

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

<p style="text-align: center;">It is the applicant's responsibility to keep the information on this form current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov Applications will be discarded if no appointment is made after two years.</p>		
Name: Dazzree Thomas		Date: 4/18/2011
Home Phone: 284-3846	Work Phone: 891-8291	Email: dazzeet@yahoo.com
Occupation: EEO/Training Analyst		Employer: City of Tallahassee
<p>Please check box for preferred mailing address.</p> <p><input type="checkbox"/> Work Address: 300 S. Adams St. Box A-13</p> <p style="padding-left: 20px;">City/State/Zip: Tallahassee, FL 32301</p>		
<p><input checked="" type="checkbox"/> Home Address PO Box 20104</p> <p style="padding-left: 20px;">City/State/Zip: Tallahassee, FL 32316</p>		
<p>Do you live in Leon County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you live within the City limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you own property in Leon County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is it located within the City limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>For how many years have you lived in and/or owned property in Leon County? 15 years</p>		
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference</p> <p style="padding-left: 20px;">1st Choice: Status of Women and Girls 2nd Choice: _____</p>		
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:</p> <p>Culture and Arts ___ Environmental/ Growth Management ___ Health Care ___ Human Relations ___</p> <p>Human Services ___ Housing ___ Library Services ___</p> <p>Other Areas _____</p>		
<p>Have you served on any previous Leon County committees? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, on what Committee(s) have you served? _____</p>		
<p>How many days per month would you be willing to commit for Committee work? <input type="checkbox"/> 1 <input type="checkbox"/> 2 to 3 <input checked="" type="checkbox"/> 4 or more</p> <p>And for how many months would you be willing to commit that amount of time? <input type="checkbox"/> 2 <input type="checkbox"/> 3 to 5 <input checked="" type="checkbox"/> 6 or more</p> <p>What time of day would be best for you to attend Committee meetings? <input type="checkbox"/> Day <input checked="" type="checkbox"/> Night</p>		
<p>(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.</p> <p>Race: <input type="checkbox"/> Caucasian <input checked="" type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Other</p> <p>Sex: <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female Age: 33 Disabled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>District 9</p> <p style="text-align: center; margin-top: 10px;">Persons needing a special accommodation to participate in an Advisory Committee should contact Christine Coble by telephone at 606-5300 or e-mail at CobleC@leoncountyfl.gov</p>		

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available. I have been a resident of this community for the past 15 years, I graduated from TCC, FAMU and FSU where I earned my graduate degree. I'm also a licensed realtor and homeowner who loves Tallahassee and making a difference in my community. I am a former Board Member of the Pace Center For Girls, a licensed minister in my church where I work with the young ladies as well as I'm a member of Delta Sigma Theta Sorority, Inc. where our focus is mentoring and the progression of young ladies and women. I frequently volunteer in the community and embrace the opportunity to make a difference whether hands on or by offering ideas and information. I believe I will be an asset to the Status of Girls and Women Committee for these reasons and also because my character and integrity has been proven. Lastly, I have experience through my job where I assist in managing the Tallahassee Human Relations Council (THRC) advisory board.

References (you must provide at least one personal reference who is not a family member):

Name: Clenteria Drayton Telephone: 850-891-8440

Address: 300 S. Adams St. Tallahassee, FL 32301

Name: Leonard Cohen Telephone: 850-210-6095

Address: PO Box 180716 Tallahassee, FL 32318

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? Yes No

Are you willing to complete a financial disclosure form and/or a background check, if applicable? Yes No

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? Yes No If yes, from whom? _____

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? Yes No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? Yes No If yes, please explain _____

Do you or your employer, or your spouse or child or their employers, do business with Leon County? Yes No If yes, please explain _____

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? Yes No If yes, please explain _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: Dazzree Thomas

Please return Application

by mail: Christine Coble, Agenda Coordinator

by email: coblec@leoncountyfl.gov

Leon County Board of County Commissioners
301 South Monroe Street
Tallahassee, FL 32301

