

BOARD OF COUNTY COMMISSIONERS LEON COUNTY, FLORIDA

AGENDA

INSTALLATION OF NEWLY-ELECTED COMMISSIONERS AND BOARD REORGANIZATION

REGULAR MEETING

**Tuesday, November 20, 2012
3:00 P.M.**

County Commission Chambers
Leon County Courthouse
301 South Monroe Street
Tallahassee, FL

COUNTY COMMISSIONERS

Akin Akinyemi, Chairman
At-Large

Bill Proctor
District 1

Jane Sauls
District 2

John Dailey
District 3



Nick Maddox, Vice-Chair
At-Large

Bryan Desloge
District 4

Kristin Dozier
District 5

Vincent S. Long
County Administrator

Herbert W. A. Thiele
County Attorney

The Leon County Commission meets the second and fourth Tuesday of each month. Regularly scheduled meetings are held at 3:00 p.m. The meetings are televised on Comcast Channel 16. A tentative schedule of meetings and workshops is attached to this agenda as a "Public Notice." Selected agenda items are available on the Leon County Home Page at: www.leoncountyfl.gov. Minutes of County Commission meetings are the responsibility of the Clerk of Courts and may be found on the Clerk's Home Page at www.clerk.leon.fl.us

Please be advised that if a person decides to appeal any decision made by the Board of County Commissioners with respect to any matter considered at this meeting or hearing, such person will need a record of these proceedings, and for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. The County does not provide or prepare such record (Sec. 286.0105, F.S.).

In accordance with Section 286.26, Florida Statutes, persons needing a special accommodation to participate in this proceeding should contact Community and Media Relations, 606-5300, or Facilities Management, 606-5000, by written or oral request at least 48 hours prior to the proceeding. 7-1-1 (TDD and Voice), via Florida Relay Service.

Board of County Commissioners
Leon County, Florida
Agenda

Regular Public Meeting
Tuesday, November 20, 2012

Leon County Board of County Commissioners
Installation Ceremony and Board Reorganization

- **Invocation**
- **Pledge of Allegiance**
Chairman Akinyemi
- **Installation Ceremony Begins**
The Honorable Chief Judge Charles Francis presiding.
- **Remarks and Presentation**
 - Presentation to Outgoing Chairman
 - Remarks by Outgoing Chairman
- **Installation of Commissioners and Administration of the Oath of Office**
The Honorable Chief Judge Charles Francis presiding.
- **Reorganization**
The Honorable Clerk of the Court Bob Inzer presiding.
 - Election of Chairman and Vice-Chairman
 - Incoming Chairman's Remarks
- **Benediction**
*The Benediction will be provided by the Reverend Dr. R. B. Holmes, Jr.,
Bethel Missionary Baptist Church.*
- **Recess for Reception**

The regular meeting will convene at 5:30 p.m.

AWARDS AND PRESENTATIONS

CONSENT

1. Approval of Minutes: October 23, 2012 Workshop on 2013 State and Federal Legislative Priorities and October 23, 2012 Regular Meeting
(Clerk of the Courts/Finance/Board Secretary)
2. Approval of the Required Bonds for Newly-Elected Commissioners
(Clerk of the Courts/Finance/Board Secretary)
3. Approval of Payment of Bills and Vouchers Submitted for November 20, 2012 and Pre-Approval of Payment of Bills and Vouchers for the Period of November 21 through December 10, 2012
(Financial Stewardship/Office of Management and Budget)

Status Reports: *(These items are included under Consent.)*

CONSENT ITEMS PULLED FOR DISCUSSION

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; there will not be any discussion by the Commission

GENERAL BUSINESS

4. Acceptance of the 2012 Leon County Annual Report
(County Administration)

SCHEDULED PUBLIC HEARINGS, 6:00 P.M.

None.

CITIZENS TO BE HEARD ON NON-AGENDAED ITEMS

3-minute limit per speaker; Commission may discuss issues that are brought forth by speakers.

COMMENTS/DISCUSSION ITEMS

Items from the County Attorney

Items from the County Administrator

Discussion Items by Commissioners

RECEIPT AND FILE

ADJOURN

*The next Regular Board of County Commissioners Meeting is scheduled for
Tuesday, December 11, 2012 at 3:00 p.m.*

All lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please see the Board Secretary or visit the County website at www.leoncountyfl.gov

2012

January						
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PUBLIC NOTICE

2012 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 5th Floor, Leon County Courthouse unless otherwise indicated. Workshops are scheduled as needed on Tuesdays from 12:00 to 3:00 p.m.

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
November 2012	Tuesday 20	3:00 p.m.	Installation of Newly-Elected Commissioners; Reorganization of the Board; Regular Meeting
	Thursday 22	Offices Closed	THANKSGIVING DAY
	Friday 23	Offices Closed	FRIDAY AFTER THANKSGIVING DAY
	Monday 26	11:00 a.m.	CRA Meeting ; City Commission Chambers
December 2012	Monday 10	9:00 a.m. – 4:00 p.m.	Board Retreat
	Tuesday 11	12:00 – 3:00 p.m.	Workshop on Allocation of Tourist Development Taxes
		3:00 p.m.	Regular Meeting
		6:00 p.m.	Second and Final Public Hearing to Adopt an Ordinance to Amend Chapter 10, Article VI, Leon County Code of Laws, “Community Gardens”
	Wednesday 12	2:30 p.m.	Community Redevelopment Agency Meeting City Commission Chambers
	Monday 24	Offices Closed	CHRISTMAS EVE
	Tuesday 25	Offices Closed	CHRISTMAS DAY
	Monday 31	Offices Closed	NEW YEAR’S EVE
January 2013	Tuesday 1	Offices Closed	NEW YEAR’S DAY
	Tuesday 8	Offices Closed	BOARD RECESS
	Monday 21	Offices Closed	MARTIN LUTHER KING, JR. HOLIDAY
	Tuesday 22	Offices Closed	BOARD RECESS
	Tuesday 29	12:00 – 1:30 p.m.	Workshop on the Septic System Management Options
		1:30 – 3:00 p.m.	Workshop on the Leon County Research and Development Authority <i>(Rescheduled from December 11, 2012)</i>
		3:00 p.m.	Regular Meeting

