

REQUEST FOR PROPOSALS  
for  
LANDFILL GAS UTILIZATION,  
APALACHEE SOLID WASTE MANAGEMENT FACILITY  
Proposal Number BC-XX-XX-07-15

BOARD OF COUNTY COMMISSIONERS  
LEON COUNTY, FLORIDA

Release Date

RFP Title Request for Proposals for Landfill Gas Utilization Apalachee Solid Waste Management Facility  
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Opening Date

## I INTRODUCTION

### A Purpose

Leon County is seeking proposals to enter into a landfill gas rights lease and associated site lease and/or easement for a term of up to twenty years for the use of landfill gas generated at the Apalachee Solid Waste Management Facility. The successful respondent will be responsible at its sole cost to design, permit, construct, own, operate, maintain, and ultimately decommission and remove a landfill gas to energy project which will utilize the landfill gas in a beneficial way, generate revenue, enhance environmental compliance, and leverage additional economic benefits within the region. The successful respondent will be solely responsible for developing such project for safe and environmentally sound management of the landfill gas received in accordance with State and Federal laws and regulations. The successful respondent will also be responsible for marketing and sale of all energy products.

The County will not guarantee any minimum or maximum quantity of landfill gas now or in the future. The County also will not guarantee the quality of the landfill gas.

The County is not specifying a specific landfill gas to energy technology. The County is willing to consider both proven and innovative technologies to convert the landfill gas to usable, commercially valuable energy products, including electricity, thermal energy, compressed natural gas, and natural gas.

### B County's Role

The County will facilitate contacts with local electrical energy providers such as Talquin Electrical Cooperative and the City of Tallahassee Utilities Department. The County will not be responsible for securing any energy purchasing agreements.

The County shall be responsible for operating and maintaining the existing landfill gas collection system to ensure continued environmental compliance and odor control at the landfill complex.

The County will not own, operate, or maintain the proposed project. The County also will not pay any project costs, including but not limited to capital, operation, and maintenance, and decommissioning costs. The County, in consultation with the selected respondent, will identify the location on the Apalachee Solid Waste Management Facility on which the proposed project will be located. The location to be identified will be determined so as to best integrate the project with the County's current and future landfill operations.

### C Proposal Review

The County may require respondents to make a presentation of their proposals to the County and/or to submit follow-up information. The County also reserves the right to negotiate with any respondent, including the right to negotiate simultaneously with multiple respondents.

The County will review the proposals and will select the proposal which, in its sole judgment, will best meet the objectives of this project based on the proposal submitted, any presentations(s), any follow-up information which the County requests and receives, the County's own follow-up due diligence with respect to the respondent and the proposal, and the results of any negotiations with the respondents. The County will evaluate the respondent's understanding of the objectives of this RFP, experience, technical competence, and financial and compliance value to the County. Further detail on the selection process is in Section V.

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D Public Records

Information provided in the proposal will to the extent allowed by law be held in confidence and will not be revealed or discussed with competitors. If the proposal contains information that the respondent believes should be exempt from public disclosure each sheet of such information shall be marked to indicate the information believed to be exempt and the asserted grounds for exemption. The County will follow the procedures prescribed by Florida Law with respect to information so marked.

II GENERAL INSTRUCTIONS

A The response to the proposal should be submitted in a sealed addressed envelope to

*Proposal Number BC 00 00 07 00  
Purchasing Division  
2284 Miccosukee Road  
Tallahassee FL 32308*

B An **ORIGINAL** and five (5) copies of the Response must be furnished on or before the deadline. Responses will be retained as property of the County. **The ORIGINAL of your reply must be clearly marked Original on its face and must contain an original manual signature of an authorized representative of the responding firm or individual** all other copies may be photocopies.

C Any questions concerning the request for proposal process, required submittals, evaluation criteria, proposal schedule, and selection process should be directed to Keith Roberts or Don Tobin at (850) 606 1600 FAX (850) 606 1601 or e mail at [robertsk@leoncountyfl.gov](mailto:robertsk@leoncountyfl.gov) or [tobind@leoncountyfl.gov](mailto:tobind@leoncountyfl.gov). **Written inquiries are preferred.**

All prospective Offerors are hereby instructed not to contact any member of the Board of County Commissioners, County Administrator, or Leon County staff member other than the contact persons listed above regarding this solicitation or their submittal at any time prior to the final evaluation and recommended ranking by County staff for this project. Any such contact shall be cause for rejection of your submittal.

D Special Accommodation. Any person requiring a special accommodation at a Pre Bid Conference or Bid/RFP opening because of a disability should call the Division of Purchasing at (850) 606 1600 at least five (5) workdays prior to the Pre Bid Conference or Bid/RFP opening. If you are hearing or speech impaired, please contact the Purchasing Division by calling the County Administrator's Office using the Florida Relay Service which can be reached at 1(800) 955 8771 (TDD).

