



Fiscal Year 2010 Budget Calendar

DECEMBER		
DATE	ACTIVITY	PARTICIPANTS
Monday, December 8, 2008	Board Retreat	Board of County Commissioners (BOCC) Executive Staff

JANUARY		
DATE	ACTIVITY	PARTICIPANTS
Monday, January 7, 2009	Internal Services Request Matrix Distributed to Departments and Constitutional/Judicial Officers	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)
Friday, January 30, 2009	Departments and Constitutional/Judicial Officers submit internal service requests	Facilities Management Management Information Systems Human Resources Office of Management and Budget (OMB)

FEBRUARY		
DATE	ACTIVITY	PARTICIPANTS
Thursday, February 19	Budget Training	OMB/Departments
Friday, February 20		
Thursday, February 26, 2009	Budget Policy and Budget Calendar Item	OMB

MARCH		
DATE	ACTIVITY	PARTICIPANTS
Thursday, March 19, 2009	BOCC Budget Workshop	All Departments
Tuesday, March 17, 2009	Deadline for Capital Project Requests	OMB
Monday, March 23, 2009	Deadline for Departments to notify OMB for budget issues pertaining to required contract and state payment increases	OMB
Thursday, March 26, 2009	Ratification of Actions taken at the March 19, 2009 Workshop	OMB

APRIL		
DATE	ACTIVITY	PARTICIPANTS
Thursday, April 23, 2009	Mid-Year Financial Report Item	OMB



Fiscal Year 2010 Budget Calendar

JUNE		
DATE	ACTIVITY	PARTICIPANTS
Monday, June 1, 2009	Receive Tentative Certified Values from Property Appraiser	Property Appraiser
Monday, June 1, 2009	Notice to Property Appraiser regarding possible non-ad valorem assessments for TRIM notice	Public Works, OMB, Property Appraiser
Thursday, June 11, 2009 (if necessary)	Budget Workshop - Guidance from BOCC for FY10 Budget	OMB

JULY		
DATE	ACTIVITY	PARTICIPANTS
Wednesday, July 1, 2009	Certified Taxable Values provided by Property Appraiser	Property Appraiser
Wednesday, July 1, 2009	Non-ad valorem assessments to be included on TRIM due to Property Appraiser unless extension granted (extension request will be made to submit after July budget workshops)	Public Works, OMB, Property Appraiser
Monday, July 13, 2009 Tuesday, July 14, 2009	Tentative FY 2010 Budget Workshops	County Administrator, Departments OMB
Wednesday, July 15, 2009	Tentative Budget Submitted to BOCC	OMB

AUGUST		
DATE	ACTIVITY	PARTICIPANTS
Wednesday, August 4, 2009	TRIM Maximum Millage Notice due to Property Appraiser and Department of Revenue	OMB, Property Appraiser
Monday, August 24, 2009	Last day for Property Appraiser to mails TRIM notice	Property Appraiser

SEPTEMBER		
DATE	ACTIVITY	PARTICIPANTS
Thursday, September 10, 2009	BOCC - 1 st Public Budget Hearing	OMB
Monday, September 14, 2009	BOCC - Non-Ad Valorem Public Hearing (possible fire service fee, and increase to stormwater and solid waste assessments as determined by the Board prior to the submittal of the tentative budget).	OMB
Tuesday, September 15, 2009	Certification of Non-Ad Valorem assessment roll due to Tax Collector	Public Works
Thursday, September 24, 2009	BOCC - 2 nd Public Budget Hearing	OMB
Friday, September 25, 2009	Submit Adopted Budget Resolutions to Property Appraiser and Tax Collector	OMB

OCTOBER		
DATE	ACTIVITY	PARTICIPANTS
Thursday, October 1, 2009	Beginning of New Fiscal Year	
Friday, October 23, 2009	Final Day to Submit TRIM Compliance Certification to Department of Revenue (DOR)	OMB