the State of Florida. A Veteran's Court will provide felony and/or misdemeanor pretrial or post-adjudicatory veterans' treatment intervention programs to address the substance abuse and/or mental health treatment needs of veterans and service members charged with, on probation or community control for criminal offenses. Currently, this program is budgeted in the grant fund, but due to its continued funding, will be reflected in future budgets.

The State Attorney's Office will receive and handle approximately 5,000 felony referrals, 10,000 misdemeanor referrals and 1,000 juvenile referrals in FY 2016. The State Attorney Office continues to provide efficient and effective prosecution and dispositions of all felony, misdemeanor, and Juvenile criminal cases referred. The County continues to provide additional funding support in the amount of \$37,000 for first appearance attorneys to assist in reducing the jail population.

The Public Defender's Office estimates a total of approximately 10,750 cases to be closed in FY 2016. The Public Defender's office continues to provide quality legal representation to all indigents charged with criminal offenses. The County continues to provide additional funding support in the amount of \$37,000 for first appearance attorneys to assist in reducing the jail population.

Guardian Ad Litem continues to provide children with legal representation and advocacy services. In FY 2016, Guardian Ad Litem will represent approximately 692 children who are residents of Leon County.

Leon County Fiscal Year 2016 Adopted Budget

Judicial

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	504,832	495,794	500,714	(44,475)	456,239	466,677
Operating	220,587	264,012	276,195	-	276,195	276,195
Capital Outlay	510	51,623	53,580	6,000	59,580	59,865
Grants-in-Aid	176,500	185,704	188,090	125,000	313,090	313,779
Total Budgetary Costs	902,429	997,133	1,018,579	86,525	1,105,104	1,116,516
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Court Administration	238,897	240,420	211,707	-	211,707	216,052
State Attorney	99,767	108,255	117,685	-	117,685	117,685
Public Defender	130,306	131,245	148,950	-	148,950	148,950
Other Court-Related Programs	418,221	495,931	516,575	80,525	597,100	604,167
Guardian Ad Litem	15,239	21,282	23,662	6,000	29,662	29,662
Total Budget	902,429	997,133	1,018,579	86,525	1,105,104	1,116,516
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	254,136	261,702	235,369	6,000	241,369	245,714
110 Fine and Forfeiture	362,573	373,582	401,145	125,000	526,145	526,549
114 Family Law Legal Services	146,210	155,358	166,383	(44,475)	121,908	124,360
117 Judicial Programs	139,510	206,491	215,682	-	215,682	219,893
Total Revenues	902,429	997,133	1,018,579	86,525	1,105,104	1,116,516
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Court Administration	3.00	2.90	2.72	-	2.72	2.72
Other Court-Related Programs	5.50	5.61	5.78	-	5.78	5.78
Total Full-Time Equivalents (FTE)	8.50	8.50	8.50	-	8.50	8.50

Court Administration Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	197,690	179,634	171,277	-	171,277	175,622
Operating	41,207	60,786	40,430	-	40,430	40,430
Total Budgetary Costs	238,897	240,420	211,707	-	211,707	216,052
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Court Administration (001-540-601)	188,885	231,420	200,647	-	200,647	204,992
Court Information Systems (001-540-713)	13,226	9,000	11,060	-	11,060	11,060
Court Operating (001-540-719)	36,785	-	-	-	-	-
Total Budget	238,897	240,420	211,707	-	211,707	216,052
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	238,897	240,420	211,707	-	211,707	216,052
Total Revenues	238,897	240,420	211,707	-	211,707	216,052
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Court Administration	3.00	2.90	2.72	-	2.72	2.72
Total Full-Time Equivalents (FTE)	3.00	2.90	2.72	-	2.72	2.72

Court Administration (001-540-601)

Goal	The goal of the Office of Court Administration's Mental Health Coordinator and Detention Review Coordinator is to provide case management and intervention in the case processing of defendants in the Leon County Jail and other facilities in order to reduce delays in case disposition and/or defendant release.
Objectives	<p>Mental Health Coordination:</p> <ol style="list-style-type: none"> 1. Performs early identification; screening of all persons arrested and booked into the Leon County Jail, and attends First Appearance court. 2. Provides case management services for all identified mentally ill defendants with criminal charges pending in Leon County. 3. Reviews, enhances and coordinates follow-up mental health services available in the Leon County Jail and acts as court liaison for mental health issues with all outside vendors. <p>Detention Review Coordination:</p> <ol style="list-style-type: none"> 1. Performs case management and reviews of all jailed felony defendants, traffic and misdemeanor defendants. 2. Performs bi-weekly case management and review of veterans and low bond defendants. 3. Provides bi-weekly reports to court parties. 4. Serves as Court Liaison for jail population review and management with all outside agencies.
Statutory Responsibilities	Florida Constitution; Florida Statutes, Chapters 29 "Court System Funding" *Chapter 34 "County Courts" *Chapter 38 "Judges: General Provisions" *Chapter 39 "Judicial: Proceedings Relating to Children" *Chapter 40 "Jurors & Payment of Jurors & Witnesses" *Chapter 43 "General Provisions: Courts"
Advisory Board	Forensic Mental Health Workgroup; Baker Act Screening Committee; Partners in Crisis and Mental Health Workgroup; Criminal Justice Coordinating Committee; Public Safety Coordinating Council; Justice Information System Users Group, and attendant Mental Health Advisory Board

Performance Measures

Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of Jail Beds Avoided Due to Detention Review Intervention ²	N/A	N/A	2,937	3,000
Estimated Cost Avoidance Due to Detention Review Coordination ²	N/A	N/A	\$209,056	\$213,540
# of Jail Beds Avoided Due to Mental Health Coordinator Intervention	22,305	17,602	24,331	21,018
Estimated Cost Avoidance Due to Mental Health Coordination	\$1.58 million	\$1.25 million	\$1.73 million	\$1.49 million
# of Mental Health Pretrial Release Defendants Served	96	69	93	111
# of Mental Health Probation Defendants Served	28	24	39	49
# of Defendants Ordered to a Psychiatric Facility for Stabilization	86	117	113	60
# of Defendants Found to be Incompetent to Proceed ¹	80	82	134	104

- Notes:
1. Previous category was labeled "# of Defendants committed to a state forensic facility". This was changed in FY14 to reflect the number of defendants who were sent to a state forensic facility as well as those defendants placed in the community on an order of conditional release. In both instances jail bed days have been avoided.
 2. These performance measures are not new. However, due to changes in the program and updated tracking of performance measure data for Detention Review Intervention and Coordination, actuals for FY13 & FY14 do not accurately represent program outcomes and therefore have been removed for comparison. FY15 & FY16 estimates more accurately reflect performance measure outcomes.
 3. Cost per day for the jail used in calculations is \$71.18.

Court Administration - Court Administration (001-540-601)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	197,690	179,634	171,277	-	171,277	175,622
Operating	(8,805)	51,786	29,370	-	29,370	29,370
Total Budgetary Costs	188,885	231,420	200,647	-	200,647	204,992
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	188,885	231,420	200,647	-	200,647	204,992
Total Revenues	188,885	231,420	200,647	-	200,647	204,992
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Court Mental Health Coord.	1.00	1.00	1.00	-	1.00	1.00
Clerical Assistant	1.00	1.00	1.00	-	1.00	1.00
Trial Court Marshal	1.00	0.72	0.72	-	0.72	0.72
Court Liaison Officer	-	0.18	-	-	-	-
Total Full-Time Equivalents (FTE)	3.00	2.90	2.72	-	2.72	2.72

The major variances for the FY 2016 Court Administration budget are as follows:

Increases to Program Funding:

1. Contractual services in the amount of \$684

Decreases to Program Funding:

1. Personnel Services costs associated with adjustments made to position splits of the Trial Court Marshal and Court Liaison Officer positions between Court Administration and Judicial Programs/Article V. These decreases are offset by costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average.
2. Rentals and leases in the amount of \$21,301 from a shift in copier leases costs to the Management Information Systems budget.
3. Operating supplies decreased by \$3,200

Court Administration - Court Information Systems (001-540-713)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	13,226	9,000	11,060	-	11,060	11,060
Total Budgetary Costs	13,226	9,000	11,060	-	11,060	11,060
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	13,226	9,000	11,060	-	11,060	11,060
Total Revenues	13,226	9,000	11,060	-	11,060	11,060

Notes:

In FY08 new reporting requirements for Article V entities were implemented. The FY14 actuals depict the total amount funded by the County for Article V other operating costs. These expenses are currently funded in the Court Administration operating budget and the actual expenses will be reported separately each year. In FY16, communications costs increased by \$2,060.

Court Administration - Court Operating (001-540-719)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	36,785	-	-	-	-	-
Total Budgetary Costs	36,785	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	36,785	-	-	-	-	-
Total Revenues	36,785	-	-	-	-	-

Other Court-Related Programs Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	233,142	242,160	255,437	(44,475)	210,962	217,055
Operating	8,068	16,444	19,468	-	19,468	19,468
Capital Outlay	510	51,623	53,580	-	53,580	53,865
Grants-in-Aid	176,500	185,704	188,090	125,000	313,090	313,779
Total Budgetary Costs	418,221	495,931	516,575	80,525	597,100	604,167
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Alternative Juvenile Programs (117-509-569)	47,500	51,623	54,942	-	54,942	56,882
Court Administration - Teen Court (114-586-662)	146,210	155,358	166,383	(44,475)	121,908	124,360
Judicial Programs/Article V (117-548-662)	47,500	51,623	53,580	-	53,580	55,281
Law Library (117-546-714)	510	51,623	53,580	-	53,580	53,865
Legal Aid - Court (117-555-715)	44,000	51,622	53,580	-	53,580	53,865
Legal Aid (110-555-715)	132,500	134,082	134,510	125,000	259,510	259,914
Total Budget	418,221	495,931	516,575	80,525	597,100	604,167
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	132,500	134,082	134,510	125,000	259,510	259,914
114 Family Law Legal Services	146,210	155,358	166,383	(44,475)	121,908	124,360
117 Judicial Programs	139,510	206,491	215,682	-	215,682	219,893
Total Revenues	418,221	495,931	516,575	80,525	597,100	604,167
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Court Administration - Teen Court	3.00	3.00	3.00	-	3.00	3.00
Alternative Juvenile Programs	1.00	1.00	1.00	-	1.00	1.00
Judicial Programs/Article V	1.50	1.61	1.78	-	1.78	1.78
Total Full-Time Equivalents (FTE)	5.50	5.61	5.78	-	5.78	5.78

Other Court-Related Programs - Legal Aid (110-555-715)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	132,500	134,082	134,510	125,000	259,510	259,914
Total Budgetary Costs	<u>132,500</u>	<u>134,082</u>	<u>134,510</u>	<u>125,000</u>	<u>259,510</u>	<u>259,914</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	132,500	134,082	134,510	125,000	259,510	259,914
Total Revenues	<u>132,500</u>	<u>134,082</u>	<u>134,510</u>	<u>125,000</u>	<u>259,510</u>	<u>259,914</u>

The major variances for the FY 2016 Other Court Related Programs – Legal Aid budget is as follows:

Increases to Program Funding:

The \$125,000 budget proposal reflects an increase requested by Legal Services of North Florida for FY2016 due to funding decreases from federal and state resources. At the June 23, 2015 Budget Workshop approved an increase in funding of \$125,000 which was later ratified at the July 7, 2015 Board meeting. The remaining budget reflects the base cost of Legal Aid funding not provided by revenues collected from the \$65 criminal violations court costs used to fund other judicial programs.

Court Administration – Teen Court (114-586-662)

Goal	The goal of Teen Court is to have clients face a jury of their peers, receive a fair and just sentence for their crime, complete the educational sanctions imposed by the Teen Court jury, learn from their mistakes, set goals for themselves, and make better decisions in the future.
Objectives	<ol style="list-style-type: none"> 1. Provide a forum whereby youthful offenders are "sentenced" by a court of their peers. 2. Provide sanctions to offenders through sentencing hearings. 3. Provide professional, educational, and counseling services and/or referrals to clients of the program. 4. Provide training for teens to serve as prosecution and defense attorneys, as well as bailiffs, clerks and videographers. 5. Provide educational/crime prevention/victim's awareness components to clients.
Statutory Responsibilities	Florida Statutes, Chapter 938.19. Assessment of additional court costs; Leon County Ordinance Sec. 7-28(c).
Advisory Board	Teen Court is a member of the Florida Association of Teen Courts, as well as a participant in the National Youth Court Association. Collectively, program staff participates with the Integrated Juvenile Services Staffing team at the Juvenile Assessment Center (JAC) and The Youth Development Council.

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of Cases Referred to Teen Court	111	94	113	103
# of Hours Active Officers Have Served	1,149	1,032	1,321	1,176
# of Hours Teen Volunteers Have Served as Jurors	3,639	3,327	3,941	3,634
# of Volunteer Service Hours Contributed ¹	5,269	4,815	5,796	5,305
# of Successful Completions	72	57	82	69
% of Re-Offenders (Recidivism) ²	3%	2%	1%	0.5%

Notes:

1. The number of volunteer service hours contributed reflects both the number of hours a youth participates and the number of adult volunteer hours.
2. Teen Court recidivism rates will be reported on graduates that re-offend within one year of completing the program.

Other Court-Related Programs - Court Administration - Teen Court (114-586-662)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	139,244	144,046	155,622	(44,475)	111,147	113,599
Operating	6,966	11,312	10,761	-	10,761	10,761
Total Budgetary Costs	146,210	155,358	166,383	(44,475)	121,908	124,360
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
114 Family Law Legal Services	146,210	155,358	166,383	(44,475)	121,908	124,360
Total Revenues	146,210	155,358	166,383	(44,475)	121,908	124,360
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Case Coordinator	1.00	1.00	1.00	-	1.00	1.00
Teen Court Dir./Volunteer Coor	1.00	1.00	1.00	-	1.00	1.00
Teen Court Education Coordinat	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalent (FTE)	3.00	3.00	3.00	-	3.00	3.00

The major variances for the FY 2016 Teen Court budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises for a salary adjustment to be determined by Court Administration.

Decreases to Program Funding:

1. Operating supplies in the amount of \$551.

Due to a decline in traffic citations, the FY16 Teen Court fee revenue generated from the \$3.00 fee will not be sufficient to support the program. In a letter to the Board of County Commissioners, the Chief Judge of the 2nd Judicial Circuit has requested Board funding support to maintain the current level of service for this program as part of the local funding requirement. A budget discussion item was presented to the Board at the June 23, 2015 Budget Workshop that recommended that the program remain at a level that is supported by the \$3.00 fee. The Board approved level funding supported by the \$3.00 fee and funding for the Teen Court Educational Coordinator position saving \$44,475. However, the position will remain vacant until such a time as fee revenues return to a level to support this additive educational component back to the program.

Other Court-Related Programs - Alternative Juvenile Programs (117-509-569)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	47,500	51,623	54,942	-	54,942	56,882
Total Budgetary Costs	47,500	51,623	54,942	-	54,942	56,882
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
117 Judicial Programs	47,500	51,623	54,942	-	54,942	56,882
Total Revenues	47,500	51,623	54,942	-	54,942	56,882
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Juvenile Alt. Sanction Coord	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.00	1.00	1.00	-	1.00	1.00

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements. For FY16, the budget reflects a slight increase in anticipated revenue.

The major variances for the FY 2016 Alternative Juvenile Programs budget are as follows:

Increase to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0%-5% based on a 3% average. Budget increase reflects the budgeting of revenues/credits received from the five surrounding counties within the 2nd Judicial Circuit that assist in funding this program. This budgeting reflects the requirements of reporting Article V expenditures to the State.

Other Court-Related Programs - Law Library (117-546-714)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Capital Outlay	510	51,623	53,580	-	53,580	53,865
Total Budgetary Costs	510	51,623	53,580	-	53,580	53,865
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
117 Judicial Programs	510	51,623	53,580	-	53,580	53,865
Total Revenues	510	51,623	53,580	-	53,580	53,865

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements. For FY16, the budget reflects a slight increase in anticipated revenue.

Other Court-Related Programs - Judicial Programs/Article V (117-548-662)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	46,398	46,491	44,873	-	44,873	46,574
Operating	1,102	5,132	8,707	-	8,707	8,707
Total Budgetary Costs	47,500	51,623	53,580	-	53,580	55,281
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
117 Judicial Programs	47,500	51,623	53,580	-	53,580	55,281
Total Revenues	47,500	51,623	53,580	-	53,580	55,281
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Trial Court Marshal	-	0.28	0.28	-	0.28	0.28
Court Liaison Officer	0.50	0.33	0.50	-	0.50	0.50
Integrated Computer Sy Int Dev	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	1.50	1.61	1.78	-	1.78	1.78

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements. For FY16, the budget reflects a slight increase in anticipated revenue.

The major variances for the FY 2016 Judicial Programs/Article V budget are as follows:

Decreases to Program Funding:

1. Personnel Services costs associated with adjustments made to position splits of the Trial Court Marshall and Court Liaison Officer positions between Court Administration and Judicial Programs/Article V. Additional Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises in a range of 0% 5% based on a 3% average. Budget decrease also reflects the budgeting of revenues/credits received from the five surrounding counties within the 2nd Judicial Circuit that assist in funding this program. This budgeting reflects the requirements of reporting Article V expenditures to the State.

Other Court-Related Programs - Legal Aid - Court (117-555-715)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Grants-in-Aid	44,000	51,622	53,580	-	53,580	53,865
Total Budgetary Costs	44,000	51,622	53,580	-	53,580	53,865
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
117 Judicial Programs	44,000	51,622	53,580	-	53,580	53,865
Total Revenues	44,000	51,622	53,580	-	53,580	53,865

On June 8, 2004 the Board of County Commissioners authorized the imposition of a \$65 criminal violation court costs. In accordance with Florida Statutes and the enabling County Ordinance, the proceeds from the \$65.00 fine are to be used as follows: 25% to supplement State funding requirements related to the implementation of a Statewide court system or to pay for local requirements; 25% to be used to fund legal aid programs; 25% to be used to fund law library personnel and materials; and 25% to be used to fund alternative juvenile programs. At the end of the fiscal year, any fund balance remaining shall be utilized in subsequent fiscal years for the funding of either State or local requirements. For FY16, the budget increase reflects a slight increase in anticipated revenue.

State Attorney Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	62,767	71,255	80,685	-	80,685	80,685
Total Budgetary Costs	99,767	108,255	117,685	-	117,685	117,685
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
State Attorney (110-532-602)	28,088	98,600	98,600	-	98,600	98,600
State Attorney (110-532-713)	12,852	9,655	19,085	-	19,085	19,085
State Attorney (110-532-719)	58,827	-	-	-	-	-
Total Budget	99,767	108,255	117,685	-	117,685	117,685
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	99,767	108,255	117,685	-	117,685	117,685
Total Revenues	99,767	108,255	117,685	-	117,685	117,685

State Attorney (110-532-602)

Goal	The mission of the Office of the State Attorney is to seek justice for Florida by the efficient, effective and timely prosecution and disposition of felony, misdemeanor and juvenile criminal cases referred to it.
Objectives	<ol style="list-style-type: none"> 1. Provide personnel and procedures to perform all duties and functions for intake, investigation, and prosecution of felony, misdemeanor, juvenile criminal cases as well as other statutory obligations such as motions to which the State is a party. 2. Facilitating the function of the Grand Jury and serving as legal advisor to the Grand Jury. 3. Assist all law enforcement agencies with legal and investigative assistance upon request. 4. Represent the State of Florida in all suits, applications, civil, and criminal motions made within this circuit to which the State of Florida is a party.
Statutory Responsibilities	Florida Statutes 27 and 29.008
Advisory Board	None

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of Felony Cases filed	5,314	5,306	5,000	5,000
# of Juvenile Cases filed	1,023	1,023	1,000	1,000
# of Misdemeanor Cases filed	6,419	12,218	8,000	10,000
# of Worthless Check Cases filed	448	319	750	500

State Attorney - State Attorney (110-532-602)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	(8,912)	61,600	61,600	-	61,600	61,600
Total Budgetary Costs	28,088	98,600	98,600	-	98,600	98,600
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	28,088	98,600	98,600	-	98,600	98,600
Total Revenues	28,088	98,600	98,600	-	98,600	98,600

The State Attorney's budget is recommended at the same funding level as the previous fiscal year.

State Attorney - State Attorney (110-532-713)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	12,852	9,655	19,085	-	19,085	19,085
Total Budgetary Costs	12,852	9,655	19,085	-	19,085	19,085
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	12,852	9,655	19,085	-	19,085	19,085
Total Revenues	12,852	9,655	19,085	-	19,085	19,085

State Attorney - State Attorney (110-532-719)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	58,827	-	-	-	-	-
Total Budgetary Costs	58,827	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	58,827	-	-	-	-	-
Total Revenues	58,827	-	-	-	-	-

Public Defender Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	93,306	94,245	111,950	-	111,950	111,950
Total Budgetary Costs	130,306	131,245	148,950	-	148,950	148,950
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Public Defender (110-533-603)	25,156	118,525	118,525	-	118,525	118,525
Public Defender (110-533-713)	21,657	12,720	30,425	-	30,425	30,425
Public Defender (110-533-719)	83,493	-	-	-	-	-
Total Budget	130,306	131,245	148,950	-	148,950	148,950
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	130,306	131,245	148,950	-	148,950	148,950
Total Revenues	130,306	131,245	148,950	-	148,950	148,950

Public Defender (110-533-603)

Goal	The Public Defender protects the constitutional and statutory rights of all citizens through the effective criminal legal representation of court appointed clients.
Objectives	<ol style="list-style-type: none"> 1. Represent indigent clients charged with criminal offenses filed in Circuit, County, Juvenile, and Traffic Court. 2. Represent indigent clients with cases on appeal to the First District Court of Appeal, Florida Supreme Court, and the United States Supreme Court. 3. Represent indigent clients in civil commitment proceedings under the Jimmy Ryce Act and the Baker Act.
Statutory Responsibilities	Florida Statute, Chapter 27.51 and Florida Statute 29.008
Advisory Board	None

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of Total Appointed/Reopened cases	10,911	10,980	12,000	12,500
# of Cases Pled	5,383	5,695	5,750	6,000
# of Nolle Prossed/Dismissed Cases	464	500	550	600
# of Total Cases Closed	9,029	9,577	10,000	10,750
# of Substantiated Bar Grievances	0	0	0	0
# of Appellate Clients Represented	1,289	1,100	1,300	1,350
# of Appellate Briefs Filed	1,138	1,012	1,200	1,250

Public Defender - Public Defender (110-533-603)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	37,000	37,000	37,000	-	37,000	37,000
Operating	(11,844)	81,525	81,525	-	81,525	81,525
Total Budgetary Costs	25,156	118,525	118,525	-	118,525	118,525
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	25,156	118,525	118,525	-	118,525	118,525
Total Revenues	25,156	118,525	118,525	-	118,525	118,525

Notes:

The FY16 Public Defender's budget is recommended at the same funding level as the previous fiscal year.

Public Defender - Public Defender (110-533-713)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	21,657	12,720	30,425	-	30,425	30,425
Total Budgetary Costs	21,657	12,720	30,425	-	30,425	30,425
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	21,657	12,720	30,425	-	30,425	30,425
Total Revenues	21,657	12,720	30,425	-	30,425	30,425

Notes:

The major variances for the FY 2016 Public Defender budget are as follows:

Increases to Program Funding:

1. Communication costs increased a total of \$17,705.

Public Defender - Public Defender (110-533-719)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	83,493	-	-	-	-	-
Total Budgetary Costs	83,493	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
110 Fine and Forfeiture	83,493	-	-	-	-	-
Total Revenues	83,493	-	-	-	-	-

Guardian Ad Litem Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	15,239	21,282	23,662	-	23,662	23,662
Capital Outlay	-	-	-	6,000	6,000	6,000
Total Budgetary Costs	15,239	21,282	23,662	6,000	29,662	29,662
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
GAL Information Systems (001-547-713)	10,386	1,490	3,720	-	3,720	3,720
GAL Operating (001-547-719)	6,258	-	-	-	-	-
Guardian Ad Litem (001-547-685)	(1,406)	19,792	19,942	6,000	25,942	25,942
Total Budget	15,239	21,282	23,662	6,000	29,662	29,662
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	15,239	21,282	23,662	6,000	29,662	29,662
Total Revenues	15,239	21,282	23,662	6,000	29,662	29,662

Guardian Ad Litem (001-547-685)

Goal	The mission of the Guardian ad Litem Program is to advocate for the best interests of children who are alleged to be abused, neglected or abandoned, and who are involved in court proceedings.
Objectives	<ol style="list-style-type: none"> 1. Provide children with legal representation and advocacy services. 2. Preserve children's physical safety and emotional well-being and protect children from further harm. 3. Make verbal and written recommendations for children's permanent placement in a stable and nurturing home environment. 4. Attend trials, hearings, staffings, and mediations.
Statutory Responsibilities	Florida Statutes, Chapter 39.402(8) (c)(1) "Placement of Child in Shelter"; Chapter 39.802(2)(a) "Petition for Termination of Parental Rights"; Chapter 39.822 "Appointment of Guardian Ad Litem"; Chapter 39.407(5) "Dependency Case Referral to Mediation".
Advisory Board	None

Performance Measures				
Performance Measures	FY 2013 Actuals	FY 2014 Actuals	FY 2015 Estimate	FY 2016 Estimate
# of Leon County Cases	337	385	343	393
# of Leon County Children Served ¹	563	678	574	692
# of Volunteers	349	385	355	393

Notes:
 1. The Department of Children and Families currently performs more in-home services eliminating the need for cases to appear in front of a judge reducing the number of children served.

Guardian Ad Litem - Guardian Ad Litem (001-547-685)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	(1,406)	19,792	19,942	-	19,942	19,942
Capital Outlay	-	-	-	6,000	6,000	6,000
Total Budgetary Costs	(1,406)	19,792	19,942	6,000	25,942	25,942
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	(1,406)	19,792	19,942	6,000	25,942	25,942
Total Revenues	(1,406)	19,792	19,942	6,000	25,942	25,942

The major variances for the FY 2016 Guardian Ad Litem budget are as follows:

Increases to Program Funding:

1. Budget issue is related to the purchase of 4 laptop computers with wireless for the Guardian Ad Litem attorneys for a total cost of \$6,000.

Guardian Ad Litem - GAL Information Systems (001-547-713)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	10,386	1,490	3,720	-	3,720	3,720
Total Budgetary Costs	10,386	1,490	3,720	-	3,720	3,720
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	10,386	1,490	3,720	-	3,720	3,720
Total Revenues	10,386	1,490	3,720	-	3,720	3,720

Notes:

The major variances for the FY 2016 GAL Information Systems budget are as follows:

Increases to Program Funding:

1. Communication costs for a total of \$2,230.

Guardian Ad Litem - GAL Operating (001-547-719)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	6,258	-	-	-	-	-
Total Budgetary Costs	6,258	-	-	-	-	-
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	6,258	-	-	-	-	-
Total Revenues	6,258	-	-	-	-	-

Non-Operating

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Non-Operating Summary

Non-operating funding is provided by the Leon County Board of County Commissioners for activities for which costs does not apply solely to any specific County department's function, but are either applicable to the operation of County government as a whole, or are provided for the public good. The County employees that are responsible for the administration of these programs are included in the specific County Administrator department budgets.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	297,502	349,156	352,131	-	352,131	358,299
Operating	15,225,192	16,148,831	18,457,687	35,000	18,492,687	18,659,272
Transportation	160,023	196,833	277,325	-	277,325	277,325
Grants-in-Aid	1,540,615	1,488,500	1,386,160	25,000	1,411,160	1,406,818
Budgeted Reserves	-	677,002	444,649	-	444,649	682,365
Total Budgetary Costs	17,223,332	18,860,322	20,917,952	60,000	20,977,952	21,384,079
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Non-Departmental	3,240	-	-	-	-	-
Fire Control	6,889,465	6,795,249	7,946,149	-	7,946,149	7,945,211
Other Non-Operating	5,411,421	6,041,972	6,787,001	35,000	6,822,001	7,016,350
Risk Financing & Workers Comp	2,754,882	3,280,985	3,392,722	-	3,392,722	3,392,722
Line Item Funding	552,425	150,000	100,000	25,000	125,000	100,000
Communications	558,028	820,245	1,103,438	-	1,103,438	1,103,438
Cost Allocations	-	-	-	-	-	-
Budgeted Reserves	-	677,002	444,649	-	444,649	682,365
Risk Allocations	1,053,872	1,094,869	1,143,993	-	1,143,993	1,143,993
Total Budget	17,223,332	18,860,322	20,917,952	60,000	20,977,952	21,384,079

Fire Control Summary

During FY 2009, the County entered into an interlocal agreement for a functionally consolidated Fire and Emergency Medical Services program with the City of Tallahassee. In FY10, the Board approved placing the fire service on the tax bill for property owners who did not pay the fee via the established billing system. Non ad valorem collections for FY16 include \$2.0 million. Direct billing by the City of Tallahassee is still the primary source for the collection of this fee. The original fire service fee was adopted by resolution on June 9, 2009. A new fire service fee, based upon a contracted fire service fee study, was adopted by the Board on May 26, 2015. In order to maintain the fee at the 2009 levels, the Board reduced the fees for the unincorporated area, by 15% for FY16 & FY17. The Board approved \$1.2 million from unincorporated area general revenue fund balances be used for this reduction. The full rate will become effective October 1, 2017(FY18).

The increase in costs from previous years is associated with more resources provided for fire services (such as an additional fire fighter at unincorporated area fire stations and additional funding for volunteer fire departments), and to maintain level service fees over the next five years. Billing for these services in the unincorporated area will be through the City electric bill, or quarterly direct billing for properties not served by City utilities. Property owners who do not respond to direct billing, will have the fee placed on their tax bill in subsequent years. Approximately 10,274 property owners in Leon County pay the fire service fee through their property tax bill, and roughly 10,240 residents pay using the quarterly billing method.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	6,889,465	6,795,249	7,946,149	-	7,946,149	7,945,211
Total Budgetary Costs	6,889,465	6,795,249	7,946,149	-	7,946,149	7,945,211
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Fire Services Payment (145-838-522)	6,671,716	6,312,770	7,463,670	-	7,463,670	7,462,732
Volunteer Fire Department (145-843-522)	217,749	482,479	482,479	-	482,479	482,479
Total Budget	6,889,465	6,795,249	7,946,149	-	7,946,149	7,945,211
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
145 Fire Services Fee	6,889,465	6,795,249	7,946,149	-	7,946,149	7,945,211
Total Revenues	6,889,465	6,795,249	7,946,149	-	7,946,149	7,945,211

Line Item Funding Summary

Annually during the budget process (by March 31), the Board determines the amount of funding available for specific outside agencies. For FY16, the Board approved the allocation of line item funding as follows:

- Homeless Shelter Relocation (Capital Costs) \$100,000
- Domestic Violence Coordinating Council \$25,000

Funding for these Line Item Agencies have been realigned to the respective departments for the administration of the contracts:

Office of Human Services and Community Partnerships

- Tallahassee Trust for Historic Preservation \$63,175
- United Partners for Human Services \$23,750
- Whole Child Leon Project \$38,000
- Tallahassee Memorial Trauma Center \$200,000

Office of Strategic Initiatives

- Oasis Center/Commission on Status for Women \$20,000

Office of Management and Budget

- Tallahassee Trust for Historic Preservation \$63,175

Office of Resource Stewardship

- Keep Tallahassee/Leon County Beautiful \$21,375

Office of Economic Vitality

- Economic Development Council \$174,500
- Domi Station \$25,000
- Leon Works \$30,000

Office of Intervention and Detention Alternatives

- Palmer Monroe Teen Center – \$150,000
- DISC Village/Juvenile Assessment Center \$185,759

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	20,000	25,000	-	-	-	-
Grants-in-Aid	532,425	125,000	100,000	25,000	125,000	100,000
Total Budgetary Costs	552,425	150,000	100,000	25,000	125,000	100,000
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Line Item - Economic Development (001-888-552)	199,500	25,000	-	-	-	-
Line Item - Human Service Agencies (001-888-569)	325,925	125,000	100,000	25,000	125,000	100,000
Line Item - Special Events (001-888-574)	27,000	-	-	-	-	-
Total Budget	552,425	150,000	100,000	25,000	125,000	100,000
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	552,425	150,000	100,000	25,000	125,000	100,000
Total Revenues	552,425	150,000	100,000	25,000	125,000	100,000

Leon County Fiscal Year 2016 Adopted Budget

Non-Operating

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Tentative	FY 2017 Projected
001-888-552 Economic Development				
58222 Economic Development Council (856)	199,500	0	0	0
58263 Knight Creative Communities Initiative	0	25,000	0	0
001-888-552 Totals	199,500	25,000	0	0
001-888-569 Human Service Agency Contracts				
58229 Tall Trust For Historic Preservation	63,175	0	0	0
58246 United Partners for Human Services	23,750	0	0	0
58247 Whole Child Leon (Foundation for Leon County Schools)	19,000	0	0	0
58248 Commission on the Status of Women & Girls	20,000	0	0	0
58249 Trauma Center	200,000	0	0	0
58253 Domestic Violence Coordinating Council	0	25,000	25,000	0
58262 Homeless Shelter Relocation	0	100,000	100,000	100,000
001-888-569 Totals	325,925	125,000	125,000	100,000
001-888-574 Line Item - Special Events				
58220 Celebrate America	2,500	0	0	0
58221 Dr Martin Luther King Celebration	4,500	0	0	0
58240 Capital City Classic	5,000	0	0	0
58242 NAACP Freedom Fund Awards Banquet	1,000	0	0	0
58244 Soul Santa	4,000	0	0	0
58259 New Years Eve Celebration	10,000	0	0	0
001-888-574 Totals	27,000	0	0	0
Line Item Funding Totals	552,425	125,000	125,000	100,000

Communications Summary

The Communications Trust Fund accounts for the resources and expenditures associated with the County's centralized telecommunications network, which includes the telephone and internet systems. The individual departments and agencies are assessed based on the number of internet connections, data lines, and telephone usage within their individual areas. The increase in funding is due to the expansion of the phone system to other Leon County government offices, offset by a slight decline in the provider's rates.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	558,028	820,245	1,103,438	-	1,103,438	1,103,438
Total Budgetary Costs	558,028	820,245	1,103,438	-	1,103,438	1,103,438
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Communications Trust (502-900-590)	341,928	595,782	837,708	-	837,708	837,708
MIS Automation - Animal Control (140-470-562)	660	710	710	-	710	710
MIS Automation - Building Inspection (120-470-524)	720	1,800	1,900	-	1,900	1,900
MIS Automation - EMS Fund (135-470-526)	3,650	8,595	8,920	-	8,920	8,920
MIS Automation - General Fund (001-470-519)	138,120	136,675	160,540	-	160,540	160,540
MIS Automation - Growth Management (121-470-537)	6,530	6,300	7,150	-	7,150	7,150
MIS Automation - Motor Pool Fund (505-470-519)	420	415	570	-	570	570
MIS Automation - Parks and Recreation (140-470-572)	540	335	2,940	-	2,940	2,940
MIS Automation - Probation Services (111-470-523)	3,330	3,860	6,590	-	6,590	6,590
MIS Automation - Public Defender (110-470-603)	16,320	16,393	21,520	-	21,520	21,520
MIS Automation - Solid Waste Fund (401-470-534)	13,480	18,485	19,400	-	19,400	19,400
MIS Automation - State Attorney (110-470-602)	11,920	12,480	14,140	-	14,140	14,140
MIS Automation - Stormwater (123-470-538)	500	-	-	-	-	-
MIS Automation - Tourism Development (160-470-552)	8,560	8,815	8,820	-	8,820	8,820
MIS Automation - Transportation Trust (106-470-541)	11,350	9,600	12,530	-	12,530	12,530
Total Budget	558,028	820,245	1,103,438	-	1,103,438	1,103,438
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	138,120	136,675	160,540	-	160,540	160,540
106 Transportation Trust	11,350	9,600	12,530	-	12,530	12,530
110 Fine and Forfeiture	28,240	28,873	35,660	-	35,660	35,660
111 Probation Services	3,330	3,860	6,590	-	6,590	6,590
120 Building Inspection	720	1,800	1,900	-	1,900	1,900
121 Development Services & Environmental Management Fund	6,530	6,300	7,150	-	7,150	7,150
123 Stormwater Utility	500	-	-	-	-	-
135 Emergency Medical Services MSTU	3,650	8,595	8,920	-	8,920	8,920
140 Municipal Service	1,200	1,045	3,650	-	3,650	3,650
160 Tourism Development	8,560	8,815	8,820	-	8,820	8,820
401 Solid Waste	13,480	18,485	19,400	-	19,400	19,400
502 Communications Trust	341,928	595,782	837,708	-	837,708	837,708
505 Motor Pool	420	415	570	-	570	570
Total Revenues	558,028	820,245	1,103,438	-	1,103,438	1,103,438

Cost Allocations Summary

Cost allocations are a method for the County to distribute general and administrative costs throughout the organization. On an annual basis, the County engages a cost plan consultant to determine the appropriate distribution of costs. These are costs incurred by the General Fund on behalf of the entire organization. Costs include such items as Purchasing, Facilities Management, Human Resources, Office of Management & Budget, the County Attorney's Office, Management Information Systems and other non-departmental costs.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	-	-	-	-	-	-
Total Budgetary Costs	-	-	-	-	-	-
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Indirect Costs - Bank of America (165-499-519)	17,064	22,000	22,000	-	22,000	22,660
Indirect Costs - Building Inspections (120-499-524)	165,000	219,000	233,000	-	233,000	239,990
Indirect Costs - Emergency 911 (130-499-525)	5,011	5,000	6,000	-	6,000	6,180
Indirect Costs - EMS (135-499-526)	1,219,432	1,114,000	1,367,000	-	1,367,000	1,408,010
Indirect Costs - Fire Services (145-499-522)	-	50,000	20,000	-	20,000	20,600
Indirect Costs - General Fund (001-499-519)	(5,760,392)	(5,791,000)	(6,339,100)	-	(6,339,100)	(6,529,273)
Indirect Costs - Growth Management (121-499-537)	440,000	585,000	662,000	-	662,000	681,860
Indirect Costs - Huntington Oaks Plaza (166-499-519)	1,781	2,000	3,000	-	3,000	3,090
Indirect Costs - Insurance Service (501-499-596)	30,741	20,000	19,000	-	19,000	19,570
Indirect Costs - Judicial Programs (117-499-601)	-	-	2,100	-	2,100	2,163
Indirect Costs - Municipal Services (Animal Control)	116,983	90,000	92,000	-	92,000	94,760
Indirect Costs - Municipal Services (Parks & Recreation)	464,947	520,000	497,000	-	497,000	511,910
Indirect Costs - Probation Services (111-499-523)	489,606	416,000	510,000	-	510,000	525,300
Indirect Costs - Radio Communications (131-499-519)	8,541	3,000	3,000	-	3,000	3,090
Indirect Costs - Solid Waste (401-499-534)	626,575	460,000	523,000	-	523,000	538,690
Indirect Costs - Stormwater Utility (123-499-538)	425,552	353,000	392,000	-	392,000	403,760
Indirect Costs - Teen Court (114-499-662)	8,251	8,000	8,000	-	8,000	8,240
Indirect Costs - Tourism Development (160-499-552)	115,908	154,000	189,000	-	189,000	194,670
Indirect Costs - Transportation Trust (106-499-541)	1,625,000	1,770,000	1,791,000	-	1,791,000	1,844,730
Total Budget	-	-	-	-	-	-

Risk Allocations Summary

The County maintains an internal services fund for risk management. The fund derives its revenue from workers' compensation contributions and allocations from various funds based on liability allocations (i.e. property insurance).

The amounts reflected below are the allocations for property and liability. Workers' Compensation is charged directly to each department's Personnel Services budget.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	1,053,872	1,094,869	1,143,993	-	1,143,993	1,143,993
Total Budgetary Costs	1,053,872	1,094,869	1,143,993	-	1,143,993	1,143,993

Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Bank of America - Risk (165-495-519)	37,823	38,213	38,524	-	38,524	38,524
Building Inspection (120-495-524)	6,692	6,121	6,199	-	6,199	6,199
EMS - Risk (135-495-526)	52,082	59,157	56,306	-	56,306	56,306
Fine & Forfeiture - Risk (110-495-689)	242,856	291,314	300,378	-	300,378	300,378
Fleet Maintenance - Risk (505-495-591)	10,115	9,965	9,883	-	9,883	9,883
General Fund - Risk (001-495-519)	446,611	415,999	469,752	-	469,752	469,752
Grants - Risk (125-495-595)	2,338	1,834	1,710	-	1,710	1,710
Growth Management - Risk (121-495-537)	17,226	17,461	15,957	-	15,957	15,957
Huntington Oaks - Risk (166-495-519)	7,784	13,772	14,235	-	14,235	14,235
Judicial Programs - Risk (117-495-569)	-	609	1,069	-	1,069	1,069
Municipal Services - Risk (140-495-572)	65,753	67,325	32,813	-	32,813	32,813
Probation Services - Risk (111-495-523)	20,622	31,729	32,308	-	32,308	32,308
Solid Waste - Risk (401-495-534)	24,568	26,899	21,836	-	21,836	21,836
Stormwater Utility - Risk (123-495-538)	19,644	16,964	17,535	-	17,535	17,535
Supervisor of Elections - Risk (060-495-513)	17,659	16,486	16,542	-	16,542	16,542
Teen Court - Risk (114-495-662)	1,488	1,714	1,634	-	1,634	1,634
Tourism Development - Risk (160-495-552)	6,916	6,987	6,760	-	6,760	6,760
Transportation Trust - Risk (106-495-541)	73,695	72,320	67,275	-	67,275	67,275
VFD Fire Services - Risk (145-495-552)	-	-	33,277	-	33,277	33,277
Total Budget	1,053,872	1,094,869	1,143,993	-	1,143,993	1,143,993

Workers' Comp Risk Management (501-821-596)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Operating	2,594,859	3,084,152	3,115,397	-	3,115,397	3,115,397
Transportation	160,023	196,833	277,325	-	277,325	277,325
Total Budgetary Costs	2,754,882	3,280,985	3,392,722	-	3,392,722	3,392,722
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
501 Insurance Service	2,754,882	3,280,985	3,392,722	-	3,392,722	3,392,722
Total Revenues	2,754,882	3,280,985	3,392,722	-	3,392,722	3,392,722

Budgeted Reserves Summary

Each year the County sets aside, budgeted reserves and contingency funds. This is an integral part of the budgeting process allowing the Board to allocate funds for unforeseeable events or market conditions such as rising fuel and energy costs. Any budgeted reserve utilized during the year must be approved by the Board of County Commissioners.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Budgeted Reserves	-	677,002	444,649	-	444,649	682,365
Total Budgetary Costs	-	677,002	444,649	-	444,649	682,365
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Budgeted Reserves - BOA Building (Operating) (165-990-599)	-	73,824	-	-	-	235,786
Budgeted Reserves - Building Inspection (120-990-599)	-	1,312	-	-	-	-
Budgeted Reserves - Drug Court (116-990-599)	-	-	9,590	-	9,590	9,780
Budgeted Reserves - EMS Fund (135-990-599)	-	125,000	-	-	-	-
Budgeted Reserves - Fine and Forfeiture (110-990-599)	-	50,000	50,000	-	50,000	50,000
Budgeted Reserves - General Fund (001-990-599)	-	200,000	200,000	-	200,000	200,000
Budgeted Reserves - Insurance Service (501-990-599)	-	29,569	25,059	-	25,059	20,376
Budgeted Reserves - Motor Pool Fund (505-990-599)	-	31,309	-	-	-	6,423
Budgeted Reserves - Municipal Service (140-990-599)	-	40,000	40,000	-	40,000	40,000
Budgeted Reserves - Probation Services (111-990-599)	-	15,000	-	-	-	-
Budgeted Reserves - Stormwater Utility (123-990-599)	-	20,000	20,000	-	20,000	20,000
Budgeted Reserves - Tourism Development (160-990-599)	-	40,988	50,000	-	50,000	50,000
Budgeted Reserves - Transport. Trust (106-990-599)	-	50,000	50,000	-	50,000	50,000
Total Budget	-	677,002	444,649	-	444,649	682,365
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	-	200,000	200,000	-	200,000	200,000
106 Transportation Trust	-	50,000	50,000	-	50,000	50,000
110 Fine and Forfeiture	-	50,000	50,000	-	50,000	50,000
111 Probation Services	-	15,000	-	-	-	-
116 Drug Abuse Trust	-	-	9,590	-	9,590	9,780
120 Building Inspection	-	1,312	-	-	-	-
123 Stormwater Utility	-	20,000	20,000	-	20,000	20,000
135 Emergency Medical Services MSTU	-	125,000	-	-	-	-
140 Municipal Service	-	40,000	40,000	-	40,000	40,000
160 Tourism Development	-	40,988	50,000	-	50,000	50,000
165 Bank of America Building Operations	-	73,824	-	-	-	235,786
501 Insurance Service	-	29,569	25,059	-	25,059	20,376
505 Motor Pool	-	31,309	-	-	-	6,423
Total Revenues	-	677,002	444,649	-	444,649	682,365

Leon County Fiscal Year 2016 Adopted Budget

Non-Operating

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Tentative	FY 2017 Projected
001-990-599 Budgeted Reserves - General Fund				
59900 Budgeted Contingency	0	200,000	200,000	200,000
001-990-599 Totals	<u>0</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
106-990-599 Budgeted Reserves - Transport. Trust				
59900 Budgeted Contingency	0	50,000	50,000	50,000
106-990-599 Totals	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
110-990-599 Budgeted Reserves - Fine and Forfeiture				
59900 Budgeted Contingency	0	50,000	50,000	25,000
110-990-599 Totals	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
111-990-599 Budgeted Reserves - Probation Services				
59900 Budgeted Contingency	0	15,000	0	0
111-990-599 Totals	<u>0</u>	<u>15,000</u>	<u>0</u>	<u>0</u>
120-990-599 Budgeted Reserves - Building Inspection				
59900 Budgeted Contingency	0	1,312	0	0
120-990-599 Totals	<u>0</u>	<u>1,312</u>	<u>0</u>	<u>0</u>
123-990-599 Budgeted Reserves - Stormwater Utility				
59900 Budgeted Contingency	0	20,000	20,000	20,000
123-990-599 Totals	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
135-990-599 Budgeted Reserves - EMS Fund				
59900 Budgeted Contingency	0	125,000	0	0
135-990-599 Totals	<u>0</u>	<u>125,000</u>	<u>0</u>	<u>0</u>
140-990-599 Budgeted Reserves - Municipal Service				
59900 Budgeted Contingency	0	40,000	40,000	40,000
140-990-599 Totals	<u>0</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
160-990-599 Budgeted Reserves - Tourism Development				
59900 Budgeted Contingency	0	40,988	50,000	50,000
160-990-599 Totals	<u>0</u>	<u>40,988</u>	<u>50,000</u>	<u>50,000</u>
165-990-599 Budgeted Reserves - BOA Building (Operating)				
59900 Budgeted Contingency	0	73,824	0	235,786
165-990-599 Totals	<u>0</u>	<u>73,824</u>	<u>0</u>	<u>235,786</u>
166-990-599 Budgeted Reserves - Huntington Oaks				
59902 Reserve For Future Projects	0	0	0	27,521
166-990-599 Totals	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,521</u>
501-990-599 Budgeted Reserves - Insurance Service				
59918 Reserve For Fund Balance	0	29,569	25,059	20,376
501-990-599 Totals	<u>0</u>	<u>29,569</u>	<u>25,059</u>	<u>20,376</u>
505-990-599 Budgeted Reserves - Motor Pool Fund				
59918 Reserve For Fund Balance	0	31,309	0	6,423
505-990-599 Totals	<u>0</u>	<u>31,309</u>	<u>0</u>	<u>6,423</u>
Budgeted Reserves Totals	<u>0</u>	<u>667,002</u>	<u>444,649</u>	<u>682,365</u>

Budgeted Capital Reserves Summary

As part of the FY 2008 budget process, the Board allocated a total of \$40.4 million in capital reserves. This included \$14 million for current and future mandatory, maintenance, and essential general fund capital projects (Fund 305) for the next five years, and \$26.4 million in one-cent sales tax revenue to maintain the existing transportation network over the next five to eight years (Fund 308) largely by eliminating the Tharpe Street project.

The reduction of these two reserves by \$3.8 million in FY 2011 reflects the planned level utilization of these resources to fund required and necessary capital projects. These reserves will be depleted by FY 2015.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Budgeted Reserves	-	12,540	12,540	-	12,540	12,540
Total Budgetary Costs	-	12,540	12,540	-	12,540	12,540
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
911 Capital Projects (330-990-599)	-	12,540	12,540	-	12,540	12,540
Total Budget	-	12,540	12,540	-	12,540	12,540
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
330 9-1-1 Capital Projects	-	12,540	12,540	-	12,540	12,540
Total Revenues	-	12,540	12,540	-	12,540	12,540

Other Non-Operating Summary

These expenses relate to costs that are not associated with a specific County Department. A detailed description regarding for these costs is provided below.

Non-Operating Expenditures - General Fund

These expenses includes: County's annual dues (i.e. National Association of Counties, Florida Association of Counties), unemployment compensation payments, licensing (ASCAP), state fire service payments, pre-employment drug tests, payment for legal notices, annual audit expenses, and bank charges.

Summer Youth Employment

The Summer Youth Employment Program is funded by the County out of general revenue. The participants in this program are Leon County students between the ages of 14 and 21. In FY 2015, the Board approved an enhanced Summer Youth Program. The new program will include civic engagement activities as well as and tours of County facilities such as the Solid Waste Facility, the Public Safety Complex and the Leon County Jail. The prior program assigned a participant to one department for the duration of the program. Additionally, by reducing the program from six to four weeks allowed for an increase in participants from 56 to approximately 80, a 50% increase in the program. Participants will be covered by the County's workers' compensation program and wages will be paid out of available funds. For FY16, \$80,425 is allocated for the program.

Other Non-Operating Expenses

Non-operating expenditures include payments to the City of Tallahassee, Fire services, the Community Redevelopment Area (CRA) / Tax Increment Financing (TIF) districts, and for mid-year grant matches. This fiscal year \$2.1 million is budgeted for CRA/TIF payments: \$1,368,309 for the Southside/Frenchtown payment, and \$741,432 for the Downtown CRA. Payments increased by \$428,516 with the majority of this increase in the Frenchtown CRA, which saw a 17% increase in property values and a 37% increase to the increment value on which the payment is based. Over the last two years, payments to the CRAs have increase by \$797,862.

Diversionary Programs

This funding is for programs that have a direct impact on reducing the population at the County Correctional Facility. The Public Safety Coordinating Council (PSCC) makes recommendations to the BCC regarding there expenditures. The BCC makes the final decision regarding the use of these funds. The fiscal year 2016 budget is \$100,000.

Reimbursement of Administrative Costs

Reimbursements of administrative costs are associated with the chargeback of Public Works operations and engineering staff to various capital projects.

State Juvenile Detention Payments

The Juvenile Detention payment is a mandate authorized by the legislature in 2004. The mandate requires counties to pay the State for the predisposition of juveniles at detention facilities. Historically, costs for this program have steadily increased; however, over the last two years, this payment has decreased. In FY16, the Department of Juvenile Justice estimated payments total \$1.02 million. This would be an approximate \$77,340 decrease from the FY15 budget.

Drug Abuse Trust

Expenditures associated with the support of drug intervention programs overseen by Court Administration.

800 MHZ System Maintenance

The Moving Violation Surcharge Fund is used to account for resources and expenditures associated with Leon County's participation in an intergovernmental radio communications programs previously approved by the Florida Department of Management Services. The actual expenditure is an annual payment to the City of Tallahassee for ongoing maintenance associated with the Leon County 800 MHZ radio system. In FY 2008, Leon County entered into a new maintenance contract for the system involving an upgrade from analog to digital technology. Due to the completed capital upgrade, funds associated with this program were moved from a special revenue capital fund to a special revenue operating fund.

Killeam Lakes Units I and II Sewer Services

This expenditure is a payment to the City of Tallahassee for the construction of a sewer system in these two subdivisions. Revenue for the payment is derived by a non-ad valorem assessment charge to individual lots. The County collects the assessments for remittance to the city.

Tax Deeds

This funding is provided for costs associated with the purchase tax deeds on properties that have not paid property taxes or assessments.

Youth Sports Teams

The County discontinued its line item funding for youth sports teams.

Grant Match Funds

Matching funds are provided for contingent grants that require a certain percent of the funding required to implement or operate a program. The pledged match is contingent on the grant being awarded. For FY16, this funding will remain level.

Payment to the City of Tallahassee for Parks & Recreation

In 2005, the County and the City entered into a 15 year agreement to make City parks, recreational facilities and programs fully accessible to the residents of the unincorporated area of Leon County. For FY16, this payment will be \$1,271,502, an increase of \$99,609.

Non-Operating

Other Non-Operating Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	297,502	349,156	352,131	-	352,131	358,299
Operating	4,105,730	4,329,316	5,148,710	35,000	5,183,710	5,351,233
Grants-in-Aid	1,008,190	1,363,500	1,286,160	-	1,286,160	1,306,818
Total Budgetary Costs	5,411,421	6,041,972	6,787,001	35,000	6,822,001	7,016,350
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
800 Mhz System Maintenance (131-529-519)	1,115,064	1,088,224	1,211,332	-	1,211,332	1,247,672
Capital Regional Transportation Planning Agency	223,504	238,206	241,181	-	241,181	247,349
CRA-Payment (001-972-559)	1,311,879	1,681,225	2,109,741	-	2,109,741	2,181,728
Drug Abuse (116-800-562)	57,176	52,540	52,920	-	52,920	53,395
Grant Match Funds (125-991-595)	-	90,000	90,000	-	90,000	90,000
Juvenile Detention Payment - State (110-620-689)	712,053	1,100,000	1,022,660	-	1,022,660	1,043,318
Non-Operating General Fund (001-820-519)	829,610	806,959	924,740	35,000	959,740	951,121
Payment to City- Parks & Recreation (140-838-572)	1,169,944	1,171,893	1,271,502	-	1,271,502	1,338,842
Public Works Admin Chargebacks (106-978-541)	(301,081)	(500,000)	(450,000)	-	(450,000)	(450,000)
Sewer Services Killlearn Lakes Units I and II (164-838-535)	224,265	232,500	232,500	-	232,500	232,500
Summer Youth Employment (001-278-551)	68,007	80,425	80,425	-	80,425	80,425
Youth Sports Teams (001-379-572)	1,000	-	-	-	-	-
Total Budget	5,411,421	6,041,972	6,787,001	35,000	6,822,001	7,016,350
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	2,434,000	2,806,815	3,356,087	35,000	3,391,087	3,460,623
106 Transportation Trust	(301,081)	(500,000)	(450,000)	-	(450,000)	(450,000)
110 Fine and Forfeiture	712,053	1,100,000	1,022,660	-	1,022,660	1,043,318
116 Drug Abuse Trust	57,176	52,540	52,920	-	52,920	53,395
125 Grants	-	90,000	90,000	-	90,000	90,000
131 Radio Communication Systems	1,115,064	1,088,224	1,211,332	-	1,211,332	1,247,672
140 Municipal Service	1,169,944	1,171,893	1,271,502	-	1,271,502	1,338,842
164 Special Assessment - Killlearn Lakes Units I and II	224,265	232,500	232,500	-	232,500	232,500
Total Revenues	5,411,421	6,041,972	6,787,001	35,000	6,822,001	7,016,350
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Capital Regional Transportation Planning Agency	2.00	2.00	2.00	-	2.00	2.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Other Non-Operating - Capital Regional Transportation Planning Agency (001-402-515)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	223,504	223,206	226,181	-	226,181	232,349
Operating	-	15,000	15,000	-	15,000	15,000
Total Budgetary Costs	223,504	238,206	241,181	-	241,181	247,349
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	223,504	238,206	241,181	-	241,181	247,349
Total Revenues	223,504	238,206	241,181	-	241,181	247,349
Staffing Summary	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
CRTPA Executive Director	1.00	1.00	1.00	-	1.00	1.00
Sr Transportation Planner	1.00	1.00	1.00	-	1.00	1.00
Total Full-Time Equivalents (FTE)	2.00	2.00	2.00	-	2.00	2.00

Capital Regional Transportation Planning Agency personnel expenses are reimbursed and will have a zero net budget impact.

The major variances for the FY16 Capital Regional Transportation Planning Agency budget are as follows:

Increases to Program Funding:

1. Costs associated with the County's portion of retirement rates passed by the Florida Legislature, workers' compensation rates, health insurance premium rates at 8%, and funding for performance raises for a 3% average adjustment will be determined by the Capital Regional Transportation Planning Agency.

Other Non-Operating - Non-Operating General Fund (001-820-519)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Personnel Services	7,287	50,000	50,000	-	50,000	50,000
Operating	751,450	725,959	843,740	35,000	878,740	870,121
Grants-in-Aid	70,872	31,000	31,000	-	31,000	31,000
Total Budgetary Costs	829,610	806,959	924,740	35,000	959,740	951,121
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
001 General Fund	829,610	806,959	924,740	35,000	959,740	951,121
Total Revenues	829,610	806,959	924,740	35,000	959,740	951,121

The major variances for the FY16 Other Non-Operating General Fund budget are as follows:

Increase to Program Funding:

1. The FY 2016 budget issue reflects a \$35,000 increase related to bank charges and auditor fees.
2. At the March 10, 2015 meeting, the Board established the FY 2016 Maximum Discretionary Funding Levels that includes special event funding for the following organizations:
 - Celebrate America/4th of July Celebration -\$2,500
 - Dr. Martin Luther King Celebration/Inter Civic Council -\$4,500
 - NAACP Freedom Fund Awards -\$1,000
 - Race Relations Summit- \$4,000
 - Soul Santa -\$4,000
 - County Table/Community Events-\$15,000

Debt Service

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Leon County Fiscal Year 2016 Adopted Budget
Debt Service Schedule

General Obligation Bonds

No outstanding issues.

Non Self-Supporting Revenue Debt

Description	Purpose	Pledge/ Security	Original Principal Amount	Outstanding Principal Amount	Outstanding Interest Amount	FY15/16 Principal Payment	FY15/16 Interest Payment	Remaining Principal	Final Maturity Date
Series 2012A: Tax Exempt & Series 2012B: Taxable	These bonds were issued to fund the acquisition of the Bank of America (BOA) building and for major repairs and renovations to the existing County Courthouse facility.	The pledged revenues for these bonds include guaranteed entitlement revenue, Local Government Half Cent Sales Tax, State Revenue Sharing, Race Track funds and other non-ad valorem revenue sources.	\$21,223,000	\$20,784,000	\$1,605,416	\$166,000	\$414,283	\$20,618,000	2020
Series 2014	In FY 2014, financing, in the form of a bank loan, was obtained to refund the non-taxable portion of Bond Series 2005.		\$16,200,000	\$16,077,000	\$3,393,247	\$126,000	\$432,471	\$15,951,000	2025
Series 2005	In FY 2015, a bank loan was obtained to refund outstanding non-advance refundable Series 2005 Capital Improvement Revenue Refunding Bonds. The Bond was originally issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This Bond was also issued to fund the relocation of the Development Services and Environmental Management facility, the construction of a public library and renovations to the County Courthouse building.		\$20,040,000	\$13,692,000	\$190,054	\$6,806,000	\$132,900	\$6,886,000	2017
ESCO Lease	This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements.	The energy efficiency improvements will offset the cost of the lease.	\$4,466,238	\$1,362,855	\$90,685	\$437,540	\$46,974	\$925,315	2018
TOTAL			\$61,929,238	\$51,915,855	\$5,279,402	\$7,535,540	\$1,026,628	\$44,380,315	

Leon County Fiscal Year 2016 Adopted Budget

Debt Service

The various Debt Service Funds account for the debt service, including the accumulation of resources and payment of principal and interest, associated with the existing bonds issued and/or bank loans obtained by the County and an Energy Performance Contract with Energy Systems Group.

The bonds or loans are secured by Non-Ad Valorem Revenue sources. **None of the financing is through General Obligation Bonds.** These bonds or loans have been structured to have overall level annual payments until all dates of expiration occur in 2025. This level payment structure for debt service will result in the reduction of the debt service burden to the County over time as the percentage of monies spent on debt service in the budget reduces in the out-years.

Leon County currently services four bank loans and one lease. Due to favorable interest rates, previous bonds were refinanced with bank loans. The original bonds were issued to fund the following County projects:

1. Construction of Public Libraries, the County Jail, and the Northeast Fire Station
2. Acquisition of the Tourist Development Council Building and the Bank of America Building
3. Renovations to the County Courthouse, the Fleet Management Facility, and the Public Works Building
4. Improvements to Stormwater Facilities, the County Landfill, and Parks & Recreation
5. Relocation of the Growth & Environmental Management Facility

The Energy Performance Contract is a lease to fund the acquisition of equipment to improve energy efficiency in various County facilities. The energy cost savings will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by the savings.

On June 23, 2015, the Board approved a bank loan to refund the remaining Capital Improvement Revenue Refunding Bonds, Series 2015 for an estimated \$595,000 in net present value of the life of the loan. The bonds will mature October 1, 2017.

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	8,946,385	8,871,724	8,568,419	-	8,568,419	8,575,431
Total Budgetary Costs	<u>8,946,385</u>	<u>8,871,724</u>	<u>8,568,419</u>	<u>-</u>	<u>8,568,419</u>	<u>8,575,431</u>
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	8,946,385	8,871,724	8,568,419	-	8,568,419	8,575,431
Total Budget	<u>8,946,385</u>	<u>8,871,724</u>	<u>8,568,419</u>	<u>-</u>	<u>8,568,419</u>	<u>8,575,431</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
211 Bond Series 2012A & 2012B	579,350	581,080	581,483	-	581,483	580,798
220 Bond Series 2005	7,605,110	7,247,350	6,941,750	-	6,941,750	6,948,837
221 ESCO Lease	484,514	484,514	484,514	-	484,514	484,514
222 Debt Series 2014	277,411	558,780	560,672	-	560,672	561,282
Total Revenues	<u>8,946,385</u>	<u>8,871,724</u>	<u>8,568,419</u>	<u>-</u>	<u>8,568,419</u>	<u>8,575,431</u>

Debt Service

Debt Service Summary

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	8,946,385	8,871,724	8,568,419	-	8,568,419	8,575,431
Total Budgetary Costs	8,946,385	8,871,724	8,568,419	-	8,568,419	8,575,431
Appropriations	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
2014 Debt Series (222-976-582)	277,411	558,780	-	-	-	-
2014 Debt Series (222-979-582)	-	-	560,672	-	560,672	561,282
Bond Series 2005 (220-958-582)	7,605,110	7,247,350	6,941,750	-	6,941,750	6,948,837
Bond Series 2012A (Tax Exempt) (211-975-582)	136,406	136,706	136,706	-	136,706	136,706
Bond Series 2012B (Taxable) (211-976-582)	442,945	444,374	444,777	-	444,777	444,092
ESCO Lease (221-977-582)	484,514	484,514	484,514	-	484,514	484,514
Total Budget	8,946,385	8,871,724	8,568,419	-	8,568,419	8,575,431
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
211 Bond Series 2012A & 2012B	579,350	581,080	581,483	-	581,483	580,798
220 Bond Series 2005	7,605,110	7,247,350	6,941,750	-	6,941,750	6,948,837
221 ESCO Lease	484,514	484,514	484,514	-	484,514	484,514
222 Debt Series 2014	277,411	558,780	560,672	-	560,672	561,282
Total Revenues	8,946,385	8,871,724	8,568,419	-	8,568,419	8,575,431

Debt Service

Debt Service - Bond Series 2012A (Tax Exempt) (211-975-582)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	136,406	136,706	136,706	-	136,706	136,706
Total Budgetary Costs	136,406	136,706	136,706	-	136,706	136,706
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
211 Bond Series 2012A & 2012B	136,406	136,706	136,706	-	136,706	136,706
Total Revenues	136,406	136,706	136,706	-	136,706	136,706

This fund accounts for the debt service associated with the Capital Improvement Revenue Bond Series 2003A (Tax Exempt). This bond was issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County courthouse facility.

Debt Service

Debt Service - Bond Series 2012B (Taxable) (211-976-582)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	442,945	444,374	444,777	-	444,777	444,092
Total Budgetary Costs	442,945	444,374	444,777	-	444,777	444,092
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
211 Bond Series 2012A & 2012B	442,945	444,374	444,777	-	444,777	444,092
Total Revenues	442,945	444,374	444,777	-	444,777	444,092

This fund accounts for the debt service associated with the Capital Improvement Revenue Bond Series 2003B (Taxable). This bond was issued to fund the acquisition of the Bank of America building and for major repairs and renovations to the existing County courthouse facility. Due to favorable interest rates, the bond was refinanced with a bank loan.

Debt Service - Bond Series 2005 (220-958-582)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	7,605,110	7,247,350	6,941,750	-	6,941,750	6,948,837
Total Budgetary Costs	<u>7,605,110</u>	<u>7,247,350</u>	<u>6,941,750</u>	<u>-</u>	<u>6,941,750</u>	<u>6,948,837</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
220 Bond Series 2005	7,605,110	7,247,350	6,941,750	-	6,941,750	6,948,837
Total Revenues	<u>7,605,110</u>	<u>7,247,350</u>	<u>6,941,750</u>	<u>-</u>	<u>6,941,750</u>	<u>6,948,837</u>

This fund accounts is for the debt service associated with the Capital Improvement Revenue Refunding Bond Series 2005. This bond was issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the growth and environmental management facility, the construction of a public library, and renovations to the County courthouse building.

On June 23, 2015, the Board approved financing to refund the remaining Capital Improvement Revenue Refunding Bonds, Series 20015 for an estimated \$595,000 in net present value of the life of the loan. The bonds will mature October 1, 2017. During FY 2014, the Board approved refunding the non-taxable portion (Fund 222 - Bond Series 2014) of the Capital Improvement Revenue Bond, Series 2005 with a bank loan for a total estimated \$1.7 million in net present value over a period of eleven years beginning in FY 2014.

Debt Service

Debt Service - ESCO Lease (221-977-582)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	484,514	484,514	484,514	-	484,514	484,514
Total Budgetary Costs	<u>484,514</u>	<u>484,514</u>	<u>484,514</u>	<u>-</u>	<u>484,514</u>	<u>484,514</u>
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
221 ESCO Lease	484,514	484,514	484,514	-	484,514	484,514
Total Revenues	<u>484,514</u>	<u>484,514</u>	<u>484,514</u>	<u>-</u>	<u>484,514</u>	<u>484,514</u>

This fund accounts for the debt service associated with the obligations relating to the County's Energy Performance Contract with Energy Systems Group. This lease was entered into to fund the acquisition of various facility improvement measures including lighting upgrades, HVAC systems, an energy management system and water/sewer improvements. These energy efficiency improvements will offset the cost of the lease. Energy Systems Group will pay any balance on the lease not offset by these energy cost savings. The net savings will total approximately \$850,000.

Debt Service - 2014 Debt Series (222-976-582)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	277,411	558,780	-	-	-	-
Total Budgetary Costs	277,411	558,780	-	-	-	-
<hr/>						
Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
222 Debt Series 2014	277,411	558,780	-	-	-	-
Total Revenues	277,411	558,780	-	-	-	-
	-	-	-	-	-	-

This bank loan is currently budgeted in Organizational Code # 222-979-582.

Debt Service - 2014 Debt Series (222-979-582)

Budgetary Costs	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
Debt Service	0	-	560,672	-	560,672	561,282
Total Budgetary Costs	0	-	560,672	-	560,672	561,282

Funding Sources	FY 2014 Actual	FY 2015 Adopted	FY 2016 Continuation	FY 2016 Issues	FY 2016 Budget	FY 2017 Budget
222 Debt Series 2014	0	-	560,672	-	560,672	561,282
Total Revenues	0	-	560,672	-	560,672	561,282

This fund accounts is for the debt service associated with a 2014 bank loan to refund the non-taxable portion of Bond Series 2005. Bond Series 2005 was initially issued to fully refund the Parks and Recreation Bond Series 1998A and to refund a portion of the Stormwater Bond Series 1997 and a portion of the Capital Improvement Revenue Bond Series 1999. This bond was also issued to fund the relocation of the growth and environmental management facility, the construction of a public library, and renovations to the County courthouse building. On July 8, 2014, the Board approved the partial refunding of Bond Series 2005 with a bank loan for a total estimated \$1.7 million in net present value over a period of eleven years beginning in FY 2014.

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Capital Improvement Program

The capital improvement program is a resource that helps Leon County government ensure that decisions on projects and funding are made wisely and in a well planned manner. The quality of life for a Leon County resident depends on the reliability of transportation, the quality of stormwater system, the efficiency of waste disposal, the accessibility of culture and recreation, and many other essential public services.

High quality service levels can be achieved through the proper planning and provision of the replacement, maintenance and enhancement of the County's capital assets. In accordance with Florida Statute Chapter 125.74 (1) (d), the County Administrator is annually responsible to prepare and submit a capital budget and capital improvement program to the Board.

Capital Assets

A capital asset is a new or rehabilitated physical asset that is nonrecurring and has a useful life of more than three years and costs at least \$10,000.

Capital Project

A capital project is undertaken to acquire a capital asset. Examples include the construction, maintenance, and/or renovations to public buildings as well as improvements to stormwater systems and transportation.

Capital Improvement Program

Capital infrastructure is essential to the Leon County community. Leon County's capital improvement program is a multi-year program that identifies capital projects to be funded during a five year period. It specifies each capital project to be undertaken, the year it will begin, the anticipated expenses for each year and the method of financing.

Projects and financing sources in the capital improvement program for years other than the current budget year (commonly called "out-years" or "planned years") are not authorized until the annual budget for those years is legally adopted. The out-years serve only as a guide for future planning and are subject to further review and modification.

Annual Capital Budget

The annual capital budget represents the first year of a capital improvement program. It is the appropriation of capital spending legally adopted by the Board. The annual capital budget is adopted in conjunction with Leon County's annual operating budget and provides legal authority to proceed with specific projects.

Program Preparation

Each fiscal year, the Office of Management and Budget facilitates the preparation of a capital improvement program. Officials, administrators, and staff of Leon County government all assist in this process. The preparation process includes the following:

- I. Assessment of Capital Needs
(Department/Division Staff)
 - Prepare an inventory
 - Evaluate whether to repair or replace facilities and/or equipment
 - Identify future needs
- II. Identification of Capital Projects
(Commission, Administration, Department/Division Staff)
 - Review status of current projects
 - Develop information for new projects
 - Submit project requests
- III. Financial Analysis
(Administration and OMB)
 - Evaluate financial conditions
 - Forecast financial trends
 - Evaluate funding options
- IV. Evaluation & Planning of Capital Projects
(Administration and OMB)
 - Review and prioritize project requests
 - Select projects and project schedules
 - Determine project funding sources
- V. Adoption of Capital Improvement Program & Annual Capital Budget
(Commission, Administration, and OMB)
 - Prepare and submit tentative program and budget to Commission
 - Hold public hearings
 - Revise and prepare final program and budget for adoption
- VI. Implementation & Monitoring of Annual Capital Budget
 - October 1 through September 30
 - Departmental Biannual Project Status Reports

The following is a brief description of the information contained in the Capital Improvement Program. A Project Index can be found on page 25-2.