PROFESSIONAL EXPERIENCE

City of Tallahassee (Equity & Workforce Development), Tallahassee, FL

EEO Analyst

February 2004-Present

- Monitors the department budget and provides reports and correspondence to director
- Provides reports to director regarding budget changes
- Manage and monitor Community Development Block Grant (CDBG)
- Coordinated City's Tuition Reimbursement Program and manage program budget of \$50,000
- Manages and monitors department budget updates in Govmax
- Actively participates in meetings with Budget Office staff regarding department requirements
- Presented Increased Service Level (ISL) at budget hearing
- Create fiscal year budget PowerPoint presentation and Trends and Issues Report
- Coordinate quarterly performance measure analysis and data input
- Peoplesoft HRMS Department Functional Lead
- Coordinates the development, testing and department implementation of Peoplesoft HCM 8.9
- Provide customer support, develop documents and maintain procedures for implemented solutions
- Provide clear and concise written and oral communication to technical staff, functional representatives and supervisors from various City departments
- Creates PeopleSoft query reports that are used to strategically plan for the fiscal year's training budget
- Develop queries and reports that are used for Succession Planning and department analysis
- Coordinate the development, testing and department implementation of Peoplesoft upgrades
- Provide customer support, develop documents and maintain procedures for implemented solutions
- Conducts Peoplesoft training for department designees
- Conduct Anti-Harassment training session as needed by director

Millenia Realty, Tallahassee, FL

LICENSED REALTOR

July 2005- Present

- Analyzed current market trends and conditions for sellers and buyers pricing
- Presented comparative market analysis to clients
- Communicated with clients and the community on various housing issues and trends
- Communicated with lenders on behalf of clients
- Conducted first time homebuyer training for the Tallahassee Lender's Consortium

City of Tallahassee (Neighborhood & Community Services), Tallahassee, FL

ADMINISTRATIVE SPECIALIST I

October 2003-February 2004

- Collaborated with NCS Supervisors and Elected Officials on the Amnesty Program
- Researched cases for amnesty qualification
- Communicated liens and city ordinances to property owners

Florida House of Representatives, Tallahassee, FL

SPEAKER'S LEGISLATIVE FELLOW (Appropriations Department)

October 2002-May 2003

- Conducted analysis of bills for fiscal impact
- Monitored the state funding process
- Communicated with committee members and agency heads
- Worked closely with Policy Coordinators and Staff Directors

- Developed correspondence on behalf of the Speaker of the House as requested
- 2003 Speaker's Alzheimer's Summit Coordinator

Monsanto Biotechnology Corporation, Ashton, IL

April 2001-July 2001

SUPPLY MANAGEMENT INTERN

- Developed safety procedures with managerial team
- Created safety committee charters
- Assisted plant manager with employee evaluations
- Interacted with farmer growers
- Assisted with the agriculture bid process of Dekalb Corn, Asgrow Soybeans
- Presented a PowerPoint presentation of internship to corporate management team

EDUCATION

Master of Public Administration, Florida State University
 Bachelor of Science Degree in Agribusiness, Florida A&M University
 Associate in Arts Degree, Tallahassee Community College
 Florida Licensed Realtor, Lively Technical Institute

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of principles and procedures of budget preparation, accounting principles and research methods;
 Knowledge of public administration principles and practices;
 Excellent written and oral communication; Exceptional presentation and planning skills;
 Technically proficient in all Windows computer software and applications including GovMax,
 Peoplesoft HRMS 8.9, Query Tools, Peoplesoft Financials, Crystal Reports, and Adobe Professional

PROFESSIONAL ACHIEVEMENTS & MEMBERSHIPS

Pace Center for Girls, Board Member
 City of Tallahassee New Public Servant Initiative Participant
 2006 National Forum for Black Public Administrator's "Young Public Administrator"
 2002-2003 Speaker's Legislative Fellow
 2002 Dr. Lee Evans Scholarship Recipient
 2001-2002 National Dean's List Recognition
 1999 Student Government's BACCHUS "Student of the Year", TCC

REFERENCES AVAILABLE UPON REQUEST