<u>Month</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>
February 2013	Tuesday 12	3:00 p.m.	Regular Meeting
	Tuesday 26	3:00 p.m.	Regular Meeting
March 2013	Tuesday 12	12:00 – 3:00 p.m.	Workshop on Stormwater Non-ad Valorem Assessments
April 2013	Tuesday 9	3:00 p.m.	Regular Meeting
	Tuesday 23	12:00 – 3:00 p.m.	Workshop on Solid Waste Non-ad Valorem Assessments
		3:00 p.m.	Regular Meeting

Citizen Committees, Boards, and Authorities

2012 Expirations and Vacancies

www.leoncountyfl.gov/committees/expire.asp

VACANCIES

Affordable Housing Advisory Committee

Board of County Commissioners (11 appointments)

1. A member who is actively engaged in the residential home building industry in connection with affordable housing.
2. A member who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
3. A member who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
4. A member who is actively engaged as an advocate for low-income persons in connection with affordable housing.
5. A member who is actively engaged as a for-profit provider of affordable housing.
6. A member who is actively engaged as a not-for-profit provider of affordable housing.
7. A member who is actively engaged as a real estate professional in connection with affordable housing.
8. A member who actively serves on the local planning agency pursuant to s. 163.3174.
9. A member who resides within the jurisdiction of the local governing body making the appointments.
10. A member who represents employers within the jurisdiction.
11. A member who represents essential services personnel, as defined in the local housing assistance plan.

Capital Region Transportation Planning Agency Citizens Advisory Committee

Commissioner - District I: Proctor, Bill (1 appointment)

EXPIRATIONS

Architectural Review Board

Tallahassee City Commission (2 appointments)

Canopy Roads Citizens Committee

Tallahassee City Commission (1 appointment)

Civic Center Authority

Board of County Commissioners (1 appointment)

Florida A & M (1 appointment)

Florida State University (4 appointments)

Tallahassee City Commission (1 appointment)

Enterprise Zone Agency Development (EZDA) Board of Commissioners

Tallahassee City Commission (1 appointment)

Council on Culture & Arts

Board of County Commissioners (1 appointment)

Housing Finance Authority/Community Development Block Grant Citizen's Advisory Task Force

Commissioner - At-large I: Akinyemi, Akin (1 appointment)

OCTOBER 31, 2012

Adjustment and Appeals Board

Tallahassee City Commission (1 appointment)

DECEMBER 31, 2012

Human Services Grants Review Committee

Commissioner - At-large I: Akinyemi, Akin (1 appointment)

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District II: Sauls, Jane G. (1 appointment)

Commissioner - District III: Dailey, John (1 appointment)

Commissioner - District IV: Desloge, Bryan (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

Library Advisory Board

Commissioner - At-large II: Maddox, Nick (1 appointment)

Commissioner - District I: Proctor, Bill (1 appointment)

Commissioner - District V: Dozier, Kristin (1 appointment)

**Leon County
Board of County Commissioners**

Notes for Agenda Item #1

Leon County Board of County Commissioners

Cover Sheet for Agenda #1

November 20, 2012

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Approval of Minutes: October 23, 2012 Workshop on the 2013 State and Federal Legislative Priorities, and October 23, 2012 Regular Meeting

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	David Reid, Finance Director, Clerk of the Court
Lead Staff/ Project Team:	Rebecca Vause, Board Secretary

Fiscal Impact:

This item has no fiscal impact to the County.

Staff Recommendation:

Option #1: Approve the minutes of the October 23, 2012 Workshop on the 2013 State and Federal Legislative Priorities and October 23, 2012 Regular Meeting

Attachments:

1. October 23, 2012 Workshop on the 2013 State and Federal Legislative Priorities
2. October 23, 2012 Regular Meeting

WORKSHOP
October 23, 2012
2013 State and Federal
Legislative Priorities

The Leon County Board of County Commissioners conducted a workshop to discuss the County's 2013 State and Federal Legislative Priorities on Tuesday, October 23, 2012 at 1:30 p.m.

Attending were Chairman Akin Akinyemi, Vice Chairman Nick Maddox and Commissioners Jane Sauls, Kristen Dozier, and Bryan Dozier. Commissioners John Dailey and Bill Proctor were not in attendance. Also present were County Administrator Vincent Long; County Attorney Herb Thiele, and Board Secretary Rebecca Vause.

Facilitator(s): Ken Morris, Director of Economic Development and Business Partnerships
Cristina Paredes, Intergovernmental Affairs and Special Projects Coordinator

Chairman Akinyemi convened the workshop at 1:35 p.m.

Opening remarks were provided by Mr. Morris who then turned the meeting over to Ms. Paredes.

Ms. Paredes shared that the 2013 Florida Legislative Session is set to begin on March 5th and end on May 3rd. Additionally the Florida Association of Counties will host their Legislative Day on March 27th. She mentioned that the County has for the past two years hosted "Community Legislative Dialogue" meetings and that last year Commissioner Desloge was the Board's designee to host these meetings. Ms. Paredes suggested that, given the fact that Commissioner Desloge currently serves as the President of the Florida Association of Counties, the Board may wish to designate him to once again oversee these meetings.

It was learned that a while a small surplus is projected in state revenue, staff anticipates that the Legislature will not consider CBIRs in 2013. In addition, Governor Scott has asked state agencies to submit budgets that reflects a 5% cut in funding.

Staff offered the following 2013 appropriations for the Board's consideration:

- Capital Circle Southwest \$8 million
- Woodville Highway \$4.2 million
- Woodville Sewer \$500,000
- America's First Christmas TDC

The following State and Federal Policy/Substantive Issues were presented:

- **State Workforce** (oppose further benefit reductions)
- **Internet Cafes** (maintain home rule authority to regulate the internet cafes and provides for state inspection of gaming devices))
- **Communications Services Tax** (support legislation that is revenue neutral and enhances the stability as well as streamlines the administration and collection of the tax)
- **Thornton Road Land Exchange** (support proposed land exchange application)
- **Mental Health Competency Restoration Services** (support amending Florida Statutes Chapter 916)
- **Civic Center** (support FSU in the transfer of management)
- **GrowFL** (support FEDC's efforts to expand eligibility requirements of the program)

- **Florida Association of Counties (FAC) Issues** (FAC will finalize their 2013 legislative program during their legislative conference on November 28, 2012 and staff recommended that the Board support the 2013 FAC legislative program, unless specific issues conflict with Leon County's interests)
- **PACE Assessment Protection Act of 2011** (requires federal housing agencies to allow PACE)
- **Baseball Fields at Florida Correctional Institute (FCI)** (Continue to work with local and federal personnel to acquire authorization)

Ms. Paredes concluded that staff continues to look for Board input and guidance on these issues as they prepare for the 2013 session.

