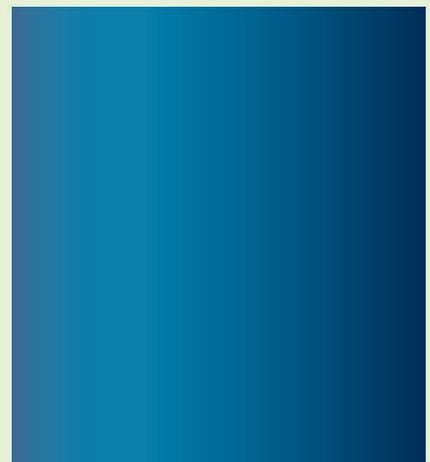
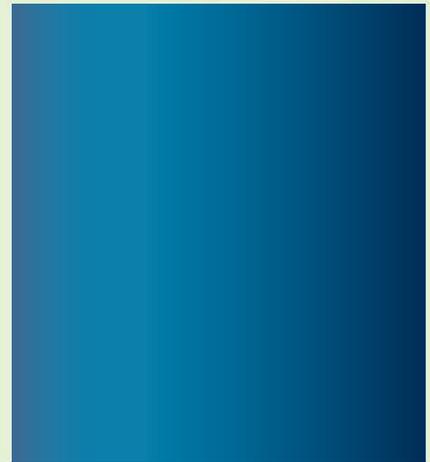


Blueprint 2000 Intergovernmental Agency Meeting

June 25, 2012



CITY OF TALLAHASSEE - LEON COUNTY
BLUEPRINT
INTERGOVERNMENTAL AGENCY **2000**

2727 Apalachee Parkway
Suite 200
Tallahassee, Florida 32301
Phone: 850-219-1060



INTERGOVERNMENTAL AGENCY MEETING

June 25, 2012
3:00 pm to 5:00 pm
City Commission Chambers

Chairman: Nancy Miller

Agenda

I. AGENDA MODIFICATIONS

II. CAC CHAIRMAN'S REPORT

Christic Henry

III. INSTALLATION OF CHAIRMAN

Wayne Tedder

IV. INFORMATION ITEMS

1. CAC Meeting Minutes (February 9 and April 5, 2012, meetings) Shelonda Meeks
2. Capital Cascades Trail Segment 3 Update Gary Phillips

V. CONSENT

3. IA Meeting Minutes (March 26 and April 16, 2012 meetings) Chairman Miller
4. Capital Circle Southeast: Woodville Highway to Crawfordville Road – Project Update and Median Opening Request Dave Snyder/
Marek Romanowski
5. Citizens Advisory Committee Appointments Dave Bright
6. Closeout of Capital Circle Northwest – I-10 to US 90 (N-1) Wayne Tedder
7. Franklin Boulevard Flood Relief and Roadway Project Update and Additional Funding Wayne Tedder
8. Franklin Boulevard: Allocation of Funding for Water and Sewer Work Dave Snyder

VI. PRESENTATIONS/DISCUSSION

9. Election of Intergovernmental Agency Vice-Chair Chairman Miller
10. Smokey Hollow Commemoration Wayne Tedder
11. Capital Cascades Trail – Segment 3 (Van Buren Pond): Right of Way Acquisition and Authorizing Resolutions Debra Schiro
12. Funding for Public Access and Improvements at Fred George Sink and Headwaters of the St. Marks River Properties Wayne Tedder
13. Cascades Park Amphitheater and Interlocal Agreement, Amenity Priorities and Funding, Interactive Water Fountain Enhancements, Contingency Budget, and Construction Update Wayne Tedder/
Gary Phillips/
Lee Daniel
14. Capital Circle Northwest/Southwest: South of US 90 to North of Orange Avenue – Update Wayne Tedder

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|-----|--|--------------|
| 15. | Proposed FY 2013 Blueprint Operating Budget | Wayne Tedder |
| 16. | Fiscal Year 2013-2017 Blueprint Capital Improvement Plan and
the FY 2013-2020 Net Sales Tax Allocation Plan | Wayne Tedder |

VII. CITIZENS TO BE HEARD

***Citizens desiring to speak must fill out a Speaker Request Form; the Chair reserves the right to limit the number of speakers or time allotted to each.**

VIII. ITEMS FROM MEMBERS OF THE COMMITTEE

IX. ADJOURN

1.
CAC Meeting
Minutes
(February 9 and
April 5, 2012,
meetings)

Blueprint 2000 CAC Meeting Minutes

Thursday, April 5, 2012

Blueprint 2000 Office

2727 Apalachee Parkway, Suite 200

Christic Henry, Chair, called the Citizens Advisory Committee meeting to order at 4:31 pm.

Committee Members present:

Christic Henry	Richard Drew
Tom O'Steen	Ron Pease
Henree Martin	Andrew Chin
Lamar Taylor	Kent Wimmer
Daniel Parker	Erin Ennis
David Jones	

Guests/Presenters/Staff:

Dave Bright	Gabe Menendez
Wayne Tedder	Harry Reed
Dave Snyder	JW Hunter
Ray Youmans	Paco de la Fuente
Marek Romanowski	Helen Vidal
Debra Schiro	Ramona Watson
Angela Ivy	Leigh Davis
Shelonda Meeks	Samantha Shapirei
Junious Brown	
Tony Park	

Agenda Modifications

There were no Agenda Modifications.

Information Items

Item #1: Capital Circle Northwest/Southwest: South of US 90 to North of Orange Avenue – Bid Opening

This item was informational only.

Item #2: Franklin Boulevard Flood Relief and Roadway Project Update

This item was informational only.

Consent Items

Item #3: CAC Minutes: February 9, 2012

Henree Martin moved approval; Kent Wimmer seconded the motion. It passed unanimously.

Presentations/Discussion

Item #5: FAMU Way Extension Status

Gabe Menendez, Director of Public Works for the City of Tallahassee, gave a brief presentation on the status of FAMU Way extension project. Mr. Menendez noted that due to the fact that CSX is not going to allow an at-grade crossing of the CSX railroad, that a revised FAMU Way extension alignment connecting with Gamble Street was now being pursued.

Kent Wimmer questioned if part of the purpose of the FAMU Way extension was to provide relief to Gaines Street, if it was prudent to propose a more southerly alignment for FAMU Way. Mr. Menendez stated that it still provided some relief and alleviated intersection issues at Lake Bradford Road. There were multiple decision points to be made before the alignment could be solidified. He also noted that the neighborhood was in support of the realignment.

There were additional questions and discussion from Mr. Wimmer regarding the possible extension of the St. Marks Trail through the project area. Mr. Menendez spoke to the constraints due to contamination and possible alignment options of it as well. Mr. Wimmer had concern with the St. Marks Trail crossing FAMU Way at the round-a-bout at Gamble Street.

Tom O'Steen questioned how the connection to Innovation Park would be made. Mr. Menendez stated that Stuckey Street to Roberts Avenue to Rankin Road would connect FAMU Way to Jackson Bluff and Capital Circle. Dave Bright stated that by dropping south to Levy Street, one could connect to Innovation Park. Mr. O'Steen noted that the extension of FAMU Way was not a project on the original EECC plan for Blueprint 2000. One of the things they hoped to accomplish was enhancing the viability of Innovation Park. He was interested in possibly a companion round-a-bout or other "grand entrance" that made the connection along Levy to Innovation Park. Mr. Menendez requested that Mr. O'Steen hold that thought as a member of the Sales Tax Extension Committee because the City was interested in that and other "gateway" projects.

Henree Martin questioned when the Monroe Street to Martin Luther King Boulevard segment of FAMU Way would be constructed. Mr. Menendez stated that it was not yet funded. It was another potential project for the sales tax extension. Ms. Martin stated that if it was to counterbalance traffic flow from Gaines it was imperative that it connect to Monroe Street. Mr. Menendez stated that the section of Oakland Street from Adams Street to Monroe Street would be renamed FAMU Way.

Item #6: Future Development Plans for Sensitive Lands Properties

Tony Park, Director of Public Works for Leon County, gave a presentation on the County-maintained Sensitive Lands properties acquired by Blueprint. These included the Headwaters of the St. Marks River and the Fred George Basin properties.

Tom O'Steen questioned what the projected budget was for construction of the proposed amenities in the Headwaters of the St. Marks. Mr. Park referred him to the agenda item as the capital expenditures were included there; the total was approximately \$2 million. Dave Bright clarified that what was listed as proposed expenditures was the information provided in the Management Plan submitted to the Florida Communities Trust (FCT) in 2007. When the County

finalized the details of the site plan, those items and costs could change.

Mr. Bright further stated that Blueprint staff combined the Management Plans for the three parcels acquired with three separate FCT grants to make reporting easier on staff. The proposed items and costs were carried forward from the Management Plans with the knowledge that they would be revised if needed, and reported in the updates provided to FCT. Mr. Bright stated the original grants were for land acquisition only, not to fund the proposed improvements. Mr. Park stated that there was no estimate of maintenance costs as of yet.

Per the terms of the grant, Mr. Bright stated, the County "should have been" approximately halfway through the implementation process. However, given the economic reality of the last several years, FCT understood that, at the time of budget cuts, future items such as the improvements listed in the three grants were not able to be funded from county budgets. Kent Wimmer questioned if the remaining funds could be used for a primitive trail system throughout the land. Mr. Wimmer offered that he potentially had a source to help build trails. He felt that as the sales tax extension discussions moved forward access to those areas would be imperative. Mr. Bright clarified for the members that staff recommendation was to use the remaining allocated funds to complete improvements as shown in the Management Plans for the St. Marks Headwaters Greenway and Fred George Basin Greenway.

Mr. Park discussed the inclusion of one baseball field at the Fred George site in the southwest corner as well as the renovation of an existing home that the County, with the Wildwood Preservation Society, would operate and maintain as a museum and/or education center. Ms. Ennis questioned why only one baseball field. Mr. Park stated that other fields were nearby at the Canopy Oaks School. Also, the City owned property near the intersection of Mission Road and Fred George Road that they were considering using for a ball field.

Many members of the committee questioned why they would consider either facility, given the environmental sensitivity of the land and the limited dry area of the closed basin. Mr. Park stated that the County was feeling the pressure to include one ball field because of the support needed for the league in that area. If the City moved forward with the Mission Road site, improvements at the Fred George site might not be necessary. The field the County proposed was intended for an older youth group and would complement the City's efforts. Also, it was included as part of the FCT grant application.

Mr. O'Steen stated that he would like to see a potential partnership with the School Board in which Blueprint would fund improvements, or the addition of another field at a public school or public park in that vicinity rather than at the Fred George site. It felt to him as if they were trying to cram an amenity into a space that did not lend itself well. Given that it was identified in the FCT grant, he wondered if there was any leeway or if they were locked in. Mr. Park stated that there were several fields in the area to accommodate younger-aged players. However, the purpose of the Fred George Greenway field was to support older youth players in the area.

Mr. O'Steen stated that initially the purchases of the sensitive land areas were intended for environmental protection. The EECC did not envision them as active or populated property for parks and recreation. With the larger acreage of the St. Marks Headwaters area there were more

options; trails certainly fit with the passive use intended. Baseball fields did not. Museums felt like a stretch without a better understanding of what they were intended to address.

There was a real concern from the City and County at the Sales Tax Committee meetings about the lack of funding for maintenance for these projects. He felt that before the committee could move forward, they needed a better understanding of what the maintenance costs were projected to be. The next agenda item, and the next conversation, was and needed to be, "what does the sales tax extension apply to?"

Christic Henry stated that it was in the grant application and she did not want to renege on that document. At the same time she shared the concerns of Mr. O'Steen. Mr. O'Steen agreed that it was necessary to follow through on the agreement or to understand any latitude in some of those commitments.

Mr. Bright stated that the Blueprint "blue book", as developed by the EECC and as further developed by staff, always included some funding for site improvements - be that trails, benches, etc. It did not address museums or ball fields. Nor did the FCT grant address who would fund the improvements that Blueprint or the County received points for in the grant award.

David Jones stated that it seemed odd to have only one field rather than a complex; however, the support for older youth players was critical in that area. In order to maximize potential for athletes, they needed the intermediate step between non-competitive league ball and high school. The fields at high schools and parks were fully utilized during baseball season. There was a high demand for the advanced-level fields for older youth. He was supportive of an older, advanced-play one-field area that was desperately needed.

Daniel Parker questioned parking. Mr. Park stated that the parking area was intended to be shared between the field and the museum. To clarify, he further stated that the museum was intended to be more of an educational facility to describe the importance and environmental sensitivity of the area.

There was considerable discussion regarding the inclusion of a baseball field with many members expressing concern and support mutually. Christic Henry, to prompt a motion, again restated the staff recommendation to the committee: to use the remaining allocated funds to complete improvements as shown in the Management Plans for the St. Marks Headwaters Greenway and Fred George Basin Greenway. **Kent Wimmer moved staff recommendation; Richard Drew seconded the motion.**

Option 1: Staff recommends use of remaining allocated funds to complete improvements as shown in the Management Plans for the St. Marks Headwaters Greenway Management Plan and the Fred George Basin Greenway Management Plan.

Lamar Taylor stated that he shared the sensitivity to on-going maintenance. He felt obligated to have some information on the annual maintenance costs or who would be responsible and where the funds would come from. Mr. Park stated that, currently, funding came through the budget

process via the County Commissioners. There would most likely be a staff person on site for maintenance. He also expressed his appreciation for the concern for operation and maintenance from the CAC.

Erin Ennis was unclear of the motion. Wayne Tedder stated that Blueprint had funds remaining in the budget for the two project areas. In the line item for the Headwaters of the St. Marks there was \$1.5M of unused funding from previous years and \$2M in the Capital Improvement Plan (CIP) for fiscal years 2014-2016. In the line item for Fred George, there was \$1M of unused funding from previous years. Dave Bright stated that the funds were shown in the Agenda Item and the proposed improvements were outlined in the agenda item. The St. Marks improvements were those shown in the Management Plan submitted to the FCT in 2007. Staff did not try to make adjustments to the improvements or costs and realized they were five years old. Some of the proposed improvements might not be constructed as outlined. The costs would, however, be readdressed and revised if the item moved forward to the IA.

Mr. Tedder stated that using portions of the funds for maintenance of projects purchased with the current and future tax had come up in discussions by the Sales Tax Committee. Mr. O'Steen stated that, in his opinion, the question would then become did they want them to maintain passive trail systems on environmentally sensitive lands, which made sense. Or would they want those dollars to fund a single standalone baseball field adjacent to a 100-year flood plain; it left him a bit uncomfortable.

Mr. O'Steen requested a legal opinion on Blueprint's commitments to FCT to understand what latitude was available, as well as an estimate of maintenance costs for both facilities to gain a better understanding there as well. Tony Park stated that the County would provide that information. Additionally, the County was developing their 5-year outlook for operation and maintenance budgets and it included these types of facilities. Mr. O'Steen questioned if the County had a funding source. Mr. Park stated that their proposed budgets intended to compete for any other operation and maintenance dollars. Mr. O'Steen stated that he would rather understand now, rather than later, if Blueprint dollars would be expected to fund those costs.

Ron Pease stated that, after two years on the CAC, the current conversation was the first time he had heard of maintenance being an issue. Had it been brought to the CAC before the Sales Tax Committee began meeting, while he could not say what the CAC would have done, he did not feel that maintenance would have been an issue. That concerned him and, he questioned, was there a mechanism to adjust the utilization of the money available to make room for a maintenance budget? Baseball field or not, the money was invested in both greenway areas for the education and utilization of the citizens. There were many people interested in both types of amenities. The ball field could be an attractor to other elements of the greenway too.

Mr. Taylor stated that he understood the staff recommendation but offered as an alternative the request for additional information about ongoing maintenance projects and the extent of flexibility of the FCT grant in terms of the single ball field. Ms. Ennis stated that a friendly amendment to that would be to see a budget for improvements in 2012 dollars versus 2007; she indicated her displeasure in seeing costs that were five years old.

There was much discussion of the wording and language for the motion. Dave Bright stated that his understanding of it was that **Mr. Wimmer moved Option One with the tweaking that included approval of the concept to fund improvements on the properties, but not necessarily the itemized list in the agenda item unless those items were still necessary and desired; to re-evaluate and further develop the improvements shown in the Management Plans for both properties; a recommendation to address the need of the ball field; and address the maintenance plan.** He perceived they would like, without making any motions, Mr. Park to return to the CAC with an updated outline of what the \$1.5M and \$1M would be funding as well as need for additional and future money. His interpretation of that was that the committee was generally in favor of the use of the funds to move forward. However, they wanted to know what the updated plan for each site would be. Essentially giving the County approval to move forward and assuring their movement and installations were appropriate for the sites and Blueprint funding.

Kent Wimmer amended and restated his earlier motion, with the fine-tuning from the committee as: The CAC recommends use of the remaining funds for improvements as shown in the Management Plans for the Headwaters of the St. Marks Greenway and Fred George Basin Greenway, and directs staff to update the plans and budgets for said projects. Richard Drew seconded the motion; it passed unanimously.

Mr. Taylor clarified that the venue for vetting projects through the CAC was to periodically update them of the progress through an agenda item and presentation. It was agreed that Mr. Park did not need to bring the item before the CAC at the June 2012 meeting.

Item #4: Cascades Park Update

Gary Phillips gave a brief presentation on the latest construction progress at Cascades Park.

Daniel Parker questioned the distance between the Centennial Field area and the children's Adventure Garden. Mr. Phillips stated that it was quite a distance. He also asked about the proximity of the restrooms. Mr. Bright stated that they were approximately 400-500 feet from the children's garden.

Richard Drew questioned the activities at the ball field. Mr. Phillips stated that it was a small area, intended for young children (whiffle ball); other activities that might be programmed there would be up to Parks and Recreation. Wayne Tedder noted that the Fans of Centennial Field were supportive of the small field as a tribute to its history.

Mr. Tedder updated the committee on the discussions between the City and County and neighborhoods regarding the amphitheater. He stated that, as it developed, he would keep the committee informed, possibly even sending information out of the meeting cycle.

Ron Pease reminded Blueprint staff to keep in mind all segments of the community for restrooms, benches, and other amenities. Four hundred feet could be quite a distance for some members of the community.

Item #7: Leon County Sales Tax Committee

Dave Bright shared that the next meeting of the Sales Tax Committee would be a public hearing at City Hall on April 26, 2012 at 6:30 PM. Wayne Tedder stated that all uncompleted projects on the original Blueprint list (Tier 1 and Tier 2) had been added to the list of potential projects for the Sales Tax Committee to review.

Christic Henry stated that Lamar Taylor, Henree Martin, Tom O'Steen, and Terrance Hinson (former CAC member) were the voice of the CAC on the Sales Tax Committee. That being said, she wanted to be mindful of the committees not overlapping nor influencing one another.

Daniel Parker raised the question of, for example, calling up one of the CAC/STC members with his thoughts on an item, if it would violate any sunshine laws. Lamar Taylor was unclear and asked staff to clarify that for them. In an abundance of caution, however, he requested that until it was confirmed, to limit communication to the open forum of the CAC meetings themselves or at a public hearing. Mr. Tedder stated that if it related to any current Blueprint items or projects, the answer would be no. Future projects, however, were fine.

Citizens To Be Heard

There were none.

Items From Members Of The Committee

Erin Ennis questioned the status of the Blueprint Manager position. Mr. Tedder stated that he was in the third round of application review and interviews, with approximately 45 applications on his desk.

Adjourn

Daniel Parker moved to adjourn, seconded by Kent Wimmer. The meeting adjourned at 6:41 pm.

Blueprint 2000 CAC Meeting Minutes

Thursday, February 9, 2012

Blueprint 2000 Office

2727 Apalachee Parkway, Suite 200

Christic Henry, Chair, called the Citizens Advisory Committee meeting to order at 4:46 pm.

Committee Members present:

Christic Henry	Richard Drew
Tom O'Steen	Ron Pease
Henree Martin	Andrew Chin
Lamar Taylor	Kent Wimmer
Daniel Parker	Dale Landry

Guests/Presenters/Staff:

Wayne Tedder	Margie Quillman
Dave Bright	Carlana Hoffman
Dave Snyder	Ed Ringe
Jim Shepherd	Rita Stevens
Gary Phillips	Patrick Twyman
Marek Romanowski	Mark Jones
Ray Youmans	Paco de la Fuente
Angela Ivy	

Agenda Modifications

Dave Bright indicated there were two agenda modifications: the CAFR Draft Management Letter for Agenda Item #7 as well as a handout with highlights from FIGG Engineers on the connector bridge design in Capital Cascades Trail Segment 3, related to Agenda Item #11.

Dave also introduced new CAC member Henree Martin. He also stated that Agenda Item #7 would be heard first.

Presentations/Discussion

Item #7: Acceptance of FY 2011 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2011 Operating Fund Budget

Patrick Twyman stated that the CAFR was in draft form from Carr, Riggs, and Ingram, the same auditor from the previous four years. It was at the stage of issuing a draft Management Letter. The final CAFR would be available before the February 27, 2012 IA meeting. The purpose of the item was to gain approval to carry forward the unexpended balance in the Blueprint Operating fund as well as the remaining Operating Purchase Orders in the form of encumbrances.

Mark Jones stated that Chapter 10-5-50, the Rules of the Auditor General, require that a Management Letter be issued each year in connection with the audit with certain specific items included, such as correcting significant findings from the prior year audit. Blueprint did not have any findings from the previous audit however. Blueprint had been following the policies regarding the investment of public funds. They also looked to see if there were any violations of contracts, grant agreements or abuse in those areas; the audit testing did not disclose any results of concern. Lastly, that Blueprint did not meet any of the criteria for that was classified as financial emergency. Until everything was tied into the work papers and finalized, an official outcome could not be given. However, they had completed the testing of all the underlying data that supported the statement and nothing had come to their attention that would cause them to not issue an "unqualified opinion" on the financial statement. Also, all testing had been completed on the single audit portion, regarding the federal and state grants, and again there were no areas of concern or non-compliance. That section would be receiving a clean opinion.

