



Veterans Emergency Assistance Program

Required Document Checklist

___ Photo ID – Driver’s License or State ID are preferred, but other forms may be accepted

___ Proof of other than Dishonorable Service – DD Form 214 or equivalent (Must show character of discharge). If DD Form 214 is not readily available other proof of service may be accepted

___ Income Documentation – ALL sources for ALL persons living in the same household must be provided for the most recent 30 day period (Pay stubs, Award letters, etc.)

___ Lease (signed) currently in force or Mortgage Statement

___ Three Day Notice or statement from landlord or property manager indicating the most current amount owed

___ Foreclosure or Eviction Filings if issued

___ Copies of bills to show household expenses; Most recent UTILITY BILL(S) are MANDATORY

___ Documentation of the emergency creating the financial hardship (paid medical bills, layoff notice, home/car repair bill, statement from physician if totally disabled and not receiving appropriate benefits)



Leon County Veterans Services Division

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