Board Discussion:

Commissioner Dozier expressed her support for Commissioner Desloge to continue to host the community legislative dialogue meetings.

Commissioner Desloge indicated that he would be "happy" to continue as the Board's representative/host for the community legislative dialogue meetings.

Additionally, Commissioner Desloge requested staff pursue authorization from the Legislature for the County to honor Mr. Wilbur Jones, former Secretary of the State Road Department (the forerunner of the Florida Department of Transportation) for his advocacy of highway beautification by the placement of a plaque at one of the local interstate interchanges. He opined that the local legislative delegation would most likely be happy to support the request.

Chairman Akinyemi voiced his appreciation of FAC and County lobbyists for their efforts on behalf of the County before the legislature.

*Commissioner Desloge moved, duly seconded by Commissioner Dozier, approval of Options 1 & 2, as amended: 1) Approve the 2013 state and federal legislative priorities, as presented, and direct staff to pursue authorization from the Legislature to allow the County to honor Wilbur Jones for his advocacy of highway beautification and 2) Designate Commissioner Desloge to host the Community Legislative Dialogue meetings for the 2013 Session. **The motion carried 5-0 (Commissioners Proctor and Dailey absent).***

Chairman Akinyemi adjourned the workshop at 1:55 p.m.

LEON COUNTY, FLORIDA

ATTEST:

BY: _____
Akin Akinyemi, Chairman
Board of County Commissioners

BY: _____
Bob Inzer, Clerk of the Court
Leon County, Florida

**BOARD OF COUNTY COMMISSIONERS
LEON COUNTY, FLORIDA
REGULAR MEETING
October 23, 2012**

The Board of County Commissioners of Leon County, Florida, met in regular session at 3:00 p.m. with Chairman Akin Akinyemi presiding. Present were Commissioners Nick Maddox, Bill Proctor, Kristin Dozier, John Dailey, Bryan Desloge, and Jane Sauls. Also present were County Administrator Vincent Long, County Attorney Herb Thiele, Finance Director David Reid and Board Secretary Rebecca Vause.

The Invocation was provided by Commissioner Bryan Desloge who then led the Pledge of Allegiance.

Awards and Presentations

- Chairman Akin Akinyemi presented a Resolution Designating October 24, 2012 as United Nations Day. Members of the Delta Sigma Theta Sorority were present to receive the Resolution.

Consent:

Commissioner Desloge moved, duly seconded by Commissioner Sauls, to approve the Consent Agenda with the exception of Items 7 & 9, which were pulled for further discussion. The motion carried 6-0 (Commissioner Maddox out of Chambers)

1. Approval of Minutes: September 18, 2012 Regular Meeting

The Board approved Option 1: Approve the minutes of the September 18, 2012 Regular Meeting.

2. Approval to Rename Mediation Suite 204 at the Leon County Court Annex

The Board approved Option 1: Approve the renaming of Mediation Suite 204 at the Leon County Court Annex to Mediation Suite 204, Dr. Mark Palmquist, "Peace to the Peacemakers".

3. Ratification of Commissioners' Appointments to the Code Enforcement Board, Housing Finance Authority, and Water Resources Committee

The Board approved Option 1: Ratify Commissioners' appointments as follows:

- a. *Waive Policy No. 03-15, "Board appointed Advisory Committees," regarding term limits, and reappoint Ms. Betsy Henderson to the Code Enforcement Board as Commissioner Desloge's appointment.*
- b. *Commissioner Dozier reappoints Mike Rogers to the Housing Finance Authority.*
- c. *Commissioner Desloge reappoints Pamela Hall to the Water Resources Committee.*
- d. *Commissioner Dozier reappoints Grayal Earle Farr to the Water Resources Committee.*

4. Acceptance of the Florida Department of Law Enforcement, Justice Assistance Grant

The Board approved Option 1: Approve the Agreement with the Florida Department of Law Enforcement to accept the Justice Assistance Grant funding, and authorize the County Administrator to execute.

5. Approval of Payment of Bills and Voucher Submitted for October 23, 2012, and Pre-Approval of Payment of Bills and Vouchers for the Period of October 24, 2012 through November 12, 2012

The Board approved Option 1: Approve payment of bills and vouchers submitted for October 23, 2012, and Pre-Approval of Payment of Bills and Vouchers for the Period of October 24, 2012 through November 12, 2012.

6. Authorization of FY 2012 Carry Forwards

The Board approved Option 1: Authorize the carry forward of FY 2012 appropriations to the FY 2013 budget, and approve the associated Resolution and Budget Amendment.

7. Approval of Amendments to the Community Human Services Partnership Joint Planning Board Bylaws

Commissioner Proctor requested the item be pulled for discussion.

County Administrator Long introduced the item.

Commissioner Proctor stated that he pulled the item to receive clarification on the recommendation, i.e., who made it and why. He also asserted that, in his opinion, the Joint Planning Board (JPB) was non-functioning, and should be dissolved.

County Administrator Long provided background on the JPB and deferred to Commissioner Dozier, who is the Board's representative on this Board.

Commissioner Dozier responded that the recommended changes emanate from the JPB and she was hopeful that additional changes would be made to make the JPB more efficient and effective. She mentioned that the JPB wanted the revisions made prior to addressing issues raised in the MGT Report and citizen committee reports. These reports will then be forwarded to the Commission for approval.

Commissioner Proctor questioned the seventh membership slot to the JPB as being designated for the Executive Director of the United Partnership for Human Services (UPHS). He supported the United Way of the Big Bend opposition to the appointment of the UPHS director, as that entity is not a funding partner. Commissioner Proctor also requested clarification on the definition and meaning of "consensus" vote.

Commissioner Dozier, while appreciative and in agreement with Commissioner Proctor's concerns stated that progress is being made and there is a "new energy" among the Board. She suggested that the JPB be given a few more months to address concerns.

Commissioner Dozier moved, duly seconded by Commissioner Sauls, approval of Options 1 & 2: 1) Approve the amendment Bylaws of the Community Human Services Partnership Joint Planning Board and 2) Direct staff to solicit citizens interested in being appointed to the Joint Planning Board. The motion carried 7-0.

