

Board of County Commissioners Agenda Request 3

Date of Meeting: January 29, 2008

Date Submitted: January 23, 2008

To: Honorable Chairman and Members of the Board
From: Parwez Alam, County Administrator
Vincent Long, Deputy County Administrator
Subject: Authorization to Negotiate a Contract with Sansio for Emergency Medical Services
Electronic Patient Care Reporting Software

Statement of Issue:

This agenda item requests Board authorization for staff to negotiate a contract with Sansio for Emergency Medical Services (EMS) electronic patient care reporting software.

Background:

On October 23, 2007, the Board authorized staff to issue a Request for Proposals (RFP) for EMS electronic patient care reporting software to become compliant with a federally required National Emergency Medical Services Information System (NEMSIS), and the state required EMS Tracking and Reporting System (EMSTARS) (Attachment #1).

Analysis:

The RFP was advertised locally and 229 vendors were notified through the automated procurement system, which resulted in three proposal responses: 1) Documed Systems International, Inc.; 2) Image Trend, Inc.; and 3) ScanHealth, Inc. (dba Sansio) (Attachment #2).

The Committee appointed to evaluate the proposals included Chad Abrams, EMS Deputy Chief of Administration; Malcolm Kemp, EMS Deputy Chief of Operations; Hermon Davis, Justice Informational Services Coordinator; Jake James, Applications Development Analyst; and Felisa Barnes, Management and Budget Analyst.

The MWSBE Division reviewed participation plans of the proposals and determined that Sansio and Image Trend, Inc. did not meet the 18% MBE and 9% WBE targets placed in this bid; however, each submitted a good faith effort statement, not accepted by the MWSBE Director because they did not reflect the required documentation. Each vendor received zero points because they did not commit to the utilization of any certified MBE and WBE firm(s) (Attachment #3).

The Committee's review and ranking of the proposals resulted in the selection of Image Trend, Inc. and Sansio for presentations that were held on December 19, 2007. Vendor final scoring and ranking is provided in Table #1.

Table 1 Final Scoring and Ranking			
Evaluation Criteria	Maximum Points	Sansio	Image Trend
Experience of Vendor and Staff	25	22.6	20.8
ePCR Software (mobile & web-based)	25	23.8	20.8
Project Approach & Quality of RFP Response	15	13.4	12
References	5	5	5
ePCR Reporting	15	14.6	11.8
MWBE	10	0	0
Local Preference	5	0	0
<i>Total Points</i>	100	79.4	70.4
Committee Ranking		1	2

Staff recommends the Board approve the final rankings, and authorize staff to negotiate a contract with Sansio for EMS electronic patient care reporting software. The negotiated contract will be presented for Board approval at a later date. Funding for this project is included in the FY08 EMS budget in the amount of \$55,180 and Sansio proposes a cost of \$35,700/year. If contract negotiations with Sansio fail, staff further requests approval to negotiate a contract with Image Trend.

Options:

1. Authorize staff to negotiate a contract with Sansio for provision of Emergency Medical Services electronic patient care reporting software.
2. Authorize staff to negotiate a contract with Image Trend for provision of Emergency Medical Services electronic patient care reporting software if negotiations with Sansio fail.
3. Do not authorize staff to negotiate a contract with Sansio for Emergency Medical Services electronic patient care reporting software.
4. Board Direction.

Recommendation:

Options #1 and #2.

Attachments:

1. October 23, 2007 Agenda Item and Follow-up
2. Bid Tabulation Sheet
3. MWBE Statement

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Board of County Commissioners
Tuesday, January 29, 2008 Meeting - Follow-Up Memo

Date: Thursday, February 07, 2008
To: Honorable Chairman and Members of the Board
From: Parwez Alam, County Administrator
Subject: Follow-up to County Commission Meeting of January 29, 2008

Invocation and Pledge of Allegiance

Chairman Jane Sauls provided the Invocation and led the Pledge of Allegiance.

Awards and Presentations

- Bob Inzer, Clerk of the Courts, made a presentation on the reorganization of the Clerk of Courts offices.
- Dr. Glenn Hallam, President of Mega-Fi, Inc., made a video presentation on using new technology to reach the public - "Get the Truth About Gangs in Tallahassee - TalGangs.com."

NOTE: Effective Jan 1, 2003 all lobbyists appearing before the Board must pay a \$25 annual registration fee. For registration forms and/or additional information, please see the Board Clerk or visit the County website at www.LeonCountyFl.gov

Consent

ACTION TAKEN: Items #6, #8, and #11 were pulled for discussion. Commissioner Desloge moved, seconded by Commissioner Dailey, to approve staff recommendations on all remaining consent items. The motion passed 7-0.

