

Architectural Review Board

Responsibility:

1. Reviews and makes recommendations on the listing of properties on the Local Register Historic Places;
2. Reviews changes, except for routine maintenance, to the exterior of properties zoned HPO, and issues or denies Certificates of Appropriateness;
3. When necessary to protect the character of property in the HPO, grants variances in accordance with the provisions stipulated in the applicable City or County ordinance; and
4. Administers federal Certified Local Government program for historic preservation, on behalf of City and County. (Source: Bylaws adopted by BCC on 6/24/94.)
5. Directs appeals of its decisions to the Planning Commission, which hears appeals and makes recommendations to the County Commission.

Created By:

Ch. 266.116 F.S., 1981 - Leon County Code
Sec 10-853 (pg CD 10:162) Sec. 8.6, Ch. 27 - City Code

Bylaws approved 6/28/94; ordinance amendments approved 8/9/94 and 10/28/97

Appointments:

10 members:

- 4 - appointed by BCC
- 4 - appointed by City
- 1 - Planning Commission
(Chairman or his designee)
- 1 - Planning Department Director

As of 11/97, the Tallahassee Trust for Historic Preservation, Inc. (TTHP) (formerly Historic Preservation Board) is comprised of the sitting members of the HPB as of May 1997 when the Articles of Incorporation were approved. The TTHP may appoint up to 12 additional members. It will make recommendations to the Board for appointment to the ARB from its membership. City and County Commissions each select one TTHP member for appointment to the ARB.

Terms:

Three years; Terms expire June 30

Number of terms allowed: 2 full consecutive (except Planning Commission chairman and Planning Department Director); Vacancies are filled for the remainder of an unexpired term.

Eligibility Criteria:

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- 4 - owners of property zoned HPO (City and County each appoints two)
- 2 - members of American Institute of Architects (City and County each appoints one)
- 2 - members of Tallahassee Trust for Historic Preservation, Inc. (City and County each appoints one)
- Chairman of the Planning Commission, or designee
- Director of the Planning Department

Schedule:

Noon, first Wednesday of every month (unless no items are scheduled for the agenda.)

Type of Report:

Reports are required by the Federal Certified Local Government (CLG) program. Provides annual report to City and County, to be submitted in Nov. of each year for the previous fiscal year.

Contact Person/Staff:

Contact Information:

Melissa Stoller
Executive Director
Tallahassee Trust for Historic Preservation, Inc
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Tallahassee, FL 32301
Ph. 488-7334
FAX 488-7333
Email: Melissataltrust@comcast.net

Members:

Conner, Valerie Jean	Begin Term: 7/10/2012 End Term: 6/30/2015 Type: three years	Original Date: 6/9/2009 <hr/> Appointed by: Board of County Commissioners	Category: Owner of property zoned historical Preservation Email: jeaniemak@aol.com
Hammond, Bret Hammond Design Group	Begin Term: 7/10/2012 End Term: 6/30/2015 Type: three years	Original Date: 6/9/2009 <hr/> Appointed by: Board of County Commissioners	Category: Representing AIA (Architect) Email: bhammond@hdgarchitects.com
Crawford, Elizabeth,	Begin Term: 9/24/2013 End Term: 6/30/2015 Type: unexpired term	Original Date: 9/24/2013 <hr/> Appointed by: Board of County Commissioners	Category: Tallahassee Trust for Historic Preservation Representative Email: betsy,crawford@cci.fsu.edu
Gaske, Frederick	Begin Term: 5/28/2013 End Term: 6/30/2016 Type: three years	Original Date: 5/28/2013 <hr/> Appointed by: Board of County Commissioners	Category: Owner of property zoned historical Preservation Email: fgaske@hotmail.com