The remainder of this section contains information, analysis and summaries about Leon County's capital budget and capital improvement program.

- Capital Improvement Program Analysis:
Brief analysis of the FY 2016 - FY 2020 capital improvement program.
- Capital Projects By Managing Department:
Summary table of all capital improvement projects organized by managing department.
- FY14 Anticipated Carryforward Projects:
Summary table of all capital improvement projects that are anticipated to be carryforward from one fiscal year into the next.
- Operating Budget Impacts:
General description and summary table of estimated impacts capital projects are anticipated to have on the operating budget.

Capital Project Sections

Each section represents the service type of the capital projects it contains. The Capital Improvement Program consists of five service types: Culture & Recreation, General Government, Health & Safety, Physical Environment, and Transportation. Included in each section is an overview with a brief analysis, an index of the projects and a detail sheet for any project with planned activity in any fiscal year from FY 2016 to FY 2020. The project detail sheets each provide the following:

- General Information:
Includes project title, managing department, project number, service type, project status, description/justification and, if applicable, project location map.
- Policy/Comprehensive Plan Information
Non-comprehensive Plan Related Projects - relevant policy, law, mandate, ordinance, master plan, initiative, etc.
- Comprehensive Plan Related Projects:
Identifies whether the project is in the capital improvement element of the comprehensive plan, the improvement (i.e. stormwater, parks & recreation, roads, etc.), level of service standard for the improvement, current level of service, level of service upon completion of the improvement, etc.
- Financial Information:
Includes funding sources, past expenditures through FY 2014, FY 2015 adjusted budget and FY 2015 year-to-date expenditures, FY 2016 budget, FY 2017 – FY 2020 planned budget, FY 2016 – FY 2020 total, total project cost, and estimates of any anticipated impacts on the operating budget.

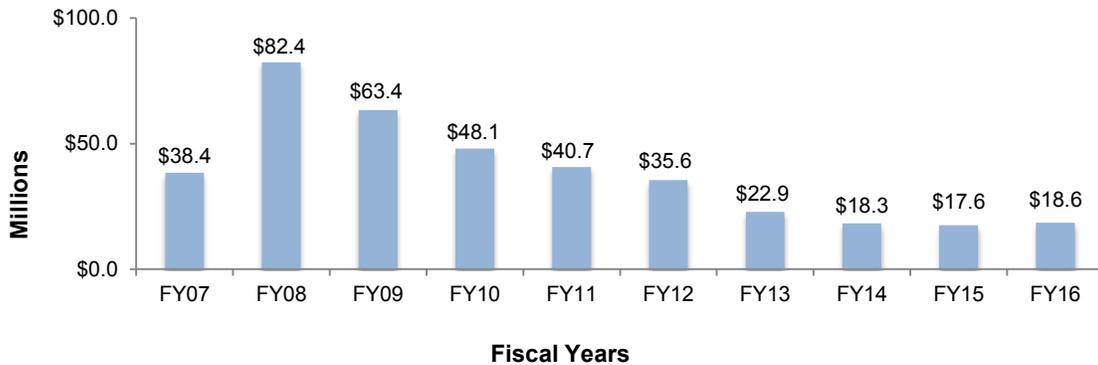
FY 2016 Capital Budget

Chart 25.1 shows the capital funding for each fiscal year from FY 2007 through FY 2016. The total FY 2016 capital budget is **\$18,641,824 (\$18,629,284 in capital projects and \$12,540 in budgeted reserves)**. Including the budgeted reserves, this is a 5.76% increase over the adopted FY 2016 capital budget of \$17,626,095. The increase in capital funding reflects the County’s commitment to ensure the useful life of its basic infrastructure is maximized.

The capital projects planned for FY 2016 include transportation and stormwater maintenance, sidewalk construction, general county maintenance and improvements, technology upgrades, and parks and recreation maintenance and improvements.

The Chart below also illustrates the Capital Improvement Program is below FY 2007 funding levels.

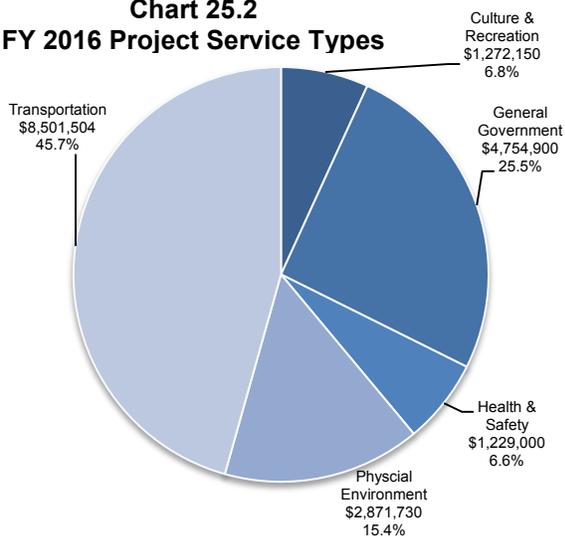
**Chart 25.1
FY 2007 – FY 2016 Capital Funding**



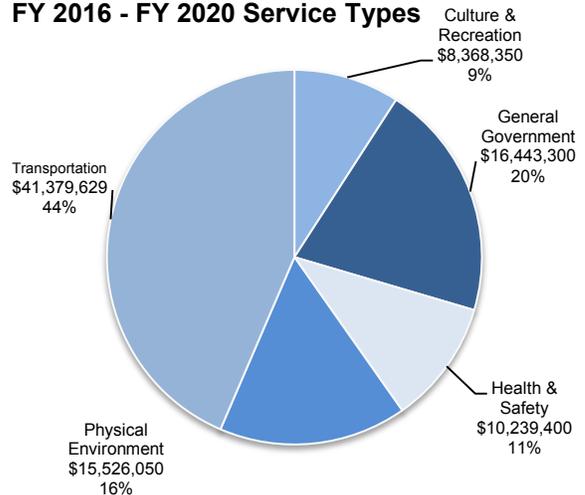
Service Types

Chart 25.2 illustrates the service types of the projects in the FY 2016 capital budget. In FY 2016, 45.7% or \$8,501,504 of the capital budget will fund transportation related projects. Chart 25.3 shows the service types of the projects in the FY 2016 - FY 2020 Capital Improvement Program. The Capital Improvement Program continues to spend the majority of funds on transportation projects. Budgeted reserves are not reflected below.

**Chart 25.2
FY 2016 Project Service Types**



**Chart 25.3
FY 2016 - FY 2020 Service Types**



Project Funding Sources

Table 25.1 shows the project funding sources for the FY 2016 capital budget and the FY 2016 - FY 2020 capital improvement program. Capital Improvements (Fund 305) and Sales Tax Extension (Fund 309) are the primary sources of funding for the FY 2016 capital budget, with \$6,499,034 (34.9%) and \$6,305,854 (33.9%) respectively. Capital Improvements (Fund 305) is the primary source of funding for FY 2016 - FY 2020, totaling \$32,069,854 (33.7%). The table does not reflect budgeted reserves.

**Table 25.1
FY 2016 – FY 2020 Project Funding Sources**

Funding Source	FY 2016 Budget	%	FY 2016 - FY 2020 Program	%
Building Inspection (Fund 120)	45,500	0.24%	45,500	0.05%
EMS MSTU (Fund 135)	929,000	4.99%	4,569,000	4.77%
Tourist Development (Fund 160)	-	0.00%	300,000	0.31%
Bank of America (Fund 165)	930,000	4.99%	2,470,000	2.58%
Huntington Oaks (Fund 166)	100,000	0.54%	400,000	0.42%
Capital Improvements (Fund 305)	6,499,034	34.89%	32,069,854	33.48%
Transportation Improvements (Fund 306)	2,695,650	14.47%	16,556,275	17.28%
Sales Tax Extension (Fund 309)	6,305,854	33.85%	21,565,854	22.51%
ESCO Capital Projects (Fund 321)	20,296	0.11%	20,296	0.02%
Sales Tax Extension 2020 (Fund 351)	-	0.00%	4,928,600	5.15%
Sales Tax Extension 2020 JPA (Fund 352)	-	0.00%	6,899,000	7.20%
Solid Waste (Fund 401)	1,103,950	5.93%	5,965,400	6.23%
Total	18,629,284	100%	95,789,779	100%

In November 2014, Leon County residents approved a referendum providing a second extension of the 1-Cent Local Option Sales Tax beginning in FY 2020 for 20 years. The extension commits 80% of the revenues for Blueprint 2020 infrastructure projects, Blueprint 2020 Economic Development programs, and Liveable Infrastructure For Everyone (LIFE) projects. Funding for the projects is accounted for in the Sales Tax Extension 2020 Joint Partnership Agreement (JPA), Fund 352. The remaining 20% will be split evenly between the County and the City. The County’s 10% share, accounted for in Fund 351 (Sales Tax Extension 2020), will be used for transportation resurfacing and intersection improvement projects and other statutorily authorized uses approved by the County Commission.

The current Sales Tax Extension 2000, which will expire in year 2019, is accounted for in Fund 309, Sales Tax Extension.

Reserves for Capital Projects

As part of the annual budget process, the County evaluates the resources necessary to support the five-year capital improvement program. Depending upon the level of reserves, additional general revenue is contemplated for transferring to the capital projects to maintain a five-year funded program. This approach began during the FY 2008 budget process to support the funding of maintenance and essential capital projects. The goal was to provide funding to maintain the existing infrastructure of the County.

In FY 2012, the Board replenished the general capital reserves (\$13.1 million), which put the Board in a position to fund general County maintenance projects in the capital fund from FY 2013 – FY 2017, while avoiding large increases/decreases in funding during the same period. Due to the Board’s budget balancing strategy (necessary due to the impact of the Great Recession) that eliminated the regular general reserve transfer to fund capital projects during FY 2013 – FY 2014, these reserves are now depleted.

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Capital Improvement Program Analysis

During the FY 2015 budget process, the Board approved an \$8.8 million “fund sweep”, for the continued support of the long-term capital improvement program. The funds included \$800,000 for the purchase of the Supervisor of Election’s electronic poll book. This funding is anticipated to be depleted by FY 2018.

The Board, at its June 23, 2015 Budget Workshop, approved the use of the County’s share of Blueprint 2000 water quality funding and general and transportation fund capital reserves (\$5.1 million) to advance fund capital facility maintenance needs. This effort was to ensure the timely progress of the following projects: Parks Capital Improvements, Jail Complex repairs, transportation safety improvements (Old Bainbridge, Crump and Baum roads), Supervisor of Elections consolidation, Health Department improvements, Medical Examiner Facility, Killlearn Lakes Stormwater Improvements and Fords Arm Restoration.

Long-term analysis indicates recurring transfers of \$3.5 to \$4.0 million are necessary to adequately fund the five-year capital improvement program. The Board increased the general revenue transfer from \$1.0 million to \$2.0 million. The Board’s FY 2016 capital plan strategy is to increase recurring capital transfers to \$3.0 million in FY 2017 and \$4.0 million in fiscal years 2018 – 2020 to ensure adequate funding over the next five years.

New and Revised Capital Projects

Table 25.2 shows the new and revised projects for the FY 2016 capital budget and the FY 2016 - FY 2020 capital improvement program. Nine projects totaling \$1,022,850 will be funded in FY 2016. For the five-year period, a total of \$9,694,418 is budgeted for 14 new and revised projects.

Table 25.2
FY 2016 - FY 2020 New and Revised Projects

New and Revised Projects	FY 2016 Budget	%	FY 2016 - FY 2020 Program	%
Old Bainbridge Road Safety Improvement	-	0.0%	1,592,000	12.06%
Orange Avenue Fence Replacement	40,000	3.9%	40,000	0.30%
J. Lee Vause Park Improvements	61,850	6.0%	158,650	1.20%
J.R. Alford Greenway	15,000	1.5%	81,200	0.62%
Amtrak Building Renovations	280,000	27.4%	280,000	2.12%
Public Safety Complex	300,000	29.3%	1,500,000	11.36%
Branch Library Improvements	20,000	2.0%	60,000	0.45%
Medical Examiner Facility	-	0.0%	1,884,500	14.28%
Fred George Park	110,000	10.8%	1,185,000	8.98%
Playground Equipment Replacement	130,000	12.7%	390,000	2.95%
New General Vehicles and Equipment	66,000	6.5%	66,000	0.50%
Blueprint 2020 Economic Development	-	0.0%	3,129,450	23.71%
Blueprint 2020 Greenway Master Plans Implementation	-	0.0%	296,318	2.25%
Blueprint 2020 LIFE Projects	-	0.0%	567,000	4.30%
Blueprint 2020 Parks Operating	-	0.0%	375,000	2.84%
Blueprint 2020 Water Quality & Stormwater	-	0.0%	1,593,750	12.07%
Total	1,022,850	100%	13,198,868	100%

Management of Capital Projects

Table 25.3 shows the managing departments of the FY 2016 capital budget and FY 2016 - FY 2020 capital improvement program. A total of 71 projects will be funded in the FY 2016 Capital Improvement Program. Engineering Services will manage 44.9% or \$8,366,304 of the total FY 2016 budget. Budgeted reserves and carryforward projects are not reflected below.

**Table 25.3
FY 2016 – FY 2020 Managing Departments**

Managing Department	FY 2016 Number of Projects	FY 2016	%	FY 2016 – FY 2020 Program	%
Emergency Medical Services	1	879,000	4.7%	4,469,000	4.67%
Engineering Services	11	8,366,304	44.9%	41,672,979	43.50%
Facilities Management	20	3,421,950	18.4%	18,034,100	18.83%
Fleet Management	5	1,279,000	6.9%	5,059,000	5.28%
Management Information Services	17	2,125,880	11.4%	9,115,000	9.52%
Parks & Recreation	4	528,000	2.8%	7,008,300	7.32%
Public Works - Operations	4	875,200	4.7%	4,216,000	4.40%
Solid Waste	8	1,103,950	5.9%	5,965,400	6.23%
Supervisor of Elections	1	50,000	0.3%	250,000	0.26%
TOTAL	71	18,629,284	100%	95,789,779	100%

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Capital Projects By Managing Departments

Project	Project #	Life to Date FY 2014	Adj Budget FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	FY16 - FY20 Total	Project Cost Total
Fleet Management										
Fleet Management Shop Equipment	026010	-	50,000	50,000	50,000	25,000	25,000	25,000	175,000	225,000
General Vehicle/Equipment Replacement	026003	3,413,758	519,671	550,000	410,000	420,000	555,000	390,000	2,325,000	6,258,429
New General Vehicle & Equipment	026018	-	-	66,000	-	-	-	-	66,000	66,000
Public Works Vehicle/Equipment Replacement	026005	9,206,798	714,000	419,000	550,000	475,000	750,000	640,000	2,834,000	12,754,798
Stormwater Vehicle/Equipment Replacement	026004	5,798,241	851,998	391,000	390,000	470,000	520,000	500,000	2,271,000	8,921,239
Fleet Management Subtotal		18,418,797	2,135,669	1,476,000	1,400,000	1,390,000	1,850,000	1,555,000	7,671,000	28,225,466
Solid Waste										
Hazardous Waste Vehicle/Equipment Replacement	036042	-	-	170,000	150,000	50,000	50,000	50,000	470,000	470,000
Household Hazardous Waste Improvements	036019	466,799	25,000	47,200	38,450	-	-	-	85,650	577,449
Landfill Improvements	036002	1,184,849	225,295	125,000	100,000	100,000	100,000	100,000	525,000	1,935,144
Rural Waste Vehicle and Equipment Replacement	036033	41,604	260,396	112,000	50,000	50,000	50,000	50,000	312,000	614,000
Solid Waste Heavy Equipment/Vehicle Replacement	036003	3,138,034	255,603	406,000	640,000	350,000	350,000	350,000	2,096,000	5,489,637
Solid Waste Master Plan	036028	-	100,000	-	-	-	-	-	-	100,000
Solid Waste Pre-Fabricated Buildings	036041	-	37,500	18,750	-	-	-	-	18,750	56,250
Transfer Station Heavy Equipment Replacement	036010	2,528,655	134,373	155,000	545,000	488,000	300,000	300,000	1,788,000	4,451,028
Transfer Station Improvements	036023	470,142	800,742	70,000	150,000	150,000	150,000	150,000	670,000	1,940,884
Solid Waste Subtotal		7,830,083	1,838,909	1,103,950	1,673,450	1,188,000	1,000,000	1,000,000	5,965,400	15,634,392
Parks & Recreation										
Apalachee Parkway Regional Park	045001	2,590,806	400,000	-	600,000	200,000	200,000	200,000	1,200,000	4,190,806
Blueprint 2020 Greenways Masterplan Implementation	046011	-	-	-	-	-	-	296,300	296,300	296,300
Blueprint 2020 Parks Operating	046012	-	-	-	-	-	-	375,000	375,000	375,000
Fred George Park	043007	4,705,338	3,435,690	110,000	500,000	500,000	75,000	-	1,185,000	9,326,028
Greenways Capital Maintenance	046009	1,065,765	260,500	238,000	257,000	257,000	275,000	275,000	1,302,000	2,628,265
Miccosukee Greenway	044003	787,587	500,663	50,000	100,000	100,000	100,000	100,000	450,000	1,738,250
New Vehicles and Equipment for Parks/Greenways	046007	411,061	40,005	222,000	-	-	-	-	222,000	673,066
Okeehoopkee Prairie Park	043008	117,366	791,785	-	-	-	-	-	-	909,151
Parks Capital Maintenance	046001	2,140,264	1,406,099	-	910,000	300,000	300,000	300,000	1,810,000	5,356,363
Playground Equipment Replacement	046006	437,336	159,975	130,000	-	130,000	-	130,000	390,000	987,311
St. Marks Headwaters Greenway	047001	287,073	1,681,021	-	-	-	-	-	-	1,968,094
Woodville Community Park	041002	341,481	600,000	-	-	-	-	-	-	941,481
Parks and Recreation Subtotal		12,884,077	9,275,738	750,000	2,367,000	1,487,000	950,000	1,676,300	7,230,300	29,390,115
Engineering Services										
Arterial/Collector and Local Road Resurfacing	056001	26,570,305	6,701,891	4,050,000	3,450,000	3,380,000	3,450,000	4,328,600	18,658,600	51,930,796
Bannerman Road	054003	3,017,747	2,808,051	-	-	-	-	-	-	5,825,798
Baum Road Drainage Improvement	054011	-	-	-	-	155,000	750,000	-	905,000	905,000
Beech Ridge Trail	054010	108,663	1,200,656	-	-	-	-	-	-	1,309,319
Blueprint 2000 Water Quality Enhancements	067002	3,209,612	1,043,819	-	-	-	-	-	-	4,253,431
Blueprint 2020 LIFE Projects	067004	-	-	-	-	-	-	567,000	567,000	567,000
Blueprint 2020 Sidewalk Projects	056014	-	-	-	-	-	-	937,500	937,500	937,500
Blueprint 2020 Water Quality & Stormwater	067003	-	-	-	-	-	-	1,593,750	1,593,750	1,593,750
Community Safety & Mobility	056005	6,059,910	2,112,425	750,000	750,000	-	680,000	-	2,180,000	10,352,335
Florida DOT Permitting Fee	056007	533,687	50,000	50,000	50,000	50,000	50,000	50,000	250,000	833,687
Intersection and Safety Improvements	057001	7,466,173	5,682,499	355,854	-	750,000	-	-	1,105,854	14,254,526
Killearn Acres Flood Mitigation	064001	2,859,851	526,372	200,000	-	-	-	-	200,000	3,586,223
Killearn Lakes Plantation Stormwater	064006	1,817,409	2,395,452	-	-	-	-	-	-	4,212,861
Lake Henrietta Renovations	061001	-	40,000	350,000	-	-	-	-	350,000	390,000
Lake Munson Restoration	062001	2,571,779	227,599	-	-	-	-	-	-	2,799,378
Lakeview Bridge	062002	175,110	752,901	-	-	-	-	-	-	928,011
Lexington Pond Retrofit	063005	907,703	4,626,159	-	-	-	-	-	-	5,533,862
Longwood Outfall Retrofit	062004	2,046	223,578	-	-	-	-	-	-	225,624
North Monroe Turn Lane	053003	2,022,327	1,704,398	-	-	-	-	-	-	3,726,725
Old Bainbridge Road Safety Improvements	053007	-	-	-	168,000	50,000	1,374,000	-	1,592,000	1,592,000
Pedrick Pond Stormwater Improvements	045007	82,524	165,394	-	-	-	-	-	-	247,918
Public Works Design and Engineering	056011	142,195	60,000	75,000	100,000	100,000	100,000	100,000	475,000	677,195
Pullen Road at Old Bainbridge Road	053002	304,841	1,178,739	-	-	-	-	-	-	1,483,580
Sidewalk Program	056013	648,085	995,194	1,416,450	1,430,225	1,444,475	1,459,200	1,473,925	7,224,275	8,867,554
Stormwater Structure Inventory and Mapping	066003	117,486	757,514	-	-	-	-	-	-	875,000
TMDL Compliance Activities	066004	-	100,000	100,000	-	100,000	-	-	200,000	300,000
Transportation and Stormwater Improvements	056010	7,646,950	3,947,799	600,000	600,000	400,000	500,000	500,000	2,600,000	14,194,749
Engineering Subtotal		66,264,403	37,300,440	7,947,304	6,548,225	6,429,475	8,363,200	9,550,775	38,838,979	142,403,822

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Capital Projects By Managing Departments

Project	Project #	Life to Date FY 2014	Adj Budget FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	FY16 - FY20 Total	Project Cost Total
Public Works - Operations										
Arterial/Collector Roads Pavement Markings	026015	511,695	135,200	135,200	135,200	135,200	135,200	135,200	676,000	1,322,895
Open Graded Cold Mix Maintenance/Resurfacing	026006	11,988,444	741,764	600,000	600,000	600,000	600,000	600,000	3,000,000	15,730,208
Orange Avenue Fence Replacement	096029	-	-	40,000	-	-	-	-	40,000	40,000
Stormwater Pond Repairs	066026	982,358	123,489	100,000	100,000	100,000	100,000	100,000	500,000	1,605,847
Public Works - Operations Subtotal		13,482,497	1,000,453	875,200	835,200	835,200	835,200	835,200	4,216,000	18,698,950
Management Information Services										
Courtroom Technology	076023	1,006,001	202,374	100,000	50,000	50,000	50,000	50,000	300,000	1,508,375
Data Wiring	076003	464,424	32,800	25,000	25,000	25,000	25,000	25,000	125,000	622,224
Digital Phone System	076004	1,772,500	100,000	76,000	25,000	25,000	25,000	25,000	176,000	2,048,500
E-Filing System for Court Documents	076063	11,981	146,219	-	63,000	63,000	63,000	63,000	252,000	410,200
Emergency Medical Services Technology	076058	185,027	50,000	50,000	12,500	12,500	12,500	12,500	100,000	335,027
File Server Maintenance	076008	2,174,411	408,562	375,000	375,000	375,000	375,000	375,000	1,875,000	4,457,973
Financial Hardware and Software	076001	257,659	86,588	100,000	-	-	-	-	100,000	444,247
Geographic Information Systems	076009	5,252,683	361,834	238,280	238,280	238,280	238,280	238,280	1,191,400	6,805,917
GIS Incremental Basemap Update	076060	2,499,678	298,500	298,500	298,500	298,500	298,500	298,500	1,492,500	4,290,678
Library Services Technology	076011	163,824	53,521	80,000	30,000	30,000	30,000	30,000	200,000	417,345
Network Backbone Upgrade	076018	1,089,078	80,000	180,000	150,000	150,000	150,000	150,000	780,000	1,949,078
Permit & Enforcement Tracking System	076015	160,586	340,108	50,000	50,000	50,000	50,000	50,000	250,000	750,694
Public Defender Technology	076051	292,271	55,000	82,300	30,000	30,000	30,000	30,000	202,300	549,571
Records Management	076061	198,520	76,479	50,000	-	50,000	-	50,000	150,000	424,999
State Attorney Technology	076047	265,410	43,700	30,000	30,000	30,000	30,000	30,000	150,000	459,110
Supervisor of Elections Technology	076005	263,301	76,000	70,800	25,000	25,000	25,000	25,000	170,800	510,101
User Computer Upgrades	076024	3,471,106	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000	5,271,106
Work Order Management	076042	505,089	57,474	20,000	20,000	20,000	20,000	20,000	100,000	662,563
Management Information Services Subtotal		20,033,549	2,769,159	2,125,880	1,722,280	1,772,280	1,722,280	1,772,280	9,115,000	31,917,708
Facilities Management										
Air Conditioning Unit Replacement	086064	-	40,000	86,000	36,000	36,000	-	-	158,000	198,000
Amtrak Building Renovations	086073	-	-	280,000	-	-	-	-	280,000	280,000
Architectural and Engineering Services	086011	346,071	80,000	80,000	80,000	60,000	60,000	60,000	340,000	766,071
Blueprint 2020 Economic Development	096030	-	-	-	-	-	-	3,129,450	3,129,450	3,129,450
Branch Library Improvements	086055	-	-	20,000	20,000	-	20,000	-	60,000	60,000
Centralized Storage Facility	086054	227,934	62,066	50,000	50,000	50,000	50,000	50,000	250,000	540,000
Common Area Furnishings	086017	344,373	30,000	30,000	30,000	30,000	30,000	25,000	145,000	519,373
Concrete Masonry Restrooms	086066	-	-	61,100	62,600	55,300	-	-	179,000	179,000
Cooperative Extension Renovations	086030	91,182	75,000	-	-	-	-	-	-	166,182
Courthouse Renovations	086027	8,653,395	438,000	205,800	-	-	-	-	205,800	9,297,195
Courthouse Repairs	086024	7,801,793	427,896	511,000	340,400	235,000	115,000	115,000	1,316,400	9,546,089
Courthouse Security	086016	369,946	25,134	20,000	20,000	20,000	20,000	20,000	100,000	495,080
Courtroom Minor Renovations	086007	424,266	130,589	60,000	60,000	60,000	60,000	60,000	300,000	854,855
Elevator Generator Upgrades	086037	1,733,176	550,000	-	250,000	350,000	300,000	-	900,000	3,183,176
Fairgrounds Sense of Place Initiative	086070	-	50,000	-	-	-	-	-	-	50,000
Fleet Management Shop Improvements	086071	-	50,000	-	-	-	-	-	-	50,000
General County Maintenance & Renovations	086057	74,297	125,000	165,000	190,000	115,000	25,000	25,000	520,000	719,297
J. Lee Vause Park Improvemnts	043001	-	-	61,850	96,800	-	-	-	158,650	158,650
J.R. Alford Greenway	045004	-	-	15,000	66,200	-	-	-	81,200	81,200
Lake Jackson Town Center	083002	536,681	74,895	150,000	150,000	190,000	150,000	50,000	690,000	1,301,576
Lake Jackson Town Center Sense of Place Initiative	086068	-	350,000	-	-	-	-	-	-	350,000
Leon County Government Annex Renovations	086025	22,430,892	1,622,676	930,000	150,000	770,000	570,000	50,000	2,470,000	26,523,568
Jail Complex Maintenance	086031	1,512,290	3,722,351	-	1,285,900	1,000,000	-	-	2,285,900	7,520,541
Main Library Improvements	086053	413,071	195,641	269,200	300,000	200,000	25,000	25,000	819,200	1,427,912
Medical Examiner Facility	086067	12,175	274,225	-	1,561,750	322,750	-	-	1,884,500	2,170,900
Micosukee Community Center	044005	-	-	15,000	-	-	-	-	15,000	15,000
MIS Data Center and Elevator Room Halon System	076064	-	70,000	-	-	-	-	-	-	70,000
Parking Lot Maintenance	086033	306,425	72,743	112,000	86,000	16,000	16,000	16,000	246,000	625,168
Public Safety Complex	096016	15,538,762	250,000	300,000	300,000	300,000	300,000	300,000	1,500,000	17,288,762
Facilities Management Subtotal		60,816,729	8,716,216	3,421,950	5,135,650	3,810,050	1,741,000	3,925,450	18,034,100	87,567,045
Miscellaneous										
Capital Grant Match Program	096019	-	81,205	-	-	-	-	-	-	81,205
EMS Vehicle & Equipment Replacement	026014	4,384,163	2,110,414	879,000	895,000	913,000	851,000	931,000	4,469,000	10,963,577
Election Equipment	096015	3,756,879	1,071,123	-	-	-	-	-	-	4,828,002
Voting Equipment Replacement	096028	-	-	50,000	50,000	50,000	50,000	50,000	250,000	250,000
Miscellaneous Subtotal		8,141,042	3,262,742	929,000	945,000	963,000	901,000	981,000	4,719,000	16,122,784
Total Capital Improvement Program		207,871,177	66,299,326	18,629,284	20,626,805	17,875,005	17,362,680	21,296,005	95,789,779	369,960,282

The Capital Improvement projects highlighted are fully funded in FY 2015. It is anticipated that these projects will be carryforward into the next fiscal year. The projects are listed under FY 2015 Anticipated Carryforward Projects and are not included in the Management of Capital Projects (Table 24.3).

Anticipated FY15 Carryforward Projects

Table 25.4 is a schedule of the anticipated FY 2015 carryforward projects. All projects are currently fully funded. It is anticipated that the funding for these projects will be carryforward from FY 2015 into FY 2016 in order to complete the project.

Table 25.4
FY 2015 Anticipated Carryforward Projects

Project Title	Life to Date 2014	FY15 Adjusted Budget	FY15 YTD Activity
Culture & Recreation			
Okeeheepkee Prairie Park	117,366	791,785	96,120
Woodville Community Park	341,481	600,000	61,542
St. Marks Headwater Greenways	287,073	1,681,021	57,823
<i>Subtotal</i>	745,920	3,072,806	215,485
General Government			
Capital Grant Match Program	-	81,205	-
Cooperative Extension Renovations	91,182	75,000	-
Election Equipment	3,756,879	1,071,123	740,165
Lake Jackson Town Ctr Sense of Place Initiative	-	350,000	13,607
MIS Data Center & Elevator Room Halon System	-	70,000	-
<i>Subtotal</i>	3,848,061	1,647,328	753,772
Physical Environment			
Lake Munson Restoration	2,571,779	227,599	-
Lakeview Bridge	175,110	752,901	17,238
Lexington Pond Retrofit	907,703	4,626,159	15,459
Longwood Outfall Retrofit	2,046	223,578	-
Pedrick Pond Stormwater Improvements	82,524	165,394	7,829
Solid Waste Master Plan	-	100,000	-
Stormwater Structure Inventory and Mapping	117,486	757,514	-
<i>Subtotal</i>	3,856,648	6,853,145	40,526
Transportation			
Bannerman Road	3,017,747	2,808,051	889,042
Beech Ridge Trail	108,663	1,200,656	58,100
North Monroe Turn Lane	2,022,327	1,704,398	449,708
Pullen Road at Old Bainbridge Road	304,841	1,178,739	32,468
<i>Subtotal</i>	5,453,578	6,891,844	1,429,318
Grand Total	13,904,207	18,465,123	2,439,101

The following is a general description of some of the impacts that different types of projects can have on the operating budget.

Facilities

The construction or acquisition of a new facility increases the square footage that the County is required to maintain. This increase results in additional expenses including utilities, maintenance and custodial contracts, and repairs. New community centers and libraries are typically service enhancements and also require additional staffing, operating supplies, library materials and machinery and equipment. A new facility may also involve the cancellation of a lease on an existing facility to help offset the increased costs.

Renovations or upgrades to an existing facility are often completed in order to improve efficiency and avoid total replacement. An increase in efficiency often results in a reallocation of staff time and a decrease in costs such as maintenance, utilities and repairs.

Parks/Greenways & Trails

The development of a new park or greenway and trail space increases the acreage that the County is required to maintain. This increase results in additional expenses including maintenance staff, maintenance vehicles and equipment, operating supplies and utilities.

Roadways

The improvement of roadways generally requires ongoing maintenance costs such as pothole patching, lane and crosswalk re-stripping, sign and traffic signal replacement, and roadside right-of-way mowing and maintenance.

Stormwater

The improvements of existing stormwater ponds or drainage systems and construction of new ponds or drainage systems are often completed to correct a deficiency. These corrections typically result in decreases in maintenance and repair costs.

Technology

The implementation of new technology often requires an increase for maintenance contracts once the warranty period has expired. Upgrades to existing technology do not usually have any additional costs. The upgrades can result in a decrease in maintenance costs and a reallocation of staff time due to the increased efficiency.

Vehicles/Equipment

The purchase of a new vehicle or piece of equipment results in additional expenses including vehicle insurance coverage, preventative maintenance, fuel and oil, and operating supplies. The purchase of a new vehicle or piece of equipment may also require additional staffing for operation. Replacement vehicles or equipment do not usually impact the operating budget.

Operating Budget Impacts

Table 25.5 outlines the estimated impacts that some projects may have on the operating budget. Impacts are shown in the fiscal year in which they are anticipated to begin and the out-years that will be affected by additional operating costs. The impacts shown in this table are only estimates and include projects that will reduce the operating budgets of some departments. These impact estimates are subject to change.

Table 25.5 – Operating Budget Impacts by Project

Project	#	FY 2016 Estimated	FY 2017 Estimated	FY 2018 Estimated	FY 2019 Estimated	FY 2020 Estimated
Digital Phone System	076004	9,000	9,000	9,000	9,000	9,000
E-Filing System for Court Documents	076063	27,000	27,000	27,000	27,000	27,000
Financial Hardware and Software	076001	3,000	3,000	3,000	3,000	3,000
Fred George Park	043007	37592	57,172	57,172	57,172	57,172
J.R. Alford Greenway	045004	-	-	1,500	1,500	1,500
Killearn Lake Plantation Stormwater	064006	10,000	10,000	10,000	10,000	10,000
Miccosukee Greenway	044003	-	-	1,000	1,000	1,000
New General Vehicles & Equipment	026018	4,400	4,400	4,400	4,400	4,400
New Vehicle & Equip. for Parks/Greenways	044002	10000	10,000	10,000	10,000	10,000
St. Marks Headwaters Greenway	047001	-	40,700	40,700	40,700	40,700
Woodville Community Park	041002	-	6,000	6,000	6,000	6,000
Work Order Management	076042	12,000	24,000	36,000	48,000	60,000
Total Estimated Operating Budget Impacts		112,992	191,272	205,772	217,772	229,772

Table 25.6 outlines the estimated operating budget impacts by Department. Impacts are shown in the fiscal year in which they are anticipated to begin and the out-years that will be affected by additional operating costs. The impacts shown in this table are only estimates and are subject to change. In addition, departments may share the operating impacts of one project. For example, Facilities Management is responsible for the utilities and maintenance of the libraries while the Library Department is responsible for personnel and operating supplies.

Table 25.6 – Operating Budget Impacts by Department

Department	FY 2016 Estimated	FY 2017 Estimated	FY 2018 Estimated	FY 2019 Estimated	FY 2020 Estimated
Building Plans Review & Inspection	4,400	4,400	4,400	4,400	4,400
Management Information Services	51,000	63,000	75,000	87,000	99,000
Public Works – Operations	10,000	10,000	10,000	10,000	10,000
Parks and Recreation	47,592	113,872	116,372	116,372	116,372
Total Estimated Operating Budget Impacts	112,992	191,272	205,772	217,772	229,772



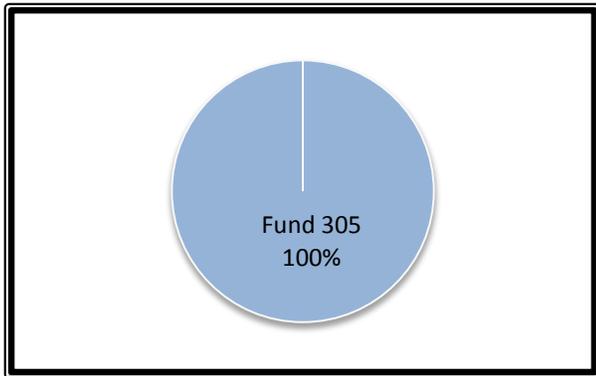
Overview

The Culture and Recreation section contains capital improvement projects designed to facilitate the provision, maintenance, and operation of culture and recreation facilities and activities. Major culture and recreation capital projects funded in FY 2016 include the Main Library Improvements, Greenways Capital Maintenance and New Vehicles and Equipment for Parks/Greenways.

Funding Sources

Chart 25.4 illustrates that 100% (\$1.27 million) of culture and recreation projects are funded in FY 2016 by general revenue or the Capital Improvements Fund (Fund 305).

**Chart 25.4
FY 2016 Culture & Recreation Projects
By Funding Source**



Managing Departments

Table 25.7 shows Facilities Management will manage 50% of the FY 2016 culture and recreation capital improvement projects. Parks and Recreation will manage 33% of the projects. Management Information Systems and Fleet Management each will manage one project or 17% of the Culture and Recreation capital improvement projects for FY 2016.

**Table 25.7
FY 2016 Culture & Recreation Projects
By Managing Department**

Managing Department	# of Projects	FY 2015 Budget
Facilities Management	6	442,150
Management Information Services	1	80,000
Fleet Management	1	222,000
Parks and Recreation	4	528,000
Total	12	\$1,272,150

Operating Budget Impacts

Table 25.8 shows the estimated impacts that some Culture and Recreation projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

**Table 25.8
Culture & Recreation Operating Budget Impacts**

Project	Project #	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate
Fred George Park	043007	37,592	57,172	57,172	57,172	57,172
J.R. Alford Greenway	045004	-	-	1,500	1,500	1,500
Miccosukee Greenway	044003	-	-	1,000	1,000	1,000
New Vehicle & Equip. for Parks/Greenways	044002	10,000	10,000	10,000	10,000	10,000
St. Marks Headwaters Greenway	047001	-	40,700	40,700	40,700	40,700
Woodville Community Park	041002	-	6,000	6,000	6,000	6,000
Total		\$47,592	\$113,872	\$116,372	\$116,372	\$116,372

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Culture and Recreation Index

Page	Project	#	Life to Date FY 2014	Adj Bud FY 2015	FY 2016 Budget	FY16 – FY20 Total	Project Total
25-19	Apalachee Parkway Regional Park	045001	2,590,806	400,000	-	1,200,000	4,190,806
25-20	Blueprint 2020 Greenways Master Plan Implementation	046011	-	-	-	296,300	296,300
25-21	Blueprint 2020 Parks Operating	046012	-	-	-	375,000	375,000
25-22	Branch Library Improvements	086055	-	-	20,000	60,000	60,000
25-23	Concrete Masonry Restrooms	086066	-	-	61,100	179,000	179,000
25-24	Fred George Park	043007	4,705,338	3,435,690	110,000	1,185,000	9,326,028
25-25	Greenways Capital Maintenance	046009	1,065,765	260,500	238,000	1,302,000	2,628,265
25-26	J. Lee Vause Park Improvements	043001	-	-	61,850	158,650	158,650
25-27	J.R. Alford Greenway	045004	-	-	15,000	81,200	81,200
25-28	Library Services Technology	076011	163,824	53,521	80,000	200,000	417,345
25-29	Main Library Improvements	086053	413,071	195,641	269,200	819,200	1,427,912
25-30	Miccosukee Community Center	044005	-	-	15,000	15,000	15,000
25-31	Miccosukee Greenway	044003	787,587	500,663	50,000	450,000	1,738,250
25-32	New Vehicles and Equipment for Parks/Greenways	046007	411,061	40,005	222,000	222,000	673,066
25-33	Okeeheepkee Prairie Park	043008	117,366	791,785	-	-	909,151
25-34	Parks Capital Maintenance	046001	2,140,264	1,406,099	-	1,810,000	5,356,363
25-35	Playground Equipment Replacement	046006	437,336	159,975	130,000	390,000	987,311
25-36	St. Marks Headwaters Greenway	047001	287,073	1,681,021	-	-	1,968,094
25-37	Woodville Community Park	041002	341,481	600,000	-	-	941,481
Culture and Recreation Total:			\$13,460,972	\$9,524,900	\$1,272,150	\$8,743,350	\$31,729,222

The Capital Improvement projects highlighted are fully funded in FY 2015. It is anticipated that these projects will be carryforward into the next fiscal year.

Apalachee Parkway Regional Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **045001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for ongoing park improvements associated with creating a positive economic impact for the community. Improvement activities contemplated for the cross country course area: the addition of a permanent restroom facility (FY 2017), and the design and construction of an entrance road and parking loop more conducive to the high utilization of the park (FY 2018 and FY 2019). Funds have been identified in FY 2020 to implement improvements identified in the future master plan.

To insure the timely progress of this project, on July 7, 2015, the Board approved \$250,000 for the provision of a water source and design and permitting for a restroom facility.

Financial Summary

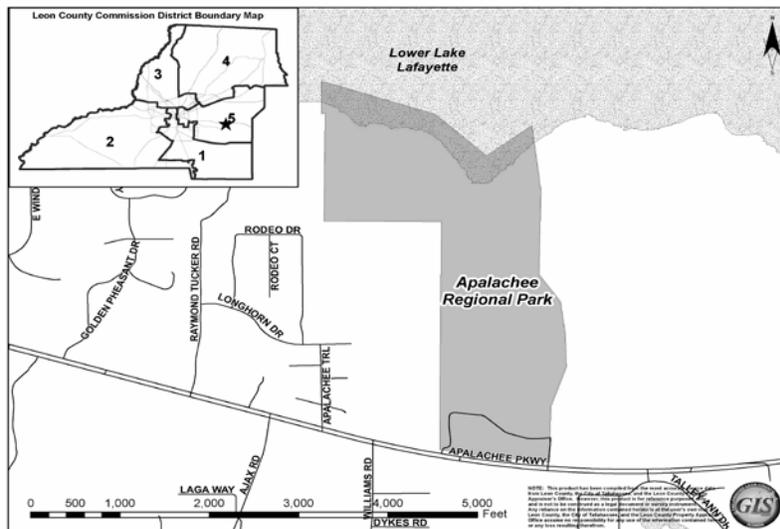
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,257,567	400,000	3,112	0	600,000	200,000	200,000	200,000	1,200,000	2,857,567
309 Sales Tax - Extension	839,751	0	0	0	0	0	0	0	0	839,751
401 Solid Waste	493,488	0	0	0	0	0	0	0	0	493,488
	2,590,806	400,000	3,112	0	600,000	200,000	200,000	200,000	1,200,000	4,190,806

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3, 1.2.1 and 1.2.5

Operating Budget Impact

This project will have significant impacts on the Parks and Recreation operating budget beginning in outyear FY 2018.



Blueprint 2020 Greenways Master Plan Implementation

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046011	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This Blueprint 2020 project completes the remaining greenway projects in the Greenways Master Plan and interconnects them via the bike route project for a complete countywide system. The Greenways Master Plan goal is two-fold: 1) to protect sensitive lands within Leon County, and 2) to provide recreational access to these lands.

This project is funded with the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2020 for Greenways Master Plan Implementation. In November 2014, Leon County residents approved a referendum providing a second extension of the 1-Cent Local Option Sales Tax beginning in FY 2020 for 20 years. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

Funding Source		Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
352	Sales Tax - Extension 2020 JPA Agreement	0	0	0	0	0	0	0	296,300	296,300	296,300
		0	0	0	0	0	0	0	296,300	296,300	296,300

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Concrete Masonry Restrooms

Dept/Div: **Facilities Management**
 Project #: **086066**
 Service Type: **Culture & Recreation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project will provide the replacement of three pre-fabricated buildings located at the Kate Ireland Park, Ben Stoutamire and Lake Munson. The existing 10x14 units were manufactured by a mobile home company and are in need of constant repair. This project replaces the existing units with more energy efficient concrete masonry, wood structure frame, metal roof buildings, which will be constructed with quality materials.

Financial Summary

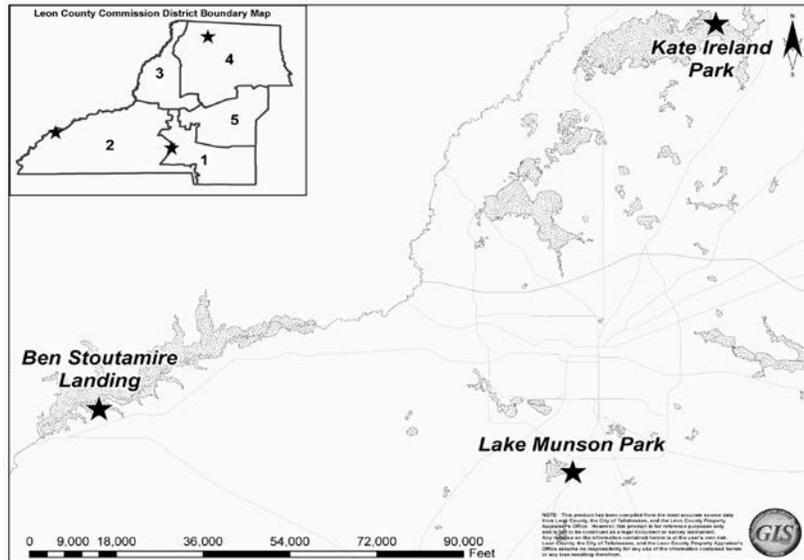
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	61,100	62,600	55,300	0	0	179,000	179,000
	0	0	0	61,100	62,600	55,300	0	0	179,000	179,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Fred George Park

Dept/Div: **Parks & Recreation**
 Project #: **043007**
 Service Type: **Culture & Recreation**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of the recreational facilities including a ball field, concession stand, restroom and parking lot at Fred George Park property and full development of the park amenities. The active amenities are scheduled to be operational by the end of FY 2015. Additional phases of the park's development will include, wetland restoration (for which grant applications have been submitted), the construction of boardwalks and a fishing pier (FY 2016), the design and permitting of trash traps (FY 2017), with installation and construction to follow in FY 2018, and the extension of water and sewer lines to the museum (FY 2019).

This project (design, permitting, installation and construction of trash traps) is partially funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	4,552,070	646,661	431,908	0	0	0	0	0	0	5,198,731
305 Capital Improvements	153,268	50,254	9,263	110,000	0	0	75,000	0	185,000	388,522
309 Sales Tax - Extension	0	2,738,775	313,834	0	500,000	500,000	0	0	1,000,000	3,738,775
	4,705,338	3,435,690	755,005	110,000	500,000	500,000	75,000	0	1,185,000	9,326,028

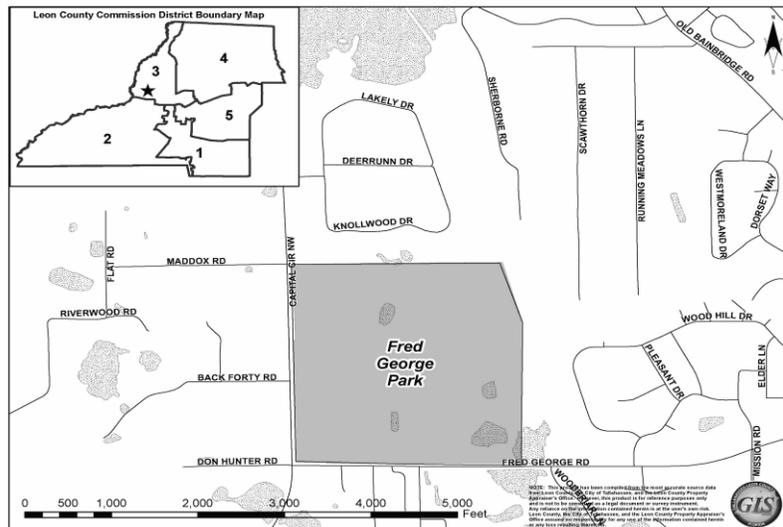
Policy/Comprehensive Plan Information

Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3; 1.2.1 and 1.2.
 Fred George Basin Greenway Management Plan (August 2009)

Operating Budget Impact

The following are anticipated operating impacts:

- FY 2016 - FY 2020
- \$37,592 Position
- \$12,000 Utility Services
- \$2,905 Operating Supplies (ball field maintenance and materials)
- \$3,000 Other Contractual Services (irrigation repair, pest control/turf management, and invasive control),
- \$1,675 Road Materials and Supplies (sand, clay, etc.)



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Greenways Capital Maintenance

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **046009** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the maintenance (mowing, tree trimming, fence repair, etc.) of the greenways and green spaces within the County's Parks and Recreation system. This project will address maintenance issues that arise within the J.R. Alford, Miccosukee, Fred George and St. Marks greenways, as well as control invasive plant species. The budget plans maintenance funding for the greenway acreage to be brought online as follows:

FY 2014 - 175 acres
 FY 2015 - 300 acres
 FY 2016 - 300 acres
 FY 2017 - 155 acres

Financial Summary

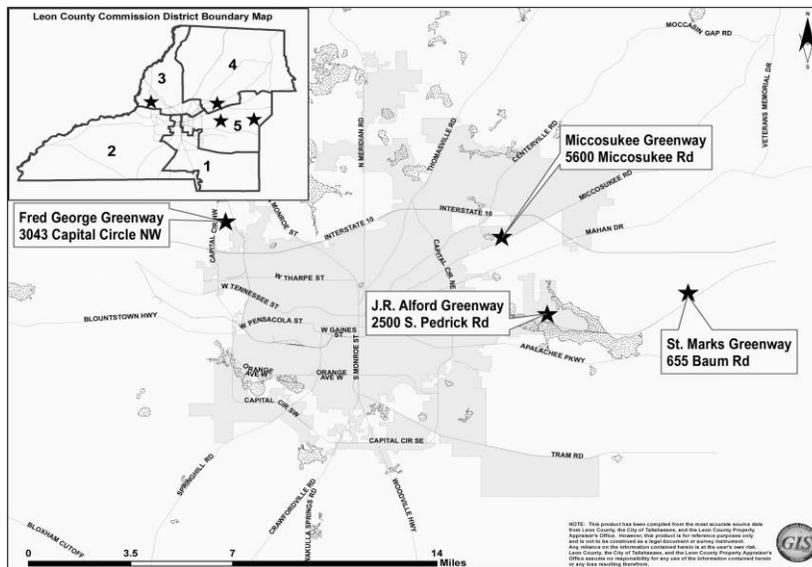
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	100,295	0	0	0	0	0	0	0	0	100,295
127 Grants - Interest Bearing	1,830	0	0	0	0	0	0	0	0	1,830
305 Capital Improvements	963,640	260,500	103,171	238,000	257,000	257,000	275,000	275,000	1,302,000	2,526,140
	1,065,765	260,500	103,171	238,000	257,000	257,000	275,000	275,000	1,302,000	2,628,265

Policy/Comprehensive Plan Information

Lease Agreement between Leon County and the Office of Greenway and Trails
 J.R. Alford Greenway Management Plan (December 18, 2013)
 Miccosukee Canopy Road Greenway Management Plan (April 22, 2013)
 Florida Community Trust Management Plan #01-152-FF1
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4

Operating Budget Impact

N/A



J. Lee Vause Park Improvements

Dept/Div: **Facilities Management**
 Project #: **043001**
 Service Type: **Culture & Recreation**
 Status: **New Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for staff work space and additional storage at the J. Lee Vause Park on Old Bainbridge Road. Currently, staff uses for work space a 18 x 32 pole barn that has been enclosed for storage. The building has surpassed its useful life-span and the storage space is now inadequate. With the overall improvements to the park and the surrounding area, it is important to have a safe and secure location for all equipment and tools. In addition, an adequate work environment is needed for staff to perform their administrative work. Project planning and design would occur in FY 2016, with construction to follow in FY 2017.

Financial Summary

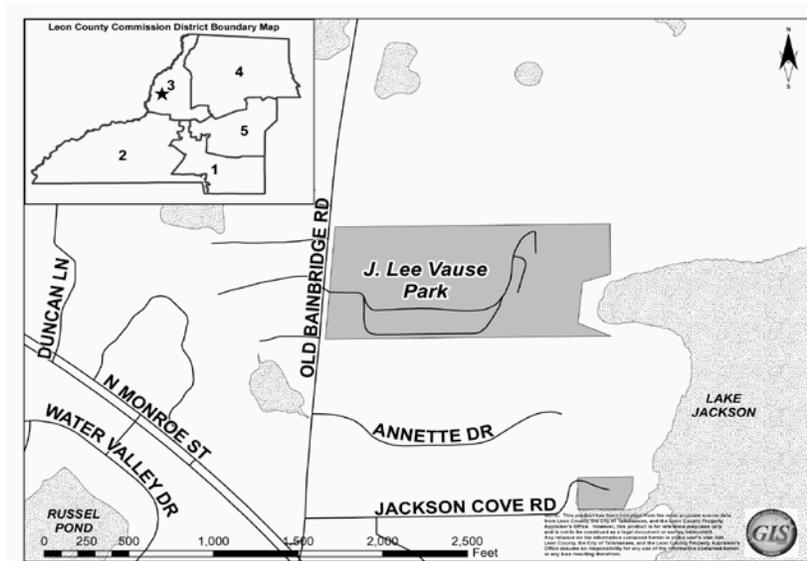
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	61,850	96,800	0	0	0	158,650	158,650
	0	0	0	61,850	96,800	0	0	0	158,650	158,650

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

*Parks may incur an increase in utilities.



J.R. Alford Greenway

Dept/Div: **Facilities Management**
 Project #: **045004**
 Service Type: **Culture & Recreation**
 Status: **New Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for restrooms and drinking fountains at the J. A. Alford Greenway. The use of the J.R. Alford Greenway Trailhead at Pedrick Road has dramatically increased with the connectivity of the City's bridge structure over the railroad tracks. The current temporary port-a-lets are inadequate for the high volume of citizens that use the recreational facility. This project includes the construction of permanent restrooms and drinking fountains for greenway visitors. These new Greenway amenities would enhance the recreational offerings to the citizens of Leon County, which is in pursuant to the County's strategic initiatives.

Planning, design and permitting for this project would occur in FY 2016, with construction to follow in FY 2017. The total estimated project costs are \$81,200.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	15,000	66,200	0	0	0	81,200	81,200
	0	0	0	15,000	66,200	0	0	0	81,200	81,200

Policy/Comprehensive Plan Information

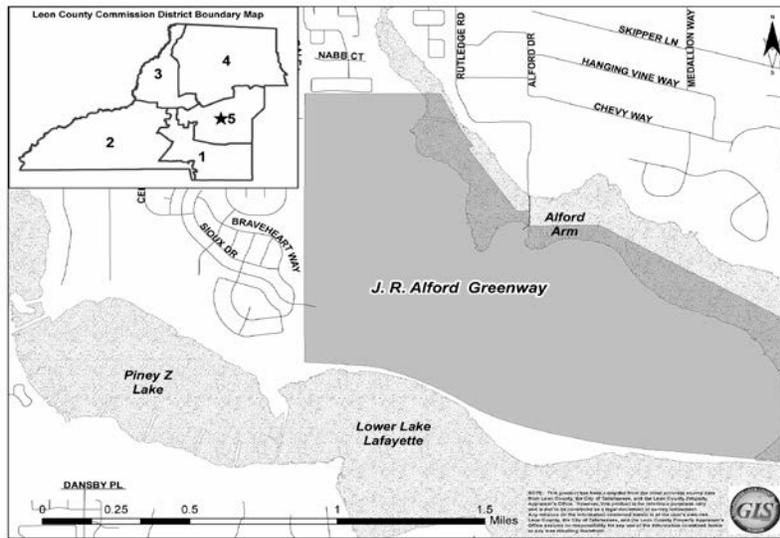
N/A

Operating Budget Impact

FY 2018 – FY 2020

\$3,500 in annual general maintenance and repairs.

Parks may incur an increase in utilities.



Library Services Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076011** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for Library Services. This project is for the replacement of the Envisionware solution that monitors public PC and printing access and integration to SIRSI. Envisionware is having performance and functionality issues that are negatively impacting Library staff functions and efficiency and patron satisfaction.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	163,824	53,521	23,526	80,000	30,000	30,000	30,000	30,000	200,000	417,345
	163,824	53,521	23,526	80,000	30,000	30,000	30,000	30,000	200,000	417,345

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Main Library Improvements

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086053** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for maintenance and improvements at the main library on Park Avenue. FY 2016 budget is for the replacement of all carpet on the first and second floor of the main library. FY 2017 budget is for the replacement of an antiquated fire alarm panel. FY 2018 budget is to replace the flat area of the roof. FY 2019 - FY 2020 budget is for general maintenance and improvements.

Financial Summary

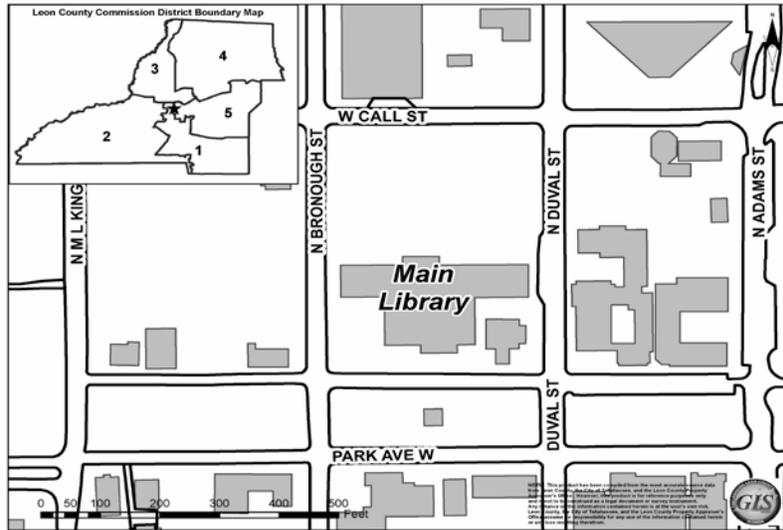
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	413,071	195,641	90,475	269,200	300,000	200,000	25,000	25,000	819,200	1,427,912
	413,071	195,641	90,475	269,200	300,000	200,000	25,000	25,000	819,200	1,427,912

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Miccosukee Community Center

Dept/Div: **Facilities Management**
 Project #: **044005**
 Service Type: **Culture & Recreation**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of the Miccosukee Community Center roof. The existing roof has a life span of 10-15 years and is showing signs of material failure. Replacing the roof will mitigate any potential deterioration of the building infrastructure due to leaks.

Financial Summary

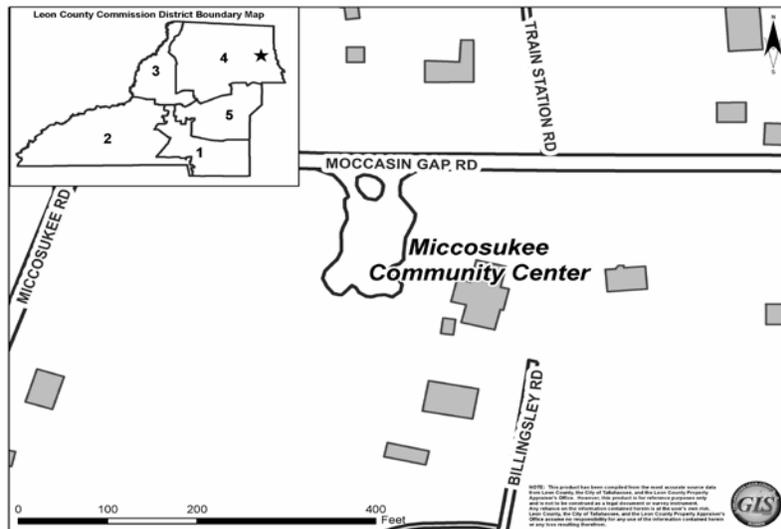
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	15,000	0	0	0	0	15,000	15,000
	0	0	0	15,000	0	0	0	0	15,000	15,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Okeeheepkee Prairie Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **043008** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Revised Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of recreational facilities in the Okeeheepkee Prairie Park. The Florida Water Management District has completed a large storm water pond at this location that offers the opportunity for a recreational/educational trail in accordance with a grant agreement with the Florida Communities Trust program.

In October 2014, a public meeting was held regarding the design of the park. Residents expressed the desire to eliminate the boardwalk that was designed to front the water and instead use that portion of the money to explore the design and construction of a wildlife viewing amenity such as an observation tower and the installation of a playground.

Financial Summary

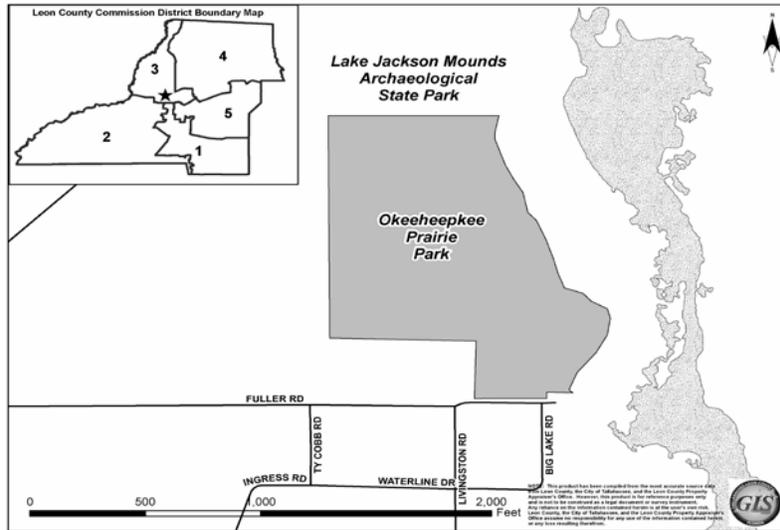
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	365,000	5,210	0	0	0	0	0	0	365,000
318 Bond Series 1999 Construction	117,366	426,785	90,910	0	0	0	0	0	0	544,151
	117,366	791,785	96,120	0	0	0	0	0	0	909,151

Policy/Comprehensive Plan Information

Okeeheepkee Prairie Land Management Plan (March 1999)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3 and 1.1.4 and Objective 1.2

Operating Budget Impact

This project is anticipated to have operating impacts once the park is brought online.



Parks Capital Maintenance

Dept/Div:	Parks & Recreation	Comp Plan CIE Project:	N/A
Project #:	046001	Capital Improvement:	N/A
Service Type:	Culture & Recreation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project includes \$300,000 per year for the maintenance and replacement of equipment at all countywide parks. This includes, but is not limited to, fencing, safety corrections on equipment, paving and parking lot improvements, facility signs, maintenance, irrigation, turf management, as well as tennis and basketball court maintenance. This project will allow Parks and Recreation to quickly correct unsafe items and prevent possible injury to the public.

In addition, this project includes funding for maintenance projects as identified in the active parks analysis conducted in FY 2012:

Drainage Improvements/Retrofits (\$100,000/year in FY 2016-2017)
 Canopy Oak Concession/Comfort Station Replacement (\$500,000 in FY 2016)
 Daniel B. Chaires Park Baseball Field Construction (\$510,000 in FY 2017)

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$900,000 in advance funding for parks maintenance projects scheduled for FY 2016.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,140,264	1,406,099	327,509	0	910,000	300,000	300,000	300,000	1,810,000	5,356,363
	2,140,264	1,406,099	327,509	0	910,000	300,000	300,000	300,000	1,810,000	5,356,363

Policy/Comprehensive Plan Information

Parks & Recreation Master Plan (1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy 1.1.3

Operating Budget Impact

N/A

St. Marks Headwaters Greenways

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **047001** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the construction of a parking lot, trail systems (including those conducive to equestrian use), boardwalks, viewing areas, and shelters to comply with the State Management Plan for these areas and a potential multi-purpose area in the northwest quadrant of the field.

In FY 2012, \$1,510,954 in funding was provided from the Blueprint 2000 80% share of the Sales Tax Extension to complete this project.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	46,343	1,482,077	57,823	0	0	0	0	0	0	1,528,420
305 Capital Improvements	190,730	198,944	0	0	0	0	0	0	0	389,674
309 Sales Tax - Extension	50,000	0	0	0	0	0	0	0	0	50,000
	287,073	1,681,021	57,823	0	0	0	0	0	0	1,968,094

Policy/Comprehensive Plan Information

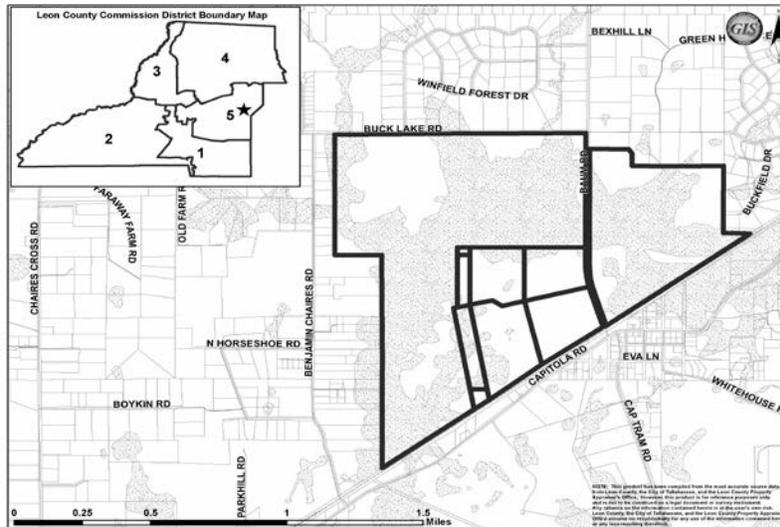
St. Marks Headwaters Greenway Management Plan approved by the Florida Community Trust. Parks and Recreation Element of the Comp Plan Policy 1.1.3, 1.1.4.

Operating Budget Impact

Funding Source	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned
140 Municipal Service	0	40,700	40,700	40,700	40,700
	0	40,700	40,700	40,700	40,700

When the facility comes on-line, it will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts:

- FY 2017 - FY 2020
- \$25,700 Supplies: Operating and Road Materials
- \$15,000 Other Contractual Services: invasive plant control and port-a-let



Woodville Community Park

Dept/Div: **Parks & Recreation** Comp Plan CIE Project: **N/A**
 Project #: **041002** Capital Improvement: **N/A**
 Service Type: **Culture & Recreation** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the addition of a restroom/concession facility and the renovation/expansion of the existing restroom and concession stands at J. Lewis Hall, Sr., Woodville Park and Recreation Complex. The existing restroom/concession facility was built in 1997 and since then three additional fields have been added. The additional fields have placed an increased demand on restrooms and concession beyond what was originally programmed for this facility. Currently, Port-a-Lets are being rented in order to meet restroom demands.

To meet the needs and use requirements for this area, the new facility will be approximately 1,200 square foot in size, similar to the one recently constructed at Stoneler Road Park but with additional restroom capacity. To reduce the operational costs, the new building will be built as energy efficient as possible. Energy efficiency items include a rain cistern system for the irrigation of plants around the building, and solar panels to reduce utility costs.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	112,500	0	0	0	0	0	0	0	0	112,500
305 Capital Improvements	36,341	600,000	61,542	0	0	0	0	0	0	636,341
309 Sales Tax - Extension	159,402	0	0	0	0	0	0	0	0	159,402
325 Bond Series 1998A Construction	33,238	0	0	0	0	0	0	0	0	33,238
	341,481	600,000	61,542	0	0	0	0	0	0	941,481

Policy/Comprehensive Plan Information

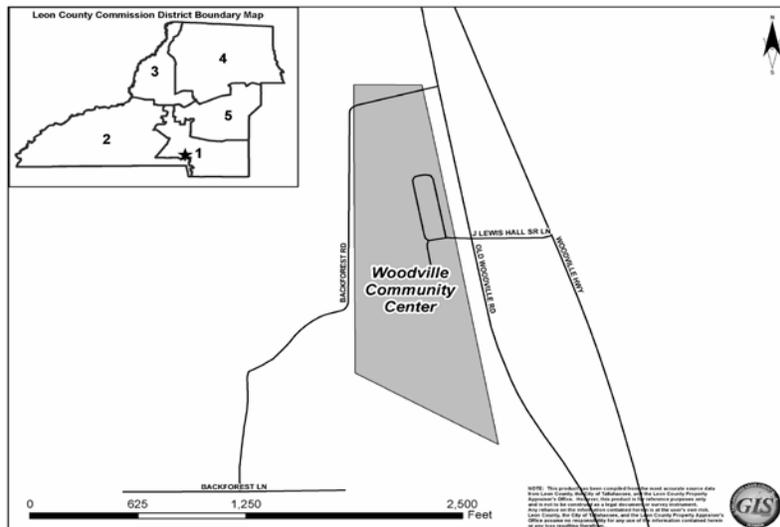
Parks & Recreation Master Plan (May 1997)
 Parks & Recreation Element of the Comprehensive Plan, Policy, 1.1.3

Operating Budget Impact

Funding Source	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned
140 Municipal Service	0	6,000	6,000	6,000	6,000
	0	6,000	6,000	6,000	6,000

This project will have an annual impact on the Parks and Recreation operating budget. The following are the estimated impacts anticipated to begin in FY 2017:

- \$4,000 Utility Services
- \$2,000 Operating Supplies





Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

General Government

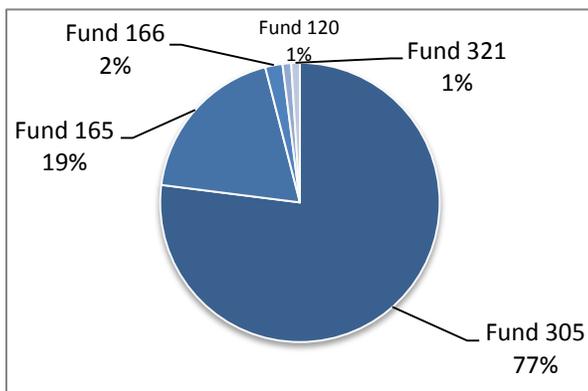
Overview

The General Government section contains capital improvement projects designed to facilitate the provision of services by the legislative and administrative branches of Leon County government. Major General Government capital projects funded in FY 2016 include Leon County Courthouse Annex Renovations, General Vehicles and Equipment Replacements, and Courthouse Repairs.

Funding Sources

Chart 25.5 illustrates that 77% (\$3,659,104) of the FY 2016 General Government capital improvement budget is funded by the Capital Improvements Fund (Fund 305). The Bank of America Fund (Fund 165) is funding 19% (\$930,000) of the General Government budget for improvements of that facility. The Huntington Oaks Plaza Fund (Fund 166) will fund 2% (\$100,000). The Building Inspection Fund will fund 1% for new vehicles. The ESCO Capital Projects Fund (Fund 321) is funding 1% (\$20,296) for an air conditioner.

Chart 25.5
FY 2016 General Government Projects
By Funding Source



Managing Departments

Table 25.9 shows Facilities Management will manage 43% of the general government capital improvement projects for FY 2016. Management Information Services will manage 39% of the projects. Fleet Management and various other departments will manage the remaining 18% of the FY 2016 general government projects.

