

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

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<p style="text-align: center;">It is the applicant's responsibility to keep the information on this form current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov</p> <p style="text-align: center;">Applications will be discarded if no appointment is made after two years.</p>		
Name: Lynn S. Tipton		Date:
Home Phone: 942-0112	Work Phone: 222-9684	Email: ltipton@flcities.com
Occupation: Membership Development Director	Employer: Florida League of Cities, Inc.	
<p>Please check box for preferred mailing address.</p> <p><input type="checkbox"/> Work Address: Post Office Box 1757 City/State/Zip: Tallahassee, FL 32302-1757</p> <p><input type="checkbox"/> Home Address City/State/Zip:</p>		
<p>Do you live in Leon County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you live within the City limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you own property in Leon County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is it located within the City limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>For how many years have you lived and/or owned property in Leon County? <u>20</u> years</p>		
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference</p> <p>1st Choice: <u>Education Facilities</u> 2nd Choice: _____</p>		
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:</p> <p>Human Services __ Housing __ Health Care __ Science __ Library Services __ Growth Management __ Tourist Development __ Transportation __ Bicycle/Pedestrian __ Parks & Recreation __ Code Enforcement __ Other Areas _____</p>		
<p>Have you served on any previous Leon County committees? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, on what Committee(s) have you served? _____</p>		
<p>How many days per month would you be willing to commit for Committee work? <input type="checkbox"/> 1 <input type="checkbox"/> X 2 to 3 <input type="checkbox"/> 4 or more</p> <p>And for how many months would you be willing to commit that amount of time? <input type="checkbox"/> 2 <input type="checkbox"/> 3 to 5 <input checked="" type="checkbox"/> X 6 or more</p> <p>What time of day would be best for you to attend Committee meetings? <input type="checkbox"/> Day <input checked="" type="checkbox"/> X Night</p>		
<p>(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.</p> <p>Race: <input checked="" type="checkbox"/> X Caucasian <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Other</p> <p>Sex: <input type="checkbox"/> Male <input checked="" type="checkbox"/> X Female Age: <u>50</u> Disabled? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> X No</p> <p style="text-align: center;">Persons needing a special accommodation to participate in an Advisory Committee should contact Christine Coble by telephone at 606-5300 or e-mail at CobleC@leoncountyfl.gov</p>		

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

I have attached my resume. My professional work has been governmental, with an emphasis in local government. I am active in Kiwanis and my church. I have taught as an adjunct instructor at FSU in public administration. I am interested in the Educational Facilities Committee because several of my Kiwanis colleagues are on the board, and discuss the importance of its work within the community. It would be an honor and a pleasure to serve on a community board.

References (you must provide at least one personal reference who is not a family member):

Name: William Hilaman Telephone: 385-1953

Address: 3002 Brandemere Drive Tallahassee 32312

Name: _____ Telephone: _____

Address: _____

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE QUESTIONS BELOW, YOU MUST COMPLETE AN ORIENTATION BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation? Yes No

Are you willing to complete a financial disclosure form, if applicable? Yes No

Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? Yes No If yes, from whom? _____

Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? Yes No

Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? Yes No If yes, please explain _____

Do you or your employer, or your spouse or child or their employers, do business with Leon County? Yes No

If yes, please explain _____

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? Yes No

If yes, please explain _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: _____ SIGNED ON FAXED COPY

Please return Application to Christine Coble, Agenda Coordinator

Leon County Board of County Commissioners
301 South Monroe Street
Tallahassee, FL 32301

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Lynn S. Tipton

Education

B.S., James Madison University, Harrisonburg, VA Public Administration 1982

M.P.A., University of Southern California, Center for Public Affairs, Washington, D.C. 1986

Professional Experience

1991 to present: Florida League of Cities, Inc.

1998 to present – Director of Membership Development: designed the organization for League's newest department of 15 persons in largest municipal league in the U.S. Provide oversight to publications, international relations, member training, state agency liaisons, citizen and other education programs; serve as executive director of Florida City and County Management Association (FCCMA) as League secretariat; oversee League membership database and general membership inquiries; oversee League meetings and develop annual conference content; coordinate annual municipal awards program. Provide training to elected and appointed municipal officials. Travel state extensively on League's behalf.

1995-1998 – Assistant to the Executive Director: served newly-appointed executive director in general management projects. Traveled state extensively as a League spokesperson on general League services. Served as executive director of FCCMA; prepared extensive research and written material for Director. Supervised one administrative assistant, reported to executive director.

1991-1995 – Executive Assistant for Intergovernmental Relations: provided primary federal and limited state advocacy services (lobbying) on a variety of municipal issues. Developed expertise in municipal government structure, fiscal capacity and resources, Florida's municipal government history and resources; served as one of League speakers around Florida for legislative information, training and League services. Provided extensive analysis for members; articles for association magazine and newsletters. Worked with National League of Cities, state municipal leagues, Florida Congressional delegation and numerous municipal staff. Reported to assistant executive director, supervised clerical assistant.

1988-1991: Management and Budget Analyst, City of Tallahassee

Provided extensive research and analysis of multiple department annual budget requests and financial transactions; prepared budget material; handled city annexations (referenda and voluntary) as part of Office of Management and Budget. Responsible for: written agenda material for city commission, public presentations on city issues (part of speaker's bureau) and interaction/communication with citizens.

1983-1988: Office of Senator Chic Hecht, United States Senate (Washington, D.C.)

Beginning with a clerical position, was promoted to executive assistant while attending graduate school on a full-time basis. Responsible for citizen correspondence, all private correspondence, worked with speechwriter on senator's statements. Served as assistant for office manager in ordering supplies, managing resources in three district offices and coordinating office activities. Supervised summer interns and designed intern program.

Professional and Civic Affiliations

- Class XIV Alumnus, Leadership Florida; serve on Institute Committee for program development
- Board of Editors, ASPA Section on Intergovernmental Administration and Management 2002-2005
- Adjunct Faculty, FSU Askew School of Public Admin. & Policy 2008 – MPA Instructor
- Kiwanis Club of Tallahassee

Recognitions and Awards

- Award of Merit (highest grade point average), University of Southern California 1986
- President, Student Government Association, James Madison University (1981-82)
- Member of Forensics Team, James Madison University 1978-81 (national finalist in 1981)