8. Approval of the Joint Project Agreement with Florida Department of Transportation for the North Monroe Turn Lane Project

The Board approved Options 1, 2 & 3: 1) Approve the Joint Project Agreement with Florida Department of Transportation, for the North Monroe Street Turn Lane Project, based on the parameters provided in this agenda request, and authorize the County Administrator to execute; 2) Approve the Construction Agreement, and authorize the County Administrator to execute, and 3) Approve the Resolution and associated Budget Amendment Request.

9. Approve of Agreement with the City of Tallahassee and Adoption of a Resolution Authorizing Transfer of Property at the Roberts and Stevens Medical Center

Commissioner Proctor requested the item be pulled for discussion.

County Administrator Long introduced the item.

Commissioner Proctor expressed concerns regarding the size and location of the stormwater pond (as proposed by the City of Tallahassee) and its impact on the Greenwood Cemetery and Mt. Zion A.M.E. Church. He asserted that this was a sensitive area and the item was not clear in its justification for the holding pond and details were not provided. He requested that the Board delay action on this item until the item can be properly vetted.

Commissioner Proctor moved, duly seconded by Commissioner Akinyemi, to table this item until the Board is provided additional information.

County Administrator Long stated that staff is available to provide further clarification on the item; however, if that is not sufficient more detail can be brought back. Katherine Burke, County Director of Engineering was invited to address the Board.

Ms. Burke shared details of the proposed project, including a schematic of the proposed stormwater pond. She mentioned that the City is proposing to design and construct an approximately \$700,000 project to expand the current stormwater pond. The current pond is maintained by the County; however, once extended the City would assume maintenance responsibility. The expanded pond would hold more water which will help alleviate flooding on Old Bainbridge Road and adjoining neighborhoods.

Chairman Akinyemi confirmed with Ms. Burke that the church had been made aware of the project and there were no time constraints should the Board move to continue the item. He also discussed with Ms. Burke the amount of private and public land being considered for the project.

Commissioner Proctor established with Ms. Burke that a large apartment complex nearby the proposed project was not required to make provisions for stormwater collection on its site; and wondered why the church located on the same street was required by make those provisions. He also was disappointed that the agenda item did not include any pictorials of the proposed project, similar to the schematic that was shared by Ms. Burke, as they would have benefitted the Board in its review of the item.

Commissioner Dailey stated that he was very comfortable with the proposal as presented.

Commissioner Dailey offered a substitute motion, duly seconded by Commissioner Dozier, to approve Options 1 & 2: 1) Approve the Agreement with the City of Tallahassee, and authorize the Chairman to execute, and 2) Adopt the Resolution authorizing conveyance of a portion of a County parcel to the City of Tallahassee and authorize the Chairman to execute the corresponding County Deed. The substitute motion failed 3-4 (Commissioners Proctor, Akinyemi, Maddox and Sauls in opposition).

The original motion to table the item carried 6-1 (Commissioner Dozier in opposition).

10. Approval of Contract Amendment No. 6 to the Stormwater Flow Monitoring Contract with the Northwest Florida Water Management District

The Board approved Option 1: Approve Contract Amendment #6 to the Stormwater Flow Monitoring Contract with the Northwest Florida Water Management District, and authorize the County Administrator to execute.

11. Approval of a Memorandum of Agreement with the Florida Department of Transportation for the Maintenance of a Section of Highway 27

The Board approved Option 1: Approve the Memorandum of Agreement with the Florida Department of Transportation for the Maintenance of a Section of Highway 27 (Apalachee Parkway), and authorize the County Administrator to execute.

12. Approval of the First Amendment to the Joint Use Agreement with Leon County Schools for Shared Use of Parks and Recreation Facilities

The Board approved Option 1: Approve the First Amendment to the Joint Use Agreement with Leon County Schools extending the term of the Agreement one year and authorize the Chairman to execute.

13. Acceptance of a Status Report on the J.R. Alford Greenway Citizens Advisory Committee and the Draft Land Management Plan

The Board approved Option 1: Accept the status report on the J.R. Alford Greenway Citizens Advisory Committee and the draft Land Management Plan.

14. Acceptance of Status Report on Mayor/Chair Meetings

The Board approved Option 1: Accept the Mayor/Chair Meeting Minutes for May 24, 2012 and June 28, 2012

Citizens to be Heard on Non-Agendaed Items (3-minute limit per speaker; there will not be any discussion by the Commission)

- Chairman Akinyemi confirmed that there were no speakers on Non-Agendaed Items.

General Business

15. Acceptance of Status Report on PACE Program and Litigation and Authorization to issue a Request for Proposals for Third-Party Administration of a Commercial PACE Program

County Administrator Long introduced the item.

Speakers:

- Ed Dion, 1105 Lothian Dr., stated that he has been a contractor since 1981. He provided the Board with an amended Tallahassee Builders Association Resolution (differing from the one provided in the Board's agenda packet); which urged the Board to become a subscriber of the Florida PACE Funding Agency. Mr. Dion advocated on behalf of the Florida PACE Funding Agency as it would allow property owners to access the equity in their properties to make homes more efficient and better resistant to hurricane forces. Florida PACE expects to have funding available by mid-November.
- Steven Stein, 1000 Legion Place, Orlando, FL, Program Administrator, Florida PACE Funding Agency. He addressed the Board on behalf of adopting a Florida PACE Funding Agency in Leon County and advocated the benefits to a statewide administered program.

Chairman Akinyemi thanked Mr. Stein and Mr. Dion for their input and interest in this topic. They were assured that the County supports a more comprehensive PACE program and that he and Commissioner Dozier were aware of the program and how a more inclusive program would benefit the community. However, due to legal challenges related to the Residential PACE program, only a commercial PACE program can be pursued at this time.

County Administrator Long commented that many of the reasons articulated by Mr. Stein are the very reasons why the County should go out into the market to determine the benefits of a third party entity administering the program.

County Attorney Thiele conveyed that the County is committed to the PACE Program; although the residential PACE Program has been thwarted by the Federal government, through the

FHFA and Fannie Mae and Freddie Mac. He provided a detailed summarization of the litigation occurring between the County (and seven other PACE participants) and FHFA. He noted that the Federal judge has ruled against the County; however, this is being challenged by the County Attorney's Office and oral arguments will be held before the 11th Circuit Court of Appeals in Atlanta on October 30. Mr. Thiele conveyed the need for Congress to pass pending legislation in support of the PACE Program. He mentioned that staff had convened meetings with builders, realtors and financial institutions resulting in a recommendation to pursue a Request for Proposals for either the third party administration or the financing or both.