Table 25.9
FY 2016 General Government Projects
By Managing Department

Managing Department	# of Projects	FY 2016 Budget
Facilities Management	12	1,523,800
Fleet Management	2	475,000
Management Information	11	2,386,100
Miscellaneous	3	370,000
Total	28	4,754,900

Operating Budget Impacts

Table 25.10 shows the estimated impacts that some General Government projects have on the operating budget. Impacts are shown in the fiscal year that they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 25.10
General Government Operating Budget Impacts

Project	Project #	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate
Digital Phone System: MIS	076004	9,000	9,000	9,000	9,000	9,000
E-Filing System for Court Documents	076063	27,000	27,000	27,000	27,000	27,000
Financial Hardware and Software	076001	3,000	3,000	3,000	3,000	3,000
New General Vehicles & Equipment	026018	4,400	4,400	4,400	4,400	4,400
Work Order Management	076042	12,000	24,000	36,000	48,000	60,000
Total		\$55,400	\$67,400	\$79,400	\$91,400	\$103,400

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

General Government Index

Page	Project	#	Life to Date FY 2014	Adj Bud FY 2015	FY 2016 Budget	FY16-FY20 Total	Project Total
25-40	Air Conditioning Unit Replacement	086064	-	40,000	86,000	158,000	198,000
25-41	Amtrak Building Renovations	086073	-	-	280,000	280,000	280,000
25-42	Architectural and Engineering Services	086011	346,071	80,000	80,000	340,000	766,071
25-43	Blueprint 2020 Economic Development	096030	-	-	-	3,129,450	3,129,450
25-44	Capital Grant Match Program	096019	-	81,205	-	-	81,205
25-45	Centralized Storage Facility	086054	227,934	62,066	50,000	250,000	540,000
25-46	Common Area Furnishings	086017	344,373	30,000	30,000	145,000	519,373
25-47	Cooperative Extension Renovations	086030	91,182	75,000	-	-	166,182
25-48	Courthouse Renovations	086027	8,653,395	438,000	205,800	205,800	9,297,195
25-49	Courthouse Repairs	086024	7,801,793	427,896	511,000	1,316,400	9,546,089
25-50	Courthouse Security	086016	369,946	25,134	20,000	100,000	495,080
25-51	Courtroom Minor Renovations	086007	424,266	130,589	60,000	300,000	854,855
25-52	Courtroom Technology	076023	1,006,001	202,374	100,000	300,000	1,508,375
25-53	Data Wiring	076003	464,424	32,800	25,000	125,000	622,224
25-54	Digital Phone System	076004	1,772,500	100,000	76,000	176,000	2,048,500
25-55	E-Filing System for Court Documents	076063	11,981	146,219	-	252,000	410,200
25-56	Election Equipment	096015	3,756,879	1,071,123	-	-	4,828,002
25-57	Elevator Generator Upgrades	086037	1,733,176	550,000	-	900,000	3,183,176
25-58	Fairgrounds Sense of Place Initiative	086070	-	50,000	-	-	50,000
25-59	File Server Maintenance	076008	2,174,411	408,562	375,000	1,875,000	4,457,973
25-60	Financial Hardware and Software	076001	257,659	86,588	100,000	100,000	444,247
25-61	Fleet Management Shop Improvements	086071	-	50,000	-	-	50,000
25-62	General County Maintenance & Renovations	086057	74,297	125,000	165,000	520,000	719,297
25-63	General Vehicle/Equipment Replacement	026003	3,413,758	519,671	550,000	2,325,000	6,258,429
25-64	Lake Jackson Town Center	083002	536,681	74,895	150,000	690,000	1,301,576
25-65	Lake Jackson Town Center Sense of Place Initiative	086068	-	350,000	-	-	350,000
25-66	Leon County Government Annex Renovations	086025	22,430,892	1,622,676	930,000	2,470,000	26,523,568
25-67	MIS Data Center and Elevator Room Halon System	076064	-	70,000	-	-	70,000
25-68	Network Backbone Upgrade	076018	1,089,078	80,000	180,000	780,000	1,949,078
25-69	New General Vehicle & Equipment	026018	-	-	66,000	66,000	66,000
25-70	Parking Lot Maintenance	086033	306,425	72,743	112,000	246,000	625,168
25-71	Public Defender Technology	076051	292,271	55,000	82,300	202,300	549,571
25-72	Records Management	076061	198,520	76,479	50,000	150,000	424,999
25-73	State Attorney Technology	076047	265,410	43,700	30,000	150,000	459,110
25-74	Supervisor of Elections Technology	076005	263,301	76,000	70,800	170,800	510,101
25-75	User Computer Upgrades	076024	3,471,106	300,000	300,000	1,500,000	5,271,106
25-76	Voting Equipment Replacement	096028	-	-	50,000	250,000	250,000
25-77	Work Order Management	076042	505,089	57,474	20,000	100,000	662,563
General Government Total			62,282,819	7,611,194	4,754,900	19,572,750	89,466,763

The Capital Improvement projects highlighted are fully funded in FY 2015. It is anticipated that these projects will be carryforward into the next fiscal year.

Amtrak Building Renovations

Dept/Div: **Facilities Management**
 Project #: **086073**
 Service Type: **General Government**
 Status: **New Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement:
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project includes the revitalization of the exterior envelope of Amtrak and the replacement of windows, according to the historic requirements, with energy efficient windows. The project schedule includes replacing the exterior siding. Total estimated costs for this project are \$280,000.

Financial Summary

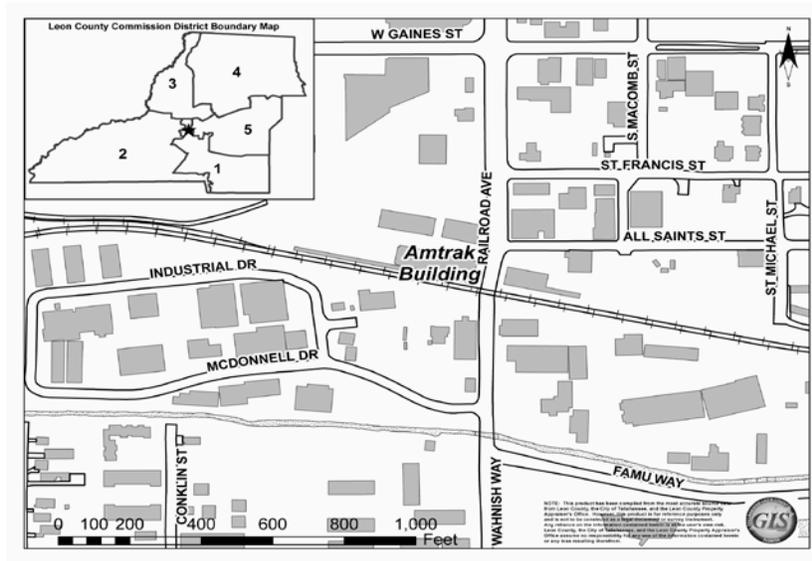
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	280,000	0	0	0	0	280,000	280,000
	0	0	0	280,000	0	0	0	0	280,000	280,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Blueprint 2020 Economic Development

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096030	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

In November 2014, Leon County residents approved a referendum providing a second extension of the 1 Cent Local Option Sales Tax beginning in FY 2020 for 20 years. At total of \$75.6 million is allocated for economic development out of the Blueprint 2020 80% share of the Sales Tax Extension.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
352 Sales Tax - Extension 2020 JPA Agreement	0	0	0	0	0	0	0	3,129,450	3,129,450	3,129,450
	0	0	0	0	0	0	0	3,129,450	3,129,450	3,129,450

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Centralized Storage Facility

Dept/Div: **Facilities Management**
 Project #: **086054**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project will provide for the consolidation of archive records and surplus furniture storage for Board, Clerk of Courts, Public Defender and State Attorney offices at the Tharpe Street facility. The centralized storage facility eliminates the need for multiple storage leases. The FY 2016 - 2018 budgets include funding for the additional 6,000 sq. ft. of records storage space and shelving units required for the Clerk of Courts.

Financial Summary

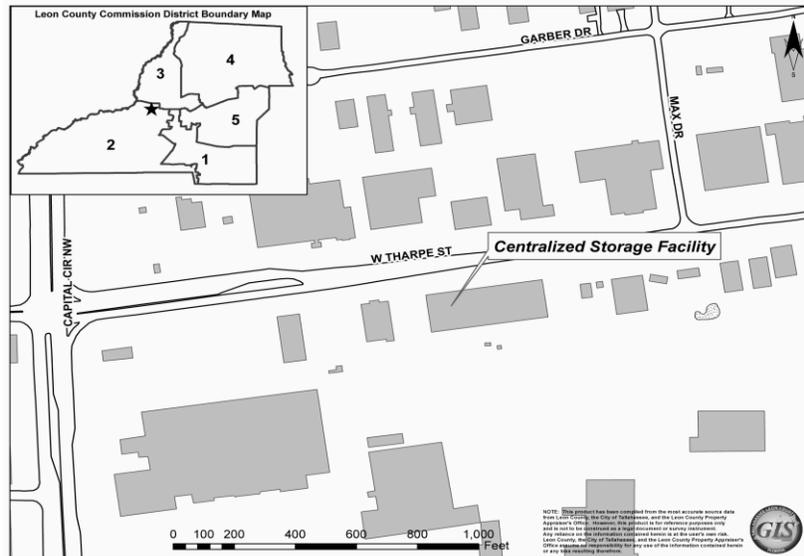
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	227,934	62,066	0	50,000	50,000	50,000	50,000	50,000	250,000	540,000
	227,934	62,066	0	50,000	50,000	50,000	50,000	50,000	250,000	540,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Cooperative Extension Renovations

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086030** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the renovation of the Leon County Extension Office entrance way and restrooms. The Extension Office building's design and restrooms are inefficient. This renovation removes a portion of an existing wall that segments the entrance way and the offices to allow staff to view and promptly acknowledge visitors. In addition, low-flow toilets and motion sensor faucets will be installed in the restrooms for better efficiency. Overall, the renovation gives the facility a fresh, new look that provides a positive, more efficient, customer friendly atmosphere that correlates with the Leon LEADs focus of "People Focused. Performance Driven."

Financial Summary

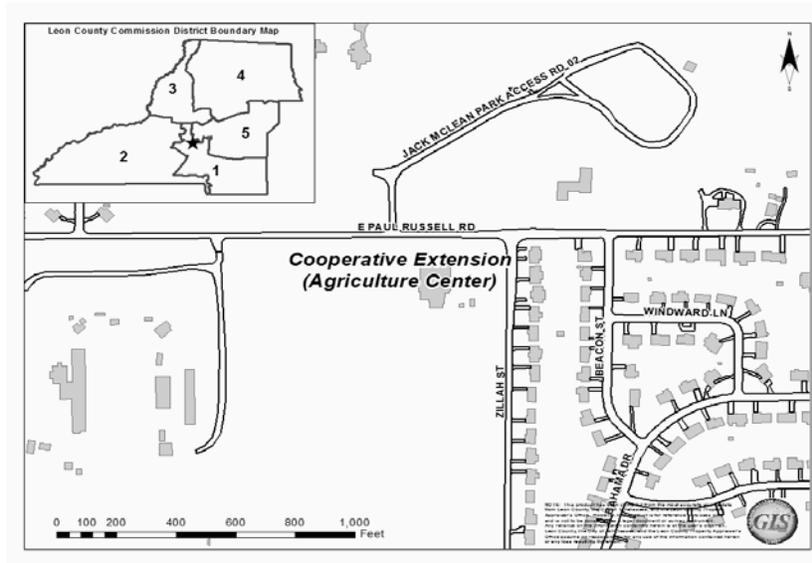
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	75,000	0	0	0	0	0	0	0	75,000
325 Bond Series 1998A Construction	91,182	0	0	0	0	0	0	0	0	91,182
	91,182	75,000	0	0	0	0	0	0	0	166,182

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Courthouse Renovations

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086027** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project funds renovations in the Leon County Courthouse building.

The FY 2016 budget is for the renovation of the former Office of Intervention & Detention Alternatives space that has been reassigned to the State Attorney and Public Defender offices, both with additional space needs.

The other funding is to renovate the Management Information Services (MIS) office space on level P-3. The current MIS space is segmented by three adjoining corridors that extend from the entranceway to the elevators. In addition, the data center, which is adjacent to MIS, occupies a significant amount of space that can be used for offices. This renovation will provide more efficient use of the current space by maximizing the amount of office space available to allow the consolidation of MIS operations.

Financial Summary

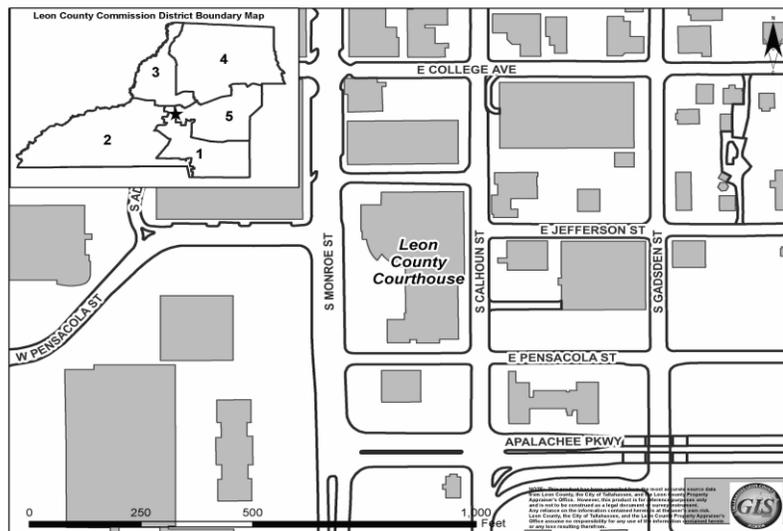
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,814,519	438,000	24,198	205,800	0	0	0	0	205,800	2,458,319
311 Bond Series 2003A & 2003B Construction	436,166	0	0	0	0	0	0	0	0	436,166
320 Bond Series 2005 Construction	6,402,710	0	0	0	0	0	0	0	0	6,402,710
	8,653,395	438,000	24,198	205,800	0	0	0	0	205,800	9,297,195

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Repairs

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086024** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for repairs and improvements to the Courthouse building. Projects are scheduled as following:

FY 2016 Purchase switch gear breakers for the main breaker. Install a new heat recovery system to optimize the operation of the refrigeration plant and extend the life of the equipment by balancing run time across the available machines. This system is estimated to provide annual energy savings between 221,000 and 332,500 kWh over the expected 20 year remaining life of the plant. At today's utility rate, the total savings is estimated between \$360,000 and \$530,000. Utilizing the current estimated cost of the work, a simple return on investment will be achieved within 6 to 9 years.

FY 2016 - FY 2017 Upgrade the existing Johnson Controls Metasys system for better air temperature/control throughout building. The upgrade will allow the use of tablets/laptops to conduct general and preventative maintenance in the field. In FY 2017, this project would add additional buildings to the system and additional power meter integration controls.

FY 2016 - FY 2018 Replace remaining HVAC (heating and cooling) air mixing boxes. The current mechanical systems are aging and in need of repair.

FY 2016 - FY 2020 Upgrade 16 handicap restrooms including finishings and plumbing fixtures.

Financial Summary

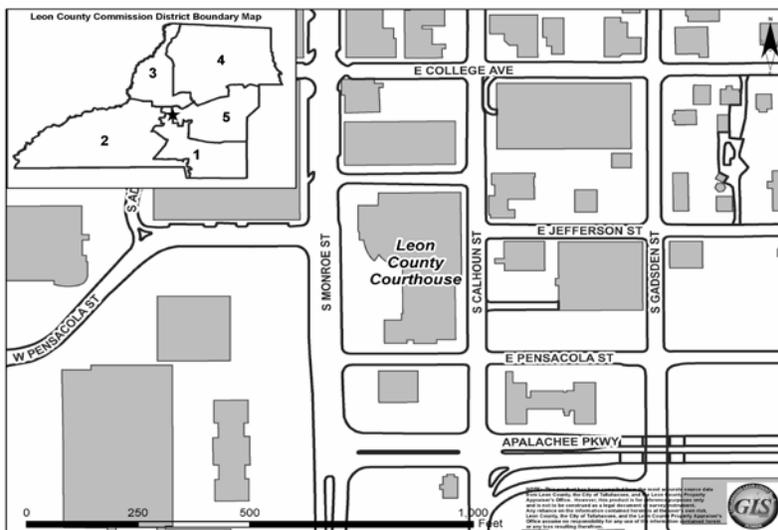
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,592,489	427,896	165,008	511,000	340,400	235,000	115,000	115,000	1,316,400	3,336,785
311 Bond Series 2003A & 2003B Construction	2,240,399	0	0	0	0	0	0	0	0	2,240,399
318 Bond Series 1999 Construction	2,446,675	0	0	0	0	0	0	0	0	2,446,675
320 Bond Series 2005 Construction	860,230	0	0	0	0	0	0	0	0	860,230
325 Bond Series 1998A Construction	662,000	0	0	0	0	0	0	0	0	662,000
	7,801,793	427,896	165,008	511,000	340,400	235,000	115,000	115,000	1,316,400	9,546,089

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Courthouse Security

Dept/Div: **Facilities Management**
 Project #: **086016**
 Service Type: **General Government**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the repair and replacement of the security system throughout the Courthouse. The current security system was installed in February 2001, and some of the equipment, such as DVRs, cameras, monitors and x-ray machines are showing signs of needing to be replaced. The anticipated life expectancy of the equipment is varied as some pieces have been replaced sporadically and others are starting to show signs of wear and tear, such as images burned into monitors and camera displaying unclear pictures. This project also includes the addition of any new equipment, such as cameras, panic buttons, DVRs, etc.

Financial Summary

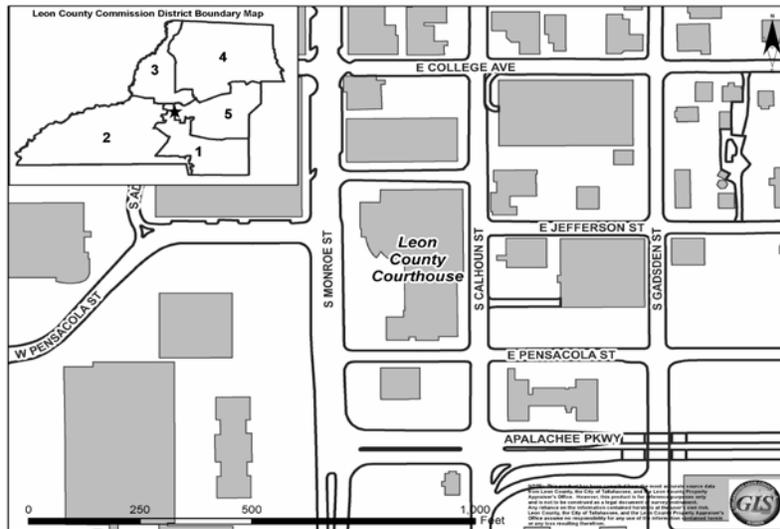
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
110 Fine and Forfeiture	17,144	0	0	0	0	0	0	0	0	17,144
305 Capital Improvements	35,313	25,134	505	20,000	20,000	20,000	20,000	20,000	100,000	160,447
318 Bond Series 1999 Construction	317,489	0	0	0	0	0	0	0	0	317,489
	369,946	25,134	505	20,000	20,000	20,000	20,000	20,000	100,000	495,080

Policy/Comprehensive Plan Information

Florida Statute 29.008; Section 14, Article V of the State Constitution - Counties are required to fund the cost of security of facilities for the circuit and county courts, public defenders' offices, state attorneys' offices, guardian ad litem offices, and the offices of the clerks of the circuit and county courts performing court-related functions.

Operating Budget Impact

N/A



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Courtroom Minor Renovations

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086007** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is a five year plan for items such as bench replacements, cosmetic upgrades, reupholstering of jury chairs, new attorney tables, witness stands, minor office renovations and restroom alterations for courtrooms on the third floor northwest wing of the Courthouse.

Project Schedule

FY 2016 budget funds the completion Courtrooms 2C, 2D, 3C and cosmetic upgrades for Courtrooms 3C, 3D and six additional anterooms. FY 2017 budget is for cosmetic upgrades for Courtroom 1B, Jury Room 161 and an additional four anterooms. The FY 2018 - FY 2020 budgets are other minor renovations.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	424,266	130,589	48,967	60,000	60,000	60,000	60,000	60,000	300,000	854,855
	424,266	130,589	48,967	60,000	60,000	60,000	60,000	60,000	300,000	854,855

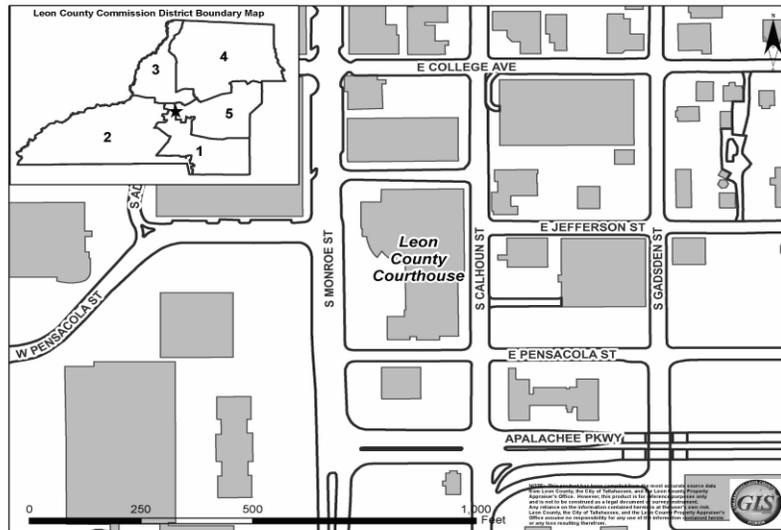
Policy/Comprehensive Plan Information

Florida Statutes, Chapter 29.08, County funding of court-related functions. Counties are required by s. 14, Article V of the State Constitution to fund facility, maintenance, and equipment & furnishings costs.

Article V (HB 113A of the 2003 legislation and SB 2960 of the 2004 session) - designation of courtroom space as a County responsibility.

Operating Budget Impact

N/A



Courtroom Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076023** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the courtrooms such as sound system replacements and other technology needs of the Judiciary and Court Administration. The FY 2016 budget also includes copy equipment, as Article V now requires counties to cover the costs of copier expenses. The out years budgets for FY 2017 - FY 2020 include funding for the maintenance of technology equipment.

Financial Summary

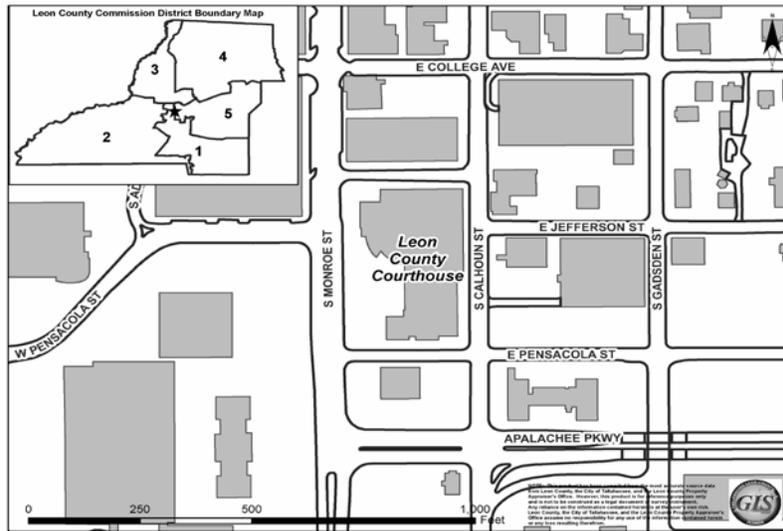
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	886,020	202,374	41,026	100,000	50,000	50,000	50,000	50,000	300,000	1,388,394
318 Bond Series 1999 Construction	119,981	0	0	0	0	0	0	0	0	119,981
	1,006,001	202,374	41,026	100,000	50,000	50,000	50,000	50,000	300,000	1,508,375

Policy/Comprehensive Plan Information

Florida Statute 29.008 - designates courtroom space and associated technology as a county responsibility

Operating Budget Impact

N/A



Data Wiring

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076003** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the continued replacement of the computer wiring at various County facilities. These replacements will be coordinated with any building and/or renovation changes that are planned through Facilities Management.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	464,424	32,800	11,027	25,000	25,000	25,000	25,000	25,000	125,000	622,224
	464,424	32,800	11,027	25,000	25,000	25,000	25,000	25,000	125,000	622,224

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Digital Phone System

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076004** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for incidental replacements of phones and the upgrade of the voice mail system because of end of life and enhanced functionality such as speech to text.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,622,500	100,000	0	76,000	25,000	25,000	25,000	25,000	176,000	1,898,500
318 Bond Series 1999 Construction	150,000	0	0	0	0	0	0	0	0	150,000
	<u>1,772,500</u>	<u>100,000</u>	<u>0</u>	<u>76,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>176,000</u>	<u>2,048,500</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have annual impacts to the MIS Automation budgets. The following are the estimated impacts:

FY 2016 - FY 2019:

MIS Automation - \$9,000 for increased annual maintenance costs for Avaya as the Clerk's Office is moved to Avaya.

Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

E-Filing System for Court Documents

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
Project #: **076063** Capital Improvement: **N/A**
Service Type: **General Government** Level of Service Standard: **N/A**
Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the electronic filing (e-filing) system for Court Administration, State Attorney, and Public Defender. According to legislative mandate, by spring 2013, each office was to develop and implement a process by which the e-filing of court documents can be administered.

Court Administration contracted with aiSmartbench for the 2nd Judicial Circuit's e-filing solution. Leon County's share for software services was \$201,683, which was budgeted in FY 2012 and FY 2013. Display units, scanners and other hardware needs were budgeted in FY 2014. FY 2017 - FY 2020 budgets are for the annual costs of the software.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	11,981	146,219	130,145	0	63,000	63,000	63,000	63,000	252,000	410,200
	11,981	146,219	130,145	0	63,000	63,000	63,000	63,000	252,000	410,200

Policy/Comprehensive Plan Information

During the 2011 Legislative Session, the House and Senate passed SB170, which requires the State Attorney and Public Defender to electronically file court documents with the Clerk of Court. Article V of the Florida Constitution requires counties to fund technology needs for the State Attorney, Public Defender, and offices of the Clerk of the Circuit and County Courts performing court-related functions.

Operating Budget Impact

This project has an annual impact on the MIS operating budget. The following are the estimated impacts anticipated to begin in FY 2016:

\$27,000 for E-Filing system hardware maintenance

Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Election Equipment

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096015	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for new election equipment to replace existing equipment, add post-election audit functionality and support expansion of early voting sites. Touch screens were added to the current optical scan voting system in 2002 for ADA accessibility. The State of Florida later de-certified touch screen voting with a deadline to discontinue use by January 1, 2020 (originally January 1, 2014). To comply with F.S. 101.56075, a new voting system is required that allows all voters, regardless of ability, to independently cast a secret ballot. Technological advances have emerged to automate post-election audits, while the expansion of early voting sites requires additional equipment.

During the June 10, 2014 FY 2015 Budget Workshop, the Board approved \$800,000 in funding for FY 2014 to purchase Electronic Poll Books as part of a "fund sweep" to continue supporting the capital improvement program. In 2013, the Florida Statutes 101.045 were amended to allow out-of-county Florida voters to update their residence on Election Day and cast a regular ballot if an electronic poll book is in use. The electronic poll books will automate the current paper-based process to reduce waiting time for voters, streamline staff requirements, increase accuracy, and reduce provisional balloting. The poll books were purchased in FY 2015 in order to provide the necessary testing and implementation before the 2016 Presidential Primary Preference election.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	3,424,341	1,056,082	740,165	0	0	0	0	0	0	4,480,423
318 Bond Series 1999 Construction	332,538	15,041	0	0	0	0	0	0	0	347,579
	3,756,879	1,071,123	740,165	0	0	0	0	0	0	4,828,002

Policy/Comprehensive Plan Information

Chapter 101.56075 F.S. Requires all voting systems to utilize paper ballots and all ADA voting systems must be compliant by January 1, 2016.

Operating Budget Impact

It is anticipated that there will be little to no impact on the operating budget.

Elevator Generator Upgrades

Dept/Div: **Facilities Management**
 Project #: **086037**
 Service Type: **General Government**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the modernization of elevator generator motors and accompanying electric drive systems. Emergency replacement costs are very high and the down-time for repair affects the buildings. The current generator motors and drive systems are large alternating current systems that run 24 hours a day and 7 days a week. These units are no longer manufactured or marketed by the elevator companies. The new technology is a variable frequency direct current system, which is more efficient and operates only on demand. The remaining elevators/hydraulics replacement are scheduled as follows:

- FY 2017 - Courthouse Freight Elevators
- FY 2018 - Courthouse Freight Elevators
- FY 2019 - Welcome Center Elevator Hydraulics

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$550,000 in advance funding for elevator hydraulics at the Municipal Way Health Department and the courthouse.

Financial Summary

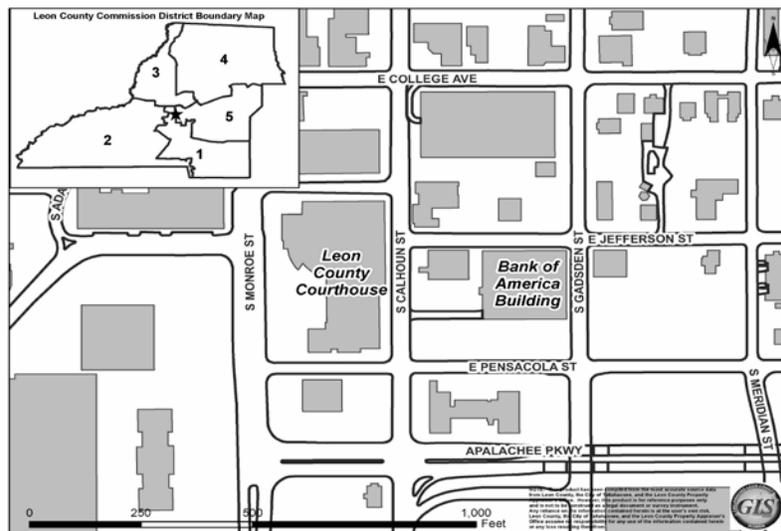
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
160 Tourism Development	0	0	0	0	0	0	300,000	0	300,000	300,000
305 Capital Improvements	1,733,176	550,000	0	0	250,000	350,000	0	0	600,000	2,883,176
	1,733,176	550,000	0	0	250,000	350,000	300,000	0	900,000	3,183,176

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project will have an estimated annual decrease of \$10,000 per upgraded elevator in the Facilities Management operating budget for the reduced electrical consumption and number of repair calls.



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Fairgrounds Sense of Place Initiative

Dept/Div: **Facilities Management**
 Project #: **086070**
 Service Type: **General Government**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project creates a "sense of place" at the Fairgrounds site. This initiative will modernize and alter the site layout to accommodate a multi-purpose center/facility for the community's current interests. Funding for preliminary planning and design services was budgeted in FY 2014. The study was presented to the Board on July 7, 2015.

Financial Summary

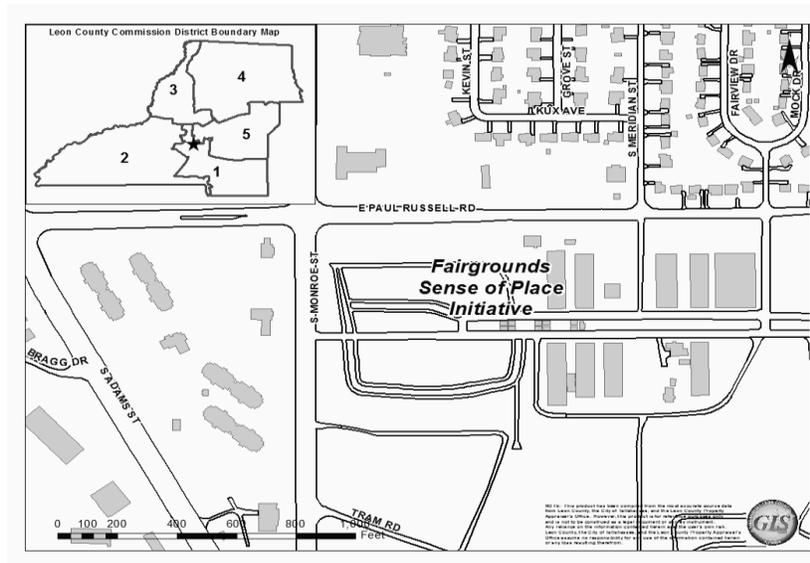
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	50,000	45,552	0	0	0	0	0	0	50,000
	0	50,000	45,552	0	0	0	0	0	0	50,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



File Server Maintenance

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076008** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of file servers for planned obsolescence and standardization. Consolidation and upgrading of servers is an ongoing process to sustain desktop and communication functionalities and specialized applications for County staff and services. Upgrading of servers improves performance and reliability of systems and backup solutions. In addition, a virtualization solution for file servers is used to improve support of applications, test environments, and maintenance, as previously described. The virtualization minimizes space requirements and reduces energy costs in the data center, maximize technical staff resources, and provide for disaster recovery and business continuity of services. Funding includes IBM compute environment annual lease costs (\$300,000) and other costs associated with the physical servers and tape backup system (\$75,000).

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,174,411	408,562	352,004	375,000	375,000	375,000	375,000	375,000	1,875,000	4,457,973
	2,174,411	408,562	352,004	375,000	375,000	375,000	375,000	375,000	1,875,000	4,457,973

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Financial Hardware and Software

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076001** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the purchase of financial hardware and software technology. The FY 2016 budget funds consulting services for the additional electronic processing for job recruitment, job descriptions, and talent management deployment and the purchase of an enterprise i-payables solution to be integrated into Banner as well as a security solution for access to Banner.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	257,659	86,588	33,960	100,000	0	0	0	0	100,000	444,247
	257,659	86,588	33,960	100,000	0	0	0	0	100,000	444,247

Policy/Comprehensive Plan Information

Leon County Policy No. 92-4: Accounting and Reporting
 Leon County Policy No. 93-44: Fiscal Planning

Operating Budget Impact

N/A

Fleet Management Shop Improvements

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086071** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project converts two existing Fleet Management Shop bays, which were used for EMS storage, back to operational maintenance bays.

Financial Summary

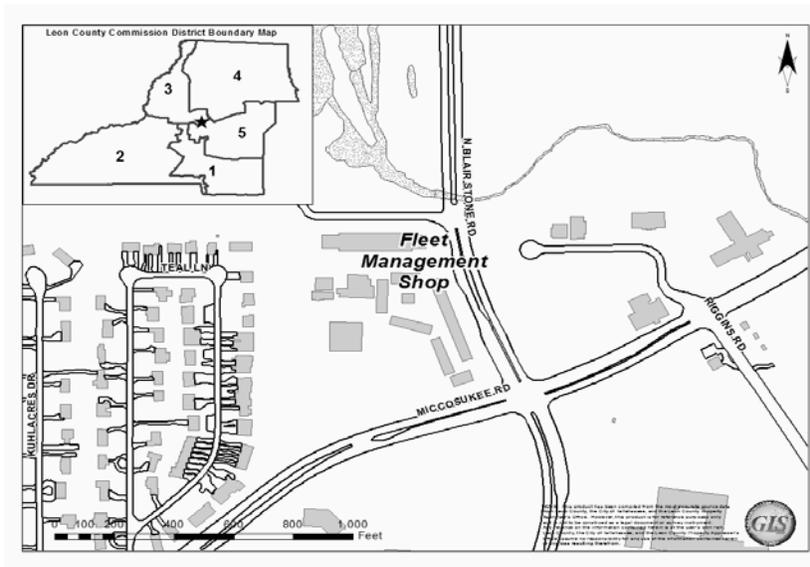
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	50,000	11,750	0	0	0	0	0	0	50,000
	0	50,000	11,750	0	0	0	0	0	0	50,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Lake Jackson Town Center

Dept/Div: **Facilities Management**
 Project #: **083002**
 Service Type: **General Government**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for renovations at the Lake Jackson Town Center. FY 2016 and FY 2017 budget is to segment the large suite into smaller suites (\$200,000). FY 2018 budget is to paint the back of the plaza (\$40,000). FY 2016 to FY 2020 budget also includes minor tenant improvements, \$50,000 annually.

Financial Summary

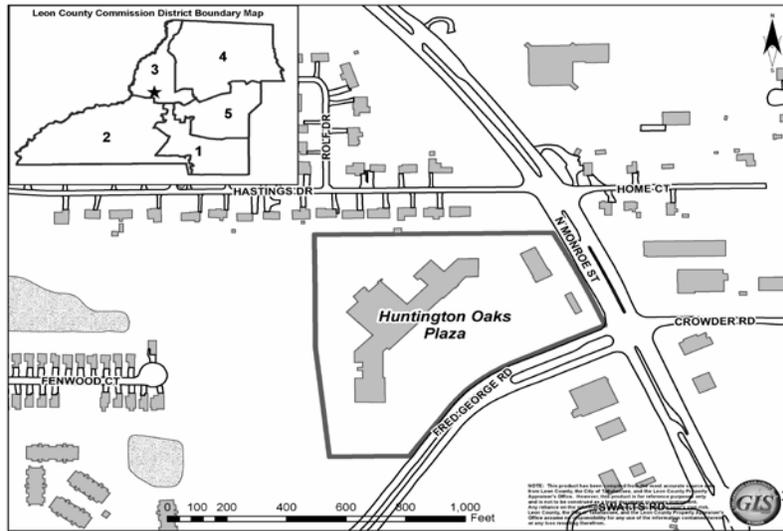
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
166 Huntington Oaks Plaza	536,681	74,895	244	100,000	100,000	100,000	100,000	0	400,000	1,011,576
305 Capital Improvements	0	0	0	50,000	50,000	90,000	50,000	50,000	290,000	290,000
	536,681	74,895	244	150,000	150,000	190,000	150,000	50,000	690,000	1,301,576

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Lake Jackson Town Center Sense of Place Initiative

Dept/Div: **Facilities Management**
 Project #: **086068**
 Service Type: **General Government**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project establishes a "sense of place" initiative at the Lake Jackson Town Center. The design work to implement improvements for the Highway 27 Lake Jackson Boat Landing was budgeted in FY 2015. These improvements will include amenities such as picnic tables and grills, a deck and an observation pier into the fringes of Lake Jackson, bathrooms, improved parking, and improved landscaping.

Financial Summary

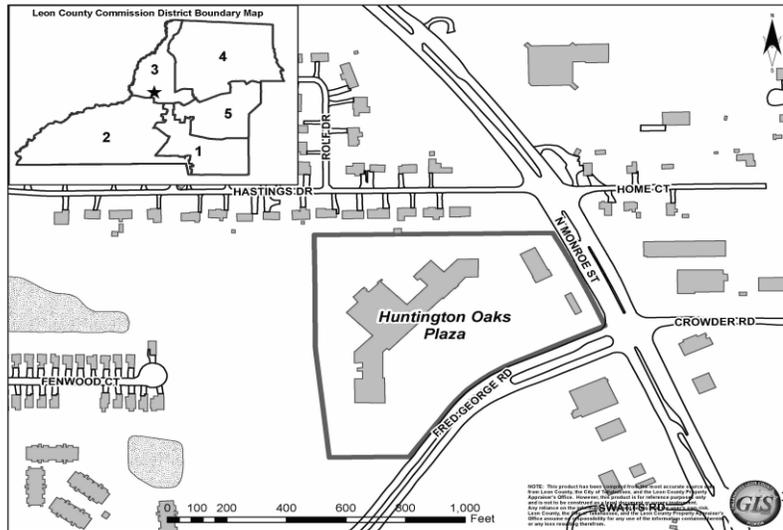
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	350,000	13,607	0	0	0	0	0	0	350,000
	0	350,000	13,607	0	0	0	0	0	0	350,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Leon County Government Annex

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086025** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for renovations, mechanical and electrical upgrades, and safety improvements to the Leon County Government Annex building. Scheduled improvements are as follows:

- FY 2016 Replace generator and renovate former Clerk of Courts space on the 4th floor.
- FY 2016 - FY 2017 Upgrade Leon County Government Annex parking garage sprinkler system.
- FY 2016 - FY 2019 Replace air handlers on Floors 4 & 5 and renovate restrooms on Floors 2, 4 & 5.
- FY 2018 Install new elevator for the Leon County Government Annex (smaller building). Extend the stairs in the parking garage deck (P-2 to P-1).
- FY 2019 The extension of the stairs on north end of building in Bank Of America space.
- FY 2020 General building maintenance and repairs.

At the July 7, 2015 meeting, the Board provided additional funding to renovate space on the 4th Floor to accommodate the Blueprint 2000 office. Rental income for Blueprint 2000 will offset the renovation costs.

Financial Summary

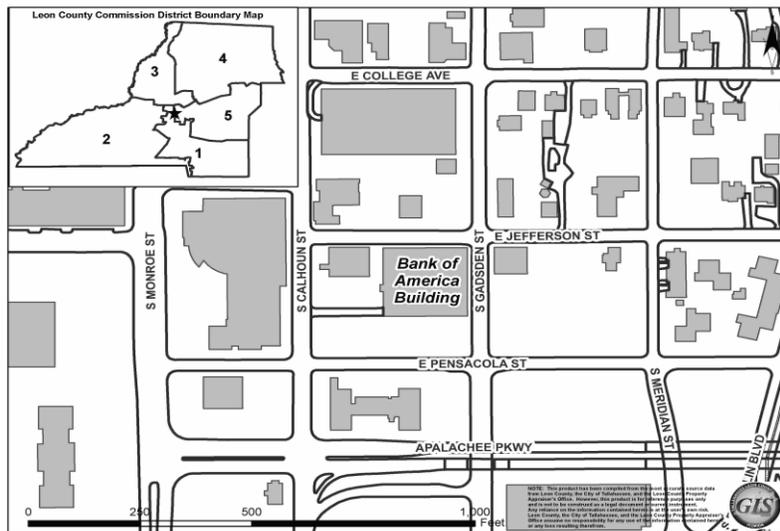
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
165 Bank of America Building Operations	2,288,112	1,601,146	711,555	930,000	150,000	770,000	570,000	50,000	2,470,000	6,359,258
305 Capital Improvements	598,951	21,530	0	0	0	0	0	0	0	620,481
311 Bond Series 2003A & 2003B Construction	16,924,203	0	0	0	0	0	0	0	0	16,924,203
318 Bond Series 1999 Construction	2,619,626	0	0	0	0	0	0	0	0	2,619,626
	22,430,892	1,622,676	711,555	930,000	150,000	770,000	570,000	50,000	2,470,000	26,523,568

Policy/Comprehensive Plan Information

Florida Statute 29.008(A) - designation of facilities for all Court related functions as a county responsibility

Operating Budget Impact

N/A



MIS Data Center and Elevator Room Halon System

Dept/Div:	Facilities Management	Comp Plan CIE Project:	N/A
Project #:	076064	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the replacement of the Halon system in the reconstructed Data Center. The current Halon system is obsolete, inadequate and parts are no longer available. Halon as a suppression agent is no longer marketed due to its environmental effects and danger to human life. The existing system will be replaced to meet the current suppression needs with a system that is not harmful to the environment and does not pose a hazard to the occupants of the facility.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	70,000	0	0	0	0	0	0	0	70,000
	0	70,000	0	0	0	0	0	0	0	70,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Network Backbone Upgrade

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076018** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the continual maintenance and upgrading of the network connectivity of County offices to provide uninterrupted service with high speed and increased bandwidth to support existing and growing applications requiring graphics and document images. Redundant links to critical offices will continue to be implemented each year to prepare for disaster recovery and business continuity needs. The addition of security audit and managed services for security breaches and remediation will provide a proactive and comprehensive plan to defend against and respond to cyber threats.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	1,089,078	80,000	72,486	180,000	150,000	150,000	150,000	150,000	780,000	1,949,078
	1,089,078	80,000	72,486	180,000	150,000	150,000	150,000	150,000	780,000	1,949,078

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Parking Lot Maintenance

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086033** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for the maintenance of County parking lots including repairs and stripping and the purchase or replacement of gate arms and ticket readers. FY 2016 budget includes the installation of a coin automated gate at the Bronough Street parking lot. FY 2017 budget includes funding for thermal stripping the branch library parking lots.

Financial Summary

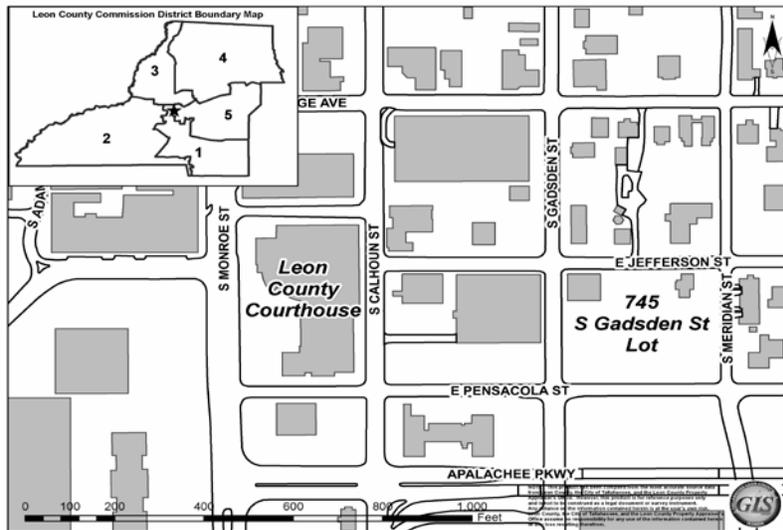
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	306,425	72,743	12,785	112,000	86,000	16,000	16,000	16,000	246,000	625,168
	306,425	72,743	12,785	112,000	86,000	16,000	16,000	16,000	246,000	625,168

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Public Defender Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076051** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the Public Defender's Office. FY 2016 budget includes funding: related to space improvements for four additional offices and one copier; completion of the video conferencing system at the Jail; and annual allocation for case management and miscellaneous peripherals.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	292,271	55,000	26,950	82,300	30,000	30,000	30,000	30,000	202,300	549,571
	292,271	55,000	26,950	82,300	30,000	30,000	30,000	30,000	202,300	549,571

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the Public Defender's Office.

Operating Budget Impact

N/A

Records Management

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076061** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the development of a records management strategy and implementation plan for information storage, management, and recovery for County departments. Information will include all paper, microfilm, and electronically stored items such as emails, video, digital photos, maps, and databases. This project will also define the technical requirements for supporting the strategy and implementation plan within the existing "Documentum" solution. A process framework will be based on Florida statutes and developed to define 1) how and when to organize and store information, 2) how to comply with the Florida retention schedule for information, 3) how to destroy information, and 4) how to access information. Another outcome of the project is to define the software and hardware for an archiving solution for emails and other documents. As paper and electronic documents and processes are integral to the work of the County government, management of those documents and processes are critical to the success of the government.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	198,520	76,479	7,457	50,000	0	50,000	0	50,000	150,000	424,999
	198,520	76,479	7,457	50,000	0	50,000	0	50,000	150,000	424,999

Policy/Comprehensive Plan Information

The State of Florida dictates the retention of records and requires the transparency of data through the Sunshine Law. Establishment of a records management strategy and implementation plan will support the County government in complying with the State requirements.

Operating Budget Impact

N/A

State Attorney Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076047** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology needs for the State Attorney's Office.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	265,410	43,700	24,477	30,000	30,000	30,000	30,000	30,000	150,000	459,110
	265,410	43,700	24,477	30,000	30,000	30,000	30,000	30,000	150,000	459,110

Policy/Comprehensive Plan Information

Article V - legislation requiring counties to fund technology needs for the State Attorney's Office

Operating Budget Impact

N/A

Supervisor of Elections Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076005** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for technology improvements for the Supervisor of Elections for support of the 2016 Elections. Improvements include disaster recovery servers, laptops for early voting, 10 workstations for expanded Phone Bank, Avaya phone set, network drops, internet subscriptions, software licenses, 5 workstations, mobile tablets, copier, scanner, printers.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	263,301	76,000	75,096	70,800	25,000	25,000	25,000	25,000	170,800	510,101
	263,301	76,000	75,096	70,800	25,000	25,000	25,000	25,000	170,800	510,101

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

User Computer Upgrades

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076024** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the replacement of old user computers, printers, and peripherals. A replacement schedule is extremely important due to advances in software, deterioration of hardware, the inability to obtain replacement parts for old equipment and the increased cost of maintenance of old equipment. Currently, computers are on a five-year replacement cycle plan. However, users with specialty software needs, such as engineers and GIS staff, are in a three-year replacement cycle. The computers that are replaced every three years are recycled to County users with standardized needs. Pursuant to Board Policy, older machines are recycled to the Goodwill's electronics store.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	3,471,106	300,000	299,158	300,000	300,000	300,000	300,000	300,000	1,500,000	5,271,106
	3,471,106	300,000	299,158	300,000	300,000	300,000	300,000	300,000	1,500,000	5,271,106

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Voting Equipment Replacement

Dept/Div:	Miscellaneous	Comp Plan CIE Project:	N/A
Project #:	096028	Capital Improvement:	N/A
Service Type:	General Government	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the Supervisor of Elections voting equipment needs. This projects funds the purchase or replacement of voting equipment including privacy booths, precinct signage, ballot tabulators, audit and absentee ballot scanners, electronic pollbooks, and ballot demand printers. With the system heavily dependent on technology, it is important to anticipate equipment needs to assure smooth continuation of operations. This includes replacing equipment that have reached the end of its useful life, as well as expanding inventory as the number of registered voters in Leon County continues to grow.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	0	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000
	0	0	0	50,000	50,000	50,000	50,000	50,000	250,000	250,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Work Order Management

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076042** Capital Improvement: **N/A**
 Service Type: **General Government** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project funds mobile access to County worker order systems. For the next several years, field operations will adopt mobile access to their work order systems allowing for data entry and access in the field for efficiency and process improvements. Anticipated schedule for the rollouts of hand held devices:

Department	FY 2016	FY 2017	FY 2018
Facilities Management	4	4	4
Public Works	6	6	6
Other Departments as Required	10	10	10
Total	20	20	20

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	261,887	53,929	14,857	20,000	20,000	20,000	20,000	20,000	100,000	415,816
306 Transportation Improvements	243,202	3,545	0	0	0	0	0	0	0	246,747
	505,089	57,474	14,857	20,000	20,000	20,000	20,000	20,000	100,000	662,563

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

This project has an annual impact on MIS operating budget. The following are the estimated impacts anticipated to begin in FY 2016:

An additional \$12,000 each year in internet connectivity plan fees for 20 additional users for a total of \$60,000 by FY 2020.

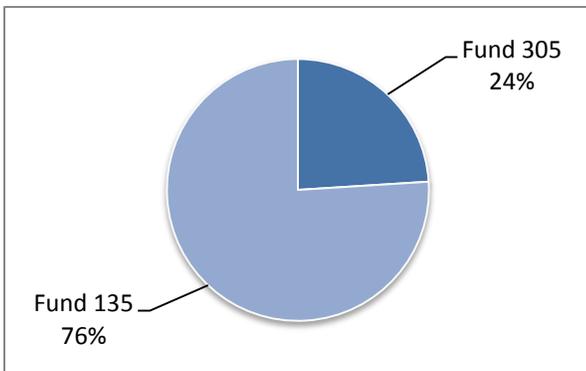
Overview

The Health and Safety Section contains capital improvement projects designed to facilitate the provision of emergency medical and other public safety services provided by Leon County government. Major Health and Safety capital projects funded in FY 2016 include Emergency Medical Services Vehicle and Equipment, and a sinking fund for the long-term maintenance of the Public Services Complex.

Funding Sources

Chart 25.6 illustrates that Emergency Medical Services MSTU (Fund 135) funds 76% (\$929,000) and Capital Improvement (Fund 305) funds 24% (300,000) of the Health and Safety capital improvement budget in FY 2016.

**Chart 25.6
FY 2016 Health and Safety Projects
By Funding Source**



Managing Departments

Table 25.11 shows Facilities Management, Emergency Medical Services and Management Information Services will each manage one Health and Safety capital improvement projects for FY 2016

**Table 25.11
FY 2016 Health and Safety Projects
By Managing Department**

Managing Department	# of Projects	FY 2016 Budget
Emergency Medical Services	1	879,000
Facilities Management	1	300,000
Management Information Services	1	50,000
Total	3	1,229,000

Operating Budget Impacts

No operating impacts have been identified for the Health and Safety projects. The budget for these projects fund either equipment/vehicle replacement costs that already impact the operating budget or maintenance costs.

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Health & Safety Index

Page	Project	#	Life to Date FY 2014	Adj Bud FY 2015	FY 2016 Budget	FY16-FY20 Total	Project Cost Total
25-80	Emergency Medical Services Technology	076058	185,027	50,000	50,000	100,000	335,027
25-81	EMS Vehicle & Equipment Replacement	026014	4,384,163	2,110,414	879,000	4,469,000	10,963,577
25-82	Jail Complex Maintenance	086031	1,512,290	3,722,351	-	2,285,900	7,520,541
25-83	Medical Examiner Facility	086067	12,175	274,225	-	1,884,500	2,170,900
25-84	Public Safety Complex	096016	15,538,762	250,000	300,000	1,500,000	17,288,762
Health and Safety Total			\$21,632,417	\$6,406,990	\$1,229,000	\$10,239,400	\$38,278,807

The Capital Improvement projects highlighted are fully funded in FY 2015. It is anticipated that these projects will be carryforward into the next fiscal year.

Emergency Medical Services Technology

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076058** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the technological needs of Leon County's Emergency Medical Services Division. FY 2016 funding is provided for the replacement of five radios per year over the next five years.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	185,027	50,000	40,136	50,000	12,500	12,500	12,500	12,500	100,000	335,027
	185,027	50,000	40,136	50,000	12,500	12,500	12,500	12,500	100,000	335,027

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Emergency Medical Services Vehicles & Equipment

Dept/Div:	Fleet Management	Comp Plan CIE Project:	N/A
Project #:	026014	Capital Improvement:	N/A
Service Type:	Health & Safety	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the acquisition of Emergency Medical Services ambulances, vehicles and equipment. In accordance with the Green Fleet Policy, each vehicle and equipment replacement is evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. Emergency Medical Services ambulances are replaced every 3 ½ to 4 years.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
135 Emergency Medical Services MSTU	4,384,163	2,110,414	1,980,326	879,000	895,000	913,000	851,000	931,000	4,469,000	10,963,577
	<u>4,384,163</u>	<u>2,110,414</u>	<u>1,980,326</u>	<u>879,000</u>	<u>895,000</u>	<u>913,000</u>	<u>851,000</u>	<u>931,000</u>	<u>4,469,000</u>	<u>10,963,577</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A

Jail Complex Maintenance

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086031** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for repair and maintenance of structures at the Leon County Jail Complex.

Repair and Maintenance Schedule

FY 2017

Jail Air Handler Replacement
 Jail Exterior Stair Replacement
 Jail Elevator Upgrade Phase 1

FY 2018

Jail Elevator Upgrade Phase 2
 Jail Roof Phase 2

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$945,100 in advanced for Jail Complex maintenance and repair projects: Jail dayroom window repairs, air handler replacements, exterior structural repairs, booking cabinet improvements, roll-up gate replacement, electrical breaker replacements, officer's restroom door replacements and Administrative Building interview room soundproofing.

Financial Summary

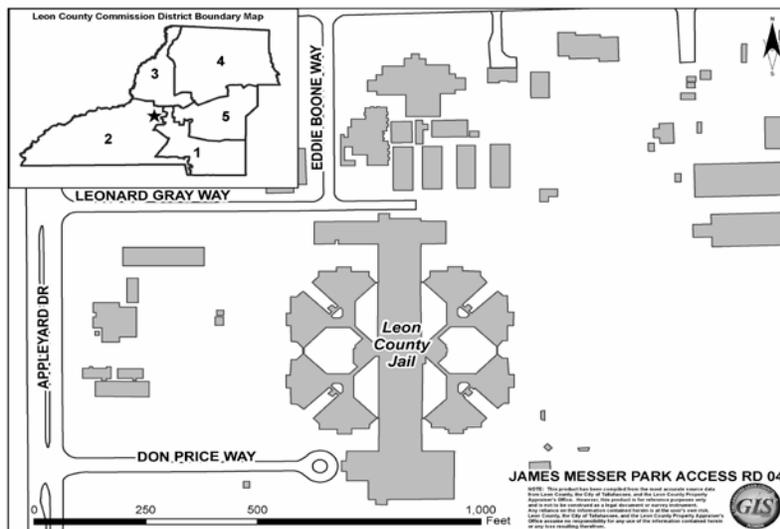
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	4,440	1,445,100	28,000	0	1,285,900	1,000,000	0	0	2,285,900	3,735,440
308 Sales Tax	1,507,850	2,277,251	1,320,052	0	0	0	0	0	0	3,785,101
	<u>1,512,290</u>	<u>3,722,351</u>	<u>1,348,052</u>	<u>0</u>	<u>1,285,900</u>	<u>1,000,000</u>	<u>0</u>	<u>0</u>	<u>2,285,900</u>	<u>7,520,541</u>

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Medical Examiner Facility

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **086067** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project renovates the former Mosquito Control/Animal Control building on Municipal Way for use as a Medical Examiner facility. This project addresses a long-term solution for providing a permanent space for the Medical Examiner. Pursuant to Florida Statutes, Florida Counties are responsible for the funding of medical examiners. Since 1977, the District 2 medical examiner has utilized cooler space and autopsy facility space provided by Tallahassee Memorial Hospital (TMH); TMH charges a nominal fee for this service. TMH staff met with County Administration to express a desire to have the morgue and autopsy facility removed from the hospital. Florida Statutes state, "Autopsy and laboratory facilities utilized by the district medical examiner or his or her associates may be provided on a permanent or contractual basis by the counties within the district." A preliminary program analysis was performed to determine the basic requirements for the facility. Funding for preliminary planning and design services was budgeted in FY 2014. Construction for the project will occur in FY 2017, with telecommunications and building furnishing to follow in FY 2018.

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$236,500 in advance funding for design and permitting.

Financial Summary

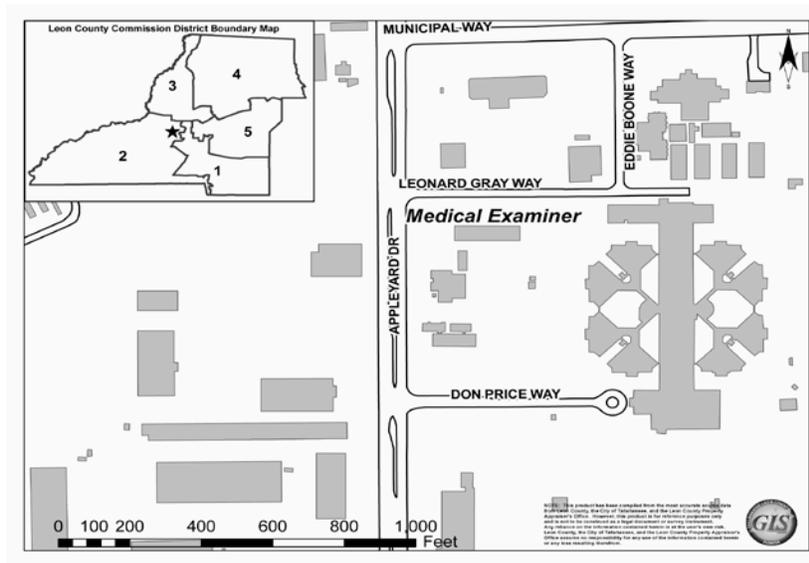
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	12,175	274,225	5,000	0	1,561,750	322,750	0	0	1,884,500	2,170,900
	12,175	274,225	5,000	0	1,561,750	322,750	0	0	1,884,500	2,170,900

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Public Safety Complex

Dept/Div: **Facilities Management** Comp Plan CIE Project: **N/A**
 Project #: **096016** Capital Improvement: **N/A**
 Service Type: **Health & Safety** Level of Service Standard: **N/A**
 Status: **Existing Project - Carryforward** Current Level of Service: **N/A**

Project Description/Justification

This project is for facility maintenance and technology needs of the Public Safety Complex. The budget provides \$50,000 annually for technology needs and establishes sinking funds for future technology upgrades, including the replacement and refresh of the audio/visual systems and hardware in the data Center (\$150,000), and facilities repair and maintenance costs (\$100,000).

Financial Summary

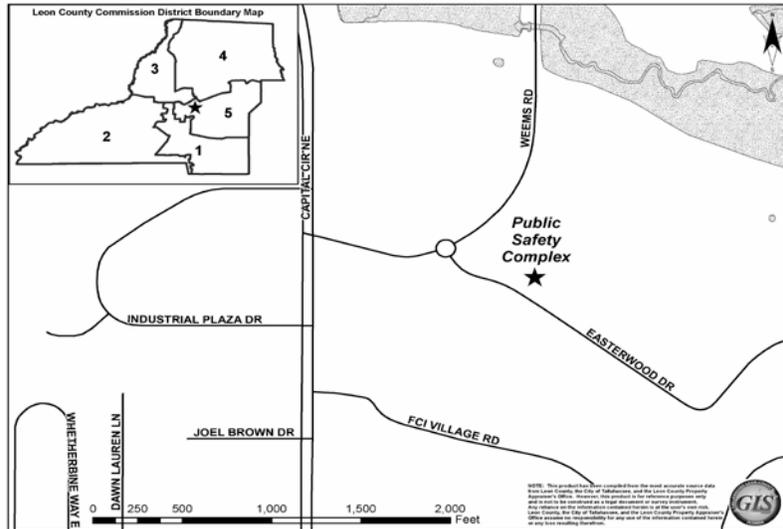
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	2,263,447	0	0	0	0	0	0	0	0	2,263,447
305 Capital Improvements	13,275,315	250,000	57,874	300,000	300,000	300,000	300,000	300,000	1,500,000	15,025,315
	<u>15,538,762</u>	<u>250,000</u>	<u>57,874</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>1,500,000</u>	<u>17,288,762</u>

Policy/Comprehensive Plan Information

December 13, 2006 - Memorandum of Agreement

Operating Budget Impact

N/A





Physical Environment

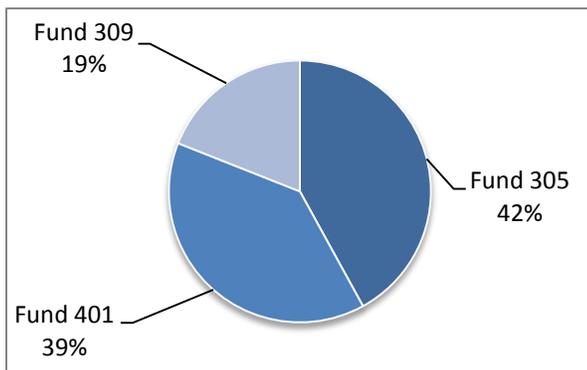
Overview

The Physical Environment Section contains capital improvement projects designed to facilitate the provision of services by the different branches of Leon County government with regards to stormwater management, water quality improvement and solid waste management. Major Physical Environment capital projects funded in FY 2016 include Killlearn Lakes Plantation Stormwater, Stormwater Vehicle and Equipment Replacement, and Transfer Station Improvements.

Funding Sources

Chart 25.7 illustrates that Capital Improvement (Fund 305) funds 42% (\$1,217,780) of the Physical Environment projects funded in FY 2016. Solid Waste Management (Fund 401) funds 39% (\$1,103,950), and Sales Tax Extension (Fund 309) accounts for 19% (\$550,000) of Physical Environment funds.

Chart 25.7
FY 2016 Physical Environment Projects
By Funding Source



Managing Departments

Table 25.13 shows Solid Waste will manage more than 41% of the Physical Environment capital improvement projects for FY 2016. Engineering Services and Management Information Services will each manage two projects or 36% of the total projects, and Fleet Management and Public Works Operations will each manage two projects or 24% of the FY 2016 Physical Environment projects.

Table 25.13
FY 2016 Physical Environment Projects
By Managing Department

Managing Department	# of Projects	FY 2016 Budget
Engineering Services	3	650,000
Fleet Management	2	561,000
Management Information Services	3	586,780
Public Works – Operations	2	140,000
Solid Waste	7	933,950
Total	17	\$2,871,730

Operating Budget Impacts

Table 25.14 shows the estimated impacts that some Physical Environment projects have on the operating budget. Impacts are shown in the fiscal year which they are anticipated to begin as well as the out-years that are affected by additional operating costs. These impacts are only estimates and are subject to change.

Table 25.14
Physical Environment Operating Budget Impacts

Project	Project #	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate	FY 2019 Estimate
Killlearn Lake Plantation Stormwater	064006	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Physical Environment Index

Page	Project	#	Life to Date FY 2014	Adj Bud FY 2015	FY 2016 Budget	FY16-FY20 Total	Project Total
25-87	Baum Road Drainage Improvement	054011	-	-	-	905,000	905,000
25-88	Blueprint 2000 Water Quality Enhancements	067002	3,209,612	1,043,819	-	-	4,253,431
25-89	Blueprint 2020 LIFE Projects	067004	-	-	-	567,000	567,000
25-90	Blueprint 2020 Water Quality & Stormwater	067003	-	-	-	1,593,750	1,593,750
25-91	Geographic Information Systems	076009	5,252,683	361,834	238,280	1,191,400	6,805,917
25-92	GIS Incremental Basemap Update	076060	2,499,678	298,500	298,500	1,492,500	4,290,678
25-93	Hazardous Waste Vehicle/Equipment Replacement	036042	-	-	170,000	470,000	470,000
25-94	Household Hazardous Waste Improvements	036019	466,799	25,000	47,200	85,650	577,449
25-95	Killearn Acres Flood Mitigation	064001	2,859,851	526,372	200,000	200,000	3,586,223
25-96	Killearn Lakes Plantation Stormwater	064006	1,817,409	2,395,452	-	-	4,212,861
25-97	Lake Henrietta Renovations	061001	-	40,000	350,000	350,000	390,000
25-98	Lake Munson Restoration	062001	2,571,779	227,599	-	-	2,799,378
25-99	Lakeview Bridge	062002	175,110	752,901	-	-	928,011
25-100	Landfill Improvements	036002	1,184,849	225,295	125,000	525,000	1,935,144
25-101	Lexington Pond Retrofit	063005	907,703	4,626,159	-	-	5,533,862
25-102	Longwood Outfall Retrofit	062004	2,046	223,578	-	-	225,624
25-103	Orange Avenue Fence Replacement	096029	-	-	40,000	40,000	40,000
25-104	Pedrick Pond Stormwater Improvements	045007	82,524	165,394	-	-	247,918
25-105	Permit & Enforcement Tracking System	076015	160,586	340,108	50,000	250,000	750,694
25-106	Rural Waste Vehicle and Equipment Replacement	036033	41,604	260,396	112,000	312,000	614,000
25-107	Solid Waste Heavy Equipment/Vehicle Replacement	036003	3,138,034	255,603	406,000	2,096,000	5,489,637
25-108	Solid Waste Master Plan	036028	-	100,000	-	-	100,000
25-109	Solid Waste Pre-Fabricated Buildings	036041	-	37,500	18,750	18,750	56,250
25-110	Stormwater Pond Repairs	066026	982,358	123,489	100,000	500,000	1,605,847
25-111	Stormwater Structure Inventory and Mapping	066003	117,486	757,514	-	-	875,000
25-112	Stormwater Vehicle/Equipment Replacement	026004	5,798,241	851,998	391,000	2,271,000	8,921,239
25-113	TMDL Compliance Activities	066004	-	100,000	100,000	200,000	300,000
25-114	Transfer Station Heavy Equipment Replacement	036010	2,528,655	134,373	155,000	1,788,000	4,451,028
25-115	Transfer Station Improvements	036023	470,142	800,742	70,000	670,000	1,940,884
Physical Environment Index			\$34,267,149	\$14,673,626	\$2,871,730	\$15,526,050	\$64,466,825

The Capital Improvement projects highlighted are fully funded in FY 2015. It is anticipated that these projects will be carryforward into the next fiscal year.

Baum Road Drainage Improvements

Dept/Div: **Engineering Services**
 Project #: **054011**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for drainage improvements and wetland mitigation to reduce the flooding of Baum Road and associated stream erosion. The drainage way through Winfield Forest subdivision remained natural during the subdivision development. Uphill development north of Winfield Forest on both sides of Baum Road, including I-10, generates increased flows, which overwhelm the Baum Road cross-drain during heavy storms. The feasibility analysis will identify drainage structural improvements from Buck Lake Road north through Winfield Forest and Baum Road. Associated wetland mitigation requirements will be determined. This project is funded in three stages that include a feasibility study with community input in FY 2015, design and permitting to occur in FY 2018, and construction to occur in FY 2019.

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$75,000 in advance funding for the feasibility study.

Financial Summary

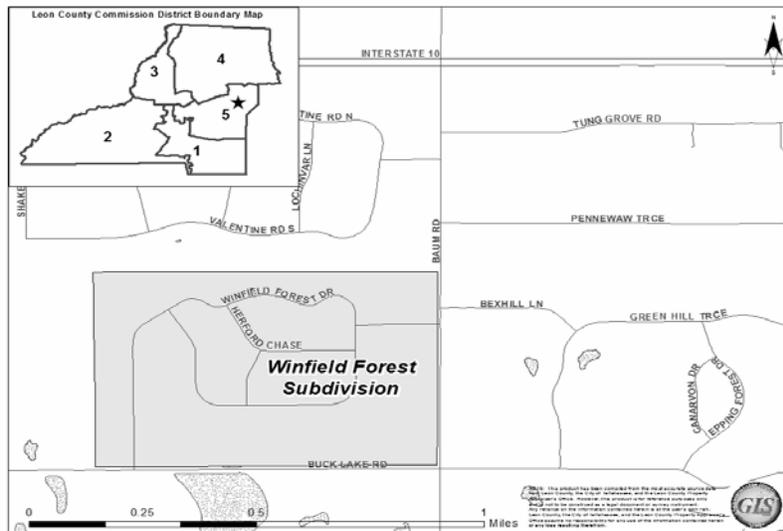
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	0	0	0	0	0	155,000	750,000	0	905,000	905,000
	0	0	0	0	0	155,000	750,000	0	905,000	905,000

Policy/Comprehensive Plan Information

Improving the conveyance will allow compliance with Stormwater Management Policy 1.5.2: No floodwater in the driving lanes of any roadways for a 5-year storm.

Operating Budget Impact

Division of Operations operating budget savings from decreased roadway repair will be offset by wetland area maintenance.



Blueprint 2000 Water Quality Enhancements

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	067002	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

Blueprint 2000 set aside \$50 million (split 50/50 between the City and the County) of its 80% share of the Sales Tax Extension for stormwater and water quality retrofits. A total of \$5 million of the County's \$25 million is set-aside to retrofit existing County stormwater facilities and enhance their function.

Current Project:

Lake Heritage Outfall - this project addresses the replacement of the lake outfall structure to discharge directly into the main channel rather than the emergency flow way through the subdivision. The lake berm will be stabilized to protect downstream structures. Final design, easement acquisition, and permit issuance were completed at the end of 2014. The project was bid and awarded on June 9, 2015. The construction is anticipated to be complete in Spring 2016.

Completed Projects:

Lake Munson Dam Rehabilitation - this project addressed rehabilitation of the dam structure at an adjacent County-owned location in order to address structural weaknesses and foundation instabilities at the existing dam that were currently being monitored. The rehabilitated dam maintained the existing hydraulic conditions so that no change occurs in lake level or downstream discharge.