Information Items

Item #1: 2012 IA, TCC, and CAC Meeting Schedules

It was noted that the proposed June 18 IA meeting date conflicted with a time that the County Commissioners would be at National Association of Counties Meeting. Blueprint rescheduled the IA meeting to June 25, 2012. Therefore it was suggested that the May 31, 2012 CAC meeting be moved to June 7, 2012. CAC Members concurred with the CAC meeting date change.

Item #2: Capital Circle Southeast: Woodville Highway to Crawfordville Road – Construction Update

This item was informational only.

Item #3: Capital Circle Northwest/Southwest: South of US 90 to north of Orange Avenue – Advertisement for Construction

This item was informational only.

Wayne Tedder stated that Blueprint scaled the project limits (ending 1,300-feet north of Orange Avenue) to match the \$42M available in construction funding. Blueprint was not able to include a "local preference" clause in the contract because there were federal funds on the project. All of the design permits were in hand and all necessary mitigation had been identified.

Item #4: Franklin Boulevard Flood Relief and Roadway Project Update

This item was informational only. Staff did note that the easements required for the project had been donated by the property owners.

Item #5: Capital Circle Southeast: Connie Drive to Tram Road – Right-of-Way Transfer from Blueprint 2000 to FDOT and Leon County

This item was informational only.

Lamar Taylor questioned if the church was included in the transfer. Ray Youmans stated that the

building itself was not within the right of way; the transfer only conveyed the rights of way to FDOT and Leon County. During right-of-way acquisition, the church asked Blueprint to purchase the entire tract because the ROW came almost to the front door of the building. The remaining property and the building would still belong to Blueprint; it was, however, for sale. The sale of it would have to go through the CAC to the IA for approval. Mr. Youmans stated that several churches had recently expressed an interest in renting the building.

Mr. Taylor asked for confirmation, from a funds perspective, that the roadway ROW transfer would be included in the financial statements by way of the monetary transfers as well. Dave Bright stated that it would not because Blueprint did not carry the ROW as an asset. Ron Pease questioned if they were acquired with Blueprint money. Mr. Bright confirmed that they were. Mr. Taylor stated that his understanding was that the funds were added as a Capital Project balance; as the ROW was donated out, it reduced the fund balance. Therefore, it would have an impact on the financial statements. Mr. Bright stated that the resolutions did not address that.

Consent Items

Item #6: CAC Minutes: October 20, 2011

Tom O'Steen moved approval of the minutes; Richard Drew seconded the motion. It passed unanimously.

Presentations/Discussion

Item #8: Election of CAC Vice-Chairperson

Lamar Taylor nominated Ron Pease who respectfully declined due to other responsibilities. **Tom O'Steen nominated Richard Drew who accepted. Dale Landry moved approval; Mr. Taylor seconded the motion. It passed unanimously.**

Item #9: Status of Blueprint 2000 Projects

Dave Bright stated that in the agenda item, the projects were listed as shown in the Interlocal Agreement by map number and in order of Tier 1 then Tier 2 priority. The agenda item included the verbatim language from the Interlocal Agreement and maps from the Project Definitions Report. The narrative below that provided the status of what had been done to date, as well as funding sources, including leveraged funds that had been received on each of the projects. Mr. Pease requested the amount of Blueprint funds be included as well. Dave Bright then went through a summary of the projects.

Kent Wimmer noted that there were many other trail or greenway connectors indicated on the maps. He suggested Blueprint show how those connected to the Blueprint trails on the maps. Mr. Bright reminded him that the maps were the original (late 1999-2000) maps of project areas and Blueprint chose to defer the detail to other project maps within the adopted Greenways Master Plan, created by Steve Hodges in the Planning Department.

Daniel Parker asked if they could be added to the website. Mr. Bright stated that the maps were already on the website as they were part of the Project Definitions Report. The original book published by the EECC was also on the website and those maps were a little more detailed and in

color.

Mr. Wimmer stated that for 20 years there had been a plan to connect the northern end of the St. Marks Trail to Doak Campbell Stadium. What was Blueprint's involvement with making that happen after 20 years? Mr. Bright stated that it was not on the list of Blueprint projects. Wayne Tedder stated that if FAMU Way continued along a corresponding alignment there would be an obvious attempt through City Public Works to make that connection. If the route changed the City would have to rethink how the connection might be made. After several questions about the FAMU Way project and discussion on how the design for Capital Cascades Trail Segment 3 were tied to it, Gary Phillips suggested that Blueprint have the City make a presentation on the project to the CAC at their next meeting. Christic Henry asked to see a rendering of the concept. Andrew Chin asked to have Gaines Street included as a reference. Mr. Tedder agreed and stated he would coordinate it.

Lamar Taylor asked for confirmation regarding the funding of Segment 3. His understanding was that the only piece fully funded was the box culvert from Monroe to Adams. Mr. Bright confirmed that in the current budget that was correct; significant funding became available in 2014. Mr. Tedder stated that at the beginning of the last budget cycle there was approximately \$12M unallocated dollars that he moved to various projects. Segment 3 received \$9M for construction and \$5M for ROW acquisition; however, Blueprint staff did not have a cost estimate on the full project as of yet.

Mr. Tedder stated that, regarding Capital Cascades Trail Segment 4, he would like to begin moving forward with design of this project and also begin costing it out. Blueprint would then have all the Tier 1 projects designed with estimates so that he would know where to allocate funds from there on out.

Henree Martin questioned if anyone had completed a master preservation plan for the Headwaters of the St. Marks. Mr. Bright stated that in order to be in compliance with the grants, a management plan was in place. It outlined for Florida Communities Trust the long-term goals for the land and included everything from how to manage exotics and wild hogs to where the boardwalks would be located. There was no agreement between each of the agencies that owned the land in the area, however, for an all-encompassing plan. The closest Blueprint came to that was through the Headwaters of the St. Marks Consortium. In the past, they met every few months to discuss who was trying to purchase or conserve what parcels. Mr. Bright was unaware if the agencies were still in communication, though. Ms. Martin stated that it would be of long-term benefit to ensure everyone was working toward the same or similar goals and accomplishing what the map originally intended.

Mr. Wimmer stated that the public would not support big acquisitions like these unless they were allowed to use and enjoy the land. What was the status of passive public access for the properties? Mr. Tedder stated at this time no funding was available to provide even the most basic amenities, such as parking areas, waste management, water access, or a trail network. He suggested that if it was important to the CAC that they champion it to the county in the funding process. Ed Ringe stated that the Wood Sink tract was open to public access.

Henree Martin asked if the County could give an update at the next meeting on the Headwaters of the St. Marks. Her concern was that as a member of the original EECC, on the CAC, and also the new Sales Tax Committee she expected, and felt it appropriate, that the voters hold Blueprint and local governments accountable for the Tier 1 projects. The Headwaters were a major environmental feature that the EECC wanted to protect.

Regarding the map area east of Meridian Road (Map 5B), Richard Drew questioned if there was the possibility of pathways across Capital Circle where the trail crossed. Mr. Bright stated that the only thing he was aware of was the potential for a crossing underneath Capital Circle, at the CSX crossing south of Mahan Drive.

The remaining projects were Tier 2 projects that had received no activity with the exception of Gaines Street, which was taken up by the City. Most of the other projects were waiting to be funded with any residual funds or looked at potentially for the sales tax extension.

Ms. Henry emphasized the importance of Mr. Wimmer's comment regarding public access in the Headwaters of the St. Marks. She felt it would be important for the community to see, even the older projects to connect with tax with action. She suggested a progressive lunch or chain of parks events. Mr. Wimmer suggested hosted monthly tours. Mr. Bright stated that if they were organized tours he did not think the County would have any trouble with it. Blueprint would contact the County about presenting their plans at the next CAC meeting.

Item #10: Cascades Park Update and Amenities Priorities

Dave Snyder gave an update that followed the agenda item and included updated construction pictures.

Richard Drew questioned if, because of construction the recreated stream in the Park, if the water was non-jurisdictional. Mr. Snyder confirmed via Ed Ringe. Mr. Drew asked if the transition made them jurisdictional waters of the state or US. If so, things that were going in there that were not required to get permits would have to have permits in the future. Mr. Ringe stated that Blueprint went through a very extensive permitting process, 47 individual permits on the Park. Mr. Drew stated that because it was a natural stream and if someone from EPA happened to be driving by... Gary Phillips stated that the majority of the water flowed through the box culvert, not the stream. However, the FDEP permitted it without jurisdictional severance.

Mr. Tedder stated, regarding the Meridian Point Building, that it was probably the ugliest thing around the site and stuck out horribly. There was concern from Blueprint that if the building was still there when the Park opened, it might detract from the Park once it was complete. There was the possibility for a recommendation from Blueprint to the IA to consider some sort of screening of the building. He had spoken to the Park designer who tossed out concepts for an edgy, low-cost, and temporary solution to disguise that facility. There were sketches that should be complete the following week in support of that idea.

The City had made it clear to the State, who owned the building and was interested in disposing

of it, that they were very interested in acquiring it. Florida State University was leasing the building. The City was last in the pecking order (other state agencies, County, City) of agencies it would be made available to. Mr. Tedder did not anticipate movement on it for at least the next six months. Henree Martin questioned if anyone had gone as high as the Legislature or Governor's office to see if they would intercede because of the intensity of the project and what it would do for the state capital. Wayne also noted that there was a parcel near the University that FSU wanted, and possibly a deal could be made for the City to trade this for the Meridian Point property.

Daniel Parker asked Mr. Tedder if he was happy with the direction of the project currently; was he not waiting for the "deal making" to happen? Mr. Tedder confirmed and stated that as soon as the property that FSU wanted was released from foreclosure, where the City could put a contract on it, they would do it. There was a real estate agent for the City watching it and would pounce on it. When that might happen though was unclear.

Someone suggested the building be used for the Performing Arts Center in conjunction with the Amphitheater. Mr. Tedder clarified that while Blueprint had received additional funding (\$1.2M) what was currently designed was not an Amphitheater but a band shell. Amphitheaters included changing room, bathrooms, and equipment facilities. Blueprint had been in contact with many event production companies and the discussions expanded into many different ideas. Changes had been made to the design of the stage and the project could become more if the City or County desired. There were big decision points that would be presented to the IA: how big the amphitheater should be, should it include bathrooms or permanent seating, should it have changing facilities, etc. If so, the Meridian Point Building could double as those facilities in the interim until that parcel sold and was redeveloped and the permanent facility amenities could be included in the redevelopment of the parcel.

Ms. Martin stated that in the original thinking of the EECC, they perceived it to be someplace for Shakespeare in the Park, concerts, and such. Cascades Park was the showcase of Blueprint from the beginning. So many things had been removed from the original concept that, she felt, completing that one feature to the best of their abilities was essential. She hoped that the funding could be found so that it would truly attract first class entertainers from outside the local community.

Daniel Parker requested clarification on the current size and what Mr. Tedder meant by "big." Mr. Tedder stated that Blueprint was not expanding the physical size of the amphitheater, but the features for the amphitheater. With venues that attract the larger groups, there was typically an area of higher cost, and permanent seating was extremely important for production companies. Blueprint's tentative concept included approximately 1,500 permanent seats and a grass area that would accommodate approximately 3,000 for a total of 4,500 people.

Richard Drew questioned the impact of noise levels on the surrounding neighborhoods. Mr. Tedder stated that was a concern that the City Commission had, and they had directed staff to work with the neighborhood to determine their concerns, if any, and what could be done to mitigate them. Potential ideas were to limit the hours of operation or redirecting the speakers

back toward the downtown area rather than amplifying out into the residential area. Dave Snyder stated that Parks and Recreation was not anticipating the venue to be booked every weekend but maybe ten or twelve times annually. He further discussed some of the technical specifications regarding lighting and sound grid system depending on the size of the show; local performance versus regional acts.

Mr. Tedder stated that he had authorized a few minor changes to the construction of the amphitheater based on conversations from industry representatives and from local promoters. The risers around the back of the stage were removed from the design; a screen curtain would be included there which would allow for a staging and storage area out of site from the audience. The front of the stage design itself was modified to create a friendlier and interactive performer / audience area and raised 30-inches. The ADA accessible stairwells were moved to the sides.

Christic Henry questioned if the stage area was still designed to flood and how the calculations for the design changes were factored in. Mr. Snyder explained that the majority of stormwater would flow through the box culvert into Boca Chuba pond; during peak rain events, the Park would slowly fill (staging) from the southern pond up to the northern part of the Park. There would be sand, mud, etc. that would need to be cleaned up after the Park flooded. The City, however, had plans to hire five full-time employees to maintain Cascades Park. Ed Ringe stated that there would need to be at least a 4-inch rain event before any staging would be seen in the lower pond.

If permanent seats were installed, Mr. Tedder stated that Parks and Rec have confirmed that pressure washing them following rain events would be a non-issue. Ms. Martin expressed strong support for the necessity of the permanent seating. Mr. Snyder explained that was part of the "packaging" of events (a regional performer that people would travel to see, stay in a hotel, patronize restaurants and bars, attend VIP events on the Meridian Plaza and have paid seats for the show) that supported the upgrade from band shell (what was currently designed) to amphitheater.

Mr. Pease questioned if all the plans for benches, water fountains, restrooms, lighting, etc. were in place to accommodate the total range of the population of Tallahassee. Gary Phillips stated that if he was asking in terms of large performances, the answer was no; however, for general use of the Park, yes; as well as emergency call boxes and a variety of benches, picnic areas, even dog watering systems. It was designed to be a passive Park

Mr. Tedder stated that the RFP for the City Electric Building would be out in the national arena by the end of February 2012 to attract a restaurant or café to that facility. The City Commission was trying to coordinate the timing of completion of areas of the Park to begin moving toward setting the grand opening of it. No one wanted the Park to open and look incomplete or not function as well as it should.

Mr. Pease questioned parking, specifically close proximity parking for the older segment of the community. Mr. Snyder stated that within 400-feet of that area there were 600+ spaces at the DOT Building. For larger events there might be the potential for shuttles; there was also a

suggestion that electric cars or rickshaws be used. Within two blocks of the Park there were 1,400 spaces, and 4,500 spaces in the parking garages nearby.

Lastly, Dave Bright stated that the ranking of unfunded amenities was the last part of the agenda item to be discussed. Staff was instructed to prioritize the unfunded amenities and an intern put together the survey. A copy of the survey and the results were attached to the agenda item. The surveys were distributed at presentations, workshops, tours, and public community events. Dave Bright noted that the shade canopy was ranked highest. The Board would be presented with the priority list in the coming months to set the final ranking. If someone donated money to fully fund one of the amenities, it would move to the top of the list. However, if Blueprint had to "hunt for money," Board guidance was necessary to prioritize them. Several hundred surveys were mailed or handed out at events; it was also available on the website. There were only 60 responses, however. Staff realized that 60 responses were not a stellar performance.

Dale Landry stated that he was a bit taken aback by the survey results and wondered if they were given to the right people. Smokey Hollow was a hot topic to the segment of the community he represented. However, they did not do surveys like that or visit the Blueprint website. If it had been taken to their churches, etc. the response would have been different.

Ms. Martin stated that if one had not lived in Tallahassee for a long time or was not familiar with its history, one might not know about Smokey Hollow. She felt that regardless of how they were distributed, the results would have been similar because the younger population was most likely not aware of the significance of Smokey Hollow. It did not mean, however, that the CAC could not move it forward.

Andrew Chin was curious if Smokey Hollow could be incorporated into one or two of the panels in the History Fence as the short term, to clarify what it was to Tallahassee. Mr. Bright confirmed that it was already included. Mr. Tedder stated that it was extremely important in his personal opinion that Smokey Hollow and Centennial Field be commemorated in the Park because they were physically there at one time.

Ms. Henry questioned if there was an illustration available for Smokey Hollow or if it just was not included in the survey. Mr. Bright stated that there previously were two concept renderings for the Smokey Hollow Plaza which included the misting fountain and the Lake Hall Schoolhouse included in the original design options. However, there had not been buy-in on those two components from the community, so Blueprint pulled them as designed components. There were still areas reserved for those amenities that staff planned to use for that.

Mr. Tedder requested that that CAC share their recommendations so that he could take them to the IA. Ms. Henry requested if it was something that could be done via email by the committee. Mr. Tedder stated that it could postponed from the February 27, 2012 IA meeting. It would need to be a discussion item, however, when the budget process rolled around again (June 2012).

Mr. Landry stated that he was torn about Smokey Hollow staying on the survey because it was not ready to be ranked because there was no design concept. He asked staff to not include it at

this time.

Mr. Chin requested that to be fair, the minutes reflect that it was a ranking of items that have associated concepts and cost estimates. It was stated that a working group had been formed specifically to develop the Smokey Hollow commemoration. Committee members and staff agreed to not list Smokey Hollow in the ranking.

Item #11: Capital Cascades Trail Segment 3

Dave Bright briefly touched on the highlights of the agenda item. Daniel Parker questioned what type of lighting would be installed. Mr. Bright stated that it would be LED and the solar panels would power the lights on the bridge. The solar panels increased the cost of the bridge by approximately \$50K. Mr. Landry suggested coordinating and the potential of donations from the solar farm in Gadsden County. Dave Snyder stated that the restroom facility would be the perfect application for that type of partnership with a "donated by" plaque.

Item #12: Leon County Sales Tax Committee

Dave Bright briefly touched on the highlights of the agenda item. There was no discussion by the committee.

Citizens To Be Heard

There were none.

Items From Members Of The Committee

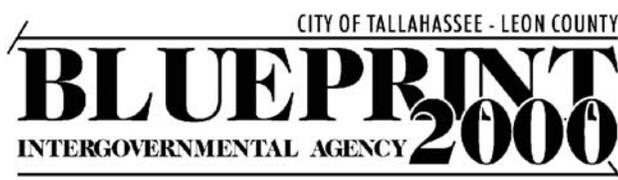
There were none.

Adjourn

The meeting adjourned by consensus at 7:02pm.

2.

**Capital Cascades
Trail Segment 3
Update**



Agenda Item

SUBJECT/TITLE: Capital Cascades Trail Segment 3 Update	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Gary Phillips	Type of Item: Information

STATEMENT OF ISSUE:

This item updates the Board as to the status of the several components under development within Capital Cascades Trail Segment 3 (South Monroe Street to Gamble Street).

Coal Chute Pond Construction: On February 27, 2012, the IA authorized the Coal Chute Pond to be advertised for construction. Bids were received and opened on May 17, with the apparent low bid of \$796,301.45, received from Dixie Paving of Tallahassee. This 4-acre regional stormwater facility will be constructed west of Railroad Square, and is located on 10 parcels acquired by Blueprint, using, in part, funds provided by the Community Redevelopment Agency. Construction funds are from Blueprint and the City of Tallahassee. Construction should begin by June and be complete in 150 days. Construction Engineering Inspection will be conducted by Parsons-Brinkerhoff. Additional stormwater outfall improvements from Gaines Street to the Pond will be constructed concurrently, funded by the City.

Box Culvert from South Monroe Street to west of South Adams Street: Known as “Segment 3A”, this project will enclose the open ditch, providing the location for the west end of the Cascades Connector Bridge to land. Design plans are complete, permits are being acquired, and the project will be advertised for construction in June 2012. Construction should begin by August, and be complete near the end of the year. Blueprint has received \$1,665,375 in Tropical Storm Fay funding from the US Department of Housing and Urban Development (from the Florida Department of Economic Opportunity and through Leon County) for construction.

Capital Cascades Connector Bridge: Plans for the Capital Cascades Connector Bridge and connecting trails to Gadsden Street and Adams Street are being prepared by FIGG Engineering and Kimley-Horn and Associates, and are nearly complete. It is expected that the project will go out to bid by early 2013, and be complete by late 2013.

RECOMMENDED ACTION:

No action requested.

Action by TCC and CAC:

Presented for information only.

3.

**IA Meeting Minutes
(March 26 and
April 16, 2012
meetings)**

TALLAHASSEE – LEON COUNTY
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY
Meeting Minutes
March 26, 2012
3:00 pm, City Commission Chambers

ITEM #3

MEMBERS PRESENT

County

Commissioner Akin Akinyemi
 Commissioner John Dailey
 Commissioner Bryan Desloge, Chair
 Commissioner Kristin Dozier
 Commissioner Nick Maddox
 Commissioner Jane Sauls
 Commissioner Bill Proctor

City

Commissioner Andrew Gillum
 Mayor John Marks
 Commissioner Nancy Miller, Vice Chair
 Commissioner Mark Mustian
 Commissioner Gil Ziffer

CITY/COUNTY STAFF

Dave Bright, Blueprint 2000	Shelonda Meeks, Blueprint 2000
Junious Brown, Blueprint 2000	Rick Minor, Mayor's Office
Dee Crumpler, COT Parks and Recreation	Tony Park, Leon County Public Works
Jeff Diemer, Blueprint 2000	John Powell, COT EPER
Jim English, City Attorney	Harry Reed, CRTPA
Anita Favors Thompson, COT Manager	Debra Schiro, Blueprint 2000
Rick Feldman, COT	Allen Seacrest, COT Public Works
Angela Ivy, Blueprint 2000	Max Stout, Mayor's Office
Lee Hartsfield, TLC GIS	Wayne Tedder, Blueprint 2000
Vincent S. Long, County Administrator	Jay Townsend, Asst. City Manager
Roxanne Manning, Planning Department	Patrick Twyman, COT

OTHERS PRESENT

Chucha Barber, TDC	Mark Llewellyn, Genesis Group
Peggy Brady, Council on Culture & Arts	Gary Phillips, The LPA Group*
Jeanie Conner	Margie Quillman, The LPA Group*
Betsy Couch, KCCI	Meghan Mick
Berneice Cox, KCCI	Maribel Nicholson-Choice, Greenberg Traurig*
Julz Graham, KCCI	Jim Shepherd, Jacobs Engineering*
Lee Daniel, Visit Tallahassee	Steve Stewart
Paco de la Fuente	Dave Snyder, The LPA Group*
Ray Green, FRIA	John Van Gieson, KCCI
Wendy Grey	Ray Youmans, THC*
Christic Henry, Blueprint 2000 CAC	Brian Zettle, PSBI/ KCCI
Mark J. Jones, CRI	

* Indicates Blueprint 2000 Consultant

Commissioner Bryan Desloge called the meeting to order at 3:15 pm.

