

BOARD OF COUNTY COMMISSIONERS

Memorandum

DATE: March 9, 2017

TO: Housing Finance Authority of Leon County (HFA)

THROUGH: Shington Lamy, Director
Office of Human Services and Community Partnerships

FROM: Lamarr D. Kemp, Sr., Division Director, Housing Services

RE: Summary of HFA-County Staff Administrative Changes

On February 7, 2017, the County Commission amended the Housing Finance Authority (HFA) Ordinance and adopted a resolution providing greater autonomy to the HFA. In accordance with the Board's direction, the attached chart illustrates the anticipated role of County staff on the administrative functions of the HFA moving forward.

The chart presents the administrative functions that will remain with County staff; administrative functions that will transfer immediately to the HFA; administrative functions that will remain with County staff until the HFA transitions to an independent and separate budget and bank account; and administrative functions that the HFA must determine whether to continue to have the County administer through a contract.

County staff will work with the Chairman or the HFA designee to move forward with the implementation of transferring the immediate administrative functions to the HFA. It is anticipated that the administration of HFA programs will be discussed and determined in the upcoming HFA meetings.

cc: Wanda Hunter, Assistant County Administrator

Attachment