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www.crtpa.org

CRTPA BOARD

MEETING OF MONDAY, SEPTEMBER 19, 2016 AT 1 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

FINAL AGENDA

1. **AGENDA MODIFICATIONS**

2. **AWARDS AND SPECIAL PRESENTATIONS**

- CRTPA Twelfth Annual Transportation Disadvantaged Awards

3. **CONSENT AGENDA**

- A. Minutes of the June 20, 2016 CRTPA Board Meeting
- B. CRTPA Fiscal Year 2017 Budget
- C. CRTPA 2016 Calendar Revision
- D. Legal Services Contract Extension

4. **CONSENT ITEMS PULLED FOR DISCUSSION**

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-8630. The telephone number of the Florida Relay TDD Service is # 711.

5. ROLL CALL VOTE AGENDA ITEMS**A. Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) Amendment**

The CRTPA FY 2017 – FY 2021 TIP is proposed to be amended to reflect the following:

- US 90 (Monroe Street to Buck Lake Road) (Project #4395711): Add funding for lighting in FY 17.
- US 90/W. Tennessee Street (Blountstown Highway to N. Duval Street) (Project #4395741): Add funding for lighting in FY 17.
- US 27 (Ross Road to Call Street) (Project #4395751): Add funding for lighting in FY 17.
- W. Pensacola Street (Appleyard Drive to Chapel Drive) (Project #4395791): Add funding for lighting in FY 17.
- Lake Bradford Road (Levy Avenue to Jackson Bluff Road) (Project #4395801): Add funding for lighting in FY 17.

Recommended Action: *Approve agenda by roll call vote*

6. CRTPA ACTION

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. FDOT Thomasville Road (Midtown) Safety Recommendations

This agenda item provides FDOT recommendations related to the CRTPA request that the Midtown area of Thomasville Road be studied to address potential safety improvements for all users.

B. FDOT Adams Street Safety Recommendations

This agenda item provides FDOT recommendations related to the CRTPA request that the Adams Street be studied related to addressing safety concerns.

C. CRTPA Regionally Significant Roadways

This agenda item seeks to update the agency's Regionally Significant Roadways Map in order to better position the agency and its transportation partners to qualify for Transportation Regional Incentive Program (TRIP) funding.

D. CRTPA Fiscal Year (FY) 2018 – FY 2022 Priority Project Lists

Annually, the CRTPA adopts Priority Project Lists (PPLs) in ranked order to provide the FDOT project funding direction as the state agency proceeds with the annual development of the State Work Program. This year, the following PPLs have been developed for CRTPA Board approval:

1. **Regional Mobility Plan (RMP) Roadways Priority Project List**
2. **Regional Mobility Plan (RMP) Bicycle and Pedestrian Priority Project List**
3. **Transportation Regional Incentives Program (TRIP) Priority Project List**
4. **Transportation Systems Management (TSM) Priority Project List**
5. **StarMetro Priority Project List**
6. **Tallahassee International Airport Priority Project List**

E. Lafayette Paseos Project Funding

This agenda item provides a funding update on the status of this Transportation Alternatives (formerly “Transportation Enhancement”) project that received construction funding in 2016.

F. South Quincy Loop Kick off

The FDOT will kick off the South Quincy Loop roadway project.

7. EXECUTIVE DIRECTOR’S REPORT**8. CRTPA INFORMATION**

- A. **Florida MPOAC Agenda**
- B. **TIP Administrative Amendments**
- C. **Correspondence**
- D. **Future Meeting Dates (Next Meeting: October 17 Retreat)**
- E. **Committee Actions (Citizen’s Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**

9. CRTPA CITIZEN COMMENT

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

10. ITEMS FROM CRTPA BOARD MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss and request action on items and issues relevant to the CRTPA, as appropriate.



September 19, 2016

AGENDA ITEM 1

AGENDA MODIFICATIONS



September 19, 2016

AGENDA ITEM 2

CRTPA 12TH ANNUAL TRANSPORTATION DISADVANTAGED AWARDS

Each September, the CRTPA recognizes outstanding efforts in the Transportation Disadvantaged Program.

CRTPA AWARDS

For the last twelve years, nominations have been sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties.

In the last year the Transportation Disadvantaged Program in the CRTPA counties drove **1,712,742** miles and made **309,076** one way trips.

Nominations are sought for outstanding driver and outstanding safety record. CRTPA Chair Betsy Barfield will present the awards.

12th Annual Capital Region Transportation Planning Agency Transportation Disadvantaged Program Driver of the Year

- **Nate Brown** of Big Bend Transit of Gadsden County. In the past twelve months, Mr. Brown drove over 2660 hours with no accidents or incidents. He received seven commendations. He has been employed with Big Bend Transit for 7 years. Big Bend Transit noted in his nomination that Mr. Brown has made over 25,911 passenger trips and 67,334 miles while piloting the Gadsden Express.

12th Annual Capital Region Transportation Planning Agency Edward B. "Ted" Waters Safety Award.

- **Big Bend Transit of Jefferson County.** This is the seventh year that Big Bend Transit of Jefferson County has won the Safety Award. In the past twelve months, 9 drivers and vehicles have provided **15,478** trips, driven **207,569** miles, with no accidents, injuries, or incidents. Ms. Willie Ann Dickey, manager of the Jefferson County operation, will accept the award. In the past seven years, Big Bend Transit of Jefferson County has driven **1,769,833** miles without accident or incident.



September 19, 2016

AGENDA ITEM 3 A

MINUTES

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

The minutes and voting sheet from the June 20, 2016 CRTPA meeting is provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the June 20, 2016 CRTPA Board meeting.

ATTACHMENT

Attachment 1: Minutes and voting sheet of the June 20, 2016 CRTPA Board meeting.



• TALLAHASSEE CITY HALL •
300 S. ADAMS STREET TALLAHASSEE, FL 32301

www.crtpa.org

CRTPA BOARD

MEETING OF MONDAY, JUNE 20, 2016
AT 9 AM

WAKULLA ENVIRONMENTAL INSTITUTE
170 PRESERVATION WAY, CRAWFORDVILLE, FL

MEETING MINUTES

MEMBERS PRESENT

Commissioner Betsy Barfield, Jefferson County, Chair
Commissioner Kristin Dozier, Leon County
Commissioner John Dailey, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Nancy Miller, City of Tallahassee
Commissioner Randy Merritt, Wakulla County
Commissioner Georgia 'Joy' Bowen, Leon County Schools

Members Absent:

Gadsden Cities
Commissioner Curtis Richardson, City of Tallahassee, Vice-Chair
Commissioner Scott Maddox, City of Tallahassee
Commissioner Anthony Viegbesie, Gadsden County

Staff Present: Jack Kostrzewa, CRTPA; Greg Burke, CRTPA; Colleen Roland, CRTPA; Lynn Barr, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, CRTPA Attorney; Brian Waterman, StarMetro; Wayne Tedder, PLACE; Suzanne Lex, FDOT; Starsky Harrell, FDOT

1. AGENDA MODIFICATIONS

2. CONSENT AGENDA

- A. Minutes of the May 16, 2016 CRTPA Board Meeting**
- B. Fiscal Year 2017 Grant Application for Transportation Disadvantaged Planning Services**
- C. Section 5310 Designated Recipient Request on behalf of StarMetro**
- D. Fiscal Years 2017-2018 Unified Planning Work Program Amendment**
- E. Comprehensive Annual Financial Report for Fiscal Year 2015**

Board Action: Commissioner Dozier made a motion to accept the Consent Agenda. Commissioner Bowen seconded the motion and the motion was unanimously passed.

3. **CONSENT ITEMS PULLED FOR DISCUSSION**

4. **ROLL CALL VOTE AGENDA ITEMS**

A. **Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) Adoption**

The CRTPA FY 2017 – FY 2021 TIP has been developed for Board adoption. The TIP contains those projects that have received funding in the Florida Department of Transportation’s FY 2017 – FY 2021 Work Program.

Board Action: Commissioner Merritt made a motion to adopt the Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP). Commissioner Miller seconded the motion and a roll call vote was taken. The motion was unanimously passed.

5. **C RTPA ACTION**

A. **CRTPA Transportation Alternatives (TA) Priority Project List Adoption**

The Fiscal Year (FY) 2018 – FY 2022 CRTPA TA Priority Project List has been developed for CRTPA consideration and adoption.

Board Action: Commissioner Merritt made a motion to adopt the CRTPA Transportation Alternatives (TA) Priority Project List. Commissioner Miller seconded the motion and the motion was unanimously passed.

B. **SUN Trails Applications and Priorities**

This item is seeking approval of the CRTPA SUN Trails Priority Project List to be forwarded to FDOT District 3 for consideration and ranking at the district-level. The district-level projects will be submitted to FDOT Central Office for funding. Based on the applications submitted, CRTPA staff is recommending the Coastal Trail – West (US 319/US 98 intersection to Surf Road) be the top priority.

Board Action: Commissioner Merritt made a motion to accept the SUN Trails Applications and Priorities for consideration and ranking at the district level. Commissioner Miller seconded the motion and the motion was unanimously passed.

6. **C RTPA INFORMATION**

A. **Executive Director’s Report**

- **MPOAC April 28 Meeting**

B. **Correspondence**

C. **Future Meeting Dates (Next Meeting: September 19, 2016)**

D. **Committee Actions**

7. **CRTPA CITIZEN COMMENT**

8. **ITEMS FROM CRTPA BOARD MEMBERS**

Commissioner N. Maddox provided an update on the MPOAC Legislative Activities from the last MPOAC Meeting.

Meeting was adjourned at 10:27AM

Attested:

Yulonda Mitchell, Recording Secretary

Betsy Barfield, Chair

September 19, 2016



AGENDA ITEM 3 B

FISCAL YEAR 2017 CRTPA BUDGET

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

As required by financial and audit standards, the Fiscal Year 2017 Operating Budget has been developed for CRTPA Board adoption.

RECOMMENDED ACTION

Option 1: Adopt by resolution the Fiscal Year 2017 Operating Budget.

HISTORY AND ANALYSIS

The budget of the CRTPA is based on the tasks and revenues detailed in the Unified Planning Work Program (UPWP), which covers staff operations in a fiscal year from July 1 to June 30. The host government for the CRTPA, the City of Tallahassee, operates on a fiscal year that begins on October 1 and ends on September 30.

There is a three-month gap that always occurs between the end of the CRTPA UPWP funding year and the end of the City fiscal year. This was duly noted in the CRTPA 2005 Financial Statement Audit dated March 1, 2006, and adopted by the CRTPA on March 27, 2006. Adoption of this resolution satisfies the intent of the management letter comment, as it has in previous years.

Budget Issues

The proposed budget represents an **overall increase of 2.55%** from the previous year. The proposed FY 2017 Operating Budget reflects the expenses anticipated to occur when completing the tasks adopted in the Unified Planning Work Program. Details of contents of budget items are provided below:

- Total Personnel Expenses include salaries, mandated employer costs for Social Security, Medicaid and health benefits.
- Operating costs include the cost of using services provided by the host government, the City of Tallahassee. This includes using human resources, accounting, purchasing, and information systems services. These costs are calculated by the city through a Full Cost Allocation Plan and charged to the CRTPA. It reflects various factors related to CRTPA's utilization of services

contracted by CRTPA through Staff Services agreement with the City of Tallahassee executed on May 21, 2012.

- Unclassified Contractual Services are for the cost of outside legal counsel, audit services WCOT broadcast services, insurance and retreat facilitators, when needed. General liability and workman's compensation have now been added to this budget line item. The price of this insurance has increased by 30%. This insurance is necessary since CRTPA is not included as part of the City of Tallahassee's risk management pool.

The revenue from grant reimbursements is expected to cover the expenses, with the exception of the local matching funds required for the Federal Transit Administration (FTA) Section 5305D grant and expenses not allowed under the grants. In the event that reimbursements do not fully cover the remainder of the costs, the difference will be prorated among member governments in accordance with the adopted CRTPA bylaws.

Changes from the FY 16 Budget

Adjustments have been made in the FY 17 budget in the following line items:

The request for Salary Increases is to provide a 2.5% increase. This is reasonably in line with Leon County's performance pay structure of 0% - 5% and the City of Tallahassee proposed salary increase of 2.5%.

An increase in Temporary Wages is requested to elevate the current pay for interns from \$10 to \$15 per hour. The rate for interns has not increased in more than a decade and the rate of \$10 is no longer competitive for a graduate student. The current rate is between \$15-18 per hour. In addition, the staff is requesting that the hours for interns be flexible to a maximum of 30 hours per week. Many of the assignments carried out by the interns would benefit from those times in the academic year when the graduate level class loads are lightened, such as between semesters. Dollar for dollar, the interns are a great value. Not only do they get hands on experience in transportation planning, but bring a fresh mindset to the work. Staff is also requesting that the salary for the present intern be increased retroactive to August 6, 2016.

Health Benefits and Pension categories ranged from a 3% increase in health benefits to a decrease of 17.6% in pension contribution over 16. Social security deductions have decreased since only one employee is part of the Leon County Board of County Commissioners benefit plan. The City of Tallahassee does not pay/collect Social Security from its employees.

Operating expense categories remain the same as FY 16 except for travel. The travel budget has been reduced from \$19,000 per year to \$15,000 per year. This reflects the usage of the previous year. A significant portion of travel that was used for training of staff is now done by webinars. Funding is still in place for travel to the Florida Metropolitan Planning Organization Advisory Committee for both an elected official and staff director

The budget adjustments for FY 17 resulted in a net increase over the FY 16 budget of 2.55% (\$20,835), which is similar to previous years. The increased costs will be covered by the grant

funding CRTPA is allocated each year by the State and Federal governments. Details of the budget and adjustments are included in **Attachment 2**.

OPTIONS

- Option 1: Adopt by resolution the Fiscal Year 2017 Operating Budget.
(Recommended)

- Option 2: Provide other direction.

ATTACHMENTS

- Attachment 1: Resolution
- Attachment 2: Budget Detail



Resolution 2016-9-3B

A Resolution Adopting the Fiscal Year 2016 Operating Budget
October 1, 2016 through September 30, 2017

WHEREAS, the Capital Region Transportation Planning Agency is required to approve a fiscal year budget for the year from October 1, 2016 through September 30, 2017.

NOW THEREFORE BE IT RESOLVED that the Capital Region Transportation Planning Agency hereby approves and adopts the budget for Fiscal Year 2017 as reflected below, and that all incomplete project balances, requisitions, and encumbrances from prior years will be automatically re-appropriated.

CAPITAL REGION TRANSPORTATION PLANNING AGENCY

FY 17-OPERATING BUDGET

Expenses

Total Personnel Expenses	\$615,165
Total Operation Expenses	\$161,901
Total Indirect/Allocated Costs	<u>\$ 60,923</u>
TOTAL EXPENSES	<u>\$837,989</u>
Reserve Funds	<u>\$ 65,411</u>

Total Operating Budget **\$903,400**

Revenue

Section 5305D FTA Grant	\$184,000
Transportation Disadvantaged	\$ 86,000
FHWA Planning Grant	\$615,000
Local Match FTA Section 5305D	<u>\$ 18,400</u>

Total Revenue **\$903,400**

DULY PASSED AND ADOPTED THIS 19th DAY OF SEPTEMBER 2016

Capital Region Transportation Planning Agency

By: _____
Betsy Barfield, Chairperson

Attest: _____
Greg Slay,
CRTPA Executive Director

ATTACHMENT 2

Account	Account Description	FY-16 CRTPA Adopted Budget	FY-17 CRTPA Proposed Budget	Difference	Percent Increase
Personnel Services					
511000	Salaries	440,526	453,742	13,216	3.00%
511500	Temporary Wages	7,000	23,000	16,000	228.57%
512400	Other Salary Items	3,000	3,000	0	0.00%
515000	Pension- Current	36,622	36,622	0	0.00%
515100	Pension- MAP	17,637	17,637	0	0.00%
515500	Social Security	11,220	5,940	-5,280	-47.06%
515600	Mandatory Medicare	6,143	6,143	0	0.00%
516000	Health Benefits	50,839	41,485	-9,354	-18.40%
516001	Health benefits retirees	10,328	10,328	0	0.00%
516100	Flex Benefits	17,268	17,268	0	0.00%
Total Personnel Services		600,583	615,165	14,582	2.43%
Operating Expenses					
521010	Advertising	4,500	4,500	0	0.00%
521030	Reproduction	12,000	12,000	0	0.00%
521100	Equipment Repairs	225	225	0	0.00%
521180	Unclassified Contractual Svcs	78,500	82,500	4,000	5.10%
521190	Computer Software	20,000	20,000	0	0.00%
522080	Telephone	1,000	1,000	0	0.00%
523020	Food	1,200	1,200	0	0.00%
523050	Postage	750	750	0	0.00%
523060	Office Supplies	4,500	4,500	0	0.00%
523080	Unclassified Supplies	4,500	4,500	0	0.00%
524010	Travel & Training	19,000	15,000	-4,000	-21.05%
524020	Journals & Books	600	600	0	0.00%
524030	Memberships	2,500	2,500	0	0.00%
524050	Rent Expense Bldg/Ofc	12,626	12,626	0	0.00%
Total Operating Expenses		161,901	161,901	0	0.00%
Allocated Accounts					
560010	Human Resource Expense	8,862	8,978	116	1.31%
560020	Accounting Expense	19,471	18,141	-1,330	-6.83%
560030	Purchasing Expense	5,170	6,848	1,678	32.46%
560040	Information Systems Expense	19,741	25,529	5,788	29.32%
560070	Revenue Collection Expense	1,426	1,427	1	0.07%
Total Allocated Accounts		54,670	60,923	6,253	11.44%
Total Expenses		817,154	837,989	20,835	2.55%



September 19, 2016

AGENDA ITEM 3 C

2016 CRTPA CALENDAR REVISION

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

The adopted 2016 CRTPA Calendar is proposed to be revised to change the last scheduled meeting of the CRTPA (currently identified as November 14) to December 5. The change will result in the cancellation of the currently scheduled November 14 meeting and allow for a scheduled presentation of the Draft Fiscal Year 2018 – FY 2022 State Work Program by the Florida Department of Transportation on December 5.

RECOMMENDED ACTION

Option 1: Change the CRTPA 2016 Calendar to reflect removal of the November 14 meeting and the addition of a meeting on December 5.

