

# ADVISORY COMMITTEE APPLICATION FOR BOARD APPOINTMENT

<p>It is the applicant's responsibility to keep the information on this form current.          To advise the County of any changes please contact Christine Coble          by telephone at 606-5300 or by e-mail at CobleC@leoncountyfl.gov</p> <p>Applications will be discarded if no appointment is made after two years.</p>	
<p>Name: Suzanne Phillips <span style="float: right;">Date: 5 January 2009</span></p>	
Home Phone: (850) 656-8618	Work Phone:
Email: <a href="mailto:suzanneqphillips@yahoo.com">suzanneqphillips@yahoo.com</a>	
Occupation: Retired Director	Employer: Texas Dept. of Housing and Community Affairs
<p>Please check box for preferred mailing address.</p> <p><input type="checkbox"/> Work Address:</p> <p>City/State/Zip:</p>	
<p><input checked="" type="checkbox"/> Home Address PO Box 12495</p> <p>City/State/Zip: Tallahassee, FL 32317</p>	
<p>Do you live in Leon County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, do you live within the City limits? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Do you own property in Leon County? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, is it located within the City limits? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>My husband and I are actively looking for farm land within Leon county.</p> <p>For how many years have you lived and/or owned property in Leon County? <u>2</u> years</p>	
<p>Are you interested in serving on any specific Committee(s)? If yes, please indicate your preference</p> <p>1st Choice: <u>Planning Commission</u>      2nd Choice: <u>Affordable Housing Task Force</u></p>	
<p>If not interested in any specific Committee(s), are you interested in a specific subject matter? If yes, please check those areas in which you are interested, or describe other areas not listed:</p> <p>Human Services <input checked="" type="checkbox"/> Housing <input checked="" type="checkbox"/> Health Care <input type="checkbox"/> Science <input type="checkbox"/> Library Services <input type="checkbox"/> Growth Management <input checked="" type="checkbox"/>          Tourist Development <input type="checkbox"/> Transportation <input type="checkbox"/> Bicycle/Pedestrian <input type="checkbox"/> Parks &amp; Recreation <input type="checkbox"/>          Code Enforcement <input checked="" type="checkbox"/>          Other Areas <u>Human Services Grant Review, Enterprise Development Zone, CDBG Advisory, Growth and Environment, Housing Finance, Audit Advisory</u> ( All of which are within my areas of expertise )</p>	
<p>Have you served on any previous Leon County committees?      <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>	
<p>If Yes, on what Committee(s) have you served? _____</p>	
<p>How many days per month would you be willing to commit for Committee work? <input type="checkbox"/> 1 <input type="checkbox"/> 2 to 3 <input checked="" type="checkbox"/> 4 or more</p> <p>And for how many months would you be willing to commit that amount of time? <input type="checkbox"/> 2 <input type="checkbox"/> 3 to 5 <input checked="" type="checkbox"/> 6 or more</p> <p>What time of day would be best for you to attend Committee meetings? <input checked="" type="checkbox"/> Day <input checked="" type="checkbox"/> Night</p>	

**(OPTIONAL)** Leon County strives to meet its goals, and those contained in various federal and state laws, of maintaining a membership in its Advisory Committees that reflects the diversity of the community. Although strictly optional for Applicant, the following information is needed to meet reporting requirements and attain those goals.

Race:  Caucasian     African American     Hispanic     Asian     Other  
Sex:     Male     Female    Age: 57    Disabled?  Yes     No

Persons needing a special accommodation to participate in an Advisory Committee should contact Christine Coble by telephone at 606-5300 or e-mail at CobleC@mail.co.leon.fl.us

In the space below briefly describe or list the following: any previous experience on other Committees; your educational background; your skills and experience you could contribute to a Committee; any of your professional licenses and/or designations and indicate how long you have held them and whether they are effective in Leon County; any charitable or community activities in which you participate; and reasons for your choice of the Committee indicated on this Application. Please attach your resume, if one is available. Please find attached a copy of my resume.

Given the nature of my duties as an executive at the Texas Dept of Housing and Community Affairs, I became well versed in the technical and policy issues related to federal and state funded programs administered by most counties, such as CDBG, CSBG, LIHEAP, and Section 8. I was honored to serve on the state's Executive Review and Awards Committee which reviewed and approved all applicants to the Department. Serving as liaison between the state and local government gave me an excellent perspective of counties many duties and programs. Additionally while living in Pinellas county, I worked with the Collier County Commission during preparation of its Comprehensive Plan and housing element. Also while in the private sector I was a joint venture partner with the National Development Council (non-profit), City of St. Petersburg, and Florida Power.

**References (you must provide at least one personal reference who is not a family member):**  
Former Executive Director Florida Housing Finance Corp  
Name: Susan Leigh    Telephone: 850-656-2808  
Address: PO Box 16129 Tallahassee, FL 32317

Former Asst. Secretary for Multifamily Housing Programs and Senior Advisor to FHA Commissioner Brian Montgomery  
Name: John Garvin    Telephone: unlisted but avail by request to suzanneqphillips@yahoo.com  
Address: 4711 Spicewood Springs Rd. Suite 267 Austin TX 78759

**IMPORTANT LEGAL REQUIREMENTS FOR ADVISORY COMMITTEE MEMBERSHIP**  
AS A MEMBER OF AN ADVISORY COMMITTEE, YOU WILL BE OBLIGATED TO FOLLOW ANY APPLICABLE LAWS REGARDING GOVERNMENT-IN-THE-SUNSHINE, CODE OF ETHICS FOR PUBLIC OFFICERS, AND PUBLIC RECORDS DISCLOSURE. THE CONSEQUENCES OF VIOLATING THESE APPLICABLE LAWS INCLUDE CRIMINAL PENALTIES, CIVIL FINES, AND THE VOIDING OF ANY COMMITTEE ACTION AND OF ANY SUBSEQUENT ACTION BY THE BOARD OF COUNTY COMMISSIONERS. IN ORDER TO BE FAMILIAR WITH THESE LAWS AND TO ASSIST YOU IN ANSWERING THE QUESTIONS BELOW, YOU MUST COMPLETE AN ORIENTATION BEFORE YOUR APPLICATION IS DEEMED COMPLETE.

Have you completed the Orientation?     Yes     No  
Are you willing to complete a financial disclosure form, if applicable?     Yes     No  
Will you be receiving any compensation that is expected to influence your vote, action, or participation on a Committee?     Yes     No    If yes, from whom? \_\_\_\_\_  
Do you anticipate that you would be a stakeholder with regard to your participation on a Committee?  
 Yes     No conflict of interest, but a stakeholder and responsible member.  
Do you know of any circumstances that would result in you having to abstain from voting on a Committee due to voting conflicts?     Yes     No    If yes, please explain \_\_\_\_\_  
Do you or your employer, or your wife or child or their employers, do business with Leon County?

Yes \* No

If yes, please explain \_\_\_\_\_

Do you have any employment or contractual relationship with Leon County that would create a continuing or frequently recurring conflict with regard to your participation on a Committee?  Yes  No

If yes, please explain \_\_\_\_\_

All statements and information provided in this application are true to the best of my knowledge.

Signature: electronic signature Suzanne Phillips (actual will be mailed if necessary)

Please return Application to Christine Coble, Agenda Coordinator  
Leon County Board of County Commissioners  
301 South Monroe Street  
Tallahassee, FL 32301