

ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT 1 of 4

<p>It is the applicant's responsibility to keep the information on this form current. To advise the County of any changes please contact Christine Coble by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov</p> <p>Applications will be discarded if no appointment is made after two years.</p>			
Name: Rikkia C. Rellford		Date: 7/15/09	
Home Phone:(850)445-3720	Work Phone:(850)701-3653	Email: rrellford@flcities.com	
Occupation: Asst. to the Legislative Director/Lobbyist		Employer: The Florida League of Cities	
Please check box for preferred mailing address.			
Work Address: 301 S. Bronough Street, Suite 300			
City/State/Zip: Tallahassee, FL 32301			
Home Address			
City/State/Zip:			
Do you live in Leon County? Yes If yes, do you live within the City limits? Yes			
Do you own property in Leon County? No If yes, is it located within the City limits?			
For how many years have you lived and/or owned property in Leon County? 7 years			
Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference			
1st Choice: I am interested in helping my community by serving on any committee available.			
If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:			
Human Services <input checked="" type="checkbox"/> Housing <input checked="" type="checkbox"/> Health Care <input type="checkbox"/> Science <input type="checkbox"/> Library Services <input type="checkbox"/> Growth Management <input checked="" type="checkbox"/>			
Tourist Development <input type="checkbox"/> Transportation <input type="checkbox"/> Bicycle/Pedestrian <input type="checkbox"/> Parks & Recreation <input checked="" type="checkbox"/>			
Code Enforcement <input checked="" type="checkbox"/>			
Other Areas: Public Safety, Juvenile Justice and anything related to working with youth in Leon County			
Have you served on any previous Leon County committees? No			
If Yes, on what Committee(s) have you served? _____			
How many days per month would you be willing to commit for Committee work? 4 or more			
And for how many months would you be willing to commit that amount of time? 6 or more			
What time of day would be best for you to attend Committee meetings? Night			
(OPTIONAL) Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.			
Race: Caucasian <input type="checkbox"/> African American <input checked="" type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Other <input type="checkbox"/>			
Sex: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Age: 25 Disabled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Persons needing a special accommodation to participate in an Advisory Committee should contact Christine Coble by telephone at 606-5300 or e-mail at CobleC@mail.co.leon.fl.us			

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available.

References (you must provide at least one personal reference who is not a family member):
Name: Sharon Berrian Telephone: (850) 222-9684
Address: 301 S. Bronough Street, Suite 300, Tallahassee, FL 32301

Name: Commissioner Bill Proctor Telephone: (850) 922-2455
Address: 301 S. Monroe Street, 5th Floor, Tallahassee, FL 32301

IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP

AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE QUESTIONS BELOW, YOU MUST COMPLETE AN ORIENTATION BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

- Have you completed the Orientation? No
- Are you willing to complete a financial disclosure form, if applicable? Yes
- Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee? No If yes, from whom? _____
- Do you anticipate that you would be a stakeholder with regard to your participation on a Committee? No
- Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts? No If yes, please explain _____
- Do you or your employer, or your wife or child or their employers, do business with Leon County? No If yes, please explain _____
- Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee? No If yes, please explain _____

All statements and information provided in this application are true to the best of my knowledge.

Signature: 

Please return Application to Christine Coble, Agenda Coordinator
Leon County Board of County Commissioners
301 South Monroe Street
Tallahassee, FL 32301

Rikkia C. Rellford

rrellford@yahoo.com
1924 West Pensacola Street Apartment 131
Tallahassee, Florida 32304
(850) 445-3720

Education:

- Florida A&M University, Tallahassee, FL. August 2002 – April 2006
Bachelors in Political Science
Minor Pre-Law

Professional Training:

- American University, Washington D.C. August 2005 – May 2006
Women and Politics Institute
Graduate of the Young Women Leadership Board Training Program
- Florida League of Cities & John S. Dailey Florida Institute of Government October 2006
Graduate of the Institute for Elected Municipal Officials

Professional Experience:

- Florida League of Cities June 2006 - present
Assistant to the Legislative Director
 - ❖ Registered lobbyist responsible for various issues
 - ❖ Responsible for a legislative policy committee
 - ❖ In charge of research and special projects
 - ❖ Assisting the Legislative Director with various task

Internships:

- Florida League of Cities February 2006 – May 2006
Legislative Intern
 - ❖ Legislative assisting with lobbyist
- Leon County Commission January 2003 – May 2006
Intern for Bill Proctor, County Commissioner of District 1
 - ❖ Office Maintenance
 - ❖ Organized meetings and press conferences
 - ❖ Coordinated traveling
 - ❖ All other tasks assigned by the Commissioner
- Robert Lockwood Clerk of Courts, Deerfield Beach, FL. June 2000 – May 2001
File/ Docket Clerk
 - ❖ Organized Misdemeanor files for stocking.
 - ❖ Placed files and court cases in appropriate filing areas.
 - ❖ Prepared Traffic and Misdemeanor case dockets for court.
 - ❖ All other tasks assigned by supervisors or lawyers.

Affiliations:

- Children's Home Society Mentor 02/2009 - present

- Zeta Phi Beta Sorority, Inc. 02/2006 – present
- SCLC (Southern Christian Leadership Conference) 06/2005 – present
- Spokesperson for CLUR (Citizens for Lower Utility Rates) 01/2004 – 08/2004
- Event Coordinator for Operation Wake-Up “March Out 2004” 09/2004 – 10/2003
- Campaign Coordinator for DJ Johnson Candidate for City Commission 05/2004 – 09/2004
- Initiating L.O.V.E “Life of Virtuous Enlightenment” Juvenile Intervention 08/2003 – 4/2006
- President of FAMU PAC Promote the Vote 01/2003 – 08/2004
- Hatchett Law Society 08/2002 – 04/2003

Technical Skills:

Microsoft Office XP (Word, Excel, Access, PowerPoint, Spreadsheet, Photo Express) Internet, E-MAIL

Related Skills & Knowledge:

Legislative Advocacy, Event Coordinating, Campaign Management

Outstanding Achievements and Awards:

Florida A&M University Outstanding Achiever 2006, Charles J Chuck Award of Excellence 2004, Initiating Love “Diamond Award” 2004

References:

Rebecca O’Hara, Legislative Affairs Director
Florida League of Cities, Inc.
Tallahassee, FL 32302
(850) 222-9684

Desinda Wood-Carper
DC Strategies
(850) 570-7236

Bill Proctor, County Commissioner District 1
Leon County Courthouse
Tallahassee, Fl. 32301
(850) 922-2455