HISTORY AND ANALYSIS

Pursuant to the CRTPA’s adopted 2016 calendar, the CRTPA is scheduled to meet on November 14 (1 pm) in Tallahassee City Commission Chambers. Based upon conversations with the Florida Department of Transportation, a presentation of the Draft Fiscal Year 2018 – FY 2022 State Work Program will not be available at that time. However, a change in meeting date to December 5 (same time, same location) will allow for FDOT presentation of the Draft Work Program. Such a change will also allow the future postponement of the first proposed CRTPA meeting in 2017 (which often occurs in January in order to allow for FDOT presentation of the Draft Work Program).

As a result, the 2016 CRTPA Calendar is proposed to be revised as follows:

2016 CRTPA Calendar (Remaining Meetings)

Meeting Date
October 14 (9 am -1:30 pm)
December 5

RECOMMENDED ACTION

Option 1: Change the CRTPA 2016 Calendar to reflect removal of the November 14 meeting and the addition of a meeting on December 5.
(Recommended)

Option 2: Provide other direction.



September 19, 2016

AGENDA ITEM 3 D

LEGAL SERVICES CONTRACT EXTENSION

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

CRTPA staff is seeking approval of a time extension of the current contract for legal services with Williams Law Group, P.A. at the current rates and terms until May 31, 2017.

RECOMMENDED ACTION

Option 1: Authorize the Executive Director to issue a one-year time extension of the current contract for legal services with Williams Law Group, P.A. at the current rates and terms until May 31, 2017.

Option 2: Board Discretion.

HISTORY AND ANALYSIS

The current Professional Services Contract with Williams Law Group, P.A. expired on May 31, 2016. Contained in the contract, in the Terms of Agreement section, is language that allows for the extension of the contract for two (2) one-year extensions or one (1) two-year extension.

In consultation with the CRTPA Chair, CRTPA staff extended the contract utilizing the two (2) one-year time extension method. This action needs to be approved by the CRTPA Board.

OPTIONS

Option 1: Authorize the Executive Director to issue a one-year time extension of the current contract for legal services with Williams Law Group, P.A. at the current rates and terms until May 31, 2017. (RECOMMENDED)

Option 2: Board Discretion.



September 19, 2016

AGENDA ITEM 4

CONSENT ITEMS PULLED FOR DISCUSSION



September 19, 2016

AGENDA ITEM 5 A

**FISCAL YEAR 2017 – FISCAL YEAR 2021
TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT**

REQUESTED BY: FDOT

TYPE OF ITEM: Roll Call

STATEMENT OF ISSUE

The purpose of this item is to amend the CRTPA Fiscal Year (FY) 2017 – FY 2021 Transportation Improvement Program (TIP) to reflect the following:

- SR 10 (US 90) (Monroe Street to Buck Lake Road) (Project #4395711): Project provides funding for new roadway lighting
- SR 10 (US 90) (Blountstown Highway to N. Duval Street) (Project #4395741): Project provides funding for new roadway lighting
- SR 363/US 27 (Ross Road to Call Street) (Project #4395751): Project provides funding for new roadway lighting
- SR 366 W. Pensacola Street (Appleyard Drive to Chapel Drive) (Project #4395791): Project provides funding for new roadway lighting
- SR 371 Lake Bradford Road (Levy Avenue to Jackson Bluff) (Project #4395801): Project provides funding for new roadway lighting

CRTPA COMMITTEE ACTIONS

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt a resolution amending the FY 2017 – FY 2021 Transportation Improvement Program to reflect:

- ADD PROJECT: SR 10 (US 90) (Monroe Street to Buck Lake Road) (Project #4395711): Project provides funding for new roadway lighting
- ADD PROJECT: SR 10 (US 90) (Blountstown Highway to N. Duval Street) (Project #4395741): Project provides funding for new roadway lighting

- ADD PROJECT: SR 363/US 27 (Ross Road to Call Street) (Project #4395751): Project provides funding for new roadway lighting
- ADD PROJECT: SR 366 W. Pensacola Street (Appleyard Drive to Chapel Drive) (Project #4395791): Project provides funding for new roadway lighting
- ADD PROJECT: SR 371 Lake Bradford Road (Levy Avenue to Jackson Bluff) (Project #4395801): Project provides funding for new roadway lighting

HISTORY AND ANALYSIS

The CRTPA's Transportation Improvement Program is adopted annually and identifies those projects in the region that have received state and federal funding. Frequently, the TIP needs to be formally amended to reflect project changes such as the addition or deletion of a project and changes to existing projects related to funding or project scope.

The CRTPA was recently contacted by the Florida Department of Transportation to amend the current TIP to reflect the addition of funding for lighting on several corridors within Leon County. Specifically, the following projects are proposed to be added to the FY 2017 – FY 2021 TIP:

SR 10 (US 90) (Monroe Street to Buck Lake Road) (Project #4395711): Project provides funding for new roadway lighting (\$165,900 in FY 17)

SR 10 (US 90) (Blountstown Highway to N. Duval Street) (Project #4395741): Project provides funding for new roadway lighting (\$156,450 in FY 17)

SR 363/US 27 (Ross Road to Call Street) (Project #4395751): Project provides funding for new roadway lighting (\$149,100 in FY 17)

SR 366 W. Pensacola Street (Appleyard Drive to Chapel Drive) (Project #4395791): Project provides funding for new roadway lighting (\$59,850 in FY 17)

SR 371 Lake Bradford Road (Levy Avenue to Jackson Bluff) (Project #4395801): Project provides funding for new roadway lighting (\$22,050 in FY 17)

OPTIONS

Option 1: Adopt a resolution amending the FY 2017 – FY 2021 Transportation Improvement Program to reflect:

- ADD PROJECT: SR 10 (US 90) (Monroe Street to Buck Lake Road) (Project #4395711): Project provides funding for new roadway lighting
- ADD PROJECT: SR 10 (US 90) (Blountstown Highway to N. Duval Street) (Project #4395741): Project provides funding for new roadway lighting
- ADD PROJECT: SR 363/US 27 (Ross Road to Call Street) (Project #4395751): Project provides funding for new roadway lighting
- ADD PROJECT: SR 366 W. Pensacola Street (Appleyard Drive to Chapel Drive) (Project #4395791): Project provides funding for new roadway lighting
- ADD PROJECT: SR 371 Lake Bradford Road (Levy Avenue to Jackson Bluff) (Project #4395801): Project provides funding for new roadway lighting (RECOMMENDED)

Option 2: CRTPA Board Discretion.

ATTACHMENT

Attachment 1: TIP project pages

Attachment 2: Resolution 2016-09-5A

SR 10 (US 90) FROM SR 61 (US 27) MONROE ST TO CR 1568 (BUCK LAKE ROAD)



Project #: 4395711
Work Summary: LIGHTING **SIS?:** No
Lead Agency: Managed by FDOT
County: Leon County **LRTP #:** 2040 RMP Maintenance (5.7)

Phase	Fund Source	2016/17	2017/18	2018/19	2019/20	2020/21	Total
PE	DIH	7,900	0	0	0	0	7,900
PE	HSP	158,000	0	0	0	0	158,000
Total		165,900	0	0	0	0	165,900

Prior Cost < 2016/17: 0

Future Cost > 2020/21: 0

Total Project Cost: 165,900

Project Description: This project was amended into the TIP at the September 19, 2016 CRTPA Board meeting. The project adds new roadway lighting at all existing signalized intersections.

SR 10 (US 90) FROM SR 20 (BLOUNTSTOWN HWY) TO N DUVAL ST



Project #: 4395741
Work Summary: LIGHTING **SIS?:** No
Lead Agency: Managed by FDOT **Length:** 4.00
County: Leon County **LRTP #:** 2040 RMP Maintenance (5.7)

Phase	Fund Source	2016/17	2017/18	2018/19	2019/20	2020/21	Total
PE	DIH	7,450	0	0	0	0	7,450
PE	HSP	149,000	0	0	0	0	149,000
Total		156,450	0	0	0	0	156,450

Prior Cost < 2016/17: 0
Future Cost > 2020/21: 0
Total Project Cost: 156,450

Project Description: This project was amended into the TIP at the September 19, 2016 CRTPA Board meeting. The project adds new roadway lighting at all existing signalized intersections.

SR 363/SR 61 (US 27) FROM ROSS RD TO CALL STREET



Project #: 4395751

Work Summary: LIGHTING **SIS?:** No

Lead Agency: Managed by FDOT **Length:** 4.370

County: Leon County **LRTP #:** 2040 RMP Maintenance (5.7)

Phase	Fund Source	2016/17	2017/18	2018/19	2019/20	2020/21	Total
PE	DIH	7,100	0	0	0	0	7,100
PE	HSP	142,000	0	0	0	0	142,000
Total		149,100	0	0	0	0	149,100

Prior Cost < 2016/17: 0

Future Cost > 2020/21: 0

Total Project Cost: 149,100

Project Description: This project was amended into the TIP at the September 19, 2016 CRTPA Board meeting. The project adds new roadway lighting at all existing signalized intersections.

SR 366 (W PENSACOLA ST) FROM APLEYARD DR TO CHAPEL DR



Project #: 4395791
Work Summary: LIGHTING **SIS?:** No
Lead Agency: Managed by FDOT **Length:** 1.622
County: Leon County **LRTP #:** 2040 RMP Maintenance (5.7)

Phase	Fund Source	2016/17	2017/18	2018/19	2019/20	2020/21	Total
PE	DIH	2,850	0	0	0	0	2,850
PE	HSP	57,000	0	0	0	0	57,000
Total		59,850	0	0	0	0	59,850

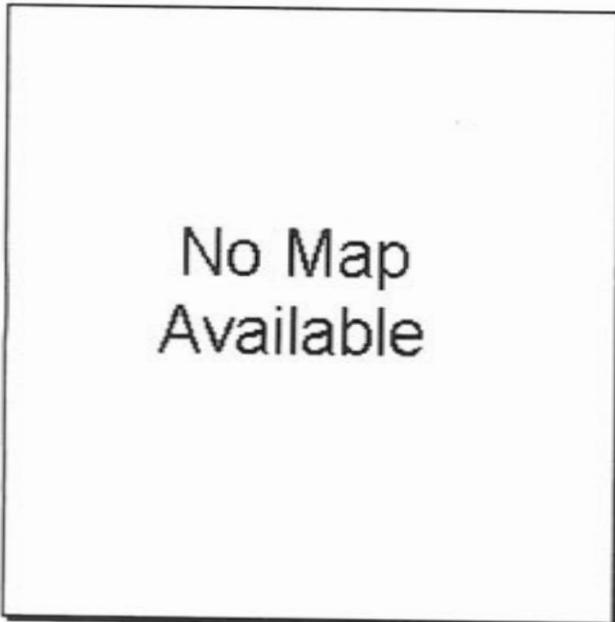
Prior Cost < 2016/17: 0

Future Cost > 2020/21: 0

Total Project Cost: 59,850

Project Description: This project was amended into the TIP at the September 19, 2016 CRTPA Board meeting. The project adds new roadway lighting at all existing signalized intersections.

SR 371 (LAKE BRADFORD RD) FROM LEVY AVE TO JACKSON BLUFF



Project #: 4395801
Work Summary: LIGHTING **SIS?:** No
Lead Agency: Managed by FDOT **Length:** .751
County: Leon County **L RTP #:** 2040 RMP MAINTENANCE (5.7)

Phase	Fund Source	2016/17	2017/18	2018/19	2019/20	2020/21	Total
PE	DIH	1,050	0	0	0	0	1,050
PE	HSP	21,000	0	0	0	0	21,000
Total		22,050	0	0	0	0	22,050

Prior Cost < 2016/17: 0
Future Cost > 2020/21: 0
Total Project Cost: 22,050

Project Description: This project was amended into the TIP at the September 19, 2016 CRTPA Board meeting. The project adds new roadway lighting at all existing signalized intersections.

CRTPA RESOLUTION 2016-09-5A**A RESOLUTION OF THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) AMENDING
THE FY 2017 – FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM**

Whereas, the Capital Region Transportation Planning Agency (CRTPA) is the organization designated by the Governor of Florida on August 17, 2004 together with the State of Florida, for carrying out provisions of 23 U.S.C. 134 (h) and (i)(2), (3) and (4); CFR 450.324, 326, 328, 330, and 332; and FS 339.175 (5) and (7); and

Whereas, the Transportation Improvement Program (TIP) shall be endorsed annually by the CRTPA and submitted to the Governor of the State of Florida, to the Federal Transit Administration, and to the Federal Highway Administration, through the State of Florida;

Whereas, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program and;

Whereas, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the CRTPA's TIP;

NOW, THEREFORE LET IT BE RESOLVED BY THE CAPITAL REGION TRANSPORTATION PLANNING AGENCY (CRTPA) THAT:

The CRTPA amends the FY 17 – FY 21 Transportation Improvement Program to reflect:

- US 90 (Monroe Street to Buck Lake Road) (Project #4395711): Add funding for lighting in FY 17.
- US 90/W. Tennessee Street (Blountstown Highway to N. Duval Street) (Project #4395741): Add funding for lighting in FY 17.
- US 27 (Ross Road to Call Street) (Project #4395751): Add funding for lighting in FY 17.
- W. Pensacola Street (Appleyard Drive to Chapel Drive) (Project #4395791): Add funding for lighting in FY 17.
- Lake Bradford Road (Levy Avenue to Jackson Bluff Road) (Project #4395801): Add funding for lighting in FY 17.

Passed and duly adopted by the Capital Region Transportation Planning Agency (CRTPA) on this 19th day of September 2016.

Capital Region Transportation Planning Agency

By: _____

Betsy Barfield, Chair

Attest:

CRTPA Executive Director



September 19, 2016

AGENDA ITEM 6 A

FDOT THOMASVILLE ROAD (MIDTOWN) SAFETY STUDY RECOMMENDATIONS

REQUESTED BY: FDOT

TYPE OF ITEM: Action

STATEMENT OF ISSUE

An update by the Florida Department of Transportation (FDOT) on recommended improvements to address pedestrian safety (**Attachment 1**) in the Midtown portion of Thomasville Road (including Monroe Street to Seventh Avenue) will be provided. Proposed pedestrian safety improvements identified in the study have been included in the CRTPA's draft Transportation Systems Management (TSM) Priority Project List (FY 2018 – FY 2022), scheduled for adoption at this meeting.

RECOMMENDED ACTION

- Board Discretion (No Action Required)

HISTORY AND ANALYSIS

On August 1, 2014, the CRTPA sent an email (**Attachment 2**) to the Florida Department of Transportation requesting the evaluation of several locations in the CRTPA region due to increasing pedestrian activity and concerns related to pedestrian safety. Included within the email were two locations in the Midtown area of Tallahassee. Specifically, the email identified the following:

- Monroe Street (SR 63) and Thomasville Road (SR 61)

“This is located in the midtown area of Tallahassee and has no marked crosswalks. Additionally, a continuous northbound right turn lane on Monroe Street to Thomasville Road makes the intersection challenging for pedestrians...”

- Thomasville Road (SR 61) and 5th Avenue vicinity (south to 3rd Avenue and north to 7th Avenue)
“Similar to the above intersection, this location (actually a segment of Thomasville Road) is in the midtown area of Tallahassee. This segment of Thomasville Road appears to contain the most pedestrian activity due to the proximity of commercial uses in the immediate area which include restaurants and bars. Pedestrian activity tends to be most heavy in the evenings increasingly so later on in the week. The posted speed limit of this portion of Thomasville Road is 25 mph; however, it appears that speeding and failure to yield to pedestrians are an issue in the corridor...”

In addition to the issues identified in the email above, a number of studies and plans along this portion of Thomasville Road have been developed by the CRTPA and its transportation partners including the Tallahassee-Leon County Planning Department (TLCPD). The studies provide recommendations related to pedestrian safety, operational improvements and landscaping along this corridor and also identify an intersection study at Five Points (Thomasville Road/Meridian Rd/Seventh Ave) that is included in the CRTPA's 2040 Regional Mobility Plan as well as other improvements related to improving pedestrian safety and walkability in the TLCPD's Midtown Action Plan.

FDOT Study

In the fall of 2015, the FDOT Safety Study was initiated "to address pedestrian and bicyclist safety along SR 61/Thomasville Road from US 27/Monroe Street to Betton Road/Bradford Road and to address the vehicle operations and safety at the SR 61/Thomasville Road at 7th Avenue/Meridian Road signalized intersection. As noted in the study, "the corridor is located within the "Midtown" area of Tallahassee... The area is a popular gathering place with walkable restaurants, shopping and night-life in the central part of the corridor. Popular and historic downtown neighborhoods also border the Midtown area. "

Pedestrian and bicycle crossing data was collected as part of the study over a three-day period (Thursday, October 8 to Saturday, October 10, 2015). The data identified that "approximately 85 percent of the pedestrian crossings are occurring within the section from Johnston Street and 7th Avenue. These volumes increased throughout the evening with hundreds of crossings per hour counted. Most of the pedestrian crossings occurred as groups."

Recommendations included in the study related to pedestrian safety include:

- Install pedestrian refuge islands in high pedestrian activity areas along SR 61/Thomasville Road between US 27/Monroe Street and 7th Avenue/Meridian Road.
- Consider providing an additional Rectangular Rapid Flashing Beacon (RRFB) located at Beard Street for pedestrians crossing between 5th Avenue and 6th Avenue.
- Upgrade Roadway Lighting along the south end of the corridor. The two- to three-lane section between Monroe Street and Gadsden Street had the highest number of night-time crashes and pedestrian activity. Upgrading the roadway and intersection lighting to meet current FDOT standards will enhance safety.
- SR 61/Thomasville Road at US 27/Monroe Street
 - Install pedestrian crosswalks and signals across the north and east legs of the intersection
 - Reduce turning radius for the northbound right-turn and signalize the right-turn.
 - Realign the traffic signals on the southbound US 27/Monroe Street approach so they are not visible to the westbound SR 61/Thomasville Road approach motorists

The study also included a qualitative assessment to "assess possible deficiencies in the geometric and operational characteristics of the study corridor." This assessment resulted in the following general observations:

- “Traffic flow is predominantly southbound in the AM peak and northbound in the PM peak hours.
- The two- and three-lane section of SR 61/Thomasville Road is oversaturated during the peak hours.
- Pedestrian signals and traffic signals are not to current standards.
- The overall guide signing is lacking in quality and quantity within the corridor.
- Sidewalks are cracked, worn, missing ADA, have tripping hazards and obstructions throughout the three-lane section of the corridor study limits.
- Several utility poles are located too close to the roadway.
- Wide and undefined driveways are located throughout the corridor increasing the potential for conflicts with pedestrians/bicyclists traveling on the sidewalks.”