Commissioner Dozier moved, duly seconded by Commissioner Desloge, approval of Options 1 & 2: 1) Accept the status report, and 2) Authorize staff to draft and issue a Request for Proposals for third-party administration of a commercial PACE program. The motion carried 7-0

16. Consideration of Proposal and Funding for the Mary Brogan Museum of Arts and Sciences in the Amount of \$150,000

County Administrator Long introduced the item. He explained that the Mary Brogan Museum "the Brogan" is requesting the \$150,000 for its Florida Center for Sciences, STEM (Science, Technology, Engineering, and Mathematics) Initiative and funding is available utilizing the General Fund contingency account. He recalled that historically the Brogan has received \$150,000 annually through the Council on Culture and Arts (COCA) regranteeing process; however, as the Brogan was in the process of its "reinvention", they did not submit an application for FY 2013 funding. Subsequently, the Board upon hearing from COCA at its September 18, 2012 meeting allocated \$150,000 to those agencies that had applied for and were tentatively awarded cultural grant funding for 2013.

At the invitation of the Board, Felicia Leborgne Nowels, President of the Mary Brogan Museum of Art and Science, addressed the Board to present its proposal for the County funds. She noted that the detailed proposal (including timelines and detailed budget) was included as part of the Board's agenda packet. She submitted that the proposed initiative would spur economic development, drive talent development and build on the identity of Florida's STEM based future. She indicated that the program has proven to work as a successful model in Virginia and the County's one-time investment would have long term return for the community. Ms. Nowels conveyed that much work has been done by the Brogan Board; i.e., amended bylaws to reflect that it was no longer an art museum, but now has a different mission and focus; successfully reduced its debt; and has secured new meaningful partnerships for the new mission; while also selling its art and holding its annual wine festival and summer camp.

Commissioner Maddox asked if the proposal would be submitted to the City for funding consideration. Ms. Nowels responded that while the City has not been approached; there are plans to request the City for some support, but not necessarily specifically regarding this pilot program. He ascertained from Ms. Nowels that the reasoning for the Brogan not making application with COCA for funding was that they were in the midst of its reinvention and was not "crystallized".

Commissioner Proctor confirmed with Ms. Nowels that the \$150,000 one-time monies would fund the initial pilot program and ongoing STUDIO STEM programs. Commissioner Proctor discussed access to the pilot program especially for students from the Southside and was assured that all the programs offered would be accessible to all children. She conveyed however, that while some are paid programs, they have historically partnered with the Department of Education to allow students participation free of charge. Commissioner Proctor asserted his expectation that minority students would be involved from the ground floor and continuously in the STEM program.

Commissioner Dozier acknowledged and appreciated the hard work of Ms. Nowels and others on the Brogan Board. Although supportive of the proposed project, Commissioner Dozier voiced concerns about using monies from the contingency fund for this purpose and remarked that starting off the new fiscal year using two-thirds of the contingency funds caused her unease. She noted that while she had hoped to use TDC dollars to fund the project, the County Attorney had deemed that the budget as presented by the Brogan did not meet the requirements for the bed tax monies. She referenced another program, in concert with the medical school, which she believes would meet the bed tax requirements and help the Brogan into a position to move forward with a STUDIO STEM. She suggested that the Board consider delaying action on this until the November 13 meeting to allow time to work through some of the funding issues.

Commissioner Dailey conveyed his support for the program and stated that he was ready to make a motion to move forward but structure it in such a way to allow the utilization of the bed tax monies. However, he deemed it important for the Brogan Board to know that the financial commitment was in place so they can move forward with planning. Commissioner Dailey commended the Brogan Board on dealing so quickly with its debt and stated that he looked forward to partnering with the organization.

Commissioner Dailey moved, duly seconded by Commissioner Dozier approval of Option 1, as amended: Approve funding for the Mary Brogan Museum of Arts and Science from general fund contingency in the amount of \$150,000, and direct staff to prepare a draft agreement, which includes the terms and conditions for receipt of the funding to be presented for Board consideration at the earliest possible meeting. And provide staff the flexibility to continue to work with the Brogan to identify if there is an opportunity legally to move forward while looking at other revenue sources.

Following further dialogue on how to structure the motion in a way that confirmed the Board's funding commitment, but allow for time to review the medical school proposal and discuss funding options, Commissioner Dailey offered the following amendment to his motion:

Approve Option 1: Approve funding for the Mary Brogan Museum of Arts and Science from general fund contingency in the amount of \$150,000, and direct staff to prepare a draft agreement, which includes the terms and conditions for receipt of the funding to be presented for Board consideration at the earliest possible meeting. And instruct staff to bring back at the November 13, 2013 meeting the final financial structure for ratification.

Commissioner Desloge expressed support for the Brogan, but stated that he would like to see more partners join with the County. He conveyed it would be helpful to have an indication of the support other partners would provide included in the upcoming agenda item.

At the urging of Commissioner Dozier, Ms. Nowels provided additional information on the medical school partnership and then commented on the use of the TDC funds. She opined that the pilot program was "absolutely" a tourist development endeavor.

There was continued discussion regarding funding sources, the need for other partners, specifics on what other partners will bring, and the timetable for additional information to be brought back to the Board.

County Administrator Long provided that he did not expect there to be any substantive partnership changes in the next three weeks; however, should the Board commit to the \$150,000, Option 1 allows for the terms and conditions to come back to the Board for approval mostly likely in December.

Commissioner Dailey further modified his motion to approve Option 1, as amended: Approve funding for the Mary Brogan Museum of Arts and Science ~~from general fund contingency~~ in the amount of \$150,000, and direct staff to prepare a draft agreement, which includes the terms and conditions for receipt of the funding to be presented for Board consideration at the earliest possible meeting.

Commissioner Proctor inquired why Virginia was the proposed partner, when FSU, FAMU and TCC are local. He noted that FAMU's name was not included in the proposal and would like for FAMU to be included in the initiative.

The motion as restated by Commissioner Dailey and duly seconded by Commissioner Dozier: Commissioner Dailey moved approval of Option 1, as amended: Approve funding for the Mary Brogan Museum of Arts and Science ~~from general fund contingency~~ in the amount of \$150,000, and direct staff to prepare a draft agreement, which includes the terms and conditions for receipt of the funding to be presented for Board consideration at the earliest possible meeting. The motion carried 7-0.