Sharer Road Outfall Stabilization - this project addressed the significant erosion of the outfall channel from Sharer Road to the Brandon Woods Pond. Unsafe conditions and lack of maintenance access were addressed by concrete lining approximately 600 linear feet of the channel. The drainage easement was eroded to greater than 7 feet in portions of the channel. Steep sides and heavy tree growth limited access for maintenance and prevented use of standard stabilization methods.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	3,209,612	1,043,819	14,516	0	0	0	0	0	0	4,253,431
	3,209,612	1,043,819	14,516	0	0	0	0	0	0	4,253,431

Policy/Comprehensive Plan Information

Sales Tax Extension Referendum, Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system, which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

These projects do not result in new operating impacts. They are corrections to conditions that have required maintenance in the past and will alleviate some future maintenance needs.

Blueprint 2020 LIFE Projects

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	067004	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

This Blueprint 2020 project funds Livable Infrastructure for Everyone (LIFE). LIFE projects are intended to address Leon County rural area basic infrastructure needs. Future policies will be reviewed to determine how these will be specifically allocated. In November 2014, Leon County residents approved a referendum providing a second extension of the 1-Cent Local Option Sales Tax beginning in FY 2020 for 20 years. The LIFE projects are allocated 2% of Blueprint 2020 Sales Tax Extension funding.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
352 Sales tax - Extension 2020 JPA Agreement	0	0	0	0	0	0	0	567,000	567,000	567,000
	0	0	0	0	0	0	0	567,000	567,000	567,000

Policy/Comprehensive Plan Information

Board Strategic Plan Initiative: Economy - Ensure projects being considered for funding associated with the infrastructure Sales Tax extension address core infrastructure deficiencies in rural areas.

Operating Budget Impact

N/A

Blueprint 2020 Water Quality & Stormwater

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	067003	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

In November 2014, Leon County residents approved a referendum providing a second extension of the 1 Cent Local Option Sales Tax beginning in FY 2020 for 20 years. The Blueprint 2020 allocation of \$85 million is for water quality and stormwater funding (split 50/50 between the City and the County) and is from the 80% share of the Sales Tax Extension. A total of \$42.5 million is set-aside for water quality protection and stormwater mitigation in Leon County.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
352 Sales tax - Extension 2020 JPA Agreement	0	0	0	0	0	0	0	1,593,750	1,593,750	1,593,750
	0	0	0	0	0	0	0	1,593,750	1,593,750	1,593,750

Policy/Comprehensive Plan Information

Sales Tax Extension Referendum; Board Strategic Initiative: Environmental - Bring central sewer to Woodville consistent with the Water and Sewer Master Plan including consideration for funding through the Sales Tax Extension; and Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

N/A

Geographic Information Systems

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076009** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the funding of the City of Tallahassee and Leon County Geographic Information System Interlocal Project. Tallahassee-Leon County Geographic Information System (TLC GIS) was created in May, 1990 when the City of Tallahassee, Leon County, and the Property Appraiser's Office entered into an Interlocal Agreement. The mission of TLC GIS is to:

- Develop a common base map
- Promote the sharing of resources
- Reduce redundancy of data collection and creation
- Provide a mechanism to maintain the base map and other data layers
- Encourage enterprise information management solutions
- Enhance decision making for public officials.

This project includes the following items, of which 50% is reimbursed by the City of Tallahassee:

\$52,000 Virtualization & Disaster Recovery
 \$81,000 ESRI ELA
 \$58,548 Infrastructure Improvements
 \$46,732 ESRI EEAP & Geodatabase Support
 Total \$238,280

Virtualization & Disaster Recovery: This funding is utilized to support the ongoing costs of the shared infrastructure environment with Management Information Systems (approximately 50% of these funds). It has also been set aside to assist in setting up the necessary infrastructure for disaster recovery specific to GIS.

Environmental Systems Research Institute, Inc. cloud computing environment, (ESRI) Enterprise Licensing Agreement (ELA): ESRI is the primary software provider for GIS software. The license covers web servers, the cloud computing environment and desktop licensing. Annual analysis has shown that the enterprise license saves money over the alternative of buying individual licenses. This overall cost for the enterprise license is split between the CIP and operating funds.

Infrastructure Improvements: The Infrastructure improvements account is used to purchase GIS PCs, Plotters and other hardware and software needs. Annual allocations are used to level infrastructure costs over multiple years. TLC GIS has set up a rotation of infrastructure needs that can be supported on a level funding basis.

ESRI Enterprise Advantage Program (EEAP) & Geodatabase Support: The ESRI EEAP covers premium support services that includes an assigned technical advisor and account manager who provide technical support, that can reach out to product experts within ESRI. They also provide industry best practices and yearly on-site planning sessions.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	5,252,683	361,834	119,173	238,280	238,280	238,280	238,280	238,280	1,191,400	6,805,917
	5,252,683	361,834	119,173	238,280	238,280	238,280	238,280	238,280	1,191,400	6,805,917

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation.

The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

The Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres (a register of property showing the extent, value, and ownership of land for taxation) that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, rights-of-way and legal dimensions.

Operating Budget Impact

N/A

Geographic Information Systems Incremental Basemap

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076060** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the incremental update of the Tallahassee-Leon County Geographic Information System, TLC GIS, basemap. The basemap includes orthophotography, planimetrics and a digital elevation model with contours. These elements are essential in providing timely and accurate basemap information which provides positional control for other critical Geographic Information System information and the analysis opportunities they support. They are the foundation for geo-referencing (tying to coincident geographic features for accurate and reliable referencing) many of the Geographic Information System data layers. In June 2008, the Florida Department of Revenue, FDOR, was directed under Chapter 195.002 Florida Statutes, to provide each County Property Appraiser's Officer with digital orthophotography every three years and charge each county office for the cost of that service and product delivery. In working with the vendor and leveraging the latest technology, TLC GIS was successful in developing a new methodology for collecting, compiling and releasing the basemap data in compliance with Chapter 195.002 Florida Statutes. TLC GIS has also been requested to obtain additional oblique and satellite imagery to support efforts related to public safety, property assessment and non ad-valorem assessments which this funding covers.

Year 1 - Complete Data Capture and Delivery of 6" Digital Orthophotography
 Complete Data Capture and Delivery of Color Infrared Orthophotography CIR*
 Complete Data Capture of LiDAR

Year 2 & 3 - Complete LiDAR processing
 Complete Planimetric Update
 Complete Data Capture and Delivery Obliques in Year 2
 Complete Data Capture and Delivery of Satellite Imagery in Year 3

In order to maintain the basemap, Tallahassee-Leon County GIS will be required to secure funding beyond Year 3. The continued funding will allow TLC GIS to enter into the second cycle of data capture without an increase in the annual funding amount. The City is also contributing funds to this project.

* The color infrared (CIR) photography is an additional product that is provided under the plan. The CIR will support efforts such as wetland delineation.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	2,499,678	298,500	298,500	298,500	298,500	298,500	298,500	298,500	1,492,500	4,290,678
	2,499,678	298,500	298,500	298,500	298,500	298,500	298,500	298,500	1,492,500	4,290,678

Policy/Comprehensive Plan Information

Geographic Information System City of Tallahassee/Leon County Interlocal Agreement (1990); Permit Enforcement & Tracking System City of Tallahassee/Leon County Interlocal Agreement (1993)

The Comprehensive Plan mandates that a series of map layers be compiled and maintained for use in Comprehensive Plan implementation. The environmental component of both the City and County land development ordinances contain clauses mandating that protected natural features be mapped pursuant to applications for development.

Florida Department of Revenue requires that all property appraisers' offices in the State of Florida compile and maintain digital Cadastres that meet specific guidelines governing methodologies to be used and the layers to be compiled. Required layers include platted lots, tax parcels, right-of-ways, and legal dimensions.

Operating Budget Impact

N/A

Killearn Acres Flood Mitigation

Dept/Div: **Engineering Services**
 Project #: **064001**
 Service Type: **Physical Environment**
 Status: **Existing Revised Project**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Stormwater**
 Level of Service Standard: **N/A**
 Current Level of Service: **D**

Project Description/Justification

The project updated the adopted FEMA Flood Insurance Rate Maps for the Killearn Acres Tributary between Bradfordville Road and Pimlico Drive. Creating a single floodway will comply with the Comprehensive Plan requirement to map the primary drainage system. In addition, establishing a Base Flood Elevation along the Tributary reduced the federal flood insurance cost for approximately 250 residential properties. The preliminary map will be reviewed in-house, and a public meeting scheduled to address the map results and comments.

This project also includes the Apollo Trail drainage improvements that address localized flooding in the Lake Saratoga contributing area. The primary conveyance through Killearn Acres was upgraded with recent capital projects. The localized drainage issues remaining which affect residential structures will be evaluated for roadside conveyance improvements. The results of the feasibility analysis will determine whether funds can be reprogrammed from acquisition to construction. This project will occur in two stages, with the feasibility study to evaluate conveyance improvements for localized residential flooding to occur in FY 2015 and property acquisition or construction to occur in FY 2016.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	2,400,350	526,372	0	200,000	0	0	0	0	200,000	3,126,722
314 Bond Series 1997 Construction	50,000	0	0	0	0	0	0	0	0	50,000
318 Bond Series 1999 Construction	409,501	0	0	0	0	0	0	0	0	409,501
	2,859,851	526,372	0	200,000	0	0	0	0	200,000	3,586,223

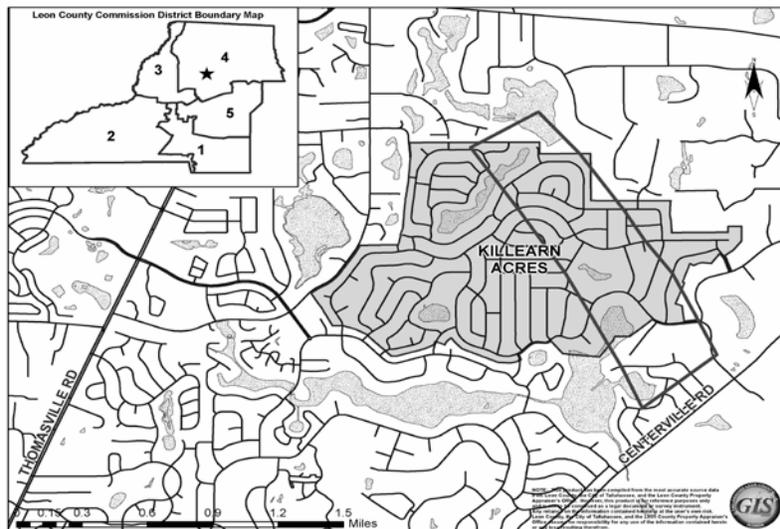
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system, which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Comprehensive Plan Conservation Element Policy 1.3.1, which requires that floodplains, floodways, and improved elements of the primary drainage system be mapped and included in the conservation overlay.

Operating Budget Impact

Operating impacts are anticipated to be covered by the existing Operations Division operating budget.



Killearn Lakes Plantation Stormwater

Dept/Div: **Engineering Services**
 Project #: **064006**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the detailed analysis, design, and construction of a stormwater system to serve Killearn Lakes Plantation Units 1, 2, and 3. The stormwater system will identify stormwater outfalls primarily located within existing green spaces that convey stormwater from residential properties. This project will also provide for enhanced redirection of stormwater from densely developed residential areas to the outfalls in the green spaces. Design will focus on using available resources and facilities, such as the utilization of roadways as conveyances for stormwater, and protection of residential properties where roads must be used as stormwater conveyances.

This project is partially funded by the 10% share of the Sales Tax Extension dedicated to Leon County and the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits from its 80% share of the Sales Tax Extension dedicated to this agency. Additional funding required to complete this project (Unit 1, Phase 1 & 2; Unit 2, Phase 2; and Unit 3, Phase 2 & 3) has not been identified. An estimated \$7 million is needed to complete the project.

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$1,000,000 in advance funding for stormwater system improvements for this project.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	125,633	74,367	1,050	0	0	0	0	0	0	200,000
309 Sales Tax - Extension	1,691,776	2,321,085	200,905	0	0	0	0	0	0	4,012,861
	1,817,409	2,395,452	201,955	0	0	0	0	0	0	4,212,861

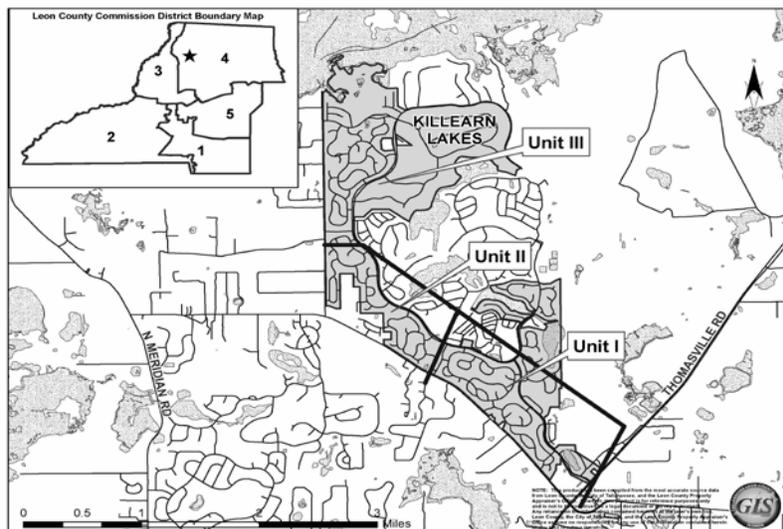
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.

Operating Budget Impact

Successful completion of this project will result in a reduction of engineering and operations complaint resolution man-hours. Unscheduled call outs and repairs for Operations staff will also be significantly reduced. However, 12.1 miles of new routine ditch mowing will be added to keep the new stormwater conveyance system functioning as designed. Mowing is done three times per year and will require several passes each time for completion. Estimated impacts anticipated to begin in FY 2017:

\$10,000 for contract mowing



Lake Henrietta Renovation

Dept/Div: **Engineering Services**
 Project #: **061001**
 Service Type: **Physical Environment**
 Status: **Existing Project**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project involves the renovation of the Lake Henrietta stormwater facility on Sprinil Road. Sediment removal from the stormwater facility sump was planned to occur every 10 years. The northern five acres were excavated as a sump to concentrate sediment from the West, Central and East drainage ditches for periodic removal. Currently, the Division of Operations equipment and staff are not able to address the scale of work required while meeting maintenance needs at other County facilities. Approximately 8,000 cubic yards of sediment would be dredged from the facility and channels. The north five acres of the pond along with the inflow and bypass channels from the East Ditch and Munson Slough will be dredged under the facility operating permit. This project will occur in two stages: preparation of bid documents in FY 2015 and the dredging of sediment in FY 2016.

This project is funded by the \$50 million (split 50/50 between the City and the County) set aside by Blueprint 2000 for stormwater and water quality retrofits. Funding is provided by Blueprint's 80% share of the Sales Tax Extension dedicated to the agency.

Financial Summary

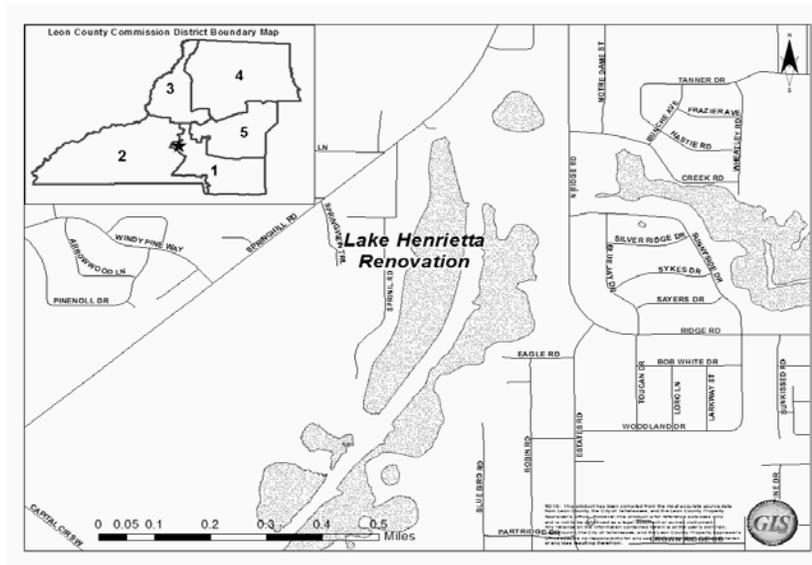
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	0	40,000	0	350,000	0	0	0	0	350,000	390,000
	0	40,000	0	350,000	0	0	0	0	350,000	390,000

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

Removal of the sediment will reduce Division of Operations efforts to maintain flows into the facility.



Lake Munson Restoration

Dept/Div: **Engineering Services**
 Project #: **062001**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project involves invasive and exotic plant removal at lakes Munson and Henrietta. Beneficial native plants will replace the exotic plants. This project also includes the installation of public information kiosks at both sites. The kiosks will provide information on how nutrients and pollutants get into the water system and the adverse affects they cause.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

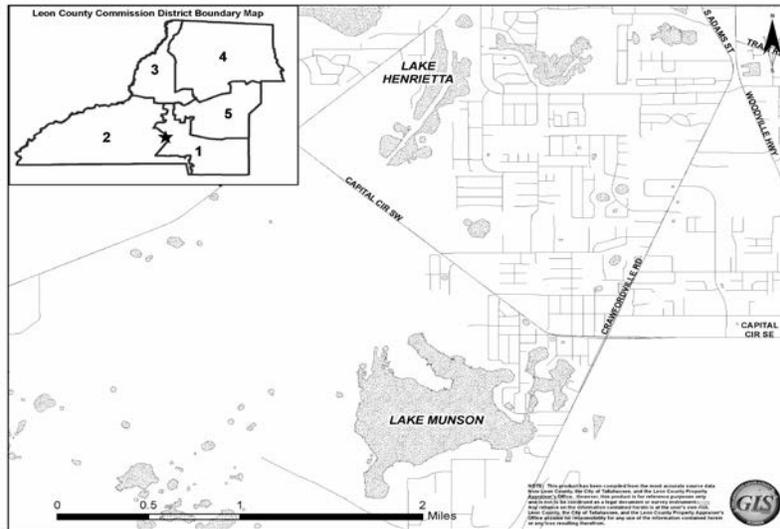
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	507,114	0	0	0	0	0	0	0	0	507,114
309 Sales Tax - Extension	149,665	227,599	0	0	0	0	0	0	0	377,264
314 Bond Series 1997 Construction	1,899,874	0	0	0	0	0	0	0	0	1,899,874
318 Bond Series 1999 Construction	15,126	0	0	0	0	0	0	0	0	15,126
	2,571,779	227,599	0	0	0	0	0	0	0	2,799,378

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: **STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality.**

Operating Budget Impact

N/A



Lakeview Bridge

Dept/Div: **Engineering Services**
 Project #: **062002**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Stormwater**
 Level of Service Standard: **N/A**
 Current Level of Service: **D**

Project Description/Justification

This project is for the improvement of the creek crossing between Lake Bradford and Grassy Lake in order to ensure that Lakeview Drive remains passable up through a 10-year storm event. Right-of-way acquisition is anticipated to be completed by mid-2015 and the construction is expected to be completed by the end of 2015. The current design indicates that the crossing can be best accomplished with a culvert system.

This project is funded by the 10% share of the Sales Tax Extension dedicated to Leon County.

Financial Summary

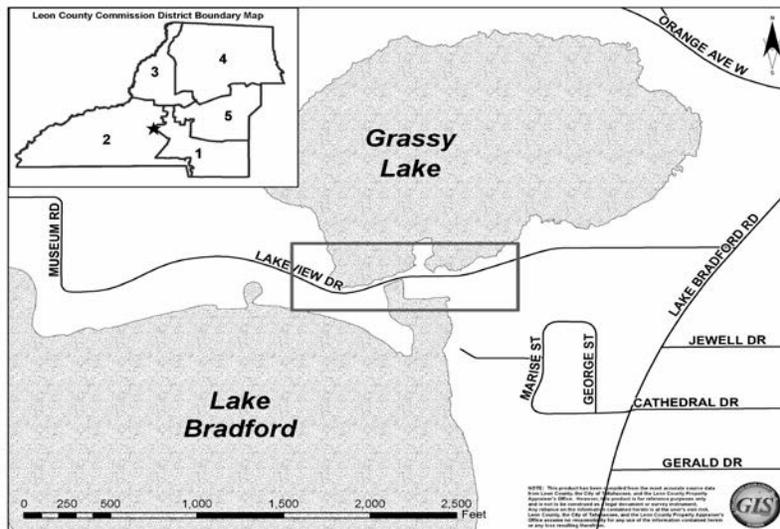
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
309 Sales Tax - Extension	74,952	752,901	17,238	0	0	0	0	0	0	827,853
318 Bond Series 1999 Construction	100,158	0	0	0	0	0	0	0	0	100,158
	175,110	752,901	17,238	0	0	0	0	0	0	928,011

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: STORMWATER MANAGEMENT GOALS, OBJECTIVES AND POLICIES: Goal 1: Provide a stormwater management system which protects the health, welfare and safety of the general public by reducing damage and inconvenience from flooding and protects surface water and groundwater quality. Comprehensive Plan Levels of Service for Stormwater conveyance requires that no floodwaters enter a residence in a 100-year storm.

Operating Budget Impact

Improvements to correct the deficiencies in this road and drainage system will result in reduced operational/maintenance costs as compared to the existing facilities.



Pedrick Pond Stormwater Improvements

Dept/Div: **Engineering Services**
 Project #: **045007**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement: **N/A**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for elevating two portions of the existing walking trail that are inundated by higher pond stages. The high water level prevents citizens from walking around the entire perimeter of the facility, and a portion of sidewalk along Pedrick Road is also rendered unusable.

This project also includes planting wetland vegetation to prevent silt accumulation and to enhance percolation on the pond littoral shelf and elevating low trail sections that are inundated by higher pond stages.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	82,524	165,394	7,829	0	0	0	0	0	0	247,918
	82,524	165,394	7,829	0	0	0	0	0	0	247,918

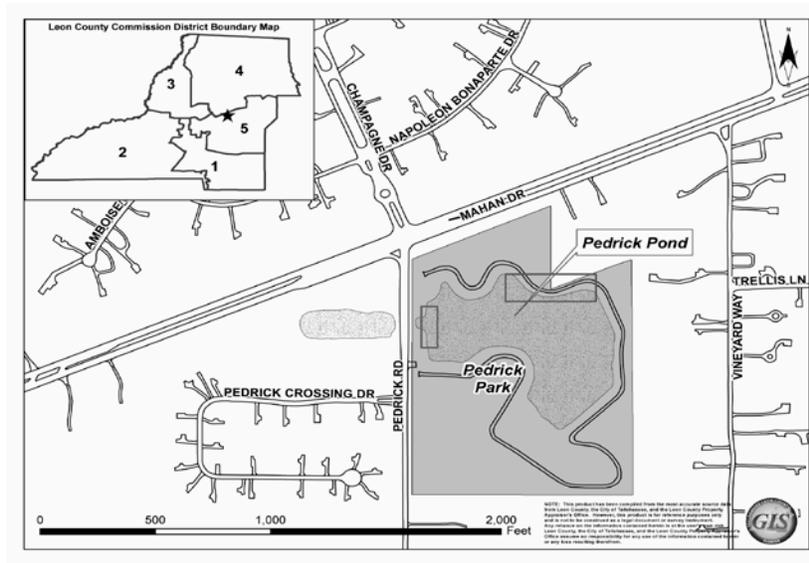
Policy/Comprehensive Plan Information

Supports Strategic Priority Environment by promoting sustainable practices and reusing stormwater runoff in lieu of potable or well water for irrigation.

Supports Conservation Element of the Comprehensive Plan Groundwater Protection Objectives 4.1 and 4.2.1

Operating Budget Impact

Operating impacts are anticipated to be covered by the existing Facilities Management operating budget.



Permit & Enforcement Tracking System

Dept/Div: **Management Information Services** Comp Plan CIE Project: **N/A**
 Project #: **076015** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project is for the County's share of funding for the joint City of Tallahassee and Leon County Interlocal Project involving the Permit Enforcement & Tracking System (PETS).

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	160,586	340,108	51,918	50,000	50,000	50,000	50,000	50,000	250,000	750,694
	160,586	340,108	51,918	50,000	50,000	50,000	50,000	50,000	250,000	750,694

Policy/Comprehensive Plan Information

Interlocal Agreement with City of Tallahassee (Amended October 17, 2003)

Permit Enforcement and Tracking System Interlocal Agreement with the City (1993)

Operating Budget Impact

PETS has existing allocations for annualized maintenance costs of hardware, software, and support services.

Solid Waste Master Plan

Dept/Div: **Solid Waste**
 Project #: **036028**
 Service Type: **Physical Environment**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **N/A**
 Capital Improvement:
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the development of a master plan for the Solid Waste Management Facility.

On June 9, 2015 the Board approved closing the landfill at the Solid Waste Management Facility on Apalachee Parkway and for staff to begin the long-term master plan for the site.

Financial Summary

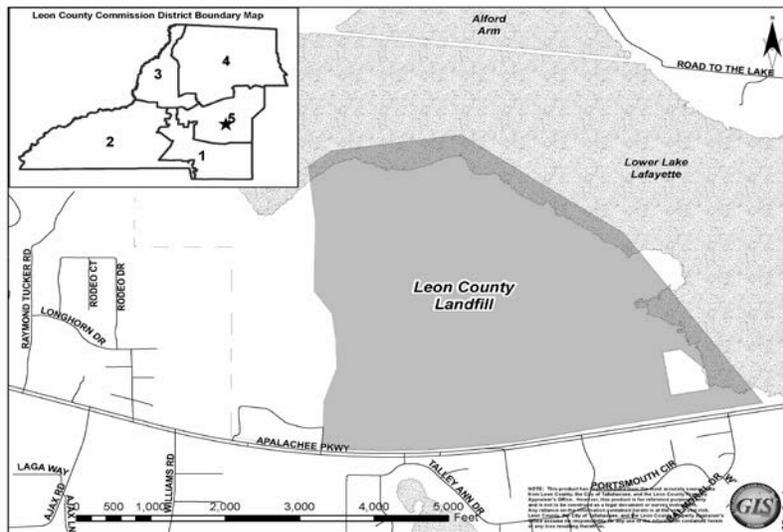
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
401 Solid Waste	0	100,000	0	0	0	0	0	0	0	100,000
	0	100,000	0	0	0	0	0	0	0	100,000

Policy/Comprehensive Plan Information

N/A

Operating Budget Impact

N/A



Stormwater Pond Repairs

Dept/Div: **Public Works - Operations** Comp Plan CIE Project: **N/A**
 Project #: **066026** Capital Improvement: **N/A**
 Service Type: **Physical Environment** Level of Service Standard: **N/A**
 Status: **Existing Project** Current Level of Service: **N/A**

Project Description/Justification

This project provides funding for the emergency repair and replacement of stormwater structures including filters associated with County owned stormwater facilities and roadways. The County has a large number of aging stormwater systems which have deteriorated and may not function at optimal levels during large rainfall events.

These repairs are essential to provide for public safety and ensure that stormwater facilities continue to meet environmental and operating permit requirements. Poorly functioning systems can suffer from reduced storage capacity causing an increased potential for flooding.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	982,358	123,489	82,016	100,000	100,000	100,000	100,000	100,000	500,000	1,605,847
	982,358	123,489	82,016	100,000	100,000	100,000	100,000	100,000	500,000	1,605,847

Policy/Comprehensive Plan Information

Federal Non-Point Discharge Elimination System (NPDES), Section 40 CFR 122.26
 State Water Policy, Florida Administrative Code Chapter 62, Rule 62-40.432(2)(c)
 Leon County Code of Ordinances, Chapter 10, Article VII

Operating Budget Impact

N/A

Stormwater Structure Inventory and Mapping

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066003	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project - Carryforward	Current Level of Service:	N/A

Project Description/Justification

This project is for the continued mapping of Leon County's stormwater structure inventory. The National Pollutant Discharge Elimination System (NPDES) permit for Leon County's Municipal Separate Storm Sewer System (MS4) was renewed November 2011. This permit requires the mapping of known stormwater structural controls within the first year of the 5-year permit. The map will be maintained by staff using as-built surveys as projects are completed. The map will be integrated with the Operations Division work-order system to document compliance with inspection and maintenance requirements of the MS4 permit.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	117,486	757,514	0	0	0	0	0	0	0	875,000
	117,486	757,514	0	0	0	0	0	0	0	875,000

Policy/Comprehensive Plan Information

The Federal Clean Water Act requires local communities to remain in compliance with the federal NPDES program regarding stormwater management of municipal systems.

Operating Budget Impact

N/A

Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Stormwater Vehicle & Equipment Replacement

Dept/Div: Fleet Management	Comp Plan CIE Project: N/A
Project #: 026004	Capital Improvement: N/A
Service Type: Physical Environment	Level of Service Standard: N/A
Status: Existing Project	Current Level of Service: N/A

Project Description/Justification

This project is for the replacement of stormwater vehicles and equipment. It is estimated that the vehicles/equipment being replaced will generate \$67,500 in surplus sales. The following is the FY 2016 replacement schedule:

Department	Year/Make Description	Mileage/Hour	Original Cost	Repair Cost to Date	Estimated Replacement Cost
OPERATIONS	2005 FORD 2 1/2 TON 4-YARD DUMP	102,800	\$62,834	\$28,901	\$95,000
OPERATIONS	2006 FORD 1 TON 4X2 CREW CAB	94,780	\$42,960	\$24,760	\$45,500
OPERATIONS	2007 FORD 1 TON 4X2 CREW CAB	73,042	\$46,595	\$18,205	\$45,500
OPERATIONS	2008 HAULMARK ENCLOSED TRAILER	N/R	\$9,848	\$8,416	\$12,400
OPERATIONS	2009 FORD 1 TON 4X2 CREW CAB	63,440	\$42,690	\$12,566	\$45,500
OPERATIONS	2009 HAULMARK ENCLOSED TRAILER	N/R	\$9,848	\$14,500	\$12,400
OPERATIONS	2010 FORD 1 1/2 TON 4X2 CREW CAB	88,253	\$55,668	\$23,702	\$69,500
OPERATIONS	2010 FR2000 FLUSH UNIT	2,867	\$62,519	\$22,700	\$65,500

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	5,798,241	851,998	695,963	391,000	390,000	470,000	520,000	500,000	2,271,000	8,921,239
	5,798,241	851,998	695,963	391,000	390,000	470,000	520,000	500,000	2,271,000	8,921,239

Policy/Comprehensive Plan Information

In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate.

Operating Budget Impact

N/A

TMDL Compliance Activities

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	066004	Capital Improvement:	N/A
Service Type:	Physical Environment	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project is for the development of Basin Management Action Plans (BMAP). The Florida Department of Environmental Protection (FDEP) and the U.S. Environmental Protection Agency (USEPA) assigned Total Maximum Daily Load (TMDL) limits to pollution entering local surface waters. The TMDLs for the Upper Wakulla River, Munson Slough, Lake Munson, and the Harbinwood Estates Drain require BMAPs be developed among stakeholders to accomplish the necessary reductions. The stakeholders may include Leon County, Florida Department of Transportation, City of Tallahassee, Wakulla County, Florida State University, and Florida A&M University. County staff will initiate discussions with the City of Tallahassee, a key primary stakeholder, early in the BMAP process in an effort to narrow potential differences in allocations and foster cooperation and/or develop joint projects that benefit the environment. The BMAPs may culminate with Interlocal agreements committing each party to actions to achieve their allocated reduction. The County's NPDES Municipal Separate Storm Sewer System (MS4) permit will be amended to include the BMAP commitments.

The initial phase will be evaluating and allocating the pollutant load reductions. The BMAP interlocal agreements are anticipated to require additional monitoring of water quality and construction of additional stormwater management facilities, all of which will require some years to complete.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
305 Capital Improvements	0	100,000	0	100,000	0	100,000	0	0	200,000	300,000
	0	100,000	0	100,000	0	100,000	0	0	200,000	300,000

Policy/Comprehensive Plan Information

The federal NPDES MS4 permit will incorporate the terms of the BMAP Interlocal agreements.

Operating Budget Impact

N/A



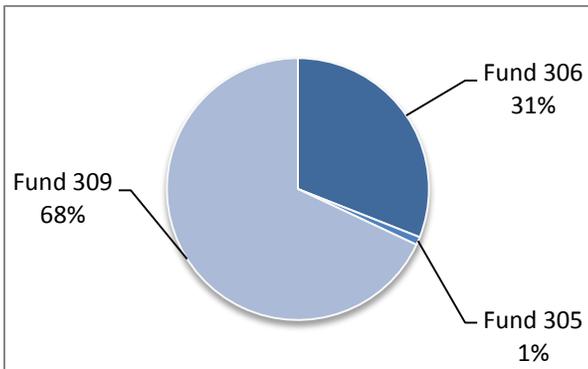
Overview

The Transportation section contains capital improvement projects designed to facilitate the provision of services in the Leon County Transportation Program. Major Transportation Capital Projects funded in FY 2016 include Arterial/Collector and Local Road Resurfacing, Sidewalk Program, and Community Safety and Mobility.

Funding Sources

Chart 24.8 illustrates 68% or (\$5,755,854) of the Sales Tax Extension (Fund 309) funds the FY 2016 transportation budget. Gas Tax (Fund 306) funds 31% (\$2,695,650), and Capital Improvement (Fund 305) funds 1% or (\$50,000).

**Chart 24.8
FY 2016 Transportation Projects
By Funding Source**



Managing Departments

Table 24.15 shows Engineering Services will manage 64% of the FY 2016 transportation capital improvement projects. Fleet Management and Public Works Operations each will manage 2 projects or 36% of the FY 2016 transportation projects.

**Table 24.15
Transportation Projects
By Managing Department**

Managing Department	# of Projects	FY 2016 Budget
Engineering Services	7	7,297,304
Fleet Management	2	469,000
Public Works Operations	2	735,200
Total	11	\$8,501,504

Operating Budget Impacts

No operating impacts have been identified for the Transportation projects. The repairing of roadways decrease maintenance of the refurbished roads, allowing maintenance dollars to be spent elsewhere.

Leon County Fiscal Year 2016 – 2020 Capital Improvement Program

Transportation Index

Page	Project	#	Life to Date FY 2014	Adj Bud FY 2015	FY 2016 Budget	FY16-FY20 Total	Project Total
25-118	Arterial/Collector Roads Pavement Markings	026015	511,695	135,200	135,200	676,000	1,322,895
25-119	Arterial/Collector and Local Road Resurfacing	056001	26,570,305	6,701,891	4,050,000	18,658,600	51,930,796
25-120	Bannerman Road	054003	3,017,747	2,808,051	-	-	5,825,798
25-121	Beech Ridge Trail	054010	108,663	1,200,656	-	-	1,309,319
25-122	Blueprint 2020 Sidewalk Projects	056014	-	-	-	937,500	937,500
25-123	Community Safety & Mobility	056005	6,059,910	2,112,425	750,000	2,180,000	10,352,335
25-124	Fleet Management Shop Equipment	026010	-	50,000	50,000	175,000	225,000
25-125	Florida DOT Permitting Fee	056007	533,687	50,000	50,000	250,000	833,687
25-126	Intersection and Safety Improvements	057001	7,466,173	5,682,499	355,854	1,105,854	14,254,526
25-127	North Monroe Turn Lane	053003	2,022,327	1,704,398	-	-	3,726,725
25-128	Old Bainbridge Road Safety Improvements	053007	-	-	-	1,592,000	1,592,000
25-129	Open Graded Cold Mix Maintenance/Resurfacing	026006	11,988,444	741,764	600,000	3,000,000	15,730,208
25-130	Public Works Design and Engineering	056011	142,195	60,000	75,000	475,000	677,195
25-131	Public Works Vehicle/Equipment Replacement	026005	9,206,798	714,000	419,000	2,834,000	12,754,798
25-132	Pullen Road at Old Bainbridge Road	053002	304,841	1,178,739	-	-	1,483,580
25-133	Sidewalk Program	056013	648,085	995,194	1,416,450	7,224,275	8,867,554
25-134	Transportation and Stormwater Improvements	056010	7,646,950	3,947,799	600,000	2,600,000	14,494,749
Transportation Total			\$76,227,820	\$28,082,616	\$8,501,504	\$41,708,229	\$146,018,665

The Capital Improvement projects highlighted are fully funded in FY 2015. It is anticipated that these projects will be carryforward into the next fiscal year.

Bannerman Road

Dept/Div: **Engineering Services**
 Project #: **054003**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **F**

Project Description/Justification

This project is for improvements to Bannerman Road from Meridian Road to Thomasville Road. In FY 2009, the Board revised the scope of this project in order to focus on a Corridor Study to determine the options for potential widening of the road. Project funds were reallocated to provide for the resurfacing of the road and have been completed. The Corridor Study has been completed and the Board accepted the final report on December 11, 2012. The reconstruction of the Bull Headley intersection is complete.

Funding was provided in FY 2015 for an interim improvement to widen the road from current four-lane cross section to 900 feet west of Quail Commons. This enhancement was approved by the Board on January 21, 2014. In addition, the Board approved accessing Significant Benefit traffic improvement funds accumulated by the City (\$1,649,782) and the County (\$370,518). This is in accordance with the County's October 2008 Agreement with the City of Tallahassee and FDOT for the collection and use of proportionate fair share funds on projects identified as providing a significant benefit to the transportation network, as Bannerman Road is a significant benefit Tier 1 project.

Subsequent to community input related to adjacent commercial development, the Board approved a Public-Private Cooperation Agreement for the construction of a roundabout on Bannerman Road. The roundabout will address FDOT traffic spacing standards, and reduce the likelihood of traffic backing up onto Thomasville Road.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	102,971	1,649,782	877,123	0	0	0	0	0	0	1,752,753
306 Transportation Improvements	0	750,000	0	0	0	0	0	0	0	750,000
308 Sales Tax	2,914,776	408,269	11,919	0	0	0	0	0	0	3,323,045
	<u>3,017,747</u>	<u>2,808,051</u>	<u>889,042</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,825,798</u>

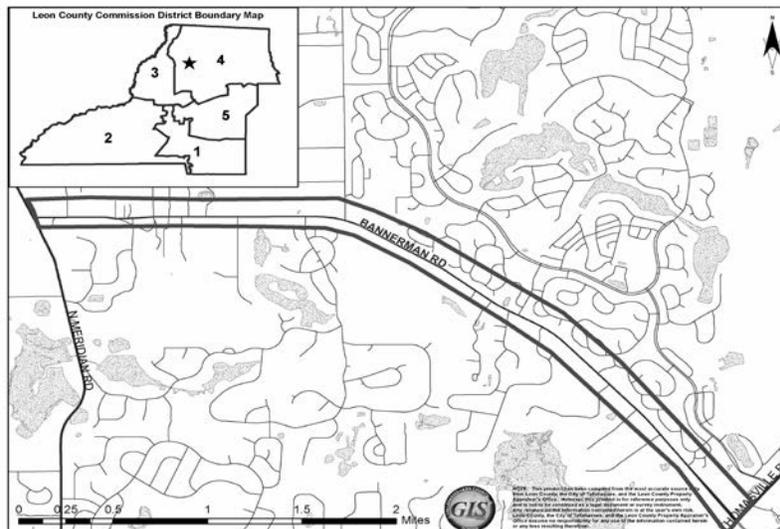
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: TRAFFIC FLOW AND EFFICIENCY: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Florida Statute Chapters 334 & 336 - direct counties responsibilities to maintain county road systems

Operating Budget Impact

This project may result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations.



Beech Ridge Trail

Dept/Div: **Engineering Services**
 Project #: **054010**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **N/A**

Project Description/Justification

This project is for the extension of Beech Ridge Trail from Kinhega Drive to Bannerman Road in accordance with the Mediated Settlement Agreement approved by the Board on February 12, 2002. This project includes a curb and gutter section roadway with underground drainage, bike lanes, and sidewalks.

As part of the Agreement, the Developer assumed most of the responsibility for this road construction with the County to complete the road across the Kinhega right-of-way and construction of a roundabout intersection.

Financial Summary

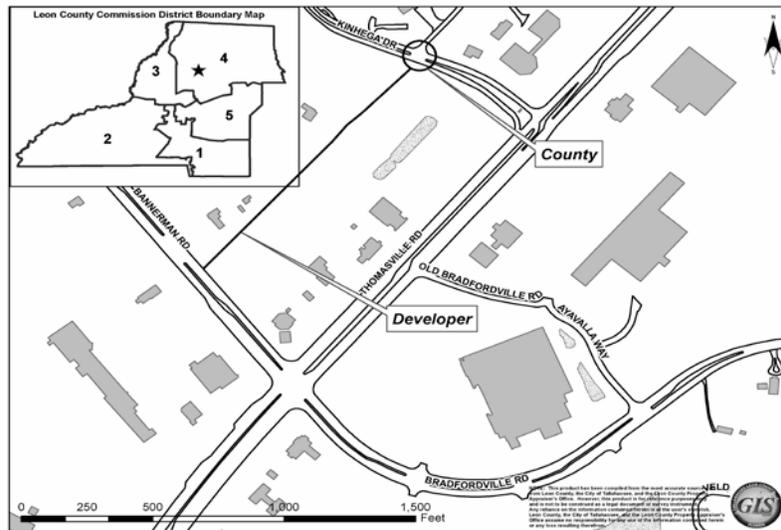
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	0	246,662	294	0	0	0	0	0	0	246,662
308 Sales Tax	108,663	953,994	57,806	0	0	0	0	0	0	1,062,657
	108,663	1,200,656	58,100	0	0	0	0	0	0	1,309,319

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Tallahassee-Leon County Metropolitan Planning Organization, the Florida Department of Transportation, the City of Tallahassee and Leon County.

Operating Budget Impact

This project will result in the creation of new stormwater treatment facilities which will impact the operating budget of the Division of Operations. This project will also result in the creation of additional areas to be resurfaced which will be addressed in the Arterial/Collector Resurfacing project.



Blueprint 2020 Sidewalk Projects

Dept/Div:	Engineering Services	Comp Plan CIE Project:	N/A
Project #:	056014	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	New Project	Current Level of Service:	N/A

Project Description/Justification

In November 2014, Leon County residents approved a referendum providing a second extension of the 1 Cent Local Option Sales Tax beginning in FY 2020 for 20 years. Blueprint 2020 set aside \$50 million (50/50 County and City) of its 80% sales tax extension for County/City Sidewalk Projects funding. The sidewalk network is to safely and conveniently connect individual residences to schools, shopping and recreations, as well as to the collector and arterial where transit is provided. The sidewalks are identified in the County priority list.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
352 Sales tax - Extension 2020 JPA Agreement	0	0	0	0	0	0	0	937,500	937,500	937,500
	0	0	0	0	0	0	0	937,500	937,500	937,500

Policy/Comprehensive Plan Information

Sidewalk Eligibility Criteria and Implementation, Policy No. 13-1

Operating Budget Impact

N/A

North Monroe Turn Lane

Dept/Div: **Engineering Services**
 Project #: **053003**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **E**

Project Description/Justification

This project is for the modification of North Monroe Street to add a continuous right turn lane northbound from John Knox Road to the terminus of the Interstate 10 right turn lane and its ramps. The project design has been completed under the Florida Department of Transportation's (FDOT) County Incentive Grant Program and the County received a \$359,553 match for the design. FDOT provided \$1 million in funding for temporary construction easement (TCE) acquisitions through a Joint Project Agreement (JPA) executed in December 2012. According to FDOT Secretary's directive, the FDOT District 3 took back all the projects located within the FDOT rights-of-way. North Monroe Street is a FDOT maintained road. As a result, Leon County entered into a Locally Funded Agreement with FDOT to continue pursuing the TCE on behalf of FDOT, and transferred the construction management and bidding process back to FDOT. The Locally Funded Agreement stipulated that the County would furnish FDOT a contribution of \$615,000 for a portion of the estimated project cost. The remaining impact fee is retained for the continuing TCE acquisition efforts. In addition to the \$615,000 advanced funds from Leon County, FDOT will develop a budget for both CEI and construction costs. The previous JPA with FDOT to receive funds for the TCE acquisitions was amended to stop FDOT funding toward TCE acquisitions.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	479,155	0	0	0	0	0	0	0	0	479,155
341 Impact Fee - Countywide Road District	1,543,172	1,704,398	449,708	0	0	0	0	0	0	3,247,570
	<u>2,022,327</u>	<u>1,704,398</u>	<u>449,708</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,726,725</u>

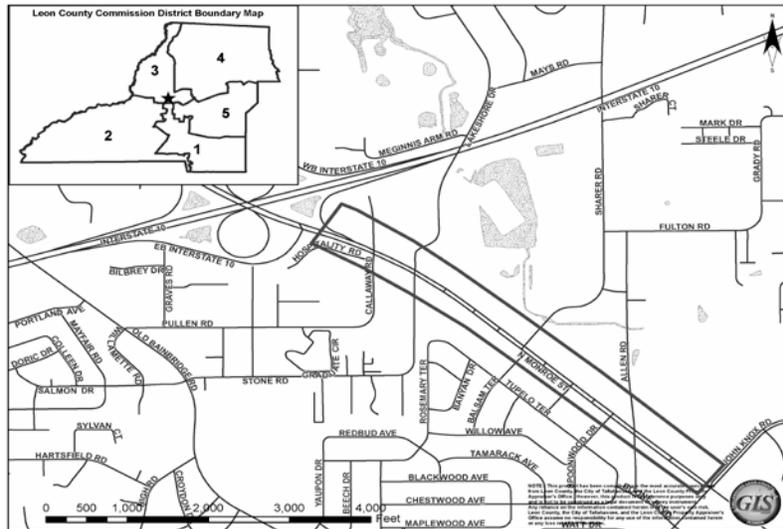
Policy/Comprehensive Plan Information

Comprehensive Plan Reference: INTERGOVERNMENTAL TRANSPORTATION PLANNING Objective 1.11: [T] Develop the traffic circulation system in Tallahassee and Leon County in conjunction with the programs of the Capital Region Transportation Planning Agency (composed of the Leon County Board of County Commissioners and the Tallahassee City Commission), the Florida Department of Transportation, the City of Tallahassee and Leon County.

Leon County Code of Laws Paragraph 10-603(c): The monies deposited into the countywide road impact fee trust account shall be used solely to provide improvements and additions to the designated state roads required to accommodate traffic generated by growth as projected in the impact fee study.

Operating Budget Impact

N/A



Old Bainbridge Road Safety Improvements

Dept/Div: **Engineering Services** Comp Plan CIE Project: **N/A**
 Project #: **053007** Capital Improvement: **N/A**
 Service Type: **Transportation** Level of Service Standard: **N/A**
 Status: **New Project** Current Level of Service: **N/A**

Project Description/Justification

This project addresses Lane Departure type crashes along Old Bainbridge Road, while considering the canopy protection zone limitations. The existing roadway is a 2-lane, 2-way paved County collector road and has two 11' lanes with minimum or no shoulders in some areas. The roadway has no sidewalks, median, bike lanes, and street lighting. The Tharpe Street to Capital Circle NW segment of the roadway is approximately 4.1-miles long and is inside the Canopy Road Protection Zone. Crash analysis data show a total of 109 crashes over a five-year period. Fifty-one or 47% of the 109 crashes were coded as Intersection or Lane Departure related and 40 or 37% crashes were coded as Lane Departure related. The wet conditions associated with flooding after storms increase the hazardous conditions of this section of roadway. The proposed countermeasures include minor shoulder pavement, limited piping of steep ditches directly adjacent to edge of pavement, new signage, upgraded pavement markings, delineators, and shielding of obstructions in limited circumstances. Design and permitting will occur in FY 2017 with right-a-way acquisition and construction will occur in FY 2018. Estimated total costs \$1,330,000.

The US 27 to County Line segment of the roadway is approximately 3.6-miles long and is outside the Canopy Road Protection Zone. Crash analysis data show 68 crashes over a 5-year period, which includes 4 fatalities (3 motorcycles impaired) and 4 serious injuries. Thirty-two or 47% of the 68 crashes were coded as Lane Departure related, and nine or 7% were coded as Intersection or Intersection and Lane Departure related. The proposed countermeasures include limited piping of steep ditches at selected sharp curves, new signage, upgraded pavement markings, delineators, and shielding of obstructions in limited circumstances. Design is anticipated to begin in FY 2018, followed by construction in FY 2019. Estimated total costs \$430,000. Funding for this segment of the project will be offset by the Florida Department of Transportation.

To ensure the timely progress of this project, on July 7, 2015, the Board approved \$154,000 in advance funding for the project management and planning of the Tharpe Street to Capital Circle NW phase of this project.

Financial Summary

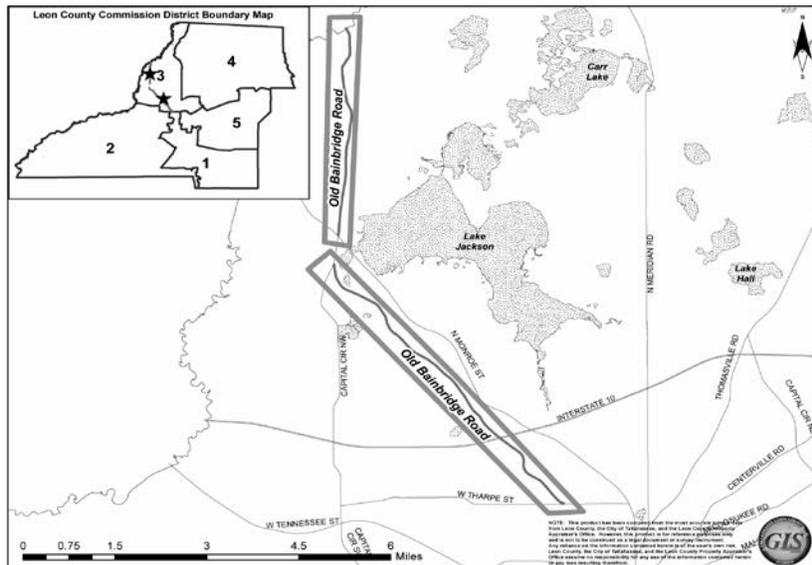
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	0	0	0	0	168,000	50,000	1,374,000	0	1,592,000	1,592,000
	0	0	0	0	168,000	50,000	1,374,000	0	1,592,000	1,592,000

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: GOAL 1: [M] (Effective 12/15/11) MOTORIZED, BICYCLE, AND PEDESTRIAN CIRCULATION Establish and maintain a safe, convenient, energy efficient, and environmentally sound automobile, transit, bicycle and pedestrian transportation system, capable of moving people of all ages and abilities as well as goods.

Operating Budget Impact

N/A



Open Graded Cold Mix Maintenance and Resurfacing

Dept/Div:	Public Works - Operations	Comp Plan CIE Project:	N/A
Project #:	026006	Capital Improvement:	N/A
Service Type:	Transportation	Level of Service Standard:	N/A
Status:	Existing Project	Current Level of Service:	N/A

Project Description/Justification

This project provides funding for materials and contract services associated with asphalt maintenance on Leon County's Open Grade Mix roadways. Prior to its sunset, the Alternative Stabilization Program was successful in stabilizing approximately 50 miles of County maintained dirt roads. Since the sunset of the Alternative Stabilization Program, maintenance on these roads is performed by the Division of Operations' Transportation Program.

As Open Grade Mix roads age, it can be anticipated that these older roads will require a higher degree of maintenance (i.e. patching and rejuvenation) than in recent years. It can further be anticipated that some of these roads will require resurfacing. Additionally, permitting requirements on the County's Open Grade Mix roads require that porosity within the Open Grade mat be maintained by either hydro-cleaning or other maintenance methods. To meet these needs, funding is required for both routine maintenance and scheduled resurfacing of Open Grade Mix roads.

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	415,987	0	0	0	0	0	0	0	0	415,987
308 Sales Tax	11,572,457	741,764	0	0	0	0	0	0	0	12,314,221
309 Sales Tax - Extension	0	0	0	600,000	600,000	600,000	600,000	0	2,400,000	2,400,000
351 Sales Tax - Extension 2020	0	0	0	0	0	0	0	600,000	600,000	600,000
	11,988,444	741,764	0	600,000	600,000	600,000	600,000	600,000	3,000,000	15,730,208

Policy/Comprehensive Plan Information

Florida Statute 336 - requires that local governments maintain infrastructures within their jurisdictions

Operating Budget Impact

N/A

Leon County Fiscal Year 2016 - 2020 Capital Improvement Program

Public Works Vehicle & Equipment Replacement

Dept/Div: Fleet Management	Comp Plan CIE Project: N/A	
Project #: 026005	Capital Improvement: N/A	
Service Type: Transportation	Level of Service Standard: N/A	
Status: Existing Project	Current Level of Service: N/A	

Project Description/Justification

This project is for the replacement of Public Works vehicles and equipment. It is estimated that the vehicles/equipment being replaced will generate \$64,500 in surplus sales. The following is the FY16 replacement schedule:

Department	Year/Make Description	Mileage/Hour	Original Cost	Repair Cost to Date	Estimated Replacement Cost
OPERATIONS	2000 NEW HOLLAND 4X2 TRACTOR	1,691	\$25,075	\$23,157	\$65,000
OPERATIONS	2002 TRAIL EZE TRANSPORT TRAILER	N/R	\$43,200	\$36,430	\$85,000
OPERATIONS	2002 VER-MAC MESSAGE BOARD	N/R	\$19,095	\$2,250	\$18,200
OPERATIONS	2002 VER-MAC MESSAGE BOARD	N/R	\$19,095	\$5,644	\$18,200
OPERATIONS	2002 VER-MAC MESSAGE BOARD	N/R	\$19,095	\$4,983	\$18,200
ENGINEERING	2005 CHEVROLET 3/4 TON SUBURBAN	77,200	\$26,417	\$15,176	\$40,500
OPERATIONS	2006 FORD F-350 1-TON 4X4 EXT CAB	93,715	\$36,577	\$26,278	\$48,500
OPERATIONS	2006 BUSH HOG 10' BAT WING MOWER	N/R	\$9,800	\$13,933	\$16,500
OPERATIONS	2006 BUSH HOG 10' BAT WING MOWER	N/R	\$9,800	\$19,952	\$16,500
OPERATIONS	2007 GMC 1/2 TON 4X4	114,992	\$25,089	\$12,320	\$27,000
OPERATIONS	2007 MASSEY FERGUSON 4X4 TRACTOR	3,100	\$44,112	\$48,894	\$65,000

Financial Summary

Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
306 Transportation Improvements	9,206,798	714,000	319,481	419,000	550,000	475,000	750,000	640,000	2,834,000	12,754,798
	9,206,798	714,000	319,481	419,000	550,000	475,000	750,000	640,000	2,834,000	12,754,798

Policy/Comprehensive Plan Information

In accordance with the Green Fleet Policy, each vehicle and equipment replacement will be evaluated to make every effort to purchase and use the lowest emission vehicle or equipment item possible, while taking into account the vehicle's life cycle costs, miles per gallon, life cycle environmental impacts, and ability to support Leon County's operation and services. All vehicles will be replaced with smaller, more efficient vehicles, as well as alternative fuels (such as compressed natural gas, CNG), hybrids, or other "clean" vehicles when appropriate.

Operating Budget Impact

N/A

Pullen Road at Old Bainbridge Road

Dept/Div: **Engineering Services**
 Project #: **053002**
 Service Type: **Transportation**
 Status: **Existing Project - Carryforward**

Comp Plan CIE Project: **Yes**
 Capital Improvement: **Roadways**
 Level of Service Standard: **N/A**
 Current Level of Service: **F**

Project Description/Justification

This project is for improvements to Pullen Road at Old Bainbridge Road intersection, The proposed improvements include a roundabout, sidewalks, landscaping, SWMF and Water & Sewer improvements. Funding includes \$145,520 in River's Landing concurrency mitigation dollars and \$249,995 in Sagebrook Mill concurrency mitigation dollars. Because of the City of Tallahassee's extensive water and sewer relocation design and the right-of-way acquisition needs for this project, the construction will start in the summer of 2016 when the schools are not in session. There will be a Joint Project Agreement with the City to include the water and sanitary sewer relocation work in the County's construction contract.

Financial Summary

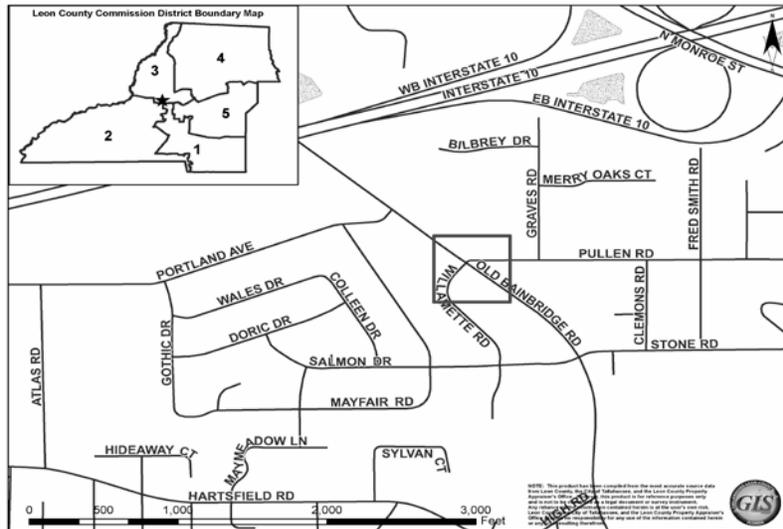
Funding Source	Life To Date FY 2014	Adjusted Budget FY 2015	Year To Date FY 2015	FY 2016 Budget	FY 2017 Planned	FY 2018 Planned	FY 2019 Planned	FY 2020 Planned	5 Year Total	Total Project Cost
125 Grants	102,612	292,903	0	0	0	0	0	0	0	395,515
308 Sales Tax	0	546,489	0	0	0	0	0	0	0	546,489
343 Impact Fee - Northwest Urban Collector	202,229	339,347	32,468	0	0	0	0	0	0	541,576
	304,841	1,178,739	32,468	0	0	0	0	0	0	1,483,580

Policy/Comprehensive Plan Information

Comprehensive Plan Reference: Objective 1.5: [T] Improve the safety and preserve the integrity of the arterial and collector street system with an effective access management and traffic signal control program and with the use of traffic operations features to maximize the capacity of the existing street system.

Operating Budget Impact

It is anticipated that stormwater facilities will be shared with other City of Tallahassee projects in the area and will not result in operating impacts to the County.





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SECTION 1. HOME RULE CHARTER.

The proposed Home Rule Charter of Leon County, Florida, shall read as follows:

PREAMBLE

We, the citizens of Leon County, Florida, united in the belief that governmental decisions affecting local interests should be made locally, rather than by the State, and that County government should be reflective of the people of the County and should serve them in achieving a more responsive and efficient form of government and in order to empower the people of this County to make changes in their own government, do ordain and establish this Home Rule Charter for Leon County, Florida.

**ARTICLE I. CREATION, POWERS AND
ORDINANCES OF HOME RULE
CHARTER GOVERNMENT**

Sec. 1.1. Creation and general powers of Home Rule Charter government.

The County shall have all powers of self-government not inconsistent with general law, with special law approved by vote of the electors, or with this Charter. The County shall have all county and municipal powers of self-government granted now or in the future by the Constitution and Laws of the State of Florida.

Sec. 1.2. Body corporate, name, and boundaries.

Leon County shall be a body corporate and politic. The corporate name shall be Leon County, Florida. The County seat and boundaries shall be those designated by law on the effective date of this Home Rule Charter.

Sec. 1.3. Construction.

The powers granted by this Home Rule Charter shall be construed broadly in favor of the charter government. The specified powers in this Charter shall not be construed as limiting, in any way, the general or specific power of the government as stated in this article. It is the intent of this article to grant to the charter government full power and authority to exercise all governmental powers necessary for the effective operation and conduct of the affairs of the charter government.

Sec. 1.4. County Purposes.

The County, operating under this Charter, shall have all special powers and duties which are not inconsistent with this Charter, heretofore granted by law to the Board of County Commissioners, and shall have such additional county and municipal powers as may be

required to fulfill the intent of this Charter.

Sec. 1.5. Municipal Purposes.

The County shall have all necessary municipal powers to accomplish municipal purposes within the County.

In the event the Board of County Commissioners levies the Municipal Public Services Tax on utilities, any additional recurring or non-recurring fee or charge imposed on a utility relating to the use or occupation of the public rights-of-way shall not exceed what is reasonably necessary to properly monitor and enforce compliance with the County's rules and regulations concerning placement and maintenance of utility facilities in the public rights-of-way.

Sec. 1.6. Relation to Municipal Ordinances.

(1) Except as otherwise provided by law or this Charter, municipal ordinances shall prevail over County ordinances to the extent of any conflict within the boundaries of the municipality. To the extent that a county ordinance and a municipal ordinance shall cover the same subject without conflict, then both the municipal ordinance and the county ordinance shall be effective, each being deemed supplemental to the other.

(2) *Minimum Environmental Regulations.* County ordinances shall establish minimum standards, procedures, requirements and regulations for the protection of the environment and shall be effective within the unincorporated and incorporated areas of the County. Such standards, procedures, requirements and regulations shall include, but shall not be limited to, tree protection, landscaping, aquifer protection, stormwater, protection of conservation and preservation features, and such other environmental standards as the Board of County Commissioners determines to be necessary for the protection of the public health, safety, and welfare of the citizens throughout Leon County. Standards shall be designed to place emphasis on supporting healthy natural systems occurring in the environment. However, nothing contained herein shall prohibit a municipality from adopting ordinances, standards, procedures, requirements or regulations establishing a more stringent level of environmental protection within the incorporated areas of the County. (Ord. No. 2010-22, § 8-17-10)

Sec. 1.7. Transfer of Power.

Whenever a municipality, special district or agency shall request by a majority vote of the governing body the performance or transfer of a function to the County, the County is so authorized by a majority vote of the Board of County Commissioners to have the power and authority to assume and perform such functions and obligations. This section does not authorize a transfer in violation of Article VIII, § 4 of the

Constitution of Florida.

Sec. 1.8. Division of Powers.

This Charter establishes the separation between legislative and administrative functions of this government. The establishment and adoption of policy shall be the responsibility of the Board of County Commissioners and the execution of that policy shall be the responsibility of the County Administrator.

Sec. 1.9. Relation to State Law.

Special laws of the state legislature relating to or affecting Leon County and general laws of local application which apply only to Leon County, except those laws relating exclusively to a municipality, the school board, or a special district, shall be subject to approval by local referendum to the extent that they are not in conflict with this Charter. All special laws so approved shall become ordinances, and may be subject to amendment or repeal by the Board of County Commissioners.

ARTICLE II. ORGANIZATION OF COUNTY GOVERNMENT

Sec. 2.1. Elected Commission and appointed County Administrator form of government.

Leon County shall operate under an elected County Commission and an appointed County Administrator form of government with separation of legislative and executive functions in accordance with the provisions of this Home Rule Charter. The legislative responsibilities and powers of the County shall be assigned to, and vested in, the Board of County Commissioners. The executive responsibilities and power of the County shall be assigned to, and vested in, the County Administrator, who shall carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances and regulations of the Board, the Charter and all applicable general law to assure that they be faithfully executed.

Sec. 2.2. Legislative Branch.

(1) The County Commission.

The governing body of the County shall be a Board of County Commissioners composed of seven (7) Members serving staggered terms of four (4) years. There shall be one (1) Commissioner elected for each of the five (5) County Commission districts, established pursuant to general law or by ordinance, and they shall be elected by the electors of that district. There shall be two (2) At-large Commissioners elected on a countywide basis by the electors of the County. Elections for all seven (7) members of the County Commission shall be non-partisan. Each candidate for the office of district County Commissioner shall reside

within the district from which such candidate seeks election at the time of qualifying to run for that office, and during the term of office each Commissioner shall reside in the district from which such Commissioner ran for office, provided that any Commissioner whose residence is removed from a district by redistricting may continue to serve during the balance of the term of office.

(2) Redistricting.

Redistricting of County Commission district boundaries shall be in accordance with general law, changed only after notice and a public hearing as provided by general law.

(3) Salaries and Other Compensation.

Salaries and other compensation of the County Commissioners shall be established by ordinance, and salary shall not be lowered during an officer's term in office.

(4) Authority.

The Board of County Commissioners shall exercise all legislative authority provided by this Home Rule Charter in addition to all other powers and duties authorized by general law or special law approved by a vote of the electorate.

(5) Vacancies.

A vacancy in the office of County Commissioner shall be defined and filled as provided by general law.

(6) Administrative Code.

The County Commission shall adopt an administrative code in accordance with general law.

(7) Limitation on Campaign Contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of \$250 per election.
(Ord. No. 2010-21, § 1, 8-17-10)

Sec. 2.3. Executive Branch.

(1) The County Administrator.

(A) The County Administrator shall be appointed by an affirmative vote of a majority plus one (1) of the entire membership of the Board of County Commissioners. The County Administrator shall serve at the pleasure of the Board of County Commissioners until such time as the County Administrator shall be removed by a vote for removal of a majority plus one (1) of the entire membership of the Board of County Commissioners voting during the first regularly scheduled meeting occurring after a meeting of the Board at which a motion expressing the intent of the

Board to remove the County Administrator was adopted by majority vote of those present and voting. The County Administrator shall be the chief executive officer of the County and all executive responsibilities and powers shall be assigned to, and vested in, the County Administrator. The County Administrator shall exercise all executive authority provided by this Home Rule Charter and all other powers and duties authorized by general or special law.

(B) The County Administrator shall be chosen on the basis of his/her professional qualifications, administrative and executive experience, and ability to serve as the chief administrator of the County. The County Administrator shall reside within the County during his/her tenure as County Administrator.

(C) The compensation of the County Administrator shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position, with performance appraisals conducted by the Board of County Commissioners at least annually.

(D) A vacancy in the office shall be filled in the same manner as the original appointment. The County Administrator may appoint an Acting County Administrator in the case of his/her temporary vacancy.

(2) Senior Management.

The County's senior management employees, with the exception of the County Attorney's staff, shall serve at the pleasure of the County Administrator, who may suspend or discharge senior management personnel with or without cause.

(3) Non-interference by Board of County Commissioners.

Except for the purpose of inquiry and information, members of the Board of County Commissioners are expressly prohibited from interfering with the performance of the duties of any employee of the county government who is under the direct or indirect supervision of the County Administrator or County Attorney by giving said employees instructions or directives. Such action shall constitute malfeasance within the meaning of Article IV, Section 79a0 of the Florida Constitution. However, nothing contained herein shall prevent a County Commissioner from discussing any county policy or program with a citizen or referring a citizen complaint or request for information to the County Administrator or County Attorney.

(Ord. No. 2010-23, § 1, 8-17-10; Ord. No. 2010-24, § 1, 8-17-10; Ord. No. 2010-25, § 1, 8-17-10)

Sec. 2.4. County Attorney.

(1) There shall be a County Attorney selected by the Board of County Commissioners who shall serve at the pleasure of, and report directly to, the Board of County Commissioners, and shall reside within

the County during his/her tenure as County Attorney.

(A) The County Attorney shall provide legal services to the Board of County Commissioners, the County Administrator, and County departments, boards and agencies organized under the Board of County Commissioners.

(B) The compensation of the County Attorney shall be fixed by the Board of County Commissioners at a level commensurate with the responsibilities of the position with performance appraisals conducted by the Board of County Commissioners at least annually.

ARTICLE III. ELECTED COUNTY CONSTITUTIONAL OFFICERS

Sec. 3.1. Preservation of Constitutional Offices.

The offices of the Sheriff, Property Appraiser, Tax Collector, Clerk of the Circuit Court and Supervisor of Elections shall remain as independently elected constitutional offices, and the status, powers, duties and functions of such offices, shall not be altered by this Home Rule Charter, or any revisions or amendments hereto, except as provided in Section 5.2 below. The constitutional officers shall perform their executive and administrative functions as provided by law.

Sec. 3.2. Non-Partisan Elections.

(1) Non-Partisan Offices.

The Supervisor of Elections shall be non-partisan.

(A) Non-Partisan Election Procedures.

If three or more candidates, none of whom is a write-in candidate, qualify for such office, the names of those candidates shall be placed on a non-partisan ballot at the first primary election. If no candidate for such office receives a majority of the votes cast for such office in the first primary election, the names of the two candidates receiving the highest number of votes for such office shall be placed on the general election ballot.

(B) Qualification by Petition.

A candidate for non-partisan office may qualify for election to such office by means of the petitioning process provided in general law.

Sec. 3.3. Clerk Auditor.

(1) The Leon County Clerk of the Court shall serve as the Auditor to the Commission as specified by law. The Clerk shall employ a Certified Internal Auditor, Certified Public Accountant, or such other person qualified by education or experience in governmental

accounting, internal auditing practices and fiscal controls, which shall include at least five (5) years experience in professional accounting, auditing, governmental fiscal administration or related experience, unless the Clerk holds such qualifications. The Board of County Commissioners shall fund the audit function of the Clerk.

(2) Audit Committee.

There shall be a five member Audit Committee of which two members shall be appointed by the County Commission and three by the Clerk. The Audit Committee shall adopt an annual plan of work for the Auditor and shall oversee the work of the Auditor. The Audit Committee members shall be residents of Leon County, none of whom may be an employee or officer of County government, and who have experience as a public accountant, internal auditor, or as a financial manager for a public, private or not for profit institution. The purpose of the Committee is to promote, maintain, and enhance the independence and objectivity of the internal audit function by ensuring broad audit coverage, adequate consideration of audit reports, and appropriate action on recommendations. Clerk shall provide for the organization and duties of the audit committee, including membership terms, voting procedures, officers, sub-committees, meeting schedules and staff support.

Sec. 3.4. Limitations on campaign contributions.

No candidate for any County office for which compensation is paid shall accept any contribution from any contributor, including a political committee, as defined by state law, in cash or in kind, in an amount in excess of \$250 per election. (Ord. No. 2010-21, § 1, 8-17-10)

ARTICLE IV. POWERS RESERVED TO THE PEOPLE: INITIATIVE AND RECALL

Sec. 4.1. Citizen Initiative.

(1) Right to Initiate.

The electors of Leon County shall have the right to initiate County ordinances in order to establish new ordinances and to amend or repeal existing ordinances, not in conflict with the Florida Constitution, general law or this Charter, upon petition signed by at least ten percent (10%) of the total number of electors qualified to vote in the County reflecting ten percent (10%) of the total number of electors qualified to vote within each of the five (5) commission districts. The total number of electors qualified shall mean the total number of electors qualified to vote in the last preceding general election.

(2) Procedure for Petition.

The sponsor of an initiative shall, prior to

obtaining any signatures, submit the text of a proposed ordinance to the Supervisor of Elections, with the proposed ballot summary and the form on which signatures will be affixed and obtain a dated receipt therefore. Any such ordinances shall embrace but one (1) subject and matter directly connected therewith. The sponsor shall cause a notice of such submission to be published within fourteen (14) days thereof in a newspaper of general circulation in the County. The allowable period for obtaining signatures on the petition shall be completed not later than one (1) year after initial receipt of the petition by the Supervisor of Elections. The sponsor shall comply with all requirements of general law for political committees, and shall file quarterly reports with the Supervisor of Elections stating, to the best of the sponsor's information and belief, the number of signatures procured. The time and form of such reports may be prescribed by ordinance. When a sufficient number of signatures are obtained, the sponsor shall thereupon submit signed and dated forms to the Supervisor of Elections, and upon submission, shall pay all fees required by general law. The Supervisor of Elections shall, within sixty (60) days after submission of signatures, verify the signatures thereon, or specify a reason for the invalidity of each rejected signature, if the petition is rejected for insufficiency of the number of valid signatures. If the petition is rejected for insufficiency of the number of signatures, the sponsor shall have an additional thirty (30) days within which to submit additional signatures for verification. The Supervisor of Elections shall, within thirty (30) days of submission of additional signatures, verify the additional signatures. In the event sufficient signatures are still not acquired, the Supervisor of Elections shall declare the petition null and void and none of the signatures may be carried over onto another identical or similar petition.