As noted above, the CRTPA has placed several of the pedestrian safety improvement recommendations on the agency’s FY 2018 – FY 2022 Transportation Systems Management (TSM) Priority Project List (PPL) for funding consideration. Specifically, the following improvements are recommended for inclusion on the TSM PPL:

- Modify Monroe Street/Thomasville Rd intersection to facilitate installation of crosswalks for pedestrian safety;
- Install pedestrian refuge islands on Thomasville (Monroe St to 7th Ave);
- Install RRFB (Rectangular Rapid Flashing Beacon) mid-block pedestrian crossing near Beard St. & upgrade the existing RRFB @ 5th Ave
- Install enhanced lighting along corridor

The study identifies that the estimated cost of the above improvements included on the TSM PPL at approximately \$1.056 million or \$1.873 million (depending on the type of lighting used).

ATTACHMENTS

Attachment 1: Intersection Safety Report*
Attachment 2: CRTPA email to FDOT

*Due to its large size, the report is available for review on the agency’s webpage

Burke, Greg

From: Burke, Greg
Sent: Friday, August 01, 2014 10:51 AM
To: 'Jared.Perdue@dot.state.fl.us'
Cc: 'john.fielding@atkinsglobal.com'; Reed, Harry; 'bryant.paulk@dot.state.fl.us'; Harrell, Starsky (Starsky.Harrell@dot.state.fl.us)
Subject: Potential TSM projects

The purpose of this email is to request that the Florida Department of Transportation evaluate three (3) locations within the urban area of Tallahassee as potential candidate projects for inclusion on the CRTPA's Transportation Systems Management (TSM) candidate project list. Specifically, the CRTPA would like the following locations, all within areas of increasing pedestrian activity, evaluated:

- Apalachee Parkway (SR 20) and Magnolia Drive (SR 265)

This intersection provides challenges to pedestrians given the high volume of vehicular traffic, large number of lanes to cross and associated crosswalk distances (including the absence of a marked crosswalk on the east side of intersection). Additionally, the recent completion of Apalachee Parkway sidewalks east of this location (as well as the planned construction of sidewalks beginning approximately .7 miles to the west associated with scheduled resurfacing of the Parkway in 2016) has facilitated improved pedestrian mobility in this regional commercial corridor.

- Monroe Street (SR 63) and Thomasville Road (SR 61)

This intersection is located in the midtown area of Tallahassee and has no marked crosswalks. Additionally, a continuous northbound right turn lane on Monroe Street to Thomasville Road makes the intersection challenging for pedestrians (pedestrians continuing north/south on the east side of Monroe have to cross this lane). The area has seen growing pedestrian activity due the presence of commercial establishments and nearby residential neighborhoods. Additionally, immediately west of this intersection is The Grove. The Grove (<http://www.flheritage.com/grove/>), an antebellum home on ten acres once owned by Governor Collins, is scheduled to open in the fall of 2014 and is anticipated to increase pedestrian activity in the vicinity.

- Thomasville Road (SR 61) and 5th Avenue vicinity (south to 3rd Avenue and north to 7th Avenue)

Similar to the above intersection, this location (actually a segment of Thomasville Road) is in the midtown area of Tallahassee. This segment of Thomasville Road appears to contain the most pedestrian activity due to the proximity of commercial uses in the immediate area which include restaurants and bars. Pedestrian activity tends to be most heavy in the evenings increasingly so later on in the week. The posted speed limit of this portion of Thomasville Road is 25 mph; however, it appears that speeding and failure to yield to pedestrians are an issue along the corridor. Additionally, sidewalks are somewhat narrow given the observed pedestrian volumes and there are areas of continuous curb cuts creating potential pedestrian and vehicular conflicts. A rectangular rapid flashing beacon was added at 5th Avenue to assist pedestrians cross at this location in 2012.

The CRTPA is supportive of a preliminary analysis that can address opportunities for increased pedestrian and vehicular safety at these locations.

Sincerely,

Greg T. Burke, AICP
Transportation Planner
Capital Region Transportation Planning Agency
408 N. Adams Street, 4th Floor
Tallahassee, FL 32301
850/8816802 Fax/8816832
Email: greg.burke@talgov.com
web site: www.crtpa.org

Mailing Address:
300 S. Adams Street, M.S. A-18
Tallahassee, FL 32301



September 19, 2016

AGENDA ITEM 6 B

FDOT ADAMS STREET SAFETY RECOMMENDATIONS

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Action

STATEMENT OF ISSUE

The Florida Department of Transportation (FDOT) will be presenting recommendations to improve pedestrian safety on South Adams Street from Orange Avenue to Paul Russell Road. Proposed pedestrian safety improvements identified in the study (**Attachment 1**) have been included on the CRTPA’s draft Transportation Systems Management (TSM) Priority Project List (FY 2018 – FY 2022), scheduled for adoption at this meeting.

RECOMMENDED ACTION

Option 1: CRTPA Board Discretion (No Action Required)

HISTORY AND ANALYSIS

In late 2015 a request was made by Commissioner Richardson to investigate pedestrian and roadway issues on South Adams Street relating to conflicts at the StarMetro bus stop located in front of College Club Townhomes. To that end, CRTPA staff contacted the District 3 Florida Department of Transportation Safety Team (FDOT) to assess the corridor for conflicts and solutions.

FDOT Study

In December 2015 the FDOT Safety Study was initiated to address pedestrian safety along Adams Street corridor from Paul Russell Road to Orange Avenue. Additionally, the two signalized intersections in the corridor at Paul Russell Road and at Orange Avenue were also studied for both pedestrian and vehicle safety.

Detailed information regarding the study can be found in **Attachment 1**. The recommendations from the study include:

- Due to the SR 363/S. Adams Street typical section, the vehicle speeds, the pedestrian volumes and the traffic volumes, a pedestrian signal is recommended at the College Club Townhomes bus stop. The signal should be coordinated with the adjacent signals at Paul Russell Road and Orange Avenue.
- Lighting levels will need to be improved at the new pedestrian signal and should also be upgraded at the adjacent signalized intersections.

- Due to the three vehicle crashes that were related to the existing bus stop location, it is recommended that the bus stop be relocated from the near-side to the far-side of the College Club Townhomes driveway.

The study identifies that the estimated cost of the above improvements included on the TSM PPL at approximately \$328,000.

ATTACHMENTS

Attachment 1: South Adams Street Safety Report*

*DUE TO ITS LARGE SIZE, THE REPORT IS AVAILABLE FOR REVIEW ON THE AGENCY'S WEBPAGE



September 19, 2016

AGENDA ITEM 6 C

TRANSPORTATION REGIONAL INCENTIVE PROGRAM (TRIP) – REGIONALLY SIGNIFICANT PROJECTS MAP

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Action

STATEMENT OF ISSUE

Staff is seeking approval of an updated Transportation Regional Incentive Program (TRIP) Regionally Significant Roadway Map, included as **Attachment 1**, in order to position the CRTPA and its partners to qualify for TRIP funds.

PREVIOUS AGENDA ITEMS RELATING TO TRIP

September 27, 2005 – Agenda Item 4G – Transportation Regional Incentive Program (TRIP).

September 17, 2007 – Agenda Item 4C – Regional Road Network Map.

June 20, 2011 – Agenda Item 6A - Transportation Regional Incentive Program (TRIP).

RECOMMENDED ACTION

Option 1: Approve the updated the Transportation Regional Incentive Program (TRIP) Regionally Significant Roadway Map.

Option 2: CRTPA Board Discretion.

HISTORY AND ANALYSIS

The following TRIP information is provided to establish the CRTPA responsibilities, provide information on the TRIP Regional Transportation Plan, and the detail the Regionally Significant Project characteristics. The TRIP program has other detailed items but they are not relevant to the staff request to approve the updated map.

Transportation Regional Incentive Program (TRIP)

The Transportation Regional Incentive Program (TRIP) was created to improve regionally significant transportation facilities in "Regional Transportation Areas". State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce. The Florida Department of Transportation (FDOT) will pay for 50 percent of project costs, or up to 50 percent of the non-federal share of project costs for public transportation facility projects. This program provides another method from which to implement projects with varying transportation partners.

At the June 20, 2011 CRTPA Board meeting, members approved a resolution that:

1. Identified the CRTPA as the “Regional Transportation Agency” (RTA),
2. Established the boundaries of the RTA to exactly those of the CRTPA,
3. Provided dispute resolution procedures for the RTA,
4. Approved the “Regional Transportation Plan” boundaries to be the same as the Regional Mobility Plan,
5. Approved the CRTPA Board as the RTA Executive Committee and the CRTPA Executive Director as the RTA Project manager.

TRIP Regional Transportation Plan

One of the responsibilities of the RTA is to create a TRIP Regional Transportation Plan that identifies regionally significant transportation facilities, and contains a prioritized list of regionally significant projects. These projects must, at a minimum,

1. Support facilities that serve national, statewide or regional functions and function as an integrated transportation system,
2. Be identified in appropriate local government capital improvements program(s) or long term concurrency management system(s) that are in compliance with state comprehensive plan requirements,
3. Be included in the MPO Long Range Transportation Plan (LRTP), the State Transportation Improvement Program (STIP), Transportation Improvement Program (TIP) and consistent with the local government comprehensive plan,
4. Be consistent with the Strategic Intermodal System (SIS),
5. Be in compliance with local corridor management policies, and
6. Have commitment of local, regional or private matching funds.

Regionally Significant Projects

All facilities on the SIS and Emerging SIS are regionally significant. Other regionally significant facilities serve as an integral part of an interconnected regional network and exhibit one or more of the following characteristics:

1. The facility is contained in the Long Range Transportation Plan Needs Plan.
2. SIS facility.
3. The facility connects to SIS facilities.
4. The facility crosses county boundaries and capacity improvements require coordination of jurisdictions in more than one county.
5. The facility serves as a hurricane evacuation route.
6. The facility or service is used by a significant number of people who live or work outside the county in which the facility or service is located.
7. The facility or service is a fixed guideway transit facility that offers a significant alternative to regional highway travel.
8. The facility has logical termini that connect to the SIS, or to a regionally significant facility within the region or in an adjacent region.

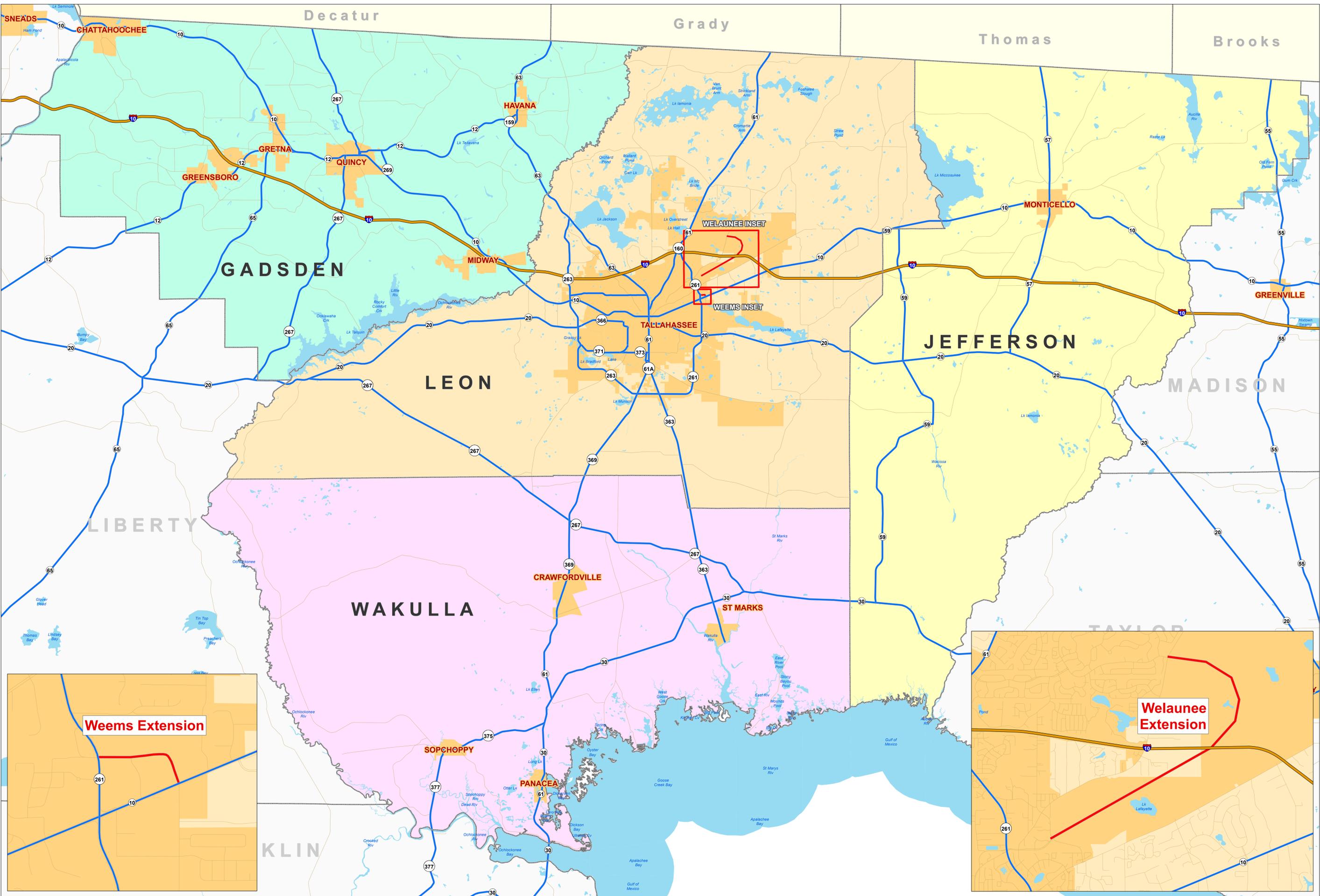
9. The facility is on the Strategic Highway Network (STRAHNET).
10. The facility is on the Strategic Rail Corridor Network (STRACNET), or is a Connector between a military installation and the STRAHNET or STRACNET, as designated by the U. S. Department of Defense and the Federal Highway Administration.
11. The facility is on the State Highway System.
12. The facility is Federal Aid Eligible but not on the State Highway System.

OPTIONS

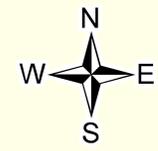
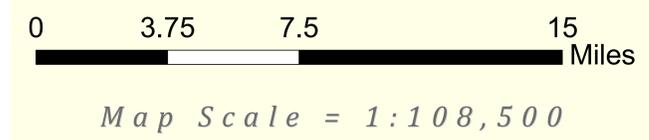
- Option 1: Approve the updated the Transportation Regional Incentive Program (TRIP) Regionally Significant Roadway Map.
(RECOMMENDED)
- Option 2: CRTPA Board Discretion.

ATTACHMENTS

- Attachment 1: Transportation Regional Incentive Program (TRIP) Regionally Significant Roadway Map.



CRTPA REGIONALLY SIGNIFICANT ROADS MAP



	Interstate	CRTPA Region
	Regionally Significant Roads	County Name
	Trip Eligible Projects	GADSDEN
	County Roads	JEFFERSON
	Major Waterbodies	LEON
	Cities / Towns	WAKULLA
	Florida Counties	
	Georgia Counties	

NOTE: This product has been compiled from the most accurate source data from Leon County, the City of Tallahassee, and the Leon County Property Appraiser's Office. However, this product is for reference purposes only and is not to be construed as a legal document or survey instrument. Any reliance on the information contained herein is at the user's own risk. Leon County, the City of Tallahassee, and the Leon County Property Appraiser's Office assume no responsibility for any use of the information contained herein or any loss resulting therefrom.





September 19, 2016

AGENDA ITEM 6 D 1

**FISCAL YEAR (FY) 2018 - FY 2022
REGIONAL MOBILITY PLAN (RMP)
ROADWAYS
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking Board approval of the Fiscal Year (FY) 2018 - FY 2022 Regional Mobility Plan (RMP) Roadways Priority Project List (PPL) (**Attachment 1**). The RMP Roadways PPL contains roadway projects that were identified in the adopted Connections 2040 RMP Roadway Cost Feasible Plan (the agency's long range transportation plan adopted on June 29, 2015).

RECOMMENDATIONS BY CRTPA COMMITTEES

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt the FY 2018 - FY 2022 RMP Roadways Priority Project List.

HISTORY AND ANALYSIS

The CRTPA annually adopts priority project lists (PPLs) to identify, in ranked order, the agency's transportation project priorities. The purpose of the lists is to provide the Florida Department of Transportation (FDOT) guidance as that agency proceeds with development of the Annual State Work Program. Specifically, the FDOT seeks to match available state and federal funding with those eligible transportation projects ranked highest by the CRTPA.

Subsequent to receipt of project funding in the annual State Work Program, a five-year document identifying state and federally funded transportation projects, the CRTPA incorporates those projects into the agency's annual Transportation Improvement Program (TIP).

The following PPLs are scheduled for adoption in 2016:

RMP Roadways PPL – Identifies roadway projects (Project source: Connections 2040 RMP Roadway Cost Feasible Plan)

Bicycle and Pedestrian PPL – Identifies bicycle and pedestrian projects (Project source: Connections 2040 RMP Roadway Cost Feasible Plan)

Transportation Regional Incentives Program (TRIP) PPL – Identifies regionally significant projects that meet the requirements to receive TRIP funding and are identified on the CRTPA's adopted Regionally Significant Roadways Map.

Transportation Systems Management (TSM) PPL – Identifies low cost (typically intersection) improvements to the existing transportation system that can be constructed in less than two years and have gone through a required FDOT process in order to be considered eligible for funding (Project source: FDOT provides a list of eligible ("candidate") projects)

Tallahassee International Airport PPL – Identifies Tallahassee International Airport projects consistent with the adopted Airport Master Plan (Project source: projects identified by The Tallahassee International Airport and provided to the CRTPA for adoption)

StarMetro PPL – Identifies transit projects consistent with StarMetro's adopted Transit Development Plan (Project source: projects identified by StarMetro and provided to the CRTPA for adoption)

Transportation Alternatives PPL – Identifies community-based projects that expand travel choices and enhance the transportation experience such as bicycle and pedestrian facilities, safe routes to school and scenic byways projects (Project source: eligible projects solicited by the CRTPA every two (2) years) (The FY 2018 - FY 2022 TA PPL was adopted by CRTPA on June 20, 2016).

FY 2018 - FY 2022 RMP Roadways PPL

The Draft FY 2018 - FY 2022 RMP Roadways Plan PPL is comprised of the projects identified in the CRTPA's Connections 2040 RMP Roadway Cost Feasible Plan (adopted at the June 29, 2015 CRTPA meeting and updated every five (5) years).

