

**Board of County Commissioners
Leon County, Florida**

FISCAL YEAR 2010 BUDGET WORKSHOP



**9:00am – 3:00pm
Thursday, March 19, 2009**

This document distributed: Thursday, March 12, 2009

**Leon County Office of Management & Budget
Fiscal Year 2010 Budget Workshop**

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Agenda Budget Discussions Items

1. FY 2010 Budget Development Guidance and Overview of Anticipated FY2010 Expenditures & Revenues
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4. Transportation Trust Fund Subsidy and Additional 5-Cent Gas Tax
5. Current Status of Revenue Projections and General Revenue for the Department of Growth and Environmental Management
6. Current Status of Revenue Projections and Fund Balance for the Building Review and Inspection Division
7. Recommendation of Health Care Request for Proposal (RFP) and Negotiations
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9. Acceptance of Report on Local Preference
10. Report on Federal Economic Stimulus Package (America Recovery & Reinvestment Act of 2009)
11. Report on Compressed Natural Gas (CNG) Vehicles
12. Board Guidance of the Development of the FY 2010 Budget

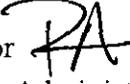
Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parvez Alam, County Administrator 
Alan Rosenzweig, Assistant County Administrator 
Scot Ross, Budget Manager 

Subject: FY 2010 Budget Development Overview

Statement of Issue:

This item requests Board acceptance of the overview regarding the preparation of the FY2010 budget.

Background:

Over the past several years, the Board of County Commissioners has been addressing the impacts of property tax reform. To address the decline in revenue, the Board revised the capital improvement program and eliminated the funding for many projects (i.e. Tharpe Street, Northeast Community Park, Southeast Branch Library, Northwest Branch Library). In addition, the Board eliminated 22 positions last year and froze an additional seven. As part of the process, take home vehicles were reduced from 49 to 1, branch library hours were reduced, the Public Works Department reorganized the stormwater program, and the risk management program was redesigned and cost savings were achieved. In addition, the Board shifted a greater share of health care cost to the employees.

Even with these changes, the County continues to provide quality services to the public. In this environment of tax reform and the additional impact of a recession economy, other primary revenue sources primarily sales tax and state shared revenue are also continuing to decline. The forecast anticipate this trend continuing into next year. At this point in time the County Administrator is only authorizing the filling of critical positions.

At this point in the budget process, staff has prepared preliminary revenue and expenditure forecasts. As part of the workshop, staff has prepared information in response to the Board's direction given at the December 8, 2008 Retreat to evaluate revenue diversification. Specifically, the Board directed staff to prepare information relating to the Fire Services Fee, Stormwater and Solid Waste Non-Ad Valorem Assessments, and the additional five cent gas tax.

Analysis:

In addition to this overview, the following discussion items have also been prepared:

- Fire Services Fee - Including a presentation by Governmental Services Group (GSG)
- Solid Waste and Stormwater Non Ad Valorem Assessments

- Transportation Trust Fund and Additional 5-Cent Gas Tax
- Growth and Environmental Management
- Building Inspection
- Employee Health Care
- Performance Raises
- Local Preference in Bidding
- Economic Stimulus Analysis
- School Board Compressed Natural Gas Project

The balance of this item provides a preliminary overview of the FY2010 budget. The information will be refined over the next several months once the actual departmental and constitutional budget officer submissions are received. In addition, the Florida Legislature is currently in session and there have already been a number of bills filled that may effect the County's property tax collections and/or future budget growth.

Revenues

Staff has continued to monitor revenues, and will make adjustments based on the slowing economy. The analysis presented shows the projected change from last year's adopted budget. Only major revenues projected to change next year have been included. Given the uncertainty at this point in time, an additional 5% downward adjustment has been included at the end of the table.

Table 1: General Revenues and Activities Supported by General Revenues

Revenue Type	FY2009 Adopted	FY2010 Preliminary	Projected FY2010 Change
Countywide Ad Valorem (not EMS)	\$117,753,936	\$109,625,000	(\$8,128,936)
½ Cent Sales Tax	11,701,150	10,313,000	(1,388,150)
City EMS Reimbursement	851,444	0	(851,444)
Tax Collector Excess Fees	433,000	0	(433,000)
Environmental Permits	1,517,293	1,108,000	(409,293)
State Revenue Sharing	4,520,100	4,187,000	(333,100)
Clerk Excess Fees	323,000	0	(323,000)
Interest	1,014,695	818,000	(196,695)
State Gas Taxes	3,640,408	3,500,000	(140,408)
Probation Fees	1,776,685	1,688,000	(88,685)
Local Gas Taxes	4,389,103	4,314,000	(75,103)
Stormwater Non Ad Valorem	885,292	894,000	8,708
Solid Waste Non Ad Valorem	1,334,859	1,348,000	13,141
Public Services Tax	5,377,000	5,485,000	108,000
Communication Services Tax	3,906,400	4,014,000	107,600
Other Interest	1,438,627	1,961,000	522,373
DOR Comm. Ser. Tax Adjustment	0	602,000	602,000
Total	\$160,862,992	\$157,957,000	(\$11,005,992)
5% additional adjustment			(\$550,000)
Revised Total			(\$11,555,992)

Note: Not reflected in the above is the anticipated new fire services fee revenue which will generate \$8.1 million.

A brief discussion regarding the revenue assumptions by category is provided below.

- **Ad Valorem:** As reflected in the table, the most significant decrease projected is in Ad Valorem taxes. Preliminary taxable value information provided by the Property Appraiser shows a decrease from \$15.7 billion to \$14.7 billion. The projection assumes no change in the current 7.85 millage rate. An increase in the rate of approximately 0.55 mills would be needed to offset the value decrease.
- **Trend data for gas taxes, probation fees, public services tax, and non ad valorem assessments** reflect minor adjustments based on the first four months of the current fiscal year. A decline in gas tax revenue is still anticipated next fiscal year base on decreased consumption. Lower gas prices have moderated the decline somewhat as consumption has stabilized. Probation fees are anticipated to decline slightly due to court fee waivers, and the ability of some clients to afford payments. Without fee adjustments, due to declining construction non-ad valorem assessments will remain flat.
- **½ Cent Sales Tax and State Revenue Sharing:** Both are anticipated to see significant reductions resulting directly from a decline in taxable sales transactions.
- **Communication Services Tax:** Minor increase based on trend activity. Due to an audit adjustment by the Department of Revenue regarding payments from the communication industry between the City and County, an additional \$601,723 is projected to be collected each year for the next two years. The audit reflects the County was underpaid \$2.4 million in total over the past several years. To date, the County has received \$1.2 million of this amount, which is being used to offset current year shortfalls in ½ cent sales tax and state revenue sharing.
- **City EMS Reimbursement:** This revenue ceases based on the new fire services agreement with the City. Under the previous Fire Services and ALS Agreements with the City, the City was obligated to rebate the County funds associated with EMS. This rebate acknowledged that the City residents were receiving a higher level of ALS service than the unincorporated area. Under the new agreement, all fire stations will have a minimum level of staffing and subsequently will have comparable levels of service as it relates to ALS.
- **Clerk of Court Excess Fees:** Due to a significant decline in official record filing fees, no anticipated excess fees for next fiscal year.
- **Tax Collector Excess Fees:** The projection of no excess fees is offset by an anticipated reduction in commissions on the expenditure side of the budget. With the decline in property tax collection, the commissions will be correspondingly reduced.

- Interest Earnings: The decline is a result of lower interest rates and smaller fund balances.
- Environmental and Building Permit Fees: Decline direct result of slow building activity. A separate discussion is provided later regarding the Growth and Building Funds.

Expenditures

Table 2 provides a summary of projected expenditure variances. The most significant increase is associated with the new fire services agreement with the city. Additional increases are anticipated in health care and retirement costs. Performance raises are included and a separate discussion item has been prepared for Board consideration. A separate discussion item addresses health care. Final retirement rates will not be available until after the legislative session is concluded. The constitutional officer budgets have been projected using similar assumptions for health care, retirement and performance raises. The Supervisor of Elections budget increase contemplates preliminary work needed for the 2010 election cycle. Decreases are anticipated in fuel charges. Given how early in the budget process this information is being prepared, an additional 5% increase has been included to address any unforeseen expenditures that may arise over the next several months.

Table 2: Preliminary Expenditure Variances

Expenditure Category	Projected Change
<i>BCC</i>	
Fire Services	\$3,060,000
Performance Raises	925,000
Retirement and Health	501,000
Contractual	386,000
Fuel	(\$321,000)
Subtotal BCC	\$4,551,000
<i>Constitutional</i>	
Sheriff	\$2,034,000
Property Appraiser	229,000
Clerk	98,000
Supervisor of Elections	338,000
Tax Collector	(433,000)
Subtotal Constitutionals	\$2,226,000
Total	\$6,817,000
Additional 5% adjustment	\$340,000
Revised Total	\$7,157,000

Note: The amounts above are preliminary. Actual constitutional budgets will not be submitted until May 1. County departmental budgets are also still be finalized.

The projected decrease in revenues and the increase in expenditures results in a preliminary budget gap of between \$17.8 and \$18.7 million.

Table 3: Preliminary Budget Gap

	Difference from FY2009
Projected Decrease in Revenue	(\$11,005,992)
Expenditure Increases	(\$6,817,000)
Preliminary Budget Gap	(\$17,822,992)
Additional 5% Adjustment	(\$890,000)
Revised Budget Gap	(\$18,712,992)

Fund Balance

Table 4 provides a summary of estimated year ending fund balances for general revenue related funds.

Fund	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	Policy Minimum Based on FY09 Expenditures	Fund Balance (+/-) minimum policy level	Fund Balance Maximum policy level
Gen Rev/F&F	\$41,827,248	\$24,477,346	24,288,384	18,821,756	\$5,466,628	\$37,643,512
Probation/Pre-Trial	1,097,184	1,3810,387	1,490,718	451,509	1,039,209	903,018
Growth *	2,345,591	1,974,957	836,473	661,027	\$175,446	1,322,054
Mosquito Control	541,631	356,351	365,261	127,317	\$237,944	254,635
Stormwater	4,382,336	1,889,356	2,372,911	929,314	\$1,443,597	1,858,629
Non Countywide GR**	4,186,362	1,722,866	2,112,612	3,163,835	-1,051,223	6,327,670
Municipal Services	4,872,842	2,872,842	3,111,493	1,551,037	1,551,037	3,012,074
GR Related Total	\$59,253,194	\$47,104,105	\$34,577,852	\$21,121,201	\$8,872,057	\$51,321,592
Transportation	\$7,499,523	\$6,657,052	\$7,172,408	\$1,758,738	\$5,413,670	\$3,517,477

* Given the current financial conditions, the growth fund will require utilization of the entire fund balance in FY 2010.

** Non countywide general revenue includes state shared revenue and the ½ cent sales tax. This fund is utilized to account for non countywide general revenue sources. Funds are not directly expended from the fund but are transferred to funds that provided non countywide services (e.g. growth management, mosquito control, and municipal services).

As reflected above, the County has maintained its fund balances at levels consistent with adopted policies (Attachment 1). Over the past several years there has been pressure to reduce these amounts further, but the Board has been diligent in utilizing these funds prudently (i.e. for capital projects) or on a limited basis to balance operating budgets. If the Board is willing to maintain fund balances at the policy minimum, then the \$8.8 million noted in the table can be used to fund the proposed branch library expansion program. Based on the recent bids related to Mahan Drive and the Public Works Truck Shed, staff feels the \$8.8 million should be adequate. To maintain fiscal stability, the County needs to continue to maintain adequate fund balances to ensure future budgets are sustainable.

Balancing Strategies

Overall, the Board has three areas to utilize in balancing the FY2010 budget:

- Expenditure Reductions
- Revenue changes
- Utilization of Fund Balances

Staff will continue to develop a detailed expenditure reduction plan for the Board to consider as part of the current year budget development process. Attachment #2 contains the list provided to the Board during last year's July budget workshops. The list details reductions of \$16.4 million and the elimination of 111 positions. The current year budget includes a number of these reductions. As shown above, the current projected budget gap is between \$17.8 and \$18.7 million. In addition to the reductions detailed in the attachment, further expenditure reductions will be required if the budget is balanced using only expenditure reductions. The attachment includes severe service level reductions, including the following:

- Elimination of all community funding, including Senior Outreach, CHSP, Trauma Center, EDC, Summer Youth Employment Program, Event Sponsorships
- Elimination of support for the Primary Health Care program
- Elimination of all lobbying efforts
- Elimination of Animal Control and funding for services provided by St. Francis Wildlife
- Elimination of Mosquito Control
- Elimination of active recreation programs
- Reduction of Board County Commissioners accounts by \$256,000
- Elimination of certain Sheriff Traffic/Special Operations positions
- Campground closures
- Reduction in Greenway maintenance
- Reductions to cooperative extension consumer sciences, 4-H and urban forestry
- Reduction in Main Branch Library Hours (from 64 to 50) and elimination of the literacy program
- Eliminate rural waste service centers
- Reduce right of way maintenance
- Eliminate payment for juror parking
- Eliminate workplace diversity management internship program

In the area of revenue, the most significant impact being felt will be the decline in property values. Specific revenues will be reviewed in more detail as part of stand alone discussion items. The following is a partial list of revenue diversification areas to consider:

- The new fire services fee - \$8.1 million
- 5 cent gas tax - \$1.1 million per cent; needs to be shared with the City
- Changes to the Stormwater and/or Solid Waste Non-Ad Valorem Assessments
- The Board may also consider an increase to the millage rate to offset some or all of the decline in property values.

Emergency Medical Services

The projected decrease in taxable value will also affect the EMS fund. The current 0.5 mill and the decline of \$1 billion in taxable value will result in a \$500,000 reduction. With the implementation of the new fire services agreement, there will not be the need to add any additional paramedics and vehicles as part of next year's budget cycle. This will allow the fund to absorb the reduction in revenue while maintaining current service levels.

Comparable County Data

As reflected in Attachment #3, in FY 2009 Leon County maintained the lowest net budget, the lowest net budget per resident, the lowest number of employees, and the lowest number of employees per capita than other like sized counties. Leon County's net budget of \$267 million is two times less than Osceola County's \$616 million budget. Alachua's \$272 million budget is the closest comparable to Leon's.

Options:

1. Accept staff's report.
2. Do not accept staff's report.
3. Board direction

Recommendation:

Option 1

Attachments:

#1 Reserve Policy

#2 July 2008 Budget Reduction List

#3 Comparable County Data

**Board of County Commissioners
Leon County, Florida**

Policy No. 07-2

Title: Reserves
Date Adopted: September 16, 2008
Effective Date: September 16, 2008
Reference: N/A
Policy Superseded: Policy No. 07-2, "Reserves", adopted July 10, 2007; Policy No. 99-3, "Use of Contingency Reserves", adopted November 23, 1999; Policy No. 94-11, "Contingency Reserves and Mid-Fiscal Year Funding Requests from Outside Agencies," September 1994

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 07-2, "Reserves", adopted by the Board of County Commissioners on July 10, 2007, is hereby superseded, and a revised policy is hereby adopted in its place, to wit:

1. Emergency Reserves

- a. The general revenue emergency reserves will be maintained at an amount not to be less than 3% and to not exceed 8% of projected general fund and fine and forfeitures fund operating expenditures for the ensuing fiscal year.
- b. A Catastrophe Reserve will be maintained at 2% of the general fund and fine and forfeiture fund operating expenditures for the ensuing fiscal year. The Catastrophe Reserve will provide immediate cash flow for staff overtime, equipment, contractual support and materials/supplies in the event of a natural disaster.

In the event of a declared local state of emergency, the County Administrator is authorized to utilize the Catastrophe Reserve to pay Leon County solid waste and Leon County building/growth fees for eligible residents for the purpose of debris removal and home restoration/reconstruction. To be eligible, residents must demonstrate that all other means (including, but not limited to: FEMA Individual Assistance, property insurance) have been exhausted prior to seeking County assistance.

- c. The reserve for contingency is separate from the reserve for cash balances.
- d. Annually the Board will determine an appropriate amount of reserve for contingency to be appropriated as part of the annual budget. Any funds not included in the budget under this category will be included as part of the unreserved fund balance.

2. Reserve for Cash Balances

- a. The County will maintain an annual unappropriated reserve for cash balance at a level sufficient to maintain adequate cash flow and to eliminate the need for short-term borrowing.
- b. The unappropriated fund balance shall be no less than 10% and no greater than 20% of projected general fund and fine and forfeiture fund operating expenditures.
- c. The reserve for cash balance shall be separate from the emergency reserves.
- d. All major funds will retain sufficient cash balances to eliminate the need for short-term borrowing.

3. Utilization of Fund Balance

- a. As part of the annual budget process, a determination will be made of the minimum and maximum amounts of fund balance available based on the requirements set forth in Sections 1 and 2.
- b. Funds in excess of the minimums established can be utilized to support one time capital project funding and /or other one-time expenditures to address unforeseen revenue shortfalls.

4. Budgeted Contingency Reserve

Budgeted Reserve for Contingency reserves, are established to provide the following:

- a. Funding for authorized mid-year increases to adopted levels of service.
- b. Funding for unexpected increases in the cost of providing existing levels of service.
- c. Temporary and nonrecurring funding for unexpected projects.
- d. Funding of a local match for public or private grants.
- e. Funding to offset losses in revenue caused by actions of other governmental bodies.
- f. Funding to accommodate unexpected program mandates from other governmental bodies.

5. Procedures

- a. The County Administrator is authorized to develop forms and procedures to be used by outside agencies or individuals or County agencies in submitting their requests for use of contingency reserves.
- b. County agencies, including County departments and Constitutional Officers, requesting additional funding from the Board shall first submit their requests in writing to the County Administrator for full review and evaluation.
- c. After evaluation, all requests will be brought to the Board for consideration at a regularly scheduled meeting.
- d. Requests for use of reserves for contingency may be approved only by the Board of County Commissioners.

Reserves
Policy No. 07-2

- e. The County's budget will be amended at such time the County Commission, by majority vote, authorizes reserves for contingency. All requests to the County Commission for the use of any reserves for contingency shall be accompanied by a "contingency statement" prepared by OMB showing the year-to-date activity on the reserves account as well as the current account balance and the net effect on the account of approving the use of reserves.

6. Evaluation Criteria

- a. The Board will use the procedures and evaluation criteria set forth in this policy. The evaluation of funding requests shall include, but not be limited to the following:
 - ▶ consistency with other Board policy;
 - ▶ the urgency of the request;
 - ▶ the scope of services to be provided;
 - ▶ the short-term and long-term fiscal impact of the request;
 - ▶ a review of alternative methods of funding or providing the services,
 - ▶ a review for duplication of services with other agencies;
 - ▶ a review of efforts to secure non-County funding;
 - ▶ a discussion of why funding was not sought during the normal budget cycle; and
 - ▶ a review of the impact of not funding or delaying funding to the next fiscal year.

7. Exceptions

- a. This policy is not intended to limit regular mid-year salary adjustment transfers from the salary adjustment contingency account, which is reviewed separately by the Board of County Commissioners on an annual basis.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

CONSTRAINED REDUCTIONS - 8%

Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

HUMAN SERVICES

Reduce Outside Agency Funding (non-CHSP)	The County currently provides \$294,258 in funding to the following agencies: Big Brothers/Big Sisters; United Partners for Human Services (UPHS); Whole Child Leon; DISC Village and the Dick Howser Center.	This reduces all of these outside agencies by 8% from the FY07/08 adopted funding levels as authorized by the Board at the February 26, 2008 meeting where the maximum discretionary funding level for outside agencies was established.	\$ 23,501				Included in HS-2	
Eliminate Outside Agency Funding (non-CHSP)	The County currently provides \$294,258 in funding to the following agencies: Big Brothers/Big Sisters; United Partners for Human Services (UPHS); Whole Child Leon; DISC Village and the Dick Howser Center.	This would eliminate the funding for these outside agencies.			\$ 293,258		\$ 293,258	
Reduce Community Health Service Partnership (CHSP) Funding	The County currently partners with the City and the United Way to fund the CHSP program annually and contributes \$750,000.	This reduces the County's support of CHSP by 8% from the FY07/08 adopted funding levels as authorized by the Board at the February 26, 2008 meeting where the maximum discretionary funding level for outside agencies was established.	\$ 60,000				Included in HS-4	
Eliminate Community Health Service Partnership (CHSP) Funding	The County currently partners with the City and the United Way to fund the CHSP program annually and contributes \$750,000.	This would eliminate the County's contribution to CHSP			\$ 750,000		\$ 750,000	
Reduce funding for the Senior Outreach Programs	The County currently contracts with the Senior Center Foundation in the amount of \$144,000 to provide programming at the Community Centers and to support Senior Days.	The contract would be reduced with the Senior Citizen Foundation, and there would be fewer activities for seniors in the unincorporated area.	\$ 11,520				Included below	
Eliminate funding for the Senior Outreach Programs	The County currently contracts with the Senior Center Foundation in the amount of \$144,000 to provide programming at the Community Centers and to support Senior Days.	A contract would not be executed with the Senior Citizen Foundation, and there would be fewer activities for seniors in the unincorporated area.			\$ 144,000		\$ 144,000	
TOTAL HUMAN SERVICES			\$ 97,021		\$ 1,187,258		\$ 1,187,258	

HEALTH CARE

Reduce funding for Primary Health Care Program	The County currently contracts with Bond and Neighborhood Clinics, FAMU Pharmacy and Capital Medical Society to provide primary healthcare to uninsured residents in Leon County. The total funding is \$1,287,100.	This would reduce the available funding for these programs and thereby, have less overall residents receiving services. The Primary Healthcare Advisory Board would be utilized to recommend how the reductions should be allocated.	\$ 102,968				Included in HC-2	
Eliminate funding for the Primary Health Care Program.	The County currently contracts with Bond and Neighborhood Clinics, FAMU Pharmacy and Capital Medical Society to provide primary healthcare to uninsured residents in Leon County. The total funding is \$1,287,100.	This would eliminate the County's funding for the primary health care program.			\$ 1,287,100		\$ 1,287,100	
Reduce funding for the Trauma Center	The County currently provides \$300,000 in annual support to Tallahassee Memorial Healthcare to fund their Trauma Center.	This would reduce the County's share of funding for the Trauma Center as authorized by the Board at the February 26, 2008 meeting where the maximum discretionary funding level for outside agencies was established.	\$ 24,000				Included below	

Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
1) Eliminate funding for the Trauma Center	The County currently provides \$300,000 in annual support to Tallahassee Memorial Healthcare to fund their Trauma Center.	This would eliminate the County's funding for the Trauma Center.			\$ 300,000		\$ 300,000	
Reduce direct funding for the County Health Dept.	The County currently provides \$257,984 in direct funding to the Health Department. The County also provides all support for utilities, custodial and maintenance for the health department facilities.	The Health Department would eliminate a non-medical vacant position in the purchasing section. The workload would be distributed among existing support staff so that no clients would be impacted directly.	\$ 20,639				Included in HC	
2) Eliminate direct funding for the County Health Dept.	The County currently provides \$257,984 in direct funding to the Health Department. The County also provides all support for utilities, custodial and maintenance for the health department facilities.	The Leon County Health Department currently contracts our Primary Care services to other providers and provides clinical services in Family Planning, Colposcopy, Travel Immunizations, STD diagnosis, treatment and other medical services. In the event the entire BCC allocation of \$257,000 was cut, there would be a direct impact to direct client services at the clinics and through those primary care contracts. The Department would attempt to meet the decrease through non-client cuts by keeping vacant positions open, but the agency would not be able to absorb the entire loss. There would be an estimated loss of up to 3,000 client visits due to a reduction in staff and/or a reduction in contractual services.			\$ 257,984		\$ 257,984	
TOTAL HEALTH FUNDING			\$ 147,606		\$ 1,845,084		\$ 1,845,084	

INCARCERATION ALTERNATIVES

3) Eliminate funding for New Diversionary Programs	The County currently provides \$100,000 in funding that is not allocated to specific diversionary programs. The Public Safety Coordinating Council (PSCC) has made recommendations over the past two years on where to allocate these funds.	The County has a number of paid diversionary programs that are currently fully funded. The elimination of these funds does not impact any of the existing programs. The funding would constrain the growth of new programs and the associated on-going costs. This reduction will support the ongoing transfer of general revenue to support the probation and pre-trial programs. It is estimated that the transfer for FY 09 will be \$1.1 million.			\$ 100,000		\$ 100,000	
TOTAL INCARCERATION ALTERNATIVES					\$ 100,000		\$ 100,000	

VOLUNTEER SERVICES

4) Reduce Volunteer Services	Provides a dedicated liaison to 1-800-Volunteer.org as the coordinating point with community-based agencies. Coordinates the Volunteering in Leon Youth Corps Program and provides supervision to Youth Corps volunteers and AmeriCorps/MISTA staff.	Leon County's volunteer coordination efforts with community organizations would be limited causing the underutilization of available community resources. An evaluation would need to occur to determine the continued involvement of Leon County's participation in the Youth Corps volunteers.	\$ 56,570	1.00			\$ 56,570	1.00
TOTAL VOLUNTEER SERVICES			\$ 56,570	1.00			\$ 56,570	1.00

HERIFF

Sherriff's Secretary	Currently the Sheriff's Chief Administrator, Legal Council and the Major over Law Enforcement share two secretaries and a paralegal.	One secretary position will be reduced with the associated workload being spread between the remaining secretary, paralegal and executive management.	\$ 58,947	1.00			\$ 58,947	1.00
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Item	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
6	Lieutenant	Currently, there is a LT position over Homeland Security and one over SRD/Crime Prevention.	Through re-organization, one LT position will be eliminated and the remaining LT will supervise Crime Prevention, Homeland Security and School Resource. Combining all these sections under one supervisor will inherently present issues with span of control that will need to be monitored closely.	\$ 119,051	1.00			\$ 119,051	1.00
7	Traffic/Special Operations	Currently, Traffic/Special Operations has nine deputies with two sergeants and a lieutenant.	The elimination of a sergeant and two deputies will be a 25% reduction in staff. The impacts will be substantial. The loss of the sergeant will place additional responsibilities on the remaining lieutenant and sergeant for planning, organizing, directing and controlling subordinates and events. With 25% less staff, the community will see a corresponding reduction in traffic enforcement, working crashes, DUI enforcement, working hit and run crashes, and child safety seat inspections. This will also put additional strain on an already understaffed Uniform Patrol Bureau because they will have to pick up the load.	\$ 274,520	3.00			\$ 274,520	3.00
8	Vice/Narcotics	The LCSO Vice/Narcotics unit is comprised of seven deputies. In 2007 (Jan.-Dec.), these deputies confiscated \$5,901,325 in illicit drugs and seized \$6,748,793 in property. This unit made a total of 209 arrests resulting in 445 felony charges and 197 misdemeanor charges.	The importation of illegal drugs is on the rise and these detectives are vital in keeping these narcotics out of our community. A 29% cut in personnel from this unit will impede their ability to perform necessary duties. Vice cases are inherently dangerous and appropriate manpower is necessary on search warrants, buy busts and many of the other functions performed.	\$ 162,458	2.00			\$ 162,458	2.00
9	Crime Prevention	Currently, the Crime Prevention Unit has two deputies, one sergeant and a shared lieutenant.	One deputy will be transferred to school resource to fill a needed new position for the new middle school being constructed. This will reduce approximately 30% of the crime prevention services available to the community.	\$				\$	
10	Travel, Per Diem and Training	Currently, LCSO is funded for a minimal amount of travel, training and per diem.	This is a 33% reduction in the dollars available. Training conferences will need to be ranked and selected based on the highest priority.	\$ 224,540				\$ 224,540	
11	Crime Prevention & Publication Programs	Currently, supplies are purchased to facilitate the programs of DARE, Teen Driving and Child Lures, in addition, several publications are in print format.	The DARE program, Teen Driving and Child Lures booklets will be funded from an alternative funding source. The Annual Report 911 News and the 111 Newsletter will be distributed in an electronic format.	\$ 21,400				\$ 21,400	
12	Mounted Posse	Currently, the Mounted Posse has five horses used for crowd control, parking lot patrols and public relations at the fair, high school football games, neighborhoods and special events.	Reduce Posse to three horses and require volunteers to transport personal horses to LCSO functions.	\$ 13,400				\$ 13,400	
13	Repairs and Maint. - Auto, Facilities, Equipment and Radios		This reduction is the result of cutbacks in maintenance projects as well as reductions from some one-time projects in 07/08.	\$ 141,980				\$ 141,980	

Reduction highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Approved by:
 Date: 11/1/08
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Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
4 Other Operating Expenses		This reduction is associated with reductions in uniforms, contractual services, supply and all other remaining operating accounts. LCSO will have to conserve and reduce supply orders to remain in budget.	\$ 241,323				\$ 241,323	
5 Reduce capital request for Law Enforcement equipment	LCSO currently replaces equipment as items become obsolete or unrepairable.	By deferring capital replacement of equipment items get older and require additional maintenance dollars.	\$ 59,250				\$ 59,250	
6 Salary Lapse and SRO Contract		Offsetting payment from the School Board for the School Resource Officer program. Amount reflected is the increase over prior year funding.	\$ 13,236				\$ 13,236	
7 Insurance		No impact. This reduction is the result of lower insurance rates.	\$ 56,540				\$ 56,540	
8 Personal Services		No impact. These reductions are associated with staff retirements and decreases in the Florida Retirement System and workers compensation rates since last budget submission.	\$ 851,516				\$ 851,516	
9 Reduce capital request for 14 vehicle replacements	LCSO currently replaces vehicles on a six to seven-year schedule depending on miles, maintenance records and available budget dollars.	By deferring capital replacement of vehicles the fleet gets older and requires additional maintenance dollars. During 06-07 LCSO contracted with a nationally recognized fleet consultant who advised the need to replace approximately 90 vehicles to get within best practices for vehicle replacement.	\$ 262,744				\$ 262,744	
TOTAL SHERIFF			\$ 2,277,905	7.00			\$ 2,277,905	7.00

TAX COLLECTOR

10 Excess Fees	The Tax Collector is a fee-based office. The Board provides funding through a commission on property tax collections.	In discussions with the Tax Collector's Office, the Tax Collector has committed to the 3% reduction and will provide a minimum of the amount requested through an excess fee payment.	\$ 433,423				\$ 433,423	
TOTAL TAX COLLECTOR			\$ 433,423				\$ 433,423	

PROPERTY APPRAISER

31 Eliminate Secretary Position	Currently this position is the secretary to the Administrative Supervisor. Functions include mail processing, office-wide calendar, maintenance, website, email correspondence, secretarial support to all employees etc.	Longer responses and reduced customer service to the public in their information and requests for service, longer responses and reduced service to professional staff, degradation of quality professional work, extended work to professional staff and degrading the response time. Basically reduced customer service time as well as quality of appraisal and defense of appraisals.	\$ 39,409	1.00			\$ 39,409	1.00
32 Neighborhood Specialist (remain vacant)	Currently this position is used to provide equity in the neighborhoods where mixed use and revitalization are under way and the same quality and class calls require extensive field review and analysis in order to not undervalue the renovated improvements, nor overvalue the non-renovated properties.	The continuation of this vacancy will result in a greater number of inequitable assessments, which result in additional protests, corrections, revisits, and litigation, all creating additional costs to the office from inefficiency, as well as analyst, appraiser, and legal time and costs.	\$ 36,857				\$ 36,857	

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Reductions fully highlighted are included as reduction in Option I. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
Commercial Analyst (remain vacant)	Currently, this position is used to provide in-depth analysis of the cost approach as well as the income approach in valuing income producing parcels.	The continuation of this vacancy will result in reducing the work of analysis of these parcels in half. This creates inequities among similar types of parcels, with some being undervalued while others may be valued at market. The result of this creates more work from protests, corrections, revisits, litigation, etc. This is more important now with the capping of assessed value on non-homesteaded parcels.	\$ 40,776				\$ 40,776	
Eliminate resources for online filing for exemptions	The first phase of the web project will be completed this year. The testing and implementation is scheduled for next year.	Eliminating this will prolong the project, possibly pushing back the implementation for one more year.	\$ 85,000				\$ 85,000	
Eliminate out-of-state training and travel	Generally, this is for GIS and CAMA schools and conferences which are national in scope, and usually located outside the state.	Eliminating this will degrade the ability of staff to keep current in these fast-changing technology areas. This results in degradation of the product and customer service, as well as in some cases missing out on knowledge of cheaper and more effective new innovations. Additionally, in collaboration with other agencies nationally, many cost-saving ideas will be overlooked. Additionally, there is the likelihood that the Property Appraiser would lose these highly trained and highly competitive employees to an employer who allows this advanced training, which motivates this type of employee.	\$ 20,040				\$ 20,040	
Eliminate paid parking for County-owned vehicles	Previously, the Property Appraiser paid for parking its vehicles.	The availability of parking in the County-owned lot behind the BOA building has reduced the need to provide paid parking for County-owned vehicles. There is no reduction in service or quality to the public.	\$ 25,000				\$ 25,000	
TOTAL PROPERTY APPRAISER			\$ 247,082	1.00			\$ 247,082	1.00

CLERK OF THE CIRCUIT COURT

Elimination of Accountant IV position	This is a very high level professional accounting position that requires a CPA Certificate or a Masters Degree in Accounting. This position possesses a thorough knowledge of governmental accounting principles, practices, and auditing standards. This position has the ability and skill sets to interpret technical journals and provide guidance to accounting staff and operational departments.	This is not a recommendation that would be made, if it weren't for the County's fiscal condition. The Finance Department is in the process of reorganizing in order to ensure all required federal, state and local laws are met. We will redistribute our workload in order to meet our requirements, utilizing technology as much as possible so that we continue to be responsive to our internal and external customers. Additionally, as we train our younger accounting staff for these new roles, we will provide promotional opportunities as appropriate.	\$ 61,453	1.00			\$ 61,453	1.00
TOTAL CLERK OF THE CIRCUIT COURT			\$ 61,453	1.00			\$ 61,453	1.00

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Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

PUBLIC DEFENDER

8	Adjustments to operating expenditure accounts	The Board is responsible for funding certain operating accounts for the Public Defender as it relates to Article V of the Florida Constitution and implemented in Chapter 29 of the Florida Statutes.	The Public Defender has identified reductions equal to the 8% requested as part of their budget submission.	\$ 8,833				\$ 8,833	
TOTAL PUBLIC DEFENDER				\$ 8,833				\$ 8,833	

STATE ATTORNEY

9	Adjustments to operating expenditure accounts	The Board is responsible for funding certain operating accounts for the State Attorney as it relates to Article V of the Florida Constitution and implemented in Chapter 29 of the Florida Statutes.	The State Attorney has identified reductions in excess (12%) of the 8% requested as part of their budget submission.	\$ 10,533				\$ 10,533	
TOTAL STATE ATTORNEY				\$ 10,533				\$ 10,533	

HUMAN SERVICES	\$ 97,021	-	\$ 1,187,258	-	\$ 1,187,258	-
HEALTH	\$ 147,606	-	\$ 1,845,084	-	\$ 1,845,084	-
INCARCERATION ALTERNATIVES	\$ -	-	\$ 100,000	-	\$ 100,000	-
VOLUNTEER SERVICES	\$ 56,570	1.00	\$ -	-	\$ 56,570	1.00
SHERIFF	\$ 2,277,905	7.00	\$ -	-	\$ 2,277,905	7.00
TAX COLLECTOR	\$ 433,423	-	\$ -	-	\$ 433,423	-
PROPERTY APPRAISER	\$ 247,082	1.00	\$ -	-	\$ 247,082	1.00
CLERK OF THE CIRCUIT COURT	\$ 61,453	1.00	\$ -	-	\$ 61,453	1.00
PUBLIC DEFENDER	\$ 8,833	-	\$ -	-	\$ 8,833	-
STATE ATTORNEY	\$ 10,533	-	\$ -	-	\$ 10,533	-
TOTAL CONSTRAINED REDUCTIONS (8%):	\$ 3,340,426	10.00	\$ 3,132,342	-	\$ 6,228,141	10.00
INITIAL TARGET REDUCTION AMOUNT:					\$ 5,340,490	
TOTAL REDUCTIONS HIGHLIGHTED:					\$ 2,888,961	5.00

Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

LEVEL OF SERVICES REDUCTIONS - 19%

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 Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

BOARD OF COUNTY COMMISSIONERS

0		During the prioritization setting process, the Board placed their budget into the "Level of Service Reductions" category. This category has a target of 19% in reductions. 19% of the Board's operating and salary budget is \$256,655.	To be reviewed and determined by the Board of County Commissioners.	\$ 256,655				\$ 256,655	TBD
TOTAL BOARD OF COUNTY COMMISSIONERS				\$ 256,655				\$ 256,655	TBD

COUNTY ADMINISTRATION

	Eliminate State Lobbying Contracts	The state contract lobbyists pursue appropriation requests, provide access to legislators outside of the local legislative delegation and provide weekly updates to the Board during the 60-day legislative session on policy and appropriation issues.	Given the State's budget condition, general appropriations are difficult to obtain (even with the assistance of contract lobbyists). The more viable appropriations are obtained through the state agency grant process (ERDAP, etc.) which does not require contract lobbyist assistance. All policy issues are handled by the County's in-house staff and through close coordination with the Florida Association of Counties.			\$ 80,000		\$ 80,000	
2	Eliminate Federal Lobbying Contract	The federal contract lobbyists provide monthly reports to the Board throughout the year on federal lobbying activities, pursue and track appropriation and policy requests, and provide a physical presence in Washington, DC to represent the Board on issues specific to Leon County.	The elimination of federal contract lobbyists will eliminate the Board's representation in Washington, DC, thereby, reducing the County's ability to pursue substantive and fiscal opportunities specific to Leon County.			\$ 100,000		\$ 100,000	
3	Reduce Public Information Office Staff	The Public Information Office (PIO) is responsible for public information and education, communications, strategy and message development, media and public relations, and the marketing of County programs and services. Some of the tools used to deliver these services are: <i>The County Link</i> (a monthly, full-page advertisement that runs in the <i>Tallahassee Democrat</i>); <i>The Courier</i> (a bi-monthly, 12-page employee newsletter); <i>In the Loop</i> (a bi-weekly electronic employee newsletter); townhall meetings to provide a forum for County officials and citizens to address issues; special events (such as the Smart Growth Summit), videos and Comcast Channel 16, and news releases and public notices. In addition, the Public Information Officer serves as Emergency Support Function 14 in the Emergency Operations Center, and oversees the Web site, making changes on a daily basis.	The PIO is staffed with three positions, the Public Information Officer and two PIO Specialists. Eliminating one of the specialist positions would reduce service levels to the organization, the news media, and the citizens of Leon County. Some of these reductions would include: reducing the <i>County Link</i> from monthly to bi-monthly, reducing the internal newsletter, <i>The Courier</i> , from bi-monthly to quarterly; reducing the number of videos produced; reducing the number of special events (such as the Smart Growth and Climate Action Summits) and townhall meetings.	\$ 46,813	1.00			\$ 46,813	1.00

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Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
4 Recorg. of County Admin. Functions	The County currently has an Assistant to the County Administrator and Intergovernmental Affairs Coordinator. As a result of the hiring freeze, the Intergovernmental Affairs position has become vacant. The Assistant position provides direct support to the Administrator and provides a lead role for various Board projects/assignments. One of the primary roles of the Intergovernmental Affairs Coordinator is to be the lead staff person as it relates to state and federal legislative matters.	The functions related to state and federal legislative matters will be transferred to the Assistant to the County Administrator. This will necessitate less time available for special projects in support of the County Administrator and Board during the year, specifically during the Florida Legislative Session. The cost savings result from the elimination of the Intergovernmental Affairs position.	\$ 68,066	1.00			\$ 68,066	1.00
5 Elimination of Management Internship Program	For the past three years, the County has run a professional management internship program. The purpose of the program is to expose recent graduates seeking a career in public administration to local government. The interns work on projects, serve in departments and work closely with administration.	The program would be eliminated.			\$ 28,375	1.00	\$ 28,375	1.00
TOTAL COUNTY ADMINISTRATION			\$ 114,879	2.00	\$ 208,375	1.00	\$ 323,254	3.00

COUNTY ATTORNEY

6 Do not fund the in-house Eminent Domain Function for next fiscal year	Legal services for all but one of the current eminent domain projects are expected to conclude in FY07/08. These matters are being handled by the in-house eminent domain Attorney and Legal Assistant.	At least one eminent domain project will still exist going into FY 08/09. Because there will be no funding in FY 08/09 for the eminent domain Attorney and Legal Assistant positions, this remaining matter and any other eminent domain matters for FY 08/09, will have to either be handled by outside counsel or, for minor items, be considered for handling along with other legal matters handled by the County Attorney's Office. It is requested by the County Attorney that the eminent domain Attorney and Legal Assistant positions only be frozen, not eliminated.	\$ 173,660				\$ 173,660	
TOTAL COUNTY ATTORNEY			\$ 173,660				\$ 173,660	

ANIMAL CONTROL

17 Discontinue Grant to the St. Francis Wildlife Association	In accordance with the current contract, the St. Francis Wildlife Association provides wildlife rescue and nuisance control services to Leon County. The Association, however, has limited field operations. The bulk of the rescues involve citizens dropping off injured or sick wildlife at designated veterinarian offices. St. Francis then picks up the animals and provides shelter and rescue for them beyond that point.	Discontinuing the grant to St. Francis Wildlife Association will reduce the ability for the organization to harbor and rescue injured wildlife. Over the last 12 months, 861 animals have been rescued.	\$ 71,250				Included in AC-3 and 4	Attachments Page 10 of 25
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Reduction highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
18	Reduce Level of Service for Animal Control	Animal Control currently services the citizens of Leon County 7:00 AM – 7:00 PM, Monday – Friday and 8:00 AM – 4:30 PM, Saturday & Sunday. Animal Control patrols and responds to service requests as it relates to violation of County Ordinance Chapter 4 and Florida Statutes, which includes: stray animals, animal cruelty, dangerous dogs, sick or injured domestic animals, domestic animal nuisances, and rabies control. Animal Control handles all rabies exposure cases in Leon County/City of Tallahassee for the Leon County Health Department, including impound, quarantine, and testing of rabies suspect animals. Animal Control picks up and impounds animals from those pet owners who are no longer able to care for their animals.	Reduce weekday hours of operation from 12 hours to 10 hours per day. Eliminate routine service on weekends, responding to emergency service only. Eliminate the service of picking up and removing owned animals. Anticipated impacts include: increased response time to emergency service as well as non-emergency service requests; increased emergency call-outs for weekday and weekend service; increased stray animals due to pet owners turning their animals loose; increased complaints due to longer response times; and minor reductions in the division's ability to respond to hurricanes and other emergencies due to manpower and equipment reductions.	\$ 58,749	1.00			Included in AC-3 and 4	
49	Elimination of Animal Control	Animal Control currently services the citizens of Leon County 7:00 AM – 7:00 PM, Monday – Friday and 8:00 AM – 4:30 PM, Saturday & Sunday. Animal Control patrols and responds to service requests as it relates to violation of County Ordinance Chapter 4 and Florida Statutes, which includes: stray animals, animal cruelty, dangerous dogs, sick or injured domestic animals, domestic animal nuisances, and rabies control. Animal Control handles all rabies exposure cases in Leon County/City of Tallahassee for the Leon County Health Department, including impound, quarantine, and testing of rabies suspect animals. Animal Control picks up and impounds animals from those pet owners who are no longer able to care for their animals.	Leon County would no longer provide Animal Control services in the unincorporated area of the County. The Health Department would be responsible for all aspects of investigating rabies bite cases. Law Enforcement would be responsible for responding to nuisance calls. The County currently contracts with the City for use of the Animal Shelter. The cost is based on a pro-rata share of animals brought to the facility based on unincorporated/incorporated. The County would still be responsible for a portion of the costs of the shelter based on animals brought to the facility by residents of the unincorporated area; however, the amount would be significantly reduced based on the lack of actual Animal Control officers providing this service.	\$ 561,525	7.00			Included in AC-4	
50	Elimination of Animal Control Including the Discontinuation of the Contract with the City of Tallahassee for the Animal Services Center	Animal Control currently services the citizens of Leon County 7:00 AM – 7:00 PM, Monday – Friday and 8:00 AM – 4:30 PM, Saturday & Sunday. Animal Control patrols and responds to service requests as it relates to violation of County Ordinance Chapter 4 and Florida Statutes, which includes: stray animals, animal cruelty, dangerous dogs, sick or injured domestic animals, domestic animal nuisances, and rabies control. Animal Control handles all rabies exposure cases in Leon County/City of Tallahassee for the Leon County Health Department, including impound, quarantine, and testing of rabies suspect animals. Animal Control picks up and impounds animals from those pet owners who are no longer able to care for their animals.	Leon County would no longer provide Animal Control services in the unincorporated area of the County. The Health Department would be responsible for all aspects of investigating rabies bite cases. Law Enforcement would be responsible for responding to nuisance calls. In addition, the County would no longer contract with the City for use of the Animal Shelter.			\$ 1,000,072	7.00	\$ 1,000,072	7.00
TOTAL ANIMAL CONTROL				\$ 691,524	8.00	\$ 1,000,072	7.00	\$ 1,000,072	7.00

Attachment # 2
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Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
ECONOMIC DEVELOPMENT - SUMMER YOUTH									
51	Elimination of Summer Youth Training Program	Human Resources (HR) receives and processes approximately 2,500 - 3,000 applications annually for approximately 65 summer youth positions over a six-week period for local youth between the ages of 14 and 21.	Program would be eliminated and the summer youth training program for local youth would no longer be available through County government.			\$ 73,943		\$ 73,943	
TOTAL ECONOMIC DEVELOPMENT - SUMMER YOUTH						\$ 73,943		\$ 73,943	
ECONOMIC DEVELOPMENT - EDC									
52	Reduce funding to the EDC	The County contracts with the EDC in the amount of \$199,500 to provide services associated with the marketing of business locations to Leon County and job creation.	This action reduces the County's support of the EDC by 19% as authorized by the Board at the February 26, 2008 meeting where the maximum discretionary funding level for outside agencies was established. The EDC would need to find additional resources or reduce support of local economic development activities.	\$ 37,905				Included below	
53	Eliminate Funding to the EDC	The County contracts with the EDC in the amount of \$199,500 to provide services associated with the marketing of business locations to Leon County and job creation.	This action would eliminate the County's support of the EDC. The EDC would no longer be able to administer a number of County Economic Development initiatives.			\$ 199,500		\$ 199,500	
TOTAL ECONOMIC DEVELOPMENT - EDC				\$ 37,905		\$ 199,500		\$ 199,500	
CULTURAL AND OTHER LINE ITEM FUNDING									
54	Reduce line item funding for outside agencies	Currently, discretionary line item agency funding is provided for Keep Tallahassee Beautiful, and the Tallahassee Historic Preservation Board in the amount of \$84,550.	This reduces all of these outside agencies by 19% from the FY 07/08 adopted funding levels as authorized by the Board at the February 26, 2008 meeting where the maximum discretionary funding level for outside agencies was established. The agencies would have to look for other sources of funding to make up the shortfall.	\$ 16,064				Included Below	
55	Eliminate line item funding for outside agencies	Currently, discretionary line item agency funding is provided for Keep Tallahassee Beautiful, and the Tallahassee Historic Preservation Board in the amount of \$84,550.	This action would eliminate the County's support for these outside agencies.			\$ 84,550		\$ 84,550	
56	Realign funding for COCA to the Tourist Development Fund	The Council on Cultural Arts (COCA) manages the granting of \$533,264 in County funds to provide assistance in providing and advancing cultural arts within the Community. Funding earmarked for the Mair, Brogan and Tallahassee Museum are included in this allocation.	As authorized by the Board at the February 26, 2008 meeting where the maximum discretionary funding levels were established, funding for COCA was realigned to the Tourist Development Fund and funding was reduced at the 19% level.			\$ 533,264		\$ 533,264	
TOTAL CULTURAL AND OTHER LINE ITEM FUNDING				\$ 16,064		\$ 617,814		\$ 617,814	

Reduction highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Attachment # 1 of 29

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

MOSQUITO CONTROL

7	Eliminate the Mosquito Control Larviciding Program (including the Sentenial Chicken and Waste Tire program)	The Mosquito Control Division provides mosquito control services in the incorporated and unincorporated areas of Leon County through larviciding. Larviciding is a preventative portion of the program that treats mosquito larval areas on limited spatial basis. Since Community Education is a necessary component of all preventative and mitigation measures with regard to Mosquito Control, costs associated with the OPS community educator position such as OPS time, promotional/educational materials, printing and binding, local travel, etc. have been included.	The larviciding portion of the mosquito control program would be eliminated and there would no longer be a limited application of larvicide to prevent the hatching of mosquitoes. This option includes the elimination of one Sr. Mosquito Control Tech, one Mosquito Control Tech, and the Admin. Associate III. In addition, this reduction reflects dollars for community education.	\$ 310,598.00	3			Included in MC-4	
8	Eliminate the Hand-Fogging Program	The Mosquito Control Division provides mosquito control services in the incorporated and unincorporated areas of Leon County including spraying for nuisance mosquitoes by utilizing hand-fogging devices to spray private yards and/or areas surrounding businesses such as daycares. This portion of the program operates on a request for services basis.	Elimination of mosquito control hand-fogging services in the incorporated and unincorporated areas of Leon County will impact those individuals, neighborhoods, and businesses who request such services, but will not impact the general populations. Staffing of the hand-fogging program is done by OPS staff. While there is no FTE reduction shown with this option, there are dollars incorporated for the reduction of OPS staff.	\$ 55,791.00	0			Included in MC-4	
9	Eliminate the MC Truck/Street Fogging Program	The Mosquito Control Division provides mosquito control services in the incorporated and unincorporated areas of Leon County including spraying for nuisance mosquitoes by utilizing fog trucks.	Elimination of mosquito control spraying services in the incorporated and unincorporated areas of Leon County will impact those individuals and neighborhoods who request such services, but will not impact the general populations. This option includes the elimination of the Mosquito Control Superintendent and a Mosquito Control Tech.	\$ 184,789.00	2			Included in MC-4	
10	Eliminate Mosquito Control Services	The Mosquito Control Division provides mosquito control services in the incorporated and unincorporated areas of Leon County, including: truck fogging, hand fogging, ground and aerial larviciding, mosquito surveillance, WNV/SLE surveillance, neighborhood waste tire removal, mosquito fish placement and community education. The program operates on a request for services basis.	Elimination of mosquito control services in the incorporated and unincorporated areas of Leon County will impact those individuals and neighborhoods who request such services, but will not impact the general population. Complete elimination of the program results in the reduction of five FTEs, 14 OPS, and 1.05 FTE (the community educator).			\$ 636,262	5	\$ 636,262	5
TOTAL MOSQUITO CONTROL				\$ 551,178	5.00	\$ 636,262	5.00	\$ 636,262	5.00

PARKS AND RECREATION

11	Elimination of Contractual Trash Removal	Trash removal at the five Community Centers is provided through a contractual agreement with Waste Management. The Community Centers are currently serviced once a week for the emptying of the dumpsters.	Eliminating this contractual arrangement would mean that this service would now be done by in-house resources. This would reduce the amount of time staff would have to perform required maintenance of the community centers.	\$ 24,960				\$ 24,960	
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Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions		
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE	
2	Elimination of night time play for baseball and football	Electric utilities are a significant portion of the costs associated with having active parks. Parks & Recreation maintains 18 lighted fields that allow for night-time practices and games. This includes the entire season of soccer being played under lights.	During baseball season, an estimated 90 to 120 games would be impacted since they are played at night. Football season would experience a 36 to 50 game impact. Parks & Recreation would continue to provide lights for the soccer program since ALL soccer play is done under lights. (The alternative would be to have no soccer program at all.)	\$ 68,000				\$ 68,000	
3	Reduction of hours at Community Centers & Discontinuation of staffing for weekend baseball and softball tournaments	Due to the seven-days-a-week availability of Community Centers and extra staff time required/requested for field maintenance during tournament play, Parks & Recreation experiences the need for staff overtime.	In order to reduce the overtime hours needed, staff is proposing to close the Community Centers on Sundays and Mondays. These are the two days in which Community Centers are used the least. In addition, staff is proposing to discontinue maintenance activities during tournament play.	\$ 10,000				\$ 10,000	
4	Reduction in Contractual Mowing	Parks & Recreation currently conducts mowing activities through a combination of in-house staff and contractual services.	Eighteen sites have been identified for reduction in contractual mowing services. All of the eighteen sites identified will go from a 14-day mowing cycle to a 28-day mowing cycle. In addition, 11 of the 18 sites will be removed from the contractor's inventory for mowing and moved to the responsibility of Parks & Recreation staff.	\$ 67,464				\$ 67,464	
5	Reduction in athletic field maintenance	The Division presently applies sand to the surface of turf areas once a year on all 20 fields; applies fertilizer once a month during the growing season to all 20 fields; and treats fire ants with a product that is applied one time a year to an entire field (x 20 fields) and lasts for 12 months.	This reduction would impact athletic field maintenance by reducing the number of fields that could be sanded once a year; will result in a reduction of fertilizer applications from four-five/per year to two-three/per year; and require the Division to return to a less expensive, less efficient product to curtail fire ants on the playing fields. Consequently, players will experience more uneven surfaces and fields will not drain as well; fields will have a shorter life span due to less fertilization with the need for resodding every three years; and ant bait will have to be applied monthly (vs. the yearly application) increasing man-hours required to treat fire ants and a second product would then have to be applied to prevent mole crickets.	\$ 40,000				\$ 40,000	
6	Closure of the three Parks & Recreation Campgrounds	The County maintains three active campgrounds at Coe's Landing (20 sites), Hall's Landing (10 sites), and Williams Landing (10 sites). The primary costs associated with these facilities are one FTE, maintenance, cleaning and restroom supplies, and utilities. The staff also manages the testing program for wells at all park sites in this portion of the County.	The County would no longer provide campground services. In addition, restroom facilities would no longer be available at these three boat landings. Portalets could be provided, however, the cost savings would be reduced by \$3,780. Also, closing these campgrounds would impact revenues coming into the general fund by approximately \$25,000 which is reflected as part of the savings.	\$ 24,754	1.00			\$ 24,754	1.00

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	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
7	Reduction of Greenway Maintenance and Services	Current maintenance activities on the greenways include such things as planting 100 acres in food plots to foster a wildlife habitat; mowing areas once every 14 days; emptying trash receptacles twice a week; performing major trail renovations and minor trail repairs; trimming trees and shrubs along the trails twice a year; maintaining fire-breaks around the properties; and performing prescribed burns.	Reduces the greenway staff by two. Greenway maintenance activities will be impacted in the following manner: fields will be mowed once every 60 days instead of once every 14 days; trash will be picked up once a week instead of twice a week; major trail renovations will be suspended and trail trimming will be reduced to once a year instead of the current twice a year; the acreage of prescribed burns will go from 700 acres/year to 300/year; and chemical treatments to control invasive plants will be applied to 100 acres/year vs. the 200 acres now receiving treatment. Some consequences due to service reductions such as these are: the increased chance of wildfires since the grasses are higher; overgrown trails; trash cans may have a tendency to overflow depending on greenway use in any given week; and major renovations will have to be suspended.	\$ 112,120	2.00			\$ 112,120	2.00
8	Reduction of one Park Attendant Position	The Division presently has a full-time employee assigned to each park. The only exception is Woodville, which has two attendants because of the number of athletic fields at that facility. The total number of active park, park attendants within the Division is six.	This reduction proposes to reduce the number of park attendants to five. The remaining employees would have to absorb additional responsibilities and possibly rotate between parks.	\$ 41,796	1.00			\$ 41,796	1.00
TOTAL PARKS AND RECREATION				\$ 389,094	4.00			\$ 389,094	4.00

Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

COOPERATIVE EXTENSION

9	Environmental Education Program Reduction (Administrative Associate IV) (LEVEL II Co-op)	Provide administrative office support to four Extension faculty (agents). Assist visitors and professionals with questions relating to our services. Answer incoming calls for agents or volunteers. Administer pesticide application exams. Provide support for CEU training to professionals for Pesticide Certification. Support the Master Gardener (MG), Florida Yards & Neighborhood (EYN) and Master Wildlife Conservationist (MWC) Programs and assist with supervision of volunteers. Serve as division website liaison for all programs within the division. Maintain and manage bulk mailings, e-mail databases, citizen and volunteer contacts. Provide support for Program Leader in workshops and educational programs, classes and contact with public. Maintain office support for all Horticulture, Forestry, Natural Resources and Agriculture Agents, i.e. generate monthly reports, log weekly news columns, and maintain financial statements.	Office support eliminated. Customer service reduced by 50%. Testing for State Pesticide Certification eliminated. Training support reduced by 30%. Master Gardener program support reduced by 20%. MWC support reduced 10%. EYN program support reduced by 25%. Citizen assistance reduced by 20%. Website support reduced by 50%. Bulk mail/mail outs (newsletters), mail, email and contact marketing eliminated. Program preparation management reduced by 50%. Weekly news columns reduced 35%.	\$ 37,501	1.00			\$ 37,501	1.00
0	Family & Consumer Sciences Program Reduction (LEVEL I Co-op)	Collates newsletters, other mailings, and class materials; waters plants; and recycles. Cleans kitchen and re-organizes utensils and supplies for the following week's activities.	The tasks will be completed by support staff, reducing time available for delivery of educational services to citizens.	\$ 3,569	0.18			\$ 3,569	0.18
1	Operating Reductions (LEVEL I Co-op)	Provide local travel mileage for nine Extension Agents' Personnel vehicles on a monthly basis in order to provide delivery of educational programming and customer service pertaining to our performance measures and goals.	Reduced local travel mileage by 15% directly related to program delivery. Reduced land and homeowner site visits by 9.5%. Level I reductions reduce overall operating budget by 10.4%.	\$ 9,198				\$ 9,198	