E Offeror Registration. Offerors who obtain solicitation documents from sources other than the Leon County Purchasing Division or Demandstar.com MUST officially register with the County Purchasing Division in order to be placed on the planholders list for the solicitation. This list is used for communications from the County to prospective Offerors. Also, Offerors should be aware that solicitation documents obtained from sources other than those listed above may be drafts, incomplete, or in some other fashion different from the official solicitation document(s). Failure to register as a prospective Offeror through the Purchasing Division or online through Demandstar.com may cause your submittal to be rejected as non responsive.

As a convenience to vendors, Leon County has made available via the internet lists of all registered planholders for each bid or request for proposals. The information is available online at <http://www.leoncountyfl.gov/Purchasing/Bid.asp> by simply clicking the planholder link to the right of the respective solicitation. A listing of the registered vendors with their

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telephone and fax numbers is designed to assist vendors in preparation of their responses

- F Proposers are expected to carefully examine the scope of services and evaluation criteria and all general and special conditions of the request for proposals prior to submission. Each Vendor shall examine the RFP documents carefully and no later than seven (7) calendar days prior to the date for receipt of proposals. He shall make a written request to the Owner for interpretations or corrections of any ambiguity, inconsistency, or error which he may discover. All interpretations or corrections will be issued as addenda. The County will not be responsible for oral clarifications.
- Only those communications which are in writing from the County may be considered as a duly authorized expression on the behalf of the Board. Also only those communications from firms which are in writing and signed will be recognized by the Board as duly authorized expressions on behalf of proposers.
- G Your response to the RFP must arrive at the above listed address no later than \_\_\_\_\_ 2007 at 2:00 PM to be considered.
- H Responses to the RFP received prior to the time of opening will be secured unopened. The Purchasing Agent whose duty it is to open the responses will decide when the specified time has arrived and no proposals received thereafter will be considered.
- I The Purchasing Agent will not be responsible for the premature opening of a proposal not properly addressed and identified by Proposal number on the outside of the envelope/package.
- J It is the Proposers responsibility to assure that the proposal is delivered at the proper time and location. Responses received after the scheduled receipt time will be marked TOO LATE and may be returned unopened to the vendor.
- K The County is not liable for any costs incurred by bidders prior to the issuance of an executed contract.
- L Firms responding to this RFP must be available for interviews by County staff and/or the Board of County Commissioners.
- M The contents of the proposal of the successful firm will become part of the contractual obligations.
- N Proposal must be typed or printed in ink. All corrections made by the Proposer prior to the opening must be initialed and dated by the Proposer. No changes or corrections will be allowed after proposals are opened.
- O If you are not submitting a proposal please return the form attached at the end of the RFP marked No Proposal.
- P The County reserves the right to reject any and/or all proposals in whole or in part when such rejection is in the best interest of the County. Further the County reserves the right to withdraw this solicitation at any time prior to final award of contract.
- Q Cancellation The contract may be terminated by the County without cause by giving a minimum of thirty (30) days written notice of intent to terminate. Contract prices must be maintained until the end of the thirty (30) day period. The County may terminate this agreement at any time as a result of the contractor's failure to perform in accordance with these specifications and applicable contract. The County may retain/withhold payment for

nonperformance if deemed appropriate to do so by the County

- R Public Entity Crimes Statement A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work may not submit bids on leases of real property to a public entity may not be awarded or perform work as a contractor subcontractor or consultant under a contract with any public entity and may not transact business with any public entity in excess of the threshold amount provided in Section 287 017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list
- S Certification Regarding Debarment Suspension and Other Responsibility Matters The prospective primary participant must certify to the best of its knowledge and belief that it and its principals are not presently debarred suspended proposed for debarment declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency and meet all other such responsibility matters as contained on the attached certification form
- T Licenses and Registrations The contractor shall be responsible for obtaining and maintaining throughout the contract period his or her city or county occupational license and any licenses required pursuant to the laws of Leon County the City of Tallahassee or the State of Florida Every vendor submitting a bid on this invitation for bids **shall** include a copy of the company's local business or occupational license(s) or a written statement on letterhead indicating the reason no license exists Leon County Florida based businesses are required to purchase an Occupational License to conduct business within the County Vendors residing or based in another state or municipality but maintaining a physical business facility or representative in Leon County may also be required to obtain such a license by their own local government entity or by Leon County For information specific to Leon County occupational licenses please call (850) 488-4735

If the contractor is operating under a fictitious name as defined in Section 865 09 Florida Statutes proof of current registration with the Florida Secretary of State **shall be submitted** with the bid A business formed by an attorney actively licensed to practice law in this state by a person actively licensed by the Department of Business and Professional Regulation or the Department of Health for the purpose of practicing his or her licensed profession or by any corporation partnership or other commercial entity that is actively organized or registered with the Department of State **shall submit** a copy of the current licensing from the appropriate agency and/or proof of current active status with the Division of Corporations of the State of Florida or such other state as applicable