RMP Roadways PPL Development: The FY 2018 - FY 2022 RMP Roadways PPL maintains the ranked order of the projects contained within adopted Connections 2040 RMP Roadway Cost Feasible Plan. This order was established during development of the RMP through ranking the project using the CRTPA's approved scoring criteria. The criteria included providing points for roadway projects already under development in order to ensure that initiated projects proceed to completion, something that is ensured by maintaining consistency between the RMP CFP and the projects on the RMP Roadways PPL.

Additionally, the RMP Roadways PPL contains only those projects in the first Tier ("Tier 2") of the RMP (2021 - 2025) for which funding is anticipated to be available. Projects identified for funding in the outer tiers – Tier 3 (2026 - 2030) and Tier 4 (2031 - 2040) – are not included on the PPL.

The Draft RMP Roadways PPL identifies the project phase for which funding is sought.

Changes from last year's (FY 2017 - FY 2021) RMP PPL

This year's RMP Roadways PPL is similar to last year's (FY 2017 - FY 2021) RMP PPL with the following changes:

- **Woodville Highway (Capital Circle to Paul Russell Road) (Project #'s 4240094 & 4240095)** – Project remains as the #1 project; however, the next phase of funding has been updated to construction to reflect receipt of right-of-way funds in the most recent state work program.
- **Capital Circle, Southwest (Springhill Road to Orange Avenue - #4157829)** – Project remains ranked #2 although it appears to be fully funded, due to identification of funding being in the outer years (FY 2021).
- **Capital Circle, Southwest (Crawfordville Road to Springhill Road #2197492)** – Project remains ranked #3, although it appears fully funded, due to identification of the construction funding being local funds (Blueprint 2000) as well as reflected in the outer years (FY 2021).
- **Crawfordville Road (Lost Creek Bridge to East Ivan Road - # 2204953)** – Project was revised to reflect that the next phase of funding sought is for right-of-way.

SU FUNDING SET ASIDE

Consistent with CRTPA Board direction in prior years, staff proposes maintaining the minimum \$1,000,000 of SU funding to be set aside to fund projects on the agency's RMP Bicycle and Pedestrian Priority Project List prior to funding any of the transportation projects identified on the CRTPA's other priority project lists.

PUBLIC INPUT

Public meetings to present the CRTPA's Draft FY 2018 - FY 2022 Priority Project Lists were held on August 24 & 25, 2016 throughout the CRTPA Region (Monticello, Crawfordville, Quincy and Tallahassee). Information regarding the meeting was published in the region's newspapers, placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners and interested citizens.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2018 - FY 2022 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 - FY 2022 Annual State Work Program.

Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 - FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2018 - FY 2022 RMP Roadways Priority Project List.
(RECOMMENDED)

Option 2: Board Discretion.

ATTACHMENTS

Attachment 1: FY 2018 - FY 2022 RMP Roadways Priority Project List.
Attachment 2: PPL Public Comments
Attachment 3: RMP Projects Map

Capital Region Transportation Planning Agency
DRAFT RMP Roadways Priority Project List
 Fiscal Year 2018 - Fiscal Year 2022

ATTACHMENT 1

Priority Rank	RMP ID#	Project Name/Limits	FDOT WPI#	Programmed Funding						Project/Strategy	County	SIS	Length (miles)	Funding Sought
				Phase**	2017	2018	2019	2020	2021					
1	1026	Woodville Highway* (Capital Circle, SE to Gaile Ave) (Gaile Ave to Paul Russell Road)	4240094	Phase**	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Leon		2.1	CST
				ROW		\$3.5 m	\$893,000							
				ROW			\$1.9 m	\$620,000	\$3.1 m					
2	382	Capital Circle, Southwest* (Springhill Rd to Orange Ave)	2197494	Phase	2017	2018	2019	2020	2021	Widen from 2 to 6 lanes	Leon	Y	4.1	FULLY FUNDED***
				ROW	\$6.1 m									
				CST				\$45.8 m						
3	1513	Capital Circle, Southwest* (Crawfordville Rd to Springhill Rd)	2197492	Phase	2017	2018	2019	2020	2021	Widen from 2 to 6 lanes	Leon		2.34	CST
				ROW		\$5m	\$6.70	\$3m						
				CST					\$21.3 m (Blueprint \$)					
4	1540	Crawfordville Road (US 98 to Lost Creek Bridge)	2204954	Phase	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Wakulla		4.034	ROW
				PE	\$2.8 m									
5	308	Crawfordville Road (Lost Creek Bridge to East Ivan Rd)	2204953	Phase	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Wakulla		4.4	ROW
				PE	\$3.8 m									
6	1554	Orange Avenue* (Springhill Rd to Adams St)	4379021	Phase	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Leon		1.36	(Awaiting PD&E)
				PD&E			\$788,000							
7	383	Lake Bradford Road/Springhill Road* (Capital Circle, SW to Gaines Street)	-	Phase	2017	2018	2019	2020	2021	Widen to 4 lanes	Leon		3.8	PD&E
				-	-	-	-	-	-					
8	181	Tharpe Street* (Capital Circle, NW to Ocala Rd)	-	Phase	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Leon		2.7	PD&E Reevaluation
				-	-	-	-	-	-					
9	3	Wakulla Environmental Institute (Coastal Highway to Crawfordville Rd)	-	Phase	2017	2018	2019	2020	2021	New 2 lane road	Wakulla		-	PD&E
				-	-	-	-	-	-					
10	75	Thomasville Rd/Meridian Rd/7th Ave* (Intersection)	-	Phase	2017	2018	2019	2020	2021	Intersection Improvements	Leon		-	Feasibility Study
				-	-	-	-	-	-					
11	179	Bannerman Road* (Tekesta Dr to Thomasville Rd)	-	Phase	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Leon		1.7	PE
				-	-	-	-	-	-					

Capital Region Transportation Planning Agency
DRAFT RMP Roadways Priority Project List
 Fiscal Year 2018 - Fiscal Year 2022

Priority Rank	RMP ID#	Project Name/Limits	FDOT WPI#	Programmed Funding						Project/Strategy	County	SIS	Length (miles)	Funding Sought
				Phase	2017	2018	2019	2020	2021					
12	369	Welaunnee Blvd Extension* (Fleischmann Rd to south of I-10)	-	Phase	2017	2018	2019	2020	2021	New 4 lane road	Leon		2.25	PD&E
				-	-	-	-	-	-					
13	1571	Welaunnee Blvd Extension* (South of I-10 to Shamrock Street)		Phase	2017	2018	2019	2020	2021	New 4 lane road	Leon		2	PD&E
14	138	Mahan Dr and Capital Circle, NE	-	Phase	2017	2018	2019	2020	2021	Intersection Improvements	Leon	Y	-	Feasibility Study
				-	-	-	-	-	-					
15	1365	West Side Student Corridor Gateway* (Capital Circle, NW to Appleyard Dr)	-	Phase	2017	2018	2019	2020	2021	Widen from 2 to 4 lanes	Leon		0.8	PD&E Reevaluation
				-	-	-	-	-	-					
16	137	Welaunnee Blvd/I-10 Interchange	-	Phase	2017	2018	2019	2020	2021	New Interchange	Leon	Y	-	PD&E
				-	-	-	-	-	-					
17	1527	Woodville Hwy/Natural Bridge Rd (Intersection)	-	Phase	2017	2018	2019	2020	2021	Roundabout	Leon		-	Feasibility Study
				-	-	-	-	-	-					
18	4	Old Lloyd Rd/Gamble Rd (Intersection)	-	Phase	2017	2018	2019	2020	2021	Roundabout	Jefferson		-	Feasibility Study
				-	-	-	-	-	-					

* Also a Blueprint Intergovernmental Agency project

** ABBREVIATIONS:

PD&E - Project Development and Environment Study

PE - Preliminary Engineering

CST - Construction

ROW - Right-of-Way

SIS - Strategic Intermodal System (FDOT roadway designation)

TRIP - Transportation Regional Incentive Program (FDOT funding program)

*** Note: Fully Funded Projects are retained on the list until such funding is within the first three (3) years of the TIP.

CRTPA

DRAFT FY 2018 - FY 2022 Transportation Project Priority Lists

PUBLIC MEETING

August 24 & 25, 2016

WRITTEN COMMENT FORM

Your comments will be provided to the CRTPA at the September 19 Board Meeting.

Having four lanes from Tall. to
Bloxham Cutoff, or even Wal-Mart
would greatly help traffic to Tallahassee
for people from Franklin and greatly
Wakulla County going to Tallahassee.
I would rank this a #1 project on
roads. This distance would not
hurt as many residential homes
for the roadway and right away.

NAME: Cheryle Olah ADDRESS: 286 Arran Rd
Crawfordville, Fl.
32327

PLEASE MAIL COMMENTS TO THE FOLLOWING ADDRESS BY FRIDAY, SEPTEMBER 16:

CRTPA
300 S. ADAMS STREET, A-19
TALLAHASSEE, FL 32301
ATTN: GREG BURKE
OR

SEND AN EMAIL TO:
greg.burke@talgov.com

Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status.

CRTPA

DRAFT FY 2018 - FY 2022 Transportation Project Priority Lists

PUBLIC MEETING

August 24 & 25, 2016

WRITTEN COMMENT FORM

Your comments will be provided to the CRTPA at the September 19 Board Meeting.

1. Make sure all roadway projects have bikelanes and/or wide shoulders, as they are all ~~major~~ arterials or major connectors and most connect to existing bicycle facilities.
2. It should be considered to 4-lane Capital Circle SW instead of 6 lanes. The federal lands and wetlands will limit development in the area.
3. Consider adding smaller bikeped projects, especially in Leon County along state roads.
4. The magnolia Dr project concerns a multi-use trail (not a sidewalk).

NAME: Hans Van Tol ADDRESS: 1303 Old Fort Dr
Tallahassee FL 32301

PLEASE MAIL COMMENTS TO THE FOLLOWING ADDRESS BY FRIDAY, SEPTEMBER 16:

CRTPA
300 S. ADAMS STREET, A-19
TALLAHASSEE, FL 32301
ATTN: GREG BURKE
OR

SEND AN EMAIL TO:
greg.burke@talgov.com

Participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status.

Burke, Greg

From: Joseph Barnett <jdbarnettgums@hotmail.com>
Sent: Tuesday, August 23, 2016 9:45 PM
To: Barr, Lynn; Burke, Greg
Subject: RE: CRTPA Priority Project Lists Public Meetings

Thanks! But I will be gone until labor day. I hope we don't make any 6+ lane highways like the state keeps doing. They are proven and from experience very dangerous to drivers and pedestrians and bikers. Thanks!!

From: Lynn.Barr@talgov.com
To: Greg.Burke@talgov.com; Lynn.Barr@talgov.com
Subject: FW: CRTPA Priority Project Lists Public Meetings
Date: Tue, 23 Aug 2016 16:28:20 +0000

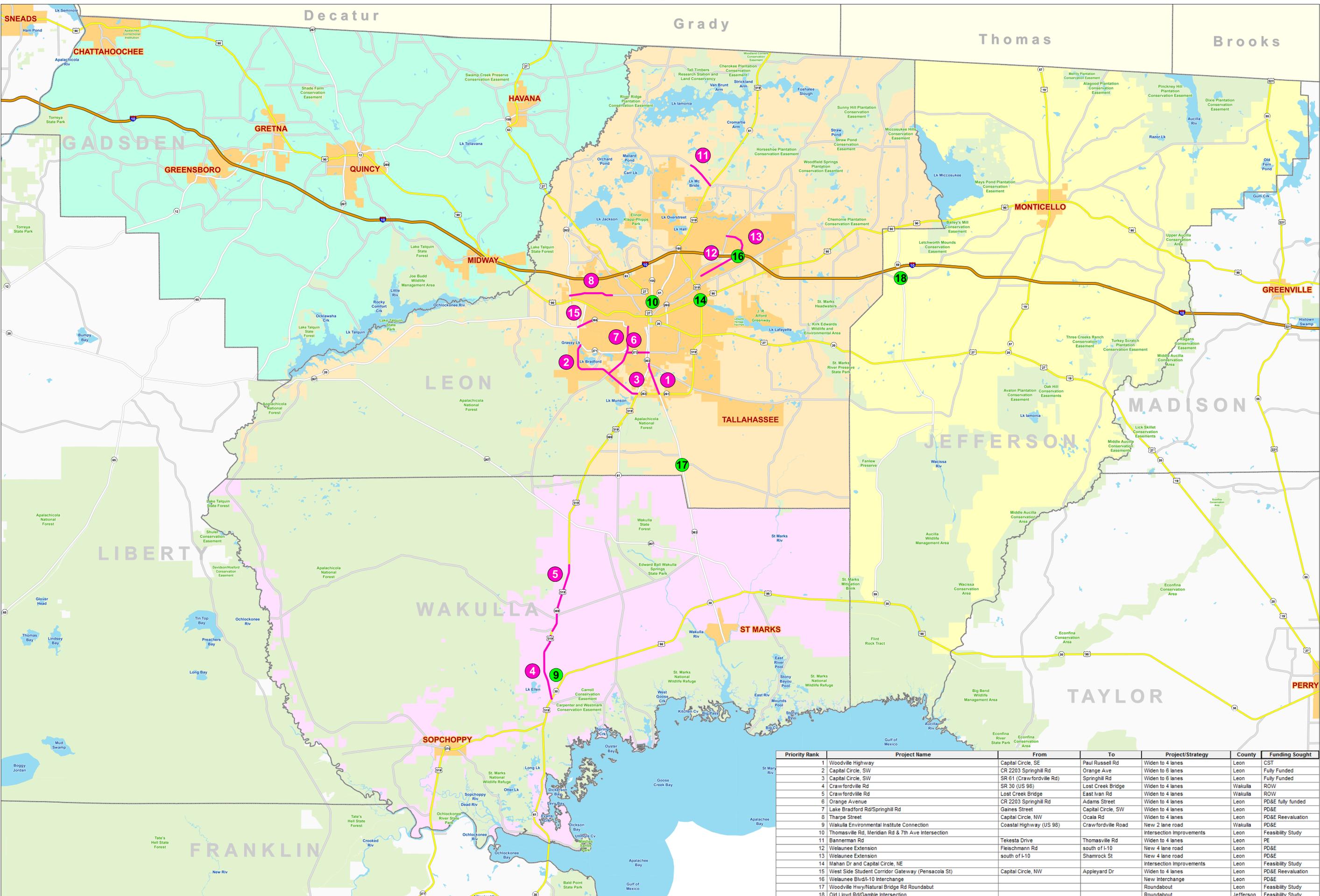
The Capital Region Transportation Planning Agency has scheduled **public meetings on Wednesday, August 24 & Thursday, August 25, 2016** throughout the CRTPA region to solicit comments on the agency's **Draft Fiscal Year (FY) 2018 – FY 2022 Transportation Priority Project Lists**. Adopted annually by the CRTPA, the lists provide funding guidance to the Florida Department of Transportation during the development of the State Work Program.

More information related to the meetings and priority lists may be viewed at the following link (<http://crtpa.org/ppl-2016.html>). The priority lists are scheduled to be adopted at the September 19, 2016 CRTPA meeting.

	Wakulla	Gadsden County
County		
	Wednesday, August 24, 2016; 12 - 1 pm	Wednesday,
	August 24, 2016; 6 -7 pm	
	Wakulla County Commission Chambers	Gadsden County
Commission Chambers		
	29 Arran Road, Crawfordville, FL	9 East
Jefferson Street, Quincy, FL		

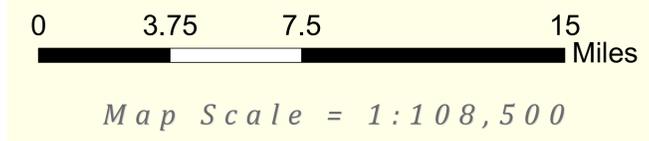
	Jefferson	Leon County
County		
	Thursday, August 25, 2016; 12 -1 pm	Thursday,
	August 25, 2016; 6 - 7 pm	
	Jefferson County Courthouse Annex	Tallahassee City
Hall, Tallahassee Room		
	435 West Walnut Street, Monticello, FL	300 S. Adams
Street, Tallahassee		

Written comments may be provided at the meetings. Additionally, comments may be mailed to: CRTPA, 300 S. Adams Street A-19, Tallahassee, FL 32301 or sent via e-mail to



Priority Rank	Project Name	From	To	Project/Strategy	County	Funding Sought
1	Woodville Highway	Capital Circle, SE	Paul Russell Rd	Widen to 4 lanes	Leon	CST
2	Capital Circle, SW	CR 2203 Springhill Rd	Orange Ave	Widen to 6 lanes	Leon	Fully Funded
3	Capital Circle, SW	SR 61 (Crawfordville Rd)	Springhill Rd	Widen to 6 lanes	Leon	Fully Funded
4	Crawfordville Rd	SR 30 (US 98)	Lost Creek Bridge	Widen to 4 lanes	Wakulla	ROW
5	Crawfordville Rd	Lost Creek Bridge	East Ivan Rd	Widen to 4 lanes	Wakulla	ROW
6	Orange Avenue	CR 2203 Springhill Rd	Adams Street	Widen to 4 lanes	Leon	PD&E fully funded
7	Lake Bradford Rd/Springhill Rd	Gaines Street	Capital Circle, SW	Widen to 4 lanes	Leon	PD&E
8	Tharpe Street	Capital Circle, NW	Ocala Rd	Widen to 4 lanes	Leon	PD&E Reevaluation
9	Wakulla Environmental Institute Connection	Coastal Highway (US 98)	Crawfordville Road	New 2 lane road	Wakulla	PD&E
10	Thomasville Rd, Meridian Rd & 7th Ave Intersection			Intersection improvements	Leon	Feasibility Study
11	Bannerman Rd	Tekesta Drive	Thomasville Rd	Widen to 4 lanes	Leon	PE
12	Welaunee Extension	Fleischmann Rd	south of I-10	New 4 lane road	Leon	PD&E
13	Welaunee Extension		Shamrock St	New 4 lane road	Leon	PD&E
14	Mahan Dr and Capital Circle, NE			Intersection improvements	Leon	Feasibility Study
15	West Side Student Corridor Gateway (Pensacola St)	Capital Circle, NW	Appleyard Dr	Widen to 4 lanes	Leon	PD&E Reevaluation
16	Welaunee Blvd/I-10 Interchange			New Interchange	Leon	PD&E
17	Woodville Hwy/Natural Bridge Rd Roundabout			Roundabout	Leon	Feasibility Study
18	Old Lloyd Rd/Gamble Intersection			Roundabout	Jefferson	Feasibility Study

CRTPA ROADWAYS PRIORITY PROJECTS LIST MAP



Legend

- Project Areas (Priority Rank)
- Project Segments (Priority Rank)
- Interstate
- U.S. Roads
- State Roads
- County Roads
- Major Waterbodies
- Cities / Towns
- Florida Conservation Lands
- Florida Counties
- Georgia Counties
- CRTPA Region
- County Name
- GADSDEN
- JEFFERSON
- LEON
- WAKULLA

NOTE: This product has been compiled from the most accurate source data from Leon County, the City of Tallahassee, and the Leon County Property Appraiser's Office. However, this product is for reference purposes only and is not to be construed as a legal document or survey instrument. Any reliance on the information contained herein is at the user's own risk. Leon County, the City of Tallahassee, and the Leon County Property Appraiser's Office assume no responsibility for any use of the information contained herein or any loss resulting therefrom.