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Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
2 Environmental Education/4-H and Youth Program Reduction (Program Assistant) (LEVEL II Co-op)	Horticulture Services (.5 FTE). Provide primary supervision and management of approximately 150 Master Gardener (MG) volunteers. Coordinate volunteers conducting the Florida Yards & Neighborhood (FYN) Program. Assist in all training of volunteers. Provide initial customer service contact for questions and answers regarding environmental horticulture. Submit all reports required for volunteer programs. Responsible for daily management of the demonstration garden. 4-H & Youth Services (.5 FTE). Maintain communication with 4-H club leaders, members and other volunteers through phone calls, club and office visits and correspondence. Provide information on policies and procedures for organizing and maintaining 4-H clubs. Assist with planning and preparation of annual awards and recognition program. Maintain informational records on clubs as they are established. Prepare recruitment displays, develop flyers, brochures and posters to encourage program expansion. Assist with 4-H County events, Tropicana Public Speaking Contest, North Florida Fair and other 4-H events.	Master Gardener (MG) volunteer activities reduced by 50% the first year. Greater reductions and possible elimination of MG program in following years as training of new volunteers is reduced or possibly eliminated. Horticulture customer service response time will be lengthened significantly with possible elimination of returning phone calls. Demonstration garden will be reduced or eliminated in accordance with the overall MG program reductions. Florida Yards & Neighborhood program reduced in accordance with the overall MG program reductions. Customer service for 4-H clientele reduced by 33%. Office clerical support eliminated. 4-H horticulture programming eliminated. 4-H marketing and program expansion reduced by 20%.	\$ 41,272	1.00			\$ 41,272	1.00
3 Additional Operating Reductions (LEVEL II Co-op)	Provide 4-H activities and programs. Provide office and operating supplies for all programs. Provide computer software, printer cartridges, and other similar items as needed for program delivery.	Reduced 4-H Other Current Charges and Obligations (54900) by 50%. Reduction in office supplies and operating supplies for all program areas. Level I & II equals 15.3% reduction in Overall Operating Budget.	\$ 4,291				\$ 4,291	
4 Reduced Urban Forestry Program Services	Provides training and CEU's for Certified Arborists and Pesticide Applicators; provides prescribed burning and Master Tree Farmers training; develops management plans for landowners; serves on the Property Appraiser's Agriculture Review Board; facilitates Project Learning Tree Workshops for education majors; provides workshop instruction for Leon Association of Science Educators (180 teachers); assists with the MG and MWC programs; manages federal forestry grant funds; assists Parks and Recreation in obtaining grants; conducts environmental youth training; provides media segments for forestry education; and diagnoses diseased tree problems.	With the loss of this position, Arborist Certification CEUs and prescribed burn training would need to be sought elsewhere; Pesticide CEU training would be reduced with duties shifted to other staff, 50 landowners would have to identify alternatives to receive federal Conservation Reserve Program payments; and the Master Tree Farmer program, Leon Association of Science Educators workshops, and diagnosis of diseased trees would not be provided through Extension Services.	\$ 54,934	1.00			\$ 54,934	1.00
TOTAL COOPERATIVE EXTENSION			\$ 150,765	3.18			\$ 150,765	3.18

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Reductions fully highlighted are included as reduction in Option I. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions		
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE	
LIBRARIES									
5	Reduce Branch Libraries Hours of Operation from 52 Hours to 40 Hours	Prior to the hiring freeze, the branch libraries were opened a total of 52 hours a week. The following were the hours of operation: Mon: 10 to 6, Tues/Wed/Thurs: 10 to 8, Fri: 10 to 6, Sat: 10 to 4, Sun: closed.	As a result of the hiring freeze, the Board authorized the hours of operational the branch libraries to be reduced. The branch libraries are currently open 40 hours a week. A proposed schedule would be: Closed Sun/Mon; Tues: 11-8, Wed: 10 to 6, Thurs: 11 to 3, Fri: 10 to 6, Sat: 10 to 4. The reduction noted here would make these hours permanent. (Note: The table reflects 16 positions which are equivalent to 10.5 FTEs).	\$ 386,895	16.00			\$ 386,895	16.00
6	Reduce the Main Library Hours of Operation from 64 Hours to 30 Hours	The Main Library is currently open 64 hours a week. The following are the hours of operation: Mon/Tues/Wed/Thur: 10 to 9, Fri: 10 to 6, Sat: 10 to 3, and Sun: 11 to 6.	The Main Library would reduce hours of operation from 64 to 30. A proposed schedule would be: Mon: 12-6, Tue/Wed/Thurs: 10-8, Fri: 10-5, Sat: 10-5, Sun: closed. (Note: The table reflects 14 positions which are equivalent to 9.0 FTEs).	\$ 389,176	14.00			\$ 389,176	14.00
7	Eliminate the Literacy Program	The area's primary adult literacy program provides: (1) free tutoring or classes in basic literacy skills, work skills, and parenting skills to adult members of the community who are not able to be served by other programs or agencies in the County; (2) Family Literacy, and (3) English for speakers of other languages. Leon County funds the Program Coordinator, Family Literacy provider and Tutor Trainer.	Without the literacy program, one of every four adults in Leon County would not have access to literacy services at the level they need to get a GED, obtain or retain employment, or help their children with school.			\$ 164,459	3.00	\$ 164,459	3.00
TOTAL LIBRARIES				\$ 776,071	30.00	\$ 164,459	3.00	\$ 940,530	33.00

HOUSING/VETERANS

8	Reduce Housing Rehabilitation Services	Currently, there are two Housing Rehabilitation Specialist positions that provide assistance with client complaints, site inspections, rehab work write-ups and intake of client applications and applicant qualifications. Two inspectors perform approximately 530 inspections annually.	Reducing the program to one Housing Rehabilitation Specialist would reduce inspection numbers by half and increase the time it takes to qualify clients for the Housing Rehabilitation Program. This would extend the time until participating homeowners could occupy a new dwelling on a portion of an existing dwelling being rehabilitated. Having one inspector would also slow down the expenditure of state SHIP funding which has a three-year maximum window for expenditure. In addition, complaints regarding housing would have to be assigned to other staff which would take longer for issues to be resolved.	\$ 43,402	1.00			\$ 43,402	1.00
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Reduction highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
9	Reduce Financial Compliance Program Services	This is an internal and external service provided within the Division of Housing and Human Services by the Financial Compliance Coordinator. The Financial Compliance Program assists with the administration and coordination of the grant requirements of the State Housing Initiative Partnership (SHIP) to ensure this funding is spent and reported within specified guidelines. The program provides a conduit for citizens to apply for housing aid and ensures that housing contractors complete rehabilitation projects prior to receiving payments. The Financial Compliance Program also administers and represents the County in the allocation of CHSP funding to outside agencies. In addition, this program centralizes the budgeting of the HHS divisions and assists in the coordination of grants that are received and administered by other County departments.	Eliminating this function would mean essential duties would have to be shifted throughout the entire division instead of having one designated person to provide oversight to all of HHS' division budget, SHIP and other grant funding. Citizens would lose an assigned access to the housing grant program, and there would be reduced oversight to the payment of SHIP housing contractors. CHSP responsibilities such as staffing and training the citizen committees, providing training for applicant organization, final funding recommendations, and tracking the CHSP agency reporting requirements would have to be shifted to other personnel.	\$ 78,267	1.00			\$ 78,267	1.00
0	Re-org of Admin Support	Currently there are two Administrative positions within the Veteran's Services Division: Administrative Associate III and Administrative Associate V.	The Administrative Associate V position is being relocated to the Housing Services Division. The current Administrative Associate V positions within Housing Services is being eliminated due to the Voluntary Separation Program. The relocation of the Administrative Associate V position from Veteran's Services to Housing services will allow for administrative support to be provided throughout the Health and Human Services Division.	\$ 42,510	1.00			\$ 42,510	1.00
TOTAL HOUSING/VETERANS				\$ 164,179	3.00			\$ 164,179	3.00

PLANNING (NOTE: Planning reductions represent the County's 37% share of funding for the joint department)

1	Freeze funding for Graphics and Mapping Specialist position.	The primary function of this position is to provide graphics assistance to other City and County departments as needed. This position is also responsible for assisting with producing research related publications and specialized projects as assigned. Freeze funding until FY 2010.	Freezing this position, which is currently filled, will reduce the department's ability to provide graphic services to other City and County departments. Most services are provided to the City rather than the County. It is noted that the services provided are not mandated by State or local ordinances.	\$ 20,048	1.00			\$ 20,048	1.00
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Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions		
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE	
2	Freeze funding for Secretary IV position.	This position provides highly complex secretarial support as the Department's initial customer service point of contact. This contact can be either through telephone calls or office visits. This position is also responsible for various other administrative support activities such as courier services, ordering, picking up, and maintaining departmental supplies. If this position is eliminated, other administrative support personnel could attempt to split the duties and responsibilities. However, the increase in their workload could have a negative impact on customer service standards. Freeze funding until FY 2010.	The reduction will freeze a Secretary IV position that is currently filled and will require a clerical assistant to fulfill some of the required duties at the front desk of the department. The clerical assistant position is a part-time position and would have to be supplemented by the Comprehensive Planning and Land Use Division Secretary IV positions. This will result in reduced administrative support services for the Comprehensive Planning and Rezoning processes and will result in a reduction of services to these processes. Due to the fact that this reduction is a result of the requested reductions from the County, staff proposes a reduction of County services only. Reductions may include, but are not limited to, the provision of services to commission aides and commissioners during the comprehensive plan amendment process and rezoning process, coordinating requests from commissioners and other County departments and distributing data requested by the County.	\$ 15,556	1.00			\$ 15,556	1.00
3	Freeze funding for Land Use Planner I position.	The primary function of this position is to provide customer service for all divisions of the department. This position also serves to complete state mandated notices and advertisements for all rezonings, City abandonment applications, and City Type C applications. Freeze funding until FY 2010.	The Planner I position provides customer service for the entire department as well as required notices and advertisements for the Land Use Division. Elimination of this position, which is currently filled, will require all professional planners to absorb the customer service function of the department and will reduce staff's time and ability to complete professional planning services. Additionally, the advertisement and notice services completed by this position will be transferred to the Research and Graphics positions. Due to the fact that this reduction is a result of the requested reductions from the County, staff proposes a reduction of County services only. Reductions may include, but are not limited to, reduction of the number of rezoning cycles each year from 6 to 2, reduction of the number of comprehensive plan amendments processed for the Board and County citizens (amount is currently undetermined), the provision of services to commission aides and commissioners during the comprehensive plan amendment process and rezoning process, coordinating requests from commissioners and other County departments and	\$ 56,621	1.00			\$ 56,621	1.00

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
34	Freeze funding for Land Use Planner II position.	The primary function of this position is to take the lead on all Land Development Regulations (LDR) text language and revisions, zoning map amendments, review of development applications to ensure consistency with the Comp Plan, and identify problems with LDRs and suggest solutions. This position is also responsible for providing information to citizens regarding both applications and basic LDR information. Freeze position until FY 2010.	The freeze on this position will result in little to no additional planning services for the City and County beyond that required by State Statutes, the Comprehensive Plan, and the Land Development Code. It is possible that the freeze of this position alone will result in the department not satisfying State-mandated tasks which will result in the City and County not being able to process amendments to the Comprehensive Plan until the mandates are completed. As a result, the Planning Department recommends that Comprehensive Plan amendment cycles be reduced to one cycle per year. This recommendation will not preclude local government from initiating a second amendment cycle if a pressing issue has to be addressed.	\$ 25,640	1.00			\$ 25,640	1.00
85	Freeze funding for FIAM Planner II position.	This position's primary function is to manage the fiscal impact analysis evaluation for Tallahassee and Leon County. Freeze funding until FY 2010.	The freeze on this position will result in little to no additional planning services for the City and County beyond that required by State Statutes, the Comprehensive Plan, and the Land Development Code. It is possible that the freeze of this position alone will result in the department not satisfying State mandated tasks which will result in the City and County not being able to process amendments to the Comprehensive Plan until the mandates are completed. As a result, the Planning Department recommends that Comprehensive Plan amendment cycles be reduced to one cycle per year. This recommendation will not preclude local government from initiating a second amendment cycle if a pressing issue has to be addressed.	\$ 28,837	1.00			\$ 28,837	1.00
86	Freeze funding for Comp Planning Planner II position.	The primary function of this position is to provide professional work in long range planning for the City of Tallahassee and Leon County. Freeze funding until FY 2010.	The freeze on this position will result in little to no additional planning services for the City and County beyond that required by State Statutes, the Comprehensive Plan, and the Land Development Code. It is possible that the freeze of this position alone will result in the department not satisfying State mandated tasks which will result in the City and County not being able to process amendments to the Comprehensive Plan until the mandates are completed. As a result, the Planning Department recommends that Comprehensive Plan amendment Cycles be reduced to one cycle per year. This recommendation will not preclude local government from initiating a second amendment cycle if a pressing issue has to be addressed.	\$ 30,146	1.00			\$ 30,146	1.00

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
87	Freeze funding for Comp Planning Transportation Planner position.	The primary function of this position is to provide professional work in transportation and comprehensive planning for the City of Tallahassee and Leon County. Freeze funding until FY 2010.	The freeze on this position will result in little to no additional planning services for the City and County beyond that required by State Statutes, the Comprehensive Plan, and the Land Development Code. It is possible that the freeze of this position alone will result in the department not satisfying State mandated tasks which will result in the City and County not being able to process amendments to the Comprehensive Plan until the mandates are completed. As a result, the Planning Department recommends that Comprehensive Plan amendment cycles be reduced to one cycle per year. This recommendation will not preclude local government from initiating a second amendment cycle if a pressing issue has to be addressed.	\$ 27,128	1.00			\$ 27,128	1.00
88	Delete funding for the Neighborhood and Sector Planning project.	This project provided annual funding to implement minor capital improvements, including Sector Plans for the Southern Strategy Area.	The FTE associated with this project was deleted mid FY09. Therefore, project is no longer needed.			\$ 18,500	1.00	\$ 18,500	1.00
PLANNING TOTAL				\$ 203,976	7.00	\$ 18,500	1.00	\$ 222,476	8.00

GROWTH AND ENVIRONMENTAL MANAGEMENT

89	Maintain Vacancies to Offset Rev Downturn	Growth and Environmental Management's (GEM) workload is driven by development activity. The activity in turn provides approximately 50% to 60% of the revenue to support the department.	During the March 11, 2008 workshop, the Board approved maintaining the vacant positions, however, not filling them until such time as development activity increased. This reduction reflects the funding for the five vacant positions.	\$ 323,089				\$ 323,089	
90	Reorg of Admin Staffing	In addition to performing administrative tasks for the Development Services Division, the Administrative Associate V currently handles the intake of site plan applications, the public noticing for these projects, and performs limited field work involving posting sites that have applied for site development approval. The position is also responsible for distributing copies of the application to outside agencies.	GEM will reorganize the functions of this position through internal reorganization by utilizing an administrative pool to handle the administrative duties of the position. In addition, other administrative staff are being cross-trained to handle specific site plan duties handled by the position. GEM is looking at other site plan intake procedures that would require the applicant to ensure the delivery of application packages to outside agencies for review, and require the applicant to post the required site development consideration notice on the property.	\$ 51,391	1.00			\$ 51,391	1.00
TOTAL GROWTH AND ENVIRONMENTAL MANAGEMENT				\$ 374,480	1.00			\$ 374,480	

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

TOTAL LEVEL OF SERVICE REDUCTIONS (19%)

BOARD OF COUNTY COMMISSIONERS	\$ 256,655	-	\$ -	-	\$ -	256,655	TBD		
COUNTY ADMINISTRATION	\$ 114,879	2.00	\$ 208,375	1.00	\$ 323,254		3.00		
COUNTY ATTORNEY	\$ 173,660	-	\$ -	-	\$ 173,660		-		
ANIMAL CONTROL	\$ 691,524	8.00	\$ 1,000,072	7.00	\$ 1,000,072		7.00		
ECONOMIC DEVELOPMENT - SUMMER YOUTH	\$ -	-	\$ 73,943	-	\$ 73,943		-		
ECONOMIC DEVELOPMENT - EDC	\$ 37,905	-	\$ 199,500	-	\$ 199,500		-		
CULTURAL AND OTHER LINE ITEM FUNDING	\$ 16,064	-	\$ 617,814	-	\$ 617,814		-		
MOSQUITO CONTROL	\$ 551,178	5.00	\$ 636,262	5.00	\$ 636,262		5.00		
PARKS AND RECREATION	\$ 389,094	4.00	\$ -	-	\$ 389,094		4.00		
COOPERATIVE EXTENSION	\$ 150,765	3.18	\$ -	-	\$ 150,765		3.18		
LIBRARIES	\$ 776,071	30.00	\$ 164,459	3.00	\$ 940,530		33.00		
HOUSING/VETERANS	\$ 164,179	3.00	\$ -	-	\$ 164,179		3.00		
PLANNING	\$ 203,976	7.00	\$ 18,500	1.00	\$ 222,476		8.00		
GROWTH AND ENVIRONMENTAL MGT	\$ 374,480	1.00	\$ -	-	\$ 374,480		1.00		
TOTAL LEVEL OF SERVICE REDUCTIONS (19%)	\$ 3,900,430	63.18	\$ 2,918,925	17.00	\$ 5,522,684		67.18		

INITIAL TARGET REDUCTION AMOUNT: \$ 3,955,138

TOTAL REDUCTIONS HIGHLIGHTED: \$ 2,572,634 39.00

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

SIGNIFICANT SERVICE REDUCTIONS - 50%

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Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

EVENT SPONSORSHIPS

1	Reduction of Event Sponsorships	The County has historically funded a series of Community activities: Celebrate America, Dr. Martin Luther King Celebration, Capital City Classic, Friends of the Library, NAACP Freedom Funds Awards Banquet, After School Jazz Jams, Soul Santa. In addition, the Board has funded a series of Youth Sports Team awards functions on an annual basis.	The funding for these activities would be eliminated. During the February 26, 2008 meeting, the Board evaluated reducing this funding by 50%. However, reducing the funding by this amount would make funding for these events impractical.			\$ 23,300		\$ 23,300	
TOTAL EVENT SPONSORSHIPS					\$ -		\$ 23,300		\$ 23,300

TRANSPORTATION - PUBLIC WORKS - ENGINEERING SERVICES

2	Reduce Survey Services by One Crew	Two survey crews support Engineering Services Operations, Mosquito Control, Solid Waste and Parks and Recreation by providing data for design, construction, permit compliance, mapping of maintained roads and other needs. These two crews are able to respond to time-critical needs on an as needed basis while responding to non-time critical needs with a two-to-four week response time.	Reduction to one crew will result in extending non-time critical need responses to four to eight weeks and continued response to time-critical needs on an as needed basis as long as there are not multiple time-critical needs occurring at the same time. Survey crew down time due to illness or leave will leave no back-up for these services.	\$ 117,820	2.00			\$ 117,820	2.00
3	Reduce Production Drawing Resources	Three CAD positions on staff with the Engineering Design Program provide CAD drawing production in support of four senior engineers and other design staff for the design of projects for the County. In addition, this staff provides CAD services to other divisions such as Parks and Recreation and Solid Waste. This staff responds to CAD requests within time frames set by the requesting engineer and with acknowledgement of other CAD tasks that are on hand to be completed.	The elimination of one CAD technician would result in the delayed production of CAD drawings and interfere with the efficient production of design by senior engineers and other staff.	\$ 50,593	1.00			\$ 50,593	1.00
4	Reduce Development Review Resources	Rapid growth of new development has taxed staff capabilities to conduct reviews and issue permits for new construction. In prior years, five to six subdivisions were a heavy load for staff to review and approve for construction. Currently, staff is seeing 30 to 40 sets of subdivision plans either in site plan review or in actual construction plans approval stages. To meet this demand, staff that would have normally been devoted to developing the County's Capital Improvement Projects are being redirected to the review of new development plans.	The elimination of one Engineer Intern position would result in more development projects being assigned to staff that would otherwise be devoted to design production of County projects and a reduction in the development of County projects.	\$ 82,814	1.00			\$ 82,814	1.00
TOTAL TRANSPORTATION - PUBLIC WORKS - ENGINEERING SERVICES					\$ 256,753	4.00		\$ 256,753	

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Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
			Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
PUBLIC WORKS - OPERATIONS								
5 Efficiency Reorganization of Stormwater Maintenance Services (Part I)	Public Works currently has stormwater maintenance split between two divisions: Operations (123-433) and Mosquito Control/Stormwater (123-213)	After a thorough analysis, it has been concluded that having stormwater activities under two divisions is not the most efficient way to provide these services. This proposal represents a change in the current organizational chart of Public Works and in the process, recognizes cost savings. This reduction identifies the management costs that will be saved as a result of the consolidation. This includes a Division Director, an Administrative Associate VI, and a Maintenance Supervisor. (This change will take place regardless of the fiscal capacity of the County. It is part of a departmental reorganization in an effort to be more efficient and will provide a cost savings.)	\$ 204,997	3.00			\$ 204,997	3.00
6 Efficiency Reorganization of Stormwater Maintenance Services (Part II)	Public Works currently has stormwater maintenance split between two divisions: Operations (123-433) and Mosquito Control/Stormwater (123-213)	This proposal represents a change in the current organizational chart of Public Works by bringing stormwater activities under one division. This reduction identifies the crew costs that will be saved as a result of the consolidation. The reduction of three Maintenance Technicians that currently perform filter replacement and mowing. The filter replacement will be contracted out.	\$ 126,009	3.00			\$ 126,009	3.00
7 Reduce Road Grading Maintenance	Public Works currently grades 42 miles of County-maintained dirt roads on a cycle of every 10 to 14 days. The division also completes approximately 220 Private Dirt Road Repair Program work orders annually.	As a result of the OGCM stabilization program, miles of dirt roads have been decreasing annually. Hence, the need for this crew has been decreased. By eliminating this crew, the grading cycle will be reduced to an average of every 14 to 18 days. Minor reductions in the division's ability to respond to hurricanes and other emergencies will occur due to manpower and equipment reductions. (This change should and will take place regardless of the fiscal capacity of the County. It is part of a department reorganization in an effort to be more efficient and will provide a cost savings.)	\$ 118,055	2.00			\$ 118,055	2.00
8 Elimination of the Transport Operator Crew	This one-person crew provides for support to various Operations' crews for the transport of heavy equipment between construction and maintenance projects. It also provides back-up human resources for operating heavy equipment.	By eliminating this crew, Crew Chiefs will be required to move heavy equipment between project sites. This will result in minor to moderate time delays in starting or completing projects. Furthermore, by eliminating this FTE there will be no back-up staffing which would result in lower productivity in the event an Equipment Operator is out for an extended period of time (annual leave, sick leave, or injury).	\$ 60,805	1.00			\$ 60,805	1.00
9 Reduce Right-of-Way Maintenance Mowing Crew by One FTE	Public Works currently mows 2,500 right-of-way miles annually. The rights-of-way are mowed six times annually by two crews (a two-man crew and a three-man crew).	This reduction proposes reducing the mowing crew by one FTE which would equate to reducing the number of miles mowed annually by 500 miles (from 2,500 miles to 2,000 miles). In this regard, the mowing cycle is increased from five-six weeks to seven-eight weeks between cycles. Annualized, this means there would be four cycles per year instead of the current six.	\$ 50,354	1.00			\$ 50,354	

Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
100	Reduction in Bridge Repair Crew by One FTE	This crew is responsible for maintenance on 31 bridges within Leon County. Incidental and routine maintenance is performed by this group. Major repairs are contracted through Engineering Services.	Response to work orders for routine maintenance and/or repairs would increase from six weeks to an eight-week turn-around time.	\$ 44,494	1.00			\$ 44,494	1.00
101	Reduce Roadside Ditch Maintenance	Public Works currently cleans 225,000 linear feet of roadside ditches annually. The total inventory of ditches is 5,670,720 linear feet, resulting in ditches being cleaned approximately every 25 years.	Reduce the number of linear feet maintained from 225,000 linear feet annually to 150,000 linear feet. This will increase the maintenance cycle to approximately every 38 years. Responses to emergency work orders will be dealt with on a priority basis. This involves the elimination of one of three crews that perform this service.	\$ 295,785	6.00			\$ 295,785	6.00
TOTAL PUBLIC WORKS OPERATIONS				\$ 900,499	17.00	\$ -	-	\$ 900,499	17.00

SOLID WASTE

102	Reduce Rural Waste Services and Hours of Operation	Each rural waste service center (RWSC) currently accepts Class I, Class III, appliances, tires, electronics, recyclables, yard trash and hazardous household waste. The centers are open 50 hours per week on Tuesday and Thursday through Sunday. The Blount Center is open eight hours on Tuesday and Saturday, and serves an average of 171 customers per week, and is located 7.2 miles from the Ft. Braden Center.	Accept Class I waste and recyclables only at the rural waste service centers, and reduce hours of operation from 50 hours per week to 20 hours per week, Saturday and Sunday only. RWSC customers would have to dispose of waste, other than Class I household garbage and recyclables, at the Apalachee Solid Waste Management Facility, free of charge. Close the Blount Center location; customers would have to utilize the Ft. Braden Service Center. (It should be noted that this also includes OPS hours in addition to the four FTEs.)	\$ 416,353	4.00			\$ 416,353	4.00
103	Increase in Non-Ad Valorem Assessment	The Solid Waste program is established as an Enterprise Operation and is intended to function as a business; fees and charges should be sufficient to support the entire program's operation. Over the past several years, the Solid Waste fund has been receiving general revenue subsidies as an offset in the deficiency in the non-ad valorem assessment. (Note: A separate budget discussion item is included relating to this issue).	An increase in the non-ad valorem assessment from the current \$40 to \$85 per year annually would eliminate the need for a general revenue subsidy and the rural waste collection center program could be maintained at the current level of service. Without the increase in the non-ad valorem assessment, the Solid Waste Fund will continue to require a general revenue subsidy. (Note: A separate budget discussion item is included relating to this issue).	\$ 1,651,010				\$ 1,651,010	
TOTAL SOLID WASTE				\$ 2,067,363	4.00			\$ 2,067,363	4.00

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

TOTAL SIGNIFICANT SERVICE REDUCTIONS (50%)

EVENT SPONSORSHIPS	\$ -	-	\$ 23,300	-	\$ 23,300	-
PUBLIC WORKS - ENGINEERING SVCS	\$ 256,753	4.00	\$ -	-	\$ 256,753	4.00
PUBLIC WORKS - OPERATIONS	\$ 900,499	17.00	\$ -	-	\$ 900,499	17.00
SOLID WASTE	\$ 2,067,363	4.00	\$ -	-	\$ 2,067,363	4.00
TOTAL SIGNIFICANT SERVICE REDUCTIONS (50%)	\$ 3,224,615	25.00	\$ 23,300	-	\$ 3,247,915	25.00

INITIAL TARGET REDUCTION AMOUNT: * \$ 2,507,161

TOTAL REDUCTIONS HIGHLIGHTED: \$ 499,419 9.00

* This target was established as part of an overall discussion involving the possibility of increased non-ad valorem revenues for Solid Waste and Stormwater in an effort to make these programs less reliant on general revenues. Without the increase in the non-ad valorem assessment, the Solid Waste Fund will continue to require a general revenue subsidy.

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

SUPPORT SERVICES REDUCTIONS

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Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

MANAGEMENT INFORMATION SYSTEMS (MIS)/GEOGRAPHIC INFORMATION SYSTEMS (GIS)

104	Reduce Technical Support to the Article V Agencies	The Technical Service Center (TSC) provides desktop computer, software and printer support. Currently, two TSC positions dedicate their time to Article V agencies: one for the Courts, Guardian Ad Litem, and the Clerk's court functions; and a second for the Public Defender.	Reduce TSC support for Article V agencies from two FTE to one FTE (a 50% reduction). The Board was advised of this service level reduction during the March 11, 2008 Budget Workshop regarding Current Year Service Reductions Resulting from the Hiring Freeze. This reduction in support to Article V Agencies would be consistent with that already instituted for Board offices. In FY 07/08, TSC staffing was reduced by one position due to funding reduction. In response, library support was reduced from two positions to one and support for Growth Management (GEM) and Public Works was reduced from dedicated to shared resources from the TSC pool.	\$ 64,909	1.00			\$ 64,909	1.00
105	Reduce Support for Electronic Document Management Scanning Services	MIS has been providing conversion services from paper to electronic records for various divisions and programs (ie Human Resources, Public Works Operations, Animal Control, Building Permits, Veteran Services and Facilities Management). Additional divisions and programs have requested assistance including Purchasing, other areas within GEM, and Public Works. Currently, approximately 2.5 FTE support this work effort (two regular FTE and a portion of one other position).	The loss of one Career Service position reflects a 40% decrease in support. The remaining Career Service position will be focused on transitioning Public Works, and the remaining 1.5 FTE will rotate to address other needs. It is anticipated that future records conversions will need to be completed through individual program efforts in conjunction with MIS.	\$ 40,960	1.00			\$ 40,960	1.00
106	Reduce Oracle and SQL Database Support	This position provides support to the Oracle and SQL databases used in the vendor-supplied solutions such as Banner (Finance/HR/Payroll/Purchasing), Hansen and Faster (Work Order Management Systems), SIRSI (the Library System), and in-house systems such as Justice Information System (JIS), the web applications, and the Electronic Document Management System (EDMS). This position has been vacant since the summer of 2007.	As this position has been frozen during FY 07/08, its essential duties have been absorbed by use of vendors and redistribution of workload to remaining staff. The use of contractual services for database support, for applications such as Banner and SIRSI, has reduced funds available for services for new applications. Therefore, new applications will be either halted or curtailed from previous levels.	\$ 93,315	1.00			\$ 93,315	1.00
107	Reduce GIS Support for Base Map Maintenance	In FY 06/07, three GIS OPS positions were transitioned to Career Service GIS Technical I positions to input and validate information for data layers, such as easements and streets, and to provide basic customer service for public records requests. One position was eliminated in the FY 07/08 budget due to a reduction in revenue. A second position has been vacant since the fall of 2007.	The loss of one of the remaining two GIS Technical I positions reflects a 50% decrease in the development and maintenance of data layers from the current service level and a 67% decrease from the FY 06/07 service level. Maintenance for critical data layers, such as streets and buildings, will be redistributed to remaining GIS staff, however, staff will be unable to add data layers without targeted funding through grants, contracts, etc. Customer service for public records requests will be handled by existing staff. As this is an Interlocal position, the cost reflects 50% of the position's wage and fringe benefit expenses.	\$ 25,514	1.00				

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
108	Eliminate the Development of New GIS Base Map Layers	In FY06/07, three GIS OPS positions were transitioned to Career Service GIS Technical I positions to input and validate information for data layers, such as easements and streets, and to provide basic customer service for public records requests. One position was eliminated in the FY 07/08 budget due to a reduction in revenue. A second position has been vacant since the fall of 2007.	The loss of one GIS Technician (FTE) reflects a 100% decrease in the development and maintenance of data layers. Maintenance for critical data layers, such as streets and buildings, will be redistributed to remaining GIS staff; however, staff will be unable to add data layers without targeted funding through grants, contracts, etc. Customer service for public records requests will be handled by existing staff. As these are interlocal positions, the cost reflects 50% of the positions' wage and fringe benefit expenses.	\$ 25,041	1.00	\$ 25,041	1.00	\$ 25,041	1.00
TOTAL MIS/GIS				\$ 224,698	4.00	\$ 25,041	1.00	\$ 224,225	4.00

FACILITIES MANAGEMENT

109	Reduce Parking Services	Four FTE Facilities Operations Technicians and one Supervisor man the parking gate at the Courthouse and Main Library, scrub clean the parking garage floors three times per month, enable public persons with disabilities to park in the parking garage, pick up litter at ten parking lots twice a week, collect fees from those parking at the Main Library, repair the parking gates, assure the public does not park in the church's parking area (adjoining the main library) during restricted times, provide vendors access to the Courthouse with proper identification, and provide back-up internal mail services. One of the Facilities Operations Technicians has submitted their VSIP application which has been accepted by the County and is awaiting execution.	The proposed reduction would eliminate the parking attendant service at the Main Library. If this reduction is proposed to occur independent of final execution of the VSIP, overall this reduction of one Facilities Operations Technician will result in a 20% reduction in service, which will be mitigated somewhat with the installation of parking auto attendant equipment at the Main Library, funded in the FY08 budget, which will enable public parking with limited staff intervention. With the loss of the position, however, there will be an increased response time for the repair of parking gate malfunctions to approximately 15-20 minutes after notice (it is currently five minutes or less as someone is on-site). Delayed response to parking gate malfunctions may result in the public driving through closed gates, requiring increased numbers of gate replacements and other equipment repairs. Additionally, it is anticipated there will be an increase in patrons not complying with parking restrictions during church events.	\$ 32,565	1.00			\$ 32,565	1.00
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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
110	Reduce Parking Services	Four FTE Facilities Operations Technicians and one Supervisor man the parking gate at the Courthouse and Main Library, scrub clean the parking garage floors three times per month, enable public persons with disabilities to park in the parking garage, pick up litter at ten parking lots twice a week, collect fees from those parking at the Main Library, repair the parking gates, assure the public does not park in the church's parking area (adjoining the main library) during restricted times, provide vendors access to the Courthouse with proper identification, and provide back-up internal mail services. (Note: Position realigned to MSJ Bank of America)	The proposed reduction would eliminate one of three Facilities Operations Technicians that staff the Courthouse, maintain external lots, and perform minor equipment repairs to parking equipment. The reduction of one Facilities Operations Technician will result in a 20% reduction in service overall. The FY09 CIP includes automation equipment to enable public parking at the Gadsden St. lot with limited staff intervention; this site is not currently staffed and does not provide public parking. The impact is anticipated to include: reduced parking garage scrub cleaning to twice monthly (increasing the build-up of oil on the garage floors), increased litter and debris at parking lots including Amtrak, libraries, and Health Clinics; increased response time to repair parking gate malfunctions to 15-20 minutes after notice (currently five minutes or less); and alternate staff will need to provide back-up mail services. Delays in responding to parking gate malfunctions may result in the public driving through closed gates, increasing gate replacements and equipment repairs.	\$ 30,005				\$ 30,005	
111	Eliminate the Equivalent of 2.5 FTE Temporary Labor	Facilities Management utilizes temporary labor to provide on-going manual labor needs, such as daily trash pick-up, breaking down boxes from deliveries made to offices, transportation of records (to and from records storage), set-ups and take-downs for meetings and special events, office relocations, transfers of surplus equipment to the warehouse, preparation for public auctions, and various service and odd-job requests.	In response to this 2.5 FTE equivalent decrease, non-maintenance services will be curtailed to the degree possible, with the balance of work absorbed by Facilities Mgmt. For example, County offices would be required to provide their own set-ups/take-downs for meetings/special events, other than those sponsored by the County Commissioners or County Administrator; the public would need to provide such services when using County facilities (such as the library's public meeting rooms); the Amtrak meeting room would be closed to the public after-hours; Courthouse offices would be required to break down their boxes and transport them to the P3 collection area for bundling/recycling; pick-up/delivery services for records, property for which the Board is not the custodian, and other items would be discontinued for non-Board employees; and delivery/pick-up of "surplus" property will be scheduled to gain maximum County staff efficiency. Facilities Mgmt. would provide scheduled records pick-up/delivery of four or more boxes to Board offices, however, individual offices would pick-up/deliver fewer boxes.			\$ 50,000		\$ 50,000	

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#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
112	Reduce Custodial Services	(1) The equivalent of 2.5 FTE in day porter services are currently provided to the Health Clinics (one at Municipal Way, .75 at Southside Clinic on Orange Avenue and .75 at Robert Stevens Clinic on Old Bainbridge Road). Day porters maintain restroom supplies, restock supplies and provide emergency cleaning. (2) Most County office buildings, the libraries and health care centers currently receive nightly cleaning services five days a week. After-hours services include: mopping, emptying garbage, vacuuming, glass cleaning, and additional scheduled services for floor maintenance and deep cleaning. (3) The equivalent of two FTE day porter services are currently provided to the Courthouse. (4) The equivalent of one FTE day porter services are currently provided to the Main Library.	(1) Eliminate Health Clinics day porter services (from 2.5 FTE @ \$13.10/hour to zero), decreasing overall cleanliness with Health Dept. staff responding to emergency needs (\$68,120 est. savings); (2) Reduce nightly cleaning to two nights/week for Agriculture Ctr., Facilities Mgmt., Amtrak, EMS and sign shop (27,950 sq. ft.; \$10,481 est. savings); (3) Reduce nightly cleaning to three nights/week for Library Branches, Public Works, Community Services (74,823 sq. ft.; \$15,337 est. savings); (4) Continue cleaning common Courthouse areas five nights/week (including public corridors, elevators, public restrooms and rotunda); reduce cleaning other Courthouse areas (including entire 5th floor, courtrooms, hearing rooms, reception areas and other areas off main corridors behind doors locked after hours) to four nights/week (\$39,733 est. savings); (5) Eliminate Courthouse day porter service (from two FTE @ \$10/hour to zero), decreasing cleanliness with Facilities staff responding to emergency needs (\$41,600 est. savings); (6) Additional cleaning services @ \$10,000/year inc.; (7) \$165,271 total savings	\$ 165,271				\$ 165,271	
113	Discontinue Providing Toilet Seat Covers in County Facilities	By request, covers are provided in certain restrooms in County facilities.	As a courtesy, seat covers are provided by the custodial services vendor at annual cost to the County of approximately \$6,000/year. The vendor uses approximately four cases per month at approximately \$125/case. Many seat cover containers have been removed due to inappropriate use.	\$ 6,000				\$ 6,000	
114	Reduce Grounds-keeping Services	(1) Currently, lawns and shrubs are maintained every 10 days during the spring and summer, and every 14 days during the winter and fall. The Courthouse, Main Library and Library Branches have mulched, annual flower beds. Additionally, most buildings have mulched landscape areas (such as pine straw surrounding shrubbery). (2) Currently, buildings contracted for grounds service receive pre-emergence weed control application four times a year, lawn fertilization three times per year, and insecticide as needed.	(1) Discontinue flower beds at the Courthouse, Main Library and Library Branches (replacing the beds with sod). Discontinue applying mulch to shrubbery areas. The impact would be cosmetic and may have future maintenance impact if a decision is made to reinstitute flower beds and sculpted shrubbery areas. Further, reduced mulch may impact the quality of the soil over the long run and result in shrubbery becoming diseased or dying. The estimate annual cost reduction is \$4,925, contingent upon negotiation with the contractor. (2) Discontinue lawn fertilization and insecticide. Discontinuation will result in increased weed and vine growth, increased unsightly conditions, and limit the ability to address invasive pest and affect lawn quality. Savings estimates total \$14,300 annually, contingent upon negotiation with the contractor. Total savings from reduced groundskeeping is estimated at \$19,225, contingent upon negotiation.	\$ 19,225				\$ 19,225	

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Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
115	Eliminate Interior Plant Services for the Courthouse	Various areas within the Courthouse have indoor plants that are maintained by an outside contractor.	Remove such plants from the Courthouse and discontinue contracted services. Impact would be cosmetic.			\$ 3,105		\$ 3,105	
116	Reduce Courthouse Security Services (option 1)	Currently, contracted security guard service provides two staff to allow at least one security guard to remain at the parking gate during those after-hour times that vendors would need Courthouse access or employees may be leaving the building.	<i>Reduction Level 1:</i> Reduce security guard staffing by 36.25 hours per week at the Courthouse. This leaves a security staff present during all non-business hours. As the guard will not be available at the parking gate at all times, there would be an increased potential for a security breach, and security may not respond if an employee is having difficulty entering or exiting the building after hours. Reduction Level 1 is estimated to save \$20,696 per year.	\$ 20,696				Included below	
117	Reduce Courthouse Security Services (option 2)	Currently, contracted security guard service provides two staff to allow at least one security guard to remain at the parking gate during those after-hour times that vendors would need Courthouse access or employees may be leaving the building.	<i>Reduction Level 2 (greater reduction):</i> Reduce security guard staffing by 114.25 hours per week (includes the 36.25 hour Level 1 reduction). Impacts include no weekend security staff, increased potential for a security breach, security not responding if an employee or vendor has difficulty entering or exiting the building, and reduced oversight of the data center's internal temperatures. Saving estimated to total \$73,320 per year for Reduction Level 2 (which includes Level 1).	\$ 73,320				\$ 73,320	
118	Eliminate Payment for Juror Parking	While not required to do so, the County currently pays the cost for juror parking as a courtesy to the jurors and the Courts.	Eliminate the cost for juror parking. Anticipated impacts include inconveniences to the jurors and the possibility that parking difficulties could delay jurors reporting for jury duty.			\$ 15,000		\$ 15,000	
119	Reduce the Number of Public Courthouse Entrances for Board Meetings	Two public Courthouse entrances remain open for Board meetings (one at North Monroe Street and one at Calhoun Street). When Courthouse security was initially implemented, only the Calhoun Street entrance was open (as most of the public park east of the Courthouse for Board meetings). The North Monroe Street was later opened to add convenience for those who park to the west of the building (on North Monroe or Kleman Plaza, for example).	Reduce the number of public entrances for Board meetings from two to one, which will inconvenience the public that parks on the opposite side of the building.	\$ 4,400				\$ 4,400	Amendment # 24 of 2/22
120	Reduce Exterior Building and Window Cleaning	The exterior windows of buildings are cleaned on a rotating basis to remove build-up of pollen and other particulates. This process largely serves a cosmetic need, with little impact to the building.	Facilities will defer cleaning of windows and exterior of buildings in FY'09. The impact would be cosmetic.	\$ 30,714				\$ 30,714	
TOTAL FACILITIES MANAGEMENT				\$ 382,306	1.00	\$ 68,105	-	\$ 429,715	1.00

Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
MANAGEMENT SERVICES - SUPPORT SERVICES/FACILITIES MANAGEMENT									
121	Absorb Property Management Responsibilities for the Courthouse Annex	Currently, the Courthouse Annex is managed by a private Property Manager under a contract that will expire on September 30, 2008. The contract was executed in 2003 when the complex had 21 private tenants occupying 79% of the area (the complex had a 19% vacancy rate and 2% of the building supported building functions). Currently, the complex has 10 private tenants occupying 55% of the area. County and state agencies, for whom the County is responsible for providing office space, now occupy 35% of the area. (Note: Position realigned from EM 2 "Reduced Parking Services")	Through the absorption of property management functions by Facilities Management, Support Services and County Attorney staff, staff estimates the County would reduce expenditures by approximately \$100,000 annually. This presumes the current maintenance staff person transfers employment to the County.	\$ 100,000				\$ 100,000	
TOTAL MANAGEMENT SERVICES - SUPPORT SERVICES/FACILITIES MANAGEMENT				\$ 100,000	-			\$ 100,000	-

PURCHASING									
122	Reduce Warehouse Services	Three Materials Management Specialists and one Warehouse Supervisor currently operate a commodities and supplies warehouse, open Monday - Friday from 6:30 a.m. to 5:00 p.m., and deliver U.S. and inter-office mail to County facilities through an established mail run. Staff procure materials and supplies for stock (including tools, fleet filters and supplies, road signage, rock, seed, and a wide range of operating supplies) and provide related forklift services in support of all County operations. Staff manage the continuing supply agreement for office supplies and operate the Courthouse office supply center, open Tuesdays and Thursdays from 9 a.m. to 11 a.m. Staff issue stocked supplies, record the transactions in the database, perform an annual stock inventory, reconcile the inventory to the general ledger, and update the inventory database accordingly. Staff provide purchasing assistance, in particular to Public Works, Operations, Parks and Fleet divisions, assisting them in identifying and securing commodities and sources, providing storage, and assisting staff load the materials for transfer.	Mail delivery from the Courthouse to all County facilities consumes approximately one-half an FTE, which provides net warehouse support of approximately 3.5 FTE. The loss of one FTE reduces warehouse program support to approximately 2.5 FTE. In response, the Courthouse office supply center will be closed, and warehouse hours will be changed to 7:00 a.m. to 4:00 p.m. (a reduction of one and one-half hours a day). Public Works may feel the greatest impact of the loss of one FTE, as load-up time in the mornings to begin road, right-of-way and parks maintenance may increase, since the crews generally secure their warehouse issuances at approximately the same time in the morning. Further, with reduced inventory maintenance support, the likelihood of stock-outs will increase. The volume of warehouse issuances has remained constant since FY 03/04, approximately 17,000 issuances per year. The dollar volume of those issuances declined by 8% last year, some of which is in response to the reduced road activity, and some of which is a change in how the supplies are being delivered and cost out.	\$ 45,438	1.00			\$ 45,438	1.00
TOTAL PURCHASING				\$ 45,438	1.00			\$ 45,438	1.00

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Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

HUMAN RESOURCES (HR)

123	Eliminate Workplace Diversity Management Internship Program	This Management Internship Program is designed to attract college seniors and graduate students, who are minorities or women, into local governmental, professional, and technical positions in which minorities or women are underutilized in comparison with the labor market. In FY 06-07, the first year of program, five FTE positions were hired from the FAMU School of Business, FAMU/FSU College of Engineering and FAMU Computer Science Program. The students interned for twelve weeks in either HR, MIS, Growth Management or Facilities Management. The second year of the program has begun for FY 07-08.	Program would be eliminated and the internship program would not be a tool to improve representation of minorities and women in job categories in which they are underrepresented in Leon County's workforce.			\$ 38,500		\$ 38,500	
124	Reduce Customer Service and Internal Support	HR supports more than 800 Regular and OPS operating positions for the Board of County Commissioners. HR's customer service/internal support position is the primary contact for job applicants and internal customers; serves as records custodian for personnel files; performs quality control audits of documents scanned into the Electronic Document Management System for employee personnel files; creates a personnel and medical file for each employee; processes a large number of public records requests from media, citizens, County staff and court ordered subpoenas; responds to employment verification requests; enters hard copy applications into an electronic data tracking system; prepares and mails thank you letters to job applicants who are not hired for each advertised position; prepares job offer letters for the County Administrator's approval; tracks and pays HR's expenses; and prepares, audits and routes purchase orders, p-card statements, invoice payments and travel requests/expenses. The position also assists in the administrative tasks required for the Summer Youth Training Program, Open En	Eliminating HR's customer service position would require the position's duties to be split between the three HR Generalists in charge of Recruitment, Payroll, Benefits, EMS and E-Appraisal support. Customer services to the public (walk-in, internal customers and telephone traffic) would have to rotate between existing employees, as would other clerical duties such as the payment of expenses, p-card processing and ordering of office supplies. The turn-around time for public records requests and rejection letters will take longer; personnel files would not be maintained on a timely basis; and electronic document management quality control audits of personnel records would cease.	\$ 46,811	1.00			\$ 46,811	1.00
TOTAL HUMAN RESOURCES				\$ 46,811	1.00	\$ 38,500		\$ 85,311	1.00

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Reductions highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

OFFICE OF MANAGEMENT AND BUDGET (OMB)

125	Reduction in Management Reviews	At Board request or as designated by County Administration, OMB conducts performance and management reviews of departments and/or divisions to determine if programs are being managed in an efficient and cost effective manner.	Management reviews would no longer be conducted on a routine basis, thereby eliminating a tool that can result in increased efficiencies for the organization and may result in reduced division accountability in following established policies and procedures.	\$ 51,451	1.00			\$ 51,451	1.00
TOTAL OMB				\$ 51,451	1.00			\$ 51,451	1.00

FLEET MANAGEMENT

126	Eliminate one Fleet Mechanic position	When EMS was brought on line, this position was established to have a dedicated staff person for the repair and maintenance of ambulances. However, although attempts to fill this position were made, a qualified candidate was never found, and existing Fleet staff has managed the workload.	Given the fact that current Fleet staff have been able to absorb the increased work-load created as a result of adding the Division of EMS, no reduction of level of services is anticipated.	\$ 48,477	1.00			\$ 48,477	1.00
TOTAL FLEET MANAGEMENT				\$ 48,477	1.00			\$ 48,477	1.00

RISK MANAGEMENT

127	Revised Risk Program	On January 29, 2008, the Board conducted a workshop on the County's Risk Management Program and evaluated a number of alternatives to reduce the overall cost of the program while not incurring any undue increase in risk exposures.	The County has not finalized its risk financing program for next fiscal year. However, based on preliminary indications from the County's insurance broker, the savings associated with changes to the program are reflected.	\$ 407,180				\$ 407,180	
TOTAL RISK MANAGEMENT				\$ 407,180				\$ 407,180	

TOTAL SUPPORT SERVICES

MIS/GIS	\$ 224,698	4.00	\$ 25,041	1.00	\$ 224,225	4.00
FACILITIES MANAGEMENT	\$ 382,306	1.00	\$ 68,105	-	\$ 429,715	1.00
SUPPORT SERVICES/FACILITIES MGT	\$ 100,000	-	\$ -	-	\$ 100,000	-
PURCHASING	\$ 45,438	1.00	\$ -	-	\$ 45,438	1.00
HUMAN RESOURCES	\$ 46,811	1.00	\$ 38,500	-	\$ 85,311	1.00
OMB	\$ 51,451	1.00	\$ -	-	\$ 51,451	1.00
FLEET	\$ 48,477	1.00	\$ -	-	\$ 48,477	1.00
RISK MANAGEMENT	\$ 407,180	-	\$ -	-	\$ 407,180	-
TOTAL SUPPORT SERVICES	\$ 1,306,361	9.00	\$ 131,646	1.00	\$ 1,391,797	9.00
INITIAL TARGET REDUCTION AMOUNT:					\$ 944,223	
TOTAL REDUCTIONS HIGHLIGHTED:					\$ 866,832	7.00

Attachment # 21 of 29

Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE
	CONSTRAINED REDUCTIONS (8%)								
		HUMAN SERVICES	\$ 97,021	-	\$ 1,187,258	-	\$ 1,187,258	-	
		HEALTH	\$ 147,606	-	\$ 1,845,084	-	\$ 1,845,084	-	
		INCARCERATION ALTERNATIVES	\$ -	-	\$ 100,000	-	\$ 100,000	-	
		VOLUNTEER SERVICES	\$ 56,570	1.00	\$ -	-	\$ 56,570	1.00	
		SHERIFF	\$ 2,277,905	7.00	\$ -	-	\$ 2,277,905	7.00	
		TAX COLLECTOR	\$ 433,423	-	\$ -	-	\$ 433,423	-	
		PROPERTY APPRAISER	\$ 247,082	1.00	\$ -	-	\$ 247,082	1.00	
		CLERK OF THE CIRCUIT COURT	\$ 61,453	1.00	\$ -	-	\$ 61,453	1.00	
		PUBLIC DEFENDER	\$ 8,833	-	\$ -	-	\$ 8,833	-	
		STATE ATTORNEY	\$ 10,533	-	\$ -	-	\$ 10,533	-	
		SUBTOTAL	\$ 3,340,426	10.00	\$ 3,132,342	-	\$ 6,228,141	10.00	
	LEVEL OF SERVICE REDUCTIONS (19%)								
		BOARD OF COUNTY COMMISSIONERS	\$ 256,655	-	\$ -	-	\$ 256,655	TBD	
		COUNTY ADMINISTRATION	\$ 114,879	2.00	\$ 208,375	1.00	\$ 323,254	3.00	
		COUNTY ATTORNEY	\$ 173,660	-	\$ -	-	\$ 173,660	-	
		ANIMAL CONTROL	\$ 691,524	8.00	\$ 1,000,072	7.00	\$ 1,000,072	7.00	
		ECONOMIC DEVELOPMENT - SUMMER YOUTH	\$ -	-	\$ 73,943	-	\$ 73,943	-	
		ECONOMIC DEVELOPMENT - EDC	\$ 37,905	-	\$ 199,500	-	\$ 199,500	-	
		CULTURAL AND OTHER LINE ITEM FUNDING	\$ 20,696	-	\$ 617,814	-	\$ 617,814	-	
		MOSQUITO CONTROL	\$ 551,178	5.00	\$ 636,262	5.00	\$ 636,262	5.00	
		PARKS AND RECREATION	\$ 389,094	4.00	\$ -	-	\$ 389,094	4.00	
		COOPERATIVE EXTENSION	\$ 150,765	3.18	\$ -	-	\$ 150,765	3.18	
		LIBRARIES	\$ 776,071	30.00	\$ 164,459	3.00	\$ 940,530	33.00	
		HOUSING/VETERANS	\$ 164,179	3.00	\$ -	-	\$ 164,179	3.00	
		PLANNING	\$ 203,976	7.00	\$ 18,500	1.00	\$ 222,476	8.00	
		GROWTH AND ENVIRONMENTAL MGT	\$ 374,480	1.00	\$ -	-	\$ 374,480	1.00	
		SUBTOTAL	\$ 3,905,062	63.18	\$ 2,918,925	17.00	\$ 5,522,684	67.18	
	SIGNIFICANT SERVICE REDUCTIONS (50%)								
		EVENT SPONSORSHIPS	\$ -	-	\$ 23,300	-	\$ 23,300	-	
		PUBLIC WORKS - ENGINEERING SVCS	\$ 256,753	4.00	\$ -	-	\$ 256,753	4.00	
		PUBLIC WORKS - OPERATIONS	\$ 900,499	17.00	\$ -	-	\$ 900,499	17.00	
		SOLID WASTE	\$ 2,067,363	4.00	\$ -	-	\$ 2,067,363	4.00	
		SUBTOTAL	\$ 3,224,615	25.00	\$ 23,300	-	\$ 3,247,915	25.00	
	SUPPORT SERVICES								
		MIS/GIS	\$ 224,698	4.00	\$ 25,041	1.00	\$ 224,225	4.00	
		FACILITIES MANAGEMENT	\$ 382,306	1.00	\$ 68,105	-	\$ 429,715	1.00	
		SUPPORT SERVICES/FACILITIES MGT	\$ 100,000	-	\$ -	-	\$ 100,000	-	
		PURCHASING	\$ 45,438	1.00	\$ -	-	\$ 45,438	1.00	
		HUMAN RESOURCES	\$ 46,811	1.00	\$ 38,500	-	\$ 85,311	1.00	
		OMB	\$ 51,451	1.00	\$ -	-	\$ 51,451	1.00	
		FLEET	\$ 48,477	1.00	\$ -	-	\$ 48,477	1.00	
		RISK MANAGEMENT	\$ 407,180	-	\$ -	-	\$ 407,180	-	
		SUBTOTAL	\$ 1,306,361	9.00	\$ 131,646	1.00	\$ 1,391,797	9.00	
	GRAND TOTAL		\$ 11,776,465	107.18	\$ 6,206,213	18.00	\$ 16,390,537	111.18	

FY 2011
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Reduction highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

#	Description	Current Level of Service	Reduced Services and Impact	Partial Service Reduction		Full Service Reduction		Total Potential Reductions	
				Cost Savings	FTE	Cost Savings	FTE	Cost Savings	FTE

<u>Highlighted Reductions</u>			Option #1	Original Target
CONSTRAINED REDUCTIONS (8%)	\$ 2,888,961	5.00	42%	42%
LEVEL OF SERVICE REDUCTIONS (19%)	\$ 2,572,634	39.00	38%	31%
SIGNIFICANT SERVICE REDUCTIONS (50%)	\$ 499,419	9.00	7%	20%
SUPPORT SERVICES	\$ 866,832	7.00	13%	7%
Total	\$ 6,827,846	60.00	100%	100%

Attachment # 2
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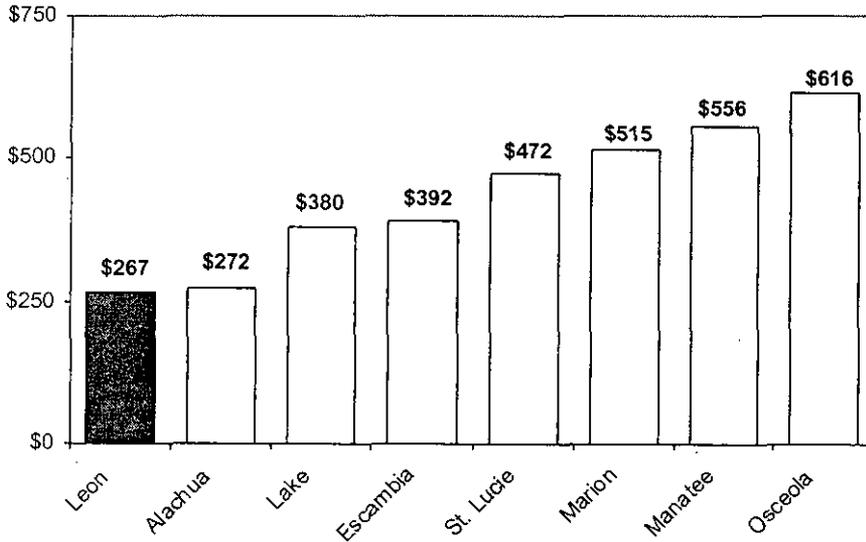
1

Reductions fully highlighted are included as reduction in Option 1. Partial Reduction=Reduced Service Level; Full Service Reduction=Service No Longer Performed; Total Potential Reductions=Partial Plus Full.

Comparative Data for Like-Sized Counties

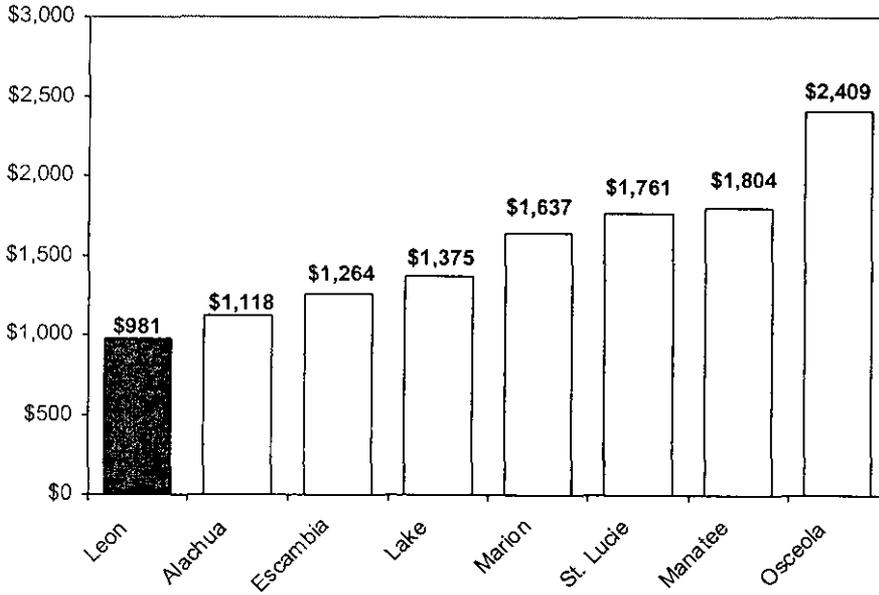
Total Net Budget (FY09)

Millions



Leon County ranks lowest in operating budget among like-sized counties, with a net budget of \$267.4 million. The next closest is Alachua County with a budget of \$272 million.

Net Budget Per Countywide Resident (FY09)

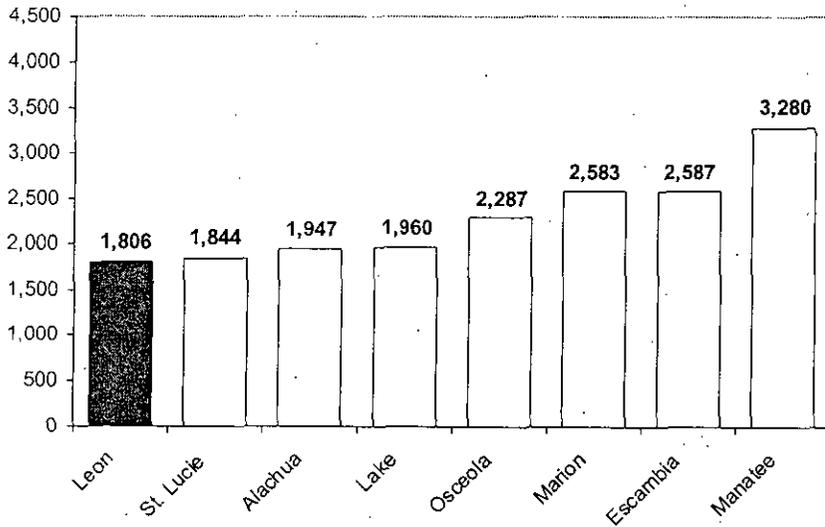


Leon County is the lowest for dollars spent per county resident. Osceola County spends more than twice the amount per resident than Leon County.