Failure to provide the above required documentation may result in the bid being determined as non responsive

U Audits Records And Records Retention

The Contractor shall agree

- 1 To establish and maintain books records and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of funds provided by the County under this contract
- 2 To retain all client records financial records supporting documents statistical records and any other documents (including electronic storage media) pertinent to this contract

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for a period of five (5) years after termination of the contract or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract

- 3 Upon completion or termination of the contract and at the request of the County the Contractor will cooperate with the County to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraph 1 above
- 4 To assure that these records shall be subject at all reasonable times to inspection review or audit by Federal state or other personnel duly authorized by the County
- 5 Persons duly authorized by the County and Federal auditors pursuant to 45 CFR Part 92.36(l)(10) shall have full access to and the right to examine any of provider's contract and related records and documents regardless of the form in which kept at all reasonable times for as long as records are retained
- 6 To include these aforementioned audit and record keeping requirements in all approved subcontracts and assignments

V Monitoring

To permit persons duly authorized by the County to inspect any records papers documents facilities goods and services of the provider which are relevant to this contract and interview any clients and employees of the provider to assure the County of satisfactory performance of the terms and conditions of this contract

Following such evaluation the County will deliver to the provider a written report of its findings and will include written recommendations with regard to the provider's performance of the terms and conditions of this contract. The provider will correct all noted deficiencies identified by the County within the specified period of time set forth in the recommendations. The provider's failure to correct noted deficiencies may at the sole and exclusive discretion of the County result in any one or any combination of the following (1) the provider being deemed in breach or default of this contract (2) the withholding of payments to the provider by the County and (3) the termination of this contract for cause

W Local Preference in Purchasing and Contracting

- 1 Preference in requests for proposals In purchasing of or letting of contracts for procurement of personal property materials contractual services and construction of improvements to real property or existing structures for which a request for proposals is developed with evaluation criteria a local preference of the total score may be assigned for a local preference as follows
  - a) Individuals or firms which have a home office located within Leon Gadsden Wakulla or Jefferson County and which meet all of the criteria for a local business as set forth in this article shall be given a preference in the amount of five percent
  - b) Individuals or firms which do not have a home office located within Leon Gadsden Wakulla or Jefferson County and which meet all of the criteria for a local business as set forth in this article shall be given a preference in the amount of three percent
- 2 Local business definition For purposes of this section local business shall mean a business which

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- a) Has had a fixed office or distribution point located in and having a street address within Leon Gadsden Wakulla or Jefferson County for at least six (6) months immediately prior to the issuance of the request for competitive bids or request for proposals by the County and
- b) Holds any business license required by Leon County and if applicable the City of Tallahassee and
- c) Is the principal offeror who is a single offeror a business which is the prime contractor and not a subcontractor or a partner or joint venturer submitting an offer in conjunction with other businesses

3 Certification Any vendor claiming to be a local business as defined shall so certify in writing to the Purchasing Division The certification shall provide all necessary information to meet the requirements of above The Local Vendor Certification Form is enclosed The purchasing agent shall not be required to verify the accuracy of any such certifications and shall have the sole discretion to determine if a vendor meets the definition of a local business

X Planholders

As a convenience to vendors Leon County has made available via the internet lists of all registered planholders for each bid or request for proposals The information is available on line at <http://www.leoncountyfl.gov/Purchasing/Bid.asp> by simply clicking the planholder link to the right of the respective solicitation A listing of the registered vendors with their telephone and fax numbers is designed to assist vendors in preparation of their responses

Y Addenda To Specifications

If any addenda are issued after the initial specifications are released the County will post the addenda on the Leon County website at <http://www.co.leon.fl.us/purchasing/> For those projects with separate plans blueprints or other materials that cannot be accessed through the internet the Purchasing Division will make a good faith effort to ensure that all registered bidders (those vendors who have been registered as receiving a bid package) receive the documents It is the responsibility of the vendor prior to submission of any proposal to check the above website or contact the Leon County Purchasing Division at (850) 606 1600 to verify any addenda issued The receipt of all addenda must be acknowledged on the response sheet

Z Unauthorized Alien(s)

The Contractor agrees that unauthorized aliens shall not be employed nor utilized in the performance of the requirements of this solicitation The County shall consider the employment or utilization of unauthorized aliens a violation of Section 274A(e) of the Immigration and Naturalization Act (8 U S C 1324a) Such violation shall be cause for unilateral termination of this Agreement by the County As part of the response to this solicitation please complete and submit the attached form AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

III BACKGROUND

The Apalachee Solid Waste Management Facility opened in 1977

In addition to landfilling operations the facility is comprised of administrative offices for Solid Waste Management Division staff a Household Hazardous Waste Collection Center a household garbage

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drop off center and recycling of appliances waste tires yard trash and electronics

The landfill has five (5) Class I cells and three (3) Class III cells. These cells are indicated in the site plan included in this request for proposal (RFP). The Class I cells are described as follow