Created By: Jason Cox GIS Specialist | Contact: 850-656-5594 | Date: 08/01/16





September 19, 2016

AGENDA ITEM 6 D 2

**FISCAL YEAR (FY) 2018 – FY 2022
REGIONAL MOBILITY PLAN (RMP)
BICYCLE AND PEDESTRIAN
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking CRTPA approval of the Fiscal Year (FY) 2018 – FY 2022 Regional Mobility Plan (RMP) Bicycle and Pedestrian Priority Project List (PPL) (**Attachment 1**). The RMP Bicycle and Pedestrian PPL contains bicycle and pedestrian projects that were identified in the adopted Connections 2040 RMP Roadway Cost Feasible Plan (the agency's long range transportation plan adopted on June 29, 2015).

RECOMMENDATIONS BY CRTPA COMMITTEES

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt the FY 2018– FY 2022 RMP Bicycle and Pedestrian Priority Project List.

HISTORY AND ANALYSIS

The CRTPA annually adopts priority project lists (PPLs) to identify, in ranked order, the agency's transportation project priorities. The purpose of the lists is to provide the Florida Department of Transportation (FDOT) guidance as that agency proceeds with development of the Annual State Work Program. Specifically, the FDOT seeks to match available state and federal funding with those eligible transportation projects ranked highest by the CRTPA.

Subsequent to receipt to receipt of project funding in the annual State Work Program, a five-year document identifying state and federally funded transportation projects, the CRTPA incorporates those projects into the agency's annual Transportation Improvement Program (TIP).

The following PPLs are scheduled for adoption in 2016:

RMP Roadways PPL- Identifies roadway projects (Project source: Connections 2040 RMP Roadway Cost Feasible Plan)

Bicycle and Pedestrian PPL – Identifies bicycle and pedestrian projects (Project source: Connections 2040 RMP Roadway Cost Feasible Plan)

Transportation Regional Incentives Program (TRIP) PPL – Identifies regionally significant projects that meet the requirements to receive TRIP funding and are identified on the CRTPA's adopted Regionally Significant Roadways Map.

Transportation Systems Management (TSM) PPL – Identifies low cost (typically intersection) improvements to the existing transportation system that can be constructed in less than two years and have gone through a required FDOT process in order to be considered eligible for funding (Project source: FDOT provides a list of eligible ("candidate") projects)

Tallahassee International Airport PPL – Identifies Tallahassee International Airport projects consistent with the adopted Airport Master Plan (Project source: projects identified by The Tallahassee International Airport and provided to the CRTPA for adoption)

StarMetro PPL – Identifies transit projects consistent with StarMetro's adopted Transit Development Plan (Project source: projects identified by StarMetro and provided to the CRTPA for adoption)

Transportation Alternatives PPL – Identifies community-based projects that expand travel choices and enhance the transportation experience such as bicycle and pedestrian facilities, safe routes to school and scenic byways projects (Project source: eligible projects solicited by the CRTPA every two (2) years). *NOTE:* The FY 2018 - 2022 TA PPL adopted by CRTPA on June 20, 2016.

FY 2017 – FY 2021 RMP Bicycle and Pedestrian PPL

The Draft FY 2017 – FY 2021 RMP Bicycle and Pedestrian PPL is comprised of the projects identified in the CRTPA’s Connections 2040 RMP Roadway Cost Feasible Plan (adopted at the June 29, 2015 CRTPA meeting and updated every five (5) years).

Bicycle and Pedestrian PPL Development: The FY 2018 – FY 2022 RMP Bicycle and Pedestrian PPL maintains the ranked order of the projects contained within adopted Connections 2040 RMP Bicycle and Pedestrian Cost Feasible Plan. This order was established during development of the RMP through ranking the project using the CRTPA’s approved scoring criteria. The criteria included providing points for bicycle and pedestrian projects already under development in order to ensure that initiated projects proceed to completion, something that is ensured by maintaining consistency between the RMP CFP and the project on the RMP Bicycle and Pedestrian PPL.

Additionally, the RMP Bicycle and Pedestrian PPL contains only those projects in the first Tier (“Tier 2”) of the RMP (2021 – 2025) for which funding is anticipated to be available. Projects identified for funding in the outer tiers (Tier 3 (2026 – 2030) and Tier 4 (2031 – 2040)) are not included on the PPL.

The Draft RMP Bicycle and Pedestrian PPL identifies the project phase for which funding is sought.

Changes from last year’s (FY 2017 – FY 2021) RMP Bicycle and Pedestrian PPL

This year’s RMP Bic PPL is similar to last year’s (FY 2017 – FY 2021) RMP PPL with the following changes:

- **Glenview Drive (Meridian Road to Thomasville Road) (Project # 4369911)** – Project remains ranked #3 although it appears to be fully funded, due to identification of funding being in the outer years (FY 21).

PUBLIC INPUT

Public meetings to present the CRTPA's Draft FY 2018 - FY 2022 Priority Project Lists were held on August 24 & 25, 2016 throughout the CRTPA Region (Monticello, Crawfordville, Quincy and Tallahassee). Information regarding the meeting was published in the region's newspapers, placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners and interested citizens.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2018 – FY 2022 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 – FY 2022 Annual State Work Program.

Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 – FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2018– FY 2022 RMP Bicycle and Pedestrian Priority Project List.
(RECOMMENDED)

Option 2: Board Discretion.

ATTACHMENTS

Attachment 1: FY 2018 – FY 2022 RMP Bicycle and Pedestrian Priority Project List.

ATTACHMENT 1

Capital Region Transportation Planning Agency
DRAFT RMP Bicycle and Pedestrian Priority Project List
 Fiscal Year 2018 - Fiscal Year 2022

Priority Rank	RMP ID#	Project Name	From	To	Project/Strategy	County	Funding Sought**	FDOT WPI# ***
1	156	Florida Arts Trail	North Corry St	Florida Georgia Hwy	Shared Use Path	Gadsden	PE	433801
2	561	Coastal Trail West - CC2ST	Northern US 98/319 Split	Ochlockonee Bay Trail	Shared Use Path	Wakulla	PE	
3	422	Glenview Drive	Meridian Rd	Thomasville Rd	Sidewalk	Leon	CST^ (FY 21)	4369911
4	543	Wakulla Environmental Institute Trail - CC2ST	Coastal Hwy	Crawfordville Hwy	Shared Use Path	Wakulla	PE	
5	160	Quincy to Midway/US 90 Trail	Madison St	Dover Rd	Shared Use Path	Gadsden	PD&E	
6	1556	Magnolia Drive	Monroe St	Lafayette St	Sidewalk	Leon	CST	
7	550	Bloxham Cutoff Road Trail - CC2ST	Springhill Rd	US 98	Shared Use Path	Wakulla	PE	
8	567	Monticello Bike Trail Extension	Southern Terminus of Monticello Bike Trail	Jefferson County Middle/High School	Shared Use Path	Jefferson	PD&E	
9	1254	Martin Rd Trail	Bike Trail	Jefferson St	Shared Use Path	Jefferson	PD&E	
10	136	St Marks Trail Connection to Orange Ave	St Marks Trail	Orange Ave	Bike Intersection	Leon	PE	
11	542	Coastal Trail East - CC2ST	Early Bird Trail	Shadeville Rd	Shared Use Path	Wakulla	PE	
12	447	Capital Cascades Trail*	Gamble St	Monroe St	Shared Use Path	Leon	CST	
13	454	Goose Pond Trail*	Mahan Dr and Fort Knox Blvd Intersection	Southeast Corner of Weems Rd	Shared Use Path	Leon	PD&E	
14	456	Capital Cascades Trail*	Springhill Rd	Mill St	Shared Use Path	Leon	CST	
15	527	Thomasville Rd Trail*	Meridian Rd	Live Oak Plantation Rd	Shared Use Path	Leon	PD&E	

* Also a Blueprint project

** ABBREVIATIONS:

CST= Construction

PD&E = Project Development and Environment Study

PE = Preliminary Engineering (Design)

ROW = Right of way

*** WPI = Work Program Identification number

^ Project fully funded; however, due to funding being in outer years (FY 21), the project remains on the list



September 19, 2016

AGENDA ITEM 6 D 3

**FISCAL YEAR (FY) 2018 - FY 2022
TRANSPORTATION REGIONAL INCENTIVES PROGRAM (TRIP)
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking Board approval of the Fiscal Year (FY) 2018 - FY 2022 Transportation Regional Incentive Program (TRIP) Priority Project List (PPL) (**Attachment 1**). The TRIP PPL contains transportation projects that are identified on the CRTPA's Regionally Significant Transportation Map (scheduled for adoption at this meeting (see Agenda Item 6 C).

RECOMMENDATIONS BY CRTPA COMMITTEES

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt the FY 2018 - FY 2022 Transportation Regional Incentives Program (TRIP) Priority Project List.

HISTORY AND ANALYSIS

The CRTPA annually adopts priority project lists (PPLs) to identify, in ranked order, the agency's transportation project priorities. The purpose of the lists is to provide the Florida Department of Transportation (FDOT) guidance as that agency proceeds with development of the Annual State Work Program. Specifically, the FDOT seeks to match available state and federal funding with those eligible transportation projects ranked highest by the CRTPA.

One of the PPLs scheduled for adoption is the Transportation Regional Incentive Program (TRIP) PPL which identifies projects eligible for receipt of TRIP funding. Pursuant to FDOT TRIP literature:

“The Transportation Regional Incentives Program (TRIP) was created in 2005 as part of major Growth Management legislation enacted during the Florida Legislative Session (SB 360). The program's purpose is to encourage regional planning by providing state matching funds for improvements to regionally significant transportation facilities identified and prioritized by regional partners.

TRIP funds are to be used to match local or regional funds up to 50% of the total project costs for public transportation projects. In-kind matches such as right of way donations and private funds made available to the regional partners are also allowed. Federal funds attributable to urbanized areas over 200,000 in population may also be used for the local/regional match.”

One of the requirements of TRIP funding eligibility is inclusion on the CRTPA's Regionally Significant Transportation Map, an update of which is scheduled for adoption at today's meeting.

Pursuant to recent conversations with FDOT District 3, it appears that approximately \$2 million in TRIP funds is anticipated to be available within the District in FY 21. The adoption of the FY 2018 – FY 2022 TRIP PPL will position the projects on the list to qualify for receipt of TRIP funding.

The following two (2) transportation projects are proposed for inclusion on the FY 2018 – FY 2022 TRIP PPL:

- **Weems Road Extension** (Capital Circle, Northeast to US 90): New 2 lane road (seeking construction funding), shown as **Attachment 2**.
- **Welaunee Boulevard Extension** (Fleischmann Rd to South of Shamrock Street): New 4 lane Road (seeking Project Development & Environment Study funding), shown as **Attachment 3**.

PUBLIC INPUT

Although public meetings to present the CRTPA's Draft FY 2018 - FY 2022 Priority Project Lists were held on August 24 & 25, 2016 throughout the CRTPA Region (Monticello, Crawfordville, Quincy and Tallahassee), information related to the agency's draft TRIP PPL had not yet been developed and was not presented.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2018 - FY 2022 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 - FY 2022 Annual State Work Program.

Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 - FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2018 - FY 2022 Transportation Regional Incentives Program (TRIP) Priority Project List.
(RECOMMENDED)

Option 2: Board Discretion.

ATTACHMENTS

Attachment 1: FY 2018 - FY 2022 Transportation Regional Incentives Program (TRIP) Priority Project List.
Attachment 2: Weems Roads Extension Map
Attachment 3: Welaunee Boulevard Map

Capital Region Transportation Planning Agency
DRAFT Transportation Regional Incentives Program (TRIP) Priority Project List
 Fiscal Year 2018 - Fiscal Year 2022

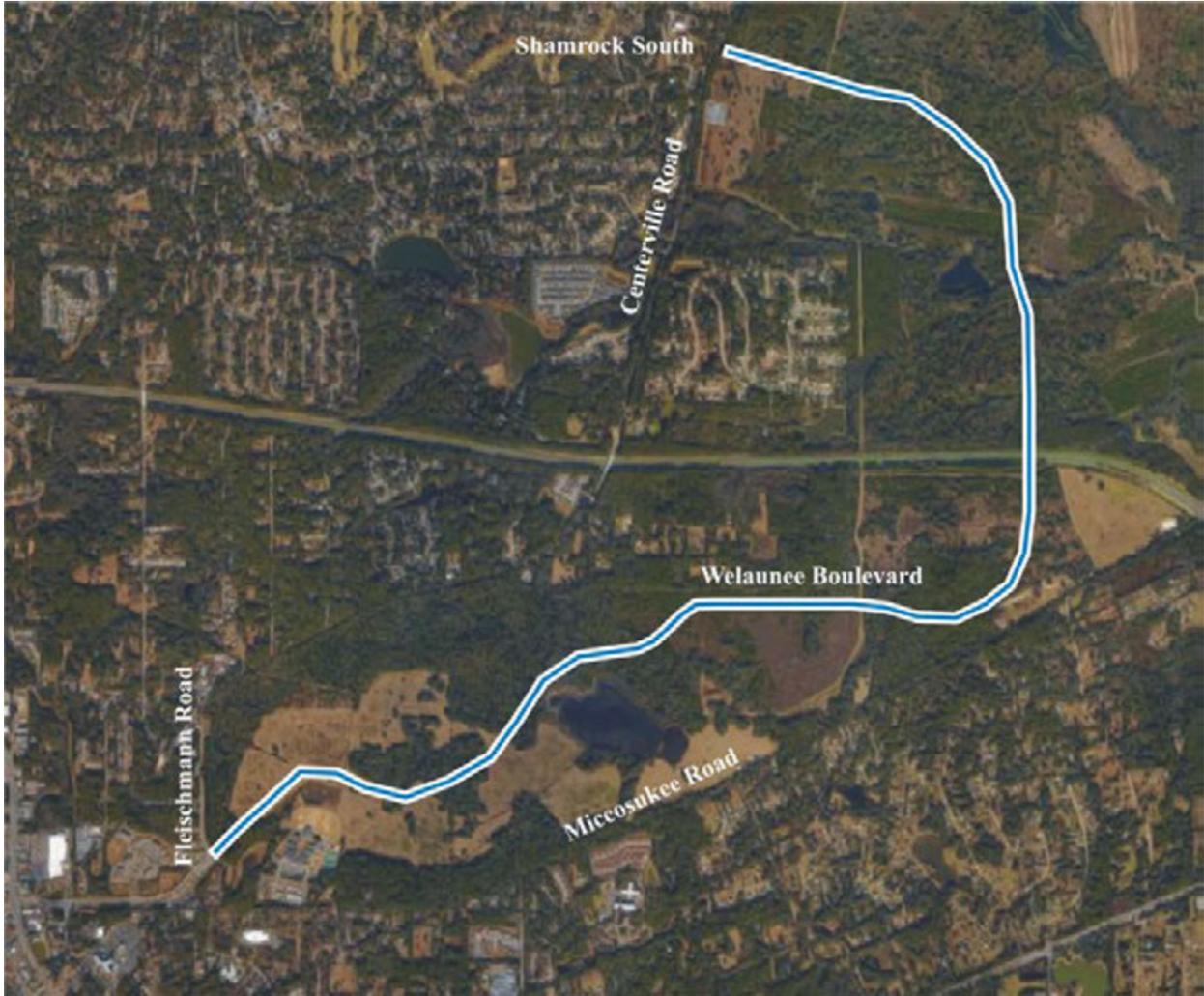
Priority Rank	Project Name	From	To	Project/Strategy	County	Funding Sought
1	Weems Road Extension	Capital Circle, Northeast	US 90	New 2 land road	Leon	CST
2	Welaunee Boulevard Extension	Fleischmann Rd	South of Shamrock Street	New 4 lane Road	Leon	PD&E

ABBREVIATIONS:

CST= Construction

PD&E = Project Development and Environment Study







September 19, 2016

AGENDA ITEM 6 D 4

**FISCAL YEAR (FY) 2018 – FY 2022
TRANSPORTATION SYSTEMS MANAGEMENT
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking CRTPA approval of the Fiscal Year (FY) 2018 – FY 2022 Transportation Systems Management (TSM) Priority Project List (PPL) (**Attachment 1**). The TSM PPL identifies relatively low cost improvements to the existing transportation system that can be constructed in less than two years (such as intersection improvements).

RECOMMENDATIONS BY CRTPA COMMITTEES

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt the FY 2018 – FY 2022 Transportation Systems Management Priority Project List.

HISTORY AND ANALYSIS

The Transportation Systems Management (TSM) Priority Project List identifies improvements to the existing transportation system that can be constructed in less than two years.

Development of the CRTPA TSM PPL begins with the receipt of the FDOT District 3 TSM Candidate List. This list provides those TSM projects within the CRTPA region that have identified by the FDOT as eligible for TSM funding. Associated with the FDOT Candidate List is a TSM project process

developed by the FDOT. **Attachment 2** provides a description of this process and how warranted TSM projects are placed on the FDOT Candidate TSM list and receive funding.

The Draft FY 2018 – FY 2022 TSM PPL was developed in close coordination with the FDOT District 3 Traffic Operations Office. Guidance related to the prioritization of projects on the TSM PPL was most recently formalized in 2013 by the TSM Subcommittee, discussed below.

