

## ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

<p>It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>		
Name: Rhonda S. Hammond		Date: 04/21/2015
Home Phone: 850-421-4679	Work Phone: 850-222-2092	Email: Rhonda@hdg-architects.com
Occupation: Architect	Employer: Hammond Design Group, LLC	
<p><b>Please check box for preferred mailing address.</b></p> <p>Work Address: 5032 Capital Circle SW, Suite 2 #399</p> <p>City/State/Zip: Tallahassee, Florida 32305</p>		
<p>Home Address 306 Summerwood Drive</p> <p>City/State/Zip: Crawfordville, Florida 32326</p>		
<p>Do you live in Leon County? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, do you live within the City limits? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Do you own property in Leon County? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, is it located within the City limits? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>For how many years have you lived in and/or owned property in Leon County? _____ years</p>		
<p>Are you currently serving on a County Advisory Committee? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, on what Committee(s) are you a member? _____</p>		
<p>Have you served on any previous Leon County committees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If Yes, on what Committee(s) have you served? _____</p>		
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference</p> <p>1st Choice: Architectural Review Board 2nd Choice: _____</p>		
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please note those areas in which you are interested:</p> <p>_____</p>		
<p><b><u>If you are appointed to a Committee, you are expected to attend regular meetings.</u></b></p> <p>How many days per month would you be willing to commit for Committee work? 1 <input checked="" type="checkbox"/> 2 to 3 <input type="checkbox"/> 4 or more <input type="checkbox"/></p> <p>And for how many months would you be willing to commit that amount of time? 2 <input type="checkbox"/> 3 to 5 <input checked="" type="checkbox"/> 6 or more <input type="checkbox"/></p> <p>What time of day would be best for you to attend Committee meetings? <input checked="" type="checkbox"/> Day <input checked="" type="checkbox"/> Night</p>		
<p><b>(OPTIONAL)</b> Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.</p> <p>Race: <input checked="" type="checkbox"/> Caucasian <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Other</p> <p>Sex: <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female Age: 54 Disabled? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>District 1 <input type="checkbox"/> District 2 <input type="checkbox"/> District 3 <input type="checkbox"/> District 4 <input type="checkbox"/> District 5 <input type="checkbox"/></p>		

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

Please see attached resume.

Name: Rhonda S. Hammond Telephone: 850-445-7001

Address: 5032 Capital Circle SW, Suite 2 #399, Tallahassee, Florida 32305

**IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP**

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION [www.leoncountyfl.gov/bcc/committees/training.asp](http://www.leoncountyfl.gov/bcc/committees/training.asp) BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? 9 Yes X No

Are you willing to complete a financial disclosure form and/or a background check, if applicable? X Yes 9 No

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? 9 Yes X No If yes, from whom? \_\_\_\_\_

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? 9 Yes X No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? 9 Yes X No If yes, please explain. \_\_\_\_\_

Do you or your employer, or your spouse or child or their employers, do business with Leon County? 9 Yes X No If yes, please explain. \_\_\_\_\_

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? 9 Yes X No

If yes, please explain. \_\_\_\_\_

All statements and information provided in this application are true to the best of my knowledge.

Signature: Rhonda S. Hammond

**RHONDA S. HAMMOND, RA, AIA**

306 Summerwood Drive, Crawfordville, Florida 32327 | 850-445-7001 | Rhonda@hdg-architects.com

**EDUCATION**

University of Florida, Gainesville, Florida

**Masters of Science in Architectural Studies with Concentration in Sustainable Design** 2013

Thesis: "BIM in Sustainable Design: Strategies for Retrofitting & Renovation"

Florida A&M University, Tallahassee, Florida

**Bachelor of Architecture** 1999

Florida A&M University, Tallahassee, Florida

**Bachelor of Science in Architectural Studies** 1999

**REGISTRATIONS/CERTIFICATIONS**

Architect, State of Florida – AR97172 2014

**HONORS, AWARDS, AND CERTIFICATES**

Phi Theta Kappa, Rho Tau Chapter 1992

Phi Theta Kappa Leadership Award 1992

Tau Sigma Delta Honor Society in Architecture and Allied Arts 1995

The American Institute of Architects, Certificate of Merit 1999

Construction Industry Technician (CIT) thru local chapter of  
National Association of Women in Construction (NAWIC) 2007

**PROFESSIONAL EXPERIENCE**

Hammond Design Group, LLC, Tallahassee, Florida

**Project Manager and Managing Partner** January 2006 – Present

Provide managerial services for architectural projects within office and coordinate day-to-day operations.

