

Tallahassee Office
2123 Centre Pointe Boulevard
Tallahassee, Florida 32308
P: (850) 386-3191
F: (850) 385-4501
www.mgtofamerica.com

MGT
OF AMERICA, INC.

Attachment # 1
Page 1 of 4

August 6, 2009

Ms. Iranetta Burnett
Leon County MWSBE Director
2284 Miccosukee Road
Tallahassee, Florida 32308

Dear Ms. Burnett:

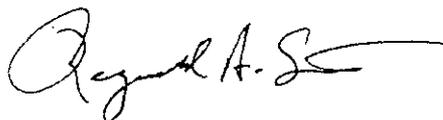
This is a follow up to our meeting held on Friday, July 31, 2009.

During this meeting, we discussed proposed M/WBE aspirational goals by business categories, and revised time lines for the draft Disparity Study report for the Leon County Board of County Commissioners (herein referred to as the County). We have revised our time line to reflect the results of our discussions and attached it for your review. Please see **Attachment A**.

Attachment B is a chart that compares M/WBE utilization in percentage of dollars between private commercial construction and Leon County, Florida for both prime contractors and subcontractors. **Attachment C** shows aspirational targets, by business category, by M/WBE for the study period, October 1, 2004 through September 30, 2008. Aspirational goals should be flexible, and based on relative M/WBE availability. The primary means for achieving these aspirational goals should be an SBE program, race-neutral joint ventures, outreach, and adjustments in the County procurement policy.

Please call me at (850) 386-3191 if you have any questions about our progress on the disparity study draft final report or need additional information.

Sincerely,



Reginald A. Smith
Project Director

CC: Mr. Steve Humphrey
Ms. Hope Smith

Attachments

Leon County Aspirational Targets

		1997 - 2001				October 1, 2004 through September 30, 2008			
Business Category by M/WBE Classification	% of Dollars	% of Available Firms	Disparity Index Goal (.8 * avail.)	Race/Gender Neutral Target	Race/Gender Conscious Target	Business Category by M/WBE Classification	% of Dollars	% of Available Firms	Aspirational - Target
Construction Prime Contractors						Construction Prime Contractors			
African Americans	0.37	6.03	4.82	1	4	African Americans	3.46%	9.73%	8.0%
Hispanic Americans	0.08	1.51	1.21	0	1	Hispanic Americans	0.00%	0.00%	0.0%
Asian Americans	0.00	0.00	0.00	0	0	Asian Americans	0.00%	0.54%	0.0%
Native Americans	0.00	0.50	0.40	0	0	Native Americans	0.00%	0.00%	0.0%
Nonminority Women	1.15	3.02	2.42	1	1	Nonminority Women	12.86%	6.49%	5.0%
Construction Subcontractors						Construction Subcontractors			
African Americans	14.37	22.09	17.67	15	3	African Americans	10.12%	18.75%	15.00%
Hispanic Americans	0.00	1.20	0.96	0	0	Hispanic Americans	1.64%	1.56%	1.00%
Asian Americans	0.00	0.40	0.32	0	0	Asian Americans	1.64%	0.52%	0.00%
Native Americans	0.35	0.40	0.32	0	0	Native Americans	0.05%	0.69%	1.00%
Nonminority Women	3.60	3.21	2.57	3	0	Nonminority Women	1.16%	10.76%	9.00%
						Architecture & Engineering Prime Consultants			
						African Americans	7.46%	8.70%	7.00%
						Hispanic Americans	0.00%	0.00%	0.00%
						Asian Americans	2.73%	4.35%	3.00%
						Native Americans	0.00%	0.00%	0.00%
						Nonminority Women	4.45%	17.39%	14.00%
Professional Services Consultants						Professional Services Consultants			
African Americans	4.69	5.63	4.50	5	0	African Americans	4.05%	8.08%	6.00%
Hispanic Americans	0.00	0.00	0.00	0	0	Hispanic Americans	0.00%	1.01%	1.00%
Asian Americans	1.30	0.63	0.50	1	0	Asian Americans	0.00%	0.00%	0.00%
Native Americans	0.00	0.00	0.00	0	0	Native Americans	0.00%	0.00%	0.00%
Nonminority Women	6.25	5.63	4.50	5	0	Nonminority Women	12.00%	18.18%	15.00%
Professional Services Subconsultants									
African Americans	0.33	23.25	18.60	1	18				
Hispanic Americans	0.40	0.96	0.77	1	0				
Asian Americans	0.20	0.64	0.51	1	0				
Native Americans	0.02	0.00	0.00	0	0				
Nonminority Women	4.71	17.20	13.76	5	9				
Other Services Vendors						Other Services Vendors			
African Americans	13.29	6.93	5.54	6	0	African Americans	12.85%	11.63%	9.00%
Hispanic Americans	4.00	0.27	0.22	0	0	Hispanic Americans	5.02%	1.16%	1.00%
Asian Americans	0.65	0.27	0.22	0	0	Asian Americans	0.06%	0.39%	0.00%
Native Americans	0.00	0.00	0.00	0	0	Native Americans	0.06%	0.39%	0.00%
Nonminority Women	11.77	6.93	5.54	6	0	Nonminority Women	35.59%	10.47%	8.00%
Material and Supplies Vendors						Material and Supplies Vendors			
African Americans	0.68	2.86	2.29	1	1	African Americans	0.82%	1.45%	1.00%
Hispanic Americans	0.07	0.26	0.21	0	0	Hispanic Americans	0.00%	0.36%	0.00%
Asian Americans	0.00	0.26	0.21	0	0	Asian Americans	0.00%	0.36%	0.00%
Native Americans	0.00	0.00	0.00	0	0	Native Americans	0.00%	0.00%	0.00%
Nonminority Women	15.44	5.99	4.79	5	0	Nonminority Women	12.98%	8.00%	6.00%