*Population based on 2007 estimates.

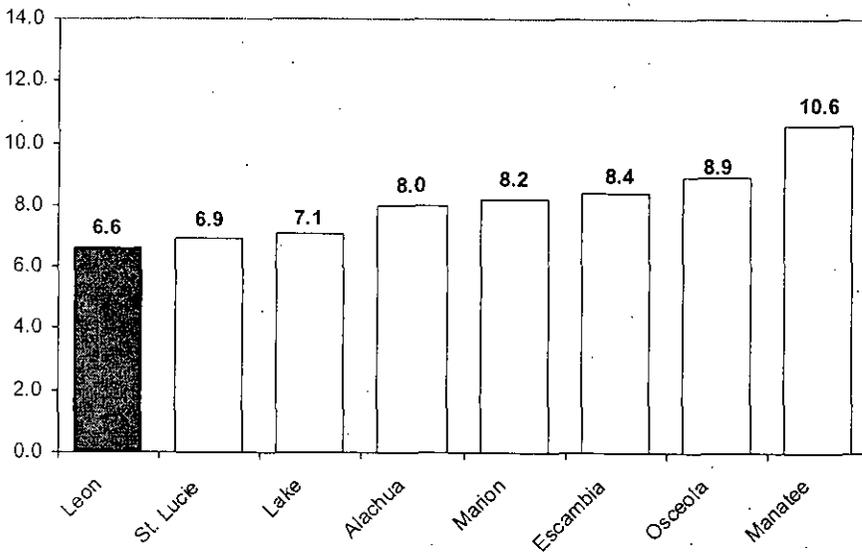
Comparative Data for Like-Sized Counties

Total Number of County Employees (FY09)



County employees consist of Board, Constitutional, and Judicial Offices. Leon County has the lowest number of County Employees.

County Employees per 1,000 Residents (FY09)



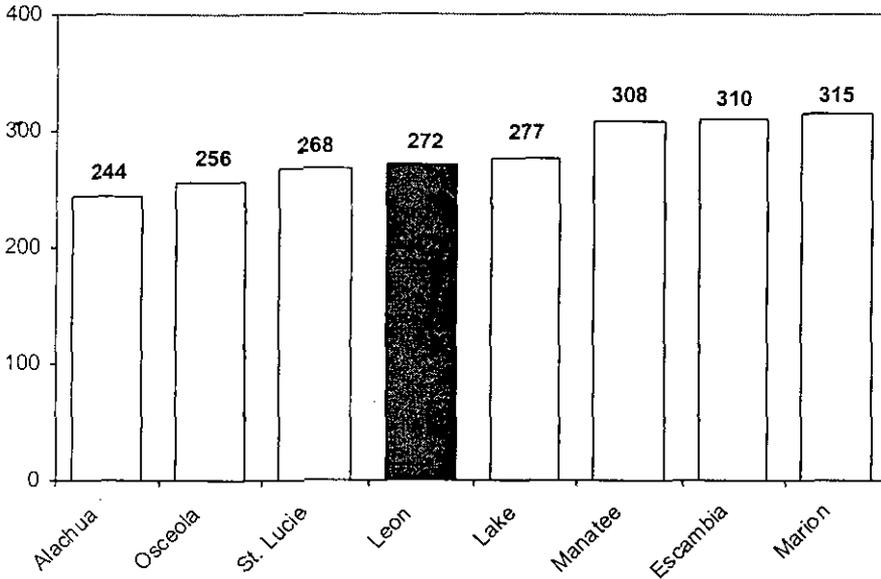
Leon County has a ratio of 6.6 employees for every thousand County residents. When compared to like-sized counties, Leon County ranks the lowest.

*Population based on 2007 estimates.

Comparative Data for Like-Sized Counties

Countywide Population (2007)

Thousands



In 2007, the Bureau of Economic and Business Research estimated Leon County contained 272,497 residents. The selection of comparative counties is largely based on population.

Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Vincent S. Long, Deputy County Administrator *VSL*
Alan Rosenzweig, Assistant County Administrator *AR*
Scot Ross, Budget Manager *SR*

Subject: Fire Services Fee

Statement of Issue:

This item requests Board guidance regarding the implementation of the Fire Services Fee.

Background:

At the February 27, 2009 meeting, the Board approved the interlocal agreement with the City of Tallahassee for Fire Services and was provided preliminary fire service fee information at that time.

Analysis:

The Fire Services Fee prepared by GSG currently anticipates a two tiered approach: within 2 miles of a fire station and all others. These two areas are generally inside capital circle (\$190) and outside capital circle (\$171). Pursuant to the interlocal agreement, the Board shall impose the fire services fee in the unincorporated area. This fee would collect \$8.1 million to pay for county-wide fire services and fund increased services in the unincorporated areas of the county. The fire services fee consultant, Government Solutions Group will provide a presentation of the fee study at the workshop.

In addition to setting rates, there are also issues related to fee collection. The most significant concern deals with those non-city utility customers that do not pay a direct bill. The following provides an overview of the proposed collection method:

- The City will bill all unincorporated area city utility customers the fire assessment on their monthly utility bill.
- The City will direct bill all non-city utility customers the fire assessment. This will either occur semi-annually or quarterly.
- The city will compile a list of those residents and businesses that do not pay the direct bill and will provide this information to the County. Staff recommends that these delinquent bills are then placed on the next year's tax bill utilizing the uniform method of collection.
- The County is continuing to seek cooperation from Talquin Electric in utilizing their utility bills to collect this assessment.

Options:

1. Direct staff to proceed with finalizing the fire services assessment for implementation October 1, 2009.
2. Do not direct staff to proceed with finalizing the fire services assessment for implementation October 1, 2009.
3. Board Direction

Recommendation:

Option 1

Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator 
Alan Rosenzweig, Assistant County Administrator 
Scot Ross, Budget Manager 

Subject: Stormwater and Solid Waste Non Ad Valorem Assessments

Statement of Issue:

This item requests Board guidance regarding the stormwater and solid waste non ad valorem assessments.

Background:

During the development of the FY2009 budget, the Board directed staff to prepare materials as part of the FY2010 budget process to consider increasing both the stormwater and solid waste non ad valorem assessments. This direction acknowledged that both the stormwater and solid waste programs are currently be subsidized by general revenue and not acting as self supporting programs. This direction is consistent with the Board's adopted guiding principles (Attachment #1). At the December 8, 2008 Retreat, the Board established revenue diversification as one of its priorities reaffirming this direction.

Analysis:

For several years the Board has been evaluating the necessity to increase both the stormwater and solid waste non ad valorem assessments. Attachments #2 and #3 provide the most recent analysis for these two fees. Based on Board direction, updated analysis would be prepared as part of the budget process.

Based on the current five year plan, Solid Waste and Stormwater will require a general revenue subsidy of \$1.79 million and \$3.7 million respectively next year. Both subsidies are the direct result of insufficient revenue being generated by their respective fees. These amounts may vary depending upon final budget development over the next several months. Given the recent transition to utilizing Marpan Recycling for the disposal of Class III material, there is still some uncertainty on how the overall revenue and expenditures for the solid waste fund are going to settle.

Table 1 provides a summary of the current rates and the proposed maximum rates.

Table 1: Non Ad Valorem Assessments

	Solid Waste		Stormwater		Total	
	Fee	Revenue	Fee	Revenue	Fee	Revenue
Current	\$40	\$1,334,859	\$20	\$885,292	\$60	\$2,220,151
Proposed*	\$89	\$3,152,000	\$113	\$5,664,000	\$202	\$8,861,000

* Could be phased on over a number of years

There are a number of options to consider as part of the development of the FY2010 budget.

- Maintain the current level for the Solid Waste and Stormwater assessments
- Authorize increasing the Solid Waste and Stormwater assessments to the maximum rate over a period of three years
- Authorize increasing the Solid Waste and Stormwater assessments to the maximum rate next year
- In light of the in new fire services fee that will collect \$8,100,000, eliminate one or both of the assessments

Options:

1. Direct staff to proceed with developing the FY2010 budget contemplating a three year phase in to the maximum solid waste and stormwater fees.
2. Direct staff to proceed with developing the FY2010 budget and maintaining the current stormwater and solid waste assessments.
3. Direct staff to proceed with developing the FY2010 budget with the elimination of the solid waste and stormwater fees.
4. Board Direction

Recommendation:

Board Direction

Attachments:

- #1 Board Guiding Principles
- #2 July 8, 2008 Solid Waste Non Ad Valorem Assessment Analysis
- #3 July 8, 2008 Stormwater Non Ad Valorem Assessment Analysis

RESOLUTION NO. R08-01

WHEREAS, it is the mission of the Leon County Board of County Commissioners to preserve and enhance the outstanding quality of life in our community, and;

WHEREAS, Leon County strives to set the standard and best practice for other local governments in Florida and in the United States through strong and consistent fiscal policies and practices, and;

WHEREAS, Leon County has a long history of providing cost effective, superior services to our citizenry, and;

WHEREAS, Leon County has reduced or held constant the general property tax rates over each of the past 16 years, and;

WHEREAS, over the last two years the County millage rate has decreased by 16%, and;

WHEREAS, Leon County has controlled expenditures, maintaining the lowest budget per capita of any comparable county and currently has the 6th lowest budget per capita of all 67 counties, and;

WHEREAS, Leon County has been responsible in the building of reserves to healthy levels and has invested recurring revenues in infrastructure improvements, and;

WHEREAS, the Board of County Commissioners has been proactive in establishing policies such as Policy No. 93-44 "Fiscal Planning" and Policy No. 07-2 "Reserves" to provide guidance related to fiscal responsibility, and;

WHEREAS, Leon County maintains an investment quality credit rating of AA-, and;

WHEREAS, Leon County was the first county in the state to institute a hiring, capital projects and travel freeze in preparation for 2007 legislative property tax reforms, and;

WHEREAS, as pursuant to the 2007 legislation, Leon County was one of only 4 "non-fiscally constrained" counties to be placed in the least punitive 3% roll-back category (as opposed to the 5%, 7% or 9% categories) based on the County's conservative annual increases in budget per capita, and;

WHEREAS, due to roll-backs and capped future growth in property taxes imposed by the Legislature, combined with significant current and future challenges facing local government including those related to an aging population, a struggling housing market, rising health care costs, aging infrastructure, and a continued resistance to tax increases, there is a need to assess the long view and prepare for a more austere course for county government, and;

WHEREAS, as the level of government closest to the people, Leon County must make strategic decisions in order to be prepared and continue to deliver high quality services in the areas most critical to our citizenry, and;

WHEREAS, this will require a re-examination of core services, levels of services and a commitment to priority setting as Leon County continues to take a gradual business-like approach to determining the size of government its citizens can afford and the priority of the services we deliver to our citizens.

NOW, THEREFORE, BE IT RESOLVED by the Leon County Board of County Commissioners, Florida that the following guiding principles are adopted:

1. The Board of County Commissioners upholds the importance of the Leon County Home Rule Charter allowing citizen involvement and flexibility in shaping government to best meet the County's unique and changing needs.
2. The County budget will always be balanced, with available revenues equal to appropriations.
3. The County will strive to maintain the lowest dollars spent per County resident, as compared to like-size counties, while retaining the maximum level of service possible.
4. Through citizen input and Commission deliberation, core functions for County government will be identified and the dollars will be allocated accordingly during the budget process.
5. The County will continue to explore opportunities with its governmental counterparts for functional consolidation and/or shared efficiencies.
6. The County will continue to enhance our cooperation and coordination with our Universities and Community College to promote, strengthen, and sustain our community's intellectual capital.
7. The County Administrator will require Program Managers to conduct an annual review and scrutiny of their base budgets when preparing budgets for future years.
8. Consistent with best practices and the Florida Statutes, Leon County will retain an emergency reserve fund of not less than 5%, but not more than 10% of the general operating budget (Policy No. 07-2).
9. Consistent with best practices and the Florida Statutes, Leon County will retain an operating cash reserve fund of not less than 10% but not more than 20% of the general operating budget (Policy No. 07-2)
10. Cash reserves in excess of reserve policies will be utilized to support one time capital projects and/or other one-time expenditures to address unforeseen revenue shortfalls (Policy No. 07-2).
11. Leon County will continue to ensure the useable and safe life of existing infrastructure by providing funding for proper maintenance (Policy No. 93-44).

12. Provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprise (Policy No. 92-5).
13. Ensure that capital projects financed through the issuance of bonds will not be financed for a period that exceeds the useful life of the project or the life of the supporting revenue source (Policy No. 93-47), and support conduit financing to promote the economic health of the community.
14. Maintain accounting and reporting practices in conformance with the Uniform Accounting System of the State of Florida and Generally Accepted Accounting Principles (GAAP) (Policy No. 92-4).
15. Ensure that annual financial and compliance audit of the County's financial records is conducted by an independent firm of certified public accountants whose findings and opinions are published and available for public review (Policy No. 92-4).
16. Will optimize return on investments within the constraints of safety and liquidity through an adopted Investment Policy.
17. Shall establish formal policies and procedures to address amending the budget while allowing the organization to function and react to changing conditions (Policy No. 97-11).
18. The County shall provide a meaningful public input process during the annual budget review which shall, at a minimum, include at least one Board Workshop and two Public Hearings.
19. The County will fully research and employ technology to improve the personal and collective efficiency of county employees.
20. The County will continue to enhance our culture of performance, as we maintain a very low employee per 1,000 population and a "flat" organizational structure, and hold individual employees to high expectations and performance standards. Employees are entrusted with broad authority in their functional areas, expected to respond quickly to requests for service, explore and pursue alternatives to assist the citizenry, attempt to deliver more than what is expected, and are empowered to use professional discretion on the spot to resolve issues and reduce "bureaucracy". These employees are valued and compensation and benefits are commensurate with their responsibilities and competitive in the industry.
21. The County will continue to improve our efforts to promote employee innovation, through incentives, recognition and rewards for identifying and implementing program and process improvements that add value to services while producing cost savings.

- 22. The County will continue to leverage Leon County tax payer dollars to attract federal and state appropriations, reimbursements, and matching grants to realize revenue maximization for the purpose of funding priority projects and programs.

PASSED, AND DULY ADOPTED BY THE LEON COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA THIS 15th DAY OF JANUARY, 2008.

LEON COUNTY, FLORIDA

BY: Jane G. Sauls
Jane G. Sauls, Chairman
Board of County Commissioners

ATTEST:
Bob Inzer, Clerk of the Court

BY: [Signature]

Approved as to Form:
Leon County Attorney's Office

BY: [Signature]
Herbert W.A. Thiele, Esq.
County Attorney

Board of County Commissioners Workshop Item

Date of Meeting: July 8, 2008

Date Submitted: July 2, 2008

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Alan Rosenzweig, Assistant County Administrator *AR*
Tony Park, P.E., Public Works Director *TP*

Subject: Consideration of Eliminating the General Revenue Subsidy for Solid Waste Management

Statement of Issue:

This item considers eliminating the general revenue subsidy for solid waste management.

Background:

During the March 11, 2008 workshop on the FY 2008 budget, the Board instructed staff to review strategies for eliminating the general revenue subsidy to the solid waste fund. This direction by the Board is consistent with previous direction during the December 11, 2007 Board retreat and the January 30, 2008 workshop on the prioritization of county services.

Enterprise Fund:

On January 15, 2008, the Board ratified the actions taken during the December 10, 2007 Board retreat. This ratification included approving modifications to the Leon County Guiding Principles. Guiding Principle #12, refers to the operation of enterprise funds and states that Leon County will "provide that fees charged in enterprise operations will be calculated at a level which will support all direct and indirect costs of the enterprises" (attachment #1). This principle is also stated in County Policy No. 92-5. By definition an enterprise fund generates sufficient revenue to fund all operating and capital cost through fees and/or special assessments.

Analysis:

The County's intention has been for solid waste services to operate as an enterprise fund which acts like a business by collecting enough revenue for service to fully fund the entire operation. The main revenue sources for solid waste are the tipping fees and the non-ad valorem waste disposal special assessment. However, the revenues generated through the non-ad valorem assessment and tipping fees are not enough to support the direct and indirect costs of the solid waste enterprise. Specifically, the non-ad valorem assessment is insufficient to cover the cost of disposal for the unincorporated area and the provision of the rural waste services as originally intended. In order to ensure no interruption of rural waste services for the citizens, the County has subsidized the operations with general revenue until the assessment could be increased. In FY08, solid waste is receiving a \$505,790 subsidy from general revenue in order to operate. Table #1 shows the future projections of general revenue subsidy to the Solid Waste fund. As reflected this table illustrates that an increase in the non-ad valorem assessment is necessary in order to remain consistent

Agenda Request: Consideration of Eliminating the General Revenue Subsidy for Solid Waste Management
 July 8, 2008
 Page 2

with the Guiding Principles and Policy of Leon County.

Table #1: Estimated General Fund Subsidy to Solid Waste Management

FY09	FY10	FY11	FY12	FY13
\$1,688,803	\$1,790,917	\$1,854,441	\$1,920,535	\$2,026,201

The subsidy reflects the cost to fund the rural waste service centers and a portion of the disposal costs for the unincorporated area.

Services Provided by Solid Waste:

Attachment #2 describes all the services currently provided by Solid Waste: residential waste collection (including the Rural Waste Service Center (RWSC), waste disposal, recycling and education services, and household-hazardous waste management.

Without a general revenue subsidy, the Solid Waste Division requires a subsidy of \$1,688,803. There are several factors that will compound this deficit in the future.

1. The non ad-valorem assessment of \$40 per single family unit is insufficient to cover the cost of disposal. The average household produces 1.47 tons of waste annually. Current disposal cost is estimated to be \$65 per year per household. Disposal cost is projected to continue to rise in the coming years.
2. The funding for the RWSC program is currently being subsidized with general revenue. Formerly funded by assessment revenues, the RWSCs is now totally funded from general revenue. For the RWSC to be funded through the Solid Waste enterprise fund, alternative revenues need to be provided to eliminate the general revenue subsidy.
3. During the April 22, 2008 meeting, the Board authorized solicitation of an Invitation to Negotiate for long-term Class III Solid Waste management services. Recommendations regarding this invitation are forthcoming. It is important to note that depending on the staff's recommendations, the services for long term Class III Solid Waste management could have a fiscal impact on Solid Waste Management; more specifically the disposal tonnage for Class III waste could diminish resulting in a reduction of revenue to the fund.
4. The county's contract with Waste Management for hauling of trash to Springhill allows for an annual fuel adjustment surcharge. The surcharge in FY08 was over \$174,000. Preliminary indications are the surcharge for FY09 may be in excess of \$400,000.

Options for Reducing Solid Waste Management's Budget:

Each of these alternatives will reduce and/or eliminate the general fund subsidy to the Solid Waste Management budget:

- I. Universal Mandatory Collection
- II. Increasing the Non Ad-Valorem Assessment
- III. Reduction of Service Levels

Agenda Request: Consideration of Eliminating the General Revenue Subsidy for Solid Waste Management
July 8, 2008
Page 3

I. Universal Mandatory Collection:

Unincorporated residents of Leon County currently have the option of having curbside solid waste collection through a subscription service with WMI or they have the option of using one of the Rural Waste Service Centers. Under mandatory universal collection all of the unincorporated area would be required to have curbside collection.

This approach has a number of advantages to the current system:

- There will be a decrease in illegal dumping. Public Works recorded over 160 complaints of illegal dumping activity on County right-of-way over the past three years. Growth Management recorded 113 complaints for the past two years for illegal dumping on private property (i.e. roads or adjacent to publicly owned right-of-way) which resulted in some form of code enforcement action.
- There will be a reduction in greenhouse gas emissions. WMI collection vehicles currently travel almost every road in the County and pass by numerous residents who drive separately to the RWSC.
- There will be a reduction in missed collection complaints.
- The overall cost of operating the Solid Waste Management system could be reduced through the closure of the RWSCs.
- The possibility of having WMI perform all of the billing functions, eliminating the need to collect the funds through the tax bill.

There are disadvantages to this approach as well:

- Current non-subscribers in the mandatory area would be required to pay for collection.
- Citizens may complain that the ability to choose a method for disposal has been taken away.

At this point in time, staff has not approached WMI regarding providing universal collection for the entire unincorporated area including having WMI perform the billing function. If the Board approves universal mandatory collection, staff recommends that the Board direct staff to negotiate with WMI a rate for providing universal collection in the entire unincorporated area, inclusive of billing. In addition, if the Board approves universal mandatory collection, staff recommends that the RWSCs be closed. Mandatory universal collection would allow for the closure of all five RWSC facilities.

II. Increase Non-ad Valorem Assessment

To cover the entire cost of providing solid waste services to the unincorporated area the total assessment for waste disposal and rural waste services should be \$89.35. This amount is an increase of \$49.35 over the current \$40.00 assessment. The \$40.00 assessment has been in effect since 1995; with no change in the rate for 13 years.

The \$89.35 assessment is comprised of two parts: \$65.38 for the disposal fee and \$23.96 for the rural waste service centers. This rate would be in effect for the next three fiscal years. The rate would be evaluated for adjustment as part of the FY2012 budget cycle. The assessment is being calculated to contemplate future disposal fee increases and projected increased costs of operating the rural waste service centers. The

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calculation is based on the following:

Disposal Costs:

- 1.47 tons average annual solid waste per household
- Average per ton tipping fee for next three years is \$41.45 per ton
- As non-ad valorem assessments are collected on the tax bill, individuals can receive a 4% discount for payment in November, 3% in December, 2% in January and 1% in February; Florida Statutes dictates that the budget be developed on 95% of projected collections
- The Tax Collector charges 2% for collection of the assessment revenue
- Based on the above, the disposal component of the assessment should be \$65.38; this contemplates tipping fee increases for the next three years

Rural Waste Collection Center Costs:

- The projected average cost to operate the RWSC is \$799,644 per year over the next five years
- As noted above, the non-ad valorem assessment is collected on the tax bill and is subject to early payment; the Florida Statutes dictates the budget be developed on 95% of projected collections
- The Tax Collector charges 2% for collection of the assessment revenue
- Based on the above, the RWSC component of the assessment should be \$23.96

The total non-ad valorem assessment will be \$89.35. This contemplates "rate stabilization" for future increases in the tipping fee and the cost to operate the RWSCs.

III. Reduction of Service Levels:

Currently, Solid Waste Management operates five RWSC. Each RWSC accepts Class I, Class III, appliances, tires, electronics, recyclables, yard trash, and hazardous household waste. Four of the centers are open 50 hours per week on Tuesday and Thursday through Sunday. The Blount Center, which is open 8 hours on Tuesday and Saturday, and serves an average of 171 customers per week, and is located 7.2 miles from the Ft. Braden Center.

The following reductions are proposed to reduce the general fund subsidy to Solid Waste Management. However, if the non-ad valorem assessment is not raised to cover the cost of services two additional decisions will need to be reached: 1) increase the non ad-valorem assessment or 2) continue to provide the general revenue subsidy by a reduced amount.

Reduction of Service Levels: Option #1

- Accept all types of waste: Class I, Class III, appliances, tires, electronics, recyclables, yard trash, and hazardous household waste.
- Reduce hours of operation from 50 hours per week to 40 hours per week.
- Reduce FTEs by 1.00

Total Cost Savings: \$70,729

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Reduction of Service Levels: Option #2

- Accept Class I waste and recycles only
- Reduce hours of operation from 50 hours per week to 20 hours per week: Sat and Sun only. (RWSC customers would have to dispose of waste, other than Class I household garbage and recyclables, at the Apalachee Solid Waste Management Facility, free of charge.)
- Close the Blount Center location. (Customers would utilize the Ft. Braden Service Center)
- Reduce FTE's by 4.00 and OPS hours

Total Cost Savings: \$416,353

Assessment Process:

In order to increase the current assessment, the Board would need to schedule a public hearing. This would be done as follows.

1. In accordance with Florida Statute, separate first class notification to property owners would be mailed 20 days prior to the required public hearing on September 3, 2008. Pursuant to statute, the increase needs to be adopted by September 15, 2008. Due to the requirement of the first class notice, the assessment will not appear on the TRIM notice.
2. On September 3, 2008 the Board would conduct a public hearing to consider the proposed increase.

If the Board does not proceed with an increase, the current \$40.00 assessment will appear on the TRIM notice mailed by the Property Appraiser in August.

Options:

1. Develop the FY2009 budget utilizing a \$1.688 million subsidy to the Solid Waste Fund. This would allow the current service levels for the Rural Waste Service Centers (RWSC), with no increase in the non-ad valorem assessment.
2. Direct staff to:
 - a. Schedule a public hearing for September 3, 2008 to consider increasing the Solid Waste Non-Ad Valorem Assessment from \$40 to \$89.35 thereby maintaining the current level of service while eliminating the general revenue subsidy.
 - b. Direct staff to prepare and send the required first class notices prior to the September 3, 2008 public hearing.
3. Direct staff to develop the FY09 Solid Waste Management budget through a combination of reductions and general revenue subsidy.
4. Direct staff to proceed with establishing Mandatory Universal Collection in the Unincorporated Area, begin negotiations with Waste Management Inc. to provide billing services and correspondingly close the Rural Waste Service Centers.
5. Board Direction.

Recommendation:

Option #1 has been included in the tentative budget.

Agenda Request: Consideration of Eliminating the General Revenue Subsidy for Solid Waste Management

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Attachments:

1. Leon County Guiding Principles
2. Services Provided by Solid Waste Management

Board of County Commissioners Budget Discussion Item

Date of Meeting: July 8, 2008

Date Submitted: July 2, 2008

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Alan Rosenzweig, Assistant County Administrator *AR*
Tony Park, P.E., Director of Public Works *TP*

Subject: Consideration of Stormwater Non-Ad Valorem Assessment Rate Increase to Reduce the General Revenue Subsidy to the Stormwater Utility Fund

Statement of Issue:

This item considers eliminating or reducing the general revenue subsidy for the stormwater utility program by increasing the non ad valorem assessment rate for the stormwater utility fee.

Background:

At the December 11, 2007 Board retreat, and the January 30, 2008 workshop on the prioritization of county services, the Board instructed staff to review strategies for eliminating the general revenue subsidy to the stormwater utility fund. After reviewing options to reduce or eliminate the general revenue subsidy, the Board chose to defer action on the stormwater subsidy until the preliminary budget workshops.

The stormwater utility fee is a non-ad valorem special assessment billed on the annual tax bill for developed property in the unincorporated area. Residential properties are assessed based upon the number of residential structures per parcel. Non-residential properties (offices, stores, etc.) are assessed a multiplied rate, based on the impervious area on site including sidewalks and parking areas relative to the average 2,723 square feet per single family unit (SFU). The 2008 stormwater assessment is projected to generate \$885,292.

The annual \$20 per SFU was established by the Board in September 1991, and currently covers 14 percent of the costs of this program. The initial utility fee was reserved for capital improvement projects and administrative expenses. Ordinance revisions in July 1995 allowed the assessment to be used for operating and maintenance costs. The FY 2009 preliminary budget has \$6,312,796 budgeted for stormwater system management costs.

Budget Discussion Item: Consideration of Stormwater Non-Ad Valorem Assessment Rate Increase to Reduce the General Revenue Subsidy to the Stormwater Utility Fund

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Analysis:

Stormwater fee increases have been considered in the past to fund capital projects, acquire floodplain and environmentally sensitive areas, and to enhance the operation and maintenance of the stormwater infrastructure. Past options included:

1. Establishing a basin-specific assessment to recover capital project costs;
2. Extending the County fee to residents within the city limits to offset the costs borne by the County program due to runoff leaving the incorporated area;
3. Establishing an MSTU for drainage purposes, expiring upon completion of capital program, and;
4. Reevaluating the single family unit (SFU) equivalent fee basis using updated parcel statistics and potentially establishing separate classes for fee multipliers.

Staff recommends using the non-ad valorem assessment to generate revenue for continuing operating expenses and associated capital costs. Stormwater management expenses include operation and maintenance of stormwater facilities and conveyances, equipment to perform the tasks, engineering support, surface water quality monitoring and evaluations, stormwater utility administration, and indirect costs. As reflected in Table 1, the three-year projected annual average expenditure through FY 2011 is \$7,322,441.

A portion of these expenditures are offset by a transfer of funds from the gas tax fund to pay for the direct maintenance of stormwater infrastructure associated with county arterial roads. This transfer is necessary in order to fund this portion of the stormwater program. The annual offset to stormwater management expenditures by the gas tax and interest earnings is calculated to average \$1,657,908 through Fiscal Year 2011. In addition, a proposed reduction involving a reorganization of the stormwater department will provide an additional average annual savings of \$325,656. This increases the total program funding offsets to \$1,983,564.

In order to eliminate the general revenue subsidy to this fund, the targeted annual expense for recovery from the non-ad valorem assessment would be on average \$5,338,877 which translates to a non-ad valorem assessment of \$113. This assessment calculation includes the proposed reorganization reductions which have been included in the preliminary budget.

Without the program reductions, in order to eliminate general revenue subsidy, the annual non-ad valorem assessment would have to be set at \$120. The existing fee of \$20 per year which has remained unchanged for 17 years is forecasted to generate \$885,292 for the program in FY 2009. Leaving the fee at the current rate and including the program reductions will require an average annual general revenue subsidy of \$4.4 million. For FY 2009 the subsidy would be \$4.2 million.

Budget Discussion Item: Consideration of Stormwater Non-Ad Valorem Assessment Rate Increase to Reduce the General Revenue Subsidy to the Stormwater Utility Fund
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Table 1 summarizes the projected program costs, offsetting resources and the calculation for the proposed non ad valorem assessment.

Table 1: Three Year Stormwater Expenditures and Non-Ad Valorem Assessment Calculation

Expenditures:	2009	2010	2011	Average '09 - 11
General Stormwater Maintenance	1,269,289	1,313,321	1,351,797	1,311,469
Transportation Stormwater	2,801,131	2,898,304	2,983,215	2,894,217
Risk Allocations	51,069	55,869	61,149	56,029
Indirect Costs	495,125	519,881	545,875	520,294
Tax Collector	46,792	93,584	115,645	85,340
Water Quality/TMDL	404,665	404,665	404,665	404,665
Stormwater Engineering	963,953	989,971	1,017,379	990,434
Reserves	150,800	153,960	157,246	154,002
Capital (Filters and Equipment)	<u>811,309</u>	<u>914,220</u>	<u>992,442</u>	<u>905,990</u>
Total Expenditures	6,994,133	7,343,775	7,629,414	7,322,441
Offsets (other funding support)				
Gas Tax	1,561,354	1,609,941	1,652,430	1,607,908
Interest Earnings (estimated)	50,000	50,000	50,000	50,000
Department reorganization savings	<u>312,970</u>	<u>325,489</u>	<u>338,508</u>	<u>325,656</u>
Total Offsets	1,924,324	1,985,430	2,040,938	1,983,564
Total Expenditures Less Off-sets	5,069,809	5,358,345	5,588,475	5,338,877
# of Equivalent Single Family Residences*	46,324	47,251	48,196	47,257
Non Ad Valorem Assessment (Based on FY 09 – FY 11 Average Cost of expenditure and offsets)				\$ 113

* # of equivalent single family residence increase is estimated at a 2% annual growth rate.

The estimate for the 2008 assessment roll is 45,416 SFU for the stormwater fee. This includes the multipliers for non-residential property. The multipliers apply to non-residential properties based on the total number of equivalent single family residential units an individual non-residential property occupies. In order to support the entire cost of the program, the estimated annual assessment would need to be \$113 per SFU. Future annexation by the City of Tallahassee could limit growth of the fee base (developed parcels) in the unincorporated area.

Currently, the City of Tallahassee charges \$87.24 per equivalent residential unit which will generate \$14.7 million, and fully funds their stormwater program. Required fee increases through FY 2010 adjust the fee to \$95.40 by FY 2010 and generate and estimated \$16.3 million. After FY 2010, the rate increases annually by the consumer price index. If the consumer price index were 3%, then the FY 2011 rate would be \$98.26.

To ameliorate the impacts to property owners of raising the assessment to cover the entire cost of the program immediately; the increase could be implemented over three years, while concurrently reducing the competing priorities for general revenue. Table 2 illustrates the decrease and final elimination of the subsidy by 2011.

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Table 2: Three Year Phase in to Reach 100% Cost Recovery

Fiscal Year	Stormwater Fee	Fee Revenue	Cumulative Additional Revenue	General Revenue Subsidy	% Program Subsidy
2009	\$50	\$2,362,849	\$1,477,557	\$3,976,027	58%
2010	\$85	\$4,725,698	\$3,131,552	\$1,322,033	17%
2011	\$113	\$5,664,532	\$4,453,585	\$0	0%

* FY 09 anticipated assessment collections are anticipated at \$885,292 based on a \$20 special assessment fee.

In order to increase the current assessment, the Board would need to schedule a public hearing. This would be done as follows.

1. In accordance with Florida Statute, separate first class notification to property owners would be mailed 20 days prior to the required public hearing on September 3, 2008. Pursuant to statute, the increase needs to be adopted by September 15, 2008. Due to the requirement of the first class notice, the assessment will not appear on the TRIM notice.
2. On September 3, 2008 the Board would conduct a public hearing to consider the proposed increase.

If the Board does not proceed with an increase, the current \$20 assessment will appear on the TRIM notice mailed by the Property Appraiser in August.

Options:

1. Direct staff to maintain the current non-ad valorem assessment rate of \$20, and approve a general revenue program subsidy of \$4.2 million.
2. Direct staff to:
 - a. Schedule a public hearing for September 3, 2008 to consider increasing the Stormwater Non-Ad Valorem Assessment from \$20 to \$50 (with a maximum rate \$113 by 2011) thereby maintaining the current level of service while eliminating the general revenue subsidy in 2011.
 - b. Direct staff to prepare and send the required fist class notices prior to the September 3, 2008 public hearing.
3. Board Direction

Recommendation:

Option #1 is included in the tentative budget.

PA/AR/TP/WSR/wsr

Board of County Commissioners Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Alan Rosenzweig, Assistant County Administrator *AR*
Scott Ross, Budget Manager *SR*

Subject: Transportation Trust Fund Subsidy and Gas Taxes

Statement of Issue:

This item considers the status of the Transportation Trust Fund and the possibility of implementing an additional 1 to 5 cent fuel tax as authorized by Florida Statute.

Background:

At the December 8, 2008 Retreat, the Board established revenue diversification as one of its priorities, including the consideration of levying the additional 1 to 5 cent fuel tax. The Transportation Trust Fund is a special revenue fund established by Florida Statute 129.02. Major revenue sources for the Transportation Fund include proceeds from state and local gas taxes. The fund is used to account for revenues and expenditures restricted to the maintenance and construction of roads and bridges.

Analysis:

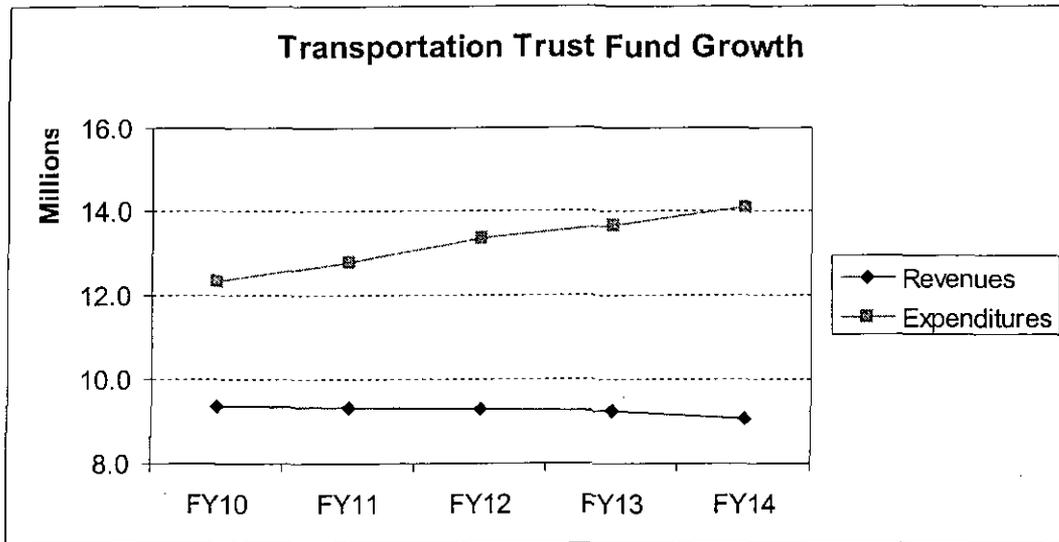
Without additional resources, the Transportation Trust Fund cannot sustain the current level of operating expenditures. Current revenue generated through state and local gas taxes does not cover the cost of the program without a subsidy from general revenue.

Until FY 2004, the Transportation Trust Fund was self-supporting with the revenues generated from State and local gas taxes; however, beginning in FY2005 the fund received \$154,000 in general revenue support, which increased to \$1.9 million in FY2007. For FY2008, the Board was able to reduce the subsidy to the fund by \$897,955 largely due to the elimination of the Tharpe Street capital project. This project cancellation allowed transportation fund dollars, previously used to support the arterial road and intersection improvement capital projects, to fund operating expenditures, thereby reducing the general revenue subsidy. Due to declining gas tax revenues associated with a recession economy, the subsidy was increased in FY 2009 to \$2.3 million.

Even with the realignment of capital expenses in FY 2008, as reflected in Figure 1, revenues will not keep pace with expenditures projected from FY 2010 – FY 2014. The trend analysis shows gas tax revenues decreasing on average 1.5% per year, and expenditures increasing on average by 3.9%.

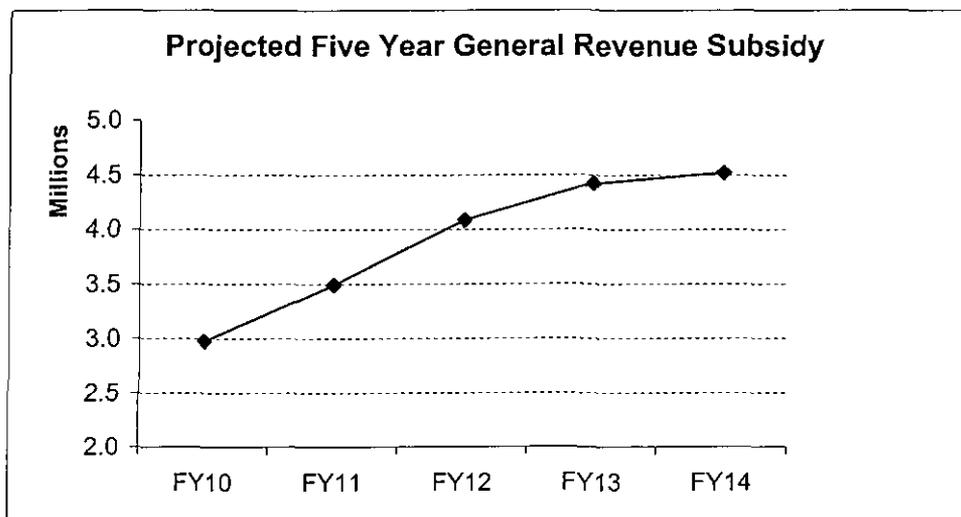
This disparity in growth rates is largely due to the gas taxes being based on consumption (volume) instead of cost; while, expenditure increases are directly associated with the increased costs of personnel and road maintenance supplies.

Figure 1



Without program changes, as reflected in Figure 2, it is projected that over the next 5 years, the general revenue subsidy will increase from the current \$2.3 to \$4.52 million by 2014 for a combined \$21.78 million over the next five years.

Figure 2



Transportation Trust Fund Authorized Gas Taxes

Currently, the fund is supported by four of the five authorized state and local gas taxes. **Table 1** provides a summary of these taxes and Attachment #1 presents additional detail regarding the statutory authority for each tax.

Table 1

Authorized Gas Taxes	Levy Rate	Authorization	FY09 Budget *
Constitutional Fuel Tax	2 Cents	State Imposed	\$2.7 million
County Fuel Tax	1 Cents	State Imposed	\$1.2 million
1 st Local Option Fuel Tax	6 Cents	Locally imposed. Shared with the City through interlocal ending 8/31/2015.	\$3.2 million
Ninth Cent Fuel Tax	1 Cents	Locally imposed. 100% to the County.	\$1.2 million
2 nd Local Option Fuel Tax	Up to 5 Cents	Currently not imposed. Generates approximately \$1.1 million per penny. Shared with the City through interlocal agreement.	1 Cents: \$1.1 million 2 Cents: \$2.2 million 3 Cents: \$3.3 million 4 Cents: \$4.4 million 5 Cents: \$5.5 million

Florida Statute 336.025 allows county governments to impose up to 12 cents in local option fuel taxes, of which 7 cents are levied in Leon County through the 9th cent and the 1st local option fuel tax (1-6 cent). Leon County keeps 100 percent of the 9th cent, but shares the 6 cents with the City of Tallahassee at a 53.33% (City): 46.67% (County) ratio.

1 to 5 Cent Local Option Fuel Tax

One prospective means of strengthening the revenue stream for the fund would be to implement the 2nd local option tax, commonly referred to as the 1 to 5 cent fuel tax. All county governments are authorized to levy this tax. It must be levied by an ordinance adopted by a majority plus one vote of the BCC, or voter approval in a county-wide referendum. Like the 1 to 6 cent tax, the 1-5 cent tax also must be shared with the City of Tallahassee through an inter-local agreement. If an agreement cannot be reached, the state divides the tax through a statutory distribution formula. All tax impositions or tax rate changes must be levied before July 1st to be effective January 1st of the following year.

Projections indicate that the 1 to 5 cent local option fuel tax would generate approximately \$1.1 per levied cent. If an interlocal agreement was made between the City and County, with an equal distribution on the maximum levy, the estimated net revenue for both entities would be approximately \$2.75 million per year. The additional revenue would offset the \$2.4 million deficit projected by FY2014 and eliminate the general revenue subsidy. For FY2010, the tax would be in-place for 9 months resulting in \$2.06 million per government

For the Board to implement the tax effective for the FY 2010 budget, the County would need to enter an inter-local agreement with the city, and adopt an ordinance by July 1, 2009. This would require holding a public hearing by June 10, 2008.

Expansion of bus service to the Unincorporated Area

The imposition of the additional five cents of gas tax can also be utilized to support mass transit. The Florida Department of Transportation (FDOT) has awarded StarMetro grant funds (\$240,000 annually) for three years to support additional bus service on Mahan Drive. This level of funding could provide service to Pedrick Road with a return on Buck Lake. The grant can only be used for additional routes on the Mahan corridor. The grant requires an annual match of 50%. Based on preliminary discussions with StarMetro it appears the matching funds may be available through existing resources supporting StarMetro. However, the increased service would require an additional three buses (\$430,000 per bus). The buses have an estimated life cycle of 12 years and could possibly be funded over this time period; approximately \$100,000 per year plus interest. StarMetro would be seeking a commitment from the County to 1) support the funding of the three additional buses and 2) at the conclusion of the grant (3 years) provide the on-going support necessary to maintain the additional routes.

In addition to Mahan Drive, StarMetro has also identified additional routes for North Monroe (Attachment 2). The additional operating costs range from \$89,000 to \$669,000; factors include wait time and length of route. As with the additional Mahan Drive route, an additional 3 buses would also be required for the North Monroe routes.

If the County proceeds with the imposition of the additional gas tax, the County would need to enter into an interlocal agreement with the City for the allocation of the revenue. The commitment related to the support of mass transit could be included as part of this interlocal agreement.

Fund Balance

The projected year ending FY 2009 uncommitted fund balance for the Transportation Trust Fund is \$7.2 million. The parameters of the County's reserve policy require that a minimum of 15% to a maximum of 30% remain available in the fund balance for cash flow and emergency purposes. This translates to maintaining a range of \$1.8 to \$3.5 million in fund balance, leaving \$5.4 million above the policy minimum and \$3.7 million above the policy maximum. The County reserve policy does not generally allow the utilization of fund balance for recurring expenditures; however, if the gas tax were phased over a period of years, these funds could be utilized to equalize the fund as revenues increased and thereby negate the need for any general revenue subsidy over this time.

Options:

1. Direct staff to notify the City of Tallahassee of the County's intent to impose the 5th cent gas tax using the following distribution formula as the basis of an interlocal agreement: 0.5 cents to Star Metro to provide bus routes in the unincorporated area of Leon County, 2 cents to the City of Tallahassee and 2.5 cents to Leon County.
2. Based on the negotiations with the city, authorize staff to schedule the required public hearing to consider an ordinance to implement the 1 to 5 Cent Local Option Fuel Tax.
3. Do not authorize staff to negotiate an interlocal agreement with the City of Tallahassee for the implementation of the 1 to 5 Cent Local Option Fuel Tax.
4. Board Direction.

Recommendation:

Board Direction

Attachment:

#1 Transportation Fund Fuel Taxes

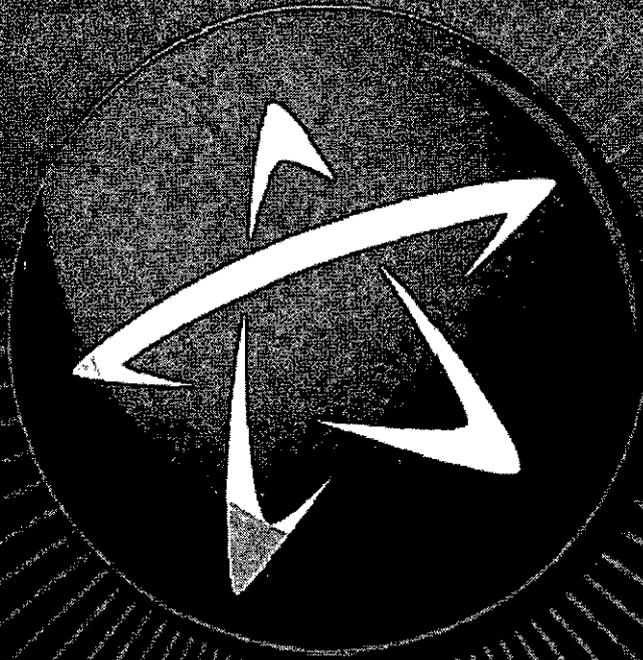
#2 StarMetro Bus Route Information

Transportation Trust Fund Fuel Taxes	Interlocal Agreement Effective Date	Agreement Sunset Date
<p>*Ninth Cent Fuel Tax - A tax of 1 cent on every net gallon of motor and diesel fuel sold within a county. It is automatically imposed upon diesel fuel in every county due to a State policy of statewide equalization of diesel fuel tax rates. The tax on motor fuel may be authorized by an ordinance adopted by an extraordinary vote of the governing body or voter approval in a countywide referendum. Generally, the proceeds may be used to fund transportation expenditures.</p>	<p>N/A – County implemented and does not require an interlocal agreement. Imposed based upon F.S. 336.021</p>	<p>N/A</p>
<p>*Local Option Fuel Taxes - First Option: Tax of 1 to 6 cents on every net gallon of motor and diesel fuel sold within a county. This tax is imposed on diesel fuel in each county at the maximum rate of 6 cents per gallon due to a State policy of statewide equalization of diesel fuel tax rates. The tax may be authorized by ordinance adopted by a majority vote of the governing body or voter approval in a countywide referendum. Tax is distributed by local agreement between a county and local municipalities. Generally, the proceeds may be used to fund transportation expenditures.</p> <p>Second Option: An additional tax of 1 to 5 cents on every net gallon of motor fuel sold within a county. Diesel fuel is not subject to this tax. The tax may be authorized by ordinance adopted by a majority vote of the governing body or voter approval in a countywide referendum. Generally, the proceeds may be used to fund transportation expenditures.</p>	<p>Option 1: Effective 9/1/1987</p> <p>Option 2: N/A – This option has not been levied.</p> <p>F.S. 336.025 allows for the imposition of the First and Section options.</p>	<p>Option 1: Expires 8/31/2015</p> <p>Option 2: N/A – This option has not been levied</p>
<p>Constitutional Fuel Tax – (80%20% Surplus Fuel Tax) - Pursuant to the State Constitution, an excise or license tax of 2 cents per gallon on motor fuel. Any remaining surplus that is not used toward debt service is to be utilized for acquiring, constructing, and maintaining roads.</p>	<p>N/A – Imposed by F.S. 206.41(1)(a), based upon the State Constitution Art. XII, section 9(c). It is administered by the State Board of Admin.</p>	<p>N/A</p>
<p>County Fuel Tax (Gas Pour Over Trust) – An additional tax of 1 cents per net gallon of motor fuel. Proceeds to be utilized for the acquisition of rights-of-way; the construction, reconstruction, operation, maintenance, and repair of transportation facilities, roads, bridges, bicycle paths, and pedestrian pathways.</p>	<p>N/A – Imposed by F.S. 206.41(1)(b) and administered by the Department of Revenue</p>	<p>N/A</p>

*The Legislature has authorized the statewide equalization of local option tax rates on diesel fuel by requiring that the full 6 cents of the full 6 cents of the 1 to 6 cents fuel tax as well as the 1 cent Ninth-Cent Fuel Tax be levied on diesel fuel in every county even though the county government may not have imposed either tax on motor fuel or may not be levying the tax on motor fuel at the maximum rate. *Source: 2008 Local Government Financial Information Handbook, page 199.*

Two Route Options

North Monroe (US 27)
Mahan Drive (US 90)



starmetro

Route Description – North Monroe

Five Possible Options

1. Extend Existing Route 8 to N. Monroe Wal-Mart
2. Extend Existing Route 8 to Fred George/Huntington Oaks Plaza
3. Extend Existing Route 8 to Oak Valley Shopping Center
4. New Express Route to Fred George/Huntington Oaks Plaza
5. New Express Route to Oak Valley Shopping Center

N. Monroe Routes – Operating Costs

★ Option 1 – Extend Route 8 to WalMart

- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ Adds an additional 2.7 route mile
- ★ \$89,000 in additional operating costs

★ Option 2 – Extend Route 8 to Fred George

- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ Adds an additional 5.1 route miles
- ★ \$178,000 in additional operating expenses

N. Monroe Routes – Operating Costs

★ Option 3 – Extend Route 8 to Oak Valley

- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ Adds an additional 11.1 route miles
- ★ \$410,000 in additional operating expenses

★ Option 4 – New Route to Fred George

- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ 11.3 Route Miles
- ★ \$437,000 in additional operating expenses

N. Monroe Routes – Operating Costs

★ Option 5 – New Route to Oak Valley

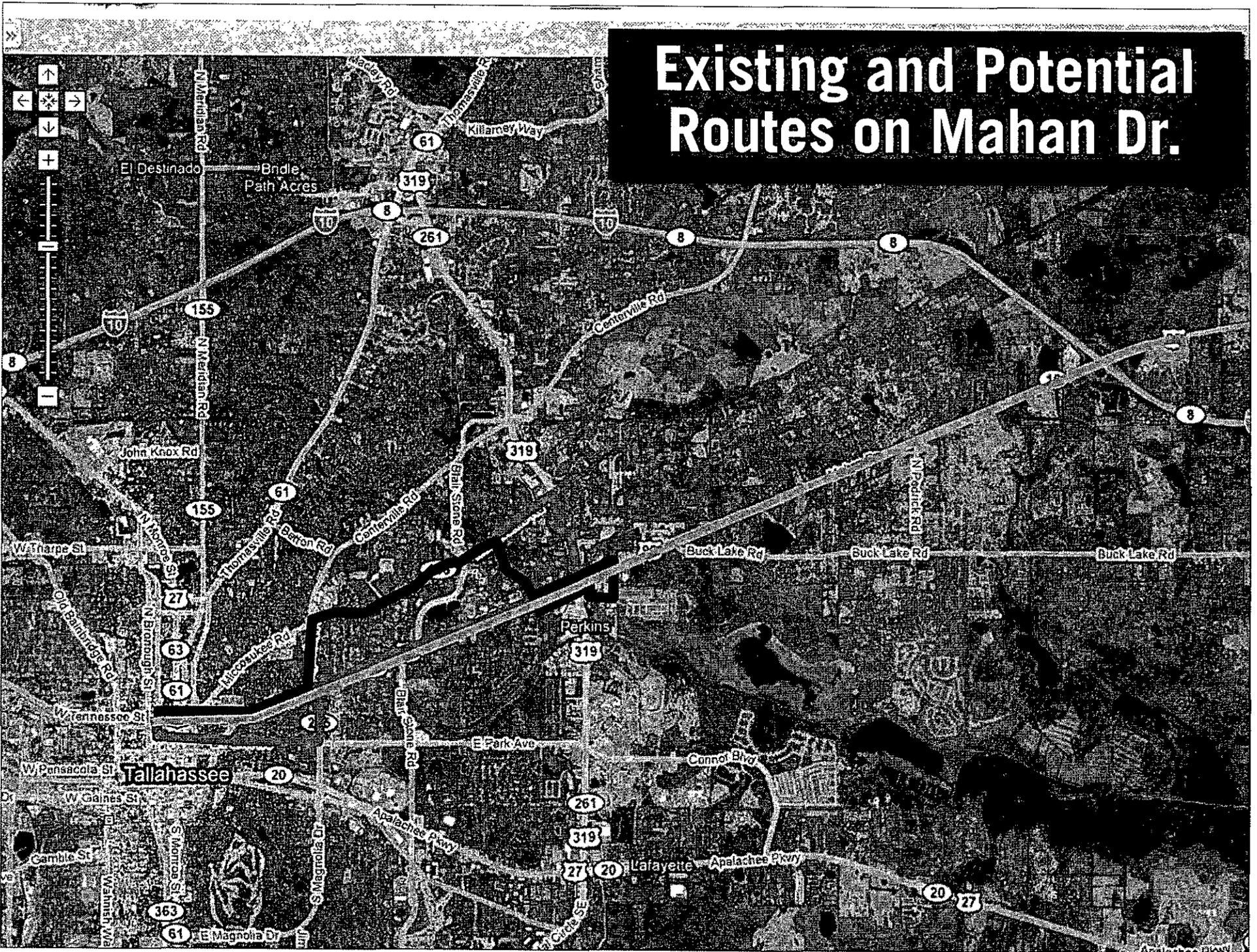
- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ 17.3 Route Miles
- ★ \$669,000 in additional operating expenses

Route Description – Mahan Drive

Three Possible Options

1. Extend Existing Route 12 to Weems Road
2. Extend Existing Route 12 to Summit East
3. New Express Route to Summit East

Existing and Potential Routes on Mahan Dr.



Mahan Drive Routes – Operating Costs

★ Option 1 – Extend Route 12

- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ Adds an additional 2.5 route miles
- ★ \$89,000 in additional operating expenses

★ Option 2 – Extend Route 12 to Summit East

- ★ 30 minute headway during peak hours; 60 minutes midday and Saturdays
- ★ Adds an additional 10.5 route miles
- ★ \$395,000 in additional operating expenses

Mahan Drive Routes – Operating Costs

Option 3 – New Route to Summit East

- 30 minute headway during peak hours; 60 minutes midday and Saturdays
- 18.7 Route Miles
- \$723,000 in additional operating expenses

★ Estimated Capital Costs

- ★ Three Buses for each option @ \$430,000 each
- ★ \$100,000 for additional infrastructure (shelters, benches, signs, etc.)
- ★ Any expansion of service will require an analysis of existing maintenance capacity, which will more than likely increase the number of mechanics and bays



Funding Options



starmetro

Possible Funding Options

★ FY2010 Service Development Grant

- ✎ \$240,000 available on July 1 only applicable to Mahan Drive route
- ✎ Recurring for three years
- ✎ 50% Match Required

★ JARC/New Freedom

- ✎ FY07, FY08, & FY09 (possible) allocations available
- ✎ Federal money with cumbersome regulations
- ✎ 50% Match Required

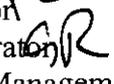
Board of County Commissioners

Workshop Item

Date of Workshop: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator 
Vincent S. Long, Deputy County Administrator
Alan Rosenzweig, Assistant County Administrator 
David McDevitt, Growth and Environmental Management Director 

Subject: Current Status of Revenue Projections and General Revenue Subsidies for the Department of Growth and Environmental Management

Statement of Issue:

This item provides the Board an update on revenue collections and general revenue subsidies to the Department of Growth and Environmental Management (DGEM).

Background:

DGEM is comprised of the following divisions: Development Services, Environmental Compliance, Support Services, and Building Review and Inspection. Apart from the Building Review and Inspection Division, which has been 100% funded through permitting fees, the remaining divisions have been historically funded through a 50/50 split of development review and environmental permitting application fees and general revenue.

Because of the recent downturn in the real estate and construction related markets in the County, the revenue generated by the Department has declined, which has resulted in an increase in the general revenue subsidy to the Department. In an effort to reduce this subsidy, the Board directed staff, during its March 11, 2008 Budget Workshop, to (1) adopt a series of new development review and permitting fees for activities and services that were currently being undertaken by the Department with no cost to the customer, and (2) implement a 20% across the board fee increase for existing fees for non-building permitting related activities. The new fees were effective immediately, and the fee increases went into effect on October 1, 2008. In addition, the DGEM has maintained a hiring freeze on eight positions until permitting levels return to normal; continued to minimize operating expenditures; and evaluated whether positions that were vacated needed to be placed in the hiring freeze category or whether the position is critical for expedited permitting.

The DGEM is also utilizing fund balance to assist in the short-term revenue deficiencies. However, based on the estimated year-ending fund balance for FY09 and FY10 revenue and expenditure projections, the fund balance will not be able to offset shortfalls after FY10. Therefore, other alternatives will have to be realized in order to maintain current service levels.

Analysis:

The Department's Divisions (Environmental Compliance, Development Services, and Support Services) that are subsidized by general revenue funds pursuant to the 50/50 split (general revenue/fees) had a combined approved budget for FY08/09 of \$4,406,845. Because of declining revenues, 56% of the approved budget, or \$1,940,360, is currently being transferred from the County's general revenue and utilized to subsidize the Department's operation. The balance of the support is split evenly between fees and fund balance.