Gilchrist Ross Crowe Architects, Tallahassee, Florida

**Architectural Intern and Project Manager** June 1999 – Dec 2005

Began providing support to project managers in all aspects of the architectural project and progressed to providing management of projects under construction.

Barnett Fronzak Architects, Tallahassee, Florida

**Architectural Intern and CADD Technician** May 1997 – May 1999

Provide CADD support for project architects.

Mays Leroy Gray Architects, Tallahassee, Florida

**Architectural Intern and Manual Draftsperson** June 1993 – April 1997

Provide manual drafting support for project architects.

**TEACHING EXPERIENCE**

Florida A&M University, Tallahassee, Florida

**Adjunct Instructor** August 2014 – Present

Serve as instructor for architectural design studios and pertinent computer courses including Sketch-Up and Building Information Modeling (BIM) courses.

RHONDA S. HAMMOND, RA, AIA

ITT Technical Institute, Tallahassee, Florida

**Adjunct Instructor**

**March 2013 – Present**

Instructor for core online courses within the School of Drafting and Design

**Program Chair, School of Drafting and Design**

**July 2011 – Sept 2012**

Responsible for all operations for the school including coordinating the quarterly course & student schedules, hiring adjuncts, coordinating curriculum to the most qualified adjunct, and monitored student academic progress to encourage engagement and retention.

**Adjunct Instructor**

**March 2010 – July 2011**

Instructor for core courses within the School of Drafting and Design

**PROFESSIONAL AFFILIATIONS**

American Institute of Architects (AIA) – national and state

US Green Building Council (USGBC) - national member and member of Florida Capital Region Chapter

National Association of Women in Construction (NAWIC)

Greater Tallahassee Chamber of Commerce

**PUBLICATIONS AND PAPERS**

*"A Journey into the Imagination",*

*The International Library of Photography, Owings Mills, MD Zebra photograph at Jacksonville Zoo, Florida, page 172*

**2004**

*Interior Photographs of Angelo and Son's Seafood Restaurant Project*

Florida/Caribbean Architect, Summer Issue

**2008**

*"BIM in Sustainable Design: Strategies for Retrofitting and Renovation"*

Paper presented at the annual conference for the International Society for Computing in Civil and Building Engineering (ISCCBE), Orlando, Florida

**2014**

*Hammond, R.S., (2014, June) "BIM in Sustainable Design: Strategies for Retrofitting and Renovation"*

Paper published in the Conference Proceedings of the annual conference for the International Society for Computing in Civil and Building Engineering (ISCCBE), Orlando, Florida

**2014**

**SUSTAINABLE DESIGN ABROAD**

**Singapore** – to gain understanding of "Best Practices" as demonstrated by the Urban Redevelopment Authority of Singapore; I participated in a design project for the Holland Plain Region of the Railway Corridor just returned to the people of Singapore. I presented Conceptual Plans for the "Railway Corridor Cultural Museum and Visitor's Center.

**May 2013**

**Groningen, The Netherlands** – I participated in a study of Green Cities of Europe by exploring practices employed by City of Groningen such as providing "pedestrian-only" zone within center of city within all critical services within walking distance.

**May 2013**

**TECHNICAL SKILLS**

Highly Proficient in:

- Graphisoft's ArchiCad and EcoDesigner Star
- Autodesk's AutoCad and Revit
- Adobe products including Photoshop, InDesign, and Illustrator
- Microsoft Office including Word, Excel, PowerPoint, and Publisher