(3) Consideration by Board of County Commissioners.

Within sixty (60) days after the requisite number of signatures has been verified by the Supervisor of Elections and reported to the Board of County Commissioners, the Board of County Commissioners shall give notice and hold public hearing(s) as required by general law on the proposed ordinance and vote on it. If the Board fails to enact the proposed ordinance it shall, by resolution, call a referendum on the question of the adoption of the proposed ordinance to be held at the next general election occurring at least forty-five (45) days after the adoption of such resolution. If the question of the adoption of the proposed ordinance is approved by a majority of those registered electors voting on the question, the proposed ordinance shall be declared, by resolution of the Board of County Commissioners, to be enacted and shall become effective on the date specified in the ordinance, or if not so specified, on

January 1 of the succeeding year. The Board of County Commissioners shall not amend or repeal an ordinance adopted by initiative prior to the next succeeding general election, without the approval of a majority of the electors voting at a referendum called for that purpose.

(4) Limitation on Ordinances by Initiative.

The power to enact, amend or repeal an ordinance by initiative shall not include ordinances or provisions related to County budget, debt obligations, capital improvement programs, salaries of County officers and employees, the assessment or collection of taxes, or the zoning of land.

Sec. 4.2. Recall.

All members of the Board of County Commissioners shall be subject to recall as provided by general law.

**ARTICLE V. HOME RULE CHARTER
TRANSITION, AMENDMENTS, REVIEW,
SEVERANCE, EFFECTIVE DATE**

Sec. 5.1. Home Rule Charter Transition.

(1) General Provisions.

Unless expressly provided otherwise in this Home Rule Charter, the adoption of this Charter shall not affect any existing contracts or obligations of Leon County; the validity of any of its laws, ordinances, regulations, and resolutions; or the term of office of any elected County officer, whose term shall continue as if this charter had not been adopted.

(2) Initial County Commissioners.

The persons comprising the Leon County Board of County Commissioners on the effective date of this Charter shall become the initial members of the Board of County Commissioners of the Charter government and shall perform the functions thereof until the normal expiration of their terms or until the election and qualification of their successors as provided by law.

(3) Outstanding Bonds.

All outstanding bonds, revenue certificates, and other financial obligations of the County outstanding on the effective date of this Charter shall be obligations of the Charter government. All actions taken by the former government relating to the issuance of such obligations are hereby ratified and confirmed. Payment of such obligations and the interest thereon shall be made solely from, and charged solely against, funds derived from the same sources from which such payment would have been made had this Charter not taken effect.

(4) Employees Continuation.

All employees of the former County government shall, on the effective date of this Charter, become employees of the County government created by this Charter. All existing wages, benefits, and agreements, and conditions of employment shall continue, until modified by lawful action of the County Commission.

Sec. 5.2. Home Rule Charter Amendments.

(1) Amendments Proposed by Petition.

(A) The electors of Leon County shall have the right to amend this Home Rule Charter in accordance with Sec. 4.1 of this Charter.

(B) Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each Charter amendment proposed by petition shall be placed on the ballot by resolution of the Board of County Commissioners for the general election occurring in excess of ninety (90) days from the certification by the Supervisor of Elections that the requisite number of signatures has been verified. If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

(2) Amendments and Revisions by Citizen Charter Review Committee.

(A) A Citizen Charter Review Committee shall be appointed by the Board of County Commissioners at least twelve (12) months before the general election occurring every eight (8) years thereafter, to be composed and organized in a manner to be determined by the Board of County Commissioners, to review the Home Rule Charter and propose any amendments or revisions which may be advisable for placement on the general election ballot. Public hearings shall be conducted as provided by Section 125.63, Florida Statutes.

(B) No later than ninety (90) days prior to the general election, the Citizen Charter Review Committee shall deliver to the Board of County Commissioners the proposed amendments or revisions, if any, to the Home Rule Charter, and the Board of County Commissioners shall consider such amendments or revisions to be placed on the general election ballot, in accordance with Section 125.64, Florida Statutes.

(C) If the Citizen Charter Review Committee does not submit any proposed Charter amendments or revisions to the Board of County Commissioners at least ninety (90) days prior to the general election, the Citizen Charter Review Committee shall be automatically dissolved.

(3) Amendments Proposed by the Board of

County Commissioners.

(A) Amendments to this Home Rule Charter may be proposed by ordinance adopted by the Board of County Commissioners by an affirmative vote of a majority plus one (1) of the memberships of the Board. Each proposed amendment shall embrace but one (1) subject and matter directly connected therewith. Each proposed amendment shall only become effective upon approval by a majority of the electors of Leon County voting in a referendum at the next general election. The Board of County Commissioners shall give public notice of such referendum election at least ninety (90) days prior to the general election referendum date.

(B) If approved by a majority of those electors voting on the amendment at the general election, the amendment shall become effective on the date specified in the amendment, or, if not so specified, on January 1 of the succeeding year.

Sec. 5.3. Severance.

If any provision of this Charter or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Charter which can be given effect without the invalid provision or application, and to this end the provisions of the Charter are declared severable.

Sec. 5.4. Home Rule Charter effective date.

This Charter shall become effective November 12, 2002.

1. The Board of County Commissioners upholds the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility in shaping government to best meet the County's unique and changing needs.
2. The County budget will always be balanced, with available revenues equal to appropriations.
3. The County will strive to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible.
4. Through citizen input and Commission deliberation, core functions for County government will be identified and the dollars will be allocated accordingly during the budget process.
5. The County will continue to explore opportunities with its governmental counterparts for functional consolidation and/or shared efficiencies.
6. The County will continue to enhance our cooperation and coordination with our Universities and Community College to promote, strengthen, and sustain our community's intellectual capital.
7. The County Administrator will require Program Managers to conduct an annual review and scrutiny of their base budgets when preparing budgets for future years.
8. Consistent with best practices and the Florida Statutes, Leon County will retain an emergency reserve fund of not less than 5%, but not more than 10% of the general operating budget (Policy No. 07-2).
9. Consistent with best practices and the Florida Statutes, Leon County will retain an operating cash reserve fund of not less than 10% but not more than 20% of the general operating budget (Policy No. 07-2).
10. Cash reserves in excess of reserve policies will be utilized to support one time capital projects and/or other one-time expenditures to address unforeseen revenue shortfalls (Policy No. 07-2).
11. Leon County will continue to ensure the useable and safe life of existing infrastructure by providing funding for proper maintenance (Policy No. 93-44).
12. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise (Policy No. 92-5).
13. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source (Policy No. 93-47), and support conduit financing to promote the economic health of the community.
14. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP) (Policy No. 92-4).
15. Ensure that the annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review (Policy No. 92-4).
16. Will optimize return on investments within the constraints of safety and liquidity through an adopted Investment Policy.
17. Shall establish formal policies and procedures to address amending the budget while allowing the organization to function and react to changing conditions (Policy No. 97-11).
18. The County shall provide a meaningful public input process during the annual budget review which shall, at a minimum, include at least one Board Workshop and two Public Hearings.
19. The County will fully research and employ technology to improve the personal and collective efficiency of county employees.
20. The County will continue to enhance our culture of performance, as we maintain a very low employee per 1,000 population and a "flat" organizational structure, and hold individual employees to high expectations and performance standards. Employees are entrusted with broad authority in their functional areas, expected to respond quickly to requests for service, explore and pursue alternatives to assist the citizenry, attempt to deliver more than what is expected, and are empowered to use professional discretion on the spot to resolve issues and reduce "bureaucracy." These employees are valued and compensation and benefits are commensurate with their responsibilities and competitive in the industry.
21. The County will continue to improve efforts to promote employee innovation, through incentives, recognition and rewards for identifying and implementing program and process improvements that add value to services while producing cost savings.
22. The County will continue to leverage Leon County tax payer dollars to attract federal and state appropriations, reimbursements, and matching grants to realize revenue maximization for the purpose of funding priority projects and programs.



Industrial Development Revenue Bond Financing Policy, No. 81-1

This policy establishes a means for the expansion of local businesses as well as the attraction of new prospective businesses, allowing for diversification and expansion of the local economy.

Accounting and Reporting Policy, No. 92-4

This policy establishes accounting and reporting systems that maintain accounting and reporting practices that conform to the Uniform Accounting System of Generally Accepted Accounting Principles (GAAP). The policy also ensures that the accounting and reporting systems are consistent with the standards set for local governments according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).

Revenues Policy, No. 92-5

This policy establishes revenue practices that: provide for the establishment and maintenance of a diversified revenue system to protect it from fluctuations in any one revenue source; ensure fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise; and ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

Fiscal Planning Policy, No. 93-44

This policy establishes fiscal planning practices that provide for:

- The annual operating and capital budget to be developed in conformity with the Tallahassee-Leon County Comprehensive Plan.
- The development and review of a Capital Improvement Project budget, containing a 5-year plan for acquisition and improvement of capital investments that is also coordinated with the annual operating budget.
- The Board of County Commissioners to continue to reflect fiscal restraint through the development of the annual budget by either decreasing appropriations or increasing revenues, when deficits are anticipated.

Dues and Memberships Policy, No. 93-46

This policy requires that any dues or memberships paid by Leon County on behalf of an employee shall be detailed in a department/division's annual budget request submission to the Office of Management and Budget. The request will be reviewed for appropriateness with final denial/approval being given by the County Administrator or his/her designee during the development of the tentative budget.

Debt Management and Other Investments Policy, No. 93-47

This policy establishes that debt management and investment practices are established to:

- Ensure that capital projects financed by capital bonds will not be financed for a period that exceeds the useful life of the supporting revenue source.
- Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and limited to expenses encumbered prior to the operation or improvement of the facility.
- Provide that Leon County's debt will be limited to an amount that will not hinder the County from maintaining sources of available revenues for service of debt at 135% of annual debt service.
- Provide that the County will limit its investments to only the safest types of securities (including the U.S. government or its agencies) and those which provide insurance or the legally required backing of the invested principal.
- Provide that, unless required by market conditions, not more than fifteen percent of the County's investment portfolio will be placed in any one institution other than those securities issued or guaranteed by the US Government or its agencies or the State Board of Administration of the State of Florida.

Amending the Budget Policy, No. 97-11

This policy establishes that for the operation of amending the annual budget, all amendments/transfers will be reviewed by the director of the requesting department/division, followed by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners as set forth below:

- Allows program managers to amend their operating budgets and personal services budgets up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, upon County Administrator approval.
- Designates the Office of Management and Budget the responsibility for monitoring and enforcing the provisions for amending the budget based upon policies adopted by the Board.

Amending the Budget Policy, No. 97-11(Cont.)

- Allows the County Administrator to authorize intrafund transfers up to \$250,000. Intrafund transfers exceeding \$250,000 and all interfund transfers must be approved by a majority vote of the Board.
- Requests for use of reserves for contingency must be approved by a majority vote of the Board.

Carry Forward Program Policy, No. 98-16

This policy establishes that the Carry Forward Program will provide budget incentives to managers to improve financial management effectiveness and accountability. It allows managers to carry forward a portion or all unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings, and/or increased efficiency. Department managers submitting a request to OMB for review, must clearly indicate how the County will realize an increase in productivity, save money, and/or increase efficiency, if approved. Managers of projects funded by the Board in the current fiscal year, which are incomplete, must submit a "Carry Forward Request" requesting the funds be added to the budget of the following fiscal year for the sole purpose of completing the project for which the funds were appropriated. All carry forward requests are presented to the Board prior to November 1 of each year and are based upon the prior approval of the County Administrator.

Revenues - Financial Advisory Committee Policy, No. 00-1

This policy establishes the Financial Advisory Committee which ensures that financial matters which come before the Board have been appropriately and thoroughly reviewed. This committee will make recommendations on financial matters related to the Board and all County boards. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel, and arbitrage rebate compliance services.

Leon County Investment Policy, No. 02-12

This policy establishes that Leon County's Investment Policy within the context of the County's Investment Ordinance is intended to set the framework within which the County's investment activities will be conducted. It establishes the parameters for investment activity, which may be further, restricted by the Investment Oversight Committee or by investment staff, and provides parameters to limit risk and ensure a broadly diversified portfolio.

Landfill Rate Stabilization Reserve Policy, No. 03-08

This policy establishes the Solid Waste Stabilization Reserve Fund to provide funding for: planned future capital project expenditures, temporary and nonrecurring unexpected capital projects, accommodation of unexpected program mandates from other governmental bodies, extraordinary operating expenses, and operating expenses in order to stabilize rates. All requests for the use of these funds are limited to the operation of the County's landfill and transfer station and must be Board approved.

Discretionary Funding Guidelines Ordinance No. 06-34

This ordinance governs the allocation of discretionary funds and provides the Board a maximum amount of annual funding available in each of the following categories: (a) Community Human Services Partnership Fund (CHSP); (b) Community Human Services Partnership-Emergency Fund; (c) Commissioner District Budget Fund; (d) Mid-Year Fund; (e) Non-Departmental Fund; and (f) Youth Sports Teams Fund. The funding for the purposes set forth in this ordinance shall be subject to an annual appropriation by the Board in accordance with this Ordinance.

Reserves Policy, No. 07-2

This policy establishes funding for: general revenue emergency reserves, un-appropriated reserve for cash balance, minimum and maximum amounts of fund balance, funding for authorized mid-year increases, unexpected increases in the cost of existing levels of service, temporary and nonrecurring funding for unexpected projects, local match for public or private grants, offset losses, and unexpected program mandates. It establishes authorized forms and procedures to be used by outside agencies or individuals, set forth procedures and evaluation criteria of funding.

**Policy for Industrial Development Revenue Bond Financing:
Policy No. 81-1**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Industrial Development Revenue Bond (IDRB) financing will be considered as an inducement to local and new prospective business expansion and relocation as a means to promote the diversification and expansion of the local economy, subject to the following conditions:

1. Information and application requirements of the County are completely and accurately met.
2. All fees and charges are paid, if and when assessed.
3. The project, consisting of land acquisition, construction, renovation and/or equipment purchases, has not begun prior to IDRB financing approval.
4. The project complies with all federal, state and local laws with regard to industrial development revenue bond financing eligibility.
5. Except in unusual circumstances, the Board will give priority consideration for IDRB financing to an industrial or manufacturing plant.

**Policy for Accounting and Reporting:
Policy No. 92-4**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: The County will establish accounting and reporting systems to:

1. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP).
2. Maintain accounting system records on a basis consistent with the accepted standards for local government accounting according to Governmental Accounting and Financial Reporting (GAFR), the National Council on Governmental Accounting (NCGA), and the Governmental Accounting Standards Board (GASB).
3. Provide regular monthly financial reports that include a summary of activity for all funds.
4. Provide regular monthly trial balances of line item financial activity by type of revenue and expenditure.
5. Ensure that an annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review.
6. Provide that the Office of Management and Budget (OMB) will submit to the County Commission quarterly reports on the operating condition of the County and, where applicable, to identify possible trends and, where necessary, to recommend options for corrective action.
7. Seek, annually, the Government Finance Officers Association (GFOA) Certificate of Achievement in Financial Reporting and the GFOA's annual budget award.

**Policy for Revenues:
Policy No. 92-5**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The County will establish revenue practices to:

1. Provide that the County seek out and maintain a diversified revenue system to protect it from fluctuations in any one revenue source.
2. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise.
3. Ensure that the County does not accept any revenue source whose terms of acceptance or collection may negatively affect the County.

**Policy for Fiscal Planning:
Policy No. 93-44**

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 93-44, adopted by the Board of County Commissioners on November 16, 2004, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

The County will establish fiscal planning practices to:

1. Provide that the annual operating and capital budget for Leon County shall be developed in conformity with the Tallahassee-Leon County Comprehensive Plan by the Office of Management and Budget, under the advisement of the County Administrator and adopted as provided in State law by a majority vote of the Board of County Commissioners presiding in a public hearing.
2. Provide for the development and annual review of a capital improvement budget. This budget shall contain a 5-year plan for acquisition and improvement of capital investments in the areas of facilities, transportation, equipment, and drainage. This budget shall be coordinated with the annual operating budget.
3. Provide that the Board of County Commissioners will continue to reflect fiscal restraint through the development of the annual budget. In instances of forthcoming deficits, the Board will either decrease appropriations or increase revenues.
4. Provide that the County will strive to better utilize its resources through the use of productivity and efficiency enhancements while at the same time noting that the costs of such enhancements should not exceed the expected benefits.
5. Provide that expenditures which support existing capital investments and mandated service programs will be prioritized over those other supporting activities or non-mandated service programs.
6. Provide that the County Administrator shall be designated Budget Officer for Leon County and will carry out the duties as set forth in Ch.129, F.S.
7. Provide that the responsibility for the establishment and daily monitoring of the County's accounting system(s), shall lie with the Finance Division of the Clerk of the Circuit Court, and that the oversight of investment and debt management for the government of Leon County shall lie with the Board of County Commissioners.
8. Annually, prior to March 31, the Board of County Commissioners will:
 - A. Establish a budget calendar for the annual budget cycle.
 - B. Confirm the list of permanent line item funded agencies that can submit applications for funding during the current budget cycle.
 - C. Provide direction to staff on additional appropriation requests that should be considered as part of the tentative budget development process.
9. Provide that this policy shall be reviewed annually by the Board of County Commissioners to ensure its consistency and viability with respect to the objectives of the Board and its applicability to current state law and financial trends.

Policy for Dues and Memberships:

Policy No. 93-46

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that: Policy No. 77-7, adopted by the Board of County Commissioners on June 21, 1977, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

Organizations to which dues and memberships are paid for a County employee by Leon County shall be listed in a department's/division's annual budget request submission to the Office of Management and Budget and reviewed for their appropriateness to the employee's job responsibilities with final denial/approval of such membership(s) by the County Administrator or his/her designee during the development phase of the tentative budget. Any request for County-paid employee memberships made during the fiscal year shall be submitted to the Office of Management and Budget for review with final denial/approval by the County Administrator. All memberships paid by the County for its departments/divisions shall follow the same review and approval process as that of a County Employee as outlined in this policy.

Policy for Debt Management and Other Investments:

Policy No. 93-47

It shall be the policy of the Board of County Commissioners of Leon County, Florida that: Policy No. 92-6, adopted by the Board of County Commissioners on March 10, 1992, is hereby superseded and repealed, and a new policy is hereby adopted in its place, to wit: Debt management and investment practices are established to:

1. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source.

2. Ensure that interest, operating or maintenance expenses will be capitalized only for facilities or enterprise activities and will be limited to those expenses encumbered prior to the actual operation of the facility or its improvement.
3. Provide that debt for Leon County, Florida shall be limited to an amount which will not prevent the County from maintaining sources of available revenues for service of debt at 135% of annual debt service. The State of Florida does not mandate legal debt limitation for local governments.
4. Provide that the County will limit its investments to only the safest types of securities, to include those backed by the U.S. Government or its agencies and those which provide insurance or the legally required backing of the invested principal.
5. Provide that, unless market conditions otherwise require, not more than fifteen (15) percent of the County's investment portfolio shall be placed in any one institution other than those securities issued or guaranteed by the U.S. Government or its agencies or the State Board of Administration of the State of Florida.
6. Provide that the investment portfolio of Leon County, Florida must be structured in such a manner to provide sufficient liquidity to pay obligations as they become due. The investment portfolio shall be diversified by type of investment, issuer, and dates of maturity in order to protect against fluctuations in the market economy. At least fifteen percent (15%) of the County's portfolio shall be kept in liquid investments which are available on a daily basis, without loss of principal.
7. Provide that the clear title to principal and collateral backing for all investments shall be maintained by Leon County, in the County's own bank, or a third party agent under agreement to the County.
8. Provide that the Board of County Commissioners seeks to optimize return on investments within the constraints of safety and liquidity. The purchase and sale of securities shall be at competitive prices based on market conditions.
9. Provide that Leon County will use only major banks, brokers or dealers which have been selected after review of their qualifications, size, capitalization, inventories handling and reputation.
10. Provide that Leon County will not place funds with any institution which is less than three (3) years old.
11. Provide that the Board shall adopt a plan by October 1 of each year to govern the policies and procedures for the investment of surplus funds of the County based on the criteria as set forth in the County's Investment Ordinance for Surplus Funds, No. 93-3.
12. Provide that collateral shall be required for any re-purchase agreement, not covered under Chapter 280, Florida Statutes. Collateral placed for any re-purchase agreement will be governed by the same terms as those defined in the County's Investment Ordinance for Surplus Funds, No. 93-3.
13. Provide that the County shall establish a County Investment Oversight Committee whose membership and duties shall be governed by the provisions as set forth in the County's Investment Ordinance for Surplus Funds, Policy No. 93-3.

Policy for Amending the Budget

Policy No. 97-11

The County will establish practices for the operation and amending of the annual budget to:

1. Provide that all amendments/transfers of funds will first be reviewed by the director(s) of the requesting department/division, followed by a second review by the Office of Management and Budget, prior to submission and subsequent approval/denial by the County Administrator and/or the Board of County Commissioners, as set forth by the following provisions of this policy.
2. Provide that:
 - A. Notwithstanding the provisions of paragraph 1, program managers shall have the flexibility to amend their operating expenditure budgets and personnel services budgets by up to 10 percent of the total on an aggregate basis between line items within programs with a \$50,000 cap, contingent upon approval by the County Administrator;
 - B. The County Administrator delegates to the Office of Management and Budget the responsibility for monitoring and enforcing the provisions of this paragraph based on policies adopted by the Board of County Commissioners.
3. Provide that, in addition to the provisions of paragraph 2, the County Administrator may authorize intrafund transfers up to \$250,000.
4. Provide that intrafund transfers greater than \$250,000, and all interfund transfers, must be approved by a majority vote of the Board of County Commissioners.
5. Provide that all requests for use of reserves for contingency must be approved by a majority vote of the Board of County Commissioners.

**Policy for Carry Forward Program:
Policy No. 98-16**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-8, entitled "Carry Forward Program" and adopted by the Board of County Commissioners on December 13, 1994, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The Carry Forward Program provides budget incentives to managers to improve financial management effectiveness and accountability. The program allows managers to carry forward into the ensuing fiscal year a portion of, or all, of the unexpected end-of-year funds for identifiable projects which will result in increased productivity, cost savings and/or increased efficiency. Those projects which receive the County Administrator's approval will be presented to the Board of County Commissioners prior to November 1 of each year.

A. Eligibility Requirements

The department manager must submit the program proposal to the Office of Management & Budget (OMB) no later than the deadline established by OMB. The proposal must include financial savings estimated based on the most recent financial data available. The department manager must clearly indicate in the Carry Forward Program how the County will realize an increase in productivity, save money or increase efficiency by approving the proposal.

Any request that was denied during the budget review process will be forwarded directly to the County Administrator for special review. The County Administrator will provide further direction to OMB.

Note: Those projects which were funded by the Board in the current fiscal year, and which were not completed, are not affected by this program. In such case, the manager must submit a "Carry Forward Request Form" to the Office of Management & Budget requesting that these funds be added to the budget of the ensuing fiscal year for the sole purpose of completing the projects for which the funds were appropriated in the previous fiscal year. The program must state on the "Carry Forward Request Form" why the project was not completed within the current fiscal year and the anticipated completion date.

B. OMB Responsibilities

The Office of Management & Budget shall review all proposals from department managers. The Office of Management & Budget will be responsible for the program activities listed below.

Verify the total amount of funds eligible to be carried forward into the ensuing fiscal year with the Finance Department.

Review an analysis of the proposed project to determine if it will increase productivity, save tax dollars and/or increase efficiency.

Make a recommendation of approval or denial to the County Administrator.

Notify the program manager in writing of whether the project was accepted or denied within two (2) working days of the County Administrator's final decision.

**Policy for Revenues:
Financial Advisory Committee:
Policy No. 00-1**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

In order to ensure that financial matters which come before the Board of County Commissioners have been appropriately and thoroughly reviewed, a Finance Advisory Committee is hereby established which shall be comprised of the Leon County Administrator, the Leon County Attorney, the Director of Public Services, the Office of Management and Budget and the Clerk of Courts' Finance Director.

The Finance Advisory Committee shall review and make recommendations to the Board of County Commissioners on financial matters related to the Board of County Commissioners and all County boards and authorities. Such financial matters may include, but not be limited to, issuance of debt, selection of bond counsel, financial advisory services, bond underwriter services, underwriter counsel and arbitrage rebate compliance services.

**Leon County Investment Policy:
Policy No. 02-12**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 02-12, revised September 14, 2010; is superseded and a revised Policy No. 02-12, Leon County Investment Policy, is hereby adopted, to wit:

It is the policy of the Leon County Finance Division that:

Introduction

The following Investment Policy, within the context of the County's Investment Ordinance, is intended to set forth the framework within which the County's investment activities will be conducted. The Investment Policy establishes parameters for investment activity, which may be further restricted by the Investment Oversight Committee or by investment staff. The Investment Policy provides parameters to limit risk and ensure a broadly diversified portfolio. Upon approval of changes to the Investment Policy, existing holdings, which are inconsistent with the requirements, are exempt from the new Policy. These holdings will be managed prudently, while efforts are made to bring into compliance with new Policy.

In establishing this Investment Policy, the Board of County Commissioners recognizes the traditional relationship between risk and return and acknowledges that all investments whether they are for one day or years, involve a variety of risks related to maturity, duration, credit, market and reinvestment risk.

When choosing between alternative investments, staff should structure the portfolio based on an understanding of the variety of risks and basic principles of diversification on the structure of the portfolio. With adoption of this Investment Policy, the County recognizes the goals of preservation of principal, maintaining adequate liquidity and ultimately pursuing attractive total return in the portfolio management, in that order. Ongoing portfolio management is to add economic value to a portfolio under circumstances prevailing during the management process. This may necessitate the sale of securities at a loss in order to reduce portfolio risk (without material reduction in return) or to achieve a greater overall return (without assuming material amounts of additional risk) that could have been obtained if the original position had been held.

The Board recognizes the value of external, as well as internal, management. External management is best employed where greater knowledge and skills are required due to either the nature of the investment instruments, the risks associated with longer duration, or the need to closely monitor credit considerations. Internal management is best employed when risks are low, maturity considerations limited, and the ability for external management to enhance yield is limited by low overall interest rates.

I. SCOPE

This Policy applies to all funds held by the County in excess of those required to meet current expenses.

II. GOALS

The goal of the investment program, to the extent feasible, should be:

- A. To ensure that all of the public funds in possession of the County are invested 100% of the time in either interest-earning accounts or interest bearing securities;
- B. To produce investment income and price return (total return) at a level determined to be reasonable based on market dynamics or appropriate benchmarks.

III. INVESTMENT OBJECTIVES

The primary objectives of all investment activities for the County should be safety of principal, maintenance of adequate liquidity, and finally, return maximization.

- A. Safety of Principal-This is the foremost investment objective. Investment transactions should seek to keep capital losses to a minimum, whether the result of security defaults or erosion of market value. This is best insured by establishing minimum acceptable credit ratings limiting the portfolio's overall duration setting maximum exposures by sector, defining appropriate levels of diversification, authorized transactions, and limiting exceptions.

- B. Maintenance of Adequate Liquidity-A portion of the County's overall portfolio should be maintained very liquid in order to meet operating, payroll, and ongoing capital requirements. Maintaining a core level of assets with the government pools, such as the Treasury Special Purpose Investment Account (SPIA) or other short-term entities, is viewed as the best way of maintaining secure asset values with sound investment practices.

The remainder of the overall portfolio should be managed in such a manner that funds can be liquidated in a reasonable amount of time, recognizing that there are other sources for day-to-day liquidity and that this portfolio is primarily available for income generation within the constraints of this Policy.

- C. Return Maximization-Return is of least importance compared to the safety and liquidity objectives above. Return maximization is to be guided by the predefined and acceptable levels of risk as defined in this Policy.

IV. STANDARDS OF PRUDENCE

The "prudent person" standard shall be applied in the management of the overall investment portfolio. The Clerk and Finance Department employees performing the investment functions, acting as a "prudent person" in accordance with established procedures and this Policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that appropriate monitoring efforts are performed.

The "prudent person" standard is herewith understood to mean the following:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

V. ETHICAL STANDARDS

Officers, employees and investment advisor vendors of the Clerk's Office who are involved in the investment process shall refrain from personal business activity that could conflict with State Statutes, County ordinances, proper management of the investment portfolio or which could impair their ability to make impartial investment decisions. Investment officials and employees, including members of the Investment Oversight Committee, shall disclose any material financial interests in any investment firms, or financial institutions that conduct business with the County and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

Limits of Liability - The County shall provide for the defense and indemnification of any Committee member who is made a party to any suit or proceeding, other than by an action of the County, or against whom a claim is asserted, by reason of their actions taken within the scope of their service as an appointed member of this committee. Such indemnity shall extend to judgments, fines, and amounts paid in settlement of such claim suit, or proceeding, including any appeal thereof. This protection shall extend only to members who have acted in good faith and in a manner, which they reasonably believe to be in, or not opposed to, the best interest of the County.

VI. AUTHORITY

Responsibility for the investment program is vested with the Clerk of the Circuit Court. The Clerk hereby delegates the day-to-day responsibility for the administration of the investment program to the Finance Director. The Finance Director shall maintain an Investment Procedures and Internal Controls Manual based on this Policy. No person may engage in an investment transaction except as stated in the Internal Controls Section of this Policy.

The Clerk of the Circuit Court, as part of their responsibility, will establish procedures to implement this Policy and assure compliance.

VII. INVESTMENT OVERSIGHT COMMITTEE

The Board is responsible for setting guidelines for the investment of the portfolio through the adoption of this Investment Policy. The Board recognizes that there is an expertise required both for setting the guidelines and the review of performance, which may exceed the technical background of individual commissioners and has, therefore, created the Investment Oversight Committee. This Committee is charged with the responsibility to review this Policy on a regular basis and to recommend changes. The Clerk will provide the Committee with reports in sufficient detail as may be requested by the Committee in order for them to review the performance of the portfolio. The Committee will establish portfolio benchmarks in order to judge the performance of the portfolio with respect to the market and other portfolios of similar size and limitations. The Committee will provide the Board a report as of the close of the fiscal year recapping the performance of the portfolio and any outside managers. The Board or the Committee may request additional meetings to discuss issues of concern or direction.

VIII. EXTERNAL INVESTMENT MANAGERS

The County may utilize external investment managers to assist with management of the portfolio. External management may be employed in situations where, due to limitations in the areas of staff time or expertise or the volume of securities available to the portfolio, such outside resources would be in a better position to overcome such limitations. The securities purchased by the external manager on behalf of the County, or held by the fund in which the assets are invested, must be in compliance with the constraints identified by this Policy with respect to specific instruments, maturity, composition, credit, and diversification. The average duration of the funds managed by any one external manager on behalf of the County as part of the portfolio shall not exceed three years.

External managers are selected through a competitive selection process (an RFP). In making this selection, consideration will be given to past investment performance, fees, assets under management, experience of the firm and the individuals managing portfolios of similar size, complexity and investment restrictions. External managers will be evaluated and retained based upon their investment performance.

IX. SECURITY SELECTION PROCESS

Securities selected for purchase or sale should seek to provide the highest rate of return within all relevant parameters considering current objectives, known needs of the portfolio and limitations of this Policy. Whenever practical, asset purchases and sales will be done through a competitive bid process, attempting to use as many as three bids for each transaction and records of all bids will be kept a minimum of two years. For the external manager, the process for selection of securities and broker firms will be exempt from this Policy.

Overnight Repurchase Agreements and other transactions with maturities at the time of purchase of seven days or less will be exempt from this requirement due to the short duration of the transaction and the inability to effectively bid this on a nightly basis.

X. RISK DIVERSIFICATION AND PORTFOLIO COMPOSITION

The County recognizes that investment risks can result from issuer defaults, market price changes, changes in credit ratings, reinvestment of principal and interest, or various technical complications leading to temporary non-liquidity. Portfolio diversification and maturity limitations are employed as primary methods of controlling risk. Market value shall be the basis for determining portfolio percentages as required for the portfolio.

A. Issuer and Credit Risk

The structure of the portfolio is designed to minimize credit risk. The majority of the securities held will be those of the highest available credit quality ratings. These would include government pools, U. S Government (AAA) securities, and commercial paper, of only the highest applicable rating. Staff will notify the IOC at any time holdings drop below the minimum credit ratings specified in this Policy. The IOC will consider the market environment and make recommendations to hold and continue to monitor the investments or liquidate the investments.

To further limit the County's risk against possible credit losses, a maximum of 3% of the total portfolio managed by the County's external manager may be held at any one time in all securities of any corporate entity, inclusive of commercial paper, medium term notes, or corporate notes and bonds.

For purposes of this Policy, the top nationally-recognized credit rating agencies (NRSROs) for all credit-sensitive securities are Moody's Investor Services, Standard and Poor's, and Fitch Investor Services.

B. Maturity and Interest Rate Risk

To meet the day-to-day operating needs of the County and to provide the readily-available cash to meet unforeseen temporary cash requirements, the portfolio shall maintain in liquid investments (defined as repurchase agreements purchased under the terms of the County's depository contract, open repurchase agreements, financial deposit instruments insured by the Federal Deposit Insurance Corporation, banker's acceptance, commercial paper, U.S. Treasury direct and agency obligations, all having a maturity of 90 days or less, and the Treasury Special Purpose Investment Account) a minimum balance equal to one-twelfth of the then-current fiscal year's budgeted operating expenditures.

The range of duration for the County's overall portfolio is defined as 0.5 years to 2.5 years. Unusual market or economic conditions may mandate moving the portfolio outside of this range. The Investment Oversight Committee will be convened and will approve any portfolio duration outside of the range specified above.

C. Market Volatility

By establishing maturity or duration limitations on the aggregate portfolio, the County acknowledges its understanding that longer investments generally entail a greater potential for income returns, but at the risk of increased price volatility.

To further provide for capital protection, a volatility range is established wherein the market value of the overall portfolio should be targeted to remain within a range of +/- 5% from the portfolio's par value. If the market value moves outside of this range, the Investment Oversight Committee shall be convened and consulted. A decision shall be made and the County Administrator will be advised of the magnitude of the deviation and the actions to move the portfolio back within the range.

D. Investment Maturity and Liquidity

To the extent possible, an attempt will be made to structure the investment portfolio consistent with expected cash flow requirements. While investment maturities will not exceed the expected cash flow requirements, they may be shorter. Investments do not necessarily have to be made for the same length of time that the funds are available following the basic investment principals that are listed in Section IX.

XI. INVESTMENT PERFORMANCE AND REPORTING

A quarterly investment report shall be prepared by the Finance Office and provided to the County Administrator and the Investment Oversight Committee. The report shall include a breakdown of the portfolio by sector, maturity, yield, as well as its overall performance during that period with sufficient detail for a comprehensive review of investment activity and performance.

Annually, a recapitulation report will be presented to the Board of County Commissioners ("Board"), which shall include securities in the portfolio by sector, book value, income earned, market value and yield. Performance measurements shall be utilized which are appropriate to the maturity, risk characteristics, investment limitations and size of the portfolio. At a minimum, portfolio performance shall be measured by comparing its year-to-date earnings to an appropriate benchmark.

The County Administrator shall be notified immediately of deviations from currently approved investment policies.

XII. THIRD-PARTY CUSTODIAL AGREEMENTS

County Financial Policies & Ordinances

The Clerk will execute a Third Party Custodial Safekeeping Agreement with a depository chartered by the United States Government or the State of Florida. All securities purchased, and/or collateral obtained by the Clerk, shall be properly designated as an asset of the County and held in an account separate and apart from other assets held by the depository. No withdrawal of such securities, in whole or in part, shall be made from safekeeping, except by authorized staff. The Clerk will enter into a formal agreement with an institution of such size and expertise as is necessary to provide the services needed to protect and secure the investment assets of the County.

Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction.

The Third-Party Custodial Safekeeping Agreement shall include letters of authority from the Clerk, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements, wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps, including the liability of each party.

XIII. MASTER REPURCHASE AGREEMENT

The County will require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions will adhere to requirements of the Master Repurchase Agreement.

XIV. PERMISSABLE INVESTMENTS

The following are the guidelines for investments and limits on security issues, issuers, and maturities as established by the Clerk (EXHIBIT A). The Clerk or the Clerk's designee (Finance Director) shall have the option to further restrict or increase investment percentages from time to time based on market conditions. Any changes to the portfolio composition guidelines must be in writing from the Finance Director, directed to the appropriate parties and discussed at each quarterly Investment Oversight Committee meeting.

Internal Investments

- A. The Local Government Surplus Trust Fund (SBA) and Treasury Special Purpose Investment Account (SPIA). A maximum of 50% and 15% of the portfolio may be invested in the SBA and SPIA, respectively.
- B. The Florida Local Government Investment Trust (FLGIT) and the Florida Municipal Investment Trust (FMIvT). A maximum of 15% of the portfolio may be invested in FLGIT and in each of the FMIvT pools.
- C. Constant Net Asset Value Money Market Mutual Funds (U.S. Government Securities, Repurchase Agreements, Commercial Paper and Bankers' Acceptances)

Investments may be made in SEC qualified constant net asset value fixed income money market mutual funds rated AAAM or AAAg comprised of only those investment instruments as authorized in this Section XIV Portfolio Composition, provided that such funds do not allow derivatives.

- D. Financial Deposit Instruments
For funds that are initially deposited in a qualified public depository, the selected depository may arrange for depositing funds in financial deposit instruments insured by the Federal Deposit Insurance Corporation in one or more federally insured banks or savings and loan associations wherever located for the account of Leon County Board of County Commissioners.
 - 1. A maximum of 30% of the portfolio may be invested in-financial deposit instruments.
 - 2. The maximum maturity on any certificate shall be no greater than two years from the time of purchase with the average maturity of all financial deposit instruments no greater than one year.

External Investments

- E. Repurchase Agreements

1. Investments may be made in repurchase agreements comprised of only those investments as authorized in Sections XIV. H, I, and J, and based on the requirements set forth in the Clerk's Master Repurchase Agreement.
 - a. All firms with whom the Clerk enters into repurchase agreements will have in place and executed a Master Repurchase Agreement.
 - b. All repurchase agreements with a term longer than one business day will have the collateral held by a third party custodian.
 - c. The collateral held pursuant to a repurchase agreement shall have a maturity of less than five years and must have a mark-to-market value of 102 percent during the term of the repurchase agreement. A maximum of 15% of the external portfolio may be invested in repurchase agreements with the exception of one business day agreements and overnight sweep agreements.
2. A maximum of 5% of the external portfolio may be invested with any one institution or dealer with the exception of one business day agreements.
3. The maximum length to maturity of any repurchase agreement is 60 days from the date of purchase.

F. Bankers' Acceptances

1. Investments may be made in bankers' acceptances which are inventory based and issued by a bank, which has at the time of purchase, an unsecured, uninsured and un-guaranteed obligation rating of at least "Prime-1" and "A" by Moody's and "A-1" and "A" by Standard & Poor's.
2. A maximum of 15% of the external portfolio may be directly invested in bankers' acceptances at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The original maturity of the security must be 270 days or less.

G. Commercial Paper

1. Investments may be made in commercial paper of any United States company, which is rated at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper).
2. A maximum of 20% of the external portfolio may be directly invested in prime commercial paper at time of purchase.
3. A maximum of 5% of the external portfolio may be invested with any one issuer.
4. The maximum length to maturity for prime commercial paper shall be 270 days.

H. United States Government Securities

1. Investments may be made in negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to, the following: Treasury and Cash Management Bills, State and Local Government Series (SLGS), Notes, Bonds Treasury Strips, and Treasury Inflation Protected Securities (TIPS).
2. The external portfolio can be composed of up to 100% of these investments.
3. The maximum final maturity of any direct investment in all the various forms of direct government guaranteed securities is 10 years, except for the underlying securities of repurchase agreements.

I. United States Federal Agencies (full faith and credit of the U.S. Government)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities are limited to the following: Small Business Administration, United States Department of Agriculture, United States Export-Import Bank, direct obligations or fully guaranteed certificates of beneficial ownership, Farms Home Administration, Federal Financing Bank, Federal Housing Administration Debentures, General Services Administration Participation Certificates, United States Maritime Administration Guaranteed, Title XI Financing, New Communities Debentures, United States Government guaranteed debentures, U. S. Public Housing Notes and

Bonds, U.S. Government guaranteed public housing notes and bonds, U.S. Department of Housing and Urban Development Project notes and local authority bonds.

2. Agencies backed by the full faith and credit of the U.S. Government may comprise 100% of the external portfolio.
3. A maximum of 20% of the external portfolio may be invested in each of the above listed Federal Agencies.
4. A maximum final maturity for an investment in any United States Government agency security is five years.

J. Federal Instrumentalities (United States Government Agencies which are non-full faith and credit)

1. Investments may be made in bonds, debentures or notes issued or guaranteed by United States Government sponsored agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following: Federal Farm Credit Bank (FFCB), Federal Home Loan Bank or its district banks (FHLB), Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), including participation certificates and Tennessee Valley Authority (TVA).
2. A maximum of 45% of the external portfolio may be invested in Federal Instrumentalities.
3. A maximum of 15% of the external portfolio may be invested in any one issuer.
4. The maximum final maturity for an investment in any Federal Instrumentality is five years.

K. Corporate Debt Securities

1. Investments may be made in notes, medium term notes, discount notes and variable-rate securities issued by any corporation, provided that such instrument is rated A or better by at least two NRSROs, at time of purchase.
2. All corporate transactions must be payable in U.S. dollars.
3. A maximum of 25% of the external portfolio may be invested in corporate fixed income securities.
4. A maximum of 3% of the external portfolio may be invested with any one issuer.
5. The maximum length to maturity for an investment fixed income security is five years.

L. Municipal Bonds

1. Investments may be made in notes or bonds issued by governmental entities or territorial boundaries of the United States, provided that such instrument is rated A or better by at least one NRSRO.
2. A maximum of 35% of the external portfolio may be invested in municipal securities at time of purchase.
3. A maximum of 3% of the external portfolio may be invested with any one issuer.
4. The maximum length to maturity for any municipal security is five years.

M. Mortgage-Backed Securities (MBS)

1. A maximum of 35% of the external portfolio may be invested in MBS securities at time of purchase.
2. Only agency-collateralized (FNMA, FHLMC and GNMA) MBS, including collateralized mortgage obligations (CMOs) may be purchased.
3. The maximum external portfolio percentage for any one agency collateralized MBS/CMO pool is 5%.
4. Maximum expected average life at the time of purchase for any MBS security shall not exceed five years.

N. Asset-Backed Securities (ABS)

1. A maximum of 5% of the external portfolio may be invested in ABS securities at time of purchase.
2. Minimum credit rating for ABS securities must be at least AA- by at least two NRSRO, at the time of purchase.
3. The maximum external portfolio percentage for any one ABS transaction is 1.5%.
4. No more than 3% of the external portfolio may be allocated to any one subsector of the ABS market.
5. Maximum expected average life at the time of purchase for any ABS security shall not exceed five years.

O. Commercial Mortgage-Backed Securities (CMBS)

1. A maximum of 8% of the external portfolio may be invested in CMBS securities, at time of purchase.
2. Only agency-collateralized CMBS may be purchased.
3. The maximum external portfolio percentage for any one agency collateralized CMBS pool is 3%.
4. Maximum expected average life at the time of purchase for any CMBS security shall not exceed five years.

XV. ADDITIONAL PORTFOLIO LIMITATIONS

- A. The maximum combined portfolio allocation to MBS, CMBS and ABS securities is 45% at time of purchase.
- B. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase.
- C. Portfolio securities may be purchased in either fixed or floating-rate form.

XVI. PROHIBITED INVESTMENTS

There shall be no investments in:

- A. Securities that are not both denominated in US Dollars and issued by US domiciled institutions.
- B. Private placements debt issues;
- C. Commodities, futures or options contracts;
- D. Short sales or margin transactions;
- E. Limited partnerships;
- F. Interest Only (IO) and Principal Only (PO) Mortgages;
- G. Fixed income securities of the investment manager, including their parents or subsidiaries;
- H. Any form of fixed income securities which would generally be considered derivatives, excluding CMOs.

XVII. INTERNAL CONTROLS

The Treasury Manager shall establish and monitor a set of written internal controls designed to protect the County's funds and ensure proper accounting and reporting of the securities transactions. Such internal controls shall include, but not be limited to, the following:

- A. All securities purchased or sold will be transferred only under the "deliver versus payment" (DVP) method to insure that funds or securities are not released until all criteria relating to the specific transaction are met.
- B. The Investment Officer or authorized Finance staff will accept, on behalf of and in the name of Leon County, bank trust receipts or confirmations as evidence of actual delivery of the obligations or securities in return for investment of funds.
- C. Trust receipts or confirmations shall fully describe the various obligations or securities held. The receipt or confirmation shall state that the investment is held in the name of Leon County.
- D. The actual obligations or securities, whether in book-entry or physical form, on which trust receipts or confirmations are issued, may be held by a third-party custodial bank and/or institution or a designated correspondent bank which has a correspondent relationship to the Clerk's third-party custodian.
- E. Other internal controls such as:
 1. Written documentation of telephone transactions.
 2. Adequate separation of duties.
 3. Custodial safekeeping.
 4. Supervisory control of employee actions and operations review.
 5. Performance evaluations and reporting, interim and annual.
- F. All daily investment activity is performed by the Investment Officer under supervision of the Finance Director.
- G. Internal controls shall be reviewed by independent auditors engaged by the County as part of their financial audit.

XVIII. INVESTMENT STRATEGIES

Within the constraints of this Policy, the Clerk will be responsible for developing an investment strategy. This will be discussed with members of the Investment Oversight Committee and will address changes in the duration of the portfolio, the slope of the yield curve, spreads between various investment instruments, and actions by the Federal Reserve Board or other federal agencies, which might influence investment decisions.

The Clerk will solicit suggestions and comments from the Committee with respect to making strategic investment decisions. In implementing these strategies, the Clerk will communicate with the external manager as to how they are repositioning their portfolio and coordinate directions.

Generally, the dollars managed externally will be of longer duration and more sophisticated instruments therefore, one of the tools the Clerk will use to implement their strategic decisions will be to increase or decrease the dollars being managed. The Clerk will seek to implement investment strategies that will maximize long-term returns and mitigate interest rate volatility. The resources and sophistication to actively manage the portfolio on a daily basis is not available and the portfolio will not be involved in regular short term day trading activity. The portfolio will be repositioned within a narrow band in terms of both maturity and security selection and only in unusual times will major changes occur.

XIX. CONTINUING EDUCATION

The Clerk, Finance Director and other staff responsible for making investment decisions must annually complete eight hours of continuing education in subjects or courses of study related to investment practices and products.

XX. POLICY REVIEW AND AMENDMENT

This Policy shall be reviewed annually by the Investment Oversight Committee and any recommended changes will be presented to the Board of County Commissioners for adoption.

LEON COUNTY INVESTMENT POLICY 02-12

EXHIBIT - A

IP Section	Authorized	Security Type	Portfolio Sector Maximum	Subsector Maximum	Per Issuer Maximum	Maximum Maturity/WAL Limit	Quality Minimum
XIV. A.	IM	Treasury Special Purpose Investment Account (SPIA) Local Government Surplus Funds Trust Fund	15% / 50%	NA	NA	NA	NA
XIV. B.	IM	FL Local Government Investment Trust (FLGIT) or the FL Municipal Investment Trust (FMIVT)	15% each Trust	NA	NA	NA	NA
XIV. C.	IM	Constant Net Asset Value Money Market Mutual Funds	100%	NA	NA	NA	SEC-qualified, must hold investments allowed by this Policy
XIV. D.	IM	Financial Deposit Instruments insured by the FDIC	30%	NA	NA	2-Year Mat; 1 Year Avg Maturity	Public Dep. Act
XIV. E.	EM	Repurchase Agreements	15%, if longer than 1-Day	NA	5.0%	60-Days	Requires Master Repo Agreement
XIV. F.	EM	Bankers' Acceptances	15%	NA	5.0%	270-Days	A1/P1 by 2 NRSRO
XIV. G.	EM	Commercial Paper	20%	No ABCP	5.0%	270-Days	A1/P1 by 2 NRSRO

County Financial Policies & Ordinances

XIV. H.	EM	United States Government Securities	100%	NA	NA	10-Year Maturity	NA
XIV. I.	EM	United States Federal Agencies (full faith and credit)	100%	NA	20.0%	5-Year Maturity	NA
XIV. J.	EM	Federal Instrumentalities	45%	NA	15.0%	5-Year	NA
EM=External Managers-limits apply to external portfolio IM=Internal Management-limits apply to combined internal and external portfolios OTHER X The maximum combined portfolio allocation to MBS, CMBS, and ABS securities is 45% at time of purchase. The maximum combined portfolio allocation to corporate debt and municipal securities is 45% at time of purchase. Portfolio securities may be purchased in either fixed or floating-rate form.							
XIV. L.	EM	Municipal Bonds	35%	NA	3.0%	5-Year Maturity	A3/A- by 1 NRSRO
XIV. M.	EM	Mortgage-Backed Securities (MBS), including CMOs	35%	Agency-only	5.0%	5-Year WAL	Agency
XIV. N.	EM	Asset-Backed Securities (ABS)	5%	3%	1.5%	5-Year WAL	Aa3/AA- by 2 NRSRO
XIV. O.	EM	Commercial Mortgage-Backed Securities (CMBS)	8%	Agency-only	3.0%	5-Year WAL	Agency

**Policy for Landfill Rate Stabilization Reserve:
Policy No. 03-08**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that Policy No. 94-1, "Policy for Landfill Rate Stabilization Reserve," adopted by the Board of County Commissioners on February 8, 1994 is hereby repealed and superseded, and a new policy entitled "Solid Waste Rate Stabilization Reserve Fund" is hereby adopted in its place. It shall be the policy of the Board of County Commissioners of Leon County, Florida that:

1. The Solid Waste Rate Stabilization Reserve Fund is established to provide the following:
 - a. To accumulate funding for planned future capital project expenditures;
 - b. Funding for temporary and nonrecurring unexpected capital projects;
 - c. Funding to accommodate unexpected program mandates from other governmental bodies;
 - d. Funding for extraordinary operating expenses.
 - e. Funding for operating expenses in order to stabilize rates.
2. Use of funds from the Solid Waste Rate Stabilization Reserve Fund will be limited to operation of the landfill and transfer station.
3. The Board of County Commissioners must approve requests for use of Rate Stabilization Reserve Fund. The Board will use the procedures and evaluation criteria set forth in this policy. Such requests will be evaluated in insure consistency with other Board policy; the urgency of the request; the scope of services to be provided; the short- and long-term fiscal impact of the request; a review of alternative methods of funding or providing the services; a review for duplication of services with other agencies; a review of efforts to secure non-County funding; a discussion of why funding was not sought during the normal budget cycle; and a review of the impact of not funding or delaying funding to the next fiscal year.
4. The Rate Stabilization Reserve Fund will be budgeted at the excess of revenues over expenditures after the requirements of the balance needed in the Contingency Reserve and Closure Reserve are met. The Rate Stabilization Reserve Fund shall be separate from the Contingency Reserve and Closure Reserve.
5. The County's budget will be amended at such time as the County Commission, by majority vote, authorizes the use of reserves. All requests to the County Commission for the use of Rate Stabilization Reserve Fund shall be accompanied by an addendum prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. As used in this document, the term "Fund" does not require the establishment of a self-balancing set of accounts, but rather indicates a separate account established within the Solid Waste Enterprise Fund.

**Ordinance for Discretionary Funding Guidelines:
Ordinance No. 06-34**

Section 2-600 Application of Article

This article shall govern the allocation of discretionary funds and provide the Board a maximum amount of annual funding available in each of the following fund categories: Community Human Services Partnership Fund, Community Human Services Partnership – Emergency Fund, Commissioner District Budget Fund, Midyear Fund, Non-Departmental Fund, and Youth Sports Teams Fund.

Section 2-601 Annual Appropriation

Funding for the purposes set forth in this article shall be subject to an annual appropriation by the Board in accordance with this article.

Section 2-602 Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- *Community Human Services Partnership Fund* shall mean funds eligible for allocation to social service programs.
- *Community Human Services Partnership – Emergency Fund* shall mean funds eligible for allocation for one time funding to meet an emergency situation.
- *Commissioner District Budget Fund* shall mean funds eligible for allocation to each Commissioner for activities relating to his or her district or the County at large.
- *Emergency Situation* shall mean those exigent circumstances that would prohibit or severely impact the ability of a currently funded Community Human Services Partnership (CHSP) agency to provide services.
- *Midyear Fund* shall mean funds eligible for allocation for requests that occur outside of the regular budget process.
- *Non-Departmental Fund* shall mean funds eligible for allocation for non-profit entities that are included, by direction of the Board, as part of the regular adopted budget.
- *Non-Profit* shall mean an entity that has been designated as a 501(c)(3) eligible by the U.S. Internal Revenue Services and/or registered as a non-profit entity with the Florida Department of State.
- *Youth Sports Teams Fund* shall mean funds eligible for allocation for temporary and nonrecurring youth sporting events such as tournaments and playoffs, and events recognizing their accomplishments.

Section 2-603

- (a) The County Administrator or his designee is authorized to develop forms and procedures to be used by a non-profit, group or individual when submitting a request for funding consistent with the provisions herein.
- (b) The County Administrator or his designee shall establish a process for evaluating request for funding made pursuant to this article.

Section 2-604

- (a) *Community Human Services Partnership Program Fund*
 - (1) Non-profits eligible for Community Human Services Partnership (CHSP) funding are eligible to apply for funding for other programs or specific event categories as long as the organization does not receive multiple County awards for the same program or events, or when requesting funding for an activity that is not CHSP eligible, such as capital improvements.
 - (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Program.
- (b) *Community Human Services Partnership Program – Emergency Fund.*
 - (1) Non-profits that are funded through the CHSP process are eligible to apply for emergency, one time funding through the Community Human Services Partnership Program – Emergency Fund.
 - (2) Annually, as part of the budget process, the Board shall confirm the allocation of funding set aside for the Community Human Services Partnership Program – Emergency Fund.
 - (3) These funds are available to any agency that is currently funded through the CHSP process.

- (4) The request for emergency funding shall be made at a regular meeting of the Board. If deemed appropriate, the request for emergency funding shall then go before a CHSP sub-committee consisting of members from the CHSP review boards of each of the partners (Leon County, the City of Tallahassee, and the United Way of the Big Bend.) The sub-committee shall determine if the situation would qualify as an Emergency Situation and what amount of financial support would be appropriate. The CHSP shall then make a recommendation to the County Administrator, who is authorized to approve the recommendation for funding.
 - (5) In the event the Board does not meet in a timely manner, as it relates to an agency's request, the County Administrator shall have the authority to appropriate expenditures from this account.
- (c) *Commissioner District Budget Fund*
- (1) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Commissioner District budget fund.
 - (2) Expenditures shall only be authorized from this account for approved travel, and office expenses.
- (d) *Midyear Fund*
- a. Non-profits, groups or individuals that do not fit into any of the other categories of discretionary funding as outlined in this article are eligible to apply for midyear funding.
 - b. Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Midyear Fund.
 - c. In the event the Board does not meet in a timely manner, as it relates to a funding request, the County Administrator shall have the authority to appropriate expenditures from this account. Such action is thereafter required to be ratified by the Board.
- (e) *Non-Departmental Fund*
- (1) Non-profits eligible for non-departmental funding are eligible to apply for funding in any other program or specific event categories as long as the organization does not receive multiple County awards for the same program or event. Eligible funding activities in this category are festivals and events and outside service agencies.
 - (2) Annually, as part of the budget process, the Board shall determine the allocation of funding set aside for the Non-Departmental Fund.
 - (3) Non-profits eligible for funding through the Cultural Resources Commission (CRC) Leon County Grant Program (funded through the non-departmental process) are eligible for funding in other program or specific event categories as long as the organization does not receive multiple County awards for the same program or event.
- (f) *Youth Sports Teams Fund*
- (1) Non-profits or athletic teams of the Leon County school system that are eligible for the County's Youth Athletic Scholarship Program are not eligible for funding pursuant to this Article.
 - (2) Annually, as part of the budget process, the Board shall determine the amount of funding pursuant to this Article.
 - (3) The award for Youth Sports Teams shall not exceed \$500 per team.
 - (4) Youth Sports Teams requesting funding from the Board shall first submit their requests in writing to the County Administrator or his or her designee for review and evaluation the request must include certified documentation establishing the legitimacy of the organization.
 - (5) Funding will be allocated on a first-come, first-serve basis. In the event that more than one request is received concurrently when the fund's balance is reduced to \$500, the remaining \$500 will be divided equally among the applicants meeting the evaluation criteria.
 - (6) Applicants must have participated in a City, County, or school athletic program during the year in which funding is sought.
 - (7) Team participants must be 19 years of age or younger.
 - (8) The requested funding shall support post-season activity, e.g., tournaments, playoffs, or awards banquets associated with extraordinary performance.
 - (9) After the Youth Sports Team funding level is established by the Board during the budget process, the County Administrator shall have the authority to appropriate expenditures from this account.
- (g) *Appropriation Process Annually, prior to March 31, the Board shall:*
- (1) Determine the amount of funding set aside for each funding category identified in this Article;
 - (2) Determine the list of permanent line item funded entities that can submit applications for funding during the current budget cycle; and

- (3) Provide direction to staff on additional appropriation requested that should be considered as part of the tentative budget development process.

Section 2. Conflicts.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with the Tallahassee-Leon County 2030 Comprehensive Plan as amended, which provisions shall prevail over any parts of this ordinance which are inconsistent, whether in whole or in part, with the said Comprehensive Plan.

Section 3. Severability.

If any word, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdictions, such portion or words shall be deemed a separate and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 4. Effective Date

This Ordinance shall have effect upon becoming law. DULY PASSED AND ADOPTED BY the Board of County Commissioners of Leon County, Florida, this 12th day of March, 2013.

**Reserve Policy:
Policy No. 07-2**

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 07-2, "Reserves", adopted by the Board of County Commissioners on July 10, 2007, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than 3% and to not exceed 8% of projected general fund and fine and forfeitures fund operating expenditures for the ensuing fiscal year.
- b. A Catastrophe Reserve will be maintained at 2% of the general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year. The Catastrophe Reserve will provide immediate cash flow for staff overtime, equipment, contractual support and materials/supplies in the event of a natural disaster. In the event of a declared local state of emergency, the County Administrator is authorized to utilize the Catastrophe Reserve to pay Leon County solid waste and Leon County building/growth fees for eligible residents for the purpose of debris removal and home restoration/reconstruction. To be eligible, residents must demonstrate that all other means (including, but not limited to: FEMA Individual Assistance, property insurance) have been exhausted prior to seeking County assistance.
- c. The reserve for contingency is separate from the reserve for cash balances.
- d. Annually, the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
- b. The unappropriated fund balance shall be no less than 10% and no greater than 20% of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in Sections 1 and 2.
- b. Funds in excess of the minimums established can be utilized to support one time capital project funding and/or other one-time expenditures to address unforeseen revenue shortfalls.

4. Budgeted Contingency Reserve

Budgeted Reserve for Contingency reserves, are established to provide the following:

- a. Funding for authorized mid-year increases to adopted levels of service.
- b. Funding for unexpected increases in the cost of providing existing levels of service.
- c. Temporary and nonrecurring funding for unexpected projects.
- d. Funding of a local match for public or private grants.
- e. Funding to offset losses in revenue caused by actions of other governmental bodies.
- f. Funding to accommodate unexpected program mandates from other governmental bodies.

5. Procedures

- a. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.
- b. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.
- c. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.
- d. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.
- e. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. Evaluation Criteria

- a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:
 - consistency with other Board policy;
 - the urgency of the request;
 - the scope of services to be provided;
 - the short-term and long-term fiscal impact of the request;
 - a review of alternative methods of funding or providing the services,
 - a review for duplication of services with other agencies;
 - a review of efforts to secure non-County funding;
 - a discussion of why funding was not sought during the normal budget cycle; and
 - a review of the impact of not funding or delaying funding to the next fiscal year.

7. Exceptions

- a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners on an annual basis.

Tallahassee-Leon County Comprehensive Capital Improvement Element Goals, Objectives, and Policies

Goal 1: [CI] (Effective 7/16/90)

To use sound fiscal policies to provide adequate public facilities concurrent with, or prior to development in order to achieve and maintain adopted standards for levels of service, and to exceed the adopted standards, when possible. 9J-5.016(3) (a)

PUBLIC FACILITY NEEDS

Objective 1.1: [CI] (Effective 7/16/90)

Define types of public facilities, establish standards for levels of service for each type of public facility, and determine what capital improvements are needed in order to achieve and maintain the standards for existing and future populations, and to repair or replace existing public facilities. 9J-5.016(3)(b)1

Policy 1.1.1: [CI] (Effective 7/16/90)

The following definitions apply throughout this Capital Improvements Element.

1. "Capital Improvement" means, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment (including ambulances, fire apparatus,). Capital improvements have an expected useful life of at least 3 years. Other "capital" costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered in the local government's annual budgets, but such items are not "capital improvements" for the purposes of the Comprehensive Plan, or the issuance of development orders.

2. "Category of public facilities" means a specific group of public facilities, as follows:

- a. Category A public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by the local government, all of which are addressed in other elements of this Comprehensive Plan.

- b. Category B public facilities are fire service, bikeway, sidewalk, airport and other government facilities owned or operated by the local government.

- c. Category C public facilities are arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, and parks and recreation facilities owned or operated by Federal, and State governments, independent districts, and private organizations.

3. "Development order" for purposes of determining vested rights means any order granting, denying, or granting with conditions an application for a building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of the local government having the effect of permitting the development of land. Development orders shall be categorized as:

- a. "Final Development Orders" The following development order shall be considered to be final development orders for purposes of a determination of vested rights in a previously approved development:

- (1) Preliminary subdivision plat approval;

- (2) Final subdivision plat approval; Tallahassee-Leon County Comprehensive Plan

- (3) Final Site plan approval (pursuant to County Ordinance 88-16);
- (4) Approval of a PUD concept plan;
- (5) Approval of a PUD Final Development Plan;
- (6) Building permit;
- (7) Development agreement entered into pursuant to Florida Statutes, Section 163.3220, et seq.; and
- (8) Any other development order which approves the development of land for a particular use or uses at a specified intensity of use and which allows commencement of construction or physical development activity on the land for which the development order is issued.

a. "Preliminary development order" mean a D RI Development approval, zoning approval, preliminary development plan approval, conditional use approval, master plan approval, Board of Adjustment approval, and any other development order than a final development order.

4. "Local government" means the City of Tallahassee, Florida and Leon County, Florida.

5. "Public facility" means the capital improvements and systems of each of the following: arterial and collector roads, mass transit, stormwater management, potable water, sanitary sewer, solid waste, parks and recreation, library, corrections, emergency medical service, fire service, bikeway, sidewalk, airport, other local government buildings, public education and public health facilities.

Policy 1.1.2: [CI] (Rev. Effective 8/17/92)

The local government shall establish standards for levels of service for Categories A and C of public facilities, and shall apply the standards as follows:

1. Category A. The standards for levels of service of each type of public facility in Category A shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, the local governments' annual budgets beginning with the 1990-91 fiscal year, the local governments' Capital Improvement Programs beginning with the 1990-91 fiscal year, and other elements of this Comprehensive Plan.

2. Category C. The standards for levels of service of each type of public facility in Category C shall apply to development orders issued by the local government after January 31, 1991, or such earlier date as may be adopted by the local government, and other elements of this Comprehensive Plan, but shall not apply to the local governments' annual budgets or the local governments' Capital Improvement Programs.

Policy 1.1.3: [CI] Levels of Service Required for Infrastructure, Facilities, and Utilities (Revised Effective 7/25/03; Revision Effective 7/20/05)

The following standards are hereby established as the minimum levels of service for various infrastructure, facilities, utilities and services required to support new development within the City of Tallahassee and Leon County.

1. Roadways

The peak hour roadway level of service for Tallahassee and Leon County is established as follows:

a. Outside the Urban Service Area:

Interstate, Intrastate, Limited Access Parkways: B

Principal Arterials: C

Minor Arterials: C

Major and Minor Collectors: C

Local Streets: D

Inside the Urban Service Area:

Interstate, Intrastate, Limited Access Parkways: C

Principal Arterials: D**

Minor Arterials: D / E*

Major and Minor Collectors: D / E*

Local Streets: D

*For Minor Arterials, and Major and Minor Collectors located inside the Urban Service Area and south of U.S. 90, the Level of Service shall be "D" for purposes of establishing priorities for programming transportation improvements, and "E" for meeting concurrency requirements, to support the Southern Strategy. Roads north of U.S. 90 shall be LOS D for both programming improvement and concurrency purposes.

**The Level of Service for Monroe Street from Gaines Street to Tennessee Street shall be "E". (*Revised Effective 12/10/02*)

b. Notwithstanding any of the above LOS standards in Policy 1.4.1 a. (above), in local government's review of a proposed development project, an optional LOS standard may be established that is equivalent to the currently adopted LOS standard plus 50% and may be applied in calculating the concurrency capacity for an impacted roadway segment that is not a Florida Intrastate Highway Facility (FIHS) as determined by the Florida Department of Transportation and that is located within the USA boundary provided that the following criteria is met:

- 1) The roadway segment is "capacity constrained" (as defined below), and;
- 2) The applicant or developer of the project being reviewed provides a "commensurate mitigation contribution" (as described below) to the local government for an alternative improvement.

For the purposes of this policy, the assumed roadway capacity that can be achieved under the adopted LOS standard plus 50% shall not exceed 150% of the maximum service flow at the adopted LOS. A "capacity constrained" roadway segment is one where the local government has determined that:

- 1) The improvement that will resolve the deficiency is not feasible due to environmental constraints, regulatory constraints or prohibitively costly right-of way demands, or;
- 2) The improvement that will resolve the deficiency is not desirable in that it is inconsistent with clearly defined community goals or long term plans, or;
- 3) The improvement that will resolve the deficiency is not desirable in that it clearly represents an economically inefficient measure that will address a public facility deficiency only on a temporary, limited basis.

The "commensurate mitigation contribution" must be equivalent to the costs of the public facility improvement(s) necessary to eliminate the capacity deficiency in order that the LOS standards in Policy 1.4.1 a. (above) would be maintained on the impacted roadway segment. The transportation facility improvement on which the contribution can

be expended by the local government may include public road capacity improvements, public road right-of-way acquisition, mass transit system implementation or facility improvements, or bike or pedestrian facility improvements. In addition, the transportation facility improvement on which the contribution can be expended must serve to enhance the transportation network within the defined traffic impact area of the proposed development.

2. Mass Transit

Tallahassee Mass Transit System (Category A):

- (1) Inside urban service area:
1% annual increase in system miles (odometer miles on buses).
- (2) Outside urban service area:
No service

3. Stormwater

a. Tallahassee and Leon County (Category A)

The design and water quality standards set forth in Florida Administrative Code Chapters 17-3 and 17-25, as the same may be amended from time to time, are hereby adopted by reference as the level of service for stormwater quality.

Local government may set higher minimum levels of treatment in watersheds where investigation and analysis indicate more stringent levels of service are required.

Stormwater management facilities shall be adequate to provide the following levels of service with regard to flood control:

100 Year Critical Storm Event

- No flood water in new buildings or existing buildings.
- Overland flow capacity available for all flow in excess of capacity of underground and open channel conveyance systems.

25 Year or Less Critical Storm Event

- No flood water more than six inches deep in local roads, parking lots, or other non-street vehicular use areas.
- No flood water in one driving lane each direction of collector streets.
- No flood water in two driving lanes each direction on arterial streets.
- Open channel conveyance capacity available for all flow in excess of capacity of underground conveyance system, or for full twenty-five year storm flow if no underground system exists.
- The rate of off-site discharge shall not exceed the predevelopment rate of discharge.

10 Year or Less Critical Storm Event

- No flood water in one driving lane of local roads.
- No flood water in the driving lanes of any road other than a local road.
- Underground conveyance not overflowing in business and commercial districts.

5 Year or Less Critical Storm Event

- No flood water in the driving lanes of any roadways. •Underground conveyances not overflowing in residential districts.

These are the adopted levels of service and shall be used as the basis for determining the availability of facility capacity and the system demand generated by development. In instances where an off-site deficiency exists at the time of adoption of this policy, such deficiency shall not be increased as the result of any development or land use changes.

b. Federal and State lands stormwater management (Category C):

- (1) Inside urban service area: Same as local government
- (2) Outside urban service area: Same as local government

4. Potable Water

a. Tallahassee and Leon County water systems (Category A):

(1) Inside urban service area: 160 gpcpd

(2) Outside urban service area (Rural Community Land Use Category or Demonstrated Hardship): 100 gpcpd

b. Private water system (Category C):

(1) Inside urban service area: 160 gpcpd

(2) Outside urban service area: 100 gpcpd

5. Sanitary Sewer

a. Tallahassee and Leon County sewer systems (Category A):

(1) Inside urban service area: 140 gpcpd

(2) Outside urban service area: no service provided

b. Private sewer systems (not owned by City which serve public - Category C):

(1) Inside urban service area: 140 gpcpd

(2) Outside urban service area: no service provided

6. Parks and Recreation Facilities

a. Tallahassee parks and recreation facilities:

(1) Countywide park land: 1.22 acres per 1,000 population (excluding boat ramps provided by Leon County). Includes City operation of County-owned Tom Brown Park.

(2) Area park land:

(a) Inside Urban Service Area: 2.00 acres per 1,000 population of Urban Service Area.

(b) Outside urban service area: no area parks.

(3) Recreation facilities are included in the cost of park land.

b. Leon County parks and recreation facilities:

(1) Countywide park land: 0.18 acres per 1,000 population (boat ramps portion only)

(2) Area Park: 2.00 Acres per 1,000 population within Urban Service Area (parks to be provided by City and located within City Limits). Per Policy 1.1.1.C of Parks and Recreation Element.

(3) Recreation facilities are included in the cost of park land.

7. Solid Waste

a. Leon County solid waste facilities:

(1) Provide for:

Year Jan 1	LOS (Lbs/ Capita on Daily Basis)	Year	LOS	Year	LOS	Year	LOS
1990	5.65	1996	6.25	2001	6.70	2006	6.95
1991	5.75	1997	6.35	2002	6.75	2007	7.00
1992	5.85	1998	6.45	2003	6.80	2008	7.05
1993	5.95	1999	6.55	2004	6.85	2009	7.10
1994	6.05	2000	6.65	2005	6.90	2010	7.15
1995	6.15						

- (2) One year of Class I landfill lined cell disposal capacity at present fill rates
- (3) Five years of Class I landfill capacity with preliminary permit approval from the Florida Department of Environmental Regulation
- (4) Ten years of properly zoned Class I landfill raw land capacity at present fill rates
 - b. Private solid waste disposal facilities: Same as local government

8. On-Site

Tallahassee and Leon County Category A Public Facilities Levels of service for on-site improvements, including local streets, water and sewer connection lines, stormwater management facilities, local parks and open space shall be as required of the developer in Tallahassee's and Leon County's land development regulations. Development approval shall be conditioned on the availability of services necessary to maintain all applicable level of service standards as adopted within the Comprehensive Plan.

