MEMORANDUM

DATE: April 20, 2009

TO: Public Safety Communications Board

FROM: Architectural and Engineering Services Selection Committee

SUBJECT: Approval of the Recommendation for Architectural and Engineering Services of the Public Safety Complex

Background:
The Board of County Commissioners and the Tallahassee City Commission approved the issuance of a Request for Proposals (RFP) for Architectural Engineering Design Services for the Public Safety Complex in January 2009.

The RFP was issued on January 19, 2009. The responses to the RFP were submitted on February 17, 2009. A total of 12 proposals were submitted in response to the RFP.

Analysis:
The Architectural and Engineering Services Selection Committee (Selection Committee) process proceeded as follows:

March 3, 2009: The Selection Committee held their first meeting regarding the RFP. The committee consists of the following members:

- Major Scott Bakotic, Leon County Sheriff's Office
- John Lich, City of Tallahassee Public Works
- Gabe Menendez, City of Tallahassee Public Works
- Alan Rosenzweig, Leon County Administration
- Tom Brantley, Leon County Facilities Management
- Carl Morgan, Leon County Facilities Management
- Raoul Lavin, City of Tallahassee Administration

A total of 12 proposals were responsive to the RFP. It was determined that the committee members would separately review the proposals and meet again with preliminary scores for the proposals.

March 18, 2009: The Selection Committee reconvened to discuss the evaluation of the proposals. The vendors were preliminary ranked and discussed. The Selection Committee decided to interview five vendors: Johnson Peterson Architects, JAH Architects, EMO/Public Safety, CRA/Morris Allen, and Dod Stone Group Architects.

April 8, 2009: The Selection Committee met again to conduct the interviews of the five vendors. Upon the conclusion of the interviews the Selection Committee discussed the presentations and ranked the firms accordingly. The firm with the most points upon the conclusion of the evaluation process was CRA/Morris Allen (attachment #1).

Clemons Rutherford & Associates (CRA) has formed a joint venture with Morris Allen & Associates and together will work with Spillis Candela DMJM to design and plan the Public Safety Complex. CRA has more than 48 years of experience in facility assessments, site planning, and architectural design for governmental facilities. Spillis Candela also has extensive experience

regarding the design of public safety centers, specifically in Washington DC, Los Angeles, Chicago, and Austin. CRA has a local presence in Tallahassee and has partnered with several local and MWBE firms including, Morris Allen, H2 Engineering, and Moore Bass.

The CRA/Morris Allen Team demonstrated profound knowledge of the scope of this project and recognized the number of stakeholders involved. It is the recommendation of the Selection Committee that the PSCB recommend to Leon County and the City of Tallahassee to proceed with entering in a contract for Architectural Engineering Design Services with CRA/Morris Allen Team.

Options:

1. Recommend to Leon County and the City of Tallahassee to proceed with entering in a contract for Architectural Engineering Design Services with CRA/Morris Allen.
2. Do not recommend to Leon County and the City of Tallahassee to proceed with entering in a contract for Architectural Engineering Design Services with CRA/Morris Allen.
3. Board Direction.

Recommendations:
Options #1

Attachments:

1. Architectural Engineering Design Services Rankings

LEON COUNTY FACILITIES MANAGEMENT
A/E Services for Leon County Public Safety Center
Project: Public Safety Communications Center (Joint Dispatch)
Leon County Project #: 96016-01
Date: 4/8/09

Selection Criteria	POINTS	CRA/Morris Allen Joint Venture	Dod Stone Joint Venture	EMO/Public Safety Joint Venture	JAH Architects Joint Venture	Johnson Peterson Architects
[redacted]						
Experience	30	27.14	23.43	21.00	18.71	21.86
Approach	30	26.29	24.57	23.00	21.43	21.43
Qualifications	20	18.14	17.00	16.00	13.71	14.57
References	5	5.00	5.00	5.00	3.00	5.00
Minority Business	10	10	8	10	10	8
Local Preference	5	2.5	5	5	0	5
Total Points	100	89.07	83.00	80.00	66.86	75.86
Ranking						

Selection Committee Signatures:

Alan Rosenzweig

Carl Morgan

Scott Bakotic

Raoul Lavin

Tom Brantley

Gabe Menendez

Jon Lich

4/8/09 4:20