17. Acceptance of Status Update on Arts Exchange and Performing Arts Center Projects

County Administrator Long introduced the item. He explained that the item was before the Board at the request of Commissioner Desloge. He remarked that staff was available to provide a brief presentation or to answer any questions.

Commissioner Dailey moved, duly seconded by Commissioner Akinyemi, approval of Option 1: Accept the status report on the Performing Arts Center and the Arts Exchange projects. The motion carried 6-0 (Commissioner Desloge out of Chambers).

The Board made the decision to defer discussion of Item #18 until after the dinner break as it was expected to generate much discussion. The Board now entered into discussion of Item #19.

18. Consideration of a Status Report on the Proposed North Monroe Street Community Redevelopment Area

County Administrator Long introduced the item. He stated that the item provides information on the structure of the CRA generally and the issue of the creation of the North Monroe CRA specifically. Regarding the issue of the Board's four appointments to the CRA, he clarified that the Board would select its four representatives at its December 11th meeting. County Administrator Long mentioned also that the item speaks to the issue of CRA staff, which is currently provided by the City of Tallahassee. Additionally, he recommended that he be provided direction to pursue the realignment of CRA staff under the Department of PLACE.

Speakers:

- Tom Shelley, 2900 N. Monroe, stated that the item will start the discussion on establishing the CRA and that he is working with KCCI, Gateway Tallahassee, FSU, FAMU, local merchants, and the Tallahassee Board of Realtors. He cited the empty and closed businesses along N. Monroe Street and the negative impression this gives to visitors entering Tallahassee via North Monroe Street. He opined that the creation of the CRA would help incentivize property owners and small businesses to invest and would help create jobs. He requested the Board direct CRA staff to move forward with the Finding of Necessity on the proposed CRA district.
- Jim Stiles, 1921 Greenwood Dr., commented that his family owns the property upon which the Tallahassee Mall sits (approximately 100 acres). He voiced his support for the establishment of the CRA and stated that the property would be affected by the proposed CRA. He relayed that the mall consists of 1 million sq. feet, has approximately 150 stores

and the current occupancy rate is 50% or less. Mr. Stiles pointed out that five years ago the taxes on the property were \$1.3 million; however, the current assessment is less than \$300,000.

Commissioner Dailey expressed his fervent for the creation of a North Monroe Street CRA as he has been working on this issue for over a year. He asked for the Board's full consideration of the proposal. He stated that he realized there were outstanding issues pertaining to the overall structure of the CRA and he was willing to keep an open mind on these issues. However, he would like to keep the issues separate.

Commissioner Dailey moved, duly seconded by Commissioner Akinyemi, approval of Option 1: Accept the status report and authorize the Community Redevelopment Agency staff to move forward with the Finding of Necessity to determine the blight conditions with the proposed North Monroe Street Community Redevelopment Area.

Commissioner Dozier commended Commissioner Dailey for his work on this issue and wanted to move the issue forward also. She expressed her concerns about the staffing issues and voting equity.

Commissioners Dozier and Desloge expressed a desire to have the Finding of Necessity come back to the Board prior to going to the CRA and suggested this as a friendly amendment. This was accepted by Commissioner Dailey.

The motion to approve Option 1 was amended to direct staff to bring back the Finding of Necessity to the Board prior to going to the Community Redevelopment Agency.

Chairman Akinyemi thanked everyone who has been involved in this process and asserted that it is "imperative that we do this".

Commissioner Maddox stated that he was excited about moving forward with option 1 and hopes that the City is receptive to what the County is asking in option 2.

Commissioner Sauls received assurance that the voting parity issue would be included when option 2 is made and voted on.

The motion to approve Option 1, as amended carried 6-0 (Commissioner Proctor out of Chambers).

County Administrator Long, upon hearing the comments from the Board, suggested that Option 2 be modified to direct the county administrator to address the issues noted in a – d with the City Manager and bring back to the Board.

Commissioner Desloge moved, duly seconded by Commissioner Dozier, approval of Option 2, as amended: Direct the County Administrator to bring back and agenda item affirming the Board's guidance of additional Community Redevelopment Area opportunities to pursue including matters a – d, and as directed by the Board: address the issues in matters a – d with the City Manager and bring back to the Board.

Commissioner Maddox suggested that the Board consider striking the portion in Option 2 b. that deals with TIF parity for the Downtown and Frenchtown/Southside Community Redevelopment Areas.

Commissioner Desloge stated that "this is not an absolute" and was only a starting point.

County Administrator Long remarked that staff will bring back options when it is brought back.

Commissioner Dozier commented that the issues being brought up are to improve efficiencies and she hoped that the concerns are taken seriously by City partners.

The motion to approve Option 2, as amended, carried 6-0 (Commissioner Proctor out of Chambers).

The Board has concluded its Consent and General Business Agenda (items #19 - #22 were addressed earlier). The Board now entered into Commissioner Discussion Items.

19. Request to Schedule a First and Only Public Hearing on Consideration of Adoption of an Ordinance Amending Chapter 11, Article XIII, Entitled "Towing Services" for Tuesday, November 13, 2012 at 6:00 p.m.

County Attorney Thiele introduced the item. He informed the Board that a local towing association had brought forth concerns regarding some local towing companies not following rules and regulations currently in place. He relayed that pursuant to discussions with the Sheriff's Office, looking into the concerns and reviewing the ordinance, staff recommends that the ordinance be revised to address the issues brought forward. County Attorney Thiele also suggested that the County approach the City regarding the creation of a single towing ordinance, especially with the opening of the new consolidated dispatch center. He shared that the Sheriff is prepared to administer the program countywide.

Commissioner Sauls moved, duly seconded by Commissioner Dailey approval of Option 1 & 3: 1) Direct County Attorney's Office to prepare an ordinance amending Chapter 11, Article XIII entitled "Towing Services" to reflect the suggested changes and to schedule same for public hearing on November 13, 2012 at 6:00 p.m. and 3) Direct the Chairman and staff meet with the City of Tallahassee to pursue a single ordinance for the City of Tallahassee and Leon County in light of the consolidated dispatch. The motion carried 6-0 (Commissioner Proctor out of Chambers).

20. Consideration of Adoption of an Ordinance Dissolving the Primary Healthcare MSTU and Request to Schedule a First and Only Public Hearing for Tuesday, November 13, 2012 at 6:00 p.m.

County Attorney Thiele introduced the item. He shared that the Board had requested the issue be brought forward for consideration. He noted that the MSTU has not been used in the last seven years and the proposed action would not prohibit the Board from reestablishing the MSTU in the future.