	Phase I	Phase II A	Phase II B	Phase II C	Phase II D
<b>Opening year</b>	1977	1985	1991	1996	1996
<b>Closing year</b>	1984	1990	na	na	na
<b>Cell Status</b>	Closed	Closed	Inactive	Inactive	Inactive
<b>Dimension</b>	60 acres	32 acres	18 acres	12 acres	12 acres
<b>Number of vents</b>	12	6			
<b>Number of vertical wells</b>			8	11	8
<b>Waste composition</b>					
<b>Class I</b>	75%	100%	100%	100%	100%
<b>Class III</b>	25%				

Gas production estimates and landfill gas extracted and site plan are attached for your reference

The County possesses a Title V permit for emissions associated with the current gas collection system. Associated Title V documents and reports are available upon request

**Note** The County is permitted to add an additional 30 feet on top of the inactive Class I cells listed above. It is the County's intention to utilize that available air space for Class III disposal

**IV REQUIRED SUBMITTALS**

Each proposal shall include the following at a minimum

- 1 A description of the proposed gas to energy project and technology necessary to accomplish it based on the information provided about the Apalachee Solid Waste Management Facility. The description shall identify where and how the project would connect its project to the existing gas collection system and any backup systems. The proposal shall also describe the proposed energy product(s) and how such energy product(s) energy will be delivered to a distribution system and/or end user. This includes but is not limited to proposed interconnect routes and facilities, trucking routes or proposed pipelines.
- 2 A description of the project schedule from commencement to commercial operation, including time needed for design, actual construction, and start up and testing of the project.
- 3 A demonstration that the respondent has the experience necessary to undertake and successfully complete the project, including
  - a Description of previous projects of similar size and scope undertaken by the respondent, including contact name, phone number and addresses of the owner and operator of the landfill at which such project is located.
  - b Description of project team members who will be assigned to the project team, including a resume for each of the team members. The description shall establish the experience of each of the team members with projects of a similar scope and magnitude. If sub

consultants are anticipated to be utilized for any portion of the project the respondent shall provide detailed information with regards to the services that each sub consultant will perform

- 4 A description of the estimated capital costs of the project including an itemized task breakdown of the costs associated with project design permitting construction start up and testing Such cost estimate shall include an estimate of the costs of constructing any facilities associated with the delivery of the energy product(s) to the proposed user(s) Each respondent must also demonstrate the ability to financially and logistically complete the proposed capital project and to operate and maintain the project Each respondent must also submit a certified copy of its current year financial statements including a consolidated statement of the income and consolidated balance sheet arrived at by accepted accounting principles Each respondent must also disclose (a) any other pending projects and/or proposals that may impact its financial ability to complete this project and (b) any litigation or judgments against it within the last three years A pro forma financial projection must be provided for the proposed project which shall include capital costs debt service costs of operations and maintenance anticipated grant funding anticipated revenues and anticipated returns on a year by year basis
- 5 A conceptual description of anticipated design and/or operational procedures and adjustments that may be desired in order to optimize or increase the quantity and quality of landfill gas Note that these procedures will only be considered if they do not jeopardize the current of future environmental condition and/or regulatory compliance of the facility including but not limited to gas migration odor containment and meeting all air emission regulations The proposal may also identify the incentive to the County to consider these enhancements in operations The proposal shall clearly describe the environmental and odor control benefits of the project
- 6 The proposed system must encompass but shall not be limited the following requirements
  - a The technological bases of the process of gas production must be certified
  - b The gas production must be managed in real time
  - c The gas methane load must be kept constant
  - d The life span of the gas production equipment is 20 years or more
  - e The system must include features to facilitate the required reporting to future claim of the CO<sub>2</sub> credits
- 7 The proposal shall clearly indicate the economic benefit of the project
- 8 Proposed financial terms and conditions for the purchase of landfill gas from the County including the estimated amounts to be paid to the County for use of collected gas The description shall include an estimated price paid per BTU value so the County can adequately compare competitive proposals on a common basis Detailed information pertaining to revenues that may be derived from the existing or future tax credits and/or renewable energy certificates shall also be included
- 9 Proposed method of financing the Project Financing The County will not finance the project and will not pledge its full faith and credit to secure any financing
- 10 Proposed approach to marketing and sale of any energy product(s) proposed to be produced from the landfill gas
- 11 The extent to which the respondent will utilize minority or women owned business enterprises and/or employees

