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| 15-May-09 | Anonymous report of non-permitted construction @ 16,624 Sun Ray Rd. Send email to Environmental Inspector for verification/validation of violation. |
| 18-May-09 | Environmental Inspector verified/validated the reported development activities with no permit. Code Enforcement Staff created LEC09-0501. |
| 21-May-09 | Notice of Violation letter mailed to Mr. & Ms. Van Dyke. |
| 23-Jun-09 | Received Environmental Management Permit Application (ref. LEM09-00059) Total Fees Paid: Environmental Permit = 372 Development Services Fees = 120 Total = \$ 492 |
| 6-Jul-09 | Environmental Review Staff requested the applicant to provide required information (RAI-1) associated with the cemetery located on the property. |
| 30-Jun-09 | On site meeting with representative of the State Department of Historical Resources, GEM staff, and Ms. Van Dyke. |
| 15-Jul-09 | Staff meeting with Van Dyke's attorney to discuss the previously issued July 6 th RAI-1. |
| 3-Aug-09 | Permitted Use Verification (PUV) approved by Development Services indicating the project to be in compliance with land use related issue. |
| 6-Aug-09 | Received response to July 6th, 2009 staff letter regarding outstanding environmental permitting issues. |
| 10-Aug-09 | Environmental Review Staff requested the applicant to provide required information (RAI-2), specifically a conservation easement covering the on-site historic cemetery. |
| 1-Sep-09 | Received a draft conservation easement sketch. |
| 9-Sep-09 | Draft document approved by staff, and the applicant informed and requested to submit executed conservation easement. |
| 17-Sep-09 | GEM staff received signed/sealed survey with legal description in support of the proposed conservation easement. |
| 2-Oct-09 | The survey submitted by the applicant's surveyor contained a reference to a new parcel (improper creation of a new parcel). Staff informed the applicant and requested that the survey be corrected to reflect the establishment of an easement and not the creation of a new parcel. |
| 9-Oct-09 | The applicant contacted staff indicating they would not be correcting the technical errors and/or providing a revised survey in support of the required conservation easement for the on-site historic cemetery. |
| 15-Oct-09 | Staff received a corrected/revised document and proceeded with completing the required BCC agenda item for Board consideration on November 10, 2009. |