

<p>It is the applicant's responsibility to keep this information current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>			
Name: Irene Y. Gaines		Date: 8/20/2014	
Home Phone: (850) 570-8079	Work Phone: N/A	Email: trigaines@yahoo.com	
Occupation: Retired school principal, LCS	Employer: N/A		
Please check box for preferred mailing address.			
Work Address:			
City/State/Zip:			
<input checked="" type="checkbox"/> Home Address ( <i>Required to determine County residency</i> )			
7093 Ed Wilson Lane			
City/State/Zip: Tallahassee, FL 32312			
Do you live in Leon County? <input checked="" type="checkbox"/> Yes No If yes, do you live within the City limits? Yes <input checked="" type="checkbox"/> No			
Do you own property in Leon County? <input checked="" type="checkbox"/> Yes No If yes, is it located within the City limits? Yes <input checked="" type="checkbox"/> No			
For how many years have you lived in and/or owned property in Leon County? <u>32</u> years			
Are you currently serving on a County Advisory Committee? <input checked="" type="checkbox"/> Yes No			
If Yes, on what Committee(s) are you a member? CIAC			
Have you served on any previous Leon County committees? <input checked="" type="checkbox"/> Yes No			
If Yes, on what Committee(s) have you served? Capital Area Community Action Agency			
Are you interested in serving on any specific Committee(s)? YES If yes, please indicate your preference			
1st Choice: <u>Joint City/County/School Board Coordinating Committee</u> 2nd Choice:			
If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please note those areas in which you are interested:			
_____			
<u><i>If you are appointed to a Committee, you are expected to attend regular meetings.</i></u>			
How many days per month would you be willing to commit for Committee work? 1 to 3 <input checked="" type="checkbox"/> 4 or more			
And for how many months would you be willing to commit that amount of time? 2 3 to 5 <input checked="" type="checkbox"/> 6 or more			
What time of day would be best for you to attend Committee meetings? <input checked="" type="checkbox"/> Day <input type="checkbox"/> Night			
(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.			
Race: Caucasian <input checked="" type="checkbox"/> African American Hispanic Asian Other			
Sex: Male <input checked="" type="checkbox"/> Female Age: <u>66</u> Disabled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
District 1 <input type="checkbox"/> District 2 <input type="checkbox"/> District 3 <input type="checkbox"/> District <input checked="" type="checkbox"/> 4 District 5			

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

CIAC – Committee

Capital Area Community Action Agency

American Lung Association

Florida Special Olympics

Children's Home Society of Florida

Ph.D., Educational Leadership; M.Ed, Elementary Education; Certification, Administration and Supervision; B.S., Early Childhood and Elementary Education;

National, State, and Local Professional Presenter

Reasons for serving on the Committee:

Unique perspective on educational issues; ability to use my direct experience as a classroom teacher and school administrator that have impacted students and families; positive and effective communication skills; proven ability in working well with others

References (you must provide at least one personal reference who is not a family member):

Name: \_\_\_\_\_ Senator Bill Montford \_\_\_\_\_ Telephone: (850) 487-5003/(850) 577-5784 \_\_\_\_\_

Address: 214 Senate Office Building, 404 South Monroe Street, Tallahassee, Florida 32399

Name: \_\_\_\_\_ Dr. Ada P. Burnette \_\_\_\_\_

\_\_\_\_\_ Telephone: (850) 445-7260 \_\_\_\_\_

Address: \_\_\_\_\_ College of Education, Florida A&M University Tallahassee, FL 32307

### **IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP**

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION [www.leoncountyfl.gov/bcc/committees/training.asp](http://www.leoncountyfl.gov/bcc/committees/training.asp) BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation?  Yes  No

Are you willing to complete a financial disclosure form and/or a background check, if applicable?  Yes  No

Will you be receiving any compensation that is expected to influence your vote, action, or participation

on a Committee?  Yes  No If yes, from whom? \_\_\_\_\_

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee?  Yes  No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts?  Yes  No If yes, please explain. \_\_\_\_\_

Do you or your employer, or your spouse or child or their employers, do business with Leon County?  Yes  No  
If yes, please explain. \_\_\_\_\_

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee?  Yes  No

If yes, please explain. \_\_\_\_\_

All statements and information provided in this application are true to the best of my knowledge.

Signature:

Irene Y. Gaines

\_\_\_\_\_

***Irene Y. Gaines, Ph.D.***

7093 Ed Wilson Lane  
Tallahassee, Florida 32312  
(850) 570-8079  
trigaines@yahoo.com

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**ACADEMIC BACKGROUND:**

Florida A & M University  
Ph.D., Educational Leadership

Florida State University  
Professional Certification in Administration and Supervision

Florida A & M University  
M.Ed., Elementary Education

Florida A & M University  
B.S., Early Childhood and Elementary Education

**PROFESSIONAL ADMINISTRATIVE EXPERIENCES:**

Principal, Leon County Schools, Tallahassee, Florida, 1998-2001

Assistant Principal, Leon County Schools, Tallahassee, Florida, 1993-1998

District Reading/Language Arts Curriculum Coordinator, Leon County Schools,  
Tallahassee, Florida, 1987-1990

**TEACHING EXPERIENCES:**

Adjunct Instructor, College of Education, Department of Elementary Education,  
Florida A & M University, Tallahassee, Florida, 2007-2009

Visiting Assistant Professor, School of Education – Teacher Education Program  
North Carolina Central University, Durham, North Carolina, 2003-2005

Classroom Teacher,  
Leon County Schools, Tallahassee, Florida, 1990-1993; 1984-1987

Classroom Teacher,  
Gadsden County Schools, Quincy, Florida, 1972-1984

**PROFESSIONAL PRESENTATIONS AND MEMBERSHIP (a select few noted):**

“Parent Involvement - Breaking Down the Barriers”  
“Curriculum and Instruction – What Makes It Authentic, Meaningful, and Relevant”  
“Preparing Educators for Partnerships with Families”  
“Assessing Student Progress Through Portfolio Development”  
“Strategies and Tools for Student and Teacher Success”  
“Family Involvement in Teacher Preparation: Perspectives and Practice”  
“Parent Involvement - Best Practices”  
“The Successful Parent Conference: Knowing What *Not* To Say!”  
“Leading and Managing A Differentiated Classroom”  
“Who’s Responsible for Student Achievement?”  
“Strengthening the Family-School-Community Partnership”  
Southern Association of Colleges and Schools: Visiting Team member; Team Chair  
Florida Statewide Assessment Committee Member  
FDOE Protocol External Review Team Member

**PROFESSIONAL AFFILIATIONS:**

National Association for Supervision and Curriculum Development  
National Association for Gifted Children  
American Association for School Administrators  
American Association of University Women  
Phi Delta Kappa, National Education Honor Society  
Southern Association of Colleges and Schools

**HONORS AND AWARDS:**

National Association of Female Executives, Public Service Award  
Outstanding Educator Award, Florida A & M University  
Ida S. Baker Distinguished Educator Award, Leon County Schools  
Cambridge Who’s Who Among Professional Women  
National Association of School Administrators, Leadership Award  
Teacher of the Year Award - Gadsden County Schools and Leon County Schools

**CIVIC AND COMMUNITY ACTIVITIES:**

Leon County Schools Volunteer  
Children’s Home Society of Florida Child Advocacy Group  
Capital Area Community Action Agency, Inc., Board Member  
American Lung Association, Board Member  
City of Tallahassee Community Improvement Advisory Council, Member  
Girl Scouts of America, Leader  
Florida Special Olympics Volunteer