## V SELECTION PROCESS

- A The County Administrator shall appoint an Evaluation Committee composed of three to five members who will review all proposals received on time and select one or more firms for interview based on the responses of each proposer. All meetings of Evaluation Committees subsequent to the opening of the solicitation shall be public meetings. Notice of all meetings shall be posted in the Purchasing Division Offices no less than 72 hours (excluding weekends and holidays) and all respondents to the solicitation shall be notified by facsimile or telephone.
- B The Evaluation Committee will recommend to the Board of County Commissioners (BCC) in order of preference (ranking) up to three (3) firms deemed to be most highly qualified to perform the requested services.
- C The (BCC) will negotiate with the most qualified firm (first ranked firm) for the proposed services at compensation which the BCC determines is fair, competitive, and reasonable for said services.
- D Should the BCC be unable to negotiate a satisfactory contract with the firm considered to be fair, competitive and reasonable, negotiations with that firm shall be formally terminated. The County shall then undertake negotiations with the second most qualified firm. Failing accord with the second most qualified firm, the Board shall terminate negotiations. The BCC representative shall then undertake negotiations with the third most qualified firm.
- E Should the County be unable to negotiate a satisfactory contract with any of the selected firms, the Board representative shall select additional firms to continue negotiations.
- F **Evaluation Criteria. Respondent selection will be based upon, but will not be limited to the following factors (in no order of significance):**
- 1 Respondent and project team qualifications, experience and references
  - 2 Financial ability to construct, operate and maintain the project and to achieve proposed performance guarantees
  - 3 Length of construction time from Notice to Proceed to operation
  - 4 Total proposed financial benefits to the County (including, but not limited to, estimated payments to the County per BTU of energy in landfill gas) including the extent to which such benefits and payments are guaranteed
  - 5 Energy performance and environmental performance guarantees
  - 6 Completeness of proposal
  - 7 Technical, economic and permitting feasibility of the proposed technology
  - 8 Overall environmental benefit of the project

## VI INDEMNIFICATIONS

The Contractor agrees to indemnify and hold harmless the County from all claims, damages, liabilities, or suits of any nature whatsoever arising out of, because of, or due to the breach of this agreement by the Contractor, its delegates, agents or employees, or due to any act or occurrence of omission or commission of the Contractor, including but not limited to costs and a reasonable attorney's fee. The County may, at its sole option, defend itself or allow the Contractor to provide the defense. The Contractor acknowledges that ten dollars (\$10.00) of the amount paid to the Contractor is sufficient consideration for the Contractor's indemnification of the County.

## VII INSURANCE

Proposers' attention is directed to the insurance requirements below. These are the standard levels of insurance coverage required by the County in contracting. For this project, there exists a

probability of that additional coverages will be required. The final insurance requirements and coverage levels will be addressed in contract negotiations with the successful firm.

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

1. Minimum Limits of Insurance. Contractor shall maintain limits no less than:
  - a. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
  - b. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage (Non-owned, Hired Car).
  - c. Workers Compensation and Employers Liability Insurance covering all employees meeting Statutory Limits in compliance with the applicable state and federal laws and Employer's Liability with a limit of \$500,000 per accident, \$500,000 disease policy limit, \$500,000 disease each employee. Waiver of Subrogation in lieu of Additional Insured is required.

2. Deductibles and Self Insured Retentions

Any deductibles or self insured retentions must be declared to and approved by the County. At the option of the County, either the insurer shall reduce or eliminate such deductibles or self insured retentions as respects the County, its officers, officials, employees and volunteers, or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

3. Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:

- a. General Liability and Automobile Liability Coverages (County is to be named as Additional Insured):
  1. The County, its officers, officials, employees and volunteers are to be covered as insureds as respects liability arising out of activities performed by or on behalf of the Contractor, including the insured's general supervision of the Contractor, products and completed operations of the Contractor, premises owned, occupied or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protections afforded the County, its officers, officials, employees or volunteers.
  2. The Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance of self insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
  3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the county, its officers, officials, employees or volunteers.

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4 The Contractor's insurance shall apply separately to each insured against whom claims is made or suit is brought except with respect to the limits of the insurer's liability

b All Coverages

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended voided canceled by either party reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail return receipt requested has been given to the County

4 Acceptability of Insurers Insurance is to be placed with insurers with a Best's rating of no less than A VII

5 Verification of Coverage Contractor shall furnish the County with certificates of insurance and with original endorsements effecting coverage required by this clause The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf All certificates and endorsements are to be received and approved by the County before work commences The County reserves the right to require complete certified copies of all required insurance policies at any time Certificates of Insurance acceptable to the County shall be filed with the County prior to the commencement of the work These policies described above and any certificates shall specifically name the County as an additional Insured and shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days prior to written notice has been given to the County

*Cancellation clauses for each policy should read as follows Should any of the above described policies be canceled before the expiration date thereof the issuing company will mail thirty (30) days written notice to the Certificate Holder named herein*

6 Subcontractors Contractors shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor All coverages for subcontractors shall be subject to all of the requirements stated herein

X ETHICAL BUSINESS PRACTICES

A Gratuities It shall be unethical for any person to offer give or agree to give any County employee or for any County employee to solicit demand accept or agree to accept from another person a gratuity or an offer of employment in connection with any decision approval disapproval recommendation or preparation of any part of a program requirement or a purchase request influencing the content of any specification or procurement standard rendering of advice investigation auditing or performing in any other advisory capacity in any proceeding or application request for ruling determination claim or controversy or other particular matter subcontract or to any solicitation or proposal therefor