I. AGENDA MODIFICATIONS

Mr. Tedder stated that he would like to pull item #4, Franklin Boulevard Flood Relief and Roadway Project Update, to provide the Board a brief presentation on the traffic closures in that area.

II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMAN'S REPORT

Ms. Christic Henry, Chair of the CAC, stated that the Citizens Advisory Committee discussed several issues as follows:

- Whether local preference could be utilized on the Capital Circle NW/SW project
- Franklin Blvd - Easements donated by property owners
- Changed the May 31, 2012 meeting date to June 7, 2012
- Leasing of Church owned by Blueprint 2000
- Election of Vice-Chair Richard Drew
- Ranking of amenities in Capital Cascades Park. There was discussion of Smokey Hollow and Centennial Field concepts that needed to be developed for each.
- Greenway and trails project that would connect the St. Marks trail with Doak Campbell Stadium.

III. INFORMATION ITEMS

1. **CAC Meeting Minutes** (August 25, 2011 and October 20, 2011)
This item was presented as informational only.
2. **Capital Circle Southeast: Woodville Highway to Crawfordville Road – Construction Update**
This item was presented as informational only.
3. **Capital Circle Northwest/Southwest: South of US 90 to North of Orange Avenue – Advertisement for Construction**
This item was presented as informational only.

IV. CONSENT ITEMS

5. **IA Meeting Minutes: September 19, 2011 and November 14, 2011**

RECOMMENDED ACTION:

Approve minutes as provided.

6. **June 2012 IA Meeting Date Change**

RECOMMENDED ACTION:

Option 1: Approve the dates as presented.

7. Coal Chute Pond: Authorization to Advertise, Negotiate, and Award the Construction Contract

RECOMMENDED ACTION:

Option 1: Authorize the advertisement for Construction Services for the Capital Cascades Trail – Coal Chute Pond Project at a cost not to exceed **\$2,100,000** which includes approximately 20% for project contingency and approximately 10% for CEI services.

1. Authorize the Intergovernmental Management Committee to advertise, negotiate and award a contract with the selected construction firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
2. Authorize the IMC to negotiate and approve a scope and fee with the previously selected CEI firm (Parsons Brinckerhoff, Inc.).

8. Acceptance of FY 2011 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2011 Operating Fund Balance

RECOMMENDED ACTION:

Accept the FY 2011 CAFR and approve additional appropriation to the FY 2012 Operating Budget of \$29,234 for encumbrances and \$6,682,710 for transfer to the Capital Projects Fund.

Commissioner Akinyemi moved Items #1 - #8 (except Item #4). Commissioner Sauls seconded the motion. The motion carried 12-0.

4. Franklin Boulevard Flood Relief and Roadway Project Update

Mr. Tedder stated that staff would be providing a presentation of the time schedule of road closures in the area of Franklin Boulevard. He stated that there had been a lot of discussion of the impacts of the road closures on the businesses in the area. He mentioned that Harry Reed had coordinated with Florida Department of Transportation, Leon County, City of Tallahassee and Blueprint to do an overview of all of the projects being done by these agencies. Mr. Tedder stated that they were going to go out to the community that would be affected by the roadway closures to make sure that staff listens to all of the issues that they may have so that their input could be incorporated into the schedule as much as possible.

Mr. Tedder stated that he wanted to acknowledge and thank the following individuals for their donations of easements along Franklin Boulevard for power lines on the outside edge of the roadway.

- **Johnnie and Patsy Camechis**
- **Florida Bar Building Corporation**
- **Lafayette Condominium Homeowner's Association, Inc.**
- **Charlene Carres**
- **Jimmy C. Creamer**
- **John R. Wise**
- **Jerald A. Wise**

Dave Snyder, Blueprint 2000 Program Manager, provided the Board with a presentation of all dates and maps of the road closures. (This information is available on request at the Blueprint 2000 Offices.)

The Board asked follow-up questions regarding the road closures and information to the businesses who had expressed concern with the closures in the area.

RECOMMENDED ACTION:

No action is requested.

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

9. Capital Circle Southeast: Connie Drive to Tram Road – Right-of-Way Transfer from Blueprint 2000 to FDOT and Leon County

Mr. Tedder stated that staff was seeking approval of a resolution as outlined in the recommended action.

RECOMMENDED ACTION:

Option 1: Approve Resolution No. 2012-1 authorizing Blueprint 2000 to convey by quitclaim deed certain rights of way, easements and other facilities, as needed, to the State of Florida, Department of Transportation and Leon County, Florida, for roadway purposes, which are located along and adjacent to Capital Circle Southeast from Connie Drive to south of Tram Road.

Commissioner Maddox moved staff recommendation. Commissioner Miller seconded the motion. **The motion carried unanimously 12-0.**

10. Cascades Park Update & Amenities

Mr. Tedder stated that there were numerous issues that would be covered in this agenda item. Mr. Gary Phillips, Project Manager, provided the Board with a presentation on the status of the construction of Capital Cascades Park as outlined in the agenda item and showed current pictures of the project for various areas of the park.

Mr. Tedder stated that he would like to discuss several Amphitheatre issues. He stated that the Tourist Development Council (TDC) had approached Blueprint last year expressing interest in funding the shade structure and proposed other changes to the stage and amphitheater. He mentioned that he had made presentations to each individual commission; however there were no total costs available at that time. He further stated that there were modifications that needed to be made (and shown to the Board during the presentation) based upon the input of the TDC.

Gary Phillips stated that staff was requesting approval to contract directly with FabriTec, which is a company that has designed the shade structure and was on the original approved design contract with The Genesis Group. FabriTec was also a sub-contractor with Sandco for the construction and installation of the shade structure, however, due to the lack of funding for

constructing the shade structure, FabriTec has not been utilized. He stated that currently Sandco has constructed the substructure for the shade canopy. He further mentioned that FabriTec would fabricate and install the shade structure at a cost of approximately \$620,700.

Mr. Tedder stated that the City procurement office asked for IA approval to move forward with the sole sourcing of the shade structure with FabriTec as stated in staff's recommendation #4.

Gary Phillips provided the board with a presentation related to expected flood levels in the Park and referred to the materials in Attachment B of the agenda materials. Mr. Phillips noted that the stormwater model output was based on 25-year historic rainfall data.

Mr. Tedder reviewed the information regarding the temporary fencing, the frame work and lighting over the stage and permanent seating that would be necessary for ticketed events. He stated that another important component is having a location for the entertainers to have dressing rooms, rehearsal rooms, bathrooms and storage areas. He mentioned that the most logical location for this facility would be the Meridian Point Building aka the Firestone Annex. He provided the Board with pictures of the building and the existing layout of the building. Mr. Tedder showed the Board a draft concept of an adaptive reuse of the building as a temporary solution and described the uses of each area of the building.

Commissioner Proctor asked why there was so much space allotted for administrative areas since there would be so few events in the park. Mr. Tedder stated that what was shown was only a concept and that a detailed study would need to be done to determine the actual space necessary for each functional area. He further pointed out that the building was currently leased by Florida State University (FSU).

Commissioner Akinyemi asked what the next step would be in the process and whether the IA would have further input into the reuse of the building. Mr. Tedder stated that the first step would be to work with FSU or for the City to continue to try to gain ownership of the building. He further stated that the building was not necessary for the opening of the park; however that it was needed for ticketed events. He mentioned that this allowed staff more time to do the programming and to work with architects for concepts. He further stated that he estimated the cost of improvements to be between \$100,000 and \$300,000, but without programming details it would be hard to determine the costs. Therefore staff would have to bring the item back to the Board with the actual cost sometime in the future.

Commissioner Maddox asked if there was a City representative working with FSU on the issue. Commissioner Mustian stated that he was working on the City's behalf on the issue. There was discussion of how FSU came to own the building.

Mr. Tedder showed the Board several concepts of screening that could be placed on the outside of the building to shield it from detracting from the park. He stated that the screening would not be permanent. Mr. Tedder continued to provide information on the amenities necessary for the building.

Mr. Dave Snyder stated that the neighborhoods had expressed concern about the noise that would be generated by events in the park as outlined in several emails included as Attachment F of the agenda materials. He provided the Board with a presentation of the layout and elevations of the amphitheater and he pointed out that the design was done to minimize the noise from the site. He mentioned that the closest residence was about 700 feet from the Amphitheater.

Commissioner Akinyemi stated that there were several factors that affected the level of noise such as the speaker orientation, hours of operations and other things that were not costly. He asked if there was an overall plan for sound control. Mr. Snyder stated that an acoustic consultant was onboard and that the sound issues were being studied. He mentioned that some of the residents in the area stated that since there would only be eight to ten events per year and that the other 355 days they would have access to a beautiful park, it would be worth the tradeoff.

Commissioner Proctor asked why there would only be eight to ten events per year and why this was the ceiling for the number of events. Mr. Lee Daniel, Visit Tallahassee, stated that this number was an educated guess and that as the programming develops and promoters are made aware of the venue that there will be more use. He further stated that this facility would be competing with other venues throughout the state. Mayor Marks pointed out that the facility would also be competing with the Civic Center, the Lawson Center, Ruby Diamond Auditorium and other facilities that offered ticketed events as well. Commissioner Proctor stated that based on the seating capacity and the entertainment offered that there would competition with the park amphitheater.

Commissioner Ziffer stated that the original intention of the stage was for community organizations that were not able to reserve the Ruby Diamond Auditorium and the Civic Center. He stated that he didn't object to a cap on the number of events in order to protect the neighborhoods surrounding the park from the noise and the parking.

Commissioner Proctor stated that he had attended a City Commission meeting where the majority of the citizens were from the Myers Park neighborhood and that they seemed to have a bias toward certain performers, such as Tony Bennett. He asked if there would be a cultural board that would determine who would perform in the park. He further asked what the county's role would be in the operation of the park.

Commissioner Maddox stated that the Board was putting the cart before the horse and that the discussion needed to be about the programming, operation and maintenance of the park.

Mr. Tedder read the staff's recommendation as follows:

RECOMMENDED ACTION:

1. Direct staff to pursue all improvements (on-site and off-site) necessary for ticketed events.
2. Direct staff to refine design of screening options at the Meridian Point Building for formal IA review and direction at their June 25, 2012, IA meeting.

- (Coordination with the State and FSU will be required in order to complete this improvement.)
3. In light of the funding received from the TDC for the shade canopy and other stage/amphitheater revisions, authorize the IMC to amend the adopted FY 2012 – FY 2016 Blueprint Capital Improvement Plan, the FY 2012 Capital Budget, and, as needed, the Cascades Park Construction contract to incorporate the TDC funding, and to incorporate any future grants or private donations received which go toward Park amenities.
 4. Authorize the use of FabriTec Structures for the fabrication and installation of the shade canopy structure. Authorize the IMC to negotiate and award a contract to FabriTec Structures to fabricate and install the shade canopy, at a cost not to exceed \$620,700, plus a 10% contingency.

Mr. Tedder stated that there were two citizens to be heard on this issue.

Ms. Jeanie Conner stated that she had attended the City Commission meeting that Commissioner Proctor attended and that she stated that she didn't want to hear Tony Bennett and that if she didn't buy a ticket to an event, that she didn't want to hear anybody. She stated that in the beginning this was to be a passive park, however, now there will be an amphitheater. She further stated that she knows that this was a park for everyone; however that it was common decency to consider the neighbors who would be affected by the park. Ms. Conner mentioned that she didn't support the park because she doesn't know how it will be used. She provided the Board with a Myers Park historic district tour booklet that was produced by the Secretary of State and she referred to the map that was referenced.

Ms. Wendy Grey stated that she wasn't sure if there was an agreement to have ticketed events and asked whether the shade structure was needed if there were no ticketed events, and if there is sufficient funding for the maintenance of the park. She stated that she was in support of the park, however all of these questions needed to be resolved and that the neighborhoods needed to be a part of the process.

Mr. Tedder referred the Board to Attachment A, a letter from the County Administrator to the City Manager and also a handout from the City Manager.

Commissioner Maddox stated that Ms. Grey was on point and he reiterated her statements. He stated that the Tourist Development Council (TDC) would be the perfect organization to handle the programming in the park.

Commissioner Mustian stated that he agreed with Commissioner Maddox and that the determination needed to be made on what would be done in the park. He stated that the facility needed to be somewhere between Kleman Plaza and the St. Augustine Amphitheater. He further stated that there should be a sub-group of the IA or a citizen's committee to answer all of the questions that have been brought forth during the meeting and that the board should move forward with the staff's recommendation.

Commissioner Mustian moved staff's recommendation and to establish a citizen's committee with a liaison from the IA who would come back to the Board with recommendations on the usage of the amphitheater regarding programming. Mayor Marks seconded the motion.

Mr. Tedder pointed out that staffing of the committee and the functioning would be outside of the purview of Blueprint 2000 and that he suggested that Parks and Recreation or TDC provide the staffing for the committee. He clarified that Blueprint doesn't have authority over anything further than the construction of the park.

Commissioner Desloge agreed that the City staff or Knight Creative Communities Initiative (KCCI) should take the lead on the programming in the park.

Commissioner Dozier stated that she can't support the motion, at least not the citizens committee. She stated that the project moved quickly and that the programming wasn't brought up during the September IA meeting. She further stated that when the County Commission voted in November to move the money from the CRA in November that the motion requested that the City Manager and the County Administrator meet to discuss the management of the park. She further stated that the following were points that she wanted to address as follows: a city ordinance with curfew that limits the number of events, sound mitigation, parking issues, Meridian Point Building, other neighborhood concerns and engaging them in decisions, management and programming of the park, and the maintenance costs. She stated that the reason that the project was moved forward so quickly was so that the shade structure could be built while the park was being constructed. Commissioner Dozier stated that staff and the Board were smart enough to address these issues and that she didn't agree that a citizen's committee was necessary to make the decisions. She stated that TDC money should be used to improve economic development in the community. She further stated that she opposed the motion because \$1.2 million of TDC money would be used with no guarantees on how the venue would be utilized and that if large events would not be allowed then the TDC money could be better utilized.

Commissioner Dozier proposed a substitute motion that items 1, 3 and 4 of the previous motion (Recommended Action above) be tabled until the next IA meeting so that staff could address the following items: a city ordinance with curfew that limits the number of events, sound mitigation, parking issues, Meridian Point Building, other neighborhood concerns and engaging them in decisions, management and programming of the park and the maintenance costs and a guarantee of ticketed events programming. Commissioner Proctor seconded the motion. Commissioner Mustian accepted the substitute motion.

Commissioner Maddox stated that he wanted to see a solid and agreed upon maintenance agreement for the amphitheater. He stated that it would be a good idea to have a citizen's committee to discuss the issues in the park; however who would insure that their recommendations are executed.

Commissioner Proctor referred to Attachment F, letter from the Myers Park Neighborhood Association Board, and stated that Mr. Olmstead seemed to be under the impression that there

would only be ten events in the park. He further referred to Attachment G, City Cascades Park Amphitheater Update and stated that he would not be willing to move forward without some programming agreement in place.

Commissioner Miller asked if the County Administrator's plan was a part of Commissioner Dozier's substitute motion. Commissioner Dozier stated that it was not, however she wanted a detailed plan. Commissioner Proctor stated that he withdrew his motion if the County Administrator's plan wasn't included. Commissioner Miller stated that the City Commission agreed to allow ticketed events at the park and to take advantage of the \$1.2 M offer from the TDC and the County Commission. She stated that she agrees with the other commissioners' points; however she didn't want to hold up the project over these issues.

Commissioner Akinyemi stated that there were merits to both motions. He stated that the actions could move forward concurrently and that citizen involvement was very important. He pointed out that delaying the construction of the shade structure would delay the overall project. He stated that he intended to support the original motion.

Commissioner Dailey stated that the park should be managed by the City since it is a City park. He stated that he was impressed with the park management plan and the issues that they are dealing with and that it made no sense to functionally consolidate one park. He further stated that staff should manage the special events in the park; however that if there was a citizen's committee for the programming of the park that two county commissioners should sit on the committee as there are two city commissioners on the TDC Board. Commissioner Dailey stated that he wanted to formally recommend that the management of the park be with the City, including the promotional aspects. He further recommended the Board move forward with the construction of the shade structure. He stated that he didn't support either motion, but that we should move ahead with the "bricks and mortar" parts of the construction.

Commissioner Gillum stated that he thought that the management of the park had been decided and that the City had agreed to have ticketed events in the park as requested by the county and the TDC. He stated that there needed to be an agreed upon number of events, time limit for the events and the noise levels needed to be addressed, however that staff could bring that information back to Board in the future; there did not need to be a "programming committee". He further stated that there were no questions raised that should prevent staff from moving forward with the construction of the shade structure.

Commissioner Maddox stated that he thought that the City would do a great job programming with their Parks and Recreation Department and he agreed that they should manage the park, however he didn't agree that the County should provide funding.

Commissioner Ziffer stated that the significant difference in the two motions was that a decision would be delayed until the June IA meeting. He stated that the park was also significantly different from what the City had planned for because of the new amenities and he thought the costs should be shared. He further stated that he agreed that the TDC should participate on the programming, and that one government needs to be responsible for the governing of the park but that the decision needed to be made at this meeting so that staff could move forward.

Commissioner Proctor stated it wasn't clear to him that the City would be governing the park. He stated that ticketed events brought in revenue and that since the County's funds through the TDC were being used in the building of the park that the county should also reap the benefits of the revenue raised from the ticketed events. He further stated that the County Administrator's recommendations should be a part of the motion. Commissioner Proctor also pointed out that all of the amenities had costs associated except Smokey Hollow which is noted as "unknown".

Mr. Tedder stated that the Smokey Hollow concept is unknown because there isn't a concept that has been approved by a committee. He stated that in late 2011 the Board had approved a Smokey Hollow Working Group and that there had been one meeting, however the second meeting was canceled due to the special meeting of the City Commission. He stated that the second meeting had been rescheduled to April 4, 2012, and that he hoped to have a concept soon and a tentative cost. He further stated that once the concept has been prepared then the citizens could rank it among the other amenities.

Commissioner Proctor stated that he didn't understand why money had not been designated to this amenity and that the remaining \$400,000 of TDC money should be used for this amenity.

Commissioner Dailey stated that he supported the City of Tallahassee managing the park.

Mayor Marks agreed with Commissioner Dailey regarding the management of the park and he further stated that he wasn't in favor of stopping any construction on the park when the issues brought up during the meeting could be handled concurrently rather than sequentially as Commissioner Dozier has suggested.

Commissioner Dozier stated that she had listened to the concerns from the City Commission meeting regarding these issues over the last few months and that was the reason for her substitute motion. She stated that the issues that she brought up could be resolved without the citizen's group if the Board moved forward to make the decisions on the issues themselves with input from staff and input from the neighborhoods. She mentioned that the Parks and Recreation Department had expressed concern with having the funding for the park's maintenance and management of the park. She stated that she thought that there needed to be a professional hired to manage the programming of the community events in the park.

Commissioner Miller stated that she wanted to second Commissioner Dozier's previous points. She reiterated some of her points and stated that the County should have a say in the decisions on the community event's programming. She stated that the Board should appoint members to the committee for the programming of the park at the present meeting.

Commissioner Dozier stated that she would like to amend her substitute motion and accept staff's recommendation of items 1-4, agreeing that there will be ticketed events and to come back with a plan on the issues raised. There was clarification that the maintenance and governance of the park would be with the City and that the programming of the park was to be determined. **Commissioner Miller seconded the motion.**

There was further discussion and Commissioner Dozier clarified that she wasn't recommending a citizen's committee but that she recommended citizen involvement.

Commissioner Dailey stated that the City Parks and Recreation Department should put together an annual proposal to be brought to the TDC for input.

Commissioner Miller suggested that one or two members from each commission sit down as a sub-group of the IA to discuss the outstanding issues and bring recommendation back to the June IA meeting.

Commissioner Sauls stated that she supported the motion on the floor.

Commissioner Mustian stated that there needed to be buy in from the neighbors.

Commissioner Desloge thanked KCCI for their help and stated that he supported Commissioner Dozier's motion.

County Administrator Vincent Long stated the guidelines that he put together were to guide discussion on several issues because of the use of the TDC money and that there was a structure in place to help with the programming.

City Manager Anita Favors Thompson stated that she felt that there could be a plan brought back at the June IA meeting.

The motion carried 12-0.

Commissioner Desloge recommended that the City Manager and the County Administrator plan for a citizen's advisory group for the programming.

Commissioner Maddox moved Commissioner Desloge's recommendation. Commissioner Dozier stated that the citizen's group needed to have a clear objective. Commissioner Desloge suggested that the sub-group make suggestions on the advisory group for the park.

Commissioner Ziffer left the meeting at this point.

Mr. Tedder stated that there were unfunded amenities in the park and that a survey had been sent out to citizens seeking their input on ranking the priorities of the amenities; however there were only 60 responses. The information on the rankings was provided to the Board in the agenda materials. He stated that the CAC had raised the point that Smokey Hollow was the lowest ranked priority among the surveys submitted. He stated that possibly the issue was that there was no concept that the citizens could see for Smokey Hollow, and the CAC suggested that once the committee came up with a concept then they wanted the priorities to be readdressed.

RECOMMENDED ACTION:

Accept the CAC's Recommendation on Amenity Priorities with the staff recommendation to remove Centennial Field as an unfunded amenity.

Commissioner Proctor stated that not including a commemoration of Smokey Hollow was unacceptable and that the IA told the citizens that there would be something in the park to remember that historic neighborhood.

Commissioner Akinyemi asked where the commemoration stood because initially there was an attempt to relocate the Lake Hall School House to the Park, but due to the age and dilapidation of the building that wasn't possible. He further stated that there was a misting fountain that was supposed to be in front of the FDOT building and then there was an idea of relocation some other older houses in commemoration of the neighborhood. He then asked for an update because this item should be of a higher priority.

Mr. Tedder stated that Planning and Blueprint staff were working together to staff the committee and asking for citizen's input from diverse backgrounds including people who had lived in the neighborhood. He stated that once they have put forth their ideas and come to an agreement on a concept, that staff would bring the concept back to the Board for final review and approval with the costs associated.

Commissioner Dailey moved to postpone action on the item until the next IA meeting and encourage much more citizen involvement. Commissioner Maddox seconded the motion.