Current Fiscal Year Fee Revenues and Budget Status:

The following summarizes the current analysis of the fund:

- FY08 fee revenues collected by DGEM totaled \$1.4 million, down 33% from FY07 total fee revenues of \$2.1 million, and down 43% from FY06 fee revenues of \$2.44 million.
- To date, FY09 revenues are within 1% for the same period in FY08, but down 52% below FY07 levels.
- Based on fee collections from October to January, collections are estimated at approximately \$417,300 short of the FY09 budget.
- DGEM is estimating to spend approximately 90% of their FY09 budget.
- \$1,974,954 fund balance is currently available to provide stability for the current year and the majority of next fiscal year. By decreasing expenditures, DGEM is projecting to utilize approximately \$1,165,971 of fund balance this fiscal year. Table #1 illustrates DGEM's FY09 revenues, expenditures, and necessary fund balance for the remainder of the fiscal year.

Table #1: DGEM Budget Projections (Excluding Building Inspection)

FY09 Revenue Projection	FY09 General Revenue Subsidy	FY09 Expenditure Projection	FY09 Fund Balance Utilization
\$1,100,000	\$1,940,360	\$4,206,331	\$1,165,971

It is important to note that DGEM has maintained a hiring freeze on vacant positions, resulting in an estimated cost savings of \$428,151. In the interim, DGEM will maintain the hiring freeze, minimize operating expenditures, and include any new positions that are vacated into the hiring freeze category.

Next Fiscal and Future Out-years:

Given the current downward trends, the estimated fund balance associated with non-building permit related fees will be depleted during the fourth quarter of next fiscal year. If, however, the downward trend worsens this depletion will occur earlier. This scenario dictates that at some point next fiscal year either additional general revenue subsidy will be required or further expenditure reductions including personnel will need to be made. Correspondingly, if the economy rebounds sooner than expected, fee revenues should also see an increase. Staff will be closely monitoring the situation throughout the fiscal year and will provide the Board regular updates.

Options:

1. Accept staff's summary report on revenue collections and general revenue subsidies to the Department of Growth and Environmental Management.
2. Do not accept staff's summary report on revenue collections and general revenue subsidies to the Department of Growth and Environmental Management.
3. Board Direction.

Recommendation:

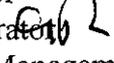
Option 1.

Board of County Commissioners Workshop Item

Date of Workshop: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator 
Vincent S. Long, Deputy County Administrator 
Alan Rosenzweig, Assistant County Administrator 
David McDevitt, Growth and Environmental Management Director 

Subject: Current Status of Revenue Projections and Fund Balance for the Building Review and Inspection Division in the Department of Growth and Environmental Management

Statement of Issue:

This item provides the current status of revenue collections and fund balance for the Building Review and Inspection Division in the Department of Growth and Environmental Management (DGEM).

Background:

The Board has historically taken the position that the Building Review and Inspection Division (Building Inspection) will generate revenues through permit fees to adequately cover 100% of budget expenditures with no general revenue subsidies. During FY05, the Board retained the Maximus Consulting Group to analyze the actual cost of providing various services provided by Building Inspection and recommend fees designed to fully recover that cost. During the Board's Budget Workshop on June 13, 2006, staff was directed to initialize the process for increasing building inspection fees. The first step in the process was to appoint a Building Fee Advisory Committee. The Committee was charged with reviewing the Maximus Study and making final recommendations for establishing user fees designed to recover the full costs of providing services. The recommendations were presented to the Board at a January 23, 2007 Public Hearing.

During the Public Hearing, the Board unanimously approved the implementation of a three-step fee increase with a 34% increase effective March 1, 2007, a second increase of 22% on October 1, 2007, and a final 7% increase on October 1, 2008. This action by the Board represented the first increase in building permitting fees since 1995. Because of the recent downturn in the real estate and construction markets, the revenue generated by the Building Inspection Division has significantly declined, resulting in the Division having to rely on Fund Balance to meet its expenditure needs.

Analysis:

As a result of the economic downturn, the County is experiencing a decline in development activity and the associated building permit requests. For the first four months of FY09, overall building permits were 13% below the same period for FY08, and residential permits were 21% below FY08 levels.

Fee Revenues and Budget Status:

The following summarizes the current analysis of the fund:

- FY08 fee revenues collected for building permits totaled \$1.74 million. To date, FY09 revenues are approximately 40% below the same period for FY08.
- Based on fees collected from October to January, the Division is estimating to be approximately \$370,000 short of its FY09 budget.
- Building Inspection is estimating to spend approximately 90% of their FY09 budget.
- The Division currently has a \$640,613 fund balance that is available to offset revenue shortfalls for FY09.
- By decreasing expenditures and maintaining a hiring freeze on current vacant positions, Building Inspection is projecting to utilize approximately \$245,543 of fund balance this fiscal year to offset the projected revenue shortfall. Table #1 illustrates the Division's FY09 revenues, expenditures, and necessary fund balance for the remainder of the fiscal year.

Table #1: Building Inspection Budget Projections

FY09 Revenue Projection	FY09 Expenditure Projection	FY09 Fund Balance Utilization
\$1,299,700	\$1,545,243	\$245,543

It is important to note that while Building Inspection is utilizing fund balance to cover short-term revenue deficiencies, they will maintain the hiring freeze until permitting levels return to normal, minimize operating expenditures, and include any new positions that become vacant into the hiring freeze category.

Next Fiscal Year and Future Out-years:

For a number of years, fees generated by the Division were adequate to fund the entire Building Review and Inspection function and to create a sufficient fund balance. If the economic downturn continues beyond next fiscal year, the remaining fund balance will not be adequate to cover future revenue deficiencies. If, however, the downward trend worsens, this depletion could occur earlier. This scenario dictates that at some point next fiscal year either a general revenue subsidy will be required or further expenditure reductions including personnel will need to be made. Correspondingly, if the economy rebounds fee revenues should also see an increase. Staff will be closely monitoring the situation throughout the fiscal year and will provide the Board regular updates.

Options:

1. Accept staff's summary report regarding the status of revenue collections and fund balance for the Building Inspection Fund.
2. Do not accept staff's report regarding the status of revenue collections and fund balance for the Building Inspection Fund.
3. Board Direction.

Recommendation:

Option 1.

Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator 
Lillian Bennett, Director of Human Resources 

Subject: Board Approval to Begin Negotiations to Renew County Employee Health Insurance Services for the 2010 Plan Year

Statement of Issue:

This agenda item requests Board approval to begin negotiations with Capital Health Plan and Blue Cross Blue Shield for premium rates for County Employee Health Insurance for the 2010 Plan year.

Background:

At the June 10, 2008 meeting, the Board approved Capital Health Plan (CHP) and Blue Cross Blue Shield (BCBS) as the providers of employee medical services for the 2009 Plan Year. BCBS replaced United Healthcare as the provider with a national network.

For Plan Year 2010, the County has the option to extend CHP's and BCBS's agreement for medical services for an additional year. Staff is requesting to begin negotiations with CHP and BCBS for premium rates for the 2010 year.

The health insurance program covers Board and Constitutional Office employees, COBRA participants, as well as retirees. Section II of the current agreement with CHP, titled Effective Date and Term, reads as follows:

“The Initial Term of the Agreement shall be for 3 years commencing on January 1, 2006 and expiring on December 31, 2008. Thereafter, the County at its sole option may renew this agreement on an annual basis for no more than 3 consecutive terms of one year in duration. Should the County exercise its option to renew this Agreement for the above referenced 3 consecutive options years; the contract thereafter shall remain in effect from year to year unless terminated pursuant to the provision of Section VII”.

As such, the current agreement with CHP expired on December 31, 2008; however, Leon County has the option to renew the current agreement with CHP on an annual basis for three additional years, ending December 2011. At the June 10, 2008 commission meeting the Board exercised one if its three year options to renew CHP's agreement and entered into an annual renewable agreement with BCBS (Attachment #1). Leon County has two additional one year renewal options under the current agreement.

Workshop Item: Board Approval to Begin Negotiations to Renew County Employee Health Insurance Services for the 2010 Plan Year

March 19, 2009

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Analysis:

Leon County issued a Request for Proposal for County Group Health Insurance Program in FY 2004/05. At that time, the Board approved Capital Health Plan, United Healthcare and Vista Health Plan as the County Group Health Insurance Program providers. As a result of issuance of the RFP, a health insurance annual increase has been in the single digits for the past four years. The table below shows a 5 history of total insurance cost, employer portion of the cost and the percentage annual increase. 2009 Plan Year cost.

Plan Year	Total Cost of Insurance (millions)	% Inc/(Dec) In Premium Costs	Employer Cost (millions)	% of Cost Change from Previous Year
2004	11.9	n/a	11.0	n/a
2005	13.6	14%	12.6	14%
2006	13.2	(3%)	12.2	(3%)
2007	13.4	2%	12.4	2%
2008	14.3	6%	13.2	6%
2009 est.	14.6	2%	13.2	0%

Group health insurance premiums can fluctuate monthly due to enrollment in the plans. For Plan Year 2006 the County did not receive a rate increase from the three providers, resulting in a net reduction in insurance cost. For Plan Year 2009, the employer cost is the same as that of 2008 because of a change in the County's employer contribution strategy from 92.5% to 90% and the change from United Healthcare to Blue Cross Blue Shield as a provider.

Staff is requesting to begin negotiations with CHP and BCBS for premium rates for the 2010 year. If rates are acceptable, staff will exercise the option to extend agreements with CHP and BCBS for one additional year. If rates provided by CHP and BCBS are not acceptable, staff requests Board approval to issue an RFP for the County's employee health insurance services. Staff has requested that CHP and BCBS provide initial renewal rates by March 13, 2009.

Workshop Item: Board Approval to Begin Negotiations to Renew County Employee Health Insurance Services for the 2010 Plan Year

March 19, 2009

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Options:

1. Direct Staff to negotiate with CHP and Blue Cross and Blue Shield of Florida for the County's Health Insurance Program for 2010 Plan Year. If premium rates are acceptable, exercise the option under the current agreement to extend service for an additional year.
2. If CHP and BCBS renewal rates are unacceptable, direct staff to issue an RFP for competitive bids for the County's Health Insurance Program for the 2010 Plan Year.
3. Board Direction

Recommendation:

Options #1 and #2:

Attachments:

1. June 10, 2008 Agenda Item, Approval to Award County Employee Health Insurance Services to Capital Health Plan and Blue Cross/Blue Shield for the 2009 Plan Year w/o attachments.

PA/LWB/EP

Board of County Commissioners Agenda Request

Date of Meeting: June 10, 2008
Date Submitted: June 4, 2008
To: Honorable Chairman and Members of the Board
From: Parwez Alam, County Administrator *PA*
Lillian Bennett, Director of Human Resources *LB*
Subject: Approval to Award County Employee Health Insurance Services to Capital Health Plan and Blue Cross/Blue Shield for the 2009 Plan Year

Statement of Issue:

This agenda item requests Board approval to award employee health insurance coverage to Capital Health Plan (CHP) and Blue Cross/Blue Shield (BCBS) at a rate increase of 5% for the 2009 Plan Year. United Healthcare (UHC) submitted a rate increase of 21.7% for the 2009 Plan Year. In addition, Board approval is requested to terminate the current agreement with UHC, effective December 31, 2008. Attached are the rate proposals from CHP/BCBS (Attachment #1), and UHC (Attachment #2).

Background:

Leon County currently contracts with Capital Health Plan and United Healthcare for employee health insurance services. The health insurance program covers Board and Constitutional Office employees, COBRA participants, as well as retirees.

Section II of the current agreement with CHP and UHC, titled Effective Date and Term, reads as follows:

“The Initial Term of the Agreement shall be for 3 years commencing on January 1, 2006 and expiring on December 31, 2008. Thereafter, the County at its sole option may renew this agreement on an annual basis for no more than 3 consecutive terms of one year in duration. Should the County exercise its option to renew this Agreement for the above referenced 3 consecutive options years; the contract thereafter shall remain in effect from year to year unless terminated pursuant to the provision of Section VII”.

As such, the current agreement with CHP and UHC expires on December 31, 2008; however, Leon County has the option to renew the current agreement with either CHP or UHC on an annual basis for three additional years, ending December 2011.

Agenda Request: Approval to Award County Employee Health Insurance Services to Capital Health Plan and Blue Cross/Blue Shield for the 2009 Plan Year
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For the 2008 Plan Year, the total cost of health insurance is estimated at \$14.3 million. Leon County's employer cost at the 92.5% contribution rate is estimated at \$13.2 million. Table #1 reflects the estimated enrollment, annual cost, and average cost per enrollee for the County's health insurance program for the 2008 plan year:

Table #1
2008 Enrollment and Insurance Cost by Provider

	CHP	United	Total
Projected Enrollment as of December 2008	1254	151	1405
Leon County Contribution 92.5%	\$11,484,715	\$1,748,729	\$13,233,444
Employee Contribution 7.5%	\$931,193	\$141,788	\$1,072,981
Total Estimated Insurance Cost 100%	\$12,415,908	\$1,890,517	\$14,306,425
Average County Cost Per Covered Enrollee	\$9,158	\$11,581	\$9,418

At the March 11, 2008 Budget Workshop, staff presented a budget discussion item on "Consideration of Alternative Cost Saving Measures for Leon County Employee Health Insurance Program" (Attachment #3). The budget discussion item included alternative plan designs and contribution strategies for Board consideration. The Board approved the joint recommendation of Board staff and Constitutional Officers as follows:

- Extend the current agreements with Capital Health Plan and United Health (UHC) for the 2009 plan year. The Board adopted Cost Saving Strategy #1: County maximum employer health insurance contribution not to exceed that of the lowest cost provider, currently CHP for the 2009 plan year. UHC employees are required to pay the additional premium cost above that of CHP.
- Based on enrollment numbers as a result of Cost Saving Strategy #1, if UHC determines that they can no longer provide health services to Leon County, the joint recommendation is to contract with CHP/BCBS as the exclusive provider of medical services and negotiate a multi-tiered plan design.
- In the CHP/BCBS exclusive provider, multiple plan design arrangement, adopt the maximum health insurance contribution not to exceed that of the lowest cost provider design. Employee pays additional cost of plan design with higher level of benefit/costs and plan with access to the Blue Cross Blue Shield nationwide network.

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Analysis:

As directed by the Board at the March 11, 2008 Budget Workshop, staff began negotiations with CHP and UHC. CHP submitted a rate increase of 5% which includes the BCBS PPO national network at no additional cost. UHC submitted a rate increase of 21.7%.

In addition, the Board approved a Contribution Strategy of: **County Maximum Employer Contribution Not to Exceed that of Lowest Cost Provider**. The employee would be responsible for any cost above or exceeding what the County pays the lowest cost provider. The amount the employee pays will vary depending on the type of coverage selected, single, employee +1, or family coverage, and the cost of that coverage from the lowest cost provider. Attachment #4 provides an example of total monthly premium cost for Employer and Employee based on family coverage for CHP and UHC with the 2009 proposed rate increases of 5% and 21.7% respectively.

United Healthcare Termination of Agreement

Based on the new contribution strategy for UHC, the resulting increased cost to the employee, and the potential decline in UHC enrollment, staff requested written confirmation from UHC as to whether or not UHC would commit to providing health insurance services to Leon County if enrollment dropped significantly. UHC responded by indicating they could not guarantee or make a commitment in providing services to Leon County without adjusting rates if the enrollment varies plus or minus 10% (Attachment #5). Due to UHC not being able to commit to the premium rates proposed, in addition to the significant proposed rate increase of 21.7%, staff recommends that the Board not renew an agreement with UHC for the 2009 Plan Year.

In order to terminate the agreement with UHC, the County must provide 120 days written notice of intent to terminate services. The notice to terminate must be sent to UHC prior to September 1, 2008. Section VII Termination of the contract states:

“The Parties agree that after the Initial Term and after all three (3) option years have expired, this Agreement shall remain in effect from year to year however this Agreement may be terminated by either Party, provided a written notice of intent to terminate is delivered to the other Party by the terminating Party no less than 120 days prior to the expiration of the then current Contract Year”.

CHP/Blue Cross Blue Shield PPO (Exclusive Provider – National Network)

At the March 11, 2008 Budget Workshop, the Board directed staff to negotiate with CHP/BCBS, in the event UHC could no longer commit to the premium rates proposed to Leon County employees. CHP/BCBS has proposed a rate increase of 5% for the 2009 Plan Year, which includes both the HMO and a BCBS Preferred Provider Option (PPO) under the current plan design. The BCBS PPO is being provided at no additional cost above that of the CHP HMO.

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In addition, CHP/BCBS has offered a Premier Plus (Reduced Benefit) Option at a rate increase of 1.30%. This option also includes the BCBS PPO at no additional cost; however, co-pays for the Premier Plus Plan are slightly higher for services than the current plan. A summary of the current CHP HMO Plan Design (A), CHP Premier Plus Plan Design (B), and the BCBS PPO Plan Design (C) is outlined below. Either plan design selected (A or B) will include the BCBS PPO Plan Design (C) at no additional cost.

Table #2
CHP/BCBS
Summary Comparison of Rates and Plan Designs
Current CHP HMO, Premier Plus (Reduced Benefit) and Blue Cross/Blue Shield PPO

Benefits	A Current CHP HMO Plan Design Co-pays	B CHP Premier Plus (Reduced Benefit) Plan Design Co-Pays	C Blue Cross/ Blue Shield PPO Plan Design Co-pays
2009 Plan Year Rate Increase	5%	1.3%	5% or 1.3% (Depending on Plan A or B Selected)
Office Visits Primary Care Physician/ After Hours	\$10/\$15	\$15/\$25	\$15
Office Visits Specialist	\$10	\$25	\$30
Outpatient surgical procedures	\$10	\$50	\$100
Hospital Emergency Room In- Network	\$100	\$100	\$100+10% coinsurance
Prescription Copays	\$7/\$20/\$35	\$10/\$25/\$40	\$15/\$30/\$50
Diagnostic, MRI,PET &CT Scans	\$0	\$50	\$75
Hospital Services, Mental Health Inpatient and Maternity Inpatient	\$0	\$250 per admission	\$400/\$800
National Network In -Network	Away from Home Care	Away from Home Care	Yes
Out of Network Benefits	Emergencies only	Emergencies only	Deductible (\$500) + 40% coinsurance
Out-of-Pocket Maximum (per person/family aggregate)	\$1,500/\$3,000	\$2,000/\$4,500	\$2,500/\$7,500 In-network/Out-of- Network (same)

The detailed plan design for each option is shown in Attachment #1.

Agenda Request: Approval to Award County Employee Health Insurance Services to Capital Health Plan and Blue Cross/Blue Shield for the 2009 Plan Year

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Blue Cross/Blue Shield PPO Benefits

A preferred provider organization (PPO) is a healthcare benefit arrangement designed to supply services at a discounted cost by providing incentives for members to use designated healthcare providers (in-network) who contract with the PPO at a discount. Members enrolled in PPO coverage can also receive coverage for services by healthcare providers (out-of-network) who are not part of the PPO network at an additional cost. The CHP/BCBS PPO dual option plan would maintain the current HMO benefits provided by CHP as indicated in the CHP HMO option, and partner with BCBS PPO to provide in- and out-of-network benefits with a national network. The PPO plan design has a \$15 co-pay for in network office visits. For out-of-network office visits, a \$500 deductible and 40% co-insurance apply. Co-insurance is the percentage the employee is responsible for paying once the deductible is met. In-network specialists have a \$30 co-pay and out-of-network specialists require a deductible and a 40% co-insurance. For in-network emergency room visit, there is a \$100 co-pay plus 10% co-insurance. For out-of-network emergency room visits, there is a \$100 co-pay and a 40% co-insurance. The BCBS PPO annual deductible is \$500 unless otherwise noted in the schedule of benefits as a co-payment only (Attachment #1, page 5 of 10). There is \$400/\$800 co-pay for Tier1/Tier2 inpatient hospital stay and rehabilitative services. Tallahassee Memorial and Capital Regional Medical Centers are Tier 1 hospitals. This plan will require additional employee out-of-pocket expenses in order to take advantage of the BCBS national network. However, the out-of-pocket maximum is \$2,500 per person and \$7,500 per family maximum annually. The BCBS PPO plan would offer benefits for retirees living outside of the CHP service area and allow employees to receive medical services at specialty care centers (Center of Excellence) nationwide for critical illness.

The premium cost of the CHP/BCBS dual option with the current plan design is an increase of 5% from CHP's 2008 plan year rates. The rates are blended rates. In a blended rate arrangement, all employees pay the same premium rate; however, during open enrollment, employees would select either the CHP HMO option or the BCBS PPO option. Once a plan option is selected, employees will not be allowed to change options until the next open enrollment period held in November of each year. The plan option selected becomes effective in January of each year.

Table #3 shows a comparison of the total estimated cost of health insurance for the 2009 Plan year for the CHP/BCBS Current Renewal Plan and CHP/BCBS Premier Plus (Reduced Benefit) Plan:

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Table #3
Cost Comparison of CHP/BCBS
Current Renewal and Premier Plus Plans

Plan Design	A	B
	CHP/BCBS Current Renewal 5% Rate Inc.	CHP/BCBS Premier Plus (Reduced Benefit) 1.3% Rate Inc.
Projected Enrollment as of December 2008	1405	1405
2009 Total Estimated Insurance Cost 100%	\$14,634,024	\$14,126,646
2008 Total Estimated Insurance Cost 100%	\$14,306,426	\$14,306,426
Cost Above/(Below) 2008 Cost	\$327,598	(\$179,780)
% Inc/(Dec) over 2008	2.29%	(1.26%)

As shown in Table #3, the CHP/BCBS Current Renewal Plan for 2009 would result in an annual increase of \$327,598 or 2.29% more than 2008 costs. However, Leon County would maintain the current plan design on co-pays for prescription coverage and medical services. The CHP/BCBS Premier Plus Plan would result in an annual savings of \$179,780, or a reduction of 1.26% from 2008 costs.

However, Leon County would change plan designs and increase co-pays for prescription coverage and medical services. Under both plans, the BCBS PPO plan design would be the same and the premium rate increase would be either 5% or 1.3%, depending on the Plan Design (A or B) selected. Staff is recommending Plan A, the CHP/BCBS Current Renewal Plan at a rate increase of 5% for the 2009 Plan Year. As with CHP, BCBS provides a special program for retirees age 65 and older.

Employer/Employee Contribution Strategy Change

One of the options presented at the March 11, 2008 Board Workshop meeting was a change in the employer/employee contribution strategy. The additional cost of this plan could be mitigated by changing the employer contribution percentage from 92.5% to 90%, a 2.5% change in cost and impact to employees. With a new employer/employee contribution percentage of 90%/10%, the Board could maintain the current CHP HMO Plan Design and add the BCBS PPO at a rate of 5% and incur no additional employer cost for the 2009 Plan Year as follows:

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Table #4
CHP/BCBS Current Plan Renewal (Plan A)
Change in Employer Contribution Percentage

Plan Design A	2009	
	CHP/BCBS Current Plan Renewal	5% Rate Inc.
2009 Total Cost	\$14,634,024	
Contribution % Change	92.5%	90%
2009 Employer Costs	\$13,536,472	\$13,170,622
2008 Employer Costs	\$13,233,444	\$13,233,444
Employer Costs Inc/Dec over 2008	\$303,028	(\$62,822)
% Inc/(Dec) in Employer costs over 2008	2.29%	(0.48%)
2009 Average Cost Per Covered Enrollee	\$9,634	\$9,374

Changing the employee contribution from 7.5% to 10%, would result in an additional 2.5% increase in costs for employees. Table #5 below shows the monthly employer/employee cost for the CHP/BCBS Current Renewal Plan with employer contribution options:

Table #5
CHP HMO /BCBS PPO Current Renewal (Plan A)
Employer/ Employee Monthly Cost

Category	2009 Total Monthly Premium	Employer	Employee	Employer	Employee
		92.5%	7.5%	90%	10%
Employee	\$435.60	\$402.92	\$32.68	\$392.04	\$43.56
Employee+1	\$901.70	\$834.08	\$67.62	\$811.52	\$90.18
Family	\$1,154.30	\$1,067.72	\$86.58	\$1,038.86	\$115.44

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Table #6 shows the increase in employee monthly cost as a result of a change in employee contribution percentage from 7.5% to 10%:

Table #6
CHP/BCBS Renewal (Plan A)
Employee Monthly Cost Increase
Change from 7.5% to 10% Contribution Percentage

Rating Tiers	2008 Monthly Premium @7.5%	2009 Monthly Premium @7.5%	Employee Cost Increase over 2008 @7.5%	2009 Monthly Premium @10%	Employee Cost Increase over 2008 @10%
Employee	\$31.12	\$32.68	\$1.56	\$43.56	\$12.44
Employee+1	\$64.40	\$67.62	\$3.22	\$90.18	\$25.78
Family	\$82.46	\$86.58	\$4.12	\$115.44	\$32.98

As shown in Table #6, for family coverage, the monthly employee premium would increase from \$82.46 to \$86.58 a month under the current 7.5% employee contribution percentage for a monthly increase of \$4.12. However, under the 10% employee contribution percentage, the monthly employee premium for family coverage would increase from \$82.46 to \$115.44, a monthly increase of \$32.98. The CHP/BCBS (Plan B) does not provide a significant reduction in employee costs to warrant a change from the current plan design (Attachment #6). As such, staff is recommending the current CHP/BCBS (Plan A) with a change in employee contribution percentage change from 7.5% to 10%.

Local Market Comparisons

A comparative plan design of the City of Tallahassee, Leon County School Board, and the State of Florida is shown in Attachment #7. These entities provide employees with plan designs which have slightly higher co-pays for prescriptions and medical services and higher employee contribution percentages. Attachment #8 includes excerpts of a survey completed by Mercer, the County's benefits consultant, which benchmarks different plan designs and costs from various governmental agencies and private entities.

Summary

As a result of United Healthcare not being able to commit to provide health insurance services if County enrollment declines, the joint recommendation of Board/ Constitutional Officers staff is to award health insurance services to CHP/BCBS (Plan A) at a rate increase of 5% for the 2009 Plan year, and request Board approval to terminate the current agreement with United Healthcare, effective December 31, 2008. In addition, Board/Constitutional Officers staff recommend Board adoption of a new employer/employee contribution strategy of 90%/10% for the 2009 Plan Year resulting in no increase in County employer cost over the 2008 Plan Year.

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Options:

1. Approve the award of the 2009 Plan Year Health Insurance Services to Capital Health Plan HMO/Blue Cross Blue Shield PPO Plan Design (A) at a 5% rate increase, and authorize the Chairman to execute the necessary Agreements.
2. Adopt a 90%/10% employer/employee contribution strategy that results in a no increase in employer cost for the 2009 Plan Year.
3. Do not renew the agreement with United Healthcare for the 2009 Plan year and direct staff to provide written notice of intent to terminate within the 120 day contract period.
4. Maintain the current employer contribution percentage of 92.5%/7.5% for the 2009 Plan Year.
5. Board Direction.

Recommendation:

Options #1, #2, and #3.

Attachments:

1. CHP/BCBS 2009 Rate Proposals
2. United Healthcare 2009 Rate Proposals
3. March 11, 2008 Budget Workshop Agenda" Consideration of Alternative Cost Saving Measures for Leon County Employee Health Insurance Program"
4. Cost Savings Strategy (County Maximum Contribution Not to Exceed Lowest Provider)
5. United Healthcare Response
6. CHP/BCBS Plan B Analysis
7. A Comparative Plan Design of the City of Tallahassee, Leon County Scholl Board and the State of Florida
8. Mercer's Benchmarking Information

PA/LWB/EP

Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Lillian Bennett, Human Resources Director *LWB*
Chansidy Daniels, Employee Development Coordinator *CD*

Subject: Status Report on the Leon County Performance Management System

Statement of Issue:

As directed by the Board during the development of the FY 2009 budget, this agenda item provides a status report on Leon County's Pay for Performance System, which includes the current performance evaluation rating, performance bonus justification process and annual pay increases for Career Service, EMS and Executive Support employees. The agenda also provides an update on the current Feedback/Assessment and merit increase process for Senior Management employees. Staff has also provided pay increase alternatives for Board consideration (Attachment #1).

Background:

Leon County is dedicated to creating and sustaining a "culture of performance" among Leon County employees. This organizational culture is used to reinforce the expectations of *how* employees implement the goals and vision of the Board of County Commissioners.

Staff has extensively researched the subject of employee performance appraisals systems for many years to determine which evaluation process best achieves the goal of improving performance and works best in the County's unique environment. Based on the research, staff concluded that directly linking performance to the employee's pay and responsibilities proved to work well. As a result of these findings, at the April 11, 2006 meeting, the Board formally adopted revisions to Leon County's Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan and Section 9.01- Employee Performance Appraisal to include the "Performance Bonus" and "Pay for Performance Evaluation System components (Attachment #2).

The "Pay for Performance" and "Performance Bonus" system became effective with annual increases approved in the FY 2005/06 budget. Employees receiving an Excelling rating were also eligible to participate in the review and justification process for consideration of a Performance Bonus. Performance Bonuses are not automatic. In December 2006, a total of 152 employees received an "Excelling" rating, however, through the review and justification process a total of 82 out of the 152

employees received performance bonuses ranging from \$600 to \$1,200. The total amount awarded for performance bonuses was \$80,500. Senior Management employees received merit increases ranging from 0%-8% with a department average not to exceed 5%. Department Directors provided recommendations to the County Administrator for final approval (Attachment #3).

Due to budget restraints, the Board varied from the established Pay for Performance Management System and approved Cost of Living Adjustment (COLA) for 2007 and 2008 of 2.7% and 3.9% respectively for all county employees with acceptable performance ratings.

Analysis:

At the April 24, 2007 Board Meeting, staff made a presentation on the new electronic Leon County e-Appraisal Performance Evaluation system for Career Service, EMS and Executive Support employees and a history of Leon County's performance evaluation process. In addition, staff provided a review of the current Senior Management Feedback/ Assessment Tool currently utilized to evaluate senior management employees (Attachment #4).

Leon County currently utilizes a web-based e-Appraisal Performance System for Career Service, Executive Support, and Emergency Medical Service employees. The Employee Performance Appraisal System provides employees descriptions and evaluations of work expectations. A good performance appraisal and evaluation process benefits both employees and the organization. They promote common understanding of individual needs, work objectives and standards of acceptable performance. They also give employees and managers a useful tool to aid in employee development. The revised Employee Performance Appraisal System offers specific organizational benefits such as the measurement of core organizational values, supervisory and management skills, ties major job functions to the Job Description Questionnaire (JDQ), and provides automatic calculations and weighted measures.

Pay-for-Performance

"Pay for performance" refers to an annual increase in an employee's base pay linked to the employee's performance rating. The Pay-for-Performance program has been established to provide a systematic approach that utilizes performance measures to identify and reward quality work of employees based on job performance. The program is also designed to provide employees with a monetary incentive to improve their performance by sending the message that quality performance is valued and rewarded. In this system, Career Service employees receive an annual pay increase based on performance. The purpose of this increase is to recognize and reward those employees who are "Fully Proficient" or "Excelling" in their positions during the rating period. The performance pay percentage is determined annually by the Board of County Commissioners. Employees who are rated as "Development Needed" receive a cost of living increase which is 2% less than the Board approved percentage provided for "Fully Competent" and "Excelling" categories.

Performance Bonus

The Performance Bonus is intended as a means of rewarding Career Service, Executive Support or EMS employees for meritorious performance that includes noteworthy service in providing work unit services, accomplishing work unit goals or outstanding service to citizens. The performance bonus is also designed to encourage careers with the County, to provide employees incentive, and to recognize individual differences in performance of employees.

The Performance Bonus is not automatic, but must be based upon a written performance evaluation of the employee in accordance with the County's performance review system, specific eligibility criteria outlined by Human Resources, recommendation by Division Director and final approval by the Group Director. To be considered for the Performance Bonus, the employee must have an "Excelling" rating (2.8-3.0) on their annual performance evaluation. However, the "Excelling" score does not guarantee that the employee will receive the Performance Bonus but only that the employee is under consideration for the Performance Bonus. In a November 28, 2006 memo to the County Administrator, staff outlined the effectiveness of the Performance Bonus system for Career Service, Executive Support, and Emergency Medical Services (EMS) employees (Attachment #5).

Funding for the performance bonus in the amount of \$139,000 will require approval by the Board in the annual budget. Each department is allocated a prorated share (10% of total FTE's * \$1,200 each) of available funds. The Department Directors will have flexibility in developing a selection process and in the distribution of funds based on criteria outlined by Human Resources. The maximum bonus amount awarded per employee is \$1,200 with a minimum bonus amount of \$600. Historically, except for the past two years, the Performance Bonus is awarded annually in December.

Senior Management Feedback Assessment

Leon County currently administers a narrative Senior Management Feedback/Assessment Tool to evaluate senior management employees (Attachment #6). The objective of the current Senior Management Feedback/Assessment Tool is to provide a periodic exchange of information between the employee and supervisor to discuss accomplishments, opportunities for continuous improvement, and professional development. In addition, the supervisor and the employee establish organizational and division goals for the next review period. The Senior Management Feedback/Assessment Tool has been effective within the organization since implementation in 2005, and Senior Management employees appreciate its professional approach to the evaluation process that is goal oriented and allows for more flexibility, creativity, and interaction between the reviewer and the Senior Management employee in a more streamlined process. The Senior Management Feedback Assessment was administered electronically during the 2007/2008 evaluation process.

The e-Appraisal system has streamlined the evaluation process by automating the entire process, including, but not limited to, electronic signatures, on-line dashboard reporting for management, and automatic e-mail notification as to what tasks need to be completed at any point in time during the evaluation process. The system also provides an on-line history of evaluations for Career Service,

Executive Support, and EMS employees. The e-Appraisal system requires that employees are evaluated once a year during the months of June and July and encourages an informal mid-point evaluation session in February.

During the 2007/2008 evaluation process, 100% of County employees reporting under the County Administrator were evaluated. A total of 547 Career Service, Executive Support and EMS employees were evaluated in the system. Of the 547 Career Service employees evaluated in the system, 152 or 27% received an "Excelling" rating, 386 or 71% received a "Fully Proficient" rating, 9 or 2% received a "Development Needed" rating and none received an "Unacceptable" rating. The 2007/2008 evaluation period was the first time Senior Management employees utilized the electronic system to complete their Feedback/Assessment review process. During this transition, 122 Senior Management employees were successfully evaluated in the evaluation system.

The Pay for Performance, Performance Bonus and Senior Management Feedback Assessment Tool all supports Leon County's performance management program by enabling supervisors to reward both consistently excelling performance and extraordinary achievement that is above and beyond. Research shows that organizations that rely on a pay-for-performance policy perform better and a pay-for-performance policy gives new emphasis to the value of both the individual employee and the organization.

Attachment #1 provides six different pay increase options for Board review and consideration. The minimum pay increase under each option is \$1,000. The general revenue fiscal impact shown in Attachment #1 includes both Board and Constitutional Office employees as shown below:

Pay Increase Options (Attachment #1)
General Revenue Fiscal Impact

	Option #1 Current Pay for Performance and Performance Bonus System 0%-5%	Option #2 Current Pay for Performance System without Performance Bonus	Option #3 Cost of Living Increase (COLA) (3% Avg.)	Option #4 All County Employees 0%-5% (4% Avg.)	Option #5 All County Employees 0%-5% (3% Avg.)	Option #6 All County Employees 0%-3% (2% Avg.)
BCC	\$1,256,310	\$1,153,613	\$866,763	\$1,114,825	\$925,000	\$714,396
Constitutionals	\$1,710,718	\$1,570,875	\$1,180,271	\$1,518,057	\$1,259,573	\$972,793
Total GR Fiscal Impact	\$2,967,028	\$2,724,489	\$2,047,035	\$2,632,882	\$2,184,573	\$1,687,188

Options:

1. Approve Option #1 which reflects the current Pay for Performance System range of 0%-5% and includes a Performance Bonus justification process for outstanding employees.
2. Approve Option #2 which reflects the current Pay for Performance System range of 0%-5% without a Performance Bonus to outstanding employees.
3. Approve Option #3 which reflects an across the board cost of living increase of 3% for all county employees with an acceptable performance rating.
4. Approve Option #4 which reflects a performance based increase range of 0%-5% with an average of 4% countywide.
5. Approve Option #5 which reflects a performance based increase range of 0%-5% with an average of 3% countywide.
6. Approve Option #6 which reflects a performance based increase range of 0%-3% with an average of 2% countywide.
7. Board Direction.

Recommendation:

Board Direction

Attachments:

1. Annual Pay Increase Options Chart
2. Agenda Item: Approval to Award Transitional Bonuses to Career Service, EMS and Executive Support Employees and Adoption of Revisions to the Leon County Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan and Section 9.01- Employee Performance Appraisal
3. 2006 Career Service and Senior Management Pay Increases Chart
4. Agenda Item: Presentation on the New Leon County e-Appraisal Performance Evaluation System and Update on Senior Management Feedback/Assessment Performance Reviews
5. November 28, 2006 memo to the County Administrator for approval of Career Service Performance Bonuses
6. Senior Management Feedback Assessment Tool

Annual Pay Increase Options

Rating Category	Rating Range	Pay Increase (\$1,000 minimum)					
		Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
		Current Pay for Performance and Performance Bonus System	Current Pay for Performance System without Performance Bonus	Cost of Living Increase (COLA) ((3% Average)	All County Employees 0%-5% merit increase (4% average)	All County Employees 0%-5% merit increase (3% average)	All County Employees 0%-3% merit increase (2% average)
Unacceptable	0-0.99	0%	0%	0%	0%	0%	0%
Development needed	1-1.99	COLA / 2% less than Board approved amount - 3%	COLA/ 2% less than Board approved amount - 3%	3% COLA Increase	2%	1%	1%
Fully Proficient	2-2.79	Increase voted by the Board to exceed the COLA increase - 5%	Increase voted by the Board to exceed COLA - 5%	3% COLA Increase	4%	3%	2%
Excelling	2.8-3.00	Increase voted by the Board to exceed the COLA increase. Employee is eligible for consideration for annual performance bonus; however, bonus is not automatic. - 5%	Increase voted by the Board to exceed COLA - 5%	3% COLA Increase	5%	5%	3%
Performance Bonus Amounts (CS, EMS, EX)		\$121,200	\$0	\$0	\$0	\$0	\$0
Salary and Benefits (CS, EMS, EX)		\$994,062	\$994,062	\$655,529	\$842,934	\$724,259	\$603,510
Senior Management Options #s 1, 2, 3 & 5 (0%-5% (Average 3% Increase) Option #4 (Average 4% Increase) Option #6 (Average 2% Increase)		\$367,402	\$367,402	\$367,402	\$472,753	\$367,402	\$239,600
Total BCC Fiscal Impact		\$1,482,664	\$1,361,464	\$1,022,931	\$1,315,687	\$1,091,661	\$843,111
GR Impact - BCC		\$1,256,310	\$1,153,613	\$866,763	\$1,114,825	\$925,000	\$714,396
GR Impact - Constitutionals		\$1,710,718	\$1,570,875	\$1,180,271	\$1,518,057	\$1,259,573	\$972,793
Total GR Fiscal Impact		\$2,967,028	\$2,724,489	\$2,047,035	\$2,632,882	\$2,184,573	\$1,687,188

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Board of County Commissioners Agenda Request 8

Date of Meeting: April 11, 2006

Date Submitted: April 5, 2006

To: Honorable Chairman and Members of the Board
From: Parwez Alam, County Administrator
Lillian Bennett, Director of Human Resources
Subject: Approval to Award Transitional Bonuses to Career Service, EMS and Executive Support Employees and Adoption of Revisions to the Leon County Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan and Section 9.01- Employee Performance Appraisal

Statement of Issue:

This agenda item requests Board approval to award Transitional Bonuses to Career Service, Executive Support Service and Emergency Medical Services Employees and adopt revisions to the Leon County Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan (Attachment #1) and Section 9.01 Employee Performance Appraisal (Attachment #2).

Background:

Since March of 1988, annual, lump sum meritorious awards have been distributed to reward Career Service employees who have achieved “Exceeds” or “Outstanding” on their latest performance evaluation. In 1999, the Board determined that they would no longer award a merit bonus to employees who receive a “Meet Expectations” on their performance evaluations and would continue awarding those who are rated as “Exceed Expectations” or “Outstanding.” In FY 04/05, a \$600.00 merit bonus was awarded to those Career Service employees who achieved “Outstanding” and \$400.00 for those with “Exceeds Expectations.”

In FY 2005/2006, Merit Pay awards ranged from \$116.67 to \$600.00, for a total cost of \$151,266 (45 employees rated as “Outstanding” and 339 employees rated as “Exceeds Expectations”). A total of 384 Career Service employees received merit pay, representing approximately 70% of the total Career Service employees. Human Resource studies reflect that approximately 10-20% of a workforce perform at an exceptional level. Leon County’s percentage is considerably higher. To address a number of issues concerning the performance evaluation system and pay process, a work team studied various approaches to employee evaluations and made a recommendation on a new system. A status report was presented and approved by the Board at the September 20, 2005 meeting (Attachment #3).

On January 13, 2006, the Board approved an agreement with Halogen Software as the vendor to implement the County’s On-Line Employee Performance Appraisal System (Attachment #4). The on-line Employee Performance Appraisal System is scheduled to be phased in on October 2006.

Analysis:

The new Employee Performance Appraisal System (EPA) became effective on October 1, 2005. The EPA includes new rating categories and rating scale. (Excelling, Fully Competent, Development Needed and Unacceptable). Employees with appraisal review dates due after October 1 have been evaluated under the new EPA system. Those employees with appraisal review dates prior to October 1 were evaluated under the old appraisal system. As a result of the two evaluation systems, the traditional merit pay bonus amount of \$400 and \$600 is no longer applicable. Accordingly, staff is requesting a one-time transitional bonus in the amount of \$300 for all eligible employees.

FY 2005/06 Transitional Bonus -- The \$300 transitional bonus will be awarded to eligible Career Service, Executive Support Service and Emergency Medical Service employees. Senior Management and Temporary Service employees are not eligible for the transitional bonus. Eligibility will be based on employees obtaining a rating of "Fully Competent" or above under the new EPA system or a rating of "Meet Expectations" or above under the old appraisal system. A total of 534 Employees are eligible for the transitional bonus. At \$300 per employee, the total cost of the FY 2005/06 bonuses will be approximately \$150,832.00.

The transitional bonus award will be made in accordance with the attached Guidelines for the Administration of the Transitional Bonus (Attachment #5) and is based on the employee's most recent annual or probationary performance evaluation, prepared for the April 1, 2005 through March 31, 2006, evaluation cycle. The transitional bonuses are scheduled for distribution in April 2006. Currently, funds are available in the Reserve for Pay Adjustments account for this purpose.

Performance Bonus - In accordance with the new EPA system, a Performance Bonus will replace the traditional merit pay bonus after April 2006. The Performance Bonus is intended as a means of rewarding Career Service, Executive Support or EMS employees for meritorious performance that includes noteworthy service in providing work unit services, accomplishing work unit goals or outstanding service to citizens. The performance bonus is also designed to encourage careers with the County, to provide employees incentive, and to recognize individual differences in performance of employees. The Performance Bonus is not automatic, but must be based upon a written performance evaluation of the employee in accordance with the County's performance review system. To be considered for the Performance Bonus, the employee must have an "Excelling" score on their annual performance evaluation. However, the "Excelling" score does not guarantee that the employee will receive the Performance Bonus but only that the employee is under consideration for the Performance Bonus.

Division Directors will recommend employees for the bonus and Department Directors will be responsible for the final selection. Each department will have a prorated share of available funds based upon total FTE positions within the department. The Department Directors will have flexibility in developing a selection process and in the distribution of funds based on criteria outlined by Human Resources. The maximum bonus amount awarded per employee will be \$1,200.00 with a minimum bonus amount of \$600.00. Staff estimates that approximately 15% or a minimum of 112 employees will receive a performance evaluation score at the "Excelling" level and potentially be eligible for the bonus. The total estimated cost impact of the Performance Bonus at \$1,200 each is \$135,000 annually. Unlike the old appraisal and merit system, since the funds allocated are based on total FTE positions, the total dollars expended should remain relatively constant in future years. The new Performance Bonus is scheduled for award in December 2006 and will be brought to the Board for final approval.

Pay for Performance - In addition to the Performance Bonus which rewards employees with outstanding and exemplary accomplishments, the new EPA system includes a "Pay for Performance" component with the objective of relating employee pay to their performance. The "Pay for Performance" component of the EPA system will be effective with annual increases approved in the FY 2006/07 budget.

Career Service employees may receive an annual pay increase based on performance. The purpose of this increase is to recognize and reward those employees who are "Fully Competent" or "Excelling" in their positions during the rating period. The amount of the performance pay will be determined annually by the Board of County Commissioners. Staff is recommending that employees who are rated as "Development Needed" receive a cost of living increase which is 2% less than the increase approved for "Fully Competent" and "Excelling" categories. Performance pay increases are not guaranteed and may vary in amount contingent upon funding availability and annual Board approval. Senior Management, Executive Support Service and EMS salary increases will be determined annually by the County Administrator. For Career Service employees, the proposed rating schedule for pay for performance is as follows:

Table 1
Proposed Pay for Performance Annual Increase,
Career Service Only
Effective 10/1/06

Rating Category	Rating Range	Proposed Pay Increase 10/1/06
Unacceptable	0.00 - .99	No pay increase; usually, employee would not be retained
Development needed	1.00 - 1.99	Cost of living increase/2% less than Board approved amount
Fully competent	2.00 - 2.79	Increase voted by the Board to exceed the cost of living increase
Excelling	2.80 - 3.00	

In summary, staff requests Board approval of the FY 2005/06, \$300 transitional bonus for Career Service, EMS and Executive Support employees. In addition, staff request Board approval of policies related to implementation of the new Employee Performance Appraisal System which includes the annual "Pay for Performance" and Performance Bonus components by formally adopting revisions to Section 5.01 – Pay Plan and Section 9.01- Employee Performance Appraisal of the Leon County Polices and Procedures Manual.

Options:

1. Approve the award of a \$300 Transitional Bonus to eligible Career Service, Emergency Medical Services, and Executive Support employees.
2. Adopt the revisions to the Leon County Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan and Section 9.01- Employee Performance Appraisal in accordance with the new Employee Appraisal System, which includes the "Pay for Performance" and Performance Bonus components.
3. Do not approve the award a \$300 Transitional Bonus to eligible Career Service, Emergency Medical Services, and Executive Support employees
4. Do not adopt the revisions to the Leon County Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan and Section 9.01 Employee Performance Appraisal.
5. Board Direction

Recommendation:

Options #1 and #2.

Attachments:

1. Proposed revisions to Section 5.01 – Pay Plan, Leon County Policies and Procedures Manual
2. Proposed revisions to Section 9.01- Employee Performance Appraisal. Leon County Policies and

Procedures Manual

3. Board Agenda Item dated September 20, 2005 on Status Report on New Performance Appraisal System
4. Board Agenda Item dated January 16, 2006 on approval of Halogen Software for the new on-line Performance Appraisal Program (without attachments)
5. Guidelines for Administration of Transitional Bonus

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2006 Career Service and Senior Management Pay Increases

Career Service Employees under Pay for Performance Numerical Rating System

Numeric Rating Score	# employees for each rating	% of employees for each rating	% Pay Increase Rec'd October 2006
0.00 – 0.99 (Unacceptable)	0	0%	0%
1.00 – 1.79 (Development Needed)	24	5%	3%
2.00 – 2.79 (Fully Proficient)	419	80%	5%
2.80 – 3.00 (Excelling)*	82	16%	5%

* Eligible for consideration for annual performance bonus ranging from \$600 - \$1200.

Senior Management Pay Increases under Feedback/Assessment Performance Review System

Pay Increase Range from 0% -8%	# employees in each category	% of employees in each category
0%	0	0%
1%-3%	4	3%
4%-6%	100	85%
7%-8%	14	12%

Percent Change for Employee Bonuses

Year	# of Employees Receiving Bonus	Bonus Amount	% Change in Employees	% Change in Bonus Amount
FY 05/06	384	\$151,266.00		
Transitional Bonus	537	\$150,484.89	*40% increase	1% increase
FY06/07	82	\$80,500.00	85% decrease	47% decrease

* Represents a one-time transitional bonus in the amount of \$300 for all eligible employees with a rating of "Fully Competent" or above under the new EPA system or a rating of "Meet Expectations" or above under the old appraisal system.

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Board of County Commissioners Agenda Request 22

Date of Meeting: April 24, 2007

Date Submitted: April 18, 2007

To: Honorable Chairman and Members of the Board
From: Parwez Alam, County Administrator
Lillian Bennett, Director of Human Resources
Subject: Presentation on the New Leon County e-Appraisal Performance Evaluation System and Update on Senior Management Feedback/Assessment Performance Reviews

Statement of Issue:

This agenda item provides a presentation on the new electronic Leon County e-Appraisal Performance Evaluation system for Career Service, EMS and Executive Support employees (Attachment #1) and a history of Leon County's performance evaluation process. In addition, at the request of Commissioner Desloge at the April 10, 2007 Board meeting, this agenda item provides a review of the current Senior Management Feedback/ Assessment Tool currently utilized to evaluate senior management employees (Attachment #2).

Background:

Over the years, the County Administrator has cultivated and placed continuous emphasis on sustaining a "culture of performance" among Leon County employees. This organizational culture is one which reinforces the expectations of *how* employees implement the goals and vision of the Board of County Commissioners. This culture of performance reflects organizational values and expectations, such as, proactive planning for meeting challenges and uncertainties, responding quickly to requests for service, exploring and pursuing all alternatives to assist the citizenry, delivering more than what is expected, and empowering employees with broad discretion to resolve issues within their purview and to reduce "bureaucracy".

Employee performance appraisals are just one tool, albeit an important tool, used to reinforce this culture of performance. While no performance appraisal system is perfect, the County has worked for many years to determine which evaluation process best achieves the goal of improving performance, morale and rewarding past employee performance, and which evaluation process works best in the County's unique environment. This Background Section provides an overview of the recent evolution in this continuous process.

In 1996, the Leon County Board of Commissioners adopted an Employee Performance Appraisal System for all Senior Management, Career Service, and Executive Support employees. This Employee Performance Appraisal form had a four-scale system for tasks from the Job Performance Questionnaire (JDQ) that identified essential function and non-essential functions from the JDQ. The system required managers to create measurable standards for each task rated and to manually calculate the overall score using the rating scale below:

0 = Below Expectations	0 - .99
1 = Meet Expectations	1 - 1.99
2 = Exceeds Expectations	2 - 2.79
3 = Outstanding Performance	2.80 - 3.00

Annual pay increases were determined annually by the Board and were generally set at 3% for Career Service employees and 0% - 8% for senior management. Career Service employees also received annual merit pay bonuses of \$300 or \$600, based on a numeric rating of either Exceeds or Outstanding on the annual evaluation.

The supervisor entered the calculations on the performance review form and provided justification for the performance level. This was a lengthy and cumbersome process. In addition, over time, the system became ineffective. For example, in 2005 approximately 72% of Career Service employees received an Exceeding or Outstanding numeric rating that made them eligible for annual merit pay bonuses of \$300 and \$600 respectively (Attachment #3). Industry professionals recommend that only 10% -20% of an agency's workforce receive bonuses for outstanding performance. The chart below shows the increase in the number of employees receiving the merit pay bonus, and the increase in the total dollars expended for merit pay bonuses for Career Service employees from FY 99/00 to FY 04/05:

Summary of Career Service Merit Pay Bonus FY 99/00 to FY 04/05

Fiscal Year	# Employees Eligible for Merit Pay Bonus	% Increase	Total Annual cost	% increase
99/00	231		\$92,680	
00/01	263	14%	\$104,746	13%
01/02	297	13%	\$121,447	16%
02/03	316	6%	\$125,716	4%
03/04	362	15%	\$142,833	14%
04/05	384	6%	\$151,267	5%
Change since FY 99/00	153	66%	\$58,587	63%

As shown in the table, from FY 99/00 to FY 04/05, Career Service employees receiving merit pay bonuses increased by 66% (153 employees), and the total cost of merit pay bonuses increased by 63% (\$58,587). The numbers were growing annually. To address these issues, a work team comprised of County employees studied various approaches to employee performance evaluations. Staff presented the new performance appraisal process to the County Administrator and Executive Team on April 22, 2005 (Attachment #4).

At the September 20, 2005 meeting, a status report was provided to the Board on the new "Pay for Performance" Appraisal System for Career Service and Executive Support Employees (Attachment # 5). Under the new "Pay for Performance" System, employees continued to receive a numerical rating;

however, annual increases were tied to performance and set by the Board at 5% for Fully Proficient and Excelling ratings, 3% for Development Needed, and 0% for ratings of Unacceptable. In addition, performance bonuses were no longer automatically based on a numeric rating of Excelling, but required additional review by Department Directors, based upon specific justification by the Division Director and examples of the employee's exemplary performance prior to approval of the performance bonus. Performance bonuses range from \$600 - \$1200 for employees meeting the established criteria.

In a November 28, 2006 memo to the County Administrator, staff outlined the effectiveness of the new Pay for Performance bonus system for Career Service, Executive Support, and Emergency Medical Services (EMS) employees (Attachment #6). A total of 82 employees were approved by Department Directors to receive the performance bonus for a total award of \$80,500. This amount represents a significant reduction in total costs and number of employees receiving bonuses from the previous merit/bonus process in 2004/05. The number of employees receiving bonuses was reduced from 384 to 82, a 78% reduction. This represents about 15% of the total eligible employees instead of the 72% receiving bonuses in 2004/05. The total dollar amount expended was reduced from \$151,266 to 80,500, a 47% reduction.

Senior Management Performance Evaluations

In addition to deficiencies noted in the Career Service evaluation process, the performance appraisal system did not meet the needs of the Senior Management workforce, whose responsibilities were not task or widget-based but more related to Board and Departmental goals and objectives. Based on a review of the then current system for senior managers, discussions were held between the County Administrator and Senior Management staff on possible revisions to the Senior Management evaluation process. Additionally, Human Resources conducted a survey of Senior Management employees to determine the effectiveness of the formal evaluation system for Senior Management employees, and to request suggestions for a system that more aligned with the needs of the organization.

As a result of this review, Human Resources recommended to the County Administrator the implementation of a new Senior Management Feedback/Assessment Performance Review System which focused on organizational goals and objectives. The new system was approved by the County Administrator on July 1, 2005 (Attachment #7).

Board Adoption of "Pay for Performance" Policy and Evaluation System

On January 24, 2006, the Board approved purchase of the software for the new electronic e-appraisal system for Career Service, EMS, and Executive Support employees (Attachment #8). At the April 11, 2006 meeting, the Board formally adopted revisions to Leon County's Personnel Policies and Procedures to include the new "Pay for Performance" evaluation system. Under Section 9.01 of the Personnel Policies, the Board adopted language stating that "Senior Management employees will be assessed on the basis of their accomplishments and continuous improvement efforts as approved by the County Administrator" (Attachment #9). Senior Management employees are "At-Will" employees who serve under the direction of the County Administrator.

Analysis:

The subject of employee performance appraisals has been researched extensively and the literature on the subject is exhaustive. The arguments for and against formal appraisal systems continue as indicated in the attached articles (Attachment #10). According to the Society for Human Resource Management,

"one of the critical issues of the 21st century is an organizations ability to refine and develop mechanisms to provide meaningful job performance feedback to all employees. A positive and coherent understanding between the employee and supervisor as to what is acceptable job performance is essential for all employee and management work relationships to survive."

The Society for Human Resource Management (SHRM) serves as the leading voice of the human resource profession. In 2000, SHRM conducted the 2000 Performance Management Survey to gather information on performance management in today's workplace. The results of the survey showed that performance management in organizations is in transition from a system dominated by the performance appraisal and numerical ratings to a more comprehensive human resource management system that includes activities such as development and career planning, leadership development and coaching (Attachment # 11). A number of these performance management activities were implemented by Leon County under its Quality/Diversity initiative in February 1995.

The ultimate goal of any employee evaluation system is to improve performance and morale, as well as reward past employee performance. Four methods have been traditionally used when evaluating employee performance. No one method is inherently better or worse than another. Each organization has to determine its own needs and tailor the evaluation process based on an assessment of those needs.

The following evaluation methods can be used alone or in combination with one another.

- Category Rating Methods
- Comparative Methods
- Behavioral/Objective Methods
- Narrative Methods

Category Rating Method

This method is the most commonly used and is usually done by Checklist or Graphic Rating Scale. A checklist is an employee evaluation that lists statements or words that best describe the employee. A graphic rating scale allows the rater to mark the employee's performance based on a rating scale. Leon County currently utilizes a Graphic Rating Scale for evaluation of Career Service, Executive Support and EMS employees under the "Pay for Performance" Evaluation System.

Comparative Rating Method

This method is used by employers in performance reviews to directly compare employees against one another. One way that this is carried out is through Forced Ranking. This means that the appraiser compares the performance of each employee to be evaluated in relative terms to the contributions of other employees. Jack Welch, former CEO of General Electric (GE), is a supporter of forced rankings and has made this approach to performance management famous. His description of GE's vitality ratings, based on a forced distribution bell shaped curve, is as follows:

"Ones are the top 10 percent. These are the top people. Twos are the next strongest 15 percent. Threes are the middle 50 percent. The ones in the middle have a real future. Then the fours are the caution 15 percent. Fives are the least effective 10 percent. We've got to get rid of them. We don't want to see these people again."

Forced Rankings have been successful for some private organizations, specifically in the manufacturing industry with its emphasis on the end product. Others, such as the service industry, where the employee is, in part, the product, this approach has been less successful. Across industry sector, this approach has resulted in significant charges of discrimination and subsequent lawsuits (Attachment #12).

Behavioral/Objective Method

This method assesses employee behavior instead of their characteristics. Behavior ratings give specific examples of job behaviors for certain skills an employer desires of an employee, and those examples are aligned with a scale of performance. Management by Objectives defines performance goals that employees plan to attain within a given length of time. The objectives determine how employees will meet their goals (Attachment #13)

Narrative Method

This method documents any critical incidents that have occurred (positive or negative). Writing gives the manager and the employee an opportunity to review accomplishments, describe how the employees met goals and objectives, rather than rating them on a numeric scale. This is primarily used to appraise management at all levels. The popularity of this system stems from rewarding those employees who are deserving, based on their accomplishments.

Leon County currently utilizes a narrative Senior Management Feedback/Assessment Tool to evaluate senior management employees. The objective of the current Senior Management Feedback/Assessment Tool is to provide a periodic exchange of information between the employee and supervisor to discuss accomplishments, opportunities for continuous improvement, and professional development. In addition, the supervisor and the employee establish organizational and division goals for the next review period. The Senior Management Feedback/Assessment Tool has been effective within the organization since implementation in 2005, and Senior Management employees appreciate its professional approach to the evaluation process that is goal oriented and allows for more flexibility, creativity, and interaction between the reviewer and the Senior Management employee in a more streamlined process.