B Kickbacks It shall be unethical for any payment gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith as an inducement for the award of a subcontract or order

C The Board reserves the right to deny award or immediately suspend any contract resulting from this proposal pending final determination of charges of unethical business practices At its sole discretion the Board may deny award or cancel the contract if it determines that unethical business practices were involved

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**PROPOSAL RESPONSE COVER SHEET**

This page is to be completed and included as the cover sheet for your response to the Request for Proposals

The Board of County Commissioners Leon County reserves the right to accept or reject any and/or all bids in the best interest of Leon County

Keith M Roberts Purchasing Director

C E DePuy Jr Chairman  
Leon County Board of County  
Commissioners

This bid response is submitted by the below named firm/individual by the undersigned authorized representative

BY \_\_\_\_\_  
(Firm Name)

\_\_\_\_\_ (Authorized Representative)

\_\_\_\_\_ (Printed or Typed Name)

ADDRESS \_\_\_\_\_

CITY STATE ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

FAX \_\_\_\_\_

**ADDENDA ACKNOWLEDGMENTS (IF APPLICABLE)**

Addendum #1 dated \_\_\_\_\_ Initials \_\_\_\_\_  
Addendum #2 dated \_\_\_\_\_ Initials \_\_\_\_\_  
Addendum #3 dated \_\_\_\_\_ Initials \_\_\_\_\_

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**STATEMENT OF NO BID**

We the undersigned have declined to respond to the above referenced RFP for the following reasons

\_\_\_\_\_ We do not offer this service

\_\_\_\_\_ Our schedule would not permit us to perform

\_\_\_\_\_ Unable to meet specifications

\_\_\_\_\_ Others (Please Explain)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We understand that if the no bid letter is not executed and returned our name may be deleted from the list of qualified bidders for Leon County