TSM Subcommittee

The CRTPA TSM Subcommittee was formed in May 2013 to review the agency's TSM prioritization process and develop recommendations for ranking the TSM PPL. The subcommittee was comprised of members from the CRTPA's two committees (Technical Advisory Committee and Citizens Multimodal Advisory Committee) and developed (and approved) the following criteria for use in evaluating projects on the CRTPA's TSM PPL:

Safety/Crash Data - Ensure that the latest information is available

Mobility Impact – Examine impact of proposed improvement to overall mobility

Existing Priority – Generally seek to maintain project ranking consistency

Level of Service information – Information from traffic study

Project Consistency with local government plans and initiatives – Seek to document project confirmation with local staff such as public works director/planning)

Where available, the above information has been provided in **Attachment 1** alongside each of the projects on the Draft TSM PPL.

Draft FY 2018 – FY 2022 TSM Priority Project List

The Draft FY 2018 – FY 2022 TSM PPL is comprised entirely of new projects. Specifically, the following four (4) projects are on the list:

- S. Adams Street (SR 263) (Paul Russell Road to Orange Avenue)
The project proposes the installation of a pedestrian signal and crossing on S. Adams Street near College Club Townhomes. The project was requested for FDOT study by the CRTPA.
- Capital Circle, Southeast (Tram Road to Woodville Highway)
This project proposes burying overhead ITS (Intelligent Transportation Systems) fiber to provide protection from storm damage. The project was requested by the City of Tallahassee.

- Thomasville Road (Monroe Street to Seventh Avenue)
Project proposes increasing pedestrian safety along the Midtown portion of Thomasville Road through the construction of improvements that include the reconfiguration of Thomasville Rd/Monroe intersection to add crosswalks and the addition of pedestrian refuge islands along the corridor. The project was requested by the CRTPA.
- Monroe Street (US 27/SR 63) @ Brevard Street
The project proposes the construction of a southbound right turn lane on Brevard Street. The project was originally requested for FDOT study by the City of Tallahassee.

Changes from Last Year's (FY 2017 – FY 2021) TSM PPL

As noted above, the Draft FY 2018 – FY 2022 TSM PPL is comprised of entirely new projects. All 3 projects on last year's TSM PPL have been removed due to the receipt of project funding in the current (FY 2017 – FY 2021) Work Program. The funded projects from last year's TSM PPL are as follows:

- Capital Circle NW @ Stoneler Road
The project involves the construction of a northbound left turn lane on Capital Circle (funded in Fiscal Year's 17, 19 & 20).
- Apalachee Parkway (SR 20) and Magnolia Drive (SR 265) Pedestrian Safety Improvements
This project involves safety improvements to the intersection including the addition of a crosswalk on the east side of the intersection (funded in Fiscal Year's 17 & 19).
- Monroe Street (US 27) at Talpeco Drive
The project involves the installation of a traffic signal at this location as well as construction of westbound right turn lane on Talpeco Road (funded in Fiscal Year's 17, 19 & 20).

PUBLIC INPUT

Public meetings to present the CRTPA's Draft FY 2018 - FY 2022 Priority Project Lists were held on August 24 & 25, 2016 throughout the CRTPA Region (Monticello, Crawfordville, Quincy and Tallahassee). Information regarding the meeting was published in the region's newspapers, placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2018 - FY 2022 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 - FY 2022 Annual State Work Program.

Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 - FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2018 – FY 2022 Transportation Systems Management Priority Project List.
(RECOMMENDED)

Option 2: Board Discretion.

ATTACHMENTS

Attachment 1: DRAFT FY 2018 – FY 2022 TSM Priority Project List
Attachment 2: FDOT TSM Project Process

Capital Region Transportation Planning Agency
DRAFT Transportation Systems Management (TSM) Priority Project List
 Fiscal Year 2018 - Fiscal Year 2022

Recommended Rank	Previous Rank	Major Street	Minor Street	Proposed Improvements	Study Date	Cost Estimate	Safety Information (from Traffic Study):	Mobility Information
1	N/A	S. Adams Street (SR 363)	Paul Russell Rd to Orange Ave	Install pedestrian signal and crossing	July 2016	\$186,000	5 pedestrian and 110 vehicle crashes in the 5-year analysis period (2011-2015)	Moderate Pedestrian Traffic Bus Service
	PROJECT INFORMATION: Safety Study identifies proposed improvements to address pedestrian and vehicular safety along this corridor. Study was conducted based upon a request by the CRTPA and includes both short and long term safety improvements for the corridor. The project on this list is for the construction of the short term improvement.							
2	N/A	Capital Circle, SE (SR 261/US 319)	Tram Rd to Woodville Highway	Install underground ITS fiber	N/A	\$226,742	N/A	N/A
	PROJECT INFORMATION: This project proposes burying existing overhead ITS (Intelligent Transportation Systems) fiber in order to protect from storm damage. Project requested by City of Tallahassee.							
3	N/A	Thomasville Rd (SR 61)	Monroe St to Seventh Ave	(1) Modify Monroe Street/Thomasville Rd intersection to facilitate installation of crosswalks for pedestrian safety; (2) Install pedestrian refuge islands on Thomasville (Monroe St to 7th Ave); (3) Install RRFB mid-block pedestrian crossing near Beard St. & upgrade existing RRFB @ 5th Ave (4) Install enhanced lighting along corridor	March 2016	\$1.056 or \$1.873 million depending on lighting selection	5 bicyclist and 3 pedestrian crashes in the 6-year analysis period (2009-2014)	Heavy Pedestrian Traffic Bus service
	PROJECT INFORMATION: Safety Study identifies proposed improvements to address pedestrian and bicycle safety along the Midtown corridor of Thomasville Rd (Monroe Street to 7th Avenue). Study was conducted based upon a request by the CRTPA. Thomasville/Seventh/Meridian Intersection Level of Service (LOS): AM LOS C; PM LOS D.							
4	N/A	Monroe Street (US 27)	Brevard Street	Construct SBRT* (*South Bound Right Turn lane)	June 2015	Estimated cost: \$950,440 (includes \$822,800 in r-o-w)	52 collisions in 5 -year analysis period (2010-2014); majority 'rear-end' crashes of which 13 occurred in southbound approach lanes.	Moderate Pedestrian Traffic Bus service Signalized intersection
	PROJECT INFORMATION: Signalized Intersection Study identifies that a southbound right turn lane is warranted at this location, and would include a sufficient radius to accommodate the heavy vehicles that are currently driving over the curb. Monroe Intersection Level of Service (LOS): AM LOS A&B; PM LOS C. Brevard eastbound left: AM/PM LOS D. Project studied based upon request by City of Tallahassee.							

The Transportation Systems Management (TSM) Project Process:

- ❑ The TPO, a local government or a citizen requests that FDOT study an intersection (which must include at least one State roadway). The FDOT will then complete the study within 12 weeks (dependent on work load).
- ❑ If a study has already been performed, then that study can be submitted to the FDOT ("Signed and Sealed by a Profession Engineer registered in the Sate of Florida") for review and approval.
- ❑ Once complete, if the study indicates that an improvement is warranted and would require right-of-way purchase or is too costly (over \$200,000) to be a 'push button' (fast response type) or regular traffic operations project (goes through the normal bidding process), then the project is placed on the Candidate TSM Project List.
- ❑ **In order to be selected as a TSM work program project, the project must have a completed concept** (unless the project is to be developed under a JPA and/or the FDOT is providing money to another entity to construct the project). A concept identifies the improvements and the associated present day construction and right of way cost.
- ❑ Due to FDOT staff reductions, District 3's general consultant has been assigned responsibility for TSM concept report development and is limited to 4 or 5 per year across the district.
- ❑ Typically, the FDOT sends the CRTPA the Candidate TSM Project List (in no priority order) in July for review and requests that the CRTPA finalize the project priority list by September 1.
- ❑ In the past, FDOT D-3 Traffic Operations has been allocated \$2 million annually for TSM projects. This will increase to \$2.75 Million for FY 2010. Due to this limited funding, typically (depending on the complexity of the project) only the TPO's top TSM candidate project is funded annually. This \$2.75 million must cover 4 TPO areas in the district. And, if any funds remain, consider some of the smaller counties that are not covered by a TPO area if they have candidate TSM project needs.
- ❑ Development of a concept report for a project to move forward with production typically takes 6 months. Due to this timeline, the FDOT annually reviews the current TSM priority list in December and selects projected candidate projects to be funded in the next year's Work Program cycle. In the past 2 years, the FDOT D3 Traffic Operations office has solicited input from the TAC in this selection process. Typically, the next unfunded TSM project priority would move to number one upon funding of the number one TSM project. One reason for this is to provide consistency to the FDOT on what projects are important to the CRTPA as well as to ensure adequate time for the development of a completed concept prior to inclusion in the FDOT Annual Work Program. However, this does not pre-empt other candidate projects from being added to the list as they are identified. Safety issues or critical need related to these new projects may override the typical process for the next unfunded candidate project to move up to number one and is certainly understood by FDOT.

Note: The Traffic Operations office aggressively seeks opportunities to include any candidate project improvements in larger Work Program projects or the Strategic Highway Safety Plan projects. Every 6 months, the Work Program of projects is reviewed to see if any new projects encompassing the candidate TSM project area has been funded. In addition, opportunities to implement improvements through developers are also aggressively pursued. This helps stretch the available TSM funding and maximizes its potential to fund TSM projects.



September 19, 2016

AGENDA ITEM 6 D 5

FISCAL YEAR (FY) 2018 – FY 2022

STARMETRO

PRIORITY PROJECT LIST (PPL)

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking approval of the Fiscal Year (FY) 2018 – FY 2022 StarMetro Priority Project List, included as ***Attachment 1***.

CRTPA COMMITTEE ACTIONS

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt the FY 2018 – FY 2022 StarMetro Project List.

HISTORY AND ANALYSIS

Annually, the Capital Region Transportation Planning Agency (CRTPA) provides a listing of projects to the Florida Department of Transportation (FDOT), in priority order, for funding consideration. One of these lists is the StarMetro Project Priority List.

Unlike other lists adopted by the CRTPA, this list is developed by the City of Tallahassee's transit agency, StarMetro. Projects contained on this list are consistent with StarMetro's 2016-2026 Transit Development Plan Major Update, adopted on June 8, 2016.

The StarMetro PPL provides guidance to the FDOT as the agency proceeds with development of the Annual State Work Program. Ultimately, the projects included within the FDOT Work Program serve as the basis for the CRTPA's Transportation Improvement Program (TIP).

PUBLIC INPUT

Public meetings to present the CRTPA's Draft FY 2018– 2022 Priority Project Lists were held on August 24 & 25, 2016 throughout the CRTPA Region (Monticello, Crawfordville, Quincy and Tallahassee). Information regarding the meeting was published in the region's newspapers, placed on the CRTPA's website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency's transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2018 – FY 2022 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 – FY 2022 Annual State Work Program.

Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 – FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2018 – FY 2022 StarMetro Priority Project List.
(Recommended)

Option 2: Board Discretion.

ATTACHMENT

Attachment 1: DRAFT FY 2018 – FY 2022 StarMetro Priority Project List

StarMetro

DRAFT Priority Project List
Fiscal Year 2018 - Fiscal Year 2022

ATTACHMENT 1

Work Program Item	Description	Funding Source	%	Proposed FY 18 2017-2018	Proposed FY 19 2018-2019	Proposed FY 20 2019-2020	Proposed FY 21 2020-2021	Proposed FY 22 2021-2022
422251-2	Capital for Fixed Route	FTA Section 5307	80%	2,511,018				
	Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	TRC	20%	627,754				
422251-3	Operating for Fixed Route	FTA Section 5307	50%	1,076,596				
	Operating costs for equipment and facilities, and JARC projects.	Local Funds	50%	1,076,966				
422251-2	Capital for Fixed Route	FTA Section 5307	80%		2,726,700			
	Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	TRC	20%		681,675			
422251-3	Operating for Fixed Route	FTA Section 5307	50%		854,153			
	Operating costs for equipment and facilities, and JARC projects.	Local Funds	50%		854,153			
422251-2	Capital for Fixed Route	FTA Section 5307	80%			1,758,691		
	Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	TRC	20%			439,673		
422251-3	Operating for Fixed Route	FTA Section 5307	50%			1,762,583		
	Operating costs for equipment and facilities, and JARC projects.	Local Funds	50%			1,762,583		
422251-2	Capital for Fixed Route	FTA Section 5307	80%				1,811,452	
	Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	TRC	20%				452,863	

StarMetro
DRAFT Priority Project List
Fiscal Year 2018 - Fiscal Year 2022

Work Program Item	Description	Funding Source	%	Proposed FY 18 2017-2018	Proposed FY 19 2018-2019	Proposed FY 20 2019-2020	Proposed FY 21 2020-2021	Proposed FY 22 2021-2022
422251-3-84-19	Operating for Fixed Route	FTA Section 5307	50%				1,815,460	
	Operating costs for equipment and facilities, and JARC projects.	Local Funds	50%				1,815,460	
422251-2	Capital for Fixed Route	FTA Section 5307	80%					1,865,796
	Purchase Vehicles/Equipment, Build/Expand/Repair/Renovate Facilities , Planning, Security, Transit Enhancements	TRC	20%					466,449
422251-3	Operating for Fixed Route	FTA Section 5307	50%					1,869,924
	Operating costs for equipment and facilities, and JARC projects.	Local Funds	50%					1,869,924
425269-7	Capital for Fixed Route	FTA Section 5339	80%					
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%					
425269-9	Capital for Fixed Route	FTA Section 5339	80%					
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%					
425269-9	Capital for Fixed Route	FTA Section 5339	80%	385,131				
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%	96,283				
	Capital for Fixed Route	FTA Section 5339	80%		388,745			
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%		97,186			
425269-9	Capital for Fixed Route	FTA Section 5339	80%			382,533		
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%			95,633		

StarMetro
DRAFT Priority Project List
Fiscal Year 2018 - Fiscal Year 2022

Work Program Item	Description	Funding Source	%	Proposed FY 18 2017-2018	Proposed FY 19 2018-2019	Proposed FY 20 2019-2020	Proposed FY 21 2020-2021	Proposed FY 22 2021-2022
425269-9	Capital for Fixed Route	FTA Section 5339	80%				394,009	
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%				98,502	
425269-9	Capital for Fixed Route	FTA Section 5339	80%					405,829
	Replace, rehabilitate and purchase buses and related equipment and construct bus-related facilities	TRC	20%					101,457
421364-2	Formula Grants for Rural Areas	FTA 5311	50%					
		Local Funds	50%					
421364-2	Formula Grants for Rural Areas (only program FY 18 funding estimate in work program)	FTA 5311	50%	164,800				
		Local Funds	50%	164,800				
421364-2	Formula Grants for Rural Areas	FTA 5311	50%		169,744			
		Local Funds	50%		169,744			
421364-2	Formula Grants for Rural Areas	FTA 5311	50%			174,836		
		Local Funds	50%			174,836		
421364-2	Formula Grants for Rural Areas	FTA 5311	50%				239,998	
		Local Funds	50%				239,998	
421364-2	Formula Grants for Rural Areas	FTA 5311	50%					247,197
		Local Funds	50%					247,197
433685-1	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%					
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%					
433685-1	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%	160,000				
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%	40,000				

StarMetro
DRAFT Priority Project List
Fiscal Year 2018 - Fiscal Year 2022

Work Program Item	Description	Funding Source	%	Proposed FY 18 2017-2018	Proposed FY 19 2018-2019	Proposed FY 20 2019-2020	Proposed FY 21 2020-2021	Proposed FY 22 2021-2022
433685-1	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%		172,155			
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%		43,039			
433685-1	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%			109,170		
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%			27,292		
433685-1	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%				112,445	
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%				28,111	
433685-1	Formula Grants for the Enhanced Mobility of Seniors & Individual w/Disabilities	FTA 5310	80%					115,818
	Purchase ADA Compliant Vehicles and Bus Stop Amenities	Local Funds	20%					28,955
422250-1	State Block Grant - FDOT Operating Assistance	FDOT	50%	1,186,624	1,225,799	1,287,189	1,320,896	1,362,235
		Local Funds	50%	1,186,624	1,225,799	1,287,189	1,320,896	1,362,235
	Urban Corridor Improvements Service to Outlying Areas	FDOT						



September 19, 2016

AGENDA ITEM 6 D 6

**FISCAL YEAR (FY) 2018 – FY 2022
TALLAHASSEE INTERNATIONAL AIRPORT
PRIORITY PROJECT LIST (PPL)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Discussion

STATEMENT OF ISSUE

Staff is seeking approval of the Fiscal Year (FY) 2018 – FY 2022 Tallahassee International Airport Priority Project List, included as ***Attachment 1***.

CRTPA COMMITTEE ACTIONS

The CRTPA's two (2) committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee) were scheduled to meet on September 13, 2016. Due to the deadline associated with development and distribution of the CRTPA agenda, any committee recommendations for this and other agenda items will be provided under separate cover prior to the meeting.

RECOMMENDED ACTION

Option 1: Adopt the FY 2018 – FY 2022 Tallahassee International Airport Priority Project List.

HISTORY AND ANALYSIS

Annually, the Capital Region Transportation Planning Agency (CRTPA) provides a listing of projects to the Florida Department of Transportation (FDOT), in priority order, for funding consideration. One of these lists is the Tallahassee International Airport Priority Project List. Unlike other lists adopted by the CRTPA, the Tallahassee International Airport develops this list. Projects contained on this list are consistent with the Airport's Master Plan.

The Airport PPL provides guidance to the FDOT as the agency proceeds with development of the Annual FDOT Work Program. Ultimately, the projects included within the FDOT Work Program are included in the CRTPA's Transportation Improvement Program (TIP).

An update of the Airport Master Plan is currently in progress and is scheduled to be completed in 2017. The Airport Master Plan serves as the City of Tallahassee’s strategy for the development of the Tallahassee International Airport

PUBLIC INPUT

Public meetings to present the CRTPA’s Draft FY 2018– 2022 Priority Project Lists were held on August 24 & 25, 2016 throughout the CRTPA Region (Monticello, Crawfordville, Quincy and Tallahassee). Information regarding the meeting was published in the region’s newspapers, placed on the CRTPA’s website (www.crtpa.org) and an e-mail message regarding the meeting was sent to the agency’s transportation partners.

NEXT STEPS

Subsequent to adoption of the CRTPA FY 2018 – FY 2022 PPLs, the lists will be provided to the FDOT for use as the agency proceeds with development of the Draft FY 2018 – FY 2022 Annual State Work Program.

Subsequent to release of the Draft State Work Program, CRTPA staff will initiate development of the CRTPA FY 2018 – FY 2022 Transportation Improvement Program (TIP) incorporating those transportation projects in the CRTPA region that have received state and federal funding.

OPTIONS

Option 1: Adopt the FY 2018 – FY 2022 Tallahassee International Airport Priority Project List.
(Recommended)

Option 2: Board Discretion.