Mayor Marks stated that he wouldn't support funding any amenities where Smokey Hollow wasn't included.

Commissioner Gillum stated that the committee needed to put forth a concept.

Commissioner Akinyemi asked that Smokey Hollow needed to be included in the ranking with costs even if it is a guesstimate of the costs.

Commissioner Dozier stated the Christic Henry had pointed out the Smokey Hollow and Centennial Field were integral to the park but neither has a concept or a cost.

The motion carried 11-0.

RECOMMENDED ACTION:

Direct Staff to construct the enhanced Interactive Water Fountain utilizing funds remaining in the currently authorized budget.

Mayor Marks moved staff recommendation. Commissioner Dozier seconded the motion. Commissioner Miller stated that she couldn't support the motion due to the number of unfunded projects. Commissioner Dozier stated that this amenity was funded, however the it was only with the white lighting.

Commissioner Dailey stated that he would like to postpone action on the item until there was time for further discussion. Mayor Marks seconded the motion. **The motion carried 11-0.**

RECOMMENDED ACTION:

Provide Board approval of Adventure & Discovery Garden concept with no allocation of funding.

Commissioner Dailey moved staff recommendation. Commissioner Akinyemi seconded the motion. **The motion carried 11-0.**

VI. CITIZENS TO BE HEARD

Mr. Tedder stated that there were no speakers.

VII. ITEMS FROM MEMBERS OF THE COMMITTEE

Commissioner Proctor stated that he wanted to know why the Board had arbitrarily decided to change the relocation amounts given to citizens affected by Blueprint projects, and why people who are being relocated in the FAMU Way area and central city are receiving less money for their relocations than those who are out on Capital Circle.

Commissioner Desloge stated that he knew why this had happened and he directed Mr. Tedder to follow-up with a written memo to the Board.

Commissioner Proctor stated that he'd like to know the Federal rule on the policy.

Mr. Tedder affirmed that he would provide the information requested.

VIII. ADJOURNMENT

There being no further business, Chairman Desloge adjourned the meeting at 6:00 pm.

APPROVED:

ATTEST:

Bryan Desloge
Chairman of Blueprint 2000 IA

Shelonda Meeks
Secretary to Blueprint 2000 IA

**TALLAHASSEE – LEON COUNTY
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY
Meeting Minutes
April 16, 2012
1:00 pm, TCC – Capitol Center, 300 W. Pensacola St.**

MEMBERS PRESENT

County

Commissioner Akin Akinyemi
Commissioner John Dailey
Commissioner Bryan Desloge, Chair
Commissioner Kristin Dozier
Commissioner Nick Maddox
Commissioner Jane Sauls

City

Mayor John Marks
Commissioner Nancy Miller, Vice Chair
Commissioner Mark Mustian
Commissioner Gil Ziffer

CITY/COUNTY STAFF

Lee Daniel, Leon County Tourism Dev.	Ken Morris, Leon County
Jim English, City Attorney	Tony Park, Leon County Public Works
Beverly Horne, CRA	Harry Reed, CRTPA
Vincent S. Long, County Administrator	Jay Revell, Leon County
Matt Lutz, COT Treasure Clerk Office	Debra Schiro, Blueprint 2000
Roxanne Manning, Planning Department	Wayne Tedder, Blueprint 2000
Shelonda Meeks, Blueprint 2000	Jay Townsend, Asst. City Manager

OTHERS PRESENT

Kevin Cory, CCO	Maribel Nicholson-Choice, Greenberg Traurig*
Paco de la Fuente	Jim Shepherd, Jacobs Engineering*
Phillip Gainer, FDOT	Dave Snyder, The LPA Group*
Henry Mayfield, M. Inc.	Mike Steine
William Mayfield, M. Inc.	Michael Wallwork, Alternate Street Design

* Indicates Blueprint 2000 Consultant

Commissioner Bryan Desloge called the meeting to order at 1:33 pm.

I. AGENDA MODIFICATIONS

Mr. Tedder stated that there were no agenda modifications.

II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMAN'S REPORT

None

III. INFORMATION ITEMS

None

IV. CONSENT ITEMS

None

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

1. Capital Circle Northwest/Southwest: south of US 90 to North of Orange Avenue-Bid Opening

Mr. Tedder stated that all three bids that were submitted on January 8, 2012, exceeded the amount that was allocated for construction for the project. He further stated that the Florida Department of Transportation (FDOT) immediately committed to an additional \$5,560,544 to fully fund the project which brought the total amount that they had committed to \$22,949,635.

Mr. Tedder stated additionally that the original 2008 Construction Engineering and Inspection (CE&I) estimates were underestimated at \$2,750,000 and that based on current negotiations the staff was requesting that the IA increase the CE&I authorization to \$4,500,000.

RECOMMENDED ACTION:

- a. Authorize the Staff Director to amend the Blueprint Capital Budget to reflect the increased FDOT funding and any future funding made available by FDOT for contingency.
- b. Authorize the Intergovernmental Management Committee (IMC) to award, negotiate and execute a contract with the lowest responsive bidder to construct the improvements on Capital Circle NW/SW from south of Tennessee Street to north of Orange Avenue.
- c. Authorize the Intergovernmental Management Committee (IMC) to negotiate and execute a Construction Engineering and Inspection (CEI) contract with a budget not to exceed \$4,500,000 which includes a ten percent contingency (\$450,000).

Commissioner Maddox moved staff recommendation. Commissioner Sauls seconded the motion.

There was discussion on the amount of the bids and whether the project would need to be re-bid based on the fact that the bids were higher than estimated. Mr. Tedder confirmed that there was no need to re-bid the project.

Commissioner Dailey asked if this was the project where a joint letter was sent to FDOT. Mr. Tedder stated that a letter was sent to FDOT asking them to review their policy on Disadvantage Businesses (DBE) and to assist in determining if the bids addressed the requirement adequately. Commissioner Dailey asked if it was appropriate to have discussion about the issue. Mr. Tedder stated that he advised against it because staff was in the middle of the bid process and that there could be challenges to the bid.

There was discussion of the roadway limits, the amount of funding for the project and the contingency amounts. Commissioner Akinyemi asked if staff would bring the bids back to the Board for a decision of the Board members concerns before the awarding of the bids. Mr. Tedder stated that to his knowledge staff has never come back to the Board for the issuance of a bid contract. Mrs. Nicholson-Choice stated that there was a process for the awarding of the bids

under the bylaws, and that the issuance of the bid awards was outside of the scope of the Board's authority. She reiterated that it was a pending bid which was going through the normal process.

Commissioner Mustian asked where the money for the Construction Engineering Inspection (CEI) was going to come from. Mr. Tedder stated that the funds would come from local sales tax money that is already allocated. He further addressed an issue with the stormwater management facilities at the airport and stated that staff had received a letter from the FAA in Orlando which indicated that the response was sufficient for the project to move forward. He stated that staff would monitor the pond to see if it was an attractor of nuisance wildlife and that if it is then there would be mitigation procedures implemented.

Commissioner Dailey asked what would happen if the Board didn't pass the staff recommendation. Commissioner Desloge suggested that the Board move Recommended Action a. and c. Mayor Marks reiterated that if there had been enough money in the budget that the bid award wouldn't come back before the Board at all. Mr. Vince Long addressed the letter that was sent to FDOT and stated that they were seeking clarification on whether there was a good faith effort to meet the DBE participation by the lowest bidder.

Commissioner Dozier stated that she didn't feel comfortable separating out the staff's recommendations.

Mr. Long stated that if there are any issues, any concerns, any irregularities from himself or the City Manager, then they would bring the item back to the Board.

The motion carried 10-0.

VI. CITIZENS TO BE HEARD

Mr. Tedder stated that there were no speakers.

VII. ITEMS FROM MEMBERS OF THE COMMITTEE

None

VIII. ADJOURNMENT

There being no further business, Chairman Desloge adjourned the meeting at 1:50 pm.

APPROVED:

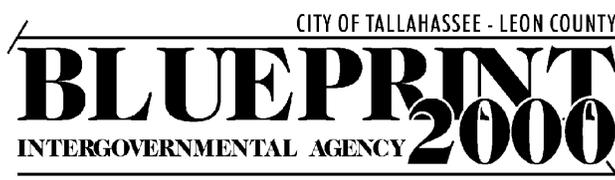
ATTEST:

Bryan Desloge
Chairman of Blueprint 2000 IA

Shelonda Meeks
Secretary to Blueprint 2000 IA

4.

**Capital Circle
Southeast: Woodville
Highway to
Crawfordville Road –
Project Update and
Median Opening
Request**



Agenda Item

SUBJECT/TITLE: Capital Circle Southeast: Woodville Highway to Crawfordville Road – Project Update and Median Opening Request	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Dave Snyder	Type of Item: Consent

STATEMENT OF ISSUE:

This agenda item updates the Board as to the status of the Capital Circle corridor project from west of Woodville Highway to east of Crawfordville Road. It also requests funding for design and construction of a median opening.

SUPPLEMENTAL INFORMATION:

The project bid of \$8,620,742 is sufficient to construct the seven-lane roadway from west of Woodville Highway to just east of Crawfordville Road, and to fund the Construction, Engineering and Inspection (CE&I) services. The project is funded through the American Recovery and Reinvestment Act (ARRA).

This design-build project is being designed by Greenhome & O'Mara and constructed by C.W. Roberts, Inc. Atkins is performing CE&I services.

As of January 20, 2012, both directions of traffic were shifted to the new eastbound roadway. Much of the curb and gutter is in place for the westbound lanes, and paving has begun on the westbound lanes.

The project is expected to be complete in September 2012.

REQUEST FOR MEDIAN OPENING AND FUNDING:

Additional funds of \$58,000 will be required for design and construction of the proposed median opening opposite an access to Roll-A-Way Mobile Homes Movers, located on the north side of CCSE, just east of the Southwood Baptist Church property. (Mailing address is 355 Crossway Road, Tallahassee, FL 32305.) The median opening will be used for access and egress for the 80 foot x 16 foot mobile homes from the Capital Circle Southeast eastbound lanes. The request for the median opening, made by the property owner, has been reviewed and supported by the FDOT District 3. The need to facilitate turning movements of the oversized vehicles at this location was recognized and addressed by the FDOT D-3 Design Office in their decision.

Blueprint 2000 Intergovernmental Agency Agenda Item
Item Title: Capital Circle Southeast: Woodville Highway to Crawfordville Road – Project
Update and Median Opening Request
Meeting Date: June 25, 2012
Page 2

The funds for design and construction of the median opening are available from unallocated sales tax dollars.

OPTIONS:

Option 1: Approve the allocation of \$58,000 of unallocated Blueprint 2000 funds for design and construction of the proposed median opening opposite a driveway access to Roll-A-Way Mobile Homes Movers, located on the north side of Capital Circle Southeast.

Option 2: Provide Board Guidance.

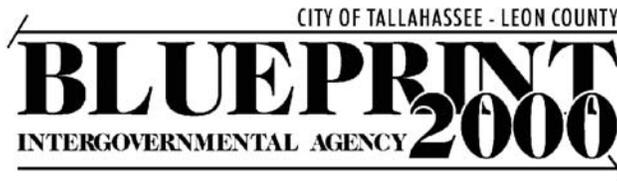
RECOMMENDED ACTION:

Option 1: Approve the allocation of \$58,000 of unallocated Blueprint 2000 funds for design and construction of the proposed median opening opposite a driveway access to Roll-A-Way Mobile Homes Movers, located on the north side of Capital Circle Southeast.

ATTACHMENT(S):

Aerial photograph showing location of the proposed median opening.

5.
Citizens Advisory
Committee
Appointments



Agenda Item

SUBJECT/TITLE: Citizens Advisory Committee Appointments	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Dave Bright	Type of Item: Consent

STATEMENT OF ISSUE:

This item advises the Intergovernmental Agency on reappointments to the Blueprint 2000 Citizens Advisory Committee.

SUPPLEMENTAL INFORMATION:

Representative from the EECC - Natural Scientist/Biologist: This position is filled by **Richard Drew**, who was appointed to the position in September 2010. Mr. Drew is eligible for reappointment. The appointment term will be through November 2015.

Representative from the Council of Neighborhood Associations: This position is filled by **Christic Henry**, who was appointed to the position in September 2010. Ms. Henry is eligible for reappointment. The appointment term will be through November 2015.

Representative from the Elderly Community: This position is currently filled by **N. Ronald Pease**, who was appointed to the position in September 2009. Mr. Pease was nominated to the position by the Tallahassee Senior Citizens Advisory Council and is eligible for reappointment. The appointment term will be through November 2015.

OPTIONS:

Option 1: Approve the following nominations:

- Representative from the EECC - Natural Scientist/Biologist:** Richard Drew
- Representative from the Council of Neighborhood Associations:** Christic Henry
- Representative from the Elderly Community:** N. Ronald Pease

Option 2: Provide Board guidance.

RECOMMENDED ACTION:

Option 1: Approve the following nominations:

- Representative from the EECC - Natural Scientist/Biologist:** Richard Drew
- Representative from the Council of Neighborhood Associations:** Christic Henry
- Representative from the Elderly Community:** N. Ronald Pease

Blueprint 2000 Intergovernmental Agency Agenda Item
Item Title: Appointments to the Citizens Advisory Committee
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Action by TCC and CAC:

Although a quorum was not present, the CAC endorsed the reappointments as presented, 6-0.

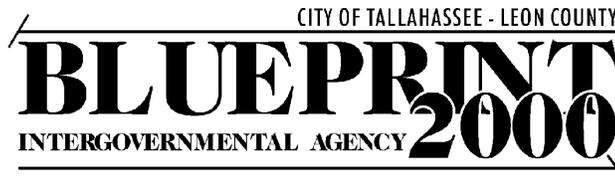
The nominations were not presented to the TCC.

ATTACHMENTS:

None.

6.

**Closeout of Capital
Circle Northwest –
I-10 to US 90 (N-1)**



ITEM #6
Revised

Agenda Item

SUBJECT/TITLE: Closeout of Capital Circle Northwest – I-10 to US 90 (N-1)	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Wayne Tedder	Type of Item: Consent

STATEMENT OF ISSUE:

This item requests approval to close out the completed Capital Circle Northwest corridor project, from I-10 to south of US 90, allowing staff to reallocate these funds to other projects.

SUPPLEMENTAL INFORMATION:

The Capital Circle Northwest project has been complete for several years, and staff anticipates no future expenses will need to be billed to this project. \$2,359,108.13 remains in the approved project budget and Blueprint Master Plan.

~~Staff recommends that remaining funds be reallocated to the Capital Cascades Park project for the construction of Park amenities (Smokey Hollow Commemoration, Boca Chuba, and the History Fence and History Panels), as described in separate agenda items.~~

OPTIONS

Option 1: Approve the closeout of the Capital Circle Northwest corridor project.

Option 2: Provide Board Guidance

RECOMMENDED ACTION:

Option 1: Approve the closeout of the Capital Circle Northwest corridor project.

Action by the TCC and CAC:

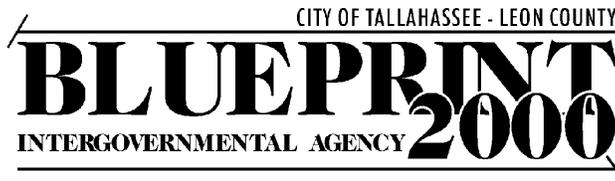
Both Committees have been advised of the pending closeout of several completed projects, including Capital Circle Northwest. During discussions of the proposed Capital Budget, they were also advised of the staff's pending recommendation to partially fund the design and construction of the Smokey Hollow Commemoration concept, Boca Chuba fountain, and History Fence and History Panels.

ATTACHMENT(S):

None.

7.

**Franklin Boulevard
Flood Relief and
Roadway Project
Update and
Additional Funding**



ITEM #7
Revised

Agenda Item

SUBJECT/TITLE: Franklin Boulevard Flood Relief and Roadway Project Update and Allocation of Funding	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Marek Romanowski/Wayne Tedder	Type of Item: Consent Discussion

STATEMENT OF ISSUE:

The purpose of this agenda item is to update the Committees on the status of the Franklin Boulevard Flood Relief and Roadway Project, and to allocate additional funds to complete several components of the concept.

SUPPLEMENTAL INFORMATION:

The construction contract with M of Tallahassee, Inc. was executed on December 16, 2011. Due to HUD Grant time limitations, the contract was based on the original, and previously completed design for a four-lane project. The roadway project is being designed by Genesis Group. Installation of the box culvert in the median of Franklin Boulevard began on February 22, 2012, and should be substantially complete by September 30. Completion of the roadway reconstruction is expected in late 2012. On May 31, 2012, the design for the IA-approved two-lane roadway with sidewalk and mixed-use trail was completed. Additionally, Genesis Group is preparing landscape plans in coordination with the City of Tallahassee.

Project Funding:

At a special Intergovernmental Agency meeting held on November 14, 2011, the Board approved total project funding in the amount of \$7,865,000. At that time, no construction plans were completed for the two-lane roadway concept; therefore, projected costs were developed based on a concept. During the next stages of project development, additional needs and public expectations were identified and expanded the project scope. The replacement of the existing sanitary sewer and water supply system on Franklin Boulevard, landscaping, irrigation, upgraded traffic signals at the Pensacola Street and Park Avenue intersections, street lighting and drainage enhancements were the main items of the scope increase. These changes resulted in the increased cost of design, construction, construction supervision and administration. The total project cost has been increased to \$10,590,000. This amounted to an increase of \$2,725,000 above the approved project funding. The breakdown of the funding increase is provided in the following table. Additionally, staff has not received confirmation from FDOT/CRTPA that the \$700,000 in funding anticipated for the sidewalks has been approved. Staff is meeting with FDOT on Friday (June 22, 2012) to determine whether these funds will be made available. However, as a precaution, staff is requesting funds for the sidewalk/trail, based on a presumption that the FDOT funds will not be available. This will assure that the full project can be completed.

Breakdown of Funding Increase

ACTIVITY	COST
Construction Engineering and Inspection	\$192,000.00
Re-Design (incl. post-design services)	\$187,000.00
Fuel & Bitumen Price Adjustment	\$100,000.00
Street lighting (underground conduit and pull boxes)	\$50,000.00
Street lighting (Poles, wiring and lights)	\$400,000.00
Landscaping	\$400,000.00
Irrigation	\$200,000.00
Signalization upgrade	\$450,745.00
Drainage enhancements	\$428,020.00
Concrete Sidewalk & Trail	\$432,274.00
Additional Mobilization	\$146,000.00
Additional Management of Traffic	\$53,826.00
Additional Clearing & Grubbing	\$166,950.00
Not used in original bid (deduct)	-\$481,815.00
TOTAL	\$2,725,000.00

Photographs of construction progress will be shown at the meeting.

OPTIONS:

Option 1: Approve the allocation of \$2,725,000 from the closed-out Capital Circle Northwest project (\$2,359,108.13) and other unallocated Blueprint 2000 funds for design and construction of the additional scope items of the project. Incorporate this funding into the FY 2012 Capital Budget, and authorize the IMC to amend the construction contract.

Option 2: Provide Board Guidance.

RECOMMENDED ACTION:

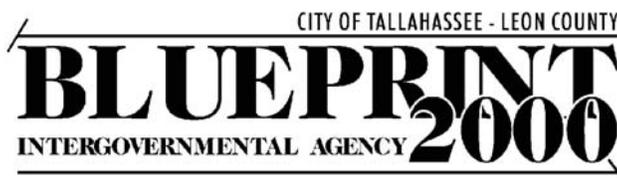
Option 1: Approve the allocation of \$2,725,000 from the closed-out Capital Circle Northwest project (\$2,359,108.13) and other unallocated Blueprint 2000 funds for design and construction of the additional scope items of the project. Incorporate this funding into the FY 2012 Capital Budget, and authorize the IMC to amend the construction contract.

ATTACHMENTS:

None.

8.

**Franklin Boulevard:
Allocation of Funding
for Water and Sewer
Work**



Agenda Item

SUBJECT/TITLE: Franklin Boulevard: Allocation of Funding for Water and Sewer Work	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Marek Romanowski/Wayne Tedder	Type of Item: Consent

STATEMENT OF ISSUE:

The purpose of this agenda item is to allocate \$966,082 of Blueprint 2000 funds for the replacement of the existing sanitary sewer and a potable water supply system along Franklin Boulevard. These funds will be reimbursed to Blueprint by the City of Tallahassee Underground Utilities Department upon completion and acceptance of the underground utility work.

SUPPLEMENTAL INFORMATION:

The construction contract with M of Tallahassee, Inc. for Franklin Boulevard was executed on December 16, 2011. Subsequent to this contract date, a Letter of Agreement was executed between Blueprint 2000 and the City of Tallahassee Underground Utilities to add the construction of a sanitary sewer and potable water lines to the project. M of Tallahassee, Inc. provided an acceptable construction cost of \$966,082 for this work. Blueprint 2000 will pay for the utility work as it is invoiced monthly by the contractor. Blueprint 2000 will be reimbursed by the City of Tallahassee when the utility work is complete and accepted by the City, as agreed upon in the attached Letter of Agreement.

OPTIONS:

Option 1: Approve the allocation of \$966,082 of Blueprint 2000 funds for the payment for sanitary sewer and potable water system improvements on the Franklin Boulevard Project.

Option 2: Provide Board Guidance.

RECOMMENDED ACTION:

Option 1: Approve the allocation of \$966,082 of Blueprint 2000 funds for the payment for sanitary sewer and potable water system improvements on the Franklin Boulevard Project.

ATTACHMENTS:

Letter of Agreement between the City of Tallahassee and Blueprint 2000 dated April 12, 2012



RECEIVED

MAY 11 2012

BLUEPRINT2000

April 12, 2012

Mr. John Buss, PE
City of Tallahassee
300 South Adams
Tallahassee, Florida 32304

LETTER OF AGREEMENT

Dear Mr. Buss:

Pursuant to discussions between the City of Tallahassee-Leon County Blueprint 2000 Intergovernmental Agency, 2727 Apalachee Parkway Suite 200, Tallahassee, Florida 32301 ("Agency") and City of Tallahassee, City Hall, 300 South Adams, Tallahassee FL 32304 ("City"), this letter outlines our mutual understanding regarding construction that will be performed by the Agency, on behalf of the City, as part of the Franklin Boulevard Flood Relief Project ("Project").