33

**COMPARISON OF M/WBE UTILIZATION PERCENTAGE OF DOLLARS
PRIVATE COMMERCIAL CONSTRUCTION
AND LEON COUNTY, FLORIDA
OCTOBER 1, 2004 THROUGH SEPTEMBER 30, 2008**

Business Category/Data Source	African American	Hispanic American	Asian American	Native American	Nonminority Women	M/WBE Firms	Non-M/WBE Firms
Prime Contractors							
Leon County Construction Prime Contractors (Based on Expenditure Data Only)	3.46%	0.00%	0.00%	0.00%	12.86%	16.32%	83.68%
Private Construction Prime Contractors (Leon County, Florida Building Permits)	0.86%	0.00%	0.00%	0.00%	2.48%	3.34%	96.66%
Private Construction Prime Contractors (City of Tallahassee, Florida Building Permits)	0.03%	0.00%	0.00%	0.00%	1.02%	1.05%	98.95%
Subcontractors							
Leon County Construction Subcontractors (Overall Subcontractor Level) ¹	10.12%	1.64%	1.64%	0.05%	1.16%	12.97%	87.03%
Private Construction Subcontractors (Leon County, Florida Building Permits)	3.54%	0.00%	0.00%	0.05%	0.26%	3.80%	96.20%
Private Construction Subcontractors (City of Tallahassee, Florida Building Permits)	0.04%	0.00%	0.00%	0.00%	18.16%	18.21%	81.79%

¹ Percentage of the total subcontractor dollars awarded

Attachment A
Leon County Update Disparity Study
Adjusted Project Time Line

ID	Task Name	Start	Finish	4th Quarter			1st Quarter			2nd Quarter			3rd Quarter		
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
1	Task 2.0: Conduct Detailed Legal Review and Analysis	Mon 11/24/08	Fri 7/31/09												
2	Task 3.0: Review of Policies, Procedures, and Programs	Mon 3/16/09	Mon 7/20/09												
3	Task 4.0: Assess Data	Tue 1/6/09	Fri 1/30/09												
4	Task 5.0: Collect and Clean Data	Mon 2/2/09	Fri 6/26/09												
5	Task 6.0: Conduct Market Area Analyses	Mon 6/29/09	Thu 7/30/09												
6	Task 7.0: Conduct Utilization and Threshold Analyses	Mon 6/29/09	Thu 7/30/09												
7	Task 8.0: Determine Availability of Qualified Firms	Mon 6/29/09	Thu 7/30/09												
8	Task 9.0: Analyze Utilization and Availability Data for Disparity	Mon 7/20/09	Fri 7/31/09												
9	Task 10.0: Conduct Private Sector Analysis	Wed 4/15/09	Mon 7/20/09												
10	Task 11.0: Prepare Draft Final Report	Mon 8/3/09	Mon 8/31/09												
11	Task 12.0: Prepare and Submit Final Report	Mon 9/14/09	Fri 9/18/09												

Project: Leon County Timeline 080609
Date: Thu 8/6/09

Task		Rolled Up Task		External Tasks	
Progress		Rolled Up Milestone		Project Summary	
Milestone		Rolled Up Progress		Group By Summary	
Summary		Split		Deadline	