An example of this is shown in the Human Resources (HR) 2007 Goals. Annually, Human Resources establish its major goals for the organization, as well as for the division. Assignments are then given to each HR Senior Management employee who will then be monitored and evaluated on how well these goals are accomplished during the annual Feedback/Assessment process (Attachment #15).

At the end of each fiscal year, the respective Department Director certifies to the County Administrator and Human Resources that all of their respective Senior Management employees have been evaluated through the Senior Management Feedback/Assessment system. In addition, each respective Department Director makes recommendations to the County Administrator for the percentage of annual pay increase each Sr. Management employee should receive, based on their accomplishments in carrying out the Board and Divisions goals and objectives. The annual pay increase usually ranges from 0%-8%.

The attached table reflects the percentage distribution of annual pay increases approved for senior management and career service employees in October 2006 (Attachment #16). Based on this analysis, the distribution of pay increases for Career Service employees evaluated under the Pay for Performance numerical rating system and Senior Management employees evaluated under the Feedback/Assessment Tool were quite similar.

This underscores that fact that any evaluation system is only as effective as the manager who is providing the rating regardless if it is a numerical rating system or narrative system. Leon County management made an assessment of its performance evaluation instruments with direct input from employees and chose the most appropriate system based on that input. As such, Leon County will continue to assess, refine, and improve the performance evaluation process, as needed.

New Leon County Electronic e-Appraisal Performance Evaluation

Parallel to the adoption of the Senior Management Feedback/Assessment tool, Human Resources staff began the transition to the new Leon County web-based e-Appraisal Performance System for Career Service, Executive Support, and Emergency Medical Service employees. The roll-out of the e-Appraisal Performance Evaluation system is scheduled for May 2007.

The new system will streamline the current evaluation process by automating the entire process, including, but not limited to, electronic signatures, on-line dashboard reporting for management, and automatic e-mail notification as to what tasks need to be completed at any point in time during the evaluation process. The system will also provide an on-line history of evaluations for Career Service, Executive Support, and EMS employees. The new e-Appraisal system will require that employees are evaluated once a year during the months of June and July. Currently, employees are evaluated on staggered anniversary dates, based on date of hire. Staff is prepared to provide a presentation to the Board on the new Leon County e-Appraisal Performance Evaluation System for Career Service, EMS, and Executive Support employees.

Options:

1. Accept status report on Career Service, Emergency Medical Services, Executive Support, and Senior Management Performance Evaluations.
2. Do not accept status report on Career Service, Emergency Medical Services, Executive Support, and Senior Management Performance Evaluations.
3. Board Direction

Recommendation:

Option #1.

Attachments:

1. Presentation on New Electronic Leon County e-Appraisal Performance Evaluation
2. Current Senior Management Feedback/ Assessment Tool
3. 2005 Review of Career Service employees receiving Merit Pay Bonuses
4. April 22, 2005 Memo to County Administrator on New Performance Appraisal System
5. September 20, 2005 agenda item titles "Status Report the New Performance Appraisal System" Career Service and Executive Support Employees
6. November 28, 2006 memo to the County Administrator for approval of Career Service Performance Bonuses
7. County Administrator Approval of Senior Management Feedback/Assessment Tool for Performance Evaluations
8. January 24, 2006 agenda item titled "Approval of Licensing Agreement with Halogen Software, Inc. for the purchase of software of Leon County's On-line Employee Performance Appraisal Program
9. April 11, 2006 agenda item titled "Approval to Award Transitional Bonuses to Career Service, EMS and Executive Support Employees and Adoption of Revisions to Leon County Personnel policies and procedures Manual Section 5.01 - Pay Plan and Section 9.01-Employee Performance Appraisal

10. Articles written on the pros and cons of performance appraisals
11. SHRM 2000 Performance Management Survey
12. SHRM White Papers on Comparative Performance Appraisals – Forced Rankings
13. SHRM White Paper on Management by Objectives
14. Human Resources 2007 Goals
15. Comparison of Pay Increase Distribution for Career Service and Senior Management employees

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BOARD OF COUNTY COMMISSIONERS
MEMORANDUM

Date: November 28, 2006
To: Parvez Alam, County Administrator
Through: Lillian Bennett, Human Resources Director *LWB*
From: Chansidy Daniels, Employee Development Coordinator *CD*
Subject: Approval of December 2006 Performance Bonuses

On April 11, 2006, the Board adopted the revisions to the Leon County Personnel Policies and Procedures Manual, Section 5.01 – Pay Plan and Section 9.01- Employee Performance Appraisal in accordance with the new Employee Appraisal System, which includes the “Pay for Performance” and Performance Bonus components. This is to request your approval of the Performance bonuses for eighty-two (82) Career Service, EMS and Executive Support employees under the new Pay for Performance System.

Attached is a summary of the employees and the performance bonus amounts recommended by the respective Department Head. The Performance Bonus is not automatic, but is based upon an “Excelling” rating (2.8-3.0) on a written performance evaluation of the employee in accordance with the County’s performance review system, specific eligibility criteria outlined by Human Resources; recommendation by Division Director and final approval by the Group Director.

Each department was allocated a prorated share of available funds based upon total FTE positions within the department. The Department Directors were given flexibility in developing a selection process and in the distribution of funds based on criteria outlined by Human Resources. The maximum bonus amount awarded per employee was \$1,200.00 with a minimum bonus amount of \$600.00. A total of 82 employees were approved by their Department Heads to receive the performance bonus for a total award of \$80,500.00.

This amount represents a significant reduction in total costs and number of employees receiving bonuses from the old merit increase process in FY 2004/05. The number of employees receiving bonuses has been reduced from 384 to 82, a 78% reduction. This represents approximately 15% of the total eligible employees. The total dollar amount expended has been reduced from \$151,266 to \$80,500, a 47% reduction. The new Pay for Performance System appears to be working as it was designed. Funding for performance bonuses was included in the FY 2006/07 budget which was approved by the Board.

Your approval to distribute the performance bonuses to eligible Career Service, EMS and Executive Support employees on the first payroll in December 2006 is requested.

PA 12/4/06
Approve, Parvez Alam, County Administrator Date

Disapprove, Parvez Alam, County Administrator Date

Attachments: Performance Bonus Allocations by Divisions
Performance Bonus Recipient Letter and Eligibility Criteria



Leon County

Board of County Commissioners

301 South Monroe Street, Tallahassee, Florida 32301
(850) 606-5302 www.leoncountyfl.gov

Attachment 4-5
Page 4 of 8

Commissioners

BILL PROCTOR
District 1

JANE G. SAULS
District 2

DAN WINCHESTER
District 3

TONY GRIPPA
District 4

BOB RACKLEFF
District 5

CLIFF THAELL
At-Large

ED DePUY
At-Large

PARWEZ ALAM
County Administrator

HERBERT W.A. THIELE
County Attorney

December 14, 2006

Dear ,

On behalf of the Board of County Commissioners and County Administration, I commend you for your hard work and dedicated service.

Recognizing that the success of our organization is due to your commitment and achievements, Leon County has approved a bonus payment for you in the amount of \$ which is included in this check.

I appreciate the contribution you make in assisting us in serving the citizens of Leon County.

Sincerely,

Parwez Alam
County Administrator

Performance Bonus

Eligibility Criteria

Procedures

- Division Directors will provide justification and recommend employees who have an Excelling rating of (2.8-3.0) for the performance bonus.
- Recommended selection and eligibility criteria will be used to make an assessment of each eligible employee.
- Department Directors have the flexibility in developing a selection process, based on the eligibility criteria outlined by Human Resources (See attached Performance Bonus Recommendation Form), to make a determination of employees who will receive the performance bonus. *You may use one of the following selection processes or create your own.*
 - The Division Director makes the recommendation(s) of the performance bonus recipient(s) to the Department Director.
 - The Department Director creates a committee to assist in making the recommendation(s).
 - The Department Director makes the recommendation and selection of the recipient(s) for the performance bonus.
 - Other selection process as deemed appropriate by the Department Director
- Department Directors will be responsible for the final selection of performance bonus recipients and how the bonus amounts will be distributed among recipients.
- Bonus amounts will range from \$600 - \$1200
- Total performance bonus dollars allocated to each Department will be provided by Human Resources

Timeline: Recommendations due to Human Resources Friday, November 3, 2006

Performance Bonus Recommendation Form

Employee Name: _____

Division Name: _____

Department: _____

Performance Appraisal Date: _____ Type: _____ Score: _____

Recommendation submitted by: _____
Print name

Signature

Department Director Approval _____
Signature

Date: _____

Amount of performance bonus*: _____

** The total amount for bonuses in the Department may not exceed the prorated amount provided. Bonus amounts may vary among employees.*

Please provide a brief description of process used by the Department Director to make final selection of performance bonus recipients.

Performance Bonus Recommendation Form

- Please give specific examples of how the employee has demonstrated commitment to Leon County, demonstrated initiative in their work and how the employee has consistently exceeded normal job expectations/standards in each of the following areas:
Please attach an additional sheet to provide justification if needed.

- Providing extraordinary work unit services

- Accomplishing specific work unit goals

- Outstanding service to citizens

- Producing results in the form of increased outputs

- Working to improve processes

Please give specific examples of how the employee has modeled the way and set the standard for others by displaying Leon County's Core Values:

- Communications
- Teamwork
- Customer Service
- Dependability
- Initiative
- Safety/Safeguarding

Additional comments in support of recommendation (Optional):

SENIOR MANAGEMENT FEEDBACK/ASSESSMENT FORM

- Does your current Job Description Questionnaire adequately describe your principal job functions? If not, in what respects has your position changed? Update as needed.

Employee Comments

Supervisor Comments

- Describe your major accomplishments, successes, contributions and improvements during the past 12 months.

Employee Comments

Supervisor Comments

- List professional opportunities that you have been involved in and those planned for the coming year.

Employee Comments

Supervisor Comments

- Describe the coaching, training or development opportunities you believe would be beneficial for you.

Employee Comments

Supervisor Comments

- List below the major goals, objectives, projects and special assignments which should be completed or continued in the coming year. Include action plans and time frames applicable.

Employee Comments

Supervisor Comments

- Other Comments:

Employee Comments

Supervisor Comments

Senior Management Feedback Session Check-Off

Name of Employee: _____

Division/Department: _____

Name of Immediate Supervisor: _____

	<u>Date</u>
_____ Employee/Supervisor review of Job Description Questionnaire	_____
_____ Employee completes List of Accomplishments and sends to Supervisor	_____
_____ Supervisor and employee meet to discuss List of Accomplishments and establish Goals and Objectives for the new year.	_____

End of Rating Period Authentication

Signature of Employee: _____ Date _____

Signature of Supervisor: _____ Date: _____

MANAGEMENT FEEDBACK/ASSESSMENT FORM

Objectives

- To provide for a periodic exchange of information between the employee and supervisor to discuss accomplishments and opportunities for continuous improvement.
- Encourage continuing supervisor-employee communications about position related and professional matters.
- Provide a means whereby the supervisor and employee may establish workplace goals and objectives.
- Provide guidance for employees on professional and position development.
- Provide means for supervisors to recommend salary increases based on merit and job accomplishments

Procedure

- Supervisor and employee should review the existing JDQ for accuracy and relevancy.
- Prior to the end of each fiscal year (around July and August), supervisor and employee meet to review annual accomplishments and establish goals and objectives for the next fiscal year. (The attached template for Senior Management Feedback/Assessment Form may be used and modified as needed for the Listing of Goals and Objectives and the Employee Listing of Accomplishments).
- Employee and Supervisor will complete Sign-Off Sheet. Copy of Sign-Off Sheet will be maintained by each Group Director.
- Group Director will certify to the County Administrator's Office annually during the merit review and increase process that reviews have been held with each Sr. Management employee within their department.

Timeline: All steps should be completed prior to August 30 of each year.

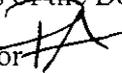
Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator 
Alan Rosenzweig, Assistant County Administrator 
Keith Roberts, Purchasing Director 

Subject: Acceptance of Report on Local Preference

Statement of Issue:

This report is in response to the Board's February 26, 2009 request that staff prepare an agenda item to consider increasing the preference local businesses receive in County procurements.

Background:

Leon County's first local preference ordinance, approved on March 26, 2002, provided Leon County-based businesses with a 5% preference for bids \$250,000 or less and a 2% preference for bids in excess of \$250,000. On October 14, 2003, the Board approved amendments to the 2002 ordinance which: revised the definition of a local business; provided a 5% preference for local businesses with their home base in Leon County and a 3% preference for other local businesses with their home base outside of Leon County; and limited the preference differential to \$20,000. The current ordinance is the result of a July 12, 2005 revision which added Gadsden, Jefferson, and Wakulla Counties to the definition of a local business (Attachment #1).

Analysis:

Staff reviewed contracts awarded as a result of formal bid and request for proposal (RFPs) processes in FY'07 through FY'09 year-to-date and found:

- (1) More than 90% of the awards were made to local businesses (Table 1); and
- (2) Awards to non-local firms appear to be made when a specialty item or expertise is not available locally (such as aerial flyovers and photogrammetric services for GIS; recycling of white goods; fuel tank replacements; EMS patient software system; and the bookmobile).

Attachment #2 expands upon the FY'08 data provided in Table 1 by providing details of bids awarded by the Board, the bid award amount or, in the case of continuing supply/service agreements, estimated FY'08 expenses. Based on this analysis, approximately 97% of the dollar amount was awarded to local bidders.

Attachment #3 expands upon the FY'08 data provided in Table 1 by providing the number of contracts awarded as a result of a RFP authorized for release by the Board in FY'08: of the 17 awards made, 13 (76%) went to local businesses and 4 (24%) went to non-local business. A breakdown of the four non-local businesses follows: two provide specialized EMS services

(compliance auditing services of EMS billing, the cost of which was not funded by the County, and EMS patient care reporting software) and two of the seven property appraisal service providers, awarded contracts on a continuing service basis, were not local.

Table 1 – Awards to Local and Non-Local Businesses										
FY	*Dollar Value (from Formal Bid Awards)					**Number of Contracts Awarded				
	Total \$	Local Businesses		Non-Local Businesses		Total #	Local Businesses		Non-Local Businesses	
'07	\$7,067,744	\$6,549,292	93%	\$518,452	7%	88	76	86%	12	14%
'08	\$4,262,858	\$4,111,171	96%	\$151,687	4%	87	77	89%	10	11%
'09 YTD	\$2,329,974	\$2,329,974	100%	\$0	0%	16	16	100%	0	0%
Total	\$13,660,576	\$12,990,437	95%	\$670,139	5%	191	169	88%	22	12%
Average			96%		4%			92%		8%

* Awards from formal bids; excludes variable awards (continuing supply/continuing service)
 ** Awards from formal bids and RFPs, including those authorized at the County Administrator level

As for purchases made at a cost under the formal bid or RFP threshold limit (called small purchases), and purchases exempt from the purchasing policy, no data is available without a hand review of purchasing card records and each purchase order issued. Staff's experience is, however, that such purchases favor local vendors with exceptions that include: state or cooperative purchasing contract items; specialty items or expertise are not available in the local area; library books and media from national distributors; national service providers such as cell phones, service/maintenance contracts, and express delivery services; and travel expenses and related costs. Of note, however, many of the national service providers and state purchasing contractors do have local offices.

Staff surveyed ten other Florida counties nearest in size to Leon County for their practices on local preference and the results are shown in Attachment #4. Three counties have some sort of preference in place and two others are considering a local preference. Osceola County has recently revised theirs to remove the surrounding counties in the allowable area and making it applicable only for Osceola County based businesses. While most do not have a preference for RFPs, many noted that since Section 287.055, F.S. (Consultants' Competitive Negotiation Act governing selection of professional architectural, engineering, registered surveying and mapping, and landscape architecture services) allows location as a criteria, it is used in scoring proposals but is not a part of the local preference ordinance.

In order to have a balanced discussion about a potential increase of the local preference percentage, here is a short review of the pros and cons of local preference policies.

Pros:

- May shift more procurement from "outside" to locally-based vendors. As a result, more local tax dollars may remain in the local economy and businesses may view local government in a more favorable light.
- Dollars spent locally make more local impact through sales, employment, banking and other economic movement within the locality.

Cons:

- By giving a local preference, governments can realize additional costs and limited competition in their procurement of goods and services. Local vendors can utilize the preference to charge more than they would if they were bidding in a freely open and competitive market. Additionally, the process may result in the County not availing itself of valuable expertise or solutions available from non-local businesses.
- Hidden costs may also be realized in lessened service levels by local vendors who can repeatedly take advantage of the preference to secure the business or by a vendor who cannot compete in service levels but who can use the price advantage to win the bid.
- Reduced competition may also result when vendors outside the local jurisdiction stop bidding or participating in quotes due to the advantage given to local vendors.

Another impact upon local vendors is the Georgia reciprocal preference law that could be used to exclude Leon County vendors in the South Georgia business area. Since Leon County adjoins mainly rural counties in South Georgia, many Leon County vendors may provide goods and services to the region

Options:

1. Accept staff's report on local preference.
2. Direct staff to prepare an ordinance revision that increases local preference percentages at an amount determined by the Board.
3. Board Direction.

Recommendation:

Option # 1.

Attachments:

1. Current Leon County Ordinance (Local Preference in Purchasing and Contracting)
2. Analysis of FY'08 Bids Awarded by the Board
3. Analysis of Awards Made as a Result of RFPs Authorized for Release by the Board in FY'08
4. Survey of Florida Counties

ARTICLE IX. PURCHASING AND MINORITY/WOMEN BUSINESS ENTERPRISE PARTICIPATION PROGRAM POLICY

Attachment # 1Page 1 of 2

Sec. 2-400. Local preference in purchasing and contracting.

(a) *Preference in bidding.* In purchasing of, or letting of contracts for procurement of, personal property, materials, contractual services, and construction of improvements to real property or existing structures in which pricing is the major consideration, the authorized purchasing authority of Leon County may give a preference to local businesses in making such purchase or awarding such contract, as follows:

(1) Individuals or firms which have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all of the criteria for a local business as set forth in this article, shall be given a preference in the amount of five percent of the bid price.

(2) Individuals or firms which do not have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all of the criteria for a local business as set forth in this article, shall be given a preference in the amount of three percent of the bid price.

The maximum cost differential shall not exceed \$20,000.00. Total bid price shall include the base bid and all alternatives or options to the base bids which are part of the bid and being recommended for award by the appropriate authority.

(b) *Preference in requests for proposals.* In purchasing of, or letting of contracts for procurement of, personal property, materials, contractual services, and construction of improvements to real property or existing structures for which a request for proposals is developed with evaluation criteria, a local preference of the total score may be assigned for a local preference, as follows:

(1) Individuals or firms which have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all of the criteria for a local business as set forth in this article, shall be given a preference in the amount of five percent.

(2) Individuals or firms which do not have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all of the criteria for a local business as set forth in this article, shall be given a preference in the amount of three percent.

Based upon analysis of the marketplace for each project, staff shall make a recommendation for or against inclusion of a local preference in the criteria for consideration by the Board as a part of the pre-approval agenda item for each request for proposal.

(c) *Notice.* Both bid documents and request for proposal documents shall include notice to vendors of the local preference policy.

(d) *Local business definition.* For purposes of this section, "local business" shall mean a business which:

(1) Has had a fixed office or distribution point located in and having a street address within Leon, Gadsden, Wakulla, or Jefferson County for at least six months immediately prior to the issuance of the request for competitive bids or request for proposals by the county; and

(2) Holds any business license required by Leon County, and, if applicable, the City of Tallahassee; and

(3) Is the principal offeror who is a single offeror; a business which is the prime contractor and not a subcontractor; or a partner or joint venturer submitting an offer in conjunction with other businesses.

(e) *Certification.* Any vendor claiming to be a local business as defined by subsection 2-400(d) above, shall so certify in writing to the purchasing division. The certification shall provide all necessary information to meet the requirements of subsection 2-400(d) above. The purchasing agent shall not be required to verify the accuracy of any such certifications, and shall have the sole discretion to determine if a vendor meets the definition of a "local business."

Sec. 2-401. Purchasing and MWBE policy.

A Purchasing and MWBE Policy and Procedures Manual shall be developed by the county to define the purchasing and MWBE requirements for Leon County; to outline the requirements and procedures that must be followed by the county in purchasing goods, products, and services; and to outline the procedures to be followed by the county to maintain a fair and equitable purchasing and MWBE policy. This Purchasing and MWBE Policy and Procedures Manual shall be separately approved and adopted by resolution of the Board of County Commissioners.

(Ord. No. 02-15, § 1, 7-30-02)

Secs. 2-402--2-499. Reserved.

FY '08 Agenda Items to Award Bids						
Agenda Date	#	Description	Est. Award (annual if continuing supply for multiple year)	Local	Non-Local	Note
9/16/2008	15	Approval of Agreement Awarding Bid to Peavy and Son Construction Co. for the Asphaltic Concrete Materials and Services, Continuing Supply Contract in the Estimated Amount of \$7,350,496	\$7,350,496 (FY08 exp. \$3,136,378 (Finweb))	\$3,136,378		
7/22/2008	18	Approval of Agreement Awarding Bid to Hale Contracting, Inc. for the Construction of the Killeam Acres Flood Mitigation Drainage Improvements in the Estimated Amount of \$916,784	\$916,784	\$916,784		
5/27/2008	14	Approval of Agreement Awarding Bid to North Florida Asphalt, Inc. in the Amount of \$540,552 for the Infrastructure Improvements at Capital Circle NW	\$540,552	\$540,552		
5/27/2008	23	Approval of Agreement Awarding Bid to Allen's Excavating, Inc. for the Continuing Supply Contract for Sidewalk Construction in the Estimated Amount of \$4,334,567	\$4,334,567	\$4,334,567		
5/13/2008	15	Approval of Agreement Awarding Bid to Dixie Grading & Paving, Inc. in the Total Amount of \$587,526 for the Intersection Improvements at Bradfordville and Centerville Roads and Bradfordville and Velda Dairy Roads	\$587,526	\$587,526		
3/25/2008	6	Approval of Agreements with DOCS and Office Depot for Office Supplies, Continuing Supply	FY'08 Exp. (est. from Finweb; excludes pcards)	\$36,090		
2/26/2008	14	Approval of Agreement to Award Bid to M. Jordon Roofing for the Repairs to Leon County Leroy Collins Public Library Roof Gutter System	\$83,813		\$83,813	Manchester, GA
2/26/2008	17	Approval of Agreement Awarding Bid to Allen's Excavation, Inc. for the Construction of the Apalachee Parkway Facility Enhancement (Landscape) Project	\$284,220	\$284,220		
2/26/2008	19	Approval of an Agreement Awarding Bid to Whitfield Steel Recycling for Appliances and Metals Recycling	County anticipated to receive \$100,000	N/A		
1/29/2008	11	Approval of an Agreement Awarding the Bid for Landscape/Mowing Services at County Park and Recreation Facilities for Bid Groups A-D to Nature's Finest in the Amount of \$109,485	\$109,485	\$109,485		
1/29/2008	12	Approval of a Continuing Services Agreement Awarding Bid to H & S Services of N. Florida, Inc. for Stormwater Management Facility Landscape Services	\$13,982.50 paid to vendor in '08 (Finweb)	\$13,982		
1/15/2008	16	Approval of Agreement Awarding Bid to Dixie Paving and Grading, Inc. in the Amount of \$404,078 for the Construction of the New Lake Henrietta Trail System	\$404,078	\$404,078		
1/15/2008	17	Approval to Award Bid to Cornerstone Businesses, Inc. for Guardrail Installation and Maintenance on a Continuing Services Basis	\$25,000 maximum budgeted (\$3,357.50 (Finweb))		\$3,358	Zephyrhills, FL
1/15/2008	9	Approval of Agreement Awarding Bid to CPS Services for Continued Accessibility Improvements to County Building Facilities	\$58,785	\$58,785		
11/27/2007	31	Approval of Agreement Awarding Bid to Hale Contracting, Inc. for Construction of the Rainbow Acres 2/3 Paving and Balboa Drive Drainage Improvement Projects in the Amount of \$585,277 and \$228,508 Respectively	\$813,785	\$813,785		
11/27/2007	8	Approval of Agreement Awarding Bid for Safety Shoes, Continuing Supply, to Carroll's Boot Country and The Shoe Box	Carroll's paid \$142.75 in '08 and Shoe Box paid \$14,299.79 in '08 (Finweb)	\$14,443		
10/23/2007	17	Approval of Agreement Awarding Bid to Council Contracting, Inc. for Expansion of the Remote Systems Center at the Leon County Jail in the Amount of \$492,088	\$492,088	\$492,088		
10/23/2007	19	Approval of an Agreement Awarding the Bid for Grounds Services at County Building Facilities for Bid Group Numbers A1, A2, A3 and A4 to Nature's Finest	\$104,595	\$104,595		
10/23/2007	20	Approval of Agreement Awarding Bid for Repairs and Improvements to the Miccosukee Community Center to Mike Scott Construction in the Amount of \$44,660	\$44,660	\$44,660		
10/23/2007	22	Approval of Agreement Awarding the Bid for the Renovation of the Minimum Security Facility at the Leon County Jail Complex to Ajax Building Corporation in the Amount of \$661,857	\$661,857	\$661,857		
10/9/2007	16	Approval of Agreement to Award Bid to Southeastern General Contractors, Inc. in the Amount of \$352,713, for Restoration and Installation of Fuel Holding Tanks at Leon County Courthouse, Leroy Collins Public Library and Sheriff's Administration Building	\$352,713 (Banner)		\$352,713	Ball Grand, GA
			Total	\$12,553,875	\$439,884	
			Percentage of Total	97%	3%	

FY '08 Agenda Items Seeking Approval to Issue a Request for Proposals

Agenda Date	#	Description	Awardee	Local or Non-Local	
7/22/2008	5	Authorize the Issuance of a Request for Proposals for State Lobbying Services and Direct the Chairman to Extend the Federal Lobbying Services Agreement with Patton Boggs for One Year in the Amount of \$100,000.	Capital Alliance Group	Local	
6/10/2008	17	Acceptance of the Public Safety Communications Board Status Report and Authorization to Issue Request for Proposal for Program Management Services Related to the Construction of the Joint Dispatch Facility	URS	Local	
5/27/2008	2	Approval to Issue a Request for Proposals for Web-based Application Service Provider Services	Not Awarded		
5/27/2008	3	Approval to Issue a Request for Proposals for Advertising and Public Relations Services for the Tourist Development Council	Not Awarded		
5/27/2008	4	Approval to Issue a Request for Proposals for Research Services for the Economic Impact of Visitors in the Tallahassee/Leon County Area	Not Awarded		
5/27/2008	9	Approval to Issue a Request for Proposals for Compliance Auditing Services of the Emergency Medical Services Billing Agency	Page, Wolfberg & Wirth	Not Local	Not County Funded
4/22/2008	13	Authorization to Solicit an Invitation to Negotiate for Class III Solid Waste Recycling Services	Marpan	Local	
3/25/2008	7	Authorization to Issue a Request for Proposals for Architectural, Engineering and Interior Design Services for Phase 2A, Stage Two Renovations at the Leon County Courthouse	Awarded in FY'09 - Barnett Fronczack & Spectra JV	Local	
2/26/2008	12	Approval to Issue Request for Proposals for "Construction Manager At-Risk" Services for Phase 2A Renovations to the Leon County Courthouse and Leon County Courthouse Annex	Peter Brown Construction	Local	
11/27/2007	22	Approval to Issue a Request for Proposals for Property Appraisal Services	Apraisal Group of Tallahassee	Local	
			Brown-Bevis Appraisers	Local	
			Diskin Property Services	Local	
			Florida Property Consultants Group	Local	
			Ketcham Appraisal Group	Local	
			Wiegel-Veasey Appraisers	Not Local	
			Florida Acquisition & Appraisal, Inc.	Not Local	
11/27/2007	24	Authorization to Issue a Request for Proposals to Utilize Landfill Gas at the Apalachee Solid Waste Management Facility for Energy Production.	Not Awarded		
10/23/2007	11	Approval to Issue a Request for Proposals for Emergency Medical Services Electronic Patient Care Reporting Software	Sansio	Not Local	
10/23/2007	18	Approval to Issue a Request for Proposals for Continuing Supply of Architectural and Interior Design Services and Structural and Mechanical/Plumbing/Electrical (MPE) Engineering Design Services	McGinnis & Fleming, Rosenbaum, and JGP (3 firms)	All Local	
				Local	13 76%
				Not Local	4 24%

February, 2008 Survey of Florida Counties

County	Population	Local Preference – Maximum Points Awarded	
		Bids	RFPs
Okaloosa	192,672	None	None
Alachua	243,779	None	None
Osceola	255,903	0-4% (Osceola only)	None
St. Lucie	259,315	Proposed (same as Collier)	0 to 20 points for CCNA only
Lake	276,783	None	None
Leon	272,497	3%-5%	3%-5%
Manatee	308,325	Proposed (same as Collier)	Proposed
Escambia	309,647	None	None
Marion	315,074	None	None
Collier	326,658	Closest within 10% can match low bid	10%
Sarasota	379,386	Closest within 10% can match low bid	None

Board of County Commissioners Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator *PA*
Vincent S. Long, Deputy County Administrator *va*
Ken Morris, Intergovernmental Affairs Coordinator *KM*

Subject: Acceptance of Status Report on the American Recovery and Reinvestment Act of 2009

Statement of Issue:

This item requests Board acceptance of a status report on the County's efforts regarding the American Recovery and Reinvestment Act of 2009.

Background:

The American Recovery and Reinvestment Act of 2009, also known as the economic stimulus package, was signed in to law by President Obama on February 17, 2009. This final product includes is a \$787 billion stimulus package designed to create three million jobs nationwide. A number of efforts are underway to enhance the County's ability to identify County projects, potential funding sources, and prepare for the distribution of stimulus funds. This budget discussion item is a status report on these efforts which includes the preliminary identification of stimulus programs to create jobs by funding Leon County projects.

Analysis:

Chairman Desloge has been holding a series of meetings with community and regional leaders to identify "shovel ready" projects to better position the capital area and address the critical needs of the region. As part of the regional stimulus package exercise prior to the official passage of the American Recovery and Reinvestment Act of 2009, staff identified County projects that are shovel ready and could be completed in 120 days.

At the February 26, 2009 Board meeting, the Board took several proactive measures to position the County in leveraging economic stimulus funds. First, the Board approved the fast tracking of public projects through the development review, permitting, procurement and right-of-way (ROW) acquisition processes. Second, the Board approved a list of potential stimulus projects but gave staff the flexibility to continue to identify projects that may be eligible for economic stimulus funding. Finally, the Board authorized the County Administrator to negotiate an agreement with the regional economic stimulus partners to secure a professional lobbying firm to assist the region in leveraging

economic stimulus funds. Leon County, the City of Tallahassee, and Gadsden County have each approved \$20,000 to secure a professional lobbying firm. Wakulla County will consider this issue at its next Commission meeting. Staff is negotiating with Governance, Inc. to provide such services.

Since the passage of the American Recovery and Reinvestment Act of 2009, staff has reviewed approximately 200 funding opportunities included in the economic stimulus package. This review was designed to determine the County's eligibility for funds, the funding level, special criteria, and the allocation method to gauge whether the funds will be provided by formula or a competitive grant process. Based on these criteria, staff has also reviewed the list of potential County projects to match them with the economic stimulus funding opportunities. At this time, staff has identified 25 funding opportunities for County projects provided in Attachment #1.

Attachment #2 provides a list of ineligible stimulus programs for County projects. The County is ineligible for many of these programs based on federal criteria because the funding is dedicated to state or federal governments, non-profits, and educational institutions. Leon County is excluded from some formula driven programs based on population designed to provide basic services to rural communities and programs that target larger urban areas. However staff will continue to analyze ineligible stimulus programs for potential eligibility at the state level.

At the time of this writing, state and federal agencies are still working to formalize the application process, eligibility requirements, and deadlines to apply for these funding opportunities. Staff will continue to review the federal legislation, together with the County's federal and state lobbying teams, the Florida Association of Counties (FAC), the National Association of Counties (NACo), and other key partners to identify all funding opportunities available for County projects.

Options:

1. Ratify the selection of Governance Inc. for lobbying services to secure economic stimulus funding outlined in the American Recovery and Reinvestment Act of 2009
2. Accept status report on the American Recovery and Reinvestment Act of 2009.
3. Do not ratify the selection of Governance Inc. for lobbying services to secure economic stimulus funding outlined in the American Recovery and Reinvestment Act of 2009.
4. Do not accept status report on the American Recovery and Reinvestment Act of 2009.
5. Board Direction.

Recommendation:

Option #1 and #2.

Attachments:

1. County-Eligible Economic Stimulus Programs
2. Non-Eligible Economic Stimulus Programs

Leon County Eligible Stimulus Programs

1. Program Title	<i>National Resources Conservation Service (NRCS), Watershed and Flood Prevention Operations Program</i>
Summary	<ul style="list-style-type: none"> • Purpose: To purchase and restore floodplain easements and investment in both structural and non-structural watershed infrastructure improvements • Funding Level: \$290 million • Allocation Method: Loans • Decision-Maker: NRCS
Eligible Applicants	<ul style="list-style-type: none"> • Sponsoring local organizations of authorized watershed projects • "Local organization" means any State, political subdivision thereof, soil or water conservation district, flood prevention or control district, or combinations thereof, or any other agency having authority under State law to carry out, maintain and operate the works of improvement; or any irrigation or reservoir company, water users' association, or similar organization having such authority and not being operated for profit that may be approved by the Secretary; or any Indian tribe or tribal organization having authority under Federal, State, or Indian tribal law to carry out, maintain, and operate the works of improvement
Special Criteria	<ul style="list-style-type: none"> • Priority to projects that most cost-effectively provide the greatest public safety, flood protection, economic, and environmental benefits • NRCS must complete existing infrastructure projects that have already initiated the planning, design or construction work • Priority to projects that can initiate work as soon as possible • Funds should be allocated to projects that can be fully funded and completed with the funds appropriated
Recurring Financial Commitment	Yes - Loans
Assigned to	Ken Morris/Tony Park

2. Program Title	<i>Wildland Fire Management</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for hazardous fuels reduction, forest health protection, rehabilitation and hazard mitigation activities on Federal land including hazardous fuel reduction, forest health and ecosystem improvements • Funding Level: \$500 million • Allocation Method: Project grants • Decision-Maker: Forest Service
Eligible Applicants	<ul style="list-style-type: none"> • State and local governments
Special Criteria	<ul style="list-style-type: none"> • \$50 million must be used to make wood-to-energy grants to promote increased utilization of biomass from Federal, State and private land Funds provided for activities on State and private lands shall not be subject to matching or cost share requirements
Recurring Financial Commitment	TBD
Assigned to	Ken Morris/Tony Park

3. Program Title	<i>RUS, Rural Water and Waste Disposal Program</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for rural waste, waste water and waste disposal programs to support \$3.788 billion in loans and grants for water and waste disposal facilities in rural areas • Funding Level: \$1.38 billion in new budget authority • Allocation Method: Direct loans and grants • Decision-Maker: RUS
Eligible Applicants	<ul style="list-style-type: none"> • Public entities such as municipalities, counties, special-purpose districts, Indian tribes, and corporations not operated for profit
Special Criteria	<ul style="list-style-type: none"> • \$2.82 billion for direct loans • \$986 million for grants
Recurring Financial Commitment	Direct Loans and Grants
Assigned to	Ken Morris/Tony Park

4. Program Title	<i>Economic Development Assistance Program</i>
Summary	<ul style="list-style-type: none"> • Purpose: To leverage private investment, stimulate employment and increase incomes in economically distressed communities • Funding Level: \$150 million, with \$50 million for economic adjustment assistance • Allocation Method: Applicants submit an Investment Assistance proposal. Proposals are Accepted on a competitive and continuing basis • Decision-Maker: Economic Development Administration (EDA)
Eligible Applicants	<ul style="list-style-type: none"> • EDA considers "eligible applicants" to be a city or political subdivision of a State, State, public or private non-profit organization or association, district organization, Indian tribe or consortium of Indian tribes, private individual or for-profit organization
Special Criteria	<ul style="list-style-type: none"> • Priority consideration given to areas that experienced sudden and severe economic dislocation and job loss due to corporate restructuring • Up to \$50 million of funds may be transferred to federally authorized regional economic development commissions • Under EDA, project must be in a regional is subject to distress criteria: <ul style="list-style-type: none"> • An unemployment rate that is at least one percentage point greater than national average unemployment rate • Per capita income that is 80 percent or less of the national average per capita income; or • A special need, as determined by the Economic Development Administration
Recurring Financial Commitment	TBD
Assigned to	TBA

5. Program Title	<i>Justice Assistance Grant (Byrne)</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for broad-based public safety prevention, intervention, and suppression activities; law enforcement personnel; equipment and facilities (including crime laboratories); community-policing; prosecution and court programs; corrections and community corrections programs; drug treatment and enforcement; planning and evaluation; technology improvements; crime victim and witness programs, etc. • Funding Level: \$2 billion • Allocation Method: Formula • Decision-Maker: Bureau of Justice Assistance
Eligible Applicants	<ul style="list-style-type: none"> • Local law enforcement agencies, and States
Special Criteria	N/A
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Scott Bakotic

5. Program Title	<i>Byrne Competitive Grants</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for broad-based public safety prevention, intervention, and suppression activities; law enforcement personnel; community-policing; prosecution and court programs; corrections and community corrections programs; drug treatment and enforcement; planning and evaluation; technology improvements; crime victim and witness programs, etc. • Funding Level: \$225 million • Allocation Method: Competitive • Decision-Maker: Bureau of Justice Assistance
Eligible Applicants	<ul style="list-style-type: none"> • Local, State, and Tribal governments, and non-profit organizations
Special Criteria	No use for compensation to victims of crime
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Scott Bakotic

6. Program Title	<i>Community Oriented Policing Services (Hiring Grants)</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for hiring and rehiring of additional career law enforcement officers • Funding Level: \$1 billion • Allocation Method: Competitive • Decision-Maker: Office of Community Oriented Policing Services
Eligible Applicants	<ul style="list-style-type: none"> • Local, State, and federally-recognized Tribal governments, and other multi-jurisdictional or regional consortia
Special Criteria	<ul style="list-style-type: none"> • Waivers – applicable to stimulus funding, and Fiscal Year 2009 and Fiscal Year 2010 Appropriations • Eliminates \$75,000 cap on salary and benefits per officer • Eliminates 25% local match requirement • Funds available until September 30, 2010
Recurring Financial Commitment	Yes
Assigned to	Don Lanham/Scott Bakotic

7. Program Title	<i>STOP Violence Against Women</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for law enforcement, prosecution, and victim services enhancements, such as training public safety and court-related personnel, expanding specialized units, enhancing technology, etc. • Funding Level: \$175 million • Allocation Method: Formula • Decision-Maker: Office of Violence Against Women
Eligible Applicants	• States, with required local and nonprofit suballocation percentages for various law enforcement and victim services
Special Criteria	N/A
Recurring Financial Commitment	TBD
Assigned to	Don Lanham

8. Program Title	<i>Transitional Housing Assistance Grants for Victims of Violence Against Women</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide temporary housing assistance for victims, integrated with supportive services such as case management and counseling, and practical transitional aids (child care, employment, transportation) • Funding Level: \$50 million • Allocation Method: Competitive • Decision-Maker: Office of Violence Against Women
Eligible Applicants	• Local, State, and Tribal governments, and certain qualified nonprofit service providers
Special Criteria	N/A
Recurring Financial Commitment	TBD
Assigned to	Don Lanham

9. Program Title	<i>Rural Law Enforcement</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for drug enforcement, drug prevention and treatment, and other law enforcement activities in rural areas • Funding Level: \$125 million • Allocation Method: Competitive • Decision-Maker: Bureau of Justice Assistance
Eligible Applicants	• Local, State, and Tribal governments, and national, regional and local non-profit organizations
Special Criteria	<ul style="list-style-type: none"> • Special Eligible Uses <ul style="list-style-type: none"> • Police officer hiring • Community drug prevention and treatment
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Scott Bakotic

10. Program Title	<i>Energy Efficiency Blocks Grant</i>
Summary	<ul style="list-style-type: none"> • Purpose: To assist States, local governments, and tribes reduce fossil fuel emissions and total energy use, and improve energy efficiency in the transportation, building, and other appropriate sectors, funding financial incentives, grants for retrofits, transportation conservation, building codes, energy distribution technologies, landfill gas capture, etc. • Funding Level: \$3.2 billion • Allocation Method: \$2.8 billion through formula \$400 million on a competitive basis • Decision-Maker: Office of Energy Efficiency and Renewable Energy
Eligible Applicants	<ul style="list-style-type: none"> • States (to receive 28 percent of formula funding), eligible units of local governments (68 percent of formula), and tribes (2 percent of formula)
Special Criteria	<ul style="list-style-type: none"> • Requires the local government allocation be based equally on (1) resident population; and (2) daytime populations and factors such as amount of commercial or office space • DOE may use the most recent and accurate population data available to satisfy determination of eligible units of local governments for formula methodology
Recurring Financial Commitment	TBD
Assigned to	Maggie Theriot/Tom Brantley

11. Program Title	<i>Weatherization Assistance Program</i>
Summary	<ul style="list-style-type: none"> • Purpose: To install energy efficiency improvements in the homes of low- income families to reduce their energy bills Funding Level: \$5 billion • Allocation Method: Formula • Decision-Maker: States, for suballocation to local agencies
Eligible Applicants	<ul style="list-style-type: none"> • States and Tribes
Special Criteria	<ul style="list-style-type: none"> • Eligibility for services increased to 200% of poverty, up from 150% • Costs allowed per housing unit increased to \$6,500 from \$2,50 • Further assistance allowed for units partially weatherized between 1975 and 1994 • Priority allowance given to use of funds for the most cost-effective efficiency activities, such as insulation of attics • Training and technical assistance funding permitted up to 20% of total appropriation.
Recurring Financial Commitment	TBD
Assigned to	Maggie Theriot/Candice Wilson

12. Program Title	<i>State Energy Program</i>
Summary	<ul style="list-style-type: none"> • Purpose: To promote energy conservation and reduce rate of energy demand • Funding Level: \$3.1 billion • Allocation Method: Formula • Decision-Maker: State energy office
Eligible Applicants	<ul style="list-style-type: none"> • As determined by States under existing guidelines
Special Criteria	<ul style="list-style-type: none"> • N/A
Recurring Financial Commitment	Formula requires 20% matching for commitment
Assigned to	Maggie Theriot/Tom Brantley

13. Program Title	<i>Miscellaneous Provisions</i>
Summary	<ul style="list-style-type: none"> The following programs have been identified by Patton Boggs and/or staff however further information has not yet been provided: <ul style="list-style-type: none"> \$400 million for transportation electrification \$300 million for an Alternative Fueled Vehicles Pilot Grant Program \$400 million for geothermal projects and activities \$300 million for the Energy Efficient Appliance Rebate Program and the Energy Star Program
Eligible Applicants	<ul style="list-style-type: none"> TBD
Special Criteria	<ul style="list-style-type: none"> TBD
Recurring Financial Commitment	TBD
Assigned to	Maggie Theriot

14. Program Title	<i>Innovative Technology Loan Guarantee Program</i>
Summary	<ul style="list-style-type: none"> Purpose: To promote use of renewable technology to produce electricity and transportation fuels Funding: \$6 billion to cover credit subsidy for loan guarantees. Assuming a 10 percent credit subsidy, the provision would support \$60 billion in loan guarantees Mechanism: Temporary new loan guarantee program, added to a program originally authorized in the Energy Policy Act of 2005, by adding Section 1705: Temporary Program for Rapid Deployment of Renewable Energy and Electric Power Transmission, to sunset on September 30, 2011 Allocation Method: Competitive, subject to a maximum of \$500 million per project
Eligible Applicants	N/A
Special Criteria	<ul style="list-style-type: none"> Requirements - Construction must commence not later than September 30, 2011 and meet Davis-Bacon prevailing wage requirements Qualifying projects: <ul style="list-style-type: none"> Renewable energy systems, including incremental hydropower, that generate electricity or thermal energy, and facilities that manufacture related components Electric power transmission systems, including upgrading and reconditioning projects, where DOE considers the 1) viability of the project without guarantees; 2) availability of other Federal and incentives; 3) importance of the project in meeting reliability needs; and 4) effect of the project in meeting a State or region's environment (including climate change) and energy goals Leading-edge biofuel projects that will use technologies performing at the pilot or demonstration scale that the Secretary determines are likely to become commercial technologies and will produce transportation fuels that substantially reduce lifecycle greenhouse gas emission compared to other transportation fuels
Recurring Financial Commitment	TBD
Assigned to	Maggie Theriot

15. Program Title	<i>Federal Emergency Management Agency – State and Local Programs - Firefighter Assistance Grants</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for modifying, upgrading or constructing non-Federal fire stations • Funding Level: \$210 million • Allocation Method: Competitive grants • Decision-Maker: FEMA
Eligible Applicants	N/A
Special Criteria	<ul style="list-style-type: none"> • Up to 5 percent must be for program administration • Maximum grant is \$15 million (including climate change) and energy goals • Leading-edge biofuel projects that will use technologies performing at the pilot or demonstration scale that the Secretary determines are likely to become commercial technologies and will produce transportation fuels that substantially reduce lifecycle greenhouse gas emission compared to other transportation fuels
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Tom Quillin
16. Program Title	<i>State and Tribal Assistance Grants: State Revolving Funds</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide supplemental capital funding for State Revolving Funds • Funding Level: \$4 billion for Clean Water State Revolving Funds \$2 Billion for Drinking Water State Revolving Funds • Allocation Method: Formula grants to States; project grants from each State SRF • Decision-Maker: State Revolving Fund administrators/ EPA Administrator
Eligible Applicants	<ul style="list-style-type: none"> • State Revolving Fund programs • SRF loans/grants are distributed by each State’s SRF to wastewater treatment facilities; local communities, State programs, interstate agencies, and Indian tribes
Special Criteria	<ul style="list-style-type: none"> • Waives matching requirements • Funds can be redistributed by the EPA Administrator if projects are not under contract or construction within one year • Notwithstanding priority rankings otherwise assigned, priority shall be given to projects on a State priority list that are ready to proceed to construction within 12 months of the date of enactment of this Act • Each State shall use at least 50 percent of the funds to provide additional subsidization in the form of forgiveness of principle, negative interest loans, grants, or any combination thereof • Not less than 20 percent of the SRF funds should be available for projects to address green infrastructure; water or energy efficiency improvements or other environmentally innovative activities (to the extent that such projects are available for funding) • Tribal set aside may be up to 1.5 percent of the total amount appropriated • Up to 4 percent of the funds appropriated may be transferred to the Indian Health Service to support management and oversight of tribal projects • No funds may be used to purchase land or easements • Funds may be used to buy, refinance or restructure debt obligations of eligible recipients only where such debt was incurred on or after October 1, 2008
Recurring Financial Commitment	TBD
Assigned to	Ken Morris/Tony Park

17. Program Title	<i>State and Tribal Assistance Grants: Brownfield Projects</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide supplemental funding for projects authorized by CERCLA • Funding Level: \$100 million • Allocation Method: Project grants (cooperative agreements) • Decision-Maker: Office of Brownfields and Land Revitalization, Office of Solid Waste and Emergency Response; Environmental Protection Agency
Eligible Applicants	<ul style="list-style-type: none"> • Indian tribes, State and local governments, quasi-governmental authorities, universities and colleges, industry, and other public and private institutions and individuals
Special Criteria	<ul style="list-style-type: none"> • Waives the 20 percent cost share requirements under CERCLA. • Brownfields project grants must be used for training, research, and technical assistance to individuals and organizations, to facilitate the inventory of brownfields properties, site assessments, cleanup of brownfields properties, community involvement, or site preparation. Grants and cooperative agreements are available to support recipients' eligible and allowable direct costs incurred under an approved work plan plus allowable programmatic costs, in accordance with established EPA policies and regulations related components • Electric power transmission systems, including upgrading and reconductoring projects, where DOE considers the 1) viability of the project without guarantees; 2) availability of other Federal and incentives; 3) importance of the project in meeting reliability needs; and 4) effect of the project in meeting a State or region's environment (including climate change) and energy goals • Leading-edge biofuel projects that will use technologies performing at the pilot or demonstration scale that the Secretary determines are likely to become commercial technologies and will produce transportation fuels that substantially reduce lifecycle greenhouse gas emission compared to other transportation fuels
Recurring Financial Commitment	TBD
Assigned to:	Shington Lamy/Wayne Tedder

18. Program Title	<i>State and Tribal Assistance Grants: Diesel Emission Reduction Act (DERA) grants</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide supplemental funding for projects and activities authorized under DERA • Funding Level: \$300 million • Allocation Method: Project grants • Decision-Maker: Office of Air and Radiation; Environmental Protection Agency
Eligible Applicants	<ul style="list-style-type: none"> • A regional, State, local or tribal agency or port authority with jurisdiction over transportation or air quality; and a nonprofit organization or institution that represents or provides pollution reduction or educational services to persons or organizations that own or operate diesel fleets; or has, as its principal purpose, the promotion of transportation or air quality are eligible for assistance under this program. City, county, or municipal agencies, school districts, and metropolitan planning organizations (MPOs) that have jurisdiction over transportation or air quality are all eligible entities under this program
Special Criteria	<ul style="list-style-type: none"> • For the purpose of these funds, the Act waives the State Grant and Loan Matching Incentive Provisions in the Diesel Emission Reduction Act • DERA Grants and Cooperative agreements are available to support recipient's allowable costs incident to supporting projects to reduce emissions from diesel engines, plus allowable indirect costs, in accordance with established EPA policies and regulations. No grant or loan provided under this program shall be used to fund the costs of emissions reductions that are mandated under Federal, State or local law. Voluntary or elective emission reduction measures shall not be considered "mandated", regardless of whether the reductions are included in the implementation plan of a State
Recurring Financial Commitment	TBD
Assigned to	Maggie Theriot

19. Program Title	<i>Prevention and Wellness Fund</i>
Summary	<ul style="list-style-type: none"> • Purpose: To fight preventable diseases and conditions with evidence-based strategies • Funding Level: \$1 billion • Allocation Method: Funds will be distributed by the HHS Secretary • Decision-Maker: HHS Secretary
Eligible Applicants	<ul style="list-style-type: none"> • Not known at this time; States can receive money to implement healthcare-associated infection reduction strategies
Special Criteria	<ul style="list-style-type: none"> • \$300 million will be transferred to the Centers for Disease Control and Prevention (CDC) to carry out the immunization program (Section 317 of the Public Health Service Act) • \$650 million will be used to carry out evidence-based clinical and community-based prevention and wellness strategies that deliver specific, measurable health outcomes and address chronic disease rates; these funds may be transferred to other programs within HHS • \$50 million for States to implement healthcare-associated infections reduction strategies • Within 90 days Secretary to report to Congress on prevention priorities with measurement goals
Recurring Financial Commitment	TBD
Assigned to	Shington Lamy/Homer Rice

20 Program Title	<i>Office of the Secretary Supplemental Discretionary Grants for a National Surface Transportation System</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for projects of national or regional significance • Funding Level: \$1.5 billion • Allocation Method: Discretionary competitive grants • Decision-Maker: Secretary of Transportation
Eligible Applicants	<ul style="list-style-type: none"> • States, local governments, transit agencies
Special Criteria	<ul style="list-style-type: none"> • Funds remain available through September 30, 2011 • Federal share up to 100 percent • Eligible projects include: <ul style="list-style-type: none"> • Highway or bridge projects under Title 23 USC • Public Transportation Projects under Title 49 USC <ul style="list-style-type: none"> • Includes New Starts or Small Starts projects that can be expedited towards entry into revenue service • Passenger and freight rail projects • Port infrastructure investments, including projects that connect ports to other modes of transportation and improve efficiency of freight movement • Up to \$200 million can be spent to pay the subsidy and administrative costs of projects eligible for Federal credit assistance (TIFIA) • Through TIFIA, DOT provides Federal credit assistance to eligible highway, transit, rail, and intermodal freight projects • TIFIA credit assistance is intended to facilitate the financing of projects that would otherwise have been significantly delayed because of funding limitations or difficulties accessing the capital markets • Secretary shall ensure equitable geographic distribution and an appropriate balance in addressing the needs of urban and rural communities • Grant minimum of \$20 million and maximum of \$300 million (Secretary can waive the minimum for significant projects in smaller cities, regions or States) • No more than 20 percent of the funds can be awarded to a single State • Secretary shall give priority to projects that require Federal funds to complete financing and to projects that are expected to be completed in 3 years • Secretary shall publish criteria on which to base the competitive grants within 90 days of enactment, require submittal of applications within 180 days after the publication of criteria and announce selections within 1 year of enactment
Recurring Financial Commitment	TBD
Assigned to	Ken Morris/Harry Reed

21. Program Title	<i>Federal Highway Administration (FHWA) Highway Infrastructure Investment States and MPOs</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for restoration, repair, construction, other activities eligible under the Surface Transportation Program (STP), passenger and freight rail and port infrastructure projects eligible for innovative financing • Funding Level: \$27.5 billion • Allocation Method: 50 percent apportioned to States under STP formula; 50 percent apportioned using Fiscal Year 2008 obligation ratio • Decision-Maker: State DOTs, MPOs, U.S. DOT/FHWA
Eligible Applicants	<ul style="list-style-type: none"> • State Departments of Transportation (DOTs) and Metropolitan Planning Organizations (MPOs)
Special Criteria	<ul style="list-style-type: none"> • Funds remain available through September 30, 2010 • Up to \$840 million in funding set aside: <ul style="list-style-type: none"> • \$105 million for Puerto Rico highways • \$45 million for territorial highways • \$60 million for construction of ferry boats and ferry terminal facilities* • \$550 million for Indian reservations and Federal lands including \$310 million for the Indian Reservation Roads program* • \$20 million for On the Job Training programs • \$20 million for Disadvantaged Business Enterprise Bonding Assistance. • Up to \$40 million for Administrative oversight • Federal share up to 100 percent • Funds must be apportioned by FHWA within 21 days of enactment • Recipients shall give priority to projects projected for completion within 3 years and in economically distressed areas • States must obligate 50 percent of funds within 120 days or they will be reappportioned • States must obligate all funds within 1 year or they will be reappportioned. Secretary may grant an extension, after justifying it to the Appropriations Committees, if a State has encountered extreme conditions that create an unworkable bidding environment or other extenuating circumstances • 30 percent of the funds are suballocated to urbanized areas over 200,000 and areas under 5,000 using the STP formula. Funds are not subject to the 120 day redistribution • States must set aside 3 percent for transportation enhancement activities • Funds are not subject to obligation limitations • Funds cannot be used for advance construction • Disadvantaged Business Enterprise requirements apply for apportioned funds • FHWA provides additional guidance at http://www.fhwa.dot.gov/economicrecovery/expedite.htm <p>* These programs are described in more detail in the following two sections of this document</p>
Recurring Financial Commitment	TBD
Assigned to	Ken Morris/Harry Reed

22. Program Title	<i>Neighborhood Stabilization Program (NSP)</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding to for purchase, rehabilitation, and re-occupancy of foreclosed homes, including financing mechanisms, and allowing land banking and demolition. Note: Changed from locals and States only in first NSP round • Funding Level: \$2 billion • Allocation Method: Competitive Note: Changed from formula allocation in first NSP round. • Decision-Maker: HUD Office of Community Planning and Development
Eligible Applicants	<ul style="list-style-type: none"> • Local governments, States, and non-profits (or consortia of nonprofits, which may partner with for-profit entities)
Special Criteria	<ul style="list-style-type: none"> • HUD may set-aside up to 10 percent of funds for “capacity development” and support of local communities receiving grants • Timing: <ul style="list-style-type: none"> • Grant solicitations released within 75 days of enactment • Applications due within 75 days after grant solicitation • HUD must obligate all funding within 1 year of enactment • Recipients must expend at least 50 percent of funds within 2 years; 100 percent within 3 years • Project Selection Criteria <ul style="list-style-type: none"> • Foreclosure rates, targeting areas with the greatest number and percentage of foreclosures • Ability to fully expend within the allowed period • Grantee capacity demonstrated to execute projects • Leveraging potential and concentration of investment to achieve neighborhood stabilization • HUD may establish a minimum grant size • Eligible Use Modifications <ul style="list-style-type: none"> • Allows for establishment and operation of land banks for foreclosed homes and residential properties • Redevelopment of demolished or vacant properties may only be for housing. • No demolition of public housing • No more than 10 percent of aggregate grant may be used for demolition activities or establishing land banks or demolition, unless HUD determines it is an appropriate response to local market conditions • HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) • HUD allowed up to 1 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012 • NSP Authorization Amendments (applies to new and prior funding) • Adds lease eligibility protections for Section 8 participants • Adds tenancy protections for renters in acquired foreclosed property • Repeals profit reinvestment / purchaser equity benefit restrictions in Section 2301(d)(4) of the Housing and Economic Recovery Act of 2008 (P.L. 110-289)
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Candice Wilson

23. Program Title	<i>Emergency Shelter Grants (ESG)</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding for foreclosure prevention and re-housing; case management and social services; renovation, major rehabilitation, or conversion of buildings for use as emergency shelters or transitional housing; shelter operating costs; and related activities • Funding Level: \$1.5 billion • Allocation Method: Formula • Decision-Maker: HUD Office of Community Planning and Development
Eligible Applicants	<ul style="list-style-type: none"> • States, large cities, urban counties, and territories as regularly designated ESG recipients pursuant to the McKinney-Vento Act
Special Criteria	<ul style="list-style-type: none"> • Timing <ul style="list-style-type: none"> • Grantees must expend at least 60 percent of funds within 2 years of fund availability, and 100 percent within 3 years – HUD may recapture unexpended funds if 2-year expenditure requirement is not met and reallocate to others in compliance • HUD must publish a notice establishing requirements within 30 days of enactment • HUD may set a minimum formula grant result for localities to receive funds that ensures critical mass of resources to have impact • Eligible Use Modifications • Specifies additional uses, including short- and medium-term rental assistance and prevention activities, housing relocation, and stabilization services including: housing search, mediation or outreach to property owners, credit repair, security or utility deposits, utility payments, rental assistance for a final month at a location, moving cost assistance, and case management, or other activities for homelessness prevention and rapid re-housing of persons who have become homeless • Grantee Administration <ul style="list-style-type: none"> • Administrative cost allowance of up to 5 percent • Data collection in HUD's Homeless Management Information System • HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) • HUD allowed up to 0.5 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Candice Wilson

24. Program Title	<i>Lead Hazard Reduction Program – Healthy Homes Initiative, Lead-Based Paint Hazard Control Grant, Lead Hazard Reduction Demonstration, Operation Lead Elimination Action Program, etc.</i>
Summary	<ul style="list-style-type: none"> • Purpose: To provide funding to abate lead-based hazards in eligible privately- owned rental or owner-occupied housing, with various targeting factors by program • Funding Level: \$100 million • Allocation Method: Competitive grants and cooperative agreements • Decision-Maker: HUD Office of Healthy Homes and Lead Hazard Control
Eligible Applicants	<ul style="list-style-type: none"> • Local governments, States, housing authorities, Tribes, institutions of higher education, for-profit firms (not allowed to profit from activity), depending on program
Special Criteria	<ul style="list-style-type: none"> • Selection Process : <ul style="list-style-type: none"> • Awards made to all applicants that qualified for a grant under the Fiscal Year 2008 Lead Hazard Reduction Program NOFA, but did not receive one due to insufficient overall program funding • Remaining amounts to be awarded under regular Fiscal Year 2009 grant solicitation, including a detailed plan and strategy demonstrating capacity to carry out purposes • Recipients must expend at least 50 percent of funds within 2 years of funding award, and 100 percent within 3 years – unobligated funds subject to reallocation or recapture • Expedited environmental process allowed through delegation of NEPA review and approval to State or local governments, for grants under Healthy Homes Initiative, Operation Lead Elimination Action Plan, or Lead Technical Studies • HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act). • HUD allowed up to 0.5 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012
Recurring Financial Commitment:	TBD
Assigned to	Don Lanham/Candice Wilson

25: Program Title	<i>Broadband Technology Opportunities Program (TOP)</i>
Summary	<ul style="list-style-type: none"> • Purpose: To accelerate broadband deployment in unserved and underserved areas • Funding Level: \$4.7 billion • Allocation Method: Competitive grants • Decision-Maker: NTIA
Eligible Applicants	<ul style="list-style-type: none"> • There are no details in the conference report and NTIA still must determine applicant eligibility. Based upon previous versions of the House and Senate stimulus bills, applicants that NTIA may consider are wireless and wireline providers, backhaul providers, satellite carriers and perhaps public-private partnerships, states and municipalities. The conference report notes that funds will also go to "strategic institutions that are likely to create jobs or provide significant public benefits"
Special Criteria	<ul style="list-style-type: none"> • Up to \$200 million available for competitive grants for expanding public computer center capacity, including at community colleges and public libraries • Up to \$250 million for competitive grants for innovative programs that encourage adoption of broadband service • \$10 million transferred to Office of Inspector General at Commerce Department for audits and oversight of these funds, with funds available until expended • \$350 million dedicated to developing and maintaining a broadband inventory map through the State Broadband Data and Development Grant program, authorized by the Broadband Data Services Improvement Act of 2008. The Secretary of Commerce, in consultation with the Federal Communications Commission, may transfer amounts deemed necessary for developing a national broadband plan or carrying out any other FCC responsibilities—only if the House and Senate Appropriations committees are notified at least 15 days in advance of the transfer of funds • State broadband data and development grants will be awarded on a competitive basis to eligible entities for development and implementation of statewide initiatives to identify and track the availability and adoption of broadband services within each state <ul style="list-style-type: none"> • No more than 3 percent of funds may be used for administrative costs, including funds transferred to the FCC • The Federal share of any project may not exceed 80% except with a waiver from the Assistant Secretary based on financial need • The FCC must work with the NTIA to publish "non-discrimination and interconnection obligations" for grantees, which will look to the FCC's four broadband principles from its 2005 Internet policy statement: <ul style="list-style-type: none"> • Consumers are entitled to access the lawful Internet content of their choice; • Consumers are entitled to run applications and services of their choice, subject to the needs of law enforcement; • Consumers are entitled to connect their choice of legal devices that do not harm the network; and • Consumers are entitled to competition among network providers, application and service providers, and content providers
Recurring Financial Commitment	TBD
Assigned to	Don Lanham/Pat Curtis

Leon County Economic Stimulus Projects

Road, Bridge & Transportation Projects

Capital Circle SE from Woodville Highway to Crawfordville Road: \$15 million

Blueprint 2000 proposes to widen approximately 1.53 miles of the existing two-lane Capital Circle SE from Woodville Highway to Crawfordville Road to a four-lane urban facility. This project is on the FDOT's "Shovel Ready" list of projects which can be under contract within 120 days. Blueprint 2000 has already initiated the request for qualifications from the contractor community and we anticipate executing a contract for this design/build work in early May 2009, pending available funds. All right-of-way along the corridor is secured. It is estimated that this roadway construction project will create approximately 250 jobs throughout a 2-year contract duration.