In consideration of the mutual benefits to the Agency and the City, the parties agree as follows.

The City agrees to reimburse the Agency for the construction costs associated with relocating water and sewer utilities within the Franklin Boulevard project limits to accommodate the Project construction and to upgrade the City's water and sewer system along Franklin Boulevard. The utility relocation and utility upgrade shall collectively be referred to as the "Work," as depicted in the drawings entitled "Capital Cascades Trail Segment 1 Drainage Improvements – Construction Set" dated 2/22/12. The costs are estimated at **\$966,082** based on the contractor proposal included in **Attachment A**. Any changes to Attachment A which increase or decrease: a) the quantities of the water and sewer infrastructure to be installed, b) the unit prices or c) the total amount, shall be approved in writing by the City prior to construction.

- 1) Agency will include the Work in the construction contract for the Project, including resolution of utility conflicts.
- 2) Agency will administer the construction contract and perform the Construction Engineering and Inspection (CEI) of the Project. Agency will pay all costs related to the Contract administration and CEI associated with the Project. The City will contract with an independent firm to perform testing services on the Work and will assign one or more field representatives to inspect and monitor performance of all construction activities related to the Work. The City will review and approve/disapprove shop drawings and other Contractor submittals relevant to the Work. City field representatives assigned to the Project shall regularly report his or her findings and/or observations of non-compliant construction to the representative of the CEI firm and the Agency project manager. City inspection or testing of

Letter of Agreement
April 13, 2012

the Work shall not relieve the Agency's CEI firm from its responsibility for verification testing in regard to the Project construction activities nor shall provision of City inspection or testing relieve the Agency from its responsibility for enforcement and administration of the Project construction contract.

- 3) City will pay the construction costs for the Work as outlined in **Attachment A**.
- 4) Agency will invoice the City for reimbursement of the construction costs for the Work upon completion of the Work. Agency will provide City with necessary documentation from Contractor to substantiate the Invoice.
- 5) Agency will provide periodic updates through its Monthly Progress Reports to City regarding Contractor's construction schedule. City at its own cost and discretion will be permitted to have City staff on site to observe and verify construction of the Work. Prior to final acceptance of the Work, a Joint Final Inspection shall be conducted with the City Project Manager, City Construction Management Chief or designee, Blueprint 2000 staff, and the Contractor.
- 6) City will be responsible for maintenance of Work upon expiration of Agency's warranty by Contractor. The warranty period is a minimum of two years starting from final acceptance of the Work.
- 7) It is understood that part of the City's facility is presently located outside of the Franklin Boulevard right-of-way. The City will be responsible for coordinating all water and sewer construction activities on private property with the property owners including temporary construction agreements and/or right-of-entry agreements.
- 8) The City will be responsible for the cost of any delay claims/change orders or schedule impacts arising from water and sewer plan revisions requested by the City after acceptance of the design drawings by both parties.

Indemnification: To the extent provided by law, the Agency shall indemnify and save harmless and defend City, its agents, servants, and employees from and against any and all claims, liability, losses, and/or cause of action which may arise from any negligent act or omission of the Agency, its agents, servants, or employees in the performance of services under this Agreement, provided that the Agency shall not be liable for claim, demand or cause of action of whatsoever kind or nature arising out of any negligent act or misconduct of City.

Remedies: This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the contract will be held in Leon County.

Severability: If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term

Letter of Agreement
April 13, 2012

and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

Entirety of Agreement: The Agency and City agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms or conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written agreement between the parties.

This Agreement shall become effective upon full execution by all parties.

For City of Tallahassee:



John Buss, Manager Water Resources Engineering

5/7/12
Date

For City of Tallahassee - Leon County Blueprint 2000 Intergovernmental Agency:



Wayne Tedder, Director of PLACE

4/23/12
Date

ATTACHMENT A

Franklin Boulevard Flood Relief Project

Water and Sewer Relocation and Improvements

City of Tallahassee – Blue Print 2000 Letter of Agreement

Dated April 12, 2012

Proj Cip Ltr
131.050

RECEIVED
CITY OF TALLAHASSEE

M of Tallahassee, Inc.
4223 Capital Circle N.W.
Tallahassee, Florida 32303
Office: (850) 562-1022
Fax: (850) 562-8151

2012 APR 13 AM 10: 22

WATER RESOURCES
ENGINEERING

April 12, 2012

Mr. Jerry Walden, P.E.
Program Engineer
City of Tallahassee Underground Utilities
Water Resource Engineering Division
300 South Adams Street, B-26
Tallahassee, FL 32301

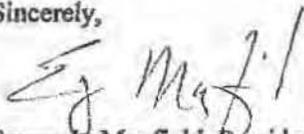
RE: Franklin Boulevard Flood Relief Project – Water and Sewer Work

Dear Mr. Walden,

Please find attached M of Tallahassee's cost proposal for water and sewer improvements to be completed in conjunction with the Blueprint 2000 Franklin Boulevard Flood Relief Project. The cost proposal was based on plans labeled as "Capital Cascade Trail Segment I Drainage Improvement Plans", dated 2/22/12. The combined total of both water and sewer work is \$966,082.00

Let me know if you have any questions.

Sincerely,



Emory L. Mayfield, President
M of Tallahassee, Inc.

M OF TALLAHASSEE
 4223 CAPITAL CIRCLE N.W.
 TALLAHASSEE, FL. 32303

3.30.12

RE: Franklin Boulevard Sewer and Water

Description	Units	Quantity	Unit Price	BID Total Price
Sewer: Stations 233+75-258+05				
Sanitary Sewer Main Pipe (As measured to pipe Invert)				
6" PVC SDR26	LF	26	\$55.25	\$1,436.50
6" DIP 401 Epoxy Lined	LF	10	\$121.20	\$1,212.00
8" PVC SDR 26	LF	1,331	\$40.00	\$53,240.00
8" DIP Epoxy Lined	LF	250	\$106.00	\$26,500.00
18" PVC SDR 26	LF	2,283	\$123.00	\$280,809.00
18" DIP Epoxy Lined	LF	157	\$230.00	\$36,110.00
Pre-Cast Concrete Manholes				
48" < 6 Ft. Depth	EA	11	\$3,200.00	\$35,200.00
48" >6' Depth	EA	6	\$4,000.00	\$24,000.00
60" < 6Ft. Depth	EA	0	\$0.00	\$0.00
60" >6 Ft Depth	EA	18	\$4,800.00	\$86,400.00
Sanitary Sewer Service w/18" x 4" Wye & 2 way Clean-out-PVC	EA	13	\$2,950.00	\$38,350.00
Sanitary Sewer Service w/18" x 6" Wye & 2 way Clean-out-PVC	EA	12	\$2,950.00	\$35,400.00
Sanitary Sewer Service w/8" x4" Wye & 2 way Clean-out- PVC	EA	12	\$1,250.00	\$15,000.00
Special Services				
Place Manhole Out of service	EA	13	\$500.00	\$6,500.00
Remove Manhole	EA	4	\$1,500.00	\$6,000.00
Remove Sewer Pipe	LF	390	\$15.00	\$5,850.00
Flowable Fill	CY	140	\$250.00	\$35,000.00
Total Sewer				\$697,007.50

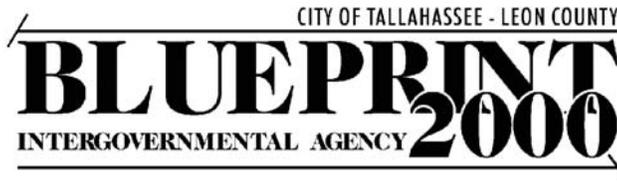
Description	Units	Quantity	Unit Price	BID Total Price
Water: Station 235+70-258+20				
Water Main Piping				
(6") DIP	LF	336	\$39.50	\$13,272.00
(8") DIP	LF	2094	\$53.00	\$110,982.00
(12") DIP	LF	603	\$68.50	\$41,305.50
Utility Fittings				
6" Gate Valve Assembly	EA	9	\$1,250.00	\$11,250.00
8" Gate Valve Assembly	EA	14	\$1,625.00	\$22,750.00
12" Gate Valve Assembly	EA	5	\$2,950.00	\$14,750.00
Fire Hydrant Assembly	EA	5	\$4,333.00	\$21,665.00
Water service: 2"	EA	5	\$3,200.00	\$16,000.00
Water Service: 3/4"-1"	EA	2	\$2,100.00	\$4,200.00
Special Service: 2"	EA	2	\$1,500.00	\$3,000.00
Special Service : 1"	EA	2	\$1,200.00	\$2,400.00
Remove Pipe and Fittings	LS	1	\$7,500.00	\$7,500.00
Total Water Bid				\$269,074.50

Total Water and Sewer

\$966,082.00

Note: The above unit pricing includes the replacement of existing trench material w/select backfill material, which is to be approved by City staff prior to delivery to the site.

9.
Election of
Intergovernmental
Agency Vice-Chair



Agenda Item

SUBJECT/TITLE: Election of Intergovernmental Agency Vice Chair	
Date: June 25, 2012	Requested By: Chairman Miller
Contact Person: Wayne Tedder	Type of Item: Discussion

STATEMENT OF ISSUE:

The IA is required to elect a Vice-Chairperson for the Blueprint 2000 Intergovernmental Agency.

SUPPLEMENTAL INFORMATION:

The By-Laws of the Agency specify:

1. The Vice-Chairperson shall be elected for a term of two years, the second of which will be as Chairperson.
2. The Chairman shall serve for a period of one year effective June 1.
3. The Chair of the Agency shall rotate annually between the City and County Commissions.

The past IA Vice-Chairperson and the incoming/current IA Chair is City Commissioner Nancy Miller. The newly elected Vice Chairperson should be a County Commissioner.

RECOMMENDED ACTION:

The Agency is to conduct an election for a Vice-Chairperson in accordance with the approved By-Laws.

Action by TCC and CAC:

Not presented to either committee.

10.

**Smokey Hollow
Commemoration**



ITEM #10
Revised

Agenda Item

SUBJECT/TITLE: Smokey Hollow Commemoration	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Wayne Tedder/Dan Donovan	Type of Item: Presentation

STATEMENT OF ISSUE:

This agenda item updates the Board as to concepts currently being developed for the commemoration of the Smokey Hollow neighborhood within and adjacent to Cascades Park, and requests funding authorization to design and construct recommended Phase 1 and 2 components.

SUPPLEMENTAL INFORMATION:

A Smokey Hollow Working Group has been organized consisting of former Smokey Hollow residents, Riley House Museum representatives, FAMU and FSU History Department representatives, and other local historians, Agencies, and interested citizens. To date, the Working Group has conducted five meetings, taken a tour of the Park providing insight to key historic locations, organized several sub-committees addressing issues such as developing a neighborhood base map, collecting oral histories, identifying possible concepts for the site, landscaping, and participating in the Historic American Landscape Survey documentation.

Staff currently proposes to design and implement the concepts in two or three phases:

Phase 1 – ‘Ghost Houses’, Fountain, and Grove: Design and construct the commemoration concept as shown in **Attachment 1**. (A presentation will be made at the June 25 IA meeting.) This concept will be constructed in the area bounded by Pensacola Street, Franklin Boulevard, Lafayette Street, and Meridian Street. The concept includes four ‘framed-out’ shotgun houses, two ‘framed-out’ bungalow houses, a fountain, and a grove of trees. The ‘houses’ will allow plantings (and possibly community gardens in the future) and climbing flowering vegetation, incorporate benches, provide shade and shelter, and include information about the Smokey Hollow neighborhood. The fountain design will emulate the ‘big ditch’ that ran through the neighborhood, and the proposed trees (possibly pecan trees or fruit trees) will block the view to Apalachee Parkway and provide a shaded grove along both sides of the fountain.

It is requested that the IA authorize up to \$500,000 from the Land Bank funds to design and construct this first phase. Funding (\$70,000) previously committed to Cascades Park from the Pittman Law Group would go toward the construction of the fountain. The

requested funds required for Phase 1 and 2 would be transferred from currently unallocated funds. Construction of Phase 1 would begin as soon as the final design is completed and the project construction office is removed/relocated from the proposed site.

Phase 2 – Sidewalk Connection to the Riley House Museum and Commemorative/Historic Markers throughout Cascades Park: The Leon County Board of County Commissioners has authorized providing an easement along the west side of Meridian Street (adjacent to the County’s “Gadsden Street” Parking Lot), for a sidewalk connection from the northern edge of Cascades Park to the Riley House Museum. (The above-requested funding would be used to design and possibly construct, should sufficient funding remain from Phase 1. A determination of funds available for construction cannot be made until both Phases 1 and 2 have been fully designed.) Intersection crosswalk improvements would also be provided at Pensacola Street/Meridian Street and Pensacola Street/Franklin Boulevard to create a major entrance at the north portion of the Park. Additionally, the Working Group is recommending historic markers be located throughout Cascades Park at locations which were significant to the neighborhood: churches, important and famous residents, stores, the hanging tree, the curb market, etc.

Phase 3 – Fisher House on Marvin Street: Two streets just east of the CSX railroad (Marvin Street and Myers Park Lane) are part of the Smoky Hollow Historic District listed in the National Register of Historic Places. It has been suggested by the Working Group that possibly one house – the Fisher House – be incorporated into the overall historic commemoration of the neighborhood. The house is currently privately owned; however, it is possible it could be leased, upgraded/restored, and eventually opened up to the public. Signage would direct Park visitors up Lafayette Street to Marvin Street. This component may be the responsibility of others and will be addressed in the future.

OPTIONS:

Option 1: Approve Phase 1 of the Smokey Hollow Commemoration concept. Provide design and construction funding for Phase 1, and funding for the design of the sidewalk and intersection treatments planned in Phase 2. Authorize \$500,000 be allocated from the Land Bank to the project and be incorporated into the FY 2012 Blueprint Capital Budget.

Option 2: Board guidance.

RECOMMENDED ACTION:

Option 1: Approve Phase 1 of the Smokey Hollow Commemoration concept. Provide design and construction funding for Phase 1, and funding for the design of the sidewalk and intersection treatments planned in Phase 2. Authorize \$500,000 be allocated from the Land Bank to the project and incorporated into the FY 2012 Blueprint Capital Budget.

Blueprint 2000 Intergovernmental Agency Agenda Item

Item Title: Smokey Hollow Commemoration

Meeting Date: June 25, 2012

Page 3

Action by the TCC and CAC:

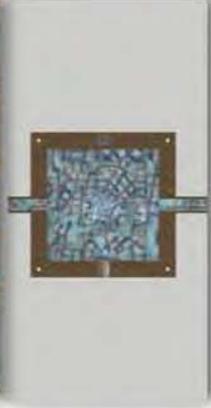
Although the Smokey Hollow Commemoration Agenda Item was not presented to the TCC, the TCC was advised during the Capital Budget Agenda Item that funding would be requested in the budget to fund this proposed amenity. The CAC enthusiastically supported the concept shown for Phase 1 and the sidewalk connection. Although a quorum was not present, the CAC voted 6-0 in support of providing the funding to design and construct Phase 1. The CAC has also been advised of and is supportive of the components proposed in Phase 2.

ATTACHMENT(S):

Smokey Hollow Commemoration concept.



Smokey Hollow Commemoration

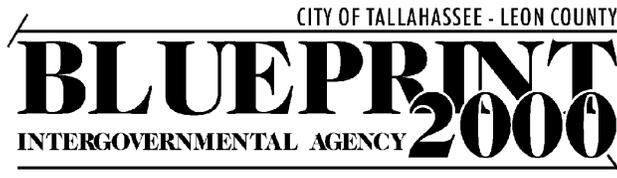


DESIGNWORKS
ARCHITECTURE & INTERIOR DESIGN

11.

**Capital Cascade
Trail – Segment 3
(Van Buren Pond):**

**Right of Way
Acquisition and
Authorizing
Resolutions**



Agenda Item

SUBJECT/TITLE: Capital Cascades Trail – Segment 3 (Van Buren Pond) Right of Way Acquisition and Authorizing Resolutions	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Debra Schiro/Ray Youmans	Type of Item: Presentation

STATEMENT OF ISSUE:

This item requests approval to proceed with the acquisition of additional right of way that has been identified as required for the construction of the Van Buren Pond stormwater facility. This in-line pond will provide water quality treatment and replace floodplain storage.

SUPPLEMENTAL INFORMATION:

Section 105.09 of Blueprint 2000’s Real Estate Policy, approved by the Intergovernmental Agency (“IA”) in November 2004, provides for the IA’s approval of resolutions stating the public purpose of a project and the necessity of acquiring parcels needed to construct a public project. The acquisition of the necessary parcels can be in the form of a negotiated settlement or through the power of condemnation.

There are four (4) additional privately owned parcels required for the construction of the Van Buren Pond, which will be a stormwater facility. By Resolution Nos. 2011-02 to 2011-10, the IA on June 20, 2011, authorized Blueprint to acquire nine (9) parcels through negotiated settlement or condemnation. At this point, these parcels are either acquired or in the process of being acquired. Blueprint has determined that additional parcels are required in order to expand the pond to accommodate additional storage. As a result of this expansion, the Van Buren Pond, which is a part of the Capital Cascades Trail – Segment 3 project, will now be bounded by the CSX Railroad and FAMU Way to the north and south and Martin Luther King, Jr. and Bronough Street Overpass to the west and east, respectively. The open water in-line pond is between 4 and 5 acres and will provide water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. The pond will provide retrofit stormwater treatment and will aid in flood control for the watershed, as well as provide treatment volume and attenuation.

Van Buren Pond will be permitted through the City of Tallahassee and the Florida Department of Environmental Protection as a stormwater facility for retrofit treatment. The pond is located within Segment 3 of the Capital Cascades Trail Master Plan as approved by the IA in 2005.

The four (4) additional privately owned parcels have been identified as necessary for the construction of the Van Buren Pond and this item requests approval from the IA to acquire the private parcels, either through negotiated settlements or through the use of Blueprint's condemnation powers. A sample resolution is attached to this agenda item, as well as a general location map of the project and parcels. See **Attachments 1 and 2**, respectively. Individual resolutions are available to view on line at www.Blueprint2000.org.

Funding for the design and right of way acquisition of this pond is provided by Blueprint 2000 under its Capital Cascades Trail Segment 3 and 4 budgets.

OPTIONS:

Option 1: Approve the Resolutions allowing the acquisition of the four (4) additional privately owned parcels, which are all required for the construction of the Van Buren Pond stormwater facility.

Option 2: Provide Board Guidance.

RECOMMENDED ACTION:

Option 1: Approve the Resolutions allowing the acquisition of the four (4) additional privately owned parcels, which are all required for the construction of the Van Buren Pond stormwater.

Action by CAC: Presented to the CAC as information only; no action required.

ATTACHMENTS:

1. A sample resolution is attached for parcel 112T (**Owners: R. Marvin Cook, Jr. and A. Lee Cook**). Individual Resolutions for approval to acquire title to the privately owned Parcels 113T (**Owners: Mary S. George and Eugene Long**), 114T and 115T (**Owners: R. Marvin Cook, Jr. and A. Lee Cook**) will be provided under separate cover. (**All individual resolutions are available on line at (www.Blueprint2000.org)**).
2. General Location Map of Van Buren Pond and the properties to be acquired.

**RESOLUTION NO. 2012-02
(Parcel 112T)**

**ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN
POND AS PART OF SEGMENT 3 OF THE CASCADES TRAIL PROJECT**

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY THE CSX RAILROAD AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by

exercising the right and power of eminent domain, including the procedural powers under Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascades Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascades Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency on June 20, 2011, authorized the acquisition of nine (9) privately owned properties for the construction of Van Buren Pond, whose northern boundary was described as being Van Buren Street and such boundary is now being expanded north to CSX Railroad, which results in the need to acquire four (4) additional privately owned parcels; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage

Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the four (4) additional properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the expanded Van Buren Pond (the Project) stormwater facility, bounded by the CSX Railroad and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose, and reaffirms the IA’s June 20, 2011 determination.

Section 2. The Agency hereby approves the map of location and the survey identifying the additional property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the additional right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of

eminent domain a fee simple interest in the property identified on Exhibit "A" as **Parcel 112T**, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.

Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit "A" may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency's Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee
Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2012.

By: _____
Nancy C. Miller, Chairman
Blueprint 2000 Intergovernmental Agency

ATTESTED

APPROVED AS TO FORM AND CONTENT

By: _____
Shelonda Meeks
Blueprint 2000 Board Secretary

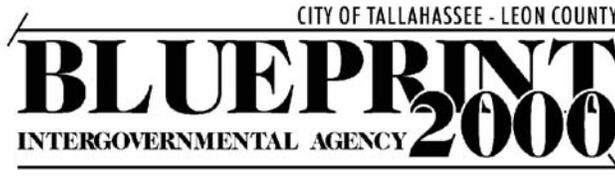
By: _____
Debra W. Schiro, Esquire
Blueprint 2000 Legal Counsel

SAMPLE



VAN BUREN POND ADDITIONAL PARCELS REQUIRED

12.
**Funding for Public
Access and
Improvements at Fred
George Sink and
Headwaters of the St.
Marks River
Properties**



Agenda Item

SUBJECT/TITLE: Funding for Public Access and Improvements at Fred George Sink and Headwaters of the St. Marks River Properties	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Dave Bright	Type of Item: Discussion

STATEMENT OF ISSUE:

This Agenda Item requests funding be authorized in order for Leon County to construct various improvements at the Fred George Sink and Headwaters of the St. Marks River properties, consistent with the approved project Management Plans, so that the properties can be opened to the public.

SUPPLEMENTAL INFORMATION:

Earlier this year, the CAC requested that the committee be updated as to providing public access to the environmentally sensitive properties acquired/funded by Blueprint using Florida Communities Trust (FCT) grant funding as match. Concurrently, Leon County staff requested that funding remaining in St. Marks Headwaters and the Fred George Basin Blueprint Master Plan be considered for funding the improvements proposed in the project Management Plans.