ATTACHMENT

Attachment 1: DRAFT FY 2018 – FY 2022 Tallahassee International Airport Priority Project List

TALLAHASSEE INTERNATIONAL AIRPORT
DRAFT Priority Project List
 FDOT Fiscal Year 2018- Fiscal Year 2022

FDOT Priority	Description	FDOT FIN Number	JACIP Number	FUNDING	Prior Years	Current		Future					
						2018	2019	2020	2021	2022			
1	Terminal Modernization	226781	TLH2	State/FDOT	1,200,000	800,000	400,000	400,000	**	400,000	**	400,000	
				Local/PFC	1,200,000	800,000	400,000	400,000	**	400,000	**	400,000	
				Local/CFC		50,000							
2	South Apron Reconstruction	Pending	PFL10391	FAA/Entitlement	450,000								
				FAA/Discretionary		**	5,400,000						
				State/FDOT	25,000	**	300,000						
				Local/PFC	25,000	**	300,000						
3	Marketing and Promotional Study Phase III	226792	PFL9465	State/FDOT		50,000	100,000	**	100,000	100,000	**	100,000	
				Local/RR&I		50,000	100,000	**	100,000	100,000	**	100,000	
4	Airfield Preservation Phase II	422301	PFL6672	State/FDOT	200,000	100,000	100,000	**	100,000	**	100,000	**	100,000
				Local/RR&I	200,000	100,000	100,000	**	100,000	**	100,000	**	100,000
5	International Port of Entry and Foreign Trade Zone Improvements	Pending	3DOT42	FAA/Entitlement			**	900,000					
				FAA/Discretionary					**	4,860,000			
				State/FDOT		**	50,000	**	270,000				
				Local/RR&I		**	50,000						
6	Airport Access and Roadway Realignment	416010	PFL0211	State/FDOT/SIS			1,250,000						
				Local/RR&I			1,250,000						
7	Air Carrier Apron Improvements	226774	TLH31	FAA/Entitlement				**	2,025,000				
				State/FDOT				**	112,500				
				Local/PFC				**	112,500				
8	Airfield Lighting Improvements	Pending	PFL9597	FAA/Entitlement				**	765,000				
				State/FDOT				**	42,500				
				Local/RR&I				**	42,500				
9	Airport Security Improvements	226781	PFL3338	FAA/Entitlement	292,500	**	1,800,000						
				State/FDOT	16,250	**	100,000						
				Local/RR&I	16,250	**	100,000						
10	Security Fence and Gate Rehabilitation, Updates and Improvements	Pending	PFL9466	FAA/Entitlement				**	900,000				
				State/FDOT					50,000				
				Local/RR&I					50,000				
11	Consolidated Rental Car Facility	Pending	PFL10392	Local/CFC		1,600,000	**	15,400,000					
12	Enhancements and Upgrades ATCT	416010	PFL2711	State/FDOT			**	400,000					
				Local/RR&I			**	400,000					
13	Hangar Development	416010	PFL9812	State/FDOT					500,000				
				Local/Private					500,000				
14	Hangar(s) Development and Modernization	422301	PFL10400	State/FDOT					1,000,000	*	3,000,000		
				Local/Sales Tax					1,000,000		3,000,000		
15	Utility Infrastructure	Pending	PFL10401	Local/Sales Tax						2,500,000			
16	Aircraft Maintenance and Storage Hangar and Related Taxilanes	Pending	PFL9601	State/FDOT			**	2,500,000	**	5,000,000			
				Local/Private			**	2,500,000	**	5,000,000			
17	Terminal PLB Acquisition and Installation Phase I	422301	PFL9600	State/FDOT	400,000	400,000	400,000	**	400,000	**	400,000		
				Local/PFC		1,400,000	600,000	**	600,000	**	600,000		
18	Taxiway Improvements	Pending	PFL10604	FAA/Entitlement				**	1,080,000				
				State/FDOT				**	60,000				
				Local/RR&I				**	60,000				
19	ARFF Station Rehab	Pending	PFL10605	FAA/Entitlement			**	90,000	**	810,000			
				State/FDOT			**	5,000	**	45,000			
				Local/RR&I			**	5,000	**	45,000			

TALLAHASSEE INTERNATIONAL AIRPORT
DRAFT Priority Project List
 FDOT Fiscal Year 2018- Fiscal Year 2022

FDOT Priority	Description	FDOT FIN Number	JACIP Number	FUNDING	Prior Years	Future					
						Current 2018	2019	2020	2021	2022	
20	Parking Area Improvements	Pending	PFL10395	State/FDOT		300,000		**	500,000		
				Local/RR&I		300,000		**	500,000		
21	Runway 18/36 Reconstruction	412210	PFL10606	State/FDOT	**	5,000,000					
				Local/RR&I	**	5,000,000					
22	Perimeter Road Rehabilitation and Improvements	226781	TLH7	FAA/Entitlement					**	900,000	
				State/FDOT				**	50,000		
				Local/RR&I				**	50,000		
23	Computerized Maintenance Management System (CMMS)	Pending	PFL1081	State/FDOT					**	40,000	
				Local/RR&I				**	40,000		
24	Airport Safety Management System (SMS) Update	Pending	PFL1082	FAA/Entitlement					**	54,000	
				State/FDOT				**	3,000		
				Local/RR&I				**	3,000		
25	Terminal Concessions Redevelopment	Pending	PFL1083	State/FDOT					**	125,000	
				Local/RR&I				**	125,000		
26	Computer Based Training Upgrades	Pending	PFL1084	State/FDOT					**	100,000	
				Local/RR&I				**	100,000		
27	Air Cargo Facility Expansion	Pending	PFL1079	State/FDOT						1,200,000	
				Local/RR&I						1,200,000	
28	Airfield Maintenance Sweeper Truck	Pending	PFL1092	FAA/Entitlement					**	225,000	
				Local/PFC				**	25,000		
29	Facilities Building (Maintenance Complex)	Pending	PFL11625	State/FDOT						**	225,000
				Local/RR&I				**	225,000		
30	Airport Operations Center Renovations and Upgrades	Pending	PFL11626	State/FDOT						**	200,000
				Local/RR&I				**	200,000		
31	Airport Emergency Power Improvements	Pending	PFL11627	FAA/Entitlement						**	675,000
				State/FDOT				**	37,500		
				Local/PFC				**	37,500		
32	Airport Information Technology Analysis	Pending	PFL11628	State/FDOT						**	75,000
				Local/RR&I				**	75,000		
* = Project partially funded				Total	3,625,000	23,550,000	27,000,000	22,400,000	20,340,000	3,950,000	
** = Project not funded											
				FAA/Entitlement	742,500	1,800,000	990,000	5,580,000	1,179,000	675,000	
				FAA/Discretionary	-	5,400,000	-	-	4,860,000	-	
				State/FDOT	1,441,250	6,650,000	3,955,000	8,310,000	5,788,000	1,537,500	
				State/FDOT/SIS	-	-	1,250,000	-	-	-	
				Local/CFC	-	1,650,000	15,400,000	-	-	-	
				Local/PFC	1,225,000	2,500,000	1,000,000	1,112,500	1,025,000	1,037,500	
				Local/RR&I	216,250	5,550,000	1,905,000	897,500	1,718,000	700,000	
				Local/Sales Tax	-	-	-	1,000,000	5,770,000	-	
				Local/Private	-	-	2,500,000	5,500,000	-	-	
				Total	3,625,000	23,550,000	27,000,000	22,400,000	20,340,000	3,950,000	



September 19, 2016

AGENDA ITEM 6 E

LAFAYETTE PASEOS PROJECT FUNDING

REQUESTED BY: FDOT

TYPE OF ITEM: Action

STATEMENT OF ISSUE

This item seeks approval to place additional CRTPA Transportation Alternative (TALU) funding on the Lafayette Paseos Transportation Alternatives project.

RECOMMENDED ACTION

Option 1: Authorize the Executive Director to direct the Florida Department of Transportation to place \$61,298.50 of CRTPA TALU funds to complete the Lafayette Paseos project.

HISTORY AND ANALYSIS

During the CRTPA's 2011 solicitation of Transportation Enhancement applications (now called "Transportation Alternatives") for Fiscal Year (FY) 2013 – FY 2017 funding consideration, the Lafayette Paseos project was submitted. The project, sponsored by the City of Tallahassee (COT), proposed multi-modal enhancements along the Lafayette Street corridor in the vicinity of East Indianhead Drive and was ultimately ranked as the number (#) 1 project on the CRTPA's FY 2013 – FY 2017 Transportation Enhancements Priority Project List.

Funding for the project was programmed by the Florida Department of Transportation (FDOT) and placed in the CRTPA's FY 2013 – FY 2017 Transportation Improvement Program with construction funding programmed in FY 2016.

Although project development activities have been proceeding, a recent (June 5, 2016) City of Tallahassee Invitation for Bidders issuance reflected a shortage in project funding from the lowest bid cost that was received. Specifically, the lowest bid exceeds the FDOT funding amount by \$122,598.50.

Based upon conversations between the CRTPA, FDOT and the COT, the City of Tallahassee has proposed funding half the shortage amount (\$61,298.50) with COT funds and has requested that the CRTPA fund the remaining half (\$61,298.50) using CRTPA Transportation Alternative (TALU) funding. To that end, COT staff

is proceeding with seeking City Commission approval to fund half of the shortage at the September 14, 2016 COT Commission meeting. **Attachment 1** provides a draft of the COT agenda item detailing the request as well as information associated with project development activities.

This item seeks approval to allow the remaining portion (\$61,298.50) of needed funding to utilize CRTPA TALU funds. Approval of the use of these funds will allow this project to be completed.

OPTIONS

Option 1: Authorize the Executive Director to direct the Florida Department of Transportation to place \$61,298.50 of CRTPA TALU funds to complete the Lafayette Paseos project.
(RECOMMENDED)

Option 2: Board Discretion.

ATTACHMENTS

Attachment 1: City of Tallahassee Commission Agenda Item



Agenda Item Details

Meeting	Sep 14, 2016 - City Commission Meeting
Category	9. CONSENT
Subject	9.14 Approval of a Supplemental Appropriation and Award of Construction Contract for the Lafayette Paseo Multimodal Corridor Improvement Project -- Mike Tadros, Underground Utilities & Public Infrastructure
Access	Public
Type	Action (Consent)
Preferred Date	Sep 14, 2016
Absolute Date	Sep 14, 2016
Fiscal Impact	Yes
Dollar Amount	100,000.00
Budgeted	Yes
Budget Source	Capital Projects: 16010 and 1600344
Recommended Action	Option 1: Approve a Supplemental Appropriation in the amount of \$100,000 to be funded from Project 16010 – Residential Sidewalks and Bike Ped Implementation Program, and award the construction contract for the Lafayette Paseo Multimodal Corridor Improvement Project to Hale Contracting, Inc. in the amount of \$686,510.50, for base bid only, as the lowest responsive and responsible bidder meeting specifications. The contract award shall be contingent upon CRTPA Board approval of additional grant funding proposed by FDOT for the project.

Public Content

For more information, please contact: Steve Shafer, Underground Utilities & Public Infrastructure, 850-891-8296

Statement of Issue

This item requests City Commission approval to award a construction contract and a funding appropriation of \$100,000 for the construction of the Lafayette Paseo Multimodal Corridor Improvement Project. Construction costs for this project were originally anticipated to be fully reimbursed by Florida Department of Transportation (FDOT) through a Local Agency Program (LAP) Agreement; however, the construction bid prices came in above the maximum reimbursement amount allowed by the Agreement, resulting in the need for this funding appropriation request.

Recommended Action

Option 1: Approve a Supplemental Appropriation in the amount of \$100,000 to be funded from Project 16010 – Residential Sidewalks and Bike Ped Implementation Program, and award the construction contract for the Lafayette Paseo Multimodal Corridor Improvement Project to Hale Contracting, Inc. in the amount of \$686,510.50, for base bid only, as the lowest responsive and responsible bidder meeting specifications. The contract award shall be contingent upon Capital Region Transportation Planning Agency (CRTPA) Board approval of additional grant funding proposed by the FDOT for the project.

Fiscal Impact

Funding required for this project totals \$792,462. This includes \$686,510.50 for construction and \$105,951.50 for

contingency and inspection. Funding will come from the following sources; \$16,000 from Project 1600344 – W. Lafayette Paseo Water Improvements, which has an unencumbered balance in excess of \$24,000; \$676,462 in grant funds (of which \$61,298 is pending CRTPA approval), \$100,000 from Project 16010 - Residential Sidewalks and Bike Pedestrian Implementation Program, which has an unencumbered balance of approximately \$197,575 in Bond fund 316, available pending approval of a bond reimbursement resolution to be presented on September 28, 2016. Approval of this item includes budget amendments to appropriate the grant funding and make related project transfers.

The City Attorney's office and Financial Management have reviewed and approved this item.

Supplemental Material/Issue Analysis

History/Facts & Issues

On May 11, 2011, the City approved sponsorship of an FDOT Transportation Enhancement Grant to complete multi-modal enhancements along the Lafayette Street corridor and in the vicinity of East Indianhead Drive. Proposed enhancements for this project include constructing sidewalks along the Lafayette Street service road at East Indianhead Drive, narrowing traffic lanes along the service road and East Indianhead Drive, realigning Winchester Drive at Indianhead Drive, installing pedestrian lights, constructing transit shelters, and miscellaneous landscaping.

On November 10, 2015, the Commission approved Resolution 15-R-50 to approve a Local Agency Program (LAP) Agreement with FDOT to reimburse construction costs to the City for the project not to exceed \$465,912 and Construction Engineering and Inspection (CEI) costs not to exceed \$51,250. On April 27, 2016, the Commission approved Resolution 16-R-15 and associated revised LAP Agreement with FDOT increasing construction funding to \$563,912 and authorized the City Manager to execute any additional changes to the LAP Agreement.

On June 5, 2016, the City issued an Invitation for Bidders (IFB) for the project. The IFB consisted of a base bid and a bid alternate. The base bid included all bid items except for those related to pedestrian lighting, which were included in the bid alternate. Four bids were received on June 28, 2016. The lowest base bid of \$686,510.50 exceeds the FDOT LAP construction grant amount by \$122,598.50. The bid alternate is an additional \$259,185.00. Staff advised FDOT of the bid cost overrun and inquired as to whether they could revise the grant fund total to fund the entire project cost. While FDOT has stated they cannot increase the grant funding to that level, they offered to request an increase of funding in the amount of \$61,300 from TALU funding, approximately one-half of the overrun for the base bid, if the City would agree to fund the balance of \$61,298.50, plus project contingencies. As the TALU funding is administered by the CRTPA, their board will be required to approve this request. The Executive Director of the CRTPA has indicated he is in support of this request and he will be taking an agenda item to the CRTPA Board for approval of the request on September 19, 2016.

If the City is not able to fund half of the shortfall, or if the CRTPA Board denies the additional funding request, FDOT will rescind the grant and the project will be canceled.

Funding for the City's portion of the construction costs is available in the unencumbered balance of Project 16010 – Residential Sidewalks and Bike Ped Implementation Program. As this project provides for sidewalks as well as traffic calming features, the referenced project is an appropriate source of supplemental funding for the improvements.

Options

1. Approve a Supplemental Appropriation in the amount of \$100,000 to be funded from Project 16010 – Residential Sidewalks and Bike Ped Implementation Program, and award the construction contract for the Lafayette Paseo Multimodal Corridor Improvement Project to Hale Contracting Inc. in the amount of \$686,510.50, for base bid only, as the lowest responsive and responsible bidder meeting specifications. The contract award shall be contingent upon CRTPA Board approval of additional grant funding proposed by the FDOT for the project.

Pros: This option utilizes available federal funding for the construction of the proposed project.

Cons: The City funds of \$100,000 will not be available for other projects.

2. Do not award the construction contract and cancel the project.

Pros: The City funds will be available for other projects.

Cons: The City will lose a total of up to \$676,462 in grant funds earmarked for this project.

Attachments/References

Bid Tabulation

lafayette paseo bid tab.pdf (91 KB)



September 19, 2016

AGENDA ITEM 6 F

SOUTH QUINCY LOOP KICK OFF

REQUESTED BY: FDOT

TYPE OF ITEM: Information

STATEMENT OF ISSUE

The Florida Department of Transportation will be providing information associated with the project development activities of the South Quincy Loop in Gadsden County. Project limits are SR 267 (Pat Thomas Parkway) to US 90 and is anticipated to be approximately 3 miles in length. Funding for the project's Project Development and Environment (PD&E) Study is included in the CRTPA's Fiscal Year (FY) 2016 – FY 2020 Transportation Improvement Program in FY 16 (\$825,000).

Pursuant to information provided by the FDOT (**Attachment 1**), the "purpose of this project is to evaluate additional capacity options outside of downtown Quincy to (1) re-route truck traffic from the downtown square, (2) enhance mobility for economic growth, and (3) increase evacuation route options in coordination with the North Quincy Loop."

ATTACHMENTS

Attachment 1: FDOT Project Information
Attachment 2: Project Map



Project Summary

The Florida Department of Transportation (FDOT) District Three Office of Planning, in coordination with local government, CRTPA, and community members, is completing a Project Development and Environment (PD&E) Study for the South Quincy Loop (S.R. 269) from State Road (S.R.) 267 (Pat Thomas Parkway) to S.R. 10/U.S. 90.

PROJECT DESCRIPTION

This project will evaluate a proposed new two-lane facility in unincorporated Gadsden County that will begin at S.R. 267 (Pat Thomas Parkway) and end at S.R. 10/U.S. 90 as depicted in the attached study area map. The alignment and tie-in point at S.R. 267 (Pat Thomas Parkway) has not been determined, and the tie-in point at S.R. 10/U.S. 90 is at the intersection with Ralph Strong Road and S.R. 269. This proposed facility is referred to as the South Quincy Loop and if constructed is planned to be approximately 3 miles long.

PURPOSE

The purpose of this project is to evaluate additional capacity options outside of downtown Quincy to (1) re-route truck traffic from the downtown square, (2) enhance mobility for economic growth, and (3) increase evacuation route options in coordination with the North Quincy Loop.

As a part of the PD&E process, build alternatives will be developed and evaluated for their impact to the built and natural environments and their satisfaction of the project's purpose and need. The public will be involved through the PD&E process and each of the alternatives will be evaluated against the no-build alternative.