Commissioner Desloge moved, duly seconded by Commissioner Dailey, approval of Option 1: Approve the proposed Ordinance dissolving the primary health care MSTU and schedule a first and only public hearing for Tuesday, November 13, 2012 at 6:00 p.m. The motion carried 6-0 (Commissioner Proctor out of Chambers).

21. Approval of the Proposed Revisions to the Direct Emergency Assistance Program Guidelines and Approval of a Dedicated Funding Source for Veterans Assistance

County Administrator Long introduced the item. He explained that the item has a fiscal impact of \$25,000 and staff is requesting approval to dedicate the funds from the Veteran Services Military Personnel Grant Program; which historically has unspent funds at the end of the year. This is a revenue neutral proposal and aligns with the Board's strategic priorities to focus resources on veterans, especially those returning from deployment.

Commissioner Maddox moved, duly seconded by Commissioner Sauls, approval of Options 1, 2, & 3: 1) Approve the proposed revisions to the Direct Emergency Assistance Program Guidelines; 2) Approve the allocation of \$25,000 of the Veteran Services Military Personnel Grant for the Direct Emergency Assistance Program for Veterans, and 3) Authorize the County Administrator to execute related Memoranda of Agreement with partner agencies, in a form approved by the County Attorney. The motion carried 6-0 (Commissioner Proctor out of Chambers).

22. Consideration of Full Board Appointments to the Audit Advisory Committee, Canopy Roads Citizens Committee, Community Development Block Grant Citizens Advisory Task Force, Community Health Coordinating Committee, and Tourist Development Council

The Board made the following appointments:

Audit Advisory Committee

- Commissioner Desloge moved, duly seconded by Commissioner Dailey, to reappoint Jep Larkin to the Audit Advisory Committee. The motion carried 6-0 (Commissioner Proctor out of Chambers)
- Commissioner Dozier moved, duly seconded by Commissioner Dailey, to appoint Cynthia Hefren to the Audit Advisory Committee. The motion carried 6-0 (Commissioner Proctor out of Chambers)

Canopy Roads Citizen Citizens Committee

- Commissioner Dozier moved, duly seconded by Commissioner Dailey, reappointment of Tabitha Frazier to the Canopy Roads Citizens Committee and appoint James Billingsley to the Canopy Roads Citizens Committee. The motion carried 6-0 (Commissioner Proctor out of Chambers).

Community Development Block Grant Citizens Advisory Task Force

- Commissioner Sauls moved, duly seconded by Commissioner Dozier, reappointment of Lila Richardson to the Community Development Block Grant Citizens Advisory Task Force. The motion carried 6-0 (Commissioner Proctor out of Chambers).

Community Health Coordinating Committee

- Commissioner Desloge moved, duly seconded by Commissioner Dailey, reappointment of Joseph Barnett, Jolita Burns, Carl Mahler, and Melvena Wilson to the Community Health Coordinating Committee. The motion carried 6-0 (Commissioner Proctor out of Chambers).

Tourist Development Council

- Commissioner Maddox moved, duly seconded by Commissioner Dozier, to appoint Marion McGee to the Tourist Development Council. The motion carried 6-0 (Commissioner Proctor out of Chambers)
- Commissioner Desloge moved, duly seconded by Commissioner Sauls, to ratify the appointment of City Commissioner Gil Ziffer to the Tourist Development Council. The motion carried 6-0 (Commissioner Proctor out of Chambers).

Citizens to be Heard on Non-Agendaed Items (3-minute limit per speaker; Commissioner may discuss issues that are brought forth by speakers.)

- Chairman Akinyemi confirmed that there were no speakers on Non-Agendaed Items.

Comments/Discussion Items

County Attorney Thiele:

- No issues.

County Administrator Long:

- Offered the following announcements:
 - Leon County will hold a ribbon cutting on Monday, October 29 at 1:30 p.m. to celebrate the completion of the Selena Road Construction Project.
 - Leon County's Minority, Women and Small Business Enterprise Division will host a National Women's Small Business Workshop and Reception in collaboration with FSU's Office of Supplier Diversity, Leon County School Board, City of Tallahassee, and FAMU SBDC. The events will be held on Tuesday, October 30 from 5:30 to 7:30 p.m. in the 2nd Floor Conference Room at the Renaissance Center.
 - The 2012 Sustainable Communities Summit is October 31st from 8:30 a.m. to 4:30 p.m. He indicated that registration is strong.
 - The community is invited to the 2012 Greenway Day on Saturday, November 3, from 9:00 a.m. to 1:00 p.m. at the J.R. Alford Greenway.
 - America Recycles Day and Open House will be celebrated at the Solid Waste facility on Saturday November 10th.

Commissioner Discussion Items**Commissioner Desloge:**

- Congratulated County Administrator Long on Leon County being recognized as a Citizen Engaged Community by the Public Technology Institute.
- Noted that the County has an AA Bond rating which shows that we have a steady debt service coverage and stable financial performance.
- Congratulated the County's Parks and Recreation team for doing a great job at Apalachee Regional Park, which he noted has become a world-class cross country track and was written up in the Tampa Tribune.
- Announced that the number of Internet Cafes in the community is down to 15.

Commissioner Dailey:

- Announced that this is FSU's Homecoming Week with the Homecoming Game to be held on Saturday.
- Congratulated the County Administrator on the success of the "For the Love of Tallahassee-Leon" event led by Peter Kagayama in conjunction with the City of Tallahassee. He stated that he looks forward to more of those types of programs.
- Requested a Resolution for PEO, Tallahassee Chapter who will be celebrating their 50 year anniversary. The resolution will be presented at a PEO event. *Approved without Objection.*

Commissioner Dozier:

- Encouraged the Board to give more thought to when and if dinner would be served. There are occasions that the Board could complete its agenda without a dinner break.
- Announced that SAIL's Robotics Club is hosting an Open House on Thursday, October 25th from 6:00 – 8:00 p.m.
- Requested a Resolution for the Leon High School Marching Band on winning the "Battle on the Border", a competition between Florida, Georgia, and Alabama bands. *Approved without Objection.*

Commissioner Sauls:

- Requested a Resolution honoring the Collegiate Veterans Association at FSU for the work they have accomplished for veterans, especially pertaining to assistance in going back to school and other issues faced by veterans. The Resolution will be presented at one of their activities. *Approved without Objection.*

Commissioner Maddox:

- No issues.