Properties: Acquisition of environmentally sensitive lands for the protection of surface and ground water and for the preservation of natural habitat is a key component of the Blueprint 2000 program. The Tallahassee-Leon County Planning Department and Blueprint 2000 submitted and were awarded four FCT grants to purchase properties in the Headwaters of the St. Marks River (754 acres) located in eastern Leon County, and within the Fred George Basin (170 acres) located in northwest Leon County.

As part of the FCT grant application, and reiterated in each project’s Management Plan, the applicant must indicate what physical improvements (trails, shelters, parking, restoration, etc.) will be provided on site for use by the public. **Attachments** to this agenda item show graphically the facilities originally proposed at the Headwaters of the St. Marks River properties and at the Fred George Basin site. Leon County indicated they would conduct a study related to the improvements originally proposed in 1997 at the Headwaters of the St. Marks to determine whether they were still warranted and desired. The CAC provided additional comments on the proposed improvements at both sites as noted below.

Funding: The following funding is allocated within previous Blueprint Master Plans and the current Capital Improvement Plan to future phases of these Sensitive Lands projects:

Headwaters of the St. Marks River

\$1,510,954.29 (Previous year's unused funding)

\$5,982,831.00 (Total FY 2014- FY 2020 funding shown in Capital Improvement Plan)

\$7,493,785.29 (Total currently available and future allocation)

Fred George Basin Greenway

\$1,087,774.00 (Previous year's funding that remains in the project task after land acquisition)

Management Plan – Capital Needs: As shown on the graphics, both projects propose trails, boardwalks and nature viewing areas, parking, signage, picnic tables and benches, and environmental restoration.

Of specific note, the County has indicated it will review the previous concept for the **Headwaters of the St. Marks River**, as proposed in 1997, and determine the appropriate needs and improvements at this time. The original cost estimate was for approximately \$1.9 million in improvements.

Based on the **Fred George Basin** Management Plan, Leon County has proposed the following facility improvements at the property:

- Renovate the cinder block home off Capital Circle NW to serve as the museum/nature center for the Wildwood Preservation Society - \$90,000 (Wildwood Preservation Society will operate and maintain)
- Develop/construct baseball field with concession/restroom and parking facility in SW corner of property - \$500,000
- Develop/construct walking trails (approx. 2.8 miles with fishing pier and wildlife observation deck) with restroom and parking facility - \$ 450,000
- Total cost: \$1,040,000

OPTIONS:

Option 1: Staff recommends use of remaining allocated funds (St. Marks: \$1,510,954.29 and Fred George: \$1,087,774.00) to complete improvements as shown in the Management Plans (as updated) for the St. Marks Headwaters Greenway Management Plan and the Fred George Basin Greenway Management Plan.

Option 2: Provide alternate direction

TCC and CAC Action:

Not presented to the TCC.

The CAC was supportive of using the remaining funding for improvements at both sites in order to allow public access to the properties. The CAC did note the following:

Blueprint 2000 Intergovernmental Agency Agenda Item

Item Title: Funding for Improvements at Fred George Sink and Headwaters of the St. Marks River Properties

Meeting Date: June 25, 2012

Page 3

- The CAC suggested Leon County reevaluate the proposed improvements at the Headwaters of the St. Marks River, especially as related to the outdated (1997) cost estimate. Some of the proposed items (radios, vehicles) may not be appropriate for Blueprint funding.
- For the Fred George Basin project, the CAC questioned whether Blueprint funding should be used for restoration of the home for use as a museum/nature center.
- Several CAC members questioned placing a ball field on the site, noting the environmental sensitivity and that the field and parking may not be compatible with the intended preservation goals. Other CAC members noted the need for a ball field in that area of the community, and that the proposed ball field and parking were located in a previously disturbed area.

RECOMMENDED ACTION:

Option 1: Staff recommends use of remaining allocated funds (St. Marks: \$1,510,954.29 and Fred George: \$1,087,774.00) to complete improvements as shown in the Management Plans for the St. Marks Headwaters Greenway and the Fred George Basin Greenway.

ATTACHMENT(S):

Graphics showing proposed improvements at the Headwaters of the St. Marks River and Fred George Basin Greenway properties.

ST. MARKS HEADWATERS GREENWAY

Exhibit F: Master Site Plan

Legend

- Boardwalk
- Railroad
- Water Course
- Trails
- Crossing

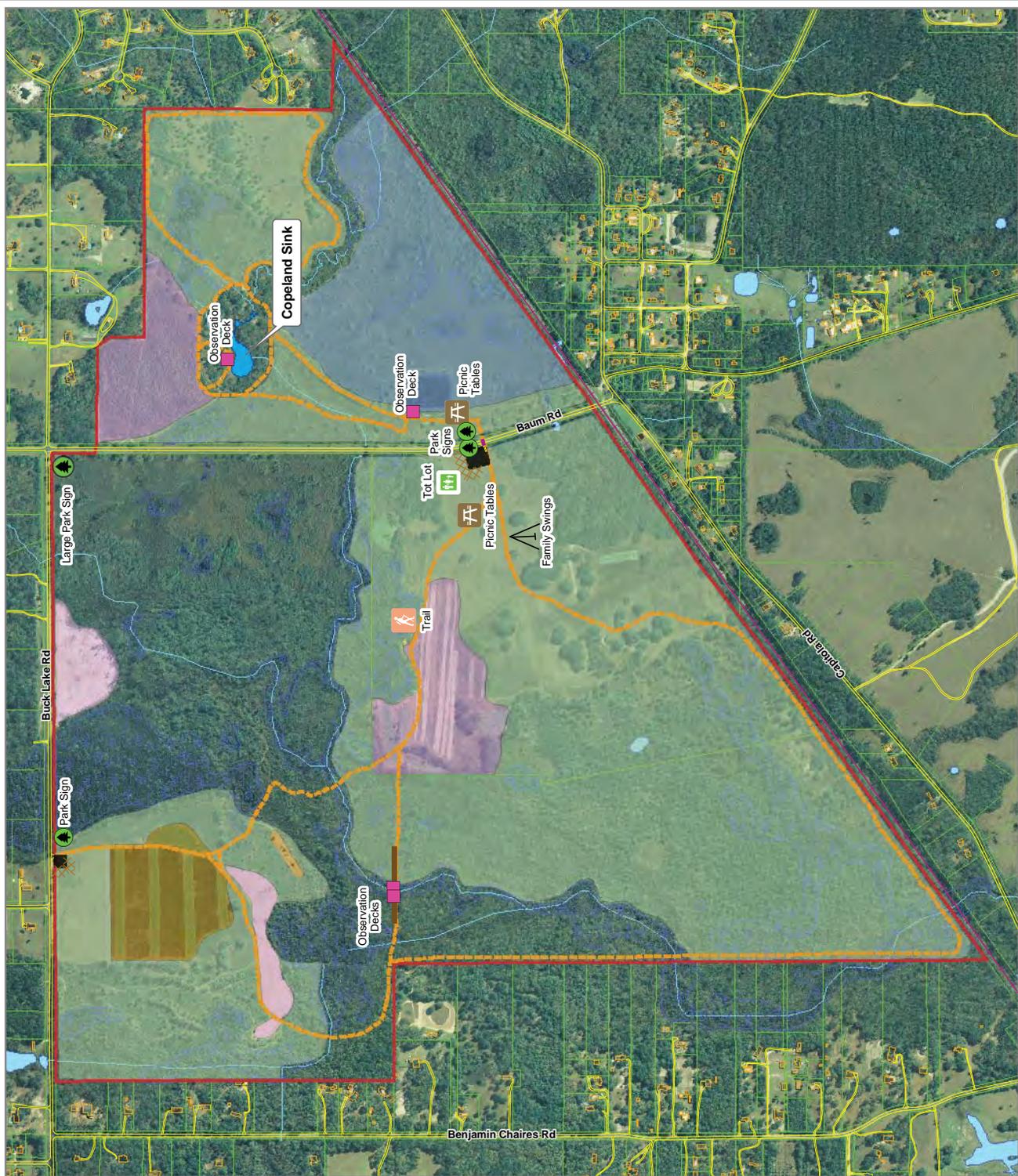
- Landscape Area
- Road Edge
- Parking Lots
- Buildings as of 1/06
- Site Area
- Parcels
- Hydrography
- Swamps

RESTORATION AREAS

- A: 2-3 year burn cycle and allow for reintroduction of natives
- B: 2-3 year burn cycle and replanting of long leaf pines and wiregrass
- C: Fire maintained wildlife habitat restoration; area east of Baum Rd is water fowl habitat restoration
- D: 2-3 year burn cycle and mechanically maintained habitat restoration with food plots on a 3 year rotation



Scale of Map: 1:9,000
 0 500 1,000 Feet



BLUEPRINT 2006
 INTERDISCIPLINARY DESIGN & CONSTRUCTION

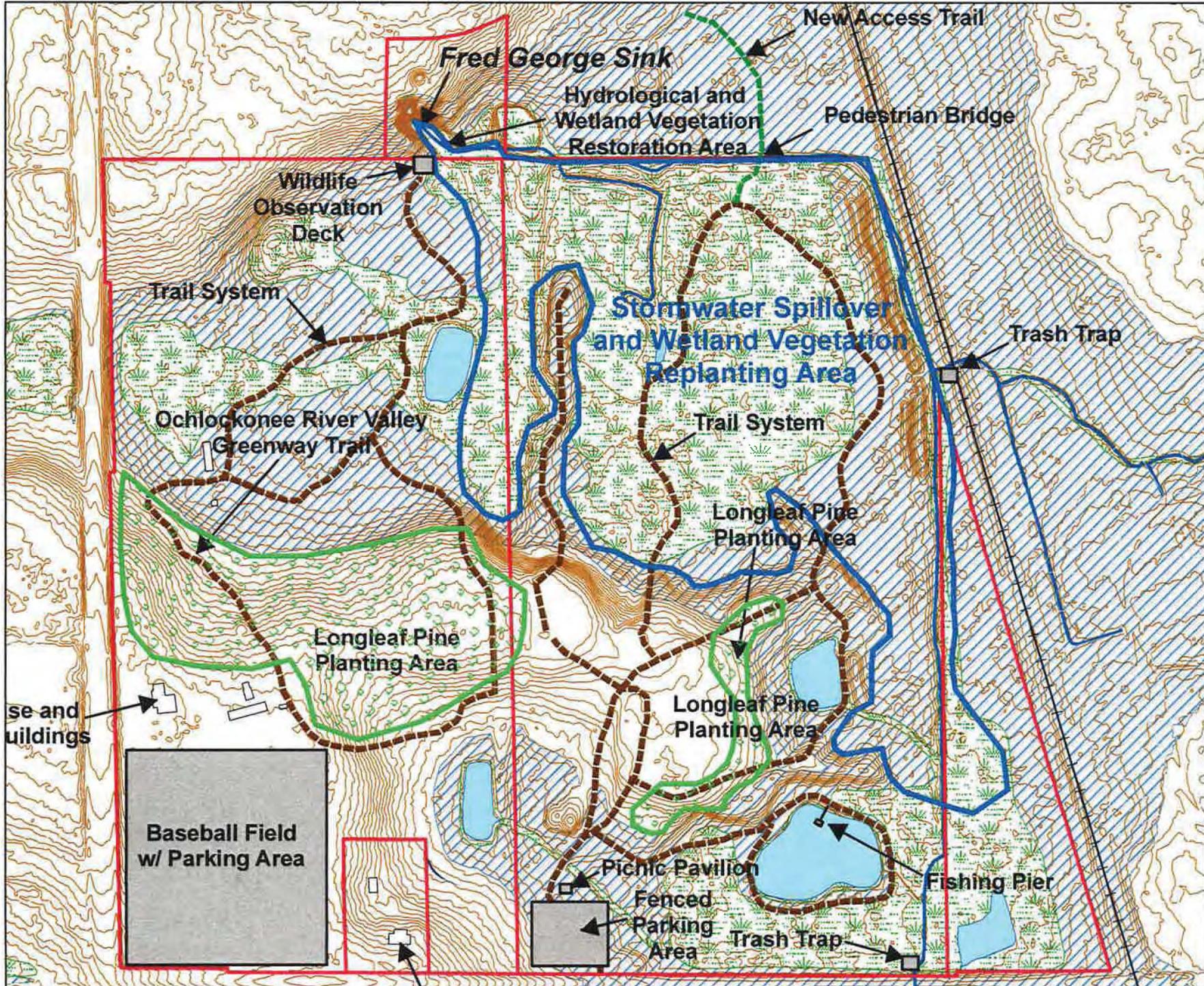
Date Drawn: 07/30/2007
 Drawn By: David Forsyth, TLC-GIS
 File Name: udalaforsyth\st_marks_headwaters\headwaters_stepplan_11x17.mxd

NOTE: This product has been compiled from the most accurate source data from Leon County, the City of Tallahassee, and the Florida Department of Transportation. It is for reference purposes only and is not to be contained as a part of any legal document. The information contained herein is the user's own work. Leon County, the City of Tallahassee, and the Leon County Department of Transportation are not responsible for any use of the information contained herein or any loss resulting therefrom.

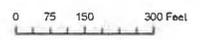
Location Shown in Enlarged Map

GIS
 Tallahassee-Leon County
 Leon County Florida

EXHIBIT 3: Fred George Basin Greenway Conceptual Master Site Plan

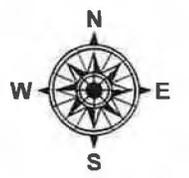


- Legend**
- New Trail
 - Existing Trails
 - Existing Bldg
 - Project_Boundary
 - Property Boundary
 - Watercourse
 - Waterbody
 - 1' Contour
 - Wetland
 - 100-yr Floodplain
 - |— Railroad



TICPD
Tallahassee-Leon County
Planning Department

NOTE: This product has been compiled from the most accurate source data from Leon County and the City of Tallahassee. However, this product is for reference purposes only and is not to be construed as a legal document or survey instrument.



13.

**Cascades Park
Amphitheater and
Interlocal Agreement,
Amenity Priorities and
Funding, Interactive
Water Fountain
Enhancements,
Contingency Budget,
and Construction
Update**



ITEM #13
Revised

Agenda Item

SUBJECT/TITLE: Cascades Park Amphitheater and Interlocal Agreement, Amenity Priorities and Construction Update	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Gary Phillips/Wayne Tedder	Type of Item: Discussion

STATEMENT OF ISSUE:

This Agenda Item reviews issues related to the Amphitheater and provides an Interlocal Agreement between the City and County for its operation. The Agenda Item presents Amenity Priorities for the Board’s approval. The Board will also be provided an update on construction progress at Cascades Park.

SUPPLEMENTAL INFORMATION:

Amphitheater: A meeting was held on May 30 with the Myers Park and Woodland Drives neighborhoods to continue to address issues related to the impacts from the Amphitheater such as noise, parking, security, trash and lighting. Results and recommendations from the meeting are proposed to be brought back to the Agency Board at their June 25 meeting. Much of the coordination and resolution of these issues will be the responsibility of the City.

Interlocal Agreement: An Interlocal Agreement between the City of Tallahassee and Leon County regarding the programing and operation of the Capital City Amphitheater at Cascades Park has been produced and is under review. The Agreement documents the agencies’ roles and responsibilities for ticketed events, and other issues related to the Amphitheater’s operation and maintenance. A copy of the Agreement is attached.

During the March 26, 2012, IA meeting, Blueprint staff identified estimated costs for various upgrades to the amphitheater for ticketed events. A key component of the events is adequate electrical power for the various sound and lighting needs. In working with the electrical designer, production management companies and the TDC staff, it was determined that electrical upgrades were necessary for the amphitheater. The additional costs for the electrical upgrades will be \$326,604. Staff is recommending that the needed funds be obtained through the TDC.

As stated during the March 26, 2012, IA meeting, a sufficient number of on-site restrooms facilities will further enhance the competitiveness of the amphitheater in attracting entertainment for ticketed events and improve the visitor experience at concerts and local events. Since that time Blueprint staff has investigated appropriate restroom location options to be considered for the Park but has not been able to resolve the issue given the uncertainties associated with the

Meridian Point Building and the City Electric Building renovation and redevelopment. However, Blueprint has estimated the costs of a freestanding restroom facility with up to sixteen stalls would cost approximately \$250,000. It is very important to note that this estimate is based on typical costs associated with such use and does not include any unforeseen conditions. A true cost can not be determined until a final design is developed.

In order to provide the additional restrooms an additional \$250,000 may be necessary depending on the resolution to the location of the facilities. With the addition of the electrical upgrades, a total of \$576,604 may be needed to complete these improvements. Regardless, \$326,604 from the one cent tourist development tax dedicated to a performing arts center in the downtown district of the CRA is required for the enhanced electrical upgrades. Additional funds may be needed in the future for the additional restrooms.

Amenity Priorities: At the March 26, 2012, IA meeting, the Board reviewed results of the Park Amenities Survey which attempted to rank the order for the funding of currently unfunded Park amenities. After a brief discussion, specifically centered on the commemoration of Smokey Hollow currently not being funded, the Board voted to postpone action on the ranking of the amenities until the June IA meeting and encouraged more citizen involvement.

Since that time, considerable progress has been made with the Smokey Hollow Working Group in developing a concept (as described in a separate Agenda Item). Staff makes the following recommendation related to amenities included in the survey:

Funded:

- Amphitheater Shade Canopy (Tourist Development Council funding)
- Centennial Field Commemoration (City Parks and Recreation to construct)
- Children's Adventure and Discovery Garden (not included on survey, funded by others)

Proposed to be deleted from Park Concept:

- Monroe Street Gateway/Grand Staircase (redundant due to other entrances from Monroe Street)
- Hydrological Cycle Educational Fountain (adjacent to Interactive Fountain; new fountain proposed as part of the Smokey Hollow commemoration)

Proposed Ranking of Remaining Unfunded Amenities:

1. Smokey Hollow Commemoration (Phase 1 and Phase 2)
2. Boca Chuba Sculpture (design completed)
3. History Fence and History Panels (design completed)

Park Remediation: The Cascades Park Project remediation work has costs **\$1,175,000.00** with the majority of those dollars coming from the physical removal of contaminated material in the lower and middle park areas. Approximately **12,000 tons** of contaminated material at various locations has been removed, far exceeding expectations, and substantially reducing the project contingency budget.

Blueprint 2000 Intergovernmental Agency Agenda Item

Item Title: Cascades Park Amphitheater and Interlocal Agreement, Amenity Priorities and Construction Update

Meeting Date: June 25, 2012

Page 3

Final lower pond recontouring will be completed in the next few months and may result in further contamination identification and removal and reduction to the project contingency budget.

It should be noted that a number of cost saving measures have been taken to reduce the total project costs. However, these savings will not be realized until the Park project closeout, at which time remaining funds will be unallocated, and moved to future projects.

OPTIONS:

Option 1: Support the utilization of \$326,604 from the one cent tourist development tax dedicated to a performing arts center in the downtown district of the CRA for enhanced electrical upgrades and direct staff to bring back this item for ratification by the County, City, and CRA.

Option 2: Accept staff recommendation of unfunded amenity deletion and ranking.

Option 3: Forward the Amphitheater Interlocal Agreement to the City and County Commissions and CRA for appropriate action.

Option 4: Provide alternate direction to staff.

TCC and CAC Action:

During discussions of the Cascades Park Agenda Item, they were advised of the staff's pending recommendation to delete and prioritize remaining amenities.

RECOMMENDED ACTION:

Option 1, Option 2, and Option 3:

Option 1: Support the utilization of \$326,604 from the one cent tourist development tax dedicated to a performing arts center in the downtown district of the CRA for enhanced electrical upgrades and direct staff to bring back this item for ratification by the County, City, and CRA.

Option 2: Accept staff recommendation of unfunded amenity deletion and ranking.

Option 3: Forward the Amphitheater Interlocal Agreement to the City and County Commissions and CRA for appropriate action.

ATTACHMENT(S):

Attachment: Draft Interlocal Agreement

Photos of construction progress will be shown at the IA meeting.

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF TALLAHASSEE
AND LEON COUNTY REGARDING PROGRAMMING FOR THE CAPITAL CITY
AMPHITHEATER AT CASCADES PARK**

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 2012, by and between the CITY OF TALLAHASSEE, a Florida municipal corporation (the “City”) and LEON COUNTY, Florida, a charter county and political subdivision of the State of Florida (the “County”).

RECITALS

WHEREAS, the Capital City Amphitheater has been created as an amenity in Cascades Park utilizing both Blueprint 2000 funds and Tourist Development Tax proceeds; and,

WHEREAS, programming of the amphitheater will consist of both local festivals and events as well as regional ticketed concerts; and,

WHEREAS, The City and County agree that the amphitheater has been constructed to be able to host ticketed concerts drawing the caliber of entertainment suitable to be a regional draw in an effort to drive economic development through tourism; and,

WHEREAS, the Parties recognize the benefits to establishing an entity to develop and manage the programming of events at the amphitheater; and,

NOW, THEREFORE, in consideration of the following mutual promises, and representations set forth herein, the sufficiency of which being acknowledged, the City and County do hereby agree as follows:

**SECTION 1. ESTABLISHMENT OF THE STRATEGIC TEAM FOR
AMPHITHEATER GRAND ENTERTAINMENT (STAGE)**

There is hereby established a Strategic Team for Amphitheater Grand Entertainment, hereinafter “STAGE Committee” consisting of seven members which shall act as a focus group with regard to program entertainment for the Capital City Amphitheater consisting of local events, festivals, and ticketed concerts that have the potential to draw people from surrounding market areas. Membership of the STAGE Committee shall consist of the Director of the Leon County Division of Tourism Development (“Visit Tallahassee” or “VT”), the Director of the City’s Department of Parks, Recreation and Neighborhood Affairs (“PRNA”), a representative from the Cultivate Cascades Initiative Team of the Knight Creative Communities Institute (“KCCI”), a representative from the Myers Park Neighborhood Association, a representative from the Woodland Neighborhood Association, a representative from Seven Days of Opening Nights at Florida State University and a representative from the Lyceum Series at Florida A&M University.