Policy 1.1.4: [CI] (Effective 7/16/90)

The local governments shall determine the quantity of capital improvements that is needed as follows:

- 1. The quantity of capital improvements that is needed to eliminate existing deficiencies and to meet the needs of future growth shall be determined for each public facility by the following calculation: $Q = (S \times D) - I$.

Where Q is the quantity of capital improvements needed,
 S is the standard for level of service, D is the demand, such as the population, and
 I is the inventory of existing facilities.

The calculation will be used for existing demand in order to determine existing deficiencies. The calculation will be used for projected demand in order to determine needs of future growth. The estimates of projected demand will account for demand that is likely to occur from previously issued development orders as well as future growth. Public facilities to serve demand from previously issued development orders are assured by including such demand in "D" (demand) in the preceding calculation.

- 2. There are two circumstances in which the standards for levels of service are not the exclusive determinant of needs for a capital improvement:
 - a. Repair, remodeling, renovation, and replacement of obsolete or worn out facilities will be determined by the local government.

- b. Capital improvements that provide levels of service in excess of the standards adopted in this Comprehensive Plan may be constructed or acquired at any time as long as the following conditions are met:
 - (1) the capital improvement does not make financially infeasible any capital improvement of the same type that is needed to achieve or maintain the standards for levels of service adopted in this Comprehensive Plan, and
 - (2) the capital improvement does not contradict, limit or substantially change the goals, objectives and policies of any element of this Comprehensive Plan, and
 - (3) one of the following additional conditions is met:
 - (a) the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or
 - (b) the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 - (c) the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or
 - (d) the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.
- 3. Any capital improvement that is determined to be needed as a result of any of the factors listed in Policy 1.1.4.2 shall be included in the regular Schedule of Capital Improvements contained in this Capital Improvements Element. All such capital improvements shall be approved in the same manner as the capital improvements that are determined to be needed according to the quantitative analysis described in Policy 1.1.4.1. 9J-5.016(3)(b)2, (3)(c)1, (3)(c)1.b, (3)(c)1.e, (3)(c)3, (3)(c)5, (3)(c)9

Policy 1.1.5: [CI] (*Effective 7/16/90*)

The relative priorities among types of public facilities are as follows:

- 1. **Priorities Among Types of Public Facilities.** All public facility improvements that are based on achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible Schedule of Capital Improvements contained in this Capital Improvements Element. The relative priorities among types of public facilities (i.e., roads, potable water, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible.

Legal restrictions on the use of many revenue sources limit the extent to which types of facilities may be prioritized because they do not compete for the same revenues. During each annual prioritization process, no further prioritization among types of public facilities is necessary because all projects in the Schedule of Capital Improvements are financially feasible, programmed for improvement, and will be completed according to the Schedule. Each year, however, prioritization among types of facilities is re-determined by reaffirming or revising standards for levels of service within the constraints of available restricted revenues.
- 2. **Priorities of Capital Improvements Within a Type of Public Facility.** Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The local government shall establish the final priority of all capital improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility will be used beginning with the highest priority for which the revenue can legally be expended.
 - a. Repair, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.

- b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand.
 - c. New public facilities, and improvements to existing public facilities, that eliminate public hazards not otherwise eliminated by improvements prioritized according to Subsection a or b, above.
 - d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next five fiscal years, as updated by the annual review of this Capital Improvements Element. Tallahassee and Leon County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Subsection shall conform to the Future Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to serve all applicants for development orders, the capital improvements will be scheduled in accordance with criteria contained in the land development regulations.
 - e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.
 - f. New facilities that exceed the adopted levels of service for new growth during the next five fiscal years by either;
 - (1) providing excess public facility capacity that is needed by future growth beyond the next five fiscal years, or
 - (2) providing higher quality public facilities than are contemplated in the local governments' normal design criteria for such facilities.
 - g. Facilities not described in Subsections a through f, above, but which the local government is obligated to complete, provided that such obligation is evidenced by a written agreement the local government executed prior to July 1, 1990.
3. All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State agencies or the Northwest Florida Water Management District that affect, or will be affected by, the proposed local government capital improvements.
4. Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan. 9J-5.016(3)(c)1, (3)(c)3

Policy 1.1.6: [CI] (Effective 7/1/04)

All proposed capital projects in the City and County shall be consistent with the adopted Transportation Plan and designated future transportation corridors.

FINANCIAL FEASIBILITY

Objective 1.2: [CI] (Effective 7/16/90)

Provide needed public facilities that are within the ability of the local government to fund the facilities from local government revenues, development's proportionate share contributions, and grants or gifts from other sources. 9J-5.016(3)(b)5

Policy 1.2.1: [CI] (Effective 7/16/90)

The estimated costs of all needed capital improvements shall not exceed conservative estimates of revenues from sources that are available to the local government pursuant to current statutes, and which have not been rejected by referendum, if a referendum is required to enact a source of revenue. 9J-5.016(3)(c)1.f

Policy 1.2.2: [CI] (Revised Effective 12/8/98; Revision Adopted 4/21/05)

Existing and future development shall both pay for the costs of needed public facilities.

1. Future development
 - a. Future development shall pay for its proportional share of the capital improvements needed to address the impact of such development. Enterprise fund user charges, connection fees, and other user fees paid by new development shall be reviewed every two years to assure that provision of capital improvements needed to address the impact of future development will not increase ad valorem tax rates or rates of electric, gas, water or sewer utilities. Upon completion of construction, "future" development becomes "present" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities as described in subsection 2, below.
 - b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, special assessments and taxes.
2. Existing development
 - a. Existing development shall pay for the capital improvements that reduce or eliminate existing deficiencies, and some or all of the replacement of obsolete or worn out facilities.
 - b. Existing development's payments may take the form of user fees, special assessments, and taxes. 9J-5.016(3)(b)4, (3)(c)8
3. Both existing and future development may have part of their costs paid by grants, entitlements or the provision of public facilities from other levels of government and independent districts.
4. The City will eliminate on-site refunds to property owners or their representatives except in those situations within the City limits which specifically support the City's goals of affordable housing, urban infill development, or the Southern Strategy goal of a more balanced growth pattern. In order to receive a rebate, a development must have an average net density of not less than two (2) units per acre.

For purposes of this paragraph, the following definitions shall apply:

- a. Affordable housing: Any residential development in which 7% or greater of the residential units are determined to be affordable housing as defined in Section XIII, Glossary, under the Housing Element.
- b. Urban infill development: A development located on a parcel of property bounded on two or more sides by existing urban development, or adjacent to existing water or sewer service. "Urban" development" is defined as densities or intensities of one unit per acre or greater.
- c. Southern Strategy: Any development located within the Southern Strategy Area, as defined in the Land Use Element. (Rev. Effective 4/18/02)

The amount of on-site water and sewer refunds, on a residential equivalent basis shall not exceed (for water) an amount calculated to be the average cost to extend water distribution lines across a lot having 80 feet of frontage and (for sewer) an amount calculated to be the average cost to extend sewer collection lines across a lot having 80 feet of frontage.

The City shall amend its water and sewer extension policies and ordinances within sixty (60) days of the effective date of this amendment in order to effectuate the intent of this amendment.

In any utility reimbursement agreement, urban services agreement, or any other agreement, which provides for on-site refunds, the agreement shall state the specific goal or goals of this plan, which are served or achieved by the provision of refunds.

Policy 1.2.3: [CI] (Rev. Effective 9/19/91)

Capital improvements shall be financed, and debt shall be managed as follows:

1. Public facilities financed by enterprise funds (i.e., potable water, sanitary sewer, solid waste, and airport) shall be financed by:
 - a. debt to be repaid by user fees and charges for enterprise services, or
 - b. current assets (i.e., reserves, surpluses and current revenue), or
 - c. a combination of debt and current assets.
2. Public facilities financed by non-enterprise funds (i.e., roads, stormwater management, parks, fire service, police protection, and other government buildings) shall be financed from current assets: revenue, equity and/or debt. Specific financing of specific capital projects shall consider which asset, or group of assets, will be most cost effective, consistent with prudent asset and liability management, appropriate to the useful life of the project(s) to be financed, and efficient use of the local governments' debt capacity.
3. Debt financing shall not be used to provide more capacity than is needed within the Schedule of Capital Improvements for non-enterprise public facilities unless:
 - a. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service, or
 - b. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 - c. the asset acquired is land that is environmentally sensitive, or designated by the local government as necessary for conservation or recreation, or
 - d. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum. 9J-5.016(3)(c)2
4. The aggregate net bonded indebtedness in the City's enterprise activities shall not exceed 70% of assets. The City's adjusted general government net bonded indebtedness per capita shall not exceed 135% of Moody's Investor Service published median for cities of comparable size.

Policy 1.2.4: [CI] (Effective 7/16/90)

Tallahassee and Leon County shall not provide a public facility, nor shall it accept the provision of a public facility by others if Tallahassee, Leon County or another provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

Policy 1.2.5: [CI] (Effective 7/16/90)

All development orders issued by the local government which require public facilities that will be financed by sources of revenue which have not been approved or implemented (such as future debt or referenda) shall be conditioned on the approval of implementation of the indicated revenue source, or the substitution of a comparable amount of revenue from existing sources.

Policy 1.2.6: [CI] (Effective 7/16/90)

The sources of revenue contain within the adopted Comprehensive Plan (July 16, 1991) require no local referendum. In the event that subsequent sources of revenue listed under "Projected Costs and Revenues" require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, the Comprehensive Plan shall be amended to adjust for the lack of such revenues, in any of the following ways:

1. Reduce the standard for levels of service for one or more public facilities, or

2. Increase the use of other sources of revenue, or
3. Decrease the cost, and therefore the quality, of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for levels of service, or
4. A combination of the above alternatives.

The analysis that supports this Capital Improvements Element shall contain an Alternative Recommendation setting forth the costs and sources of revenue that will be proposed in the Plan amendment in the event the referendum is not held, or is held and is not successful.

Policy 1.2.7: [CI]

(Effective 4/18/02; Revision Effective 12/29/05)

By 2001, utility providers for sanitary sewer, water and stormwater shall prepare long range improvement plans to the year 2020 for major facilities from which subsequent five year capital improvement programs shall be derived. These long range improvement plans shall be based upon a needs plan to serve the Future Land Use Plan and its expected population within the Urban Service Area by 2020, and shall also contain a cost feasible plan which prioritizes improvements based upon projected revenues. These long range utility improvement plans will be updated concurrently with updates to the Future Land Use Plan and Long Range Transportation Plan.

Objective 1.3: [CI] *(Effective 7/16/90)*

Provide needed capital improvements for repair or replacement of obsolete or worn out facilities, eliminating existing deficiencies, and meeting the needs of future development consistent with the adopted plan and depicted on the future land use map and redevelopment caused by previously issued and new development orders. The local governments' ability to provide needed improvements shall be demonstrated by maintaining a financially feasible Schedule of Capital Improvements, as documented by the summary "Costs and Revenues by Type of Public Facility" contained in this Capital Improvements Element. 9J-5.016(3)(b)1 and 5.

Policy 1.3.1: [CI] *(Rev. Effective 11-22-99)*

The local government shall provide, or arrange for others to provide, the public facilities listed in the Schedule of Capital Improvements in the "Requirements for Capital Improvements Implementation" section of this Capital Improvements element. The capital improvements listed for Leon County within this element are balanced pursuant to 9J-5 with available revenue sources. However, the County reserves the right to amend projects and funding sources consistent with the criteria set out in 9J-5 for the Capital Improvements Element. The Schedule of Capital Improvements may be modified as follows:

1. The Schedule of Capital Improvements shall be updated annually. The annual update process shall be initiated concurrently with the preparation and adoption of the local governments' capital budgets. The capital improvement element schedule update amendment to the Comprehensive Plan shall be based upon the local governments' draft capital budgets being considered for adoption. The capital improvement element schedule update shall reflect any changes in the construction initiation date, completion date, or estimated project cost as otherwise established in a previous year's capital improvement element schedule update. The update shall also indicate whether those projects included in the previous year's capital improvement element schedule update (but not included in the current year's capital improvement element schedule update), have been completed, are ongoing, or have been deleted. Thereafter, prior to the transmittal of the amendment revising the Schedule of Capital Improvements, the amendment shall be revised to reflect any corresponding changes in the adopted local government capital budgets.
2. Pursuant to Florida Statutes 163.3187, the Schedule of Capital Improvements may be amended two times during any calendar year, and as allowed for emergencies, developments of regional impact, and certain small scale development activities.
3. Pursuant to Florida Statutes 163.3177, the Schedule of Capital Improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction of any facility enumerated in the Schedule of Capital Improvements.

4. Any act, or failure to act, that causes any project listed in the Schedule of Capital Improvements of this Comprehensive Plan to be scheduled for completion in a fiscal year later than the fiscal year indicated in the Schedule of Capital Improvements shall be in effect only if the act causing the delay is subject to one of the following:
 - a. Projects providing capacity equal to, or greater than the delayed project are accelerated within, or added to the Schedule of Capital Improvements, in order to provide capacity of public facilities in the fiscal year at least equal to the capacity scheduled prior to the act which delayed the subject project.
 - b. Modification of development orders issued conditionally or subject to the concurrent availability of public facility capacity provided by the delayed project. Such modification shall restrict the allowable amount and schedule of development to that which can be served by the capacity of public facilities according to the revised schedule.
 - c. Amendment of the plan to reduce the adopted standard for the level of service for public facilities until the fiscal year in which the delayed project is scheduled to be completed. 9J-5.016(3)(c)7

Policy 1.3.2: [CI] (Effective 7/16/90)

The local government shall include in the capital appropriations of their annual budgets all the capital improvements projects listed in the Schedule of Capital Improvements for expenditure during the appropriate fiscal year, except that the local government omit from their budgets any capital improvements for which a binding agreements has been executed with another party to provide the same project in the same fiscal year. The local government may also include in the capital appropriations of their annual budgets additional public facility projects that conform to Policy 1.1.4.2.b.3 and Policy 1.2.3.3.9J-5.016(3)(c)7.

Policy 1.3.3: [CI] (Rev. Effective 8/17/92; Revision Effective 12/29/05)

The City Commission of Tallahassee and the Board of County Commissioners of Leon County find that the impacts of development on public facilities within Tallahassee and Leon County occur at the same time as development authorized by a final development order. The local government shall determine, prior to the issuance of development orders, whether or not there is sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for existing development and the proposed development concurrent with the impacts of proposed development. For the purpose of this policy, the City of Tallahassee shall define "concurrent with" as follows:

1. No final development order shall be issued by the local government after October 1, 1990 unless there shall be sufficient capacity of Category A and Category C public facilities to meet the standards for levels of service for the existing population and for the proposed development according to the following timeframes:
 - a. For the following public facilities, there must be: a) available capacity to serve the impacts of the proposed development prior to the issuance of the building permit; b) at the time a development order is issued, the necessary facilities and services are guaranteed in an enforceable development agreement, pursuant to Florida Statutes, or an agreement or development order is issued pursuant to Chapter 380, Florida Statutes to be in place and available to serve new development at the time of the issuance of a certificate of occupancy.
 - (1) Potable water.
 - (2) Sanitary sewer.
 - (3) Solid waste.
 - (4) Stormwater management.
 - b. For the following public facilities there must be available capacity to serve the impacts of the proposed development at the adopted level of service within 12 months of the issuance of the final development order:
 - (1) Parks and recreation.
 - (2) Mass transit.
2. An applicant for a preliminary development order shall have a determination made as to the availability of Category A and Category C public facilities in accordance with subsection a or b:

- a. The applicant may request a determination of available capacity as part of the review and approval of the preliminary development order provided that the determination of available capacity shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development order,
 - b. The applicant may request the approval of a preliminary development order without a determination of capacity of Category A and Category C public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development order that:
 - (1) Final development orders for the subject property are subject to a determination of available capacity in Category A and Category C public facilities, as required by Policy 1.3.1, and;
 - (2) No rights to obtain final development order, nor any other rights to develop the subject property have been granted or implied by the local government's approval of the preliminary development order without determining that there is available capacity in Category A and Category C public facilities.
3. Except for an approved development of regional impact with specific phases of development, the determination of available capacity shall be valid for the term of a proposed project's development order. For development orders without specific terms of development, the determination and reservation of available capacity shall not exceed two years. For good faith development, extensions of the two year terms may be permitted in six month intervals.
4. A determination that there is available capacity in public works to serve the project shall run with the land; shall be assignable within adjacent portions of a project; and shall not be assignable to other projects. A determination that there is available capacity for a project shall apply only to specific land uses, densities, and intensities based upon information provided by the applicant. Any change in the density, intensity or land use is subject to review and approval or denial by the City of Tallahassee.
5. An applicant shall prepay all impact fees or other infrastructure costs to guarantee the applicant's pro rata share of the local governments' financial obligation for public facilities, which are constructed by the local government for the benefit of the subject property.
- a. Whenever an applicant's pro rata share of a public facility is less than full cost of the facility, the local government shall contract with the applicant for the full cost of the facility including terms regarding reimbursement of the applicant for costs in excess of the applicant's pro rata share.
 - b. Upon expiration of the determination of capacity for the development pursuant to subsection 2.a.(2) all unused capacity shall be forfeited. The pro rata infrastructure costs (not impact fees) paid for said capacity now forfeited shall be held by the City as a credit unless excess capacity exists that will allow local government to extend the expiration date. Pro rata infrastructure costs held as a credit by local government and not used by a developer to offset future impacts on public facilities shall be rebated without interest to the developer after a period of one (1) year.
6. The standards for levels of service of Category A and Category C public facilities shall be applied to the issuance of development orders on the following geographical basis:
- a. Public facilities which serve all of Leon County shall achieve and maintain the standard for levels of service on a Countywide basis. No development order shall be issued in any unincorporated part of Leon County if the standard for levels of service is not achieved and maintained throughout the County for the following public facilities:
 - (1) Solid Waste Disposal
 - (2) Countywide Parks

- b. Public facilities which serve less than all of Leon County shall achieve and maintain the standard for levels of service within their assigned service area. No development order shall be issued in an assigned service area if the standard for levels of service is not achieved and maintained throughout the assigned service area for the following public facilities and assigned service areas:
- (1) Arterial and Collector Roads: All such roads throughout the county significantly affected by the proposed development
 - (2) Stormwater Management Systems: Major Stormwater Basin
 - (3) Potable Water Systems: Water System Service Area
 - (4) Sanitary Sewer Systems: Treatment Plant Service Area
 - (5) Area Parks: Urban Service Area
 - (6) Mass Transit: Citywide

COORDINATE CAPITAL IMPROVEMENTS WITH LAND DEVELOPMENT

Objective 1.4: [CI] (*Effective 7/16/90*)

Manage the land development process to insure that all development receives public facility levels of service equal to, or greater than the standards adopted in Policy 1.1.3, subsections 1-3, and 6. 9J-5.016(3)(b)3 and 5 by implementing the Schedule of Capital Improvements (required by Objective 1.3) and produced in its entirety elsewhere in the Capital Improvements Element, and by using the fiscal resources provided for in Objective 1.2 and its supporting policies.

Policy 1.4.1: [CI] (*Effective 7/16/90*)

All Category A public facility capital improvements shall be consistent with the goals,, objectives and policies of the appropriate elements of this Comprehensive Plan. 9J-5.016(3)(b)5, (3)(c)9, and (4)(a)1.b

Policy 1.4.2: [CI] (*Rev. Effective 11-22-99*)

The local government shall integrate their land use planning and decisions with their plans for public facility capital improvements by developing and adopting the programs listed in the "Implementation Programs" section of this Capital Improvements Element. The location of, and level of service provided by projects in the Schedule of Capital Improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Future Land Use Element of this Comprehensive Plan. Individual land use decision shall be consistent with the Comprehensive Plan. 9J-5.016(3)(b)3, (3)(c)9.

REQUIREMENTS FOR CAPITAL IMPROVEMENTS IMPLEMENTATION SCHEDULE OF CAPITAL IMPROVEMENTS, INCLUDING GENERAL LOCATION

The Schedule of Capital Improvements on the following pages will repair or replace obsolete or worn out facilities, eliminate existing deficiencies, and make available adequate facilities for future growth through no less than a five-year planning period, updated annually. The analysis of capacity requirements for deficiency and growth at the time of original plan adoption appears in a support document prepared for this Capital Improvements Element: "Public Facility Requirements 1988/89 - 1995/96 and to 2010."

The projects are listed according to the type of public facility. Within each list, projects are listed in sequence according to the fiscal year in which the initial project expenditures are scheduled. The capital improvement element schedule update shall provide the projected construction initiation date, completion date, and rough estimate of the total project cost for each project included therein. The capital improvement element schedule update shall include advance-funded State of Florida roadway projects, noting, however, that the local government bears no obligation in the funding or construction of these facilities. The capital improvement element schedule update shall include those local road projects reflected in the local government's adopted capital budget.

Each project is named, and briefly described. Most project locations are specified in the name or description of the project. The capacity of the project is shown, using the same measure of capacity that is used in the standard for the level of service (see Policy 1.1.3). Capacity increases may meet the needs of current deficiencies, or future

development, or both, as noted above. If no "added capacity" is shown, the project is limited to repair, renovation, remodeling or replacement of an existing facility, with no net increase in capacity.

The estimated cost of each project during each of the next five or six fiscal years is shown in thousands of dollars (\$1000s), and the total 5 or 6-year cost is also shown. Any costs incurred before or after the 5 or 6-year schedule are omitted from the project total. Such costs appear in the local governments' Capital Improvements Programs. All cost data is in current dollars; no inflation factor has been applied because the costs will be revised as part of the annual review and update of the Capital Improvements Element.

All projects contained in this Schedule of Capital Improvements are consistent with the other elements of this Comprehensive Plan. Consistency is determined and maintained by calculating that the total capacities of planned projects and existing facilities achieve or exceed the capacity of facilities that are required by the adopted standards for levels of service using the formula in Policy 1.1.4. 9J-5.016(4)(a)1

The Capital Improvements Element reflects the five year adopted Capital Improvement Plans (CIPs) of the City of Tallahassee and Leon County, and may not reflect other Capital Facilities documents that are concurrently being developed and yet to be adopted.

Rule 9J-5.016, F.A.C., concerning the Capital Improvements Element states, in part, "The Capital Improvements Element should include projects for which local government has fiscal responsibility."

Objective 1.5: [CI] (Effective 6/28/98)

Ensure that the City of Tallahassee and Leon County, their agents, and their assigns appropriate adequate funds and maintain an operational commitment sufficient to implement the various obligations of the Comprehensive Plan which are not addressed through the capital improvements planning requirements.

Policy 1.5.1: [CI] (Effective 6/28/98)

The City of Tallahassee and Leon County, either jointly or separately, shall, in conjunction with the Comprehensive Plan Evaluation and Appraisal Report process, undertake a periodic review of obligations set forth in the Comprehensive Plan for which they, or their agents or assigns, are responsible for implementing, and which are not otherwise addressed through the capital improvements planning process. Each obligation shall be evaluated; including: a) affirmation of the commitment to the obligation; b) demonstration of financial capacity and commitment to carry out the work necessary to fulfill the obligation; and c) an assessment as to the ability to perform, or have performed, required work within the specified period of time (as applicable).

Should the City of Tallahassee or Leon County determine, as an outcome of this review, that an obligation found in the Comprehensive Plan should be deleted or otherwise modified; the affected local government shall file, at the first available opportunity, an amendment to the Comprehensive Plan making corresponding appropriate revisions.

Objective [CI] 1.6: (Effective 12/8/98)

The City of Tallahassee and Leon County shall adopt and implement revised programs and/or policies which favor the funding and scheduling of their capital improvements programs and policies for the Central Core Area and Southern Strategy Area

Policy [CI] 1.6.1: (Effective 12/8/98)

The local governments shall commit to undertake needed repairs, replace obsolete infrastructure and facilities, and address existing infrastructure deficiencies within the Central Core Area and Southern Strategy Area. The identification of such projects shall be based on the Comprehensive Assessment of the Central Core Area; the Comprehensive Assessment of the Southern Strategy Area; the Strategic Implementation Plan of the Central Core Area; the Strategic Implementation Plan of the Southern Strategy Area; and, any applicable Sector Plans.

Policy [CI] 1.6.2: (Effective 12/8/98)

By 1999, the local governments shall establish criteria for evaluation of projects proposed for inclusion within the 5 Year Capital Improvement Schedule. Among these criteria, there shall be criteria reflecting the commitment to needed improvements within the Central Core Area the Southern Strategy Area.

Policy [C] 1.6.3: (Effective 12/8/98)

Funding approved to implement capital improvements necessary to address those needs identified by the Comprehensive Assessment of the Central Core Area and the Comprehensive Assessment of the Southern Strategy Area shall not be diverted to other projects without the expressed consent of the Commission.

PROGRAMS TO ENSURE IMPLEMENTATION

(Rev. Effective 9/19/91)

The following program descriptions are part of the adopted Comprehensive Plan. The following programs shall be implemented by January 31, 1991, or such earlier date as may be adopted by the local government, to ensure that the goals, objectives and policies established in the Capital Improvements Element will be achieved or exceeded. Each implementation program will be adopted by ordinance, resolution or executive order, as appropriate for each implementation program.

1. Review of Applications for Development Orders. The local government shall amend their land development regulations to provide for a system of review of various applications for the levels of service of Category A and Category C public facilities. Such system of review shall assure that no
2. Final development order shall be issued which results in a reduction in the levels of service below the standards adopted in Policy 1.1.3.a-c for Category A public
3. Facilities and Policy 1.1.3.f for Category C public facilities. The land development regulations shall include, at a minimum, the provisions of Policy 1.3.3.a and b in determining whether a development order can be issued.

The land development regulations shall also address the circumstances under which public facilities may be provided by applicants for development orders. Applicants for development orders may offer to provide public facilities at the applicant's own expense in order to insure sufficient capacity of Category A and Category C public facilities, as determined according to Paragraphs A and B, above. Development orders may be issued subject to the provision of public facilities by the applicant subject to the following requirements:

- a. The local government and the applicant enter into an enforceable development agreement which shall provide, at a minimum, a schedule for construction of the public facilities and mechanisms for monitoring to insure that the public facilities are completed concurrent with the impacts of the development, or the development will not be allowed to proceed.
 - b. The public facilities which are impacted by a subsequent Development Order are operating and will continue to operate at or above the adopted LOS consistent with the conditions outlined in Policy 1.3.3 of the CIE and that the public facilities are contained in the Schedule of Capital Improvements of the Comprehensive Plan.
1. **Impact Fees.** Impact fee ordinances shall require the same standard for the level of service as is required by Policy 1.1.3., and may include standards for other types of public facilities not addressed under Policy 1.1.3. All impact fee ordinances necessary to support the financial feasibility of this element shall be adopted, or amended to the required standard for the level of service by January 31, 1991.
 2. **Annual Budget.** The annual budget shall include in its capital appropriations all projects in the Schedule of Capital Improvements that are planned for expenditure during the next fiscal year.
 3. **Capital Improvements Program.** The annual multi-year Capital Improvement Program (CIP) shall be prepared in conjunction with the annual review and update of the Capital Improvements Element. The CIP shall contain all of the projects listed in the Schedule of Capital Improvements of the updated version of the Capital Improvements Element.

4. **Semiannual Report.** The mandatory semiannual report to the Department of Community Affairs concerning amendments to the Comprehensive Plan due to emergencies, developments of regional impact and selected small developments shall report on changes, if any, to adopt goals, objectives and policies in the Capital Improvements Element.
5. **Update of Capital Improvements Element.** The Capital Improvements Element shall be reviewed and updated annually. The element shall be updated in conjunction with the budget process and the release of the official population estimates and projections by the Bureau of Economic and Business Research (BEBR) of the University of Florida. The update shall include:
 - a. Revision of population projections
 - b. Update of inventory of public facilities
 - c. Update of costs of public facilities
 - d. Update of Public Facilities Requirements analysis (actual levels of service compared to adopted (standards))
 - e. Update of revenue forecasts
 - f. Revise and develop capital improvements projects for the next five fiscal years
 - g. Update analysis of financial capacity
7. **Concurrency Implementation and Monitoring System.** The local government shall establish and maintain Concurrency Implementation and Monitoring Systems. The Systems shall consist of the following components:
 - a. Annual report on the capacity and levels of service of public facilities compared to the standards for levels of service adopted in Policy 1.1.3.a-c and f. The report shall summarize the actual capacity of public facilities, and forecast the capacity of public all be based on the most recently updated Schedule of Capital Improvements in this Capital Improvements Element. The annual report shall constitute prima facie evidence of the capacity and levels of service of public facilities for the purpose of issuing development orders during the 12 months following completion of the annual report. The annual report shall also summarize and forecast capacities and levels of service for comparison to the standards adopted in Policy 1.1.3.d and e, but such portion of the annual report shall be for information purposes only, and shall not pertain to the issuance of development orders by the local government.
 - b. Public facility capacity review. The City of Tallahassee and Leon County shall use the procedures specified in Implementation Program 1, above, to enforce the requirements of Policy 1.3.3.a. and b. and as such the impacts of proposed development will be analyzed in relation to the availability of capacity at the time of permitting. Records shall be maintained during each fiscal year to indicate the cumulative impacts of all development orders approved during the fiscal year-to-date on the capacity of public facilities as set forth in the most recent annual report on capacity and levels of service of public facilities. The land development regulations of the local government shall provide that applications for development orders that are denied because of insufficient capacity of public facilities may be resubmitted after a time period to be specified in the land development regulations. Such time period is in lieu of, and not in addition to, other minimum waiting periods imposed on applications for development orders that are denied for reasons other than lack of capacity of public facilities. Land development regulations shall require that development commence within a specified time after a development order is issued, or the development order shall expire, subject to reasonable extensions of time based on Criteria included in the regulations.
 - c. Review of changes in planned capacity of public facilities. The local government shall review each amendment to this Capital Improvement Element, in particular any changes in standards for levels of service and changes in the Schedule of Capital Improvements, in order to enforce the requirements of Policy 1.3.1.d.
 - d. Concurrency implementation strategies. The local government shall annually review the concurrency implementation strategies that are incorporated in this Capital Improvements Element:

- (1) Standards for levels of service that are phased to reflect the local governments financial ability to increase public facility capacity, and resulting levels of service, from year to year. Standards for levels of service may be phased to specific fiscal years in order to provide clear, unambiguous standards for issuance of development orders. (See Policy 1.1.3)
 - (2) Standards for levels of service that are applied within appropriate geographical areas of the local government. Standards for Countywide public facilities are applied to development orders based on levels of service throughout the County. Standards for public facilities that serve less than the entire County are applied to development orders on the basis of levels of service within assigned service areas. (See Policy 1.3.3.c)
 - (3) Standards for levels of service are applied according to the timing of the impacts of development on public facilities. Final development orders, which impact public facilities in a matter of months, are issued subject to the availability of water, sewer, and solid waste facilities prior to the issuance of the building permit, and other facilities (i.e., parks stormwater management and, mass transit) must be available within 12 months of the final development order. Preliminary development orders can be issued subject to public facility capacity, but the capacity determination expires in two years unless the applicant provides financial assurances to the local government. As an alternative, the determination of public facility capacity for preliminary development orders can be waived with in agreement that a capacity determination must be made prior to issuance of any final development order for the subject property. Such a waiver specifically precludes the acquisition of rights to a final development order as a result of the issuance of the preliminary development order. (See Policy 1.3.3.a and b)
 - (4) Levels of service are compared to adopted standards on an annual basis. Annual monitoring is used, rather than case-by-case monitoring, for the following reasons:
 - (a) annual monitoring corresponds to annual expenditures for capital improvements during the local governments' fiscal years;
 - (b) annual monitoring covers seasonal variations in levels of service; and
 - (c) case-by-case monitoring would require applicants for development orders or the local government to conduct costly, time-consuming research which would often be partially redundant of prior research, or involve disparate methodologies and produce inconsistent results. (See Concurrency Implementation and Monitoring System component A, above.)
 - (5) Public facility capital improvements are prioritized among competing applications for the same amount of facility capacity according to the criteria in Policy 1.1.5.b.4. If any applications have to be deferred to a future fiscal year because of insufficient capacity of public facilities during the current fiscal year, the applications to be deferred will be selected on the basis of rational criteria.
- e. Capacity of Public Facilities for Development Orders Issued Prior to Adoption of the Plan. The City of Tallahassee and Leon County will "reserve" capacity of public facilities for development orders, in addition to approved Developments of Regional Impact, that were issued by the local government prior to the adoption of this Comprehensive Plan under the following circumstances:
- (1) A representative of the property which is the subject of the development order has requested and received a determination of vested rights, and
 - (2) A representative of the property which is the subject of the development order has accepted in writing the applicable requirements of Policy 1.3.3.b, c of the Capital Improvements Element.

The local governments find that it is not necessary to automatically "reserve" capacity of public facilities for all development orders issued prior to the adoption of the plan because experience indicates that many such development orders are not used, or are not used to the maximum allowable uses, densities or intensities. The local governments find that the population forecasts that are the basis for this plan are a reasonable prediction of the absorption rate for development, and that the capital facilities which are planned to serve the forecast development are

available for that absorption rate. Reserving public facility capacity for previously issued development orders would deny new applicants access to public facilities, and would arbitrarily enhance the value of dormant development orders. The local governments intend to develop and pursue programs that will give persons with legitimate and substantial vested rights an opportunity to proceed with their plans without arbitrary interference by the new

Comprehensive Plan. However; the local governments intend to require such persons to "continue in good faith" in order to "reserve" capacity of public facilities which are provided by the local government. The City of Tallahassee and Leon County will not "reserve" capacity of public facility for previously issued development orders that have not been vested under the local government's vesting ordinance and which have not continued development in good faith.

8. **5-Year Evaluation.** The required 5-year evaluation and appraisal report shall address the implementation of the goals, objectives and policies of the Capital Improvements Element. The monitoring procedures necessary to enable the completion of the 5-year evaluation include:
 - a. Review of Annual Reports of the Concurrency Implementation and Monitoring System.
 - b. Review of Semiannual Reports to DCA concerning amendments to the Comprehensive Plan.
 - 1) Review of Annual Updates of this Capital Improvements Element, including updated supporting documents.
9. **Contractor Performance System.** The local government will develop a system of monitoring the actual performance of contractors who design and/or construct public facilities for the local government. The monitoring system shall track such items as actual vs. planned time schedule, and actual vs. bid cost. The performance of contractors shall be considered when the local government awards contracts for public facilities. 9J-5.016(3)(c)6 and (4)(b)

SCHEDULES OF CAPITAL IMPROVEMENTS

NOTE: Copies of the annual Schedules of Capital Improvements may be viewed in the printed version of the Tallahassee-Leon County Comprehensive Plan.



Abbreviations & Acronyms

AC	Advisory Committee	EMS	Emergency Medical Services
ADA	America Disabilities Act	EOC	Emergency Operations Center
AFS	Administrative Financial System	ESF	Emergency Support Function
AGI	Adjusted Gross Income	FAC	Florida Association of Counties
AMT	Alternative Minimum Tax	FASB	Financial Accounting Standards Board
BAR	Budget Amendment Request	FDOT	Florida Department of Transportation
BCP	Budget Change Proposal	FEMA	Federal Emergency Management Agency
BEA	Budget Enforcement Act	FICA	Federal Insurance Contributions Act
BEBR	Bureau of Economic and Business Research	FLUM	Future Land Use Map
BLS	Bureau of Labor Statistics	FNP	Florida Nutrition Program
BOCC	Board of County Commissioners	FS	Florida Statutes
CAFR	Comprehensive Annual Financial Report	FTE	Full-time Equivalency
CDAT	Cross Departmental Action Team	FY	Fiscal Year
CHSP	Community Human Services Partnership	GAAP	Generally Accepted Accounting Principles
CIP	Capital Improvement Program	GAL	Guardian Ad Litem
COLA	Cost of Living Adjustment	GAO	Government Accountability Office
CPI	Consumer Price Index	GASB	Governmental Accounting Standards Board
CRA	Community Redevelopment Act	GEM	Growth and Environmental Management
CRTPA	Capital Region Transportation Planning Agency	GFOA	Government Finance Officers Association
DEP	Department of Environmental Protection	GIS	Geographic Information Systems
DIA	Downtown Improvement Authority	GRPA	Government Performance & Results Act
DOR	Department of Revenue	HAB	Healthcare Advisory Board
DJJ	Department of Juvenile Justice		
DRI	Development of Regional Impact		
EDC	Economic Development Council		
EEO	Equal Employment Opportunity		

Abbreviations & Acronyms

HFA	Housing Finance Authority	OPS	Other Personnel Service
HHS	Health & Human Services	ORG	Organization
HIPAA	Health Insurance Portability and Accountability Act	OSHA	Occupational Safety and Health Administration
HR	Human Resources	PETS	Permit Enforcement Tracking System
HUD	Housing & Urban Development	PIO	Public Information Office
ICLEI	International Council for Local Environmental Initiatives	PSCB	Public Safety Communications Board
ICMA	International City/County Management Association	PSCC	Public Safety Coordinating Council
IDP	Individual Development Plan	PUB	Planned Unit Development
IFAS	Integrated Fund Accounting System	RFP	Request for Proposals
JAG	Justice Assistance Grant	RP	Real Property
JE	Journal Entry	SAL	State Appropriations Limit
JV	Journal Voucher	SCRAM	Secure Continuous Remote Alcohol Monitor
LCCOL	Leon County Code of Law	SHIP	State Housing Initiative Plan
LCSO	Leon County Sheriff's Office	SLGS	State and Local Government Security
LOS	Level of Service	SPTR	Supervised Pre -Trial Release
LOST	Local Option Sales Tax	TDC	Tourist Development Council
MIS	Management Information Services	TFA	Transaction Function Activity Code
MOU	Memorandum of Understanding	TIF	Tax Increment Financing
MSTU	Municipal Services Taxing Unit	TIPS	Treasury Inflation Protected Securities
MWSBE	Minority/Women Small Business Enterprise	TLCPD	Tallahassee-Leon County Planning Department
NA	Not Applicable, or Not Available	TMDL	Total Maximum Daily Load
NCGA	National Council on Governmental Accounting	TRIM	Truth In Millage
NCIC	National Crime Information Center	USA	Urban Services Area
NIPA	National Income and Product Accounts	USDA	United States Department of Agriculture
NPDES	Non-Point Discharge Elimination System	YTD	Year-to-Date
OGC	Office of General Council		
OMB	Office of Management and Budget		

**Citizens' Guide to the Budget
Budget Terms**

-A-

Accrual Accounting:

A basis of accounting in which revenues are recorded when earned and expenses are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Actual:

Monies which have already been used or received.

Ad Valorem Tax:

A tax levied on the assessed value (net of any exemptions) of real or personal property. This is commonly referred to as property tax.

Adjusted Final Millage:

The actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, such changes are very slight and the adjusted millage sometimes does not change from the levy set by the taxing authority. State law provides for certain limitations.

Adopted Budget:

The financial plan of revenues and expenditures for a fiscal year as approved by the Leon County Board of Commission.

Aggregate Millage Rate:

The sum of all property tax levies imposed by the governing body of a county. State law limits the aggregate rate for a county or municipality to \$10.00 per \$ 1,000 of assessed taxable value.

Amendment:

A change to an adopted budget that may, or may not, increase or decrease a fund total. The change must be approved by the County Commission in certain instances.

Appropriated Fund Balance:

The fund balance is included as a revenue source in the annual budget.

Appropriated Income:

Florida Statute requires county governments to budget only ninety-five percent (95%) of the total revenue anticipated. Five (5%) percent of the total amount of revenues cannot be incorporated into the budget and made available for expenditure. Therefore, ninety-five percent (95%) of the one hundred percent (100%) of anticipated total revenues becomes the portion referred to as appropriated income.

Appropriations:

A specific amount of funds authorized to which financial obligations and expenditures may be made.

Assessed Value:

A value established by the County Property Appraiser for all real or personal property for use as a basis for levying property taxes.

-B-

Balanced Budget:

The difference between the projected expenditures and the expenditures occurred (Balanced Budget = Revenue - Expenditures).

Base Budget:

The amount programmed in the budget year for conducting the same program and performing the same services as are planned for the current year.

Board of County Commissioners (BOCC):

Elected Officials that make legislative decisions concerning Leon County policies.

Bond:

A written promise to pay a sum of money on a specific date at a specified interest rate as detailed in a bond ordinance.

Budget:

A fiscal plan for using financial and staff resources to accomplish specific goals and objectives within a definite time period.

Budget Amendment Request (BAR):

A proposal to change the dollar amount or scope of an activity or project after the budget has been approved by the Board of County Commissioners.

Budget Change Proposal:

A proposal to change the level of service or funding sources for activities authorized or to propose new program activities not currently authorized.

Budget Message:

A brief written statement presented by the County Administrator to explain principal budget issues and to identify policy-related issues to the Leon County Commission.

Budget Resolution:

The budget resolution establishes various budget totals, divides spending totals into functional categories and may include reconciliation instructions to designated departments.

Budget Split:

Allocation of salary across the Organizational Codes in an organization.

-C-

Capital Improvement Projects:

Physical assets, constructed or purchased, that have a minimum useful life of ten years and a minimum cost of \$10,000. These may include buildings, recreational facilities, road and drainage structures, and large pieces of equipment.

Capital Improvement Program (CIP):

A five-year plan for providing public physical improvements. The program provides the following information for each project: a time frame for completion, the location, description, an annual estimated expenditure and the proposed method of financing.

Capital Outlay:

Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$750 and less than \$10,000 and will include construction projects, purchases of land, major renovations or repairs to existing grounds or facilities and acquisition of equipment.

Chart of Accounts:

A set of accounting codes characterizing transactions throughout the organization's financial systems. It facilitates the consistent coding of transactions for entry into the systems as well as computer manipulation of transaction data.

Constitutional Officer:

Positions established by Florida's Constitution. In Leon County there are five elected constitutional officers: Tax Collector, Sheriff, Property Appraiser, Supervisor of Elections, and Clerk of the Court.

Contingency:

A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Continuation Budget Request:

Includes funding required to continue the existing level of service in the service area.

County Administrator:

The Chief Executive Officer (CEO) of the County appointed by the Leon County Commission.

Budget Terminology

Customer:

The recipient of an output product or service. May be internal or external to the organization.

-D-

Debt Service:

The expense of retiring such debts as loans and bond issues. It includes principal and interest payments, payments for paying agents, registrars, and escrow agents.

Debt Service Fund:

A fund established to account for the accumulation of resources for the payment of interest and principal general long-term debt.

Deficit:

The excess of expenditures over revenues during a fiscal year.

Department:

A basic organizational unit of County government which is functionally unique in its service delivery and is comprised of more than one program.

Depreciation:

The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary type funds (such as enterprise and internal service funds).

Division:

A basic organizational unit of the County which is functionally unique in its service delivery.

-E-

Economic Indicators:

Economic information such as consumer price index, population, personal income, housing starts, wages, production, business activity, purchasing power, and unemployment.

Encumbrance:

The commitment of appropriated funds to purchase an item or service.

Enterprise Fund:

A governmental accounting fund for operations that function similarly to private business enterprises. The cost of providing these types of services is derived by user fees and other charges for service.

Exception Report:

A report that supplement information already available on regular reports by highlighting unusual situations which require the attention of management.

Exemption:

A portion of the total assessed valuation of property which is not subject to property taxes. An example is the homestead exemption which provides qualifying homeowners with a \$25,000 exemption on their personal residential property. In January 2008, an additional exemption for value that exceeds \$50,000, up to a total additional exemption of \$25,000 was approved by constitutional amendment.

Expenditure:

Decreases in fund financial resources for the procurement of assets or the cost of goods and/or services received.

-F-

Fiscal Year (FY):

Any twelve (12) month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The fiscal year for Leon County begins on October 1 and ends on September 30 of the following year.

Fiduciary Fund:

Used to account for assets held by a governmental entity for other parties (either as a trustee or as an agent) and that cannot be used to finance the governmental entity's own operating programs.

Franchise Fee:

A fee imposed by a government unit for a right/ license granted to an individual/ business to market a company's goods/services in a particular area.

Fund:

A group of appropriations treated as an entity to meet legal requirements or Generally Accepted Accounting Principles (GAAP).

Fund Balance:

The difference between fund assets and fund liabilities.

-G-

GAAP:

Uniform minimum standards and guidelines for financial accounting and reporting.

General Fund:

The fund used to account for all financial resources that are derived from ad valorem (property) taxes, licenses, permits, and other general revenues that will be used to support services that are provided on a countywide basis.

Governmental Fund:

Used to account for the sources, uses, and balances of current financial resources and of ten have a budgetary orientation. Are comprised of the following fund types: The General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds, and Permanent Funds.

Grant:

A contribution by a government or other organization to support a particular function. Grants may be classified as either operation or capital, depending upon the grantee.

-I-

Indirect Cost Reimbursement:

Payments made to the County's general fund by enterprise or grant-funded programs to cover administrative overhead costs incurred by the County.

Inflation:

Growth in a general measure of prices, usually expressed as an annual rate of change.

Intergovernmental Revenue:

Revenue collected by one government and distributed to another level of government(s).

Internal Service Fund:

A fund established for the purpose of accounting for the transactions between government agencies.

-L-

Line Item:

A sub-classification of expenditures based on the type of goods or services.

Long Term Debt:

All senior debt, including bonds, debentures, bank debt, mortgages, deferred portions of long-term debt, and capital lease obligations.

-M-

Master Lease Program:

The method used to finance the purchase of new equipment and refinance existing equipment leases.

Match:

Refers to a cost sharing ratio for a State or County program which requires a County General Fund Contribution of a certain amount or percentage to qualify.

Budget Terminology

Millage Rate:

The rate used to calculate taxes based upon the assessed value of real property, countywide. One mill of tax is equal to \$1.00 for each \$1,000 of taxable property value.

Mission Statement:

A succinct description of the scope and purpose of a County department.

Modified Accrual System:

Accounting basis that records revenues when they are earned (whether or not cash is received then) and expenditures when goods and services are received (whether or not cash payments are made then).

Municipal Services Taxing Unit (MSTU):

A district created by the county to place the burden of ad valorem taxes upon property in a geographic area to fund a particular service or services. In Leon County, MSTU's exist countywide to fund primary healthcare for the uninsured and emergency medical services.

-N-

Net Budget:

The legally adopted budget less all double counts required by fund accounting. For example, transfer between funds can appear in the budget of both funds and inflate the budget total. Other categories include internal service charge, reserves, debt proceeds, and other miscellaneous amounts.

-O-

Object Code:

An itemization of accounts within a fund that is used to identify and record the type and amount of expenditures. Some object codes are mandated by the State of Florida Uniform Accounting System.

Operating Budget:

A balanced fiscal plan for providing governmental programs and services for a single year.

Operating Expenses:

Fund expenses related directly to the fund=s primary activities for the current year and not defined as personal or capital outlays.

Operating Transfer:

Legally authorized transfer from a fund receiving revenue, to the fund through which the resources are to be expended.

Other Personnel Service (OPS):

A temporary position of specific duration not to exceed two years. The positions may be full-time or part-time.

-P-

Performance Objective:

A statement that describes in specific and measurable terms the results the program is expected to achieve within a certain time frame.

Personal Services Expense:

Expenses for salaries, wages, workers compensation, health/life insurance, and retirement contributions provided to County employees.

Program:

A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Projection:

Estimates of anticipated revenues, expenditures, or other budget amounts for specific time periods, usually in fiscal years.

Property Tax:

Taxes levied on all non-exempt real and personal property located within Leon County. Property taxes computed based on multiplying the millage rate by the assessed value of the property often referred to as *ad valorem tax*.

Proprietary Fund/Agency:

Commonly called “self-supporting” or “enterprise”, these funds/agencies pay for all or most of their cost of operations from user fees, and receive little or no general property tax support.

-R-

Real Property (RP):

Land and the structures that are attached to it.

Requisition:

Notification of pre-encumbrance of commitment of funds for goods and services.

Rescission:

The withdrawal of authority to incur financial obligations that were previously provided by law and has not yet expired.

Reserves:

Appropriations of funds set aside to cover unanticipated or contingent expenses and shortfalls in revenues.

Revenue:

Funds collected to finance ongoing County services. Examples are: taxes, licenses and permits; intergovernmental revenue; charges for service; fines and forfeits; miscellaneous; and other financing sources.

Rolled-Back Millage Rate:

The millage rate that will provide the same property tax levy as was levied during the previous fiscal year, except for levies on new construction, additions to structures, deletions, and property added due to geographic boundary changes.

-S-

Special Assessment:

A levy made against certain properties to defray all or part of the cost of a specific capital improvement which benefits the owners of the property.

Special Revenue Fund:

A fund used to account for the proceeds of specific revenue sources, other than expendable trusts or major capital projects that are legally restricted to be used for specific purposes.

State Shared Revenues:

Revenues collected by the state and proportionately share with counties and/or municipalities on the basis of specific formulas.

-T-

Tax Base: The total property valuations on which taxes are levied.

Tax Roll: The certification of assessed/taxable values prepared by the Property Appraiser and presented to the Board of County Commissioners by July 1 of each year.

Transfers: As reflected in fund condition statements, transfers reflect the movement of resources from one fund and other fiscal and personal data for the past, current and budget years.

Trust Fund: Funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

-U-

User Fee: The fee charged to individuals or groups that receive a direct benefit of a public service, facility, or good.

-W-

Workload Measure: A unit of measure to identify the amount of work or product generated from specific activities. They form the basis for determining the unit’s success at reaching its performance objectives.

Statistical Summary

POPULATION

	Leon County	Unincorporated	Incorporated
Total Population	278,377	94,650	183,727
Median Age	29.9		
Total Leon County Registered Voters as of 7/27/15 <i>(Supervisor of Elections website)</i>	189,169		

LABOR FORCE *(Florida Research and Economic Information Database)*

	<u>2015</u> <i>(June 2015)</i>	<u>2014</u> <i>(Annual)</i>	<u>2013</u> <i>(Annual)</i>
Civilian Labor Force	147,030	150,980	148,512
Employment	139,258	142,641	139,427
Unemployment	7,772	8,339	9,085
Unemployment Rate (%)	5.3%	5.5%	6.1%

MEDIAN HOUSEHOLD INCOME *(Source: US Census Bureau)*

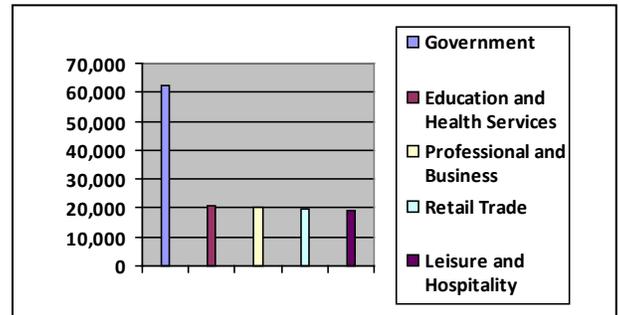
	<u>2014</u>	<u>2013</u>	<u>2012</u>
Leon County	\$46,369	\$46,014	\$44,857
Florida	\$46,956	\$44,390	\$44,390

MAJOR EMPLOYERS *(Source: Tallahassee-Leon County EDC July 2015)*

State of Florida	24,599
Florida State University	6,119
Leon County Schools	4,550
Tallahassee Memorial HealthCare Inc.	3,190
City of Tallahassee	2,736

EMPLOYMENT BY INDUSTRY *(Source: Florida Department of Economic Opportunity 2014)*

Government	62,400
Education and Health Services	21,000
Professional & Business Services	20,000
Retail Trade	19,700
Leisure and Hospitality	19,100



EDUCATION

Leon County Public K-12 Schools *(www.leon.k12.fl.us)*

Elementary Schools	24
Middle Schools	8
High Schools	6
Special / Alternative Schools	7
Charter Schools	5

Universities/ Colleges/Junior Colleges

- Barry University
- Embry-Riddle Aeronautical University
- Florida Agricultural & Mechanical University (FAMU)
- Florida State University (FSU)
- Flagler College at TCC
- Keiser University (Tallahassee location)
- ITT Technical Institute
- Tallahassee Community College (TCC)

Vocational/Technical Schools

Statistical Summary

Lively Technical Center
 North Florida Cosmetology Institute
 Aveda Institute

MUNICIPAL SERVICES

Libraries	Branches
Florida Agricultural & Mechanical University (FAMU)	5
Florida State University (FSU)	5
Legislative Library	1
Leon County Public Library System	7
State Library of Florida	1
Tallahassee Community College (TCC)	1
Law Enforcement	
FAMU Police Department	
Florida Department of Law Enforcement Capital Police (FDLE)	
FSU Police Department	
Leon County Sheriff's Office (LCSO)	
TCC Campus Police Department	
Tallahassee Police Department (TPD)	
Fire Department (talgov.com)	Stations
Tallahassee Fire Department	16
Hospitals	Beds
Tallahassee Memorial Healthcare (TMH)	772
Capital Regional Medical Center	198
Convention/Conference Centers	Seats
Donald L. Tucker Civic Center	12,500
Florida State Conference Center	375
Utilities	
<i>Tallahassee City Limits</i>	
Electric, Gas, Water, Tapping, Sewer, Solid Waste, Stormwater	
<i>Outside City Limits</i>	
Electric, Water, Sewer Utility Services, Gas, Solid Waste	
Franchise Agreements	
Sewer	
Solid Waste	
Water	

TRANSPORTATION

Tallahassee International Airport	
Major Airlines	
<ul style="list-style-type: none"> • American Airlines • Delta Air Lines • Silver Airways • U.S. Airways Express 	
Commercial Service Carriers	3
Ground Transportation/Vehicle Rental Services	21
Railroad Services	
CSX Transportation	
Bus Service	
Greyhound	

Statistical Summary

StarMetro	
Highways	
Federal Highways	US 27, US 90, US 319
Federal Interstates	I-10
State Highways	SR-20, 59, 61, 155, 259, 263, 267, 363

STATE & LOCAL TAXATION (2015/2016)

Local

<u>Ad Valorem Millage Rates</u>	<u>City/DIA</u>	<u>City</u>	<u>Uninc.</u>
Countywide	8.3144	8.3144	8.3144
Healthcare MSTU	0.00	0.00	0.00
Emergency Medical Services (EMS) MSTU	0.50	0.50	0.50
City of Tallahassee	4.2000	4.2000	0.00
City of Tallahassee Downtown Improvement Authority (DIA)	1.00	0.00	0.00
Leon County School Board	7.197	7.197	7.197
Northwest FL Water Management District	0.0378	0.0378	0.0378
Total	21.2492	20.2492	6.0492

Ad Valorem Tax Exemption Available	Yes
General Homestead Exemption	25,000
<i>Note:</i> (Effective January 1, 2008, there is an additional \$25,000 exemption on Non-School taxes for the values greater than \$50,000)	
Senior Citizen Homestead Exemption Available	Yes
Discretionary Sales Surtax	1.5%
Utility Service Tax (Public Service Tax)	10.0%
Local Communications Services Tax (CST)	6.290%

State

Corporate Income Tax	5.5%	
Personal Income Tax	0.0%	
Retail Sales Tax	6.0%	
Motor Fuel (Gasoline) Tax	0.267	
State Enterprise Zone	Yes	EZ-3701
Federal Enterprise Zone	Yes	

FINANCIAL INSTITUTIONS

Banks/Branches	20
Credit Unions	15
Savings and Loans	27

QUALITY OF LIFE

July Average Temperature (Fahrenheit)	92 (High)	72 (Low)
January Average Temperature (Fahrenheit)	63 (High)	38 (Low)
Average Rainfall (Inches)	63.21	
Average Number of Sunny or Partly Sunny Days	231	

RECREATION

Outdoors Activities

Boat Landings	23
Campgrounds	3

Statistical Summary

Galleries

- 621 Gallery
- The Dickerson Gallery
- Foster Tanner Fine Arts Gallery
- LeMoyne Gallery
- Marsh Orr Contemporary Fine Art
- Nomads Gallery
- Pelican Place
- Signature Gallery
- South of Soho Gallery
- Thomas Deans & Company
- 1020 Art LLC
- Railroad Square Art Park

Historic Points of Interest

- Brokaw-McDougal House
- DeSoto State Archeological Site
- Knott House
- Mission San Luis
- The Columns
- The Old Capital
- WWII, Korean and Vietnam War Memorial

Museums

- Riley House Museum
- Goodwood-Museum & Gardens
- Historical Museum of Florida History
- Old Capital Museum
- Tallahassee Museum
- Black Archives Research Center
- Odyssey Science Center
- San Marcos Apalache Historic State Park
- Tallahassee Antique Car Museum
- Mission San Luis
- Knott House Museum
- Florida Association of Museums
- Meek-Eaton Black Archives Museum
- Florida Trust For Historic Preservation

Parks	96	61 City	35 County
Reservations	1		

LEON COUNT CANOPY ROADS

- Centerville Road/Moccasin Gap Road
- Meridian Road
- Miccosukee Road
- Old Bainbridge Road
- Old Centerville Road
- Old St. Augustine Road
- Pisgah Church Road
- Sunny Hill Road

TRAVEL DISTANCE FROM TALLAHASSEE (in miles)

Statistical Summary

New York, New York	1099	Melbourne, Florida	327
Atlanta, Georgia	261	Memphis, Tennessee	537
Austin, Texas	873	Miami, Florida	485
Birmingham, Alabama	302	Montgomery, Alabama	206
Boulder, Colorado	1,607	New Orleans, Louisiana	386
Chicago, Illinois	960	Orlando, Florida	259
Gainesville, Florida	156	Panama City, Florida	104
Jackson, Mississippi	431	Pensacola, Florida	197
Jacksonville, Florida	166	Portland, Oregon	2,839
Key West, Florida	641	San Diego, California	2,178
Louisville, Kentucky	665	Savannah, Georgia	302
Macon, Georgia	185	Tampa, Florida	276
		Washington, D.C.	870



Courtesy of Nations Online Project- www.nationsonline.org



Leon County Fiscal Year 2016 Adopted Budget

FY 2016 Budget Calendar

December 2014

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, December 8, 2014	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

December 2014

SUN	MO	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

January 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, January 12, 2015	Internal Service Requests Matrix Distributed to Departments/Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

January 2015

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, February 6, 2015	Departments/Constitutional/ Judicial Officers submit Internal Service Requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Monday, February 16, 2015 through Thursday, February 19, 2015	GOVMAX Budget Training	OMB/ All Departments
Thursday, February 19, 2015	Deadline for New Capital Project Requests	OMB/All Departments

February 2015

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, March 10, 2015	Establish maximum funding levels for outside agencies at Regular Meeting	Board of County Commissioners (BOCC)
Friday, March 20, 2015	Deadline for Departments to notify OMB for budget issues and submit requested Operating and Capital budgets	OMB/ All Departments

March 2015

SU	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Leon County Fiscal Year 2016 Adopted Budget

FY 2016 Budget Calendar

April 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Tuesday, April 28, 2015	FY 2016 Budget Workshop	BOCC/County Administrator/OMB/All Departments

April 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, May 6, 2015	Executive Budget Hearings with Board Departments	County Administrator/OMB/All Departments
Tuesday, May 12, 2015	Presentation of Mid-Year Financial Report	BOCC/OMB/County Administrator

May 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Monday, June 1, 2015	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Monday, June 1, 2015	Notice to Property Appraisers regarding possible Non-Ad Valorem assessments for TRIM notice	Public Works/OMB/Property Appraiser
Tuesday, June 23, 2015	FY 2016 Budget Workshop	BOCC/County Administrator/OMB/All Departments

June 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, July 1, 2015	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Wednesday, July 1, 2015	Non-Ad Valorem assessments to be included on TRIM due to Property Appraiser	BOCC/County Administrator/OMB/Property Appraiser
Wednesday, July 7, 2015 9:00 am — 3:00 pm Thursday, July 8, 2015 9:00 am — 3:00 pm (if necessary)	FY 2016 Budget Workshops	BOCC/County Administrator/OMB/All Departments
Tuesday, July 12, 2015	Ratification of Budget Workshops and establishing the maximum millage rate for TRIM	County Administrator/OMB

July 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Leon County Fiscal Year 2016 Adopted Budget

FY 2016 Budget Calendar

August 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Saturday, August 1, 2015	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	County Administrator/OMB/ Property Appraiser
Saturday, August 22, 2015	Last day for Property Appraiser to mail TRIM notices	Property Appraiser

August 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Friday, September 11, 2015	Certification of Non-Ad Valorem assessment roll due to Tax Collector	GIS
Tuesday, September 15, 2015	BOCC– 1st Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2015/2016	BOCC/ County Administrator/ OMB/ Departments/ Citizens
Tuesday, September 29, 2015	BOCC 2nd Public Budget Hearing on Adoption of Tentative Millage Rates and Tentative Budgets for FY 2015/2016	BOCC/ County Administrator/ OMB/ Departments/ Citizens

September 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015

<i>Date</i>	<i>Activity</i>	<i>Participants</i>
Wednesday, October 1, 2015	Beginning of New Fiscal Year	OMB
Friday, October 2, 2015	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	County Administrator/ OMB
Thursday, October 29, 2015	30 day deadline to publish the adopted budget online	OMB
Thursday, October 29, 2015	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	County Administrator/ OMB

October 2015						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



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Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Account

Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
51100 Executive Salaries	832,740	815,181	815,716
51200 Regular Salaries And Wages	65,408,473	68,334,362	69,907,622
51250 Regular OPS Salaries	586,001	558,488	1,203,978
51300 Other Salaries & Wages	483,840	374,578	422,754
51400 Overtime	3,456,657	3,174,255	3,246,382
51500 Special Pay	251,580	165,669	182,138
52100 Fica Taxes	5,128,793	5,543,229	5,576,110
52200 Retirement Contribution	9,159,891	9,571,720	10,540,316
52205 Other Retirement Contributions	30,711	32,256	31,745
52210 Deferred Compensation Match	116,421	140,014	142,147
52300 Life & Health Insurance	11,967,285	14,726,612	15,777,485
52305 Disability Insurance	0	6,877	6,877
52400 Workers Compensation	1,281,456	1,701,114	1,729,580
52500 Unemployment Compensation	18,895	80,000	80,000
52600 Class C Travel	164	0	0
52700 Cip Chargebacks	934,807	0	0
53100 Professional Services	1,337,127	1,905,119	2,104,512
53101 Baker Act Payments	691,336	397,727	397,727
53102 Mental Health & Alcohol	6,130	309,874	309,874
53143 Other Administrative / Professional	29,222	24,000	24,000
53144 Professional Services / Medical	280,435	211,666	219,481
53160 Bank Service Charges	151,446	107,673	162,673
53200 Accounting And Auditing	261,245	227,000	262,000
53300 Court Reporter Services	0	6,170	5,170
53400 Other Contractual Services	29,868,784	31,474,878	34,300,994
53413 Administration	500	0	0
53441 Other Contractual / Poll Workers	154,455	0	0
53442 Other Cont / Elec Temp Agency Help	74,444	0	0
53443 Other Cont / Election Security	30,217	0	0
53444 Other Cont / Elec Equip Delivery	24,107	0	0
53450 Other Contractual Services - GPS	123,000	123,000	123,000
53500 Investigations	119,956	149,400	113,400
54000 Travel & Per Diem	324,143	411,571	455,866
54041 Travel and Per Diem	15,123	44,500	82,480
54100 Communications	723,201	704,588	731,323
54101 Communication - Phone System	247,354	388,364	512,777
54110 Com-net Communications	703,344	949,566	1,008,950
54200 Postage	213,715	367,979	303,716
54300 Utility Services	3,602,594	3,860,434	3,802,475
54400 Rentals And Leases	493,753	591,974	690,210
54410 Rental and Leases / Polling Place St	11,250	0	0
54443 Rentals and Leases / Other	116,286	86,580	88,148
54500 Insurance	527,008	544,724	577,771
54502 A D & D Law Enforcement	19,387	32,000	29,400
54503 Public Official Liability	340,725	283,500	324,670
54504 Bonds	101	6,000	6,000
54505 Vehicle Coverage	399,664	632,197	742,099
54506 Property Insurance	1,501,744	1,685,988	1,691,816
54507 Aviation Insurance	43,995	58,333	58,333
54508 VFD - G/L Property, Equipment	21,946	29,400	30,870

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Account

Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
54509 Excess Deposit Premium	192,494	194,565	160,440
54510 Service Fee	55,875	58,695	58,695
54513 State Assessment	86,551	90,930	90,930
54514 Workers Comp Claims	946,158	1,200,000	1,200,000
54515 At Fault Vehicle Repair Claims	33,582	150,000	150,000
54516 General Liability Claims	56,621	100,000	100,000
54541 Insurance / Auto	189,716	187,423	207,010
54542 Insurance / Professional Liability	319,679	417,450	399,999
54544 Insurance Prisoner/Medical	68,574	69,945	71,344
54545 Insurance / Aircraft	65,331	67,778	67,778
54600 Repairs And Maintenance	3,591,426	4,454,998	4,737,451
54601 Vehicle Repair	1,258,923	1,217,400	1,220,420
54641 Repair and Maintenance / Autos	348,656	516,066	520,675
54643 Repair and Maintenance / Radios	6,218	12,000	12,000
54644 Repair and Maintenance / Office Equipment	690,387	620,932	647,302
54646 Repair and Maintenance / Facilities	155,410	901,588	715,008
54700 Printing And Binding	246,017	508,501	563,652
54711 Printing & Binding / School Elections	1,073	0	0
54712 Printing & Binding / Elections Ballots	61,910	0	0
54713 Printing & Binding / PW Training Mate	28,288	0	0
54714 Printing & Binding / Precinct Notices	416	0	0
54800 Promotional Activities	355,998	789,438	735,242
54801 Recruitment	48,717	52,925	69,425
54860 TDC Direct Sales Promotions	48,551	65,805	69,835
54861 TDC Community Relations	7,080	11,800	13,300
54862 TDC Merchandise	530	5,000	4,000
54900 Other Current Charges & Obligations	4,130,638	4,678,050	5,472,371
54908 Other Current Charges & Obligations	34,816	31,200	26,200
54909 Employee Incentives	17,487	43,900	43,900
54913 Clerk Circuit Court Fees	414,527	413,828	422,105
54917 Employee Assistance Program	3,520	3,000	3,000
54918 Staff Development & Training	25,685	28,483	55,983
54942 Other Current Charges / Auto	7,181	112,375	112,375
54948 Other Current Charges / Other	176,558	145,370	146,730
54949 Uniform Cleaning	73,551	94,060	86,860
54950 Tuition Assistance	42,295	58,725	56,225
54961 Administrative Hearing	3,155	0	0
54962 Canvassing Board	998	0	0
54963 Election Notices	5,536	0	0
54964 Voter Registration Notices	2,611	0	0
54965 Other Current Charges - Personnel	3,088	0	0
54980 Reimb Of Admin Costs	-301,081	-500,000	-450,000
54990 Indirect Costs	0	0	0
55100 Office Supplies	176,673	303,020	300,063
55111 Office Supplies / Early Voting	3,002	0	0
55112 Office Supplies / Precincts	10,952	0	0
55113 Office Supplies / Canvassing Board	679	0	0
55200 Operating Supplies	3,676,131	3,923,340	3,630,448
55210 Fuel & Oil	1,473,769	1,685,440	1,404,910
55240 Data Processing Supplies	36,740	64,000	74,000
55241 Operating Supplies / Fuel and Lubrication	925,697	1,052,763	1,052,679
55242 Operating Supplies / Ammo	62,486	91,500	96,500
55244 Operating Supplies / Investigative	26,773	32,000	35,464
55246 Operating Supplies / Other Jail Supplies	256,193	410,000	400,000

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Account

Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
55248 Operating Supplies / Motorcycles and Boats	21,274	10,000	10,000
55249 Operating Supplies / Miscellaneous	0	212,556	367,964
55250 Operating Supplies / Uniforms	443,931	446,214	380,530
55261 Operating Supplies / Early Voting	3,736	0	0
55262 Operating Supplies / Precincts	10,723	0	0
55263 Operating Supplies / Canvassing Board	232	0	0
55299 Reimbursable Supplies	68	0	0
55300 Road Materials And Supplies	888,974	527,952	532,176
55400 Publications, Subscriptions & Membe	283,683	296,542	274,629
55401 Training	295,677	361,084	388,933
56100 Land	1,179,077	0	0
56200 Building	4,072,638	783,750	304,850
56201 Building Improvements	110,775	997,000	1,690,600
56205 Technology Enhancements to Building	0	200,000	0
56208 Building Facilities	141,354	0	0
56293 Building - Architectual and Engineering	0	53,000	0
56294 Building - Construction	0	0	89,050
56300 Improvements Other Than Buildings	16,858,260	9,605,825	9,207,504
56392 Improvements: Contractual Services	52,698	0	0
56393 Improvements: Architectural and Engineering	0	140,000	0
56394 Improvements: Construction	0	0	706,200
56395 Improvements: Professional Services	0	100,000	0
56400 Machinery And Equipment	6,775,057	5,062,349	5,782,050
56410 Machinery & Equipment <\$750	33,181	509,250	512,700
56441 Machinery and Equipment / Auto	435,312	110,000	175,000
56442 Machinery and Equipment - Jail	9,122	46,814	14,000
56444 Machinery and Equipment / Office	390,260	319,600	332,200
56445 Machinery and Equipment / Investigation	46,707	14,000	91,795
56447 Machinery and Equipment / Marine - Motorcycle	14,757	17,912	0
56480 Machinery and Equipment - Other	208,347	493,468	27,824
56482 SW Technology Enhancement Comp Soft	16,773	0	0
56490 Capitalized Systems Costs	0	368,280	520,580
56500 Construction In Progress	58,201	0	0
56600 Books, Publications & Libr Material	637,594	683,628	685,585
57100 Principal	6,654,251	6,973,606	7,119,540
57200 Interest	2,299,417	1,896,118	1,444,679
57300 Other Debt Service Costs	-7,283	2,000	4,200
58100 Aids To Government Agencies	4,981,892	5,608,240	4,711,446
58160 TDC Local T&E	643	1,500	1,500
58200 Aids To Private Organizations	260,835	220,000	210,000
58214 Cultural Resource Grant Prog (837)	504,500	504,500	230,375
58215 Local Arts Agency Program (837)	150,000	150,000	1,071,500
58220 Celebrate America	2,500	0	0
58221 Dr Martin Luther King Celebration	4,500	0	0
58222 Economic Development Council (856)	199,500	207,000	237,000
58224 Legal Services Of North Fl (801)	176,500	185,704	313,090
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250
58229 Tall Trust For Historic Preservation	63,175	63,175	63,175
58230 Disc Village/JAC	185,759	185,759	185,759
58231 Keep Tall Leon County Beautiful	21,375	21,375	21,375
58240 Capital City Classic	5,000	0	0
58241 Friends of the LeRoy Collins Public Library	3,000	3,000	3,000

