

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

It is the applicant's responsibility to keep the information on this form current.
 To advise the County of any changes please contact Christine Coble
 by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov
 Applications will be discarded if no appointment is made after two years.



Name: Heather Encinosa Date: 4/20/11

Home Phone: 850-671-3699 Work Phone: 850-224-4070 Email: hencinosa@ngnlaw.com

Occupation: attorney Employer: Nabors Giblin & Nickerson PA

Please check box for preferred mailing address.
 Work Address: 1500 Mahan Drive, Suite 200
 City/State/Zip: Tallahassee, FL 32308

Home Address 1456 Mitchell Ave.
 City/State/Zip: Tallahassee, FL 32303

Do you live in Leon County? Yes No If yes, do you live within the City limits? Yes No
 Do you own property in Leon County? Yes No If yes, is it located within the City limits? Yes No
 For how many years have you lived in and/or owned property in Leon County? 14 years

Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference
 1st Choice: Commission on Status of Women & Girls 2nd Choice: _____

If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:
 Culture and Arts ___ Environmental/ Growth Management Health Care ___ Human Relations ___
 Human Services ___ Housing ___ Library Services ___
 Other Areas _____

Have you served on any previous Leon County committees? Yes No
 If Yes, on what Committee(s) have you served? _____

How many days per month would you be willing to commit for Committee work? 1 2 to 3 4 or more
 And for how many months would you be willing to commit that amount of time? 2 3 to 5 6 or more
 What time of day would be best for you to attend Committee meetings? Day Night

(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.
 Race: Caucasian African American Hispanic Asian Other
 Sex: Male Female Age: 40 Disabled? Yes No
 District 5

Persons needing a special accommodation to participate in an Advisory Committee should contact
 Christine Coble by telephone at 606-5300 or e-mail at CobleC@leoncountyfl.gov

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available. *Please see my attached bio. I am an attorney in private practice and a partner with my law firm. My practice is statewide and focuses on representing counties and cities. In this capacity, I serve as county attorney for Wakulla County. I am also a mother of two daughters, ages 5 and 6.*

References (you must provide at least one personal reference who is not a family member):
 Name: Mark Mustian Telephone: 224-4070
 Address: 1500 Mahan Dr., Ste 200 Tallahassee FL 32308

Name: Herb Thiele Telephone: 606-2500
 Address: 301 S. Monroe, Ste. 202 Tallahassee, FL 32301

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE FOLLOWING QUESTIONS, YOU MUST COMPLETE THE ORIENTATION PUBLICATION www.leoncountyfl.gov/bcc/committees/training.asp BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

- Have you completed the Orientation? Yes No
- Are you willing to complete a financial disclosure form and/or a background check, if applicable? Yes No
- Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? Yes No If yes, from whom? _____
- Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? Yes No
- Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? Yes No If yes, please explain _____
- Do you or your employer, or your spouse or child or their employers, do business with Leon County? Yes No If yes, please explain My law firm represents the County on special legal matters.
- Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? Yes No If yes, please explain _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: 

Please return Application
 by mail: Christine Coble, Agenda Coordinator
 Leon County Board of County Commissioners
 301 South Monroe Street
 Tallahassee, FL 32301
 by email: coblec@leoncountyfl.gov

PRACTICE AREAS

EMPLOYMENT LAW
LOCAL GOVERNMENTAL
LAW
LAND USE AND
REAL ESTATE LAW
LEGISLATIVE
CONSULTING
LITIGATION AND
APPELLATE LAW
PUBLIC FINANCE
PUBLIC UTILITIES LAW
SPECIAL PROJECT
FINANCING

RELATED GOVERNMENTAL
LAW LINKS

NGN LOGIN

SEARCH OUR SITE

FIND

HEATHER J. ENCINOSA

Home

Heather J. Encinosa

Shareholder
Tallahassee Office
(850) 224-4070 phone
(850) 224-4073 fax
hencinosa@ngnlaw.com

**Areas of Practice**

- Local Governmental Law
- Public Utilities Law
- Special Project Financing
- Land Use and Real Estate Law

- o Serves as county attorney to Wakulla County, Florida.
- o Provides ongoing, day-to-day and special representation to local governments and public utility clients.
- o Represents counties and municipalities in the development, structure, and implementation of special assessment programs for services and capital facilities.
- o Represents counties, municipalities, and school districts in the development, structure, and implementation of impact fees for various growth-related capital improvements, such as schools, transportation, parks and recreational facilities, fire, EMS, and libraries.
- o Assists clients with local government, constitutional, land use, home rule, public records, Sunshine law, and finance and tax issues.

Professional, Civic & Community Involvement

- o The Florida Bar, Member
- o The Florida Bar: City, County, and Local Government Section Member
- o Frequent speaker for Florida Association of Counties Small County Coalition and Florida Government Finance Officers Association.
- o Chairman, Tallahassee Families with Asian Children Leadership Council

Education

- o J.D., summa cum laude, The American University, Washington College of Law, 1996.
- o B.J., summa cum laude, The University of Missouri, 1993.