The KCCI, Myers Park Association, Woodland Neighborhood Association, Seven Days of Opening Nights and Lyceum Series members shall serve two-year terms. Upon the expiration of the first two-year term the KCCI membership shall cease. The remaining organizations shall have an opportunity to select a new member representative of its organization, or make a reappointment of the current member representative to the STAGE Committee every two years. The STAGE Committee shall act as a Focus Group in accordance with Board of County Commissioners Policy 03-15.

SECTION 2. STAGE COMMITTEE RESPONSIBILITIES

The STAGE Committee shall make recommendations to the PRNA and VT on:

1. Developing a booking policy that will reserve certain priority dates for a maximum of ten (10) regional ticketed concerts through September 30, 2014 (during approximately the first eighteen months of operation);
2. Coordination of a master calendar of amphitheater events;
3. Ticketed concerts covering various musical and performance genres;
4. Community cultural programming and other cultural venue interests for amphitheater programming;
5. Permissible concert and event times;
6. Adjacent neighborhood concerns, if any;
7. The hiring of a Capital City Amphitheater Program Manager who shall have expertise in the music entertainment/concert business and who shall actively market the amphitheater to concert promoters and manage other concert related matters;
8. Ticket surcharges, payable to the City, intended to offset future amphitheater capital maintenance/improvement costs and increased general maintenance costs due to ticketed and community events;
9. The number of permissible regional ticketed concerts to occur after the first year of Amphitheater operation.
10. County and City profit sharing percentages, that takes into consideration the ongoing maintenance and capital improvement costs, as well as the marketing costs associated with attracting visitors from the region, anticipated to occur after the first two years of amphitheater operation.

SECTION 3. CITY RESPONSIBILITIES

The City Shall:

1. Conduct regular maintenance of the park and amphitheater;
2. Establish price lists for services to be provided to concert promoters and local event organizers;
3. Coordinate with local event promoters and not-for-profit groups on all logistics of events not considered one of the ten (10) maximum regional ticketed concerts;
4. Establish a Cascades Park noise policy pertaining to events and concerts at the amphitheater;
5. Establish a policy following the STAGE Committee recommendation on permissible events and concerts times at the amphitheater; provided however, the maximum ten (10) ticketed regional concerts shall not have a curfew earlier than 11:00 PM.
6. Implement use agreements for parking lots and facilities surrounding the park. Create and erect parking limitation signs in surrounding neighborhoods. Include costs for police parking patrols into the event cost price list;
7. Make all efforts to limit ingress to adjacent neighborhoods during amphitheater events and concerts;
8. Secure access to the Meridian Point Building to be used for climate controlled performer dressing rooms, restrooms, production office, box office, catering area, storage, etc.;
9. Provide 70% of utilities for the Meridian Point Building and 100% of utilities for the amphitheater and Cascades Park; bill VT for its 30% share not more often than quarterly.
10. Assist event promoters and/or organizations in obtaining event, tent and alcohol permits, as appropriate.
11. Work closely with VT, the Program Manager and the concert promoter on all aspects of event staging and production.
12. Provide security to the park;
13. Work with the STAGE Committee and VT to address neighborhood concerns, if any;
14. Adjust neighborhood trash pickup schedule following ticketed regional concerts.

15. In the event that the Meridian Point Building becomes available for redevelopment within the initial five (5) year term of this Agreement or any two (2) year renewal term, it is recognized by the Parties that future amphitheater operation for ticketed concerts would benefit from dressing rooms, rest rooms, production office, box office, catering space, which therefore, shall be incorporated into the first level design of any proposed redevelopment of the site.

SECTION 4. COUNTY RESPONSIBILITIES

The County Shall:

1. Budget for salary and benefits for the Program Manager who shall be an employee of the County;
2. Unless specifically provided for in the STAGE Committee's responsibilities under Section 2.8 and subsequent recommendation thereunder, pay for 30% of the utilities at the Meridian Marker Building as invoiced by the City on a quarterly, semi-annually or annual basis.
3. Work with a concert promoter to establish ticket prices;
4. After completion of a ticketed regional concert or event and upon receipt of an invoice, the County shall pay such costs to the City for services as agreed upon in advance by the County in accordance with the City's price list;
5. Provide any advance funding necessary to book entertainment;
6. Provide funding, where appropriate, to enter into self-promotion or co-promotion agreements with concert promoters;
7. Maintain profit and loss records for each concert. Revenues may consist of ticket revenues, sponsorships, concession fees, percentage of food and beverage sales, VIP hospitality area income, percentage of merchandise sales and other sources as identified. Costs may include but are not limited to fees due to the concert or event, promoter/entertainment, and related concert costs as identified in Paragraph 3 above;
8. Retain all profits earned, if any, from ticketed regional events and concerts held prior to March 1, 2015, in an account to be managed by the County specifically for use in funding its responsibilities under this Agreement. Develop a profit sharing policy between the City and County, in coordination with the STAGE Committee and PRNA, not later than April 30, 2015, for the purpose of funding future amphitheater enhancements, staffing, marketing, etc.;
9. Responsible for any concert promotion and co-promotion cost shortfalls at the end of the fiscal year associated with ticketed regional concert expenses, but in no event to exceed that amount previously budgeted by the County for that fiscal year.

10. Develop a concert contract template for concert related events;
11. Issue a Request For Proposals, if necessary, and enter into an agreement for electronic ticketing;
12. Operate a box office and reconcile concert ticket sales and associated event costs with the concert promoter;
13. Through VT, market ticketed events and local festivals to regional audiences;
14. Develop and sell possible concert event sponsorship opportunities, subject to PRNA approval, within the amphitheater;
15. Work with the City, Downtown Improvement Authority, and United Way of the Big Bend to develop a list of potential food and beverage providers for ticketed regional concerts. Generate a rotational schedule of interested concessionaires for ticketed concerts and develop food and beverage concession agreements with those selected. If the City is successful in securing a restaurant developer and renovations are made to the electric building in Cascades Park, concession rights may be transferred to the developer at the City's discretion once the restaurant is operational. However, co-promotion agreements will usually require the sharing of concession revenues with the concert promoter.

SECTION 5. City Manager and County Administrator

This Agreement authorizes the City Manager and the County Administrator to resolve matters relating to the programming, policy, and governance matters that may arise during the planning, implementation, and operation of the Capital City Amphitheater. However, should the City Manager and County Administrator be unable to resolve such matter, then the provisions of Section 8B shall apply. This Agreement also authorizes the City Manager and County Administrator to jointly enhance the membership and responsibilities of the STAGE Committee as needed.

SECTION 6. EFFECTIVE DATE

This Agreement shall be effective ("Effective Date") upon execution by both parties.

SECTION 7. TERM OR THE AGREEMENT; RENEWAL

The term of the Agreement shall be for a period of five (5) years commencing upon execution by both parties and shall be renewed automatically thereafter every two (2) year terms unless either the City or County provides written notice to the other Party of its intent to terminate this Agreement not later than sixty (60) days prior to the end of the then current term.

SECTION 8. MISCELANEOUS

A. Amendments.

The Parties hereby acknowledge that the terms hereof constitute the entire understanding and agreement of the Parties with respect to the subject matter hereof. No modification hereof shall be effective unless in writing, executed with the same formalities as this Agreement, in accordance with general law.

B. Conflict Resolution.

1. The Parties shall attempt to resolve all disputes that arise under this Agreement in good faith and in accordance with this section. The provision of the “Florida Governmental Conflict Resolution Act” shall not apply to disputes under this Agreement, as an alternative dispute resolution process is hereby set forth in this section. The aggrieved Party shall give written notice to the other Party in writing, setting forth the name of the Party involved in the dispute, the nature of the dispute, date of occurrence (if known), and proposed resolution, hereinafter referred to as the “Dispute Notice.”
2. Should the Parties be unable to reconcile any dispute, the appropriate City and County personnel shall meet at the earliest opportunity, but in any event within ten (10) days from the date that the Dispute Notice is received, to discuss and resolve the dispute. If the dispute is resolved to the mutual satisfaction of the Parties, they shall report their decision, in writing, to the Board. If the Parties are unable to reconcile their dispute, they shall report their impasse to the Board who shall then convene a meeting at their earliest opportunity, but in any event within twenty (20) days following receipt of a Dispute Notice, to attempt to reconcile the dispute.
3. If a dispute is not resolved by the foregoing steps within thirty (30) days after receipt of the Dispute Notice, unless such time is extended by mutual agreement of the Parties, then any Party may require the dispute to be submitted to mediation by delivering written notice thereof (the “Mediation Notice”) to the other Parties. The mediator shall meet the qualifications set forth in Rule 10.010(c), Florida Rules for Mediators, and shall be selected by the Parties within ten (10) days following receipt of the Mediation Notice. The mediator shall also have sufficient knowledge and experience in the subject of the dispute. If agreement on a mediator cannot be reached in that ten (10) day period, then either Party can request that a mediator be selected by an independent conflict resolution organization, and such selection shall be binding on the Parties. The costs of the mediator shall be borne equally by the Parties.
4. If an amicable resolution of a dispute has not been reached within sixty (60) calendar days following selection of the mediator, or by such later date as may be mutually agreed upon by the Parties, then such dispute may be referred to binding arbitration by either of the Parties. Such arbitration shall be conducted in accordance with the Florida Arbitration Code (Chapter 682, Florida Statutes).

- a. Such arbitration shall be initiated by delivery, from one Party (the “Claimant”) to the other Party (the “Respondent”), of a written demand therefore containing a statement of the nature of the dispute and the amount, if any, involved. The Respondent, within ten (10) days following its receipt of such demand, shall deliver an answering statement to the Claimant. After the delivery of such statements, either Party may make new or different claims by providing the other(s) with written notice thereof specifying the nature of such claims and the amount, if any, involved.
- b. Within ten (10) days following the delivery of such demand, each Party shall select an arbitrator and shall deliver written notice of that selection to the other. If either Party fails to select an arbitrator within such time, the other Party may make application to the court for such appointment in accordance with the Florida Arbitration Code. Within ten (10) days following delivery of the last of such written notices, the two arbitrators so selected shall confer and shall select an additional arbitrator.
- c. The arbitration hearing shall be commenced in Leon County, Florida within sixty (60) days following selection of the additional arbitrator. Except as may be specifically provided herein, the arbitration shall be conducted in accordance with Rules R-23 – R-48 of the Commercial Arbitration Rules of the American Arbitration Association.

IN WITNESS WHEREOF, the Parties cause this Interlocal Agreement to be executed by their duly authorized representatives this _____ day of _____, 2012.

CITY OF TALLAHASSEE, FLORIDA

Attest:

By: _____
John R. Marks, III, Mayor

By: _____
James O. Cooke, IV, City Treasurer-Clerk

Approved as to form:

By: _____
James R. English
City Attorney

LEON COUNTY, FLORIDA

Attest:
Bob Inzer, Clerk of the Court

By: _____

Akin Akinyemi, Chairman
Board of County Commissioners

By: _____

Approved as to form:
County Attorney's Office

By: _____
Herbert W.A. Thiele, Esq.
County Attorney

Draft

14.

Capital Circle

Northwest/Southwest:

South of US 90 to

North of Orange

Avenue – Update



Agenda Item

SUBJECT/TITLE: Capital Circle Northwest/Southwest: South of US 90 to North of Orange Avenue – Update	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Wayne Tedder	Type of Item: Information

STATEMENT OF ISSUE:

This agenda item informs the Board of the status of the Capital Circle NW/SW project from south of West Tennessee Street to north of Orange Avenue.

SUPPLEMENTAL INFORMATION:

Three construction bids were received on March 27, 2012 (some City of Tallahassee utility construction work is included in these bid costs):

Anderson Columbia, Inc.	\$56,686,196.25
M of Tallahassee, Inc.	\$56,860,272.74
C.W. Roberts Contracting, Inc.	\$58,558,189.78

When opened, all three bids received exceed the available funding. Blueprint and CRTPA staff contacted the Florida Department of Transportation District 3 office to discuss the bids and to get further direction. The Agency was able to secure an additional \$5,560,544, bringing the total funding available to: \$61,988,269. This funding was incorporated into the project budget at a Special Intergovernmental Agency meeting held on April 16, 2012. The CRTPA has also taken action to include these new funds in the FY 2012 Transportation Improvement Program.

Project Funding: The total funding currently available for construction, CE&I, and contingency is \$61,988,269 as noted below:

\$ 34,790,909	Blueprint 2000
\$ 22,949,635	FDOT/FHWA
\$ 3,747,725	COT Underground Utilities
\$ 500,000	Leon County
\$ 61,988,269	Total

Final Project Bid Award: The Intergovernmental Agency Board met again on May 21, 2012, to review issues related to sub-contractors included in Anderson Columbia’s bid documents, the firm’s MBE/DBE commitments, and to discuss the options. **After considerable discussion, the Board voted to remove a portion of the City Underground Utilities work from the bid, and**

award the remaining construction contract to M of Tallahassee, Inc., stressing the \$225,566 in savings to Blueprint that would be realized. On May 25, 2012, Blueprint 2000 sent correspondence to the FDOT District 3 office explaining the Board's action, and requesting FDOT's concurrence in awarding the contract to M of Tallahassee, Inc. **(See Attachment 1)**. On May 22, County Commissioner Bryan Desloge sent correspondence to Florida Governor Rick Scott **(See Attachment 2)**.

On June 8, 2012, Blueprint 2000 received a letter from the Florida Department of Transportation stating that "the Department cannot recommend concurrence in award as currently proposed to the FHWA, and would encourage reconsideration of the award". **(See Attachment 3)**.

On June 13, 2012, County Commissioner Desloge, and City Commissioner Gillum, at separate times, communicated with FDOT Secretary Prasad to address concerns with the bid responses.

Blueprint is currently awaiting further review from FDOT and a formal concurrence letter from FHWA before the bid can be awarded.

OPTIONS:

To be provided.

TCC and CAC Action:

No action requested from the Committees.

RECOMMENDED ACTION:

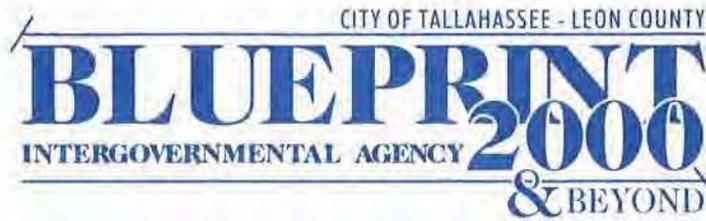
To be determined.

ATTACHMENT(S):

Attachment 1: May 25 Memorandum from Wayne Tedder to Keith Shores, FDOT District 3.

Attachment 2: May 22 Correspondence from County Commissioner Bryan Desloge to Governor Rick Scott

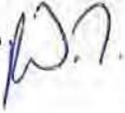
Attachment 3: June 8 Correspondence from Brian Blanchard, FDOT District 3, to County Commissioner Bryan Desloge



Memorandum

Date: May 25, 2012

To: Keith Shores, P.E.
FDOT District Three LAP Coordinator

From: Wayne Tedder, AICP 
Director of PLACE

Project: SR 263 (Capital Circle NW/SW)
FPID: 415782-7-58-01 and 415782-8-58-01
FAP: SFTL-250-R and 4461-047-P

Subject: Notice of Intent to Award Bid

Invitation for Bid (IFB) No. 0041-12-ER-BC for the above-referenced Project included the following language as part of the Instructions To Bidders:

18.0 AWARD OF CONTRACT

The Owner reserves the right to accept the Bid, or any portion or portions of the Bid, which, in its judgment, will be in the best interest of the Owner. Each Bidder shall, if so requested by the Owner, present further evidence of his experience, qualifications and ability to carry out the terms of the Contract including a financial statement. The Agency reserves the right to hold bids for a period of ninety (90) calendar days from and after the time of bid opening. Therefore, bids must be firm for acceptance for 90 calendar days. Contract will be awarded to the lowest responsive bidder.

Pursuant to this section, the Blueprint 2000 Intergovernmental Agency (Agency) voted at a meeting on May 21, 2012, that it was in the best interest of the Agency to delete the COT's Water and Sewer Relocation JPA Plans, and the corresponding Bid Sheets 16 and 17, from the Project and to instruct the COT Underground Utilities Department to procure this work separately, as it provides a \$225,536.31 savings to Blueprint 2000.

The COT's Pump Station No. 77 Abolition and Sanitary Sewer Extension JPA Plans, and its corresponding Bid Sheet 18, were not deleted from the Project because Pump Station No. 77 must be removed in order for the Broadmoor Pond to be constructed in compliance with Florida Department of Environmental Protection (FDEP) Notice of General Permit 37-0281978-003-RG.

As a result of the deletion of Bid Sheets 16 and 17, the apparent low bidder is M of Tallahassee, Inc. with an adjusted bid of \$52,812,934.09.

Table 1: Bid Summary

Firm	Anderson Columbia	M Inc.	CW Roberts
Raw Bid	\$56,686,196.25	\$56,860,272.74	\$58,558,189.78
COT Underground Utility			
Bid Sheet 16 (Sewer)	\$2,130,150.28	\$2,498,624.55	\$2,823,506.00
Bid Sheet 17 (Sewer and Water)	\$1,517,575.57	\$1,548,714.10	\$1,390,540.00
COT Total	\$3,647,725.85	\$4,047,338.65	\$4,214,046.00
Adjusted Bid (Without COT, With Bid Sheet 18)	\$53,038,470.40	\$52,812,934.09	\$54,344,143.78
Difference	\$225,536.31	\$0.00	\$1,531,209.69

In accordance with Chapter 22.8 of the Local Agency Program Manual we are recommending that the bid for the project be awarded to M of Tallahassee, Inc. with a bid of \$52,812,934.09. Your prompt concurrence with our recommendation is appreciated.



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

May 22, 2012

Commissioners

BILL PROCTOR

District 1

JANE G. SAULS

District 2

JOHN DAILEY

District 3

BRYAN DESLOGE

District 4

KRISTIN DOZIER

District 5

AKIN AKINYEMI

At-Large

NICK MADDOX

At-Large

VINCENT S. LONG

County Administrator

HERBERT W.A. THIELE

County Attorney

The Honorable Rick Scott
Governor of Florida
Plaza Level 05, The Capitol
300 South Monroe Street
Tallahassee, FL 32399-1100

Dear Governor Scott:

In the spirit of intergovernmental cooperation, I wanted to bring an issue to your attention to prevent any bureaucratic or artificial delays to creating jobs and constructing a vital state roadway in Leon County: the widening of Capital Circle (a state road) from Tennessee Street to north of Orange Avenue. During a recent meeting, representatives of the Florida Department of Transportation (FDOT) expressed concerns regarding the actions taken by the Blueprint 2000 Intergovernmental Agency (IA), comprised of County and the City of Tallahassee commissioners.

During the May 21, 2012 meeting, the IA considered bids for a project that will widen Capital Circle from Tennessee Street to north of Orange Avenue from two-lanes to six-lanes as well as provide for sidewalks and bike paths. This project is estimated to cost \$56 million and will create an estimated 515 jobs, based on an analysis performed by the Tallahassee-Leon County Economic Development council that for every \$1 million spent, 9.2 jobs are created. The widening of this section of Capital Circle will infuse significant economic opportunity in our community by allowing for greater efficiency of traffic movement along the Capital Circle corridor, an emerging strategic intermodal system, and provide for improved access to the Tallahassee Regional Airport. This project also supports one of your 2012 Job Creation and Economic Growth Agenda to "prioritize vital transportation projects to facilitate economic development opportunities."

In awarding the bid, the IA exercised their authority by invoking a clause in the invitation for bids that allowed a portion of the bid to be removed based on the best interest of the owner. This language is stated in Section 18.0 of the invitation for bids document which was received by all vendors. Specifically, the IA removed the bulk of the underground utility section of the bid therefore reducing the overall cost of the project to the owner. During the discussion on this project FDOT expressed concern regarding the IA's actions. No state funding is associated with the utility portion of the

bid and will be rebid by the City of Tallahassee Utility Department. Once the underground utility aspect of the project was removed the bid was awarded to the lowest bidder, saving taxpayers over \$225,000.

Given FDOT concerns, I know that you would want to be made aware of this issue immediately especially since state and local dollars are being invested into widening a state roadway. As custodians of taxpayer dollars, we are not only responsible for investing in vital transportation projects that facilitate economic development but doing so in a manner that is financially prudent. The IA has acted as proper stewards of public funds by saving taxpayers over \$225,000. This project is critical to the Capital Circle corridor, a vital artery in our community of which the taxpayers of Leon County have contributed over \$30 million. It is part of a decade long goal of widening the corridor that surrounds Tallahassee to allow for greater traffic efficiency, multimodal transportation, stormwater enhancements, and access to the regional airport.

I continue to value our partnership with the state, especially the Florida Department of Transportation, and I appreciate your attention on this matter.

Sincerely,



Bryan Desloge
County Commissioners

Cc: Ananth Prasad P.E., Secretary of the Florida Department of Transportation
Tommy Barfield, District Three Secretary, Florida Department of Transportation
Intergovernmental Agency of Blueprint 2000
Vincent S. Long, Leon County Administrator
Anita Favors Thompson, City of Tallahassee Manager
Wayne Tedder, Director, P.L.A.C.E.



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

ANANTH PRASAD, P.E.
SECRETARY

June 8, 2012

The Honorable Bryan Desloge
Leon County Commissioner
301 South Monroe Street
Tallahassee, Florida 32301

Re: Blueprint 2000 Intergovernmental Agency
FPID 415782-7-58-01 & FPID 415782-8-58-01
Capital Circle Northwest-Southwest (SR 263)//LAP Agreement AQJ62

Dear Commissioner Desloge:

I am responding to your letter of May 22, 2012, to Governor Scott concerning the award of the construction contract for the road-widening project on Capital Circle Northwest/Southwest by Blueprint 2000 Intergovernmental Agency ("Blueprint 2000").

Blueprint 2000 and the Florida Department of Transportation ("Department") are parties to a Local Agency Program ("LAP") agreement that awards federal resources to the project. The Department has the responsibility to ensure that appropriate procedures and guidelines are in place to facilitate the compliance of local public agency administered federal-aid projects. The LAP agreement provides that the project will be performed in accordance with all applicable Department procedures, guidelines, manuals, standards, and directives, and with applicable federal law and regulations.