Leon County Fiscal Year 2016 Adopted Budget

Total Expenditures by Account

Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Budget
58242 NAACP Freedom Fund Awards Banquet	1,000	0	0
58244 Soul Santa	4,000	0	0
58246 United Partners for Human Services	23,750	23,750	23,750
58247 Whole Child Leon (Foundation for Leon County Schools)	19,000	38,000	38,000
58248 Commission on the Status of Women & Girls	20,000	20,000	20,000
58249 Trauma Center	200,000	200,000	200,000
58253 Domestic Violence Coordinating Council	0	25,000	25,000
58256 Veterans Day Parade	2,500	2,500	2,500
58257 Palmer Munroe Teen Center	150,000	150,000	150,000
58258 Operation Thank You!	36,442	15,000	0
58259 New Years Eve Celebration	10,000	0	0
58260 Culture and Recreation	84,500	0	0
58261 Honor Flight	15,000	15,000	15,000
58262 Homeless Shelter Relocation	0	100,000	100,000
58263 Knight Creative Communities Initiative	0	25,000	0
58264 North Florida Homeless Veterans Stand Down	0	0	10,000
58300 Other Grants & Aids	268,623	444,500	427,305
58313 Housing Related Activities	0	8,065	3,000
58320 Sponsorships & Contributions	14,368	16,650	16,100
58340 Tubercular Care-transportation	0	2,000	2,000
58341 Indigent Burial	20,050	31,500	34,405
58342 Child Protection Exams	59,000	59,000	59,000
58343 Medicaid	2,541,328	2,575,000	2,660,101
58344 Human Service Grants	975,792	825,000	1,000,000
58345 Emergency Assistance	12,528	40,000	40,000
58346 Medical Examiner	396,522	491,922	501,760
58349 Military Personnel Grant Program	55,742	100,000	100,000
58365 Disadvantaged Youth Program	0	0	100,000
585000 Housing Grants & Aids	262,414	0	879,466
585371 April Card	25,682	0	0
585402 Margaret E. Parsons	23,400	0	0
585419 Mateline Wilkins	9,915	0	0
585421 Jennifer Krambeck	5,795	0	0
585426 Monzell Russ	12,443	0	0
585427 Johnny & Shirlet Bozman	5,730	0	0
587000 Rental Housing	4,467	0	0
59000 Sheriff Contingency - Operating	633,419	200,000	200,000
59010 Sheriff - Less SRO Contract	-934,807	-1,180,250	-1,319,295
59020 Sheriff - Less Salary Lapse	0	-325,000	0
59100 Transfer	1,441,791	0	0
59302 Budget Transfers	1,480,021	1,520,544	1,518,474
59304 Budget Transfer	121,155	121,155	121,155
59306 Budget Transfer	4,492,670	4,734,406	4,805,388
59307 Budget Transfer	4,531,952	4,646,401	4,818,729
59308 SOE - Budget Transfer	669,712	0	0
59900 Budgeted Contingency	443,316	776,164	540,924
59902 Reserve For Future Projects	0	12,540	12,540
59918 Reserve For Fund Balance	0	60,878	25,059
59930 Reserve For Article V	0	25,000	34,590
Total	228,973,738	228,455,029	238,553,913

Leon County Fiscal Year 2016 Adopted Budget

County Commission

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-100-511 County Commission				
51100 Executive Salaries	572,585	554,792	556,535	556,535
51200 Regular Salaries And Wages	417,826	432,721	462,532	476,043
51250 Regular OPS Salaries	4,076	0	0	0
52100 Fica Taxes	72,879	77,976	80,394	81,430
52200 Retirement Contribution	191,005	217,429	242,010	242,991
52300 Life & Health Insurance	119,697	132,075	147,820	147,957
52400 Workers Compensation	2,587	1,716	2,115	2,149
001-100-511 Totals	1,380,655	1,416,709	1,491,406	1,507,105
001-101-511 Commission District 1				
54000 Travel & Per Diem	2,069	5,000	5,000	5,000
54100 Communications	0	500	500	500
54900 Other Current Charges & Obligations	2,455	3,400	3,400	3,400
55100 Office Supplies	723	400	400	400
55200 Operating Supplies	25	200	200	200
001-101-511 Totals	5,272	9,500	9,500	9,500
001-102-511 Commission District 2				
54000 Travel & Per Diem	3,240	5,200	5,200	5,200
54100 Communications	0	300	300	300
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	0	2,929	2,929	2,929
55100 Office Supplies	0	700	700	700
55200 Operating Supplies	989	100	100	100
55400 Publications, Subscriptions & Membe	578	71	71	71
001-102-511 Totals	4,806	9,500	9,500	9,500
001-103-511 Commission District 3				
54000 Travel & Per Diem	2,840	5,000	5,000	5,000
54100 Communications	714	0	0	0
54200 Postage	7	1,000	1,000	1,000
54700 Printing And Binding	0	1,000	1,000	1,000
54900 Other Current Charges & Obligations	1,335	1,000	1,000	1,000
55100 Office Supplies	357	400	400	400
55200 Operating Supplies	133	1,100	1,100	1,100
001-103-511 Totals	5,385	9,500	9,500	9,500
001-104-511 Commission District 4				
54000 Travel & Per Diem	3,414	8,200	8,200	8,200
55100 Office Supplies	0	300	300	300
55200 Operating Supplies	484	1,000	1,000	1,000
001-104-511 Totals	3,898	9,500	9,500	9,500
001-105-511 Commission District 5				
54000 Travel & Per Diem	5,206	7,700	7,700	7,700
54100 Communications	84	0	0	0
54900 Other Current Charges & Obligations	293	0	0	0
55100 Office Supplies	531	300	300	300
55200 Operating Supplies	282	1,200	1,200	1,200
55400 Publications, Subscriptions & Membe	723	300	300	300
001-105-511 Totals	7,119	9,500	9,500	9,500

Leon County Fiscal Year 2016 Adopted Budget

County Commission

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-106-511 Commission At-Large (Group 1)				
54000 Travel & Per Diem	3,891	5,000	5,000	5,000
54200 Postage	0	50	50	50
54700 Printing And Binding	0	100	100	100
54900 Other Current Charges & Obligations	0	1,350	1,350	1,350
55100 Office Supplies	0	1,000	1,000	1,000
55200 Operating Supplies	3,022	2,000	2,000	2,000
001-106-511 Totals	<u>6,914</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-107-511 Commission At-Large (Group 2)				
54000 Travel & Per Diem	6,327	6,250	6,250	6,250
54100 Communications	0	650	650	650
54700 Printing And Binding	35	150	150	150
54900 Other Current Charges & Obligations	705	1,200	1,200	1,200
55100 Office Supplies	674	500	500	500
55200 Operating Supplies	230	250	250	250
55400 Publications, Subscriptions & Membe	890	500	500	500
001-107-511 Totals	<u>8,861</u>	<u>9,500</u>	<u>9,500</u>	<u>9,500</u>
001-108-511 Commissioners' Account				
54100 Communications	2,845	0	0	0
54101 Communication - Phone System	1,043	1,085	2,330	2,330
54200 Postage	63	1,500	1,500	1,500
54400 Rentals And Leases	0	1,658	3,000	3,000
54700 Printing And Binding	0	4,000	4,000	4,000
54900 Other Current Charges & Obligations	90	1,000	1,000	1,000
55100 Office Supplies	0	700	700	700
55200 Operating Supplies	12,797	12,865	12,865	12,865
001-108-511 Totals	<u>16,838</u>	<u>22,808</u>	<u>25,395</u>	<u>25,395</u>
County Commission Totals	<u>1,439,748</u>	<u>1,506,017</u>	<u>1,583,301</u>	<u>1,599,000</u>

County Administration

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-110-512 County Administration				
51200 Regular Salaries And Wages	412,047	420,234	541,301	557,152
52100 Fica Taxes	22,646	23,717	32,622	33,577
52200 Retirement Contribution	70,942	77,531	103,948	107,066
52205 Other Retirement Contributions	13,928	15,620	14,397	14,397
52300 Life & Health Insurance	47,507	50,168	58,241	58,332
52305 Disability Insurance	0	3,508	3,508	3,508
52400 Workers Compensation	1,071	775	1,184	1,219
54000 Travel & Per Diem	13,146	12,900	17,725	17,725
54100 Communications	314	0	923	923
54101 Communication - Phone System	2,766	2,050	2,800	2,800
54200 Postage	0	300	0	0
54700 Printing And Binding	0	60	60	60
54900 Other Current Charges & Obligations	0	0	3,152	3,152
55100 Office Supplies	0	580	0	0
55200 Operating Supplies	4,013	900	1,800	1,800
55400 Publications, Subscriptions & Membe	3,259	3,050	3,733	3,733
55401 Training	425	300	0	0
001-110-512 Totals	<u>592,064</u>	<u>611,693</u>	<u>785,394</u>	<u>805,444</u>
County Administration Totals	<u><u>592,064</u></u>	<u><u>611,693</u></u>	<u><u>785,394</u></u>	<u><u>805,444</u></u>

Strategic Initiatives

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-113-513 Volunteer Center				
51200 Regular Salaries And Wages	115,571	117,482	120,431	124,011
51400 Overtime	0	2,000	2,000	2,000
52100 Fica Taxes	7,858	9,111	9,310	9,585
52200 Retirement Contribution	8,009	8,626	8,665	8,925
52210 Deferred Compensation Match	618	755	766	766
52300 Life & Health Insurance	26,753	28,876	24,182	24,219
52400 Workers Compensation	301	211	258	266
53400 Other Contractual Services	445	300	300	300
54000 Travel & Per Diem	2,235	3,223	3,223	3,223
54100 Communications	435	1,008	1,008	1,008
54101 Communication - Phone System	344	370	1,575	1,575
54200 Postage	239	223	238	238
54400 Rentals And Leases	0	2,400	2,113	2,113
54700 Printing And Binding	195	1,397	1,397	1,397
54800 Promotional Activities	4,478	6,934	6,934	6,934
55100 Office Supplies	3,860	2,209	2,209	2,209
55200 Operating Supplies	2,216	672	672	672
55400 Publications, Subscriptions & Member	1,687	1,812	1,842	1,842
55401 Training	135	195	195	195
001-113-513 Totals	<u>175,378</u>	<u>187,804</u>	<u>187,318</u>	<u>191,478</u>
001-115-513 Strategic Initiatives				
51200 Regular Salaries And Wages	544,179	566,628	377,276	388,253
51250 Regular OPS Salaries	0	16,770	0	0
51400 Overtime	92	0	0	0
52100 Fica Taxes	37,951	42,130	28,469	29,309
52200 Retirement Contribution	47,698	51,002	30,113	31,015
52210 Deferred Compensation Match	213	0	0	0
52300 Life & Health Insurance	95,160	106,037	88,609	88,713
52400 Workers Compensation	1,408	1,010	793	816
53100 Professional Services	5,694	30,684	0	0
53400 Other Contractual Services	0	0	150,000	150,000
54000 Travel & Per Diem	17,325	5,300	13,400	10,400
54100 Communications	1,170	0	0	0
54101 Communication - Phone System	176	200	4,900	4,900
54200 Postage	105	2,512	0	0
54601 Vehicle Repair	0	0	398	398
54700 Printing And Binding	10,113	13,800	0	0
54800 Promotional Activities	90,259	99,400	0	0
54900 Other Current Charges & Obligations	336	0	26,700	26,700
55100 Office Supplies	3,430	1,680	1,080	1,080
55200 Operating Supplies	7,259	6,000	4,000	4,000
55210 Fuel & Oil	0	0	1,000	1,000
55400 Publications, Subscriptions & Member	5,522	1,430	6,207	6,207
55401 Training	134	900	1,600	1,600
58248 Commission on the Status of Women & Girls	0	20,000	20,000	20,000
001-115-513 Totals	<u>868,222</u>	<u>965,483</u>	<u>754,545</u>	<u>764,391</u>

Strategic Initiatives

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-116-513 Community and Media Relations				
51200 Regular Salaries And Wages	0	0	244,926	252,093
52100 Fica Taxes	0	0	19,134	19,684
52200 Retirement Contribution	0	0	17,345	17,866
52300 Life & Health Insurance	0	0	45,293	45,369
52400 Workers Compensation	0	0	519	533
53100 Professional Services	0	0	30,684	30,684
54000 Travel & Per Diem	0	0	9,500	9,500
54100 Communications	0	0	972	972
54101 Communication - Phone System	0	0	3,500	3,500
54200 Postage	0	0	2,512	2,512
54700 Printing And Binding	0	0	15,500	15,500
54800 Promotional Activities	0	0	99,400	99,400
54900 Other Current Charges & Obligations	0	0	63,000	63,000
55100 Office Supplies	0	0	1,180	1,180
55200 Operating Supplies	0	0	5,500	5,500
55400 Publications, Subscriptions & Member	0	0	1,477	1,477
55401 Training	0	0	3,580	3,580
001-116-513 Totals	<u>0</u>	<u>0</u>	<u>564,022</u>	<u>572,350</u>
Strategic Initiatives Totals	<u>1,043,601</u>	<u>1,153,287</u>	<u>1,505,885</u>	<u>1,528,219</u>

Leon County Fiscal Year 2016 Adopted Budget

Human Resources

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-160-513 Human Resources				
51200 Regular Salaries And Wages	686,611	785,451	795,729	819,464
51400 Overtime	27	0	0	0
52100 Fica Taxes	49,780	55,177	56,692	58,364
52200 Retirement Contribution	60,836	72,388	69,271	71,350
52210 Deferred Compensation Match	1,185	1,400	1,400	1,400
52300 Life & Health Insurance	101,315	131,171	127,328	127,549
52400 Workers Compensation	1,785	1,416	1,715	1,765
53100 Professional Services	7,124	20,000	20,000	20,000
53500 Investigations	6,144	11,750	11,750	11,750
54000 Travel & Per Diem	3,590	5,438	5,438	5,438
54100 Communications	0	1,215	1,215	1,215
54101 Communication - Phone System	1,286	1,415	2,655	2,655
54200 Postage	1,550	2,685	2,685	2,685
54400 Rentals And Leases	6,726	7,240	8,095	8,095
54700 Printing And Binding	1,405	3,850	3,850	3,850
54800 Promotional Activities	925	2,172	2,172	2,172
54801 Recruitment	48,717	52,925	67,925	67,925
54900 Other Current Charges & Obligations	36,050	39,864	39,864	39,864
54909 Employee Incentives	17,487	43,900	43,900	43,900
54917 Employee Assistance Program	3,520	3,000	3,000	3,000
54918 Staff Development & Training	25,206	27,983	55,983	40,983
54950 Tuition Assistance	37,145	49,225	49,225	49,225
55100 Office Supplies	3,889	4,440	4,440	4,440
55200 Operating Supplies	2,729	5,772	5,772	5,772
55400 Publications, Subscriptions & Membe	370	2,599	2,599	2,599
55401 Training	7,543	6,389	6,389	6,389
001-160-513 Totals	<u>1,112,945</u>	<u>1,338,865</u>	<u>1,389,092</u>	<u>1,401,849</u>
Human Resources Totals	<u>1,112,945</u>	<u>1,338,865</u>	<u>1,389,092</u>	<u>1,401,849</u>

Leon County Fiscal Year 2016 Adopted Budget

Management Information Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-171-513 Management Information Services				
51200 Regular Salaries And Wages	2,107,414	2,925,047	2,875,722	2,961,796
51250 Regular OPS Salaries	-2	0	0	0
51400 Overtime	1,807	12,360	12,360	12,360
52100 Fica Taxes	156,322	225,236	201,055	206,962
52200 Retirement Contribution	165,324	239,919	229,720	236,614
52210 Deferred Compensation Match	1,399	3,771	3,828	3,828
52300 Life & Health Insurance	299,352	421,108	413,977	414,597
52400 Workers Compensation	-43,288	5,309	6,218	6,402
53400 Other Contractual Services	190,907	182,000	210,000	210,000
54000 Travel & Per Diem	12,744	17,300	17,300	17,300
54100 Communications	34,837	30,000	30,000	30,000
54101 Communication - Phone System	-13,587	8,145	15,810	15,810
54200 Postage	1,409	1,500	1,500	1,500
54400 Rentals And Leases	9,396	12,440	8,684	8,684
54505 Vehicle Coverage	2,330	2,820	4,105	4,105
54600 Repairs And Maintenance	1,123,183	1,482,885	1,508,750	1,476,165
54601 Vehicle Repair	2,055	3,915	3,086	3,086
54700 Printing And Binding	0	1,750	1,750	1,750
54801 Recruitment	0	0	1,500	1,500
55100 Office Supplies	2,736	7,020	6,740	6,740
55200 Operating Supplies	82,241	90,850	90,850	90,850
55210 Fuel & Oil	2,439	3,240	2,250	2,250
55400 Publications, Subscriptions & Member	2,810	1,500	1,500	1,500
55401 Training	40,652	40,925	40,925	40,925
001-171-513 Totals	4,182,481	5,719,040	5,687,630	5,754,724
001-171-713 Article V MIS				
51200 Regular Salaries And Wages	599,851	0	0	0
51250 Regular OPS Salaries	2	0	0	0
51400 Overtime	250	0	0	0
52100 Fica Taxes	43,177	0	0	0
52200 Retirement Contribution	45,606	0	0	0
52300 Life & Health Insurance	3,772	0	0	0
52400 Workers Compensation	50,327	0	0	0
53400 Other Contractual Services	22,601	0	0	0
54101 Communication - Phone System	21,234	0	0	0
54600 Repairs And Maintenance	219,431	0	0	0
55200 Operating Supplies	41,083	0	0	0
001-171-713 Totals	1,047,334	0	0	0
001-411-529 Public Safety Complex Technology				
51200 Regular Salaries And Wages	55,740	77,338	85,351	87,912
52100 Fica Taxes	3,903	6,028	6,766	6,960
52200 Retirement Contribution	3,872	5,731	6,197	6,382
52300 Life & Health Insurance	14,189	21,982	18,839	18,852
52400 Workers Compensation	145	141	185	190
54000 Travel & Per Diem	0	1,000	1,000	1,000
54100 Communications	47,269	900	960	960
54101 Communication - Phone System	0	21,845	16,875	16,875
54110 Com-net Communications	0	8,320	4,500	4,500
54200 Postage	40	0	0	0
54400 Rentals And Leases	2,595	2,500	4,908	4,908
54600 Repairs And Maintenance	52,492	72,050	87,635	87,635
55100 Office Supplies	306	300	300	300
55200 Operating Supplies	1,996	1,000	2,000	2,000
55401 Training	0	2,000	2,000	2,000
001-411-529 Totals	182,547	221,135	237,516	240,474
Management Information Services Totals	5,412,362	5,940,175	5,925,146	5,995,198

Geographic Information Systems

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-421-539 Geographic Info. Systems				
51200 Regular Salaries And Wages	915,877	1,046,069	1,040,687	1,069,943
51250 Regular OPS Salaries	23,474	0	0	0
51400 Overtime	93	0	0	0
52100 Fica Taxes	68,947	80,191	79,326	81,544
52200 Retirement Contribution	82,000	95,172	99,295	102,141
52210 Deferred Compensation Match	1,233	2,047	2,078	2,078
52300 Life & Health Insurance	124,586	157,645	146,768	146,993
52400 Workers Compensation	2,441	1,889	2,243	2,307
53100 Professional Services	90,000	40,000	40,000	40,000
53400 Other Contractual Services	403,595	466,059	466,059	466,059
54000 Travel & Per Diem	18,723	29,030	29,030	29,030
54100 Communications	759	5,000	5,000	5,000
54101 Communication - Phone System	958	1,065	2,485	2,485
54200 Postage	167	956	956	956
54600 Repairs And Maintenance	1,874	2,000	2,000	2,000
54700 Printing And Binding	57	1,000	1,000	1,000
55100 Office Supplies	3,054	3,990	3,990	3,990
55200 Operating Supplies	9,685	9,300	10,739	10,739
55400 Publications, Subscriptions & Member	731	1,000	1,000	1,000
55401 Training	10,879	18,550	18,550	18,550
001-421-539 Totals	<u>1,759,133</u>	<u>1,960,963</u>	<u>1,951,206</u>	<u>1,985,815</u>
Geographic Information Systems Totals	<u><u>1,759,133</u></u>	<u><u>1,960,963</u></u>	<u><u>1,951,206</u></u>	<u><u>1,985,815</u></u>

Leon County Fiscal Year 2016 Adopted Budget

County Attorney

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-120-514 County Attorney				
51200 Regular Salaries And Wages	985,255	1,004,823	1,043,048	1,073,528
52100 Fica Taxes	62,916	67,139	68,443	70,469
52200 Retirement Contribution	114,456	124,476	128,913	132,782
52205 Other Retirement Contributions	16,783	16,636	17,348	17,348
52210 Deferred Compensation Match	914	1,723	1,749	1,749
52300 Life & Health Insurance	114,437	121,369	122,355	122,551
52305 Disability Insurance	0	3,369	3,369	3,369
52400 Workers Compensation	1,774	1,484	1,886	1,943
53100 Professional Services	384,831	450,000	450,000	450,000
53300 Court Reporter Services	0	2,000	1,000	1,000
53400 Other Contractual Services	14,228	10,116	11,116	11,116
54000 Travel & Per Diem	27,605	17,700	21,900	21,900
54100 Communications	1,823	2,000	2,000	2,000
54101 Communication - Phone System	950	1,020	2,870	2,870
54200 Postage	349	900	900	900
54400 Rentals And Leases	4,190	4,300	4,200	4,200
54600 Repairs And Maintenance	163	410	410	410
54700 Printing And Binding	13,772	11,700	10,000	10,000
55100 Office Supplies	5,134	7,500	5,000	5,000
55200 Operating Supplies	1,422	4,550	4,550	4,550
55400 Publications, Subscriptions & Membe	68,694	49,250	49,250	49,250
55401 Training	2,203	1,000	1,000	1,000
001-120-514 Totals	<u>1,821,896</u>	<u>1,903,465</u>	<u>1,951,307</u>	<u>1,987,935</u>
County Attorney Totals	<u>1,821,896</u>	<u>1,903,465</u>	<u>1,951,307</u>	<u>1,987,935</u>

Leon County Fiscal Year 2016 Adopted Budget

Permit and Code Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
121-423-537 Permit & Code Services				
51200 Regular Salaries And Wages	301,121	340,310	283,269	291,717
52100 Fica Taxes	21,808	26,318	19,397	19,968
52200 Retirement Contribution	22,098	26,317	20,437	21,049
52210 Deferred Compensation Match	992	2,587	2,626	2,626
52300 Life & Health Insurance	54,584	69,921	69,246	69,298
52400 Workers Compensation	783	617	609	628
53100 Professional Services	0	1,120	1,120	1,120
54000 Travel & Per Diem	0	2,145	2,145	2,145
54100 Communications	17	480	480	480
54101 Communication - Phone System	2,467	2,740	6,985	6,985
54200 Postage	9,380	3,122	3,122	3,122
54400 Rentals And Leases	0	0	339	339
54505 Vehicle Coverage	1,681	2,035	1,983	1,983
54600 Repairs And Maintenance	0	636	636	636
54601 Vehicle Repair	1,626	1,165	1,447	1,447
54700 Printing And Binding	349	500	500	500
54900 Other Current Charges & Obligations	8,177	3,500	3,500	3,500
55100 Office Supplies	1,691	2,911	2,911	2,911
55200 Operating Supplies	4,000	10,997	10,997	10,997
55210 Fuel & Oil	1,270	1,955	1,375	1,375
55400 Publications, Subscriptions & Membe	283	1,127	1,127	1,127
55401 Training	422	1,000	1,000	1,000
121-423-537 Totals	<u>432,749</u>	<u>501,503</u>	<u>435,251</u>	<u>444,953</u>
Permit and Code Services Totals	<u><u>432,749</u></u>	<u><u>501,503</u></u>	<u><u>435,251</u></u>	<u><u>444,953</u></u>

DS Support Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
121-424-537 DS Support Services				
51200 Regular Salaries And Wages	241,585	230,522	234,081	240,915
52100 Fica Taxes	16,269	16,220	16,092	16,574
52200 Retirement Contribution	32,526	32,418	33,422	34,423
52210 Deferred Compensation Match	1,052	0	0	0
52300 Life & Health Insurance	34,789	36,743	32,494	32,548
52400 Workers Compensation	628	412	493	508
53400 Other Contractual Services	0	500	250	250
54000 Travel & Per Diem	669	4,015	4,515	4,515
54100 Communications	491	580	580	580
54200 Postage	112	720	720	720
54400 Rentals And Leases	5,181	6,575	6,300	6,300
54600 Repairs And Maintenance	200	3,246	3,246	3,246
54700 Printing And Binding	0	3,000	2,000	2,000
55100 Office Supplies	298	1,058	1,308	1,308
55200 Operating Supplies	1,470	8,194	8,194	8,194
55400 Publications, Subscriptions & Memberships	1,097	1,682	1,682	1,682
55401 Training	365	1,400	1,900	1,900
121-424-537 Totals	<u>336,732</u>	<u>347,285</u>	<u>347,277</u>	<u>355,663</u>
DS Support Services Totals	<u><u>336,732</u></u>	<u><u>347,285</u></u>	<u><u>347,277</u></u>	<u><u>355,663</u></u>

Building Plans Review & Inspection

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
120-220-524 Building Plans Review and Inspection				
51200 Regular Salaries And Wages	704,121	860,307	922,565	950,084
51250 Regular OPS Salaries	2,169	41,550	41,550	41,550
51400 Overtime	1,147	5,040	5,040	5,040
52100 Fica Taxes	51,757	67,047	66,310	68,158
52200 Retirement Contribution	50,479	66,221	79,977	82,285
52210 Deferred Compensation Match	1,835	2,371	2,406	2,406
52300 Life & Health Insurance	122,038	169,434	200,528	200,716
52400 Workers Compensation	13,489	11,939	12,281	12,650
53400 Other Contractual Services	0	2,000	2,000	2,000
54000 Travel & Per Diem	732	1,232	1,232	1,232
54100 Communications	7,216	22,741	22,741	22,741
54101 Communication - Phone System	709	700	1,445	1,445
54200 Postage	152	3,000	3,000	3,000
54400 Rentals And Leases	1,727	3,536	4,994	4,994
54505 Vehicle Coverage	5,473	6,624	6,456	6,456
54600 Repairs And Maintenance	0	618	618	618
54601 Vehicle Repair	8,765	8,060	10,817	10,817
54700 Printing And Binding	718	7,500	7,500	7,500
54900 Other Current Charges & Obligations	0	1,820	1,820	1,820
55100 Office Supplies	1,243	3,784	3,784	3,784
55200 Operating Supplies	5,664	10,720	10,720	10,720
55210 Fuel & Oil	19,104	17,750	15,125	15,125
55400 Publications, Subscriptions & Memberships	2,665	5,448	5,448	5,448
55401 Training	881	12,700	12,700	12,700
120-220-524 Totals	<u>1,002,083</u>	<u>1,332,142</u>	<u>1,441,057</u>	<u>1,473,289</u>
Building Plans Review & Inspection Totals	<u><u>1,002,083</u></u>	<u><u>1,332,142</u></u>	<u><u>1,441,057</u></u>	<u><u>1,473,289</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Environmental Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
121-420-537 Environmental Services				
51200 Regular Salaries And Wages	922,670	933,748	1,001,791	1,030,565
51400 Overtime	38	3,000	3,000	3,000
52100 Fica Taxes	66,396	71,860	76,786	78,969
52200 Retirement Contribution	87,042	92,706	98,949	101,832
52210 Deferred Compensation Match	2,489	5,280	5,359	5,359
52300 Life & Health Insurance	151,078	170,695	183,431	183,653
52400 Workers Compensation	19,750	14,427	16,434	16,901
52600 Class C Travel	37	0	0	0
54000 Travel & Per Diem	3,834	4,400	4,400	4,400
54100 Communications	5,127	9,768	9,768	9,768
54101 Communication - Phone System	869	930	2,350	2,350
54200 Postage	2,256	1,970	1,970	1,970
54400 Rentals And Leases	0	0	339	339
54505 Vehicle Coverage	5,668	6,861	7,674	7,674
54601 Vehicle Repair	8,632	8,120	8,798	8,798
54700 Printing And Binding	0	1,205	1,205	1,205
54900 Other Current Charges & Obligations	0	1,050	1,050	1,050
55100 Office Supplies	3,129	3,162	3,162	3,162
55200 Operating Supplies	5,339	6,176	6,176	6,176
55210 Fuel & Oil	12,343	17,750	12,375	12,375
55400 Publications, Subscriptions & Memberships	565	1,165	1,165	1,165
55401 Training	6,671	8,000	8,000	8,000
121-420-537 Totals	<u>1,303,932</u>	<u>1,362,273</u>	<u>1,454,182</u>	<u>1,488,711</u>
125-866-524 DEP Storage Tank				
51200 Regular Salaries And Wages	108,783	107,869	110,877	114,204
51400 Overtime	0	3,000	3,000	3,000
52100 Fica Taxes	8,126	8,553	8,783	9,037
52200 Retirement Contribution	7,422	7,993	8,050	8,292
52300 Life & Health Insurance	12,867	15,985	16,897	16,915
52400 Workers Compensation	3,035	2,194	2,364	2,435
54000 Travel & Per Diem	0	2,341	2,341	2,341
54200 Postage	0	400	400	400
54505 Vehicle Coverage	0	1,313	1,279	1,279
54601 Vehicle Repair	453	1,945	1,444	1,444
55100 Office Supplies	8	0	0	0
55200 Operating Supplies	1,575	2,188	2,188	2,188
55210 Fuel & Oil	2,665	4,260	2,750	2,750
55400 Publications, Subscriptions & Memberships	0	60	60	60
55401 Training	59	1,100	1,100	1,100
125-866-524 Totals	<u>144,992</u>	<u>159,201</u>	<u>161,533</u>	<u>165,445</u>
Environmental Services Totals	<u>1,448,924</u>	<u>1,521,474</u>	<u>1,615,715</u>	<u>1,654,156</u>

Development Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
121-422-537 Development Services				
51200 Regular Salaries And Wages	413,142	478,138	501,300	511,957
51250 Regular OPS Salaries	0	0	20,156	20,156
52100 Fica Taxes	28,768	37,417	37,417	38,129
52200 Retirement Contribution	28,246	35,131	35,872	36,642
52210 Deferred Compensation Match	361	2,802	2,844	2,844
52300 Life & Health Insurance	96,389	132,545	115,924	115,958
52400 Workers Compensation	2,851	2,102	2,439	2,500
54000 Travel & Per Diem	1,380	8,300	8,300	8,300
54100 Communications	0	1,836	1,224	1,224
54101 Communication - Phone System	807	855	1,875	1,875
54200 Postage	2,840	3,882	3,882	3,882
54400 Rentals And Leases	0	0	339	339
54505 Vehicle Coverage	1,519	1,838	3,395	3,395
54601 Vehicle Repair	896	1,125	944	944
54700 Printing And Binding	3,974	4,025	4,025	4,025
54900 Other Current Charges & Obligations	12,403	31,092	31,092	31,092
55100 Office Supplies	1,665	3,996	3,996	3,996
55200 Operating Supplies	4,821	5,071	5,071	5,071
55210 Fuel & Oil	555	1,065	825	825
55400 Publications, Subscriptions & Memberships	2,189	3,493	4,105	4,105
55401 Training	1,619	5,475	5,475	5,475
121-422-537 Totals	<u>604,423</u>	<u>760,188</u>	<u>790,500</u>	<u>802,734</u>
Development Services Totals	<u><u>604,423</u></u>	<u><u>760,188</u></u>	<u><u>790,500</u></u>	<u><u>802,734</u></u>

PW Support Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
106-400-541 Support Services				
51200 Regular Salaries And Wages	301,404	307,662	319,277	328,655
52100 Fica Taxes	20,108	21,140	21,675	22,319
52200 Retirement Contribution	29,197	30,037	31,725	32,678
52210 Deferred Compensation Match	1,015	755	766	766
52300 Life & Health Insurance	42,526	45,323	48,648	48,731
52400 Workers Compensation	784	549	678	698
53400 Other Contractual Services	125,311	160,000	126,700	129,700
54000 Travel & Per Diem	612	3,260	3,260	3,260
54101 Communication - Phone System	1,479	1,000	1,700	1,700
54200 Postage	166	220	220	220
54400 Rentals And Leases	6,823	6,165	8,229	8,229
54600 Repairs And Maintenance	0	300	300	300
54700 Printing And Binding	0	164	164	164
55100 Office Supplies	120	3,120	3,120	3,120
55200 Operating Supplies	2,010	5,773	5,773	5,773
55400 Publications, Subscriptions & Memberships	2,158	2,995	2,995	2,995
55401 Training	896	1,000	1,000	1,000
58100 Aids To Government Agencies	500,000	0	0	0
106-400-541 Totals	<u>1,034,609</u>	<u>589,463</u>	<u>576,230</u>	<u>590,308</u>
PW Support Services Totals	<u><u>1,034,609</u></u>	<u><u>589,463</u></u>	<u><u>576,230</u></u>	<u><u>590,308</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Operations

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-216-562 Mosquito Control				
51200 Regular Salaries And Wages	145,393	153,181	184,244	189,470
51250 Regular OPS Salaries	77,886	84,705	84,705	84,705
51400 Overtime	7,576	11,000	11,000	11,000
52100 Fica Taxes	17,091	18,296	19,915	20,315
52200 Retirement Contribution	16,198	17,628	18,793	19,173
52210 Deferred Compensation Match	789	645	655	655
52300 Life & Health Insurance	36,813	45,599	45,595	45,625
52400 Workers Compensation	12,118	14,546	16,845	17,242
53400 Other Contractual Services	8,113	29,916	29,916	29,916
54000 Travel & Per Diem	394	0	0	0
54100 Communications	8,040	7,128	7,128	7,128
54101 Communication - Phone System	172	170	920	920
54200 Postage	1,660	2,000	2,000	2,000
54300 Utility Services	2,562	4,800	4,800	4,800
54505 Vehicle Coverage	4,922	11,581	9,963	9,963
54507 Aviation Insurance	0	8,333	8,333	8,333
54600 Repairs And Maintenance	572	3,228	3,228	3,228
54601 Vehicle Repair	23,429	15,140	14,468	14,468
54700 Printing And Binding	0	1,835	1,835	1,835
54800 Promotional Activities	53	4,000	4,000	4,000
55100 Office Supplies	999	1,326	1,326	1,326
55200 Operating Supplies	151,804	153,353	165,853	165,853
55210 Fuel & Oil	32,684	34,045	27,960	27,960
55300 Road Materials And Supplies	81	0	0	0
55400 Publications, Subscriptions & Memberships	669	300	300	300
55401 Training	1,349	3,406	3,406	3,406
001-216-562 Totals	<u>551,365</u>	<u>626,161</u>	<u>667,188</u>	<u>673,621</u>
106-431-541 Transportation Maintenance				
51200 Regular Salaries And Wages	1,686,198	1,784,870	1,792,970	1,845,876
51400 Overtime	61,749	42,590	42,590	42,590
52100 Fica Taxes	124,421	140,817	139,458	143,483
52200 Retirement Contribution	129,321	146,096	137,768	141,864
52210 Deferred Compensation Match	12,974	9,910	10,058	10,058
52300 Life & Health Insurance	428,485	578,612	597,955	598,261
52400 Workers Compensation	113,117	110,611	119,696	123,237
53400 Other Contractual Services	298,927	324,245	361,710	361,710
54100 Communications	6,149	10,255	10,255	10,255
54101 Communication - Phone System	2,124	2,250	4,475	4,475
54200 Postage	83	210	210	210
54300 Utility Services	88,850	126,361	128,675	128,675
54400 Rentals And Leases	3,171	3,207	3,967	3,967
54505 Vehicle Coverage	39,671	48,334	65,897	65,897
54600 Repairs And Maintenance	866	3,720	3,720	3,720
54601 Vehicle Repair	210,723	200,307	215,265	215,265
54900 Other Current Charges & Obligations	1,833	8,220	8,220	8,220
55100 Office Supplies	4,806	4,305	4,305	4,305
55200 Operating Supplies	44,404	42,621	42,621	42,621
55210 Fuel & Oil	235,261	263,549	226,280	226,280
55300 Road Materials And Supplies	286,333	345,924	345,924	345,924
55400 Publications, Subscriptions & Memberships	450	1,695	1,695	1,695
55401 Training	1,500	6,300	6,300	6,300
106-431-541 Totals	<u>3,781,415</u>	<u>4,205,009</u>	<u>4,270,014</u>	<u>4,334,888</u>

Leon County Fiscal Year 2016 Adopted Budget

Operations

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
106-432-541 Right-Of-Way Management				
51200 Regular Salaries And Wages	871,406	1,028,384	1,014,703	1,044,615
51400 Overtime	72,949	72,814	72,814	72,814
52100 Fica Taxes	66,361	80,634	76,451	78,684
52200 Retirement Contribution	73,589	83,047	78,376	80,727
52210 Deferred Compensation Match	6,551	4,416	4,482	4,482
52300 Life & Health Insurance	276,918	389,493	393,095	393,266
52400 Workers Compensation	63,317	72,534	77,208	79,525
53400 Other Contractual Services	192,019	163,832	214,482	222,079
54100 Communications	223	0	0	0
54200 Postage	4	0	0	0
54300 Utility Services	7,038	17,183	17,183	17,183
54400 Rentals And Leases	0	553	553	553
54505 Vehicle Coverage	19,629	23,537	27,992	27,992
54600 Repairs And Maintenance	2,378	17,700	17,700	17,700
54601 Vehicle Repair	144,608	138,614	135,875	135,875
54900 Other Current Charges & Obligations	2,959	3,265	3,265	3,265
55100 Office Supplies	2,428	2,825	2,825	2,825
55200 Operating Supplies	42,549	50,401	50,401	50,401
55210 Fuel & Oil	127,369	150,191	127,615	127,615
55300 Road Materials And Supplies	11,953	54,643	54,643	54,643
55400 Publications, Subscriptions & Memberships	865	931	931	931
55401 Training	50	6,280	6,280	6,280
106-432-541 Totals	<u>1,985,163</u>	<u>2,361,277</u>	<u>2,376,874</u>	<u>2,421,455</u>
123-433-538 Stormwater Maintenance				
51200 Regular Salaries And Wages	1,178,427	1,170,426	1,186,096	1,221,473
51400 Overtime	103,532	46,506	46,506	46,506
52100 Fica Taxes	93,226	93,605	89,583	92,167
52200 Retirement Contribution	98,070	94,867	100,510	103,526
52210 Deferred Compensation Match	8,960	15,190	15,418	15,418
52300 Life & Health Insurance	220,743	318,188	350,677	350,874
52400 Workers Compensation	69,076	94,857	96,574	99,472
53400 Other Contractual Services	79,955	262,835	293,977	293,977
54000 Travel & Per Diem	321	0	0	0
54100 Communications	988	1,620	4,020	4,020
54101 Communication - Phone System	3	0	0	0
54200 Postage	6	25	25	25
54300 Utility Services	2,665	25,759	11,660	11,660
54400 Rentals And Leases	457	2,763	10,848	10,848
54505 Vehicle Coverage	67,148	81,173	78,567	78,567
54600 Repairs And Maintenance	2,791	12,250	12,250	12,250
54601 Vehicle Repair	210,094	147,449	171,186	171,186
54900 Other Current Charges & Obligations	11,321	13,835	47,605	23,585
55100 Office Supplies	378	930	930	930
55200 Operating Supplies	38,551	39,263	47,021	38,121
55210 Fuel & Oil	174,244	197,305	167,970	167,970
55300 Road Materials And Supplies	202,782	49,485	63,584	63,584
55400 Publications, Subscriptions & Memberships	450	645	645	645
55401 Training	4,245	5,453	5,453	5,453
123-433-538 Totals	<u>2,568,432</u>	<u>2,674,429</u>	<u>2,801,105</u>	<u>2,812,257</u>

Operations

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
125-214-562 Mosquito Control Grant				
54300 Utility Services	0	0	1,200	1,200
54700 Printing And Binding	0	500	500	500
54800 Promotional Activities	0	3,400	3,400	3,400
55200 Operating Supplies	0	12,593	22,350	22,350
55401 Training	0	2,550	2,550	2,550
56400 Machinery And Equipment	0	10,957	0	0
125-214-562 Totals	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
Operations Totals	<u>8,886,376</u>	<u>9,896,876</u>	<u>10,145,181</u>	<u>10,272,221</u>

Engineering Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
106-414-541 Engineering Services				
51200 Regular Salaries And Wages	1,839,794	1,889,452	1,917,312	1,972,613
51400 Overtime	39,133	25,000	25,000	25,000
52100 Fica Taxes	138,383	147,511	146,783	150,969
52200 Retirement Contribution	147,918	163,951	156,339	160,918
52210 Deferred Compensation Match	5,572	11,418	11,589	11,589
52300 Life & Health Insurance	277,355	333,086	366,842	367,263
52400 Workers Compensation	26,047	18,562	21,996	22,646
53100 Professional Services	168,692	325,751	319,261	319,261
53400 Other Contractual Services	30,564	58,070	58,460	58,460
54000 Travel & Per Diem	5,463	4,460	4,460	4,460
54100 Communications	7,079	11,520	12,060	12,060
54101 Communication - Phone System	0	1,000	3,475	3,475
54200 Postage	788	900	900	900
54505 Vehicle Coverage	7,646	9,254	11,739	11,739
54600 Repairs And Maintenance	1,052	36,653	2,753	2,753
54601 Vehicle Repair	14,822	10,000	10,435	10,435
54700 Printing And Binding	0	2,500	1,000	1,000
54900 Other Current Charges & Obligations	171	3,200	3,200	3,200
55100 Office Supplies	3,168	14,965	21,465	21,465
55200 Operating Supplies	18,719	29,704	36,204	36,204
55210 Fuel & Oil	22,024	28,400	19,250	19,250
55400 Publications, Subscriptions & Memberships	7,906	9,762	9,762	9,762
55401 Training	12,367	16,340	16,340	16,340
106-414-541 Totals	<u>2,774,661</u>	<u>3,151,459</u>	<u>3,176,625</u>	<u>3,241,762</u>
Engineering Services Totals	<u><u>2,774,661</u></u>	<u><u>3,151,459</u></u>	<u><u>3,176,625</u></u>	<u><u>3,241,762</u></u>

Fleet Management

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
505-425-591 Fleet Maintenance				
51200 Regular Salaries And Wages	371,485	392,426	403,393	415,417
51400 Overtime	6,932	3,000	3,000	3,000
52100 Fica Taxes	27,298	30,293	30,904	31,824
52200 Retirement Contribution	34,883	36,577	37,998	39,137
52210 Deferred Compensation Match	2,964	3,124	3,171	3,171
52300 Life & Health Insurance	95,778	100,092	111,009	111,088
52400 Workers Compensation	5,998	5,468	6,826	7,029
53400 Other Contractual Services	6,582	6,710	6,710	6,710
54000 Travel & Per Diem	0	500	500	500
54100 Communications	0	1,980	1,980	1,980
54101 Communication - Phone System	512	550	1,535	1,535
54200 Postage	89	75	75	75
54300 Utility Services	25,142	30,000	30,000	30,000
54400 Rentals And Leases	744	3,000	1,485	1,485
54505 Vehicle Coverage	5,146	6,229	5,737	5,737
54600 Repairs And Maintenance	666,080	691,956	691,956	691,956
54601 Vehicle Repair	3,666	6,865	6,419	6,419
54700 Printing And Binding	473	550	550	550
55100 Office Supplies	1,073	1,405	1,405	1,405
55200 Operating Supplies	1,554,768	1,821,726	1,534,245	1,534,245
55210 Fuel & Oil	3,420	4,880	3,585	3,585
55400 Publications, Subscriptions & Memberships	180	1,000	1,000	1,000
55401 Training	0	5,010	5,010	5,010
505-425-591 Totals	<u>2,813,210</u>	<u>3,153,416</u>	<u>2,888,493</u>	<u>2,902,858</u>
Fleet Management Totals	<u><u>2,813,210</u></u>	<u><u>3,153,416</u></u>	<u><u>2,888,493</u></u>	<u><u>2,902,858</u></u>

Parks & Recreation

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
140-436-572 Parks and Recreation Services				
51200 Regular Salaries And Wages	885,347	911,584	958,397	986,284
51250 Regular OPS Salaries	0	0	30,000	30,000
51400 Overtime	30,184	30,120	30,120	30,120
52100 Fica Taxes	65,302	71,780	73,854	75,966
52200 Retirement Contribution	62,603	67,429	68,997	71,020
52210 Deferred Compensation Match	1,917	3,447	3,499	3,499
52300 Life & Health Insurance	249,517	291,220	308,099	308,277
52400 Workers Compensation	27,047	25,708	32,848	33,806
53100 Professional Services	3,121	6,890	6,890	6,890
53400 Other Contractual Services	277,323	336,149	354,773	369,773
54000 Travel & Per Diem	73	500	500	500
54100 Communications	19,778	22,064	22,064	22,064
54101 Communication - Phone System	2,773	2,280	3,475	3,475
54200 Postage	305	350	350	350
54300 Utility Services	181,209	199,050	205,050	209,050
54400 Rentals And Leases	2,032	6,795	5,989	5,989
54505 Vehicle Coverage	20,823	23,388	16,146	16,146
54600 Repairs And Maintenance	2,167	5,800	3,800	3,800
54601 Vehicle Repair	77,701	87,860	82,207	82,207
54700 Printing And Binding	1,091	1,250	1,000	1,000
54800 Promotional Activities	1,301	1,500	1,500	1,500
54900 Other Current Charges & Obligations	3,535	3,620	3,620	3,620
55100 Office Supplies	2,077	2,250	2,250	2,250
55200 Operating Supplies	210,320	211,060	197,965	214,965
55210 Fuel & Oil	93,473	97,205	81,320	81,320
55300 Road Materials And Supplies	61,163	77,900	68,025	78,725
55400 Publications, Subscriptions & Memberships	1,070	1,200	1,200	1,200
55401 Training	6,780	8,023	8,023	8,023
56400 Machinery And Equipment	20,343	40,000	43,950	40,000
58200 Aids To Private Organizations	179,000	179,000	179,000	179,000
140-436-572 Totals	<u>2,489,377</u>	<u>2,715,422</u>	<u>2,794,911</u>	<u>2,870,819</u>
Parks & Recreation Totals	<u>2,489,377</u>	<u>2,715,422</u>	<u>2,794,911</u>	<u>2,870,819</u>

Leon County Fiscal Year 2016 Adopted Budget

Facilities Management

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-150-519 Facilities Management				
51200 Regular Salaries And Wages	1,621,333	1,626,650	1,601,824	1,649,468
51400 Overtime	81,044	53,000	53,000	53,000
52100 Fica Taxes	122,610	124,821	120,323	123,859
52200 Retirement Contribution	154,971	154,979	152,677	157,254
52210 Deferred Compensation Match	8,910	7,542	7,655	7,655
52300 Life & Health Insurance	364,495	409,701	431,905	432,236
52400 Workers Compensation	48,123	40,957	47,225	48,642
53400 Other Contractual Services	1,714,244	1,815,041	1,966,775	1,975,793
54000 Travel & Per Diem	713	1,146	1,146	1,146
54100 Communications	8,321	16,569	16,569	16,569
54101 Communication - Phone System	7,548	7,260	10,230	10,230
54200 Postage	58	200	200	200
54300 Utility Services	1,346,183	1,355,625	1,357,840	1,357,840
54400 Rentals And Leases	26,324	45,612	4,908	4,908
54505 Vehicle Coverage	16,570	20,056	20,643	20,643
54600 Repairs And Maintenance	851,845	729,812	817,117	817,639
54601 Vehicle Repair	55,238	28,140	31,387	31,387
54700 Printing And Binding	710	2,100	2,100	2,100
55100 Office Supplies	6,767	13,119	13,119	13,119
55200 Operating Supplies	100,836	109,450	109,848	110,258
55210 Fuel & Oil	55,696	64,185	49,195	49,195
55300 Road Materials And Supplies	11	0	0	0
55400 Publications, Subscriptions & Memberships	6,029	6,895	6,745	6,745
55401 Training	269	12,825	12,825	12,825
56400 Machinery And Equipment	0	0	10,000	10,000
56480 Machinery and Equipment - Other	9,716	10,000	0	0
001-150-519 Totals	<u>6,608,566</u>	<u>6,655,685</u>	<u>6,845,256</u>	<u>6,912,711</u>
001-156-519 Real Estate Management				
51200 Regular Salaries And Wages	164,722	166,112	170,216	175,290
51400 Overtime	229	0	0	0
52100 Fica Taxes	11,866	12,928	13,242	13,631
52200 Retirement Contribution	11,391	12,188	12,279	12,649
52210 Deferred Compensation Match	739	0	0	0
52300 Life & Health Insurance	40,615	44,378	47,537	47,575
52400 Workers Compensation	428	299	367	377
53100 Professional Services	0	13,500	13,500	13,500
54000 Travel & Per Diem	3,310	2,045	2,045	2,045
54100 Communications	0	1,620	1,512	1,512
54101 Communication - Phone System	26	50	370	370
54200 Postage	88	3,500	3,000	3,000
54400 Rentals And Leases	20	3,200	3,200	3,200
54700 Printing And Binding	0	2,500	2,500	2,500
54900 Other Current Charges & Obligations	32,222	60,000	60,000	60,000
55100 Office Supplies	31	500	1,000	1,000
55200 Operating Supplies	34	4,000	4,000	4,000
55400 Publications, Subscriptions & Memberships	3,184	5,300	5,100	5,100
55401 Training	180	3,000	3,000	3,000
001-156-519 Totals	<u>269,084</u>	<u>335,120</u>	<u>342,868</u>	<u>348,749</u>

Leon County Fiscal Year 2016 Adopted Budget

Facilities Management

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-410-529 Public Safety Complex Facilities				
51200 Regular Salaries And Wages	142,250	158,297	164,512	169,394
51400 Overtime	13,322	15,000	15,000	15,000
52100 Fica Taxes	11,279	12,223	12,770	13,144
52200 Retirement Contribution	15,513	16,248	17,305	17,824
52210 Deferred Compensation Match	504	0	0	0
52300 Life & Health Insurance	34,239	38,811	45,179	45,217
52400 Workers Compensation	4,418	3,794	4,848	4,994
53400 Other Contractual Services	387,684	642,127	651,347	664,114
54100 Communications	1,714	6,400	6,400	6,400
54101 Communication - Phone System	16,815	0	0	0
54200 Postage	-20	250	250	250
54300 Utility Services	349,846	351,171	351,171	351,171
54400 Rentals And Leases	0	4,400	5,002	5,002
54500 Insurance	0	2,292	2,138	2,138
54506 Property Insurance	0	100,855	104,498	104,498
54600 Repairs And Maintenance	5,217	32,000	32,000	32,000
54900 Other Current Charges & Obligations	0	800	800	800
55100 Office Supplies	139	3,150	3,150	3,150
55200 Operating Supplies	106,563	73,967	87,234	87,234
55400 Publications, Subscriptions & Memberships	0	625	625	625
55401 Training	3,107	2,500	2,500	2,500
001-410-529 Totals	1,092,590	1,464,910	1,506,729	1,525,455
001-831-513 Tax Deed Applications				
54900 Other Current Charges & Obligations	58,091	62,500	62,500	62,500
001-831-513 Totals	58,091	62,500	62,500	62,500
165-154-519 Bank of America				
51200 Regular Salaries And Wages	35,854	36,867	37,987	39,127
52100 Fica Taxes	2,608	2,821	2,906	2,993
52200 Retirement Contribution	2,537	2,732	2,758	2,841
52300 Life & Health Insurance	5,726	5,855	6,363	6,368
52400 Workers Compensation	1,391	1,324	1,669	1,719
53100 Professional Services	2,451	60,000	60,000	60,000
53400 Other Contractual Services	-317,933	0	178,907	184,276
54100 Communications	760	500	500	500
54200 Postage	0	1,000	1,000	1,000
54300 Utility Services	-235,527	336,801	348,238	348,238
54600 Repairs And Maintenance	-185,031	240,731	100,993	103,934
55200 Operating Supplies	3,280	6,076	6,076	6,076
165-154-519 Totals	-683,886	694,707	747,397	757,072
165-154-711 Bank of America				
53400 Other Contractual Services	133,217	0	0	0
54600 Repairs And Maintenance	190,621	0	0	0
165-154-711 Totals	323,838	0	0	0
165-154-712 Bank of America				
53400 Other Contractual Services	187,343	0	0	0
54300 Utility Services	446,824	0	0	0
54600 Repairs And Maintenance	195,157	0	0	0
165-154-712 Totals	829,323	0	0	0

Facilities Management

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
166-155-519 Huntington Oaks Plaza Operating				
53100 Professional Services	0	31,000	31,000	31,000
53400 Other Contractual Services	3,600	23,900	23,900	23,900
54200 Postage	0	225	225	225
54600 Repairs And Maintenance	46,016	63,950	63,950	63,950
54700 Printing And Binding	0	200	200	200
54800 Promotional Activities	0	5,000	5,000	5,000
55200 Operating Supplies	870	10,150	10,150	10,150
166-155-519 Totals	<u>50,486</u>	<u>134,425</u>	<u>134,425</u>	<u>134,425</u>
Facilities Management Totals	<u>8,548,093</u>	<u>9,347,347</u>	<u>9,639,175</u>	<u>9,740,912</u>

Planning Department

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-817-515 Planning Department				
51200 Regular Salaries And Wages	59,372	59,221	61,317	63,157
52100 Fica Taxes	4,376	4,556	4,716	4,857
52200 Retirement Contribution	4,075	4,388	4,452	4,585
52300 Life & Health Insurance	11,999	12,479	13,414	13,423
52400 Workers Compensation	154	108	133	137
54400 Rentals And Leases	21,053	25,000	25,000	25,000
58100 Aids To Government Agencies	751,530	747,000	826,008	826,008
001-817-515 Totals	<u>852,559</u>	<u>852,752</u>	<u>935,040</u>	<u>937,167</u>
Planning Department Totals	<u><u>852,559</u></u>	<u><u>852,752</u></u>	<u><u>935,040</u></u>	<u><u>937,167</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Blueprint 2000

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-403-515 Blueprint 2000				
51200 Regular Salaries And Wages	42,873	43,811	45,362	46,723
52100 Fica Taxes	3,118	3,377	3,496	3,600
52200 Retirement Contribution	3,014	3,246	3,293	3,392
52300 Life & Health Insurance	11,702	12,399	13,331	13,338
52400 Workers Compensation	77	64	83	85
001-403-515 Totals	<u>60,784</u>	<u>62,897</u>	<u>65,565</u>	<u>67,138</u>
Blueprint 2000 Totals	<u><u>60,784</u></u>	<u><u>62,897</u></u>	<u><u>65,565</u></u>	<u><u>67,138</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Office of Management and Budget

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-130-513 Office of Management & Budget				
51200 Regular Salaries And Wages	469,903	480,890	526,550	542,314
51250 Regular OPS Salaries	4,320	0	0	0
52100 Fica Taxes	34,990	36,912	40,707	41,911
52200 Retirement Contribution	32,990	35,547	38,149	39,294
52210 Deferred Compensation Match	456	1,293	1,293	1,293
52300 Life & Health Insurance	61,290	61,813	70,888	71,052
52400 Workers Compensation	1,233	872	1,138	1,173
53100 Professional Services	39,395	61,593	62,781	64,004
54000 Travel & Per Diem	3,674	4,018	4,018	4,018
54100 Communications	226	302	302	302
54101 Communication - Phone System	386	420	2,630	2,630
54200 Postage	65	200	200	200
54400 Rentals And Leases	6,045	5,080	4,947	4,947
54700 Printing And Binding	2,663	4,380	4,380	4,380
55100 Office Supplies	1,512	2,649	2,649	2,649
55200 Operating Supplies	1,138	1,480	1,480	1,480
55400 Publications, Subscriptions & Memberships	3,008	1,505	1,505	1,505
55401 Training	835	2,378	2,378	2,378
58229 Tall Trust For Historic Preservation	0	63,175	63,175	63,175
001-130-513 Totals	<u>664,130</u>	<u>764,507</u>	<u>829,170</u>	<u>848,705</u>
Office of Management and Budget Totals	<u><u>664,130</u></u>	<u><u>764,507</u></u>	<u><u>829,170</u></u>	<u><u>848,705</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Purchasing

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-140-513 Procurement				
51200 Regular Salaries And Wages	223,271	218,380	278,981	286,170
51400 Overtime	27	0	0	0
52100 Fica Taxes	16,913	17,532	22,169	22,719
52200 Retirement Contribution	17,329	18,272	22,100	22,678
52210 Deferred Compensation Match	1,171	865	878	878
52300 Life & Health Insurance	7,794	18,484	33,687	33,746
52400 Workers Compensation	580	397	604	619
53400 Other Contractual Services	0	776	776	776
54000 Travel & Per Diem	2,320	4,708	5,250	5,250
54101 Communication - Phone System	598	615	1,725	1,725
54200 Postage	739	1,657	865	865
54400 Rentals And Leases	1,192	3,000	3,436	3,436
54505 Vehicle Coverage	1,022	1,237	2,012	2,012
54600 Repairs And Maintenance	21	1,412	1,412	1,412
54601 Vehicle Repair	167	1,530	600	600
54700 Printing And Binding	-224	588	315	315
54900 Other Current Charges & Obligations	3,556	5,494	4,604	4,604
55100 Office Supplies	817	1,300	1,300	1,300
55200 Operating Supplies	1,575	2,200	2,200	2,200
55210 Fuel & Oil	460	535	500	500
55400 Publications, Subscriptions & Memberships	913	1,160	1,160	1,160
55401 Training	1,349	2,350	3,513	3,513
001-140-513 Totals	<u>281,591</u>	<u>302,492</u>	<u>388,087</u>	<u>396,478</u>
001-141-513 Warehouse				
51200 Regular Salaries And Wages	75,520	70,350	71,068	73,200
51400 Overtime	92	0	0	0
52100 Fica Taxes	5,615	5,933	5,713	5,875
52200 Retirement Contribution	4,984	5,213	5,159	5,314
52210 Deferred Compensation Match	875	1,617	1,641	1,641
52300 Life & Health Insurance	4,941	7,566	16,730	16,741
52400 Workers Compensation	2,930	2,526	3,123	3,217
53400 Other Contractual Services	949	832	884	884
54100 Communications	0	456	404	456
54101 Communication - Phone System	176	175	225	225
54600 Repairs And Maintenance	397	426	426	426
54601 Vehicle Repair	1,407	3,245	1,493	1,493
55100 Office Supplies	144	300	300	300
55200 Operating Supplies	619	615	615	615
55210 Fuel & Oil	76	0	150	150
55299 Reimbursable Supplies	68	0	0	0
001-141-513 Totals	<u>98,791</u>	<u>99,254</u>	<u>107,931</u>	<u>110,537</u>
Purchasing Totals	<u>380,382</u>	<u>401,746</u>	<u>496,018</u>	<u>507,015</u>

Risk Management

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
501-132-513 Risk Management				
51200 Regular Salaries And Wages	74,388	75,330	77,873	80,104
52100 Fica Taxes	5,362	5,861	6,055	6,226
52200 Retirement Contribution	4,942	5,323	5,399	5,561
52300 Life & Health Insurance	15,530	16,241	17,368	17,392
52400 Workers Compensation	193	130	161	166
53100 Professional Services	70,809	127,344	127,344	127,344
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	66	360	360	360
54101 Communication - Phone System	181	210	400	400
54200 Postage	80	160	160	160
54700 Printing And Binding	245	400	0	0
55100 Office Supplies	108	600	300	300
55200 Operating Supplies	30	950	950	950
55400 Publications, Subscriptions & Memberships	1,119	1,300	1,025	1,025
55401 Training	0	900	900	900
501-132-513 Totals	<u>173,054</u>	<u>237,009</u>	<u>240,195</u>	<u>242,788</u>
Risk Management Totals	<u><u>173,054</u></u>	<u><u>237,009</u></u>	<u><u>240,195</u></u>	<u><u>242,788</u></u>

Tourism Development

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-888-573 Line Item - COCA Administration				
58215 Local Arts Agency Program (837)	150,000	150,000	150,000	150,000
001-888-573 Totals	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
 160-301-552 Administration				
51200 Regular Salaries And Wages	281,291	237,113	217,691	223,909
51250 Regular OPS Salaries	12,818	10,606	21,749	22,401
52100 Fica Taxes	21,321	18,670	16,999	17,510
52200 Retirement Contribution	34,711	35,077	34,778	35,822
52210 Deferred Compensation Match	206	755	766	766
52300 Life & Health Insurance	37,388	36,819	43,742	43,803
52400 Workers Compensation	883	443	497	511
53400 Other Contractual Services	80,380	115,500	115,500	115,500
54000 Travel & Per Diem	6,321	7,500	7,500	7,500
54100 Communications	420	0	0	0
54101 Communication - Phone System	1,467	1,370	3,150	3,150
54300 Utility Services	12,195	14,500	14,500	14,500
54400 Rentals And Leases	9,176	5,000	9,500	9,500
54505 Vehicle Coverage	661	799	779	779
54600 Repairs And Maintenance	17,113	34,000	34,000	34,000
54601 Vehicle Repair	165	1,210	522	522
54900 Other Current Charges & Obligations	1,227	1,971	1,971	1,971
55100 Office Supplies	2,785	1,000	1,000	1,000
55200 Operating Supplies	6,664	7,500	3,000	3,000
55210 Fuel & Oil	777	1,000	1,000	1,000
55400 Publications, Subscriptions & Memberships	2,248	2,300	2,300	2,300
55401 Training	790	3,000	3,000	3,000
160-301-552 Totals	<u>531,006</u>	<u>536,133</u>	<u>533,944</u>	<u>542,444</u>
 160-302-552 Advertising				
53400 Other Contractual Services	1,002,697	960,000	1,083,786	1,083,786
160-302-552 Totals	<u>1,002,697</u>	<u>960,000</u>	<u>1,083,786</u>	<u>1,083,786</u>

Leon County Fiscal Year 2016 Adopted Budget

Tourism Development

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
160-303-552 Marketing				
51200 Regular Salaries And Wages	343,229	439,517	453,676	467,189
51250 Regular OPS Salaries	12,818	11,306	21,749	22,401
52100 Fica Taxes	26,706	32,575	37,321	38,403
52200 Retirement Contribution	24,097	30,390	34,279	35,308
52210 Deferred Compensation Match	663	0	0	0
52300 Life & Health Insurance	24,691	45,703	63,499	63,639
52400 Workers Compensation	1,497	1,368	1,757	1,810
53400 Other Contractual Services	75,913	92,700	87,700	87,700
54000 Travel & Per Diem	68,065	83,777	81,070	81,070
54100 Communications	4,163	7,823	7,823	7,823
54101 Communication - Phone System	729	890	1,550	1,550
54200 Postage	38,568	48,000	48,000	48,000
54400 Rentals And Leases	2,293	3,347	3,347	3,347
54700 Printing And Binding	3,706	5,000	5,400	5,400
54800 Promotional Activities	32,044	87,732	29,500	29,500
54860 TDC Direct Sales Promotions	48,551	65,805	69,835	69,835
54861 TDC Community Relations	7,080	11,800	13,300	13,300
54862 TDC Merchandise	530	5,000	4,000	4,000
54900 Other Current Charges & Obligations	172,386	227,000	221,000	221,000
54948 Other Current Charges / Other	175,240	100,000	100,000	100,000
55100 Office Supplies	1,686	3,700	3,700	3,700
55200 Operating Supplies	4,827	5,000	5,000	5,000
55250 Operating Supplies / Uniforms	1,498	1,500	2,000	2,000
55400 Publications, Subscriptions & Memberships	17,520	17,163	17,363	17,363
55401 Training	5,874	9,245	8,000	8,000
56400 Machinery And Equipment	0	3,400	0	0
58160 TDC Local T&E	643	1,500	1,500	1,500
58320 Sponsorships & Contributions	13,368	16,650	16,100	16,100
160-303-552 Totals	1,108,387	1,357,891	1,338,469	1,354,938
160-304-552 Special Projects				
58300 Other Grants & Aids	130,349	340,000	340,000	340,000
160-304-552 Totals	130,349	340,000	340,000	340,000
160-305-552 1 Cent Expenses				
58100 Aids To Government Agencies	263,038	898,462	0	0
160-305-552 Totals	263,038	898,462	0	0
160-888-573 Council on Culture & Arts (COCA)				
58214 Cultural Resource Grant Prog (837)	504,500	504,500	230,375	234,888
58215 Local Arts Agency Program (837)	0	0	921,500	939,550
160-888-573 Totals	504,500	504,500	1,151,875	1,174,438
160-888-574 Line Item - Special Events				
58260 Culture and Recreation	84,500	0	0	0
160-888-574 Totals	84,500	0	0	0
Tourism Development Totals	3,774,477	4,746,986	4,598,074	4,645,606

Leon County Fiscal Year 2016 Adopted Budget

Economic Development

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-114-512 Economic Development				
51200 Regular Salaries And Wages	206,558	214,754	111,059	114,284
52100 Fica Taxes	15,332	16,897	8,543	8,789
52200 Retirement Contribution	14,118	15,793	7,806	8,041
52300 Life & Health Insurance	16,283	15,246	11,064	11,098
52400 Workers Compensation	537	387	233	240
53400 Other Contractual Services	155,553	150,000	0	0
54000 Travel & Per Diem	18,813	10,500	4,500	4,500
54100 Communications	302	0	0	0
54101 Communication - Phone System	154	145	750	750
54200 Postage	1,919	265	265	265
54700 Printing And Binding	150	0	0	0
54800 Promotional Activities	639	0	0	0
54900 Other Current Charges & Obligations	21,490	3,950	0	0
55100 Office Supplies	0	349	349	349
55200 Operating Supplies	1,414	1,200	1,200	1,200
55400 Publications, Subscriptions & Memberships	1,425	2,010	1,300	1,300
55401 Training	0	500	500	500
58222 Economic Development Council (856)	0	207,000	237,000	207,000
001-114-512 Totals	<u>454,687</u>	<u>638,996</u>	<u>384,569</u>	<u>358,316</u>
Economic Development Totals	<u>454,687</u>	<u>638,996</u>	<u>384,569</u>	<u>358,316</u>

M/W Small Business Enterprise

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-112-513 Minority/Women Small Business Enterprise				
51200 Regular Salaries And Wages	96,440	102,041	99,302	102,265
52100 Fica Taxes	6,912	7,883	7,598	7,823
52200 Retirement Contribution	6,726	7,501	7,786	8,019
52210 Deferred Compensation Match	442	540	548	548
52300 Life & Health Insurance	18,223	22,167	11,945	11,969
52400 Workers Compensation	251	184	214	220
53100 Professional Services	0	10,000	250,000	0
53400 Other Contractual Services	24,800	24,800	25,545	25,545
54000 Travel & Per Diem	1,037	3,362	4,800	4,800
54101 Communication - Phone System	199	605	600	600
54200 Postage	108	500	600	600
54400 Rentals And Leases	0	1,500	1,178	1,178
54700 Printing And Binding	192	952	2,000	2,000
54800 Promotional Activities	5,300	5,470	10,600	10,600
54900 Other Current Charges & Obligations	1,155	1,150	1,185	1,185
55100 Office Supplies	103	1,000	1,000	1,000
55200 Operating Supplies	1,141	1,700	2,879	2,879
55400 Publications, Subscriptions & Memberships	1,810	1,500	1,500	1,500
55401 Training	550	1,525	1,850	1,850
001-112-513 Totals	<u>165,390</u>	<u>194,380</u>	<u>431,130</u>	<u>184,581</u>
M/W Small Business Enterprise Totals	<u><u>165,390</u></u>	<u><u>194,380</u></u>	<u><u>431,130</u></u>	<u><u>184,581</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Library Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-240-571 Lib - Policy, Planning, & Operations				
51200 Regular Salaries And Wages	367,541	331,516	298,633	307,568
52100 Fica Taxes	27,120	25,963	23,504	24,188
52200 Retirement Contribution	37,622	40,240	34,143	35,167
52210 Deferred Compensation Match	955	1,185	1,203	1,203
52300 Life & Health Insurance	40,057	45,924	51,973	52,050
52400 Workers Compensation	956	600	645	664
52600 Class C Travel	14	0	0	0
53100 Professional Services	249,623	295,279	295,279	295,279
53400 Other Contractual Services	986	5,750	5,750	5,750
54000 Travel & Per Diem	1,500	1,500	1,500	1,500
54100 Communications	2,088	2,280	2,280	2,280
54101 Communication - Phone System	11,398	11,485	21,885	21,885
54200 Postage	19,763	20,159	20,159	20,159
54400 Rentals And Leases	31,271	14,345	30,481	30,481
54600 Repairs And Maintenance	0	600	600	600
54700 Printing And Binding	457	500	500	500
54800 Promotional Activities	254	400	400	400
55100 Office Supplies	15,260	15,540	15,540	15,540
55200 Operating Supplies	27,255	38,062	38,062	38,062
55400 Publications, Subscriptions & Memberships	3,034	2,990	2,990	2,990
55401 Training	4,948	4,948	4,948	4,948
58241 Friends of the LeRoy Collins Public Library	3,000	3,000	3,000	3,000
001-240-571 Totals	845,101	862,266	853,475	864,214
001-241-571 Library Public Services				
51200 Regular Salaries And Wages	1,201,474	1,310,297	2,966,414	3,054,272
51250 Regular OPS Salaries	17,222	24,717	24,717	24,717
51400 Overtime	732	0	0	0
52100 Fica Taxes	88,153	101,221	227,820	234,476
52200 Retirement Contribution	85,993	100,667	222,989	229,617
52210 Deferred Compensation Match	6,038	7,219	13,450	13,450
52300 Life & Health Insurance	227,535	275,352	610,243	610,725
52400 Workers Compensation	3,171	2,399	6,432	6,618
53400 Other Contractual Services	2,981	3,000	47,983	47,983
54000 Travel & Per Diem	0	0	3,397	3,397
54100 Communications	0	0	1,200	1,200
54200 Postage	7	0	0	0
54400 Rentals And Leases	0	0	6,232	6,232
54505 Vehicle Coverage	0	0	3,000	3,000
54600 Repairs And Maintenance	8,670	12,135	39,328	39,328
54601 Vehicle Repair	0	0	3,500	3,500
54700 Printing And Binding	7,400	7,500	7,500	7,500
54800 Promotional Activities	0	0	850	850
54900 Other Current Charges & Obligations	1,167	1,695	1,695	1,695
55100 Office Supplies	4,663	8,118	33,073	33,073
55200 Operating Supplies	8,477	6,960	31,132	31,132
55210 Fuel & Oil	0	0	1,280	1,280
55400 Publications, Subscriptions & Memberships	0	0	2,495	2,495
55401 Training	960	960	3,586	3,586
56400 Machinery And Equipment	5,780	0	0	0
56600 Books, Publications & Libr Material	620,881	622,505	0	0
001-241-571 Totals	2,291,303	2,484,745	4,258,316	4,360,126

