

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

<p style="text-align: center;">It is the applicant's responsibility to keep the information on this form current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>		
Name: Marqueth Sharelle Williams		Date: 4/22/11
Home Phone: (850) 284-2000	Work Phone: (850) 606-2418	Email: marqueth_williams@yahoo.com
Occupation: Library Assistant		Employer: Leon County Board of Commissioners
<p>Please check box for preferred mailing address.</p> <p><input type="checkbox"/> Work Address: 200 W. Park Ave.</p> <p style="padding-left: 40px;">City/State/Zip: Tallahassee, FL 32301</p>		
<p><input checked="" type="checkbox"/> Home Address: 810 Wadsworth St. Apt. 203A</p> <p style="padding-left: 40px;">City/State/Zip: Tallahassee, FL 32304</p>		
<p>Do you live in Leon County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you live within the City limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you own property in Leon County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, is it located within the City limits? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>For how many years have you lived in and/or owned property in Leon County? <u>27</u> years</p>		
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference</p> <p>1st Choice: Commission On The Status Of Women and Girls 2nd Choice: Human Services Grants Review Committee</p>		
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:</p> <p>Culture and Arts <input type="checkbox"/> Environmental/ Growth Management <input type="checkbox"/> Health Care <input type="checkbox"/> Human Relations <input type="checkbox"/></p> <p>Human Services <input checked="" type="checkbox"/> Housing <input type="checkbox"/> Library Services <input type="checkbox"/></p> <p>Other Areas _____</p>		
<p>Have you served on any previous Leon County committees? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, on what Committee(s) have you served? _____</p>		
<p>How many days per month would you be willing to commit for Committee work? <input type="checkbox"/> 1 <input type="checkbox"/> 2 to 3 <input checked="" type="checkbox"/> 4 or more</p> <p>And for how many months would you be willing to commit that amount of time? <input type="checkbox"/> 2 <input type="checkbox"/> 3 to 5 <input checked="" type="checkbox"/> 6 or more</p> <p>What time of day would be best for you to attend Committee meetings? <input type="checkbox"/> Day <input type="checkbox"/> Night</p>		
<p>(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.</p> <p>Race: <input type="checkbox"/> Caucasian <input checked="" type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Other</p> <p>Sex: <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female Age: <u>27</u> Disabled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>District _____</p>		
<p>Persons needing a special accommodation to participate in an Advisory Committee should contact Christine Coble by telephone at 606-5300 or e-mail at CobleC@leoncountyfl.gov</p>		

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

I am a Social Work major at FAMU and have a special interest in the improvement of the lives of women and girls. I am a member of Sigma Gamma Rho Sorority and the National Council of Negro Women, which are both organizations dedicated to the interests of all women and girls of all nationalities. I have course work in Government, Policy, Research, and Group Practice that would enable me to accurately assess data and the issues that are pertinent to the committee. My social work class in Group Practice also has given me the skills to work with focus groups, advisory groups, and treatment groups. I am a Tallahassee native that is concerned about my community and would love to serve on a committee that would enable me to participate in the betterment of my community.

References (you must provide at least one personal reference who is not a family member):

Name: Dr. Robin Perry Telephone: (850) 561-2253

Address: 1339 Wahnish Way
308 Benjamin Banneker B
Tallahassee, FL 32307

Name: Lori Touchton Telephone: (850) 606-2660

Address: 200 W. Park Ave.
Tallahassee, FL 32301

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? Yes No

Are you willing to complete a financial disclosure form and/or a background check, if applicable? Yes No

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? Yes No If yes, from whom? _____

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? Yes No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? Yes No If yes, please explain _____

Do you or your employer, or your spouse or child or their employers, do business with Leon County? Yes No If yes, please explain I work for the library as a shelver

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? Yes No

If yes, please explain _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: Marqueth W...

Please return Application

by mail: Christine Coble, Agenda Coordinator
Leon County Board of County Commissioners
301 South Monroe Street

by email: coblec@leoncountyfl.gov

Marqueth Williams
810 Wadsworth St. Apt. 203A
Tallahassee, FL 32304
Mobile Phone: (850) 284-2000
e-mail: marqueth_williams@yahoo.com

Objective

To obtain an appointment to the Commission On The Status of Women and Girls

Education

Florida A&M University, Tallahassee, FL
Major: Social Work
Anticipated Graduation Date: May 2012

Experience

Leon County Library, Tallahassee, Florida, June 2010-Present

Library Assistant

- Shelving books
- Providing assistance to library patrons
- Delivering mail to the mail room

Leon County Literacy Volunteers, Tallahassee, Florida June 2009-Present

Literacy Volunteer

- Teaching adults how to read or improve reading and reading comprehension skills
- Preparing and executing lesson plans
- Researching and evaluating learning styles and lesson plans

Division of Elections, Tallahassee, Florida, March 2008-July 2009

OPS Clerk

- Performed HSMV and Death verifications
- Prepared Federal and FDLE Felon Cases
- Prepared and reviewed Mental Incompetency Cases
- Performed searches of state databases for case files, voter assistance, and supervisor of elections officials

Relevant Courses

- SYG 3010 Social Problems
- SOW 4403 Research Methods in Social Work Practice
- POS 2041 American National Government
- SOW 3350 Interviewing and Recording
- SOW 3230 History of Social Welfare and Policy
- SOW 4322 Social Work Practice with Groups
- SOW 3232 Social Welfare Policy and Progress

Honors/Activities

- Sigma Gamma Rho Sorority, Inc.
- National Association of Social Workers
- Literacy Volunteers of Leon County
- Greater Tallahassee Section of the National Council of Negro Women (Charter Member)