The Department retains responsibility under federal law and regulations for all delegated activity, and, to this end, has developed the LAP Manual, which is incorporated in all LAP agreements. The Federal Highway Administration ("FHWA") expects the Department and local agencies like Blueprint 2000 to work to ensure that the project complies with all federal requirements. If local agencies do not follow prescribed requirements, the Department may take appropriate action. In addition, the subject project was selected for full oversight by FHWA, which, among other things, means that the Department must formally request FHWA to concur in Blueprint 2000's award. Before making such a request, the Department must review whether all requirements have been met.

Before the Blueprint meeting of May 21, 2012, Blueprint 2000 staff recommended awarding the bid to Anderson Columbia Company Inc., as the lowest responsive bidder. Also, before the meeting, the Intergovernmental Management Committee of Blueprint 2000, which was charged with awarding the contract for Blueprint 2000, raised an issue with the responsiveness of Anderson Columbia's bid because its DBE participation percentage was lower than Blueprint 2000's goal. Staff was advised that the LAP agreement provides that the DBE availability goal percentage is a guide and not a contract requirement.

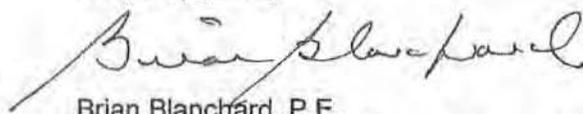
Leon County Commissioner Brian Desloge
Blueprint 2000
June 8, 2012

At the meeting, Blueprint 2000 took action to award the construction contract for the project to M Inc., of Tallahassee ("M Inc.") after removing from the bid most, but not all, sewer and water work necessary for the completion of the roadway widening, and determining to re-bid the utility work that was removed. Although not the lowest total bid, M Inc., had the lowest bid after the removal of most of the sewer and water work.

In removing the utility work, Blueprint 2000 references the following portion of a section from its Invitation for Bid dated January 8, 2012: "The Owner reserves the right to accept the Bid, or any portion or portions of the bid, which, in its judgment, will be in the best interest of the Owner." You indicated that the interest served was the saving of about \$225,000 to Blueprint 2000. Based on information available at this point, however, the removal of work in this situation does not appear to be advisable.

The Department is fully supportive of projects that facilitate economic development opportunities, but at the same time it must act in consonance with commitments made in its partnership agreement with the FHWA, requirements of federal rules and the Department's policies and guidelines. In light of the foregoing, on the basis of what has been provided to us, the Department cannot recommend concurrence in award as currently proposed to the FHWA, and would encourage reconsideration of the award.

Very truly yours,



Brian Blanchard, P.E.

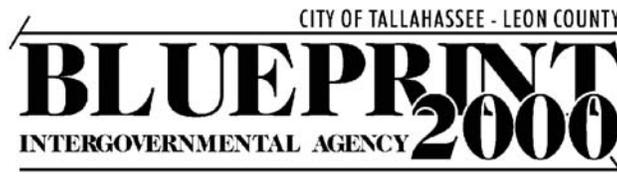
Assistant Secretary of Engineering and Operations

BB/sg

Cc: Ananth Prasad, P.E., Secretary of Transportation
Tommy Barfield, P.E., District Three Secretary
Vincent S. Long, Leon County Administrator
Anita Favors Thompson, City of Tallahassee Manager
Wayne Tedder, Director, P.L.A.C.E.

15.

**Proposed FY 2013
Blueprint Operating
Budget**



Agenda Item

POBJECT/TITLE: Proposed Fiscal Year 2013 Blueprint Operating Budget	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff
Contact Person: Wayne Tedder	Type of Item: Discussion

STATEMENT OF ISSUE:

The Blueprint 2000 Budget Policy, approved by the Intergovernmental Agency Board on June 17, 2002, provides a procedure for the adoption of the annual operating budget. This agenda item presents the Proposed FY 2013 Operating Budget to the Board for their review.

SUPPLEMENTAL INFORMATION:

- In accordance with Blueprint 2000's Budget Policy, the Executive Director shall develop a proposed operating budget for the upcoming fiscal year. Once the budget has been developed and approved by the Intergovernmental Management Committee, the Director shall place the proposed budget on the agenda for the next Citizens Advisory Committee Meeting. Concurrently, the Executive Director shall schedule an opportunity for public comment on the proposed budget.
- **A Public Hearing was advertised and held during the Blueprint 2000 CAC meeting on June 7, 2012. There were no speakers.**
- At the September 24, 2012, Intergovernmental Agency meeting, a second public hearing on the recommended budget will be conducted prior to the Board's adoption of the budget and approval of the Budget Resolution. This action will formally appropriate the funds for the FY 2013 Operating Budget, which commences October 1, 2012.
- Changes to the Budget are highlighted on **Attachment 2**. The Director recommends that pay increases be determined by the Jurisdiction in which the employee's benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control.)

RECOMMENDED ACTION:

Review and comment on the FY 2013 Operating Budget.

ACTION BY THE CAC:

The CAC had no comments on the Operating Budget.

ATTACHMENT(S):

- (1) FY 2013 Budget Resolution (Not included; for September IA Action)
- (2) FY 2013 Budget Comparison
- (3) FY 2013 Budget Narrative

BLUEPRINT 2000

PROPOSED FY 2013 OPERATING BUDGET

	FY2011 Actual	FY2012 Amended Budget	FY2013 Proposed	Percent Change
511000 Salaries	\$454,033	\$540,636	\$540,636	
Salaries Enhancements				
511500 Temp wages	\$21,664	\$45,000	\$45,000	
512000 Overtime	\$0	\$2,000	\$2,000	
512400 Other Salary Items	\$7,131	\$11,859	\$11,859	
515000 Pension-current	\$47,261	\$61,452	\$61,452	
515100 Pension-MAP	\$29,962	\$39,974	\$39,974	
515500 Social Security	\$2,411			
515600 Mandatory Medicare	\$8,052	\$7,836	\$7,836	
FICA		\$3,022	\$3,022	
516000 Health Benefits & Life	\$42,472	\$51,374	\$51,374	
516100 Health Benefits Retirees	\$7,729	\$16,676	\$16,676	
516100 Flex Benefits	\$9,644	\$11,808	\$11,808	
512000 County's Worker Comp		\$117	\$117	
Total Personnel Services	\$630,359	\$791,754	\$791,754	0.0%
521010 Advertising	\$1,608	\$2,000	\$2,000	
521030 Reproduction	\$5,139	\$2,250	\$2,250	
521040 Professional Fees/Services	\$27,026	\$70,200	\$68,000	
Perf. Audit, Fin. Audit, Fin. Advisor				
Bond Disclosure Serv. ERD, and				
Internal Control Review				
521100 Equipment Repairs	\$2,063	\$8,000	\$8,000	
521160 Legal Services	\$12,875	\$14,000	\$12,100	
521180 Uncl. Contractual Services	\$17,929	\$20,000	\$20,000	
521190 Computer Software	\$5,164	\$17,500	\$18,500	
522080 Telephone	\$11,484	\$20,820	\$20,820	
523020 Food	\$1,170	\$2,000	\$2,000	
523050 Postage	\$1,145	\$2,000	\$2,000	
523060 Office Supplies	\$13,652	\$15,000	\$13,059	
523080 Unclassified Supplies	\$2,801	\$3,500	\$3,500	
523100 Vehicle Non-Garage	\$4,075	\$6,000	\$5,500	
524010 Travel and Training	\$4,258	\$4,000	\$4,000	
524020 Journals and Books	\$3,238	\$1,200	\$1,200	
524030 Membership Dues	\$1,145	\$1,200	\$1,200	
524050 Rental of Office Space	\$100,164	\$102,749	\$106,090	
524080 Unclassified charges	\$65,425	\$4,500	\$6,700	

	FY2011 Actual	FY2012 Amended	FY2013 Proposed	Percent Change
Misc. Operating Expenses	\$280,361	\$296,919	\$296,919	0.0%
540040 Liability Insurance Premium	\$37,936	\$23,000	\$23,000	
Total Other Svcs/Charges	\$37,936	\$23,000	\$23,000	0%
550030 Office Equipment	\$0	\$0	\$0	
550040 Computer Equipment	\$0			
550060 Unclassified Equipment	\$0	\$0	\$0	
Total Capital Outlay	\$0	\$0	\$0	
560010 Human Resource Expense	\$6,078	\$6,078	\$6,078	
560020 Accounting Expense	\$16,200	\$16,200	\$16,200	
560030 Purchasing Expense	\$32,545	\$32,545	\$32,545	
560040 Information Systems Exp.				
Allocated Costs	\$54,823	\$54,823	\$54,823	0%
612400 Inter-fund Transfer				
Gen. Eng. Consultant	\$800,000	\$800,000	\$800,000	0%
Total Operating	\$1,803,479	\$1,966,496	\$1,966,496	0.0%
612400 Other Transfers				
Transfer to Capital Projects	\$56,083,686	\$1,814,923	\$5,884,817	
611300 Debt Service Transfer	\$14,983,606	\$14,981,856	\$14,690,800	
SIB Loan	\$4,583,685	\$4,583,685	\$4,583,685	
Available for Future Years	\$6,682,711	\$0 *		
Total Budget	\$84,137,167	\$23,346,960	\$27,125,798	
Source of Funds				
Transfer from Fund Balance	\$55,858,552			
Sales Tax Proceeds	\$27,553,786	\$23,346,960	\$27,125,798	
Interest Revenues	\$724,829			
Total	\$84,137,167	\$23,346,960	\$27,125,798	

*Amount was transferred to capital fund (308) in 2011.

**Blueprint 2000 FY 2013 Operating Budget
RESOLUTION NO. 2012-__**

WHEREAS, the Intergovernmental Agency's Budget Policy 102, Section 06, subsection B(2), requires the Intergovernmental Agency to adopt an annual operating budget and appropriate funding for the upcoming year; and

WHEREAS, the Intergovernmental Agency has acknowledged the receipt of sales tax revenue to fund expenses for the Fiscal Year beginning October 1, 2012, and ending September 30, 2013;

NOW, THEREFORE, BE IT RESOLVED, that the Blueprint 2000 Intergovernmental Agency, hereby approves and adopts the Operating Budget for Fiscal Year 2013 as reflected below, and that all incomplete project balances, requisitions, and encumbrances from prior years will automatically be re-appropriated.

Blueprint 2000 FY 2013 Budget Summary

Expenses	
Personnel Expenses	\$791,754
Operating Expenses	\$296,919
Insurance Liability Premium	\$23,000
Capital Outlay	\$0
Allocated Cost	\$54,823
Gen. Engr. Consultant	\$800,000
Total Recurring Operations	<u>\$1,966,496</u>
Transfers to Capital Projects	\$1,814,923
Debt Service Transfer	\$14,981,856
SIB Loan Transfer	\$4,583,685
Total Transfers	<u>\$21,380,464</u>
Total Expenses	<u>\$23,346,960</u>
Source of Funds	
Sales Tax Proceeds	\$23,346,960
Total Revenues	<u>\$23,346,960</u>

Adopted this ___ day of September, 2012.

Tallahassee/Leon County, Florida

By: _____
_____, Chairman
Blueprint 2000 Intergovernmental Agency

Attest:

By: _____
Jim Cooke, Treasurer-Clerk
City of Tallahassee

Approved as to Form:

By: _____
Maribel Nicholson-Choice
Blueprint 2000 General Counsel

2013 Budget Narrative

- 511000 **Salaries-** The Interim Director recommends that pay increases be determined by the Jurisdiction in which the employee's benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control).
- 511500 Temp wages includes Intern during the summer \$10,000 and \$10,000 for temporary help to assist in scanning of documents. There is also \$25,000 Included for temporary legal assistance.
- 512400- These costs are determined by the City and County to cover the cost of their respective fringe benefit packages
- 516100 Fringe benefit packages.
- 516100 This is the charge to Blueprint to cover the cost of the City's share of future employees' health Benefits.
- 512000 Overtime for Admin Asst. and OPS staff
- 521010 **Advertising-** Public hearing notices, news releases, etc.
- 521030 **Reproduction-** Annual Financial Reports, copies, letterhead, agenda items, etc.
- 521040 **Unclassified Professional Fees -** Financial Audit \$25,000, Performance Audit \$25,000, Financial Advisor \$10,000, Bond Information Services \$6,000, and misc. \$4,200
- 521100 **Equipment Repairs -** copier maintenance contract and copies, recording equipment, power point projector no longer on warranty, fax machine.
- 521160 **Legal Services -** Outside General Counsel Attorney services for IA and Blueprint
- 521180 **Unclassified Contract Services -** two FSU planning interns \$16,384 and \$4000 misc.
- 521190 **Computer Software -** Annual software maintenance and licenses.
- 522080 **Telephone-** Blueprint office telephone / internet services and 3 cell phones
- 523020 **Food -** 6 CAC meetings, workgroup meetings, lunch meetings, and 1 evening IA meeting
- 523060 **Office supplies –** Office supplies, printer toner, paper, and general office needs.
- 523080 **Unclassified Supplies-** items such as surge protectors, safety vests
- 523100 **Vehicle - Non Garage -** Repairs and service on 3 Vehicles. Average age of vehicles is 10 years
- 524010 **Travel and Training –**Continuing education training, Florida Communities Trust related seminars and Florida Bar conferences.
- 524020 **Journals and Books -** legal subscriptions
- 524030 **Memberships -** dues Florida Bar dues and etc.
- 524050 **Rent Expense -** The amount reflected is based on our lease.
- 524080 **Unclassified Charges -** Paying Agent charges
- 540040 **Liability Insurance -** Workers Comp, General Liability, Automobile, Public Officials, Employment Practices liability.
- 560010-40 Blueprint's share of Allocated Costs. Accounting Services expense increase is to bring the charge in line with actual usage.
- 612400 General Engineering Consultant \$800,000 and transfer of sales tax revenue to Capital Projects.

16.

**Fiscal Year 2013 -
2017 Blueprint Capital
Improvement Plan and
the FY 2013 - 2020 Net
Sales Tax Allocation
Plan**

Agenda Item

SUBJECT/TITLE:	Fiscal Year 2013-2017 Blueprint Capital Improvement Plan and the 2013-2020 Net Sales Tax Allocation Plan	
Date: June 25, 2012	Requested By: Blueprint 2000 Staff	
Contact Person: Wayne Tedder	Type of Item: Discussion	

STATEMENT OF ISSUE:

This item is to provide an opportunity for the Agency Board to review and comment on the draft FY 2013-2017 Capital Improvement Plan (CIP) and 2013-2020 Net Sales Tax Allocation Plan (NSTAP). A Public Hearing was advertised and conducted at the June 7, 2012 Citizens Advisory Committee Meeting. There were no speakers.

SUPPLEMENTAL INFORMATION:

The CIP will implement the approved NSTAP. The NSTAP is based on a cash flow forecast of projected sales tax revenues thru the entire Blueprint program. Staff is utilizing the same projected sales tax rates as the City and the County, but is providing a budget based on 95% of the projects consistent with the County approach.

Accounting Summary

Attachment #1 is being provided to include an additional level of open government to the citizens. The Accounting Summary provides up to date (as of April 30, 2012) information regarding funding sources, IA allocations to date, Blueprint encumbrances and expenditures for all Blueprint projects and remaining fund balances. Additional levels of detail for each project can be provided should the Board (or citizens) desire to see the information in greater detail.

Existing and Estimated Net Sales Tax Revenues (As of April 30, 2012)

Attachment #2 also provides an up to date (as of April 30, 2011) accounting of sales tax revenues as well as the estimated net revenues for years 2013 through 2020. The estimated sales tax revenues do not include interest income and it assumes that operating costs will remain the same through 2020. As a positive, the forecasted revenues in the future years are greater than that projected in last year's budget. As a result, some projects are anticipated to receive greater funding than that identified in the FY 2012 budget.

Proposed 2013-2020 Net Sales Tax Allocation Plan

The NSTAP (**Attachment #3**) is the basis for funding allocations in FY13. In short, only funding identified in year 2013 will be allocated towards any projects. Funding identified in the outlying years (2014-2020) is merely an estimate of future allocations. The proposed NSTAP does not reflect recommendations that are currently provided in Agenda Items #7, 8, 10, 12 and 13.

Blueprint 2000 Intergovernmental Agency Agenda Item

Item Title: Fiscal Year 2013-2017 Capital Improvement Program and the 2013-2020 Net Sales Tax Allocation Plan

Meeting Date: June 25, 2012

Page 2

Projects identified for funding allocations in FY2013 are as follows:

Project	Amount
Water Quality (City)	\$1,695,023
Water Quality (County)	\$1,000,000
Capital Cascades Trail (Segment 1)	\$77,430
Capital Cascades (Segment 2)	
- Amenities	\$1,000,000
Capital Cascades Segments (3 and 4)	
- Construction	\$4,307,448
- Box Culvert	\$150,000
Cascades Trail Connector Bridge	
- Construction	\$500,000
- Program Management	\$100,000
LPA Engineering Program Management Segments 1-4	\$881,927
Total	\$9,884,817

Proposed 2013-2017 CIP

The proposed 2013-2017 CIP (**Attachment #4**) reflects the projected expenditures for the upcoming years. In summary, Blueprint is projecting to put \$32,380,453 into the local economy in FY 2013 and \$126,812,336 into the local economy within the next 5 years.

RECOMMENDED ACTION:

Review and comment on the Capital Improvement Program and the Net Sales Tax Allocation Plan. The Intergovernmental Agency will conduct a Public Hearing and adopt the Budget in September.

ACTION BY TCC and CAC:

Both committees reviewed the proposed Capital Improvement Plan and Net Sales Tax Allocation Plan on June 7, 2012. Both committees will receive a detailed update prior to the Final Budget Hearing in September.

ATTACHMENTS:

#1 - Accounting Summary

#2 - Existing and Estimated Net Sales Tax Revenues (As of April 30, 2012)

#3 - 2013-2020 Net Sales Tax Allocation Plan

#4 - 2013-2017 CIP

Attachment 1 - Accounting Summary

Project	Description	SIB Loans	Grants > \$1M	Grants < \$1M	Advance Repayments	Bonds	Sales Tax, Interest, and Other sources	Allocated to Date	Encumbrances	Expenses to Date	Available Balance
Water Quality / Sensitive Lands & Misc.											
0100234	Water Quality Project City						885,929.56	11,021,522.00		10,305,681.69	715,840.31
0100235	Water Quality project/County			0.00	1,000,000.00		7,657,312.00	21,486,898.00		12,829,586.00	8,657,312.00
03754	NWFWMD Partnership			116,287.35			905,071.15	1,500,000.00		697,419.76	802,580.24
0100228	Headwaters of St. Marks			1,581,435.00			1,510,954.29	4,487,390.00		2,976,435.71	1,510,954.29
0100229	Lake Jackson Basin					174.66	272,254.34	272,429.00		174.66	272,254.34
0101437	Fred George Basin					1,682,226.00	1,087,774.00	2,770,000.00		1,682,226.00	1,087,774.00
0100309	Lake Lafayette Floodplain					0.00	2,250,000.00	2,250,000.00		-	2,250,000.00
03758	Blueprint 2000 Land Bank					722,880.79	8,827,163.21	9,550,034.00		947,241.52	8,602,792.48
04771	Sensitive Lands - Project Mgmt					373,041.05	35,406.85	408,447.90		373,041.05	0.92
Capital Projects											
03721	CCNW 110 to US90 (N-1)	22,605,003.48		1,337,280.20			2,359,108.13	71,589,271.00		69,230,162.87	2,359,108.13
03760	CCNW/SW US90 to Orange Ave (N-2)		61,153,257.96				36,469,253.45	109,898,632.00	863,431.71	55,584,559.69	53,450,640.60
03755	CCSE Connie Dr to Tram Rd (E-1)	26,692,338.00					9,459,712.21	38,717,560.00		38,536,746.96	180,813.04
0100225	CCSE Tram Rd to Woodville HWY(E-2)	4,784,739.00	15,575,796.55	1,159,470.63			6,790,750.33	37,905,603.00	2,466.27	36,912,608.20	990,528.53
0100226	CCSE Woodville Hwy to Crawford Rd (E-3)		8,620,742.43	272,857.00			1,736,672.58	11,783,121.43	4,498,018.76	7,046,370.58	238,732.09
0100227	CCSW Crawfordville Rd to Orange Ave		2,708,000.00				2,434,852.83	7,213,044.00	575,268.75	3,289,525.87	3,348,249.38
03747	Capital Cascade Trail Seg. 1 Flood Relief Project		4,200,000.00				6,914,154.93	15,643,639.00	5,167,633.63	9,293,993.89	1,182,011.48
0100306	Capital Cascades Segment 2 Construction		3,800,000.00	1,021,919.00			14,975,004.44	36,509,124.00	11,055,777.23	23,760,285.91	1,693,060.86
0100978	Capital Cascade Segment 3 & 4		1,650,000.00	665,418.55			14,987,893.94	20,534,643.00	658,719.96	4,273,212.91	15,602,710.13
1000612	Cascade Trail Connector Bridge		0.00	150,000.00	2,000,000.00		232,209.83	2,400,000.00	39,020.98	261,134.02	2,099,845.00
0800402	Capital Cascades Segment 4					0.00	-	-		-	-
03757	LPA Group Engineering Services (Cascades Trail 1-4)					3,378,319.63	4,591,086.47	7,969,406.10	963,858.42	6,424,771.41	580,776.27
Closed Projects											
02842	BP2K Booth Property Purchase						584,755.25	584,753.75		584,753.75	-
3745	Blueprint 2000 Lidar						349,817.00	349,817.00		349,817.00	-
3746	BP2000-Building Renovations						48,180.36	48,180.36		48,180.36	-
101438	Mahan Drive						-	4,825,730.88		4,825,730.88	-
1100644				0.00			230,000.00	230,000.00	6,600.00	2,518.91	220,881.09
1200266				822,500.00			-	822,500.00	586,834.36	103,567.96	132,097.68
100306	expense with no proj. #s					17,156.73	(17,156.73)				
Grand Total		54,082,080.48	97,707,796.94	7,127,167.73	3,000,000.00	133,276,550.85	125,578,150.42	420,771,746.42	24,453,036.00	290,339,747.56	105,978,962.86