Company Name \_\_\_\_\_

Signature \_\_\_\_\_

Name (Print/Type) \_\_\_\_\_

Telephone No \_\_\_\_\_

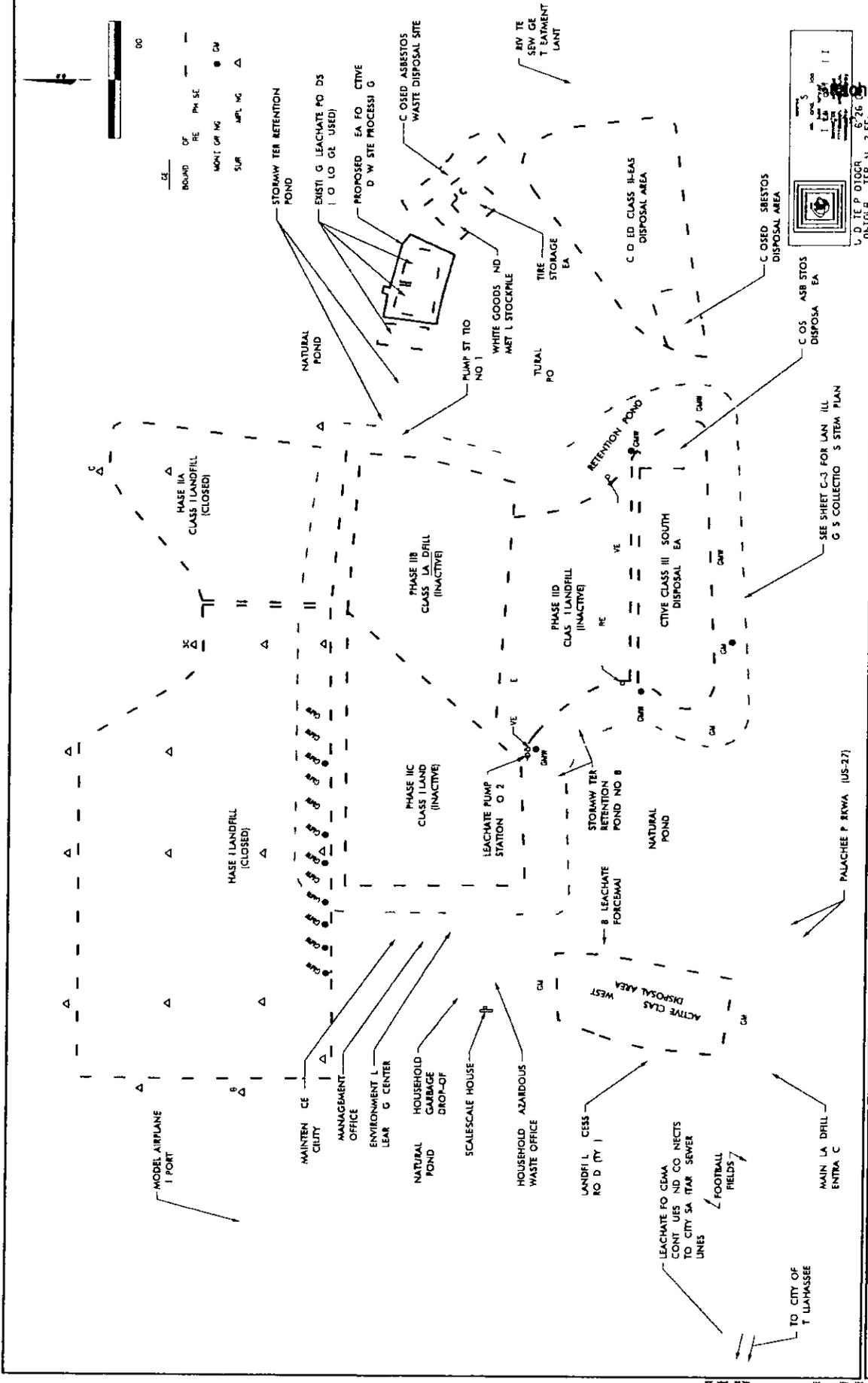
FAX No \_\_\_\_\_

ATAS 1715  
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DataField CS GEM Mode Data Output												
Device ID	Date/Time	CH4	CO2	O2	N2	Adj Flow	Init Flow	Init Temperature	Balance			
	mm/dd/yy	%	%	%	%	Scfm	Scfm	DegF	%			
LCLFFLRE	9/5/2007 7 37	54.5	45	0.4	N/A	292	292	94	0.09			
LCLFSUMP	9/5/2007 7 39	55.3	44.2	0.4	N/A	14	263	92	0.09			
LCLFGW27	9/5/2007 7 44	58.4	41.5	0	N/A	17	241	100	0.09			
LCLFGW27	9/5/2007 8 06	59.5	38.3	0.3	N/A	21	256	90	1.9			
LCLFGW27	9/5/2007 8 09	54.5	43.1	0.2	N/A	18	204	100	2.2			
LCLFGW25	9/5/2007 8 11	55.6	41.9	0.4	N/A	27	221	96	2.09			
LCLFGW25	9/5/2007 8 14	43.3	33.9	3.2	N/A	19	213	100	19.59			
LCLFGW25	9/5/2007 8 14	43.3	33.9	3.2	N/A	18	213	100	19.59			
LCLFGW23	9/5/2007 8 17	39.5	38.3	0.6	N/A	19	216	100	21.6			
LCLFGW22	9/5/2007 8 21	31.2	25.6	7.7	N/A	21	<<<	0	35.5			
LCLFGW21	9/5/2007 8 24	54.5	43.1	0.4	N/A	42	182	110	2			
LCLFGW21	9/5/2007 8 25	54.5	43.1	0.4	N/A	29	182	110	2			
LCLFGW20	9/5/2007 8 30	53.2	43.6	0.6	N/A	37	224	100	2.6			
LCLFGW19	9/5/2007 8 33	54	44	0.4	N/A	32	220	100	1.6			
LCLFGW18	9/5/2007 8 36	53.7	42.1	0.4	N/A	34	234	110	3.8			
LCLFGW17	9/5/2007 8 39	38.9	31.1	5.3	N/A	<<<	223	100	24.69			
LCLFGW16	9/5/2007 8 42	55.8	43.1	0.6	N/A	55	230	110	0.5			
LCLFGW15	9/5/2007 8 45	52.3	43.6	0.3	N/A	24	235	104	3.8			
LCLFGW14	9/5/2007 8 48	31.2	28.5	7.2	N/A	24	232	100	33.1			
LCLFGW14	9/5/2007 8 48	31.2	28.5	7.2	N/A	31	232	100	33.1			
LCLFGW13	9/5/2007 8 53	51.2	43.3	0.6	N/A	44	229	120	4.9			
LCLFGW12	9/5/2007 8 56	52	43	0.5	N/A	13	237	100	4.5			
LCLFCDL2	9/5/2007 8 59	51.9	42.9	0.7	N/A	52	242	92	4.49			
LCLFGW11	9/5/2007 9 05	52	42.8	0.5	N/A	27	218	96	4.7			
LCLFGW10	9/5/2007 9 07	52.2	42.9	0.6	N/A	<<<	189	90	4.29			
LCLFGW09	9/5/2007 9 10	26.2	20.6	9.8	N/A	25	192	102	43.4			
LCLFGW08	9/5/2007 9 12	20.6	17.1	12	N/A	<<<	237	100	50.4			
LCLFGW07	9/5/2007 9 14	53.5	40.8	0.6	N/A	26	236	94	5.1			
LCLFGW06	9/5/2007 9 17	46.5	32.5	4	N/A	27	222	100	17			
LCLFGW05	9/5/2007 9 19	53.7	34.4	2	N/A	26	236	100	9.89			
LCLFGW04	9/5/2007 9 22	20	30.8	7.2	N/A	25	191	100	42			
LCLFGW03	9/5/2007 9 24	51.6	36.8	1.2	N/A	<<<	221	100	10.4			
LCLFGW02	9/5/2007 9 26	52.2	39.3	1.1	N/A	26	256	0	7.4			
LCLFGW01	9/5/2007 9 29	56.7	38	0.5	N/A	27	234	102	4.79			

