



STATE OF FLORIDA

# DEPARTMENT OF COMMUNITY AFFAIRS

*"Dedicated to making Florida a better place to call home"*

RICK SCOTT  
Governor

BILLY BUZZETT  
Secretary

## MEMORANDUM

TO: All Disaster Recovery Initiative Program Participants

FROM: Jacquelyn W. Dupree, Community Program Manager  
Florida Small Cities CDBG, Disaster Recovery and Neighborhood Stabilization Programs

SUBJECT: Notice of Intent to Apply for Disaster Recovery Enhancement Funds (DREF)

DATE: March 25, 2011

The U.S. Department of Housing and Urban Development (HUD) announced in the Federal Register on February 13, 2009 and August 14, 2009 that the State of Florida would receive 2008 Disaster Recovery funding in the amount of \$81,063,855.00. In addition to that amount, the state has applied for, and received, Disaster Recovery Enhancement Funds (DREF) funds in the amount of \$26,894,183.00. Although initial guidance provided by HUD indicated that administrative costs were not an eligible activity, we have been notified that grantees may use up to 2.5% of your DREF allocation for administration.

The DREF Action Plan identifies specific program details that include the allocation of funds, eligible activities and other important information. It is available online at <http://www.floridacommunitydevelopment.org/cdbg/Files/DisasterRecovery/DRAFTDREFActionPlan.pdf>. After the application cycle opens, local governments receiving DREF funds will be required to complete and submit an application to the Department for review.

In order to facilitate this process, the Department is requesting the local governments who were awarded funding to complete the "Intent to Apply" form which will be attached to the forthcoming email. The signed copy of this form may be scanned and submitted via email to [disasterrecovery@dca.state.fl.us](mailto:disasterrecovery@dca.state.fl.us). This documentation is due to the Department no later than April 25, 2011.

On this form, each local government must indicate if they will or will accept these DREF funds. If the answer is yes, then the local government must identify their proposed projects as either new or continuations of current K contract projects.

Jacquelyn W. Dupree, Community Program Manager  
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The Department will conduct two different webinars in order to assist the local governments with any questions/concerns regarding DREF. The first webinar will focus on general program information and the application. The second webinar will focus on the implementation portion of the DREF program. At the conclusion of the second webinar, the Department will begin scheduling project site visits (for new projects only) with the local governments.

If you have any questions, please contact Jacquelyn W. Dupree, Administrator, via email at [disasterrecovery@dca.state.fl.us](mailto:disasterrecovery@dca.state.fl.us) or at (850) 922-1879.

Enclosure(s)

JWD/ab

Attachment(s): DREF Intent to Apply Form