

Committee Name	Created By:	Number of Members	Term of Office Term Expiration Date Number of Terms Allowed	Meeting Schedule	Type of Report	Responsibility Eligibility Criteria
34 Joint City/County/School Board Coordinating Committee Dan Lucas, Senior Planner Tallahassee-Leon County Planning Department 300 S. Adams Street, City Hall Tallahassee, FL 32301 Phone: 891- 8626 Fax: 891- 8734	August 2006 Public School Concurrency and Facility Planning Interlocal Agreement between the City of Tallahassee, Leon County, and Leon County School Board	6 - 3 - One member each from the City Commission, Board of County Commissioners, and the School Board 3 - City, County, and School Board will each appoint one citizen member	The term for each member will be four (4) years; Initial appointments: School Board - 4 years County - 3 years City - 2 years.	The Coordinating Committee will meet twice per year, coordinating with the amendment cycles to the Comprehensive Plan, or more often as needed	The Coordinating Committee will issue a report with recommendations to the City Commission, County Commission, and School Board within sixty (60) days of each meeting.	To foster the coordination of comprehensive planning and school facilities planning programs by addressing the following issues: 1. Evaluation and any suggested changes to the process for sharing information on planned school facilities and the City and County participation in the School District's Five-Year Capital Facilities Plan; 2. Changes to the Level of Service standards adopted for each school type in the School District; 3. Changes to the School Concurrency Service areas, as recommended by the School Board; 4. Monitoring of the school concurrency management system; 5. Changes to the Interlocal Agreement; 6. Amendments to the Capital Improvements Element, Public School Facilities Element, or Intergovernmental Coordination Element of the Comprehensive Plan; 7. Effectiveness of School Concurrency Implementation.

workshop session will provide the opportunity for the City, the County, and the School Board to set direction, discuss issues and reach understandings regarding issues of mutual concern such as coordination of land use and school facilities planning, including population and student growth, development trends, school needs, off-site improvements, and joint use opportunities. The TLCPD Director, or designee, will be responsible for making meeting arrangements and providing notification.

1.3 ~~Coordinating Committee~~ The City, County, and School Board will appoint a Coordinating Committee for oversight of the School Concurrency Program established herein and the joint planning efforts of the parties. One member each from the City Commission, Board of County Commissioners, and the School Board will be appointed to serve on the Coordinating Committee. In addition, the City, County and School Board will each appoint one citizen member to serve on the Coordinating Committee.

1.3.1 The term for each member of the Coordinating Committee will be four (4) years, except for the first cycle, in which the City appointee's term will expire after two (2) years, and the County appointee's term will expire after three (3) years. If a Commissioner or Board member leaves their respective governing board, a replacement shall be designated to serve out the remainder of the term of the departing member.

1.3.2 The Coordinating Committee will meet twice per year, coordinating with the amendment cycles to the Tallahassee-Leon County 2010 Comprehensive Plan, or more often as needed, to address the following issues:

1.3.2.1 Evaluation and any suggested changes to the process for sharing information on planned school facilities and the City and County participation in the School District's Five-Year Capital Facilities Plan;

1.3.2.2 Changes to the Level of Service standards adopted for each school type in the School District;

1.3.2.3 Changes to the School Concurrency Service areas, as recommended by the School Board;

1.3.2.4 Monitoring of the school concurrency management system;

1.3.2.5 Changes to this Interlocal Agreement;

1.3.2.6 Amendments to the Capital Improvements Element, Public School Facilities Element, or Interlocal

Coordination Elements of the Tallahassee-Leon County
2010 Comprehensive Plan;

- 1.3.2.7 Effectiveness of School Concurrency Implementation;
and
- 1.3.2.8 Staffing and research needs.

1.3.3 The Coordinating Committee will issue a report with recommendations to the City Commission, County Commission and School Board within sixty (60) days of each meeting.

SECTION 2. STUDENT ENROLLMENT AND POPULATION PROJECTIONS.

2.1 In fulfillment of their respective planning duties, the City, the County, and the School Board agree to coordinate their plans upon the same projections of the amount, type, and distribution of population growth and student enrollment. The City, the County and the School Board agree to utilize the mid-range population projections published by the Bureau of Economic and Business Research (BEBR) at the University of Florida.

2.2 The School Board shall also utilize the Department of Education (DOE) five-year county-wide student enrollment projections. The School Board may request that the DOE projections be adjusted to reflect BEBR projections, and actual enrollment and development trends not anticipated by the DOE projections. In formulating such a request, the School Board will coordinate with the City and County regarding future population projections and growth.

2.3 The City, the County, and the School Board will use information on growth and development trends for municipal and unincorporated areas, such as census information on population and housing characteristics, persons-per-household figures, historic and projected growth rates, City and County planning initiatives, and the information described below in Section 8, to better coordinate their respective planning activities and decisions.

SECTION 3. COORDINATING AND SHARING OF INFORMATION.

3.1 District Educational Facilities Report and Plan. By May 15th of each year, the School Board shall submit to the City and the County, the educational facilities report and plan. The plan will be consistent with the requirements of Section 1013.35, F.S. The report will contain information detailing existing and projected school