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LCLFLRE	9/24/2007 7 00	57.2	42.7	0	N/A	291	291	92	0.09
LCLFSUMP	9/24/2007 7 03	56.2	33.8	0.3	N/A	18	159	90	9.7
LCLFGW27	9/24/2007 7 14	58	41.6	0.2	N/A	20	19	100	0.2
LCLFGW27	9/24/2007 7 18	56.2	43.6	0	N/A	21	12	100	0.2
LCLFGW27	9/24/2007 7 19	56.2	43.6	0	N/A	18	12	100	0.2
LCLFGW26	9/24/2007 7 24	54.5	43	0.1	N/A	18	173	100	2.4
LCLFGW25	9/24/2007 7 27	55.7	41.6	0	N/A	31	205	90	2.7
LCLFGW24	9/24/2007 7 32	41.4	33.1	3.6	N/A	20	188	96	21.9
LCLFGW23	9/24/2007 7 36	4.9	3.7	1.8	N/A	18	18	90	73.8
LCLFGW22	9/24/2007 7 41	36.3	30.5	5.8	N/A	19	20	100	27.4
LCLFGW22	9/24/2007 7 46	55.4	43.9	0.2	N/A	40	208	100	0.49
LCLFGW21	9/24/2007 7 49	55.2	43.5	0.2	N/A	40	191	100	1.09
LCLFGW21	9/24/2007 8 00	54.1	44.2	0.2	N/A	35	248	100	1.5
LCLFGW21	9/24/2007 8 01	54.2	44.3	0.7	N/A	37	34	100	0.8
LCLFGW19	9/24/2007 8 09	53.6	44.6	0.2	N/A	100	100	100	1.6
LCLFCDL3	9/24/2007 8 11	53.2	44.6	0.2	N/A	57	163	100	2
LCLFCDL3	9/24/2007 8 16	53.6	43.5	0.2	N/A	74	184	90	2.7
LCLFGW18	9/24/2007 8 20	53.4	42.7	0.2	N/A	62	227	110	3.69
LCLFGW17	9/24/2007 8 23	53.6	42.6	0.1	N/A	54	235	110	3.7
LCLFGW16	9/24/2007 8 26	42.3	33.5	3.9	N/A	53	258	0	20.3
LCLFGW15	9/24/2007 8 34	56.3	43.2	0.3	N/A	72	70	110	0.19
LCLFGW14	9/24/2007 8 37	52.9	43.9	0.2	N/A	53	248	100	2.99
LCLFGW13	9/24/2007 8 40	33.9	30.7	6.3	N/A	52	235	100	29.09
LCLFGW12	9/24/2007 8 44	51.8	43.5	0.2	N/A	59	233	120	4.5
LCLFGW11	9/24/2007 8 51	52.5	42.7	0.3	N/A	54	249	100	4.49
LCLFGW10	9/24/2007 8 54	52.1	43.1	0.2	N/A	54	249	90	4.9
LCLFGW09	9/24/2007 8 57	35.8	27.9	6.1	N/A	53	262	90	5.4
LCLFGW08	9/24/2007 9 00	21.7	21.8	10	N/A	52	261	100	30.19
LCLFGW07	9/24/2007 9 02	53.1	41.6	0.3	N/A	53	264	92	46.3
LCLFGW06	9/24/2007 9 05	26.8	20.3	10	N/A	53	255	92	42.9
LCLFCDL1	9/24/2007 9 09	54.6	40	0.4	N/A	56	166	80	5
LCLFGW05	9/24/2007 9 13	17.7	13.4	1.3	N/A	52	266	98	55.8
LCLFGW04	9/24/2007 9 16	1.5	5.2	1.8	N/A	51	163	100	7.5
LCLFGW03	9/24/2007 9 19	37.9	27.4	5.9	N/A	53	238	100	28.79
LCLFGW02	9/24/2007 9 21	32	24.9	7.7	N/A	112	269	98	35.39
LCLFGW01	9/24/2007 9 25	49.8	33.9	2.1	N/A	90	261	100	14.19



	LEON COUNTY SOLID WASTE MANAGEMENT FACILITY	LANDFILL GAS MANAGEMENT SYSTEM	SITE PLAN	APRIL 2006
	PROJECT NO. 222 DATE 04/04/06	LEON COUNTY SOLID WASTE MANAGEMENT FACILITY	LANDFILL GAS MANAGEMENT SYSTEM	SITE PLAN

PROJECT # 12917  
 U.D. T.E.P. DTDOR 6-26-06  
 JONUGA INTER-AL-2 EFF