Leon County Fiscal Year 2016 Adopted Budget

Library Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-242-571 Library Collection Services				
51200 Regular Salaries And Wages	449,001	429,315	476,875	491,170
51400 Overtime	15	0	0	0
52100 Fica Taxes	32,258	33,167	36,875	37,967
52200 Retirement Contribution	35,646	33,879	39,002	40,173
52210 Deferred Compensation Match	1,288	2,587	2,626	2,626
52300 Life & Health Insurance	122,804	123,272	149,531	149,617
52400 Workers Compensation	2,646	735	979	1,007
53400 Other Contractual Services	82,840	97,478	97,478	97,478
54000 Travel & Per Diem	90	90	90	90
54200 Postage	3,518	5,020	5,020	5,020
54505 Vehicle Coverage	6,019	4,285	4,100	4,100
54600 Repairs And Maintenance	0	1,645	1,645	1,645
54601 Vehicle Repair	4,007	3,825	3,308	3,308
54700 Printing And Binding	7,369	8,700	8,700	8,700
55100 Office Supplies	369	4,133	4,133	4,133
55200 Operating Supplies	36,500	37,206	37,206	37,206
55210 Fuel & Oil	4,404	5,790	4,325	4,325
55400 Publications, Subscriptions & Memberships	2,653	3,795	3,795	3,795
55401 Training	4,315	4,315	4,315	4,315
56600 Books, Publications & Libr Material	0	0	622,505	622,505
001-242-571 Totals	795,743	799,237	1,502,508	1,519,180
001-243-571 Library Extension Services				
51200 Regular Salaries And Wages	1,672,806	1,694,276	0	0
51400 Overtime	17	0	0	0
52100 Fica Taxes	121,579	132,536	0	0
52200 Retirement Contribution	120,002	130,873	0	0
52210 Deferred Compensation Match	7,912	6,033	0	0
52300 Life & Health Insurance	269,624	318,068	0	0
52400 Workers Compensation	4,373	3,124	0	0
53400 Other Contractual Services	4,928	44,983	0	0
54000 Travel & Per Diem	3,397	3,397	0	0
54100 Communications	1,474	1,200	0	0
54400 Rentals And Leases	0	3,443	0	0
54505 Vehicle Coverage	0	3,000	0	0
54600 Repairs And Maintenance	21,108	27,193	0	0
54601 Vehicle Repair	3,431	4,185	0	0
54800 Promotional Activities	1,371	850	0	0
55100 Office Supplies	9,284	24,955	0	0
55200 Operating Supplies	20,408	24,172	0	0
55210 Fuel & Oil	853	1,755	0	0
55400 Publications, Subscriptions & Memberships	22,570	2,495	0	0
55401 Training	2,593	2,626	0	0
001-243-571 Totals	2,287,731	2,429,164	0	0
Library Services Totals	6,219,879	6,575,412	6,614,299	6,743,520

Leon County Fiscal Year 2016 Adopted Budget

Emergency Medical Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
135-185-526 Emergency Medical Services				
51200 Regular Salaries And Wages	4,630,604	5,381,884	5,195,119	5,342,909
51250 Regular OPS Salaries	376,558	57,247	366,421	366,421
51400 Overtime	1,009,148	1,193,599	1,135,928	1,135,928
51500 Special Pay	17,957	0	0	0
52100 Fica Taxes	445,755	483,554	467,700	478,105
52200 Retirement Contribution	977,990	1,107,933	1,413,223	1,444,189
52210 Deferred Compensation Match	16,434	16,374	16,620	16,620
52300 Life & Health Insurance	798,497	1,020,476	1,159,461	1,160,319
52400 Workers Compensation	260,357	261,040	321,404	328,202
53100 Professional Services	11,079	56,580	56,580	56,580
53400 Other Contractual Services	3,577,103	4,049,865	4,175,542	4,278,971
54000 Travel & Per Diem	4,881	14,800	14,800	14,800
54100 Communications	54,283	51,030	57,200	57,200
54101 Communication - Phone System	4,331	4,840	8,790	8,790
54200 Postage	1,038	2,000	2,000	2,000
54300 Utility Services	65,609	20,000	20,000	20,000
54400 Rentals And Leases	9,810	2,195	9,532	9,532
54505 Vehicle Coverage	0	139,706	151,409	151,409
54600 Repairs And Maintenance	37,631	88,722	88,722	88,722
54601 Vehicle Repair	311,143	322,220	317,988	317,988
54700 Printing And Binding	1,462	10,000	10,000	10,000
54800 Promotional Activities	17,101	16,000	16,000	16,000
55100 Office Supplies	3,525	7,765	8,015	8,015
55200 Operating Supplies	445,746	546,221	562,752	562,752
55210 Fuel & Oil	443,778	463,900	405,275	405,275
55400 Publications, Subscriptions & Memberships	6,584	7,925	7,925	7,925
55401 Training	52,973	65,100	57,100	57,100
56400 Machinery And Equipment	23,776	74,250	38,000	38,000
135-185-526 Totals	13,605,153	15,465,226	16,083,506	16,383,752
Emergency Medical Services Totals	13,605,153	15,465,226	16,083,506	16,383,752

Leon County Fiscal Year 2016 Adopted Budget

Animal Control

Dangerous Animal Classification Committee (Leon County Code of Laws, Chapter 4); Animal Control Ordinance Review Committee (Leon County Code of Laws, Chapter 4)

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
140-201-562 Animal Control				
51200 Regular Salaries And Wages	266,220	277,466	278,443	286,620
51400 Overtime	13,799	24,479	24,479	24,479
51500 Special Pay	7,945	8,800	8,800	8,800
52100 Fica Taxes	21,000	21,954	12,580	12,947
52200 Retirement Contribution	19,605	20,304	19,789	20,382
52210 Deferred Compensation Match	1,672	1,293	1,312	1,312
52300 Life & Health Insurance	53,553	67,652	82,308	82,364
52400 Workers Compensation	4,468	3,947	4,808	4,953
53300 Court Reporter Services	0	4,170	4,170	4,170
53400 Other Contractual Services	538,170	670,627	961,313	994,799
54000 Travel & Per Diem	1,940	3,400	3,400	3,400
54100 Communications	7,100	4,200	4,200	4,200
54101 Communication - Phone System	979	1,095	2,905	2,905
54200 Postage	12	300	300	300
54400 Rentals And Leases	1,713	1,956	0	0
54505 Vehicle Coverage	6,548	7,925	9,046	9,046
54600 Repairs And Maintenance	197	400	400	400
54601 Vehicle Repair	13,579	17,985	15,621	15,621
54700 Printing And Binding	576	1,500	1,800	1,800
54800 Promotional Activities	1,615	2,500	2,500	2,500
54908 Other Current Charges & Obligations	0	1,200	1,200	1,200
55100 Office Supplies	120	1,397	1,397	1,397
55200 Operating Supplies	6,060	9,832	20,582	13,332
55210 Fuel & Oil	31,888	42,220	32,820	32,820
55400 Publications, Subscriptions & Memberships	140	733	733	733
55401 Training	3,281	4,755	4,755	4,755
58226 St Francis Wildlife Assn (851)	71,250	71,250	71,250	71,250
140-201-562 Totals	<u>1,073,428</u>	<u>1,273,340</u>	<u>1,570,911</u>	<u>1,606,485</u>
Animal Control Totals	<u>1,073,428</u>	<u>1,273,340</u>	<u>1,570,911</u>	<u>1,606,485</u>

Leon County Fiscal Year 2016 Adopted Budget

County Probation

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-888-523 Line Item - Detention/Correction				
58230 Disc Village/JAC	185,759	185,759	185,759	185,759
58257 Palmer Munroe Teen Center	150,000	150,000	150,000	0
001-888-523 Totals	<u>335,759</u>	<u>335,759</u>	<u>335,759</u>	<u>185,759</u>
110-508-569 Diversionary Programs				
53400 Other Contractual Services	139,392	100,000	100,000	100,000
110-508-569 Totals	<u>139,392</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
111-542-523 County Probation				
51200 Regular Salaries And Wages	730,911	813,867	771,549	793,644
52100 Fica Taxes	51,799	63,129	56,844	58,464
52200 Retirement Contribution	62,044	72,245	70,731	72,788
52210 Deferred Compensation Match	2,406	3,123	3,169	3,169
52300 Life & Health Insurance	152,283	194,039	188,495	188,642
52400 Workers Compensation	23,261	21,045	28,566	29,389
53400 Other Contractual Services	390	800	4,220	4,220
54000 Travel & Per Diem	806	1,008	3,158	3,158
54100 Communications	470	636	636	636
54101 Communication - Phone System	4,777	4,815	7,240	7,240
54200 Postage	785	2,359	2,359	2,359
54400 Rentals And Leases	4,552	6,880	4,902	4,902
54500 Insurance	14,874	0	0	0
54600 Repairs And Maintenance	0	1,000	1,000	1,000
54700 Printing And Binding	471	2,000	2,000	2,000
54948 Other Current Charges / Other	460	480	480	480
55100 Office Supplies	2,543	6,131	6,131	6,131
55200 Operating Supplies	3,817	4,845	4,845	4,845
55400 Publications, Subscriptions & Memberships	324	400	400	400
55401 Training	1,970	2,005	2,005	2,005
111-542-523 Totals	<u>1,058,943</u>	<u>1,200,807</u>	<u>1,158,730</u>	<u>1,185,472</u>
County Probation Totals	<u>1,534,094</u>	<u>1,636,566</u>	<u>1,594,489</u>	<u>1,471,231</u>

Leon County Fiscal Year 2016 Adopted Budget

Drug & Alcohol Testing

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
111-599-523 Drug & Alcohol Testing				
51200 Regular Salaries And Wages	77,307	79,219	89,371	92,053
52100 Fica Taxes	5,397	6,165	6,944	7,152
52200 Retirement Contribution	4,391	4,640	5,269	5,427
52210 Deferred Compensation Match	709	0	0	0
52300 Life & Health Insurance	20,743	21,720	19,351	19,365
52400 Workers Compensation	2,721	2,447	3,331	3,431
54101 Communication - Phone System	253	285	370	370
54200 Postage	0	100	100	100
54400 Rentals And Leases	2,694	4,272	2,604	2,604
55100 Office Supplies	1,111	1,175	1,175	1,175
55200 Operating Supplies	68,182	37,861	41,361	41,361
55401 Training	325	1,000	1,000	1,000
111-599-523 Totals	<u>183,833</u>	<u>158,884</u>	<u>170,876</u>	<u>174,038</u>
Drug & Alcohol Testing Totals	<u>183,833</u>	<u>158,884</u>	<u>170,876</u>	<u>174,038</u>

Leon County Fiscal Year 2016 Adopted Budget

Supervised Pretrial Release

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
111-544-523 Pretrial Release				
51200 Regular Salaries And Wages	496,252	548,664	603,175	620,816
51400 Overtime	23,508	0	0	0
52100 Fica Taxes	37,585	42,543	40,946	42,169
52200 Retirement Contribution	36,344	40,580	42,694	43,976
52210 Deferred Compensation Match	574	645	654	654
52300 Life & Health Insurance	96,770	114,199	135,968	136,066
52400 Workers Compensation	15,483	15,224	19,649	20,239
53400 Other Contractual Services	26,064	32,000	64,000	64,000
53413 Administration	500	0	0	0
53450 Other Contractual Services - GPS	123,000	123,000	123,000	123,000
54000 Travel & Per Diem	2,070	3,099	3,099	3,099
54100 Communications	486	1,500	1,500	1,500
54101 Communication - Phone System	2,057	2,180	3,845	3,845
54200 Postage	353	2,000	2,000	2,000
54400 Rentals And Leases	3,343	2,648	3,236	3,236
54700 Printing And Binding	196	1,140	1,140	1,140
54900 Other Current Charges & Obligations	78,918	80,000	80,000	80,000
54948 Other Current Charges / Other	858	950	950	950
55100 Office Supplies	2,038	2,100	2,100	2,100
55200 Operating Supplies	5,640	7,016	7,016	7,016
55400 Publications, Subscriptions & Memberships	125	140	140	140
111-544-523 Totals	952,164	1,019,628	1,135,112	1,155,946
125-982059-521 FDLE JAG Grant - Pretrial				
51200 Regular Salaries And Wages	69,601	0	0	0
51400 Overtime	458	0	0	0
52100 Fica Taxes	5,165	0	0	0
52200 Retirement Contribution	4,936	0	0	0
52300 Life & Health Insurance	13,795	0	0	0
52400 Workers Compensation	2,450	0	0	0
55200 Operating Supplies	10,326	0	0	0
125-982059-521 Totals	106,732	0	0	0
125-982060-521 FDLE JAG Grant				
51200 Regular Salaries And Wages	0	87,402	0	0
52100 Fica Taxes	0	6,711	0	0
52200 Retirement Contribution	0	6,476	0	0
52300 Life & Health Insurance	0	18,109	0	0
52400 Workers Compensation	0	2,699	0	0
125-982060-521 Totals	0	121,397	0	0
125-982061-521 FDLE JAG Grant				
51200 Regular Salaries And Wages	0	0	120,000	0
125-982061-521 Totals	0	0	120,000	0
Supervised Pretrial Release Totals	1,058,896	1,141,025	1,255,112	1,155,946

Veteran Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-390-553 Veteran Services				
51200 Regular Salaries And Wages	95,724	121,199	114,133	117,493
51400 Overtime	152	1,000	1,200	1,200
52100 Fica Taxes	7,272	6,829	9,143	9,400
52200 Retirement Contribution	6,089	8,980	8,130	8,373
52210 Deferred Compensation Match	52	1,508	1,531	1,531
52300 Life & Health Insurance	858	22,319	21,160	21,186
52400 Workers Compensation	249	220	243	250
54000 Travel & Per Diem	4,185	8,642	7,542	7,542
54101 Communication - Phone System	568	675	1,545	1,545
54200 Postage	407	767	767	767
54400 Rentals And Leases	1,592	3,000	2,400	2,400
54600 Repairs And Maintenance	19	160	160	160
54700 Printing And Binding	0	102	102	102
54800 Promotional Activities	94	774	15,774	15,774
54900 Other Current Charges & Obligations	1,038	0	0	0
55100 Office Supplies	661	1,715	1,940	1,940
55200 Operating Supplies	627	250	250	250
55400 Publications, Subscriptions & Memberships	700	330	280	280
55401 Training	1,694	1,050	700	700
58200 Aids To Private Organizations	10,963	0	0	0
58256 Veterans Day Parade	2,500	2,500	2,500	2,500
58258 Operation Thank You!	36,442	15,000	0	0
58261 Honor Flight	15,000	15,000	15,000	15,000
58264 North Florida Homeless Veterans Stand Down	0	0	10,000	10,000
58349 Military Personnel Grant Program	55,742	100,000	100,000	100,000
001-390-553 Totals	<u>242,628</u>	<u>312,020</u>	<u>314,500</u>	<u>318,393</u>
Veteran Services Totals	<u>242,628</u>	<u>312,020</u>	<u>314,500</u>	<u>318,393</u>

Leon County Fiscal Year 2016 Adopted Budget

Housing Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-371-569 Housing Services				
51200 Regular Salaries And Wages	304,182	303,492	301,242	309,819
51400 Overtime	398	0	0	0
52100 Fica Taxes	21,821	23,765	22,718	23,373
52200 Retirement Contribution	23,039	24,307	31,371	32,312
52210 Deferred Compensation Match	577	970	985	985
52300 Life & Health Insurance	65,104	73,666	65,458	65,529
52400 Workers Compensation	788	547	619	637
53400 Other Contractual Services	0	652	652	652
54000 Travel & Per Diem	4,618	4,722	6,600	6,600
54100 Communications	272	301	301	301
54101 Communication - Phone System	1,834	1,950	3,390	3,390
54200 Postage	1,086	800	800	800
54400 Rentals And Leases	8,620	4,200	4,428	4,428
54505 Vehicle Coverage	1,372	1,660	1,576	1,576
54600 Repairs And Maintenance	0	200	200	200
54601 Vehicle Repair	525	1,225	944	944
54700 Printing And Binding	680	1,000	1,000	1,000
54800 Promotional Activities	1,022	2,402	2,402	2,402
54900 Other Current Charges & Obligations	1,204	1,473	1,473	1,473
55100 Office Supplies	1,931	4,700	4,700	4,700
55200 Operating Supplies	2,268	4,283	4,283	4,283
55210 Fuel & Oil	1,437	2,310	1,650	1,650
55400 Publications, Subscriptions & Memberships	0	800	800	800
55401 Training	1,482	1,900	3,550	3,550
001-371-569 Totals	444,260	461,325	461,142	471,404
124-932048-554 SHIP 2015-2018				
585000 Housing Grants & Aids	0	0	879,466	0
124-932048-554 Totals	0	0	879,466	0
161-808-554 Housing Finance Authority				
53100 Professional Services	0	38,000	49,000	49,000
54000 Travel & Per Diem	6,655	10,000	15,000	15,000
54200 Postage	705	2,150	2,150	2,150
54700 Printing And Binding	1,760	2,150	2,150	2,150
54800 Promotional Activities	-6,222	0	10,000	10,000
54900 Other Current Charges & Obligations	9,489	2,250	2,750	2,750
55100 Office Supplies	0	1,110	1,110	1,110
55200 Operating Supplies	3,036	3,000	3,000	3,000
55400 Publications, Subscriptions & Memberships	500	1,200	1,200	1,200
55401 Training	755	0	0	0
58313 Housing Related Activities	0	8,065	3,000	3,000
585000 Housing Grants & Aids	115,746	0	0	0
587000 Rental Housing	4,467	0	0	0
161-808-554 Totals	136,891	67,925	89,360	89,360
Housing Services Totals	581,151	529,250	1,429,968	560,764

Leon County Fiscal Year 2016 Adopted Budget

Human Services

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-190-562 Health Department				
58100 Aids To Government Agencies	231,345	237,345	237,345	237,345
001-190-562 Totals	<u>231,345</u>	<u>237,345</u>	<u>237,345</u>	<u>237,345</u>
001-370-527 Medical Examiner				
58346 Medical Examiner	396,522	491,922	501,760	501,760
001-370-527 Totals	<u>396,522</u>	<u>491,922</u>	<u>501,760</u>	<u>501,760</u>
001-370-562 Tubercular Care & Child Protection Exams				
58340 Tubercular Care-transportation	0	2,000	2,000	2,000
58342 Child Protection Exams	59,000	59,000	59,000	59,000
001-370-562 Totals	<u>59,000</u>	<u>61,000</u>	<u>61,000</u>	<u>61,000</u>
001-370-563 Baker Act & Marchman Act				
53101 Baker Act Payments	691,336	397,727	397,727	397,727
53102 Mental Health & Alcohol	0	294,874	294,874	294,874
001-370-563 Totals	<u>691,336</u>	<u>692,601</u>	<u>692,601</u>	<u>692,601</u>
001-370-564 Medicaid & Indigent Burials				
53400 Other Contractual Services	7,224	1,330	0	0
55200 Operating Supplies	16	0	0	0
58341 Indigent Burial	20,050	31,500	34,405	36,125
58343 Medicaid	2,541,328	2,575,000	2,660,101	2,739,904
001-370-564 Totals	<u>2,568,618</u>	<u>2,607,830</u>	<u>2,694,506</u>	<u>2,776,029</u>
001-370-569 CHSP & Emergency Assistance				
51200 Regular Salaries And Wages	40,409	41,278	40,158	41,363
52100 Fica Taxes	2,736	3,183	3,072	3,165
52200 Retirement Contribution	2,840	3,059	2,915	3,003
52210 Deferred Compensation Match	0	110	112	112
52300 Life & Health Insurance	11,934	12,600	6,764	6,776
52400 Workers Compensation	105	75	87	90
58246 United Partners for Human Services	0	23,750	23,750	23,750
58247 Whole Child Leon (Foundation for Leon County Schools)	0	38,000	38,000	38,000
58344 Human Service Grants	975,792	825,000	1,000,000	1,000,000
58345 Emergency Assistance	12,528	40,000	40,000	40,000
58365 Disadvantaged Youth Program	0	0	100,000	100,000
001-370-569 Totals	<u>1,046,343</u>	<u>987,055</u>	<u>1,254,858</u>	<u>1,256,259</u>
001-971-562 Primary Health Care				
51200 Regular Salaries And Wages	26,995	41,534	44,658	45,998
52100 Fica Taxes	2,067	3,452	3,442	3,545
52200 Retirement Contribution	1,757	3,078	3,242	3,339
52300 Life & Health Insurance	387	4,032	13,559	13,573
52400 Workers Compensation	70	75	97	100
53144 Professional Services / Medical	197,567	157,671	157,671	157,671
53400 Other Contractual Services	26,750	6,000	6,000	6,000
54200 Postage	76	250	250	250
54800 Promotional Activities	0	500	500	500
54900 Other Current Charges & Obligations	1,098,243	1,581,911	1,581,911	1,581,911
55100 Office Supplies	0	780	780	780
55200 Operating Supplies	25	2,500	2,500	2,500
55400 Publications, Subscriptions & Memberships	0	250	250	250
55401 Training	0	500	500	500
58249 Trauma Center	0	200,000	200,000	200,000
001-971-562 Totals	<u>1,353,937</u>	<u>2,002,533</u>	<u>2,015,360</u>	<u>2,016,917</u>
Human Services Totals	<u>6,347,101</u>	<u>7,080,286</u>	<u>7,457,430</u>	<u>7,541,911</u>

Leon County Fiscal Year 2016 Adopted Budget

Cooperative Extension

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-361-537 Cooperative Extension				
51200 Regular Salaries And Wages	328,041	344,191	346,098	356,483
51400 Overtime	40	0	0	0
52100 Fica Taxes	24,263	26,479	26,527	27,321
52200 Retirement Contribution	24,539	26,676	28,593	29,449
52210 Deferred Compensation Match	2,308	2,047	2,078	2,078
52300 Life & Health Insurance	47,589	53,285	46,901	46,953
52400 Workers Compensation	785	1,135	1,339	1,379
54000 Travel & Per Diem	18,441	22,760	32,124	0
54100 Communications	1,147	1,800	2,460	2,460
54101 Communication - Phone System	1,947	2,100	4,550	4,550
54200 Postage	41	50	50	50
54300 Utility Services	10,312	24,426	12,000	12,000
54400 Rentals And Leases	3,850	4,097	2,471	2,471
54505 Vehicle Coverage	1,202	889	867	867
54600 Repairs And Maintenance	3,309	1,000	1,000	1,000
54601 Vehicle Repair	2,114	2,190	2,187	2,187
54700 Printing And Binding	0	1,423	1,423	1,423
54800 Promotional Activities	1,462	2,800	2,800	2,800
54900 Other Current Charges & Obligations	3,000	3,000	3,000	3,000
55100 Office Supplies	5,784	5,708	5,708	5,708
55200 Operating Supplies	5,807	6,194	6,194	6,194
55210 Fuel & Oil	1,407	1,170	1,280	1,280
55400 Publications, Subscriptions & Memberships	2,389	2,595	2,595	2,595
55401 Training	3,165	6,889	8,015	0
001-361-537 Totals	<u>492,941</u>	<u>542,904</u>	<u>540,260</u>	<u>512,248</u>
Cooperative Extension Totals	<u><u>492,941</u></u>	<u><u>542,904</u></u>	<u><u>540,260</u></u>	<u><u>512,248</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Office of Sustainability

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-127-513 Office of Sustainability				
51200 Regular Salaries And Wages	130,280	132,881	69,648	71,735
51250 Regular OPS Salaries	8,158	12,000	15,000	15,000
52100 Fica Taxes	10,237	10,263	2,674	2,720
52200 Retirement Contribution	9,641	9,766	6,137	6,289
52300 Life & Health Insurance	21,122	22,695	16,803	16,825
52400 Workers Compensation	360	240	559	574
53100 Professional Services	16,612	14,680	14,680	14,680
54000 Travel & Per Diem	330	2,000	2,000	2,000
54100 Communications	320	0	0	0
54101 Communication - Phone System	70	80	215	215
54300 Utility Services	731	500	500	500
54505 Vehicle Coverage	690	834	813	813
54600 Repairs And Maintenance	640	5,000	5,000	5,000
54601 Vehicle Repair	867	700	0	0
54700 Printing And Binding	0	500	500	500
54800 Promotional Activities	3,320	9,700	9,700	9,700
54900 Other Current Charges & Obligations	-898	23,500	23,500	23,500
54918 Staff Development & Training	479	500	0	0
55100 Office Supplies	27	0	0	0
55200 Operating Supplies	20,803	17,070	17,070	17,070
55210 Fuel & Oil	0	500	0	0
55400 Publications, Subscriptions & Memberships	4,275	4,100	4,100	4,100
55401 Training	300	2,000	2,000	2,000
58200 Aids To Private Organizations	0	10,000	0	0
58231 Keep Tall Leon County Beautiful	0	21,375	21,375	21,375
001-127-513 Totals	<u>228,365</u>	<u>300,884</u>	<u>212,274</u>	<u>214,596</u>
001-888-539 Line Item - Keep Tall. Beautiful				
58231 Keep Tall Leon County Beautiful	21,375	0	0	0
001-888-539 Totals	<u>21,375</u>	<u>0</u>	<u>0</u>	<u>0</u>
Office of Sustainability Totals	<u>249,740</u>	<u>300,884</u>	<u>212,274</u>	<u>214,596</u>

Leon County Fiscal Year 2016 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
401-435-534 Landfill Closure				
53100 Professional Services	8,142	0	0	0
55200 Operating Supplies	5,815	0	0	0
401-435-534 Totals	<u>13,957</u>	<u>0</u>	<u>0</u>	<u>0</u>
401-437-534 Rural Waste Service Centers				
51200 Regular Salaries And Wages	259,204	131,331	176,971	182,005
51250 Regular OPS Salaries	23,374	27,365	9,901	10,198
51400 Overtime	37,368	40,000	34,000	34,000
52100 Fica Taxes	22,670	23,283	11,895	12,243
52200 Retirement Contribution	21,277	20,849	12,898	13,290
52210 Deferred Compensation Match	1,146	1,077	1,093	1,093
52300 Life & Health Insurance	81,322	100,171	74,208	74,228
52400 Workers Compensation	29,755	21,634	14,305	14,734
53400 Other Contractual Services	96,485	78,662	76,800	76,891
54000 Travel & Per Diem	0	0	300	300
54100 Communications	889	1,000	1,000	1,000
54200 Postage	66	500	1,775	1,775
54300 Utility Services	6,674	10,000	8,000	8,000
54400 Rentals And Leases	161	0	0	0
54505 Vehicle Coverage	9,985	17,338	17,037	17,037
54600 Repairs And Maintenance	28,661	46,234	55,000	55,000
54601 Vehicle Repair	42,321	39,820	46,626	46,626
54700 Printing And Binding	1,466	2,300	2,300	2,300
54900 Other Current Charges & Obligations	115,268	0	140	140
55100 Office Supplies	715	450	682	682
55200 Operating Supplies	7,632	7,256	8,100	8,100
55210 Fuel & Oil	54,218	77,770	50,830	50,830
55400 Publications, Subscriptions & Memberships	0	189	189	189
55401 Training	550	0	0	0
56400 Machinery And Equipment	3,206	4,000	7,200	0
401-437-534 Totals	<u>844,413</u>	<u>651,229</u>	<u>611,250</u>	<u>610,661</u>
401-441-534 Transfer Station Operations				
51200 Regular Salaries And Wages	361,895	330,435	495,965	510,790
51400 Overtime	40,215	44,985	62,985	62,985
52100 Fica Taxes	28,821	26,504	39,484	40,617
52200 Retirement Contribution	29,277	26,150	35,872	36,947
52210 Deferred Compensation Match	2,223	3,556	3,734	3,734
52300 Life & Health Insurance	65,550	83,566	116,027	116,128
52400 Workers Compensation	33,394	22,264	31,257	32,195
53100 Professional Services	0	18,000	0	0
53400 Other Contractual Services	4,959,616	4,344,774	4,479,429	4,479,429
54100 Communications	1,341	535	535	535
54101 Communication - Phone System	290	335	1,005	1,005
54300 Utility Services	38,722	34,868	38,368	38,368
54400 Rentals And Leases	2,502	3,800	3,260	3,260
54505 Vehicle Coverage	1,275	1,183	1,232	1,232
54600 Repairs And Maintenance	40,349	77,470	94,677	97,235
54601 Vehicle Repair	33,248	49,590	33,822	33,822
54700 Printing And Binding	0	700	200	200
54900 Other Current Charges & Obligations	2,898	11,050	450	450
55100 Office Supplies	465	870	1,070	1,070
55200 Operating Supplies	14,386	19,280	19,280	19,280
55210 Fuel & Oil	69,148	89,155	79,270	79,270
55400 Publications, Subscriptions & Memberships	0	189	200	200
55401 Training	2,670	1,050	1,050	1,050
401-441-534 Totals	<u>5,728,284</u>	<u>5,190,309</u>	<u>5,539,172</u>	<u>5,559,802</u>

Leon County Fiscal Year 2016 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
401-442-534 Solid Waste Management Facility				
51200 Regular Salaries And Wages	457,109	451,613	280,028	59,206
51400 Overtime	18,092	17,816	23,000	23,000
52100 Fica Taxes	34,075	35,951	22,408	23,046
52200 Retirement Contribution	32,995	33,405	22,583	23,259
52210 Deferred Compensation Match	1,646	2,909	2,953	2,953
52300 Life & Health Insurance	100,067	129,486	92,876	92,921
52400 Workers Compensation	36,551	26,110	20,621	21,240
53100 Professional Services	121,029	91,440	62,500	76,500
53400 Other Contractual Services	344,714	389,149	414,800	354,800
54000 Travel & Per Diem	373	6,125	5,680	5,680
54100 Communications	1,472	2,140	2,140	2,140
54101 Communication - Phone System	7,389	4,000	10,200	10,200
54200 Postage	136	800	800	800
54300 Utility Services	259,694	148,540	85,540	85,540
54400 Rentals And Leases	4,246	40,079	41,383	41,383
54505 Vehicle Coverage	5,245	7,527	7,358	7,358
54600 Repairs And Maintenance	56,268	75,630	90,630	90,630
54601 Vehicle Repair	74,173	100,305	89,997	89,997
54700 Printing And Binding	0	500	500	500
54900 Other Current Charges & Obligations	241,228	950	118,950	118,950
55100 Office Supplies	2,467	2,500	2,500	2,500
55200 Operating Supplies	26,912	65,220	65,480	65,480
55210 Fuel & Oil	78,114	108,565	82,475	82,475
55400 Publications, Subscriptions & Memberships	1,383	872	780	780
55401 Training	2,135	5,836	5,336	5,336
401-442-534 Totals	<u>1,907,513</u>	<u>1,747,468</u>	<u>1,551,518</u>	<u>1,286,674</u>
401-443-534 Hazardous Waste				
51200 Regular Salaries And Wages	145,207	145,301	149,484	153,952
51250 Regular OPS Salaries	0	16,030	16,030	16,511
51400 Overtime	25,562	36,000	36,000	36,000
52100 Fica Taxes	12,572	12,919	13,237	13,617
52200 Retirement Contribution	11,467	11,914	11,978	12,336
52210 Deferred Compensation Match	1,018	970	985	985
52300 Life & Health Insurance	16,172	22,218	23,030	23,064
52400 Workers Compensation	15,370	11,825	13,183	13,579
53400 Other Contractual Services	202,847	266,134	266,134	274,146
54000 Travel & Per Diem	1,177	2,600	2,600	2,600
54100 Communications	5	0	0	0
54101 Communication - Phone System	136	150	470	470
54200 Postage	18	25	25	25
54300 Utility Services	8,849	9,600	9,600	9,600
54505 Vehicle Coverage	1,514	1,333	1,423	1,423
54600 Repairs And Maintenance	9,785	8,000	8,000	8,000
54601 Vehicle Repair	5,415	3,390	4,641	4,641
54700 Printing And Binding	1,536	1,370	1,370	1,370
54800 Promotional Activities	4,707	6,100	4,500	4,500
54900 Other Current Charges & Obligations	1,704	0	1,800	1,800
55100 Office Supplies	61	450	450	450
55200 Operating Supplies	45,008	45,500	45,300	45,300
55210 Fuel & Oil	2,080	1,465	1,165	1,165
55400 Publications, Subscriptions & Memberships	566	601	601	601
55401 Training	305	200	200	200
56400 Machinery And Equipment	0	0	7,200	0
401-443-534 Totals	<u>513,082</u>	<u>604,095</u>	<u>619,406</u>	<u>626,335</u>

Leon County Fiscal Year 2016 Adopted Budget

Solid Waste

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
401-471-534 Recycling Services & Education				
51200 Regular Salaries And Wages	48,787	47,983	99,460	102,436
51400 Overtime	1,928	2,960	2,960	2,960
52100 Fica Taxes	3,763	3,966	5,031	5,179
52200 Retirement Contribution	3,285	3,556	7,201	7,417
52210 Deferred Compensation Match	589	755	766	766
52300 Life & Health Insurance	4,469	8,690	36,331	36,349
52400 Workers Compensation	1,555	1,146	3,950	4,068
53100 Professional Services	20,000	0	0	0
53400 Other Contractual Services	455	20,500	20,000	20,000
54000 Travel & Per Diem	8	1,780	1,780	1,780
54100 Communications	15	300	300	300
54101 Communication - Phone System	101	100	360	360
54200 Postage	21	100	100	100
54300 Utility Services	877	1,500	1,500	1,500
54505 Vehicle Coverage	5,278	816	802	802
54600 Repairs And Maintenance	604	6,000	6,000	6,000
54601 Vehicle Repair	1,898	3,150	870	870
54700 Printing And Binding	33	2,000	2,000	2,000
54800 Promotional Activities	-19,965	49,325	24,831	24,831
54900 Other Current Charges & Obligations	95	0	0	0
55100 Office Supplies	75	250	250	250
55200 Operating Supplies	1,452	1,935	2,700	2,700
55210 Fuel & Oil	200	725	415	415
55400 Publications, Subscriptions & Memberships	631	1,964	1,975	1,975
55401 Training	0	750	750	750
401-471-534 Totals	<u>76,155</u>	<u>160,251</u>	<u>220,332</u>	<u>223,808</u>
Solid Waste Totals	<u>9,083,404</u>	<u>8,353,352</u>	<u>8,541,678</u>	<u>8,307,280</u>

Leon County Fiscal Year 2016 Adopted Budget

Clerk of the Circuit Court

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-132-586 Clerk - Finance Administration				
59302 Budget Transfers	1,480,021	1,520,544	1,518,474	1,548,699
001-132-586 Totals	<u>1,480,021</u>	<u>1,520,544</u>	<u>1,518,474</u>	<u>1,548,699</u>
110-537-614 Clerk - Article V Expenses				
54913 Clerk Circuit Court Fees	414,527	413,828	422,105	430,547
110-537-614 Totals	<u>414,527</u>	<u>413,828</u>	<u>422,105</u>	<u>430,547</u>
Clerk of the Circuit Court Totals	<u>1,894,548</u>	<u>1,934,372</u>	<u>1,940,579</u>	<u>1,979,246</u>

Leon County Fiscal Year 2016 Adopted Budget

Property Appraiser

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-512-586 Property Appraiser				
59306 Budget Transfer	4,492,670	4,734,406	4,805,388	4,949,550
001-512-586 Totals	<u>4,492,670</u>	<u>4,734,406</u>	<u>4,805,388</u>	<u>4,949,550</u>
Property Appraiser Totals	<u><u>4,492,670</u></u>	<u><u>4,734,406</u></u>	<u><u>4,805,388</u></u>	<u><u>4,949,550</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Sheriff

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
110-510-586 Law Enforcement				
51100 Executive Salaries	144,481	72,108	71,325	71,325
51200 Regular Salaries And Wages	18,377,924	17,801,744	18,570,514	19,538,064
51300 Other Salaries & Wages	138,315	187,300	278,512	278,512
51400 Overtime	919,843	831,714	864,950	882,249
51500 Special Pay	178,818	173,760	167,445	172,468
52100 Fica Taxes	1,432,775	1,443,707	1,498,297	1,558,229
52200 Retirement Contribution	3,174,207	3,053,344	3,443,001	3,580,721
52300 Life & Health Insurance	3,139,911	3,616,317	3,922,415	4,153,136
52400 Workers Compensation	220,182	476,197	429,220	429,220
52500 Unemployment Compensation	4,957	10,000	10,000	10,000
53100 Professional Services	9,299	0	0	0
53143 Other Administrative / Professional	29,222	24,000	24,000	24,000
53144 Professional Services / Medical	75,369	37,075	44,890	44,890
53400 Other Contractual Services	140,500	90,600	90,600	90,600
53500 Investigations	106,701	120,000	84,000	84,000
54041 Travel and Per Diem	555	36,000	73,980	73,980
54100 Communications	281,941	291,090	298,474	298,474
54200 Postage	14,585	22,290	22,790	22,790
54300 Utility Services	142,867	228,100	235,000	235,000
54443 Rentals and Leases / Other	81,487	68,711	70,279	70,279
54506 Property Insurance	21,248	23,119	24,275	24,275
54541 Insurance / Auto	177,128	175,479	193,317	193,317
54542 Insurance / Professional Liability	136,786	213,174	224,886	224,886
54545 Insurance / Aircraft	65,331	67,778	67,778	67,778
54641 Repair and Maintenance / Autos	327,294	456,319	493,428	493,428
54643 Repair and Maintenance / Radios	1,218	10,356	10,356	10,356
54644 Repair and Maintenance / Office Equipment	190,201	389,608	444,753	444,753
54646 Repair and Maintenance / Facilities	58,138	232,098	152,167	152,167
54700 Printing And Binding	43,590	53,750	54,700	55,657
54900 Other Current Charges & Obligations	78,216	0	0	0
54942 Other Current Charges / Auto	7,181	112,375	112,375	112,375
54948 Other Current Charges / Other	0	42,940	44,300	44,300
54949 Uniform Cleaning	29,820	46,060	46,060	46,060
54950 Tuition Assistance	2,400	5,500	5,500	5,500
55100 Office Supplies	32,721	39,220	37,628	37,628
55200 Operating Supplies	269,818	0	0	0
55240 Data Processing Supplies	15,014	34,000	44,000	44,000
55241 Operating Supplies / Fuel and Lubrication	872,549	1,007,079	1,006,995	1,006,995
55242 Operating Supplies / Ammo	62,486	91,500	96,500	96,500
55244 Operating Supplies / Investigative	26,773	32,000	35,464	35,464
55248 Operating Supplies / Motorcycles and Boats	21,274	10,000	10,000	10,000
55249 Operating Supplies / Miscellaneous	0	212,556	367,964	367,964
55250 Operating Supplies / Uniforms	187,701	280,695	218,303	218,303
55400 Publications, Subscriptions & Memberships	34,586	60,024	31,093	31,093
55401 Training	61,181	23,000	59,500	59,500
56400 Machinery And Equipment	100,845	0	0	0
56441 Machinery and Equipment / Auto	435,312	110,000	175,000	175,000
56444 Machinery and Equipment / Office	0	45,600	57,200	57,200
56445 Machinery and Equipment / Investigation	46,707	14,000	91,795	91,795
56447 Machinery and Equipment / Marine - Motorcycle	14,757	17,912	0	0
56480 Machinery and Equipment - Other	198,631	483,468	27,824	27,824
58100 Aids To Government Agencies	2,198,838	2,392,933	2,392,933	2,392,933
59000 Sheriff Contingency - Operating	633,419	100,000	100,000	100,000
59010 Sheriff - Less SRO Contract	-934,807	-1,180,250	-1,319,295	-1,319,295
110-510-586 Totals	34,030,294	34,186,350	35,506,491	36,925,693

Leon County Fiscal Year 2016 Adopted Budget

Sheriff

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
110-511-586 Corrections				
51100 Executive Salaries	0	72,108	71,325	71,325
51200 Regular Salaries And Wages	12,348,340	13,641,236	14,166,796	15,002,235
51300 Other Salaries & Wages	0	43,036	0	0
51400 Overtime	944,208	649,272	728,450	728,450
51500 Special Pay	46,861	47,040	46,260	47,648
52100 Fica Taxes	960,388	1,099,402	1,127,819	1,172,932
52200 Retirement Contribution	2,263,740	2,407,586	2,625,038	2,730,040
52300 Life & Health Insurance	2,693,047	3,460,738	3,613,026	3,825,815
52400 Workers Compensation	173,753	367,125	330,214	340,120
52500 Unemployment Compensation	6,650	20,000	20,000	20,000
52600 Class C Travel	14	0	0	0
52700 Cip Chargebacks	934,807	0	0	0
53144 Professional Services / Medical	7,499	16,920	16,920	16,920
53400 Other Contractual Services	6,084,217	6,895,665	6,777,635	6,777,635
54000 Travel & Per Diem	470	0	0	0
54041 Travel and Per Diem	14,569	8,500	8,500	8,500
54100 Communications	121,489	74,700	76,158	76,158
54200 Postage	2,130	2,090	2,090	2,090
54300 Utility Services	841,273	921,650	921,650	921,650
54443 Rentals and Leases / Other	34,799	17,869	17,869	17,869
54506 Property Insurance	137,821	195,515	205,291	205,291
54541 Insurance / Auto	12,588	11,944	13,693	13,693
54542 Insurance / Professional Liability	181,863	203,218	174,038	174,038
54544 Insurance Prisoner/Medical	68,574	69,945	71,344	71,344
54641 Repair and Maintenance / Autos	21,362	59,747	27,247	27,247
54643 Repair and Maintenance / Radios	5,000	1,644	1,644	1,644
54644 Repair and Maintenance / Office Equipment	536,519	180,961	152,186	152,186
54646 Repair and Maintenance / Facilities	97,272	669,490	562,841	562,841
54700 Printing And Binding	20,747	15,000	15,000	15,000
54900 Other Current Charges & Obligations	34,001	0	0	0
54948 Other Current Charges / Other	0	1,000	1,000	1,000
54949 Uniform Cleaning	43,731	48,000	40,800	40,800
54950 Tuition Assistance	2,750	4,000	1,500	1,500
55100 Office Supplies	16,060	27,365	28,943	28,943
55200 Operating Supplies	50,622	131,150	57,350	57,350
55240 Data Processing Supplies	20,839	28,000	28,000	28,000
55241 Operating Supplies / Fuel and Lubrication	53,149	45,684	45,684	45,684
55246 Operating Supplies / Other Jail Supplies	256,193	410,000	400,000	400,000
55250 Operating Supplies / Uniforms	254,732	164,019	160,227	160,227
55400 Publications, Subscriptions & Memberships	10,713	2,339	2,439	2,439
55401 Training	0	2,500	2,500	2,500
56442 Machinery and Equipment - Jail	9,122	46,814	14,000	14,000
56444 Machinery and Equipment / Office	390,260	274,000	275,000	275,000
59000 Sheriff Contingency - Operating	0	100,000	100,000	100,000
59020 Sheriff - Less Salary Lapse	0	-325,000	0	0
59100 Transfer	1,441,791	0	0	0
110-511-586 Totals	31,143,962	32,112,272	32,930,477	34,140,114

Leon County Fiscal Year 2016 Adopted Budget

Sheriff

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
130-180-586 Enhanced 9-1-1				
51200 Regular Salaries And Wages	191,838	216,418	211,112	211,112
51400 Overtime	140	8,000	8,000	8,000
52100 Fica Taxes	13,810	18,793	18,630	18,630
52200 Retirement Contribution	19,996	23,978	22,913	22,913
52300 Life & Health Insurance	39,393	56,622	46,886	46,886
52400 Workers Compensation	418	364	308	308
53400 Other Contractual Services	275	30,000	30,000	30,000
54000 Travel & Per Diem	4,103	9,875	9,875	9,875
54100 Communications	47,633	53,328	53,328	53,328
54110 Com-net Communications	258,241	360,000	360,000	360,000
54200 Postage	0	450	450	450
54400 Rentals And Leases	2,434	6,000	6,000	6,000
54542 Insurance / Professional Liability	1,030	1,058	1,075	1,075
54600 Repairs And Maintenance	103,135	240,000	280,000	280,000
54644 Repair and Maintenance / Office Equipment	-36,333	50,363	50,363	50,363
54700 Printing And Binding	90	60	60	60
54900 Other Current Charges & Obligations	516	0	0	0
55100 Office Supplies	816	2,500	1,225	1,225
55200 Operating Supplies	2,595	5,000	5,000	5,000
55240 Data Processing Supplies	887	2,000	2,000	2,000
55400 Publications, Subscriptions & Memberships	594	755	755	755
55401 Training	3,949	12,596	12,596	12,596
56400 Machinery And Equipment	7,497	0	0	0
59900 Budgeted Contingency	443,316	185,040	155,924	175,694
130-180-586 Totals	<u>1,106,375</u>	<u>1,283,200</u>	<u>1,276,500</u>	<u>1,296,270</u>
Sheriff Totals	<u>66,280,631</u>	<u>67,581,822</u>	<u>69,713,468</u>	<u>72,362,077</u>

Leon County Fiscal Year 2016 Adopted Budget

Supervisor of Elections

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
060-520-513 Voter Registration				
51100 Executive Salaries	115,673	116,173	116,531	120,027
51200 Regular Salaries And Wages	1,149,322	1,204,000	1,229,275	1,331,951
52100 Fica Taxes	93,383	99,482	105,067	107,765
52200 Retirement Contribution	173,279	169,283	187,699	192,765
52210 Deferred Compensation Match	1,876	3,400	3,400	3,400
52300 Life & Health Insurance	111,236	150,719	175,674	175,965
52400 Workers Compensation	6,289	12,025	7,009	15,239
52600 Class C Travel	100	0	0	0
53100 Professional Services	2,150	13,750	9,000	12,250
53400 Other Contractual Services	0	6,500	0	3,000
53442 Other Cont / Elec Temp Agency Help	2,355	0	0	0
54000 Travel & Per Diem	19,758	16,000	15,750	20,250
54100 Communications	4,057	12,580	6,800	7,800
54101 Communication - Phone System	1,521	2,000	4,000	5,000
54200 Postage	16,972	97,920	23,600	62,800
54400 Rentals And Leases	24,411	42,672	44,322	47,972
54600 Repairs And Maintenance	50,973	81,209	103,958	104,212
54601 Vehicle Repair	1,557	4,125	4,125	4,125
54700 Printing And Binding	4,025	32,100	16,800	41,100
54711 Printing & Binding / School Elections	1,073	0	0	0
54900 Other Current Charges & Obligations	19,835	16,020	34,800	24,300
54961 Administrative Hearing	3,155	0	0	0
54962 Canvassing Board	87	0	0	0
54965 Other Current Charges - Personnel	3,088	0	0	0
55100 Office Supplies	4,226	7,500	8,000	7,000
55200 Operating Supplies	10,711	9,616	11,540	9,440
55210 Fuel & Oil	1,055	1,800	1,800	1,800
55261 Operating Supplies / Early Voting	59	0	0	0
55400 Publications, Subscriptions & Memberships	5,384	6,895	6,895	6,895
55401 Training	7,525	16,000	8,700	20,500
56400 Machinery And Equipment	9,360	2,000	0	6,000
56410 Machinery & Equipment <\$750	12,767	2,500	4,300	8,000
060-520-513 Totals	<u>1,857,265</u>	<u>2,126,269</u>	<u>2,129,045</u>	<u>2,339,556</u>
060-520-586 Elections				
59308 SOE-BUDGET TRANSFER	166,019	0	0	0
060-520-586 Totals	<u>166,019</u>	<u>0</u>	<u>0</u>	<u>0</u>

Leon County Fiscal Year 2016 Adopted Budget

Supervisor of Elections

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
060-521-513 Elections				
51250 Regular OPS Salaries	23,127	256,192	552,000	280,000
51300 Other Salaries & Wages	209,704	0	0	0
52100 Fica Taxes	17,605	19,599	42,032	21,023
52200 Retirement Contribution	1,627	10,000	18,437	9,800
52300 Life & Health Insurance	0	0	150,000	90,000
52400 Workers Compensation	1,151	4,253	2,941	1,481
53100 Professional Services	25,875	33,415	38,800	24,300
53400 Other Contractual Services	5,394	375,490	731,984	383,650
53441 Other Contractual / Poll Workers	154,455	0	0	0
53442 Other Cont / Elec Temp Agency Help	72,089	0	0	0
53443 Other Cont / Election Security	30,217	0	0	0
53444 Other Cont / Elec Equip Delivery	24,107	0	0	0
54000 Travel & Per Diem	7,610	7,000	14,000	5,000
54100 Communications	3,407	5,000	17,720	13,900
54101 Communication - Phone System	14,537	19,000	19,000	19,000
54200 Postage	79,614	118,551	128,310	87,550
54400 Rentals And Leases	240,839	239,167	360,800	342,571
54410 Rental and Leases / Polling Place St	11,250	0	0	0
54505 Vehicle Coverage	604	1,789	1,744	1,789
54600 Repairs And Maintenance	37,969	269,617	289,295	301,272
54601 Vehicle Repair	197	0	0	0
54700 Printing And Binding	97,993	284,950	356,626	221,300
54712 Printing & Binding / Elections Ballots	61,910	0	0	0
54713 Printing & Binding / PW Training Mate	17,546	0	0	0
54714 Printing & Binding / Precinct Notices	416	0	0	0
54900 Other Current Charges & Obligations	24,350	53,425	71,000	54,525
54962 Canvassing Board	911	0	0	0
54963 Election Notices	1,952	0	0	0
54964 Voter Registration Notices	2,611	0	0	0
55100 Office Supplies	9,283	27,505	20,260	9,500
55111 Office Supplies / Early Voting	3,002	0	0	0
55112 Office Supplies / Precincts	10,952	0	0	0
55113 Office Supplies / Canvassing Board	679	0	0	0
55200 Operating Supplies	9,317	36,623	33,786	22,678
55210 Fuel & Oil	1,327	1,000	1,800	1,800
55261 Operating Supplies / Early Voting	3,678	0	0	0
55262 Operating Supplies / Precincts	10,723	0	0	0
55263 Operating Supplies / Canvassing Board	232	0	0	0
55401 Training	924	5,000	5,000	5,000
56400 Machinery And Equipment	7,627	8,042	0	0
56410 Machinery & Equipment <\$750	20,414	750	7,600	5,000
060-521-513 Totals	<u>1,247,226</u>	<u>1,776,368</u>	<u>2,863,135</u>	<u>1,901,139</u>
060-521-586 Elections				
59308 SOE-BUDGET TRANSFER	503,693	0	0	0
060-521-586 Totals	<u>503,693</u>	<u>0</u>	<u>0</u>	<u>0</u>
060-525-513 SOE Grants				
53100 Professional Services	2,644	0	0	0
54200 Postage	3,216	0	0	0
54700 Printing And Binding	16,542	0	0	0
54713 Printing & Binding / PW Training Mate	10,742	0	0	0
54963 Election Notices	3,584	0	0	0
060-525-513 Totals	<u>36,727</u>	<u>0</u>	<u>0</u>	<u>0</u>
Supervisor of Elections Totals	<u>3,810,930</u>	<u>3,902,637</u>	<u>4,992,180</u>	<u>4,240,695</u>

Leon County Fiscal Year 2016 Adopted Budget

Tax Collector

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-513-586 Tax Collector				
59307 Budget Transfer	4,258,068	4,368,000	4,537,178	4,717,758
001-513-586 Totals	<u>4,258,068</u>	<u>4,368,000</u>	<u>4,537,178</u>	<u>4,717,758</u>
123-513-586 Tax Collector				
59307 Budget Transfer	66,927	65,920	65,920	65,920
123-513-586 Totals	<u>66,927</u>	<u>65,920</u>	<u>65,920</u>	<u>65,920</u>
135-513-586 Tax Collector				
59307 Budget Transfer	133,797	136,000	138,816	144,369
135-513-586 Totals	<u>133,797</u>	<u>136,000</u>	<u>138,816</u>	<u>144,369</u>
145-513-586 Tax Collector				
59307 Budget Transfer	33,460	33,361	33,695	34,033
145-513-586 Totals	<u>33,460</u>	<u>33,361</u>	<u>33,695</u>	<u>34,033</u>
162-513-586 Tax Collector				
59307 Budget Transfer	6,183	5,500	5,500	5,500
162-513-586 Totals	<u>6,183</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
164-513-586 Tax Collector				
59307 Budget Transfer	4,497	5,000	5,000	5,000
164-513-586 Totals	<u>4,497</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
401-513-586 Tax Collector				
59307 Budget Transfer	29,021	32,620	32,620	32,620
401-513-586 Totals	<u>29,021</u>	<u>32,620</u>	<u>32,620</u>	<u>32,620</u>
Tax Collector Totals	<u>4,531,952</u>	<u>4,646,401</u>	<u>4,818,729</u>	<u>5,005,200</u>

Court Administration

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-540-601 Court Administration				
51200 Regular Salaries And Wages	154,449	133,501	125,252	129,010
52100 Fica Taxes	9,917	10,680	9,901	10,188
52200 Retirement Contribution	9,283	10,038	9,093	9,367
52300 Life & Health Insurance	23,740	25,185	26,775	26,794
52400 Workers Compensation	301	230	256	263
53400 Other Contractual Services	0	9,216	9,900	9,900
54000 Travel & Per Diem	0	198	198	198
54100 Communications	0	4,329	4,329	4,329
54101 Communication - Phone System	-8,805	0	0	0
54200 Postage	0	200	200	200
54400 Rentals And Leases	0	21,301	0	0
54700 Printing And Binding	0	200	200	200
54900 Other Current Charges & Obligations	0	0	1,401	1,401
55100 Office Supplies	0	450	450	450
55200 Operating Supplies	0	14,092	10,892	10,892
55401 Training	0	1,800	1,800	1,800
001-540-601 Totals	<u>188,885</u>	<u>231,420</u>	<u>200,647</u>	<u>204,992</u>
001-540-713 Court Information Systems				
54100 Communications	4,422	0	0	0
54101 Communication - Phone System	8,805	9,000	11,060	11,060
001-540-713 Totals	<u>13,226</u>	<u>9,000</u>	<u>11,060</u>	<u>11,060</u>
001-540-719 Court Operating				
54101 Communication - Phone System	8,805	0	0	0
54400 Rentals And Leases	8,472	0	0	0
55100 Office Supplies	80	0	0	0
55200 Operating Supplies	18,649	0	0	0
55401 Training	779	0	0	0
001-540-719 Totals	<u>36,785</u>	<u>0</u>	<u>0</u>	<u>0</u>
Court Administration Totals	<u>238,897</u>	<u>240,420</u>	<u>211,707</u>	<u>216,052</u>

Leon County Fiscal Year 2016 Adopted Budget

State Attorney

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
110-532-602 State Attorney				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53500 Investigations	0	1,500	1,500	1,500
54000 Travel & Per Diem	0	1,900	1,900	1,900
54100 Communications	0	5,000	5,000	5,000
54101 Communication - Phone System	-8,912	0	0	0
54600 Repairs And Maintenance	0	2,000	2,000	2,000
54900 Other Current Charges & Obligations	0	15,000	15,000	15,000
55200 Operating Supplies	0	36,200	36,200	36,200
110-532-602 Totals	28,088	98,600	98,600	98,600
110-532-713 State Attorney				
54100 Communications	3,940	0	0	0
54101 Communication - Phone System	8,912	9,655	19,085	19,085
110-532-713 Totals	12,852	9,655	19,085	19,085
110-532-719 State Attorney				
54000 Travel & Per Diem	971	0	0	0
54101 Communication - Phone System	8,912	0	0	0
54600 Repairs And Maintenance	1,016	0	0	0
54900 Other Current Charges & Obligations	22,289	0	0	0
55200 Operating Supplies	25,639	0	0	0
110-532-719 Totals	58,827	0	0	0
State Attorney Totals	99,767	108,255	117,685	117,685

Leon County Fiscal Year 2016 Adopted Budget

Public Defender

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
110-533-603 Public Defender				
51300 Other Salaries & Wages	37,000	37,000	37,000	37,000
53100 Professional Services	0	10,438	10,438	10,438
53500 Investigations	0	16,150	16,150	16,150
54100 Communications	0	12,240	12,240	12,240
54101 Communication - Phone System	-11,844	0	0	0
54200 Postage	0	1,291	1,291	1,291
54400 Rentals And Leases	0	11,640	11,640	11,640
54900 Other Current Charges & Obligations	0	7,000	7,000	7,000
55100 Office Supplies	0	210	210	210
55200 Operating Supplies	0	22,556	22,556	22,556
110-533-603 Totals	<u>25,156</u>	<u>118,525</u>	<u>118,525</u>	<u>118,525</u>
110-533-713 Public Defender				
54100 Communications	9,812	0	0	0
54101 Communication - Phone System	11,844	12,720	30,425	30,425
110-533-713 Totals	<u>21,657</u>	<u>12,720</u>	<u>30,425</u>	<u>30,425</u>
110-533-719 Public Defender				
53100 Professional Services	8,350	0	0	0
53500 Investigations	7,110	0	0	0
54101 Communication - Phone System	11,844	0	0	0
54200 Postage	513	0	0	0
54400 Rentals And Leases	9,493	0	0	0
54900 Other Current Charges & Obligations	14,613	0	0	0
55200 Operating Supplies	31,570	0	0	0
110-533-719 Totals	<u>83,493</u>	<u>0</u>	<u>0</u>	<u>0</u>
Public Defender Totals	<u>130,306</u>	<u>131,245</u>	<u>148,950</u>	<u>148,950</u>

Leon County Fiscal Year 2016 Adopted Budget

Other Court-Related Programs

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
110-555-715 Legal Aid				
58224 Legal Services Of North Fl (801)	132,500	134,082	259,510	259,914
110-555-715 Totals	<u>132,500</u>	<u>134,082</u>	<u>259,510</u>	<u>259,914</u>
114-586-662 Court Administration - Teen Court				
51200 Regular Salaries And Wages	96,658	98,252	70,640	72,759
52100 Fica Taxes	6,914	7,614	5,502	5,664
52200 Retirement Contribution	6,767	7,281	5,128	5,283
52300 Life & Health Insurance	28,654	30,720	29,724	29,735
52400 Workers Compensation	251	179	153	158
53400 Other Contractual Services	1,800	2,300	2,300	2,300
54000 Travel & Per Diem	675	1,325	1,325	1,325
54200 Postage	347	250	250	250
54400 Rentals And Leases	944	1,401	1,401	1,401
54700 Printing And Binding	0	400	400	400
54900 Other Current Charges & Obligations	0	750	750	750
55100 Office Supplies	494	700	700	700
55200 Operating Supplies	968	2,201	1,650	1,650
55400 Publications, Subscriptions & Memberships	200	200	200	200
55401 Training	1,539	1,785	1,785	1,785
114-586-662 Totals	<u>146,210</u>	<u>155,358</u>	<u>121,908</u>	<u>124,360</u>
117-509-569 Alternative Juvenile Programs				
51200 Regular Salaries And Wages	27,713	55,624	55,081	56,758
51500 Special Pay	0	-25,093	-22,005	-22,005
52100 Fica Taxes	4,014	4,343	4,301	4,430
52200 Retirement Contribution	3,854	4,182	4,058	4,180
52300 Life & Health Insurance	11,777	12,464	13,386	13,394
52400 Workers Compensation	142	103	121	125
117-509-569 Totals	<u>47,500</u>	<u>51,623</u>	<u>54,942</u>	<u>56,882</u>
117-546-714 Law Library				
56600 Books, Publications & Libr Material	510	51,623	53,580	53,865
117-546-714 Totals	<u>510</u>	<u>51,623</u>	<u>53,580</u>	<u>53,865</u>
117-548-662 Judicial Programs/Article V				
51200 Regular Salaries And Wages	47,579	68,439	49,038	50,540
51500 Special Pay	0	-38,838	-18,362	-18,362
52100 Fica Taxes	2,961	5,679	4,195	4,313
52200 Retirement Contribution	1,783	3,821	2,371	2,442
52300 Life & Health Insurance	-6,038	7,270	7,528	7,535
52400 Workers Compensation	114	120	103	106
53400 Other Contractual Services	0	0	3,575	3,575
55200 Operating Supplies	1,102	5,132	5,132	5,132
117-548-662 Totals	<u>47,500</u>	<u>51,623</u>	<u>53,580</u>	<u>55,281</u>
117-555-715 Legal Aid - Court				
58224 Legal Services Of North Fl (801)	44,000	51,622	53,580	53,865
117-555-715 Totals	<u>44,000</u>	<u>51,622</u>	<u>53,580</u>	<u>53,865</u>
Other Court-Related Programs Totals	<u>418,221</u>	<u>495,931</u>	<u>597,100</u>	<u>604,167</u>

Guardian Ad Litem

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-547-685 Guardian Ad Litem				
53400 Other Contractual Services	0	3,468	3,618	3,618
54100 Communications	0	13,824	13,824	13,824
54101 Communication - Phone System	-1,406	0	0	0
54200 Postage	0	2,500	2,500	2,500
56400 Machinery And Equipment	0	0	6,000	6,000
001-547-685 Totals	<u>-1,406</u>	<u>19,792</u>	<u>25,942</u>	<u>25,942</u>
001-547-713 GAL Information Systems				
54100 Communications	8,980	0	0	0
54101 Communication - Phone System	1,406	1,490	3,720	3,720
001-547-713 Totals	<u>10,386</u>	<u>1,490</u>	<u>3,720</u>	<u>3,720</u>
001-547-719 GAL Operating				
53400 Other Contractual Services	3,463	0	0	0
54101 Communication - Phone System	1,406	0	0	0
54200 Postage	1,389	0	0	0
001-547-719 Totals	<u>6,258</u>	<u>0</u>	<u>0</u>	<u>0</u>
Guardian Ad Litem Totals	<u>15,239</u>	<u>21,282</u>	<u>29,662</u>	<u>29,662</u>

Fire Control

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
145-838-522 Fire Services Payment				
53400 Other Contractual Services	6,671,716	6,312,770	7,463,670	7,462,732
145-838-522 Totals	<u>6,671,716</u>	<u>6,312,770</u>	<u>7,463,670</u>	<u>7,462,732</u>
145-843-522 Volunteer Fire Department				
54200 Postage	2,902	0	0	0
54800 Promotional Activities	214,847	482,479	482,479	482,479
145-843-522 Totals	<u>217,749</u>	<u>482,479</u>	<u>482,479</u>	<u>482,479</u>
Fire Control Totals	<u>6,889,465</u>	<u>6,795,249</u>	<u>7,946,149</u>	<u>7,945,211</u>

Other Non-Operating

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-278-551 Summer Youth Employment				
51300 Other Salaries & Wages	61,820	70,242	70,242	70,242
52100 Fica Taxes	4,729	5,371	5,371	5,371
52400 Workers Compensation	161	337	337	337
53100 Professional Services	0	2,655	2,655	2,655
54200 Postage	641	100	100	100
54700 Printing And Binding	0	500	500	500
55200 Operating Supplies	657	1,220	1,220	1,220
001-278-551 Totals	<u>68,007</u>	<u>80,425</u>	<u>80,425</u>	<u>80,425</u>
001-379-572 Youth Sports Teams				
58320 Sponsorships & Contributions	1,000	0	0	0
001-379-572 Totals	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
001-402-515 Capital Regional Transportation Planning Agency				
51200 Regular Salaries And Wages	182,677	175,999	177,794	183,128
52100 Fica Taxes	13,581	13,837	13,974	14,382
52200 Retirement Contribution	12,024	13,041	12,908	13,295
52300 Life & Health Insurance	14,748	20,009	21,120	21,147
52400 Workers Compensation	475	320	385	397
54900 Other Current Charges & Obligations	0	15,000	15,000	15,000
001-402-515 Totals	<u>223,504</u>	<u>238,206</u>	<u>241,181</u>	<u>247,349</u>
001-820-519 Non-Operating General Fund				
52500 Unemployment Compensation	7,287	50,000	50,000	50,000
53100 Professional Services	78,032	153,000	153,000	153,000
53102 Mental Health & Alcohol	6,130	15,000	15,000	15,000
53160 Bank Service Charges	151,446	107,673	162,673	162,673
53200 Accounting And Auditing	261,245	227,000	262,000	262,000
53400 Other Contractual Services	0	0	115,480	106,861
54000 Travel & Per Diem	0	5,000	5,000	5,000
54400 Rentals And Leases	23,662	19,607	20,218	20,218
54900 Other Current Charges & Obligations	151,646	106,691	57,787	57,787
54908 Other Current Charges & Obligations	34,816	30,000	25,000	25,000
55200 Operating Supplies	1,211	0	0	0
55400 Publications, Subscriptions & Memberships	43,263	61,988	62,582	62,582
58200 Aids To Private Organizations	70,872	31,000	31,000	31,000
001-820-519 Totals	<u>829,610</u>	<u>806,959</u>	<u>959,740</u>	<u>951,121</u>
001-972-559 CRA-Payment				
54900 Other Current Charges & Obligations	1,311,879	1,681,225	2,109,741	2,181,728
001-972-559 Totals	<u>1,311,879</u>	<u>1,681,225</u>	<u>2,109,741</u>	<u>2,181,728</u>
106-978-541 Public Works Admin Chargebacks				
54980 Reimb Of Admin Costs	-301,081	-500,000	-450,000	-450,000
106-978-541 Totals	<u>-301,081</u>	<u>-500,000</u>	<u>-450,000</u>	<u>-450,000</u>
110-620-689 Juvenile Detention Payment - State				
58100 Aids To Government Agencies	712,053	1,100,000	1,022,660	1,043,318
110-620-689 Totals	<u>712,053</u>	<u>1,100,000</u>	<u>1,022,660</u>	<u>1,043,318</u>
116-800-562 Drug Abuse				
53400 Other Contractual Services	57,176	52,540	52,920	53,395
116-800-562 Totals	<u>57,176</u>	<u>52,540</u>	<u>52,920</u>	<u>53,395</u>

Other Non-Operating

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
125-991-595 Grant Match Funds				
54900 Other Current Charges & Obligations	0	90,000	90,000	90,000
125-991-595 Totals	<u>0</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>
131-529-519 800 Mhz System Maintenance				
53400 Other Contractual Services	566,916	584,324	606,136	624,320
54900 Other Current Charges & Obligations	548,148	503,900	605,196	623,352
131-529-519 Totals	<u>1,115,064</u>	<u>1,088,224</u>	<u>1,211,332</u>	<u>1,247,672</u>
140-838-572 Payment to City- Parks & Recreation				
53400 Other Contractual Services	1,169,944	1,171,893	1,271,502	1,338,842
140-838-572 Totals	<u>1,169,944</u>	<u>1,171,893</u>	<u>1,271,502</u>	<u>1,338,842</u>
164-838-535 Sewer Services Killearn Lakes Units I and II				
58100 Aids To Government Agencies	224,265	232,500	232,500	232,500
164-838-535 Totals	<u>224,265</u>	<u>232,500</u>	<u>232,500</u>	<u>232,500</u>
Other Non-Operating Totals	<u>5,411,421</u>	<u>6,041,972</u>	<u>6,822,001</u>	<u>7,016,350</u>

Risk Financing & Workers Comp

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
501-821-596 Workers' Comp Risk Management				
54502 A D & D Law Enforcement	19,387	32,000	29,400	29,400
54503 Public Official Liability	340,725	283,500	324,670	324,670
54504 Bonds	101	6,000	6,000	6,000
54505 Vehicle Coverage	160,023	196,833	277,325	277,325
54506 Property Insurance	800,937	814,062	789,392	789,392
54507 Aviation Insurance	43,995	50,000	50,000	50,000
54508 VFD - G/L Property, Equipment	21,946	29,400	30,870	30,870
54509 Excess Deposit Premium	192,494	194,565	160,440	160,440
54510 Service Fee	55,875	58,695	58,695	58,695
54513 State Assessment	86,551	90,930	90,930	90,930
54514 Workers Comp Claims	946,158	1,200,000	1,200,000	1,200,000
54515 At Fault Vehicle Repair Claims	33,582	150,000	150,000	150,000
54516 General Liability Claims	56,621	100,000	100,000	100,000
54600 Repairs And Maintenance	-3,513	75,000	75,000	75,000
54900 Other Current Charges & Obligations	0	0	50,000	50,000
501-821-596 Totals	<u>2,754,882</u>	<u>3,280,985</u>	<u>3,392,722</u>	<u>3,392,722</u>
Risk Financing & Workers Comp Totals	<u><u>2,754,882</u></u>	<u><u>3,280,985</u></u>	<u><u>3,392,722</u></u>	<u><u>3,392,722</u></u>

Leon County Fiscal Year 2016 Adopted Budget

Communications

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
001-470-519 MIS Automation - General Fund				
54110 Com-net Communications	138,120	136,675	160,540	160,540
001-470-519 Totals	138,120	136,675	160,540	160,540
106-470-541 MIS Automation - Transportation Trust				
54110 Com-net Communications	11,350	9,600	12,530	12,530
106-470-541 Totals	11,350	9,600	12,530	12,530
110-470-602 MIS Automation - State Attorney				
54110 Com-net Communications	11,920	12,480	14,140	14,140
110-470-602 Totals	11,920	12,480	14,140	14,140
110-470-603 MIS Automation - Public Defender				
54110 Com-net Communications	16,320	16,393	21,520	21,520
110-470-603 Totals	16,320	16,393	21,520	21,520
111-470-523 MIS Automation - Probation Services				
54100 Communications	3,330	0	0	0
54110 Com-net Communications	0	3,860	6,590	6,590
111-470-523 Totals	3,330	3,860	6,590	6,590
120-470-524 MIS Automation - Building Inspection				
54100 Communications	720	0	0	0
54110 Com-net Communications	0	1,800	1,900	1,900
120-470-524 Totals	720	1,800	1,900	1,900
121-470-537 MIS Automation - Growth Management				
54110 Com-net Communications	6,530	6,300	7,150	7,150
121-470-537 Totals	6,530	6,300	7,150	7,150
123-470-538 MIS Automation - Stormwater				
54110 Com-net Communications	500	0	0	0
123-470-538 Totals	500	0	0	0
135-470-526 MIS Automation - EMS Fund				
54110 Com-net Communications	3,650	8,595	8,920	8,920
135-470-526 Totals	3,650	8,595	8,920	8,920
140-470-562 MIS Automation - Animal Control				
54110 Com-net Communications	660	710	710	710
140-470-562 Totals	660	710	710	710
140-470-572 MIS Automation - Parks and Recreation				
54110 Com-net Communications	540	335	2,940	2,940
140-470-572 Totals	540	335	2,940	2,940
160-470-552 MIS Automation - Tourism Development				
54110 Com-net Communications	8,560	8,815	8,820	8,820
160-470-552 Totals	8,560	8,815	8,820	8,820
401-470-534 MIS Automation - Solid Waste Fund				
54110 Com-net Communications	13,480	18,485	19,400	19,400
401-470-534 Totals	13,480	18,485	19,400	19,400

Communications

Organizational Code / Account	FY 2014 Actual	FY 2015 Adopted	FY 2016 Adopted	FY 2017 Projected
502-000-590 Non-Departmental				
54110 Com-net Communications	-55,075	0	0	0
502-000-590 Totals	<u>-55,075</u>	<u>0</u>	<u>0</u>	<u>0</u>
502-900-590 Communications Trust				
54100 Communications	40	0	0	0
54101 Communication - Phone System	108,835	238,999	253,052	253,052
54110 Com-net Communications	233,052	356,783	378,720	378,720
54600 Repairs And Maintenance	0	0	205,936	205,936
502-900-590 Totals	<u>341,928</u>	<u>595,782</u>	<u>837,708</u>	<u>837,708</u>
505-470-519 MIS Automation - Motor Pool Fund				
54110 Com-net Communications	420	415	570	570
505-470-519 Totals	<u>420</u>	<u>415</u>	<u>570</u>	<u>570</u>
Communications Totals	<u>502,953</u>	<u>820,245</u>	<u>1,103,438</u>	<u>1,103,438</u>