Tharpe Street: \$50 million

Reconstruct and widen Tharpe Street from just west of Ocala to just east of Capital Circle Northwest. Widening to expand existing two lane section to divided four lane with turn lanes, sidewalks and bike lanes. Reconstruct Tharpe Street so that it will be able to provide acceptable level of service for existing and future traffic. It does not currently meet that need. The development of Tharpe Street will provide a major east west connector that will be able to draw existing east west traffic from Interstate 10 and US 90. Project is also intended to enhance local neighborhoods with an aesthetically acceptable project that will serve their transportation needs.

Buck Lake Road: \$4 million

Reconstruct Buck Lake Road from Davis Drive to just east of Pedrick Road providing an enhanced two lane roadway section with turn lanes and sidewalks. Enhance traffic handling capability while maintaining the rural nature of the roadway setting. This is Phase 2 of the original project. Phase 1 widened Buck Lake Road from 2 lanes to 4 lanes, provided turn lanes, traffic controls, sidewalks and bike lanes. Design plans have been completed. All necessary permits for construction have been issued. Approximately 60 parcels must be acquired through eminent domain process.

Multiple Sidewalk Improvements: \$355,000

Developing a more pedestrian-friendly community involves reconstructing current transportation pathways to emphasize bicycling and walking. A number of priority sidewalk improvements are identified in the Tallahassee-Leon County Bicycle & Pedestrian Master Plan:

- Perkins Road from N. Monroe Street to Old Bainbridge Road (\$135,000)
- Dempsey Mayo Road from Mahan Drive to Miccosukee Road (\$120,000)
- Velda Dairy Road from Bradfordville Road to Kerry Forest Parkway (\$100,000)

Water Projects

Woodville Sewer: \$30 million.

This project is for the design of a sewer system to provide sewer services to the Woodville area of Leon County and eliminate the need for septic. These homes are located upstream to Wakulla Springs and threaten one of the world's largest and deepest freshwater springs. This project is dependant on a Water and Sewer Agreement whereby the County develops the collection system project and the City provides conveyance.

Other Infrastructure

2 Branch Libraries (Lake Jackson & Eastside): \$11 million

The County currently has two library projects in need of funding: the Lake Jackson and Eastside Branch Libraries. These projects are included in the Leon County Library System's plan to construct a standalone library in each of the five County districts.

The existing 7,000-square-foot Lake Jackson Branch Library is operating out of a storefront location with inadequate space to meet area demands for library services. The proposed 12,000-square-foot standalone building will be collocated with Canopy Oaks Elementary School.

The 2,000 square foot Eastside Branch Library is also inadequate in size and level of services for the 40,000 residents of this district. The new library will be located at the intersection of Mahan Drive (U.S. 90) and Pedrick Road and will also be a 12,000-square-foot standalone structure.

The design for the Lake Jackson project is 100% complete. The design for the Eastside project is underway and will be constructed consistent with the County's Climate Action Plan and will be Leadership in Energy and Environmental Design (LEED) certified.

Lake Henrietta Trail Connection: \$200,000

This project consists of a 10' wide trail with a pedestrian bridge over Munson Slough that connects Lake Henrietta Trial Park to Ridge Road and the City Park at that location. This will be a handicapped accessible trail system that connects a neighborhood next to Lake Henrietta to the new park located at this site. This project is presently being permitted.

Playground Equipment & Surfacing: \$1 million

This project will consist of the construction of playground equipment and the surfacing materials under the playground equipment. This will provide handicapped accessible playground equipment at six locations and accessible surfaces for these six locations and three additional locations. These community parks presently do not have equipment that meets the needs of the public that they serve. All of these parks are in the rural areas of the county. These locations are the only locations in which the public living in these areas have an opportunity for their children to play and enjoy the outdoors. Many of these areas will have two sets of equipment. One set to provide for ages 2-5 year old and one set for children over 5 years old. This provides the safety of the users of the equipment. Permits are not required for these playgrounds.

Trail System Improvements: \$400,000

The Leon County Parks and Recreation Division presently maintains over 60 miles of trail systems in its Greenways and Parks. This request is to upgrade dirt trail system to gravel with a stone dust surface trail system. This funding would improve approximately seven to eight miles of trail located at three locations (Miccosukee Greenway, Alford Greenway, and Apalachee Regional Park). This renovation would make these sections of the trail handicapped accessible to the general public. The Apalachee Regional Park system is also used for cross country races by Middle Schools, High Schools, and Colleges. No permits required for this work.

Climate & Energy Efficiency

Leon County

Photovoltaic Power Systems: \$19,365,727

This recommendation would provide electrical power from solar energy to 16 sites identified as meeting the characteristics for a solar photovoltaic (PV) application. Using strategically-placed photovoltaic arrays, consisting both of ultra-modern adhesive laminates and more conventional PV panels, such would add "green power" to the electric utility grid, creating marketable green credits, saving CO2 and saving electrical demand load; while allowing a large percentage, if not all, of the daytime electrical power requirements to be met through the use of solar energy. These installations would also qualify the County to apply for State rebates (such rebate awards are presently limited to \$100,000 per applicant). The estimated annual energy savings for this option exceeds \$170,000, but does not include any value consideration for resulting carbon footprint credits offered by utilization of such renewable energy systems.

HVAC System Upgrades: \$1,921,004

This recommendation will serve to implement 8 heavy mechanical projects previously identified under the County ESCO contract (which is a State-sanctioned "energy savings contractor" program), primarily at the Jail complex and BOA (Bank of America/Courthouse Annex facility). The proposed work involves equipment replacements at central chiller plants, air handling equipment conversions or boiler replacements, resulting in estimated annual savings exceeding \$150,000.

Lighting Upgrades: \$1,693,467

This recommendation will serve to implement 7 "green" lighting projects as previously identified under the County's current ESCO contract, primarily at the BOA complex, Main Library, Sheriff's Admin Facility and Traffic Court building, resulting in estimated annual savings exceeding \$70,000.

Controls Enhancements: \$990,030

This recommendation provides for comprehensive expansion and upgrade of various Leon County building facilities, for centralized computer-based control of all existing systems, consisting of both HVAC and Lighting components. This will enhance air quality, temperature control, system efficiency and further allow demand-side

management strategies to be employed. Estimated annual savings predicted under 5 such projects examined by the ESCO program would exceed \$90,000.

Windows: \$454,237

This recommendation provides for the installation of solar screens on both the BOA building and Courthouse. The installation will reduce the radiant heat gains resulting from direct sun exposure experienced by these buildings, thus reducing the power requirements necessary to remove indoor heat via the building cooling system. This project is expected to produce an annual energy savings exceeding \$25,000.

Water Conservation: \$225,855

This recommendation will replace all existing plumbing fixtures in Leon County facilities with low flow units. This project is expected to create annually recurring savings exceeding \$50,000.

Hot Water Heating: \$45,000

This recommendation will support existing critical hot water heaters with solar units, thus reducing both electrical demand and consumption. This project is expected to create annually recurring savings exceeding \$7,500.

Leon County Weatherization Assistance Program Proposal: 12.5 million

Goal: To reduce the monthly energy burden on 2,000 to 2,500 households by improving the energy efficiency of the home.

Eligible Applicant: Leon County residents who are very low, low and moderate income levels. Preference to be given to owner-occupied homes, elderly (60 years-plus) or physically disabled residents, families with children under 12 and households with a high energy burden (repeated high utility bills). Mobile and modular homes do not qualify for this program.

Types of Assistance

- Repair or replace inefficient heating and cooling units with a SEER (Seasonal Energy Efficiency Rating) of 13 or more
- Address air infiltration with weather stripping, caulking, thresholds, minor repairs to wall, ceiling and floors
- Replace windows and doors
- Install new attic insulation with R19 or greater to increase thermo values
- Repair or replace water heaters with high efficiency models

Target Population: Homes that were built prior to January 1973 were insulated with a cellulose based paper type insulation which had a very low thermo value. January 1973 was prior to the establishment of the Leon County Building Department. Up until the early 80's, this product was used as the most commonly used insulation. It is then safe to say that most homes built during this time could be upgraded with the R19 (or greater) fiberglass insulation and potentially see a huge reduction in their utility bills. This program's intent is to target those homes where it is determined that the cellulose based

Regional Economic Stimulus Project Descriptions
Phase 1 – Within 120 Days

Attachment # 1
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insulation was installed previously and to provide weatherization assistance to those residents.

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
1	<i>Distance Learning, Telemedicine and Broadband Program</i>	<ul style="list-style-type: none"> * Purpose: To support grants, loans and loan guarantees for broadband infrastructure through the Department of Agriculture's Rural Utilities Service (RUS) broadband loan program * Funding Level: \$2.5 billion * Allocation Method: Grants, loans and loan guarantees * Decision-Maker: Secretary of Agriculture 	<ul style="list-style-type: none"> * For RUS broadband loan and loan guarantees, legally organized entities providing or proposing to provide broadband service in eligible rural communities, as defined by the RUS rules, are eligible. Individuals or partnerships of individuals are not eligible. Entities that serve more than 2 percent of the telephone subscriber lines installed in the US are not eligible. State and local governments are eligible if no other eligible entity is already offering or has committed to offer broadband service to eligible rural communities, to be determined by RUS * For RUS broadband grants, legally organized entities and State or local governments who have the legal capacity and authority to own and operate broadband facilities are eligible * Eligible rural community is defined as a place in the U.S. or its territories that has no more than 20,000 inhabitants based on the most recent U.S. Census Bureau statistics and is not in an area designated as a standard metropolitan statistical area 	<ul style="list-style-type: none"> o At least 75 percent of the areas targeted for funding must be rural and without sufficient access to high speed broadband service in order to facilitate rural economic development, as determined by the Secretary of Agriculture o Priority to projects that offer end users a choice of more than one service provider o Priority to projects that provide service to the high proportion of rural residents who do not have access to broadband service o Priority given to project applications from current and former borrowers of RUS funds authorized under the Rural Electrification Act and to projects that can commence immediately o Priority given to projects that demonstrate that they would be fully funded or can be completed with RUS grants or loan backing o No area of a recipient's project funded hereunder may receive funding to provide broadband service under the Broadband Technology Opportunities Program o Timing * USDA Secretary must issue a report on planned spending and obligations describing the use of the funds within 90 days of enactment of the Act 	Not eligible
3	<i>Forest Service, Capital Improvements and Maintenance</i>	<ul style="list-style-type: none"> * Purpose: To provide funding for reconstruction, capital improvement, decommissioning and maintenance of forest roads, bridges and trails including related watershed restoration ecosystem enhancements projects and for remediation of abandoned mine sites, removal of fish passage barriers, and other critical habitat, forest improvements and watershed enhancement projects * Funding Level: \$650 million * Allocation Method: Project grants * Decision-Maker: Forest Service 	* Eligible Applicants: States and U.S. territories	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
5		<p>* Purpose: To provide funding for salaries and expenses to maintain and modernize the information and technology system *</p> <p>Funding Level: \$50 million *</p> <p>Allocation Method: Appropriations and transfers from the CCC export credit guarantees, Public Law 480 loans, and agricultural credit insurance fund program accounts, and miscellaneous advances from other sources *</p> <p>Decision-Maker: Farm Service Agency</p>	Eligible Applicants: FSA, program administration	n/a	Not eligible
7	<i>Rural Housing Insurance Fund Program</i>	<p>Purpose: To support the principal amount of direct and guaranteed loans as authorized by title V of the Housing Act of 1949 to be available from funds in the Rural Housing Insurance Fund</p> <p>* Funding Level: \$200 million</p> <p>* Allocation Method: Direct and guaranteed loans</p> <p>* Decision-Maker: Rural Housing Service</p>	<p>Eligible Applicants:</p> <ul style="list-style-type: none"> o Rental housing insured loans * Farm owner or to a public or private nonprofit organization o Farm labor housing insured loans * Individuals, corporations, associations, trusts, or partnerships 	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Loan programs are limited to rural areas which include towns, villages, and other places of not more than 10,000 people, which are not part of an urban area. o Loans may also be made in areas with a population in excess of 10,000, but less than 20,000, if the area is not included in a standard metropolitan statistical area and has a serious lack of mortgage credit for low- and moderate-income borrowers o \$1 billion for direct single family housing loans * Additional \$67 million for direct loans, including modifying loans under Section 502 of the Congressional Budget Act o \$10.472 billion for guaranteed single family housing loans * Additional \$133 million for Section 502 unsubsidized guaranteed loans 	Not eligible
8	<i>Rural Community Facilities Program</i>	<p>Purpose: \$1.234 billion in loans and grants authorized by Section 381E(d)(1) of the Consolidated Farm and Rural Development Act for rural community facilities including hospitals, health clinics, health and safety vehicles and equipment, public buildings, and child and elder care facilities</p> <p>* Funding Level: \$130 million</p> <p>* Allocation Method: Loans and block grants</p> <p>* Decision-Maker: Rural Housing Service</p>	Eligible Applicants: Multi-State, regional, private, non-profit 501(c)(3) tax-exempt organizations	<p>Special Criteria:</p> <ul style="list-style-type: none"> o \$1.171 billion for direct community facility loans o \$63 million for community facility grants 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
9	Rural Business Program	Purpose: To support \$3.01 billion in rural business loans and grants authorized by Section 310B(a)(2)(A) and 310B(c) of the Consolidated Farm and Rural Development Act * Funding Level: \$150 million in new Budget Authority * Allocation Method: Loans and grants * Decision-Maker: Rural Business – Cooperative Service	Eligible Applicants: Public bodies and private nonprofit corporations o Including eligible nonprofit entity, or other tax-exempt organization, with a principal office in an area that is located on land of an existing or former Native American reservation and in a city, town, or unincorporated area that has a population of not more than 5,000 inhabitants	Special Criteria: o \$2.99 billion for guaranteed and industry loans o \$20 million for rural business enterprise grants	Not eligible
10	USDA Buildings & Facilities and Rental Payments	Purpose: To provide funding for construction, repair and improvement of the Department of Agriculture's headquarters buildings and facilities * Funding Level: \$24 million * Allocation Method: Funds directed to agency * Decision-Maker: Secretary of Agriculture	n/a	n/a	Not eligible
11	USDA Research Service, Buildings and Facilities	Purpose: To provide funding for maintenance of the USDA's laboratory and research infrastructure * Funding Level: \$176 million Allocation Method: Funds directed to agency * Decision-Maker: Secretary of Agriculture	n/a	Special Criteria: o Priority in use of these funds will be given to critical deferred maintenance o Priority given to projects that can be completed o Priority given to activities that can commence promptly following enactment of the Act	Not eligible
12	Office of Inspector General (OIG)	* Purpose: To provide funding for oversight and audit functions of programs, grants and activities funded by this Act and administered by USDA, including \$7.5 million for the U.S. Forest Service * Funding Level: \$22.5 million * Allocation Method: Funds directed to office * Decision-Maker: OIG	n/a	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
13	National School Lunch Program	<p>* Purpose: To provide funding for the National School Lunch Program under the Richard B. Russell National School Lunch Act, except Section 21, and the Child Nutrition Act of 1966, except Sections 17 and 21 to carry out a grant program for the National School Lunch Program equipment assistance</p> <p>* Funding Level: \$100 million</p> <p>* Allocation Method: Competitive grants</p> <p>* Decision-Maker: States</p>	Eligible Applicants: Public and non-profit private schools and residential child care institutions	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds must be provided in proportion to each State's administrative expense allocation o States must provide competitive grants to school food authorities based on the need for equipment assistance in participating schools * Priority given to schools in which 50 percent or more of the students are eligible for free or reduced price meals under the National School Lunch Program 	Not eligible, contact School Bd
14	Nutrition Program for Women, Infants and Children (WIC)	<p>* Purpose: To provide additional funding for the Special Supplemental Nutrition Program authorized by Section 17 of the Child Nutrition Act of 1966</p> <p>* Funding Level: \$500 million</p> <p>* Allocation Method: Federal grant program</p> <p>* Decision-Maker: Secretary of Agriculture</p>	<p>* Eligible Applicants:</p> <ul style="list-style-type: none"> o Local agency * A public or private, nonprofit health or human service agency which provides health services, either directly or through contract * an Indian Health Service (IHS) * an Indian tribe, band or group recognized by the Department of the Interior which operates a health clinic or is provided health services by an IHS unit or an intertribal council or group that is an authorized representative of Indian tribes, bands or groups recognized by the Department of the Interior, which operates a health clinic or is provided health services by an IHS service unit 	<p>Special Criteria:</p> <ul style="list-style-type: none"> o \$400 million to be placed in reserve to be allocated as deemed necessary by the USDA Secretary, notwithstanding Section 17(i) of the Child Nutrition Act of 1966 o \$100 million for purposes specified in Section 17(h)(10)(B)(ii) * Up to 1 percent of the funding provided under Section 17(h)(10)(B)(ii) may be reserved for administrative activities 	Not eligible, contact Health Dept.
15	Commodity Assistance Program	<p>Purpose: To provide funding for the emergency food assistance program as authorized by Section 27(a) of the Food and Nutrition Act of 2008 and Section 204(a)(1) of the Emergency Food Assistance Act of 1983</p> <p>* Funding Level: \$150 million</p> <p>* Allocation Method: Federal grants to States</p> <p>* Decision-Maker: Secretary of Agriculture</p>	<p>Eligible Applicants:</p> <ul style="list-style-type: none"> o State distributing agencies o Distributing to public or private nonprofit organizations that provide food and nutrition assistance to the needy o Households that meet State eligibility criteria 	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Secretary may use up to \$50 million for costs associated with the distribution of commodities * \$25 million must be available in Fiscal Year 2009 	Not eligible, contact Second Harvest

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
16	Supplemental Nutrition Assistance Program	<ul style="list-style-type: none"> * Purpose: To provide funding for food purchases under the Supplemental Nutrition Assistance Program (f.k.a. the Food Stamp Program), to increase benefits under this program, and to supplement the costs relating to facility improvements and equipment upgrades associated with the Food Distribution Program on Indian Reservations as established under Section 4(b) of the Food and Nutrition Act of 2008 * Funding Level: Estimated cost is \$4.9 billion for Fiscal Year 2009; administrative expenses detailed below * Allocation Method: Benefits and block grants * Decision-Maker: Secretary of Agriculture 	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Benefits increase * Beginning on the 1st full month 25 days after enactment, benefit values will be calculated using 113.6 percent of the June 2008 value of the thrifty food plan as specified under the Food and Nutrition Act of 2008 * Terminates on September 30, 2009 o Supplemental Nutrition Assistance Program * \$145 million for State administrative expenses for Fiscal Year 2009, to be made available within 60 days of enactment of the Act * \$150 million for State administrative expenses for Fiscal Year 2010 * \$4.5 million for Secretary oversight and management * Allocation * 75 percent of funds available for each Fiscal Year must be allocated to States based on the share of each State of households that participate in the Supplemental Nutrition Assistance Program as reported by USDA for the most recent 12 month period that data is available, adjusted by participate in disaster programs * 25 percent of funds available for each Fiscal Year must be allocated to States based on the increase in number of households that participate in the Supplemental Nutrition Assistance Program as reported by USDA for the most recent 12-month period for which data are available, adjusted by participation in disaster programs o Food Distribution Program on Indian Reservations * \$5 million for facility improvements and equipment upgrades associated with the Food Distribution Program on Indian Reservations * Administrative costs sharing requirements are not applicable to funds provided in accordance with this provision 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
17	Agriculture Disaster Assistance Transition, Farm Operating Loans	* Purpose: To provide the principal amount of direct farm operating loans under Section 311 of the Consolidated Farm and Rural Development Act * Funding Level: \$193.807 million * Allocation Method: Loans * Decision-Maker: Secretary of Agriculture	Eligible Applicants: Eligible producers under the Consolidated Farm and Rural Development Act o Farmers and ranchers in the U.S., and farm cooperatives and private domestic corporations, partnerships, joint operations, trusts, and limited liability companies that are controlled by farmers and ranchers and engaged primarily and directly in farming or ranching in the U.S., subject to certain conditions	Special Criteria: o \$193.807 million for direct farm operating loan program * Additional \$20.44 million for direct farm operating loan program, including modifying the loan	Not eligible
18	Aquaculture Assistance	Purpose: To assist eligible aquaculture producers for losses associated with the high feed input costs during the 2008 calendar year * Funding Level: \$50 million * Allocation Method: Grant * Decision-Maker: Secretary of Agriculture	Eligible Applicants: States, eligible aquaculture producers o Aquaculture is the business of farming aquatic plants and animals	Special Criteria: o "Eligible aquaculture producers" means an aquaculture producer that during the 2008 calendar year, as determined by the Secretary, produced an aquaculture species for which feed costs represented a substantial percentage of the input costs of the aquaculture operation and experienced a substantial price increase in feed costs above the previous 5-year average o Funded through the Commodity Credit Corporation * \$50 million will remain available until September 30, 2010 o Timing * Within 60 days of enactment, the Secretary must notify the State Department of agriculture in each State of the availability of funds * Within 120 days of enactment, the Secretary must make grants to the State o Requirements * Funds allocated only to States that demonstrate that the State will: • Use the grant funds to assist eligible aquaculture producers • Provide assistance within 60 days after the date on which the State receives grant funds • Within 30 days after the State provides assistance to eligible aquaculture producers, submit a report that describes its funding activities, the amount of assistance and the procedures it used * Eligible aquaculture producers that receive funding under this provision may not receive any other assistance under the supplemental agriculture disaster assistance program	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
20	Periodic Censuses and Programs	<p>* Purpose: To ensure a successful decennial for hiring additional personnel, to provide required training, increase targeted media purchases, and improve management of operational and programmatic risks</p> <p>* Funding Level: \$1 billion</p> <p>* Allocation Method: (None specified)</p> <p>* Decision-Maker: Bureau of Census</p>	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o \$250 million of which shall be provided for partnership and outreach efforts to minority communities and hard-to-reach populations 	Not eligible
21	Digital-To-Analog Converter Box Program	<p>* Purpose: To provide additional implementation and administration of the Digital-to-analog converter box coupon program, including additional coupons to meet new projected demands and consumer support, outreach and administration</p> <p>* Funding Level: \$650 million, with \$90 million toward education and outreach to organizations for programs to educate vulnerable populations, senior citizens, minority communities, people with disabilities, low-income individuals and people living in rural areas, about the transition and to provide one-on-one assistance for converter box installation</p> <p>* Allocation Method: Coupons mailed directly to applicants' home. Education and outreach fund allocation to be determined</p> <p>* Decision-Maker: National Telecommunications and Information Administration</p>	General Public	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Amounts may be transferred to the Federal Communications Commission if the Secretary of Commerce, in consultation with the FCC, deems it necessary and appropriate, and only if the House and Senate Appropriations Committees are notified up to 5 days in advance of the fund transfer 	Not eligible
22	NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY (NIST)	<p>* Purpose: To provide funding for NIST's in-house research and development effort, competitive grants, additional research fellowships and advanced research and measurement equipment and supplies</p> <p>* Funding Level: \$220 million, plus \$20 million transfer from the Health Information Technology (HIT) initiative at the Department of Health and Human Services for HIT activities</p> <p>* Allocation Method: Competitive grants</p> <p>* Decision-Maker: National Institute of Standards and Technology</p>	Eligible Applicants: To be determined, but likely to be U.S. businesses and industries that assist NIST in cooperative research	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Of the HIT funds, NIST is directed to create and test standards related to health security and interoperability in conjunction with partners at the Department of Health and Human Services 	not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
23	<i>Construction of Research Facilities</i>	<p>Purpose: To address National Institute of Standards and Technology (NIST) backlog of maintenance and renovation for construction of new facilities and laboratories</p> <ul style="list-style-type: none"> * Funding Level: \$360 million * Allocation Method: Competitive grants for \$180 million for research science buildings * Decision-Maker: National Institute of Standards and Technology 	Eligible Applicants: Institutions of higher education and nonprofit organizations are eligible to apply for grants under NIST's Technology Construction Grant Program	<p>Special Criteria:</p> <ul style="list-style-type: none"> o The \$180 million for competitive construction grant programs for research science buildings shall include Fiscal Year 2008 and 2009 competitions o For purposes of the construction grant program, NIST defines "research science building" as a building or facility whose purpose is to conduct scientific research, including laboratories, test facilities, measurement facilities and/or observatories o Competitive grants are awarded based upon published evaluation criteria 	Not eligible
24	<i>NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)</i>	<p>Purpose: To provide funding for NOAA operations, research and facilities to address backlog of research, restoration, navigation, conservation and management activities</p> <ul style="list-style-type: none"> * Funding Level: \$230 million * Allocation Method: Likely to be dedicated to the Operations, Research and Facilities (ORF) discretionary account or ORF offices--National Weather Service, NOAA research, NOAA Satellites, NOAA Fisheries and NOAA Ocean Services * Decision-Maker: National Oceanic and Atmospheric Administration 	n/a	n/a	Not eligible
25	<i>Procurement, Acquisition and Construction</i>	<p>Purpose: To provide funding for construction and repair of NOAA facilities, ships and equipment to improve weather forecasting and to support satellite development</p> <ul style="list-style-type: none"> * Funding Level: \$600 million * Allocation Method: To be determined * Decision-Maker: National Oceanic and Atmospheric Administration 	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Up to \$170 million shall address critical gaps in climate modeling and establish climate data records for continuing research into the cause, effects and ways to mitigate climate change 	Not eligible
26	<i>Office of Inspector General</i>	<p>Purpose: To provide funding for oversight</p> <ul style="list-style-type: none"> * Funding Level: \$6 million * Allocation Method: To be determined * Decision-Maker: National Oceanic and Atmospheric Administration 	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds to remain available until September 30, 2013 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
32	<i>Victims Assistance and Compensation</i>	<p>Purpose: To provide services and compensation (e.g. medical, wages, funeral, cooperation) to victims of criminal violence</p> <p>* Funding Level: \$100 million</p> <p>* Allocation Method: Formula</p> <p>* Decision-Maker: Office for Victims of Crime</p>	Eligible Applicants: States with an established crime victim compensation program	n/a	Not eligible
33	<i>Internet Crimes Against Children (ICAC) Task Force Program</i>	<p>Purpose: To enhance responses to offenders who use computer technology to sexually exploit children, including forensic and investigative components, training and technical assistance, victim services, and community education</p> <p>* Funding Level: \$50 million</p> <p>* Allocation Method: Either formula (likely), or competitive – cooperative agreements.</p> <p>* Decision-Maker: Office of Juvenile Justice and Delinquency Prevention</p>	Eligible Applicants: If by formula (likely), States; if competitive, States and local law enforcement or prosecutorial agencies in certain States to be pre-identified by DOJ for solicitation	n/a	Not eligible
35	<i>Drug Interdiction – Southwest Border / High-Intensity Drug Trafficking Areas</i>	<p>Purpose: To provide assistance and equipment to local law enforcement along the Southwestern border or in High-Intensity Drug Trafficking Areas to combat criminal narcotic activity</p> <p>* Funding Level: \$30 million</p> <p>* Allocation Method: Competitive</p> <p>* Decision-Maker: Bureau of Justice Assistance (perhaps Office of National Drug Control Policy)</p>	Local law enforcement	Special Criteria: <ul style="list-style-type: none"> o Bureau of Alcohol, Tobacco, Firearms and Explosives also receives \$10 million for Project Gunrunner, but only for Federal agency activities 	Not eligible
36	<i>Tribal Law Enforcement Assistance</i>	<p>Purpose: To provide funding for renovation and constructing of juvenile and adult prison and rehabilitation facilities, and community-based alternative substance abuse programs to reduce prison populations</p> <p>* Funding Level: \$225 million</p> <p>* Allocation Method: Competitive, in accordance with Correctional Facilities on Tribal Lands Program</p> <p>* Decision-Maker: Bureau of Justice Assistance, in coordination with the Bureau of Indian Affairs</p>	Eligible Applicants: Federally-recognized Tribal governments	Special Criteria: <ul style="list-style-type: none"> o Consideration for grant approval shall include: <ul style="list-style-type: none"> * Detention bed space needs of the tribe. * Violent crime statistics of the tribe. 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
37	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	Science Purpose: To accelerate development of the tier 1 set of Earth science climate research missions recommended by the National Academies Decadal Survey and to increase the agency's supercomputing abilities * Funding Level: \$400 million * Decision-Maker: NASA	n/a	Special Criteria: o Funds remain available until September 30, 2010	Not eligible
38	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	Aeronautics * Purpose: To provide funding for system-level research, development and demonstration activities related to aviation safety, environmental impact mitigation and the Next Generation Air Transportation System (NextGen) * Funding Level: \$150 million * Decision-Maker: NASA	n/a	Special Criteria: o Funds remain available until September 30, 2010	Not eligible
39	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	Exploration * Purpose: To provide funding for exploration * Funding Level: \$400 million * Decision-Maker: NASA	n/a	Special Criteria: o Funds remain available until September 30, 2010	Not eligible
40	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	Cross Agency Support * Purpose: To provide funding for cross agency support * Funding Level: \$50 million * Decision-Maker: NASA	n/a	Special Criteria: o Funds remain available until September 30, 2010 o Highest priority to restore NASA-owned facilities damaged from hurricanes and other natural disasters occurring during calendar year 2008	Not eligible
41	NATIONAL AERONAUTICS AND SPACE ADMINISTRATION	Office of Inspector General * Purpose: To provide funding for oversight * Funding Level: \$2 million * Decision-Maker: NASA	n/a	Special Criteria: o Funds remain available until September 30, 2013	Not eligible
42	NATIONAL SCIENCE FOUNDATION	Purpose: To fund research and research facility modernization * Funding Level: \$2.5 billion of which \$300 million is available solely for the Major Research Instrumentation program and \$200 million is allocated for academic research facilities modernization * Allocation Method: (None specified) * Decision-Maker: NSF Director	n/a	Special Criteria: o NSF must submit its spending plan to the House and Senate Appropriations Committees within 60 days of enactment o Directs that NSF support research divisions and advancements in supercomputing technology	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
43	<i>Education and Human Resources</i>	<p>Purpose: To provide additional funding for education and human resources</p> <p>* Funding Level: \$100 million of which \$60 million is allocated to the Robert Noyce Scholarship Program, \$25 million to Math and Science Partnerships, and \$15 million to Professional Science Master's Programs</p> <p>* Allocation Method: Grants</p> <p>* Decision-Maker: (None specified)</p>	<p>Eligible Applicants:</p> <ul style="list-style-type: none"> o Robert Noyce Scholarship Program – undergraduate science, technology, engineering, and mathematics (STEM) majors and post-baccalaureate students holding STEM degrees who commit to teaching in high-need K-12 school districts o Math and Science Partnerships – Higher education institute or consortia and non-profit institute or consortia o Professional Science Master's Programs – None specified 	<p>Special Criteria:</p> <ul style="list-style-type: none"> o NSF must submit its spending plan to the House and Senate Appropriations Committees within 60 days of enactment o Funding to remain available until September 30, 2010 	Not eligible
44	<i>Major Research Equipment and Facilities Construction</i>	<p>Purpose: To provide additional funding for research equipment and facility construction</p> <p>* Funding Level: \$400 million</p> <p>* Allocation Method: (None specified)</p> <p>* Decision-Maker: (None specified)</p>	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o NSF must submit its spending plan to the House and Senate Appropriations Committees within 60 days of enactment o Funding to remain available until September 30, 2010 	Not eligible
45	<i>Office of Inspector General</i>	<p>Purpose: To provide funding for oversight</p> <p>* Funding Level: \$2 million</p> <p>* Allocation Method: (None specified)</p> <p>* Decision-Maker: (None specified)</p>	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o NSF must submit its spending plan to the House and Senate Appropriations Committees within 60 days of enactment o Funding to remain available until September 30, 2013 	Not eligible
46	<i>DEPARTMENT OF DEFENSE</i>	<p>Purpose: To provide funding for facility sustainment, restoration and modernization associated with maintaining physical structures at Department of Defense posts, camps and stations *</p> <p>Funding Level: \$4.24 billion (Army: \$1,474,525,000; Navy: \$657,051,000; Marine Corps \$113,865,000; Air Force: \$1,095,959,000; Army Reserve: \$98,269,000; Navy Reserve: \$55,083,000; Marine Corps Reserve: \$39,909,000; Air Force Reserve: \$13,187,000; Army National Guard: \$266,304,000; Air National Guard: \$25,848,000) *</p> <p>* Allocation Method: Discretionary</p> <p>* Decision-Maker: Service Installation Commands</p>	Eligible Applicants: Department of Defense facilities	<p>Special Criteria:</p> <ul style="list-style-type: none"> o The Secretary of Defense shall provide a written report to the congressional defense committees within 60 days of enactment with a project listing of how the funds will be obligated o Funds will remain available for obligation until September 30, 2010 o For facilities in the United States and its territories 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
47	<i>Energy Efficiency Technology and Research</i>	Purpose: To provide funding for the funding of research, development, test and evaluation projects, including pilot projects, demonstration projects and energy efficient manufacturing enhancements. Funds are for improvements in energy generation and efficiency, transmission, regulation, storage and for use on military installations and within operational forces, to include research and development of energy from fuel cells, wind, solar, and other renewable energy sources to include biofuels and bioenergy * Funding Level: \$300 million (Army: \$75,000,000; Navy: \$75,000,000; Air Force: \$75,000,000; Defense Wide: \$75,000,000) * Allocation Method: Discretionary * Decision-Maker: Offices of the Assistant Secretaries for Research, Development and Acquisition	Eligible Applicants: Contractors, government laboratories and facilities, universities and nonprofit organizations	Special Criteria: o The Secretary of Defense is directed to provide a report to the congressional defense committees detailing the planned use of these funds within 60 day of enactment o Funds will remain available for obligation until September 30, 2010	Not eligible, Contact Universities
48	<i>Defense Health Program</i>	Purpose: To provide funding for the improvement, repair, and modernization of military medical facilities, and invest in the energy efficiency of military medical facilities Funding Level: \$400 million (Army: \$220,000,000; Navy: \$50,000,000; Air Force: \$130,000,000) * Allocation Method: Discretionary * Decision-Maker: Office of the Assistant Secretary for Health Affairs	Eligible Applicants: Military medical facilities	Special Criteria: o The Secretary of Defense shall provide a written report to the congressional defense committees within 60 days of enactment with a project listing of how the funds will be obligated o Funds will remain available for obligation until September 30, 2010	Not eligible
49	<i>ARMY CORPS OF ENGINEERS</i>	Purpose: To provide funding for investigations * Funding Level: \$25 million * Allocation Method: Discretionary allocations to Corps activities, projects or programs * Decision-Maker: Secretary of the Army	Eligible Applicants: Army Corps, for managed projects, programs and activities normally funded by Energy and Water Appropriations Acts	Special Criteria: o Spending limited to projects that can be carried out without new budget authority o Secretary must report to Congress within 45 days of enactment on the planned allocation, obligation and expenditures in this account o Secretary is given unlimited reprogramming authority	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
50	<i>Army Corps of Engineers- Civil Works: Construction General</i>	Purpose: To provide supplemental funds for Construction projects * Funding Level: \$2 billion * Allocation Method: Discretionary allocations to Corps projects * Decision-Maker: Secretary of the Army	Eligible Applicants: Army Corps, for managed projects, programs and activities normally funded by Energy and Water Appropriations Acts	Special Criteria: o Not less than \$200 million set aside for water-related environmental infrastructure (Section 219) project assistance o Spending limited to projects that can be carried out without new budget authority o Funding cannot be cost-shared with the Inland Waterways Trust Fund o For the purposes of this Act, waives portions of existing law that cap annual spending on certain Corps projects or limit total project costs o Secretary must report to Congress within 45 days of enactment on the planned allocation, obligation and expenditures in this account o Secretary is given unlimited reprogramming authority	Not eligible
51	<i>Army Corps of Engineers- Civil Works: Operations and Maintenance</i>	Purpose: To provide supplemental funding for operations and maintenance * Funding Level: \$2.075 Billion * Allocation Method: Discretionary allocation by the Secretary of the Army * Decision-Maker: Secretary of the Army	Eligible Applicants: Corps projects, activities and programs normally funded by Energy and Water Appropriations Acts	Special Criteria: o Spending limited to projects that can be carried out without new budget authority o Removes the \$20 million annual cap for spending on levees authorized in the Water Resources Development Act of 2007 o Secretary must report to Congress within 45 days of enactment on the planned allocation, obligation and expenditures in this account and shall submit a quarterly report thereafter o Secretary is given unlimited reprogramming authority	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
52	<i>Army Corps of Engineers- Civil Works: Mississippi River and Tributaries</i>	Purpose: To provide supplemental funds for the Mississippi River and Tributaries Project * Funding Level: \$375 million * Allocation Method: Congressional Designation * Decision-Maker: Secretary of Army/ Mississippi Valley Division RIT	Eligible Applicants: Mississippi River and Tributaries project/Mississippi River Commission	Special Criteria: <ul style="list-style-type: none"> o Spending limited to projects that can be carried out without new budget authority o For the purposes of this Act, waives portions of existing law that limits total project costs o Secretary must report to Congress within 45 days of enactment on the planned allocation, obligation and expenditures in this account and shall submit a quarterly report thereafter o Secretary is given unlimited reprogramming authority 	Not eligible
53	<i>Army Corps of Engineers- Civil Works: Regulatory Program</i>	Purpose: To provide supplemental funding for the regulatory program * Funding Level: \$25 million * Allocation Method: Discretionary allocations within the Regulatory Program * Decision-Maker: Secretary of the Army	Eligible Applicants: Army Corps of Engineers	Special Criteria: <ul style="list-style-type: none"> o The Corps evaluates permit applications for essentially all construction activities that occur in the Nation's waters, including wetlands ("404" permit process). The mission of the Corps of Engineers Regulatory Program is to protect the Nation's aquatic resources, while allowing reasonable development through fair, flexible and balanced permit decisions 	Not eligible
54	<i>Army Corps of Engineers-Civil Works: Formerly Utilized Sites Remedial Action Program (FUSRAP)</i>	Purpose: To provide supplemental funding for FUSRAP projects * Funding Level: \$100 million * Allocation Method: Discretionary allocations * Decision-Maker: Secretary of the Army/ FUSRAP Military Programs Team	Eligible Applicants: FUSRAP projects	Special Criteria: <ul style="list-style-type: none"> o There are currently 23 active FUSRAP sites in nine States that are in the program, and none of them pose an immediate threat to human health or the environment. At these sites, remedial action is planned, under way or pending final closeout o Funds can be spent on Corps FUSRAP projects that can be carried out without new budget authority o Secretary must report to Congress within 45 days of enactment on the planned allocation, obligation and expenditures in this account and shall submit a quarterly report thereafter o Secretary is given unlimited reprogramming authority 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
58	Advanced Battery Manufacturing Grants	Purpose: To support manufacturing advanced vehicle batteries & components • Funding Level: \$2 billion • Allocation Method: Competitive grants • Decision-Maker: Office of Energy Efficiency and Renewable Energy	Eligible Applicants: Manufacturers and others determined eligible by DOE	Special Criteria: o DOE must provide facility funding awards to manufacturers of advanced battery systems and vehicle batteries produced in the United States, including advanced lithium ion batteries, hybrid electrical systems, component manufacturers, and software designers	Not eligible
59	ELECTRICITY DELIVERY AND ENERGY RELIABILITY (EDER)	Purpose: To modernize the nation's electric grid • Funding Level: \$4.5 billion, of which funds \$100 million are for worker training and \$10 million to implement a smart grid interoperability framework • Allocation Method: Varies depending on program • Decision-Maker: Office of Electricity Delivery and Energy Reliability	Eligible Applicants: Varies depending on program	n/a	Not eligible
61	BUREAU OF RECLAMATION	Purpose: To provide supplemental funding for water and water related resource activities and projects • Funding Level: \$1 billion • Allocation Method: Competitive grants/ allocations by cooperative agreements • Decision-Maker: Bureau of Reclamation/Secretary of Interior	Eligible Applicants: State agencies, municipalities, water districts	Special Criteria: o Funding shall be used for elements of projects, programs or activities that can be competed within these funding amounts and not create budgetary obligations in future Fiscal Years o Not less than \$126 million to be spent on water reclamation and reuse projects authorized in the Reclamation Wastewater and Groundwater Study and Facilities Act of 1992 * Funding apportioned by formula (cooperative agreements) * Water districts and municipalities in Bureau of Reclamation regions o \$50 million may be transferred to the Department of Interior for programs, projects and activities authorized by the Central Utah Project Completion Act o \$50 million may be spent on programs, projects and activities authorized by the California Bay-Delta Restoration Act (CALFED) o Not less than \$60 million shall be spent on rural water projects, primarily on water intake and treatment facilities o Not less than \$10 million to be spent on Bureau-wide inspection of canals program in urbanized areas o Costs of extraordinary maintenance and replacement activities shall be repaid pursuant to existing authority, except: * The Secretary shall determine the length of	Not eligible, contact NWWFMD

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
				repayment period (not to exceed 50 years) * Repayment shall include interest • Interest rates will be set by the Secretary of Treasury according to additional specifications in the Act o Expired funds may be used to pay the cost of associated supervision, inspection, overhead, engineering and design on such projects and on subsequent claims o The Secretary of Interior is granted unlimited reprogramming authority	
62	SMALL BUSINESS ADMINISTRATION	Purpose: To provide funding for the Surety Bond Guarantees Revolving Fund authorized by the Small Business Investment Act of 1958 * Funding Level: \$15 million * Allocation Method: (None specified) * Decision-Maker: Small Business Administration	n/a	Special Criteria: o The funds will remain available until expended	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
63	<i>Business Loans Program Account</i>	Purpose: To provide funding for the cost of direct loans and guaranteed loans * Funding Level: \$6 million (direct loans) and \$630 million (guaranteed loans) * Allocation Method: Direct and guaranteed loans * Decision-Maker: Small Business Administration	n/a	Special Criteria: o The funds will remain available until September 30, 2010 o \$375 million of the amount of the cost of guaranteed loans must be for reimbursements, loan subsidies and loan modifications for loans to small business concerns authorized in Section 501 o \$255 million must be for loan subsidies and loan modifications for loans to small business concerns authorized in Section 506 o The cost of modifying the loans must be as defined in Section 502 of the Congressional Budget Act of 1974	Not eligible
64	<i>GENERAL SERVICES ADMINISTRATION</i>	Purpose: To carry out the purpose of the Federal Building Fund * Funding Level: \$5.55 billion, of which not less than: o \$750 million must be available for Federal buildings and U.S. courthouses o \$300 million must be available for border stations and land ports of entry o \$4.5 billion for measures necessary to convert GSA facilities to High Performance Green Buildings * Allocation Method: (None specified) * Decision-Maker: General Services Administration	n/a	Special Criteria: Not less than \$5 billion of the funds must be obligated by September 30, 2010 and the remainder of the funds must be obligated no later than September 30, 2011 o No more than \$108 million can be spent on rental of space related to leasing of temporary space in connection with the funded projects o No more than \$127 million can be spent for building operations, administrative costs of completing the funded projects o No more than \$3 million of the funds can be spent on on-the-job pre-apprenticeship and apprenticeship training programs registered with the Department of Labor for the construction, repair and alteration of Federal buildings o \$4 million will be transferred to the "Government Wide Policy" for the Office of Federal High-Performance Green Buildings o The Administrator of GSA is authorized to undertake the projects through its existing authorities o The General Service Administration is required to submit a detailed plan, by project, detailing the use of the funds to the House and Senate Committees on Appropriations within 45 days of the enactment of the Act; the Administrator must also provide the Committees with notification of any changes/reallocations to the use of funds 15 days prior to the change; the Administrator must also submit quarterly reports on the obligation of funds starting September 30, 2009	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
65	<i>Energy-Efficient Federal Motor Vehicle Fleet Procurement</i>	Purpose: To provide funding for capital expenditures and necessary expenses of acquiring motor vehicles with higher fuel economy, including hybrid vehicles, electric vehicles and commercially-available plug in hybrid vehicles * Funding Level: \$300 million * Allocation Method: (None specified) * Decision-Maker: General Services Administration	n/a	Special Criteria: o The funds will remain available until September 30, 2011 o None of the funds can be obligated until the Administrator submits a plan for expenditure of the funds that details the current inventory of the Federal fleet owned by Federal agencies and the strategy to spend the funds to replace a portion of the Federal fleet to the House and Senate Appropriations Committees within 90 days of the enactment of the Act	Not eligible
66	DEPARTMENT OF THE TREASURY	Purpose: To provide additional capital funding to Community Development Financial Institutions under the FY2009 funding round for use in economic development, business development, and commercial real estate development; affordable housing development and homeownership; and community financial services to underserved communities Funding Level: \$100 million * Allocation Method: Competitive * Decision-Maker: Community Development Financial Institutions Fund	Eligible Applicants: Certified Community Development Entity or Community Development Financial Institution, per Treasury processes	Special Criteria: o Funds remain available until September 30, 2010 o Up to \$8 million may be for financial assistance, technical assistance, training and outreach programs designed to benefit Native American, Native Hawaiian and Alaskan Native communities and provided primarily through qualified community development lender organizations with experience and expertise in community development banking and lending in Indian country, Native American organizations, tribes and tribal organizations and other suitable providers o Up to \$2 million may be used for administrative expenses o For the purpose of the Fiscal Year 2009 funding round, the statutory provisions set forth in 12 U.S.C. 4707(e) and 12 U.S.C. 4707(d) o No awardee, together with its subsidiaries and affiliates, may be awarded more than 5 percent of the aggregate funds available during Fiscal Year 2009 from the Program o Treasury must submit a plan to Congress within 60 days of enactment for expenditure of funds	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
67	Health Insurance Tax Credit Administration	Purpose: To implement the health insurance tax credit under the TAA Health Coverage Improvement Act of 2009 * Funding Level: \$80 million * Allocation Method: (None specified) * Decision-Maker: Department of Treasury	n/a	Special Criteria: o The funds will remain available until September 30, 2010	Not eligible
68	DEPARTMENT OF HOMELAND SECURITY	Purpose: To provide funding for planning, design, construction costs, site security, information technology infrastructure, fixtures, and related costs to consolidate the Department of Homeland Security headquarters * Funding Level: \$200 million * Allocation Method: Discretionary, for internal agency purposes * Decision-Maker: Office of the Under Secretary for Management	Eligible Applicants: Department of Homeland Security	Special Criteria: o The Secretary of Homeland Security, in consultation with the Administrator the General Services Administration (GSA), is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 60 days of enactment of the Act	Not eligible
69	U.S. Customs and Border Protection – Non-Intrusive Inspection and Tactical Communications	Purpose: To provide funding for the procurement and deployment of non-intrusive inspection systems and tactical communications equipment and radios * Funding Level: \$160 million, of which \$100 million for non-intrusive inspection systems and \$60 million for tactical communications equipment and radios * Allocation Method: (None specified) * Decision-Maker: U.S. Customs and Border Protection	n/a	Special Criteria: o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible
70	U.S. Customs and Border Protection – Border Security Fencing, Infrastructure and Technology	Purpose: To provide funding for expedited development and deployment of border security technology on the Southwest border * Funding Level: \$100 million * Allocation Method: (None specified) * Decision-Maker: U.S. Customs and Border Protection	n/a	Special Criteria: o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible
71	U.S. Customs and Border Protection – CBP Land Points of Entry	Purpose: To provide funding for planning, management, design, alteration and construction of U.S. Customs and Border Protection owned land border ports of entry * Funding Level: \$420 million * Allocation Method: (None specified) * Decision-Maker: U.S. Customs and Border Protection	n/a	Special Criteria: o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
72	<i>U.S. Immigration and Customs Enforcement – Modernization of Tactical Communications Equipment and Radios</i>	Purpose: To provide funding for "Automation Modernization" for the procurement and deployment of tactical communications equipment and radios * Funding Level: \$20 million * Allocation Method: (None specified) * Decision-Maker: U.S. Immigration and Customs Enforcement	n/a	Special Criteria: o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible
73	<i>Transportation Security Administration – Explosive Detections Equipment</i>	Purpose: To provide funding for the procurement and installation of checked baggage explosives detection systems and check-point explosives detection equipment * Funding Level: \$1 billion * Allocation Method: Discretionary, based on review of pending projects and relative risk factors * Decision-Maker: Transportation Security Administration	Eligible Applicants: Airports	Special Criteria: o The Transportation Security Administration is required to prioritize the award of the funds to accelerate the installations at locations with completed design plans o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible, contact Airport
74	<i>Coast Guard – Shore Facilities and Aids to Navigation</i>	Purpose: To provide funding for shore facilities and aids to navigation facilities; for priority procurements due to materials and labor cost increases; and for costs to repair, renovate, assess or improve vessels * Funding Level: \$98 million * Allocation Method: (None specified) * Decision-Maker: U.S. Coast Guard	n/a	Special Criteria: o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible
75	<i>Coast Guard – Alteration/Removal of Bridges</i>	Purpose: To provide funding for alteration or removal of obstructive bridges, as authorized by Section 6 of the Truman-Hobbs Act * Funding Level: \$142 million Allocation Method: (None specified) * Decision-Maker: U.S. Coast Guard	n/a	Special Criteria: o The Coast Guard must award the funds to those bridges that are ready to proceed to construction o The Secretary of Homeland Security is required to submit a plan for the expenditure of the funds to the House and Senate Appropriations Committees within 45 days of enactment of the Act	Not eligible
76	<i>Federal Emergency Management Agency – State and Local Programs – Public Transportation and Railroads Security</i>	Purpose: To provide funding for Public Transportation Security Assistance and Railroad Security Assistance under Sections 1406 and 1513 of the Implementing Recommendations of the 9/11 Commission Act of 2007 * Funding Level: \$150 million * Allocation Method: Grants * Decision-Maker: FEMA	n/a	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
77	<i>Federal Emergency Management Agency – State and Local Programs - Port Security</i>	Purpose: To provide funding for the protection of critical port infrastructure from terrorism, including risk management capabilities, domain awareness, training and exercises, and capabilities to prevent, detect, respond to, and recover from attacks involving improvised explosive devices and other non-conventional weapons * Funding Level: \$150 million * Allocation Method: Discretionary / competitive * Decision-Maker: FEMA	Eligible Applicants: Specified port area systems, by invitation -- owners and operators of port facilities, port authorities, and consortia of stakeholders	n/a	Not eligible
79	<i>Federal Emergency Management Agency – Disaster Assistance Direct Loan Program Account</i>	Purpose: Notwithstanding Section 417(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, sets forth the following limitations on loans given under the Direct Assistance Direct Loan Program Account: o The amount of any loan issued for major disasters occurring in calendar year 2008 may exceed \$5 million and may be equal to not more than 50 percent of the annual operating budget of the local government in any case in which that local government has suffered a loss of 25 percent or more in tax revenues o The cost of modifying such loans must be as defined in Section 502 of the Congressional Budget Act of 1974 (U.S.C. 661a) * Funding Level: (None specified) * Allocation Method: (None specified) * Decision-Maker: FEMA	n/a	n/a	Not eligible
80	<i>Federal Emergency Management Agency – Emergency Food and Shelter</i>	Purpose: To carry out the emergency food and shelter program pursuant to Title III of the McKinney-Vento Homeless Assistance Act * Funding Level: \$100 million * Allocation Method: (None specified) * Decision-Maker: FEMA	n/a	Special Criteria: o The total administrative costs cannot exceed 3.5 percent of the total amount made available	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
81	<i>General Provisions - Hurricanes Katrina and Rita Arbitration Panel</i>	Purpose: Requires the President to establish an arbitration panel under FEMA's public assistance program to expedite the recovery efforts from Hurricanes Katrina and Rita within the Gulf Coast Region * Funding Level: (None specified) * Allocation Method: (None specified) * Decision-Maker: FEMA	n/a	Special Criteria: o The arbitration panel must have sufficient authority regarding the award or denial of disputed public assistance applications for covered hurricane damage under Sections 403 (Essential Assistance), 406 (Repair, Restoration and Replacement of Damaged Facilities) or 407 (Debris Removal) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5170b, 5172 or 5173) for a total project amount above \$500,000	Not eligible
82	<i>Bureau of Land Management</i>	Purpose: To provide supplemental funding for the management of lands and resources * Funding Level: \$125 Million * Allocation Method: BLM Discretionary allocations to regional/State BLM offices * Decision-Maker: BLM Director	Eligible Recipients: BLM projects/facilities/activities	Special Criteria: o Emphasis on maximizing jobs in the shortest period of time o Funding for deferred maintenance, rehabilitation, and restoration of facilities, property, trails, and lands and for abandoned mines and wells	Not eligible
83	<i>Construction</i>	Purpose: To provide funding for construction on BLM lands * Funding Level: \$180 Million * Allocation Method: BLM discretionary allocations to regional/State BLM offices * Decision-Maker: BLM Director	Eligible Recipients: BLM facilities	Special Criteria: o Emphasis on maximizing jobs in the shortest period of time o Funding for: * Priority road, bridge, trail repair or decommissioning, * Critical deferred maintenance projects, * Facilities construction and renovation, and for * Remediation of abandoned mines and wells and for energy efficient retrofits of existing facilities	Not eligible
84	<i>Wildland Fire Management</i>	Purpose: To provide funding for hazardous fuel reduction * Funding Level: \$15 Million * Allocation Method: BLM discretionary allocations to regional/State BLM offices * Decision-Maker: BLM Director	Eligible Recipients: BLM	Special Criteria: o Funding for priority hazardous fuels reduction projects on Federal lands	Not eligible
85	<i>United States Fish and Wildlife Service</i>	Purpose: To provide supplemental funding for the management of lands and resources * Funding Level: \$165 Million * Allocation Method: FWS allocations to regional/State offices * Decision-Maker: FWS Director	Eligible Recipients: National Wildlife Refuges, National Fish Hatcheries, and other service properties	Special Criteria: o Emphasis on maximizing the largest number of jobs in the shortest period of time. o Funding for critical deferred maintenance, capital improvement projects, trail maintenance and habitat restoration	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
86	Construction	Purpose: To provide supplemental funding for construction * Funding Level: \$165 Million * Allocation Method: FWS allocations to regional/State offices Decision-Maker: FWS Director	Eligible Recipients: National Wildlife Refuges, National Fish Hatcheries, and other service properties	Special Criteria: o Emphasis on maximizing jobs in the shortest period of time o Funding for: * Construction, reconstruction, and repair of roads, bridges, property and facilities * Energy efficient retrofits of existing facilities	Not eligible
87	National Park Service	Purpose: To provide funding for deferred maintenance and other critical repair * Funding Level: \$146 million * Allocation Method: NPS allocations to NPS facilities * Decision-Maker: NPS Director	Eligible Recipients: National Parks and NPS facilities	Special Criteria: o Emphasis on maximizing jobs in the shortest period of time o Emphasis on lasting value for the Park Service and its visitors o Eligible projects to be funded within this account include but are not limited to: * Repair and rehabilitation of facilities and other infrastructure * Trail maintenance projects * Other critical infrastructure needs	Not eligible
88	Historic Preservation Grants for Historically Black Colleges and Universities	Purpose: To provide funding for historic preservation grants * Funding Level: \$15 million * Allocation Method: Competitive grants * Decision-Maker: NPS/Historic Preservation Fund	Eligible Recipients: Qualified Historically Black Colleges	Special Criteria: o Waives matching requirements for these funds	Not eligible, contact FAMU
89	Construction	Purpose: To provide funding for construction funding for NPS facilities * Funding Level: \$589 Million * Allocation Method: NPS discretionary allocation to NPS facilities * Decision-Maker: NPS Director	Eligible Recipients: NPS	Special Criteria: o Emphasis on prioritizing projects that maximize jobs in the shortest period of time o Emphasis on lasting value for the Park Service and its visitors o Eligible projects to be funded within this account include but are not limited to: * Major facility construction * Road maintenance * Abandoned mine cleanup * Equipment replacement * Preservation and rehabilitation of historic assets	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
90	<i>United States Geological Survey</i>	Purpose: To authorize a wide variety of activities * Funding Level: \$140 million * Allocation Method: USGS discretionary allocations * Decision-Maker: USGS Director	Eligible Recipients: USGS programs	Special Criteria: o Emphasis on maximizing jobs and improving the nation's science capacity o A wide variety of activities is authorized, including: * Repair, construction and restoration of facilities * Equipment replacement and upgrades including * Stream gages * Seismic and volcano monitoring systems * National map activities * Other critical deferred maintenance and improvement projects	Not eligible
91	<i>Bureau of Indian Affairs</i>	Purpose: To provide funding for workforce training and housing improvement programs * Funding Level: \$40 million * Allocation Method: Grants/direct payments * Decision-Maker: BIA/ Tribal governments	Eligible Recipients: Authorized Tribal governments	Special Criteria: o Emphasis on maximizing jobs and funding for workforce development and housing programs	Not eligible
92	<i>Construction</i>	Purpose: To provide funding for construction * Funding Level: \$450 million * Allocation Method: Grants/direct payments * Decision-Maker: BIA/ Tribal governments	Eligible Recipients: Authorized Tribal governments	Special Criteria: o Emphasis on maximizing the largest number of jobs in the shortest period of time. o Waives prevailing wage requirements in the Act o Bureau should consider: * Priority critical facility improvement and repair * School replacement * School improvement and repair * Detention center maintenance and repair o Includes \$10 million for the Indian Guaranteed Loan Program	Not Eligible
93	<i>Hazardous Substance Superfund</i>	* Purpose: To provide supplemental funding for Superfund * Funding Level: \$600 Million * Allocation Method: Project grants (cooperative agreements) * Decision-Maker: EPA, Office of Superfund Remediation and Technology, Office of Solid Waste and Emergency Response	o States (and political subdivisions thereof), Commonwealths, U.S. Territories and Possessions, and Federally recognized Indian Tribal Governments, including intertribal consortia	None. Existing Superfund law/eligibility applies	Not Eligible; Leon County have not have designated Superfund sites.