NEED

The new facility is needed to alleviate through heavy truck traffic and through automobile traffic traveling through historic downtown Quincy that currently adversely impact the character of the historic town center. It is also needed to provide additional system connectivity and, in turn, enhance mobility and augment emergency evacuation options. This proposed South Quincy will be studied as a route to detour the heavy truck and automobile traffic that currently travels through downtown Quincy with origins and destinations outside of the downtown area.

Project Schedule

The project is scheduled to be completed May of 2018. There will be a Public Kickoff Meeting later this fall, as well as a Corridor Alternatives Public Meeting and a Public Hearing in 2017 and 2018, respectively.

Analysis documentation that will be prepared includes, but is not limited to:

- Corridor Analysis Report
- Design Traffic Technical Memorandum
- Geotechnical Report
- Location Hydraulics Report
- Preliminary Engineering Report
- Wetlands Evaluation Report
- Cultural Resources Assessment Survey
- State Environmental Impact Report
- Right-of-way and Cost Estimates

Contact Information

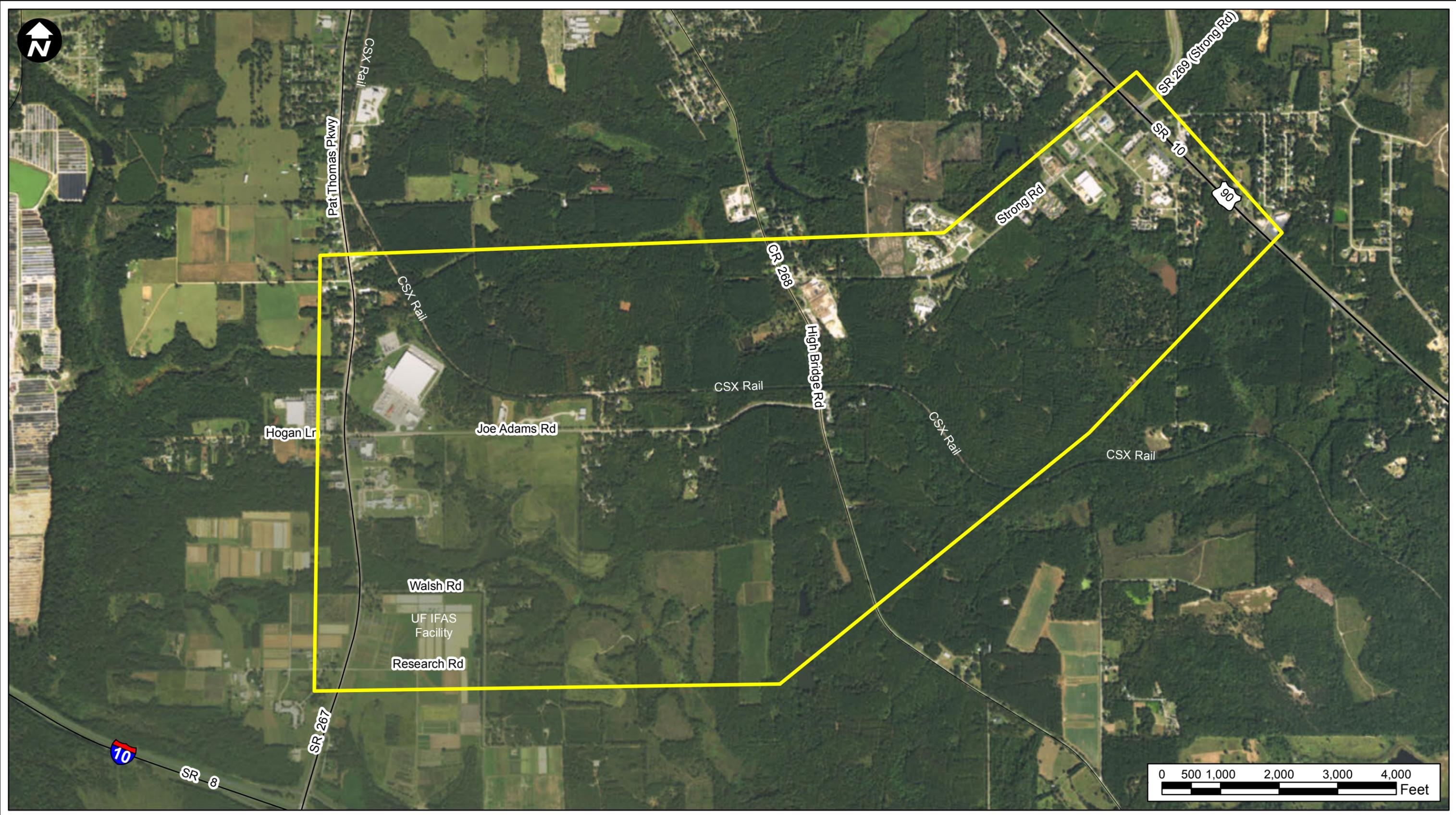
Kim Stephens, P.E.
 FDOT Project Manager
KStephens@HNTB.com
 (850) 415-9015

Ryan Wetherell, P.E.
 Consultant Project Manager
Ryan.Wetherell@kimley-horn.com
 (850) 553-3509



Quincy Loop South PD&E Study Study Area Map

FPID: 218946-5-22-01



September 19, 2016



AGENDA ITEM 7

EXECUTIVE DIRECTOR'S REPORT

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

A status report on the activities of the Capital Region Transportation Planning Agency (CRTPA) and other items will be discussed.



September 19, 2016

AGENDA ITEM 8 A

FLORIDA METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL (MPOAC)

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The purpose of this item is to inform members items discussed at the most recent (July 18, 2016) Governing Board meeting of the Florida MPOAC. **Attachment 1** provides the agenda of the meeting with the agenda packet of the meeting available for review at the following link:

<http://www.mpoac.org/meetings/packages/20160718-package-GovBoard.pdf>



The Florida Metropolitan Planning Organization Advisory Council

Mayor Susan Haynie
Chairperson

MPOAC Governing Board Meeting

Date: Monday, July 18, 2016
Time: Noon – 3:00 p.m.
Location: Loews Don CeSar Hotel, 3400 Gulf Boulevard
St. Pete Beach, FL 33706

Vice-Chair Nick Maddox, Presiding

1. Call to Order & Pledge of Allegiance
2. Approval of Minutes: April 28, 2016 Meeting
3. Public Comments (non-agenda items)
4. Executive Director's Report
 - A. Budget Report
5. Agency Reports
 - A. Florida Department of Transportation
 - B. Federal Highway Administration
6. Business Items & Presentations
 - A. Safe Routes to School Program Changes
 - B. Staff Directors report
 - C. MPOAC Strategic Plan Working Groups
 - D. FHWA/FTA Final Planning Rule (issued 05/27/2016)
 - E. FHWA Notice of Proposed Rulemaking on System, Congestion and Freight Performance (issued 04/22/2016)
 - F. FHWA/FTA Notice of Proposed Rulemaking on MPO Coordination and Planning Area Reform (issued 06/27/2016)
7. Communications
8. Member Comments
9. Adjournment



September 19, 2016

AGENDA ITEM 8 B

**FY 2016 – FY 2020 TRANSPORTATION IMPROVEMENT PROGRAM
FY 2017 – FY 2021 TRANSPORTATION IMPROVEMENT PROGRAM
ADMINISTRATIVE AMENDMENTS**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The purpose of this item is to inform members of amendments to the FY 2016 – FY 2020 and FY 2017 – FY 2021 Transportation Improvement Program (TIP) that occurred subsequent to the June 20, 2016 CRTPA Board Meeting.

Specifically, the following projects were added to the FY 2016 – FY 2020 TIP:

- **SR 63 (US 27) (Shady Rest Road to Ochlockonee River Bridge)** (Project #4377451): Project administratively amended into the TIP (contained within the adopted FY 2017 – FY 2021 TIP) in June 2016.
- **SR 263 (US 319) Capital Circle @ Stoneler Road** (Project #4381411): Project administratively amended into the TIP (contained within the adopted FY 2017 – FY 2021 TIP) in July 2016.
- **SR 20 (US 27) Apalachee Pwy @ SR/CR 265 Magnolia Drive Intersection** (Project #4381481): Project administratively amended into the TIP (contained within the adopted FY 2017 – FY 2021 TIP) in July 2016.
- **SR 30 (US 98) Coastal Highway (St. Marks River to Jefferson Co Line)** (Project #4377481): Project administratively amended into the TIP (contained within the adopted FY 2017 – FY 2021 TIP) in July 2016.
- **Capital Circle (SR 263/US 319) (Crawfordville Road to Springhill Road)** (Project #2197492): Project was administratively amended to change the project number on July 19, 2016 (from #2197493 to #2197492).

The following projects were added to the FY 2017 – FY 2021 TIP:

- **City of Tallahassee StarMetro** (Project #4234452): Project added to TIP in FY 2017 as a roll forward amendment on July 18, 2016 (Leon County)
- **City of Tallahassee StarMetro** (Project #4252697): Project added to TIP in FY 2017 as a roll forward amendment on July 18, 2016 (Leon County)
- **City of Tallahassee StarMetro** (Project #4336851): Project funding revised to TIP in FY 2017 as an administrative amendment on July 18, 2016 (Leon County)
- **Capital Circle (SR 263/US 319) (Crawfordville Road to Springhill Road)** (Project #2197492): Project was administratively amended on July 19, 2016 to add construction funding in 2021 (that was previously included in project #2197493 (below)).
- **Capital Circle (SR 263/US 319) (Crawfordville Road to Springhill Road)** (Project #2197493): Project was administratively amended to delete this project on July 19, 2016 and add the funding (construction) to project #2197492 (above).



September 19, 2016

AGENDA ITEM 8 C

CORRESPONDENCE

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The following correspondence has been received since the June 20, 2016 CRTPA meeting:

Date	From	To	Subject
August 17, 2016	Hon. Derrick Elias, chair City of Quincy City Commission	Greg Slay Executive Director	Resolution in opposition to the Quincy Arts Bicycle Trail

August 17, 2016

CRTPA

Attn: Executive Director Greg Slay
300 S. Adams Street, A-19
Tallahassee, FL 32301

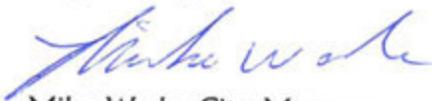
Re: Resolution No. 1346-2016

Dear Mr. Slay:

The City of Quincy has attached, for your information, a copy of the above referenced Resolution (No. 1346-2016) opposing the expanded Bike Trail Project.

Please feel free to contact me directly at (850)618-0020 if you have any questions and/or concerns to this matter.

Respectfully,



Mike Wade, City Manager
City of Quincy, Florida

RESOLUTION No. 1346-2016

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF QUINCY,
FLORIDA, OPPOSING EXPANDED, ALTERED AND MODIFIED PLAN FOR
THE HAVANA TO QUINCY ARTS BICYCLE TRAIL; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, in July of 2012 the Gadsden County Bicycle and Pedestrian Facilities Master Plan was released which included a proposed shared use bicycle path between the Cities of Havana and Quincy; and

WHEREAS, referred to as the Florida Arts Bicycle Trail, the facility was originally proposed to be located on the most feasible side of SR 12, approximately 10 miles in length, with a western terminus in the City of Quincy near the intersection of Camilla Drive, just east of the bridge over Quincy Creek; and

WHEREAS, as originally proposed, the Florida Arts Bicycle Trail would continue further to the west within the City of Quincy utilizing the existing paved shoulders of SR 12 to the intersection with N. Adams Street and continuing on the existing paved shoulder of N. Adams street to the corner of Franklin Street; all such areas were to have signage and pavement marking indicating that bicyclists would be sharing the roadway; and

WHEREAS, the potential use of eminent domain to acquire additional right-of-way to accommodate construction of the trail was not mentioned in the description of the facility in the July 2012 Master Plan document; and

WHEREAS, the requirement for the City of Quincy to relocate existing utilities in the right-of-way was likewise not mentioned in the description of the facility in the July 2012 Master Plan Document; and

WHEREAS, based upon community support for the Florida Arts Bicycle Trail as described and depicted in the July 2012 Master Plan Document, on February 26, 2013, the City of Quincy City Commission adopted Resolution No. 1297-2013 stating the City's support for completion and funding of the bicycle trail; and

WHEREAS, Resolution No. 1297-2013 expressly states that it "shall not be construed as an obligation by any Party to expend funds or resources" on the bicycle trail; and

WHEREAS, subsequent to the adoption of Resolution No. 1297-2013, the design of the bicycle trail has been apparently expanded, altered and/or modified, without the input or agreement of the City, in a manner which raises issues about which the City Commission has significant concerns, including, but not limited to, the following:

1. The width of the facility has apparently increased requiring extensive use of the power of eminent domain to involuntarily acquire from private property owners additional right-of-way beyond the anticipated the facility as described in the July 2012 Master Plan;
2. The western terminus of the facility has been routed further west into the heart of the City of Quincy as a new paved trail separate from the existing roadway,

presenting unacceptable impacts to numerous landowners in the City and requiring use of the power of eminent domain to involuntarily acquire from private property owners additional right-of-way within the City limits;

3. The current design will require the City of Quincy to expend public funds and other resources to relocate utilities in a manner not contemplated or described in the description of the facility in the Master Plan document.

4. As a consequence of the above referenced requirement that the City relocate utilities, the original 2012 Master Plan design, which if followed would reduce or eliminate such utility relocation, should be regarded as a design alternative made necessary due to "unreasonable hardship" to the City as referenced in FDOT 2016 Utility Accommodation Manual, Section 6 Approval of Design Alternatives.

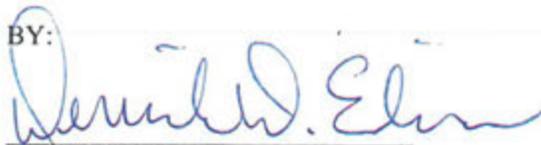
WHEREAS, the City of Quincy City Commission desires to express its support for the original Florida Arts Bicycle Trail concept, but also desires to express its opposition to the facility as now proposed as has been expanded, altered and/or modified as described herein above all to the detriment of the residents of the City of Quincy.

NOW, THEREFORE, BE ADOPTED AND RESOLVED, by the City Commission of the City of Quincy, Florida, that the City supports the Florida Arts Bicycle Trail concept as described and depicted in the Gadsden County Bicycle and Pedestrian Facilities Master Plan, July 2012; however, the City Commission opposes the current bicycle trail proposal as has been expanded, altered and/or modified since February 2013, without City input or agreement, to create adverse impacts to the residents of the City of Quincy; improperly require that the City expend financial and other resources to further the trail proposal in a manner contrary to Resolution 1297-2013; and create an "unreasonable hardship" due to requiring that the City relocate certain utilities.

EFFECTIVE DATE: This resolution shall become effective upon adoption.

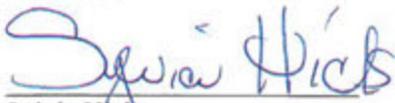
PASSED AND ADOPTED by the City Commission of the City of Quincy, Florida, this 9th day of August 2016.

BY:



Derrick D. Elias Mayor and
Presiding Officer of the City Commission
City of Quincy, Florida

ATTEST:



Sylvia Hicks
Clerk of the City of Quincy and
Clerk of the City Commission thereof

September 19, 2016



AGENDA ITEM 8 D

FUTURE MEETINGS

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

The Capital Region Transportation Planning Agency is next scheduled to meet on the following dates in the 2016*:

Meeting Date	Meeting Type	Location	Scheduled Items
October 17	Retreat (9am – 1 pm)	TBD	
December 5**	Board Meeting	Tallahassee City Commission Chambers	Draft Work Program, Election of Chair/Vice Chair

* - Unless noted otherwise, CRTPA meetings are scheduled to begin at 1 pm.

** - Pursuant to approval of Agenda Item 3C ("CRTPA 2016 Calendar Revision")



September 19, 2016

AGENDA ITEM 8 E

**COMMITTEE ACTIONS (CITIZEN'S MULTIMODAL ADVISORY COMMITTEE/
TECHNICAL ADVISORY COMMITTEE/TRANSPORTATION DISADVANTAGED
COORDINATING BOARD)**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Information

STATEMENT OF ISSUE

This item provides information to the Capital Region Transportation Planning Agency (CRTPA) on the activities of the Citizens Multimodal Advisory Committee (CMAC), the Technical Advisory Committee (TAC), and the Transportation Disadvantaged Coordinating Boards (TDCBs) for Leon, Wakulla, Jefferson, and Gadsden counties.

TAC and CMAC: The CMAC and TAC September 2016 Meetings occur on Tuesday, September 13, 2016, which is after the agenda preparation for the September 19, CRTPA Board Agenda. The actions of the committees will be provided at the CRTPA Meeting on the 19th of September.

TDCB: The actions of the Transportation Disadvantaged Coordinating Boards in Gadsden, Jefferson, Leon and Wakulla counties are listed below.

Leon County

The Leon County LCB met on July 20, 2016 at the Area Agency on Aging. Board member William Benjamin discussed the proceedings of the American Association for the Blind Annual Conference in Minneapolis. Veteran's office Ben Bradwell and Community Transportation Coordinator Ivan Maldonado talked about their joint efforts in providing increased travel opportunities for Veterans.

The LCB also adopted a resolution to retain Star Metro as the Community Transportation Coordinator when the current contract expires on June 30, 2017. They reviewed and approved the Bylaws and Grievance Procedures. The next meeting is on October 12, 2016, which will be preceded by the Annual Public Hearing.

Wakulla County

The Wakulla LCB failed to make a quorum at its July meeting and held a special meeting on August 23, 2016. At that meeting the new Rate Model and Grievance Procedure was adopted.

Jefferson County

The Jefferson County LCB met on June 16, 2016 at the Commission Annex in Monticello. The members received a report from Big Bend Transit – the Community Transportation Coordinator (CTC). The Annual Public Hearing also preceded this meeting. Staff presented the findings of the Annual

Evaluation of the CTC. The LCB also adopted meeting dates for 2017. The next meeting is September 15, 2016 and the activities from that meeting will be reported at the next CRTPA meeting.

Gadsden County

The Gadsden County LCB met on June 16, 2016 at the Gadsden Branch Library in Havana. The members received a report from Big Bend Transit – the Community Transportation Coordinator (CTC). The Annual Public Hearing also preceded this meeting. Staff presented the findings of the Annual Evaluation of the CTC. The LCB also adopted meeting dates for 2017. The next meeting is September 15, 2016 and the activities from that meeting will be reported at the next CRTPA meeting.



September 19, 2016

AGENDA ITEM 9

CITIZEN COMMENT



September 19, 2016

AGENDA ITEM 10

ITEMS FROM MEMBERS