Chairman Akinyemi:

- No issues.

Receipt and File:

- Comcast – FCC Form 1240, Annual Update Form, and Form 1205, “Determining Costs of Regulated Cable Equipment and Installation”
- Dove Pond Community Development District Fiscal year 2013 Meeting Schedule
- Northwest Florida Water Management District Fiscal Year 2013 Budget

Adjourn:

There being no further business to come before the Board, the meeting was adjourned at 6:20 p.m.

LEON COUNTY, FLORIDA

ATTEST:

BY: _____
Akin Akinyemi, Chairman
Board of County Commissioners

BY: _____
Bob Inzer, Clerk of the Court
Leon County, Florida

DRAFT

**Leon County
Board of County Commissioners**

Notes for Agenda Item #2

**Leon County
Board of County Commissioners**

Cover Sheet for Agenda #2

November 20, 2012

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Approval of the Required Bonds for Newly Elected Commissioners

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	David Reid, Finance Director, Clerk of the Court
Lead Staff/ Project Team:	Rebecca Vause, Board Secretary

Fiscal Impact:

This item has no fiscal impact to the County.

Staff Recommendation:

Option #1: Approve the Bonds for Commissioners Bryan Desloge, Jane Sauls, and Mary Ann Lindley, in the amount of \$2,000.

Report and Discussion

The agenda item requests Board approval of the bonds for newly and re-elected commissioners Bryan Desloge, Jane Sauls and Mary Ann Lindley.

Florida Statutes §137.01 states that:

“Each board of county commissioners may by ordinance, require any county officer to give bond, conditioned for the faithful performance of the duties of his or her office. The amount of the bond and the bond must be approved by the Board of County Commissioners. In determining the amount of the bond, the Board of County Commissioners may consider the amount of money or property likely to be in the custody of the county officer at any one time. The bond of each county the county officers of whom a bond is required must be filed with the Clerk of the Court.”

Even though Leon County has no ordinance requiring such bond, it has been the policy and practice of the Board to set such bonds at \$2,000.

Following approval by the Board, the Deputy Clerk will obtain the appropriate signatures and ensure that the approved bonds are filed with the Clerk of the Court.

Options:

1. Approve the Bonds for Commissioners Bryan Desloge, Jane Sauls and Mary Ann Lindley, in the amount of \$2,000.
2. Approve the Bonds for Commissioners Bryan Desloge, Jane Sauls and Mary Ann Lindley, in an amount other than \$2,000.
3. Board Direction.

Recommendation:

Option #1.

**Leon County
Board of County Commissioners**

Notes for Agenda Item #3

Leon County Board of County Commissioners

Cover Sheet for Agenda #3

November 20, 2012

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Approval of Payment of Bills and Vouchers Submitted for November 20, 2012, and Pre-Approval of Payment of Bills and Vouchers for the Period of November 21, 2012 through December 10, 2012

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/Project Team:	Scott Ross, Director, Office of Financial Stewardship

Fiscal Impact:

This item has a fiscal impact. All funds authorized for the issuance of these checks have been budgeted.

Staff Recommendation:

Option #1: Approve the payment of bills and vouchers submitted for November 20, 2012 and pre-approval of payment of bills and vouchers for the period of November 21, 2012 through December 10, 2012.

Report and Discussion

This agenda item requests Board approval of the payment of bills and vouchers submitted for approval November 20, 2012 and pre-approval of payment of bills and vouchers for the period of November 21, 2012 through December 10, 2012. The Office of Financial Stewardship/Management and Budget (OMB) reviews the bills and vouchers printout, submitted for approval during the November 20, 2012 meeting, the morning of Monday, November 19, 2012. If for any reason, any of these bills are not recommended for approval, OMB will notify the Board.

Due to the Board not meeting the fourth Tuesday in November and first Tuesday in December, it is advisable for the Board to pre-approve payment of the County's bills for November 21, 2012 through December 10, 2012, so that vendors and service providers will not experience hardship because of delays in payment. The OMB office will continue to review the printouts prior to payment and if for any reason questions payment, then payment will be withheld until an inquiry is made and satisfied, or until the next scheduled Board meeting. Copies of the bills/vouchers printout will be available in OMB for review.

Options:

1. Approve payment of bills and vouchers submitted for November 20, 2012 and pre-approval of payment of bills and vouchers for the period of November 21, 2012 through December 10, 2012.
2. Do not approve payment of bills and vouchers submitted for November 20, 2012 and do not pre-approve payment of bills and vouchers for the November 21, 2012 through December 10, 2012.
3. Board direction.

Recommendation:

Option #1.

VSL/AR/SR/cc

**Leon County
Board of County Commissioners**

Notes for Agenda Item #4

Leon County Board of County Commissioners

Cover Sheet for Agenda #4

November 20, 2012

To: Honorable Chairman and Members of the Board

From: Vincent S. Long, County Administrator



Title: Acceptance of the 2012 Leon County Annual Report

County Administrator Review and Approval:	Vincent S. Long, County Administrator
Department/ Division Review:	Alan Rosenzweig, Deputy County Administrator
Lead Staff/ Project Team:	Kim Dressel, Senior Assistant to the County Administrator Jon D. Brown, Director, Community and Media Relations

Fiscal Impact:

This item does not have a fiscal impact.

Staff Recommendation:

Option #1: Accept the 2012 Leon County Annual Report.

Report and Discussion

Background:

Pursuant to Policy No. 11-6, the County Administrator is required to annually report the state of the County to the Board of County Commissioners. The policy requires that the annual report will be presented to the Board during a November meeting. This policy is consistent with Florida Statute 125.85(1) that states that the County Administrator will:

“report annually, or more often, if necessary, to the board of county commissioners and to the citizens on the state of the county, the work of the previous year, recommendations for action or programs for improvement of the county, and the welfare of its residents.”

Analysis:

Consistent with Board policy, the County Administrator has prepared the 2012 Leon County Annual Report. The annual report will be distributed during the November 13, 2012 Board meeting, and a brief presentation has been prepared for the meeting.

Consistent with Policy No. 11-6, the County Administrator will present the annual report at two community meetings outside of the courthouse, and a summary of the annual report will be published in a newspaper of general circulation.

Options:

1. Accept the 2012 Leon County Annual Report.
2. Do not accept the 2012 Leon County Annual Report.
3. Board direction.

Recommendation:

Option #1.