Item 1 Approval of Two Agreements with A Life Recovery Center, Inc. for Drug Treatment Services to the Leon County Felony and Misdemeanor Drug Court Programs
(Second Judicial Circuit – Charles A. Francis, Chief Judge)

The Board approved Options #1 and #2:

1. **Approve the Agreement with A Life Recovery Center, Inc. for Felony drug treatment services, and authorize the Chairman to execute.**
2. **Approve the Agreement with A Life Recovery Center, Inc. for Misdemeanor drug treatment services, and authorize the Chairman to execute.**

Item 2 Approval of Payment of Bills and Vouchers Submitted for January 29, 2008, and Pre-Approval of Payment of Bills and Vouchers for the Period of January 30, 2008 through February 11, 2008

(Office of Management and Budget – Alan Rosenzweig)

The Board approved Option #1: Approve payment of bills and vouchers submitted for approval January 29, 2008, and pre-approve payment of bills and vouchers for the period of January 30, 2008 through February 11, 2008.

Item 3

Approval to Negotiate a Contract with Sansio for Emergency Medical Services Electronic Patient Care Reporting Software

(Public Services/Emergency Medical Services – Vincent Long/Tom Quillin)

The Board approved Options #1 and #2:

6

1. Authorize staff to negotiate a contract with Sansio for provision of Emergency Medical Services electronic patient care reporting software.
2. Authorize staff to negotiate a contract with Image Trend for provision of Emergency Medical Services electronic patient care reporting software if negotiations with Sansio fail.

- Item 4 Authorization to Submit 2007/2008 Florida Department of Health, Bureau of Emergency Medical Services Matching Grant Applications
(Public Services/Emergency Medical Services – Vincent Long/Tom Quillin)
The Board approved Option #1: Approve the submittal of the 2007/2008 Florida Department of Health, Bureau of Emergency Medical Services matching grant applications.
- Item 5 Approve the Minutes of the December 13, 2007 Meeting of the Healthcare Advisory Board as a Special Meeting of the Board of County Commissioners.
(Public Services/Health & Human Services – Vincent Long/Candice Wilson)
The Board approved Option #1: Approve the minutes of the December 13, 2007 meeting of the Healthcare Advisory Board as a special meeting of the Board of County Commissioners.
- Item 6 Acceptance of the County Grant Program Quarterly Leveraging Report
(Public Services/Grants Coordinator – Vincent Long/Don Lanham)
ITEM #6 WAS PULLED FOR DISCUSSION.
- Item 7 Approval to Submit a 2008-2009 Emergency Management Preparedness and Assistance Competitive Grant to the Florida Division of Emergency Management
(Public Services/Grants Coordinator – Vincent Long/Don Lanham)
The Board approved Option #1: Authorize staff to submit the 2008-2009 Emergency Management Competitive Grant to the Florida Division of Emergency Management.
- Item 8 Approval of Voluntary Annexation Proposal from the City of Tallahassee to Annex Capital Walk Apartments
(Growth & Environmental Management/Development Services – Vincent Long/David McDevitt/Tony Biblo)
ITEM #8 WAS PULLED FOR DISCUSSION.
- Item 9 Acceptance of a Conservation Easement from HM Williams Properties, LTD
(Growth & Environmental Management/Environmental Services – Vincent Long/David McDevitt/John Kraynak)
The Board approved Option #1: Approve and accept for recording the Conservation Easement from HM Williams Properties, LTD for the Commerce Industrial Limited Partition project.
- Item 10 Approval of Recording of the Plat of Velda Oaks Plantation Subdivision and Acceptance of a Two-Year Maintenance Agreement and Surety Device
(Public Works/Engineering – Alan Rosenzweig/Tony Park/Joe Brown)
The Board approved Options #1 and #2:
1. Approve the plat of Velda Oaks Plantation Subdivision, and authorize staff to record it in the Public Records.
 2. Accept the Maintenance Agreement and Surety Device in the amount of \$46,820.
- Item 11 Approval of an Agreement Awarding the Bid for Landscape Mowing Services at County Park & Recreation Facilities for Bid Groups A-D to Nature's Finest in the Amount of \$109,485
(Public Works/Parks & Recreation – Alan Rosenzweig/Tony Park/Pat Plocek)