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
94	<i>Leaking Underground Storage Tank Trust Fund Program</i>	Purpose: To provide supplemental funding for LUSTTF cleanup activities * Funding Level: \$600 million * Allocation Method: Formula grants * Decision-Maker: EPA, Office of Underground Storage Tanks, Office of Solid Waste and Emergency Response	Eligible Recipients: States and Federally recognized Indian Tribal Governments, including intertribal consortia	Special Criteria: o Waives applicable matching fund requirements	Not eligible
98	DEPARTMENT OF LABOR	Purpose: To provide funding for activities under the Workforce Investment Act of 1998 ("WIA") * Funding Level: \$3.95 billion * Allocation Method: (See summaries of specific programs below) * Decision-Maker: Employment and Training Administration	Eligible Applicants: (See summaries of specific programs below)	Special Criteria: o Funds made available will remain available through June 30, 2010 o A local board may award a contract to an institution of higher education or other eligible training provider if the local board determines that it would facilitate the training of multiple individuals in high-demand occupations, if such contract does not limit customer choice	see below
99	<i>Adult Employment and Training – Workforce Investment Act</i>	Purpose: To provide funding for adult employment and training activities, including supportive services and needs-related payments described in the one-stop delivery system provisions (specifically Section 134(c)(2) and (3)) of WIA * Funding Level: \$500 million * Allocation Method: Formula * Decision-Maker: Employment and Training Administration	Eligible Applicants: States, with 85% suballocation to local Workforce Investment Boards	Special Criteria: o Priority use of the funds is for services to individuals on public assistance and other low-income individuals (WIA Section 134(d)(4)(E) of WIA)	Workforce plus
100	<i>Dislocated Worker Grants – Workforce Investment Act</i>	Purpose: To provide funding for employment and training programs for eligible workers who are unemployed through no fault of their own or have received an official layoff notice * Funding Level: \$1.25 billion * Allocation Method: Formula * Decision-Maker: Employment and Training Administration	Eligible Applicants: States, with 85% suballocation to local Workforce Investment Boards	Special Criteria: o Funds remain available through June 30, 2010 o Workforce Investment Boards may award contracts to institution of higher education or other training provider if it would facilitate the training of multiple individuals in high-demand occupations and does not limit customer choice	Workforce Plus

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
101	<i>Youth Grants - Workforce Investment Act</i>	Purpose: To provide funding for youth training and employment activities, including summer employment, occupational skills, counseling, mentoring, supportive services, etc. * Funding Level: \$1.2 billion * Allocation Method: Formula * Decision-Maker: Employment and Training Administration	Eligible Applicants: States, with 85% suballocation to local Workforce Investment Boards	Special Criteria: o Age eligibility of youth participants increased from 21 to 24, for this funding only o Allocation of minimum allotments and minimum or maximum percentages available for youth activities (WIA Section 127(b)(1)(C)(iv)) must be made as if the total amount available for youth activities in the Fiscal Year does not exceed \$1 billion. o Measure of performance used to assess summer employment program is the work readiness performance indicator – attainment of basic skills, work readiness, and/or occupational skills (WIA Section 136(b)(2)(A)(ii)(I)) o No standard set-aside for Youth Opportunities Grants o Funds remain available through June 30, 2010 o Workforce Investment Boards may award contracts to institution of higher education or other training provider if it would facilitate the training of multiple individuals in high-demand occupations and does not limit customer choice	Not eligible, contact Workforce Plus
102	<i>National Emergency Grants – Workforce Investment Act</i>	Purpose: To expand service capacity at the State and local levels in response to significant events that cannot reasonably be expected within the formula-funded program * Funding Level: \$200 million * Allocation Method: Discretionary / Competitive Decision-Maker: Employment and Training Administration	Eligible Applicants: Designated State WIA organizations; local workforce investment boards	Special Criteria: o Funds remain available through June 30, 2010 o Workforce Investment Boards may award contracts to institution of higher education or other training provider if it would facilitate the training of multiple individuals in high-demand occupations and does not limit customer choice	Not eligible, contact Workforce Plus

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
103	<i>High-Growth Industry Training and Placement – Workforce Investment Act</i>	Purpose: To provide funding for a program for worker training and placement in high growth and emerging industry sectors * Funding Level: \$750 million * Allocation Method: Competitive * Decision-Maker: Employment and Training Administration	Eligible Applicants: Likely to be Workforce Investment Boards, and States	Special Criteria: o Green Jobs set-aside of \$500 million for careers in the energy efficiency and renewable energy (WIA Section 171(c)(1)(B)) o Priority Employment Training Categories * health care * broadband deployment * advanced manufacturing	Not eligible, contact Workforce Plus
104	<i>YouthBuild</i>	Purpose: To provide funding for projects to assist high-risk youth (ages 16-24) to complete their high school education and learn housing construction job skills through work on low-income and affordable housing building or rehab * Funding Level: \$50 million * Allocation Method: Discretionary * Decision-Maker: Employment and Training Administration	Eligible Applicants: Nonprofit organizations	Special Criteria: o Allows participation by an individual who has dropped out of high school and re-enrolled in an alternative school, if that re-enrollment is part of a sequential service strategy, for program years 2008 and 2009 o Funds remain available through June 30, 2010	Not eligible, contact housing Non-profits
105	<i>Community Service Employment for Older Americans</i>	Purpose: To provide funding for community service and work-based subsidized training programs for low-income persons over age 55 (Older Americans Act, Title V) * Funding Level: \$120 million * Allocation Method: Formula * Decision-Maker: Employment and Training Administration	Eligible Applicants: States and 18 designated national nonprofits, often with subgrants to Area Agencies on Aging or other local implementers	Special Criteria: o Allocated within 30 days of enactment to current grantees, in proportion to funding in program year 2008 o Unexpended funds may be recaptured and reobligated o Funds remain available through June 30, 2010	Not Eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
106	Job Corps	<p>Purpose: To provide funding for construction, rehabilitation and acquisition of Job Corps Centers, with limited flexibility to use for certain training and operational needs</p> <ul style="list-style-type: none"> * Funding Level: \$250 million * Allocation Method: Discretionary, for Office of Job Corps activities * Decision-Maker: Employment and Training Administration 	Eligible Applicants: Office of Job Corps, for internal priorities	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds remain available for obligation through June 30, 2010 o Waives certain procedures relating to appropriation accounts available for definite periods (31 U.S.C. 1552(a)) if funds are used for a multiyear lease agreement that will result in construction of activities that can commence within 120 days of enactment. o Waives limits on advance, progress, and other payments (31 U.S.C. 3324(a)) in order to expedite projects o Allows the Secretary to transfer up to 15% of the funds to meet Job Corps Center operational needs, including training for careers in the energy efficiency, renewable energy, and environmental protection industries o Report to Congress no later than September 30, 2009, with operating plan for allocation of funds and reports on the actual obligations, expenditures and unobligated balances, and providing quarterly reports thereafter until funds fully expended 	Not eligible
107	State Unemployment Insurance and Employment Operations (Reemployment Services)	<p>Purpose: To provide funding for operations of State unemployment insurance and employment operations, including reemployment services</p> <ul style="list-style-type: none"> * Funding Level: \$400 million * Allocation Method: Formula, workload-based * Decision-Maker: Employment and Training Administration 	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Reemployment services set-aside of \$250 million for unemployment insurance claimants, including implementation of the integrated Employment Service and Unemployment Insurance information technology required to identify and serve the needs of the claimants o Secretary required to establish planning and report procedures for oversight of funds used for reemployment services o Funds remain available to the States through September 30, 2010 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose - decision maker)	Eligible Applicants	Special Criteria	Staff Comment
108	<i>Health Resources and Services Administration (HRSA)</i>	<p>Purpose: To improve the infrastructure of community health centers and address shortages in the health care workforce</p> <p>* Funding Level: \$2.5 billion</p> <p>* Allocation Method: (None specified)</p> <p>* Decision-Maker: Secretary of Health and Human Services (HHS Secretary)</p>	Eligible Applicants: Federally Qualified Community Health Centers (FQHCs)	<p>Special Criteria:</p> <ul style="list-style-type: none"> o \$500 million for grants to FQHCs o \$1.5 billion for grants for construction, renovation, equipment and health information technologies for FQHCs o \$500 million to address health professions workforce shortages; of which \$75 million is for the National Health Service Corps to provide scholarships, loan repayment, and grants to training programs for equipment o Within 90 days, Secretary to provide an operational plan of activities and timeline for expenditures 	Not eligible, contact Bond Health Center
109	<i>National Institutes of Health (NIH) National Center for Research Resources</i>	<p>Purpose: To repair, renovate or construct extramural research facilities and to acquire shared instrumentation and other research equipment</p> <p>* Funding Level: \$1.3 billion</p> <p>* Allocation Method: Competitive grants and awards</p> <p>* Decision-Maker: National Center for Research Resources</p>	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o \$1 billion for grants or contracts to construct, renovate or repair existing Federal research facilities o \$300 million for National Center for Research Resources to provide shared instrumentation and other capital research equipment to recipients of grants and contracts 	Not eligible
110	<i>National Institutes of Health (NIH) Office of the Director</i>	<p>Purpose: To provide funding for specific scientific challenges, new research that expands the scope of ongoing projects, and research on public and international health priorities; and to fund construction and renovation of NIH buildings and facilities</p> <p>Funding Level: \$8.7 billion</p> <p>* Allocation Method: Short-term grants; and any funding mechanisms and authorities at the Agency's disposal that maximize scientific and health benefit</p> <p>* Decision-Maker: Office of the Director</p>	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o \$7.4 billion to be transferred to NIH Institutes and Centers with funds not subject to Small Business Innovation Research and Small Business Technology Transfer set-aside requirements o \$500 million for high priority NIH facility repair, construction, and improvement 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
111	<i>Agency for Healthcare Research and Quality (AHRQ)</i>	Purpose: To facilitate comparative effectiveness research (CER) used to conduct or support research to evaluate and compare the clinical outcomes, effectiveness, risk and benefits of two or more medical treatments and services that address a particular medical condition * Funding Level: \$1.1 billion * Allocation Method: \$300 million is allocated to AHRQ; \$400 million is allocated to NIH; and \$400 million is allocated at the discretion of the HHS Secretary * Decision-Makers: AHRQ Director/NIH Director/HHS Secretary	Eligible Applicants: Agencies within HHS; other government agencies; private sector entities with CER experience	Special Criteria: o Creation of Federal Coordinating Council for Comparative Effectiveness Research * The Council consists of up to 15 senior Federal officers or employees with responsibility for health-related programs * At least half of the members of the Council must be physicians or have clinical expertise * The Council may not mandate coverage, reimbursement, or other policies for any public or private payer. o Up to \$1.5 million will be provided to the Institute of Medicine (IOM) to develop a report by June 30, 2009, that includes recommendations on national priorities for CER and considers input from stakeholders o Fund recipients must provide an opportunity for the public to comment on the research o Research must include women and minorities o HHS Secretary to report annually to Congress on CER studies	Not Eligible
112	<i>Office of Inspector General</i>	Purpose: To provide funding for oversight and audit of programs, grants, and projects funded in the Department of Health and Human Services Title of the stimulus * Funding Level: \$17 million * Allocation Method: (None specified)	n/a	n/a	Not eligible
113	<i>Public Health and Social Services Emergency Fund</i>	Purpose: To improve health information technology security at HHS * Funding Level: \$50 million * Allocation Method: (None specified)	n/a	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
115	Indian Health Services	<p>Purpose: To fund telehealth services development and related infrastructure and for facility construction projects, deferred maintenance and improvement projects, sanitation projects, and the purchase of equipment</p> <p>* Funding Level: \$85 million for health information technology activities and \$415 million for health facilities</p> <p>* Allocation Method: Funds will be distributed at the discretion of the Director of Indian Health Services</p> <p>* Decision-Maker: Director of the Indian Health Services</p>	n/a	n/a	Not eligible
116	Aging Services Programs	<p>Purpose: To provide nutrition services (congregate and home delivered) to Native Americans</p> <p>* Funding Level: \$3 million</p> <p>* Allocation Method: Grants as prescribed under Title VI of the Aging Americans Act of 1965</p> <p>* Decision-Maker: Assistant Secretary for Aging</p>	Eligible Applicants: See Title VI of the Aging Americans Act of 1965	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds available upon enactment 	Not eligible
117	Education for the Disadvantaged	<p>Purpose: To help school districts mitigate the effect of the reduction in local revenues and State support for education</p> <p>* Funding Level: \$13 billion</p> <p>* Allocation Method: State pass-through by formula or grant to Local Education Authority (LEA) (for distribution during schools years 2009-2010 and 2010- 2011)</p> <p>Decision-Maker: Department of Education; Office of Elementary and Secondary Education</p>	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Each LEA receiving funds must file a school-by-school listing of per-pupil educational expenditures from State and local sources during the 2008-2009 academic year to its State education agency no later than December 1, 2009. States must report that information to the Secretary of Education by March 31, 2010 	Not eligible, contact School Bd
118	Title I	<p>Purpose: To distribute funding to schools and school districts with a high percentage of students from low-income families</p> <p>* Funding Level: \$10 billion</p> <p>* Allocation Method: State pass-through formula; \$5 billion through targeted formula; \$5 billion through education finance incentive grant formula</p> <p>* Decision-Maker: State education agencies</p>	Eligible Applicants: LEAs with 40 percent or more students from families that qualify as low-income	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Some of the funding should be used for early childhood programs and activities 	Not eligible, contact School Bd

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
119	<i>School Improvement</i>	Purpose: Funding for academic assessment and LEA and school improvement * Funding Level: \$3 billion * Allocation Method: Formula grants * Decision-Maker: State education agencies	Eligible Applicants: LEAs	Special Criteria: o 40 percent should be used for middle and high schools	Not eligible, contact School Bd
120	<i>Impact Aid</i>	Purpose: To provide funding for to undertake emergency renovations and modernization projects * Funding Level: \$100 million * Allocation Method: Discretionary grants * Decision-Maker: Office of Elementary and Secondary Education	Eligible Applicants: LEAs that educate federally-connected students of have federally- owned land	Special Criteria: o Current law modified to allow for greater participation of school districts impacted by both students whose parents are associated with the military and students residing on tribal lands, and to allow funding to be better targeted to districts that have "shovel ready" facility projects, including those that address health and safety and ADA compliance issues, among others	Not eligible, contact School Bd
121	<i>Enhancing Education through Technology</i>	Purpose: To improve student achievement through the use of technology in elementary and secondary schools * Funding Level: \$650 million * Allocation Method: Formula grants * Decision-Maker: Office of Elementary and Secondary Education; School Support and Technology Programs	Eligible Applicants: State education agencies	Special Criteria: o Funds available during school years 2009-2010 and 2010-2011	Not eligible
122	<i>Education for the Homeless Children and Youth</i>	Purpose: To ensure that homeless children, including preschoolers and youths, have equal access to free and appropriate public education * Funding Level: \$70 million * Allocation Method: Formula grants * Decision-Maker: Office of Elementary and Secondary Education; Student Achievement and School Accountability Programs	Eligible Applicants: State education agencies	Special Criteria: o Funds available during school years 2009-2010 and 2010-2011 o Each State will receive a grant that is proportionate to the number of homeless students identified as such during the 2007-2008 school year relative to the number of homeless children nationally during the same year o States will award subgrants to LEAs on a competitive basis, or using a formula based on the number of homeless students identified in each school district in the State	Not eligible, contact School Bd

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
123	<i>Teacher Incentive Fund (TIF)</i>	<p>Purpose: To develop and implement performance-based teacher and principal compensation systems in high-need schools that consider gains in student academic achievement as well as classroom evaluations conducted multiple times during each school year among other factors and provide educators with incentive to take on additional responsibilities and leadership</p> <ul style="list-style-type: none"> * Funding Level: \$200 million * Allocation Method: Discretionary grants * Decision-Maker: Office of Elementary and Secondary Education; Academic Improvement and Teacher Quality Programs 	Eligible Applicants: Local education agencies, nonprofit organizations, other organizations and/or agencies, State education agencies	<p>Special Criteria:</p> <ul style="list-style-type: none"> o The Institute for Education Sciences is required to conduct a rigorous national evaluation of TIF to access the impact of performance-based teacher and principal compensation systems o 1 percent of the total funding will be used for management and oversight of the Teacher Incentive Fund o Some funds will be granted for technical assistance, training, peer review of applications, program outreach, and evaluation activities 	Not eligible, contact School Bd
124	<i>Individuals with Disabilities Act Part B, Section 611</i>	<p>Purpose: To assist States to provide special education and related services to eligible students with disabilities ages 3 through 21 who are enrolled in special education programs</p> <ul style="list-style-type: none"> * Funding Level: \$11.3 billion * Allocation Method: Grants to States (pass-through to LEAs) based on the number of children with disabilities in the State who are receiving special education and related services * Decision-Maker: Office of Special Education Programs 	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds available during schools years 2009-2010 and 2010-2011 o The amount set aside for Department of Interior transfer to Native Americans shall be equal to the lesser amount available during Fiscal Year 2008, increased by inflation or an 80 percent increase of the amount allotted for the Fiscal Year 	Not eligible, contact School Bd
125	<i>Individuals with Disabilities Act Part B, Section 619 (Preschool Grants)</i>	<p>Purpose: To assist States to provide special education and related services to children with disabilities aged 3 through 5 and, at the State's discretion, to 2-year old children with disabilities who will turn 3 during the school year</p> <ul style="list-style-type: none"> * Funding Level: \$400 million * Allocation Method: Grants to States (pass-through to LEAs) based on population, including consideration for the number of children living in poverty * Decision-Maker: Office of Special Education Programs 	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds available during schools years 2009-2010 and 2010-2011 	Not eligible, contact School Bd

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
126	<i>Individuals with Disabilities Act Part C</i>	<p>Purpose: To assist States to maintain and implement a statewide, comprehensive, coordinated, multidisciplinary, interagency system to provide early intervention services for infants and toddlers with disabilities and their families</p> <ul style="list-style-type: none"> * Funding Level: \$500 million * Allocation Method: Grants to States * Decision-Maker: Office of Special Education Programs 	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds available during schools years 2009-2010 and 2010-2011 o The Department of Education is required to reserve the amount needed for grants to outlying areas and allocate any remaining funds to each State an amount that bears the same ratio to the amount of such remainder as the number of infants and toddlers in the State bears to the number of infants and toddlers in all States 	Not eligible
127	<i>Vocational Rehabilitation State Grants</i>	<p>Purpose: To assist States to support a wide range of services designed to help individuals with disabilities prepare for and engage in gainful employment</p> <ul style="list-style-type: none"> * Funding Level: \$540 million * Allocation Method: Formula grants * Decision-Maker: Office of Special Education and Rehabilitative Services; Rehabilitation Services Administration 	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds provided through this Act will not be considered in determining future appropriations. o The Federal share of services provided with these funds will be 100 percent 	Not eligible
128	<i>Independent Living Programs – State Grants</i>	<p>Purpose: To support projects that provide independent living services, directly or through grant or contract, and demonstrate ways to expand and improve them</p> <ul style="list-style-type: none"> * Funding Level: \$18.2 million * Allocation Method: Formula grants * Decision-Maker: Office of Special Education and Rehabilitative Services; Rehabilitation Services Administration 	Eligible Applicants: States	n/a	Not eligible
129	<i>Independent Living Programs – Independent Living Centers</i>	<p>Purpose: To support the planning, conduct, administration, and evaluation of centers for independent living</p> <ul style="list-style-type: none"> * Funding Level: \$87.5 million * Allocation Method: Discretionary/competitive grants * Decision-Maker: Office of Special Education and Rehabilitative Services; Rehabilitation Services Administration 	Eligible Applicants: Nonprofit organizations	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
130	<i>Services for Older Blind Individuals</i>	<p>Purpose: To support services for individuals age 55 or older whose severe visual impairment makes competitive employment difficult to obtain but for whom independent living goals are feasible</p> <ul style="list-style-type: none"> * Funding Level: \$34.3 million * Allocation Method: Formula grants * Decision-Maker: Office of Special Education and Rehabilitative Services; Rehabilitation Services Administration 	Eligible Applicants: State vocational rehabilitation (VR) agencies serving individuals who are blind	n/a	Not eligible
131	<i>Pell Grants</i>	<p>Purpose: To provide need-based grants to low-income undergraduate and certain post-baccalaureate students to promote access to postsecondary education</p> <ul style="list-style-type: none"> * Funding Level: \$15.64 billion * Allocation Method: Grants - financial need is determined by the U.S. Department of Education using a standard formula that factors income (student and parents), household size and number of higher education students within the household. * Decision maker: Office of Federal Student Aid 	Eligible Applicants: Undergraduate and vocational students enrolled or accepted for enrollment in participating schools	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funding is available to support a \$4,860 maximum Pell Grant award for the 2009-2010 award year o \$1.474 billion also provided for the mandatory component of the Pell Grant program o With the additional \$490 in mandatory funding, combined with the increase in the Fiscal Year 2009 omnibus, the maximum Pell Grant award will be \$5,350 	Not eligible
132	<i>Federal Work Study</i>	<p>Purpose: To provides funds that are earned through part-time employment to assist students in financing the costs of postsecondary education</p> <ul style="list-style-type: none"> * Funding Level: \$18.2 million * Allocation Method: Formula grants * Decision-Maker: Office of Federal Student Aid 	Eligible Applicants: Institutions of higher education may apply for an allocation of funds to be awarded to undergraduate, vocational, and graduate students enrolled or accepted for enrollment at participating schools	n/a	Not eligible
133	<i>Student Aid Administration</i>	<p>Purpose: To provide funding for administration of the Pell Grant, work study, and the direct loan program, which provide grants and loans to help students pay for education after high school</p> <ul style="list-style-type: none"> * Funding Level: \$60 million 	n/a	n/a	Not eligible
134	<i>Higher Education – Teacher Quality Enhancement</i>	<p>Purpose: To improve teacher recruitment, preparation, and support to reduce shortages of qualified teachers in high-need school districts</p> <ul style="list-style-type: none"> * Funding Level: \$100 million * Allocation Method: Discretionary/competitive grants * Decision-Maker: Office of Postsecondary Education 	Eligible Applicants: State Grants: State education agencies Partnership and recruitment grants: institutions of eigher education, local education agencies	n/a	Not eligible, contact School Bd

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
135	<i>Institute of Education Sciences</i>	Purpose: For statewide data systems that include postsecondary and workforce information * Funding Level: \$250,000,000 * Allocation Method: Discretionary/competitive grants * Decision maker: Office of Postsecondary Education	Eligible Applicants: States	Special Criteria: o Up to \$5 million may be used for State data coordinator and for awards to public or private organizations or agencies to improve data coordination	Not eligible
136	<i>Office of Inspector General</i>	Purpose: To provide funding for salaries and expenses necessary for oversight and audit of the programs, grants, and projects funding in this Act * Funding Level: \$14 million	n/a	n/a	Not eligible
137	<i>State Fiscal Stabilization Fund</i>	Purpose: To provide fiscal relieve to the States to prevent tax increases and cutback in critical education and other services * Funding Level: \$53.6 billion (available upon enactment) * Allocation Method: State population allocation; Competitive Incentive Grants and Innovation Fund awards (\$5 billion); 0.5 percent set-aside for outlying areas * Decision-Maker: Department of Education, Office of the Secretary	Eligible Applicants: States	Special Criteria: o States receiving funds must submit an annual report describing the uses of funds; the distribution of funds; the number of jobs saved or created; tax increases diverted; progress in reducing inequities in the distribution of highly-qualified teachers, developing a longitudinal data system and implementing valid assessments; actions taken to limit tuition and fee increases at public institutions of higher education; the extent to which public institutions of higher education maintained, increased, or decreased enrollments of in-State students; and a description of each modernization, renovation and repair project funded, including project costs o The Secretary may waive or modify any requirement for States and LEAs that have experienced a precipitous decline in financial resources o Funds should not be used to provide financial assistance to students to attend private elementary or secondary schools	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
138	State Allocations	<p>Purpose: To restore State aid to elementary, secondary, and higher education</p> <p>* Funding Level: Approximately \$48 billion</p> <p>* Allocation Method: Population allocation (61 percent based on relative population of individuals aged 5 through 24; 39 percent based on relative total population)</p> <p>* Decision-Maker: Department of Education, Office of the Secretary</p>	Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Funds not committed within 2 years will be reallocated o Governors must submit applications for funding describing how the States intend to use their allocations and make assurances that the State will, in each of Fiscal Years 2009, 2010 and 2011, maintain State support for elementary, secondary, and public postsecondary education at least at Fiscal Year 2006 levels and address 4 key areas: <ol style="list-style-type: none"> 1) Achieve equity in teacher distribution to address inequities in the distribution of highly qualified teachers between high- and low-poverty schools, and to ensure that low-income and minority children are not taught at higher rates than other children by inexperienced, unqualified, or out-of-field teachers. 2) Establish a longitudinal data system that includes the elements described in the America COMPETES Act 3) Enhance the quality of academic assessments relating to English language learners and students with disabilities, and improve State academic content standards and student academic achievement standards 4) Ensure compliance with corrective actions required for low-performing schools o Governors must use 81.8 percent of allocation to support elementary, secondary, and higher education: <ol style="list-style-type: none"> 1) First to school districts under the State's primary elementary and secondary education funding formula to the greater of Fiscal Year 2008 or Fiscal Year 2009 in each of Fiscal Years 2010, 2011, and 2012; 2) To public institutions of higher education to the greater of Fiscal Year 2008 or Fiscal Year 2009 to the extent feasible; and 3) Remaining funds allocated to school districts based on Federal Title I 4) If funds are insufficient to meet #1 and #2 above, the Governor may allocate funds between clauses in proportion to the relative shortfall in State support for each o Governors must use 18.2 percent of allocation for public safety and other government services, including education services. These funds may be used for elementary, secondary, and higher education modernization, renovation, and repair 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
				activities that are consistent with State laws <ul style="list-style-type: none"> o Use of funds by LEAs: activities authorized under the ESEA1, IDEA2, or Perkins3 Acts, and for school modernization, renovation, and repair of public facilities (including charter schools), including those consistent with a recognized green building rating system o Prohibition of use of funds by LEAs: Payment of maintenance costs; modernization, renovation, or repair of stadiums or facilities used for events in which admission is charged; purchase or upgrade of vehicles; and improvement of facilities whose purpose is not the education of children (administration, support facilities) o Use of funds by institutions of higher education: to mitigate the need to raise tuition and fees, or for modernization, renovation, or repairs of facilities that are primarily used for instruction, research, or student housing, including those consistent with a recognized green building rating system o Prohibition of use of funds by institutions of higher education: Endowment increase; maintenance; modernization, renovation, or repair of stadiums or facilities used for events in which admission is charged; modernization, renovation, or repair of facilities used for sectarian instruction or religious worship or those in which a substantial portion of the functions of the facilities are subsumed in a religious mission 	
139	<i>State Incentive Grants</i>	Purpose: To reward States that have made significant progress in achieving equity in teacher distribution, establishing a longitudinal data system, and enhancing assessments for English language learners and students with disabilities <ul style="list-style-type: none"> * Funding Level: Approximately \$4.3 billion for Fiscal Year 2010 * Allocation Method: Discretionary grants * Decision-Maker: Department of Education, Office of the Secretary 	Eligible Applicants: States	Special Criteria: <ul style="list-style-type: none"> o Governors must submit an application that describes the State's progress in the areas mentioned above and how the State would use grant funding to continue making progress toward meeting the State's student academic achievement standards and closing achievement gaps o States receiving a grant must use at least 50 percent to provide school districts with subgrants based on the most recent relative Title I allocations 	Nor eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
140	<i>Innovation Fund</i>	Purpose: To provide funding for academic achievement awards to recognize schools that have made achievement gains to allow them to expand their work, to work in partnership with the private sector, and to identify and document best practices * Funding Level: Up to \$650 million * Allocation Method: Discretionary grants * Decision-Maker: Department of Education, Office of the Secretary	Eligible Applicants: School districts or partnerships between nonprofit organizations and State educational agencies, school districts, or one or more schools	Special Criteria: o An eligible entity will have significantly closed achievement gaps, exceeded the State's annual measurable objectives in the areas identified above, made significant improvement in other areas such as graduation rates, and demonstrate they have established partnerships with the private sector	Not eligible
141	<i>Military Construction</i>	Purpose: To provide funding for the planning and design of military construction projects in the United States * Funding Level: o Army: \$180 million (\$100 million for troop housing, \$80 million for child development centers) o Navy and Marine Corps: \$280 million (\$100 million for troop housing, \$80 million for child development centers, \$100 million for energy conservation and alternative energy projects) o Air Force: \$180 million (\$100 million troop housing, \$80 million for child development) o Defense Wide: \$1.45 billion (\$1.33 billion for construction of hospitals, \$120 million for Energy Conservation Investment Program) o Army National Guard: \$50 million o Air National Guard: \$ 50 million o Army, Family Housing Construction: \$34.5 million o Army, Family Housing Operation and Maintenance: \$3.93 million o Air Force, Family Housing Construction: \$80.1 million o Air Force, Family Housing Operation and Maintenance: \$16.46 million * Allocation Method: Discretionary * Decision-Maker: Service Installation Commands	Eligible Applicants: Military branches	Special Criteria: o Funds will remain available for obligation until September 30, 2013, provided that within 30 days of enactment, the Secretary of Defense submits to the Committees on Appropriations of both Houses of Congress an expenditure plan for the funds o Exception: • As for construction for the Army National Guard, the Secretary of Defense, in consultation with the Director of the Army National Guard, shall submit to the Committees on Appropriations of both Houses of Congress within 30 days of the enactment, an expenditure plan for the funds • As for construction for the Air National Guard, the Secretary of Defense, in consultation with the Director of the Air National Guard, shall submit to the Committees on Appropriations of both Houses of Congress within 30 days of enactment, an expenditure plan for the funds	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
142	<i>Homeowners Assistance Fund</i>	Purpose: To provide homeowners assistance for members of the armed service and their families * Funding Level: \$555 million * Allocation Method: Discretionary * Decision-Maker: U.S. Army Corps of Engineers	Eligible Applicants: Owners of one or two family dwellings located at or near military installations ordered to be closed in whole or in part	Special Criteria: o Funds will remain available for obligation until expended provided that the Secretary of Defense submits quarterly reports to the Committees on Appropriations of both Houses of Congress on the expenditure of funds made available under this heading	Not eligible
143	<i>DEPARTMENT OF VETERANS AFFAIRS Medical Facilities</i>	Purpose: To provide funding for non-recurring maintenance, including energy projects at Department of Veterans Affairs medical facilities * Funding Level: \$1 billion * Allocation Method: Discretionary * Decision-Maker: Veterans Health Administration	Eligible Applicants: Department of Veterans Affairs medical facilities	Special Criteria: o Funds will remain available for obligation until September 30, 2010, provided that within 30 days of enactment, the Secretary of Veterans Affairs submits to the Committees on Appropriations of both Houses of Congress an expenditure plan for funds provided under this heading	Not eligible
144	<i>National Cemetery Administration</i>	Purpose: To provide funding for monument and memorial repairs, including energy projects * Funding Level: \$50 million * Allocation Method: Discretionary * Decision-Maker: National Cemetery Administration	Eligible Applicants: Any State may apply	Special Criteria: o Cemeteries must be State-owned and operated solely for eligible veterans and their dependents and/or spouses o Funds will remain available for obligation until September 30, 2010, provided that within 30 days of enactment, the Secretary of Veterans Affairs submits to the Committees on Appropriations of both Houses of Congress an expenditure plan for funds provided under this heading	Not eligible
145	<i>Departmental Administration</i>	Purpose: To provide funding for additional expenses related to hiring and training processors to handle the surge in disability claims * Funding Level: \$150 million * Allocation Method: Discretionary * Decision-Maker: Veterans Benefits Administration	Eligible Applicant: Companies with employment placement and training expertise	Special Criteria: o Funds will remain available for obligation until September 30, 2010	Not eligible
146	<i>Information Technology Systems</i>	Purpose: To provide funding for information technology systems * Funding Level: \$50 million * Allocation Method: Discretionary * Decision-Maker: Veterans Benefits Administration	Eligible Applicant: Information Technology companies	Special Criteria: o Funds will remain available for obligation until September 30, 2010, provided that within 30 days of enactment, the Secretary of Veterans Affairs shall submit to the Committees on Appropriations of both Houses of Congress an expenditure plan for funds provided under this heading	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
147	<i>Grants for Construction of State Extended Care Facilities</i>	Purpose: To provide funding for grants to assist States in acquiring or constructing State nursing home and domiciliary facilities and to remodel, modify or alter existing hospital, nursing home and domiciliary facilities in State homes, for furnishing care to veterans * Funding Level: \$150 million * Allocation Method: Discretionary * Decision-Maker: Veterans Health Administration	Eligible Applicants: Any State may apply after assuring that the assisted facility will be owned by the State; and will be used primarily for veterans	Special Criteria: o Funds will remain available for obligation until September 30, 2010	Not eligible
149	<i>Federal Aviation Administration (FAA) Facilities and Equipment</i>	Purpose: To provide supplemental funding for facilities and equipment * Funding Level: \$200 million * Allocation Method: Competitive awards and grants * Decision-Maker: FAA	Eligible Recipients: Airports and private entities	Special Criteria: o Funds remain available through September 30, 2010 o Priority to projects or activities that will be completed within 2 years of enactment o Federal share 100 percent o FAA Administrator shall establish grant award procedures within 60 days o \$50 million to upgrade FAA power systems o \$50 million to modernize en route air traffic control centers o \$80 million to replace air traffic control towers and TRACONs o \$20 million to install airport lighting, navigation and landing equipment o Includes a "Buy-American" provision	Not eligible, contact Airport
150	<i>Grants-in-Aid for Airports</i>	Purpose: To provide funding for eligible airport improvements and procurement, installation and commissioning of runway incursion devices and systems * Funding Level: \$1.1 billion * Allocation Method: Discretionary Grants * Decision-Maker: FAA	Eligible Recipients: Airports	Special Criteria: o Funds remain available through September 30, 2010 o Priority to projects that can be completed within 2 years of enactment and serve to supplement, not supplant planned expenditures from airport-generated revenues or from other State and local sources o Federal share shall be 100 percent o 50 percent of the grants must be awarded within 120 days and 100 percent within one year of enactment	Not eligible, contact Airport

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
152	<i>Highway Infrastructure Investment: Ferry Boats and Ferry Terminal Facilities</i>	Purpose: To provide funding for capital expenditures for ferry boats and terminal facilities * Funding Level: \$60 million * Allocation Method: Competitive discretionary grants * Decision-Maker: DOT/FHWA	Eligible Recipients: State DOTs	Special Criteria: o Priority given to projects that can be completed within 2 years of enactment. o Federal up to 100 percent	Not eligible
153	<i>Highway Infrastructure Investment: Federal Lands Highways</i>	Purpose: To provide funding for transportation investments on Indian Reservations and Federal Lands * Funding Level: \$550 million * Allocation Method: Formula and direct Federal * Decision-Maker: Tribes; Federal agencies	Eligible Recipients: Tribes, direct Federal	Special Criteria: o \$310 million for Indian Reservation Roads (formula program administered by FHWA and BIA) o \$170 million for Park Roads and Parkways (administered by FHWA and National Park Service) o \$60 million for Forest Highways (jointly administered by FHWA and U.S. Forest Service) o \$10 million for Refuge Roads (jointly administered by FHWA and U.S. Fish and Wildlife Service) o Priority shall be given to capital investments and projects and activities that can be completed within 2 years of enactment o Secretary may redistribute funds not obligated within 1 year within each program	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
154	<i>Federal Railroad Administration (FRA) Capital Assistance for High Speed Rail Corridors and Intercity Passenger Rail Service</i>	Purpose: To provide funding for intercity and high speed passenger rail capital projects * Funding Level: \$8 billion * Allocation Method: Discretionary grants * Decision-Maker: DOT/FRA	Eligible Recipients: States	Special Criteria: o Funds remain available through September 30, 2012 o Federal share can be up to 100 percent o Funds intercity passenger service capital projects and congestion grants o Gives priority to projects that support high speed passenger rail service o Requires the Secretary to submit a strategic plan to the House and Senate Appropriations Committees within 60 days of enactment describing how the funds will be used to improve and deploy high speed passenger rail systems o Within 120 days of enactment the Secretary shall issue interim guidance to applicants (until a final regulation is issued) with separate instructions for the high speed rail corridor program, capital assistance for intercity passenger rail service grants and congestion grants o Waives the requirement that projects be in a State rail plan o Congestion grants are for capital costs of facilities, infrastructure and equipment for projects: identified by Amtrak to reduce congestion or facilitate ridership growth along heavily traveled corridors; identified by the Surface Transportation Board as necessary to improve on time performance and reliability of intercity passenger transportation; and sufficiently advanced to achieve these goals o Intercity Passenger rail Capital Assistance to States grants are for capital costs of facilities, infrastructure and equipment o Requires compliance with Davis-Bacon wage laws o Buy American Provisions apply for steel, iron, and manufactured goods used in the project	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
155	Amtrak	Purpose: To provide capital grants to Amtrak • Funding Level: \$1.3 billion • Allocation Method: Grants to Amtrak • Decision-Maker: DOT/FRA	Eligible Recipients: Amtrak	Special Criteria: o Funds remain available through September 30, 2010 o \$450 million shall be used for capital security grants o Priority given to repair, rehabilitation, or upgrade of railroad assets or infrastructure, and for capital projects that expand passenger rail capacity including the rehabilitation of rolling stock o None of the funding shall be used to subsidize operating losses of Amtrak o Funds shall be awarded within 30 days of enactment o Secretary shall take measures to ensure that projects shall be completed within 2 years of enactment and shall serve to supplement, not supplant, planned expenditures for such activities from other Federal, State, local and corporate sources and shall certify compliance to the House and Senate Appropriations Committees o Not more than 60 percent of the non-security funds may be used along the Northeast Corridor o \$5 million set aside for the Amtrak Office of Inspector General	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
156	<i>Capital Assistance for Transit</i>	<ul style="list-style-type: none"> * Purpose: To provide capital assistance for transit * Funding Level: \$6.9 billion * Allocation Method: Formula apportionments * Decision-Maker: Designated recipients, DOT/FTA 	Designated recipients – generally transit agencies, State DOTs	<ul style="list-style-type: none"> o Funds remain available through September 30, 2010 o Federal share up to 100 percent o \$100 million set-aside for discretionary grants to public transit agencies for capital improvements to assist in reducing energy consumption or greenhouse gas emissions of public transportation systems. Priority shall be given to projects based on total energy savings projected to result from the investment and projected energy savings as a percentage of the total energy usage of the public transit agency o 80 percent apportioned to urbanized areas; 10 percent to growing States and high density States, 10 percent to rural and non urban areas of which 2.5 percent of which is for tribes o Funds must be apportioned by FTA within 21 days of enactment o Recipients have 180 days to obligate 50 percent of funds or they will be redistributed by whatever method DOT deems appropriate to ensure they are utilized promptly o Recipients have 1 year to obligate all funds or they will be redistributed by whatever method DOT deems appropriate to ensure they are utilized promptly. Secretary may grant an extension, after justifying it to the Appropriations Committees, if a recipient has encountered an unworkable bidding environment or other extenuating circumstances o Funds are not subject to obligation limitations o Disadvantaged Business Enterprise requirements apply for apportioned funds o FTA provides additional guidance at http://www.fta.dot.gov/index_9118.html 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
157	<i>Fixed Guideway Infrastructure Investment</i>	<ul style="list-style-type: none"> * Purpose: To provide funding to modernize or improve existing fixed guideway systems * Funding Level: \$750 million * Allocation Method: Apportioned under fixed guideway formula * Decision-Maker: Recipients 	Public bodies, generally transit authorities or State DOTs	<ul style="list-style-type: none"> o Funds remain available through September 30, 2010 o Federal share up to 100 percent o Funds must be apportioned by FTA within 21 days of enactment o Recipients have 180 days to obligate 50 percent of funds or they will be redistributed by whatever method DOT deems appropriate to ensure they are utilized promptly o Recipients have 1 year to obligate all funds or they will be redistributed by whatever method DOT deems appropriate to ensure they are utilized promptly. Secretary may grant an extension, after justifying it to the Appropriations Committees, if a recipient has encountered an unworkable bidding environment or other extenuating circumstances o Disadvantaged Business Enterprise requirements apply for apportioned funds 	Not eligible
158	<i>Capital Investment Grants</i>	<ul style="list-style-type: none"> * Purpose: To provide supplemental grants for New Starts and Small Starts * Funding Level: \$750 million * Allocation Method: Discretionary grants * Decision-Maker: DOT/FTA 	Public bodies, generally transit authorities or State DOTs	<ul style="list-style-type: none"> o Funds remain available through September 30, 2010 o Funds are for construction of new fixed guideway systems or extensions to existing systems o Priority shall be given to projects that are already in construction or able to obligate funds within 150 days of enactment o Disadvantaged Business Enterprise requirements apply 	Not eligible
159	<i>Assistance to Small Shipyards</i>	<ul style="list-style-type: none"> * Purpose: To provide supplemental grants for assistance to qualified shipyards * Funding Level: \$100 million * Allocation Method: Grants * Decision-Maker: Maritime Administration (MarAd) 	Qualified shipyards	<ul style="list-style-type: none"> o Funds remain available through September 30, 2010 o Secretary shall institute measures to ensure that funds are obligated within 180 days of distribution 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
160	Public Housing Capital Fund	<p>* Purpose: To provide funding for development, financing, modernization of public housing</p> <p>* Funding Level: \$4 billion</p> <p>* Allocation Method: Formula -- \$3 billion (Fiscal Year 2008 inputs) Competitive -- \$1 billion</p> <p>* Decision-Maker: Public and Indian Housing / Office of Capital Improvements</p>	Public Housing Agencies (PHAs)	<ul style="list-style-type: none"> o HUD may determine not to allocate funds to troubled PHAs or those electing not to accept funding o No supplantation of expenditures from other sources o Timing <ul style="list-style-type: none"> * Formula funds must be allocated within 30 days of enactment * Competitive funds must be allocated by September 30, 2009 * PHAs must obligate 100 percent of funds within 1 year of availability; expend 60 percent within 2 years, and 100 percent within 3 years – failure to comply with 1-year (or other) obligation requirement will result in recapturing all remaining unobligated funds for reallocation o Project Selection Criteria <ul style="list-style-type: none"> * For PHA formula grant receipts – <ul style="list-style-type: none"> • Capital projects that can award bid-based contracts within 120 days from receipt of funds • Capital projects that are already underway or included in their 5-year capital fund plans • Rehabilitation of vacant rental units * For HUD competitive funding decisions, priorities include leverage of private sector funding for renovations and energy conservation retrofits o Eligible Use Modifications <ul style="list-style-type: none"> * No operating costs or rental assistance * Replacement housing restrictions waived o HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) o HUD allowed up to 0.5 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012 	Not eligible, contact Hs. Authority

