

Alachua County

- Use a Technical Qualifications Evaluation with points and a Written Proposal Evaluation with points to determine shortlist; then after presentations do a Presentation Evaluation with points and add all the points to achieve a total scoring on the proposals. Based upon the scores, the committee then converts them into an Ordinal Ranking.
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Escambia County

- Requires a Letter of Interest and SF330, Parts I and II; also Part II by each sub-contractor that is a part of the team.
 - Sends proposals to Committee members who review and rate using a point evaluation process on 5 qualifications and forwards rating to Purchasing; Committee then has 1st meeting to discuss the rankings compiled by Purchasing and may accept or revise the shortlist based upon discussion; then has presentations and determines ranking of 1, 2, and 3; negotiates and then takes final agreement and award to the Board
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Hillsborough County

- 3 member Evaluation Committee, may have 1 more added from a local professional association in advisory capacity only; County Attorney and Purchasing also have representatives in advisory capacities; prohibits 2 members with one being a direct report to another
 - Use Consensus Scoring as baseline evaluation method for short listing and also after presentations
 - As an alternative to Consensus Scoring may do individual point scoring as alternative or if consensus cannot be reached. Points use a pre-defined matrix
 - May use teleconference, use scores from written submittal but may only lower them based upon information gathered in teleconference for final scoring.
 - If presentations are used the final ranking is based upon the presentation only and scoring of 3 criteria: understanding, approach and methods to be used, and ability to meet budget and schedule.
 - Has tiebreakers: 1st is based upon volume of work over past 2 years; 2nd is proposal with highest points on the highest weighted criteria.
 - Negotiates and then takes agreement to the Board
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Polk County

- At least 7 on committee: Purchasing Director or designee who chairs; 2 from Department; 4 from division; and possible representation from County Attorney, EO Office, and County Commissioner. County Manager may alter composition per policy.
 - Use point evaluation system with 8 criteria to determine shortlist.
 - If presentations are used, use 6 criteria to determine final ranking
 - Negotiates and then takes agreement to the Board
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Sarasota County

- Procurement staff chairs Committee with Project Manager, 2 from Capital Management Services, one from Finance, and another who may be a public member or other County staff.
 - Use a matrix to score the RFPs
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Seminole County

- Evaluation based upon 5 areas for a total of 100 points to determine shortlist
- After Presentations, Committee does a consensus ranking and it goes to the Board for approval to move to negotiations
- Have option to use Adjectival Process giving rankings of not acceptable, minimally acceptable, acceptable, and highly acceptable but is rarely used due to volume of responses typically received.