

Volunteer Fire Department Quarterly Meeting
April 10, 2007

Welcome and Roll Call

The following were present at the meeting:

Robert Robertson, Chaires Capitola VFD

Lisa Bujak, Chaires Capitola VFD

Brian McEckron, Lake Jackson VFD

Antonio Hughes, Lake Jackson VFD

Karl Hood, Laek Iamonia VFD

Jack Harron, Miccosukee VFD

Richard Meuth, Woodville VFD

Brian Hunter, TFD

Steve Marks, TFD

Sam Scallan, Auditor

Phyllis Graham, Auditor

Robby Powers, COT

Minutes were approved as distributed.

NIMS Training – Robby Powers

Robby Powers is planning on having a NIMS night class, possibly Monday – Thursday from 6:00 PM – 10:00 PM. There are eight certified trainers within the city that may be available to teach the classes. There are also FEMA.gov online courses. If anyone is interested in attending they should contact Chief Quillin.

Status of Audits on VFDs – Phyllis Graham and Sam Scallan

An exit conference on the audits will be done within a few weeks for Bradfordville VFD and and Lake Iamonia. Lake Jackson VFD audit will be completed by next week and Lake Miccosukee VFD audit is now being written. Chaires-Capitola VFD needs further information. Robert Robertson said that would be supplied within a week.

ISO Rating – Chief Quillin

Chief Quillin will work with Tallahassee Fire Department to put together information from an email from Ralph Roberts. He will not be able to be present at a VFD meeting until summer.

Interior Attack Policy – Chief Quillin

A physical is needed to be in compliance. Paragraph 6 in 1582 references compliance. A physical fit test, live burn, and certified packs are needed to be in compliance.

Recognized Officer Status Volunteers – Chief Quillin

Officers should submit certificates and be an officer for one year. There also needs to be a review of training. Command needs to be set up by the first on the scene. Traffic control that is given to VFDs must have Tallahassee Fire Department on the scene. This will insure Worker's Compensation compliance.

Helmet Markings – Chief Quillin

There will be two reflective lime green strips on the helmets in the front and back. Andrea Jones will handle ordering.

VFD Budget Requests – Chief Quillin

There are still some budget requests that have not been turned in as yet. Please do your request in the format used in previous years.

New VFD Recognition Procedure – Chief Quillin

Each VFD was given a packet of the new VFD agreement and copies of previous agreements with the county. The old contract references Worker's Compensation – this also needs to be included in the new contract. There was a question of liability insurance, as notes on page 4, k. This sentence needs to be revised to denote separate vehicle and liability insurance and separate liability insurance coverage for the VFDs. It was also noted that the county's fundraising policies are noted on the SOPs. Any form of fundraising by VFDs should be outlined and detailed by the VFDs. The request for fundraising then should be sent to Chief Quillin and Chief Dick.

The Medical SOPs were also discussed. Leon County EMS and TFD Medical Director has just revised the Medical SOPs for these organizations. It was suggested that a scaled-down version of these directives be updated for the Volunteer Fire Departments.

Next Meeting

The next meeting will be on July 10 at 5:30 PM

Volunteer Fire Department Meeting July 3, 2007

Attendees: Robert Robertson, Chaires Capitola VFD; Jack Harron, Miccosukee VFD; Tom Quillin, LCEMS; Lisa Bujak, Chaires VFD; Brian Hunter, TFD; Steve Marks, TFD; Andrea Jones, TFD; Karl Hook, Lake Iamonia VFD.

Interior Attack Policy Status

Steve Marks said that a new policy has been approved by TFD.

Physical Exam Revision Status

Brian Hunter, TFD said that anyone going into a burn should have a physical exam. A doctor's letter stating that the volunteer is deemed fit for fire duty and date of physical should be on file at TFD. There will be a burn scheduled by Tallahassee Fire Department (TFD) sometime the week of July 16th. The test should take approximately 3 - 4 hours.

New Agreement

The format of the new agreement for VFDs makes it difficult to get signatures of the President and the Secretary, since they both need to be present at the same time. Gina will check with the County Attorney's office to see if the signature page can be revised.

VFD Dispatching During Hurricane Events

Robert Robertson asked whether VFDs would be dispatched if TFD has no available units to go to a scene during a Hurricane/Storm Event. Brian Hunter, TFD, will check into this possibility.

Chief Quillin mentioned that Jack Harron has been a participant for EOC Conference Calls; anyone else that may be interested in participating should contact Chief Quillin.

ISO Update

Dennis Vickers is working on ISO updates. Karl Hook said that inventory sheets are done and up to date. Pump testing needs to be done to an engine that may have incurred damage at Lake Iamonia. Robert Robertson has sent in a truck sheet.

AEDs

Gina has sent out information to VFDs regarding biphasic Lifepak 500 AEDs. Some of the VFDs have not received this as yet; Gina will scan this information and send it by email to everyone. Brian Hunter from TFD said that he believes that the AEDs have already been updated. He will run the serial numbers to make sure that this has been

done. There was a question regarding a Medtronic contract. Tom Quillin told the VFDs to contact Chad Abrams in this regard.

Other Business

Fire Prevention week is October 7 - 13. Jack Harron suggested conducting a Fire Prevention event on October 11, since this is the only date in October that does not have a FSU Football Game. Everyone agreed that this would be the best date.

Robert Robertson questioned the need to contact dispatch for events held at the VFD. There was a question as to whether the event would be covered by insurance if it had not been called into dispatch. It was decided that dispatch did not need to be contacted; insurance covers volunteers whether they are working at a fire or whether they are doing a public event.

Karl Hook has recently become Fire Chief for Lake Iamonia VFD.

Tallahassee Fire Department was thanked for offering Firefighter training. There will be another class after September.

Any VFD needing to get their radios on the city trunk system should contact Leven Magruder at 891-5626. A letter should be sent to the city to initiate this plan.

Next Meeting

The next meeting will be held on October 2 at 5:30 PM.