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
161	<i>Native American Housing Block Grants</i>	<ul style="list-style-type: none"> * Purpose: To develop or support rental or ownership housing or provide housing services to benefit low-income Indian families on Indian reservations and other Indian areas * Funding Level: \$510 million * Allocation Method: Formula -- \$255 million (Fiscal Year 2008 inputs) Competitive -- \$255 million * Decision-Maker: HUD Office of Public and Indian Housing 	Recognized Indian tribes and Alaska Native villages; Native Hawaiian discretionary set-aside allowed for up to 2 percent of funds	<ul style="list-style-type: none"> o Timing <ul style="list-style-type: none"> * Formula funds must be allocated within 30 days of enactment * Competitive funds must be obligated by September 30, 2009 * Recipients must obligate 100 percent of funds within 1 year of receipt – expend 50 percent within 2 years of receipt and 100 percent within 3 years; failure to comply with 2-year (or other) expenditure requirement will result in recapturing all remaining unobligated funds for reallocation through the funding formula o Project Selection Criteria <ul style="list-style-type: none"> * For formula grant recipients, prioritize projects where contracts can be awarded within 180 days * For HUD competitive funding decisions, prioritize projects that will spur construction and rehab and will create employment opportunities for low-income and the unemployed o Eligible Use Modifications <ul style="list-style-type: none"> * Formula funds must be used for new construction, acquisition, rehab including energy efficiency and conservation, and infrastructure development o HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) o HUD allowed up to 0.5 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
162	Community Development Block Grant (CDBG)	<p>* Purpose: To provide funding for standard allowable CDBG activities meeting low-income benefit requirements, including but not limited to – property acquisition; code enforcement; clearance/rehab/reconstruction/construction of buildings; public and social services (15 percent limit); planning and capacity building; development activities through nonprofits; economic development assistance; relocation; technical assistance; housing services and homeownership assistance</p> <p>* Funding Level: \$1 billion</p> <p>* Allocation Method: Formula</p> <p>* Decision-Maker: HUD Office of Community Planning and Development</p>	Entitlement Communities having received funding in Fiscal Year 2008	<ul style="list-style-type: none"> o Recipients must prioritize use for projects that can award bid-based contracts within 120 days from funding availability o HUD must establish requirements to expedite use of funds o HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
164	HOME Investment Partnerships – Modified for Low-Income Housing Tax Credit	<ul style="list-style-type: none"> * Purpose: To provide capital investments in low-income housing tax credit projects * Funding Level: \$2.25 billion * Allocation Method: Competitive (after initial formula allocation to States, based on Fiscal Year 2008 HOME apportionment) * Decision-Maker: State housing credit agencies 	Affordable housing developers of qualified projects that, within a certain timeframe, received or simultaneously receive a Low Income Housing Tax Credit (LIHTC)	<ul style="list-style-type: none"> o Timing * Housing credit agencies must commit at least 75 percent of funds within 1 year of enactment, and demonstrate that project owners have expended 75 percent of funds within 2 years of enactment and 100 percent within 3 years – failure by an owner to do so will result in redistribution of funds within the State * Available until September 30, 2011 o Project Selection Criteria * For housing credit agencies decisions, prioritize projects that will be completed within 3 years * Eligible projects must be awarded LIHTC in Fiscal Years 2007, 2008, or 2009 o Housing credit agencies shall assure asset management functions comply with LIHTC requirements o Eligible basis of a qualified LIHTC building receiving assistance cannot be reduced by the amount of any stimulus grant o Environmental compliance remains subject to HOME requirements o HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
165	Emergency Shelter Grants (ESG)	<p>* Purpose: To provide funding for foreclosure prevention and re-housing; case management and social services; renovation, major rehabilitation, or conversion of buildings for use as emergency shelters or transitional housing; shelter operating costs; and related activities</p> <p>* Funding Level: \$1.5 billion</p> <p>* Allocation Method: Formula</p> <p>* Decision-Maker: HUD Office of Community Planning and Development</p>	States, large cities, urban counties, and territories as regularly designated ESG recipients pursuant to the McKinney-Vento Act	<ul style="list-style-type: none"> o Timing * Grantees must expend at least 60 percent of funds within 2 years of fundavailability, and 100 percent within 3 years – HUD may recapture unexpended funds if 2-year expenditure requirement is not met and reallocate to others in compliance * HUD must publish a notice establishing requirements within 30 days of enactment o HUD may set a minimum formula grant result for localities to receive funds that ensures critical mass of resources to have impact o Eligible Use Modifications * Specifies additional uses, including short- and medium-term rental assistance and prevention activities, housing relocation, and stabilization services including: housing search, mediation or outreach to property owners, credit repair, security or utility deposits, utility payments, rental assistance for a final month at a location, moving cost assistance, and case management, or other activities for homelessness prevention and rapid re-housing of persons who have become homeless o Grantee Administration * Administrative cost allowance of up to 5 percent * Data collection in HUD's Homeless Management Information System o HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) o HUD allowed up to 0.5 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
166	<i>Energy Retrofits and Greening Projects for Federally-Assisted Housing</i>	<p>* Purpose: To provide funding for energy improvements to housing assisted under the Section 8, Section 202 (Elderly), and Section 811 (Disabled) programs Note: Section 8 regular project-based assistance program supplemented with \$2 billion in same account, to provide full-year payments to participating landlords</p> <p>* Funding Level: \$250 million</p> <p>* Allocation Method: Competitive grants and loans</p> <p>* Decision-Maker: HUD Office of Affordable Housing Preservation</p>	Private and non-profit organizations participating in Section 8, Section 202, and Section 811 programs	<ul style="list-style-type: none"> o Recipients shall expend funds within 2 years of receipt o HUD Authority to Establish Special Terms <ul style="list-style-type: none"> * Financial agreements for HUD to share in savings from reduced utility costs. * Incentives to recipients that encourage job creation for low-income and very-low income individuals * Supplemental financial incentives to property owners, such as fees for project management * Requirements for ongoing maintenance and preservation of the property and energy technologies * Timely expenditures o Recipient Requirements <ul style="list-style-type: none"> * Financial assessment and physical inspection of property * Satisfactory management review rating, and substantial compliance with performance / legal requirements* Commitment to an additional affordability period of at least 15 years o HUD must establish grant and loan underwriting and oversight, and may utilize up to 5 percent of total funding for that purpose o HUD may waive or specify alternative requirements to expedite or facilitate use of funds (except fair housing, labor standards, environmental standards, Uniform Relocation Act) o HUD allowed up to 1 percent set-aside for administrative, technical assistance, and evaluation expenses through September 30, 2012 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
168	Office of the National Coordinator for Health Information Technology (ONCHIT)	<ul style="list-style-type: none"> * Purpose: To oversee the development and implementation of a nationwide health information technology (HIT) infrastructure * Funding Level: \$2 billion * Allocation Method: Various competitive grants (however \$2 billion is not exclusively for grants) * Decision-Maker: Office of the National Coordinator for Health Information Technology 	Varies by specific grants, see below	<ul style="list-style-type: none"> o ONCHIT to review and determine whether to endorse standards, implementation specifications, and certification criterion for the electronic exchange and use of health information recommended by the HIT Standards Committee, support the development, routine updating and provision of qualified EHR technology and ensure that qualified EHR technology is certified o ONCHIT will oversee the HIT Policy Committee and the HIT Standards Committee o Directs each agency to require, in their contracts or agreements with health care providers, health plans, or health insurance issuers, that as each entity acquires, or upgrades HIT systems and products, it will utilize, where available, HIT systems and products that meet these newly developed standards and implementation specifications o ONCHIT can provide financial assistance to consumer advocacy groups and nonprofits that work in the public interest on the Federal adoption of privately developed standards * Policy context: <ul style="list-style-type: none"> o Funding and policy development for nationwide interoperable EHRs and integration of HIT into clinical practice has stalled in the past over issues related to standards development and privacy o Standards development is significantly accelerated with this funding and major changes in privacy protections must be implemented by Federal agencies, hospitals, and certain health care providers o Although many types of providers were added in the course of bill negotiations, other provider groups are likely to advocate for inclusion o Providers and patient advocates are likely to press for greater public input into standards development and implementation 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
169	<i>HIT Policy Committee</i>	<ul style="list-style-type: none"> * Purpose: To make policy recommendations to ONCHIT relating to implementation of a nationwide health information technology infrastructure * Funding Level: Funded through the ONCHIT * Allocation Method: Policy Committee does not make specific allocations * Decision-Maker: Membership of the HIT Policy Committee 	N/A	<ul style="list-style-type: none"> o The HIT Policy Committee will play a critical role in developing the requirements for HIT infrastructure. Its duties include recommending: (1) a policy framework for development and adoption of a nationwide HIT infrastructure that permits electronic exchange and use of health information consistent with the Strategic Plan; (2) areas in which standards, implementation specifications, and certification criteria are needed for electronic exchange and use of health information; and (3) priorities for the development, harmonization, and recognition of such standards, specification, and certification criteria 	Not eligible
170	<i>HIT Standards Committee</i>	<ul style="list-style-type: none"> * Purpose: To recommend standards, implementation specifications, and certification criteria for the electronic exchange and use of health IT * Funding Level: Funded through ONCHIT * Allocation Method: HIT Standards Committee does not make specific allocations * Decision-Maker: Membership of the HIT Standards Committee 	N/A	<ul style="list-style-type: none"> o The HIT Standards Committee will play a critical role in developing the specific requirements for HIT systems and software. Its duties include: (1) developing, harmonizing, and recognizing standards, implementation specifications, and certification criteria consistent with the HIT Policy Committee's recommendations; (2) recommending these standards, specifications, and criteria to ONCHIT; and (3) providing for pilot tests of these standards and implementation specifications by the National Institute for Standards and Technology, as well as developing a schedule for the assessment of policy recommendations developed by the HIT Policy Committee 	Not eligible
171	<i>Pilot Testing Through the National Institute for Standards and Technology NIST</i>	<ul style="list-style-type: none"> * Purpose: To coordinate with the HIT Standards Committee to test standards and support the establishment of a voluntary testing program by accredited testing laboratories * Funding Level: Funded through the ONCHIT * Allocation Method: (None specified) * Decision-Maker: Director of the NIST and the HIT Standards Committee 	Non-Federal laboratories	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
172	<i>Health Care Information Enterprise Integration Research Centers</i>	<ul style="list-style-type: none"> * Purpose: To establish multidisciplinary Centers for Health Care Information Enterprise Integration to generate innovative approaches to health care information enterprise integration by conducting cutting-edge, multidisciplinary research on the system challenges to health care delivery, and develop and use of health information technologies and other complementary fields * Funding Level: Funded through ONCHIT * Allocation Method: Competitive grants * Decision-Maker: Director of NIST 	Higher education institutions or consortiums	<ul style="list-style-type: none"> o Research areas may include: (1) human information and communications technology systems, voice-recognition systems, software that improves interoperability and connectivity among health information systems; (2) software dependability in systems critical to health care delivery; (3) measurement of the impact of information technologies on the quality and productivity of health care; (4) health information enterprise management; (5) health information technology security and integrity; and (6) relevant health information technology to reduce medical errors 	Not eligible
173	<i>Immediate Funding to Strengthen HIT Infrastructure</i>	<ul style="list-style-type: none"> * Purpose: To invest in the infrastructure necessary to allow for and promote the electronic exchange and use of health information for each individual in the United States * Funding Level: To be determined, appropriation of such sums as is necessary * Allocation Method: Specific Allocation Method to be determined. The Secretary shall invest funds through the different HHS agencies with relevant expertise * Decision-Maker: ONCHIT, HRSA, AHRQ, CMS, CDC, HIS 	To be determined by the specific agencies	<ul style="list-style-type: none"> o These funds shall be used to support: (1) HIT architecture for nationwide electronic exchange and use of health information; (2) development and adoption of appropriate certified EHRs; (3) training and dissemination of information on best practices to integrate HIT, including EHR, into providers' delivery of care; (4) infrastructure and tools for the promotion of telemedicine; (5) promotion of interoperability of clinical data repositories or registries; (6) promotion of technologies and best practices to enhance the protection of health information; and (7) improvement and expansion public health departments' use of HIT 	Not eligible
174	<i>HIT Implementation Assistance- HIT Regional Extension Centers</i>	<ul style="list-style-type: none"> * Purpose: To provide regional technical assistance and disseminate best practices to support and accelerate efforts to adopt, implement, and effectively utilize HIT * Funding Level: To be determined * Allocation Method: HHS Secretary to publish a draft description of the program and the procedures for application * Decision-Maker: HHS Secretary 	U.S.-based nonprofit institution or organization	<ul style="list-style-type: none"> o After the second year of assistance, a regional center may receive additional support if it has received positive evaluations and the Secretary has found that continuation of Federal funding to the center is in the best interest of the provision of HIT extension services o Financial support may be provided for no more than 4 years 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
175	<i>State Planning and Implementation Grants to Promote HIT</i>	<ul style="list-style-type: none"> * Purpose: To facilitate and expand the electronic movement and use of health information among organizations according to nationally recognized standards * Funding Level: To be determined * Allocation Method: Competitive grants * Decision-Maker: HHS Secretary acting through ONCHIT 	States and qualified State-designated entities	<ul style="list-style-type: none"> o Requires match that increases over 3-year period o Funds received through these grants must be used to conduct activities to facilitate and expand the electronic movement and use of health information among organizations according to nationally recognized standards o Eligible States and State-designated entities must submit a plan describing the activities to be carried out to facilitate and expand electronic health information exchange 	Not eligible
176	<i>Competitive Grants to State and Indian Tribes for the Development of Loan Programs to</i>	<ul style="list-style-type: none"> * Purpose: To facilitate and expand electronic health information exchange through loan programs for health care providers to purchase certified EHR technology, train personnel in using such technology, and improve the secure electronic exchange of health information * Funding Level: To be determined * Allocation Method: Competitive grants * Decision-Maker: ONCHIT 	States and Indian Tribes	<ul style="list-style-type: none"> o Awards are not permitted before January 1, 2010 o Requires match o To be eligible, grantees must establish a qualified HIT loan fund and submit a strategic plan, updated annually, describing the intended uses of the funds o Loan recipients will have to submit reports on quality measures 	Not eligible
177	<i>Demonstration Program to Integrate Information Technology into Clinical Education</i>	<ul style="list-style-type: none"> * Purpose: To develop academic curricula integrating certified EHR technology in the clinical education of health professionals * Funding Level: To be determined * Allocation Method: Competitive grants * Decision-Maker: HHS Secretary 	Schools of medicine, osteopathic medicine, dentistry, or pharmacy, graduate programs in behavioral or mental health, or any other graduate health professions school, a graduate school of nursing or physician assistant studies, a consortium of schools, or an institute with a graduate medical education program in medicine, osteopathic medicine, dentistry, pharmacy, nursing, or physician assistance studies	<ul style="list-style-type: none"> o The entity must submit a strategic plan for integrating certified EHR technology in the clinical education of health o The entity also must provide for the collection of data regarding the demonstration project's effectiveness in improving the safety of patients, the efficiency of health care delivery, and increasing the likelihood that graduates will adopt and incorporate certified EHR technology in the delivery of health services o Entities must use grant funds in collaboration with two or more disciplines and integrate certified EHR technology into community-based clinical education o An eligible entity shall not use amounts received under a grant to purchase hardware, software, or services 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
178	<i>Information Technology Professionals in Health Care</i>	<ul style="list-style-type: none"> * Purpose: To provide assistance to higher education institutions or consortia to establish or expand medical health information education programs to ensure rapid and effective utilization and development of HIT * Funding Level: To be determined * Allocation Method: Grants * Decision-Maker: HHS Secretary in consultation with Director of the National Science Foundation 	Higher education institutions and consortia	<ul style="list-style-type: none"> o Preference to existing educational and training programs and programs designed to be completed in less than six months 	Not eligible
179	<i>Electronic Health Records Incentives for Eligible Professionals</i>	<ul style="list-style-type: none"> * Purpose: To encourage adoption and meaningful continued use of EHRs * Funding Level: While new funds are not appropriated, CBO estimates the total cost of all EHR incentives (under Medicare and Medicaid) at \$17 billion for hospitals and physicians * Allocation Method: Additional payments made through physician fee schedule * Decision-Maker: HHS Secretary 	Eligible professionals who meet the definition of "meaningful use" of EHRs	<ul style="list-style-type: none"> o Eligible professionals who qualify may receive incentive payments from 2011 through 2015 o No incentive payments will be made after 2015 o Beginning in 2015, and subject to a significant hardship exception, health professional who have not adopted or are not "meaningfully users" of EHRs will have their fee schedule payments reduced o In order to qualify for the financial assistance, a physician must meet all of the following requirements: <ul style="list-style-type: none"> * Must use certified EHR technology in a meaningful manner, including the use of electronic prescribing; * Must demonstrate that the certified EHR technology is connected in a manner that provides for the electronic exchange of health information; and * Must submit information on clinical quality measures and other measures, as required by the Secretary o There is a hardship exception to the incentive payment adjustments to the fee schedule, but it may not be granted for more than 5 years o Hospital based physicians do not qualify for payment under this provision 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
180	<i>Electronic Health Records Incentives for Eligible Acute Care Hospitals</i>	<ul style="list-style-type: none"> * Purpose: To encourage adoption and meaningful continued use of EHRs * Funding Level: While new funds are not appropriated, CBO estimates the total cost of all EHR incentives (under Medicare and Medicaid) at \$17 billion for hospitals and physicians * Allocation Method: Additional payments made through the hospital prospective payment schedule * Decision-Maker: HHS Secretary 	Eligible Hospitals that meet the standard for "meaningful use"	<ul style="list-style-type: none"> o Eligible hospitals to receive payments based on discharge numbers o Definition of "meaningful EHR user" in the hospital context: In order to qualify for the financial assistance, a hospital must meet all of the following requirements to the satisfaction of the Secretary <ul style="list-style-type: none"> * Must demonstrate that the hospital used EHR technology in a meaningful manner during the relevant period; * Must demonstrate that the EHR technology is connected in a manner that provides for the electronic exchange of health information to improve the quality of health care, such as promoting care coordination; and * Must use the certified EHR technology to submit information on certain measures as required by the Secretary o Market Basket Adjustment: Hospitals that are not meaningful EHR users by Fiscal Year 2016 and after will be subject to an additional reduction in their market basket update o The Secretary may exempt a hospital from the market basket update reduction on a case-by-case basis due to hardship. The hardship exemption is subject to annual renewal and may be granted for no more than five years 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
181	PREMIUM ASSISTANCE FOR COBRA BENEFITS Premium Assistance for COBRA Benefits	Purpose: To provide a 65 percent subsidy for COBRA premiums to help the unemployed and their families maintain COBRA coverage * Funding Level: Estimated cost is \$24.7 billion * Allocation Method: Individual must elect to enroll in COBRA within 90 days after the date of notice of the plan enrollment option described in the stimulus	Eligible Applicants: Individuals who have been involuntarily terminated between September 1, 2008 and December 31, 2009 and elect COBRA coverage	Special Criteria: <ul style="list-style-type: none"> o Income must not exceed \$125,000 for individuals and \$250,000 for families o Subsidy will be terminated for individuals who obtain employer-sponsored health care insurance or are Medicare-eligible; otherwise, the subsidy will be terminated after 9 months o DOL Secretary to conduct outreach to employers, group health plan administrators, public assistance programs, States, and insurers to educate the public and provide enrollment assistance o Treasury Secretary required to submit an interim and final report to Congress detailing the number of individuals to which the subsidy was provided and the total cost of providing such assistance 	Not eligible
182	Electronic Health Records Incentives for Professionals Affiliated with Medicare Advantage (MA) Plans	Purpose: To encourage adoption and meaningful continued use of EHRs * Funding Level: While new funds are not appropriated, CBO estimates the total cost of all EHR incentives (under Medicare and Medicaid) at \$17 billion for hospitals and physicians * Allocation Method: Additional MA payments * Decision-Maker: HHS Secretary	Eligible Applicants: Eligible professionals in qualifying MA organizations who meet the definition of "meaningful use" of EHRs	Special Criteria: <ul style="list-style-type: none"> o Definition of "eligible professionals" in the MA context includes: <ul style="list-style-type: none"> * Employed by the MA organization, or * Employed by, or is a partner of, an entity that through contract with the organization furnishes at least 80 percent of the entity's patient care services; and * Furnishes, on average, at least 20 hours per week of patient care service. o Definition of "qualifying MA organization:" a MA organization that is organized as Health Maintenance Organization (HMO) o Medicare Advantage physicians who receive payment under this provision may not also receive payments through the EHR incentives to eligible physicians 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
183	<i>Electronic Health Records Incentives for Hospitals Affiliated with Medicare Advantage Plans</i>	<p>Purpose: To encourage adoption and meaningful continued use of EHRs</p> <p>* Funding Level: While new funds are not appropriated, CBO estimates the total cost of all EHR incentives (under Medicare and Medicaid) at \$17 billion for hospitals and physicians</p> <p>* Allocation Method: Additional MA payments</p> <p>* Decision-Maker: HHS Secretary</p>	<p>Eligible Applicants: Eligible hospitals in qualifying MA organizations whose organization attests to meeting the definition of "meaningful use" of EHRs</p>	<p>Special Criteria:</p> <ul style="list-style-type: none"> o "Eligible hospitals" are hospitals under common corporate governance and serving individuals enrolled under an MA plan offered by such organization o Eligible hospitals may not receive payment as both an eligible hospital and as an eligible Medicare Advantage hospital 	Not eligible
184	<i>Medicaid Provider HIT Adoption and Operation Payments</i>	<p>Purpose: To encourage adoption and meaningful continued use of EHRs</p> <p>* Funding Level: While new funds are not appropriated, CBO estimates the total cost of all EHR incentives (under Medicare and Medicaid) at \$17 billion for hospitals and physicians</p> <p>* Allocation Method: Federal Medicaid matching funds to States</p> <p>Decision-Maker: HHS Secretary</p>	<p>Eligible Applicants: A physician, dentist, certified nurse mid-wife, nurse practitioner, and physician assistant (if the assistant is practicing in a rural clinic that is led by a physician assistant or is practicing in a Federally qualified health center that is so led). The following providers are also eligible for some level of incentive payment:</p> <ul style="list-style-type: none"> o Eligible non-hospital based professionals who have at least 30 percent patient volume attributable to Medicaid patients o Non-hospital based pediatricians who have at least 20 percent of their patient volume attributable to Medicaid patients o A children's hospital o An acute-care hospital that has at least 10 percent patient volume attributable to Medicaid patients o A Federally qualified health center or rural health clinic that has at least 30 percent of the center or clinic's patient volume attributable to needy individuals 	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Provides a 100 percent Federal match for eligible Medicaid providers who meet certain requirements o States must prove that the allowable costs are paid directly to the provider without any deduction or rebates o Medicaid hospital-based provider not eligible 	Not eligible
185	<i>Moratoria on Certain Medicare Regulations</i>	<p>Purpose: To delay phase-out of hospice budget neutrality adjustment factor and indirect medical education (IME) adjustment factor for Fiscal Year 2009</p> <p>* Funding Level: \$2 million</p> <p>* Allocation Method: Funding transferred from the Federal Hospital Insurance Trust Fund to the CMS Program Management Account</p>	n/a	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
186	<i>STATE FISCAL RELIEF Temporary Increase of Medicaid FMAP</i>	Purpose: To protect and maintain State Medicaid programs by temporarily increasing Medicaid Federal medical assistance percentage (FMAP) * Funding Level: \$86.6 billion * Allocation Method: FMAP allocations to States	Eligible Applicants: 50 States and the District of Columbia, with special one-time election provision for territories	Special Criteria: o Specific FMAP maintenance provisions for Fiscal Years 2009, 2010, 2011 o FMAP for calendar quarters, beginning October 1, 2008 and ending December 31, 2010, to increase by 6.2 percent o FMAP increases available for States with higher unemployment o If a State qualifies for additional relief for a calendar quarter, the State shall be deemed to have qualified for relief in each subsequent calendar quarter ending by July 1, 2010 o Provides for 18-month hold harmless period beginning January 1, 2009 o Provides FMAP for territories making a special one-time election o In no case shall an increase in FMAP result in an FMAP percentage increase that exceeds 100 percent o States receiving increased FMAP are subject to prompt pay requirements for claims received from practitioners and, by September 30, 2011, must submit a report to the Secretary describing how the additional funds were expended o By April 1, 2011, GAO to develop recommendations for addressing the needs of the States	Not eligible
187	<i>Temporary Increase in Medicare Disproportionate Share (DSH) Allotments During Recession</i>	Purpose: To provide 102.5 percent of the DSH allotment for Fiscal Years 2009 and 2010 * Funding Level: Estimated to cost \$460 million * Allocation Method: DSH allocations to States	n/a	n/a	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
188	<i>Extension of Moratoria on Certain Medicaid Regulations</i>	<p>Purpose: To extend the moratoria from April 1, 2009 to July 1, 2009 for final regulations related to optional case management services, allowable provider taxes, and school-based administration and school-based transportation. Requires that the HHS Secretary not implement the final regulation related to outpatient hospital services. Requests that the HHS Secretary not implement final regulations related to cost limits for certain providers, payments for Graduate Medical Education (GME), and rehabilitative services</p> <p>* Funding Level: Estimated to cost \$105 million * Allocation Method: (None specified) * Decision-Maker: HHS Secretary</p>	n/a	n/a	Not eligible
189	<i>Extension of Transitional Medical Assistance (TMA)</i>	<p>Purpose: To provide an 18-month extension of TMA</p> <p>* Funding Level: Estimated to cost \$1.3 billion * Allocation Method: TMA allocations to States</p>	* Eligible Applicants: States	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Effective July 1, 2009, States may waive the 3-month waiting period required before receiving medical assistance o HHS Secretary is required to submit an annual report to Congress on the adult and child enrollment and participation rates under TMA 	Not eligible
190	<i>Extension of the Qualifying Individual (QI) Program</i>	<p>Purpose: To extend the QI Program through December 2010</p> <p>* Funding Level: \$412.5 million for January 1, 2010 – September 30, 2010 and \$150 million for October 1, 2010 – December 31, 2010 * Allocation Method: (None specified)</p>	Eligible Applicants: Low-income individuals enrolled in Medicare Part A	n/a	Not eligible
191	<i>Protection for Indians under Medicaid and CHIP</i>	<p>Purpose: To establish a prohibition on cost-sharing for items or services through Indian Health Programs or through referral under Contract Health Services. Provides directive on treatment of property for determining Medicaid and CHIP eligibility</p> <p>* Funding Level: Estimated to cost \$134 million * Allocation Method: (None specified)</p>	n/a	<p>Special Criteria:</p> <ul style="list-style-type: none"> o Effective July 1, 2009 	Not eligible

Non-eligible Stimulus Programs

#	Program Title	Short Summary (purpose – decision maker)	Eligible Applicants	Special Criteria	Staff Comment
192	<i>Prompt Payment Requirements for Nursing Facilities and Hospitals</i>	Purpose: To temporarily apply Medicaid prompt pay requirements to nursing homes and hospitals * Funding Level: Estimated to cost \$134 million * Allocation Method: Paid through submission of claims	n/a	n/a	Not eligible

Board of County Commissioners

Budget Discussion Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parvez Alam, County Administrator *PA*
Alan Rosenzweig, Assistant County Administrator *AR*
Tony Park, Public Works Director *TP*
Scott Ross, Budget Manager *SR*

Subject: Consideration of Alternative Fuel Vehicles for County Fleet

Statement of Issue: This Budget Discussion Item seeks Board acceptance of staff report regarding the utilization of compressed natural gas as an alternative fuel for county vehicles.

Background:

Leon County was contacted by Leon County School (LCS) officials seeking community partners in using compressed natural gas (CNG) as an alternative fuel for vehicles in the county fleet (Attachment #1). In an effort to control fuel costs and to reduce their carbon footprint, the School Board currently plans on purchasing 20 new CNG school buses as well as building and maintaining a CNG fueling facility on Capital Circle SW near the Blountstown Highway intersection. Additionally, the School Board anticipates increasing the number of compressed natural gas buses, as older buses are cycled out-of-service.

The School Board is seeking community partners to reduce vehicle emissions countywide and defray some of the capital costs of the CNG fueling facility. The level of participation will determine the size of the facility to be constructed. Leon County contacted its business partners, Waste Management and Pritchett Trucking, seeking their input and participation in this project.

Analysis:

Compressed Natural Gas is one of many alternative fuels competing to reduce the dependence on foreign oil. Natural gas accounts for approximately one quarter of the energy used in the United States. Of this, about one third goes to residential and commercial uses, one third to industrial uses, and one third to electric power production. Only about one tenth of one percent is currently used for transportation fuel. The vast majority of natural gas is a fossil fuel and is not renewable. Most is extracted from gas and oil wells with much smaller amounts coming from landfills and water/sewage treatment facilities. Most importantly, the US meets its natural gas demand almost entirely from US (85%) and other North American sources (15%) supplies, minimizing the instability and price fluctuations with foreign sources of energy.

Environmental

Natural gas is the cleanest-burning commercially available alternative fuel. Dedicated Natural Gas Vehicles (NGV) can reduce emissions of Carbon Monoxide by approximately 70% and Carbon Dioxide (the principal "greenhouse" gas) by 20%. They also reduce NOx (nitrogen oxides) by 89% and VOCS (volatile organic compounds) by 89%. NOx and VOCS combine with sunlight to form ground-level ozone or smog. Natural gas has a high octane rating and excellent properties for spark-ignited internal combustion engines. It's non-toxic, non-corrosive, and non-carcinogenic. It presents no threat to soil, surface water, or groundwater.

Use & Availability

Currently the largest market for compressed natural gas vehicles are bus fleets and other inner city stop-and-go fleets like waste management vehicles. Today, roughly 22% of all new transit bus orders are natural gas. Recognizing both the cost and environmental advantages, Leon County School System will benefit from the supply of new CNG vehicle available in the marketplace.

Leon County has a very diverse fleet of mostly Ford vehicles. To incorporate CNG technology into the county's fleet two options were considered: purchase a new CNG equipped vehicle or retrofit an existing vehicle.

Certain manufacturers' engines have been approved for retrofit capability (Attachment #2). Of these, Ford offers a dedicated CNG vehicle retrofit which provides the maximum environmental and cost benefits. Staff has analyzed the fleet inventory and determined that no Board vehicles are equipped with an engine currently available and EPA approved for CNG retrofitting.

The Leon County Sheriffs Office Ford, Crown Victoria cruiser fleet, currently uses an engine with an approved CNG retrofit kit and will explore the possibility of conversion. The analysis would need to balance the cost of converting the vehicles in addition to reviewing the CNG impacts on the engine performance of the vehicles.

Retrofit systems for light-duty vehicles have been priced by staff in the \$12,000 – \$15,000 range depending on the size of the fuel tank. Cost savings occur during the life of the vehicle. Studies have shown NGV have slightly better gas mileage. Furthermore, because CNG burns cleaner, maintenance and repair costs were found to be as much as 25% less over time, which will increase the life span of the vehicle. The greatest potential for savings is with fuel costs. Depending on a variety of factors, CNG historically averages 15 – 40% lower than conventional fuels. Assuming CNG 25% less than \$2.00 conventional fuel, savings for a vehicle running 15,000 miles per year at 15 mpg would equate to \$500 in fuel savings per year. This payback cost would not be recouped over the useful life of the vehicle.

For manufacturers, the process of engineering, manufacturing, installing, pre-testing and then submitting a proposed retrofit system to the EPA (Environmental Protection Agency) or CARB (California Air Resources Board) is a time consuming and expensive process. Due to the difficulty and expense only a few manufacturers go through the process and, even then, only for a limited number of engine families. Furthermore, once approved the certification applies only to the installation of that system for a limited time period (e.g. a calendar year). Additional documentation and fees are required to carry-over their certifications into future years.

Fuel - There are no CNG fueling stations in Leon County. The closest public CNG refueling station is more than 150 miles from Tallahassee. The school boards' proposed CNG fueling facility at Blountstown Highway and Capital Circle will be the only option for refueling available to CNG vehicles.

Conclusion

There are no current vehicles in the Board fleet that could be converted to NGV. Consideration of future vehicle purchases with engines that are candidates for retrofitting could be an option for the county. Certain Ford 2009 light-duty engine families were recently approved by the EPA for retrofitting; however, the cost of buying the vehicle new in addition to the cost of the retrofit would add approximately 50% to the cost of the vehicle.

The availability of new light-duty original equipment manufacturer natural gas vehicles has declined in recent years. Presently, no US car manufacturers offer consumers an option buy natural gas vehicles. Only one production light-duty natural gas vehicle is available, the Honda Civic GX.

Leon County partner Waste Management is utilizing CNG technologies in other parts of the country and is considering local participation. The Leon County Sheriffs Office will analyze the costs and benefits of a CNG conversion program. Long haul trucking operator Pritchett Trucking declined participation only because no CNG engines are available for their fleet.

Staff will continue to monitor alternative fuel sources for the County fleet, and make recommendations regarding their incorporation into the fleet.

Options:

1. Accept staff's report.
2. Do not accept staff's report.
3. Board Direction.

Recommendation:

Option # 1.

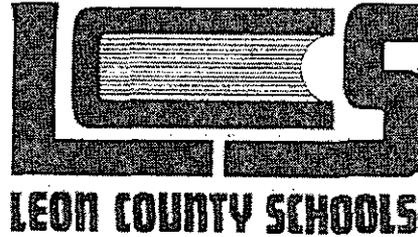
Attachments:

1. Leon County School Compressed Natural Gas Concept Proposal.
2. Guide to Available Natural Gas Vehicles and Engines (updated 3/1/2009).

PA/VL/AR/KD/RB

BOARD CHAIR
Dee Crumpler

BOARD VICE CHAIR
Georgia "Joy" Bowen



BOARD MEMBERS
Sheila Costigan
Maggie B. Lewis-Butler

SUPERINTENDENT
Jackie Pons

September 17, 2008

Dear Leon County Citizens:

I request your support as we strive to establish the use of compressed natural gas, an alternative fuel for vehicles, within Leon County. The State of Florida was graded a "C" by the American Lung Association for its soot pollution, and its clean-up program was ranked as "poor." The report also found that school fleets across the state are aging and high polluting. The average bus in Florida is eight years old and emits 13.7 pounds of soot annually.

In recent studies conducted by the Department of Energy's National Renewable Energy Laboratory, compressed natural gas busses have significantly lower emissions than their diesel counterparts. Compressed natural gas busses are 98% cleaner than today's diesel vehicles for reactive hydrocarbons and are the cleanest internal combustion engine vehicles in the world. In addition, they are also more economical.

Leon County Schools presently maintains a fleet of over 180 busses and purchased a record \$1.8 million of fuel during the 2007-2008 school year. The compressed natural gas equivalent is almost 50% less. Furthermore, over 90% of compressed natural gas used in the United States is produced in North America, helping to reduce our dependency on foreign fuel sources.

For these reasons, I believe that a pilot program upgrading our school bus fleet to this cleaner, more efficient fuel is in the best interest of our students, our staff, and our community. With the City of Tallahassee as the provider, the supply is abundant, but the infrastructure for fueling with natural gas is non-existent and extremely expensive.

~~The cost of building a fueling station becomes prohibitive if Leon County Schools must shoulder the entire cost.~~

If both public and private sectors join together to pool resources, this endeavor could become a reality. Please consider joining me in our community effort as we work to develop a positive and reliable alternative fuel source by signing the attached letter of support.

Sincerely,

Jackie Pons
Superintendent

2757 West Pensacola Street • Tallahassee, Florida 32304-2998 • Phone (850) 487-7147 • Fax (850) 487-7141 •
www.leon.k12.fl.us

"Leon County Schools does not discriminate against any person on the basis of gender, marital status, sexual orientation, race, religion, national origin, age, or disability."

Building the Future Together

**Compressed Natural Gas Alternative Fuel Initiative:
Letter of Support**

From: Sustainable Tallahassee Inc.
Kristin Dozier, President

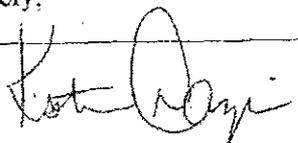
Date: 9/24/08

To: Jackie Pons
2757 West Pensacola St.
Tallahassee, FL 32304

Dear Superintendent Pons,

I, Kristin Dozier for Sustainable Tallahassee (PRINT) support the effort to develop a Compressed Natural Gas (CNG) infrastructure within the Tallahassee/Leon County Florida boundary. This support includes the development of CNG fueling stations for automobiles, small and large trucks and bus fleets. I also support industry to provide an inventory of Natural Gas Vehicles (NGV) to include automobiles, small and large trucks and buses for sale to the public.

Sincerely,

 , President Sustainable Tallahassee

Additional Comments:

The Sustainable Tallahassee Board of Directors unanimously supports the LCS effort to develop a CNG infrastructure and to provide an inventory of NGV for our district. Please see attached list of Directors who join me in our support of your efforts.

BOARD MEMBERS:

Kristin Dozier, President. Kristin is vice president and green building adviser for Mad Dog Design & Construction. She is also chair of the Safe and Nurturing Environment Action Team for Whole Child Leon and a member of the WCL Steering Committee.

Bill Berlow, Vice President. Bill is an associate editor at the Tallahassee Democrat and an original catalyst for the Knight Creative Communities Initiative project called Greenovation.

Kathy Bartlett, Treasurer. Kathy is an investment adviser for SunTrust and also was an original Greenovation catalyst.

Jackie Hightower, Secretary. Jackie is a coordinator for Student Support Services and adviser to the Environmental Sciences Student Organization (ESSO) in the Environmental Sciences Institute (ESI) at Florida A&M University and a member of FAMU's Green Coalition.

Mark O'Bryant. Mark is president and CEO of Tallahassee Memorial Healthcare and a Greenovation catalyst.

Stephen Hogge. Stephen is an attorney for the Legislature and, in another volunteer capacity, is president of the Council of Neighborhood Associations.

Frank Ryll. Frank is the recently retired executive director of the Florida Chamber of Commerce.

Robin Safley. Robin is a consultant, talk-show host and former chief of staff for then-Education Commissioner Charlie Crist.

Rachelle McClure. Rachelle works for the Florida State University in Interior Design.

Tom Bajorski. Tom is a retired state government employee.

Steve Urse. Steve is the retired executive director of a statewide Prosecuting Attorneys Association and a member of the Big Bend Climate Action Team.

David Byrne. David is Energy Services Director for the City of Tallahassee and a Greenovation catalyst.

Mark Worley. Mark is a state certified general contractor specializing in design/build, construction education and consulting. Past president of the Tallahassee Builders Association and currently on the executive board as Secretary.

Nancy Paul. Nancy is general manager of Marpan Recycling and former superintendent of the Leon County landfill.

Merry Ortega. Merry is director of secondary schools for Leon County Schools and is overseeing the district's recycling initiative that Greenovation successfully advocated.

Ben Tunnell. Ben works for Shaw Contract Group as a commercial and government specialist.

Jake Kiker. Jake is an attorney with Williams, Gautier, Gwynn, DeLoach & Sorenson, P.A. and an adjunct professor; Florida State University

Larry Peterson. Larry is special adviser for energy and sustainable planning to Kitson & Partners' Babcock Ranch Community and is retired professor of architecture and former associate dean at Florida A&M University.

**Compressed Natural Gas Alternative Fuel Initiative:
Letter of Support**

From: TRIPP TRANSDA
TRI-EAGLE Sales
545 River Birch Rd, Midway FL 32343

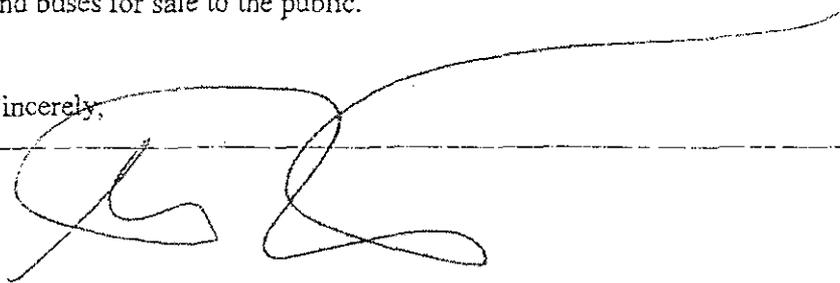
Date: 10/23/08

To: Jackie Pons
2757 West Pensacola St.
Tallahassee, FL 32304

Dear Superintendent Pons,

I, TRIPP TRANSDA (PRINT) support the effort to develop a Compressed Natural Gas (CNG) infrastructure within the Tallahassee/Leon County Florida boundary. This support includes the development of CNG fueling stations for automobiles, small and large trucks and bus fleets. I also support industry to provide an inventory of Natural Gas Vehicles (NGV) to include automobiles, small and large trucks and buses for sale to the public.

Sincerely,



Additional Comments:

**Compressed Natural Gas Alternative Fuel Initiative:
Letter of Support**

From: _____

Date: _____

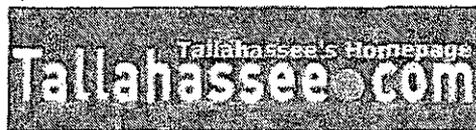
To: Jackie Pons
2757 West Pensacola St.
Tallahassee, FL 32304

Dear Superintendent Pons,

I, _____ (PRINT) support the effort to develop a Compressed Natural Gas (CNG) infrastructure within the Tallahassee/Leon County Florida boundary. This support includes the development of CNG fueling stations for automobiles, small and large trucks and bus fleets. I also support industry to provide an inventory of Natural Gas Vehicles (NGV) to include automobiles, small and large trucks and buses for sale to the public.

Sincerely,

Additional Comments:



October 25, 2008

Leon County School District spells better fuel 'CNG'

By Dave Hodges
DEMOCRAT BUSINESS EDITOR

First it was reducing power consumption in the district's schools, then achieving efficiencies in lighting. Now Leon County School Superintendent Jackie Pons and his staff have turned their attention to the bus fleet.

Before long, he hopes to have a portion of the vehicles powered by compressed natural gas.

At the meeting this week of the Economic Development Council of Tallahassee/Leon County, Pons outlined his plan and asked the council members to fill out and sign letters of support. He is proposing a facility with "fast-fill" capabilities so vehicles can be fueled as quickly as their diesel-powered counterparts are. He also wants private vehicles to have access to the fuel.

CNG, as it's referred to, is cleaner than the diesel fuel used in buses. It also generates the fewest exhaust emissions of any available motor fuel. CNG vehicles require less maintenance and their engines last longer.

As for supply, domestic producers are more than able to provide most of what the U.S. consumes. In 2007, it was 90 percent — mainly from Louisiana, New Mexico, Texas, Oklahoma and Wyoming. By comparison, only about one-fourth of the crude oil we use annually comes from domestic supplies. There's your energy independence, folks.

Fleet operators have been running on CNG for years, including the transit service in Birmingham, Ala. Pons and his staff will visit the fueling facility there during an upcoming trip, he said.

"We are not asking for dollars. We are just spreading the word," he told the EDC members. "We are finding that a lot of individuals in the community are looking at this."

As for other school districts making the switch, he cites the Mansfield, Tex., Independent School District, which has about 30,000 students in the Dallas-Fort Worth area. Mansfield has 20 CNG buses out of a total fleet of 180.

In California, the Los Angeles Unified School District has 173 CNG buses, comprising the largest such fleet in the state.

The local CNG fuel facilities would serve automobiles, small and large trucks, and bus fleets. Pons is adamant about the fuel being available to other Leon County users.

And when budgets are tight and costs keep rising, Pons believes now is the time to convert. Leon County Schools maintains a fleet of more than 180 buses that required a record \$1.8 million in fuel during the 2007-08 school year. The CNG equivalent amount is almost half that expense.

So if you see Mr. Pons, tell him yes to CNG. If you want to sign a letter of support, contact the district at 487-7147.

The Compressed Natural Gas Vehicle (NGV)

Assumptions:

- 1) For the purposes of this proposal an NGV school bus is compared to a diesel bus currently in use.
- 2) Research reflects that the lifecycle for an NGV bus is 25% longer. If the life span of the diesel bus is 12 years then the life span of the NGV bus is 15 years.
- 3) Research also reflects that annual maintenance of the NGV bus is 20% lower given that oil changes are less frequent and the fuel (NG) burns cleaner.

Vehicle Cost:

Diesel bus	\$ 100,000
Comparable NGV Bus	\$ 140,000



Cost Difference \$ 40,000 more for the NGV Bus

Analysis:

Given the assumption that the NGV has a **25% longer life span,**
Then the following analysis is made for an annual amortization of vehicle cost

Diesel bus @ \$ 100,000 / 12 year life span = \$ 8,333 per annum

NGV bus @ \$ 140,000 / 15 year life span = \$ 9,333 per annum

**Actual added vehicle cost
when amortization schedule is applied = \$ 1,000 per annum**

Interest cost not included

**Leon County Schools Concept Proposal
 CNG Fuel cost vs. Diesel**

Assumptions:

- 1) History reflects that the raw cost for the natural gas gallon equivalent has been over time 50% less costly than diesel. For the purposes of this proposal, two scenarios are shown below. Scenario one reflects the low end of cost while scenario two reflects a high end for cost.
- 2) Scenarios one and two include 15 cent per gallon cost for host site maintenance reimbursement and a 50 cent per gallon infrastructure recovery cost.
- 3) Proposal assumes all partners including LCS pay the same cost per gallon to cost center.

Scenario One

Natural gas raw cost	\$ 1.25	Diesel cost:	\$ 2.50
Host site maintenance fee	.15	CNG cost to partners:	\$ 1.90
Infrastructure recovery fee	<u>.50</u>		
Total	\$ 1.90	Total savings to partners:	\$.60 per gallon

Scenario Two

Natural gas raw cost	\$ 1.75	Diesel cost:	\$ 3.50
Host site maintenance fee	.15	CNG cost to partners:	\$ 2.40
Infrastructure recovery fee	<u>.50</u>		
Total	\$ 2.40	Total savings to partners:	\$ 1.10 per gallon

**Leon County Schools CNG Concept Proposal
 Calculating Payback on NGV Bus**

Simple payback

Notes:

- 1) Simple payback reflects number of years to return the additional \$40,000 investment for a single NGV bus.
- 2) Payback is calculated using two methodologies: a) 25 gallons per day for 180 days per annum (normal school bus use) and b) 25 gallons per day for 250 days per annum (normal large commercial use)
- 3) Scenarios one and two are applied to both methodologies.
- 4) Interest cost not included.

Methodology One (25 gallons x 180 days)

Scenario One

\$.60 savings per gallon
 x 25 gallons per day
 \$ 15.00 savings per day
 x 180 days per annum
\$ 2,700 savings per year

\$40,000/2,700 = 15 year payback

Scenario Two

\$ 1.10 savings per gallon
 x 25 gallons per day
 \$ 27.50 savings per day
 x 180 days per annum
\$ 4,950 savings per year

\$40,000/4,950 = 8 year payback

Methodology Two (25 gallons x 250 days)

Scenario One

\$.60 savings per gallon
 x 25 gallons per day
 \$ 15.00 savings per day
 x 250 days per annum
\$ 3,700 savings per year

\$40,000/3750 = 10 year 8 month payback

Scenario Two

\$ 1.10 savings per gallon
 x 25 gallons per day
 \$ 27.50 savings per day
 x 250 days per annum
\$ 6,875 savings per year

\$40,000/6,875 = 6 year payback

Leon County Schools Concept Proposal

Payback when amortization schedule is applied

Methodology One

Scenario One

\$ 2,700 fuel savings per year

\$ 1,000 vehicle cost per year

\$ 1,700 net annual gain

Scenario Two

\$ 4,950 fuel savings per year

\$ 1,000 vehicle cost per year

\$ 3,950 net annual gain

Methodology Two

Scenario One

\$ 3,750 fuel savings per year

\$ 1,000 vehicle cost per year

\$ 2,750 net annual gain

Scenario Two

\$ 6,875 fuel savings per year

\$ 1,000 vehicle cost per year

\$ 5,875 net annual gain

Leon County Schools Concept Proposal

**Proposed Capacity and Cost of
 LCS Host Facility CNG Fueling Station.**

Notes:

- 1) LCS CNG Fueling Facility proposal assumes size and scope of facility to be comparable to that of the Birmingham, Ala. Metro facility.

Fueling Facility Capacity: 2000 CFM per minute
 = 99.2 gallons per hour
 = 2,380 maximum gallons per day w/ storage
 = 1,800 probable gallons per day
 = 450,000 gallons annually (1,800 x 250)

Fueling Facility Cost (FFC): \$ 3,100,000 equipment and installation
 \$ 450,000 site work
 \$ 250,000 canopy

 \$ 3,800,000 Total Fueling Facility Cost (FFC)

Estimated Payback on LCS CNG Fueling Station

Assumptions:

Assumes continuation of the Federal CNG rebate program. (50 cents per gallon)

Assumes annual needs for:

Initial LCS needs at 20 buses per day 25 gallons each for 180 days = 90,000 gal annually
 Initial partner needs at 40 NGV per day 25 gallons each for 250 days = 250,00 gal annually

Total initial needs target = 340,000 per annum

340,000 gallon x .50 infrastructure recovery = \$ 170,000
 340,000 gallons x .50 Federal rebate = \$ 170,000
 Total = \$ 340,000 annual net cost recovery stream

\$ 3,800,000 (FFC) / \$ 340,000 (net cost recovery stream) = 11years, 2 months payback

Maintenance income stream:

340,000 x .15 = \$ 51,000

**Guide to
Available Natural Gas Vehicles and Engines**
a listing of
Light-, Medium- and Heavy-Duty Vehicles and/or Engines
available directly from
Original Equipment Manufacturers (OEM)
or via Qualified System Retrofitters Using EPA-/CARB-Certified Systems
from Small Volume OEMs (SVM)

updated 3/1/2009

Read page 2 "How to Use This Guide" before proceeding further

NGVAMERICA

Natural Gas Vehicles for America

400 North Capitol Street, N.W.
Washington, D.C. 20001
ngvamerica.org

Stephe Yborra
Director, Marketing & Communications

syborra@ngvamerica.org
301.829.2520 office
301.829.2520 fax

How to Use This Guide

On the following pages, NGVAmerica has assembled information about vehicles and/or engines that have been certified by the US Environmental Protection Agency (EPA) and/or California Air Resources Board (CARB) to operate on natural gas, either as (1) dedicated vehicles - *spark-ignited engine operates on natural gas only*, (2) bi-fuel vehicles - *spark-ignited engine operates on either compressed natural gas (CNG) or gasoline, but not both at same time*, or (3) dual-fuel vehicles - *compression-cycle engine operates primarily on natural gas but uses diesel as ignition "pilot".**

Generally, CARB has more stringent emissions and on-board diagnostics (OBD) compliance requirements than EPA. Other differences between the two sets of standards is that EPA classifies vehicles under 8500 pounds GVW as light duty and those over as heavy-duty while CARB's light duty classification goes up to 10,000 pounds. While most states require certification to EPA standards, a growing number of states are opting to adopt CARB standards for new registered vehicles. Check with your state officials to determine whether CARB standards have been adopted in your state; otherwise EPA standards apply.

This Guide's list of light-duty vehicles includes those manufactured at the factory by traditional Original Equipment Manufacturers (OEMs) such as American Honda, and those retrofit with EPA- or CARB-certified engine systems after leaving the factory using systems made by Small Volume Original Equipment Manufacturers (SVMs). Furthermore, SVM engine retrofit systems may be installed before placing the vehicle into active service or afterward. System installations are usually handled by the SVMs themselves or their Qualified System Retrofitters. Note that, unlike the unregulated "conversion kits" that were available from dozens of manufacturers in the late-1970s through the mid-1990s, all gaseous fuel engine systems on the market today are engineered and tested to comply with the same tough CARB and/or EPA emissions performance requirements as the large automobile manufacturers.

Also note that EPA and CARB certifications of light-duty vehicle retrofit systems are for specific model years and installation time-periods. Only ACTIVE CERTIFICATIONS are listed on the chart starting on page 3. Some SVMs also hold certifications from previous years but these may not have been "carried forward" as required by EPA if the installation time period for the model year for which the cert was issued has now passed. Those interested in converting an existing vehicle should check with the SVMs about whether these prior year certifications have been renewed. Most have not been carried forward more than a year or two from the original model year in which they were issued.

The Guide's list of medium- and heavy-duty engines is sorted by engine size (defined by displacement) and - for the Otto-cycle (gasoline) based engines - the vehicle chassis to which those engine retrofit systems apply (per EPA and CARB rules concerning modifications to gasoline-based engines). For the diesel-based engine platforms, we have attempted to list the OEM or Distributor OEM (DOEM) relationships to which they apply but readers are advised that these engines are also permitted to be field-retrofit by engine-system integrators to additional platforms. Contact the engine manufacturer to get a full listing of available applications.

*When new engines are EPA- or CARB-certified to run on hydrogen (H2) or hydrogen-CNG blends (generically referred to as "HCNG"), these engines will be added to the listing. As of this revision of the guide (1/1/2009), H2 and HCNG engines were being tested/monitored in various field RD&D trials but none had yet been certified for general commercial sale.

This Guide is a work product of NGVAmerica and not an official government document - any omissions or errors are inadvertent. If notified of errors or omissions, NGVAmerica will do its best to verify certifications and correct this listing as quickly as possible.

Engine/Vehicle Certifications (Vehicles over 14,000# GVWR)

BAF Technologie See Light-Duty Vehicle charts for additional listings by BAF Technologies

6.8L V-10 (spark-ignited)	Dedicated CNG retrofit of Ford gasoline engine with CARB/EPA certifications covering: MY'08, 09 E450 series cutaway chassis for shuttles, box trucks, etc. (See also - chart of vehicles up to 14,000# for more BAF Technologies retrofit system certifications)
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Baytech Corpora See Light-Duty Vehicle charts for additional listings by Baytech Corporation

6.0L HD (spark-ignited)	Dedicated and bi-fuel CNG retrofit of GM gasoline engine with CARB/EPA certifications covering: MY '09 Chevrolet W4500 "cab-over" truck chassis; Isuzu NPR HD "cab-over" truck chassis; Workhorse W42 walk-in van chassis (over 14,000#) Dedicated CNG retrofit of GM gasoline engine with CARB/EPA certifications covering : G4500 cutaway; (See also - chart of vehicles up to 14,000# for more Baytech Corporation retrofit system certifications for 6.0L GM engine)
8.1L (spark-ignited)	Dedicated CNG and bi-fuel retrofit of GM gasoline engine with CARB/EPA certifications covering: MY '07 (if low mileage), '08 and '09 C4500/5500 cutaway chassis; C4500/5500/6500/7500/8500 Topkick/Kodiak conventional truck chassis; Workhorse W62 walk-in van chassis.

Cummins Westport Inc

5.9L B Gas Plus (spark-ignited)	Dedicated natural gas engine based on Cummins ISB diesel platform; 195-230 HP; medium-duty applications such as shuttles, buses, delivery trucks, walk-in vans, yard spotters, and street sweepers. Ex: Freightliner Custom Chassis Corp (FCCC) MT45/MT55 walk-in van chassis; FCCC MB55 shuttle bus chassis (upfit by multiple vendors); Tymco, Elgin, Allianz-Johnston and Schwarze sweepers (various models). This engine is slated to remain in production thru Dec 31, 2009.
8.9L ISL G (spark-ignited)	Dedicated natural gas engine based on Cummins ISL diesel platform; 2010-compliant (.2 NOx and .01PM); HP ratings of 250, 260, 280, 300, 320; replaced CWI's C Gas Plus and L Gas Plus engine lines in June 2007. Available in: Refuse trucks (Peterbilt LCF 320, Crane-Carrier LET, Autocar Xpeditor, American LaFrance Condor and Mack ProTerra); school buses (Thomas Built Saf-T-Liner HDX, Blue Bird All American RE); work trucks (Sterling "L" setback 113 tractor trucks ordered by Jan 1, 2009; Freightliner M2 tractor trucks available June 2009 and M2 112 straight truck orders taken year-end 2009); several sweeper mfrs (see 5.9 list). Generally, CWI does not repower existing diesel vehicles, and instead, sells thru bus and truck OEMs and their dealers. There are exceptions to this general rule including some transit applications - contact your dealer or your regional CWI sales manager for more information.

Emission Solutions Inc

7.6L NG Phoen (spark-ignited)	Dedicated natural gas engine based on International-Navistar DT466 (#308 2-valve) diesel platform, remanufactured to natural gas operational specifications; EPA-/CARB-certified 2010-compliant at .2NOx and .01PM; 260 HP, 730 ft-lb torque; Engine/fuel system change-out for existing 1994-2003 diesel International DT466-equipped school buses, medium-/medium-heavy-duty and heavy-duty cutaway shuttles and work trucks. Certifications pending for 2004-2009 MaxxFORCE DT (#316, #326 4-valve) version of same engine with 300Hp and 860 ft.-lb torque. (Additional development/certifications in process for Phoenix 9.3L 350Hp and 1200 ft.,lb torque based on MaxxFORCE 10 diesel platform)
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Westport Innovations

15L ISX-G (compression ignited)	Dual-fuel High Pressure Direct Injection (HPDI) system engine runs on 95% natural gas with 5% diesel pilot fuel; The ISX-G is based on Cummins ISX diesel platform; CARB/EPA-certified, available up to 450Hp configuration for HD work truck and line-haul applications (including OEM installation by Kenworth in May 2009 and Peterbilt June 2009);
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Spark-Ignited Natural Gas (SING) Vehicles Up to 14,000# (Active Certifications Only)

(Engine/vehicle listings below refer to EPA and/or CARB certificate holders; some companies listed below may also install other SVM's systems)

Small Volume OEM (SVM) Vehicles (CONVERSIONS VIA SVMs AND/OR THEIR QUALIFIED SYSTEM RETROFITTERS)

Engine	Make	Model	Baytech Corporation			BAF Technologies			Fuel Tek Corporation			IMPCO Technologies			Natural Drive			Altech-Eco		
			Bi-Fuel /Ded.	EPA (EY) CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY) CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY) CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY) CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY) CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY) CARB (C)	Model Year(s)
GM3.5L	Chevy	Impala																		
GM3.9L	Chevy	Impala																		
GM4.8L	Chevy	Express pasenger/Cargo Van G1500																		
GM6.0L	Chevy	Express Passenger/Cargo Van G1500																		
GM6.0L	Chevy	Express Passenger/Cargo Van G2500	Ded.	E/C	09															
GM6.0L	Chevy	Express Passenger/Cargo Van G3500	Ded.	E/C	09															
GM6.0L	Chevy	Express Cutaway G3500	Ded.	E/C	09															
GM6.0L	Chevy	Express Cutaway G4500 (14,200# GVWR)	Ded.	E/C	09															
GM6.0L	Chevy	Silverado C/K1500 2WD/4WD pick-up																		
GM6.0L	Chevy	Silverado C/K2500 HD 2WD/4WD pick-up	Bi-Fuel	E	09															
GM6.0L	Chevy	Silverado C/K2500 HD 2WD/4WD pick-up	Ded.	E/C	09															
GM6.0L	Chevy	Silverado C/K3500 2WD/4WD pick-up	Bi-Fuel	E	09															
GM6.0L	Chevy	Silverado C/K3500 2WD/4WD pick-up	Ded.	E/C	09															
GM6.0L	Chevy	Silverado C/K25 HD 2WD/4WD cab-chassis	Ded.	E/C	09															
GM6.0L	Chevy	Silverado C/K35 HD 2WD/4WD cab-chassis	Ded.	E/C	09															
GM6.0L	Chevy	W3500 cab-over truck chassis	Ded.	E/C	08/09															
GM4.8L	GMC	Savana Passenger/Cargo Van G1500																		
GM6.0L	GMC	Savana Passenger/Cargo Van G1500																		
GM6.0L	GMC	Savana passenger/Cargo Van G2500	Ded.	E/C	09															
GM6.0L	GMC	Savana Passenger/Cargo Van G3500	Ded.	E/C	09															
GM6.0L	GMC	Savana Cutaway G3500	Ded.	E/C	09															
GM6.0L	GMC	Savana Cutaway G4500 (14,200# GVWR)	Ded.	E/C	09															
GM6.0L	GMC	Sierra C1500HD																		
GM6.0L	GMC	Sierra C/K2500 HD 2WD/4WD	Bi-Fuel	E	09															
GM6.0L	GMC	Sierra C/K2500 HD 2WD/4WD	Ded.	E/C	09															
GM6.0L	GMC	Sierra C/K3500 2WD/4WD	Bi-Fuel	E	09															
GM6.0L	GMC	Sierra C/K3500 2WD/4WD	Ded.	E/C	09															
GM6.0L	GMC	Sierra C/K25 HD 2WD/4WD cab-chassis	Ded.	E/C	09															
GM6.0L	GMC	Sierra C/K35 HD 2WD/4WD cab-chassis	Ded.	E/C	09															
GM6.0L	GMC	W3500 cab-over truck chassis	Ded.	E/C	08/09															
GM6.0L	Isuzu	NPR cab-over truck chassis (up to 14,000#)	Ded.	E/C/	08/09															
GM6.0L	Workhorse	W42 walk-in/step-van truck (up to 14,000#)	Ded.	E/C	08/09															

Continued on next page

Spark-Ignited Natural Gas (SING) Vehicles Up to 14,000# (Active Certifications Only)

(Engine/vehicle listings below refer to EPA and/or CARB certificate holders; some companies listed below may also install other SVM's systems)

Small Volume OEM (SVM) Vehicles (continued) (CONVERSIONS VIA SVMs AND/OR THEIR QUALIFIED SYSTEM RETROFITTERS)

Engine	Make	Model	Baytech Corporation			BAF Technologies			Fuel Tek Corporation			IMPCO Technologies			Natural Drive			Aitech-Eco		
			Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)	Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)
2.0L	Ford	Focus																Bi-Fuel	E	08/09
Ford4.6L	Ford	Crown Victoria				Ded.	E/C	07/08/09												
Ford5.4L	Ford	Expedition				Ded.	E/C	08/09												
Ford5.4L	Ford	F 150 pick-up + cab-chassis				Ded.	E/C	08/09												
Ford5.4L	Ford	F 250 pick-up + cab-chassis				Ded.	E/C	08/09	Bi-Fuel	E	08									
Ford5.4L	Ford	F350 pick-up + cab-chassis (up to 13K GVWR)				Ded.	E/C	08/09	Bi-Fuel	E	08									
Ford5.4L	Ford	E-150 Passenger/Cargo Van							Bi-Fuel	E	08									
Ford5.4L	Ford	E-250 Passenger/Cargo Van				Ded.	E/C	08/09	Bi-Fuel	E	08									
Ford5.4L	Ford	E-350 Passenger/Cargo Van/Club Wagon				Ded.	E/C	07/08/09	Bi-Fuel	E	08									
Ford6.8L	Ford	E-450 Cutaway (may exceed 14,000#)				Ded.	E/C	08/09												
Ford4.6L	Lincoln	Town Car				Ded.	E/C	07/08/09												
Ford5.4L	Lincoln	Navigator				Ded.	E/C	08/09												
Ford4.6L	Mercury	Grand Marquis				Ded.	E/C	07/08/09												

Original Equipment Manufacturer (OEM) Vehicles (NO CONVERSIONS)

Engine	Make	Model	Bi-Fuel /Ded.	EPA (EY CARB (C)	Model Year(s)
Honda1.8L	Honda	Civic GX	Ded.	E/C	97-09

Contacts				
Company	Address	Name	Telephone	E-Mail
Altech-Eco	101 Fair Oaks Road, Arden, NC 28704	Par Neiburger	828-654-8300	par@transecoenergy.com
American Honda Motor Co.	1919 Torrance Blvd, MS 100-3C-3A, Torrance, CA 90501	Eric Rosenberg	310-781-4457	eric_rosenberg@ahm.honda.com
BAF Technologies	2415 Beatrice Street, Dallas, TX 75208	Bill Calvert	214-231-1458	bcalvert@baftechnologies.com
Baytech Corporation	PO Box 1148, Los Altos, CA 94022	Richard Turner	650-949-1976	sales@baytechcorp.com
Cummins Westport Inc.	1750 West 75th Ave., #101, Vancouver, BC V6P 6G2	Jeff Campbell	604-718-8100	jcampbell@cumminswestport.com
Emission Solutions Inc.	2001 Central Circle, Ste 106, McKinney TX 75069	Jim Moore	972-369-0092	jimmoore@emissionsolutionsinc.com
FuelTek Conversion Corp	5660 E. 58th Avenue, Unit B, Commerce City, CO 80022	Holly Biggers	720-941-2791	answers@fueltek.biz
IMPACO Technologies	3030 South Susan Street, Santa Ana, CA 92704	Jim Sherouse	714-656-1325	autoinquiries@impacotechnologies.com
NaturalDrive	3134 West Lewis - Suite 44, Phoenix, AZ 85009	John Milton	801-768-2986	john@naturaldrive.com
Westport Innovations	1750 West 75th Ave., #101, Vancouver, BC V6P 6G2	Jonathan Burke	604-718-8100	jburke@westport.com

SEE ALSO http://www.ngvamerica.org/pdfs/FAQs_Converting_to_NGVs.pdf for more information

PLEASE, DO NOT CONTACT HONDA FOR CONVERSION SYSTEMS - THEY OFFER AN OEM VEHICLE ONLY

PLEASE, DO NOT CONTACT NGVAMERICA TO ASK WHY A RETROFIT SYSTEM IS NOT AVAILABLE FOR YOUR MAKE/MODEL YEAR (WE DO NOT CONTROL/INFLUENCE OEM'S/SVM'S R&D AND EPA/CARB CERTIFICATION DECISIONS)

PLEASE, DO NOT CALL/E-MAIL NGVAMERICA QUESTIONING EPA/CARB CERTIFICATION REQUIREMENTS AND COSTS. WE DO NOT REPRESENT EPA NOR CARB. WE INFORM PROSPECTIVE PURCHASERS OF THE APPLICABLE LAWS AND REQUIREMENTS

For more information, please contact:

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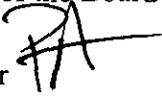
Board of County Commissioners

Workshop Item

Date of Meeting: March 19, 2009

Date Submitted: March 12, 2009

To: Honorable Chairman and Members of the Board

From: Parwez Alam, County Administrator 
Alan Rosenzweig, Assistant County Administrator 
Scot Ross, Budget Manager 

Subject: Board Guidance of the Development of the FY 2010 Budget

Statement of Issue:

This item seeks Board guidance on the development of the FY 2010 budget including direction on establishing the countywide millage rate.

Background:

Staff has presented ten budget discussion items to the Board detailing the impact of forecasted revenues and expenditures, and other issues that will effect the development of the FY 2010 budget.

Analysis:

Subsequent to the information provided during the budget workshop, staff is seeking guidance for the development of the FY 2010 budget, including any other items the Board may wishes to consider. Due to the estimated \$18.7 million budget gap, the Board can provide direction to balance the budget utilizing the following balancing strategies or a combination thereof.

1. Expenditure Reductions - Provide direction regarding the scope of Board services to be considered for reduction. Also, in consideration of budget preparations by the Constitutional Officers, a level of expenditure reduction to request needs to be established.
2. Revenue changes – Provide direction on any current revenue enhancements or reductions.

Countywide Millage Rate: The current countywide millage rate is 7.85 mills. Based on the preliminary estimated taxable property values being reduced from \$15.7 billion to \$14.7 billion this results in a reduction of \$8.0 million. The current voting thresholds defined in Florida Statute allow a simple majority vote (4-3) to establish the rolled-back rate plus any growth in per capita personal income. Assuming no change in per capita personal income, the current estimated rolled back rate is 8.39 mills. Any millage rate greater than this would require either a super majority (5-2) or unanimous (7-0) vote during the budget hearings. These thresholds and calculations may change subject to the current legislative session.

Alternatively, the Board may also wish to reduce the millage rate further. A reduction of 1.5 mills equates to a reduction of \$22.05 million which is in addition to the \$8.0 million related to the decline in value. The total reduction under this scenario would be in excess of \$30 million. Attachment #1 is an e-mail from the County Administrator to the Board that expands on this analysis.

Considering the previous direction provided by the Board during this budget workshop, staff is seeking preliminary guidance on the millage rate to be used in developing the tentative budget.

3. Utilization of Fund Balances – Set parameters for the utilization of fund balance for the FY 2010 budget.

Staff will seek final Board direction in developing a balanced tentative budget at a workshop on June 11, 2009, (if necessary) to detail the impacts of any new state legislation, and at workshops on Monday and Tuesday, July 13 and 14, 2009, after final property tax valuation have been received from the Property Appraiser. Staff will provide a balanced budget to the Board on July 15, 2009.

Options:

1. Provide staff additional direction on the development of the FY 2010 budget.
2. Direct staff to utilize the existing 7.85 mills (\$8 million reduction in property taxes) for the development of the tentative budget.
3. Direct staff to utilize rolled-back rate (estimated at 8.39 mills, no change in property tax collection) for the development of the tentative budget.
4. Direct staff to utilize 6.35 mills (a reduction of 1.5 mills, \$22.05 million reduction in property taxes) for the development of the tentative budget.
5. Direct staff to utilize a millage rate at a level established by the Board for the development of the tentative budget.
6. Board Direction

Recommendation:

Board Direction

Attachments:

#1 County Administrator 3/9/2009 E-mail to the Board of County Commissioners

Alan Rosenzweig - Re: 1.5 Mil Reduction ?

From: Parwez Alam
To: bryan@deslogemedical.com
Date: 3/9/2009 4:55 PM
Subject: Re: 1.5 Mil Reduction ?
CC: BOCC; Long, Vince; Rosenzweig, Alan

Com. Desloge - We have scheduled an all day budget workshop on 3/19 . The WS packet will be distributed this week on Wednesday or Thursday. It will provide a comprehensive answer to your question. For now, following is a brief response:

Next year with no millage increase one mill equals 14.7 million dollars (This year one mill is equal to \$15.7 million). Therefore next year 1.5 mills = \$22.05 million. We expect a reduction of \$ 8 million in property taxes, with no change in millage rate. There is approximately \$ 4 million reduction in sales tax, state revenue sharing and other revenues. This equals to approximately \$34 million. Our understanding is that the values will decline further in the next year. In addition a number of bills have been filled that may effect the County's revenue. On the expenditure side, we estimate an increase of approximately \$ 7 million if no new programs are started. This increase is in the areas of fire services, performance raises, retirement contributions, and health care premiums. Adding the revenues and expenditures, the gap is projected to be \$41 million. The Fire Services fee (if adopted, without corresponding revenue decrease) will reduce this gap by \$8 million. The remaining \$33 million will have to come from a reduction in expenditures, increase in taxes, and/or using fund balances.

Parwez Alam, CountyAdministrator
 Leon County Courthouse
 301 South Monroe Street
 Tallahassee, Fl 32301
 (850) 606-5300
 alamp@leoncountyfl.gov

Please note: Under Florida's Public Records laws, most written communications to or from county staff or officials regarding county business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

>>> <bryan@deslogemedical.com> 3/9/2009 9:26 AM >>>

PA - In light of Commissioner Proctors request to consider a property tax reduction of 1.5 Mil - Could you help me with an estimate of what would be considered to make this work ? I realize that any changes made would be our decision - but in an effort to prepare for our budget workshop I want to make sure I've got all of my facts straight, and understand the scope and scale that this type of reduction would create - Thanks for the help - Hope all is well - Thanks !!

Sent via BlackBerry by AT&T